



## California Online Public Schools

### California Online Public Schools

## California Online Public Schools (CalOPS) Board Meeting

Published on November 7, 2024 at 4:09 PM PST

---

#### Date and Time

Tuesday November 12, 2024 at 4:00 PM PST

#### Location

**CalOPS NorCal:** 580 N. Wilma Avenue, Suite G, Ripon, CA 95366

**CalOPS SoCal:** 33272 Valle Road, San Juan Capistrano, CA 92675

1201 Cara Road, Dinuba, CA 93618

32946 Calle San Marcos, San Juan Capistrano, 92675

3753 W. Norberry Street, Lancaster, CA 93536

9423 Reseda Blvd. Apt #230, Northridge, CA 91324

4108 W Avenue J6, Lancaster, CA 93536

---

#### Join Zoom Meeting

<https://californiaops-org.zoom.us/j/92843576813>

Meeting ID: 928 4357 6813

Dial In: +1 (669) 900-9128 ext. 928-4357-6813# US

---

---

This meeting is open to members of the public. For information about meetings or for members of the public who require special accommodations to attend, please visit our website at [www.californiaops.org/governance](http://www.californiaops.org/governance) or contact the school offices: Dana Hohn (NorCal) or Eva McGahey (SoCal) at (800) 906-5166 at least 24 hours prior to the meeting. The board packet can be made available for public review by contacting the school offices prior to the Board meeting in compliance with California open meeting law.

---

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>4:00 PM</b>
A. Call the Meeting to Order		Elaine Pavlich	
B. Roll Call		Eva McGahey	
C. Approval of Agenda	Vote	Elaine Pavlich	

## II. Public Comment

The Board welcomes participation by the members of the public telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the School Leader by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Leader at least twenty-four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, or six (6) minutes if the individual requesting to comment is a non English speaker and requires a translator, unless the Board grants additional time. However, in compliance with Board policy and the Brown Act, the Board is not permitted to discuss or take action on non-agenda items.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Leader at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the CalOPS Governance Page at <https://californiaops.org/governance/>

## III. Oral Reports

A. Superintendent's Report	FYI	Richard Savage
----------------------------	-----	----------------

1. 2024-25 Enrollment and Staffing Updates

	Purpose	Presenter	Time
2. General School Updates			
3. 20th Anniversary SoCal Event (attached) - R. Romero			
<b>B. Principals' Report (attached)</b>	FYI		
1. Elementary School - Marcus White			
2. Middle School - Heather Tamayo			
3. High School - Matt Brockway			
<b>C. Charter Impact Financial Report for CalOPS</b>	FYI	Kate Eng	
1. CalOPS Consolidated Financial Report (attached)			
<b>D. Policy, Compliance, and State Accountability Report</b>	FYI	Dan Hertzler	
1. Legislative Updates			
2. Board Member Trainings			
<b>IV. Consent Items</b>			
<b>A. Approval of Minutes from the October 08, 2024 CalOPS Board Meeting (attached)</b>	Vote		
<b>B. Ratification of Special Education Service Contracts (attached)</b>	Vote	Phil Wenker	
<b>C. Approval of Staffing Report (attached)</b>	Vote	Stephen Ford	
<b>D. Approval of Expenditures over \$20k (attached)</b>	Vote	LaChelle Carter	
<b>E. Approval of Check Registry</b>	Vote	Kate Eng	
<b>F. Approval of Independent Contractor Agreements (attached)</b>	Vote	Steve Ford	
<b>G. Approval of 2024-25 CalOPS Annual Notification Packet (attached)</b>	Vote	Dan Hertzler	
<b>H. Approval of Updated Uniform Complaint Procedures (UCP) (attached)</b>	Vote	Dan Hertzler	

	Purpose	Presenter	Time
I. Approval of Updated Uniform Complaint Procedures (UCP) Annual Notification (attached)	Vote	Dan Hertzler	
J. Approval of Updated Education for Homeless Children and Youth Policy (attached)	Vote	Dan Hertzler	
K. Approval of Updated Education of Foster and Mobile Youth (attached)	Vote	Dan Hertzler	
<b>V. Closing Items</b>			
A. Adjourn Meeting	Vote	Elaine Pavlich	
Adjournment and Confirmation of the Next Meeting - December 10, 2024 at 4 pm PT			

# Coversheet

## Superintendent's Report

**Section:** III. Oral Reports  
**Item:** A. Superintendent's Report  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** CalOPS 20th anniversary event October 2024.pdf

# CalOPS 20th Anniversary Event Recap

**Thursday, October 17, 2024 2:30 pm -4:30 pm in the San Juan Capistrano office**

Education-related panel discussion involving local community leaders and moderated by CalOPS Deputy Superintendent

- Dr. Richie Romero-moderator
- Elaine Pavlich, CalOPS Board Chair
- San Juan Capistrano Mayor, Sergio Farias, District 1
- Katrina Foley, Orange County Supervisor, District 5
- CUSD Trustee Amy Hanacek, Area 1

Assemblywoman Laurie Davies attended with her field representative, Brain DeFranco and presented school with a certificate of appreciation

Senator Catherine Blakespear's field representative, Maia Muneiner attended and presented school with a certificate of appreciation

Orange County parents were invited initially and later, all of SoCal parents were invited.

- Twelve parents/students attended; most were from Orange County and came from Irvine, Garden Grove and Tustin. One family came from Corona and one from San Diego. None were from the immediate San Juan Capistrano area
- Appx 25 employees attended; most were from the immediate area

Event day: media interest from the Capistrano Dispatch, Orange County Register and EdSurge



# Coversheet

## Principals' Report (attached)

**Section:** III. Oral Reports  
**Item:** B. Principals' Report (attached)  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** CalOPS Principals' Report 11.12.24.pdf

# CalOPS Principals' Report

## November 2024-25

---

### Site Reports

#### Matthew Brockway, High School Principal

**Site Administrator for Northern Region - Monterey Bay, North Bay, and Northern California**

October really flew by! It was amazing to see, and hear stories about the Beginning of Year festivals. Our first quarter just ended, and our students and caretakers are getting more and more comfortable with our systems every day! As we move into November, I want to remind all of our staff, students, and families to continue being patient, compassionate, and full of grace. As we approach our Fall break we want to remember all that we can be thankful for. I know I am thankful to work with so many amazing individuals.

#### Marcus White, Elementary Principal

**Site Administrator for Central Region - Central Valley and Central Coast**

Greetings From Elementary,

Fall is a great time of the year here in elementary. We are continuing to add new students daily. Homeroom teachers are encouraging routines and continue to discover new ways to support our amazing students. Additionally, our i-Ready Diagnostic 1 data has been analyzed and discussed by grade levels. This data has driven our LiveClass instruction and assisted teachers in making informed decisions when choosing a support program for their students. Finally, we continue to be honored that families choose our school to help educate their children.

## Heather Tamayo, Middle School Principal Site Administrator for Southern Region - Southern California

Greetings. We continue to embrace our new systems and work to embody the school that we envision for the kids that we serve. We continue to adapt to new ways of doing things and learn how we can improve. One of our current goals is to ensure that newly enrolled students have a smooth transition into our program. We recognize that the initial interactions that a family experiences, and their early days in the program, shape their thinking around the kind of school that they have chosen for their student.

We are currently preparing for our first proctored Interim Assessments in December. Our goal is to have 100% participation, and continue the effort toward training students to be prepared and comfortable with taking proctored assessment virtually, which the majority of our children will be doing in the spring for our initial rollout of virtual CAASPP testing. Additionally, we continue to assess our data, and utilize it to support our students on an individual level. The work that we are doing with our students in the supplemental Math Foundations course is just one example where data is informing our instruction and helping us to build foundational critical math skills in our students.

### Enrollment Update Month for Report: November

	Elementary School	Middle School	High School	Total
<b>Enrolled</b>	1993	1543	3679	7215
<b>Active Applications (submitted/modified within the past 2 weeks)</b>	49	46	104	199
<b>Stale Applications</b>	269	212	396	877

**Updated: November 5, 2024**



---

## Outreach Update

CalOPS proudly celebrated its 20th anniversary on Thursday, October 17th by hosting an education-focused panel discussion in its San Juan Capistrano office. Panelists included:

CalOPS Board Chair, Elaine Pavlich, CUSD Trustee Amy Hanacek, San Juan Capistrano Mayor Sergio Farias, and Orange County Supervisor Katrina Foley. The session was moderated by CalOPS Deputy Superintendent, Dr. Richie Romero.

Assemblymember Laurie Davies and the field representative from Senator Catherine Blakespear's office presented CalOPS with certificates of recognition. CCSA President and CEO Myrna Castrejon joined us and featured us in the CCSA's October 23rd newsletter and Supervisor Foley's office did the same! Additionally, the Capistrano Dispatch showcased [the event](#) in its October 25th edition

---

## Engagement Activities

### Recent Engagement Activities

#### Northern Region - *Monterey Bay, North Bay and NorCal*

- **NorCal Beginning-of-the-Year Festival** - Thursday, October 10th (10:00 am - 1:00 pm)  
Alameda County Fairgrounds: 4501 Pleasanton Ave., Pleasanton, CA 94566  
Total attendance: 266 CalOPS students, 57 non-CalOPS students, 241 adults, 62 staff (626 total attendees)

#### Central Region - *Central Valley and Central Coast*

- **Central Beginning-of-the-Year Festival** - Tuesday, October 15th (11:00 am - 1:00 pm)  
Adventure Park: 5600 W Cypress Ave, Visalia, CA 93277  
Total attendance: 126 CalOPS students, 10 non-CalOPS students, 135 adults, 45 staff (316 total attendees) - *Our biggest turnout ever for Central!*

#### Southern Region - *SoCal*

- **SoCal Beginning-of-the-Year Festival** - Wednesday, October 2nd (10:00 am - 1:30 pm)  
OC Fairgrounds: 88 Fair Dr., Costa Mesa, CA 92626  
Total attendance: 529 CalOPS students, 135 non-CalOPS students, 632 adults, 201 staff (1497 total attendees)

#### Virtual Field Trips - *All Six School Locations*

- **Beeometry: The Geometry of Bees** - Thursday, October 10th (9:00am - 10:00am)  
Target Grades: 1-5, but all are welcome



Total attendance: 14 CalOPS students, 0 non-CalOPS students, 14 adults, 1 staff (29 total attendees)

- **Moonshot Museum Presents: Cosmic Careers** - Thursday, October 17th (10:00am - 11:00am)

Target Grades: 5-12, but all are welcome

Total attendance: 10 CalOPS students, 0 non-CalOPS students, 10 adults, 1 staff (21 total attendees)

- **Bats in Our Ecosystem** - Friday, October 25th (10:00am - 11:00am)

Target Grades: 5-12, but all are welcome

Total attendance: 29 CalOPS students, 0 non-CalOPS students, 27 adults, 1 staff (57 total attendees)

- **Author Talk: Kelly Milner Presents Cryptid Creatures** - Thursday, October 31st (11:00am - 12:00pm)

Target Grades: 5-12, but all are welcome

Total attendance: 7 CalOPS students, 0 non-CalOPS students, 6 adults, 1 staff (14 total attendees)

## Upcoming Engagement Activities

### Northern Region - *Monterey Bay, North Bay and NorCal*

- In-Person Field Trips are paused for 1st semester.

### Central Region - *Central Valley and Central Coast*

- In-Person Field Trips are paused for 1st semester.

### Southern Region - *SoCal*

- **UCLA School Tour for Middle School AVID** - Friday, November 2nd (9:45 am - 12:00 pm)  
University of California, Los Angeles: 405 Hilgard Avenue, Los Angeles, CA 90095

### Virtual Field Trips - *All Six School Locations*

- **Manitoba Museum Presents: People of the North** - Monday, November 4th (10:00 am - 11:00 am)

Target Grades: K-5, but all are welcome

- **Northwest Trek Wildlife Presents: Wild Survivors** - Friday, November 8th (9:00 am - 10:00 am)

Target Grades: 3-8, but all are welcome

- **Alaska SeaLife Center Presents: Alaskan Tide Pool Travels** - Friday, November 15th (11:00 am - 12:00 pm)

Target Grades: TK-5, but all are welcome

- **Author Talk with Sue Fliess: How to Hide a Turkey** - Friday, November 22nd (10:00 am - 11:00 am)

Target Grades: K-3, but all are welcome

# Coversheet

## Charter Impact Financial Report for CalOPS

**Section:** III. Oral Reports  
**Item:** C. Charter Impact Financial Report for CalOPS  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** CalOps\_FY25\_09\_Monthly Financial Update.pdf



# California Online Public Schools

Monthly Financial Presentation – September 2024

# Summary



		TOTAL		
	<b>Enrollment</b>	7,002	6,860	-142.00
	<b>ADA</b>	6,862	6,723	-139.16
<b>Revenue</b>		<b>Original Budget</b>	<b>Aug Update</b>	<b>Variance</b>
	State Aid-Rev Limit	\$ 88,134,422	\$ 88,135,421	\$999
	Federal Revenue	2,827,057	2,923,973	96,916
	Other State Revenue	12,951,819	12,984,752	32,933
	Other Local Revenue	133,648	129,279	(4,369)
	<b>Total Revenue</b>	<b>\$ 104,046,946</b>	<b>\$ 104,173,425</b>	<b>\$126,479</b>
<b>Expenses</b>	Certificated Salaries	\$ 57,350,571	\$ 57,137,388	(\$213,184)
	Classified Salaries	2,924,490	2,894,964	(29,526)
	Benefits	17,513,448	18,189,886	676,438
	Books and Supplies	7,383,821	6,840,358	(543,463)
	Subagreement Services	1,626,856	1,609,576	(17,280)
	Operations	1,831,299	2,285,835	454,536
	Facilities	809,469	919,676	110,207
	Professional Services	5,321,370	5,365,972	44,601
	Depreciation	58,224	58,222	(2)
	Interest	0	0	0
	<b>Total Expenses</b>	<b>\$ 94,819,549</b>	<b>\$ 95,301,877</b>	<b>\$482,327</b>
<b>Full-Year</b>	<b>Total Surplus(Deficit)</b>	<b>\$ 9,227,397</b>	<b>\$ 8,871,549</b>	<b>(\$355,848)</b>
	Beginning Fund Balance	\$12,883,101	\$12,883,101	\$0
	<b>Ending Fund Balance</b>	<b>\$22,110,498</b>	<b>\$21,754,649</b>	<b>(\$355,848)</b>
	As a % of Annual Expenses	31%	23%	



## Highlights

- **Attendance: Flat** to prior month
- **Revenue: +\$125K**, driven by Title IV (\$100K) and PY adjustments (+\$30K)
- **Expenses: +\$480K**, driven by retirement plan adjustment
- **Surplus: \$8.9M total (-\$350K** driven by retirement plan. Will not close the year at this level due to spending requirements)
- **Ending Fund balance: \$22M**
- **Cash: \$26M** as of 9/30

# Attendance Data and Metrics



- Attendance will be updated throughout the year
- Projected Enrollment: **7,002**
- Projected ADA: **6,862** (98% attendance rate)

## SoCal

<i>Enrollment &amp; Per Pupil Data</i>		
	<u>Forecast</u>	<u>Budget</u>
Average Enrollment	4,196	4,983
ADA	4,112	4,883
Attendance Rate	98.0%	98.0%
Unduplicated %	55.7%	55.7%
Revenue per ADA	\$15,112	\$14,891
Expenses per ADA	\$13,999	\$14,420

## Central Valley

<i>Enrollment &amp; Per Pupil Data</i>		
	<u>Forecast</u>	<u>Budget</u>
Average Enrollment	632	816
ADA	619	799
Attendance Rate	98.0%	98.0%
Unduplicated %	67.8%	67.8%
Revenue per ADA	\$16,503	\$16,111
Expenses per ADA	\$14,095	\$15,645

## NorCal

<i>Enrollment &amp; Per Pupil Data</i>		
	<u>Forecast</u>	<u>Budget</u>
Average Enrollment	1,399	1,760
ADA	1,371	1,725
Attendance Rate	98.0%	98.0%
Unduplicated %	54.7%	54.7%
Revenue per ADA	\$15,012	\$14,741
Expenses per ADA	\$13,783	\$14,365

## North Bay

<i>Enrollment &amp; Per Pupil Data</i>		
	<u>Forecast</u>	<u>Budget</u>
Average Enrollment	142	161
ADA	139	158
Attendance Rate	98.0%	98.0%
Unduplicated %	59.6%	59.6%
Revenue per ADA	\$15,551	\$15,815
Expenses per ADA	\$13,639	\$15,458

## Monterey Bay

<i>Enrollment &amp; Per Pupil Data</i>		
	<u>Forecast</u>	<u>Budget</u>
Average Enrollment	491	564
ADA	481	552
Attendance Rate	98.0%	98.0%
Unduplicated %	43.5%	43.5%
Revenue per ADA	\$14,585	\$14,408
Expenses per ADA	\$13,360	\$14,089

## Central Coast

<i>Enrollment &amp; Per Pupil Data</i>		
	<u>Forecast</u>	<u>Budget</u>
Average Enrollment	142	138
ADA	139	135
Attendance Rate	98.0%	98.0%
Unduplicated %	52.0%	52.0%
Revenue per ADA	\$14,703	\$14,635
Expenses per ADA	\$12,828	\$14,384

# Revenue

■ **FY25 annual revenue forecasted at \$104M; +\$125K to prior month (Title IV & PY Lottery)**

## SoCal

### Revenue

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
State Aid-Rev Limit	\$ 4,473,549	\$ 3,530,991	\$ 942,558	\$ 52,471,868	\$ 62,774,775	\$ (10,302,907)
Federal Revenue	-	31,990	(31,990)	1,721,709	1,612,417	109,292
Other State Revenue	464,436	232,907	231,529	7,887,815	8,808,554	(920,740)
Other Local Revenue	7,669	10,732	(3,063)	60,887	64,395	(3,508)
<b>Total Revenue</b>	<b>\$ 4,945,654</b>	<b>\$ 3,806,621</b>	<b>\$ 1,139,033</b>	<b>\$ 62,142,280</b>	<b>\$ 73,260,142</b>	<b>\$ (11,117,862)</b>

## Central Valley

### Revenue

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
State Aid-Rev Limit	\$ 434,878	\$ 428,067	\$ 6,811	\$ 8,626,385	\$ 11,289,624	\$ (2,663,239)
Federal Revenue	-	5,260	(5,260)	351,915	282,427	69,488
Other State Revenue	72,674	38,300	34,374	1,243,095	1,471,790	(228,695)
Other Local Revenue	54	-	54	118	-	118
<b>Total Revenue</b>	<b>\$ 507,606</b>	<b>\$ 471,628</b>	<b>\$ 35,978</b>	<b>\$ 10,221,513</b>	<b>\$ 13,043,841</b>	<b>\$ (2,822,328)</b>

## NorCal

### Revenue

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
State Aid-Rev Limit	\$ 769,844	\$ 1,116,015	\$ (346,171)	\$ 17,419,669	\$ 22,089,481	\$ (4,669,812)
Federal Revenue	-	11,300	(11,300)	576,177	527,164	49,013
Other State Revenue	156,803	82,274	74,529	2,539,322	2,981,749	(442,427)
Other Local Revenue	19,971	5,523	14,448	46,420	35,419	11,002
<b>Total Revenue</b>	<b>\$ 946,618</b>	<b>\$ 1,215,112</b>	<b>\$ (268,494)</b>	<b>\$ 20,581,587</b>	<b>\$ 25,633,812</b>	<b>\$ (5,052,225)</b>

# Revenue

■ FY25 annual revenue forecasted at \$104M; +\$125K to prior month (Title IV & PY Lottery)

## North Bay

### Revenue

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
State Aid-Rev Limit	\$ 66,665	\$ 107,844	\$ (41,179)	\$ 1,803,785	\$ 2,117,942	\$ (314,157)
Federal Revenue	-	1,027	(1,027)	70,693	67,888	2,805
Other State Revenue	14,827	7,488	7,339	289,470	312,527	(23,057)
Other Local Revenue	10	20	(10)	107	122	(14)
<b>Total Revenue</b>	<b>\$ 81,502</b>	<b>\$ 116,379</b>	<b>\$ (34,877)</b>	<b>\$ 2,164,055</b>	<b>\$ 2,498,479</b>	<b>\$ (334,424)</b>

## Monterey Bay

State Aid-Rev Limit  
Federal Revenue  
Other State Revenue  
Other Local Revenue  
**Total Revenue**

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
State Aid-Rev Limit	\$ 170,086	\$ 381,084	\$ (210,998)	\$ 6,043,420	\$ 7,030,076	\$ (986,656)
Federal Revenue	-	3,640	(3,640)	157,449	128,489	28,960
Other State Revenue	50,831	26,502	24,329	804,627	899,863	(95,236)
Other Local Revenue	4,111	1,714	2,397	12,367	10,286	2,080
<b>Total Revenue</b>	<b>\$ 225,028</b>	<b>\$ 412,941</b>	<b>\$ (187,913)</b>	<b>\$ 7,017,862</b>	<b>\$ 8,068,713</b>	<b>\$ (1,050,851)</b>

## Central Coast

State Aid-Rev Limit  
Federal Revenue  
Other State Revenue  
Other Local Revenue  
**Total Revenue**

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
State Aid-Rev Limit	\$ 83,628	\$ 94,445	\$ (10,817)	\$ 1,770,294	\$ 1,747,657	\$ 22,637
Federal Revenue	-	894	(894)	46,030	35,568	10,462
Other State Revenue	12,798	6,505	6,293	220,424	218,135	2,289
Other Local Revenue	1,489	1,753	(264)	9,380	10,521	(1,141)
<b>Total Revenue</b>	<b>\$ 97,915</b>	<b>\$ 103,597</b>	<b>\$ (5,682)</b>	<b>\$ 2,046,128</b>	<b>\$ 2,011,881</b>	<b>\$ 34,247</b>

# Expenses



- FY24 annual expenses forecasted at **\$95M; +\$480K** to prior month driven by retirement benefits

## SoCal

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
<b>Expenses</b>						
Certificated Salaries	\$ 4,922,741	\$ 4,896,572	\$ (26,169)	\$ 34,040,695	\$ 32,196,330	\$ (1,844,365)
Classified Salaries	238,369	102,166	(136,203)	1,724,968	735,595	(989,373)
Benefits	1,872,540	1,759,414	(113,126)	11,497,699	11,292,382	(205,316)
Books and Supplies	1,416,911	1,569,153	152,242	4,144,461	11,215,400	7,070,939
Subagreement Services	35,771	831,658	795,887	979,287	5,648,500	4,669,213
Operations	293,127	127,400	(165,727)	1,369,178	764,400	(604,778)
Facilities	82,222	124,467	42,245	580,341	746,800	166,459
Professional Services	595,106	1,256,927	661,821	3,225,047	8,340,629	5,115,583
Depreciation	362	400	38	2,171	2,400	229
<b>Total Expenses</b>	<b>\$ 9,457,149</b>	<b>\$ 10,668,155</b>	<b>\$ 1,211,006</b>	<b>\$ 57,563,846</b>	<b>\$ 70,942,436</b>	<b>\$ 13,378,590</b>

## Central Valley

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
<b>Expenses</b>						
Certificated Salaries	\$ 845,538	\$ 803,667	\$ (41,871)	\$ 5,375,003	\$ 5,284,338	\$ (90,665)
Classified Salaries	40,402	16,768	(23,634)	271,674	120,732	(150,941)
Benefits	308,274	309,851	1,577	1,536,700	2,059,361	522,661
Books and Supplies	217,532	252,782	35,250	624,976	1,957,500	1,332,524
Subagreement Services	642	163,305	162,663	139,805	1,685,200	1,545,395
Operations	44,556	11,017	(33,539)	210,703	66,100	(144,603)
Facilities	259	6,400	6,141	71,332	38,400	(32,932)
Professional Services	90,435	213,348	122,913	499,954	1,454,632	954,678
<b>Total Expenses</b>	<b>\$ 1,547,638</b>	<b>\$ 1,777,137</b>	<b>\$ 229,499</b>	<b>\$ 8,730,147</b>	<b>\$ 12,666,264</b>	<b>\$ 3,936,117</b>

## NorCal

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
<b>Expenses</b>						
Certificated Salaries	\$ 1,757,771	\$ 1,731,613	\$ (26,158)	\$ 11,637,578	\$ 11,385,843	\$ (251,735)
Classified Salaries	84,844	36,130	(48,714)	589,278	260,134	(329,144)
Benefits	653,746	637,717	(16,029)	3,249,363	4,148,243	898,879
Books and Supplies	449,934	731,426	281,492	1,352,066	4,069,200	2,717,134
Subagreement Services	6,338	371,530	365,192	317,743	2,036,400	1,718,657
Operations	103,442	39,117	(64,325)	467,074	234,700	(232,374)
Facilities	16,896	22,050	5,154	182,764	132,300	(50,464)
Professional Services	272,064	405,906	133,842	1,044,288	2,647,071	1,602,783
Depreciation	9,342	10,900	1,558	56,051	65,400	9,349
<b>Total Expenses</b>	<b>\$ 3,354,377</b>	<b>\$ 3,986,390</b>	<b>\$ 632,013</b>	<b>\$ 18,896,204</b>	<b>\$ 24,979,290</b>	<b>\$ 6,083,086</b>

# Expenses



- FY24 annual expenses forecasted at **\$95M; +\$480K** to prior month driven by retirement benefits

## North Bay

Expenses	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Certificated Salaries	\$ 168,408	\$ 157,419	\$ (10,989)	\$ 1,154,239	\$ 1,035,077	\$ (119,163)
Classified Salaries	8,080	3,285	(4,795)	58,411	23,649	(34,762)
Benefits	61,789	62,058	269	349,931	417,947	68,016
Books and Supplies	41,027	71,040	30,013	132,503	499,000	366,497
Subagreement Services	111	23,478	23,367	31,340	164,900	133,560
Operations	9,091	2,433	(6,658)	44,681	14,600	(30,081)
Facilities	52	1,900	1,848	15,715	11,400	(4,315)
Professional Services	17,737	42,557	24,820	111,173	275,449	164,276
<b>Total Expenses</b>	<b>\$ 306,295</b>	<b>\$ 364,170</b>	<b>\$ 57,875</b>	<b>\$ 1,897,994</b>	<b>\$ 2,442,021</b>	<b>\$ 544,027</b>

## Monterey Bay

Expenses	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Certificated Salaries	\$ 534,027	\$ 555,111	\$ 21,084	\$ 3,889,159	\$ 3,650,007	\$ (239,152)
Classified Salaries	26,261	11,582	(14,679)	197,548	83,392	(114,156)
Benefits	205,245	217,212	11,967	1,208,571	1,457,582	249,011
Books and Supplies	144,872	169,175	24,303	461,544	1,211,000	749,456
Subagreement Services	2,171	84,796	82,625	110,241	571,900	461,659
Operations	27,264	7,500	(19,764)	151,041	45,000	(106,041)
Facilities	175	2,250	2,075	54,250	13,500	(40,750)
Professional Services	60,739	131,357	70,618	356,158	857,975	501,817
<b>Total Expenses</b>	<b>\$ 1,000,754</b>	<b>\$ 1,178,982</b>	<b>\$ 178,228</b>	<b>\$ 6,428,514</b>	<b>\$ 7,890,356</b>	<b>\$ 1,461,843</b>

## Central Coast

Expenses	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Certificated Salaries	\$ 119,429	\$ 140,849	\$ 21,420	\$ 1,040,713	\$ 926,121	\$ (114,592)
Classified Salaries	6,061	2,939	(3,122)	53,086	21,159	(31,927)
Benefits	48,525	55,551	7,026	347,622	374,211	26,589
Books and Supplies	33,169	38,788	5,619	124,809	259,200	134,391
Subagreement Services	1,112	16,946	15,834	31,161	117,000	85,839
Operations	7,204	2,483	(4,721)	43,156	14,900	(28,256)
Facilities	41	1,300	1,259	15,274	7,800	(7,474)
Professional Services	35,475	40,078	4,603	129,351	256,977	127,625
<b>Total Expenses</b>	<b>\$ 251,016</b>	<b>\$ 298,934</b>	<b>\$ 47,918</b>	<b>\$ 1,785,172</b>	<b>\$ 1,977,368</b>	<b>\$ 192,195</b>

# Fund Balance

## TOTAL

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	\$ (9,112,906)	\$ (12,147,491)	\$ 3,034,585	\$ 8,871,549	\$ 3,619,133	\$ 5,252,416
Beginning Fund Balance	<u>12,883,101</u>	<u>12,883,101</u>		<u>12,883,101</u>	<u>12,883,101</u>	
Ending Fund Balance	<u>\$ 3,770,195</u>	<u>\$ 735,610</u>		<u>\$ 21,754,649</u>	<u>\$ 16,502,235</u>	
	4.0%	0.6%		22.8%	13.6%	

## SoCal

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	\$ (4,511,495)	\$ (6,861,534)	\$ 2,350,039	\$ 4,578,434	\$ 2,317,706	\$ 2,260,728
Beginning Fund Balance	<u>8,723,592</u>	<u>8,723,592</u>		<u>8,723,592</u>	<u>8,723,592</u>	
Ending Fund Balance	<u>\$ 4,212,097</u>	<u>\$ 1,862,058</u>		<u>\$ 13,302,026</u>	<u>\$ 11,041,298</u>	
<i>As a % of Annual Expenses</i>	7.3%	2.6%		23.1%	15.6%	

## Central Valley

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	\$ (1,040,032)	\$ (1,305,510)	\$ 265,478	\$ 1,491,366	\$ 377,578	\$ 1,113,789
Beginning Fund Balance	<u>2,758,079</u>	<u>2,758,079</u>		<u>2,758,079</u>	<u>2,758,079</u>	
Ending Fund Balance	<u>\$ 1,718,045</u>	<u>\$ 1,452,570</u>		<u>\$ 4,249,445</u>	<u>\$ 3,135,656</u>	
<i>As a % of Annual Expenses</i>	19.7%	11.5%		48.7%	24.8%	

## NorCal

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	\$ (2,407,759)	\$ (2,771,278)	\$ 363,519	\$ 1,685,383	\$ 654,521	\$ 1,030,862
Beginning Fund Balance	<u>1,192,273</u>	<u>1,192,273</u>		<u>1,192,273</u>	<u>1,192,273</u>	
Ending Fund Balance	<u>\$ (1,215,486)</u>	<u>\$ (1,579,005)</u>		<u>\$ 2,877,656</u>	<u>\$ 1,846,795</u>	
<i>As a % of Annual Expenses</i>	-6.4%	-6.3%		15.2%	7.4%	



# Fund Balance

## North Bay

**Total Surplus(Deficit)**

Beginning Fund Balance

**Ending Fund Balance**

*As a % of Annual Expenses*

Year-to-Date		
Actual	Budget	Fav/(Unf)
\$ (224,793)	\$ (247,791)	\$ 22,998
643,053	643,053	
<b>\$ 418,260</b>	<b>\$ 395,262</b>	
22.0%	16.2%	

Annual/Full Year		
Forecast	Budget	Fav/(Unf)
\$ 266,061	\$ 56,457	\$ 209,604
643,053	643,053	
<b>\$ 909,114</b>	<b>\$ 699,511</b>	
47.9%	28.6%	

## Monterey Bay

**Total Surplus(Deficit)**

Beginning Fund Balance

**Ending Fund Balance**

*As a % of Annual Expenses*

Year-to-Date		
Actual	Budget	Fav/(Unf)
\$ (775,726)	\$ (766,042)	\$ (9,684)
(532,699)	(532,699)	
<b>\$ (1,308,424)</b>	<b>\$ (1,298,740)</b>	
-20.4%	-16.5%	

Annual/Full Year		
Forecast	Budget	Fav/(Unf)
\$ 589,349	\$ 178,357	\$ 410,992
(532,699)	(532,699)	
<b>\$ 56,649</b>	<b>\$ (354,342)</b>	
0.9%	-4.5%	

## Central Coast

**Total Surplus(Deficit)**

Beginning Fund Balance

**Ending Fund Balance**

*As a % of Annual Expenses*

Year-to-Date		
Actual	Budget	Fav/(Unf)
\$ (153,101)	\$ (195,337)	\$ 42,236
98,803	98,803	
<b>\$ (54,297)</b>	<b>\$ (96,534)</b>	
-3.0%	-4.9%	

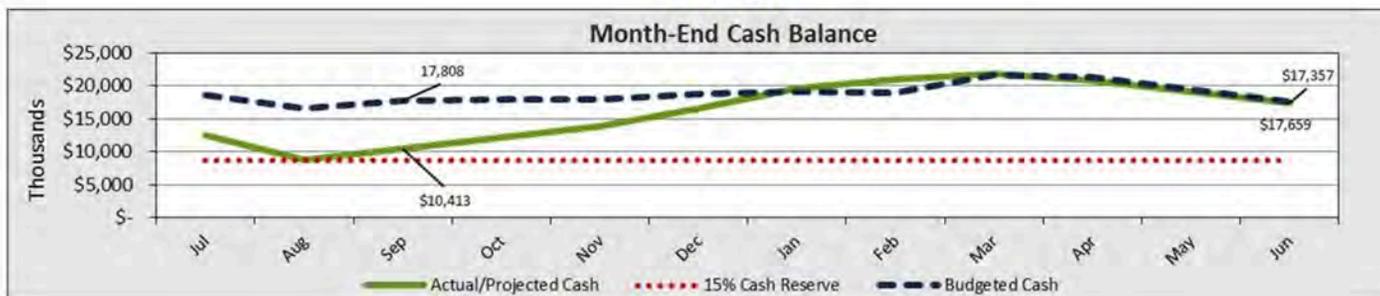
Annual/Full Year		
Forecast	Budget	Fav/(Unf)
\$ 260,955	\$ 34,514	\$ 226,442
98,803	98,803	
<b>\$ 359,759</b>	<b>\$ 133,316</b>	
20.2%	6.7%	

# Cash Balance

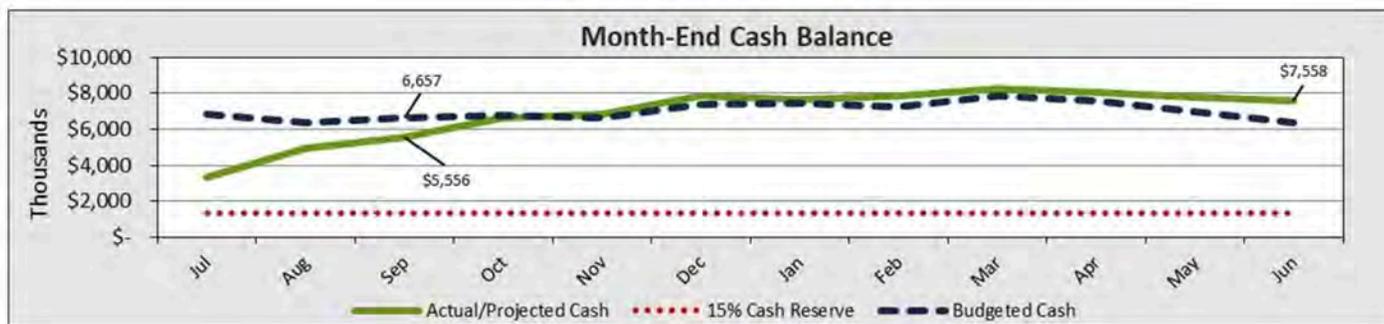


- Cash as of 9/30 totaled **\$26M**; **\$41M** currently projected for year-end

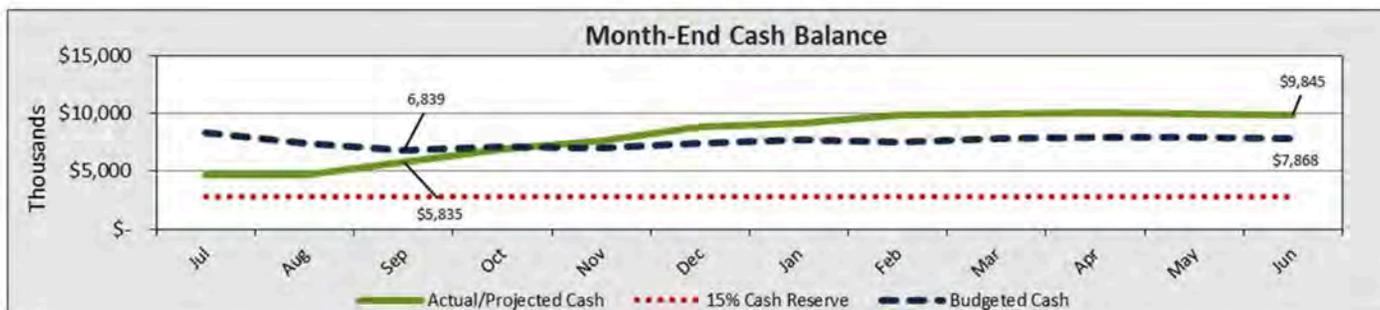
## SoCal



## Central Valley



## NorCal



# Cash Balance

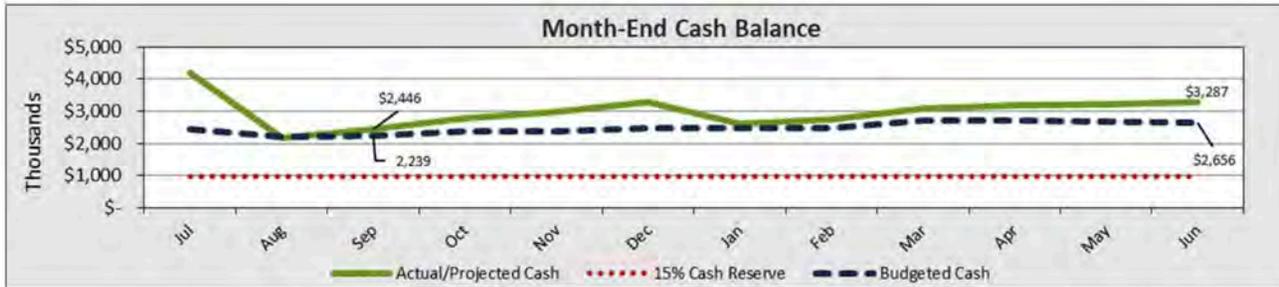
- Cash as of 9/30 totaled **\$26M**; **\$41M** currently projected for year-end



## North Bay



## Monterey Bay



## Central Coast



# Appendix

- Monthly Cash Flow / Forecast 24/25
- Budget vs. Actual
- Statement of Financial Position
- Statement of Cash Flows
- AP Aging
- Monthly Check Register (Sep)

**CalOps Southern California**

**Monthly Cash Flow/Forecast FY24-25**

Revised 11/6/24

ADA = 4112.08



	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
<b>ADA = 4919.64</b>																
<b>Revenues</b>																
<b>State Aid - Revenue Limit</b>																
8011 LCFF State Aid	859,632	859,632	1,547,337	1,601,592	1,601,592	1,601,592	1,601,592	1,601,592	718,771	718,771	718,771	718,771	718,777	14,868,419	17,786,476	(2,918,057)
8012 Education Protection Account	-	-	244,804	-	-	205,604	-	-	205,604	-	-	-	-	822,416	983,928	(161,512)
8096 In Lieu of Property Taxes	-	2,754,285	5,508,569	3,521,751	3,521,751	3,521,751	3,521,751	3,521,751	3,636,475	1,818,238	1,818,238	1,818,238	1,818,237	36,781,033	44,004,371	(7,223,338)
	859,632	3,613,917	7,300,710	5,123,343	5,123,343	5,328,947	5,123,343	5,123,343	4,560,850	2,537,008	2,537,008	2,537,008	2,703,417	52,471,868	62,774,775	(10,302,907)
<b>Federal Revenue</b>																
8181 Special Education - Entitlement	-	-	-	60,152	60,152	60,152	60,152	60,152	51,532	51,532	51,532	51,532	51,532	558,420	639,553	(81,133)
8290 Title I, Part A - Basic Low Income	-	-	-	-	-	713,510	-	-	-	-	-	-	-	951,346	772,825	178,521
8291 Title II, Part A - Teacher Quality	-	-	-	-	-	115,307	-	-	-	-	-	-	-	153,742	138,384	15,358
8294 Title IV	-	-	-	-	58,218	-	-	-	-	-	-	-	-	58,218	61,655	(3,437)
8299 Prior Year Federal Revenue	2,097	(2,097)	(17)	-	-	-	-	-	-	-	-	-	-	(17)	-	(17)
	2,097	(2,097)	(17)	60,152	118,370	888,968	60,152	60,152	51,532	51,532	51,532	51,532	327,804	1,721,709	1,612,417	109,292
<b>Other State Revenue</b>																
8311 State Special Education	211,886	211,886	381,395	385,354	385,354	385,354	385,354	385,354	169,101	169,101	169,101	169,101	169,101	3,577,441	4,410,409	(832,968)
8550 Mandated Cost	-	-	-	-	-	179,061	-	-	-	-	-	-	-	179,061	177,172	1,889
8560 State Lottery	-	-	-	-	-	-	335,899	-	-	335,899	-	-	-	1,122,598	1,224,991	(102,393)
8598 Prior Year Revenue	-	-	32,779	-	-	-	-	-	-	-	-	-	-	32,779	-	32,779
8599 Other State Revenue	20,332	20,332	36,598	706,004	18,504	18,504	706,004	18,504	18,504	706,004	18,504	18,504	669,635	2,975,936	2,995,982	(20,046)
	232,218	232,218	450,772	1,091,358	403,858	582,919	1,427,257	403,858	187,605	1,211,004	187,605	187,605	1,289,535	7,887,015	8,808,554	(920,740)
<b>Other Local Revenue</b>																
8660 Interest Revenue	-	7,669	4,922	5,366	5,366	5,366	5,366	5,366	5,366	5,366	5,366	5,366	-	60,887	64,395	(3,508)
	-	7,669	4,922	5,366	5,366	5,366	5,366	5,366	5,366	5,366	5,366	5,366	-	60,887	64,395	(3,508)
<b>Total Revenue</b>	<b>1,093,947</b>	<b>3,851,707</b>	<b>7,756,387</b>	<b>6,280,219</b>	<b>5,650,937</b>	<b>6,806,200</b>	<b>6,616,118</b>	<b>5,592,719</b>	<b>4,805,354</b>	<b>3,804,911</b>	<b>2,781,512</b>	<b>2,781,512</b>	<b>4,320,757</b>	<b>62,142,280</b>	<b>73,260,142</b>	<b>(11,117,862)</b>
<b>Expenses</b>																
<b>Certificated Salaries</b>																
1100 Teachers' Salaries	1,907,982	1,930,193	1,868,403	1,854,447	1,854,447	1,854,447	1,854,447	1,854,447	1,854,447	1,854,447	1,854,447	1,854,447	1,854,447	22,396,600	20,865,670	(1,530,930)
1175 Teachers' Extra Duty/Stipends	89,110	81,570	4,373,664	104,828	104,828	104,828	104,828	104,828	104,828	104,828	104,828	104,828	104,828	5,487,795	6,197,178	709,383
1200 Pupil Support Salaries	244,069	268,249	757,747	243,198	243,198	243,198	243,198	243,198	243,198	243,198	243,198	243,198	243,198	3,458,849	2,253,684	(1,205,165)
1300 Administrators' Salaries	183,525	218,043	616,115	186,641	186,641	186,641	186,641	186,641	186,641	186,641	186,641	186,641	186,641	2,697,451	2,879,798	182,347
	2,424,686	2,498,055	7,615,929	2,389,114	2,389,114	2,389,114	2,389,114	2,389,114	2,389,114	2,389,114	2,389,114	2,389,114	-	34,040,695	32,196,330	(1,844,365)
<b>Classified Salaries</b>																
2100 Instructional Salaries	-	-	-	-	-	-	-	-	-	-	-	-	-	-	154,153	154,153
2200 Support Salaries	7,068	7,068	23,989	7,161	7,161	7,161	7,161	7,161	7,161	7,161	7,161	7,161	7,161	102,577	-	(102,577)
2300 Classified Administrators' Salaries	79,022	79,022	264,879	78,655	78,655	78,655	78,655	78,655	78,655	78,655	78,655	78,655	78,655	1,130,821	444,123	(686,699)
2400 Clerical and Office Staff Salaries	31,378	34,811	101,157	36,025	36,025	36,025	36,025	36,025	36,025	36,025	36,025	36,025	36,025	491,570	137,319	(354,251)
	117,468	120,901	390,025	121,842	121,842	121,842	121,842	121,842	121,842	121,842	121,842	121,842	-	1,724,968	735,595	(989,373)
<b>Benefits</b>																
3101 STRS	423,118	436,539	624,885	461,728	461,728	461,728	461,728	461,728	461,728	461,728	461,728	461,728	461,728	5,640,095	6,149,499	509,404
3301 OASDI	15,801	16,949	55,163	6,403	6,403	6,403	6,403	6,403	6,403	6,403	6,403	6,403	6,403	145,540	31,671	(113,868)
3311 Medicare	35,644	69,622	114,821	36,552	36,552	36,552	36,552	36,552	36,552	36,552	36,552	36,552	36,552	549,054	473,964	(75,090)
3401 Health and Welfare	326,742	226,466	189,137	303,990	303,990	303,990	303,990	303,990	303,990	303,990	303,990	303,990	303,990	3,476,258	3,679,650	203,392
3501 State Unemployment	954	2,231	1,848	11,809	11,809	11,809	59,045	47,236	23,618	11,809	11,809	11,809	11,809	205,786	238,630	32,844
3601 Workers' Compensation	46,296	(2,423)	-	35,291	35,291	35,291	35,291	35,291	35,291	35,291	35,291	35,291	35,291	361,496	457,621	96,124
3901 Other Benefits	77,512	197,089	206,750	70,680	70,680	70,680	70,680	70,680	70,680	70,680	70,680	70,680	70,680	1,117,469	261,347	(856,122)
	926,067	946,473	1,192,604	926,454	926,454	926,454	973,690	961,881	938,263	926,454	926,454	926,454	-	11,497,699	11,292,382	(205,316)
<b>Books and Supplies</b>																
4100 Textbooks and Core Materials	23,526	210,006	69,814	66,752	66,752	66,752	66,752	66,752	66,752	66,752	66,752	66,752	66,752	903,916	611,400	(292,516)
4200 Books and Reference Materials	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,765,400	3,765,400
4302 School Supplies	186,309	5,719	10,708	713	2,377	-	-	7,373	1,000	26,687	206,445	206,445	-	653,776	126,900	(526,876)
4305 Software	804,052	154,979	53,952	148,951	148,951	148,951	148,951	148,951	148,951	148,951	148,951	148,951	148,951	2,353,542	4,765,100	2,411,558
4310 Office Expense	2,636	5,614	89,808	3,102	3,102	3,102	3,102	3,102	3,102	3,102	3,102	3,102	-	125,976	141,300	15,324
4311 Business Meals	375	7,516	10,892	2,271	2,271	2,271	2,271	2,271	2,271	2,271	2,271	2,271	2,271	39,225	38,900	(325)
4400 Noncapitalized Equipment	2,572	13,607	5,260	74	246	-	-	762	103	2,756	21,323	21,323	-	68,026	1,766,400	1,698,374
	1,019,470	397,441	240,234	221,863	223,699	221,077	221,077	229,211	222,180	250,520	448,845	448,845	-	4,144,461	11,215,400	7,070,939

**CalOps Southern California**

**Monthly Cash Flow/Forecast FY24-25**

Revised 11/6/24

ADA = 4112.08



	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
<b>Subagreement Services</b>																
5102 Special Education	3,452	32,319	55,433	59,854	59,854	59,854	59,854	59,854	59,854	59,854	59,854	59,854	-	629,894	4,506,100	3,876,206
5103 Substitute Teacher	-	-	-	-	-	-	-	-	-	-	-	-	-	-	122,200	122,200
5105 Security	-	-	632	212	212	212	212	212	212	212	212	212	-	2,543	-	(2,543)
5106 Other Educational Consultants	23,640	(23,640)	-	548	1,828	-	-	5,670	769	20,523	158,756	158,756	-	346,850	692,500	345,650
5107 Instructional Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	327,700	327,700
	27,092	8,679	56,065	60,615	61,895	60,067	60,067	65,736	60,836	80,589	218,823	218,823	-	979,287	5,648,500	4,669,213
<b>Operations and Housekeeping</b>																
5201 Auto and Travel	1,818	69,136	322,742	18,659	18,659	18,659	18,659	18,659	18,659	18,659	18,659	18,659	-	561,631	281,700	(279,931)
5300 Dues & Memberships	-	169,024	872	44,764	44,764	44,764	44,764	44,764	44,764	44,764	44,764	44,764	-	572,770	129,800	(442,970)
5400 Insurance	11,959	21,803	9,676	8,679	8,679	8,679	8,679	8,679	8,679	8,679	8,679	8,679	-	121,552	123,600	2,048
5501 Utilities	216	225	225	273	273	273	273	273	273	273	273	273	-	3,127	25,800	22,673
5502 Janitorial Services	1,477	2,031	2,535	1,314	1,314	1,314	1,314	1,314	1,314	1,314	1,314	1,314	-	17,869	20,000	2,131
5516 Miscellaneous Expense	-	-	-	154	154	154	154	154	154	154	154	154	-	1,389	-	(1,389)
5900 Communications	3,698	4,979	13,063	4,715	4,715	4,715	4,715	4,715	4,715	4,715	4,715	4,715	-	64,178	35,200	(28,978)
5901 Postage and Shipping	1,327	5,434	463	2,160	2,160	2,160	2,160	2,160	2,160	2,160	2,160	2,160	-	26,661	148,300	121,639
	20,495	272,632	349,576	80,719	80,719	80,719	80,719	80,719	80,719	80,719	80,719	80,719	-	1,369,178	764,400	(604,778)
<b>Facilities, Repairs and Other Leases</b>																
5601 Rent	27,763	28,641	28,175	20,932	20,932	20,932	20,932	20,932	20,932	20,932	20,932	20,932	-	272,965	411,700	138,735
5602 Additional Rent	2,736	17,880	3,022	11,586	11,586	11,586	11,586	11,586	11,586	11,586	11,586	11,586	-	127,909	145,300	17,391
5603 Equipment Leases	1,892	2,277	1,050	1,498	1,498	1,498	1,498	1,498	1,498	1,498	1,498	1,498	-	18,702	17,000	(1,702)
5604 Other Leases	5,107	(5,106)	81,396	6,536	6,536	6,536	6,536	6,536	6,536	6,536	6,536	6,536	-	140,217	161,400	21,183
5610 Repairs and Maintenance	295	737	1,538	1,998	1,998	1,998	1,998	1,998	1,998	1,998	1,998	1,998	-	20,548	11,400	(9,148)
	37,793	44,429	115,181	42,549	42,549	42,549	42,549	42,549	42,549	42,549	42,549	42,549	-	580,341	746,800	166,459
<b>Professional/Consulting Services</b>																
5801 IT	220,439	3,080	-	43,773	43,773	43,773	43,773	43,773	43,773	43,773	43,773	43,773	-	617,480	2,357,600	1,740,120
5802 Audit & Taxes	-	-	-	-	-	-	-	-	-	-	-	-	-	-	177,600	177,600
5803 Legal	-	8,417	8,454	4,896	4,896	4,896	4,896	4,896	4,896	4,896	4,896	4,896	-	60,939	238,800	177,861
5804 Professional Development	5,123	13,416	31,037	7,384	7,384	7,384	7,384	7,384	7,384	7,384	7,384	7,384	-	116,033	825,200	709,167
5805 General Consulting	12,272	12,714	10,699	8,079	8,079	8,079	8,079	8,079	8,079	8,079	8,079	8,079	-	106,397	1,320,500	1,212,103
5806 Special Activities/Field Trips	136	19,821	-	131	437	-	-	1,355	184	4,904	37,934	37,934	-	102,835	216,179	113,343
5807 Bank Charges	-	7	73	175	175	175	175	175	175	175	175	175	-	1,653	4,200	2,547
5808 Printing	15	-	-	3	3	3	3	3	3	3	3	3	-	38	1,800	1,762
5809 Other taxes and fees	563	27,096	2,404	8,797	8,797	8,797	8,797	8,797	8,797	8,797	8,797	8,797	-	109,240	76,100	(33,140)
5810 Payroll Service Fee	769,220	(769,220)	6,222	345	345	345	345	345	345	345	345	345	-	9,328	-	(9,328)
5811 Management Fee	122,648	122,440	122,100	103,570	103,570	103,570	103,570	103,570	103,570	103,570	103,570	103,570	(56,477)	1,242,846	1,465,203	222,357
5812 District Oversight Fee	-	-	-	51,233	51,233	53,289	51,233	51,233	45,609	25,370	25,370	25,370	144,777	524,719	627,748	103,029
5814 SPED Encroachment	3,060	3,060	5,508	13,365	13,365	13,365	13,365	13,365	6,619	6,619	6,619	19,146	-	124,076	-	(124,076)
5815 Public Relations/Recruitment	-	20,799	133,851	5,868	5,868	5,868	5,868	5,868	5,868	5,868	5,868	5,868	-	207,463	1,029,700	822,237
	1,133,476	(538,370)	320,348	247,621	247,927	249,546	247,490	248,845	235,303	219,784	252,815	252,815	107,446	3,225,047	8,340,629	5,115,583
<b>Depreciation</b>																
6900 Depreciation Expense	181	181	180	181	181	181	181	181	181	181	181	181	-	2,171	2,400	229
	181	181	180	181	181	181	181	181	181	181	181	181	-	2,171	2,400	229
<b>Interest</b>																
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenses</b>	<b>5,706,728</b>	<b>3,750,421</b>	<b>10,280,142</b>	<b>4,090,958</b>	<b>4,094,379</b>	<b>4,091,548</b>	<b>4,136,728</b>	<b>4,140,077</b>	<b>4,090,986</b>	<b>4,111,752</b>	<b>4,481,340</b>	<b>4,481,340</b>	<b>107,446</b>	<b>57,563,846</b>	<b>70,942,436</b>	<b>13,378,590</b>
<b>Monthly Surplus (Deficit)</b>	<b>(4,612,781)</b>	<b>101,286</b>	<b>(2,523,755)</b>	<b>2,189,261</b>	<b>1,556,557</b>	<b>2,714,652</b>	<b>2,479,390</b>	<b>1,452,641</b>	<b>714,368</b>	<b>(306,841)</b>	<b>(1,699,828)</b>	<b>(1,699,828)</b>	<b>4,213,311</b>	<b>4,578,434</b>	<b>2,317,706</b>	<b>2,260,728</b>



**CalOps Central Valley**

**Monthly Cash Flow/Forecast FY24-25**

Revised 11/6/24

ADA = 619.36



	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)	
<b>ADA = 809.61</b>																	
<b>Revenues</b>																	
<b>State Aid - Revenue Limit</b>																	
8011 LCFF State Aid	-	442,068	442,068	717,589	717,589	717,589	717,589	717,589	325,987	325,987	325,987	325,987	(518,124)	5,257,907	7,799,332	(2,541,424)	
8012 Education Protection Account	-	-	-	539,598	-	539,598	-	-	539,598	-	-	-	-	1,383,716	3,002,510	-	
8019 State Aid - Prior Year	-	(7,190)	-	-	-	-	-	-	-	-	-	-	-	(7,190)	-	(7,190)	
8096 In Lieu of Property Taxes	-	-	-	39,007	39,007	39,007	39,007	39,007	59,374	29,687	29,687	29,687	29,687	373,158	487,783	(114,624)	
	-	434,878	442,068	1,296,194	756,596	1,296,194	756,596	756,596	924,960	355,675	355,675	355,675	895,279	8,626,385	11,289,624	(2,663,239)	
<b>Federal Revenue</b>																	
8181 Special Education - Entitlement	-	-	-	9,891	9,891	9,891	9,891	9,891	6,931	6,931	6,931	6,931	6,931	84,109	105,249	(21,140)	
8290 Title I, Part A - Basic Low Income	-	-	-	-	-	169,958	-	-	-	-	-	-	-	56,653	143,239	83,371	
8291 Title II, Part A - Teacher Quality	-	-	-	-	-	22,746	-	-	-	-	-	-	-	7,582	30,328	7,576	
8294 Title V, Part B - PCSG	-	-	-	10,868	-	-	-	-	-	-	-	-	-	10,868	11,187	(319)	
	-	-	-	9,891	20,759	202,595	9,891	9,891	6,931	6,931	6,931	6,931	71,165	351,915	282,427	69,488	
<b>Other State Revenue</b>																	
8311 State Special Education	34,673	34,673	62,412	63,366	63,366	63,366	63,366	63,366	18,049	18,049	18,049	18,049	18,049	538,833	725,808	(186,975)	
8550 Mandated Cost	-	-	-	-	-	28,553	-	-	-	-	-	-	-	28,553	28,252	301	
8560 State Lottery	-	-	-	-	-	-	55,234	-	-	-	-	-	-	169,085	201,593	(32,508)	
8599 Other State Revenue	-	3,328	3,327	121,701	2,787	2,787	121,701	2,787	2,787	121,701	2,787	2,787	118,143	506,624	516,137	(9,513)	
	34,673	38,001	65,739	185,067	66,153	94,706	240,301	66,153	20,836	194,984	20,836	20,836	194,809	1,243,095	1,471,790	(228,695)	
<b>Other Local Revenue</b>																	
8660 Interest Revenue	26	28	64	-	-	-	-	-	-	-	-	-	-	118	-	118	
	26	28	64	-	-	-	-	-	-	-	-	-	-	118	-	118	
<b>Total Revenue</b>	<b>34,699</b>	<b>472,907</b>	<b>507,871</b>	<b>1,491,153</b>	<b>843,508</b>	<b>1,593,495</b>	<b>1,006,788</b>	<b>832,640</b>	<b>952,727</b>	<b>557,589</b>	<b>383,441</b>	<b>383,441</b>	<b>1,161,253</b>	<b>10,221,513</b>	<b>13,043,841</b>	<b>(2,822,328)</b>	
<b>Expenses</b>																	
<b>Certificated Salaries</b>																	
1100 Teachers' Salaries	323,387	338,108	316,679	279,316	279,316	279,316	279,316	279,316	279,316	279,316	279,316	279,316	279,316	3,492,019	3,424,653	(67,366)	
1175 Teachers' Extra Duty/Stipends	15,105	13,827	741,300	15,789	15,789	15,789	15,789	15,789	15,789	15,789	15,789	15,789	15,789	912,334	1,017,134	104,800	
1200 Pupil Support Salaries	41,568	45,680	128,432	36,630	36,630	36,630	36,630	36,630	36,630	36,630	36,630	36,630	36,630	545,154	369,894	(175,260)	
1300 Administrators' Salaries	31,106	36,957	104,427	28,112	28,112	28,112	28,112	28,112	28,112	28,112	28,112	28,112	28,112	425,496	472,657	47,161	
	410,966	434,572	1,290,838	359,847	359,847	359,847	359,847	359,847	359,847	359,847	359,847	359,847	359,847	5,375,003	5,284,338	(90,665)	
<b>Classified Salaries</b>																	
2100 Instructional Salaries	-	-	-	-	-	-	-	-	-	-	-	-	-	-	25,301	25,301	
2200 Support Salaries	1,198	1,198	4,066	1,079	1,079	1,079	1,079	1,079	1,079	1,079	1,079	1,079	1,079	16,170	-	(16,170)	
2300 Classified Administrators' Salaries	13,394	13,393	44,895	11,847	11,847	11,847	11,847	11,847	11,847	11,847	11,847	11,847	11,847	178,905	72,893	(105,412)	
2400 Clerical and Office Staff Salaries	5,318	5,901	17,145	5,426	5,426	5,426	5,426	5,426	5,426	5,426	5,426	5,426	5,426	77,198	22,538	(54,660)	
	19,910	20,492	66,106	18,352	18,352	18,352	18,352	18,352	18,352	18,352	18,352	18,352	18,352	271,674	120,732	(150,941)	
<b>Benefits</b>																	
3101 STRS	71,716	73,990	105,913	66,339	66,339	66,339	66,339	66,339	66,339	66,339	66,339	66,339	66,339	848,670	1,009,309	160,638	
3301 DASDI	2,678	2,873	9,350	922	922	922	922	922	922	922	922	922	922	23,202	5,198	(18,004)	
3311 Medicare	6,042	11,800	19,462	5,252	5,252	5,252	5,252	5,252	5,252	5,252	5,252	5,252	5,252	88,574	77,791	(10,783)	
3401 Health and Welfare	(2,889)	94,655	31,622	4,133	4,133	4,133	4,133	4,133	4,133	4,133	4,133	4,133	4,133	160,583	611,207	450,624	
3501 State Unemployment	161	376	323	11,756	11,756	11,756	58,779	47,023	23,512	11,756	11,756	11,756	11,756	200,710	237,853	37,143	
3601 Workers' Compensation	7,838	(401)	-	5,071	5,071	5,071	5,071	5,071	5,071	5,071	5,071	5,071	5,071	53,077	75,109	22,031	
3901 Other Benefits	13,138	26,297	35,043	10,156	10,156	10,156	10,156	10,156	10,156	10,156	10,156	10,156	10,156	165,884	42,895	(122,989)	
	98,684	209,590	201,713	103,630	103,630	103,630	150,653	138,897	115,385	103,630	103,630	103,630	103,630	1,536,700	2,059,361	522,661	
<b>Books and Supplies</b>																	
4100 Textbooks and Core Materials	3,987	35,594	11,798	10,054	10,054	10,054	10,054	10,054	10,054	10,054	10,054	10,054	10,054	141,867	85,000	(56,867)	
4200 Books and Reference Materials	-	-	-	-	-	-	-	-	-	-	-	-	-	-	617,400	617,400	
4302 School Supplies	31,521	371	233	237	791	-	-	515	449	11,562	26,396	26,396	26,396	98,471	9,600	(88,871)	
4305 Software	112,773	28,137	9,144	22,435	22,435	22,435	22,435	22,435	22,435	22,435	22,435	22,435	22,435	353,968	734,400	382,432	
4310 Office Expense	183	889	12,650	467	467	467	467	467	467	467	467	467	467	17,927	19,200	1,273	
4311 Business Meals	-	1,335	82	342	342	342	342	342	342	342	342	342	342	4,496	5,800	1,304	
4400 Noncapitalized Equipment	436	2,306	370	26	85	-	-	55	48	1,243	2,838	2,838	2,838	10,246	486,100	475,854	
	148,900	68,632	34,277	33,561	34,174	33,298	33,298	33,869	33,796	46,104	62,533	62,533	62,533	624,976	1,957,500	1,332,524	

**CalOps Central Valley**

**Monthly Cash Flow/Forecast FY24-25**

Revised 11/6/24

ADA = 619.36



	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
<b>Subagreement Services</b>																
5102 Special Education	-	642	5,388	9,015	9,015	9,015	9,015	9,015	9,015	9,015	9,015	9,015	-	87,167	847,400	760,233
5103 Substitute Teacher	-	-	-	-	-	-	-	-	-	-	-	-	-	-	20,300	20,300
5105 Security	-	-	107	32	32	32	32	32	32	32	32	32	-	395	-	(395)
5106 Other Educational Consultants	3,920	(3,920)	-	187	623	-	-	406	354	9,104	20,785	20,785	-	52,242	793,200	740,958
5107 Instructional Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	24,300	24,300
	3,920	(3,278)	5,495	9,234	9,670	9,047	9,047	9,453	9,401	18,152	29,832	29,832	-	139,805	1,685,200	1,545,395
<b>Operations and Housekeeping</b>																
5201 Auto and Travel	86	11,068	52,930	2,810	2,810	2,810	2,810	2,810	2,810	2,810	2,810	2,810	-	89,378	500	(88,878)
5300 Dues & Memberships	-	27,368	1,589	6,742	6,742	6,742	6,742	6,742	6,742	6,742	6,742	6,742	-	89,638	19,500	(70,138)
5400 Insurance	537	3,687	1,639	1,307	1,307	1,307	1,307	1,307	1,307	1,307	1,307	1,307	-	17,629	14,900	(2,729)
5501 Utilities	-	-	-	41	41	41	41	41	41	41	41	41	-	371	600	229
5502 Janitorial Services	-	254	(10)	198	198	198	198	198	198	198	198	198	-	2,025	1,200	(825)
5516 Miscellaneous Expense	-	-	-	23	23	23	23	23	23	23	23	23	-	209	-	(209)
5900 Communications	627	535	578	710	710	710	710	710	710	710	710	710	-	8,132	2,400	(5,732)
5901 Postage and Shipping	-	394	-	325	325	325	325	325	325	325	325	325	-	3,322	27,000	23,678
	1,250	43,306	56,726	12,158	12,158	12,158	12,158	12,158	12,158	12,158	12,158	12,158	-	210,703	66,100	(144,603)
<b>Facilities, Repairs and Other Leases</b>																
5601 Rent	-	-	-	3,153	3,153	3,153	3,153	3,153	3,153	3,153	3,153	3,153	-	28,375	8,200	(20,175)
5602 Additional Rent	-	134	-	1,745	1,745	1,745	1,745	1,745	1,745	1,745	1,745	1,745	-	15,839	11,200	(4,639)
5603 Equipment Leases	-	-	-	226	226	226	226	226	226	226	226	226	-	2,031	2,500	469
5604 Other Leases	-	-	13,395	984	984	984	984	984	984	984	984	984	-	22,254	16,100	(6,154)
5610 Repairs and Maintenance	-	125	-	301	301	301	301	301	301	301	301	301	-	2,833	400	(2,433)
	-	259	13,395	6,409	6,409	6,409	6,409	6,409	6,409	6,409	6,409	6,409	-	71,332	38,400	(32,932)
<b>Professional/Consulting Services</b>																
5801 IT	36,456	-	-	6,593	6,593	6,593	6,593	6,593	6,593	6,593	6,593	6,593	-	95,794	552,900	457,106
5802 Audit & Taxes	-	-	-	-	-	-	-	-	-	-	-	-	-	-	62,400	62,400
5803 Legal	-	1,427	1,379	737	737	737	737	737	737	737	737	737	-	9,443	7,800	(1,643)
5804 Professional Development	869	1,995	4,846	1,112	1,112	1,112	1,112	1,112	1,112	1,112	1,112	1,112	-	17,320	110,300	92,980
5805 General Consulting	2,080	2,155	1,814	1,217	1,217	1,217	1,217	1,217	1,217	1,217	1,217	1,217	-	17,001	174,020	157,019
5806 Special Activities/Field Trips	22	185	350	53	178	-	-	116	101	2,602	5,941	5,941	-	15,489	28,039	12,550
5807 Bank Charges	-	-	-	26	26	26	26	26	26	26	26	26	-	237	1,100	863
5808 Printing	-	-	-	0	0	0	0	0	0	0	0	0	-	3	300	297
5809 Other taxes and fees	-	29	397	1,325	1,325	1,325	1,325	1,325	1,325	1,325	1,325	1,325	-	12,352	8,100	(4,252)
5810 Payroll Service Fee	-	-	1,047	52	52	52	52	52	52	52	52	52	-	1,515	-	(1,515)
5811 Management Fee	20,337	20,752	21,739	17,036	17,036	17,036	17,036	17,036	17,036	17,036	17,036	17,036	(11,720)	208,430	260,877	56,447
5812 District Oversight Fee	-	-	-	12,962	7,566	12,962	7,566	7,566	9,250	3,557	3,557	3,557	17,722	86,264	112,896	26,632
5814 SPED Encroachment	501	501	901	2,198	2,198	2,198	2,198	2,198	749	749	749	749	2,799	18,688	-	(18,688)
5815 Public Relations/Recruitment	-	3,526	9,937	884	884	884	884	884	884	884	884	884	-	21,418	135,900	114,482
	60,265	30,170	42,410	44,196	38,925	44,143	38,747	38,863	39,083	35,892	39,230	39,230	8,801	499,954	1,454,632	954,678
<b>Depreciation</b>																
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Interest</b>																
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenses</b>	<b>743,895</b>	<b>803,743</b>	<b>1,710,960</b>	<b>587,387</b>	<b>583,164</b>	<b>586,884</b>	<b>628,511</b>	<b>617,848</b>	<b>594,432</b>	<b>600,543</b>	<b>631,990</b>	<b>631,990</b>	<b>8,801</b>	<b>8,730,147</b>	<b>12,666,264</b>	<b>3,936,117</b>
<b>Monthly Surplus (Deficit)</b>	<b>(709,196)</b>	<b>(330,836)</b>	<b>(1,203,089)</b>	<b>903,766</b>	<b>260,344</b>	<b>1,006,611</b>	<b>378,277</b>	<b>214,793</b>	<b>358,295</b>	<b>(42,953)</b>	<b>(248,548)</b>	<b>(248,548)</b>	<b>1,152,452</b>	<b>1,491,366</b>	<b>377,578</b>	<b>1,113,789</b>
														17.1%		

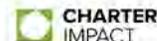


**CalOps NorCal**

**Monthly Cash Flow/Forecast FY24-25**

Revised 11/6/24

ADA = 1371.02



	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
<b>ADA = 1378.90</b>																
<b>Revenues</b>																
<b>State Aid - Revenue Limit</b>																
8011 LCFF State Aid	-	769,844	769,844	1,693,893	1,693,893	1,693,893	1,693,893	1,693,893	966,744	966,744	966,744	966,744	(5,165,884)	8,710,247	12,762,207	(4,051,960)
8012 Education Protection Account	-	-	-	68,551	-	68,551	-	-	68,551	-	-	-	6,201,182	6,406,835	-	-
8096 In Lieu of Property Taxes	-	-	-	233,578	233,578	233,578	233,578	233,578	378,233	189,116	189,116	189,116	189,116	2,302,587	2,920,439	(617,852)
	-	769,844	769,844	1,996,022	1,927,471	1,996,022	1,927,471	1,927,471	1,413,528	1,155,861	1,155,861	1,155,861	1,224,415	17,419,669	22,089,481	(4,669,812)
<b>Federal Revenue</b>																
8181 Special Education - Entitlement	-	-	-	21,248	21,248	21,248	21,248	21,248	15,989	15,989	15,989	15,989	15,989	186,185	226,058	(39,873)
8290 Title I, Part A - Basic Low Income	-	-	-	-	-	239,493	-	-	-	-	-	-	-	319,324	236,916	82,408
8291 Title II, Part A - Teacher Quality	-	-	-	-	-	39,616	-	-	-	-	-	-	-	52,821	45,289	7,532
8294 Title IV	-	-	-	-	17,847	-	-	-	-	-	-	-	-	17,847	18,901	(1,054)
	-	-	-	21,248	39,095	300,356	21,248	21,248	15,989	15,989	15,989	15,989	109,025	576,177	527,164	49,013
<b>Other State Revenue</b>																
8311 State Special Education	74,812	74,812	134,662	136,120	136,120	136,120	136,120	136,120	45,575	45,575	45,575	45,575	45,575	1,192,765	1,558,911	(366,146)
8550 Mandated Cost	-	-	-	-	-	62,700	-	-	-	-	-	-	-	62,700	62,039	661
8560 State Lottery	-	-	-	-	-	-	118,651	-	-	118,651	-	-	136,986	374,288	432,987	(58,699)
8598 Prior Year Revenue	-	-	151	-	-	-	-	-	-	-	-	-	-	151	-	151
8599 Other State Revenue	-	7,179	7,179	216,386	6,170	6,170	216,386	6,170	6,170	216,386	6,170	6,170	208,883	909,416	927,812	(18,394)
	74,812	81,991	141,992	352,506	142,290	204,990	471,158	142,290	51,745	380,613	51,745	51,745	391,445	2,539,322	2,981,749	(442,427)
<b>Other Local Revenue</b>																
8660 Interest Revenue	-	19,971	17	2,680	2,680	2,680	2,680	2,680	2,680	2,680	2,680	2,680	2,680	44,108	32,160	11,948
8699 School Fundraising	-	-	-	334	283	283	283	283	283	283	283	283	-	2,312	3,259	(946)
	-	19,971	17	3,014	2,963	2,963	2,963	2,963	2,963	2,963	2,963	2,963	2,680	46,420	35,419	11,002
<b>Total Revenue</b>	<b>74,812</b>	<b>871,806</b>	<b>911,853</b>	<b>2,372,790</b>	<b>2,111,818</b>	<b>2,504,331</b>	<b>2,422,839</b>	<b>2,093,971</b>	<b>1,484,225</b>	<b>1,555,425</b>	<b>1,226,558</b>	<b>1,226,275</b>	<b>1,724,885</b>	<b>20,581,587</b>	<b>25,633,812</b>	<b>(5,052,225)</b>
<b>Expenses</b>																
<b>Certificated Salaries</b>																
1100 Teachers' Salaries	679,112	692,515	665,025	618,296	618,296	618,296	618,296	618,296	618,296	618,296	618,296	618,296	-	7,601,318	7,378,892	(222,427)
1175 Teachers' Extra Duty/Stipends	31,719	29,036	1,556,730	34,951	34,951	34,951	34,951	34,951	34,951	34,951	34,951	34,951	-	1,932,044	2,191,557	259,514
1200 Pupil Support Salaries	86,872	95,585	269,706	81,085	81,085	81,085	81,085	81,085	81,085	81,085	81,085	81,085	-	1,181,932	796,988	(384,944)
1300 Administrators' Salaries	65,323	77,609	215,296	62,228	62,228	62,228	62,228	62,228	62,228	62,228	62,228	62,228	-	922,284	1,018,406	96,122
	863,026	894,745	2,710,757	796,561	796,561	796,561	796,561	796,561	796,561	796,561	796,561	796,561	-	11,637,578	11,385,843	(251,735)
<b>Classified Salaries</b>																
2100 Instructional Salaries	-	-	-	-	-	-	-	-	-	-	-	-	-	-	54,514	54,514
2200 Support Salaries	2,516	2,516	8,538	2,388	2,388	2,388	2,388	2,388	2,388	2,388	2,388	2,388	-	35,059	-	(35,059)
2300 Classified Administrators' Salaries	28,126	28,126	94,279	26,225	26,225	26,225	26,225	26,225	26,225	26,225	26,225	26,225	-	386,553	157,059	(229,495)
2400 Clerical and Office Staff Salaries	11,169	12,391	36,005	12,011	12,011	12,011	12,011	12,011	12,011	12,011	12,011	12,011	-	167,665	48,561	(119,104)
	41,811	43,033	138,822	40,624	40,624	40,624	40,624	40,624	40,624	40,624	40,624	40,624	-	589,278	260,134	(329,144)
<b>Benefits</b>																
3101 STRS	150,602	155,379	222,418	150,137	150,137	150,137	150,137	150,137	150,137	150,137	150,137	150,137	-	1,879,628	2,174,696	295,068
3301 OASDI	5,624	6,033	19,634	2,084	2,084	2,084	2,084	2,084	2,084	2,084	2,084	2,084	-	50,043	11,200	(38,843)
3311 Medicare	17,687	24,780	40,869	11,886	11,886	11,886	11,886	11,886	11,886	11,886	11,886	11,886	-	185,308	167,612	(17,696)
3401 Health and Welfare	(5,746)	203,972	68,590	20,251	20,251	20,251	20,251	20,251	20,251	20,251	20,251	20,251	-	449,071	1,301,851	852,779
3501 State Unemployment	338	791	678	11,794	11,794	11,794	58,970	47,176	23,588	11,794	11,794	11,794	-	202,306	238,630	36,324
3601 Workers' Compensation	15,616	857	-	11,476	11,476	11,476	11,476	11,476	11,476	11,476	11,476	11,476	-	119,756	161,832	42,076
3901 Other Benefits	27,589	55,224	73,589	22,983	22,983	22,983	22,983	22,983	22,983	22,983	22,983	22,983	-	363,251	92,422	(270,829)
	206,710	447,036	425,778	230,610	230,610	230,610	277,786	265,992	242,404	230,610	230,610	230,610	-	3,249,363	4,148,243	898,879
<b>Books and Supplies</b>																
4100 Textbooks and Core Materials	8,374	74,748	24,778	22,256	22,256	22,256	22,256	22,256	22,256	22,256	22,256	22,256	-	308,205	222,400	(85,805)
4200 Books and Reference Materials	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,739,800	1,739,800
4302 School Supplies	66,421	1,304	1,017	14,845	50,056	-	(80,947)	81,140	22,113	20,676	20,676	20,676	-	217,977	14,900	(203,077)
4305 Software	241,562	44,225	19,203	49,662	49,662	49,662	49,662	49,662	49,662	49,662	49,662	49,662	-	751,949	1,682,300	930,351
4310 Office Expense	1,941	2,391	27,264	1,034	1,034	1,034	1,034	1,034	1,034	1,034	1,034	1,034	-	40,904	54,500	13,596
4311 Business Meals	-	3,209	325	757	757	757	757	757	757	757	757	757	-	10,350	14,700	4,350
4400 Noncapitalized Equipment	916	4,843	776	1,606	5,416	-	(8,758)	8,779	2,392	2,237	2,237	2,237	-	22,681	340,600	317,919
	319,214	130,720	73,363	90,161	129,181	73,710	(15,995)	163,628	98,215	96,623	96,623	96,623	-	1,352,066	4,069,200	2,717,134

**CalOps NorCal**

**Monthly Cash Flow/Forecast FY24-25**

Revised 11/6/24

ADA = 1371.02



		Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
<b>Subagreement Services</b>																	
5102	Special Education	-	6,133	15,189	19,956	19,956	19,956	19,956	19,956	19,956	19,956	19,956	19,956	-	200,928	1,730,400	1,529,472
5103	Substitute Teacher	-	-	-	-	-	-	-	-	-	-	-	-	-	-	38,700	38,700
5105	Security	102	103	328	71	71	71	71	71	71	71	71	71	-	1,170	100	(1,070)
5106	Other Educational Consultants	8,360	(8,360)	-	11,504	38,789	-	(62,727)	62,876	17,136	16,022	16,022	16,022	-	115,644	214,600	98,956
5107	Instructional Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	52,600	52,600
		8,462	(2,124)	15,517	31,531	58,816	20,027	(42,700)	82,903	37,163	36,049	36,049	36,049	-	317,743	2,036,400	1,718,657
<b>Operations and Housekeeping</b>																	
5201	Auto and Travel	180	22,180	114,980	6,221	6,221	6,221	6,221	6,221	6,221	6,221	6,221	6,221	-	193,332	71,100	(122,232)
5300	Dues & Memberships	-	61,701	(303)	14,925	14,925	14,925	14,925	14,925	14,925	14,925	14,925	14,925	-	195,722	45,400	(150,322)
5400	Insurance	1,144	6,898	3,444	2,894	2,894	2,894	2,894	2,894	2,894	2,894	2,894	2,894	-	37,530	36,900	(630)
5501	Utilities	339	620	470	91	91	91	91	91	91	91	91	91	-	2,250	2,600	350
5502	Janitorial Services	-	1,511	(23)	438	438	438	438	438	438	438	438	438	-	5,431	12,100	6,669
5516	Miscellaneous Expense	-	-	-	51	51	51	51	51	51	51	51	51	-	463	-	(463)
5900	Communications	1,316	2,198	2,505	1,572	1,572	1,572	1,572	1,572	1,572	1,572	1,572	1,572	-	20,168	11,800	(8,368)
5901	Postage and Shipping	2,591	2,764	343	720	720	720	720	720	720	720	720	720	-	12,179	54,800	42,621
		5,570	97,872	121,416	26,913	26,913	26,913	26,913	26,913	26,913	26,913	26,913	26,913	-	467,074	234,700	(232,374)
<b>Facilities, Repairs and Other Leases</b>																	
5601	Rent	6,321	9,833	8,172	6,979	6,979	6,979	6,979	6,979	6,979	6,979	6,979	6,979	-	87,136	31,000	(56,136)
5602	Additional Rent	1,300	(821)	-	3,863	3,863	3,863	3,863	3,863	3,863	3,863	3,863	3,863	-	35,244	7,200	(28,044)
5603	Equipment Leases	-	-	-	500	500	500	500	500	500	500	500	500	-	4,496	3,400	(1,096)
5604	Other Leases	-	-	28,770	2,179	2,179	2,179	2,179	2,179	2,179	2,179	2,179	2,179	-	48,381	79,000	30,619
5610	Repairs and Maintenance	-	263	1,250	666	666	666	666	666	666	666	666	666	-	7,507	11,700	4,193
		7,621	9,275	38,192	14,186	14,186	14,186	14,186	14,186	14,186	14,186	14,186	14,186	-	182,764	132,300	(50,464)
<b>Professional/Consulting Services</b>																	
5801	IT	77,748	-	-	14,595	14,595	14,595	14,595	14,595	14,595	14,595	14,595	14,595	-	209,100	752,500	543,400
5802	Audit & Taxes	-	-	-	-	-	-	-	-	-	-	-	-	-	-	57,700	57,700
5803	Legal	-	3,826	3,107	1,633	1,633	1,633	1,633	1,633	1,633	1,633	1,633	1,633	-	21,626	53,600	31,974
5804	Professional Development	1,824	3,351	10,177	2,462	2,462	2,462	2,462	2,462	2,462	2,462	2,462	2,462	-	37,510	251,700	214,190
5805	General Consulting	4,368	4,525	3,808	2,694	2,694	2,694	2,694	2,694	2,694	2,694	2,694	2,694	-	36,944	450,400	413,456
5806	Special Activities/Field Trips	-	79,844	182	(4,550)	(15,342)	-	24,810	(24,869)	(6,777)	(6,337)	(6,337)	(6,337)	-	0	0	-
5807	Bank Charges	-	1	18	58	58	58	58	58	58	58	58	58	-	543	2,000	1,457
5808	Printing	-	-	-	1	1	1	1	1	1	1	1	1	-	8	600	592
5809	Other taxes and fees	-	61	836	2,933	2,933	2,933	2,933	2,933	2,933	2,933	2,933	2,933	-	27,296	73,800	46,504
5810	Payroll Service Fee	-	-	2,197	115	115	115	115	115	115	115	115	115	-	3,233	-	(3,233)
5811	Management Fee	43,373	43,580	42,723	34,303	34,303	34,303	34,303	34,303	34,303	34,303	34,303	34,303	(26,768)	411,632	512,676	101,044
5812	District Oversight Fee	-	-	-	19,960	19,275	19,960	19,275	19,275	14,135	11,559	11,559	11,559	27,641	174,197	220,895	46,698
5814	SPED Encroachment	1,080	1,080	1,945	4,721	4,721	4,721	4,721	4,721	1,847	1,847	1,847	1,847	6,271	41,368	-	(41,368)
5815	Public Relations/Recruitment	-	7,403	21,534	1,957	1,957	1,957	1,957	1,957	1,957	1,957	1,957	1,957	-	46,546	271,200	224,654
		128,393	143,671	86,527	80,881	69,403	85,431	109,555	59,876	69,954	67,818	67,818	67,818	7,143	1,044,288	2,647,071	1,637,070
<b>Depreciation</b>																	
6900	Depreciation Expense	4,671	4,671	4,670	4,671	4,671	4,671	4,671	4,671	4,671	4,671	4,671	4,671	-	56,051	65,400	9,349
		4,671	4,671	4,670	4,671	4,671	4,671	4,671	4,671	4,671	4,671	4,671	4,671	-	56,051	65,400	9,349
<b>Interest</b>																	
		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenses</b>		<b>1,585,478</b>	<b>1,768,899</b>	<b>3,615,042</b>	<b>1,316,137</b>	<b>1,370,965</b>	<b>1,292,732</b>	<b>1,211,600</b>	<b>1,455,354</b>	<b>1,330,690</b>	<b>1,314,054</b>	<b>1,314,054</b>	<b>1,314,054</b>	<b>7,143</b>	<b>18,896,204</b>	<b>24,979,290</b>	<b>6,117,373</b>
<b>Monthly Surplus (Deficit)</b>		<b>(1,510,666)</b>	<b>(897,093)</b>	<b>(2,703,189)</b>	<b>1,056,653</b>	<b>740,853</b>	<b>1,211,599</b>	<b>1,211,239</b>	<b>638,616</b>	<b>153,535</b>	<b>241,371</b>	<b>(87,497)</b>	<b>(87,779)</b>	<b>1,717,742</b>	<b>1,685,383</b>	<b>654,521</b>	<b>1,065,148</b>



**CalOps NorCal**

**Monthly Cash Flow/Forecast FY24-25**

Revised 11/6/24

ADA = 1371.02

**Cash Flow Adjustments**

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
Monthly Surplus (Deficit)	(1,510,666)	(897,093)	(2,703,189)	1,056,653	740,853	1,211,599	1,211,239	638,616	153,535	241,371	(87,497)	(87,779)	1,717,742	1,685,383		
Cash flows from operating activities																
Depreciation/Amortization	4,671	4,671	4,670	4,671	4,671	4,671	4,671	4,671	4,671	4,671	4,671	4,671	-	56,051		
Public Funding Receivables	4,520,527	-	293,717	236,576	-	-	(716,588)	-	-	-	-	-	(1,724,885)	2,609,347	65.8%	78.9%
Grants and Contributions Rec.	4,690	1,787	-	-	-	-	-	-	-	-	-	-	-	6,477	6,620,502	(230,361)
Due To/From Related Parties	1,639,913	1,835,463	3,562,774	-	-	-	-	-	-	-	-	-	-	7,038,150		
Prepaid Expenses	243,093	22,205	(1,250)	-	-	-	-	-	-	-	-	-	-	264,048		
Other Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Accounts Payable	(874,896)	236,015	21,525	-	-	-	-	-	-	-	-	-	7,143	(610,213)		
Accrued Expenses	(1,917,856)	(1,222,082)	-	-	-	-	-	-	-	-	-	-	-	(3,139,938)		
Other Liabilities	52,346	13,420	13,420	-	-	-	-	-	-	-	-	-	-	79,186		
Deferred Revenue	-	-	-	(210,217)	-	-	(210,217)	-	-	(210,217)	-	-	(1,471,516)	(2,102,166)		
Cash flows from investing activities																
Purchases of Prop. And Equip.	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Notes Receivable	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Cash flows from financing activities																
Proceeds from Factoring	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Payments on Factoring	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Proceeds(Payments) on Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
<b>Total Change in Cash</b>	<b>2,161,822</b>	<b>(5,614)</b>	<b>1,191,667</b>	<b>1,087,683</b>	<b>745,524</b>	<b>1,216,270</b>	<b>289,105</b>	<b>643,287</b>	<b>158,206</b>	<b>35,825</b>	<b>(82,826)</b>	<b>(83,108)</b>				
Cash, Beginning of Month	7,486,893	4,648,715	4,643,101	5,834,768	6,922,451	7,667,975	8,884,245	9,173,350	9,816,637	9,974,843	10,010,668	9,927,843				
<b>Cash, End of Month</b>	<b>4,648,715</b>	<b>4,643,101</b>	<b>5,834,768</b>	<b>6,922,451</b>	<b>7,667,975</b>	<b>8,884,245</b>	<b>9,173,350</b>	<b>9,816,637</b>	<b>9,974,843</b>	<b>10,010,668</b>	<b>9,927,843</b>	<b>9,844,734</b>				

Cert.	Instr.
65.8%	78.9%
6,620,502	(230,361)

Pupil:Teacher Ratio
20.39

**CalOps North Bay**

**Monthly Cash Flow/Forecast FY24-25**

Revised 11/6/24

ADA = 139.16



	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)	
<b>ADA = 157.98</b>																	
<b>Revenues</b>																	
<b>State Aid - Revenue Limit</b>																	
8011 LCFF State Aid	-	66,665	66,665	116,385	116,385	116,385	116,385	116,385	84,847	84,847	84,847	84,847	84,846	1,139,490	1,338,965	(199,475)	
8012 Education Protection Account	-	-	-	6,958	-	6,958	-	-	6,958	-	-	-	6,958	27,832	32,686	(4,854)	
8019 State Aid - Prior Year	-	-	999	-	-	-	-	-	-	-	-	-	-	999	-	999	
8096 In Lieu of Property Taxes	-	-	44,478	57,693	57,693	57,693	57,693	57,693	100,840	50,420	50,420	50,420	50,420	635,464	746,291	(110,827)	
	-	66,665	112,142	181,037	174,079	181,037	174,079	174,079	192,645	135,267	135,267	135,267	142,224	1,803,785	2,117,942	(314,157)	
<b>Federal Revenue</b>																	
8181 Special Education - Entitlement	-	-	-	1,930	1,930	1,930	1,930	1,930	1,849	1,849	1,849	1,849	1,849	18,898	20,537	(1,639)	
8290 Title I, Part A - Basic Low Income	-	-	-	-	-	27,326	-	-	-	-	-	-	-	9,109	32,602	3,832	
8291 Title II, Part A - Teacher Quality	-	-	-	-	-	4,021	-	-	-	-	-	-	-	1,340	4,749	612	
8294 Title IV	-	-	-	-	10,000	-	-	-	-	-	-	-	-	10,000	10,000	-	
	-	-	-	1,930	11,930	33,276	1,930	1,930	1,849	1,849	1,849	1,849	12,298	70,693	67,888	2,805	
<b>Other State Revenue</b>																	
8311 State Special Education	7,074	7,074	12,733	12,366	12,366	12,366	12,366	12,366	6,472	6,472	6,472	6,472	6,472	121,067	141,627	(20,560)	
8550 Mandated Cost	-	-	-	-	-	6,008	-	-	-	-	-	-	-	6,008	5,945	63	
8560 State Lottery	-	-	-	-	-	-	10,779	-	-	-	-	-	-	37,991	39,337	(1,346)	
8599 Other State Revenue	-	679	679	29,988	626	626	29,988	626	626	29,988	626	626	29,326	124,405	125,618	(1,214)	
	7,074	7,753	13,412	42,353	12,992	19,000	53,132	12,992	7,098	47,238	7,098	7,098	52,231	289,470	312,527	(23,057)	
<b>Other Local Revenue</b>																	
8660 Interest Revenue	4	6	6	10	10	10	10	10	10	10	10	10	10	107	122	(14)	
	4	6	6	10	10	10	10	10	10	10	10	10	10	107	122	(14)	
<b>Total Revenue</b>	<b>7,078</b>	<b>74,424</b>	<b>125,560</b>	<b>225,330</b>	<b>199,011</b>	<b>233,323</b>	<b>229,151</b>	<b>189,011</b>	<b>201,602</b>	<b>184,364</b>	<b>144,224</b>	<b>144,224</b>	<b>206,753</b>	<b>2,164,055</b>	<b>2,498,479</b>	<b>(334,424)</b>	
<b>Expenses</b>																	
<b>Certificated Salaries</b>																	
1100 Teachers' Salaries	64,677	66,940	63,336	62,758	62,758	62,758	62,758	62,758	62,758	62,758	62,758	62,758	62,758	759,773	670,808	(88,964)	
1175 Teachers' Extra Duty/Stipends	3,019	2,763	148,258	3,548	3,548	3,548	3,548	3,548	3,548	3,548	3,548	3,548	3,548	185,968	199,232	(13,264)	
1200 Pupil Support Salaries	8,274	9,123	25,686	8,230	8,230	8,230	8,230	8,230	8,230	8,230	8,230	8,230	8,230	117,155	72,453	(44,702)	
1300 Administrators' Salaries	6,221	7,391	20,885	6,316	6,316	6,316	6,316	6,316	6,316	6,316	6,316	6,316	6,316	91,343	92,582	1,239	
	82,191	86,217	258,165	80,852	80,852	80,852	80,852	80,852	80,852	80,852	80,852	80,852	80,852	1,154,239	1,035,077	(119,163)	
<b>Classified Salaries</b>																	
2100 Instructional Salaries	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4,956	4,956	
2200 Support Salaries	240	240	814	242	242	242	242	242	242	242	242	242	242	3,475	-	(3,475)	
2300 Classified Administrators' Salaries	2,679	2,678	8,978	2,662	2,662	2,662	2,662	2,662	2,662	2,662	2,662	2,662	2,662	30,292	14,278	(24,013)	
2400 Clerical and Office Staff Salaries	1,063	1,180	3,429	1,219	1,219	1,219	1,219	1,219	1,219	1,219	1,219	1,219	1,219	16,644	4,415	(12,230)	
	3,982	4,098	13,221	4,123	4,123	4,123	4,123	4,123	4,123	4,123	4,123	4,123	4,123	58,411	23,649	(34,762)	
<b>Benefits</b>																	
3101 STRS	14,343	14,798	21,183	15,595	15,595	15,595	15,595	15,595	15,595	15,595	15,595	15,595	15,595	190,682	197,700	7,018	
3301 DASDI	535	575	1,870	217	217	217	217	217	217	217	217	217	217	4,929	1,018	(3,911)	
3311 Medicare	1,209	2,359	3,892	1,235	1,235	1,235	1,235	1,235	1,235	1,235	1,235	1,235	1,235	18,572	15,237	(3,334)	
3401 Health and Welfare	(641)	19,130	6,405	209	209	209	209	209	209	209	209	209	209	26,772	118,350	91,578	
3501 State Unemployment	32	76	65	3,542	3,542	3,542	17,708	14,166	7,083	3,542	3,542	3,542	3,542	60,380	62,528	2,148	
3601 Workers' Compensation	1,565	(78)	-	1,192	1,192	1,192	1,192	1,192	1,192	1,192	1,192	1,192	1,192	12,216	14,712	2,496	
3901 Other Benefits	2,627	5,259	7,008	2,387	2,387	2,387	2,387	2,387	2,387	2,387	2,387	2,387	2,387	36,381	8,402	(27,979)	
	19,670	42,119	40,423	24,376	24,376	24,376	38,543	35,001	27,918	24,376	24,376	24,376	24,376	349,931	417,947	68,016	
<b>Books and Supplies</b>																	
4100 Textbooks and Core Materials	798	7,119	2,360	2,259	2,259	2,259	2,259	2,259	2,259	2,259	2,259	2,259	2,259	30,608	18,200	(12,408)	
4200 Books and Reference Materials	-	-	-	-	-	-	-	-	-	-	-	-	-	-	248,400	248,400	
4302 School Supplies	6,315	964	45	18	61	-	-	31	30	49	49	49	49	22,125	46,200	24,075	
4305 Software	22,334	2,469	2,627	5,041	5,041	5,041	5,041	5,041	5,041	5,041	5,041	5,041	5,041	72,797	152,800	80,003	
4310 Office Expense	37	179	2,536	105	105	105	105	105	105	105	105	105	105	3,697	3,700	3	
4311 Business Meals	-	261	21	77	77	77	77	77	77	77	77	77	77	974	200	(774)	
4400 Noncapitalized Equipment	87	464	74	2	7	-	-	4	3	6	6	6	6	1,644	29,500	27,198	
	29,571	11,456	7,663	7,502	7,550	7,482	7,482	7,516	7,515	7,536	7,536	7,536	16,157	132,503	499,000	366,497	



**CalOps North Bay**

**Monthly Cash Flow/Forecast FY24-25**

Revised 11/6/24

ADA = 139.16

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
<b>Subagreement Services</b>																
5102 Special Education	111	-	1,175	2,026	2,026	2,026	2,026	2,026	2,026	2,026	2,026	2,026	-	19,516	131,600	112,084
5103 Substitute Teacher	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,500	3,500
5105 Security	-	-	21	7	7	7	7	7	7	7	7	7	-	86	-	(86)
5106 Other Educational Consultants	760	(760)	-	15	49	-	-	25	24	39	39	39	11,510	11,738	25,000	13,262
5107 Instructional Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4,800	4,800
	871	(760)	1,196	2,047	2,082	2,033	2,033	2,057	2,057	2,072	2,072	2,072	11,510	31,340	164,900	133,560
<b>Operations and Housekeeping</b>																
5201 Auto and Travel	17	2,447	10,592	631	631	631	631	631	631	631	631	631	-	18,739	100	(18,639)
5300 Dues & Memberships	-	5,452	(28)	1,515	1,515	1,515	1,515	1,515	1,515	1,515	1,515	1,515	-	19,058	5,400	(13,658)
5400 Insurance	104	735	328	294	294	294	294	294	294	294	294	294	-	3,611	3,100	(711)
5501 Utilities	-	-	-	9	9	9	9	9	9	9	9	9	-	83	-	(83)
5502 Janitorial Services	-	25	(2)	44	44	44	44	44	44	44	44	44	-	423	400	(23)
5516 Miscellaneous Expense	-	-	-	5	5	5	5	5	5	5	5	5	-	47	-	(47)
5900 Communications	125	107	115	160	160	160	160	160	160	160	160	160	-	1,783	500	(1,283)
5901 Postage and Shipping	-	79	-	73	73	73	73	73	73	73	73	73	-	737	5,100	4,363
	246	8,845	11,005	2,732	2,732	2,732	2,732	2,732	2,732	2,732	2,732	2,732	-	44,681	14,600	(30,081)
<b>Facilities, Repairs and Other Leases</b>																
5601 Rent	-	-	-	708	708	708	708	708	708	708	708	708	-	6,375	5,400	(975)
5602 Additional Rent	-	27	-	392	392	392	392	392	392	392	392	392	-	3,556	800	(2,756)
5603 Equipment Leases	-	-	-	51	51	51	51	51	51	51	51	51	-	456	4,900	4,444
5604 Other Leases	-	-	2,704	221	221	221	221	221	221	221	221	221	-	4,695	100	(4,595)
5610 Repairs and Maintenance	-	25	-	68	68	68	68	68	68	68	68	68	-	633	200	(433)
	-	52	2,704	1,440	1,440	1,440	1,440	1,440	1,440	1,440	1,440	1,440	-	15,715	11,400	(4,315)
<b>Professional/Consulting Services</b>																
5801 IT	7,068	-	-	1,481	1,481	1,481	1,481	1,481	1,481	1,481	1,481	1,481	-	20,400	75,900	55,500
5802 Audit & Taxes	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,400	5,400
5803 Legal	-	285	276	166	166	166	166	166	166	166	166	166	-	2,053	3,700	1,647
5804 Professional Development	174	319	970	250	250	250	250	250	250	250	250	250	-	3,712	21,600	17,888
5805 General Consulting	416	431	362	273	273	273	273	273	273	273	273	273	-	3,670	67,100	63,430
5806 Special Activities/Field Trips	-	37	-	4	14	-	-	7	7	11	11	11	3,376	0	0	-
5807 Bank Charges	-	-	-	6	6	6	6	6	6	6	6	6	-	53	300	247
5808 Printing	-	-	-	0	0	0	0	0	0	0	0	0	-	1	100	99
5809 Other taxes and fees	-	3	80	298	298	298	298	298	298	298	298	298	-	2,762	7,600	4,838
5810 Payroll Service Fee	-	-	209	12	12	12	12	12	12	12	12	12	-	314	-	(314)
5811 Management Fee	3,943	4,151	4,164	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	(258)	40,000	49,970	1,970
5812 District Oversight Fee	-	-	-	1,810	1,741	1,810	1,741	1,741	1,926	1,353	1,353	1,353	3,210	18,038	21,179	3,142
5814 SPED Encroachment	102	102	184	429	429	429	429	429	250	250	250	250	668	4,199	-	(4,199)
5815 Public Relations/Recruitment	-	705	1,998	199	199	199	199	199	199	199	199	199	-	4,490	22,600	18,110
	11,703	6,034	8,243	8,928	8,868	8,924	8,854	8,861	8,867	8,298	8,298	8,298	6,996	111,173	275,449	167,756
<b>Depreciation</b>																
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Interest</b>																
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenses</b>	<b>148,234</b>	<b>158,061</b>	<b>342,620</b>	<b>132,000</b>	<b>132,023</b>	<b>131,961</b>	<b>146,058</b>	<b>142,583</b>	<b>135,504</b>	<b>131,429</b>	<b>131,429</b>	<b>131,429</b>	<b>34,663</b>	<b>1,897,994</b>	<b>2,442,021</b>	<b>547,508</b>
<b>Monthly Surplus (Deficit)</b>	<b>(141,156)</b>	<b>(83,637)</b>	<b>(217,060)</b>	<b>93,330</b>	<b>66,988</b>	<b>101,362</b>	<b>83,093</b>	<b>46,428</b>	<b>66,098</b>	<b>52,936</b>	<b>12,795</b>	<b>12,795</b>	<b>172,089</b>	<b>266,061</b>	<b>56,457</b>	<b>213,084</b>

12.3%



### CalOps North Bay

#### Monthly Cash Flow/Forecast FY24-25

Revised 11/6/24

ADA = 139.16

#### Cash Flow Adjustments

Monthly Surplus (Deficit)

Cash flows from operating activities

Depreciation/Amortization

Public Funding Receivables

Grants and Contributions Rec.

Due To/From Related Parties

Prepaid Expenses

Other Assets

Accounts Payable

Accrued Expenses

Other Liabilities

Deferred Revenue

Cash flows from investing activities

Purchases of Prop. And Equip.

Notes Receivable

Cash flows from financing activities

Proceeds from Factoring

Payments on Factoring

Proceeds(Payments) on Debt

Total Change in Cash

Cash, Beginning of Month

Cash, End of Month

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Year-End Accruals
Monthly Surplus (Deficit)	(141,156)	(83,637)	(217,060)	93,330	66,988	101,362	83,093	46,428	66,098	52,936	12,795	12,795	172,089
Cash flows from operating activities													
Depreciation/Amortization	-	-	-	-	-	-	-	-	-	-	-	-	-
Public Funding Receivables	246,664	102,630	24,757	33,414	-	-	47,661	-	-	-	-	-	(206,753)
Grants and Contributions Rec.	-	-	-	-	-	-	-	-	-	-	-	-	-
Due To/From Related Parties	154,706	(1,142,551)	338,542	-	-	-	-	-	-	-	-	-	-
Prepaid Expenses	22,199	-	797	-	-	-	-	-	-	-	-	-	-
Other Assets	-	-	-	-	-	-	-	-	-	-	-	-	-
Accounts Payable	(30,964)	21,022	1,918	-	-	-	-	-	-	-	-	-	34,663
Accrued Expenses	(80)	(142,313)	(20,850)	-	-	-	-	-	-	-	-	-	-
Other Liabilities	4,960	1,265	1,265	-	-	-	-	-	-	-	-	-	-
Deferred Revenue	-	-	-	(29,362)	-	-	(29,362)	-	-	(29,362)	-	-	(205,531)
Cash flows from investing activities													
Purchases of Prop. And Equip.	-	-	-	-	-	-	-	-	-	-	-	-	-
Notes Receivable	-	-	-	-	-	-	-	-	-	-	-	-	-
Cash flows from financing activities													
Proceeds from Factoring	-	-	-	-	-	-	-	-	-	-	-	-	-
Payments on Factoring	-	-	-	-	-	-	-	-	-	-	-	-	-
Proceeds(Payments) on Debt	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Change in Cash</b>	<b>256,329</b>	<b>(1,243,584)</b>	<b>129,369</b>	<b>97,383</b>	<b>66,988</b>	<b>101,362</b>	<b>101,392</b>	<b>46,428</b>	<b>66,098</b>	<b>23,574</b>	<b>12,795</b>	<b>12,795</b>	
Cash, Beginning of Month	2,004,285	2,260,614	1,017,030	1,146,399	1,243,782	1,310,770	1,412,131	1,513,524	1,559,952	1,626,050	1,649,623	1,662,419	
<b>Cash, End of Month</b>	<b>2,260,614</b>	<b>1,017,030</b>	<b>1,146,399</b>	<b>1,243,782</b>	<b>1,310,770</b>	<b>1,412,131</b>	<b>1,513,524</b>	<b>1,559,952</b>	<b>1,626,050</b>	<b>1,649,623</b>	<b>1,662,419</b>	<b>1,675,214</b>	

Annual Forecast
266,061
248,373
(649,303)
22,996
26,638
(163,243)
7,490
(293,616)

Original Budget Total	Favorable / (Unfav.)
Cert.	Instr.
61.9%	75.5%
547,931	(96,663)

Pupil:Teacher Ratio
21.08

**CalOps Monterey Bay**

**Monthly Cash Flow/Forecast FY24-25**

Revised 11/6/24

ADA = 481.18



	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)	
<b>ADA = 560.02</b>																	
<b>Revenues</b>																	
<b>State Aid - Revenue Limit</b>																	
8011 LCFF State Aid	-	170,086	170,086	306,272	306,272	306,272	306,272	306,272	210,489	210,489	210,489	210,489	210,494	2,923,983	3,399,520	(475,537)	
8012 Education Protection Account	-	-	-	24,059	-	24,059	-	-	24,059	-	-	-	24,059	96,236	112,004	(15,768)	
8096 In Lieu of Property Taxes	-	-	-	281,480	281,480	281,480	281,480	281,480	538,600	269,300	269,300	269,300	269,300	3,023,201	3,518,552	(495,351)	
	-	170,086	170,086	611,812	587,753	611,812	587,753	587,753	773,148	479,789	479,789	479,789	503,853	6,043,420	7,030,076	(986,656)	
<b>Federal Revenue</b>																	
8181 Special Education - Entitlement	-	-	-	6,844	6,844	6,844	6,844	6,844	6,224	6,224	6,224	6,224	6,224	65,344	72,803	(7,459)	
8290 Title I, Part A - Basic Low Income	-	-	-	-	-	58,671	-	-	-	-	-	-	-	19,557	45,923	32,305	
8291 Title II, Part A - Teacher Quality	-	-	-	-	-	10,408	-	-	-	-	-	-	-	3,469	9,763	4,114	
	-	-	-	6,844	6,844	75,923	6,844	6,844	6,224	6,224	6,224	6,224	29,251	157,449	128,489	28,960	
<b>Other State Revenue</b>																	
8311 State Special Education	24,252	24,252	43,654	43,848	43,848	43,848	43,848	43,848	21,444	21,444	21,444	21,444	21,444	418,619	502,053	(83,435)	
8550 Mandated Cost	-	-	-	-	-	20,973	-	-	-	-	-	-	-	20,973	20,752	221	
8560 State Lottery	-	-	-	-	-	-	38,221	-	-	-	38,221	-	-	54,920	131,362	139,445	(8,083)
8599 Other State Revenue	-	2,327	2,327	54,569	2,165	2,165	54,569	2,165	2,165	54,569	2,165	2,165	52,321	233,673	237,612	(3,939)	
	24,252	26,579	45,981	98,417	46,014	66,987	136,638	46,014	23,609	114,234	23,609	23,609	128,685	804,627	899,863	(95,236)	
<b>Other Local Revenue</b>																	
8660 Interest Revenue	-	4,111	541	857	857	857	857	857	857	857	857	857	857	12,367	10,286	2,080	
	-	4,111	541	857	857	857	857	857	857	857	857	857	857	12,367	10,286	2,080	
<b>Total Revenue</b>	<b>24,252</b>	<b>200,776</b>	<b>216,608</b>	<b>717,930</b>	<b>641,468</b>	<b>755,579</b>	<b>732,092</b>	<b>641,468</b>	<b>803,838</b>	<b>601,104</b>	<b>510,480</b>	<b>510,480</b>	<b>661,788</b>	<b>7,017,862</b>	<b>8,068,713</b>	<b>(1,050,851)</b>	
<b>Expenses</b>																	
<b>Certificated Salaries</b>																	
1100 Teachers' Salaries	210,202	204,499	205,845	217,000	217,000	217,000	217,000	217,000	217,000	217,000	217,000	217,000	217,000	2,573,549	2,365,482	(208,067)	
1175 Teachers' Extra Duty/Supends	9,816	8,986	481,844	12,267	12,267	12,267	12,267	12,267	12,267	12,267	12,267	12,267	12,267	611,045	702,557	91,512	
1200 Pupil Support Salaries	26,889	29,394	83,481	28,458	28,458	28,458	28,458	28,458	28,458	28,458	28,458	28,458	28,458	395,887	255,494	(140,393)	
1300 Administrators' Salaries	20,219	24,022	67,877	21,840	21,840	21,840	21,840	21,840	21,840	21,840	21,840	21,840	21,840	308,678	326,475	17,796	
	267,126	266,901	839,047	279,565	279,565	279,565	279,565	279,565	279,565	279,565	279,565	279,565	279,565	3,889,159	3,650,007	(239,152)	
<b>Classified Salaries</b>																	
2100 Instructional Salaries	-	-	-	-	-	-	-	-	-	-	-	-	-	-	17,476	17,476	
2200 Support Salaries	779	779	2,643	838	838	838	838	838	838	838	838	838	838	11,743	-	(11,743)	
2300 Classified Administrators' Salaries	8,705	8,706	29,182	9,204	9,204	9,204	9,204	9,204	9,204	9,204	9,204	9,204	9,204	129,429	50,349	(79,080)	
2400 Clerical and Office Staff Salaries	3,457	3,835	11,145	4,215	4,215	4,215	4,215	4,215	4,215	4,215	4,215	4,215	4,215	56,376	15,567	(40,809)	
	12,941	13,320	42,970	14,257	14,257	14,257	14,257	14,257	14,257	14,257	14,257	14,257	14,257	197,548	83,392	(114,156)	
<b>Benefits</b>																	
3101 STRS	46,615	48,094	66,844	55,338	55,338	55,338	55,338	55,338	55,338	55,338	55,338	55,338	55,338	661,592	697,151	35,559	
3301 OASDI	1,741	1,867	6,077	766	766	766	766	766	766	766	766	766	766	16,575	3,591	(12,985)	
3311 Medicare	3,926	7,670	12,650	4,380	4,380	4,380	4,380	4,380	4,380	4,380	4,380	4,380	4,380	63,668	53,732	(9,936)	
3401 Health and Welfare	(1,544)	66,080	22,460	2,494	2,494	2,494	2,494	2,494	2,494	2,494	2,494	2,494	2,494	109,426	417,340	307,914	
3501 State Unemployment	105	245	210	11,130	11,130	11,130	55,651	44,521	22,261	11,130	11,130	11,130	11,130	189,774	204,261	14,487	
3601 Workers' Compensation	6,961	(2,127)	-	4,229	4,229	4,229	4,229	4,229	4,229	4,229	4,229	4,229	4,229	42,896	51,879	8,983	
3901 Other Benefits	8,539	17,093	22,778	8,470	8,470	8,470	8,470	8,470	8,470	8,470	8,470	8,470	8,470	124,639	29,628	(95,011)	
	66,343	138,902	133,019	86,807	86,807	86,807	131,328	120,198	97,937	86,807	86,807	86,807	86,807	1,208,571	1,457,582	249,011	
<b>Books and Supplies</b>																	
4100 Textbooks and Core Materials	2,592	23,136	7,669	7,811	7,811	7,811	7,811	7,811	7,811	7,811	7,811	7,811	7,811	103,697	61,600	(42,097)	
4200 Books and Reference Materials	-	-	-	-	-	-	-	-	-	-	-	-	-	-	417,600	417,600	
4302 School Supplies	20,525	256	146	158	525	-	-	279	272	391	391	391	53,168	76,502	39,500	(37,002)	
4305 Software	84,452	10,659	5,944	17,430	17,430	17,430	17,430	17,430	17,430	17,430	17,430	17,430	17,430	257,922	498,900	240,978	
4310 Office Expense	119	590	8,331	363	363	363	363	363	363	363	363	363	363	12,307	14,200	1,893	
4311 Business Meals	-	760	4	266	266	266	266	266	266	266	266	266	266	3,156	4,200	1,044	
4400 Noncapitalized Equipment	284	1,499	240	17	56	-	-	30	29	42	42	42	5,680	7,960	175,000	167,040	
	107,972	36,900	22,334	26,044	26,451	25,870	25,870	26,179	26,170	26,302	26,302	26,302	58,848	461,544	1,211,000	749,456	



**CalOps Monterey Bay**

**Monthly Cash Flow/Forecast FY24-25**

Revised 11/6/24

ADA = 481.18

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
<b>Subagreement Services</b>																
5102 Special Education	391	1,780	4,155	7,004	7,004	7,004	7,004	7,004	7,004	7,004	7,004	7,004	-	69,361	464,100	394,739
5103 Substitute Teacher	-	-	-	-	-	-	-	-	-	-	-	-	-	-	12,400	12,400
5105 Security	-	-	69	25	25	25	25	25	25	25	25	25	-	293	-	(293)
5106 Other Educational Consultants	2,680	(2,680)	-	115	384	-	-	204	198	286	286	286	38,829	40,587	69,100	28,513
5107 Instructional Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	26,300	26,300
	3,071	(900)	4,224	7,144	7,413	7,029	7,029	7,233	7,227	7,314	7,314	7,314	38,829	110,241	571,900	461,659
<b>Operations and Housekeeping</b>																
5201 Auto and Travel	56	3,136	35,701	2,183	2,183	2,183	2,183	2,183	2,183	2,183	2,183	2,183	-	58,544	400	(58,144)
5300 Dues & Memberships	-	18,351	1,633	5,238	5,238	5,238	5,238	5,238	5,238	5,238	5,238	5,238	-	67,127	14,400	(52,727)
5400 Insurance	366	4,262	1,066	1,016	1,016	1,016	1,016	1,016	1,016	1,016	1,016	1,016	-	14,835	10,600	(4,235)
5501 Utilities	-	-	-	32	32	32	32	32	32	32	32	32	-	288	600	312
5502 Janitorial Services	-	81	(7)	154	154	154	154	154	154	154	154	154	-	1,458	1,400	(58)
5516 Miscellaneous Expense	-	-	-	18	18	18	18	18	18	18	18	18	-	163	-	(163)
5900 Communications	408	348	375	552	552	552	552	552	552	552	552	552	-	6,097	1,700	(4,397)
5901 Postage and Shipping	-	256	-	253	253	253	253	253	253	253	253	253	-	2,530	15,900	13,370
	830	26,434	38,768	9,445	9,445	9,445	9,445	9,445	9,445	9,445	9,445	9,445	-	151,041	45,000	(106,041)
<b>Facilities, Repairs and Other Leases</b>																
5601 Rent	-	-	-	2,449	2,449	2,449	2,449	2,449	2,449	2,449	2,449	2,449	-	22,044	10,500	(11,544)
5602 Additional Rent	-	94	-	1,356	1,356	1,356	1,356	1,356	1,356	1,356	1,356	1,356	-	12,295	1,900	(10,395)
5603 Equipment Leases	-	-	-	175	175	175	175	175	175	175	175	175	-	1,578	300	(1,278)
5604 Other Leases	-	-	9,265	765	765	765	765	765	765	765	765	765	-	16,148	500	(15,648)
5610 Repairs and Maintenance	-	81	-	234	234	234	234	234	234	234	234	234	-	2,185	300	(1,885)
	-	175	9,265	4,979	4,979	4,979	4,979	4,979	4,979	4,979	4,979	4,979	-	54,250	13,500	(40,750)
<b>Professional/Consulting Services</b>																
5801 IT	24,924	-	-	5,122	5,122	5,122	5,122	5,122	5,122	5,122	5,122	5,122	-	71,024	224,800	153,776
5802 Audit & Taxes	-	-	-	-	-	-	-	-	-	-	-	-	-	-	22,400	22,400
5803 Legal	-	927	897	573	573	573	573	573	573	573	573	573	-	6,981	10,000	3,019
5804 Professional Development	564	1,038	3,150	864	864	864	864	864	864	864	864	864	-	12,529	76,800	64,271
5805 General Consulting	1,352	1,400	1,179	945	945	945	945	945	945	945	945	945	-	12,439	193,400	180,961
5806 Special Activities/Field Trips	-	130	-	34	113	-	-	60	58	84	84	84	11,388	12,033	0	(12,033)
5807 Bank Charges	-	-	-	20	20	20	20	20	20	20	20	20	-	184	100	(84)
5808 Printing	-	-	-	0	0	0	0	0	0	0	0	0	-	3	200	197
5809 Other taxes and fees	-	18	258	1,029	1,029	1,029	1,029	1,029	1,029	1,029	1,029	1,029	-	9,541	21,800	12,259
5810 Payroll Service Fee	-	-	680	40	40	40	40	40	40	40	40	40	-	1,043	-	(1,043)
5811 Management Fee	13,905	13,490	13,447	11,696	11,696	11,696	11,696	11,696	11,696	11,696	11,696	11,696	(5,753)	140,357	161,374	21,017
5812 District Oversight Fee	-	-	-	6,118	5,878	6,118	5,878	5,878	7,731	4,798	4,798	4,798	8,440	60,434	70,301	9,867
5814 SPED Encroachment	350	350	630	1,521	1,521	1,521	1,521	1,521	830	830	830	830	2,265	14,519	-	(14,519)
5815 Public Relations/Recruitment	-	2,291	6,600	687	687	687	687	687	687	687	687	687	-	35,071	76,800	61,729
	41,095	19,644	26,841	28,651	28,489	28,617	28,377	28,436	29,598	26,690	26,690	26,690	16,340	356,158	857,975	501,817
<b>Depreciation</b>																
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Interest</b>																
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenses</b>	<b>499,378</b>	<b>501,376</b>	<b>1,116,468</b>	<b>456,893</b>	<b>457,407</b>	<b>456,570</b>	<b>500,850</b>	<b>490,293</b>	<b>469,180</b>	<b>455,361</b>	<b>455,361</b>	<b>455,361</b>	<b>114,018</b>	<b>6,428,514</b>	<b>7,890,356</b>	<b>1,461,843</b>
<b>Monthly Surplus (Deficit)</b>	<b>(475,126)</b>	<b>(300,600)</b>	<b>(899,860)</b>	<b>261,037</b>	<b>184,061</b>	<b>299,009</b>	<b>231,242</b>	<b>151,175</b>	<b>334,659</b>	<b>145,743</b>	<b>55,119</b>	<b>55,119</b>	<b>547,770</b>	<b>589,349</b>	<b>178,357</b>	<b>410,992</b>
														8.4%		



### CalOps Monterey Bay

#### Monthly Cash Flow/Forecast FY24-25

Revised 11/6/24

ADA = 481.18

#### Cash Flow Adjustments

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Year-End Accruals
Monthly Surplus (Deficit)	(475,126)	(300,600)	(899,860)	261,037	184,061	299,009	231,242	151,175	334,659	145,743	55,119	55,119	547,770
Cash flows from operating activities													
Depreciation/Amortization	-	-	-	-	-	-	-	-	-	-	-	-	-
Public Funding Receivables	2,051,172	28,087	76,522	138,227	-	-	(857,596)	-	-	-	-	-	(661,788)
Grants and Contributions Rec.	-	-	-	-	-	-	-	-	-	-	-	-	-
Due To/From Related Parties	518,040	(1,451,578)	1,104,190	-	-	-	-	-	-	-	-	-	-
Prepaid Expenses	88,642	2,812	-	-	-	-	-	-	-	-	-	-	-
Other Assets	-	-	-	-	-	-	-	-	-	-	-	-	-
Accounts Payable	(113,810)	76,768	6,233	-	-	-	-	-	-	-	-	-	114,018
Accrued Expenses	(14,054)	(407,067)	-	-	-	-	-	-	-	-	-	-	(421,121)
Other Liabilities	13,218	4,040	4,040	-	-	-	-	-	-	-	-	-	21,298
Deferred Revenue	-	-	-	(52,403)	-	-	(52,403)	-	-	(52,403)	-	-	(366,824)
Cash flows from investing activities													
Purchases of Prop. And Equip.	-	-	-	-	-	-	-	-	-	-	-	-	-
Notes Receivable	-	-	-	-	-	-	-	-	-	-	-	-	-
Cash flows from financing activities													
Proceeds from Factoring	-	-	-	-	-	-	-	-	-	-	-	-	-
Payments on Factoring	-	-	-	-	-	-	-	-	-	-	-	-	-
Proceeds(Payments) on Debt	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Change in Cash</b>	<b>2,068,082</b>	<b>(2,047,537)</b>	<b>291,125</b>	<b>346,861</b>	<b>184,061</b>	<b>299,009</b>	<b>(678,757)</b>	<b>151,175</b>	<b>334,659</b>	<b>93,340</b>	<b>55,119</b>	<b>55,119</b>	
Cash, Beginning of Month	2,134,316	4,202,398	2,154,860	2,445,985	2,792,846	2,976,907	3,275,916	2,597,159	2,748,334	3,082,992	3,176,332	3,231,451	
<b>Cash, End of Month</b>	<b>4,202,398</b>	<b>2,154,860</b>	<b>2,445,985</b>	<b>2,792,846</b>	<b>2,976,907</b>	<b>3,275,916</b>	<b>2,597,159</b>	<b>2,748,334</b>	<b>3,082,992</b>	<b>3,176,332</b>	<b>3,231,451</b>	<b>3,286,570</b>	

Annual Forecast
589,348
774,624
170,652
91,454
83,208
(421,121)
21,298
(524,034)

Original Budget Total	Favorable / (Unfav.)
Cert.	Instr.
67.4%	79.3%
2,213,386	(46,785)

Pupil:Teacher Ratio
20.49

**CalOps Central Coast**

**Monthly Cash Flow/Forecast FY24-25**

Revised 11/6/24

ADA = 139.16



	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Year-End Accruals	Annual Forecast	Original Forecast Total	Favorable / (Unfav.)		
<b>ADA = 137.47</b>																		
<b>Revenues</b>																		
<b>State Aid - Revenue Limit</b>																		
8011 LCFF State Aid	42,845	40,783	75,265	77,943	77,943	77,943	77,943	77,943	65,621	65,621	65,621	65,621	65,620	876,713	876,343	370		
8012 Education Protection Account	-	-	6,746	-	-	6,958	-	-	6,958	-	-	-	7,170	77,832	27,493	339		
8096 In Lieu of Property Taxes	-	-	-	68,416	68,416	68,416	68,416	68,416	174,556	87,278	87,278	87,278	87,278	865,749	843,821	21,929		
	42,845	40,783	82,011	146,359	146,359	153,317	146,359	146,359	247,136	152,900	152,900	152,900	160,069	1,770,294	1,747,657	22,637		
<b>Federal Revenue</b>																		
8181 Special Education - Entitlement	-	-	-	1,680	1,680	1,680	1,680	1,680	2,099	2,099	2,099	2,099	2,099	18,896	17,871	1,027		
8290 Title I, Part A - Basic Low Income	-	-	-	-	-	17,313	-	-	-	-	-	-	-	5,771	14,751	8,333		
8291 Title II, Part A - Teacher Quality	-	-	-	-	-	3,036	-	-	-	-	-	-	-	1,012	2,946	1,102		
	-	-	-	1,680	1,680	22,029	1,680	1,680	2,099	2,099	2,099	2,099	8,882	46,030	35,568	10,462		
<b>Other State Revenue</b>																		
8311 State Special Education	5,839	5,839	10,510	10,763	10,763	10,763	10,763	10,763	9,013	9,013	9,013	9,013	9,013	121,067	123,238	(2,171)		
8550 Mandated Cost	-	-	-	-	-	5,073	-	-	-	-	-	-	-	5,073	5,019	54		
8560 State Lottery	-	-	-	-	-	-	9,382	-	-	-	-	-	-	37,991	34,229	3,761		
8599 Other State Revenue	560	560	1,008	12,820	626	626	12,820	626	626	12,820	626	626	11,948	56,294	55,649	645		
	6,399	6,399	11,518	23,583	11,389	16,462	32,965	11,389	9,639	31,215	9,639	9,639	40,187	220,424	218,135	2,289		
<b>Other Local Revenue</b>																		
8660 Interest Revenue	-	1,489	-	877	877	877	877	877	877	877	877	877	877	9,380	10,521	(1,141)		
	-	1,489	-	877	877	877	877	877	877	877	877	877	877	9,380	10,521	(1,141)		
<b>Total Revenue</b>	<b>49,244</b>	<b>48,671</b>	<b>93,529</b>	<b>172,499</b>	<b>160,305</b>	<b>192,685</b>	<b>181,881</b>	<b>160,305</b>	<b>259,751</b>	<b>187,091</b>	<b>165,515</b>	<b>165,515</b>	<b>209,138</b>	<b>2,046,128</b>	<b>2,011,881</b>	<b>34,247</b>		
<b>Expenses</b>																		
<b>Certificated Salaries</b>																		
1100 Teachers' Salaries	48,506	43,463	47,496	62,758	62,758	62,758	62,758	62,758	62,758	62,758	62,758	62,758	62,758	704,285	600,197	(104,088)		
1175 Teachers' Extra Duty/Supends	2,265	2,072	111,194	3,548	3,548	3,548	3,548	3,548	3,548	3,548	3,548	3,548	3,548	147,459	178,261	30,802		
1200 Pupil Support Salaries	6,204	6,710	19,264	8,230	8,230	8,230	8,230	8,230	8,230	8,230	8,230	8,230	8,230	106,250	64,827	(41,424)		
1300 Administrators' Salaries	4,666	5,543	15,664	6,316	6,316	6,316	6,316	6,316	6,316	6,316	6,316	6,316	6,316	82,719	82,837	118		
	61,641	57,788	193,618	80,852	80,852	80,852	80,852	80,852	80,852	80,852	80,852	80,852	80,852	1,040,713	926,121	(114,592)		
<b>Classified Salaries</b>																		
2100 Instructional Salaries	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4,434	4,434		
2200 Support Salaries	180	180	610	242	242	242	242	242	242	242	242	242	242	3,151	-	(3,151)		
2300 Classified Administrators' Salaries	2,009	2,009	6,734	2,662	2,662	2,662	2,662	2,662	2,662	2,662	2,662	2,662	2,662	34,709	12,775	(21,933)		
2400 Clerical and Office Staff Salaries	798	885	2,571	1,219	1,219	1,219	1,219	1,219	1,219	1,219	1,219	1,219	1,219	35,226	3,950	(31,276)		
	2,987	3,074	9,915	4,123	4,123	4,123	4,123	4,123	4,123	4,123	4,123	4,123	4,123	53,086	21,159	(31,927)		
<b>Benefits</b>																		
3101 STRS	10,756	11,097	15,886	17,297	17,297	17,297	17,297	17,297	17,297	17,297	17,297	17,297	17,297	193,408	176,889	(16,519)		
3301 OASDI	402	431	1,403	238	238	238	238	238	238	238	238	238	238	4,381	911	(3,470)		
3311 Medicare	906	1,770	2,919	1,369	1,369	1,369	1,369	1,369	1,369	1,369	1,369	1,369	1,369	17,914	13,633	(4,281)		
3401 Health and Welfare	(300)	16,357	5,650	209	209	209	209	209	209	209	209	209	209	23,580	105,892	82,312		
3501 State Unemployment	24	56	48	3,542	3,542	3,542	17,708	14,166	7,083	3,542	3,542	3,542	3,542	60,335	56,204	(4,131)		
3601 Workers' Compensation	1,181	(65)	-	1,322	1,322	1,322	1,322	1,322	1,322	1,322	1,322	1,322	1,322	13,011	13,163	153		
3901 Other Benefits	1,971	3,944	5,257	2,647	2,647	2,647	2,647	2,647	2,647	2,647	2,647	2,647	2,647	34,994	7,518	(27,476)		
	14,940	33,585	31,163	26,622	26,622	26,622	40,789	37,247	30,164	26,622	26,622	26,622	26,622	347,622	374,211	26,589		
<b>Books and Supplies</b>																		
4100 Textbooks and Core Materials	598	5,340	1,770	2,259	2,259	2,259	2,259	2,259	2,259	2,259	2,259	2,259	2,259	28,039	17,300	(10,739)		
4200 Books and Reference Materials	-	-	-	-	-	-	-	-	-	-	-	-	-	-	93,200	93,200		
4302 School Supplies	4,737	61	33	40	134	-	-	74	72	139	139	139	16,556	22,125	3,400	(18,725)		
4305 Software	19,216	2,465	1,372	5,041	5,041	5,041	5,041	5,041	5,041	5,041	5,041	5,041	5,041	68,420	114,900	46,480		
4310 Office Expense	28	122	1,944	105	105	105	105	105	105	105	105	105	105	3,039	4,300	1,261		
4311 Business Meals	-	191	1	77	77	77	77	77	77	77	77	77	77	884	1,000	116		
4400 Noncapitalized Equipment	65	346	55	4	14	-	-	8	8	15	15	15	1,758	2,302	25,100	22,798		
	24,644	8,525	5,175	7,526	7,629	7,482	7,482	7,564	7,562	7,635	7,635	7,635	18,314	124,809	259,200	134,391		



**CalOps Central Coast**

**Monthly Cash Flow/Forecast FY24-25**

Revised 11/6/24

ADA = 139.16

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Year-End Accruals	Annual Forecast	Original Forecast Total	Favorable / (Unfav.)
<b>Subagreement Services</b>																
5102 Special Education	94	1,018	-	2,026	2,026	2,026	2,026	2,026	2,026	2,026	2,026	2,026	-	19,342	91,100	71,758
5103 Substitute Teacher	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,800	5,800
5105 Security	-	-	16	7	7	7	7	7	7	7	7	7	-	81	-	(81)
5106 Other Educational Consultants	640	(640)	-	27	91	-	-	50	49	94	94	94	11,237	11,738	16,500	4,762
5107 Instructional Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,600	3,600
	734	378	16	2,060	2,123	2,033	2,033	2,083	2,082	2,127	2,127	2,127	11,237	31,161	117,000	85,839
<b>Operations and Housekeeping</b>																
5201 Auto and Travel	13	1,956	9,330	631	631	631	631	631	631	631	631	631	-	16,982	3,100	(13,882)
5300 Dues & Memberships	-	4,321	1,706	1,515	1,515	1,515	1,515	1,515	1,515	1,515	1,515	1,515	-	19,661	4,200	(15,461)
5400 Insurance	88	559	246	294	294	294	294	294	294	294	294	294	-	3,537	2,500	(1,037)
5501 Utilities	-	-	-	9	9	9	9	9	9	9	9	9	-	83	100	17
5502 Janitorial Services	-	18	(2)	44	44	44	44	44	44	44	44	44	-	416	300	(116)
5516 Miscellaneous Expense	-	16	-	5	5	5	5	5	5	5	5	5	-	63	-	(63)
5900 Communications	94	80	87	160	160	160	160	160	160	160	160	160	-	1,697	400	(1,297)
5901 Postage and Shipping	-	59	-	73	73	73	73	73	73	73	73	73	-	717	4,300	3,583
	195	7,009	11,367	2,732	2,732	2,732	2,732	2,732	2,732	2,732	2,732	2,732	-	43,156	14,900	(28,256)
<b>Facilities, Repairs and Other Leases</b>																
5601 Rent	-	-	-	708	708	708	708	708	708	708	708	708	-	6,375	2,000	(4,375)
5602 Additional Rent	-	22	-	392	392	392	392	392	392	392	392	392	-	3,551	900	(2,651)
5603 Equipment Leases	-	-	-	51	51	51	51	51	51	51	51	51	-	456	4,700	4,244
5604 Other Leases	-	-	2,274	221	221	221	221	221	221	221	221	221	-	4,265	100	(4,165)
5610 Repairs and Maintenance	-	19	-	68	68	68	68	68	68	68	68	68	-	627	100	(527)
	-	41	2,274	1,440	1,440	1,440	1,440	1,440	1,440	1,440	1,440	1,440	-	15,274	7,800	(7,474)
<b>Professional/Consulting Services</b>																
5801 IT	5,952	-	-	1,481	1,481	1,481	1,481	1,481	1,481	1,481	1,481	1,481	-	19,284	92,700	73,416
5802 Audit & Taxes	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4,700	4,700
5803 Legal	-	214	207	166	166	166	166	166	166	166	166	166	-	1,912	2,300	388
5804 Professional Development	130	239	727	250	250	250	250	250	250	250	250	250	-	3,345	18,100	14,755
5805 General Consulting	512	323	272	273	273	273	273	273	273	273	273	273	-	3,368	43,400	40,032
5806 Special Activities/Field Trips	-	31	-	8	27	-	-	15	14	28	28	28	3,302	3,480	0	(3,480)
5807 Bank Charges	-	-	-	6	6	6	6	6	6	6	6	6	-	53	700	647
5808 Printing	-	-	-	0	0	0	0	0	0	0	0	0	-	1	-	(1)
5809 Other taxes and fees	21,139	5	60	298	298	298	298	298	298	298	298	298	-	23,883	6,100	(17,783)
5810 Payroll Service Fee	-	-	157	12	12	12	12	12	12	12	12	12	-	262	-	(262)
5811 Management Fee	3,320	3,113	3,353	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	2,214	48,000	48,000	-
5812 District Oversight Fee	-	-	-	1,464	1,464	1,533	1,464	1,464	2,471	1,529	1,529	1,529	3,257	17,703	17,477	(226)
5814 SPED Encroachment	84	84	152	373	373	373	373	373	333	333	333	333	679	4,199	-	(4,199)
5815 Public Relations/Recruitment	-	529	1,544	199	199	199	199	199	199	199	199	199	-	3,860	23,500	19,640
	30,937	4,538	6,472	8,529	8,548	8,591	8,521	8,536	9,504	8,574	8,574	8,574	9,452	129,351	256,977	127,625
<b>Depreciation</b>																
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Interest</b>																
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenses</b>	<b>136,078</b>	<b>114,938</b>	<b>260,000</b>	<b>133,884</b>	<b>134,070</b>	<b>133,874</b>	<b>147,971</b>	<b>144,577</b>	<b>138,458</b>	<b>134,106</b>	<b>134,106</b>	<b>134,106</b>	<b>39,003</b>	<b>1,785,172</b>	<b>1,977,368</b>	<b>192,195</b>
<b>Monthly Surplus (Deficit)</b>	<b>(86,834)</b>	<b>(66,267)</b>	<b>(166,471)</b>	<b>38,615</b>	<b>26,235</b>	<b>58,810</b>	<b>33,910</b>	<b>15,728</b>	<b>121,293</b>	<b>52,984</b>	<b>31,408</b>	<b>31,408</b>	<b>170,135</b>	<b>260,955</b>	<b>34,514</b>	<b>226,442</b>

12.8%



**CalOps Central Coast**

**Monthly Cash Flow/Forecast FY24-25**

Revised 11/6/24

ADA = 139.16

**Cash Flow Adjustments**

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Year-End Accruals	Annual Forecast	Original Forecast Total	Favorable / (Unfav.)
Monthly Surplus (Deficit)	(86,834)	(66,267)	(166,471)	38,615	26,235	58,810	33,910	15,728	121,293	52,984	31,408	31,408	170,135	260,955		
Cash flows from operating activities																
Depreciation/Amortization	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Public Funding Receivables	83,847	-	26,768	26,242	-	-	345,990	-	-	-	-	-	(209,138)	273,708		
Grants and Contributions Rec.	-	250	-	-	-	-	-	-	-	-	-	-	-	250		
Due To/From Related Parties	118,483	(476,601)	256,676	-	-	-	-	-	-	-	-	-	-	(103,442)		
Prepaid Expenses	20,040	671	-	-	-	-	-	-	-	-	-	-	-	20,711		
Other Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Accounts Payable	(23,605)	76,458	(56,438)	-	-	-	-	-	-	-	-	-	39,003	35,418		
Accrued Expenses	849,845	(92,497)	-	-	-	-	-	-	-	-	-	-	-	757,348		
Other Liabilities	-	2,062	1,856	-	-	-	-	-	-	-	-	-	-	3,918		
Deferred Revenue	-	-	-	(12,194)	-	-	(12,194)	-	-	(12,194)	-	-	(85,358)	(121,939)		
Cash flows from investing activities																
Purchases of Prop. And Equip.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Notes Receivable	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Cash flows from financing activities																
Proceeds from Factoring	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Payments on Factoring	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Proceeds(Payments) on Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Change in Cash</b>	<b>961,776</b>	<b>(555,924)</b>	<b>62,391</b>	<b>52,662</b>	<b>26,235</b>	<b>58,810</b>	<b>367,706</b>	<b>15,728</b>	<b>121,293</b>	<b>40,790</b>	<b>31,408</b>	<b>31,408</b>				
Cash, Beginning of Month	480,337	1,442,113	886,189	948,580	1,001,242	1,027,478	1,086,288	1,453,994	1,469,722	1,591,015	1,631,805	1,663,214				
<b>Cash, End of Month</b>	<b>1,442,113</b>	<b>886,189</b>	<b>948,580</b>	<b>1,001,242</b>	<b>1,027,478</b>	<b>1,086,288</b>	<b>1,453,994</b>	<b>1,469,722</b>	<b>1,591,015</b>	<b>1,631,805</b>	<b>1,663,214</b>	<b>1,694,622</b>				

Cert.	Instr.
67.5%	74.1%
553,293	(120,526)

Pupil:Teacher Ratio
19.82

**Southern California  
Budget vs Actual  
For the period ended September 30, 2024**

	Current Period			Current Year			Total Annual
	Actual	Budget	Variance	Actual	Budget	Variance	FY25 Original Budget
<b>Revenue</b>							
State Aid - Revenue Limit							
LCFF Revenue	\$ 1,547,337	\$ 889,677	\$ 657,660	\$ 3,266,601	\$ 1,779,355	\$ 1,487,246	\$ 17,786,476
Economic Protection Account Funding	244,804	245,983	(1,179)	244,804	245,982	(1,178)	983,929
In Lieu of Property Taxes	5,508,569	5,282,626	225,943	8,262,854	7,923,939	338,915	44,004,370
<b>Total State Aid - Revenue Limit</b>	<b>7,300,710</b>	<b>6,418,286</b>	<b>882,424</b>	<b>11,774,259</b>	<b>9,949,276</b>	<b>1,824,983</b>	<b>62,774,775</b>
<b>Federal Revenue</b>							
Federal Special Education - IDEA	0	31,990	(31,990)	0	63,981	(63,981)	639,554
Title I, Part A - Basic Low Income	0	193,206	(193,206)	0	193,206	(193,206)	772,825
Title II, Part A - Teacher Quality	0	34,596	(34,596)	0	34,596	(34,596)	138,384
Title V, Part B - Charter School Grants	0	0	0	0	0	0	61,655
Federal - Prior Year Adjustments	(17)	0	(17)	(17)	0	(17)	0
<b>Total Federal Revenue</b>	<b>(17)</b>	<b>259,792</b>	<b>(259,809)</b>	<b>(17)</b>	<b>291,783</b>	<b>(291,800)</b>	<b>1,612,418</b>
<b>Other State Revenue</b>							
State Special Education - AB602	381,395	220,609	160,787	805,167	441,217	363,951	4,410,409
State - Mandated Cost Reimbursement	0	0	0	0	0	0	177,172
State - State Lottery	0	0	0	0	0	0	1,224,991
Prior Year Revenues	32,779	0	32,778	32,779	0	32,778	0
State - Other State Revenue	36,598	12,299	24,299	77,262	24,598	52,664	2,995,982
<b>Total Other State Revenue</b>	<b>450,772</b>	<b>232,908</b>	<b>217,864</b>	<b>915,208</b>	<b>465,815</b>	<b>449,393</b>	<b>8,808,554</b>
<b>Other Local Revenue</b>							
Interest Revenue	4,922	5,366	(444)	12,591	16,099	(3,508)	64,395
<b>Total Other Local Revenue</b>	<b>4,922</b>	<b>5,366</b>	<b>(444)</b>	<b>12,591</b>	<b>16,099</b>	<b>(3,508)</b>	<b>64,395</b>
<b>Total Revenue</b>	<b>7,756,387</b>	<b>6,916,352</b>	<b>840,035</b>	<b>12,702,041</b>	<b>10,722,973</b>	<b>1,979,068</b>	<b>73,260,142</b>
<b>Expenses</b>							
<b>Certificated Salaries</b>							
Certificated Teachers' Salaries	1,868,403	1,738,806	129,598	5,706,579	5,216,418	490,161	20,865,670
Certificated Teachers' Extra Duties/Stipends	4,373,664	563,380	3,810,283	4,544,343	1,126,759	3,417,584	6,197,179
Certificated Pupil Support Salaries	757,747	187,807	569,940	1,270,065	563,421	706,644	2,253,683
Certificated Supervisors' and Administrators' Salaries	616,115	239,983	376,132	1,017,683	719,950	297,733	2,879,798
<b>Total Certificated Salaries</b>	<b>7,615,929</b>	<b>2,729,976</b>	<b>4,885,953</b>	<b>12,538,670</b>	<b>7,626,548</b>	<b>4,912,122</b>	<b>32,196,330</b>
<b>Classified Salaries</b>							
Classified Instructional Salaries	0	10,705	(10,705)	0	32,115	(32,115)	154,153
Classified Support Salaries	23,989	0	23,990	38,126	0	38,126	0
Classified Supervisors' and Administrators' Salaries	264,879	30,842	234,036	422,922	92,525	330,396	444,123
Clerical, Technical, and Office Staff Salaries	101,157	9,536	91,621	167,347	28,609	138,739	137,319
<b>Total Classified Salaries</b>	<b>390,025</b>	<b>51,083</b>	<b>338,942</b>	<b>628,395</b>	<b>153,249</b>	<b>475,146</b>	<b>735,595</b>
<b>Benefits</b>							
State Teachers' Retirement System, certificated positions	624,885	521,425	103,460	1,484,542	1,456,670	27,872	6,149,499
OASDI/Medicare/Alternative, certificated positions	55,163	2,639	52,524	87,913	7,918	79,995	31,671
Medicare certificated positions	114,821	40,176	74,646	220,086	112,387	107,699	473,965
Health and Welfare Benefits, certificated positions	189,137	306,637	(117,501)	742,345	919,913	(177,568)	3,679,650
State Unemployment Insurance, certificated positions	1,848	11,932	(10,084)	5,033	35,794	(30,761)	238,630
Workers' Compensation Insurance, certificated positions	0	38,790	(38,790)	43,872	108,512	(64,640)	457,620
Other Benefits, certificated positions	206,750	22,152	184,598	481,353	61,971	419,382	261,347
<b>Total Benefits</b>	<b>1,192,604</b>	<b>943,751</b>	<b>248,853</b>	<b>3,065,144</b>	<b>2,703,165</b>	<b>361,979</b>	<b>11,292,382</b>
<b>Books &amp; Supplies</b>							
Textbooks and Core Curricula Materials	69,614	50,950	18,663	303,146	152,850	150,296	611,400
Books and Other Reference Materials	0	313,784	(313,783)	0	941,350	(941,350)	3,765,400
School Supplies	10,708	1,650	9,058	202,735	2,687	200,048	126,900
Software	53,952	397,092	(343,140)	1,012,983	1,191,275	(178,292)	4,765,100
Office Expense	89,808	11,775	78,033	98,058	35,325	62,732	141,300
Business Meals	10,892	3,242	7,651	18,783	9,725	9,059	38,900
Noncapitalized Equipment	5,260	22,974	(17,714)	21,439	37,407	(15,967)	1,766,400
<b>Total Books &amp; Supplies</b>	<b>240,234</b>	<b>801,467</b>	<b>(561,232)</b>	<b>1,657,144</b>	<b>2,370,619</b>	<b>(713,474)</b>	<b>11,215,400</b>
<b>Subagreement Services</b>							
Special Education	55,433	375,508	(320,076)	91,205	1,126,525	(1,035,320)	4,506,100
Substitute Teacher	0	10,183	(10,183)	0	30,550	(30,550)	122,200
Security	632	0	632	632	0	631	0
Other Educational Consultants	0	9,007	(9,007)	0	14,664	(14,665)	692,500
Instructional Services	0	27,309	(27,309)	0	81,925	(81,925)	327,700
<b>Total Subagreement Services</b>	<b>56,065</b>	<b>422,007</b>	<b>(365,943)</b>	<b>91,837</b>	<b>1,253,664</b>	<b>(1,161,829)</b>	<b>5,648,500</b>
<b>Professional/Consulting Services</b>							

	Current Period			Current Year			Total Annual
	Actual	Budget	Variance	Actual	Budget	Variance	FY25 Original Budget
IT	0	196,466	(196,466)	223,518	589,400	(365,882)	2,357,600
Audit and Tax	0	0	0	0	0	0	177,600
Legal	8,454	19,900	(11,446)	16,870	59,700	(42,829)	238,800
Professional Development	31,037	68,767	(37,730)	49,576	206,300	(156,724)	825,200
General Consulting	10,699	110,042	(99,343)	35,686	330,125	(294,439)	1,320,500
Special Activities	0	2,811	(2,811)	19,956	4,578	15,378	216,179
Bank Charges	73	350	(277)	81	1,050	(969)	4,200
Printing	0	150	(150)	15	450	(435)	1,800
Other Taxes and Fees	2,404	6,342	(3,938)	30,063	19,025	11,038	76,100
Payroll Service Fee	6,222	0	6,223	6,223	0	6,222	0
Management fee	122,100	122,100	(1)	367,188	366,301	888	1,465,203
District Oversight Fee	0	64,183	(64,183)	0	99,493	(99,493)	627,747
SELPA Fees	5,508	0	5,508	11,628	0	11,628	0
Public Relations	133,851	85,808	48,043	154,650	257,425	(102,775)	1,029,700
<b>Total Professional/Consulting Services</b>	<b>320,348</b>	<b>676,919</b>	<b>(356,571)</b>	<b>915,454</b>	<b>1,933,847</b>	<b>(1,018,392)</b>	<b>8,340,629</b>
<b>Facilities, Repairs &amp; Other Leases</b>							
Rent	28,175	34,309	(6,134)	84,579	102,925	(18,346)	411,700
Additional Rent	3,022	12,108	(9,086)	23,637	36,325	(12,687)	145,300
Equipment Leases	1,050	1,417	(366)	5,219	4,250	968	17,000
Other Leases	81,396	13,450	67,946	81,397	40,350	41,047	161,400
Repairs and Maintenance	1,538	950	587	2,570	2,850	(280)	11,400
<b>Total Facilities, Repairs &amp; Other Leases</b>	<b>115,181</b>	<b>62,234</b>	<b>52,947</b>	<b>197,402</b>	<b>186,700</b>	<b>10,702</b>	<b>746,800</b>
<b>Operations &amp; Housekeeping</b>							
Auto and Travel Expense	322,742	23,475	299,268	393,697	70,425	323,272	281,700
Dues & Memberships	872	10,816	(9,945)	169,895	32,450	137,445	129,800
Insurance	9,676	10,300	(625)	43,437	30,900	12,537	123,600
Utilities	225	2,150	(1,924)	668	6,450	(5,782)	25,800
Janitorial/Trash Removal	2,535	1,667	868	6,041	5,000	1,042	20,000
Communications	13,063	2,933	10,130	21,742	8,800	12,941	35,200
Postage and Shipping	463	12,359	(11,896)	7,223	37,075	(29,852)	148,300
<b>Total Operations &amp; Housekeeping</b>	<b>349,576</b>	<b>63,700</b>	<b>285,876</b>	<b>642,703</b>	<b>191,100</b>	<b>451,603</b>	<b>764,400</b>
<b>Depreciation</b>							
Depreciation Expense	180	200	(19)	542	600	(58)	2,400
<b>Total Depreciation</b>	<b>180</b>	<b>200</b>	<b>(19)</b>	<b>542</b>	<b>600</b>	<b>(58)</b>	<b>2,400</b>
<b>Total Expenses</b>	<b>10,280,142</b>	<b>5,751,337</b>	<b>4,528,806</b>	<b>19,737,291</b>	<b>16,419,492</b>	<b>3,317,799</b>	<b>70,942,436</b>
<b>Change in Net Assets</b>	<b>(2,523,756)</b>			<b>(7,035,250)</b>			
<b>Net Assets, Beginning of Period</b>	<b>13,017,447</b>			<b>17,528,942</b>			
<b>Net Assets, End of Period</b>	<b>\$ 10,493,691</b>			<b>\$ 10,493,691</b>			

**Central Valley**

**Budget vs Actual**

**For the period ended September 30, 2024**

	Current Period			Current Year			Total Annual
	Actual	Budget	Variance	Actual	Budget	Variance	FY25 Original Budget
<b>Revenue</b>							
State Aid - Revenue Limit							
LCFF Revenue	\$ 442,068	\$ 398,812	\$ 43,256	\$ 884,136	\$ 797,624	\$ 86,511	\$ 7,799,332
Economic Protection Account Funding	0	705,601	(705,602)	0	705,602	(705,601)	3,002,510
State Aid - Prior Year	0	0	0	(7,190)	0	(7,189)	0
In Lieu of Property Taxes	0	58,511	(58,510)	0	87,765	(87,766)	487,782
<b>Total State Aid - Revenue Limit</b>	<b>442,068</b>	<b>1,162,924</b>	<b>(720,856)</b>	<b>876,946</b>	<b>1,590,991</b>	<b>(714,045)</b>	<b>11,289,624</b>
<b>Federal Revenue</b>							
Federal Special Education - IDEA	0	5,260	(5,260)	0	10,521	(10,521)	105,250
Title I, Part A - Basic Low Income	0	35,810	(35,810)	0	35,810	(35,810)	143,239
Title II, Part A - Teacher Quality	0	5,688	(5,688)	0	5,688	(5,688)	22,752
Title V, Part B - Charter School Grants	0	0	0	0	0	0	11,187
<b>Total Federal Revenue</b>	<b>0</b>	<b>46,758</b>	<b>(46,758)</b>	<b>0</b>	<b>52,019</b>	<b>(52,019)</b>	<b>282,428</b>
<b>Other State Revenue</b>							
State Special Education - AB602	62,412	36,276	26,136	131,758	72,552	59,206	725,808
State - Mandated Cost Reimbursement	0	0	0	0	0	0	28,252
State - State Lottery	0	0	0	0	0	0	201,593
Prior Year Revenues	0	0	0	0	0	0	0
State - Other State Revenue	3,327	2,024	1,303	6,655	4,048	2,608	516,136
<b>Total Other State Revenue</b>	<b>65,739</b>	<b>38,300</b>	<b>27,439</b>	<b>138,413</b>	<b>76,600</b>	<b>61,814</b>	<b>1,471,789</b>
<b>Other Local Revenue</b>							
Interest Revenue	64	0	64	118	0	117	0
<b>Total Other Local Revenue</b>	<b>64</b>	<b>0</b>	<b>64</b>	<b>118</b>	<b>0</b>	<b>117</b>	<b>0</b>
<b>Total Revenue</b>	<b>507,871</b>	<b>1,247,982</b>	<b>(740,111)</b>	<b>1,015,477</b>	<b>1,719,610</b>	<b>(704,133)</b>	<b>13,043,841</b>
<b>Expenses</b>							
<b>Certificated Salaries</b>							
Certificated Teachers' Salaries	316,679	285,388	31,291	978,175	856,163	122,011	3,424,653
Certificated Teachers' Extra Duties/Stipends	741,300	92,467	648,834	770,232	184,934	585,299	1,017,134
Certificated Pupil Support Salaries	128,432	30,824	97,607	215,480	92,473	123,006	369,894
Certificated Supervisors' and Administrators' Salaries	104,427	39,388	65,039	172,489	118,165	54,325	472,657
<b>Total Certificated Salaries</b>	<b>1,290,838</b>	<b>448,067</b>	<b>842,771</b>	<b>2,136,376</b>	<b>1,251,735</b>	<b>884,641</b>	<b>5,284,338</b>
<b>Classified Salaries</b>							
Classified Instructional Salaries	0	1,757	(1,757)	0	5,271	(5,271)	25,301
Classified Support Salaries	4,066	0	4,066	6,462	0	6,462	0
Classified Supervisors' and Administrators' Salaries	44,895	5,062	39,832	71,682	15,186	56,496	72,894
Clerical, Technical, and Office Staff Salaries	17,145	1,565	15,581	28,364	4,695	23,669	22,538
<b>Total Classified Salaries</b>	<b>66,106</b>	<b>8,384</b>	<b>57,722</b>	<b>106,508</b>	<b>25,152</b>	<b>81,356</b>	<b>120,733</b>
<b>Benefits</b>							
State Teachers' Retirement System, certificated positions	105,913	85,581	20,332	251,619	239,081	12,538	1,009,308
OASDI/Medicare/Alternative, certificated positions	9,350	433	8,917	14,901	1,300	13,601	5,198
Medicare certificated positions	19,462	6,594	12,868	37,304	18,446	18,858	77,791
Health and Welfare Benefits, certificated positions	31,622	50,934	(19,312)	123,388	152,802	(29,414)	611,207
State Unemployment Insurance, certificated positions	323	11,893	(11,570)	860	35,678	(34,817)	237,853
Workers' Compensation Insurance, certificated positions	0	6,366	(6,366)	7,436	17,809	(10,374)	75,109
Other Benefits, certificated positions	35,043	3,636	31,406	74,478	10,172	64,307	42,895
<b>Total Benefits</b>	<b>201,713</b>	<b>165,437</b>	<b>36,275</b>	<b>509,986</b>	<b>475,288</b>	<b>34,699</b>	<b>2,059,361</b>
<b>Books &amp; Supplies</b>							
Textbooks and Core Curricula Materials	11,798	7,084	4,716	51,381	21,250	30,131	85,000
Books and Other Reference Materials	0	51,450	(51,450)	0	154,350	(154,350)	617,400
School Supplies	233	35	198	32,124	212	31,911	9,600
Software	9,144	61,200	(52,056)	150,055	183,600	(33,545)	734,400
Office Expense	12,651	1,600	11,051	13,724	4,800	8,924	19,200
Business Meals	82	483	(402)	1,416	1,450	(34)	5,799
Noncapitalized Equipment	370	1,772	(1,403)	3,112	10,743	(7,631)	486,101
<b>Total Books &amp; Supplies</b>	<b>34,278</b>	<b>123,624</b>	<b>(89,346)</b>	<b>251,812</b>	<b>376,405</b>	<b>(124,594)</b>	<b>1,957,500</b>
<b>Subagreement Services</b>							
Special Education	5,388	70,617	(65,228)	6,030	211,850	(205,820)	847,400
Substitute Teacher	0	1,692	(1,692)	0	5,075	(5,075)	20,300
Security	107	0	107	107	0	107	0
Other Educational Consultants	0	2,892	(2,892)	0	17,531	(17,531)	793,200
Instructional Services	0	2,025	(2,025)	0	6,075	(6,075)	24,300
<b>Total Subagreement Services</b>	<b>5,495</b>	<b>77,226</b>	<b>(71,730)</b>	<b>6,137</b>	<b>240,531</b>	<b>(234,394)</b>	<b>1,685,200</b>
<b>Professional/Consulting Services</b>							
IT	0	46,075	(46,075)	36,456	138,225	(101,769)	552,900
Audit and Tax	0	0	0	0	0	0	62,400
Legal	1,379	650	729	2,806	1,950	856	7,800
Professional Development	4,846	9,192	(4,346)	7,310	27,575	(20,265)	110,300
General Consulting	1,814	14,501	(12,688)	6,048	43,505	(37,457)	174,020
Special Activities	350	103	248	557	620	(63)	28,039
Bank Charges	0	91	(92)	0	275	(275)	1,100
Printing	0	25	(25)	0	75	(75)	300
Other Taxes and Fees	397	675	(277)	427	2,025	(1,598)	8,100
Payroll Service Fee	1,047	0	1,046	1,046	0	1,046	0

	Current Period			Current Year			Total Annual
	Actual	Budget	Variance	Actual	Budget	Variance	FY25 Original Budget
Management Fee	21,739	21,740	0	62,829	65,219	(2,390)	260,877
District Oversight Fee	0	11,629	(11,630)	0	15,910	(15,910)	112,896
SELPA Fees	901	0	901	1,903	0	1,903	0
Public Relations	9,937	11,325	(1,388)	13,463	33,975	(20,512)	135,900
<b>Total Professional/Consulting Services</b>	<b>42,410</b>	<b>116,006</b>	<b>(73,597)</b>	<b>132,845</b>	<b>329,354</b>	<b>(196,509)</b>	<b>1,454,632</b>
<b>Facilities, Repairs &amp; Other Leases</b>							
Rent	0	684	(683)	0	2,050	(2,050)	8,200
Additional Rent	0	933	(933)	134	2,800	(2,666)	11,200
Equipment Leases	0	208	(209)	0	625	(625)	2,500
Other Leases	13,395	1,342	12,054	13,395	4,025	9,370	16,100
Repairs and Maintenance	0	33	(34)	125	100	25	400
<b>Total Facilities, Repairs &amp; Other Leases</b>	<b>13,395</b>	<b>3,200</b>	<b>10,195</b>	<b>13,654</b>	<b>9,600</b>	<b>4,054</b>	<b>38,400</b>
<b>Operations &amp; Housekeeping</b>							
Auto and Travel Expense	52,930	42	52,889	64,084	125	63,959	500
Dues & Memberships	1,589	1,625	(36)	28,957	4,875	24,082	19,500
Insurance	1,639	1,242	398	5,863	3,725	2,138	14,900
Utilities	0	50	(50)	0	150	(150)	600
Janitorial/Trash Removal	(10)	100	(111)	244	300	(57)	1,200
Communications	578	200	378	1,740	600	1,141	2,400
Postage and Shipping	0	2,250	(2,250)	394	6,750	(6,356)	27,000
<b>Total Operations &amp; Housekeeping</b>	<b>56,726</b>	<b>5,509</b>	<b>51,218</b>	<b>101,282</b>	<b>16,525</b>	<b>84,757</b>	<b>66,100</b>
<b>Total Expenses</b>	<b>1,710,961</b>	<b>947,453</b>	<b>763,508</b>	<b>3,258,600</b>	<b>2,724,590</b>	<b>534,010</b>	<b>12,666,264</b>
<b>Change in Net Assets</b>	<b>(1,203,090)</b>			<b>(2,243,124)</b>			
<b>Net Assets, Beginning of Period</b>	<b>2,755,665</b>			<b>3,795,699</b>			
<b>Net Assets, End of Period</b>	<b>\$ 1,552,575</b>			<b>\$ 1,552,575</b>			

**Northern California  
Budget vs Actual  
For the period ended September 30, 2024**

	Current Period			Current Year			Total Annual
	Actual	Budget	Variance	Actual	Budget	Variance	Budget
<b>Revenue</b>							
State Aid - Revenue Limit							
LCFF Revenue	\$ 769,844	\$ 940,832	\$ (170,988)	\$ 1,539,688	\$ 1,881,664	\$ (341,976)	\$ 12,762,207
Economic Protection Account Funding	0	86,945	(86,945)	0	86,945	(86,945)	6,406,835
In Lieu of Property Taxes	0	350,367	(350,367)	0	525,550	(525,550)	2,920,439
<b>Total State Aid - Revenue Limit</b>	<b>769,844</b>	<b>1,378,144</b>	<b>(608,300)</b>	<b>1,539,688</b>	<b>2,494,159</b>	<b>(954,471)</b>	<b>22,089,481</b>
<b>Federal Revenue</b>							
Federal Special Education - IDEA	0	11,300	(11,300)	0	22,600	(22,600)	226,057
Title I, Part A - Basic Low Income	0	59,229	(59,229)	0	59,229	(59,229)	236,916
Title II, Part A - Teacher Quality	0	11,322	(11,322)	0	11,322	(11,322)	45,289
Title V, Part B - Charter School Grants	0	0	0	0	0	0	18,901
<b>Total Federal Revenue</b>	<b>0</b>	<b>81,851</b>	<b>(81,851)</b>	<b>0</b>	<b>93,151</b>	<b>(93,151)</b>	<b>527,163</b>
<b>Other State Revenue</b>							
State Special Education - AB602	134,662	77,927	56,735	284,286	155,853	128,433	1,558,911
State - Mandated Cost Reimbursement	0	0	0	0	0	0	62,039
State - State Lottery	0	0	0	0	0	0	432,987
Prior Year Revenues	151	0	151	151	0	151	0
State - Other State Revenue	7,179	4,347	2,832	14,358	8,695	5,663	927,812
<b>Total Other State Revenue</b>	<b>141,992</b>	<b>82,274</b>	<b>59,718</b>	<b>298,795</b>	<b>164,548</b>	<b>134,247</b>	<b>2,981,749</b>
<b>Other Local Revenue</b>							
Interest Revenue	17	2,680	(2,662)	19,988	8,040	11,949	32,160
School Fundraising	0	163	(163)	0	326	(326)	3,259
<b>Total Other Local Revenue</b>	<b>17</b>	<b>2,843</b>	<b>(2,825)</b>	<b>19,988</b>	<b>8,366</b>	<b>11,623</b>	<b>35,419</b>
<b>Total Revenue</b>	<b>911,853</b>	<b>1,545,112</b>	<b>(633,258)</b>	<b>1,858,471</b>	<b>2,760,224</b>	<b>(901,752)</b>	<b>25,633,812</b>
<b>Expenses</b>							
<b>Certificated Salaries</b>							
Certificated Teachers' Salaries	665,025	614,908	50,118	2,036,653	1,844,723	191,930	7,378,892
Certificated Teachers' Extra Duties/Stipends	1,556,730	199,232	1,357,497	1,617,484	398,465	1,219,019	2,191,557
Certificated Pupil Support Salaries	269,706	66,416	203,291	452,164	199,247	252,917	796,988
Certificated Supervisors' and Administrators' Salaries	219,296	84,867	134,428	362,227	254,601	107,626	1,018,406
<b>Total Certificated Salaries</b>	<b>2,710,757</b>	<b>965,423</b>	<b>1,745,334</b>	<b>4,468,528</b>	<b>2,697,036</b>	<b>1,771,492</b>	<b>11,385,843</b>
<b>Classified Salaries</b>							
Classified Instructional Salaries	0	3,786	(3,786)	0	11,357	(11,357)	54,514
Classified Support Salaries	8,538	0	8,539	13,570	0	13,570	0
Classified Supervisors' and Administrators' Salaries	94,279	10,906	83,372	150,532	32,721	117,811	157,059
Clerical, Technical, and Office Staff Salaries	36,005	3,373	32,633	59,564	10,117	49,447	48,561
<b>Total Classified Salaries</b>	<b>138,822</b>	<b>18,065</b>	<b>120,758</b>	<b>223,666</b>	<b>54,195</b>	<b>169,471</b>	<b>260,134</b>
<b>Benefits</b>							
State Teachers' Retirement System, certificated positions	222,418	184,396	38,021	528,399	515,134	13,265	2,174,696
OASDI/Medicare/Alternative, certificated positions	19,634	933	18,702	31,291	2,800	28,491	11,200
Medicare certificated positions	40,869	14,207	26,661	78,336	39,744	38,591	167,612
Health and Welfare Benefits, certificated positions	68,590	108,488	(39,898)	266,817	325,463	(58,645)	1,301,850
State Unemployment Insurance, certificated positions	678	11,931	(11,253)	1,806	35,794	(33,988)	238,630
Workers' Compensation Insurance, certificated positions	0	13,718	(13,718)	16,472	38,374	(21,902)	161,832
Other Benefits, certificated positions	73,589	7,834	65,755	156,403	21,916	134,488	92,422
<b>Total Benefits</b>	<b>425,778</b>	<b>341,507</b>	<b>84,270</b>	<b>1,079,524</b>	<b>979,225</b>	<b>100,300</b>	<b>4,148,242</b>
<b>Books &amp; Supplies</b>							
Textbooks and Core Curricula Materials	24,778	18,533	6,244	107,900	55,600	52,299	222,400
Books and Other Reference Materials	0	144,984	(144,983)	0	434,950	(434,950)	1,739,800
School Supplies	1,017	1,464	(447)	68,742	6,178	62,564	14,900
Software	19,203	140,191	(120,988)	304,991	420,575	(115,584)	1,682,300
Office Expense	27,265	4,542	22,722	31,596	13,625	17,971	54,500
Business Meals	325	1,225	(899)	3,534	3,675	(141)	14,700
Noncapitalized Equipment	776	33,465	(32,690)	6,534	141,227	(134,692)	340,600
<b>Total Books &amp; Supplies</b>	<b>73,364</b>	<b>344,404</b>	<b>(271,041)</b>	<b>523,297</b>	<b>1,075,830</b>	<b>(552,533)</b>	<b>4,069,200</b>
<b>Subagreement Services</b>							
Special Education	15,189	144,200	(129,010)	21,323	432,600	(411,278)	1,730,400
Substitute Teacher	0	3,225	(3,225)	0	9,675	(9,675)	38,700
Security	328	9	319	533	25	508	100
Other Educational Consultants	0	21,085	(21,085)	0	88,982	(88,982)	214,600
Instructional Services	0	4,383	(4,383)	0	13,150	(13,150)	52,600
<b>Total Subagreement Services</b>	<b>15,517</b>	<b>172,902</b>	<b>(157,384)</b>	<b>21,856</b>	<b>544,432</b>	<b>(522,577)</b>	<b>2,036,400</b>
<b>Professional/Consulting Services</b>							
IT	0	62,708	(62,708)	77,748	188,125	(110,377)	752,500
Audit and Tax	0	0	0	0	0	0	57,700
Legal	3,107	4,467	(1,360)	6,933	13,400	(6,467)	53,600
Professional Development	10,177	20,975	(10,799)	15,351	62,925	(47,574)	251,700
General Consulting	3,808	37,533	(33,725)	12,702	112,600	(99,898)	450,400
Special Activities	182	0	182	80,025	0	80,025	0

	Current Period			Current Year			Total Annual
	Actual	Budget	Variance	Actual	Budget	Variance	Budget
Bank Charges	18	167	(148)	20	500	(480)	2,000
Printing	0	50	(50)	0	150	(150)	600
Other Taxes and Fees	836	6,150	(5,314)	896	18,450	(17,554)	73,800
Payroll Service Fee	2,197	0	2,197	2,197	0	2,197	0
Management Fee	42,723	42,723	0	129,677	128,169	1,508	512,677
District Oversight Fee	0	13,782	(13,782)	0	24,942	(24,942)	220,894
SELPA Fees	1,945	0	1,945	4,105	0	4,105	0
Public Relations	21,534	22,600	(1,066)	28,937	67,800	(38,863)	271,200
<b>Total Professional/Consulting Services</b>	<b>86,527</b>	<b>211,155</b>	<b>(124,628)</b>	<b>358,591</b>	<b>617,061</b>	<b>(258,470)</b>	<b>2,647,071</b>
<b>Facilities, Repairs &amp; Other Leases</b>							
Rent	8,172	2,583	5,589	24,325	7,750	16,576	31,000
Additional Rent	0	600	(600)	480	1,800	(1,321)	7,200
Equipment Leases	0	283	(284)	0	850	(850)	3,400
Other Leases	28,770	6,584	22,188	28,770	19,750	9,020	79,000
Repairs and Maintenance	1,250	975	275	1,513	2,925	(1,412)	11,700
<b>Total Facilities, Repairs &amp; Other Leases</b>	<b>38,192</b>	<b>11,025</b>	<b>27,168</b>	<b>55,088</b>	<b>33,075</b>	<b>22,013</b>	<b>132,300</b>
<b>Operations &amp; Housekeeping</b>							
Auto and Travel Expense	114,980	5,925	109,055	137,341	17,775	119,566	71,100
Dues & Memberships	(303)	3,783	(4,087)	61,397	11,350	50,047	45,400
Insurance	3,444	3,075	369	11,486	9,225	2,261	36,900
Utilities	470	217	253	1,428	650	779	2,600
Janitorial/Trash Removal	(23)	1,008	(1,031)	1,489	3,025	(1,537)	12,100
Communications	2,505	983	1,521	6,019	2,950	3,069	11,800
Postage and Shipping	343	4,567	(4,223)	5,699	13,700	(8,001)	54,800
<b>Total Operations &amp; Housekeeping</b>	<b>121,416</b>	<b>19,558</b>	<b>101,857</b>	<b>224,859</b>	<b>58,675</b>	<b>166,184</b>	<b>234,700</b>
Depreciation							
Depreciation Expense	4,670	5,450	(780)	14,011	16,350	(2,339)	65,400
<b>Total Depreciation</b>	<b>4,670</b>	<b>5,450</b>	<b>(780)</b>	<b>14,011</b>	<b>16,350</b>	<b>(2,339)</b>	<b>65,400</b>
<b>Total Expenses</b>	<b>3,615,043</b>	<b>2,089,489</b>	<b>1,525,554</b>	<b>6,969,420</b>	<b>6,075,879</b>	<b>893,541</b>	<b>24,979,290</b>
<b>Change in Net Assets</b>	<b>(2,703,190)</b>			<b>(5,110,948)</b>			
<b>Net Assets, Beginning of Period</b>	<b>996,730</b>			<b>3,404,488</b>			
<b>Net Assets, End of Period</b>	<b>\$ (1,706,460)</b>			<b>\$ (1,706,460)</b>			

**North Bay**

**Budget vs Actual**

For the period ended September 30, 2024

	Current Period			Current Year			Total Annual
	Actual	Budget	Variance	Actual	Budget	Variance	Budget
<b>Revenue</b>							
State Aid - Revenue Limit							
LCFF Revenue	\$ 66,665	\$ 64,574	\$ 2,091	\$ 133,330	\$ 129,149	\$ 4,181	\$ 1,338,965
Economic Protection Account Funding	0	7,899	(7,899)	0	7,899	(7,899)	32,686
State Aid - Prior Year	999	0	999	999	0	999	0
In Lieu of Property Taxes	44,478	86,540	(42,062)	44,478	129,810	(85,332)	746,291
<b>Total State Aid - Revenue Limit</b>	<b>112,142</b>	<b>159,013</b>	<b>(46,871)</b>	<b>178,807</b>	<b>266,858</b>	<b>(88,051)</b>	<b>2,117,942</b>
<b>Federal Revenue</b>							
Federal Special Education - IDEA	0	1,027	(1,027)	0	2,053	(2,053)	20,538
Title I, Part A - Basic Low Income	0	8,150	(8,150)	0	8,150	(8,150)	32,602
Title II, Part A - Teacher Quality	0	1,188	(1,188)	0	1,187	(1,187)	4,749
Title V, Part B - Charter School Grants	0	0	0	0	0	0	10,000
<b>Total Federal Revenue</b>	<b>0</b>	<b>10,365</b>	<b>(10,365)</b>	<b>0</b>	<b>11,390</b>	<b>(11,390)</b>	<b>67,889</b>
<b>Other State Revenue</b>							
State Special Education - AB602	12,733	7,079	5,654	26,881	14,159	12,722	141,627
State - Mandated Cost Reimbursement	0	0	0	0	0	0	5,944
State - State Lottery	0	0	0	0	0	0	39,337
State - Other State Revenue	679	408	271	1,358	817	541	125,618
<b>Total Other State Revenue</b>	<b>13,412</b>	<b>7,487</b>	<b>5,925</b>	<b>28,239</b>	<b>14,976</b>	<b>13,263</b>	<b>312,526</b>
<b>Other Local Revenue</b>							
Interest Revenue	6	10	(4)	16	30	(14)	122
<b>Total Other Local Revenue</b>	<b>6</b>	<b>10</b>	<b>(4)</b>	<b>16</b>	<b>30</b>	<b>(14)</b>	<b>122</b>
<b>Total Revenue</b>	<b>125,560</b>	<b>176,875</b>	<b>(51,315)</b>	<b>207,062</b>	<b>293,254</b>	<b>(86,192)</b>	<b>2,498,479</b>
<b>Expenses</b>							
<b>Certificated Salaries</b>							
Certificated Teachers' Salaries	63,336	55,901	7,435	194,953	167,702	27,251	670,808
Certificated Teachers' Extra Duties/Stipends	148,258	18,112	130,146	154,041	36,224	117,816	199,233
Certificated Pupil Support Salaries	25,686	6,038	19,649	43,082	18,114	24,970	72,453
Certificated Supervisors' and Administrators' Salaries	20,885	7,715	13,170	34,498	23,145	11,352	92,583
<b>Total Certificated Salaries</b>	<b>258,165</b>	<b>87,766</b>	<b>170,400</b>	<b>426,574</b>	<b>245,185</b>	<b>181,389</b>	<b>1,035,077</b>
<b>Classified Salaries</b>							
Classified Instructional Salaries	0	344	(345)	0	1,033	(1,033)	4,955
Classified Support Salaries	814	0	814	1,292	0	1,292	0
Classified Supervisors' and Administrators' Salaries	8,978	991	7,987	14,336	2,974	11,362	14,279
Clerical, Technical, and Office Staff Salaries	3,429	307	3,122	5,673	920	4,753	4,414
<b>Total Classified Salaries</b>	<b>13,221</b>	<b>1,642</b>	<b>11,578</b>	<b>21,301</b>	<b>4,927</b>	<b>16,374</b>	<b>23,648</b>
<b>Benefits</b>							
State Teachers' Retirement System, certificated positions	21,183	16,763	4,420	50,323	46,830	3,492	197,700
OASDI/Medicare/Alternative, certificated positions	1,870	85	1,785	2,980	255	2,726	1,018
Medicare certificated positions	3,892	1,292	2,600	7,460	3,613	3,847	15,237
Health and Welfare Benefits, certificated positions	6,405	9,862	(3,457)	24,894	29,587	(4,693)	118,350
State Unemployment Insurance, certificated positions	65	3,127	(3,062)	172	9,380	(9,207)	62,528
Workers' Compensation Insurance, certificated positions	0	1,247	(1,247)	1,487	3,488	(2,002)	14,712
Other Benefits, certificated positions	7,008	712	6,297	14,896	1,992	12,903	8,402
<b>Total Benefits</b>	<b>40,423</b>	<b>33,088</b>	<b>7,336</b>	<b>102,212</b>	<b>95,145</b>	<b>7,066</b>	<b>417,947</b>
<b>Books &amp; Supplies</b>							
Textbooks and Core Curricula Materials	2,360	1,516	843	10,276	4,550	5,727	18,200
Books and Other Reference Materials	0	20,700	(20,700)	0	62,100	(62,100)	248,400
School Supplies	45	476	(431)	7,325	775	6,550	46,200
Software	2,627	12,733	(10,107)	27,429	38,200	(10,771)	152,800
Office Expense	2,536	309	2,228	2,752	925	1,827	3,700
Business Meals	21	16	5	282	50	232	200
Noncapitalized Equipment	74	304	(230)	625	494	131	29,500
<b>Total Books &amp; Supplies</b>	<b>7,663</b>	<b>36,054</b>	<b>(28,392)</b>	<b>48,689</b>	<b>107,094</b>	<b>(58,404)</b>	<b>499,000</b>
<b>Subagreement Services</b>							
Special Education	1,175	10,967	(9,792)	1,286	32,900	(31,614)	131,600
Substitute Teacher	0	292	(291)	0	875	(875)	3,500
Security	21	0	21	22	0	21	0
Other Educational Consultants	0	257	(257)	0	419	(419)	25,000
Instructional Services	0	400	(400)	0	1,200	(1,200)	4,800
<b>Total Subagreement Services</b>	<b>1,196</b>	<b>11,916</b>	<b>(10,719)</b>	<b>1,308</b>	<b>35,394</b>	<b>(34,087)</b>	<b>164,900</b>
<b>Professional/Consulting Services</b>							
IT	0	6,325	(6,325)	7,068	18,975	(11,907)	75,900
Audit and Tax	0	0	0	0	0	0	5,400
Legal	276	308	(33)	561	925	(364)	3,700
Professional Development	970	1,800	(831)	1,462	5,400	(3,938)	21,600
General Consulting	362	5,592	(5,229)	1,209	16,775	(15,565)	67,100
Special Activities	0	0	0	38	0	38	0
Bank Charges	0	25	(25)	0	75	(75)	300
Printing	0	8	(8)	0	25	(25)	100
Other Taxes and Fees	80	634	(554)	82	1,900	(1,818)	7,600
Payroll Service Fee	209	0	209	210	0	209	0

	Current Period			Current Year			Total Annual
	Actual	Budget	Variance	Actual	Budget	Variance	Budget
Management Fee	4,164	4,164	0	12,257	12,493	(235)	49,970
District Oversight Fee	0	1,590	(1,590)	0	2,668	(2,668)	21,179
SELPA Fees	184	0	184	388	0	388	0
Public Relations	1,998	1,883	115	2,703	5,650	(2,947)	22,600
<b>Total Professional/Consulting Services</b>	<b>8,243</b>	<b>22,329</b>	<b>(14,087)</b>	<b>25,978</b>	<b>64,886</b>	<b>(38,907)</b>	<b>275,449</b>
<b>Facilities, Repairs &amp; Other Leases</b>							
Rent	0	450	(450)	0	1,350	(1,350)	5,400
Additional Rent	0	67	(67)	28	200	(173)	800
Equipment Leases	0	408	(408)	0	1,225	(1,225)	4,900
Other Leases	2,704	8	2,696	2,704	25	2,679	100
Repairs and Maintenance	0	17	(17)	25	50	(25)	200
<b>Total Facilities, Repairs &amp; Other Leases</b>	<b>2,704</b>	<b>950</b>	<b>1,754</b>	<b>2,757</b>	<b>2,850</b>	<b>(94)</b>	<b>11,400</b>
<b>Operations &amp; Housekeeping</b>							
Auto and Travel Expense	10,592	8	10,584	13,056	25	13,032	100
Dues & Memberships	(28)	450	(479)	5,424	1,350	4,073	5,400
Insurance	328	259	70	1,167	775	392	3,100
Janitorial/Trash Removal	(2)	33	(36)	22	100	(77)	400
Communications	115	42	74	348	125	223	500
Postage and Shipping	0	425	(425)	79	1,275	(1,196)	5,100
<b>Total Operations &amp; Housekeeping</b>	<b>11,005</b>	<b>1,217</b>	<b>9,788</b>	<b>20,096</b>	<b>3,650</b>	<b>16,447</b>	<b>14,600</b>
<b>Total Expenses</b>	<b>342,620</b>	<b>194,962</b>	<b>147,658</b>	<b>648,915</b>	<b>559,131</b>	<b>89,784</b>	<b>2,442,021</b>
<b>Change in Net Assets</b>	<b>(217,060)</b>			<b>(441,853)</b>			
<b>Net Assets, Beginning of Period</b>	<b>674,727</b>			<b>899,520</b>			
<b>Net Assets, End of Period</b>	<b>\$ 457,667</b>			<b>\$ 457,667</b>			

**Monterey Bay**

**Budget vs Actual**

**For the period ended September 30, 2024**

	Current Period			Current Year			Total Annual
	Actual	Budget	Variance	Actual	Budget	Variance	Budget
<b>Revenue</b>							
State Aid - Revenue Limit							
LCFF Revenue	\$ 170,086	\$ 169,973	\$ 113	\$ 340,172	\$ 339,947	\$ 225	\$ 3,399,520
Economic Protection Account Funding	0	28,001	(28,001)	0	28,001	(28,001)	112,004
In Lieu of Property Taxes	0	422,221	(422,221)	0	633,331	(633,331)	3,518,552
<b>Total State Aid - Revenue Limit</b>	<b>170,086</b>	<b>620,195</b>	<b>(450,109)</b>	<b>340,172</b>	<b>1,001,279</b>	<b>(661,107)</b>	<b>7,030,076</b>
<b>Federal Revenue</b>							
Federal Special Education - IDEA	0	3,640	(3,640)	0	7,280	(7,280)	72,803
Title I, Part A - Basic Low Income	0	11,481	(11,481)	0	11,481	(11,481)	45,923
Title II, Part A - Teacher Quality	0	2,441	(2,441)	0	2,440	(2,440)	9,763
<b>Total Federal Revenue</b>	<b>0</b>	<b>17,562</b>	<b>(17,562)</b>	<b>0</b>	<b>21,201</b>	<b>(21,201)</b>	<b>128,489</b>
<b>Other State Revenue</b>							
State Special Education - AB602	43,654	25,102	18,552	92,158	50,205	41,953	502,053
State - Mandated Cost Reimbursement	0	0	0	0	0	0	20,752
State - State Lottery	0	0	0	0	0	0	139,445
State - Other State Revenue	2,327	1,400	927	4,654	2,800	1,854	237,612
<b>Total Other State Revenue</b>	<b>45,981</b>	<b>26,502</b>	<b>19,479</b>	<b>96,812</b>	<b>53,005</b>	<b>43,807</b>	<b>899,862</b>
<b>Other Local Revenue</b>							
Interest Revenue	541	857	(316)	4,652	2,572	2,081	10,286
<b>Total Other Local Revenue</b>	<b>541</b>	<b>857</b>	<b>(316)</b>	<b>4,652</b>	<b>2,572</b>	<b>2,081</b>	<b>10,286</b>
<b>Total Revenue</b>	<b>216,608</b>	<b>665,116</b>	<b>(448,508)</b>	<b>441,636</b>	<b>1,078,057</b>	<b>(636,420)</b>	<b>8,068,713</b>
<b>Expenses</b>							
<b>Certificated Salaries</b>							
Certificated Teachers' Salaries	205,845	197,124	8,722	620,546	591,371	29,176	2,365,482
Certificated Teachers' Extra Duties/Stipends	481,844	63,868	417,975	500,647	127,737	372,909	702,557
Certificated Pupil Support Salaries	83,481	21,291	62,190	139,764	63,874	75,890	255,494
Certificated Supervisors' and Administrators' Salaries	67,877	27,207	40,671	112,118	81,618	30,500	326,474
<b>Total Certificated Salaries</b>	<b>839,047</b>	<b>309,490</b>	<b>529,558</b>	<b>1,373,075</b>	<b>864,600</b>	<b>508,475</b>	<b>3,650,007</b>
<b>Classified Salaries</b>							
Classified Instructional Salaries	0	1,213	(1,214)	0	3,641	(3,641)	17,476
Classified Support Salaries	2,643	0	2,643	4,200	0	4,200	0
Classified Supervisors' and Administrators' Salaries Clerical, Technical, and Office Staff Salaries	29,182	3,497	25,685	46,593	10,489	36,104	50,349
	11,145	1,081	10,064	18,437	3,244	15,193	15,567
<b>Total Classified Salaries</b>	<b>42,970</b>	<b>5,791</b>	<b>37,178</b>	<b>69,230</b>	<b>17,374</b>	<b>51,856</b>	<b>83,392</b>
<b>Benefits</b>							
State Teachers' Retirement System, certificated positions	68,844	59,112	9,732	163,553	165,138	(1,585)	697,152
OASDI/Medicare/Alternative, certificated positions	6,077	300	5,778	9,685	898	8,787	3,590
Medicare certificated positions	12,650	4,554	8,095	24,246	12,741	11,506	53,732
Health and Welfare Benefits, certificated positions	22,460	34,778	(12,318)	86,977	104,335	(17,359)	417,340
State Unemployment Insurance, certificated positions	210	10,213	(10,003)	559	30,639	(30,080)	204,261
Workers' Compensation Insurance, certificated positions	0	4,398	(4,398)	4,833	12,302	(7,468)	51,879
Other Benefits, certificated positions	22,778	2,511	20,267	48,411	7,025	41,385	29,628
<b>Total Benefits</b>	<b>133,019</b>	<b>115,866</b>	<b>17,153</b>	<b>338,264</b>	<b>333,078</b>	<b>5,186</b>	<b>1,457,582</b>
<b>Books &amp; Supplies</b>							
Textbooks and Core Curricula Materials	7,669	5,134	2,536	33,397	15,400	17,997	61,600
Books and Other Reference Materials	0	34,800	(34,801)	0	104,400	(104,400)	417,600
School Supplies	146	906	(760)	20,928	1,476	19,452	39,500
Software	5,944	41,575	(35,631)	101,054	124,725	(23,671)	498,900
Office Expense	8,331	1,183	7,148	9,040	3,550	5,490	14,200
Business Meals	4	350	(346)	763	1,050	(287)	4,200
Noncapitalized Equipment	240	4,016	(3,776)	2,022	6,537	(4,515)	175,000
<b>Total Books &amp; Supplies</b>	<b>22,334</b>	<b>87,964</b>	<b>(65,630)</b>	<b>167,204</b>	<b>257,138</b>	<b>(89,934)</b>	<b>1,211,000</b>
<b>Subagreement Services</b>							
Special Education	4,155	38,675	(34,520)	6,326	116,025	(109,699)	464,100
Substitute Teacher	0	1,033	(1,033)	0	3,100	(3,100)	12,400
Security	69	0	69	70	0	70	0
Other Educational Consultants	0	1,585	(1,585)	0	2,582	(2,582)	69,100
Instructional Services	0	2,192	(2,192)	0	6,575	(6,575)	26,300
<b>Total Subagreement Services</b>	<b>4,224</b>	<b>43,485</b>	<b>(39,261)</b>	<b>6,396</b>	<b>128,282</b>	<b>(121,886)</b>	<b>571,900</b>
<b>Professional/Consulting Services</b>							
IT	0	18,733	(18,733)	24,924	56,200	(31,276)	224,800
Audit and Tax	0	0	0	0	0	0	22,400
Legal	897	834	63	1,824	2,500	(676)	10,000
Professional Development	3,150	6,400	(3,250)	4,752	19,200	(14,448)	76,800
General Consulting	1,179	16,116	(14,938)	3,932	48,350	(44,418)	193,400
Special Activities	0	0	0	129	0	129	0
Bank Charges	0	9	(8)	0	25	(25)	100
Printing	0	16	(17)	0	50	(50)	200
Other Taxes and Fees	258	1,817	(1,558)	277	5,450	(5,173)	21,800
Payroll Service Fee	680	0	680	680	0	680	0
Management Fee	13,447	13,448	(1)	40,841	40,344	497	161,374
District Oversight Fee	0	6,202	(6,202)	0	10,012	(10,013)	70,301
SELPA Fees	630	0	630	1,330	0	1,330	0

	Current Period			Current Year			Total Annual
	Actual	Budget	Variance	Actual	Budget	Variance	Budget
Public Relations	6,600	6,400	200	8,891	19,200	(10,309)	76,800
Total Professional/Consulting Services	26,841	69,975	(43,134)	87,580	201,331	(113,752)	857,975
Facilities, Repairs & Other Leases							
Rent	0	875	(875)	0	2,625	(2,625)	10,500
Additional Rent	0	158	(158)	93	475	(381)	1,900
Equipment Leases	0	25	(25)	0	75	(75)	300
Other Leases	9,265	42	9,224	9,266	125	9,141	500
Repairs and Maintenance	0	25	(25)	81	75	6	300
Total Facilities, Repairs & Other Leases	9,265	1,125	8,141	9,440	3,375	6,066	13,500
Operations & Housekeeping							
Auto and Travel Expense	35,701	33	35,667	38,894	100	38,793	400
Dues & Memberships	1,633	1,200	432	19,982	3,600	16,383	14,400
Insurance	1,066	884	183	5,695	2,650	3,045	10,600
Utilities	0	50	(50)	0	150	(150)	600
Janitorial/Trash Removal	(7)	116	(124)	74	350	(276)	1,400
Communications	375	142	234	1,131	425	706	1,700
Postage and Shipping	0	1,325	(1,325)	257	3,975	(3,718)	15,900
Total Operations & Housekeeping	38,768	3,750	35,017	66,033	11,250	54,783	45,000
<b>Total Expenses</b>	<b>1,116,468</b>	<b>637,446</b>	<b>479,022</b>	<b>2,117,222</b>	<b>1,816,428</b>	<b>300,794</b>	<b>7,890,356</b>
<b>Change in Net Assets</b>	<b>(899,860)</b>			<b>(1,675,586)</b>			
<b>Net Assets, Beginning of Period</b>	<b>(456,081)</b>			<b>319,645</b>			
<b>Net Assets, End of Period</b>	<b>\$ (1,355,941)</b>			<b>\$ (1,355,941)</b>			

**Central Coast**

**Budget vs Actual**

**For the period ended September 30, 2024**

	Current Period			Current Year			Total Annual
	Actual	Budget	Variance	Actual	Budget	Variance	Budget
<b>Revenue</b>							
State Aid - Revenue Limit							
LCFF Revenue	\$ 75,265	\$ 43,816	\$ 31,449	\$ 158,893	\$ 87,633	\$ 71,260	\$ 876,343
Economic Protection Account Funding	6,746	6,874	(128)	6,746	6,873	(127)	27,494
In Lieu of Property Taxes	0	101,256	(101,256)	0	151,885	(151,885)	843,820
<b>Total State Aid - Revenue Limit</b>	<b>82,011</b>	<b>151,946</b>	<b>(69,935)</b>	<b>165,639</b>	<b>246,391</b>	<b>(80,752)</b>	<b>1,747,657</b>
<b>Federal Revenue</b>							
Federal Special Education - IDEA	0	894	(894)	0	1,787	(1,787)	17,871
Title I, Part A - Basic Low Income	0	3,687	(3,687)	0	3,687	(3,687)	14,751
Title II, Part A - Teacher Quality	0	737	(737)	0	737	(737)	2,946
<b>Total Federal Revenue</b>	<b>0</b>	<b>5,318</b>	<b>(5,318)</b>	<b>0</b>	<b>6,211</b>	<b>(6,211)</b>	<b>35,568</b>
<b>Other State Revenue</b>							
State Special Education - AB602	10,510	6,162	4,348	22,188	12,323	9,865	123,238
State - Mandated Cost Reimbursement	0	0	0	0	0	0	5,019
State - State Lottery	0	0	0	0	0	0	34,229
State - Other State Revenue	1,008	343	665	2,128	688	1,440	55,649
<b>Total Other State Revenue</b>	<b>11,518</b>	<b>6,505</b>	<b>5,013</b>	<b>24,316</b>	<b>13,011</b>	<b>11,305</b>	<b>218,135</b>
<b>Other Local Revenue</b>							
Interest Revenue	0	877	(877)	1,489	2,630	(1,141)	10,521
Total Other Local Revenue	0	877	(877)	1,489	2,630	(1,141)	10,521
<b>Total Revenue</b>	<b>93,529</b>	<b>164,646</b>	<b>(71,117)</b>	<b>191,444</b>	<b>268,243</b>	<b>(76,799)</b>	<b>2,011,881</b>
<b>Expenses</b>							
<b>Certificated Salaries</b>							
Certificated Teachers' Salaries	47,496	50,016	(2,520)	139,465	150,049	(10,584)	600,197
Certificated Teachers' Extra Duties/Stipends	111,194	16,206	94,988	115,531	32,411	83,120	178,261
Certificated Pupil Support Salaries	19,264	5,402	13,862	32,179	16,207	15,972	64,826
Certificated Supervisors' and Administrators' Salaries	15,664	6,903	8,760	25,872	20,709	5,163	82,837
<b>Total Certificated Salaries</b>	<b>193,618</b>	<b>78,527</b>	<b>115,090</b>	<b>313,047</b>	<b>219,376</b>	<b>93,671</b>	<b>926,121</b>
<b>Classified Salaries</b>							
Classified Instructional Salaries	0	308	(308)	0	924	(924)	4,434
Classified Support Salaries	610	0	610	970	0	970	0
Classified Supervisors' and Administrators' Salaries	6,734	887	5,847	10,752	2,661	8,090	12,775
Clerical, Technical, and Office Staff Salaries	2,571	275	2,298	4,254	823	3,432	3,950
<b>Total Classified Salaries</b>	<b>9,915</b>	<b>1,470</b>	<b>8,447</b>	<b>15,976</b>	<b>4,408</b>	<b>11,568</b>	<b>21,159</b>
<b>Benefits</b>							
State Teachers' Retirement System, certificated positions	15,886	14,998	887	37,739	41,901	(4,162)	176,890
OASDI/Medicare/Alternative, certificated positions	1,403	76	1,326	2,235	228	2,007	911
Medicare certificated positions	2,919	1,156	1,764	5,595	3,233	2,363	13,633
Health and Welfare Benefits, certificated positions	5,650	8,824	(3,174)	21,703	26,473	(4,771)	105,892
State Unemployment Insurance, certificated positions	48	2,810	(2,762)	129	8,430	(8,302)	56,204
Workers' Compensation Insurance, certificated positions	0	1,116	(1,116)	1,115	3,122	(2,005)	13,163
Other Benefits, certificated positions	5,257	637	4,619	11,172	1,782	9,389	7,518
<b>Total Benefits</b>	<b>31,163</b>	<b>29,617</b>	<b>1,544</b>	<b>79,688</b>	<b>85,169</b>	<b>(5,481)</b>	<b>374,211</b>
<b>Books &amp; Supplies</b>							
Textbooks and Core Curricula Materials	1,770	1,442	328	7,707	4,325	3,382	17,300
Books and Other Reference Materials	0	7,767	(7,766)	0	23,300	(23,300)	93,200
School Supplies	33	64	(31)	4,832	105	4,727	3,400
Software	1,372	9,575	(8,203)	23,053	28,725	(5,672)	114,900
Office Expense	1,944	358	1,586	2,094	1,075	1,019	4,300
Business Meals	1	84	(83)	191	250	(58)	1,000
Noncapitalized Equipment	55	473	(418)	467	771	(305)	25,100
<b>Total Books &amp; Supplies</b>	<b>5,175</b>	<b>19,763</b>	<b>(14,587)</b>	<b>38,344</b>	<b>58,551</b>	<b>(20,207)</b>	<b>259,200</b>
<b>Subagreement Services</b>							
Special Education	0	7,592	(7,592)	1,111	22,775	(21,664)	91,100
Substitute Teacher	0	483	(483)	0	1,450	(1,450)	5,800
Security	16	0	16	17	0	16	0
Other Educational Consultants	0	312	(311)	0	507	(507)	16,500
Instructional Services	0	300	(300)	0	900	(900)	3,600
<b>Total Subagreement Services</b>	<b>16</b>	<b>8,687</b>	<b>(8,670)</b>	<b>1,128</b>	<b>25,632</b>	<b>(24,505)</b>	<b>117,000</b>
<b>Professional/Consulting Services</b>							
IT	0	7,725	(7,725)	5,952	23,175	(17,223)	92,700
Audit and Tax	0	0	0	0	0	0	4,700
Legal	207	192	15	420	575	(154)	2,300
Professional Development	727	1,508	(782)	1,097	4,525	(3,428)	18,100
General Consulting	272	3,617	(3,344)	907	10,850	(9,943)	43,400
Special Activities	0	0	0	32	0	31	0
Bank Charges	0	58	(59)	0	175	(175)	700
Other Taxes and Fees	60	508	(448)	21,203	1,525	19,678	6,100
Payroll Service Fee	157	0	157	157	0	157	0
Management Fee	3,353	4,000	(647)	9,786	12,000	(2,213)	48,000
District Oversight Fee	0	1,520	(1,520)	0	2,464	(2,464)	17,476
SELPA Fees	152	0	152	320	0	320	0
Public Relations	1,544	1,958	(414)	2,072	5,875	(3,803)	23,500

	Current Period			Current Year			Total Annual
	Actual	Budget	Variance	Actual	Budget	Variance	Budget
Total Professional/Consulting Services:	6,472	21,086	(14,615)	41,946	61,164	(19,217)	256,976
Facilities, Repairs & Other Leases							
Rent	0	167	(167)	0	500	(500)	2,000
Additional Rent	0	75	(75)	23	225	(202)	900
Equipment Leases	0	391	(392)	0	1,175	(1,175)	4,701
Other Leases	2,274	9	2,266	2,274	25	2,249	99
Repairs and Maintenance	0	8	(8)	19	25	(6)	100
Total Facilities, Repairs & Other Leases	2,274	650	1,624	2,316	1,950	366	7,800
Operations & Housekeeping							
Auto and Travel Expense	9,330	258	9,072	11,299	775	10,524	3,100
Dues & Memberships	1,706	350	1,356	6,028	1,050	4,977	4,200
Insurance	246	209	37	891	625	267	2,500
Utilities	0	8	(8)	0	25	(25)	100
Janitorial/Trash Removal	(2)	25	(27)	17	75	(58)	300
Miscellaneous Expense	0	0	0	16	0	15	0
Communications	87	33	54	261	100	161	400
Postage and Shipping	0	359	(359)	59	1,075	(1,015)	4,300
Total Operations & Housekeeping	11,367	1,242	10,125	18,571	3,725	14,846	14,900
<b>Total Expenses</b>	<b>260,000</b>	<b>161,042</b>	<b>98,958</b>	<b>511,016</b>	<b>459,975</b>	<b>51,041</b>	<b>1,977,367</b>
<b>Change in Net Assets</b>	<b>(166,471)</b>			<b>(319,572)</b>			
<b>Net Assets, Beginning of Period</b>	<b>103,632</b>			<b>256,733</b>			
<b>Net Assets, End of Period</b>	<b>\$ (62,839)</b>			<b>\$ (62,839)</b>			

**California Online Public Schools  
Statement of Financial Position  
September 30, 2024**

	Southern California	Central Valley	Northern California	North Bay	Monterey Bay	Central Coast	Total
<b>Assets</b>							
<b>Current Assets</b>							
Cash & Cash Equivalents	\$ 10,412,768	\$ 5,556,134	\$ 5,834,768	\$ 1,146,399	\$ 2,445,985	\$ 948,580	\$ 26,344,634
Accounts Receivable	319,257	0	0	(25,874)	0	43,940	337,323
Public Funding Receivables	478,360	143,266	3,182,353	21,577	323,782	6,655	4,155,994
Due To/From Related Parties	12,589,468	(1,955,767)	(6,495,967)	(64,727)	(3,303,490)	(769,518)	0
Prepaid Expenses	214,396	21,647	76,932	4,297	15,152	3,618	336,042
<b>Total Current Assets</b>	<b>24,014,249</b>	<b>3,765,280</b>	<b>2,598,086</b>	<b>1,081,672</b>	<b>(518,571)</b>	<b>233,275</b>	<b>31,173,993</b>
<b>Long-term Assets</b>							
Property & Equipment, Net	19,333	0	74,727	0	0	0	94,059
Right-of-Use Asset, Net	31,865	4,111	10,791	1,028	3,083	514	51,391
Deposits	20,287	100	0	0	0	0	20,387
<b>Total Long-term Assets</b>	<b>71,485</b>	<b>4,211</b>	<b>85,518</b>	<b>1,028</b>	<b>3,083</b>	<b>514</b>	<b>165,837</b>
<b>Total Assets</b>	<b>\$ 24,085,734</b>	<b>\$ 3,769,491</b>	<b>\$ 2,683,604</b>	<b>\$ 1,082,700</b>	<b>\$ (515,488)</b>	<b>\$ 233,789</b>	<b>\$ 31,339,830</b>
<b>Liabilities</b>							
<b>Current Liabilities</b>							
Accounts Payable	\$ 2,776,264	\$ 105,903	\$ 228,932	\$ 20,215	\$ 74,146	\$ 17,977	\$ 3,223,437
Accrued Liabilities	865,840	391,570	868,837	165,745	202,504	38,354	2,532,850
Deferred Revenue	9,915,010	1,714,937	3,280,465	437,946	560,424	239,733	16,148,514
Operating Lease Liability, Current Portion	34,928	4,506	11,830	1,127	3,381	564	56,336
<b>Total Current Liabilities</b>	<b>13,592,042</b>	<b>2,216,916</b>	<b>4,390,064</b>	<b>625,033</b>	<b>840,455</b>	<b>296,628</b>	<b>21,961,137</b>
<b>Long-term Liabilities</b>							
Operating Lease Liability, Net of Current Portion	1	0	0	0	(2)	0	0
<b>Total Long-term Liabilities</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(2)</b>	<b>0</b>	<b>0</b>
<b>Total Liabilities</b>	<b>13,592,043</b>	<b>2,216,916</b>	<b>4,390,064</b>	<b>625,033</b>	<b>840,453</b>	<b>296,628</b>	<b>21,961,137</b>
<b>Net Assets, End of Period</b>	<b>10,493,691</b>	<b>1,552,575</b>	<b>(1,706,460)</b>	<b>457,667</b>	<b>(1,355,941)</b>	<b>(62,839)</b>	<b>9,378,693</b>
<b>Liabilities &amp; Net Assets</b>	<b>\$ 24,085,734</b>	<b>\$ 3,769,491</b>	<b>\$ 2,683,604</b>	<b>\$ 1,082,700</b>	<b>\$ (515,488)</b>	<b>\$ 233,789</b>	<b>\$ 31,339,830</b>

**California Online Public Schools**  
**Statement of Cash Flows**  
**For the period ended September 30, 2024**

	Southern California	Central Valley	Northern California	North Bay	Monterey Bay	Central Coast	Total
<b>Cash Flows from Operating Activities</b>							
Change in Net Assets	\$ (2,523,756)	\$ (1,203,090)	\$ (2,703,190)	\$ (217,060)	\$ (899,860)	\$ (166,471)	\$ (7,713,428)
Adjustments							
Depreciation	181	0	4,671	0	0	0	4,851
Adjustments	181	0	4,671	0	0	0	4,851
(Increase) Decrease in Operating Assets							
Public Funding Receivables	1,182,629	114,566	293,717	24,757	76,522	26,768	1,718,959
Grants, Contributions & Pledges Receivable	100	0	0	0	0	0	100
Due from Related Parties	(6,955,733)	1,693,550	3,562,774	338,542	1,104,190	256,676	0
Prepaid Expenses	0	0	(1,250)	797	0	0	(452)
(Increase) Decrease in Operating Assets	(5,773,004)	1,808,116	3,855,241	364,096	1,180,712	283,444	1,718,607
Increase (Decrease) in Operating Liabilities							
Accounts Payable	74,037	9,589	21,525	1,918	6,233	(56,438)	56,864
Accrued Expenses	9,857,030	0	0	(20,850)	0	0	9,836,181
Deferred Revenue	69,145	7,932	13,420	1,265	4,040	1,856	97,657
Increase (Decrease) in Operating Liabilities	10,000,212	17,521	34,945	(17,667)	10,273	(54,582)	9,990,702
<b>Total Cash Flows from Operating Activities</b>	<b>1,703,633</b>	<b>622,547</b>	<b>1,191,667</b>	<b>129,369</b>	<b>291,125</b>	<b>62,391</b>	<b>4,000,732</b>
<b>Change in Cash and Cash Equivalents</b>	<b>1,703,633</b>	<b>622,547</b>	<b>1,191,667</b>	<b>129,369</b>	<b>291,125</b>	<b>62,391</b>	<b>4,000,732</b>
<b>Cash &amp; Cash Equivalents, Beginning of Period</b>	<b>8,709,135</b>	<b>4,933,587</b>	<b>4,643,101</b>	<b>1,017,030</b>	<b>2,154,860</b>	<b>886,189</b>	<b>22,343,902</b>
<b>Cash &amp; Cash Equivalents, End of Period</b>	<b>\$ 10,412,768</b>	<b>\$ 5,556,134</b>	<b>\$ 5,834,768</b>	<b>\$ 1,146,399</b>	<b>\$ 2,445,985</b>	<b>\$ 948,580</b>	<b>\$ 26,344,634</b>

**Southern California  
Accounts Payable Aging  
09/30/2024**

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Ad Mechanics LLC	0002560	10/10/2024	\$ 1,781	\$ -	\$ -	\$ -	\$ -	\$ 1,781
Ad Mechanics LLC	0002440	06/30/2024	-	-	-	-	28,967	28,967
Effectual Educational Consulting Services	12623	09/30/2024	1,047	-	-	-	-	1,047
Effectual Educational Consulting Services	12660	09/30/2024	200	-	-	-	-	200
El Paseo Childrens Center Inc.	3430	08/30/2024	-	-	9,075	-	-	9,075
Electricians Service Team	6QY12B	10/26/2024	399	-	-	-	-	399
Eric Armin Inc	INV1384243	10/23/2024	4,003	-	-	-	-	4,003
Evenflow Inc.	6203	09/27/2024	-	549	-	-	-	549
Every Special Child LLC	05-082024-25	10/03/2024	472	-	-	-	-	472
Houghton Mifflin Company	956164392	10/10/2024	1,174	-	-	-	-	1,174
Houghton Mifflin Company	956164390	10/10/2024	1,174	-	-	-	-	1,174
Houghton Mifflin Company	956164389	10/10/2024	1,185	-	-	-	-	1,185
Houghton Mifflin Company	956164391	10/10/2024	1,168	-	-	-	-	1,168
Houghton Mifflin Company	956167651	10/12/2024	1,220	-	-	-	-	1,220
Houghton Mifflin Company	956162888	10/10/2024	1,209	-	-	-	-	1,209
Marshall Cavendish Corporation	905325	10/23/2024	1,223	-	-	-	-	1,223
N2Y, LLC	INV-1086816	10/23/2024	9,668	-	-	-	-	9,668
Oxford Consulting Services Inc.	165480	09/30/2024	2,286	-	-	-	-	2,286
Party Pals	PART100224	11/01/2024	6,175	-	-	-	-	6,175
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	82,403	-	-	82,403
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	98,640	-	-	98,640
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	127,050	-	-	127,050
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	154,895	-	-	154,895
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	206,329	-	-	206,329
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	223,013	-	-	223,013
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	254,750	-	-	254,750
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	329,610	-	-	329,610
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	531,306	-	-	531,306
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	571,108	-	-	571,108
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	73,778	-	-	73,778
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	63,688	-	-	63,688

**Southern California  
Accounts Payable Aging  
09/30/2024**

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	54,935	-	-	54,935
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	53,498	-	-	53,498
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	45,833	-	-	45,833
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	28,542	-	-	28,542
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	23,847	-	-	23,847
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	22,447	-	-	22,447
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	21,229	-	-	21,229
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	18,519	-	-	18,519
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	17,705	-	-	17,705
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	13,700	-	-	13,700
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	10,118	-	-	10,118
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	9,583	-	-	9,583
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	8,710	-	-	8,710
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	6,471	-	-	6,471
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	1,525	-	-	1,525
Pearson Virtual Schools USA	91000016509	08/23/2024	-	-	5,340	-	-	5,340
Pearson Virtual Schools USA	91000016538CM	08/24/2024	-	-	(344,167)	-	-	(344,167)
Pearson Virtual Schools USA	91000016538CM	08/24/2024	-	-	(12,176)	-	-	(12,176)
UPS - 2833	0000HK2833384	10/21/2024	12	-	-	-	-	12
US Bank Equipment Finance	538218470	10/08/2024	1,051	-	-	-	-	1,051
<b>Total Outstanding Invoices</b>			<b>\$ 35,446</b>	<b>\$ 549</b>	<b>\$ 2,711,303</b>	<b>\$ -</b>	<b>\$ 28,967</b>	<b>\$ 2,776,264</b>

**Central Valley**  
**Accounts Payable Aging**  
**09/30/2024**

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Ad Mechanics LLC	0002440	06/30/2024	\$ -	\$ -	\$ -	\$ -	\$ 4,910	\$ 4,910
Ad Mechanics LLC	0002560	10/10/2024	302	-	-	-	-	302
Effectual Educational Consulting Services	12623	09/30/2024	178	-	-	-	-	178
Eric Armin Inc	INV1384243	10/23/2024	679	-	-	-	-	679
Every Special Child LLC	05-082024-25	10/03/2024	80	-	-	-	-	80
Houghton Mifflin Company	956164389	10/10/2024	201	-	-	-	-	201
Houghton Mifflin Company	956162888	10/10/2024	205	-	-	-	-	205
Houghton Mifflin Company	956164390	10/10/2024	199	-	-	-	-	199
Houghton Mifflin Company	956167651	10/12/2024	207	-	-	-	-	207
Houghton Mifflin Company	956164391	10/10/2024	198	-	-	-	-	198
Houghton Mifflin Company	956164392	10/10/2024	199	-	-	-	-	199
Marshall Cavendish Corporation	905325	10/23/2024	207	-	-	-	-	207
N2Y, LLC	INV-1086816	10/23/2024	1,639	-	-	-	-	1,639
Oxford Consulting Services Inc.	165480	09/30/2024	388	-	-	-	-	388
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	88,102	-	-	88,102
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	36,980	-	-	36,980
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	25,685	-	-	25,685
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	3,954	-	-	3,954
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	2,936	-	-	2,936
Pearson Virtual Schools USA	91000016538CM	08/24/2024	-	-	(3,010)	-	-	(3,010)
Pearson Virtual Schools USA	91000016538CM	08/24/2024	-	-	(58,333)	-	-	(58,333)
<b>Total Outstanding Invoices</b>			<b>\$ 4,680</b>	<b>\$ -</b>	<b>\$ 96,314</b>	<b>\$ -</b>	<b>\$ 4,910</b>	<b>\$ 105,903</b>

**Northern California  
Accounts Payable Aging  
09/30/2024**

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Ad Mechanics LLC	0002440	06/30/2024	\$ -	\$ -	\$ -	\$ -	\$ 10,310	\$ 10,310
Ad Mechanics LLC	0002560	10/10/2024	634	-	-	-	-	634
Effectual Educational Consulting Se	12623	09/30/2024	373	-	-	-	-	373
Effectual Educational Consulting Se	12622	09/30/2024	100	-	-	-	-	100
Eric Armin Inc	INV1384243	10/23/2024	1,425	-	-	-	-	1,425
Every Special Child LLC	05-082024-25	10/03/2024	168	-	-	-	-	168
GreenWorks Commerical Janitorial	27516	10/31/2024	1,250	-	-	-	-	1,250
Houghton Mifflin Company	956164392	10/10/2024	418	-	-	-	-	418
Houghton Mifflin Company	956167651	10/12/2024	434	-	-	-	-	434
Houghton Mifflin Company	956164391	10/10/2024	416	-	-	-	-	416
Houghton Mifflin Company	956162888	10/10/2024	430	-	-	-	-	430
Houghton Mifflin Company	956164389	10/10/2024	422	-	-	-	-	422
Houghton Mifflin Company	956164390	10/10/2024	418	-	-	-	-	418
Marshall Cavendish Corporation	905325	10/23/2024	435	-	-	-	-	435
N2Y, LLC	INV-1086816	10/23/2024	3,441	-	-	-	-	3,441
Oxford Consulting Services Inc.	165480	09/30/2024	814	-	-	-	-	814
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	8,433	-	-	8,433
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	54,777	-	-	54,777
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	187,890	-	-	187,890
Pearson Virtual Schools USA	91000016538CM	08/24/2024	-	-	(122,500)	-	-	(122,500)
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	6,261	-	-	6,261
Pearson Virtual Schools USA	91000016538CM	08/24/2024	-	-	(6,320)	-	-	(6,320)
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	78,866	-	-	78,866
UPS	0000H0818C384	10/21/2024	38	-	-	-	-	38
<b>Total Outstanding Invoices</b>			<b>\$ 11,215</b>	<b>\$ -</b>	<b>\$ 207,407</b>	<b>\$ -</b>	<b>\$ 10,310</b>	<b>\$ 228,932</b>

**North Bay**  
**Accounts Payable Aging**  
**09/30/2024**

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Ad Mechanics LLC	0002440	06/30/2024	\$ -	\$ -	\$ -	\$ -	\$ 982	\$ 982
Ad Mechanics LLC	0002560	10/10/2024	60	-	-	-	-	60
Effectual Educational Consulting Services	12623	09/30/2024	36	-	-	-	-	36
Eric Armin Inc	INV1384243	10/23/2024	136	-	-	-	-	136
Every Special Child LLC	05-082024-25	10/03/2024	16	-	-	-	-	16
Houghton Mifflin Company	956164389	10/10/2024	40	-	-	-	-	40
Houghton Mifflin Company	956162888	10/10/2024	41	-	-	-	-	41
Houghton Mifflin Company	956164390	10/10/2024	40	-	-	-	-	40
Houghton Mifflin Company	956167651	10/12/2024	41	-	-	-	-	41
Houghton Mifflin Company	956164391	10/10/2024	40	-	-	-	-	40
Houghton Mifflin Company	956164392	10/10/2024	40	-	-	-	-	40
Marshall Cavendish Corporation	905325	10/23/2024	41	-	-	-	-	41
N2Y, LLC	INV-1086816	10/23/2024	328	-	-	-	-	328
Oxford Consulting Services Inc.	165480	09/30/2024	78	-	-	-	-	78
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	17,081	-	-	17,081
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	7,170	-	-	7,170
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	4,980	-	-	4,980
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	767	-	-	767
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	569	-	-	569
Pearson Virtual Schools USA	91000016538CM	08/24/2024	-	-	(602)	-	-	(602)
Pearson Virtual Schools USA	91000016538CM	08/24/2024	-	-	(11,667)	-	-	(11,667)
<b>Total Outstanding Invoices</b>			<b>\$ 936</b>	<b>\$ -</b>	<b>\$ 18,298</b>	<b>\$ -</b>	<b>\$ 982</b>	<b>\$ 20,215</b>

**Monterey Bay**  
**Accounts Payable Aging**  
**09/30/2024**

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Ad Mechanics LLC	0002440	06/30/2024	\$ -	\$ -	\$ -	\$ -	\$ 3,191	\$ 3,191
Ad Mechanics LLC	0002560	10/10/2024	196	-	-	-	-	196
Effectual Educational Consulting Services	12623	09/30/2024	115	-	-	-	-	115
Eric Armin Inc	INV1384243	10/23/2024	441	-	-	-	-	441
Every Special Child LLC	05-082024-25	10/03/2024	52	-	-	-	-	52
Houghton Mifflin Company	956164389	10/10/2024	131	-	-	-	-	131
Houghton Mifflin Company	956162888	10/10/2024	133	-	-	-	-	133
Houghton Mifflin Company	956164390	10/10/2024	129	-	-	-	-	129
Houghton Mifflin Company	956167651	10/12/2024	134	-	-	-	-	134
Houghton Mifflin Company	956164391	10/10/2024	129	-	-	-	-	129
Houghton Mifflin Company	956164392	10/10/2024	129	-	-	-	-	129
Marshall Cavendish Corporation	905325	10/23/2024	135	-	-	-	-	135
N2Y, LLC	INV-1086816	10/23/2024	1,065	-	-	-	-	1,065
Oxford Consulting Services Inc.	165480	09/30/2024	252	-	-	-	-	252
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	60,233	-	-	60,233
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	25,282	-	-	25,282
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	17,560	-	-	17,560
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	2,703	-	-	2,703
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	2,007	-	-	2,007
Pearson Virtual Schools USA	91000016538CM	08/24/2024	-	-	(1,956)	-	-	(1,956)
Pearson Virtual Schools USA	91000016538CM	08/24/2024	-	-	(37,917)	-	-	(37,917)
<b>Total Outstanding Invoices</b>			<b>\$ 3,042</b>	<b>\$ -</b>	<b>\$ 67,913</b>	<b>\$ -</b>	<b>\$ 3,191</b>	<b>\$ 74,146</b>

**Central Coast  
Accounts Payable Aging  
09/30/2024**

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Ad Mechanics LLC	0002440	06/30/2024	\$ -	\$ -	\$ -	\$ -	\$ 736	\$ 736
Ad Mechanics LLC	0002560	10/10/2024	45	-	-	-	-	45
Effectual Educational Consulting Services	12623	09/30/2024	27	-	-	-	-	27
Eric Armin Inc	INV1384243	10/23/2024	102	-	-	-	-	102
Every Special Child LLC	05-082024-25	10/03/2024	12	-	-	-	-	12
Houghton Mifflin Company	956164389	10/10/2024	30	-	-	-	-	30
Houghton Mifflin Company	956162888	10/10/2024	31	-	-	-	-	31
Houghton Mifflin Company	956164390	10/10/2024	30	-	-	-	-	30
Houghton Mifflin Company	956167651	10/12/2024	31	-	-	-	-	31
Houghton Mifflin Company	956164391	10/10/2024	30	-	-	-	-	30
Houghton Mifflin Company	956164392	10/10/2024	30	-	-	-	-	30
Marshall Cavendish Corporation	905325	10/23/2024	31	-	-	-	-	31
N2Y, LLC	INV-1086816	10/23/2024	246	-	-	-	-	246
Oxford Consulting Services Inc.	165480	09/30/2024	58	-	-	-	-	58
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	14,384	-	-	14,384
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	6,038	-	-	6,038
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	4,193	-	-	4,193
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	646	-	-	646
Pearson Virtual Schools USA	91000016538	08/24/2024	-	-	479	-	-	479
Pearson Virtual Schools USA	91000016538CM	08/24/2024	-	-	(451)	-	-	(451)
Pearson Virtual Schools USA	91000016538CM	08/24/2024	-	-	(8,750)	-	-	(8,750)
<b>Total Outstanding Invoices</b>			<b>\$ 702</b>	<b>\$ -</b>	<b>\$ 16,538</b>	<b>\$ -</b>	<b>\$ 736</b>	<b>\$ 17,977</b>

**Southern California**  
**Check Register**  
**For the period ended September 30, 2024**

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
12429	AEC	Curriculum	09/04/2024	\$ 3,000.00
12430	Charter Impact	Business Mgmt - 09/24	09/04/2024	207,526.00
12431	CSC	Office Supplies	09/04/2024	855.25
12432	El Paseo Childrens Center Inc.	SpEd Svcs - 07/24	09/04/2024	18,298.09
12433	FeldCare Connects	SpEd Svcs - 08/24	09/04/2024	350.00
12434	Gympass US LLC	Gym Subscription Benefit - 08/28/24 - 09/27/24	09/04/2024	8,964.13
12435	IMACS	License - 1 Year	09/04/2024	548.75
12436	Mango	License - 08/01/24 - 07/31/25	09/04/2024	19,700.00
12437	Marshall Cavendish Corporation	Curriculum	09/04/2024	45,267.09
12438	Netrix	Noncap Equipment	09/04/2024	3,080.00
12439	Sonitrol Orange County	Security System	09/04/2024	1,070.37
12440	T-Mobile - 0979	Communication Svcs - 07/21/24 - 08/20/24	09/04/2024	639.04
12441	T-Mobile	Communication Svcs - 07/21/24 - 08/20/24	09/04/2024	3,940.00
12442	UPS - 2833	Shipping Svcs	09/04/2024	40.95
12443	Zoom Video Communications Inc	Communication Svcs - 08/24 - 06/25	09/04/2024	7,818.79
12444	3P Learning Inc.	Subscription - 08/18/2024 - 08/18/25	09/11/2024	18,850.00
12445	Best New and Used Office Furniture	Removal Svcs	09/11/2024	1,200.00
12446	Branche Jones	Consulting Svcs - 08/24	09/11/2024	4,000.00
12447	Carrot Fertility Inc	Admin Fee - 10/24	09/11/2024	3,790.80
12448	CE Mechanical Inc	HVAC Maintenance Svcs - 09/24	09/11/2024	295.00
12449	Concur Technologies Inc	Software - 09/24	09/11/2024	9,494.12
12450	Crown Facility Solutions Inc	Janitorial Svcs - 09/24	09/11/2024	1,296.00
12451	CSC	Office Supplies	09/11/2024	3,060.00
12452	Education Advanced	Professional Development	09/11/2024	12,378.00
12453	Effectual Educational Consulting Services	SpEd Svcs - 07/24	09/11/2024	2,030.00
12454	Florida Virtual School	Curriculum	09/11/2024	4,843.06
12455	Heritage Schools Inc	SpEd Svcs	09/11/2024	20,290.00
12456	Hiddleson Listening, Language, and Speech Cent	SpEd Svcs - 07/24	09/11/2024	661.76
12457	Houghton Mifflin Company	Curriculum	09/11/2024	9,391.11
12458	Law Offices of Michelle Won	Legal Svcs - 08/24	09/11/2024	2,612.50
12459	Law Offices of Young, Minney & Corr LLP	Legal Svcs - 08/24	09/11/2024	5,030.00
12460	PC Connection Sales Corp	IT Equipment	09/11/2024	3,694.80
12461	Philadelphia Insurance Companies	Insurance Premium - 09/24	09/11/2024	16,398.76
12462	UPS - 2833	Shipping Svcs	09/11/2024	11.60
12463	Zoom Video Communications Inc	Communication Svcs - 08/24	09/11/2024	1,203.03
12464	Benchmark Education Company LLC	Professional Development	09/18/2024	650.00
12465	Capturing Kids Hearts	Professional Development - 08/28-29/24	09/18/2024	21,000.00
12466	Corodata Records Management Inc.	Storage Rental Fee - 08/24	09/18/2024	285.71
12467	Corodata Shredding Inc	Shredding Svcs - 08/24	09/18/2024	41.79
12468	IMACS	License - 1 Year	09/18/2024	299.25
12469	Jessica Kaminski	School Supplies	09/18/2024	2,244.00
12470	Language Line Services	Interpretation Svcs	09/18/2024	2,184.42
12471	Law Offices of Young, Minney & Corr LLP	Legal Svcs - 08/24	09/18/2024	6,467.50
12472	Orange County Dept of Education	Payroll/Retirement Svcs - 04/24 - 06/24	09/18/2024	10,461.82
12473	Salesforce, Inc.	Software - 09/11/24 - 07/31/25	09/18/2024	1,664.52
12474	Santa Ana Unified School District	Teacher Induction Fee - 24/25	09/18/2024	1,000.00
12475	SMWD	Utility Svcs - 08/06/24 - 09/05/24	09/18/2024	225.77
12476	The Aptus Group, Inc.	SpEd Svcs - 07/24	09/18/2024	520.00
12477	TPR Education LLC	Software - 06/16/24 - 06/15/25	09/18/2024	24,500.00
12478	UPS - 2833	Shipping Svcs	09/18/2024	1.27
12479	WASC - Accrediting Commission for Schools	Governance School Dues & Membership	09/18/2024	1,730.00
12480	Brian Leal	Reimb - Mileage - 06/17/24	09/23/2024	177.55
12481	Ricardo Romero	Reimb - Mileage - 05/17/24	09/23/2024	73.70
12482	AT&T	Communication Svcs - 08/07/24 - 09/06/24	09/25/2024	534.69
12483	CE Mechanical Inc	HVAC Maintenance Svcs	09/25/2024	295.00
12484	Corodata Shredding Inc	Shredding Svcs	09/25/2024	41.79
12485	Cox Business	Communication Svcs - 09/24	09/25/2024	1,298.95
12486	Curriculum Associates, LLC	Curriculum	09/25/2024	600.00
12487	Department of Justice	Fingerprinting Svcs - 08/24	09/25/2024	188.00

**Southern California  
Check Register  
For the period ended September 30, 2024**

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
12488	Discovery Education Inc	Curriculum	09/25/2024	28,000.00
12489	Edgility Consulting	Consulting Svcs	09/25/2024	5,500.00
12490	Eric Armin Inc	Curriculum	09/25/2024	4,067.41
12491	Florida Virtual School	Curriculum	09/25/2024	1,879.75
12492	Headstand	Marketing Svcs - 09/24	09/25/2024	18,000.40
12493	Hiddleson Listening, Language, and Speech Cent	SpEd Svcs - 08/24	09/25/2024	165.44
12494	Jostens	Graduation Supplies	09/25/2024	22.36
12495	PHMG	Marketing Svcs - 09/15/24 - 10/14/24	09/25/2024	620.00
12496	The Aptus Group, Inc.	SpEd Svcs - 08/24	09/25/2024	780.00
12497	Top Hat Balloon Werks LLC	Event Supplies - 10/02/24	09/25/2024	3,195.34
12498	Total Transportation Logistics Inc	Storage Svcs	09/25/2024	98,273.25
12499	UPS - 2833	Shipping Svcs	09/25/2024	14.83
12500	Yessenia Gaines	Reimb - SpEd Mileage - 08/20/24 - 08/30/24	09/25/2024	53.60
ACH	TTC4SUCCESS	SpEd Svcs	09/04/2024	124,627.50
ACH	TTC4SUCCESS	SpEd Svcs - 08/24	09/18/2024	5,474.51
ACH	InterPres Corporation	CAM - 10/24	09/25/2024	30,910.80
ACH	Orange County Dept of Education	STRS 02A August 2024 balance	09/12/2024	138,855.78
ACH	Chase Bank - 7959	Bank Fee	09/16/2024	48.02
ACH	Chase Bank - 7900	Bank Fee - Adjustment	09/16/2024	0.12
VOID	Orange County Dept of Education	STRS 02A August 2024 balance	09/12/2024	VOID
VOID	Ricardo Romero	Reimb - Mileage - 05/17/24	09/23/2024	VOID
VOID	Brian Leal	Reimb - Mileage - 06/17/24	09/23/2024	VOID
VOID	TTC4SUCCESS	SpEd Svcs	09/04/2024	VOID
<b>Total Disbursements</b>				<b>\$ 978,603.84</b>

**Central Valley**

**Check Register**

**For the period ended September 30, 2024**

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
40089	El Paseo Childrens Center Inc.	SpEd Svcs - 07/24	09/04/2024	\$ 4,070.00
40090	WASC - Accrediting Commission for Schools	Governance School Dues & Membership	09/18/2024	1,730.00
40091	Crystal Dawn Photography	School Photoshoot	09/25/2024	350.00
40092	El Paseo Childrens Center Inc.	SpEd Svcs - 08/24	09/25/2024	770.00
<b>Total Disbursements</b>				<b>\$ 6,920.00</b>

**Northern California**  
**Check Register**  
**For the period ended September 30, 2024**

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
60254	Effectual Educational Consulting Services	SpEd Svcs - 07/24	09/04/2024	\$ 150.00
60255	El Paseo Childrens Center Inc.	SpEd Svcs - 05/24 - 07/24	09/04/2024	3,785.00
60256	GreenWorks Commerical Janitorial Services	Repair Svcs	09/04/2024	1,250.00
60257	Alhambra	Office Supplies	09/11/2024	68.95
60258	Brady Industries	Office Supplies	09/11/2024	138.56
60259	ODP Business Solutions	Office Supplies	09/11/2024	363.66
60260	PG&E	Utility Svcs - 07/26/24 - 08/26/24	09/11/2024	16.49
60261	Pitney Bowes Global Financial Services LLC	Postage Meter	09/11/2024	289.83
60262	Alvin Medina	Photography Svcs - Fall Festival	09/18/2024	400.00
60263	Charter Communications	Communication Svcs - 09/24	09/18/2024	209.97
60264	Jostens	Graduation Supplies	09/18/2024	546.35
60265	Law Offices of Young, Minney & Corr LLP	Legal Svcs - 08/24	09/18/2024	210.00
60266	The Phillips Academy	SpEd Svcs - 07/24	09/18/2024	4,731.80
60267	UPS	Shipping Svcs	09/18/2024	15.26
60268	ADT Security Services	Alarm Security Svcs - 09/26/24 - 10/29/24	09/25/2024	102.96
60269	AT&T - 6652	Communication Svcs - 08/07/24 - 09/06/24	09/25/2024	1,080.42
60270	El Paseo Childrens Center Inc.	SpEd Svcs - 08/24	09/25/2024	2,443.00
60271	The Phillips Academy	SpEd Svcs - 08/24	09/25/2024	2,586.00
ACH	Chase Bank - 7967	Bank Fee	09/16/2024	17.41
ACH	Modesto Irrigation District	Utility Svcs	09/25/2024	453.80
<b>Total Disbursements</b>				<b>\$ 18,859.46</b>

**North Bay**

**Check Register**

**For the period ended September 30, 2024**

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
30054	El Paseo Childrens Center Inc.	SpEd Svcs - 07/24	09/04/2024	\$ 970.00
30055	Middletown Unified School Distric	23/24 - Charter Oversight Fee	09/18/2024	20,849.80
30056	Community Therapy Services	SpEd Svcs - 03/24	09/23/2024	525.00
30057	El Paseo Childrens Center Inc.	SpEd Svcs - 08/24	09/25/2024	205.00
VOID	Community Therapy Services	SpEd Svcs - 03/24	09/23/2024	VOID
			<b>Total Disbursements</b>	<b>\$ 22,549.80</b>

**Monterey Bay**

**Check Register**

**For the period ended September 30, 2024**

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
20071	El Paseo Childrens Center Inc.	SpEd Svcs - 07/24	09/18/2024	\$ 3,685.00
20072	WASC - Accrediting Commission for Schools	Governance Membership Fee - 24/25	09/18/2024	1,730.00
			<b>Total Disbursements</b>	<b>\$ 5,415.00</b>

**Central Coast**

**Check Register**

**For the period ended September 30, 2024**

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
70053	WASC - Accrediting Commission for Schools	Governance School Dues & Membership	09/18/2024	\$ 1,730.00
70054	Pearson Virtual Schools USA	Direct Course Intruction Support - 06/24	09/25/2024	57,875.98
ACH	Chase Bank - 9761	Bank Fee	09/05/2024	4.00
<b>Total Disbursements</b>				<b>\$ 59,609.98</b>

## Coversheet

### Approval of Minutes from the October 08, 2024 CalOPS Board Meeting (attached)

<b>Section:</b>	IV. Consent Items
<b>Item:</b> (attached)	A. Approval of Minutes from the October 08, 2024 CalOPS Board Meeting
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	241008 DRAFT CalOPS Board Minutes.pdf

DRAFT



## California Online Public Schools

# California Online Public Schools

## Minutes

### California Online Public Schools (CalOPS) Board Meeting

---

#### Date and Time

Tuesday October 8, 2024 at 4:00 PM

#### Location

**CalOPS NorCal:** 580 N. Wilma Avenue, Suite G, Ripon, CA 95366

**CalOPS SoCal:** 33272 Valle Road, San Juan Capistrano, CA 92675

1201 Cara Road, Dinuba, CA 93618

32946 Calle San Marcos, San Juan Capistrano, 92675

3753 W. Norberry Street, Lancaster, CA 93536

9423 Reseda Blvd. Apt# 230, Northridge, CA 91324

---

#### Join Zoom Meeting

<https://californiaops-org.zoom.us/j/92843576813>

Meeting ID: 928 4357 6813

Dial In: +1 (669) 900-9128 ext. 928-4357-6813# US

---

This meeting is open to members of the public. For information about meetings or for members of the public who require special accommodations to attend, please visit our website at [www.californiaops.org/governance](http://www.californiaops.org/governance) or contact the school offices: Viridiana Acosta (NorCal) or Eva McGahey (SoCal) at (800) 906-5166 at least 24 hours prior to the meeting. The board packet can be made available for public review by contacting the school offices prior to the Board meeting in compliance with California open meeting law.

---

#### Directors Present

---

A. Pulsipher (remote), E. Pavlich, J. Stockdale (remote), M. Henjum (remote), P. Pulsipher (remote)

#### **Directors Absent**

D. Rivas, E. Wickliffe

#### **Guests Present**

A. Larsen (remote), B. Jamero, D. Hertzler, Doreen Stringer (remote), E. McGahey, H. Tamayo (remote), Hannah Hurley (remote), J. Colombero, J. Sitomer (remote), Jen Brunner (remote), K. Eng (remote), L. Carter, L. Dombek (remote), M. Brockway (remote), M. White (remote), Mackenzie Duran (remote), P. Wenker (remote), R. Romero (remote), R. Savage (remote), S. Ford (remote), Shannon Doss (remote), Than Short (remote)

---

### **I. Opening Items**

#### **A. Call the Meeting to Order**

E. Pavlich called a meeting of the board of directors of California Online Public Schools to order on Tuesday Oct 8, 2024 at 4:05 PM.

#### **B. Roll Call**

##### **CalOPS Staff**

Bernie Jamero - Assistant Director of Finance - NorCal Office

Dan Hertzler - Director of Operations - SoCal Office

Eva McGahey - Administrative Assistant - SoCal Office

Julie Colombero - Assistant Director of Operations, Family Relations - SoCal Office

LaChelle Carter - Director of Financial Services - SoCal Office

Ashley Larsen - Administrative Assistant

Doreen Stringer - High School Teacher

Hannah Hurley - Elementary School Assistant Principal

Heather Tamayo - Middle School Principal

Jen Brunner - High School Assistant Principal

Leslie Dombek - Director of Educational Services

Mackenzie Duran - Assistant Director of Student Services

Marcus White - Elementary School Principal

Matt Brockway - High School Principal

Phil Wenker - Director of Student Services

Richard Savage - Superintendent

Richie Romero - Deputy Superintendent

Shannon Doss - Social Worker

Stephen Ford - Assistant Superintendent of Human Resources

Than Short - Assistant Director of Educational Services

### **Contracted Staff**

Jason Sitomer - Charter Impact Managing Director

Kate Eng - Charter Impact Director of Client Finance

James Stockdale - Prospective CalOPS Board Member

Patty Pulsipher - Prospective CalOPS Board Member

## **C. Approval of Agenda**

A. Pulsipher made a motion to approve the agenda.

E. Pavlich seconded the motion.

The board **VOTED** to approve the motion.

### **Roll Call**

D. Rivas Absent

E. Pavlich Aye E. Wickliffe

Absent M. Henjum Aye

A. Pulsipher Aye

## **II. Public Comment**

### **A. Public Comment**

The Board welcomes participation by the members of the public telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the School Leader by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Leader at least twenty-four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, or six (6) minutes if the individual requesting to comment is a non English speaker and requires a translator, unless the Board grants additional time. However, in compliance with Board policy and the Brown Act, the Board is not permitted to discuss or take action on non-agenda items. Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Leader at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the CalOPS Governance Page at [californiaops.org/governance](https://californiaops.org/governance).

No requests for public comment were submitted in advance. No member of the public was present in person.

### III. Oral Reports

#### A. Superintendent's Report

R. Savage updated the board on enrollment at 6937 students. This didn't include 222 students that were pre-enrollment, which had been consistently above 200 since the beginning of the year. This is vital to ensure enrollment continues trending upward to maintain the financial health of the school and avoiding any layoffs. There were no plans to hire any additional staff in the immediate future.

In terms of general school updates, R. Savage noted that although some of the transition went well, this was not uniform. Significantly, varying definitions of 'integration' by vendors led to a few problems the staff needs to work through. There were issues with material distribution and School Pathways, but the issues were in the process of being resolved. He predicted that there should not be further new issues to arise, but the previous problems would be actively resolved. SAC Meeting, Parent/Administrator Collaboration Meeting, and BOY Festivals facilitated lots of positive feedback from parents and most of them were appreciative.

#### B. Principals' Report (attached)

M. White emphasized the teamwork and camaraderie between elementary teachers. Even when things are going well, this is a vital part of CalOPS, so during the more trying times, the support provided to one another has been productive and essential. The elementary has also had high Live Class attendance, indicative of the positive connections that teachers have made.

H. Tamayo agreed with M. White's sentiments. The transition has allowed the CalOPS culture to become more solution oriented. Middle School has been proud of the transition to the Homeroom model and has received excellent feedback. The team was focused on making connections with students, parents, and families.

M. Brockway touched on the change and how well the staff has handled it as a team. MAP testing reached 96%. Curricular challenges have been present, but they are being tackled to create the best learning environment for our students.

CalOPS NorCal Office logged in at 4:17 pm.

#### C. Charter Impact Financial Report for CalOPS

J. Sitomer presented the CalOPS Monthly Financial Presentation in place of K. Eng. Highlights are as follows:

- Attendance: -17% to Original Budget
- Revenue: -\$20M, due to reduced ADA projection
- Expenses: -\$26M, driven by PVS cost savings
- Surplus: \$9.2M total (+\$5.6M driven by cost savings. Will not close the year at this level due to spending requirements)
- Ending Fund balance: \$29M
- Cash: \$22.2M as of 8/3

There was a 20M loss in revenue which was offset by the savings from PVS cost reductions. This puts the school at a greater surplus than initially expected. This was a conservative estimate and should be continually monitored throughout the year to confirm projections are accurate.

#### **D. Policy, Compliance, and State Accountability Report**

D. Hertzler gave compliments to teachers to have 96% overall internal assessment participation which had not been accomplished in recent years. This was a positive sign for state testing.

Legislative cycle in Sacramento has closed and there was nothing huge to report. SB 153 was signed off on with cleanup and clarification, which ended up being the best case scenario where CalOPS can continue claiming attendance as it has in the past.

D. Hertzler touched on the board training and the feedback being received from the board. The board will finalize surveys regarding preferred training method so that the best option can be determined at the next board meeting.

#### **IV. Consent Items**

**A. Approval of Minutes from the September 10, 2024 CalOPS Board Meeting (attached)**

**B. Ratification of Special Education Service Contracts (attached)**

**C. Approval of Staffing Report (attached)**

**D. Approval of Expenditures over \$20k (attached)**

**E. Approval of July and August Check Registries**

**F. Approval of Health & Safety Policies (attached)**

**G. Approval of Parent and Family Engagement Policy (attached)**

**H. Approval of Involuntary Removal Procedure (attached)**

**I. Approval of Local Teacher Assignment Options: Teacher Listing for 2023-2024 School Year (attached)**

**J. Approval of Independent Contractor Agreements (attached)**

M. Henjum made a motion to approve Consent Agenda, Items A-J.

A. Pulsipher seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

D. Rivas            Absent

M. Henjum        Aye

A. Pulsipher      Aye

E. Pavlich         Aye

E. Wickliffe       Absent

## V. Action Items

### A. Approval of Patty Pulsipher as a CalOPS Board Member

M. Henjum made a motion to approve Patty Pulsipher as a CalOPS Board Member.

A. Pulsipher seconded the motion.

D Hertzler clarified that this is an appointment for P. Pulsipher to a 3 year term on the CalOPS Board of Directors.

The board **VOTED** to approve the motion.

#### Roll Call

D. Rivas Absent

E. Pavlich Aye

A. Pulsipher Aye

E. Wickliffe Absent

M. Henjum Aye

### B. Approval of James Stockdale as a CalOPS Board Member

M. Henjum made a motion to approve James Stockdale as a CalOPS Board Member.

A. Pulsipher seconded the motion.

D Hertzler clarified that this is an appointment for J. Stockdale to a 3 year term on the CalOPS Board of Directors.

The board **VOTED** to approve the motion.

#### Roll Call

D. Rivas Absent

M. Henjum Aye

A. Pulsipher Aye

E. Pavlich Aye J.

E. Wickliffe Absent

P. Pulsipher Aye

## VI. Closing Items

### A. Adjourn Meeting

M. Henjum made a motion to adjourn the CalOPS Board Meeting, and confirm next meeting on November 12, 2024.

A. Pulsipher seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

A. Pulsipher Aye

E. Wickliffe Absent

M. Henjum Aye

D. Rivas Absent

P. Pulsipher Aye

J. Stockdale Aye

E. Pavlich Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:35 PM.

Respectfully Submitted,  
E. Pavlich

# Coversheet

## Ratification of Special Education Service Contracts (attached)

**Section:** IV. Consent Items  
**Item:** B. Ratification of Special Education Service Contracts (attached)  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:**  
241112 CalOPS SPED Contracts.pdf  
2024-25 SPED Contracts - New Addenda for Nov 12 Board Mtg.pdf  
NJA 2024-25 CalOPS Service Agreement - FULLY EXECUTED 2024-10-13.pdf  
FeldCare 2024-25 CalOPS Service Agreement - FULLY EXECUTED 2024-10-16.pdf

<b>CONTRACT RENEWALS</b>	
<b>2024-25 SERVICE PROVIDERS/CONTRACTS</b>	<b>Contract Status</b>
FeldCare Therapy, Inc. dba FeldCare Connects	FULLY EXECUTED 10/16/2024

<b>NEW CONTRACTS</b>	
<b>2024-25 SERVICE PROVIDERS/CONTRACTS</b>	<b>Contract Status</b>
NJA Therapy Services, Inc. (Non-NPA)	FULLY EXECUTED 10/13/2024

<b>NEW ADDENDA</b>		
<b>2024-25 SERVICE PROVIDERS/CONTRACTS</b>	<b>Addendum Notes</b>	<b>Addendum Status</b>
EECS (Effectual Educational Consulting Services)	Evaluations/assessments/ reports billed at the provider's hourly rate.	FULLY EXECUTED 10/2/2024
FeldCare Therapy, Inc. dba FeldCare Connects	Rate Change Addendum	FULLY EXECUTED 10/16/2024
EECS (Effectual Educational Consulting Services)	Vision services at a 60-minute minimum for ST 21654	FULLY EXECUTED 10/23/2024



# California Online Public Schools

## Addendum to Master Contract School Year: 2024-25

The purpose of this document is to make known certain items regarding the Nonpublic, Nonsectarian School/Agency Services Master Contract **2024-2025** between **California Online Public Schools** and **Effectual Educational Consulting Services**.

In consideration of the mutual promises herein, the parties, intending to be legally bound, hereby agree that the following constitutes additional terms and conditions to the stated contract. These services will be designated to California Online Public School's students for the **2024-2025** school year effective **August 28, 2024**.

*EECS will bill for evaluations and other assessments/reports required by CalOPS at the provider's hourly rate, utilizing the appropriate number of hours necessary for each student. Evaluations include: Psychoeducational, Modified Psychoeducational Assessment/EROR (Enhanced Review of Record), Nurse Assessment, Manifestation Determination, ERMHS, FBA, AT, AAC, PT, APE, OT, Speech/Language, DHH, OI Assessment, Vision, Orientation and Mobility*

The parties reaffirm that, other than what is stated in this addendum, no other terms or conditions of the above-mentioned original contract have been modified, negated, or amended.

Signature: *Rhawnda Bochum*  
Printed Name: Rhawnda Bochum  
Title: Operations Manager  
NPA/S: EECS  
Dated: 10/02/2024

Signature: *Phil Wenker*  
Printed Name: Phil Wenker  
Title: Director of Student Services  
LEA: California Online Public Schools  
Dated: 10/02/2024



### Rate Change Addendum

Date of Request 9/3/24

Agency Name: California Online Public Schools

1) Student Name: [REDACTED]

Discipline: PT Clinician- Dionisio Wilkins

DOS: 9/3/24 and ongoing episodes for the 2024 school year  
Physical Therapy/FRA/Discharge(DC) Rate Requested at \$190 per session, Follow up visits at \$175 per session.

Discipline: ST Clinician: Ming Abu-Hamad

Speech Therapy Evaluation, follow up visits/FRA/Discharge (DC) rate at \$151 per session  
DOS: 9/3/24 and ongoing episodes for the 2024 school year

2) Student Name: [REDACTED]

Discipline: OT Clinician-Karo Gyulyan

Occupational Therapy Evaluation, follow up visits/FRA/Discharge (DC) rate at \$151 per session  
DOS: 9/3/24 and ongoing episodes for the 2024 school year

Randi Peled, CEO FeldCare Connects

Date:

9/3/24

california online public schools

Name of Agency

Phil wenker, Director of Student Services

Name of Representative

Signed by:

*Phil Wenker*

10/16/2024

52DDE4366BE14E4...  
Signature



# California Online Public Schools

## Addendum to Master Contract School Year: 2024-25

The purpose of this document is to make known certain items regarding the Nonpublic, Nonsectarian School/Agency Services Master Contract **2024-2025** between **California Online Public Schools** and **Effectual Educational Consulting Services**.

In consideration of the mutual promises herein, the parties, intending to be legally bound, hereby agree that the following constitutes additional terms and conditions to the stated contract. These services will be designated to California Online Public School's students for the **2024-2025** school year effective **October 22, 2024**.

*EECS has agreed to extend vision services at a 60-minute minimum at 275.00 per hour for ST ID 21654*

The parties reaffirm that, other than what is stated in this addendum, no other terms or conditions of the above-mentioned original contract have been modified, negated, or amended.

Signed by: Rhawnda Bochum  
 Signature: \_\_\_\_\_  
 Printed Name: Rhawnda Bochum  
 Title: Operations Manager  
 NPA/S: EECS  
 Dated: 10/23/2024

Signed by: Phil Wenker  
 Signature: \_\_\_\_\_  
 Printed Name: Phil Wenker  
 Title: Director of Student Services  
 LEA: California Online Public Schools  
 Dated: 10/23/2024



Mailing Address: 310 N Indian Hill Blvd #413,  
Claremont, CA 91711

## **Independent Contractor Agreement**

This Agreement is entered into this 10 of September 2024, between, the contractor, NJA Therapy Services Inc. (Contractor) and the purchaser, California Online Public Schools ("CalOPS").

CalOPS and Contractor agree as follows:

### **1. Obligations of Contractor**

1.1. CalOPS retains the services of the Contractor as an Occupational Therapist and Certified Occupational Therapist Assistant. In this role Contractor shall be responsible for:

- Providing direct OT services to the students who receive designated services according to their IEP (Individual Education Plan) during contracted regular school year, and if approved to receive Extended School Year (ESY).
- Services and rates include supervision of the COTA by NJA. Services may include participation in student IEP meetings.
- Developing, implementing, and maintaining designated instructional programs and materials for each student who receives the service.
- Conducting and reporting assessments when needed.
- Developing and implementing all on-site and community-based curricula consistent with the letter and intent of the IEP/ITP.
- Developing and implementing a schedule that addresses each student's IEP goals related to Occupational Therapy.
- Developing and completing ongoing evaluations of student needs IEPs, and Progress Reports and reporting data to the appropriate personnel.
- Participating in IEP meetings when requested and presenting proposed goals and current level.

1.2. The scope, objectives, and time frames for all components of the projects will be agreed upon by the Contractor and the director of CalOPS prior to the initiation of each project.

1.3 Contractor is responsible and shall maintain all applicable documents/ materials/ tools needed as a contractor.

- Maintains business ownership, certificate of liability insurances, bond, other insurance coverage.
- Has legal business entity (LLC, Corporation, etc).
- Independently markets (advertisement, business cards, website, etc)
- Maintains current professional licenses, certifications, and credentials by state or licensing board.

Phone number: 909.575.8078

Email: [office@njatherapy.com](mailto:office@njatherapy.com)

Fax number: 888.856.3880



Mailing Address: 310 N Indian Hill Blvd #413,  
Claremont, CA 91711

1.4 Contractor shall exercise and maintain confidentiality. All information and data shared by CalOPS and its programs, systems, records shall be held in strict confidentiality.

## 2. Obligations of Facility

2.1. Fee for Service. CalOPS agrees to pay Contractor two hundred dollars (\$200) per treatment session or services rendered. Occupational Therapy evaluations will be charged according to the Contractor rate of one thousand five hundred dollars (1500) inclusive of (90) 90 minutes of IEP meeting attendance. Minimum billable IEP attendance will be in hourly increments, in excess of the 90 minutes at one hundred (100) per hour. The Contractor must submit invoices prior to receiving payment. Contractor is responsible for all taxes and health insurance.

2.2. Supplies and Materials. All supplies and materials reasonably necessary for Contractor to perform services described in Section 1.1 will be provided by CalOPS.

2.3 Regular School Year and Extended School Year (ESY). Services will be rendered based on the student's IEP, to include extended school year, the current school year rates will apply. CalOPS will not pay for non-ESY services and services that fall outside of the agreed contracted school year (i.e. after June 30, and before the 1<sup>st</sup> day of school of the following school year), unless it has been pre-approved by CalOPS Director of Student Services.

## 3. Relationship of the Parties

3.1. Contractor at all times will act as an independent contractor and not as a partner, agent, employee of, or joint ventures with CalOPS. Contractor will not act or hold himself out to third parties as a partner, employee, or agent of CalOPS except to the extent provided for under this Agreement. Contractor agrees that services shall be provided in a competent, efficient and satisfactory manner.

3.2. Contractor as a consultant, will have access to CalOPS's facilities and information regarding CalOPS's business. Contractor agrees to hold secret any and all confidential information relating to the business and affairs of CalOPS, which may be disclosed to the Contractor, or which otherwise comes to his knowledge. Furthermore, Contractor shall not use for his own benefit or disclose such matters to any person, other than authorized officers, directors and employees of CalOPS unless its use and disclosure has been authorized in writing by CalOPS or is otherwise required by law. Contractor's violation of this Section shall be deemed a material breach of this Agreement.



Mailing Address: 310 N Indian Hill Blvd #413,  
Claremont, CA 91711

#### 4. Incurring Financial Obligation and Payment

- 4.1. Contractor will not incur any financial obligation on behalf of CalOPS without the prior written approval of CalOPS, and same applies to Contractor.
- 4.2. Contractor will invoice monthly and will be submitted by 5th of every month electronically. Invoice will include the student's name, the dates of services, and the proof attendance.
- 4.3. Upon invoice receipt, **payment shall be made within 30 days of invoice receipt.** Contractor preference is direct deposit, otherwise, live check in the mail within 15 days of invoice receipt.
- 4.4.

#### 5. Term and Termination

5.1. Term. The term of this Agreement will be until June 30, 2025. The Agreement shall be automatically renewed each year for consecutive one-year term, without the necessity of notice by either party. Notwithstanding the foregoing, either party may terminate this Agreement with or without cause upon no less than thirty (30) days prior written notice to the other party.

5.2. Non-Interference. During the term of this Agreement, and following its expiration or termination, Contractor and CalOPS agrees not to interfere with any contract either party has with other individuals or entities for which it provides services. Contractor and CalOPS agree not to solicit or attempt to induce employees to leave the employ of Contractor or CalOPS. Contractor's and CalOPS violation of this Section shall be deemed a material breach of this Agreement.

#### 6. Miscellaneous

6.1. Amendments. Any amendment to this Agreement will be effective only if in writing and signed by CalOPS and Contractor.

6.2. Entire Agreement. This Agreement constitutes the entire agreement and understanding by and between CalOPS and Contractor.

6.3. Other Services. Contractor has the right to contract for similar services with other companies or individuals while under contract with CalOPS.

6.4. Choice of Law. This Agreement shall be construed in accordance with the laws of the State of California. In the event that either party must file a lawsuit to enforce its rights under this Agreement, both parties agree that the venue for the lawsuit shall be Los Angeles, CA. The parties agree that the breaching party shall be responsible for attorneys' fees associated with this lawsuit.

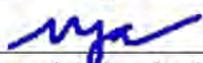


**NJA**  
THERAPY SERVICES, INC.  
*Redefining Child's Independence*

Mailing Address: 310 N Indian Hill Blvd #413,  
Claremont, CA 91711

**The Term of this Contract shall commence on the date the Contract is signed by Contractor below and shall terminate on June 30, 2025.**

**CONTRACTOR: NJA Therapy Services Inc.**

  
Date: 10/8/24  
Naomi Achondo, OT, CEO  
Email: [nachondo@njatherapy.com](mailto:nachondo@njatherapy.com) Phone: 909.575.8078 x101  
Mailing Address: 310 N Indian Hill Blvd 413, Claremont, CA 91711

**CalOPS** Signed by:  
By:   
Date: 10/13/2024  
52DDB4300BE14E4...  
Phil wenker, Director of Student Services  
Printed Name and Title  
Email: [pwenker@californiaops.org](mailto:pwenker@californiaops.org) Phone: 714-202-6757  
Mailing Address: 33272 valle Road San Juan Capistrano, CA 92675

Phone number: 909.575.8078

Email: [office@njatherapy.com](mailto:office@njatherapy.com)

Fax number: 888.856.3880

## FELD CARE THERAPY INC.

### SERVICE AGREEMENT

This Services Agreement (“Agreement”), effective as of September 03, 2024 (the “Effective Date”) is entered into by and between Feld Care Therapy Inc., a California corporation, DBA Feld Care Connects (“Company”), having a principal place of business at 100 E. Thousand Oaks Blvd, Ste 237 Thousand Oaks, CA 91360 and **California Online Public Schools**. (“Agency”), having a principal place of business at 33272 Valle Road San Juan Capistrano, CA 92675 with respect to the following matters:

- A. Agency is an online public school directly engaging with students to provide skilled therapeutic services at the students’ residences. The students are accepted for care only by Agency and not by the Company.
- B. Company is an independent entity and provides health care administration support as it relates to therapy needs. The Company also provides a pool of qualified therapists (“Therapists”), to deliver PT, OT, ST, and RD services through a proprietary software system to match Therapists to students for student care.
- C. The method of supervision and manner of Services rendered by Company’s Therapists will be controlled, coordinated and evaluated by the Agency’s staff and associates, which include, clinical supervisors and/or case managers and a Director of Student Care Services and or Director of Student Services.
- D. The parties hereto desire to enter into this Agreement in order to provide a full statement of their responsibilities in connection with the services rendered herein during the term hereof.

NOW THEREFORE, in consideration of the above recitals and the mutual covenants and provisions contained herein, each of the parties hereto intending to be legally bound hereby agree as follows:

1. **Services.** Company shall provide qualified Therapists to Agency, who will deliver services and care at the students’ residences, on a prompt and continuing basis by specifying hours, duties and nature/extent of services to be rendered and needed to ensure high quality student care in conformity with State and Federal acts, regulations and laws. Company’s Therapists shall provide the following services (the “Services”):
  - 1.1. Assist the physician in the evaluation and assessment of the student’s level of functioning.
  - 1.2. Apply diagnostic and prognostic procedures and tests and assist in the development and revision of the plan of care.
  - 1.3. Treat the student through the use of therapeutic activities designed to restore self-care activities for the purpose of improving function.

- 1.4. Observe, record and report the student's treatment and any changes in the student's condition to the physician and clinical Supervisor and/or case manager.
- 1.5. Instruct and advise the student, family, and other health team therapists in the home exercise program.
- 1.6. Cooperate with appropriate staff to provide staff education.
- 1.7. Demonstrate competency in providing care in regard to activities of daily living (ADL).
- 1.8. Order and/or fabricate adaptive equipment as indicated.
- 1.9. Evaluate and regularly re-evaluate the needs of the student.
- 1.10. Ensure that the plan of care addresses all problems identified in the assessment or documents rationale for not doing so.
- 1.11. Initiate preventive and rehabilitative procedures as appropriate to the student care and safety.
- 1.12. Make referrals to other disciplines as indicated by the needs of the students and documents rationale for not doing so and keep an ongoing communication with the home health Agency staff.
- 1.13. Coordinate the total plan of care and continuity of student care by being a liaison with other health professionals assigned to the same student.
- 1.14. Attend and/ or initiate student care conferences for the student who is receiving two or more services.
- 1.15. Prepare clinical and progress notes and submit to the Electronic Medical Record System in a timely manner.
- 1.16. Participate in the quality improvement program.
- 1.17. Keep abreast with the current trends and participates in in-service education program.
2. Geographic Area. Company shall provide Therapists to deliver Services in the following counties in Southern California: Santa Barbara, Ventura, Kern, Orange, San Bernardino, San Diego, and Los Angeles including San Gabriel Valley.
3. Term. The term ("Term") of this Agreement shall commence on the Effective Date and shall remain in full effect for one year and may be terminated by either party with or without cause by giving a thirty (30) day written notice to each other. Thereafter, this Agreement and its terms will automatically renew for consecutive twelve (12) month periods, unless terminated by either party by written notice to the other party at least thirty (30) days prior its expiration. Agency understands that Company may increase its rates for a subsequent term (but not more than 5% greater than the current term's rates), but will notify Agency in writing at least forty-

five days prior to the expiration of the current term of said increase.

4. **Termination for Default.** If either party defaults in the performance of this Agreement or materially breaches any of its provisions, the non-breaching party may terminate this agreement by giving written notification to the breaching party. Termination will take effect immediately on receipt of notice by the breaching party or five days after mailing of notice, whichever occurs first. Termination or expiration of this Agreement, and regardless of the reason, shall not terminate or relieve Agency of its obligation to pay Company all monies due it per the terms of this Agreement.
  
5. **Initial Evaluation.** Agency shall refer students to Company with identified needs for the appropriate Services. Company's Therapists will endeavor to perform the initial evaluation or assessment within 48 hours from the time a Therapist is notified of the order for consultation. A copy of a student's medication profile will be furnished to the Therapist together with other pertinent information. The Therapist will initiate a telephone conference with the clinical supervisor within 24 hours from the time of initial visit. This is to notify the Agency of the evaluation findings and recommendations regarding the appropriateness of admission and the need for further visits so that the attending physician may develop the plan of care. The Therapist shall notify the clinical supervisor and must share information with other disciplines when there is a change in the student's condition. Therapists shall participate in team conferences and other activities to promote coordination and collaboration of care according to the Agency administrative policies and procedures. The clinical supervisor may conduct a home visit with or without the presence of Therapists to evaluate the services provided by the Therapists. Therapists shall be required to attend the orientation, monthly staff meetings, team conferences, Professional Advisory Group (PAG) meetings, and in-service training as needed. It is understood that Company will receive, on behalf of its Therapists, a commensurate compensation equivalent to the rate of one (1) home visit when a Therapists attends any of the above-mentioned activities.
  
6. **Conformity to Applicable Policies and Procedures and Participating in Developing the Plan of Care.** The Company and its Therapists shall comply with all existing policies and procedures of the Agency and obey all applicable laws, rules and regulations governing the home health care industry. In particular, its Therapists shall adhere to the following policies:
  - 6.1. Students shall be cared for without discrimination on the basis of age, sex, mental, or physical handicapped, race, color, religion, ancestry or national origin.
  - 6.2. A student shall be informed of his/her rights prior to the beginning of care or when there are changes in care.
  - 6.3. A Therapist shall assist in the development, review, and revision of the plan of care for each student as approved by the student's attending physician. The appropriate plan of care shall be finalized during the student case conference held within seventy two (72) hours following the initial assessment with the different disciplines providing health care to student
  - 6.4. There shall be no alteration in scope or limitation of Services set forth in the plan of care without a written approval by the Agency.

- 6.5. A Therapist shall immediately notify the student's attending physician and the Director of Student Care Services for any significant changes in the student's condition.
  - 6.6. Therapists shall personally prepare, complete, and submit the initial evaluation to the Electronic Medical Record System within 48 hours from the initial visit.
  - 6.7. Therapists shall personally prepare, complete, and submit all pertinent documents including clinical notes and progress notes to the Electronic Medical Record System within five (5) days from the date of each follow-up visit.
  - 6.8. Therapists shall notify the Agency in advance of the frequency of the visits per week.
  - 6.9. Therapists shall conduct periodic student evaluation and notify the Agency of the student status.
  - 6.10. Therapists shall submit clinical notes in a timely manner through the Electronic Medical Record System.
  - 6.11. Should a Therapist be permitted to utilize Assistants to do the follow up visits, the Therapist must cosign the applicable notes. The Therapist shall likewise be responsible in supervising their Assistants and evaluating their performance according to accepted regulations.
7. Orientation Procedure. The Company will provide and arrange an orientation for Therapists. The orientation will constitute an in-service that comprehensively covers the objectives, policies, procedures, programs and other relevant procedures adopted by the Agency per Medicare guidelines. Completion of the orientation program should be done prior to providing care and services to students. The Company shall be responsible for arranging an adequate amount of time at no charge to the Agency so that the orientation can be completed and documented prior to a Therapist providing home care to the students.
  8. Discharge Planning and Student Discharge. The Therapist shall provide the student with ongoing discharge planning and documenting the same in the progress notes or reflecting it in the appropriate form, and other relevant documentation including, but not be limited to, other continuing care needs and how such care be obtained. The Therapist shall assess the student's appropriateness for discharge in accordance with the Agency criteria. However, the Agency must be consulted prior to student discharge to determine that discharge criteria have been met and to obtain an official approval for student discharge. The Therapist must notify the student and/or family of the day student is to be discharged. The Therapist shall, at the time of discharge, complete a discharge summary that shall document the student's physical, psychosocial and mental status, status of initially and subsequently identified problems, summary of care provided, date and reason for discharge and a statement whether the goals were met and the corresponding reasons why said were not met. The discharge summary must be completed and submitted to the Electronic Medical Record System time of discharge.
  9. Electronic Medical Record System.
    - 9.1. The Agency must access Company's Electronic Medical Record System in order to obtain student notes. Company will not ever mail, fax, or email clinical documentation (with

the exception of original ink-signed forms like consent forms or paper daily route sheets).

- 9.2. Agency must access Company's Electronic Medical Record System to retrieve Therapists' credentials. Credentials will not be faxed, mailed, or emailed. Company will not provide Agency the credentials for Therapists that are not assigned to Agency students.
- 9.3. Agency must be respectful of notes submission timelines, and not request or demand that notes be submitted sooner or within unreasonable timelines.
- 9.4. Notes will not be transcribed or inputted from Company's EMRS to Agency's medical record system.
- 9.5. Agency must inform Company staff at least 72 hours before the end of the plan of care if they need a clinician to do a DC OASIS or Non-Visit DC OASIS.

Initial: \_\_\_\_\_

#### 10. Therapist Visits.

- 10.1. Therapists are only paid for a completed visit with all necessary documentation turned in completely, correctly and on-time.
- 10.2. A home health care visit, as required by Medicare, is a minimum of forty-five minutes in length, during which time the Therapist may be engaged in a number of actions, which include, but not limited to, the time used by the Therapist to communicate with the Agency, clinical supervisor, the student, family/significant other/primary caregivers, primary physician as well as the time needed to complete the required documentation supporting the care. Visits do not include travel time unless involved with the activities in the previous sentence. A Therapist's time in preparing documentation is only included if done at the student's home.
- 10.3. In the process of making a visit, the Therapist may be required to utilize Company's application (CliniConnects) to accept students, access Company's Electronic Medical Record System, call Company's office or the Agency to co-ordinate with administrative staff, drive to the student's house and/or complete documentation. However, each of these individual items are not compensable.

#### 11. Invoice Payments, Reimbursements.

- 11.1. Company shall comply with all applicable provisions of any Federal State or Third Party setting; rate control; reimbursement programs; or any third party contracts entered into by the Agency.
- 11.2. The Company shall receive compensation for services pursuant to the attached **Schedule A**, which is incorporated herein for all purposes.

- 11.3. Agency must access Company's invoices by entering Company's CliniConnects system. Invoices will not be mailed, faxed or emailed.
- 11.4. Any discrepancies on an invoice must be submitted in writing by emailing [accounting@feldcareconnects.com](mailto:accounting@feldcareconnects.com) with a complete and thorough description of the discrepancy.
- 11.5. Agency must pay by invoice, not by batch payment. Every invoice submitted shall have a term of net-30. Payment is due in full from Agency within thirty (30) days of the invoice date.
- 11.6. Agency hereby agrees that late payment by Agency will cause Company to incur certain costs and expenses not contemplated under this Agreement, the exact amount of such costs being extremely difficult or impractical to fix, but including, without limitation: administrative, collection, processing and accounting expenses. Therefore, if any payment is not received by Company from Agency by the tenth (10th) day after the day payment is due, Agency shall immediately pay to Company a late charge equal to ten percent (10%) of such payment, as a reasonable estimate of such costs and expenses and fair compensation to Company for such expenses. Acceptance of this late charge shall not constitute a waiver of Agency's default with respect to such nonpayment by Company nor prevent Company from exercising all other rights and remedies available to Company under this Agreement.
- 11.7. If in the event a Therapist becomes unable to perform the required services pursuant to this Agreement by reason of illness, incapacity or death, compensation shall be computed corresponding to such services actually performed and rendered.
- 11.8. Company's Therapists are deemed to be independent contractors and, as such, are not entitled to overtime compensation.
- 11.9. The Agency shall not be liable for expenses incurred by the Company or its Therapists in the conduct of its business except as otherwise set forth herein.
- 11.10. The Company and the Therapists shall be responsible for all assessment taxes relative to all applicable fees paid hereunder. The Agency, on the other hand, shall not withhold any payroll taxes from the fees paid to the Company. In furtherance to this, it is also understood and agreed that Company and the Therapists are not eligible to participate in any benefit programs sponsored or financed by the Agency for all eligible employees such as Worker's Compensation, Professional Liability Insurance, vacation, sick and holiday leaves.
- 11.11. Company shall make its business records available for audit by Medicare Authorities when the scope of this Agreement exceeds \$10,000.00 yearly.  
Initial: \_\_\_\_\_

## 12. Qualification of Company's Therapists.

- 12.1. Company shall be solely responsible for all advertising and recruitment, interviewing, screening, testing, engagement, selection, general training, supervision,

termination, determination of the rate and manner of compensation, evaluation and discipline of the Therapists it engages in the performance of its obligations under this Agreement.

- 12.2. The Company warrants that all its staff and Therapists possess (and will continue to possess during the delivery of their Services) all the required qualifications acquired through formal training and/ or experience and have the capabilities to perform all Services required under this Agreement, and that all professional qualifications are in conformity with State and Federal laws and regulations including, but not be limited to, all requirements as set forth in Title 22 State Licensing Regulations and the Medicare Conditions of Participation.
- 12.3. Therapists shall be licensed or certified or registered by the State to provide the required care/service. A copy of the qualifications to perform the Services under this Agreement and a copy of current license, or registration, or certification and other pertinent documents shall be made available to the Agency and must be kept in the Therapist's file for reference.
- 12.4. Therapists shall furnish and will be solely responsible for all equipment and supplies necessary to carry out their professional Services required under this Agreement. Therapists shall conduct regular maintenance review of all their equipment, including remedial measures and/ or possible repair.
- 12.5. Except as specifically permitted by this Agreement, neither party hereto shall solicit the employment or engagement of any Therapists brought forth and/ or employed and/or engaged by the other party hereto during the term of this Agreement or any subsequent agreement for services thereafter within a period of one (1) year after the termination of the contract.

13. Therapist Credentials. Company will keep Therapist credentials up to date. Agency may not ask Company to have any of Company's Therapists sign Agency documents/credentials/forms, etc. Agency may ask Company to sign credential forms, and Company may have a Company Administrator sign on behalf of the entire Company and all Therapists. Therapists are required to have the following credentials only:

- 13.1. Business License (or business license waiver if in an unincorporated city)
- 13.2. Professional License (specifically, online verification of professional license. Pocket license is **not** required)
- 13.3. Office of Inspector General check
- 13.4. Valid Driver's License
- 13.5. Home Health Policies and Procedures (Orientation Documents)
- 13.6. CPR Certification
- 13.7. Automobile Insurance
- 13.8. Professional Liability Insurance (1M/3M)
- 13.9. Physical Examination or Health Clearance
- 13.10. Resume
- 13.11. Tuberculosis Test (blood, skin, or chest x-ray. Chest X-Ray expires after 5 years and requires TB Questionnaire annually. A positive TB test with no indication of active TB, **OR** if recommended by Clinician's doctor as such, TB Questionnaire required only with no test)

- 13.12. Flu Vaccine
- 13.13. Hepatitis B Vaccine Acceptance/Declination
- 13.14. Annual Professional Competency

Initial: \_\_\_\_\_

14. Insurance.

- 14.1. The Company, at its sole cost and expense, shall procure, obtain and maintain professional liability insurance with a minimum coverage of one million dollars (\$1,000,000.00), with three million dollars aggregate (\$3,000,000.00) covering professional Services rendered by the Company and its Therapists and shall provide the Agency with the proper certificates evidencing the said coverage.
- 14.2. The Company's Therapists will be required to maintain during the term of this Agreement professional liability insurance with a minimum coverage of one million dollars (\$1,000,000.00), with three million dollars aggregate (\$3,000,000.00) covering professional Services. The Company agrees to provide the Agency with the certificate verifying such coverage. No change modification shall be made on the policy without giving notice to and consent by the Agency.
- 14.3. The Company's Therapists will be required to maintain insurance coverage for any automobile used in carrying out this Agreement. Each automobile insurance policy shall be not less than thirty thousand dollars (\$30,000.00) per any one person incurred and one hundred thousand dollars (\$100,000.00) for any one accident shall at all times be maintained during the term of this Agreement. The Company agrees to provide the Agency with the certificate verifying such coverage. No change modification may be made on the policy without giving notice to and consent by the Agency.

15. Status of Company. Company enters into this Agreement, and will remain throughout the term of the Agreement, as an independent contractor. Contractor agrees that Company is not and will not become an employee, partner, agent, or principal of Company while this Agreement is in effect.

16. Limited Liability / Indemnification. Company will not be liable to Agency, or to anyone who may claim any right due to a relationship with Agency, for any acts or omissions in the performance of services under the terms of this Agreement or on the part of the employees, independent contractors or agents of Company unless those acts or omissions are due to willful misconduct. Agency will indemnify, defend and hold Company free and harmless from any obligations, costs, claims, judgments, attorneys' fees, and attachments arising from, growing out of, or in any way connected with the Services rendered to Agency under the terms of this Agreement, unless Company and/or its Therapists are judged by a court of competent jurisdiction to be guilty of willful misconduct.

17. Confidentiality. The Company and Agency agree as follows:

- 17.1. During the course of providing Services, a party ("Disclosing Party") may become aware of the other party's ("Receiving Party) Confidential Information involving certain methods, practices and procedures with which the Disclosing Party conducts its business, including but not be limited to: financial data, referring resources, student

lists, business plans, and organization structures, all of which the parties hereto agree are proprietary information and as such are trade secrets (“Confidential Information”).

- 17.2. “Confidential Information” means any information disclosed by Disclosing Party to Receiving Party, whether directly or indirectly, by any means, including without limitation orally, visually, electronically, by writing, through access to or inspection of property, whether tangible or intangible, or in any other way, whether disclosed by Disclosing Party or its affiliate/subsidiary provided such information is: (1) marked as “confidential” or “proprietary,” (2) identified as confidential by the Disclosing Party in a written communication to the Receiving Party within 3 business days of the disclosure, (3) disclosed under circumstances clearly indicating that the Disclosing Party considers the information to be confidential, or (4) should be reasonably understood by the Receiving Party to be confidential or proprietary.
- 17.3. The obligations of confidentiality and restriction on use in this **Section 17** shall not apply to any Confidential Information that: (1) was in the public domain prior to the date of this Agreement or subsequently came into the public domain through no fault of the recipient; (2) was lawfully received by Receiving Party from a third party free of any obligation of confidence to such third party; (3) was already in the lawful possession of the Receiving Party prior to receipt thereof, directly or indirectly, from the Disclosing Party; (4) is subsequently and independently developed by Receiving Party, or employees or agents of the Receiving Party without reference to the Confidential Information disclosed under this Agreement; (5) is disclosed by the Receiving Party in accordance with the prior written approval of the Disclosing Party; or is required to be disclosed in a judicial or administrative proceeding (including a proceeding to enforce this Agreement), or as otherwise required to be disclosed by law, in any such case after all reasonable legal remedies for maintaining such information in confidence have been exhausted including, but not limited to, giving the Disclosing Party as much advance notice of the possibility of such disclosure as practical so the Disclosing Party may attempt to stop such disclosure or obtain a protective order concerning such disclosure.
- 17.4. Receiving party shall take all reasonable measures to protect and to avoid disclosure or unauthorized use of Confidential Information, including taking all measures that the Receiving Party applies to protect its own Confidential Information, and shall require its employees, staff and contractors who have access to Confidential Information to maintain the confidentiality of the Confidential Information in the same manner.
- 17.5. Receiving Party, upon the cessation of Services, irrespective of the time, manner, or reason for termination, will immediately surrender and deliver all lists, books, records, memoranda and data of every kind relating to all information and all property belonging to the Disclosing Party, excepting that Receiving Party may maintain any material in its archive backups.
- 17.6. Receiving Party acknowledges that a breach of any of the provisions of this Agreement may result in continuing and irreparable damages to the Disclosing Party for which there may be no adequate remedy at law. Accordingly, Disclosing Party shall be entitled, without waiving any other rights or remedies, to seek such injunctive or equitable relief as may be deemed proper by a court of competent jurisdiction.

18. **HIPAA Privacy Requirements.** Company agrees to comply with the Health Insurance Portability and Accountability Act of 1996, as codified at 42 U.S.C. § 1320d ("HIPAA") and any current and future regulations promulgated thereunder including without limitation the federal privacy regulations contained in 45 C.F.R. Parts 160 and 164 (the "Federal Privacy Regulations"), the federal security standards contained in 45 C.F.R. part 142 (the "Federal Security Regulations"), and the federal standards for electronic transactions contained in 45 C.F.R. Parts 160 and 162, all collectively referred to herein as "HIPAA Requirements." Company agrees not to use or further disclose any Protected Health Information (as defined in 45 C.F.R. Section 164.501) or Individually Identifiable Health Information (as defined in 42 U.S.C. Section 1320d), other than as permitted by HIPAA Requirements and the terms of this Agreement. To the extent applicable under HIPAA, Company will make its internal practices, books, and records relating to the use and disclosure of Protected Health Information available to the Secretary of Health and Human Services to the extent required for determining compliance with the Federal Privacy Regulations.

19. **General Terms.**

19.1. **Agreement.** This Agreement contains the entire agreement of the parties hereto and supersedes any prior written or oral agreement between them respecting the subject matter contained herein. Titles and headings to paragraphs in this Agreement are for the purpose of reference only and shall in no way limit, define, or otherwise affect the provisions of it. There are no other representations, agreements, arrangements, or other understandings, oral or written, between the parties hereto respecting the subject matter contained herein which are not fully expressed herein. Additional terms and conditions to this Agreement will not be valid or enforceable unless in writing and signed by all parties. Exhibits and Schedules referenced herein and attached hereto are incorporated herein by this reference. Either party's failure to enforce any provision or provisions of this Agreement shall not in any way be construed as a waiver of any such provision or provisions, or prevent that party thereafter from enforcing each and every other provision of this Agreement. The provisions of this Agreement are severable, and if any one or more provisions may be determined to be judicially unenforceable, in whole or in part, the remaining provisions shall nevertheless be binding and enforceable. Except as otherwise provided herein, this Agreement is binding upon and inures to the benefit of all parties, their heirs, executors, administrators, assigns, successors in interest or other legal representatives.

19.2. **Notices.** All notices, requests, demands, and other communications under this Agreement shall be in writing and shall be deemed to have been duly delivered: (a) on the day they are delivered personally; (b) three (3) business days after having been sent by registered or certified mail, return receipt requested, postage and charges prepaid; (c) one business day after deposit with a nationally recognized commercial overnight carrier, with written verification of receipt; (d) one business day after delivery by facsimile, with written confirmation of message delivery; or (e) on the date sent by e-mail, if confirmed by first-class mail; in each case properly posted and sent to the address set forth in this document, or to such other address as either party hereafter designates in writing as its notice address.

- 19.3. **Arbitration.** Any controversy, dispute or claim arising out of the interpretation, performance or breach of this Agreement shall be resolved by binding arbitration, at the request of either party, in accordance with the rules of the American Arbitration Association in accordance with its applicable commercial rules in the City of Los Angeles, California. The arbitrators shall apply California substantive law and the California Evidence Code to the proceeding. The arbitrators shall have the power to grant all legal and equitable remedies and award compensatory damages provided by California law, including the power to award punitive damages. The arbitrators shall prepare in writing and provide to the parties an award including factual findings and the reasons on which the decision is based. The arbitrators shall not have the power to commit errors of law or legal reasoning, and the award may be vacated or corrected pursuant to California Code of Civil Procedure Sections 1286.2 or 1286.6 for any such error. The parties expressly agree that the arbitrator shall have discretion to award the prevailing party reasonable costs and attorney fees incurred in bringing or defending an action under this **Section 19.3**, to the fullest extent allowed by law at the time of the arbitration.
- 19.4. **Governing Law.** This Agreement will be governed and construed in accordance with the laws of the State of California, excluding its body of law controlling conflicts of law.
- 19.5. **Injunctive Relief.** Notwithstanding the arbitration provision herein contained, and without limiting the scope thereof, either party hereto shall have the right to institute a court proceeding solely for the purpose of obtaining injunctive relief for any breach hereof or wrongful conduct in connection herewith and the institution of such proceeding for such purpose shall not be deemed a waiver by such party of its right to arbitrate any and all disputes, controversies or claims arising under or in relation to this Agreement.
- 19.6. **Documents.** Each party to this Agreement consents to cooperate in executing, with acknowledgement or affidavit, if required, any documents or writings which may be necessary to accomplish the purposes of this Agreement.
- 19.7. **Survival.** The rights and obligations of each party under this Agreement, which by their nature would continue beyond the expiration or termination of this Agreement, shall survive the expiration or earlier termination of this Agreement, including those set forth in **Sections 16, 17 and 19.**
- 19.8. **Severability.** The parties agree that each of the provisions included in these Agreements are separate, distinct, and severable from the other and remaining provisions of the Agreements, and that the invalidity or unenforceability of any Agreement provision shall not affect the validity or enforceability of any other provision or provisions of this Agreement. Further, if any provision of these Agreements are ruled invalid or unenforceable by a court of competent jurisdiction because of a conflict between such provision any applicable law or public policy, such provision shall be valid and enforceable to the extent such provision is consistent with such law or public policy.
- 19.9. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Executed counterparts of this agreement may be delivered by electronic facsimile transmission or by delivery of a scanned counterpart in portable document

format (PDF) by e-mail, in either case with delivery confirmed. On such confirmed delivery, the signatures in the facsimile or PDF data file shall be deemed to have the same force and effect as if the manually signed counterpart had been delivered to the other party in person.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement effective as of September 3, 2024.

**Feld Care Therapy, Inc.  
DBA FeldCare Connects**

**California Online Public Schools**

Signed: 

Title: CEO / Founder

Printed Name: Randi Peled

Address: 100 E. Thousand Oaks Blvd

Suite 237,

Thousand Oaks, CA 91360

Phone: (818) 926-9057

Fax: (818) 647-6600

Email: [info@feldcareconnects.com](mailto:info@feldcareconnects.com)

DPCS: Cici Cabrera

Signed:  Signed by: Phil Wenker 10/16/2024

Title: Director of Student Services

Printed Name: Phil Wenker

Address: 33272 Valle Road

San Juan Capistrano, CA 92675

Phone: 714-202-6757

Fax: \_\_\_\_\_

Email: [pwenker@californiaops.org](mailto:pwenker@californiaops.org)

DON Name: \_\_\_\_\_

DON Cell: \_\_\_\_\_

Billing Contact Name: \_\_\_\_\_

Billing Contact Cell: \_\_\_\_\_

Billing Contact Title: \_\_\_\_\_

CEO/Owner Name: \_\_\_\_\_

CEO/Owner Cell: \_\_\_\_\_

NPI: \_\_\_\_\_

Tax ID: \_\_\_\_\_

Agency Name: **California Online Public Schools**  
 Effective Date: 9/3/2024

## Schedule A

Discipline	Physical Therapy	Occupational Therapy	Speech Therapy	Registered Dietitian
Evaluation, Functional Reassessment	\$151.00	\$151.00	\$177.00	\$110
Intensive Individual Services	\$200	\$200	\$200	N/A
Administrative services/IEP meetings	\$151.00	\$151.00	\$177.00	N/A
Follow-Up treatments	\$151.00	\$151.00	\$177.00	\$110
Discharge	\$151.00	\$151.00	\$177.00	\$110

Every invoice submitted shall have a term of net-30. Payment is due in full from **Agency** within thirty (30) days of submission of invoice.

Signed:   
 Title: CEO / Founder  
 Printed Name: Randi Peled

Signed: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Printed Name: \_\_\_\_\_

# Coversheet

## Approval of Staffing Report (attached)

**Section:** IV. Consent Items  
**Item:** C. Approval of Staffing Report (attached)  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** 241112 CalOPS Staffing Report.pdf



## CalOPS Staffing Report November 2024

### New Hires - Hiring Freeze

### Departing Employees

Name	Title	Last Day of Work	Reason for Leaving
Eva Castaneda	Elementary Special Education Teacher	10/1/2024	
Kristina Craig	High School Special Education Teacher	10/31/2024	

### Promotion /Position Changes

Name	Title	Salary	Start Date
Marissa Saenz	Elementary Special Education Teacher	No Change	9/25/2024
Shideh Nejad	Elementary Special Education Teacher	\$108,664.93	10/7/2024

# Coversheet

## Approval of Expenditures over \$20k (attached)

**Section:** IV. Consent Items  
**Item:** D. Approval of Expenditures over \$20k (attached)  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** 24-25 CalOPS Over 20K (POs & Invoices) - Nov Board Meeting.pdf  
Purchase Orders Over 20k-Nov Board Meeting.pdf  
24-25 SY Over 20K-Nov Board Meeting.pdf

CalOPS PURCHASE ORDERS Over 20k					
Number	Date	Requestor	Vendor	Purpose	Amount
2024-25-62	10/9/2024	Than/Britnie	Clever Inc	Renewal for Clever IDM	\$50,880.00
2024-25-63	10/9/2024	Leslie/Britnie	Accelerate Education	Canvas Per Semester Course Enrollments. Includes Content and Support. Physical Materials not Included.	\$122,850.00
2024-25-68	10/18/2024	Aly/Britnie	Bren Events Center	SoCal HS Commencement 2025	\$37,821.50



CalOPS INVOICES To Be Paid Over 20k									
(Invoices will be processed for payment once Board has approved)									
Date Paid by ACH/WIRE	Uploaded to Charter Impact	Batch Date	Batch School or ACH/WIRE	Vendor	Invoice#	Date of Invoice	Amount	Description	School Allocation
	10/10/2024	10/10/2024	SoCal	TTCASUCCESS	1506	10/07/2024	\$88,259.76	SPED Services	Please allocate by school breakdown
	10/18/2024	10/17/2024	SoCal	Software MSP, LLC	1048	08/01/2024	\$22,050.00	Facilities: Equipment/Supplies	All Schools
	10/18/2024	10/17/2024	SoCal	Software MSP, LLC	1056	10/01/2024	\$22,050.00	Facilities: Equipment/Supplies	All Schools
	10/18/2024	10/17/2024	SoCal	Software MSP, LLC	1054	09/01/2024	\$22,050.00	Facilities: Equipment/Supplies	All Schools
	10/18/2024	10/17/2024	SoCal	Total Transportation Logistics, Inc	15280	10/08/2024	\$53,726.37	Professional Services: Other School Contracted Services	All Schools
	10/18/2024	10/17/2024	SoCal	Accelerate Education Incorporated	7369	10/11/2024	\$122,850.00	Instructional: Other Curriculum	All Schools
10/17/2024			ACH	MetLife	Sep 2024	10/15/2024	68,808.62	Benefits	All Schools
10/22/2024			ACH	InterPres Corporation		11/1/2024	\$30,910.80	SoCal Office Rent	SoCal
10/22/2024			ACH	Cigna Health			\$415,773.43	Staff Medical Benefits	
	10/24/2024	10/24/2024	SoCal	The Hartford	17143054	10/08/2024	\$54,648.75	Governance: Insurance Expenses	All Schools
10/28/2024			ACH	JP Morgan Chase Bank		9/30/2024	\$123,840.08	District Corporate Card Purchases - AutoPay	All Schools
	10/31/2024	10/31/2024	SoCal	Oxford Consulting Services Inc	165764	09/30/2024	\$94,464.00	SPED Services	All Schools
			Pending Board Approval	Alpaugh Unified School District	24-0002	10/03/2024	\$108,402.68	Authorizer Oversight: District Oversight	Central Valley
			Pending Board Approval	Charter Impact	16608	11/01/2024	\$541,099.15	Professional Services: Other School Contracted Services	All Schools
			Pending Board Approval	Ripon Unified School District	ARR25-00075	10/18/2024	\$226,520.49	Authorizer Oversight: District Oversight	NorCal
			Pending Board Approval	Edmerum	#HW3248947	10/31/2024	\$24,975.00	Instructional: Other Curriculum	All Schools
			Pending Board Approval	School Pathways	140-INV7702	10/07/2024	\$624,324.00	Professional Services: Other School Contracted Services	All Schools
			Pending Board Approval	Capistrano Unified School District	68U0363	10/29/2024	\$241,238.00	District Oversight Fees	SoCal
			Pending Board Approval	Software MSP, LLC	1060	11/04/2024	\$3,142.90	Facilities: Equipment/Supplies	All Schools



## 2024-2025 PURCHASE ORDER

**California Online Public Schools**  
33272 Valle Road, San Juan Capistrano, CA 92675  
(949) 461-1667 Phone (949) 240-7895 Fax

<p><b>Purchase Order Number:</b> <u>2024 - 25 - 62</u></p> <p><b>Date:</b> <u>10/9/2024</u></p> <p><b>Vendor Contact Name:</b> <u>Layth Ramatala</u></p> <p><b>Vendor Phone Number:</b> <u>877-578-5572</u></p> <p><b>Vendor Fax Number:</b> _____</p> <p><b>Email P.O. to vendor?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><b>Vendor Email:</b> <u>layth.ramatala@cleaver.com</u></p>	<p><b>Vendor:</b> <u>Clever Inc</u></p> <p><b>Address:</b> <u>75 Remittance Drive, Dept 6598</u></p> <p>_____</p> <p><b>City:</b> <u>Chicago</u></p> <p><b>State:</b> <u>IL</u></p> <p><b>Zip:</b> <u>60675</u></p>
--	---

**Requester:** Than Short

**Department:** All Departments

**Intent/Purpose:** Clever IDM Renewal

**DocuSigned by:**  
*Than Short* Date: 10/09/2024

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Product/Description	Sales Quote#	Item #	Cost	Qty	Total Cost
Google Workspace for Edu Plus + Clever IDM (\$6/student/year)	176365023	-	\$ 6.00	8480	\$ 50,880.00
FREE Google Staff Users	176365023	-	\$ -	2120	\$ -
Clever IDM Student Users	176365023	-	\$ 1.50	8480	\$ 12,720.00
Clever IDM Staff + Teacher Users	176365023	-	\$ 1.50	2120	\$ 3,180.00
Bundle discount	176365023	-	\$ (15,900.00)	1	\$ (15,900.00)
Sales tax	176365023	-	\$ -	1	\$ -
					\$ -
					\$ -

<p><b>DocuSigned by:</b> _____</p> <p><b>Signatures (email approval):</b> <i>Patricia Anderson</i> <u>10/09/2024</u></p> <p><b>Purchaser/Requester:</b> <i>Rebeca Romero</i> <u>10/09/2024</u></p> <p><b>Administrator Approval (required):</b> _____ <u>10/09/2024</u></p> <p><b>Finance Approval (required):</b> _____</p>	<p><b>Order Total</b></p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="padding: 5px;"><b>\$50,880.00</b></td> </tr> </table>	<b>\$50,880.00</b>
<b>\$50,880.00</b>		

via email approval (see attached)

# Clever App Store

## Quote # 176365023

Clever Inc  
 75 Remittance Drive, Dept 6598  
 Chicago, IL 60675

app-store@clever.com  
 Phone 877-578-5572  
 Tax ID: 45-5221668  
[W-9 form](#)

### Google for Education Plus + Clever IDM Buy through Clever

Quote date: Oct 7, 2024  
 Quote expires: Jan 5, 2025  
 License length: Jan 4, 2025 - Jan 4, 2026

Summary	Qty.	Price
Google Workspace for Edu Plus + Clever IDM (\$6/student/year)		
Google Student Users	8480	\$50,880.00
FREE Google Staff Users	2120	\$0.00
Clever IDM Student Users	8480	\$12,720.00
Clever IDM Staff + Teacher Users	2120	\$3,180.00
<b>Subtotal</b>	<b>21200</b>	<b>\$66,780.00</b>
<b>Bundle discount</b>		<b>-\$15,900.00</b>
Sales tax		\$0.00

**Total: \$50,880.00**



## 2024-2025 PURCHASE ORDER

**California Online Public Schools**  
33272 Valle Road, San Juan Capistrano, CA 92675  
(949) 461-1667 Phone (949) 240-7895 Fax

<p><b>Purchase Order Number:</b> <u>2024 - 25 - 63</u></p> <p><b>Date:</b> <u>10/9/2024</u></p> <p><b>Vendor Contact Name:</b> <u>Paul Gusman</u></p> <p><b>Vendor Phone Number:</b> <u>503-784-9961</u></p> <p><b>Vendor Fax Number:</b> _____</p> <p><b>Email P.O. to vendor?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><b>Vendor Email:</b> <u>paulg@accelerate.education.cor</u></p>	<p><b>Vendor:</b> <u>Accelerate Education</u></p> <p><b>Address:</b> <u>3655 W. Anthem Way Suite A-109237</u></p> <p>_____</p> <p><b>City:</b> <u>Anthem</u></p> <p><b>State:</b> <u>AZ</u></p> <p><b>Zip:</b> <u>85086</u></p>
--	---

**Requester:** Leslie Dombek

**Department:** Educational Services

**Intent/Purpose:** High school ELA/Honors ELA curriculum

**DocuSigned by:**  
Date: 10/09/2024

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Product/Description	Sales Quote#	Item #	Cost	Qty	Total Cost
HS Per Semester Canvas Content Canvas Per Semester Course Enrollments. Includes Content and Support. Physical Materials not Included.	Q02381	-	\$ 35.10	3500	\$ 122,850.00
* For Per Enrollment courses, each enrollment has a 14-day grace period to drop the student					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
<b>DocuSigned by:</b>					\$ -
<b>Signatures (for email approval):</b> 	<u>10/09/2024</u>			<b>Order Total</b>	<b>\$122,850.00</b>

**Purchaser/Requestor:** Date: 10/09/2024

**Administrator Approval (required):** Date: 10/09/2024

**Finance Approval (required):** \_\_\_\_\_ Date: \_\_\_\_\_

via email approval (see attached)



# QUOTE

**Bill To:**

Leslie Dombek  
California online public schools  
33272 Valle Rd  
San Juan Capistrano, CA

**Submitted By:** Paul Gusman

**Phone:** 503-784-9961  
**Date:** 10/8/2024  
**Expiration:** 10/18/2024  
**Quote #:** Q02381

3500	HS Per Semester Canvas Per Semester Course Enrollments. Includes Content and Canvas Content Support. Physical Materials not Included.	\$35.10	\$122,850.00
------	---	---------	--------------

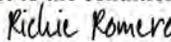
Additional Information
- For Per Enrollment courses, each enrollment has a 14-day grace period to drop the student

Subtotal	\$122,850.00
Tax	\$0.00
<b>Total</b>	<b>\$122,850.00</b>

Detailed catalogs and course descriptions of the Licensed Materials listed herein can be accessed at [www.Accelerate.Education](http://www.Accelerate.Education) within the catalogs section of the web site.

**Quotation prepared by:** Paul Gusman

This is a quotation on the goods named above, subject to the conditions of the signed contract.

DocuSigned by:  
  
 Richie Romero

10/09/2024

To accept this quotation, sign here and return: \_\_\_\_\_



BREN EVENTS CENTER
University of California, Irvine
ESTIMATED EVENT EXPENSES
Operating, Personnel, Services and Equipment

Event: California Online Public Schools Senior Commencement Ceremony Preliminary
Date: June 18, 2025
Use Agreement: TLU

Table with columns: DESCRIPTION, Unit, Rate, Hours, Sub Total, Grand Total. Rows include Rental Fees (Arena Rental, Koll Room Rental, etc.), Ticket Office (Ticket Manager, Ticket Sellers, etc.), Technical Crew (Audio/Lighting Tech), Medical Support (EMT), UCI Police (UCI Police Sergeant, Officers), Crowd Control/CSA/Usher staff, Facility Set-up, Facility STRIKE, Event Attendants, Facility Cleaning, and Miscellaneous (Parking Lot 6A Rental, Additional Parking Permits, etc.).

TOTAL: 37,621.50
\*Estimate based on 400 +/- Grads & 100 staff @ 3,000 +/- Attendees for ONE ceremony ----> Senior Commencement Ceremony
\*Move in @ 9:00A / Set Up @ 10:00A / Doors @ 12:00P / Graduation 1:00P-3:00P / Move out-Strike @ 3:00P-6:00P
\*\*Crowd Control staff Recharge Rates subject to increase effective January 1, 2025
\*Estimate subject to change based on actual hours of program.

10/11/2024 EK DS 11/15/2024 Preliminary
Please acknowledge receipt of the above preliminary estimate. Return with signed use agreement.

Signature Richard Savage Date 10/18/2024

**INVOICE**

**TTC4SUCCESS**

3615 Waterside Way  
Louisville, TN 37777

tasha@ttc4success.com  
+1 (951) 775-4292



**Connections**

**Bill to**

California Online Public Schools  
33272 Valle Road  
San Juan Capistrano, CA 92675

**Ship to**

California Online Public Schools  
33272 Valle Road  
San Juan Capistrano, CA 92675

**Invoice details**

Invoice no.: 1506  
Terms: Net 30  
Invoice date: 10/07/2024  
Due date: 11/06/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.		<b>SPED Services</b>	Sept 2024 Southern CA	1	\$43,848.00	\$43,848.00
2.		<b>SPED Services</b>	Sept 2024 Northern CA	1	\$35,561.25	\$35,561.25
3.		<b>SPED Services</b>	Sept 2024 North Bay	1	\$78.30	\$78.30
4.		<b>SPED Services</b>	Sept 2024 Monterrey Bay	1	\$3,875.85	\$3,875.85
5.		<b>SPED Services</b>	Sept 2024 Central Valley	1	\$4,896.36	\$4,896.36
<b>Total</b>						<b>\$88,259.76</b>

# INVOICE

Software MSP, LLC  
20869 Plummer St  
Chatsworth, CA 91311

psingh@softmsp.com  
+1 (818) 983-1196



**Bill to**  
Tracy Le  
California Online Public Schools

**Ship to**  
Tracy Le  
California Online Public Schools

### Invoice details

Invoice no.: 1048  
Terms: Net 30  
Invoice date: 08/01/2024  
Due date: 08/31/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.		4050 Services and Consulting	Hardware Support and Management	9800	\$2.25	\$22,050.00

**Total** **\$22,050.00**

**Overdue** 08/31/2024

### Ways to pay



**Pay invoice**

### View invoice online

Scan code or go to the link below to view the invoice online  
[View invoice](#)



# INVOICE

Software MSP, LLC  
20869 Plummer St  
Chatsworth, CA 91311

psingh@softmsp.com  
+1 (818) 983-1196



**Bill to**  
Tracy Le  
California Online Public Schools

**Ship to**  
Tracy Le  
California Online Public Schools

### Invoice details

Invoice no.: 1056  
Terms: Net 30  
Invoice date: 10/01/2024  
Due date: 10/31/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.		4050 Services and Consulting	Hardware Support and Management	9800	\$2.25	\$22,050.00

**Total** **\$22,050.00**

### Ways to pay



[View and pay](#)

### View invoice online

Scan code or go to the link below to view the invoice online  
[View invoice](#)



# INVOICE

Software MSP, LLC  
20869 Plummer St  
Chatsworth, CA 91311

psingh@softmsp.com  
+1 (818) 983-1196



**Bill to**  
Tracy Le  
California Online Public Schools

**Ship to**  
Tracy Le  
California Online Public Schools

### Invoice details

Invoice no.: 1054  
Terms: Net 30  
Invoice date: 09/01/2024  
Due date: 10/01/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.		4050 Services and Consulting	Hardware Support and Management	9800	\$2.25	\$22,050.00

**Total** **\$22,050.00**

**Overdue** 10/01/2024

### Ways to pay



[Pay invoice](#)

### View invoice online

Scan code or go to the link below to view the invoice online  
[View invoice](#)



**Total Transportation Logistics, Inc.**

4325 Etiwanda Ave  
 Jurupa Valley, CA 91752  
 951-360-9521

Invoice Date: 10/8/2024  
 Invoice #: 15280  
 Order #: 1057-70589-24  
 Customer #: CAONL651

**Amount Due: \$53,726.37**  
**Due Date: 11/7/2024**  
**After 11/7/2024 pay: \$54,532.27**

California Online Public School  
 Attn: Accounts Payable  
 33272 Valle Rd  
 San Juan Capistrano, CA 92675  
 United States

**Amount Paid: \$ \_\_\_\_\_**

*Remit To:*  
**Total Transportation Logistics, Inc.**  
 P.O. Box 30846, Dept. 9050  
 Salt Lake City, Ut 84130-0846

-----  
 Please detach and return this portion with your payment. Thank you.

Invoice Date: 10/8/2024  
 Invoice #: 15280  
 Order #: 1057-70589-24  
 Customer #: CAONL651

Total Transportation Logistics, Inc.  
 4325 Etiwanda Ave  
 Jurupa Valley, CA 91752  
 951-360-9521

*Remit To:*  
 Total Transportation Logistics, Inc.  
 P.O. Box 30846, Dept. 9050  
 Salt Lake City, Ut 84130-0846

<b>Shipper:</b> CA Online Public School	<b>Salesperson:</b> Robbins, Lance	<b>Hauled Wt:</b>	<b>Miles:</b>
<b>Origin:</b> 4325 Etiwanda Ave Jurupa Valley, CA 91752 United States of America	<b>Destination:</b> 4325 Etiwanda Ave Jurupa valley, CA 91752 United States of America		<b>Tariff:</b> UMS4

Item #	Description	Quantity	Quantity	Rate	Gross	Discount	Amount
4050	September Storage		73.00 Ea	30.00	\$2,190.00		\$2,190.00
52	September- packaged kits		7,629.00 Ea	1.75	\$13,350.75		\$13,350.75
52	September-shipped kits		1,231.00 Ea	4.25	\$5,231.75		\$5,231.75
52	September- shipped kits (FedEx)		1,231.00 Ea	26.77	\$32,953.87		\$32,953.87

**Amount Due: \$53,726.37**  
**Due Date: 11/7/2024**  
**After 11/7/2024 pay: \$54,532.27**

*Thank you for your business and prompt payment! A credit service charge of 1.5% is due if not paid within 30 days of the invoice date.*

# INVOICE

**Accelerate Education  
Incorporated**  
3655 W Anthem Way; Suite  
A109237  
Anthem, AZ 85086

bobs@accelerate.education  
www.Accelerate.Education

**Bill to**  
Richie Romero  
California Online Public Schools  
33272 Valle Rd  
San Juan Capistrano, CA 92675

**Invoice details**  
Invoice no.: 7369  
Terms: Net 30  
Invoice date: 10/11/2024  
Due date: 11/10/2024

P.O. Number: 2024 - 25 - 63  
Sales Rep: PG

#	Date	Product or service	Description	Qty	Rate	Amount
1.		<b>HS Per Semester Content</b>	Canvas Per Semester Course Enrollments. Includes Content and Support. Physical Materials not Included.	3500	\$35.10	\$122,850.00

**Total** **\$122,850.00**

Note to customer  
Q02381







**TRANSFER SUMMARY**  
**Premium and Claims Funding for the Month of October 2024**

**Report Run Date: 10/10/2024**

**Group: 00653639 CALIFORNIA ONLINE PUBLIC SCHOOLS**

**Claims Funding and Adjustments(1)**

**Claims Funding**

Current Month Claims Funding	\$287,512.21
Retroactive Adjustment Claims Funding	(\$784.92)
<b>Total Claims Funding Amount Due</b>	<b>\$286,727.29</b>

**Adjustments to Transfer Account**

Total Adjustments to Transfer Amount Due	\$0.00
<b>Total Claims Funding and Adjustments</b>	<b>\$286,727.29</b>

**Scheduled Transfer**

Total Premium Transfer Scheduled(2)	\$129,046.14
Total Claims Funding and Adjustments Transfer Scheduled	\$286,727.29
<b>Total Transfer(3)</b>	<b>\$415,773.43</b>

(1) Amounts shown are based on transfers made to group level bank account.

(2) The transfer amount is based upon the Total Amount Due for each subgroup as credit balances on one subgroup are not used to offset premium due on another subgroup.

(3) Cigna will initiate a transfer from your account on October 20, 2024 or the next business day. Your contract requires that the full amount be available for transfer on the transfer date. Failure to fund your account may result in contract termination. Transfer detail information can be viewed in the Client Resources Website. If you have any questions please call 1-866-866-6622.





**THE HARTFORD**  
Billing Company:  
Hartford Fire Insurance Company

**Insurance Bill**  
Bill Date: 10/08/24

**Pay The Minimum By The Due Date**

<b>Bill Account Number</b>	<b>17143054</b>
<b>Due Date</b>	<b>11/01/24</b>
<b>Minimum Due</b>	<b>\$54,648.75</b>
<b>Balance</b>	<b>\$153,002.10</b>

**Need Help?**

Visit [business.thehartford.com](https://business.thehartford.com) to pay bills, view policy documents, get certificates, and more.

**Need Help?** Chat online or call us at 1-866-467-8730. We're here Monday - Friday.

**Your Upcoming Bill Installments**

Due Date	Minimum Due*
11/01/24	\$54,648.75
02/01/25	\$54,648.75
05/01/25	\$43,720.60

\*Includes a \$8.00 Installment fee. You can avoid installment fees by paying your full balance by the due date.

**Named Insured:** CALIFORNIA ONLINE PUBLIC SCHOOLS

**Agent:** NEWFRONT INSURANCE SERVICES

**Agent Phone Number:** 1-415-754-3635

For policy changes please contact your agent.

**Important Messages:**

- Please make sure to pay the minimum due by the due date on your invoice. Otherwise, you'll be charged a \$35.00 late fee.

**Billing Details For Your Policies**

Policy Number	Policy Type	Policy Period	Policy Status	Bill Plan	Balance	Minimum Due
57WBAD4FAB	Workers Compensation	07/01/24-07/01/25	Active	4 Pay	\$152,994.10	\$54,640.75
	New Fees				\$8.00	\$8.00
<b>TOTALS</b>					<b>\$153,002.10</b>	<b>\$54,648.75</b>

Pay your bill online at [business.thehartford.com](https://business.thehartford.com). Make a one-time payment, or sign up for Autopay and never worry about missing a payment.

Please detach here and insert with your payment. Write the account number on the check and make payable to The Hartford.

Account Number: 17143054

Amount Enclosed: \_\_\_\_\_

<b>Payment Due Date</b>	<b>11/01/24</b>
<b>Minimum Due</b>	<b>\$54,648.75</b>
<b>Balance</b>	<b>\$153,002.10</b>

**Mail Payments To:**

The Hartford  
P O Box 660916  
Dallas, TX 75266-0916

AB 01 003161 44867 H 14 C

CALIFORNIA ONLINE PUBLIC SCHOOLS  
33272 VALLE RD  
SAN JUAN CAPISTRANO, CA 92675-4842



5717143054475569360000546487500015300210810008

## Transactions And Other Charges Since Your Last Bill

Transaction Date	Transaction Detail	Policy Number	Policy Type	Payments and Activity	Billing Fees
08/02/24	Payment Received			-\$74,359.90	
10/08/24	Installment Fee				\$8.00

Payments and Activity amount may include premium and surcharges/fees. Please see the Transaction Detail column for complete breakdown.

## Ways To Pay Your Bill

- **Pay online** at [business.thehartford.com](https://business.thehartford.com). Some policies may not be available in our automated system.
- **Set up AutoPay** to make automatic payments from your bank account. Never worry about missing a payment. Enroll at [business.thehartford.com](https://business.thehartford.com).
- **Pay by phone** with a one-time payment from your bank account. Call our automated system at 1-866-467-8730. Some policies may not be available in our automated system.
- **Pay by mail** with the enclosed envelope. Include only your bill stub and payment. Allow atleast 10 days for delivery. If you have other correspondence to send, do not send it with your payment. Mail it separately to: The Hartford, 301 Woods Park Drive, Clinton, NY 13323.
- **To mail Overnight/Express** payments, send payments only to: Deluxe - The Hartford Box #916, 3000 Kellway Drive Suite 120, Carrollton, TX 75006.

## Payment Rules And Bill Definitions

**Payment Application:** We will apply payments received in the following order:

- Past due and audit premium on expired or cancelled policies
- Past due premium on active policies
- Past due fees, then
- Current account changes

Alternate payment instructions with your check will not be honored. When you provide a check as payment, you authorize us to either use the information from your check to make a one-time electronic transfer from your bank account or process your payment as a check transaction.

**Installment Fee:** We charge this fee with each installment, except where prohibited by law.

**Late Fee:** You will be charged \$35.00 when the minimum amount due isn't paid by the due date.

**New Fees:** The total of all fees assessed on the current bill.

**NSF Fee:** You will be charged \$30.00 if your payment fails because of insufficient funds.

**Policy Credits:** Some things, like audit results or endorsement changes, might put a credit back on your account. If your account has a balance, instead of issuing a refund, we use those credits toward your future payments. If your account has an overall credit balance, the refund will be issued to you using the same method you used to make your last payment (Electronic Funds Transfer, credit card or check).

**State/Local Surcharges or Fees:** Some states or municipalities require us to collect an extra amount on top of your premium.



JPMORGAN CHASE BANK NA  
 P.O. BOX 15918  
 MAIL SUITE DE1-1404  
 WILMINGTON DE 19850

<b>ACCOUNT NUMBER</b>	4485 9279 0004 8836
<b>PAYMENT DUE DATE</b>	10/25/2024
<b>AMOUNT DUE</b>	\$123,840.06
<b>CURRENT BALANCE</b>	\$123,840.06

Remit To: JPMORGAN CHASE BANK NA  
 P.O. BOX 4475  
 CAROL STREAM, IL 60197-4475

AMOUNT ENCLOSED \$
--------------------

CALOPS  
 DEBORAH LARSON  
 33272 VALLE RD  
 SAN JUAN CAPISTRANO CA 92675-4842

\*\* 00000000

448592790004883612384006123840067

PLEASE TEAR PAYMENT COUPON AT PERFORATION

<b>STATEMENT MESSAGES</b>

<b>COMMERCIAL ACCOUNT SUMMARY</b>
ORGANIZATION NAME: CALOPS  ACCOUNT NUMBER: 4485927900048836

CLOSING DATE                      09-30-24 CREDIT LIMIT                      1,000,000 AVAILABLE CREDIT                876,160	PREVIOUS BALANCE                      291,597.03 PURCHASES AND OTHER CHARGES      126,224.97 CASH ADVANCES                              .00 CREDITS                                      2,384.91 PAYMENTS                                    291,597.03- LATE PAYMENT CHARGES                      .00 CASH ADVANCE FEE                              .00 FINANCE CHARGES                              .00 <b>NEW BALANCE</b> <b>123,840.06</b> TOTAL PAYMENT DUE                      123,840.06 DISPUTED AMOUNT                              .00
FOR CUSTOMER SERVICE CALL: 1-800-316-6056  FOR TTY/TDD SERVICE CALL: 1-800-955-8060	
SEND BILLING INQUIRIES TO:  JPMORGAN CHASE BANK NA COMMERCIAL CARD SOLUTIONS P.O. BOX 2015 MAIL SUITE IL1-6225 ELGIN, IL 60121	

ACCT. NUMBER: 4485 9279 0004 8836	CALOPS
-----------------------------------	--------

**COMMERCIAL ACCOUNT ACTIVITY**

<b>CALOPS</b> 4485-9279-0004-8836	<b>TOTAL COMMERCIAL ACTIVITY</b> \$291,597.03CR			
<b>ACCOUNTING CODE:</b>				
<b>Post Date</b>	<b>Tran Date</b>	<b>Reference Number</b>	<b>Transaction Description</b>	<b>Amount</b>
09-24	09-24		AUTO PAYMENT DEDUCTION	291,597.03CR

**INDIVIDUAL CARDHOLDER ACTIVITY**

<b>RICHARD SAVAGE</b> 4485-9200-2831-8078	<b>CREDITS</b> \$1,707.00	<b>PURCHASES</b> \$10,083.04	<b>CASH ADV</b> \$0.00	<b>TOTAL ACTIVITY</b> \$8,376.04
<b>ACCOUNTING CODE:</b>				
<b>Purchasing Activity</b>				
<b>Post Date</b>	<b>Tran Date</b>	<b>Reference Number</b>	<b>Transaction Description</b>	<b>Amount</b>
09-12	09-10	24999894255900017400062	ALAMEDA CO AG FAIR OFFICE 925-4267600 CA	9,810.00
09-16	09-09	74717054257132548049029	UO CONFERENCE SVCS 800280 EUGENE OR	1,707.00CR
09-17	09-16	24011344261000016908926	NATIONALSPORTSAPPAREL WWW.NATIONALS CA P.O.S.: opsntr80f3 SALES TAX: 0.00	208.26
09-26	09-25	24011344270000011184068	SP TODO BALLOONS INC HTTPSTODOBALL CA P.O.S.: aa95e6cf1b3c0a6113d093361 SALES TAX: 0.00	64.78
<b>Total Purchasing Activity</b>				<b>\$8,376.04</b>

<b>ALLY IRELAND</b> 4485-9200-2855-9339	<b>CREDITS</b> \$0.00	<b>PURCHASES</b> \$90.65	<b>CASH ADV</b> \$0.00	<b>TOTAL ACTIVITY</b> \$90.65
<b>ACCOUNTING CODE:</b>				

<b>Travel Activity</b>				
<b>Post Date</b>	<b>Tran Date</b>	<b>Reference Number</b>	<b>Transaction Description</b>	<b>Amount</b>
09-30	09-27	24801974271101801030383	THE STAND SAN JUAN CAPIS HTTPS://WWW.T CA P.O.S.: 195025129495001519 SALES TAX: 0.00	78.26
09-30	09-27	24801974271101801030425	THE STAND SAN JUAN CAPIS HTTPS://WWW.T CA P.O.S.: 195028939495001519 SALES TAX: 0.00	12.39
<b>Total Travel Activity</b>				<b>\$90.65</b>

<b>THANETTE SHORT</b> 4485-9200-4711-7077	<b>CREDITS</b> \$0.00	<b>PURCHASES</b> \$258.96	<b>CASH ADV</b> \$0.00	<b>TOTAL ACTIVITY</b> \$258.96
<b>ACCOUNTING CODE:</b>				

<b>Travel Activity</b>				
<b>Post Date</b>	<b>Tran Date</b>	<b>Reference Number</b>	<b>Transaction Description</b>	<b>Amount</b>
09-02	08-29	24692164243101985654383	SOUTHWES 5262555107006 800-435-9792 TX SHORT/THANETTE DEPART: 10-14-24 P.O.S.: SALES TAX: \$0.00 SMF WN C SAN WN V SMF	258.96
<b>Total Travel Activity</b>				<b>\$258.96</b>

ACCT. NUMBER: 4485 9279 0004 8836

CALOPS

**INDIVIDUAL CARDHOLDER ACTIVITY**

<b>RICARDO ROMERO</b> 4485-9200-9654-8339	<b>CREDITS</b> \$677.91	<b>PURCHASES</b> \$343.95	<b>CASH ADV</b> \$0.00	<b>TOTAL ACTIVITY</b> \$333.96R
--	----------------------------	------------------------------	---------------------------	------------------------------------

**ACCOUNTING CODE:**

**Travel Activity**

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-02	08-29	24692164243101985653609	SOUTHWES 5262555250908 800-435-9792 TX ROMERO/RICARDO PHD DEPART: 10-09-24 P.O.S.: SALES TAX: \$0.00 BUR WN D SJC WN P BUR	343.95
09-11	09-09	74692164254108326021983	SOUTHWES 5262554852900 800-435-9792 TX ROMERO/RICARDO PHD DEPART: 09-09-24 P.O.S.: SALES TAX: \$0.00 DAL WN Y DAL	333.96 CR
09-11	09-09	74692164254108326021991	SOUTHWES 5262555250908 800-435-9792 TX ROMERO/RICARDO PHD DEPART: 09-09-24 P.O.S.: SALES TAX: \$0.00 DAL WN Y DAL	343.95 CR
<b>Total Travel Activity</b>				<b>\$333.96 CR</b>

<b>FINANCE DEPARTMENT</b> 4485-9201-0377-7327	<b>CREDITS</b> \$0.00	<b>PURCHASES</b> \$99,835.37	<b>CASH ADV</b> \$0.00	<b>TOTAL ACTIVITY</b> \$99,835.37
--	--------------------------	---------------------------------	---------------------------	--------------------------------------

**ACCOUNTING CODE:**

**Purchasing Activity**

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-02	09-01	24493984245022771074653	NATIONAL UN -ONLINE CASHIER@NU.ED CA P.O.S.: 01999349 SALES TAX: 0.00	2,088.00
09-02	09-01	24493984245022864006349	NATIONAL UN -ONLINE CASHIER@NU.ED CA P.O.S.: 01999432 SALES TAX: 0.00	2,088.00
09-02	08-30	24692164243101878654888	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P14ERmAn SALES TAX: 0.00	1,000.00
09-02	08-30	24692164243101914431697	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P14EVWSI SALES TAX: 0.00	500.00
09-02	08-30	24692164243102009541945	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P14Falfp SALES TAX: 0.00	500.00
09-02	08-31	24692164244102366353909	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P14FP5fJ SALES TAX: 0.00	500.00
09-02	08-31	24692164244102784123041	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P14GtCN6 SALES TAX: 0.00	500.00
09-02	09-01	24692164245100598250314	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P14I8W80 SALES TAX: 0.00	442.43
09-03	09-02	24445004246300575526119	4TE*SONITROL OF ORANGE CO 949-297-4350 CA P.O.S.: A8F79812064 SALES TAX: 0.00	236.05
09-03	09-02	24692164246101488715837	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P14JW4Ls SALES TAX: 0.00	500.00
09-03	09-02	24692164246101695433919	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P14KxKJ SALES TAX: 0.00	500.00
09-04	09-03	24692164247102098891637	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P14LhqeD SALES TAX: 0.00	500.00

ACCT. NUMBER: 4485 9279 0004 8836

CALOPS

**INDIVIDUAL CARDHOLDER ACTIVITY**

**Purchasing Activity**

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-04	09-03	24692164247102294595883	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P14LvERg SALES TAX: 0.00	500.00
09-04	09-03	24692164247102332484611	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P14LJO2j SALES TAX: 0.00	500.00
09-04	09-03	24692164247102356145379	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P14LFf5a SALES TAX: 0.00	500.00
09-04	09-03	24692164247102397061544	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P14LWfqW SALES TAX: 0.00	500.00
09-04	09-03	24692164247102469455467	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P14M6e7w SALES TAX: 0.00	500.00
09-04	09-03	24692164247102574965293	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P14M5HC8 SALES TAX: 0.00	500.00
09-05	09-04	24692164248103030787932	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P14MGtvj SALES TAX: 0.00	500.00
09-05	09-04	24692164248103229840880	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P14N9Bd1 SALES TAX: 0.00	500.00
09-05	09-04	24692164248103418507720	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P14NKEM2 SALES TAX: 0.00	500.00
09-06	09-05	24692164249104096392152	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P14OMFcA SALES TAX: 0.00	500.00
09-06	09-05	24692164249104199621085	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P14PbLKB SALES TAX: 0.00	500.00
09-09	09-08	24204294252000813567037	SPOTIFY AD STUDIO 877-7781161 NY P.O.S.: P2FB8360BA SALES TAX: 0.00	501.49
09-09	09-06	24692164250104754678088	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P14PVTxA SALES TAX: 0.00	500.00
09-09	09-06	24692164250105028242437	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P14QsAwy SALES TAX: 0.00	500.00
09-09	09-06	24692164251105213589229	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P14QRpqf SALES TAX: 0.00	500.00
09-09	09-08	24692164252106207142826	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P14SEHim SALES TAX: 0.00	500.00
09-10	09-09	24692164253107361425931	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P14UR5yY SALES TAX: 0.00	500.00
09-10	09-09	24692164253107480869860	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P14VbDhv SALES TAX: 0.00	500.00
09-10	09-09	24692164253107579832555	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P14Vqayw SALES TAX: 0.00	500.00
09-10	09-10	24692164254107830622786	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P14VfVuB SALES TAX: 0.00	500.00
09-11	09-10	24692164254108256282725	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P14WDS76 SALES TAX: 0.00	500.00
09-11	09-10	24692164254108349963463	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P14WNOcq SALES TAX: 0.00	500.00
09-13	09-12	24692164256100029130834	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P14YaLNF SALES TAX: 0.00	500.00

ACCT. NUMBER: 4485 9279 0004 8836

CALOPS

**INDIVIDUAL CARDHOLDER ACTIVITY**

**Purchasing Activity**

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-13	09-12	24692164256100031642909	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P14YucCl SALES TAX: 0.00	500.00
09-13	09-12	24692164256100033343183	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P14YVw81 SALES TAX: 0.00	500.00
09-13	09-12	24692164256100051011365	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P1505XIw SALES TAX: 0.00	500.00
09-13	09-12	24692164256109968668340	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P14ZNKft SALES TAX: 0.00	500.00
09-16	09-13	24036294257712095360787	VISTAPRINT 866-207-4955 MA P.O.S.: VP_8KV64L3R SALES TAX: 37.97	527.97
09-16	09-13	24036294257718094559105	VISTAPRINT 866-207-4955 MA P.O.S.: VP_MMM3H562 SALES TAX: 15.71	212.70
09-16	09-13	24036294257718095020842	VISTAPRINT 866-207-4955 MA P.O.S.: VP_609MNWX5 SALES TAX: 25.72	357.71
09-16	09-15	24036294259744410498495	TIKTOK ADS 656-950-4420 CA P.O.S.: AQYAAL2TM2MIKUT65 SALES TAX: 0.00	940.00
09-16	09-14	24204294258001905792065	SPOTIFY AD STUDIO 877-7781161 NY P.O.S.: P2FE3DB9FE SALES TAX: 0.00	501.32
09-16	09-13	24692164257100642992379	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P151fLWz SALES TAX: 0.00	500.00
09-16	09-13	24692164257100801568143	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P151tpwR SALES TAX: 0.00	500.00
09-16	09-13	24692164258100979100892	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P151Soms SALES TAX: 0.00	500.00
09-16	09-14	24692164258101482180934	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P152vMwo SALES TAX: 0.00	500.00
09-16	09-14	24692164258101799691037	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P153ao15 SALES TAX: 0.00	500.00
09-16	09-15	24692164259102107690074	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P153CPW9 SALES TAX: 0.00	500.00
09-16	09-15	24692164259102341649324	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P153VerV SALES TAX: 0.00	500.00
09-16	09-15	24692164259102597536050	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P154KRve SALES TAX: 0.00	500.00
09-16	09-16	24692164260102797010556	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P154YPAR SALES TAX: 0.00	500.00
09-16	09-16	24692164260102877306868	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P155bFII SALES TAX: 0.00	500.00
09-16	09-13	24906414257209066781423	PY *INSECT IQ PEST CONTRO 209-5833288 CA P.O.S.: 66e452c49723ec11d SALES TAX: 0.00	86.90
09-17	09-16	24011344260000081542171	FS PAY-HOA ASSESSMENTS HTTPSWWW.FRON CO P.O.S.: opsntrb454dmb SALES TAX: 0.00	109.14
09-17	09-16	24692164260102979997885	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P155qg7d SALES TAX: 0.00	500.00

ACCT. NUMBER: 4485 9279 0004 8836

CALOPS

**INDIVIDUAL CARDHOLDER ACTIVITY**

**Purchasing Activity**

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-17	09-16	24692164260103137589978	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P155APs3 SALES TAX: 0.00	500.00
09-17	09-16	24692164260103326839044	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P1563H58 SALES TAX: 0.00	500.00
09-17	09-16	24692164260103395808375	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P156g8JG SALES TAX: 0.00	500.00
09-17	09-16	24692164260103458775644	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P156hcb1 SALES TAX: 0.00	500.00
09-17	09-16	24692164260103460030053	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P156nClp SALES TAX: 0.00	500.00
09-17	09-16	24692164260103477836039	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P156om5K SALES TAX: 0.00	500.00
09-17	09-16	24692164260103489102172	IN *STUKENT, INC. 208-5218610 ID P.O.S.: 193514747566854_B SALES TAX: 0.00	4,079.66
09-17	09-16	24692164260103579557111	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P156v4dy SALES TAX: 0.00	500.00
09-17	09-17	24692164261103668696928	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P156KSyl SALES TAX: 0.00	500.00
09-17	09-17	24692164261103709753241	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P156KusF SALES TAX: 0.00	500.00
09-18	09-17	24692164261103836755481	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P156UzU1 SALES TAX: 0.00	500.00
09-18	09-17	24692164261103949629011	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P157c4yA SALES TAX: 0.00	500.00
09-18	09-17	24692164261104057722473	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P157qtIS SALES TAX: 0.00	500.00
09-18	09-17	24692164261104145806171	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P157Fow7 SALES TAX: 0.00	500.00
09-18	09-17	24692164261104211376547	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P157FhIH SALES TAX: 0.00	500.00
09-18	09-17	24692164261104247045876	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P157U49E SALES TAX: 0.00	500.00
09-18	09-17	24692164261104296081939	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15816aa SALES TAX: 0.00	500.00
09-18	09-17	24692164261104349534785	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15805ak SALES TAX: 0.00	500.00
09-18	09-18	24692164262104430589309	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P1587JGI SALES TAX: 0.00	500.00
09-18	09-18	24692164262104514381417	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P158r6aV SALES TAX: 0.00	500.00
09-19	09-18	24055224262093010469839	CORPORATE AWARDS & ENGRA 949-261-7130 CA P.O.S.: 08880001 SALES TAX: 0.00	1,317.89
09-19	09-18	24692164262104634747240	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P158zbMn SALES TAX: 0.00	500.00
09-19	09-18	24692164262104818534448	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P158lcMu SALES TAX: 0.00	500.00

ACCT. NUMBER: 4485 9279 0004 8836

CALOPS

**INDIVIDUAL CARDHOLDER ACTIVITY**

**Purchasing Activity**

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-19	09-18	24692164262104982848707	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P1597e6S SALES TAX: 0.00	500.00
09-19	09-18	24692164262105016829233	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P1599soy SALES TAX: 0.00	500.00
09-19	09-18	24692164262105073839893	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P159eqy9 SALES TAX: 0.00	500.00
09-19	09-18	24692164262105104252157	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P159sVWo SALES TAX: 0.00	500.00
09-19	09-18	24692164262105170313016	MICHAELS.COM 800-642-4235 TX P.O.S.: THP1000108286090681-1 SALES TAX: 0.00	71.09
09-19	09-18	24692164262105178703556	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P159zQEV SALES TAX: 0.00	500.00
09-19	09-18	24692164262105224269560	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P159xx6Y SALES TAX: 0.00	500.00
09-19	09-19	24692164263105360217109	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P159KqZM SALES TAX: 0.00	500.00
09-19	09-19	24692164263105421546355	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P159TeiR SALES TAX: 0.00	500.00
09-19	09-18	24793384262001013610050	FACEBK *L3ZXR98562 305-2154008 CA P.O.S.: 479338002215455 SALES TAX: 0.00	900.00
09-20	09-20	24000774264000009178766	DOCUMO HTTPSWWW.DOCU NV P.O.S.: 92745353 SALES TAX: 0.00	84.33
09-20	09-19	24692164263105639167952	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15aldnd SALES TAX: 0.00	500.00
09-20	09-19	24692164263105784880896	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15aD2Jg SALES TAX: 0.00	500.00
09-20	09-19	24692164263105858933381	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15aKeoh SALES TAX: 0.00	500.00
09-20	09-19	24692164263105877183570	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15aKsl7 SALES TAX: 0.00	500.00
09-20	09-19	24692164263105937206775	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15aRG1j SALES TAX: 0.00	500.00
09-20	09-19	24692164263106013338110	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15b0F07 SALES TAX: 0.00	500.00
09-20	09-19	24692164264106071156676	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15bg9Lk SALES TAX: 0.00	500.00
09-20	09-20	24692164264106256938112	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15bmG4l SALES TAX: 0.00	500.00
09-20	09-20	24793384264000402141048	FACEBK *E84BS84562 305-2154008 CA P.O.S.: 479338002215455 SALES TAX: 0.00	900.00
09-23	09-20	24204294264001923556080	SPOTIFY AD STUDIO 877-7781161 NY P.O.S.: P300E149FB SALES TAX: 0.00	501.66
09-23	09-20	24692164264106306718928	DBC*BLICK ART MATERIAL 800-447-1892 IL P.O.S.: 0000000000000000 SALES TAX: 9.00	125.21

ACCT. NUMBER: 4485 9279 0004 8836

CALOPS

**INDIVIDUAL CARDHOLDER ACTIVITY**

**Purchasing Activity**

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-23	09-20	24692164264106507156324	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15bVKfT SALES TAX: 0.00	500.00
09-23	09-20	24692164264106690894244	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15chHcC SALES TAX: 0.00	500.00
09-23	09-20	24692164264106740940930	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15cgkh9 SALES TAX: 0.00	500.00
09-23	09-20	24692164264106792845904	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15cx0cy SALES TAX: 0.00	500.00
09-23	09-20	24692164264106843151641	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15cAuPO SALES TAX: 0.00	500.00
09-23	09-21	24692164265107033198656	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15cJHxt SALES TAX: 0.00	500.00
09-23	09-21	24692164265107198084394	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15d1FNB SALES TAX: 0.00	500.00
09-23	09-21	24692164265107408735116	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15ddsG5 SALES TAX: 0.00	500.00
09-23	09-21	24692164265107672605763	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15dSzJL SALES TAX: 0.00	500.00
09-23	09-21	24692164265107691272199	FACEBK *ZNAV89C562 FB.ME/ADS CA P.O.S.: 0000000000000000 SALES TAX: 64.73	900.00
09-23	09-21	24692164266107896055216	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15eeXd8 SALES TAX: 0.00	500.00
09-23	09-22	24692164266108127591037	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15eyyly SALES TAX: 0.00	500.00
09-23	09-22	24692164266108326149306	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15f561R SALES TAX: 0.00	500.00
09-23	09-22	24692164266108547271590	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15fBSet SALES TAX: 0.00	500.00
09-23	09-23	24692164267108695974697	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15fUee4 SALES TAX: 0.00	500.00
09-23	09-23	24793384267000801082055	FACEBK *LQ9MF9C562 305-2154008 CA P.O.S.: 479338002215455 SALES TAX: 0.00	900.00
09-24	09-23	24692164267109010629867	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15g0oOq SALES TAX: 0.00	500.00
09-24	09-23	24692164267109095142059	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15gyKSi SALES TAX: 0.00	500.00
09-24	09-23	24692164267109237673870	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15gKvZz SALES TAX: 0.00	500.00
09-24	09-23	24692164267109312554680	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15gTEUP SALES TAX: 0.00	500.00
09-24	09-23	24692164267109459279042	HP *INSTANT INK 855-785-2777 CA P.O.S.: 3596776996168838 SALES TAX: 0.26	2.75
09-24	09-24	24692164268109716856193	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15hGxSF SALES TAX: 0.00	500.00
09-25	09-24	24692164268100183507401	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15irV3 SALES TAX: 0.00	500.00

ACCT. NUMBER: 4485 9279 0004 8836	CALOPS
-----------------------------------	--------

### INDIVIDUAL CARDHOLDER ACTIVITY

#### Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-25	09-24	24692164268100324558040	4IMPRINT, INC 4IMPRINT.COM WI P.O.S.: 28072743 SALES TAX: 235.03	3,353.12
09-25	09-24	24692164268100324558537	4IMPRINT, INC 4IMPRINT.COM WI P.O.S.: 28073178 SALES TAX: 515.08	7,560.95
09-25	09-24	24692164268100329423950	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15IM2Zk SALES TAX: 0.00	500.00
09-25	09-24	24793384268001103766063	FACEBK *3UPL8A8562 305-2154008 CA P.O.S.: 479338002215455 SALES TAX: 0.00	898.88
09-26	09-25	24692164269100937742220	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15jNx6x SALES TAX: 0.00	500.00
09-26	09-25	24692164269101081911249	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15k85je SALES TAX: 0.00	500.00
09-26	09-26	24692164270101315498689	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15klzgm SALES TAX: 0.00	500.00
09-26	09-25	24793384269000403997039	FACEBK *K3BY2AG462 305-2154008 CA P.O.S.: 479338002215455 SALES TAX: 0.00	900.00
09-27	09-26	24692164270101894631494	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15IDyKF SALES TAX: 0.00	500.00
09-27	09-26	24692164270102034112767	4IMPRINT, INC 4IMPRINT.COM WI P.O.S.: 28073024 SALES TAX: 383.28	5,634.15
09-27	09-26	24692164270102090410733	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15m2bnr SALES TAX: 0.00	500.00
09-27	09-27	24692164271102237412674	FACEBK *65C5GA8562 FB.ME/ADS CA P.O.S.: 0000000000000000 SALES TAX: 64.73	900.00
09-27	09-26	24755424270272707050073	PARADISE DRINKING WATERS 999-9999999 CA P.O.S.: 456810 SALES TAX: 0.00	49.30
09-30	09-29	24011344273000097373806	TIKTOK ADS HTTPSADS.TIKT CA P.O.S.: 7420186534655345409 SALES TAX: 0.00	790.00
09-30	09-28	24036294272714488221213	FACEBK *AVTJK9C462 650-543-4800 CA P.O.S.: 81025699465206365 SALES TAX: 0.00	900.00
09-30	09-29	24036294273716713343083	FACEBK *DVM49BY462 650-543-4800 CA P.O.S.: 82897639644879065 SALES TAX: 0.00	900.00
09-30	09-27	24692164271102632467604	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15n0TMu SALES TAX: 0.00	500.00
09-30	09-27	24692164271102817465332	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15nBce6 SALES TAX: 0.00	500.00
09-30	09-28	24692164272103493900625	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15oB6YI SALES TAX: 0.00	500.00
09-30	09-29	24692164273104143396858	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15pNPdm SALES TAX: 0.00	500.00
09-30	09-29	24692164273104580766597	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15qLZ2Q SALES TAX: 0.00	500.00
<b>Total Purchasing Activity</b>				<b>\$96,760.70</b>

ACCT. NUMBER: 4485 9279 0004 8836	CALOPS
-----------------------------------	--------

**INDIVIDUAL CARDHOLDER ACTIVITY**

**Travel Activity**

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-11	09-09	24692164254108325639558	SOUTHWES 5262558744285 800-435-9792 TX RAINES/LINDSEY CRIST DEPART: 10-14-24 P.O.S.: SALES TAX: \$0.00 SMF WN Y SAN WN D SMF	455.95
09-13	09-11	24692164256109874767269	SOUTHWES 5262559444993 800-435-9792 TX HINOJOS/KRYSTAL RAYL DEPART: 10-14-24 P.O.S.: SALES TAX: \$0.00 SMF WN Y SAN WN D SMF	455.95
09-17	09-16	24717054261872610722099	DELTA AIR 0062268415041 800-2211212 CA BASSETTE/HILARY DEPART: 10-14-24 P.O.S.: SALES TAX: \$0.00 BUF DL L DTW DL L SAN DL L ATL DL L BUF	687.95
09-18	09-16	24692164261104221522486	SOUTHWES 5262560895759 800-435-9792 TX SENISEROS/PATRICIA M DEPART: 10-14-24 P.O.S.: SALES TAX: \$0.00 SMF WN U SAN WN D SMF	283.95
09-18	09-16	24692164261104221522494	SOUTHWES 5262560895703 800-435-9792 TX MOSSO/SHERYL MARISSA DEPART: 10-14-24 P.O.S.: SALES TAX: \$0.00 LAS WN Y SAN WN V LAS	475.96
09-18	09-16	24692164261104221522502	SOUTHWES 5262560895723 800-435-9792 TX CONDON/JESSICA JEAN DEPART: 10-14-24 P.O.S.: SALES TAX: \$0.00 SMF WN Y SAN WN D SMF	430.96
09-18	09-16	24692164261104221522510	SOUTHWES 5262560895742 800-435-9792 TX SCRIVNER/FELICIA MAR DEPART: 10-14-24 P.O.S.: SALES TAX: \$0.00 SMF WN U SAN WN D SMF	283.95
<b>Total Travel Activity</b>				<b>\$3,074.67</b>

<b>JULIE COLOMERO</b> 4485-9201-2888-3134	<b>CREDITS</b> \$0.00	<b>PURCHASES</b> \$14,984.14	<b>CASH ADV</b> \$0.00	<b>TOTAL ACTIVITY</b> \$14,984.14
--	--------------------------	---------------------------------	---------------------------	--------------------------------------

**ACCOUNTING CODE:**

**Purchasing Activity**

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-02	09-01	24011344245000073672978	TIKTOK ADS HTTPSADS.TIKT CA P.O.S.: 7409644456489779985 SALES TAX: 0.00	161.19
09-02	08-31	24204294244000403159071	FACEBK *8UG9K7Q462 650-5434800 CA P.O.S.: 420429000200589 SALES TAX: 0.00	900.00
09-02	08-31	24204294244001381030078	LINKEDIN ADS 9872279756 855-6535653 CA P.O.S.: LinkedIn Ads 9872279756 SALES TAX: 0.00	44.53
09-02	09-01	24204294245001015915073	FACEBK *E5UNJ74562 650-5434800 CA P.O.S.: 420429000200589 SALES TAX: 0.00	900.00
09-02	09-01	24204294245001514497078	LINKEDIN ADS 9873543706 855-6535653 CA P.O.S.: LinkedIn Ads 9873543706 SALES TAX: 0.00	4.89
09-02	09-02	24204294246001606203029	SPOTIFY AD STUDIO 877-7781161 NY P.O.S.: P2F167CCF4 SALES TAX: 0.00	492.10
09-03	09-03	24204294246002813119073	FACEBK *79UFE8G462 650-5434800 CA P.O.S.: 420429000200589 SALES TAX: 0.00	900.00

ACCT. NUMBER: 4485 9279 0004 8836	CALOPS
-----------------------------------	--------

**INDIVIDUAL CARDHOLDER ACTIVITY**

**Purchasing Activity**

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-03	09-03	74481324247500000177013	WPML-ATE WANCHAI (FOREIGN CURRENCY) \$8.51 EUR 09/03 (RATE) 0.9024	9.43
09-03	09-03	74481324247500000177013	INTERNATIONAL TRANSACTION FEE	0.14
09-04	09-04	24793384248000302938064	FACEBK *5JU4V7U462 305-2154008 CA P.O.S.: 479338002215455 SALES TAX: 0.00	900.00
09-05	09-04	24692164248103294002259	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P14NqhZ4 SALES TAX: 0.00	500.00
09-06	09-05	24692164249103695777342	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P14O49YZ SALES TAX: 0.00	500.00
09-06	09-05	24793384249002701350056	FACEBK *B7KY68C562 305-2154008 CA P.O.S.: 479338002215455 SALES TAX: 0.00	900.00
09-09	09-07	24036294251716992892475	FACEBK *WY6W98C562 650-543-4800 CA P.O.S.: 79570087477434365 SALES TAX: 0.00	900.00
09-09	09-08	24692164252106595278158	FACEBK *7R9P58U462 FB.ME/ADS CA P.O.S.: 0000000000000000 SALES TAX: 64.73	900.00
09-10	09-09	24692164253107391561960	FACEBK *VT6C498562 FB.ME/ADS CA P.O.S.: 0000000000000000 SALES TAX: 41.65	579.20
09-10	09-09	24793384253001107523053	FACEBK *NZFU398562 305-2154008 CA P.O.S.: 479338002215455 SALES TAX: 0.00	1.07
09-11	09-10	24692164254108312391403	FACEBK *3TNR68Q462 FB.ME/ADS CA P.O.S.: 0000000000000000 SALES TAX: 64.73	900.00
09-12	09-12	24692164256109414020104	FACEBK *39KDK8C562 FB.ME/ADS CA P.O.S.: 0000000000000000 SALES TAX: 64.12	891.59
09-16	09-13	24036294257744015658826	FACEBK *RRBCC8C462 650-543-4800 CA P.O.S.: 79655447302231565 SALES TAX: 0.00	900.00
09-16	09-16	24692164260102889972408	FACEBK *WS8LM8U462 FB.ME/ADS CA P.O.S.: 0000000000000000 SALES TAX: 64.73	900.00
09-16	09-15	24793384258001308546031	FACEBK *WC3T59G462 305-2154008 CA P.O.S.: 479338002215455 SALES TAX: 0.00	900.00
09-18	09-17	24036294261744712847155	FACEBK *JXZBC9L462 650-543-4800 CA P.O.S.: 80773593090417065 SALES TAX: 0.00	900.00
09-23	09-23	24692164267108763646540	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15g53ya SALES TAX: 0.00	500.00
09-24	09-23	24692164267108902449616	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P15gIp2K SALES TAX: 0.00	500.00
<b>Total Purchasing Activity</b>				<b>\$14,984.14</b>

<b>LESLIE DOMBEK</b> 4485-9201-4073-4588	<b>CREDITS</b> \$0.00	<b>PURCHASES</b> \$326.20	<b>CASH ADV</b> \$0.00	<b>TOTAL ACTIVITY</b> \$326.20
<b>ACCOUNTING CODE:</b>				

ACCT. NUMBER: 4485 9279 0004 8836	CALOPS
-----------------------------------	--------

**INDIVIDUAL CARDHOLDER ACTIVITY**

**Travel Activity**

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-09	09-05	24431064250050277859804	ALASKA AIR 0272381584982 SEATTLE WA DOMBEK/LESLIE DEPART: 10-14-24 P.O.S.: SALES TAX: \$0.00 STS AS V SAN AS N STS	326.20
<b>Total Travel Activity</b>				<b>\$326.20</b>

<b>TIFFANY CARRASCO</b> 4485-9201-6588-5331	<b>CREDITS</b> \$0.00	<b>PURCHASES</b> \$285.97	<b>CASH ADV</b> \$0.00	<b>TOTAL ACTIVITY</b> \$285.97
<b>ACCOUNTING CODE:</b>				

**Travel Activity**

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-02	08-29	24692164243101985652536	SOUTHWES 5262555147776 800-435-9792 TX CARRASCO/TIFFANY DEPART: 10-14-24 P.O.S.: SALES TAX: \$0.00 FAT WN E LAS WN E SAN WN J LAS WN J FAT	285.97
<b>Total Travel Activity</b>				<b>\$285.97</b>

<b>LACHELLE CARTER</b> 4485-9280-5491-3049	<b>CREDITS</b> \$0.00	<b>PURCHASES</b> \$16.69	<b>CASH ADV</b> \$0.00	<b>TOTAL ACTIVITY</b> \$16.69
<b>ACCOUNTING CODE:</b>				

**Purchasing Activity**

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-16	09-12	24137464257501012664224	OFFICE DEPOT #820 SIGNAL HILLS CA P.O.S.: 082020240912 SALES TAX: 0.00	9.02
09-20	09-18	24137464263500943024088	OFFICE DEPOT #820 800-463-3768 CA P.O.S.: 386607001001 SALES TAX: 0.71	7.67
<b>Total Purchasing Activity</b>				<b>\$16.69</b>

Corporate Headquarters  
 300 Corporate Center Drive  
 Manalapan, NJ 07726  
 Tel (732) 761-1955  
 Fax (732) 761-8404  
 (800) 718-8855  
 www.oxfordconsulting.com



"Your Staffing Source for Educational and Therapeutic Professionals."

# Invoice

Date	Invoice #
9/30/2024	165764

<b>Bill To</b>
California Online Public Schools LaChelle Carter-Finance Director 33272 Valle Road San Juan Capistrano, CA 92675

Serviced	Qty	Description	Rate	Amount
		Services Provided in September 2024		
		Paraprofessional Services Grade Band Para Support		
	1,968	CalOPS Grade Band Para Support	48.00	94,464.00
		Verification forms attached		
<b>Total</b>				<b>\$94,464.00</b>

New York  
 Staten Island • Middletown

California  
 Ontario • San Diego

Pennsylvania  
 Havertown

Service Date (Actual Service Date)	Service Provider/ Therapist Name	Service Provided (Please use SEIS Service Code Number and Name)	Service Duration - Hourly (Actual Length of Service)	Hourly Fee (Rate from Signed Master)	Amount Due (Service Duration x Hourly Fee)	Notes
9/2/2024	Natalie Hoss	Paraprofessional	0.00	\$48.00	\$0.00	Holiday
9/3/2024	Natalie Hoss	Paraprofessional	6.00	\$48.00	\$288.00	
9/4/2024	Natalie Hoss	Paraprofessional	6.00	\$48.00	\$288.00	
9/5/2024	Natalie Hoss	Paraprofessional	6.00	\$48.00	\$288.00	
9/6/2024	Natalie Hoss	Paraprofessional	6.00	\$48.00	\$288.00	
9/9/2024	Natalie Hoss	Paraprofessional	6.00	\$48.00	\$288.00	
9/10/2024	Natalie Hoss	Paraprofessional	6.00	\$48.00	\$288.00	
9/11/2024	Natalie Hoss	Paraprofessional	6.00	\$48.00	\$288.00	
9/12/2024	Natalie Hoss	Paraprofessional	6.00	\$48.00	\$288.00	
9/13/2024	Natalie Hoss	Paraprofessional	6.00	\$48.00	\$288.00	
9/16/2024	Natalie Hoss	Paraprofessional	6.00	\$48.00	\$288.00	
9/17/2024	Natalie Hoss	Paraprofessional	6.00	\$48.00	\$288.00	
9/18/2024	Natalie Hoss	Paraprofessional	7.00	\$48.00	\$336.00	
9/19/2024	Natalie Hoss	Paraprofessional	6.00	\$48.00	\$288.00	
9/20/2024	Natalie Hoss	Paraprofessional	6.00	\$48.00	\$288.00	
9/23/2024	Natalie Hoss	Paraprofessional	0.00	\$48.00	\$0.00	Sick
9/24/2024	Natalie Hoss	Paraprofessional	6.00	\$48.00	\$288.00	
9/25/2024	Natalie Hoss	Paraprofessional	7.00	\$48.00	\$336.00	
9/26/2024	Natalie Hoss	Paraprofessional	6.00	\$48.00	\$288.00	
9/27/2024	Natalie Hoss	Paraprofessional	6.00	\$48.00	\$288.00	
9/30/2024	Natalie Hoss	Paraprofessional	6.00	\$48.00	\$288.00	
			<b>116.00</b>		<b>\$5,568.00</b>	
9/2/2024	Laurelle Flax	Paraprofessional	0.00	\$48.00	\$0.00	Holiday
9/3/2024	Laurelle Flax	Paraprofessional	6.00	\$48.00	\$288.00	
9/4/2024	Laurelle Flax	Paraprofessional	6.00	\$48.00	\$288.00	
9/5/2024	Laurelle Flax	Paraprofessional	6.00	\$48.00	\$288.00	
9/6/2024	Laurelle Flax	Paraprofessional	6.00	\$48.00	\$288.00	
9/9/2024	Laurelle Flax	Paraprofessional	6.00	\$48.00	\$288.00	
9/10/2024	Laurelle Flax	Paraprofessional	6.00	\$48.00	\$288.00	
9/11/2024	Laurelle Flax	Paraprofessional	6.50	\$48.00	\$312.00	
9/12/2024	Laurelle Flax	Paraprofessional	6.00	\$48.00	\$288.00	
9/13/2024	Laurelle Flax	Paraprofessional	6.00	\$48.00	\$288.00	

9/16/2024	Laurelle Flax	Paraprofessional	6.00	\$48.00	\$288.00	
9/17/2024	Laurelle Flax	Paraprofessional	6.00	\$48.00	\$288.00	
9/18/2024	Laurelle Flax	Paraprofessional	7.00	\$48.00	\$336.00	
9/19/2024	Laurelle Flax	Paraprofessional	6.00	\$48.00	\$288.00	
9/20/2024	Laurelle Flax	Paraprofessional	6.00	\$48.00	\$288.00	
9/23/2024	Laurelle Flax	Paraprofessional	6.00	\$48.00	\$288.00	
9/24/2024	Laurelle Flax	Paraprofessional	6.00	\$48.00	\$288.00	
9/25/2024	Laurelle Flax	Paraprofessional	7.00	\$48.00	\$336.00	
9/26/2024	Laurelle Flax	Paraprofessional	6.00	\$48.00	\$288.00	
9/27/2024	Laurelle Flax	Paraprofessional	6.00	\$48.00	\$288.00	
9/30/2024	Laurelle Flax	Paraprofessional	6.00	\$48.00	\$288.00	
			<b>122.50</b>		<b>\$5,880.00</b>	
9/2/2024	Kourtney Clark	Paraprofessional	0.00	\$48.00	\$0.00	Holiday
9/3/2024	Kourtney Clark	Paraprofessional	6.00	\$48.00	\$288.00	
9/4/2024	Kourtney Clark	Paraprofessional	7.00	\$48.00	\$336.00	
9/5/2024	Kourtney Clark	Paraprofessional	6.00	\$48.00	\$288.00	
9/6/2024	Kourtney Clark	Paraprofessional	6.00	\$48.00	\$288.00	
9/9/2024	Kourtney Clark	Paraprofessional	6.00	\$48.00	\$288.00	
9/10/2024	Kourtney Clark	Paraprofessional	6.00	\$48.00	\$288.00	
9/11/2024	Kourtney Clark	Paraprofessional	7.00	\$48.00	\$336.00	
9/12/2024	Kourtney Clark	Paraprofessional	6.00	\$48.00	\$288.00	
9/13/2024	Kourtney Clark	Paraprofessional	6.00	\$48.00	\$288.00	
9/16/2024	Kourtney Clark	Paraprofessional	6.00	\$48.00	\$288.00	
9/17/2024	Kourtney Clark	Paraprofessional	6.00	\$48.00	\$288.00	
9/18/2024	Kourtney Clark	Paraprofessional	7.00	\$48.00	\$336.00	
9/19/2024	Kourtney Clark	Paraprofessional	6.00	\$48.00	\$288.00	
9/20/2024	Kourtney Clark	Paraprofessional	6.00	\$48.00	\$288.00	
9/23/2024	Kourtney Clark	Paraprofessional	6.00	\$48.00	\$288.00	
9/24/2024	Kourtney Clark	Paraprofessional	6.00	\$48.00	\$288.00	
9/25/2024	Kourtney Clark	Paraprofessional	7.00	\$48.00	\$336.00	
9/26/2024	Kourtney Clark	Paraprofessional	6.00	\$48.00	\$288.00	
9/27/2024	Kourtney Clark	Paraprofessional	6.00	\$48.00	\$288.00	
9/30/2024	Kourtney Clark	Paraprofessional	6.00	\$48.00	\$288.00	
			<b>124.00</b>		<b>\$5,952.00</b>	
9/2/2024	Madeleine Bliss	Paraprofessional	0.00	\$48.00	\$0.00	Holiday
9/3/2024	Madeleine Bliss	Paraprofessional	0.00	\$48.00	\$0.00	

9/4/2024	Madeleine Bliss	Paraprofessional	0.00	\$48.00	\$0.00	
9/5/2024	Madeleine Bliss	Paraprofessional	0.00	\$48.00	\$0.00	
9/6/2024	Madeleine Bliss	Paraprofessional	0.00	\$48.00	\$0.00	
9/9/2024	Madeleine Bliss	Paraprofessional	0.00	\$48.00	\$0.00	
9/10/2024	Madeleine Bliss	Paraprofessional	0.00	\$48.00	\$0.00	
9/11/2024	Madeleine Bliss	Paraprofessional	0.00	\$48.00	\$0.00	
9/12/2024	Madeleine Bliss	Paraprofessional	0.00	\$48.00	\$0.00	
9/13/2024	Madeleine Bliss	Paraprofessional	0.00	\$48.00	\$0.00	
9/16/2024	Madeleine Bliss	Paraprofessional	0.00	\$48.00	\$0.00	
9/17/2024	Madeleine Bliss	Paraprofessional	0.00	\$48.00	\$0.00	
9/18/2024	Madeleine Bliss	Paraprofessional	0.00	\$48.00	\$0.00	
9/19/2024	Madeleine Bliss	Paraprofessional	0.00	\$48.00	\$0.00	
9/20/2024	Madeleine Bliss	Paraprofessional	0.00	\$48.00	\$0.00	
9/23/2024	Madeleine Bliss	Paraprofessional	0.00	\$48.00	\$0.00	
9/24/2024	Madeleine Bliss	Paraprofessional	0.00	\$48.00	\$0.00	
9/25/2024	Madeleine Bliss	Paraprofessional	0.00	\$48.00	\$0.00	
9/26/2024	Madeleine Bliss	Paraprofessional	0.00	\$48.00	\$0.00	
9/27/2024	Madeleine Bliss	Paraprofessional	3.00	\$48.00	\$144.00	
9/30/2024	Madeleine Bliss	Paraprofessional	6.00	\$48.00	\$288.00	
			<b>9.00</b>		<b>\$432.00</b>	
9/2/2024	Jamie Epp	Paraprofessional	0.00	\$48.00	\$0.00	Holiday
9/3/2024	Jamie Epp	Paraprofessional	0.00	\$48.00	\$0.00	
9/4/2024	Jamie Epp	Paraprofessional	0.00	\$48.00	\$0.00	
9/5/2024	Jamie Epp	Paraprofessional	0.00	\$48.00	\$0.00	
9/6/2024	Jamie Epp	Paraprofessional	0.00	\$48.00	\$0.00	
9/9/2024	Jamie Epp	Paraprofessional	6.00	\$48.00	\$288.00	
9/10/2024	Jamie Epp	Paraprofessional	6.00	\$48.00	\$288.00	
9/11/2024	Jamie Epp	Paraprofessional	7.00	\$48.00	\$336.00	
9/12/2024	Jamie Epp	Paraprofessional	6.00	\$48.00	\$288.00	
9/13/2024	Jamie Epp	Paraprofessional	6.00	\$48.00	\$288.00	
9/16/2024	Jamie Epp	Paraprofessional	6.00	\$48.00	\$288.00	
9/17/2024	Jamie Epp	Paraprofessional	6.00	\$48.00	\$288.00	
9/18/2024	Jamie Epp	Paraprofessional	7.00	\$48.00	\$336.00	
9/19/2024	Jamie Epp	Paraprofessional	6.00	\$48.00	\$288.00	
9/20/2024	Jamie Epp	Paraprofessional	6.00	\$48.00	\$288.00	
9/23/2024	Jamie Epp	Paraprofessional	6.00	\$48.00	\$288.00	

9/24/2024	Jamie Epp	Paraprofessional	6.00	\$48.00	\$288.00	
9/25/2024	Jamie Epp	Paraprofessional	7.00	\$48.00	\$336.00	
9/26/2024	Jamie Epp	Paraprofessional	6.00	\$48.00	\$288.00	
9/27/2024	Jamie Epp	Paraprofessional	6.00	\$48.00	\$288.00	
9/30/2024	Jamie Epp	Paraprofessional	6.00	\$48.00	\$288.00	
			<b>99.00</b>		<b>\$4,752.00</b>	
9/2/2024	Nichole King	Paraprofessional	0.00	\$48.00	\$0.00	Holiday
9/3/2024	Nichole King	Paraprofessional	0.00	\$48.00	\$0.00	
9/4/2024	Nichole King	Paraprofessional	0.00	\$48.00	\$0.00	
9/5/2024	Nichole King	Paraprofessional	0.00	\$48.00	\$0.00	
9/6/2024	Nichole King	Paraprofessional	0.00	\$48.00	\$0.00	
9/9/2024	Nichole King	Paraprofessional	0.00	\$48.00	\$0.00	
9/10/2024	Nichole King	Paraprofessional	0.00	\$48.00	\$0.00	
9/11/2024	Nichole King	Paraprofessional	0.00	\$48.00	\$0.00	
9/12/2024	Nichole King	Paraprofessional	0.00	\$48.00	\$0.00	
9/13/2024	Nichole King	Paraprofessional	0.00	\$48.00	\$0.00	
9/16/2024	Nichole King	Paraprofessional	0.00	\$48.00	\$0.00	
9/17/2024	Nichole King	Paraprofessional	0.00	\$48.00	\$0.00	
9/18/2024	Nichole King	Paraprofessional	0.00	\$48.00	\$0.00	
9/19/2024	Nichole King	Paraprofessional	0.00	\$48.00	\$0.00	
9/20/2024	Nichole King	Paraprofessional	3.00	\$48.00	\$144.00	
9/23/2024	Nichole King	Paraprofessional	6.00	\$48.00	\$288.00	
9/24/2024	Nichole King	Paraprofessional	5.50	\$48.00	\$264.00	
9/25/2024	Nichole King	Paraprofessional	7.50	\$48.00	\$360.00	
9/26/2024	Nichole King	Paraprofessional	6.00	\$48.00	\$288.00	
9/27/2024	Nichole King	Paraprofessional	6.00	\$48.00	\$288.00	
9/30/2024	Nichole King	Paraprofessional	6.00	\$48.00	\$288.00	
			<b>40.00</b>		<b>\$1,920.00</b>	
9/2/2024	Gabriella Martinez	Paraprofessional	0.00	\$48.00	\$0.00	Holiday
9/3/2024	Gabriella Martinez	Paraprofessional	6.00	\$48.00	\$288.00	
9/4/2024	Gabriella Martinez	Paraprofessional	7.00	\$48.00	\$336.00	
9/5/2024	Gabriella Martinez	Paraprofessional	6.00	\$48.00	\$288.00	
9/6/2024	Gabriella Martinez	Paraprofessional	6.00	\$48.00	\$288.00	
9/9/2024	Gabriella Martinez	Paraprofessional	6.00	\$48.00	\$288.00	
9/10/2024	Gabriella Martinez	Paraprofessional	6.00	\$48.00	\$288.00	
9/11/2024	Gabriella Martinez	Paraprofessional	7.00	\$48.00	\$336.00	

9/12/2024	Gabriella Martinez	Paraprofessional	6.00	\$48.00	\$288.00	
9/13/2024	Gabriella Martinez	Paraprofessional	6.00	\$48.00	\$288.00	
9/16/2024	Gabriella Martinez	Paraprofessional	6.00	\$48.00	\$288.00	
9/17/2024	Gabriella Martinez	Paraprofessional	6.00	\$48.00	\$288.00	
9/18/2024	Gabriella Martinez	Paraprofessional	7.00	\$48.00	\$336.00	
9/19/2024	Gabriella Martinez	Paraprofessional	6.00	\$48.00	\$288.00	
9/20/2024	Gabriella Martinez	Paraprofessional	6.00	\$48.00	\$288.00	
9/23/2024	Gabriella Martinez	Paraprofessional	6.00	\$48.00	\$288.00	
9/24/2024	Gabriella Martinez	Paraprofessional	6.00	\$48.00	\$288.00	
9/25/2024	Gabriella Martinez	Paraprofessional	7.00	\$48.00	\$336.00	
9/26/2024	Gabriella Martinez	Paraprofessional	0.00	\$48.00	\$0.00	Sick
9/27/2024	Gabriella Martinez	Paraprofessional	6.00	\$48.00	\$288.00	
9/30/2024	Gabriella Martinez	Paraprofessional	6.00	\$48.00	\$288.00	
			<b>118.00</b>		<b>\$5,664.00</b>	
9/2/2024	Edna Guerrero	Paraprofessional	0.00	\$48.00	\$0.00	Holiday
9/3/2024	Edna Guerrero	Paraprofessional	6.00	\$48.00	\$288.00	
9/4/2024	Edna Guerrero	Paraprofessional	6.00	\$48.00	\$288.00	
9/5/2024	Edna Guerrero	Paraprofessional	6.00	\$48.00	\$288.00	
9/6/2024	Edna Guerrero	Paraprofessional	6.00	\$48.00	\$288.00	
9/9/2024	Edna Guerrero	Paraprofessional	6.00	\$48.00	\$288.00	
9/10/2024	Edna Guerrero	Paraprofessional	6.00	\$48.00	\$288.00	
9/11/2024	Edna Guerrero	Paraprofessional	6.00	\$48.00	\$288.00	
9/12/2024	Edna Guerrero	Paraprofessional	6.00	\$48.00	\$288.00	
9/13/2024	Edna Guerrero	Paraprofessional	6.00	\$48.00	\$288.00	
9/16/2024	Edna Guerrero	Paraprofessional	6.00	\$48.00	\$288.00	
9/17/2024	Edna Guerrero	Paraprofessional	6.00	\$48.00	\$288.00	
9/18/2024	Edna Guerrero	Paraprofessional	6.00	\$48.00	\$288.00	
9/19/2024	Edna Guerrero	Paraprofessional	6.00	\$48.00	\$288.00	
9/20/2024	Edna Guerrero	Paraprofessional	7.00	\$48.00	\$336.00	
9/23/2024	Edna Guerrero	Paraprofessional	6.00	\$48.00	\$288.00	
9/24/2024	Edna Guerrero	Paraprofessional	6.00	\$48.00	\$288.00	
9/25/2024	Edna Guerrero	Paraprofessional	6.00	\$48.00	\$288.00	
9/26/2024	Edna Guerrero	Paraprofessional	6.00	\$48.00	\$288.00	
9/27/2024	Edna Guerrero	Paraprofessional	7.00	\$48.00	\$336.00	
9/30/2024	Edna Guerrero	Paraprofessional	6.00	\$48.00	\$288.00	

			<b>122.00</b>		<b>\$5,856.00</b>	
9/2/2024	Heather Hilaman	Paraprofessional	0.00	\$48.00	\$0.00	Holiday
9/3/2024	Heather Hilaman	Paraprofessional	6.00	\$48.00	\$288.00	
9/4/2024	Heather Hilaman	Paraprofessional	6.00	\$48.00	\$288.00	
9/5/2024	Heather Hilaman	Paraprofessional	6.00	\$48.00	\$288.00	
9/6/2024	Heather Hilaman	Paraprofessional	6.00	\$48.00	\$288.00	
9/9/2024	Heather Hilaman	Paraprofessional	6.00	\$48.00	\$288.00	
9/10/2024	Heather Hilaman	Paraprofessional	6.00	\$48.00	\$288.00	
9/11/2024	Heather Hilaman	Paraprofessional	6.00	\$48.00	\$288.00	
9/12/2024	Heather Hilaman	Paraprofessional	6.00	\$48.00	\$288.00	
9/13/2024	Heather Hilaman	Paraprofessional	6.00	\$48.00	\$288.00	
9/16/2024	Heather Hilaman	Paraprofessional	6.00	\$48.00	\$288.00	
9/17/2024	Heather Hilaman	Paraprofessional	6.00	\$48.00	\$288.00	
9/18/2024	Heather Hilaman	Paraprofessional	6.00	\$48.00	\$288.00	
9/19/2024	Heather Hilaman	Paraprofessional	6.00	\$48.00	\$288.00	
9/20/2024	Heather Hilaman	Paraprofessional	6.00	\$48.00	\$288.00	
9/23/2024	Heather Hilaman	Paraprofessional	6.00	\$48.00	\$288.00	
9/24/2024	Heather Hilaman	Paraprofessional	6.00	\$48.00	\$288.00	
9/25/2024	Heather Hilaman	Paraprofessional	6.00	\$48.00	\$288.00	
9/26/2024	Heather Hilaman	Paraprofessional	6.00	\$48.00	\$288.00	
9/27/2024	Heather Hilaman	Paraprofessional	7.00	\$48.00	\$336.00	
9/30/2024	Heather Hilaman	Paraprofessional	6.00	\$48.00	\$288.00	
			<b>121.00</b>		<b>\$5,808.00</b>	
9/2/2024	Lauren Fleischmann	Paraprofessional	0.00	\$48.00	\$0.00	Holiday
9/3/2024	Lauren Fleischmann	Paraprofessional	6.00	\$48.00	\$288.00	
9/4/2024	Lauren Fleischmann	Paraprofessional	6.00	\$48.00	\$288.00	
9/5/2024	Lauren Fleischmann	Paraprofessional	6.00	\$48.00	\$288.00	
9/6/2024	Lauren Fleischmann	Paraprofessional	6.00	\$48.00	\$288.00	
9/9/2024	Lauren Fleischmann	Paraprofessional	6.00	\$48.00	\$288.00	
9/10/2024	Lauren Fleischmann	Paraprofessional	6.00	\$48.00	\$288.00	
9/11/2024	Lauren Fleischmann	Paraprofessional	6.00	\$48.00	\$288.00	
9/12/2024	Lauren Fleischmann	Paraprofessional	6.00	\$48.00	\$288.00	
9/13/2024	Lauren Fleischmann	Paraprofessional	6.00	\$48.00	\$288.00	
9/16/2024	Lauren Fleischmann	Paraprofessional	6.00	\$48.00	\$288.00	
9/17/2024	Lauren Fleischmann	Paraprofessional	6.00	\$48.00	\$288.00	
9/18/2024	Lauren Fleischmann	Paraprofessional	7.00	\$48.00	\$336.00	
9/19/2024	Lauren Fleischmann	Paraprofessional	6.00	\$48.00	\$288.00	

9/20/2024	Lauren Fleischmann	Paraprofessional	6.00	\$48.00	\$288.00	
9/23/2024	Lauren Fleischmann	Paraprofessional	6.00	\$48.00	\$288.00	
9/24/2024	Lauren Fleischmann	Paraprofessional	6.00	\$48.00	\$288.00	
9/25/2024	Lauren Fleischmann	Paraprofessional	7.00	\$48.00	\$336.00	
9/26/2024	Lauren Fleischmann	Paraprofessional	6.00	\$48.00	\$288.00	
9/27/2024	Lauren Fleischmann	Paraprofessional	6.00	\$48.00	\$288.00	
9/30/2024	Lauren Fleischmann	Paraprofessional	6.00	\$48.00	\$288.00	
			<b>122.00</b>		<b>\$5,856.00</b>	
9/2/2024	Raquel Salazar	Paraprofessional	0.00	\$48.00	\$0.00	Holiday
9/3/2024	Raquel Salazar	Paraprofessional	6.00	\$48.00	\$288.00	
9/4/2024	Raquel Salazar	Paraprofessional	6.00	\$48.00	\$288.00	
9/5/2024	Raquel Salazar	Paraprofessional	6.00	\$48.00	\$288.00	
9/6/2024	Raquel Salazar	Paraprofessional	6.00	\$48.00	\$288.00	
9/9/2024	Raquel Salazar	Paraprofessional	6.00	\$48.00	\$288.00	
9/10/2024	Raquel Salazar	Paraprofessional	6.00	\$48.00	\$288.00	
9/11/2024	Raquel Salazar	Paraprofessional	6.00	\$48.00	\$288.00	
9/12/2024	Raquel Salazar	Paraprofessional	6.00	\$48.00	\$288.00	
9/13/2024	Raquel Salazar	Paraprofessional	6.00	\$48.00	\$288.00	
9/16/2024	Raquel Salazar	Paraprofessional	6.00	\$48.00	\$288.00	
9/17/2024	Raquel Salazar	Paraprofessional	6.00	\$48.00	\$288.00	
9/18/2024	Raquel Salazar	Paraprofessional	6.00	\$48.00	\$288.00	
9/19/2024	Raquel Salazar	Paraprofessional	6.00	\$48.00	\$288.00	
9/20/2024	Raquel Salazar	Paraprofessional	6.00	\$48.00	\$288.00	
9/23/2024	Raquel Salazar	Paraprofessional	6.00	\$48.00	\$288.00	
9/24/2024	Raquel Salazar	Paraprofessional	6.00	\$48.00	\$288.00	
9/25/2024	Raquel Salazar	Paraprofessional	6.00	\$48.00	\$288.00	
9/26/2024	Raquel Salazar	Paraprofessional	6.00	\$48.00	\$288.00	
9/27/2024	Raquel Salazar	Paraprofessional	6.00	\$48.00	\$288.00	
9/30/2024	Raquel Salazar	Paraprofessional	6.00	\$48.00	\$288.00	
			<b>120.00</b>		<b>\$5,760.00</b>	
9/2/2024	Lorie Nieva	Paraprofessional	0.00	\$48.00	\$0.00	Holiday
9/3/2024	Lorie Nieva	Paraprofessional	6.00	\$48.00	\$288.00	
9/4/2024	Lorie Nieva	Paraprofessional	7.00	\$48.00	\$336.00	
9/5/2024	Lorie Nieva	Paraprofessional	6.00	\$48.00	\$288.00	
9/6/2024	Lorie Nieva	Paraprofessional	6.00	\$48.00	\$288.00	

9/9/2024	Lorie Nieva	Paraprofessional	6.00	\$48.00	\$288.00	
9/10/2024	Lorie Nieva	Paraprofessional	6.00	\$48.00	\$288.00	
9/11/2024	Lorie Nieva	Paraprofessional	7.00	\$48.00	\$336.00	
9/12/2024	Lorie Nieva	Paraprofessional	6.00	\$48.00	\$288.00	
9/13/2024	Lorie Nieva	Paraprofessional	6.00	\$48.00	\$288.00	
9/16/2024	Lorie Nieva	Paraprofessional	6.00	\$48.00	\$288.00	
9/17/2024	Lorie Nieva	Paraprofessional	6.00	\$48.00	\$288.00	
9/18/2024	Lorie Nieva	Paraprofessional	7.00	\$48.00	\$336.00	
9/19/2024	Lorie Nieva	Paraprofessional	6.00	\$48.00	\$288.00	
9/20/2024	Lorie Nieva	Paraprofessional	6.00	\$48.00	\$288.00	
9/23/2024	Lorie Nieva	Paraprofessional	6.00	\$48.00	\$288.00	
9/24/2024	Lorie Nieva	Paraprofessional	6.00	\$48.00	\$288.00	
9/25/2024	Lorie Nieva	Paraprofessional	7.00	\$48.00	\$336.00	
9/26/2024	Lorie Nieva	Paraprofessional	6.00	\$48.00	\$288.00	
9/27/2024	Lorie Nieva	Paraprofessional	6.00	\$48.00	\$288.00	
9/30/2024	Lorie Nieva	Paraprofessional	6.00	\$48.00	\$288.00	
			<b>124.00</b>		<b>\$5,952.00</b>	
9/2/2024	Patricia Cruz	Paraprofessional	0.00	\$48.00	\$0.00	Holiday
9/3/2024	Patricia Cruz	Paraprofessional	6.00	\$48.00	\$288.00	
9/4/2024	Patricia Cruz	Paraprofessional	7.00	\$48.00	\$336.00	
9/5/2024	Patricia Cruz	Paraprofessional	6.00	\$48.00	\$288.00	
9/6/2024	Patricia Cruz	Paraprofessional	6.00	\$48.00	\$288.00	
9/9/2024	Patricia Cruz	Paraprofessional	6.00	\$48.00	\$288.00	
9/10/2024	Patricia Cruz	Paraprofessional	6.00	\$48.00	\$288.00	
9/11/2024	Patricia Cruz	Paraprofessional	7.00	\$48.00	\$336.00	
9/12/2024	Patricia Cruz	Paraprofessional	6.00	\$48.00	\$288.00	
9/13/2024	Patricia Cruz	Paraprofessional	6.00	\$48.00	\$288.00	
9/16/2024	Patricia Cruz	Paraprofessional	6.00	\$48.00	\$288.00	
9/17/2024	Patricia Cruz	Paraprofessional	6.00	\$48.00	\$288.00	
9/18/2024	Patricia Cruz	Paraprofessional	7.00	\$48.00	\$336.00	
9/19/2024	Patricia Cruz	Paraprofessional	6.00	\$48.00	\$288.00	
9/20/2024	Patricia Cruz	Paraprofessional	6.00	\$48.00	\$288.00	
9/23/2024	Patricia Cruz	Paraprofessional	6.00	\$48.00	\$288.00	
9/24/2024	Patricia Cruz	Paraprofessional	6.00	\$48.00	\$288.00	
9/25/2024	Patricia Cruz	Paraprofessional	7.00	\$48.00	\$336.00	
9/26/2024	Patricia Cruz	Paraprofessional	6.00	\$48.00	\$288.00	
9/27/2024	Patricia Cruz	Paraprofessional	6.00	\$48.00	\$288.00	

9/30/2024	Patricia Cruz	Paraprofessional	6.00	\$48.00	\$288.00	
			<b>124.00</b>		<b>\$5,952.00</b>	
9/2/2024	Leticia Filer	Paraprofessional	0.00	\$48.00	\$0.00	Holiday
9/3/2024	Leticia Filer	Paraprofessional	6.00	\$48.00	\$288.00	
9/4/2024	Leticia Filer	Paraprofessional	6.50	\$48.00	\$312.00	
9/5/2024	Leticia Filer	Paraprofessional	6.00	\$48.00	\$288.00	
9/6/2024	Leticia Filer	Paraprofessional	6.00	\$48.00	\$288.00	
9/9/2024	Leticia Filer	Paraprofessional	6.00	\$48.00	\$288.00	
9/10/2024	Leticia Filer	Paraprofessional	6.00	\$48.00	\$288.00	
9/11/2024	Leticia Filer	Paraprofessional	6.00	\$48.00	\$288.00	
9/12/2024	Leticia Filer	Paraprofessional	6.00	\$48.00	\$288.00	
9/13/2024	Leticia Filer	Paraprofessional	6.00	\$48.00	\$288.00	
9/16/2024	Leticia Filer	Paraprofessional	0.00	\$48.00	\$0.00	Sick
9/17/2024	Leticia Filer	Paraprofessional	0.00	\$48.00	\$0.00	Sick
9/18/2024	Leticia Filer	Paraprofessional	7.00	\$48.00	\$336.00	
9/19/2024	Leticia Filer	Paraprofessional	6.00	\$48.00	\$288.00	
9/20/2024	Leticia Filer	Paraprofessional	6.00	\$48.00	\$288.00	
9/23/2024	Leticia Filer	Paraprofessional	6.00	\$48.00	\$288.00	
9/24/2024	Leticia Filer	Paraprofessional	6.00	\$48.00	\$288.00	
9/25/2024	Leticia Filer	Paraprofessional	7.00	\$48.00	\$336.00	
9/26/2024	Leticia Filer	Paraprofessional	6.00	\$48.00	\$288.00	
9/27/2024	Leticia Filer	Paraprofessional	6.00	\$48.00	\$288.00	
9/30/2024	Leticia Filer	Paraprofessional	6.00	\$48.00	\$288.00	
			<b>110.50</b>		<b>\$5,304.00</b>	
9/2/2024	Jessica Johnson	Paraprofessional	0.00	\$48.00	\$0.00	Holiday
9/3/2024	Jessica Johnson	Paraprofessional	6.00	\$48.00	\$288.00	
9/4/2024	Jessica Johnson	Paraprofessional	7.00	\$48.00	\$336.00	
9/5/2024	Jessica Johnson	Paraprofessional	6.00	\$48.00	\$288.00	
9/6/2024	Jessica Johnson	Paraprofessional	6.00	\$48.00	\$288.00	
9/9/2024	Jessica Johnson	Paraprofessional	6.00	\$48.00	\$288.00	
9/10/2024	Jessica Johnson	Paraprofessional	6.00	\$48.00	\$288.00	
9/11/2024	Jessica Johnson	Paraprofessional	7.00	\$48.00	\$336.00	
9/12/2024	Jessica Johnson	Paraprofessional	6.00	\$48.00	\$288.00	
9/13/2024	Jessica Johnson	Paraprofessional	6.00	\$48.00	\$288.00	

9/16/2024	Jessica Johnson	Paraprofessional	6.00	\$48.00	\$288.00	
9/17/2024	Jessica Johnson	Paraprofessional	6.00	\$48.00	\$288.00	
9/18/2024	Jessica Johnson	Paraprofessional	7.00	\$48.00	\$336.00	
9/19/2024	Jessica Johnson	Paraprofessional	6.00	\$48.00	\$288.00	
9/20/2024	Jessica Johnson	Paraprofessional	6.00	\$48.00	\$288.00	
9/23/2024	Jessica Johnson	Paraprofessional	6.00	\$48.00	\$288.00	
9/24/2024	Jessica Johnson	Paraprofessional	6.00	\$48.00	\$288.00	
9/25/2024	Jessica Johnson	Paraprofessional	7.00	\$48.00	\$336.00	
9/26/2024	Jessica Johnson	Paraprofessional	6.00	\$48.00	\$288.00	
9/27/2024	Jessica Johnson	Paraprofessional	6.00	\$48.00	\$288.00	
9/30/2024	Jessica Johnson	Paraprofessional	6.00	\$48.00	\$288.00	
			<b>124.00</b>		<b>\$5,952.00</b>	
9/2/2024	Danielle Vasquez	Paraprofessional	0.00	\$48.00	\$0.00	Holiday
9/3/2024	Danielle Vasquez	Paraprofessional	6.00	\$48.00	\$288.00	
9/4/2024	Danielle Vasquez	Paraprofessional	7.00	\$48.00	\$336.00	
9/5/2024	Danielle Vasquez	Paraprofessional	6.00	\$48.00	\$288.00	
9/6/2024	Danielle Vasquez	Paraprofessional	6.00	\$48.00	\$288.00	
9/9/2024	Danielle Vasquez	Paraprofessional	6.00	\$48.00	\$288.00	
9/10/2024	Danielle Vasquez	Paraprofessional	6.00	\$48.00	\$288.00	
9/11/2024	Danielle Vasquez	Paraprofessional	7.00	\$48.00	\$336.00	
9/12/2024	Danielle Vasquez	Paraprofessional	6.00	\$48.00	\$288.00	
9/13/2024	Danielle Vasquez	Paraprofessional	6.00	\$48.00	\$288.00	
9/16/2024	Danielle Vasquez	Paraprofessional	6.00	\$48.00	\$288.00	
9/17/2024	Danielle Vasquez	Paraprofessional	6.00	\$48.00	\$288.00	
9/18/2024	Danielle Vasquez	Paraprofessional	7.00	\$48.00	\$336.00	
9/19/2024	Danielle Vasquez	Paraprofessional	6.00	\$48.00	\$288.00	
9/20/2024	Danielle Vasquez	Paraprofessional	6.00	\$48.00	\$288.00	
9/23/2024	Danielle Vasquez	Paraprofessional	6.00	\$48.00	\$288.00	
9/24/2024	Danielle Vasquez	Paraprofessional	6.00	\$48.00	\$288.00	
9/25/2024	Danielle Vasquez	Paraprofessional	7.00	\$48.00	\$336.00	
9/26/2024	Danielle Vasquez	Paraprofessional	6.00	\$48.00	\$288.00	
9/27/2024	Danielle Vasquez	Paraprofessional	6.00	\$48.00	\$288.00	
9/30/2024	Danielle Vasquez	Paraprofessional	6.00	\$48.00	\$288.00	
			<b>124.00</b>		<b>\$5,952.00</b>	
9/2/2024	Harpreet Kaur	Paraprofessional	0.00	\$48.00	\$0.00	Holiday

9/3/2024	Harpreet Kaur	Paraprofessional	6.00	\$48.00	\$288.00	
9/4/2024	Harpreet Kaur	Paraprofessional	7.00	\$48.00	\$336.00	
9/5/2024	Harpreet Kaur	Paraprofessional	6.00	\$48.00	\$288.00	
9/6/2024	Harpreet Kaur	Paraprofessional	6.00	\$48.00	\$288.00	
9/9/2024	Harpreet Kaur	Paraprofessional	6.00	\$48.00	\$288.00	
9/10/2024	Harpreet Kaur	Paraprofessional	6.00	\$48.00	\$288.00	
9/11/2024	Harpreet Kaur	Paraprofessional	7.00	\$48.00	\$336.00	
9/12/2024	Harpreet Kaur	Paraprofessional	6.00	\$48.00	\$288.00	
9/13/2024	Harpreet Kaur	Paraprofessional	6.00	\$48.00	\$288.00	
9/16/2024	Harpreet Kaur	Paraprofessional	6.00	\$48.00	\$288.00	
9/17/2024	Harpreet Kaur	Paraprofessional	6.00	\$48.00	\$288.00	
9/18/2024	Harpreet Kaur	Paraprofessional	7.00	\$48.00	\$336.00	
9/19/2024	Harpreet Kaur	Paraprofessional	6.00	\$48.00	\$288.00	
9/20/2024	Harpreet Kaur	Paraprofessional	6.00	\$48.00	\$288.00	
9/23/2024	Harpreet Kaur	Paraprofessional	6.00	\$48.00	\$288.00	
9/24/2024	Harpreet Kaur	Paraprofessional	6.00	\$48.00	\$288.00	
9/25/2024	Harpreet Kaur	Paraprofessional	7.00	\$48.00	\$336.00	
9/26/2024	Harpreet Kaur	Paraprofessional	6.00	\$48.00	\$288.00	
9/27/2024	Harpreet Kaur	Paraprofessional	6.00	\$48.00	\$288.00	
9/30/2024	Harpreet Kaur	Paraprofessional	6.00	\$48.00	\$288.00	
			<b>124.00</b>		<b>\$5,952.00</b>	
9/2/2024	Evelyn Wimby	Paraprofessional	0.00	\$48.00	\$0.00	Holiday
9/3/2024	Evelyn Wimby	Paraprofessional	6.00	\$48.00	\$288.00	
9/4/2024	Evelyn Wimby	Paraprofessional	7.00	\$48.00	\$336.00	
9/5/2024	Evelyn Wimby	Paraprofessional	6.00	\$48.00	\$288.00	
9/6/2024	Evelyn Wimby	Paraprofessional	6.00	\$48.00	\$288.00	
9/9/2024	Evelyn Wimby	Paraprofessional	6.00	\$48.00	\$288.00	
9/10/2024	Evelyn Wimby	Paraprofessional	6.00	\$48.00	\$288.00	
9/11/2024	Evelyn Wimby	Paraprofessional	7.00	\$48.00	\$336.00	
9/12/2024	Evelyn Wimby	Paraprofessional	6.00	\$48.00	\$288.00	
9/13/2024	Evelyn Wimby	Paraprofessional	6.00	\$48.00	\$288.00	
9/16/2024	Evelyn Wimby	Paraprofessional	6.00	\$48.00	\$288.00	
9/17/2024	Evelyn Wimby	Paraprofessional	6.00	\$48.00	\$288.00	
9/18/2024	Evelyn Wimby	Paraprofessional	7.00	\$48.00	\$336.00	
9/19/2024	Evelyn Wimby	Paraprofessional	6.00	\$48.00	\$288.00	
9/20/2024	Evelyn Wimby	Paraprofessional	6.00	\$48.00	\$288.00	



# ALPAUGH UNIFIED SCHOOL DISTRICT

PO BOX 9 , 5313 Road 39  
Alpaugh , CA 93201  
Phone: 559-949-8413  
Fax: 559-949-8173

## Invoice

24-0002

October 3, 2024

**Bill To:**

CALIFORNIA CONNECTIONS ACADEMY CENTRAL VALLEY

**DESCRIPTION**

**AMOUNT**

1% DISTRICT 2023-2024 OVERSIGHT FEES OF TOTAL P2-LCFF REVENUES

\$ 108,402.66

\$ -

Total

\$ 108,402.66

010-00000-0-00000-00000-868900-0-00

**THANK YOU FOR YOUR BUSINESS!**

Please submit check payable to:

Alpaugh Unified School District

Attn: Juana Limon

PO Box 9

Alpaugh , CA 93201

If you have any questions regarding this invoice, please contact: Juana Limon (559)949-8413



**Charter School LCFF Calculation**

County: Tulare  
District: Alpaugh Unified  
LEA: California Connections Academy Central Valley

Period: 2023-24 P-2  
CDS Code: 54 71803 0112458  
Charter No: 0804

**BASE GRANT RATE PER ADA**

**Prior Year Base Grant Per ADA [EC 42238.02(d)]**

Grades TK/K-3 Prior Year Base Grant per ADA	A-1 \$	<u>9,166</u>
Grades 4-6 Prior Year Base Grant per ADA	A-2 \$	<u>9,304</u>
Grades 7-8 Prior Year Base Grant per ADA	A-3 \$	<u>9,580</u>
Grades 9-12 Prior Year Base Grant per ADA	A-4 \$	<u>11,102</u>

**COLA Factor**

COLA [EC 42238.02(d)(2)]	A-5	<u>1.0822</u>
--------------------------	-----	---------------

**Current Year Base Grant Per ADA [EC 42238.02(d)]**

Grades TK/K-3 Current Year Base Grant per ADA (A-1 * A-5)	A-6 \$	<u>9,919</u>
Grades 4-6 Current Year Base Grant per ADA (A-2 * A-5)	A-7 \$	<u>10,069</u>
Grades 7-8 Current Year Base Grant per ADA (A-3 * A-5)	A-8 \$	<u>10,367</u>
Grades 9-12 Current Year Base Grant per ADA (A-4 * A-5)	A-9 \$	<u>12,015</u>

**Grade Span Adjustments**

Grades TK/K-3 Adjustment [EC 42238.02(d)(3)(A)]	A-10	<u>1.1040</u>
Grades 9-12 Adjustment [EC 42238.02(d)(4)]	A-11	<u>1.0260</u>

**Current Year Adjusted Base Grant per ADA**

Grades TK/K-3 Current Year Adjusted Base Grant per ADA (A-6 * A-10)	A-12 \$	<u>10,951</u>
Grades 9-12 Current Year Adjusted Base Grant per ADA (A-9 * A-11)	A-13 \$	<u>12,327</u>

**AVERAGE DAILY ATTENDANCE (ADA) [EC 42238.05]**

**Base, Supplemental, and Concentration Grant Funded ADA [EC 42238.05(f)]**

Grades TK/K-3 Funded ADA	B-1	<u>183.28</u>
--------------------------	-----	---------------

Grades 4-6 Funded ADA	B-2	<u>128.91</u>
Grades 7-8 Funded ADA	B-3	<u>151.55</u>
Grades 9-12 Funded ADA	B-4	<u>337.55</u>
<b>Total Funded ADA (Sum of B-1 through B-4)</b>	B-5	<u>801.29</u>
<b>BASE GRANT [EC 42238.02(i)(1)]</b>		
Grades TK/K-3 Base Grant (A-12 * B-1)	C-1 \$	<u>2,007,099</u>
Grades 4-6 Base Grant (A-7 * B-2)	C-2 \$	<u>1,297,995</u>
Grades 7-8 Base Grant (A-8 * B-3)	C-3 \$	<u>1,571,119</u>
Grades 9-12 Base Grant (A-13 * B-4)	C-4 \$	<u>4,160,979</u>
<b>Total Base Grant (Sum of C-1 through C-4)</b>	C-5 \$	<u>9,037,192</u>
<b>SUPPLEMENTAL GRANT [EC 42238.02(e)]</b>		
Unduplicated Pupil Percentage [EC 42238.02(b)(5)]	D-1	<u>0.6513</u>
Supplemental Grant Factor	D-2	<u>0.2000</u>
Grades TK/K-3 Supplemental Grant (C-1 * D-1 * D-2)	D-3 \$	<u>261,445</u>
Grades 4-6 Supplemental Grant (C-2 * D-1 * D-2)	D-4 \$	<u>169,077</u>
Grades 7-8 Supplemental Grant (C-3 * D-1 * D-2)	D-5 \$	<u>204,654</u>
Grades 9-12 Supplemental Grant (C-4 * D-1 * D-2)	D-6 \$	<u>542,009</u>
<b>Total Supplemental Grant (Sum of D-3 through D-6)</b>	D-7 \$	<u>1,177,185</u>
<b>CONCENTRATION GRANT [EC 42238.02(f)]</b>		
Unduplicated Pupil Percentage for Concentration Cap [EC 42238.02(f)(2)]	E-1	<u>0.6513</u>
Percentage used to calculate Concentration Grant (amount by which E-1 exceeds 55 percent) [If E-1 is less than or equal to 0.55, 0; else (E-1 - 0.55)]	E-2	<u>0.1013</u>
Concentration Grant Factor	E-3	<u>0.65</u>
Grades TK/K-3 Concentration Grant (C-1 * E-2 * E-3)	E-4 \$	<u>132,157</u>
Grades 4-6 Concentration Grant (C-2 * E-2 * E-3)	E-5 \$	<u>85,466</u>
Grades 7-8 Concentration Grant (C-3 * E-2 * E-3)	E-6 \$	<u>103,450</u>
Grades 9-12 Concentration Grant (C-4 * E-2 * E-3)	E-7 \$	<u>273,980</u>
<b>Total Concentration Grant (Sum of E-4 through E-7)</b>	E-8 \$	<u>595,053</u>

**LCFF ENTITLEMENT ADD-ONS AND ADJUSTMENTS**

<b>Total Base, Supplemental and Concentration Grant (C-5 + D-7 + E-8)</b>	F-1 \$	<u>10,809,430</u>
<b>Add-on Amounts</b>		
Economic Recovery Target Add-on [EC 42238.025(d)]	G-1 \$	<u>0</u>
Prior Year Transitional Kindergarten Add-on Rate per ADA	G-2 \$	<u>2,813</u>
Current Year Transitional Kindergarten Add-on Rate per ADA (A-5 * G-2)	G-3 \$	<u>3,044</u>
Current Year Transitional Kindergarten ADA	G-4	<u>10.13</u>
Transitional Kindergarten Add-on [EC 42238.02(g)(2)] (G-3 * G-4)	G-5 \$	<u>30,836</u>
Total Add-on Amounts (G-1 + G-5)	G-6 \$	<u>30,836</u>
<b>LCFF Entitlement before Adjustments (F-1 + G-6)</b>	H-1 \$	<u>10,840,266</u>
Miscellaneous Adjustments	H-2 \$	<u>0</u>
<b>Total LCFF Entitlement (H-1 + H-2)</b>	H-3 \$	<u>10,840,266</u>
<b>LCFF FUNDING [EC 42238.02(j)]</b>		
<b>Local Revenue (In-lieu of Property Taxes) [EC 47632 &amp; 47635]</b>		
<p>For Countywide charter schools [EC 47605.6], County Program charter schools [EC 47605.5], or State Board of Education approved charter schools [EC 47605(k)], skip I-1 through I-3; I-4 is from the Local Revenue Detail by District of Residence (LRDDR) exhibit. If Statewide Benefit charter school, skip I-1 through I-4.</p>		
Tax per ADA Rate	I-1 \$	<u>608.57</u>
Current Year Funded ADA (Equals B-5)	I-2	<u>801.29</u>
Base Grant (Equals C-5)	I-3 \$	<u>9,037,192</u>
Total In-lieu of Property Taxes (Lesser of (I-1 * I-2) or I-3 or equals G-1 from LRDDR)	I-4 \$	<u>487,641</u>
Gross State Aid (H-3 - I-4; if less than 0, I-5 = 0)	I-5 \$	<u>10,352,625</u>
Education Protection Account Entitlement	I-6 \$	<u>1,325,921</u>
<b>Net State Aid (I-5 - I-6; if less than 0, I-7 = 0)</b>	I-7 \$	<u>9,026,704</u>
<b>MINIMUM STATE AID [EC 42238.03(e)]</b>		
2012-13 General Purpose Funding Rate per ADA	J-1 \$	<u>5,626.91</u>
Current Year Funded ADA (Equals B-5)	J-2	<u>801.29</u>
Adjusted General Purpose Funding (J-1 * J-2)	J-3 \$	<u>4,508,787</u>
Minimum State Aid Adjustments	J-4 \$	<u>0</u>

$10,840,266 \times$   
 $0 + 0 =$   
 $10,840,266$

Local Revenue (In-lieu of Property Taxes) (Equals I-4)	J-5 \$	<u>487,641</u>
Education Protection Account Entitlement (Equals I-6)	J-6 \$	<u>1,325,921</u>
General Purpose Funding Minimum State Aid (J-3 + J-4 - J-5 - J-6; if less than 0, J-7 = 0)	J-7 \$	<u>2,695,225</u>
2012-13 Categorical Program Entitlements excluding EC 42606 and 47634.1 (If J-2 = 0, J-8 = 0)	J-8 \$	<u>5,282</u>
Charter School Categorical Program Entitlement Rate per ADA for EC 42606 and 47634.1	J-9 \$	<u>475.03</u>
Charter School Categorical Program Funding for EC 42606 and 47634.1 adjusted for Current Year Funded ADA (J-2 * J-9)	J-10 \$	<u>380,637</u>
Categorical Minimum State Aid (J-8 + J-10)	J-11 \$	<u>385,919</u>
<b>Minimum State Aid Guarantee (J-7 + J-11)</b>	J-12 \$	<u>3,081,144</u>
<b>LCFF STATE AID [EC 42238.03 (c) &amp; (e)]</b>		
EC 47635(a)(4) Offset (I-4 + J-12 - F-1; if less than 0, K-1 = 0)	K-1 \$	<u>0</u>
Additional State Aid to Meet the Minimum Guarantee Adjusted for EC 47635(a)(4) (J-12 - K-1 - I-7; if less than 0, K-2 = 0)	K-2 \$	<u>0</u>
<b>LCFF State Aid, Adjusted for Minimum State Aid Guarantee and EC 47635(a)(4) Offset (I-7 + K-2)</b>	K-3 \$	<u>9,026,704</u>

**INFORMATIONAL DATA**

**Sponsoring School District Information**

The sponsoring school district is the school district responsible for transferring in-lieu of property taxes to the charter school as defined by EC 47632. If the charter school reports ADA by district of residence, refer to the LRDDR exhibit for sponsoring school district information. If Statewide Benefit charter school, skip L-1 through L-3.

Sponsoring School Districts County-District Code	L-1	<u>54 71803</u>
Sponsoring School District	L-2	<u>Alpaugh Unified</u>
In-lieu of Property Taxes Transfer Rate per ADA (I-4/B-5)	L-3 \$	<u>608.57</u>

**LCFF Rate per ADA**

Disclaimer: The rates provided below are for informational purposes only and may not represent total funding per unit of ADA.

Grades TK/K-3 [ A-12 + ( A-12 * D-1 * D-2) + (A-12 * E-2 * E-3)]	M-1 \$	<u>13,098.55</u>
Grades 4-6 [A-7 + ( A-7 * D-1 * D-2) + (A-7 * E-2 * E-3)]	M-2 \$	<u>12,043.58</u>
Grades 7-8 [A-8 + ( A-8 * D-1 * D-2) + ( A-8 * E-2 * E-3)]	M-3 \$	<u>12,400.02</u>
Grades 9-12 [ A-13 + ( A-13 * D-1 * D-2) + ( A-13 * E-2 * E-3)]	M-4 \$	<u>14,744.39</u>

Export to Excel

"Questions: Principal Apportionment Section | [pase@cde.ca.gov](mailto:pase@cde.ca.gov) | 916-324-4541"

---

Web Policy



8500 Balboa Blvd., Suite 140  
 Northridge, CA 91325 US  
 +1 8184740322  
 info@charterimpact.com  
 www.charterimpact.com

## INVOICE

**BILL TO**

California Online Public  
 Schools  
 33272 Valle Road  
 San Juan Capistrano, CA  
 92675  
 United States

**INVOICE #** 16608

**DATE** 11/01/2024

**DUE DATE** 12/01/2024

**TERMS** Net 30

ACTIVITY	QTY	RATE	AMOUNT
<b>Business Mgmt.</b> Business Management Services - Central Coast	1	3,353.00	3,353.00
<b>Business Mgmt.</b> Business Management Services - Central Valley	1	21,739.00	21,739.00
<b>Business Mgmt.</b> Business Management Services - Monterey	1	13,447.00	13,447.00
<b>Business Mgmt.</b> Business Management Services - North Bay	1	4,164.00	4,164.00
<b>Business Mgmt.</b> Business Management Services - NorCal	1	42,723.00	42,723.00
<b>Business Mgmt.</b> Business Management Services - SoCal	1	122,100.00	122,100.00
<b>Business Mgmt.</b> 2023-24 BMS fee true-up (Central Coast)	1	5,619.66	5,619.66
<b>Business Mgmt.</b> 2023-24 BMS fee true-up (Central Valley)	1	44,400.37	44,400.37
<b>Business Mgmt.</b> 2023-24 BMS fee true-up (Monterey Bay)	1	21,790.33	21,790.33
<b>Business Mgmt.</b> 2023-24 BMS fee true-up (North Bay)	1	8,331.66	8,331.66
<b>Business Mgmt.</b> 2023-24 BMS fee true-up (NorCal)	1	65,013.53	65,013.53
<b>Business Mgmt.</b>	1	188,417.60	188,417.60

ACTIVITY	QTY	RATE	AMOUNT
2023-24 BMS fee true-up (SoCal)			
BALANCE DUE			<b>\$541,099.15</b>

# Ripon Unified School District

Business Services Revolving  
 304 North Acacia Avenue  
 Ripon, CA 95366  
 (209)599-2131 FAX (209)599-6271

Direct any questions to the Business Services Revolving at (209)599-2131

## CUSTOMER INVOICE

California Online Public  
 Schools  
 580 N Wilma Ste G  
 Ripon, CA 95366  
*Oversight Fee - CalOPS*

Invoice # **ARR25-00075**  
 Invoice Date 10/18/2024  
 Due Date  
 Customer # 000077  
 Contract/Reference #

Description	Qty	Unit	Unit Price	Amount
2023-24 Oversight Fees	1.00		216,520.49	216,520.49
Administrative Services	1.00		10,000.00	10,000.00
Non-Taxable Total			226,520.49	
<b>BALANCE DUE</b>			<b>\$226,520.49</b>	

-----Detach this portion or make a copy of the invoice and mail it with the payment-----

District Account Number	Account Amount
01- 0000- 0- 0000- 0000- 8699- 000- 0000	2025 226,520.49

Please make checks payable to: **Ripon Unified School District/Business Services Revolving**

Mail to:

**Ripon Unified School District  
 Business Services Revolving  
 304 North Acacia Avenue  
 Ripon, CA 95366**

Invoice # **ARR25-00075**  
 Amount Due **\$226,520.49**  
 Customer # **000077**

Business Services Copy

## Charter School LCFF Calculation

### 2023-24 Annual Accrual

District: Ripon Unified

Charter: CA Connections Academy Northern California (formerly @Ripon)



#### BASE GRANT RATE PER ADA

#### Prior Year Base Grant Per ADA [EC 42238.02(d)]

Grades TK/K-3 Prior Year Base Grant per ADA	A-1 \$ <u>9,166</u>
Grades 4-6 Prior Year Base Grant per ADA	A-2 \$ <u>9,304</u>
Grades 7-8 Prior Year Base Grant per ADA	A-3 \$ <u>9,580</u>
Grades 9-12 Prior Year Base Grant per ADA	A-4 \$ <u>11,102</u>

#### COLA Factor

COLA [EC 42238.02(d)(2)]	A-5 <u>1.0822</u>
--------------------------	-------------------

#### Current Year Base Grant Per ADA [EC 42238.02(d)]

Grades TK/K-3 Current Year Base Grant per ADA (A-1 * A-5)	A-6 \$ <u>9,919</u>	<u>9,919</u>
Grades 4-6 Current Year Base Grant per ADA (A-2 * A-5)	A-7 \$ <u>10,069</u>	<u>10,069</u>
Grades 7-8 Current Year Base Grant per ADA (A-3 * A-5)	A-8 \$ <u>10,367</u>	<u>10,367</u>
Grades 9-12 Current Year Base Grant per ADA (A-4 * A-5)	A-9 \$ <u>12,015</u>	<u>12,015</u>

#### Grade Span Adjustments

Grades TK/K-3 Adjustment [EC 42238.02(d)(3)(A)]	A-10 <u>1.104</u>
Grades 9-12 Adjustment [EC 42238.02(d)(4)]	A-11 <u>1.026</u>

#### Current Year Adjusted Base Grant per ADA

Grades TK/K-3 Current Year Adjusted Base Grant per ADA (A-6 * A-10)	A-12 \$ <u>10,951</u>	<u>10,951</u>
Grades 9-12 Current Year Adjusted Base Grant per ADA (A-9 * A-11)	A-13 \$ <u>12,327</u>	<u>12,327</u>

#### AVERAGE DAILY ATTENDANCE (ADA) [EC 42238.05]

**Base, Supplemental, and Concentration Grant Funded ADA [EC 42238.05(f)]**

Grades TK/K-3 Funded ADA	B-1	<u>362.00</u>	<u>362.00</u>
Grades 4-6 Funded ADA	B-2	<u>268.00</u>	<u>268.00</u>
Grades 7-8 Funded ADA	B-3	<u>281.93</u>	<u>281.93</u>
Grades 9-12 Funded ADA	B-4	<u>816.90</u>	<u>816.90</u>
<b>Total Funded ADA (Sum of B-1 through B-4)</b>	B-5	<u>1728.83</u>	<u>1728.83</u>

**BASE GRANT [EC 42238.02(i)(1)]**

Grades TK/K-3 Base Grant (A-12 * B-1)	C-1	\$ <u>3,964,262</u>	<u>3,964,262</u>
Grades 4-6 Base Grant (A-7 * B-2)	C-2	\$ <u>2,698,492</u>	<u>2,698,492</u>
Grades 7-8 Base Grant (A-8 * B-3)	C-3	\$ <u>2,922,768</u>	<u>2,922,768</u>
Grades 9-12 Base Grant (A-13 * B-4)	C-4	\$ <u>10,069,926</u>	<u>10,069,926</u>
<b>Total Base Grant (Sum of C-1 through C-4)</b>	C-5	\$ <u>19,655,448</u>	<u>19,655,448</u>

**SUPPLEMENTAL GRANT [EC 42238.02(e)]**

Unduplicated Pupil Percentage [EC 42238.02(b)(5)]	D-1	<u>0.5079</u>	<u>0.5079</u>
Supplemental Grant Factor	D-2	<u>0.2</u>	<u>0.2</u>
Grades TK/K-3 Supplemental Grant (C-1 * D-1 * D-2)	D-3	\$ <u>402,690</u>	<u>402,690</u>
Grades 4-6 Supplemental Grant (C-2 * D-1 * D-2)	D-4	\$ <u>274,113</u>	<u>274,113</u>
Grades 7-8 Supplemental Grant (C-3 * D-1 * D-2)	D-5	\$ <u>296,895</u>	<u>296,895</u>
Grades 9-12 Supplemental Grant (C-4 * D-1 * D-2)	D-6	\$ <u>1,022,903</u>	<u>1,022,903</u>
<b>Total Supplemental Grant (Sum of D-3 through D-6)</b>	D-7	\$ <u>1,996,601</u>	<u>1,996,601</u>

**CONCENTRATION GRANT [EC 42238.02(f)]**

Unduplicated Pupil Percentage for Concentration Cap [EC 42238.02(f)(2)]	E-1	<u>0.3296</u>	<u>0.3296</u>
Percentage used to calculate Concentration Grant (amount by which E-1 exceeds 55 percent) [If E-1 is less than or equal to 0.55, 0; else (E-1 - 0.55)]	E-2	<u>0</u>	<u>0</u>

Concentration Grant Factor	E-3	<u>0.65</u>	<u>0.65</u>
Grades TK/K-3 Concentration Grant (C-1 * E-2 * E-3)	E-4	<u>0</u>	<u>0</u>
Grades 4-6 Concentration Grant (C-2 * E-2 * E-3)	E-5	<u>0</u>	<u>0</u>
Grades 7-8 Concentration Grant (C-3 * E-2 * E-3)	E-6	<u>0</u>	<u>0</u>
Grades 9-12 Concentration Grant (C-4 * E-2 * E-3)	E-7	<u>0</u>	<u>0</u>
<b>Total Concentration Grant (Sum of E-4 through E-7)</b>	E-8	<u>0</u>	<u>0</u>
<b>Total Base, Supplemental and Concentration Grant (C-5 + D-7 + E-8)</b>	F-1	<u>21,652,049</u>	<u>21,652,049</u>
<b>TK Add-On</b>	G-0	<u>63,320</u>	<u>63,320</u>
Economic Recovery Target Add-on [EC 42238.025(d)]	G-1	<u>0</u>	<u>0</u>
<b>LCFF Entitlement before Adjustments (F-1 + G-1)</b>	H-1	<u>21,715,369</u>	<u>21,715,369</u>
Miscellaneous Adjustments	H-2	<u>0</u>	<u>0</u>
<b>Total LCFF Entitlement (H-1 + H-2)</b>	H-3	<u>21,715,369</u>	<u>21,715,369</u>
<b>LCFF FUNDING [EC 42238.02(j)]</b>			
<b>Local Revenue (In-lieu of Property Taxes) [EC 47632 &amp; 47635]</b>	<p>1% of LCFF Revenues = \$216,520.49</p> <p>\$10,000 Oversight Fee per MOU</p>		
<p>For Countywide charter schools [EC 47605.6], County Program charter schools [EC 47605.5], or State Board of Education authorized charter schools [EC 47605(j)], skip I-1 through I-3; I-4 is from the Local Revenue Detail by District of Residence (LRDDR) exhibit. If Statewide Benefit charter school, skip I-1 through I-4.</p>			
Tax per ADA Rate	I-1	<u>1,723.16</u>	<u>1,723.16</u>
Current Year Funded ADA (Equals B-5)	I-2	<u>1728.83</u>	<u>1728.83</u>
Base Grant (Equals C-5)	I-3	<u>19,655,448</u>	<u>19,655,448</u>
Total In-lieu of Property Taxes (Lesser of (I-1 * I-2) or I-3 or equals G-1 from LRDDR for COE charters)	I-4	<u>2,979,051</u>	<u>2,979,051</u>
Gross State Aid (H-3 - I-4; if less than 0, I-5 = 0)	I-5	<u>18,736,318</u>	<u>18,736,318</u>
Education Protection Account Entitlement	I-6	<u>2,842,101</u>	<u>2,842,101</u>
<b>Net State Aid (I-5 - I-6; if less than 0, I-7 = 0)</b>	I-7	<u>15,894,217</u>	<u>15,894,217</u>
<b>MINIMUM STATE AID [EC 42238.03(e)]</b>			

2012-13 General Purpose Funding Rate per ADA	J-1 \$	<u>7,476.28</u>	<u>7,476.28</u>
Current Year Funded ADA (Equals B-5)	J-2	<u>1728.83</u>	<u>1728.83</u>
Adjusted General Purpose Funding (J-1 * J-2)	J-3 \$	<u>12,925,217</u>	<u>12,925,217</u>
Minimum State Aid Adjustments	J-4 \$	<u>0</u>	<u>0</u>
Local Revenue (In-lieu of Property Taxes) (Equals I-4)	J-5 \$	<u>2,979,051</u>	<u>2,979,051</u>
Education Protection Account Entitlement (Equals I-6)	J-6 \$	<u>2,842,101</u>	<u>2,842,101</u>
General Purpose Funding Minimum State Aid (J-3 + J-4 - J-5 - J-6; if less than 0, J-7 = 0)	J-7 \$	<u>7,104,065</u>	<u>7,104,065</u>
2012-13 Categorical Program Entitlements excluding EC 42606 and 47634.1 (If J-2 = 0, J-8 = 0)	J-8 \$	<u>0</u>	<u>0</u>
Charter School Categorical Program Entitlement Rate per ADA for EC 42606 and 47634.1	J-9 \$	<u>605.58</u>	<u>605.58</u>
Charter School Categorical Program Funding for EC 42606 and 47634.1 adjusted for Current Year Funded ADA (J-2 * J-9)	J-10 \$	<u>1,046,945</u>	<u>1,046,945</u>
Categorical Minimum State Aid (J-8 + J-10)	J-11 \$	<u>1,046,945</u>	<u>1,046,945</u>
<b>Minimum State Aid Guarantee (J-7 + J-11)</b>	J-12 \$	<u>8,151,010</u>	<u>8,151,010</u>
<b>LCFF STATE AID [EC 42238.03 (c) &amp; (e)]</b>			
EC 47635(a)(4) Offset (I-4 + J-12 - F-1; if less than 0, K-1 = 0)	K-1 \$	<u>0</u>	<u>0</u>
Additional State Aid to Meet the Minimum Guarantee Adjusted for EC 47635(a)(4) (J-12 - K-1 - I-7; if less than 0, K-2 = 0)	K-2 \$	<u>0</u>	<u>0</u>
<b>LCFF State Aid, Adjusted for Minimum State Aid Guarantee and EC 47635(a)(4) Offset (I-7 + K-2)</b>	K-3 \$	<u>15,894,217</u>	<u>15,894,217</u>

**INFORMATIONAL DATA**

**Sponsoring School District Information**

The sponsoring school district is the school district responsible for transferring in-lieu of property taxes to the charter school as defined by EC 47632.  
 For COE charters, charter school reports ADA by district of residence, refer to the LRDDR exhibit for sponsoring school district information.  
 If Statewide Benefit charter school, skip L-1 through L-3.

Sponsoring School District's County-District Code	L-1	<u>39 68650</u>
Sponsoring School District	L-2	<u>Ripon Unified</u>

In-lieu of Property Taxes Transfer Rate per ADA (I-4/B-5)

L-3 \$ 1,723.16

**LCFF Rate per ADA**

Disclaimer: The rates provided below are for informational purposes only and may not represent total funding per unit of ADA.

Grades TK/K-3 [A-12 + (A-12 \* D-1 \* D-2) + (A-12 \* E-2 \* E-3)]

M-1 \$ 12,063.40 12,063.40

Grades 4-6 [A-7 + (A-7 \* D-1 \* D-2) + (A-7 \* E-2 \* E-3)]

M-2 \$ 11,091.81 11,091.81

Grades 7-8 [A-8 + (A-8 \* D-1 \* D-2) + (A-8 \* E-2 \* E-3)]

M-3 \$ 11,420.08 11,420.08

Grades 9-12 [A-13 + (A-13 \* D-1 \* D-2) + (A-13 \* E-2 \* E-3)]

M-4 \$ 13,579.18 13,579.18





# Invoice

#INV3248947

**Remit To**

PO Box 776725  
 Chicago, IL 60677-6725  
 AR@Edmentum.com  
 Tax ID#41-1646390

Date: 10/31/2024

**Bill To**

California Online Academy  
 California Online Academy  
 33272 Valle Road  
 San Juan Capistrano CA 92675  
 United States

**Amount Due** \$24,975.00

Terms	Due Date	PO #	Order #	Customer #
Net 15	11/15/2024		#S0782373	737224

Description	Qty	Start Date	End Date	Amount
<b>California Online Academy</b> EA POST PAY	1	10/01/2024	10/31/2024	

<b>Subtotal</b>	\$24,975.00
<b>Tax</b>	\$0.00
<b>Invoice Total</b>	\$24,975.00

**ACH**

Account Title: Edmentum Inc. Operating Account  
 Account Number: 1069957147  
 ACH Domestic Routing: 043000096 (ACH Domestic)  
 Wire Domestic/International Routing: 043000096  
 SWIFT Code: PNCCUS33 (International Wires)  
 Bank Address: PNC Bank, 500 First Avenue, Pittsburgh, PA 15219

**CHECK**

All forms of check are accepted  
 Remit address:  
 Edmentum  
 PO Box 776725  
 Chicago, IL 60677-6725





# INVOICE

**School Pathways LLC**  
 PO Box 432,  
 Portola CA, 96122

Date	7-Oct-2024
Invoice #	140-INV7702
Terms	Net 30
Customer ID	140-C0440
PO#	
Date Due	6-Nov-2024

**Bill To:**

California Online Public Schools  
 Attn: Accounts Payable  
 33272 Valle Road  
 San Juan Capistrano, CA 92675

**Ship To:**

California Online Public Schools  
 Attn: Accounts Payable  
 33272 Valle Road  
 San Juan Capistrano, CA 92675

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
8800	SIS Annual Subscription 10/2/2024-10/1/2025	\$7.35	\$64,680.00
8800	SIS Oversight Annual Subscription 10/2/2024-10/1/2025	\$0.00	\$0.00
8800	PLS Annual Subscription 10/2/2024-10/1/2025	\$52.50	\$462,000.00
8800	RegOnline Annual Subscription 10/2/2024-10/1/2025	\$2.10	\$18,480.00
8800	Canvas Two-Way Bridge Annual Subscription 10/2/2024-10/1/2025	\$5.25	\$46,200.00
7	SEIS Export Bridge Annual Subscription 10/2/2024-10/1/2025	\$546.00	\$3,822.00
7	SEDS Import Bridge Annual Subscription 10/2/2024-10/1/2025	\$546.00	\$3,822.00
8800	Forms and Surveys Annual Subscription 10/2/2024-10/1/2025	\$3.15	\$27,720.00
Subtotal			\$626,724.00
Sales Tax			\$0.00
Total			\$626,724.00
PAYMENT			\$2,400.00
TOTAL DUE			\$ 624,324.00

**Payment Instructions:**

Please make sure you reference invoice number **140-INV7702** on your payment option to ensure timely turnaround.

**Remit checks to:**

School Pathways, LLC  
 PO Box 432  
 Portola, CA 96122

**We have a new bank account! Please update your ACH payments to the following:**

**ACH Instructions:**

Account name: School Pathways LLC  
 Account number: 563797821  
 Routing number: 322271627

**Wire Instructions:**

Account name: School Pathways LLC  
Account number: 563797821  
Routing number: 021000021

**Beneficiary Bank:**

School Pathways LLC c/o JPMorgan Chase Bank, P.O. Box 182051, Columbus, OH 43218-2051

**For any inquiries, please contact Accounts Receivable:**

E: [accounts@schoolpathways.com](mailto:accounts@schoolpathways.com)  
P: 866-200-6936 x. 1002

### **Notification of ACH Account Change**

We would like to inform you of an important update regarding our ACH account details. Due to recent changes in our banking arrangements, we have updated our ACH account information. Please find the new account details below:

**ACH Instructions:**

**Account name: School Pathways LLC**

**Account number: 563797821**

**Routing number: 322271627**

**Wire Instructions:**

**Account name: School Pathways LLC**

**Account number: 563797821**

**Routing number: 021000021**

**Beneficiary Bank:**

**School Pathways LLC c/o JPMorgan Chase Bank, P.O. Box 182051, Columbus, OH 43218-2051**

Effective immediately, please use the above details for all future ACH transactions. Please update your records accordingly to ensure there are no disruptions in the processing of payments and transactions.

If you have any questions or need further clarification, please feel free to contact me directly at (866) 200-6936 x1002 or [accounts@schoolpathways.com](mailto:accounts@schoolpathways.com)

Thank you for your attention to this matter and your prompt action in updating our account information.

Sincerely,

LeAnn Steffanic  
Director of Finance  
School Pathways LLC



# Capistrano Unified School District

33122 Valle Road  
 San Juan Capistrano, CA 92675  
 Phone: (949) 234-9332

# INVOICE

CALIFORNIA CONNECTIONS ACADEMY - CARTER  
 ATTN: LACHELLE CARTER  
 DIRECTOR OF FINANCE  
 33272 VALLE ROAD  
 SAN JUAN CAPISTRANO, CA 92675

ACCT ID:	C68001133
INVOICE NUMBER:	<b>68UI0363</b>
DIVISION	68CH
TERM:	2425
INVOICE	10/29/2024
DUE DATE:	11/29/2024
AMOUNT DUE:	<b>241,238.00</b>

Item	Qty	Unit Amt	Account	Description	Amount
1	1.00	41,187.00	0101-0000-0-8699-0000-0000-205-69000000	1% OVERSIGHT-JUL '24	41,187.00
2	1.00	35,303.00	0101-0000-0-8699-0000-0000-205-69000000	1% OVERSIGHT-AUG '24	35,303.00
3	1.00	70,606.00	0101-0000-0-8699-0000-0000-205-69000000	1% OVERSIGHT-SEPT '24	70,606.00
4	1.00	47,071.00	0101-0000-0-8699-0000-0000-205-69000000	1% OVERSIGHT-OCT '24	47,071.00
5	1.00	47,071.00	0101-0000-0-8699-0000-0000-205-69000000	1% OVERSIGHT-NOV '24	47,071.00

Tax 0.00

<b>INVOICE</b>	<b>241,238.00</b>
----------------	-------------------

Please remit a copy with payment - Thank You

Remit to: **Capistrano Unified School District**  
**Attention: Accounts Receivable**  
**33122 Valle Road**  
**San Juan Capistrano, CA 92675**

Account ID: C68001133  
 Account Name: CALIFORNIA CONNECTIONS ACADEMY -  
 INVOICE NUMBER: 68UI0363  
 DIV: 68CH  
 TERM: 2425  
 DUE DATE: 11/29/2024  
 AMOUNT DUE: 241,238.00

# INVOICE

**Software MSP, LLC**  
 27051 TOWNE CENTRE DR STE  
 Ste 120  
 LAKE FOREST, CA 92610

psingh@softmsp.com  
 +1 (818) 983-1196



**Bill to**  
 California Online Public Schools

**Ship to**  
 California Online Public Schools

### Invoice details

Invoice no.: 1060  
 Terms: Net 30  
 Invoice date: 11/04/2024  
 Due date: 12/04/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Services	Boxes	207	\$16.70	\$3,456.90
2.		Services	Microsoft Surface	2	\$1,100.00	\$2,200.00
3.		Services	iPads	1	\$350.00	\$350.00
4.		Services	STOP Stickers	3000	\$0.43	\$1,290.00
5.		Services	Additional Shipments (shipping for returned CB's labels, boxes, etc)	976	\$14.00	\$13,664.00
6.		Services	Reclamation	504	\$24.00	\$12,096.00
7.		Services	Printer	1	\$86.00	\$86.00

**Total** **\$33,142.90**

### Ways to pay



**Note to customer**  
 purchases up until Oct 31, 2024

[View and pay](#)

**View invoice online**

Scan code or go to the link below to view the invoice online

[View invoice](#)



# Coversheet

## Approval of Independent Contractor Agreements (attached)

**Section:** IV. Consent Items  
**Item:** F. Approval of Independent Contractor Agreements (attached)  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** N.\_Stewart\_Independent\_Contractor\_Agreement.docx\_(3).pdf  
Z.Savage\_Independent\_Contractor\_Agreement\_.docx\_(2).pdf



# California Online Public Schools

## INDEPENDENT CONTRACTOR AGREEMENT BETWEEN CALIFORNIA ONLINE PUBLIC SCHOOLS AND NATASHA STEWART

This Agreement is made between the California Online Public Schools (“CalOPS”), a California non-profit corporation with its principal place of business at 33272 Valle Road, San Juan Capistrano, CA 92675, and Natasha Stewart (“Independent Contractor”).

It is the desire of CalOPS to engage the services of Independent Contractor. Such services and the relationship between CalOPS and Independent Contractor shall be governed according to the following terms and conditions:

**SECTION 1. SERVICES TO BE PERFORMED.** Independent Contractor agrees to perform the services detailed in **Attachment A** on CalOPS’s behalf.

**SECTION 2. PAYMENT.** In consideration for the services to be performed by Independent Contractor, CalOPS agrees to pay Independent Contractor at the flat rate of \$2400.00 USD, for the term of this Agreement outlined in **Section 7**.

**SECTION 3. EXPENSES.** Independent Contractor shall be responsible for all expenses incurred while performing services under this Agreement. However, CalOPS shall reimburse Independent Contractor for all reasonable and approved out-of-pocket expenses necessarily incurred in connection with the performance of services under this Agreement. Independent Contractor shall submit an itemized statement of such expenses. CalOPS shall pay Contractor within thirty (30) days from the date of each statement.

**SECTION 4. MATERIALS.** Independent Contractor will furnish all materials, equipment and supplies used to provide the services required by this Agreement.

**SECTION 5. CONDITIONS OF INDEPENDENT CONTRACTOR SERVICES.** As a condition of Independent Contractor being selected to provide the services detailed in **Attachment A**, Independent Contractor shall provide CalOPS with the following:

- Copy of qualifications, including resume, credential, license(s), or certification for Independent Contractor as they relate to the services provided under **Attachment A**;
- Completion of Certification of Criminal Background Clearance, Tuberculosis (TB) Clearance and Credential Verification (**Attachment B**);
- Proof of insurance as it relates to the services provided under **Attachment A** including an executed Certificate Regarding Workers Compensation in substantially the form attached as **Attachment C** hereto; and
- W-9.

**SECTION 6. INTELLECTUAL PROPERTY OWNERSHIP.** Independent Contractor assigns to CalOPS all patent, copyright and trade secret rights in anything created or developed by Independent Contractor for CalOPS under this Agreement. This assignment is conditioned upon full payment of the compensation due Independent Contractor under this Agreement. Independent Contractor shall help prepare any documents CalOPS considers necessary to secure any copyright, patent, or other intellectual property rights at no charge to CalOPS. Independent Contractor agrees to honor the proprietary information of CalOPS and shall not disclose or circumvent such proprietary information now or in the future. Upon the conclusion of this Agreement, Independent Contractor shall return all records, files, contacts and other proprietary information of CalOPS to CalOPS. However, CalOPS shall reimburse Independent Contractor for all reasonable actual expenses necessary to carry out the terms of this Section.

**SECTION 7. TERM OF AGREEMENT.** This agreement will become effective when signed by both parties and will remain in effect until November 22, 2024 unless, either party terminates the Agreement as provided below.

**SECTION 8. TERMINATING THE AGREEMENT.** During the term of this Agreement, either party may terminate the Agreement without cause or advance notice at any time by providing written notice to the other party.

This Agreement terminates automatically on the occurrence of any of the following events: (a) the bankruptcy or insolvency of either party; (b) sale of business of either party; or (c) the death or permanent disability of either party; (d) material breach of any term or condition of this Agreement; or (e) revocation or nonrenewal of the CalOPS charter.

**SECTION 9. INDEPENDENT CONTRACTOR STATUS.** Independent Contractor is an independent contractor, not an employee of CalOPS. Independent Contractor's employees or subcontractors are not CalOPS's employees. Independent Contractor and CalOPS agree to the following rights consistent with an independent contractor relationship:

- (a) Independent Contractor has the right to perform services for others during the term of this Agreement.
- (b) Independent Contractor has the sole right to control and direct the means, manner and method by which the services required by this Agreement will be performed to the extent the provision of Independent Contractor's services are consistent with the responsibilities set forth herein at **Attachment A** as dictated by CalOPS.
- (c) Independent Contractor has the right to hire assistants as subcontractors, or to use employees to provide the services required by this Agreement.
- (d) Independent Contractor or Independent Contractor's employees or subcontractors shall perform the services required by this Agreement; CalOPS shall not hire, supervise or pay any assistants to help Independent Contractor.
- (e) Neither Independent Contractor nor Independent Contractor's employees or subcontractors shall receive any training from CalOPS in the skills necessary to perform the services required by this Agreement.
- (f) CalOPS shall not require Independent Contractor or Independent Contractor's

employees or subcontractors to devote full time to performing the services required by this Agreement.

- (g) Neither Independent Contractor nor Independent Contractor's employees or subcontractors are eligible to participate in any employee pension, health, vacation pay, sick pay or other fringe benefit plan of CalOPS.

**SECTION 10. WORKERS' COMPENSATION.** CalOPS shall not obtain workers' compensation insurance on behalf of Independent Contractor or Independent Contractor's employees. If Independent Contractor hires employees to perform any work under this Agreement, Independent Contractor will obtain workers' compensation insurance for those employees to the extent required by law. Prior to the commencement of services, Contractor shall furnish the School with an executed Certificate Regarding Workers Compensation in substantially the form attached as **Attachment C** hereto.

**SECTION 11. LOCAL, STATE AND FEDERAL TAXES.** Independent Contractor shall pay all income taxes and FICA (Social Security and Medicare taxes) incurred while performing services under this Agreement. CalOPS will not:

- (a) Withhold FICA from Independent Contractor's payments or make FICA payments on Independent Contractor's behalf;
- (b) Make state or federal unemployment compensation contributions on Independent Contractor's behalf; or
- (c) Withhold state or federal income tax from Independent Contractor's payments.

If Independent Contractor is required to pay any federal, state or local sales, use, property, or value added taxes based on the services provided under this Agreement, the taxes shall be separately billed to CalOPS. Independent Contractor shall not pay any interest or penalties incurred due to late payment or nonpayment of any taxes by CalOPS.

**SECTION 12. CONFIDENTIALITY.** Independent Contractor acknowledges that during the engagement it will have access to and become acquainted with various trade secrets, inventions, innovations, processes, information, records and specifications owned or licensed by CalOPS and/or used by CalOPS in connection with the operation of its business including, without limitation, CalOPS's business and product processes, methods, pupil/personnel record information, accounts and procedures. All information regarding students of CalOPS will remain confidential to the Independent Contractor unless a separate, specific, properly executed consent (including permission from CalOPS's student and his or her parent) for the release of information is obtained prior to such release. Any information regarding student(s) received by CalOPS's personnel or Independent Contractor providing services pursuant to this Agreement shall remain confidential and shall not be communicated to any person or entity other than appropriate CalOPS personnel.

**SECTION 13. EXCLUSIVE AGREEMENT.** This is the entire Agreement between Independent Contractor and CalOPS. All previous agreements between the parties, if any, whether written or oral, are merged herein and superseded hereby.

**SECTION 14. MODIFYING THE AGREEMENT.** This Agreement may be supplemented, amended, or modified only by the mutual agreement of both parties. No modification of this Agreement shall be binding unless in writing and expressing an intent to modify the Agreement and signed by both parties.

**SECTION 15. DISPUTE RESOLUTION.** If a dispute arises under this Agreement, the parties agree to first try to resolve the dispute with the help of a mutually agreed-upon mediator in Orange County. Any costs and fees other than attorneys' fees associated with the mediation shall be shared equally by the parties. If it proves impossible to arrive at a mutually satisfactory solution through mediation, the parties agree to submit the dispute to a mutually agreed-upon arbitrator in Orange County. Judgment upon the award rendered by the arbitrator may be entered in any court having jurisdiction to do so. Costs of arbitration, including attorneys' fees, will be allocated by the arbitrator.

**SECTION 16. LIMITED LIABILITY.** This provision allocates the risks under this Agreement between Independent Contractor and CalOPS. Independent Contractor's pricing reflects the allocation of risk and limitation of liability specified below. However, Independent Contractor shall remain liable for bodily injury or personal property damage resulting from grossly negligent or willful actions of Independent Contractor or Independent Contractor's employees or agents while on CalOPS's premises to the extent such actions or omissions were not caused by CalOPS. NEITHER PARTY TO THIS AGREEMENT SHALL BE LIABLE FOR THE OTHERS LOST PROFITS, OR SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES, WHETHER IN AN ACTION IN CONTRACT OR TORT, EVEN IF THE PARTY HAS BEEN ADVISED BY THE OTHER PARTY OF THE POSSIBILITY OF SUCH DAMAGES.

**SECTION 17. LIABILITY AND INDEMNIFICATION.** With regard to the services to be performed by the Independent Contractor pursuant to the terms of this Agreement, CalOPS shall not be liable to the Independent Contractor, or to anyone who may claim any right due to any relationship with the Independent Contractor, for any acts or omissions of CalOPS, except when said acts or omissions of CalOPS are due to willful misconduct or gross negligence. Independent Contractor shall hold CalOPS free and harmless from any obligations, costs, claims, judgments, attorneys' fees, and attachments arising from or growing out of the services rendered by Independent Contractor pursuant to the terms of this agreement or in any way connected with the rendering of services, except when the same shall arise due to the willful misconduct or gross negligence of CalOPS and CalOPS is adjudged to be guilty of willful misconduct or gross negligence by a court of competent jurisdiction.

**SECTION 18. NOTICES.** All notices and other communications in connection with this Agreement shall be in writing and shall be considered given as follows:

- (a) When delivered personally to the recipient's address as stated on this Agreement;
- (b) Three days after being deposited in the United States mail, with postage prepaid to the recipient's address as stated on this Agreement, or
- (c) When sent by fax to the last fax number of the recipient known to the person giving notice.

Notice is effective upon receipt provided that a duplicate copy of the notice is promptly given by first class mail, or the recipient delivers a written confirmation of receipt.

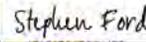
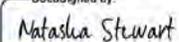
<p>If to Independent Contractor:  <b>Natasha Stewart</b>  <b>6000 Velasco Ave Apt A,</b>  <b>Dallas, TX 75206</b>  <b>nlstewart00@gmail.com</b>  <b>(661)917-9766</b></p>	<p>If to CalOPS:  <b>Attn: Zana Kidd</b>  <b>33272 Valle Road</b>   <b>San Juan Capistrano, CA 92675</b>  <b>ZKidd@californiaops.org</b>  <b>(714)202-7798</b></p>
---	--

**SECTION 19. NO PARTNERSHIP.** This Agreement does not create a partnership relationship. Neither party has authority to enter into contracts on the other's behalf.

**SECTION 20. INTERPRETATION AND OPPORTUNITY FOR COUNSEL.** In the event of a controversy or dispute between the parties concerning the provisions herein, this document shall be interpreted according to the provisions herein. The parties hereto acknowledge and agree that each has been given an opportunity to independently review this Agreement with legal counsel.

**SECTION 21. APPLICABLE LAW.** This Agreement will be governed by the laws of the State of California.

**SIGNATURES:**

<p><b>ON BEHALF OF CALOPS:</b></p> <p><small>DocuSigned by:</small>    <hr/> <b>[NAME]</b></p> <p>Title: Assistant Superintendent</p> <p>Date: October 24, 2024</p>	<p><b>INDEPENDENT CONTRACTOR:</b></p> <p><small>DocuSigned by:</small>    <hr/> <b>[NAME]</b></p> <p>Taxpayer ID Number: <u>612193763</u></p> <p>Date: <u>10/24/2024</u></p>
--	--

## **Attachment A**

### **Scope of Services**

The Contractor agrees to provide the following services:

- Making 50 calls per day on behalf of California Online Public Schools to inquire potential leads about enrolling with the school.
- Will log all outgoing calls and responses in spreadsheet to accurately track call progress.
- Will learn and utilize the school Q&A sheet to accurately answer questions and concerns prospective families may have.
- Will work no less than 4 hours/day and no less than 20 hours per week.

- Attachment B

**Certification of Criminal Background Clearance,  
Tuberculosis (TB) Clearance, and Credential Verification**

This form is to be completed with respect to the Agreement between California Online Public Schools ("CalOPS") and Natasha Stewart ("Independent Contractor").

**PLEASE CHECK ALL APPROPRIATE BOXES AND SIGN BELOW.**

**CLEARANCE AND CREDENTIAL REQUIREMENTS SATISFIED:**

	A. The Independent Contractor hereby certifies to CalOPS that it has completed the criminal background check required by law and has determined that none of its employees who may come into contact with CalOPS students has been convicted of a violent felony listed in Penal Code Section 667.5(c), a serious felony listed in Penal Code Section 1192.7(c), a sex offense listed in Education Code Section 44010, a controlled substance offense listed in Education Code Section 44011, a crime involving moral turpitude (e.g., embezzlement, perjury, fraud, etc.), or any offense which may make the employee unsuitable/undesirable to work around students. The Independent Contractor shall also request and receive subsequent arrest and conviction notifications for all such employees from the California Department of Justice to ensure ongoing safety of students and report any new notifications of arrests and convictions to CalOPS.
	B. The Independent Contractor hereby certifies to CalOPS that it has required and verified that all employees who may have frequent or prolonged contact with students have undergone a risk assessment and/or been examined and determined to be free of active tuberculosis. The Independent Contractor requires all new employees to provide the Independent Contractor with a certificate of tuberculosis clearance dated within the sixty (60) days prior to initial employment. The Independent Contractor maintains current TB clearances for all such employees.
	C. The Independent Contractor hereby certifies to CalOPS that it has required and verified that all of the Independent Contractor's employees whose assignment at CalOPS requires a teaching or substitute credential or license holds a current, valid credential or license appropriate for the assignment as required by Education Code Section 47605(f).

List below, or attach, the **name and other information for each vendor employee** for whom the Independent Contractor has successfully completed the requisite fingerprinting and criminal background check, TB risk assessment/clearance, and credential verification (if applicable), in accordance with the provisions above.

Name of Employee	Date of Criminal Background Clearance Determination	TB Date	Expiration	Credential(s) Type and Expiration Date(s)

**WAIVER JUSTIFICATION:**

<input checked="" type="checkbox"/>	D. The Independent Contractor and all of its employees qualify for a waiver of the Department of Justice (DOJ) fingerprint and criminal background clearance requirements for the following reason(s):
-------------------------------------	--

<input checked="" type="checkbox"/>	The Independent Contractor and its employees will have <b>NO CONTACT</b> with pupils. (No school-site Services will be provided.)
-------------------------------------	---

<input type="checkbox"/>	The Independent Contractor and its employees will have <b>LIMITED CONTACT</b> with pupils. (Attach information about length of time on school grounds; proximity of work area to pupil areas; whether the Independent Contractor's employees will be working by themselves or with others, and, if so, with whom; and any other factors that substantiate limited contact.)
--------------------------	---

<input type="checkbox"/>	The Independent Contractor, which will be providing for construction, reconstruction, rehabilitation, or repair of a school facility where the employees of the Independent Contractor may have contact, other than limited contact, with pupils, shall ensure the safety of the pupils by one or more of the following methods:
--------------------------	--

**Check all methods to be used:**

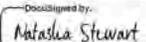
<input type="checkbox"/>	1) Installation of a physical barrier at the worksite to limit contact with students.
--------------------------	---

<input type="checkbox"/>	2) Continual supervision and monitoring of all employees of the Independent Contractor by an employee of the Independent Contractor who has not been convicted of a serious of violent felony, a sex or controlled substance offense, or a crime involving moral turpitude as ascertained by the DOJ.
--------------------------	---

<input checked="" type="checkbox"/>	3) Surveillance of employees of the <b>VENDOR</b> by school personnel
-------------------------------------	---

<input type="checkbox"/>	The Services provided by the Independent Contractor are for an "EMERGENCY OR EXCEPTIONAL SITUATION" ONLY, such as when pupil health or safety is immediately endangered or when emergency repairs are needed to make the school facilities safe and habitable.
--------------------------	--

**By signing below, under penalty of perjury, I certify that the information contained on this certification form and the employee list(s) is accurate. I understand that it is the Independent Contractor's sole responsibility to maintain, update, and provide CalOPS with current and complete information along with the employee list, throughout the duration of Services provided by Independent Contractor.**

<small>DocuSigned by:</small>  <small>10/24/2024 10:43:22</small>	Natasha Stewart	Contractor	10/24/2024
Authorized Vendor Signature	Printed Name	Title	Date





**INDEPENDENT CONTRACTOR AGREEMENT  
BETWEEN  
CALIFORNIA ONLINE PUBLIC SCHOOLS AND ZAC SAVAGE**

This Agreement is made between the California Online Public Schools (“CalOPS”), a California non-profit corporation with its principal place of business at 33272 Valle Road, San Juan Capistrano, CA 92675, and Zac Savage (“Independent Contractor”).

It is the desire of CalOPS to engage the services of Independent Contractor. Such services and the relationship between CalOPS and Independent Contractor shall be governed according to the following terms and conditions:

**SECTION 1. SERVICES TO BE PERFORMED.** Independent Contractor agrees to perform the services detailed in **Attachment A** on CalOPS’s behalf.

**SECTION 2. PAYMENT.** In consideration for the services to be performed by Independent Contractor, CalOPS agrees to pay Independent Contractor Independent Contractor at the flat rate of \$2400.00 USD, for the term of this Agreement outlined in **Section 7**.

**SECTION 3. EXPENSES.** Independent Contractor shall be responsible for all expenses incurred while performing services under this Agreement. However, CalOPS shall reimburse Independent Contractor for all reasonable and approved out-of-pocket expenses necessarily incurred in connection with the performance of services under this Agreement. Independent Contractor shall submit an itemized statement of such expenses. CalOPS shall pay Contractor within thirty (30) days from the date of each statement.

**SECTION 4. MATERIALS.** Independent Contractor will furnish all materials, equipment and supplies used to provide the services required by this Agreement.

**SECTION 5. CONDITIONS OF INDEPENDENT CONTRACTOR SERVICES.** As a condition of Independent Contractor being selected to provide the services detailed in **Attachment A**, Independent Contractor shall provide CalOPS with the following:

- Copy of qualifications, including resume, credential, license(s), or certification for Independent Contractor as they relate to the services provided under **Attachment A**;
- Completion of Certification of Criminal Background Clearance, Tuberculosis (TB) Clearance and Credential Verification (**Attachment B**);
- Proof of insurance as it relates to the services provided under **Attachment A** including an executed Certificate Regarding Workers Compensation in substantially the form attached as **Attachment C** hereto; and
- W-9.

**SECTION 6. INTELLECTUAL PROPERTY OWNERSHIP.** Independent Contractor assigns to CalOPS all patent, copyright and trade secret rights in anything created or developed by



Independent Contractor for CalOPS under this Agreement. This assignment is conditioned upon full payment of the compensation due Independent Contractor under this Agreement. Independent Contractor shall help prepare any documents CalOPS considers necessary to secure any copyright, patent, or other intellectual property rights at no charge to CalOPS. Independent Contractor agrees to honor the proprietary information of CalOPS and shall not disclose or circumvent such proprietary information now or in the future. Upon the conclusion of this Agreement, the Independent Contractor shall return all records, files, contacts and other proprietary information of CalOPS to CalOPS. However, CalOPS shall reimburse Independent Contractor for all reasonable actual expenses necessary to carry out the terms of this Section.

**SECTION 7. TERM OF AGREEMENT.** This agreement will become effective when signed by both parties and will remain in effect until November 22, 2024 unless, either party terminates the Agreement as provided below.

**SECTION 8. TERMINATING THE AGREEMENT.** During the term of this Agreement, either party may terminate the Agreement without cause or advance notice at any time by providing written notice to the other party.

This Agreement terminates automatically on the occurrence of any of the following events: (a) the bankruptcy or insolvency of either party; (b) sale of business of either party; or (c) the death or permanent disability of either party; (d) material breach of any term or condition of this Agreement; or (e) revocation or nonrenewal of the CalOPS charter.

**SECTION 9. INDEPENDENT CONTRACTOR STATUS.** Independent Contractor is an independent contractor, not an employee of CalOPS. Independent Contractor's employees or subcontractors are not CalOPS's employees. Independent Contractor and CalOPS agree to the following rights consistent with an independent contractor relationship:

- (a) Independent Contractor has the right to perform services for others during the term of this Agreement.
- (b) Independent Contractor has the sole right to control and direct the means, manner and method by which the services required by this Agreement will be performed to the extent the provision of Independent Contractor's services are consistent with the responsibilities set forth herein at **Attachment A** as dictated by CalOPS.
- (c) Independent Contractor has the right to hire assistants as subcontractors, or to use employees to provide the services required by this Agreement.
- (d) Independent Contractor or Independent Contractor's employees or subcontractors shall perform the services required by this Agreement; CalOPS shall not hire, supervise or pay any assistants to help Independent Contractor.
- (e) Neither Independent Contractor nor Independent Contractor's employees or subcontractors shall receive any training from CalOPS in the skills necessary to perform the services required by this Agreement.



- (f) CalOPS shall not require Independent Contractor or Independent Contractor's employees or subcontractors to devote full time to performing the services required by this Agreement.
- (g) Neither Independent Contractor nor Independent Contractor's employees or subcontractors are eligible to participate in any employee pension, health, vacation pay, sick pay or other fringe benefit plan of CalOPS.

**SECTION 10. WORKERS' COMPENSATION.** CalOPS shall not obtain workers' compensation insurance on behalf of Independent Contractor or Independent Contractor's employees. If Independent Contractor hires employees to perform any work under this Agreement, Independent Contractor will obtain workers' compensation insurance for those employees to the extent required by law. Prior to the commencement of services, Contractor shall furnish the School with an executed Certificate Regarding Workers Compensation in substantially the form attached as **Attachment C** hereto.

**SECTION 11. LOCAL, STATE AND FEDERAL TAXES.** Independent Contractor shall pay all income taxes and FICA (Social Security and Medicare taxes) incurred while performing services under this Agreement. CalOPS will not:

- (a) Withhold FICA from Independent Contractor's payments or make FICA payments on Independent Contractor's behalf;
- (b) Make state or federal unemployment compensation contributions on Independent Contractor's behalf; or
- (c) Withhold state or federal income tax from Independent Contractor's payments.

If the Independent Contractor is required to pay any federal, state or local sales, use, property, or value added taxes based on the services provided under this Agreement, the taxes shall be separately billed to CalOPS. Independent Contractor shall not pay any interest or penalties incurred due to late payment or nonpayment of any taxes by CalOPS.

**SECTION 12. CONFIDENTIALITY.** Independent Contractor acknowledges that during the engagement it will have access to and become acquainted with various trade secrets, inventions, innovations, processes, information, records and specifications owned or licensed by CalOPS and/or used by CalOPS in connection with the operation of its business including, without limitation, CalOPS's business and product processes, methods, pupil/personnel record information, accounts and procedures. All information regarding students of CalOPS will remain confidential to the Independent Contractor unless a separate, specific, properly executed consent (including permission from CalOPS's student and his or her parent) for the release of information is obtained prior to such release. Any information regarding student(s) received by CalOPS's personnel or Independent Contractor providing services pursuant to this Agreement shall remain confidential and shall not be communicated to any person or entity other than appropriate CalOPS personnel.



**SECTION 13. EXCLUSIVE AGREEMENT.** This is the entire Agreement between Independent Contractor and CalOPS. All previous agreements between the parties, if any, whether written or oral, are merged herein and superseded hereby.

**SECTION 14. MODIFYING THE AGREEMENT.** This Agreement may be supplemented, amended, or modified only by the mutual agreement of both parties. No modification of this Agreement shall be binding unless in writing and expressing an intent to modify the Agreement and signed by both parties.

**SECTION 15. DISPUTE RESOLUTION.** If a dispute arises under this Agreement, the parties agree to first try to resolve the dispute with the help of a mutually agreed-upon mediator in Orange County. Any costs and fees other than attorneys' fees associated with the mediation shall be shared equally by the parties. If it proves impossible to arrive at a mutually satisfactory solution through mediation, the parties agree to submit the dispute to a mutually agreed-upon arbitrator in Orange County. Judgment upon the award rendered by the arbitrator may be entered in any court having jurisdiction to do so. Costs of arbitration, including attorneys' fees, will be allocated by the arbitrator.

**SECTION 16. LIMITED LIABILITY.** This provision allocates the risks under this Agreement between Independent Contractor and CalOPS. Independent Contractor's pricing reflects the allocation of risk and limitation of liability specified below. However, Independent Contractor shall remain liable for bodily injury or personal property damage resulting from grossly negligent or willful actions of Independent Contractor or Independent Contractor's employees or agents while on CalOPS's premises to the extent such actions or omissions were not caused by CalOPS. NEITHER PARTY TO THIS AGREEMENT SHALL BE LIABLE FOR THE OTHERS LOST PROFITS, OR SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES, WHETHER IN AN ACTION IN CONTRACT OR TORT, EVEN IF THE PARTY HAS BEEN ADVISED BY THE OTHER PARTY OF THE POSSIBILITY OF SUCH DAMAGES.

**SECTION 17. LIABILITY AND INDEMNIFICATION.** With regard to the services to be performed by the Independent Contractor pursuant to the terms of this Agreement, CalOPS shall not be liable to the Independent Contractor, or to anyone who may claim any right due to any relationship with the Independent Contractor, for any acts or omissions of CalOPS, except when said acts or omissions of CalOPS are due to willful misconduct or gross negligence. Independent Contractor shall hold CalOPS free and harmless from any obligations, costs, claims, judgments, attorneys' fees, and attachments arising from or growing out of the services rendered by Independent Contractor pursuant to the terms of this agreement or in any way connected with the rendering of services, except when the same shall arise due to the willful misconduct or gross negligence of CalOPS and CalOPS is adjudged to be guilty of willful misconduct or gross negligence by a court of competent jurisdiction.

**SECTION 18. NOTICES.** All notices and other communications in connection with this Agreement shall be in writing and shall be considered given as follows:

- (a) When delivered personally to the recipient's address as stated on this Agreement;



# California Online Public Schools

- (b) Three days after being deposited in the United States mail, with postage prepaid to the recipient's address as stated on this Agreement, or
- (c) When sent by fax to the last fax number of the recipient known to the person giving notice.

Notice is effective upon receipt provided that a duplicate copy of the notice is promptly given by first class mail, or the recipient delivers a written confirmation of receipt.

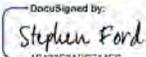
<b>If to Independent Contractor:</b> Zac Savage 6285 Bryson Ln idaho falls Idaho 83402 zacsavage19@gmail.com (661)470-7532	<b>If to CalOPS:</b> Attn: Zana Kidd 33272 Valle Road  San Juan Capistrano, CA 92675 ZKidd@californiaops.org (714)202-7798
--	--

**SECTION 19. NO PARTNERSHIP.** This Agreement does not create a partnership relationship. Neither party has authority to enter into contracts on the other's behalf.

**SECTION 20. INTERPRETATION AND OPPORTUNITY FOR COUNSEL.** In the event of a controversy or dispute between the parties concerning the provisions herein, this document shall be interpreted according to the provisions herein. The parties hereto acknowledge and agree that each has been given an opportunity to independently review this Agreement with legal counsel.

**SECTION 21. APPLICABLE LAW.** This Agreement will be governed by the laws of the State of California.

**SIGNATURES:**

<b>ON BEHALF OF CALOPS:</b> DocuSigned by:  _____ <b>[NAME]</b>  Title: Assistant SuperIntendent  Date: October 24, 2024	<b>INDEPENDENT CONTRACTOR:</b> Signed by:  _____ <b>[NAME]</b>  Zachary Savage Taxpayer ID Number: _____  Date: 10/24/2024
---	--





# California Online Public Schools

## Attachment B

### Certification of Criminal Background Clearance, Tuberculosis (TB) Clearance, and Credential Verification

This form is to be completed with respect to the Agreement between California Online Public Schools ("CalOPS") and Zachary Savage ("Independent Contractor").

**PLEASE CHECK ALL APPROPRIATE BOXES AND SIGN BELOW.**

**CLEARANCE AND CREDENTIAL REQUIREMENTS SATISFIED:**

	A. The Independent Contractor hereby certifies to CalOPS that it has completed the criminal background check required by law and has determined that none of its employees who may come into contact with CalOPS students has been convicted of a violent felony listed in Penal Code Section 667.5(c), a serious felony listed in Penal Code Section 1192.7(c), a sex offense listed in Education Code Section 44010, a controlled substance offense listed in Education Code Section 44011, a crime involving moral turpitude (e.g., embezzlement, perjury, fraud, etc.), or any offense which may make the employee unsuitable/undesirable to work around students. The Independent Contractor shall also request and receive subsequent arrest and conviction notifications for all such employees from the California Department of Justice to ensure ongoing safety of students and report any new notifications of arrests and convictions to CalOPS.
	B. The Independent Contractor hereby certifies to CalOPS that it has required and verified that all employees who may have frequent or prolonged contact with students have undergone a risk assessment and/or been examined and determined to be free of active tuberculosis. The Independent Contractor requires all new employees to provide the Independent Contractor with a certificate of tuberculosis clearance dated within the sixty (60) days prior to initial employment. The Independent Contractor maintains current TB clearances for all such employees.
	C. The Independent Contractor hereby certifies to CalOPS that it has required and verified that all of the Independent Contractor's employees whose assignment at CalOPS requires a teaching or substitute credential or license holds a current, valid credential or license appropriate for the assignment as required by Education Code Section 47605(f).

List below, or attach, the name and other information for each vendor employee for whom the Independent Contractor has successfully completed the requisite fingerprinting and criminal background check, TB risk assessment/clearance, and credential verification (if applicable), in accordance with the provisions above.

Name of Employee	Date of Criminal Background Clearance Determination	TB Date	Expiration	Credential(s) Type and Expiration Date(s)



# California Online Public Schools



# California Online Public Schools

**WAIVER JUSTIFICATION:**

<input checked="" type="checkbox"/>	D. The Independent Contractor and all of its employees qualify for a waiver of the Department of Justice (DOJ) fingerprint and criminal background clearance requirements for the following reason(s):
-------------------------------------	--

<input checked="" type="checkbox"/>	The Independent Contractor and its employees will have <b>NO CONTACT</b> with pupils. (No school-site Services will be provided.)
-------------------------------------	---

<input type="checkbox"/>	The Independent Contractor and its employees will have <b>LIMITED CONTACT</b> with pupils. (Attach information about length of time on school grounds; proximity of work area to pupil areas; whether the Independent Contractor's employees will be working by themselves or with others, and, if so, with whom; and any other factors that substantiate limited contact.)
--------------------------	---

<input type="checkbox"/>	The Independent Contractor, which will be providing for construction, reconstruction, rehabilitation, or repair of a school facility where the employees of the Independent Contractor may have contact, other than limited contact, with pupils, shall ensure the safety of the pupils by one or more of the following methods:
--------------------------	--

**Check all methods to be used:**

<input type="checkbox"/>	1) Installation of a physical barrier at the worksite to limit contact with students.
--------------------------	---

<input type="checkbox"/>	2) Continual supervision and monitoring of all employees of the Independent Contractor by an employee of the Independent Contractor who has not been convicted of a serious of violent felony, a sex or controlled substance offense, or a crime involving moral turpitude as ascertained by the DOJ.
--------------------------	---

<input type="checkbox"/>	3) Surveillance of employees of the <b>VENDOR</b> by school personnel
--------------------------	---

<input type="checkbox"/>	The Services provided by the Independent Contractor are for an <b>"EMERGENCY OR EXCEPTIONAL SITUATION"</b> ONLY, such as when pupil health or safety is immediately endangered or when emergency repairs are needed to make the school facilities safe and habitable.
--------------------------	---

**By signing below, under penalty of perjury, I certify that the information contained on this certification form and the employee list(s) is accurate. I understand that it is the Independent Contractor's sole responsibility to maintain, update, and provide CalOPS with current and complete information along with the employee list, throughout the duration of Services provided by Independent Contractor.**

<small>Signed by:</small> 	Zachary Savage		10/24/2024
Authorized Vendor Signature	Printed Name	Title	Date



## Attachment C

### CERTIFICATE REGARDING WORKERS' COMPENSATION

#### Labor Code Section 3700

"Every employer except the state shall secure the payment of compensation in one or more of the following ways:

(a) By being insured against liability to pay compensation in one or more insurers duly authorized to write compensation insurance in this state.

(b) By securing from the Director of Industrial Relations a certificate of consent to self-insure, either as an individual employer, or as one employer in a group of employers, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his or her employees."

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of the code, and I will comply with such provisions before commencing the performance of the work of this contract.

Contractor: Zachary Savage

Signature: 

Date: 10/24/2024

# Coversheet

## Approval of 2024-25 CalOPS Annual Notification Packet (attached)

**Section:** IV. Consent Items  
**Item:** G. Approval of 2024-25 CalOPS Annual Notification Packet (attached)  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:**  
24-25 Annual Notification Packet Draft (YMC edits) (4861-1198-6672.v1).docx.pdf

2024-2025

# ANNUAL NOTIFICATION



California Online Public Schools  
CalOPS

**EQUITY & ACCESS.....3**

- Non-Discrimination in Programs & Activities.....3
  - Nondiscrimination Statement-Title VI, Title IX, Section 504.....3
  - Title IX Notice of Nondiscrimination.....4
  - Safe Place to Learn Act-EC 234.1, EC 234.6.....5
  - Bullying and Harassment Prevention Information-EC 234.6.....5
  - Sex Equity in Career Planning-EC 221.5(d).....6
- Protected Pupils.....6
  - Education of Foster and Mobile Youth-EC 512251(d)(1)(A).....6
  - Education of Homeless Children and Youth-42 USC § 11431-11435.....12
  - Education of Pregnant and Parenting Pupils-EC221.51, EC 222, EC 222.5, EC 6015.....18
  - Education of Immigrant Pupils-EC234.7(d)(1).....19
  - Education of English Learners-EC 312.2.....19
- Special Education.....20
  - Disabled Pupils-Section 504 of the Rehabilitation Act of 1973.....20
  - IDEA Notification-34 CFR §300.154(d)(2)(v).....20
  - Child Find System-EC 56301.....20
- Financial Information.....21
  - Information Regarding Financial Aid-EC 51225.7.....21
  - Pupil Fees and Collection of Debt-EC 49010 et seq.....21

**CURRICULUM & INSTRUCTION.....22**

- Parental Notices.....22
  - State Testing-EC 60615, 5 CCR 852.....22
  - Non-Mandatory Programs for Parental/Pupil Participation-EC49091.18.....22
  - Cal Grant Program Notice-EC 69432.9.....22
- Curriculum.....23
  - Sexual Health Education-EC 51930-51939.....23
  - Right to Refrain from Harmful Use of Animals-EC 32255, et seq.....23
  - Workplace Readiness Week and Work Permits.....24
- High School Notifications.....24
  - High School Course Transferability and College Entrance-EC 47605(c).....24
  - College Preparatory Course Offerings.....24
  - College Admission Requirements-EC 51229.....24

**STUDENT HEALTH & SAFETY.....26**

- Student Health.....26
  - Physical Examinations and Right to Refuse-HSC 124040, HSC 124085.....26
  - Immunizations-EC 48216, EC 49403, HSC 120325 & HSC 120335.....26
  - Human Papillomavirus (HPV) Prevention-AB 659.....27
  - Oral Health Assessment-EC 48216, EC 49403.....28
  - Mental Health Services-AB 2022.....29
  - Diabetes.....29

Type I Diabetes-EC 49452.6.....	30
Type II Diabetes-EC 49452.7.....	32
Student & School Safety.....	33
Dangers of Synthetic Drugs-EC 48985.5.....	33
Tobacco Free Schools-HSC 104420.....	34
School Safety Plan-EC 35294.6.....	35
Firearm Access Prevention-AB 452, EC 48986.....	35
Human Trafficking Prevention-EC 49381.....	35
Staff-Student Interactions.....	36
Staff-Student Interactions Policy-EC 44050.....	36
<b>SCHOOL POLICIES &amp; PROCEDURES.....</b>	<b>39</b>
Records.....	39
Military Service Release of Information & Directory Information Notice-34 CFR § 99.37, 20 USC 7908..	39
Student Records Notification-FERPA, including Directory Information and CCGI Notice EC 49076, EC 49077, EC 60900.5.....	39
Engagement & Performance.....	42
Parent & Family Engagement Policy & Compact Availability-EC Section 11503; 20 USC Section § 6318[b][1-4].....	42
Parent & Family Engagement Policy & Compact-EC Section 11503; 20 USC Section § 6318[b][1-4].....	42
School Accountability Report Card (SARC)-EC 35256, EC 35258.....	49
Procedural Resources.....	50
Teacher Licensing, Right to Ask and Four Week Notice-20 USC 6311.....	50
Sexual Harassment Policy and Procedures-EC 231.5, 5 CCR 4917, EC 48980(h), EC 48985.....	50
Title IX Policy Prohibiting Discrimination on the Basis of Sex-AB 34, AB 543.....	51
Privacy.....	55
Uniform Complaint Procedures (UCP) Annual Notice-5 CCR 4600-4694.....	63
Expectations.....	67
Involuntary Removal Notice-EC § 47605.6.....	67
Lost or Damaged School Property.....	67
Suspension, Expulsion, and Involuntary Removal Policies.....	68

# EQUITY & ACCESS

## Non-Discrimination in Programs & Activities

### Nondiscrimination Statement-Title VI, Title IX, Section 504

California Online Public Schools (“the Charter School,” “the School,” or “CalOPS”) does not discriminate against any person on the basis of actual or perceived disability (mental or physical), gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, citizenship, immigration status, creed, religious affiliation, sexual orientation, pregnancy status, childbirth, medical condition, marital status, age, or any other characteristic that is contained in the definition of hate crimes in the California Penal Code or otherwise protected by federal, state, local law, ordinance or regulation.

The Charter School Board of Directors shall not refuse to approve the use or prohibit the use of any textbook, instructional material, supplemental instructional material, or other curriculum for classroom instruction or any book or other resource in a school library on the basis that it includes a study of the role and contributions of Native Americans, African Americans, Latino Americans, Asian Americans, Pacific Islanders, European Americans, LGBTQ+ Americans, persons with disabilities, or members of other ethnic, cultural, religious, or socioeconomic status groups. The Charter School Board of Directors shall not adopt or approve the use of any textbook, instructional material, supplemental instructional material, or curriculum for classroom instruction if the use of such would subject a student to unlawful discrimination pursuant to Education Code section 220.

The Charter School does not discourage students from enrolling or seeking to enroll in the Charter School for any reason, including, but not limited to, academic performance, disability, neglect or delinquency, English proficiency, for being homeless or a foster/mobile youth, economic disadvantage, nationality, race, ethnicity, or sexual orientation. The Charter School shall not encourage a student currently attending the Charter School to disenroll or transfer to another school based on any of the aforementioned reasons except in cases of expulsion and suspension or involuntary removal in accordance with the Charter School’s charter and relevant policies.

The Charter School does not request nor require student records prior to a student’s enrollment.

The Charter School is committed to providing a work and educational atmosphere that is free of unlawful harassment and discrimination. Charter School adheres to all provisions of federal law, including but not limited to, Title IX of the Education Amendments of 1972 (sex), Titles IV, VI, and VII of the Civil Rights Act of 1964 (race, color, or national origin), the Age Discrimination Act of 1975, the Individuals with Disabilities Education Improvement Act of 2004 (“IDEA”), and Section 504 of the Rehabilitation Act of 1973.

The Charter School adheres to the requirements of Title II of the Americans with Disabilities Act of 1990 (“ADA”), as amended by the ADA Amendments Act 2008, and its implementing regulations at 28 C.F.R. 35.101-190, which prohibits discrimination on the basis of mental or physical disability in any program, activity, or employment opportunity offered by the Charter School.

The Charter School does not condone or tolerate harassment of any type, including but not limited to unlawful discrimination, intimidation, or bullying, including cyber sexual bullying or sexual harassment, by any employee; independent contractor or other person with whom the Charter School does business; student; volunteer; or

community member regardless of position or gender. The Charter School will promptly and thoroughly investigate any complaint of harassment and take appropriate corrective action, if warranted.

Pursuant to California law and the California Attorney General's guidance to K-12 schools in responding to immigration issues ("Guidance"), Charter School provides equal access to free public education, regardless of a student's or their parent's or guardian's immigration status or religious beliefs. The complete Guidance, including *Appendix G - Know Your Rights* can be reviewed via the following link: <https://oag.ca.gov/sites/all/files/agweb/pdfs/bcj/school-guidance-model-k12.pdf>

Inquiries, complaints, or grievances regarding harassment as described in this section, above, should be directed to the Charter School Uniform Complaint Procedures ("UCP") Compliance Officer:

**Dr. Richard Savage Superintendent**  
c/o California Online Public Schools  
33272 Valle Rd.  
San Juan Capistrano, CA 92675  
(800) 906-5166  
[superintendent@californiaops.org](mailto:superintendent@californiaops.org)

The lack of English language skills will not be a barrier to admission or participation in Charter School's programs or activities. The Charter School prohibits retaliation against anyone who files a complaint or who participates or refuses to participate in a complaint investigation.

The Charter School's Nondiscrimination Statement relevant to employees is located within the Employee Handbook and can be found in the Employee Resources from HR shared Drive.

---

## Title IX Notice of Nondiscrimination

California Online Public Schools ("Charter School") does not discriminate on the basis of sex and prohibits any acts of sex discrimination including sex-based harassment in any education program or activity that it operates, as required by California law, Title IX (20 U.S.C. § 1681 *et seq.*) and the Title IX regulations (34 C.F.R. Part 106), including in admission and employment.

Inquiries about the application of Title IX and 34 C.F.R. Part 106 may be referred to the Charter School Title IX Coordinator, the Office for Civil Rights of the U.S. Department of Education, or both.

All complaints and reports of conduct that may constitute sex discrimination including sex-based harassment should be submitted to our Title IX Coordinator, who can be reached at:

**Pamela Ucan, Payroll & Benefits Administrator**  
c/o California Online Public Schools  
33272 Valle Road  
San Juan Capistrano, CA 92675  
(800) 906-5166  
[pucan@californiaops.org](mailto:pucan@californiaops.org)

A copy of Charter School's Title IX Policy, which includes the specific rules and procedures for reporting sex discrimination and sex-based harassment occurring within Charter School's education program or activities and for pursuing available remedies, is available on the Charter School website at: [californiaops.org](http://californiaops.org)

## Safe Place to Learn Act-EC 234.1, EC 234.6

California Online Public Schools has adopted policies pertaining to the following:

- Prohibition of discrimination and harassment based on characteristics set forth in EC § 220 and Penal Code 422.55;
- Process for receiving and investigating complaints of discrimination and harassment;
- Maintenance of documentation of complaints and their resolution;
- Process to ensure complainants are protected from retaliation and the identity of a complainant is kept confidential if appropriate; and
- Identification of a responsible LEA officer to ensure compliance.

CalOPS's anti-discrimination and anti-harassment policies are available in the Student and Family Policy Catalog and online at [californiaops.org](https://californiaops.org).

The notice shall be in English and in the primary language if 15 percent or more of the pupils enrolled in a public school that provides instruction in kindergarten or any of grades 1 through 8 inclusive, speak a single primary language other than English as determined by census data. The anti-discrimination and anti-harassment policies shall also be posted in the schools' administrative offices.

---

## Bullying and Harassment Prevention Information-EC 234.6

Commencing with the 2020-21 academic year, each county office of education, school district, and charter school – or LEA (“local education agency”) for the purpose of this section – shall ensure that all of the following information is readily accessible in a prominent location on the local educational agency’s existing website in a manner that is easily accessible to parents or guardians and pupils:

- 1) The LEA's policy on pupil suicide prevention in grades 7 to 8
- 2) The LEA's policy on pupil suicide prevention in kindergarten and grades 1 to 6, including reference to the age appropriateness of that policy
- 3) The definition of discrimination and harassment based on sex, and the rights derived from the Sex Equity in Education Act
- 4) The Title IX information and training materials included on a LEA's internet website
- 5) A link to the Title IX information included on the department's internet website
- 6) The LEA's written policy on sexual harassment, as it pertains to pupils
- 7) The LEA's policy, if it exists, on preventing and responding to hate violence
- 8) The LEA's anti-discrimination, anti-harassment, anti-intimidation, and anti-bullying policies
- 9) The LEA's anti-cyberbullying procedure
- 10) A section on social media bullying that includes all of the following references to possible forums for social media bullying: Internet websites with free registration and ease of registration
  - a) Internet websites offering peer-to-peer instant messaging
  - b) Internet websites offering comment forums or sections
  - c) Internet websites offering image or video posting platforms
- 11) A link to statewide resources, including community-based organizations, compiled by the department
- 12) Any additional information the LEA deems important for preventing bullying and harassment

Please find this information at [californiaops.org](https://californiaops.org).

---

## Sex Equity in Career Planning-EC 221.5(d)

Commencing in grade 7, School personnel shall assist pupils with course selection or career counseling, affirmatively exploring the possibility of careers, or courses leading to careers based on the interest and ability of the pupil and not on the pupil's gender. Parents or legal guardians are notified so that they may participate in such counseling sessions and decisions.

---

## Protected Pupils

### Education of Foster and Mobile Youth-EC 512251(d)(1)(A)

Definitions: For the purposes of this annual notice the terms are defined as follows:

- "Foster youth" means any of the following:
  1. A child who has been removed from their home pursuant to Section 309 of the Welfare and Institutions Code.
  2. A child who is the subject of a petition filed pursuant to California Welfare and Institutions Code ("WIC") section 300 or 602 (whether or not the child has been removed from the child's home by juvenile court).
  3. A child who is the subject of a petition filed pursuant WIC section 602, has been removed from the child's home by the juvenile court, and is in foster care.
  4. A nonminor under the transition jurisdiction of the juvenile court, as described in WIC section 450, who satisfies all of the following criteria:
  5. The nonminor has attained 18 years of age while under an order of foster care placement by the juvenile court.
    - a. The nonminor is in foster care under the placement and care responsibility of the county welfare department, county probation department, Indian tribe, consortium of tribes, or tribal organization.
    - b. The nonminor is participating in a transitional independent living case plan.
    - c. A dependent child of the court of an Indian tribe, consortium of tribes, or tribal organization who is the subject of a petition filed in the tribal court.
  6. A child who is the subject of a voluntary placement agreement, as defined in WIC section 11400.
- "Former juvenile court school student" means a student who, upon completion of the student's second year of high school, transfers from a juvenile court school to the School.
- "Child of a military family" refers to a student who resides in the household of an active duty military member.
- "Currently Migratory Child" refers to a child who, within the last 12-months, has moved with a parent, guardian, or other person having custody to the School from another Local Educational Agency ("LEA"), either within California or from another state, so that the child or a member of the child's immediate family might secure temporary or seasonal employment in an agricultural or fishing activity, and whose

parents or guardians have been informed of the child's eligibility for migrant education services. This includes a child who, without the parent/guardian, has continued to migrate annually to secure temporary or seasonal employment in an agricultural or fishing activity.

- *"Newcomer pupil"* is a person aged 3 to 21 years, who was not born in any of the 50 United States, the District of Columbia, or the Commonwealth of Puerto Rico, and has not been attending one or more schools in any one or more of the 50 United States, the District of Columbia, or the Commonwealth of Puerto Rico, for more than three (3) full academic years.
- *"Educational Rights Holder" ("ERH")* means a parent, guardian, or responsible adult appointed by a court to make educational decisions for a minor pursuant to WIC sections 319, 361 or 726, or a person holding the right to make educational decisions for the student pursuant to Education Code section 56055.
- *"School of origin"* means the school that the foster youth attended when permanently housed or the school in which the foster youth was last enrolled. If the school the foster youth attended when permanently housed is different from the school in which the student was last enrolled, or if there is some other school that the foster youth attended within the immediately preceding 15 months, the CalOPS liaison for foster youth, in consultation with and with the agreement of the foster youth and the ERH for the youth, shall determine, in the best interests of the foster youth, the school that shall be deemed the school of origin. For a foster youth who is an individual with exceptional needs as defined in Education Code section 56026, "school" as used in the definition of "school of origin" includes a placement in a nonpublic, nonsectarian school as defined in Education Code section 56034, subject to the requirements of Education Code section 56325.
- *"Best interests"* means that, in making educational and school placement decisions for a foster youth, consideration is given to, among other factors, the opportunity to be educated in the least restrictive educational program and the foster youth's access to academic resources, services, and extracurricular and enrichment activities that are available to all Charter School students.
- *"Partial coursework satisfactorily completed"* includes any portion of an individual course, even if the pupil did not complete the entire course.

Within this notice, foster youth, former juvenile court school students, a child of a military family, a currently migratory child, and a newcomer pupil will be collectively referred to as "Foster and Mobile Youth." Within this notice, a parent, guardian, or other person holding the educational rights for a Foster and Mobile Youth will be referred to as a "parent/guardian" or "ERH."

### Foster and Mobile Youth Liaison

The Superintendent designates the following staff person as the Liaison for Foster and Mobile Youth:

Shannon Doss, Social Worker  
 c/o California Online Public Schools  
 33272 Valle Road  
 San Juan Capistrano, CA 92675  
 (800) 906-5166  
[sdoss@californiaops.org](mailto:sdoss@californiaops.org)

The Foster and Mobile Youth Liaison's responsibilities include but are not limited to the following:

1. Ensuring and facilitating the proper educational placement, enrollment in school, and checkout from school of foster children.
2. Assisting foster children when transferring from one school to another school in ensuring proper transfer of credits, records and grades.

## School Stability

The School will work with foster youth and their parent/guardian to ensure that each student is placed in the least restrictive educational programs, and has access to the academic resources, services, and extracurricular and enrichment activities that are available to all students, including, but not necessarily limited to, interscholastic sports. All decisions regarding a foster youth's education and placement will be based on the best interest of the child and shall consider, among other factors, educational stability and the opportunity to be educated in the least restrictive educational setting necessary to achieve academic progress.

Foster youth, currently migratory children and children of military families have the right to remain in their school of origin if it is in their best interest. The School will immediately enroll a foster youth, currently migratory child or child of a military family seeking re-enrollment in the School as the student's school of origin (subject to the School's capacity and pursuant to the procedures stated in the School's charter and Board policy). If a dispute arises regarding a foster youth's request to remain in the School as the school of origin, the foster youth has the right to remain in the School pending the resolution of the dispute. The School will also immediately enroll any foster youth, currently migratory child or child of a military family seeking to transfer to the School (subject to the School's capacity and pursuant to the procedures stated in the School's charter and Board policy) regardless of the student's ability to meet normal enrollment documentation or uniform requirements (e.g. producing medical records or academic records from a previous school).

Foster youth, currently migratory children, and children of military families have the right to remain in their school of origin following the termination of the child's status as a foster youth, currently migratory child or child of a military family, as follows:

1. For students in Kindergarten through eighth grade, inclusive, the student will be allowed to continue in the school of origin through the duration of the academic year in which the student's status changed.
2. For students enrolled in high school, the student will be allowed to continue in the school of origin through graduation.

If the Charter School operates an intersession program, Charter School shall grant priority access to foster youths. Notwithstanding any other law, if the foster youth will be moving during an intersession period, the pupil's educational rights holder, or Indian custodian in the case of an Indian child, shall determine which school the pupil attends for the intersession period, if applicable. "Intersession program" means an expanded learning program offered by the Charter School on nonschooldays, including, but not limited to, summer school. "Indian custodian" is as the term is defined in Section 1903 of Title 25 of the United States Code.

## Graduation Requirements

Foster and Mobile Youth who transfer to the School any time after the completion of their second year of high school, and newcomer pupils who are in their third or fourth year of high school, shall be exempt from any of the School's graduation requirements that are in excess of the California minimum graduation requirements specified in Education Code section 51225.3 ("additional graduation requirements") unless the School makes a finding that the student is reasonably able to complete the School's graduation requirements by the end of the student's fourth year of high school.

To determine whether a Foster and Mobile Youth is in their third or fourth year of high school, either the number of credits the student has earned to the date of transfer or the length of the student's school enrollment, or, for students with significant gaps in school attendance, the student's age as compared to the average age of students in the third or fourth year of high school may be used, whichever will qualify the student for the exemption. In the case of a newcomer pupil, enrollment in grade 11 or 12 based on the average age of students in the third or fourth year of high school may be used to determine whether the student is in their third or fourth year of high school.

Within thirty (30) calendar days of the date that a student who may qualify for exemption under the above requirements transfers into the School, the School shall notify the student, the parent/guardian, and where

applicable, the student's social worker or probation officer, of the availability of the exemption and whether the student qualifies for an exemption.

The School shall notify and consult with students who are exempted from the School's additional graduation requirements and the student's parent/guardian/educational rights holder. The consultation shall include all of the following:

1. Discussion regarding how any of the requirements that are waived may affect the student's postsecondary education or vocation plans, including the ability to gain admission to a postsecondary educational institution.
2. Discussion and information about other options available to the student, including, but not limited to, a fifth year of high school, possible credit recovery, and any transfer opportunities available through the California Community Colleges.
3. Consideration of the student's academic data and any other information relevant to making an informed decision on whether to accept the exemption.

The School shall not require any student who would otherwise be entitled to remain in attendance at the School to accept the exemption from the School's additional graduation requirements or deny the student enrollment in, or the ability to complete, courses for which the student is otherwise eligible. The School shall not revoke an exemption and shall grant an eligible student's request for the exemption at any time if the student qualifies, regardless of whether the student previously declined the exemption.

If a Foster and Mobile Youth who was eligible for an exemption and 1) was not properly notified of the availability of the exemption, or 2) previously declined the exemption pursuant to this Policy, the School shall exempt the student within thirty (30) days of the exemption request, if an exemption is requested by the youth and the youth at one time qualified for the exemption, even if the student is no longer a Foster and Mobile Youth or the court's jurisdiction of the student has terminated.

An eligible student's exemption from the School's additional graduation requirements will continue to apply while the student is enrolled in the School or if the student transfers to another school even after the court's jurisdiction terminates or the student no longer meets the definition of a Foster and Mobile Youth.

The School shall not require or request that a student transfer schools in order to qualify the student for the exemption. Nor shall a student, a student's parent/guardian or educational rights holder, or a student's social worker or probation officer request a transfer solely to qualify for an exemption from the School's additional graduation requirements.

If a student who is exempted from the School's additional graduation requirements completes the California minimum coursework requirements specified in Education Code section 51225.3 before the end of the student's fourth year of high school and would otherwise be entitled to remain in attendance at the School, the School shall not require or request that the student graduate before the end of the student's fourth year of high school.

If the School determines the student is reasonably able to complete the School's additional graduation requirements by the end of the student's fifth year of high school, the School shall do the following:

1. Consult with the student of the student's option to remain at the School for a fifth year to complete the School's graduation requirements.
2. Consult with the student, and the educational rights holder for the student, about how remaining in school for a fifth year to complete the School's graduation requirements will affect the student's ability to gain admission to a postsecondary educational institution.
3. Consult with and provide information to the student about transfer opportunities available through the California Community Colleges.

4. Permit the student to stay at the School for a fifth year to complete the School's graduation requirements upon agreement with the student, if the student is 18 years of age or older, or, if the student is under 18 years of age, upon agreement with the educational rights holder for the student.
5. For a student identified as a foster youth, consult with the student, and the student's ERH, regarding the student's option to remain in the school of origin.

Through January 1, 2028, upon making a finding that a Foster and Mobile Youth is **not reasonably able to complete the School's additional graduation requirements but is reasonably able to complete state coursework requirements** specified in Education Code Section 51225.3 within the student's fifth year of high school, the Executive Director or designee shall exempt the student from The School's graduation requirements and provide student the option of remaining in school for a fifth (5<sup>th</sup>) year to complete the statewide coursework requirements. The School shall consult with the Foster and Mobile Youth and the educational rights holder regarding all of the following:

1. The student's option to remain in school for a fifth year to complete the statewide coursework requirements.
2. How waiving the local educational requirements and remaining in school for a fifth year may affect the student's postsecondary education or vocation plans, including the ability to gain admission to a institution of higher education.
3. Whether any other options are available to the student, including, but not limited to, possible credit recovery, and any transfer opportunities available through the California Community Colleges.
4. The student's academic data and any other information relevant to making an informed decision on whether to accept the exemption and option to remain in school for a fifth year to complete the statewide coursework requirements.

If a Foster and Mobile Youth is not eligible for an exemption in the year in which the student transfers between schools, or for a newcomer pupil, is not eligible for an exemption in the student's third year of high school, because The School makes a finding that the student is reasonably able to complete The School's additional graduation requirements in time to graduate from high school by the end of the student's fourth year of high school, then The School shall do the following:

1. Within the first 30 calendar days of the **following** academic year, The School shall reevaluate eligibility;
2. Provide written notice to the student, the educational rights holder, and the student's social worker or probation officer, if applicable, whether the student qualifies for an exemption, based on the course completion status of the student at the time of reevaluation, to determine if the student continues to be reasonably able to complete The School's additional graduation requirements in time to graduate from high school by the end of the student's fourth year of high school.
3. If, given their course completion status at that time the reevaluation is conducted, the student is not reasonably able to complete The School additional graduation requirements in time to graduate from high school by the end of the student's fourth year of high school, the School shall:
  - i. provide the student with the option to receive an exemption from all coursework and other requirements adopted by the governing board body of The School that are in addition to the statewide coursework requirements specified in Section 51225.3, or
  - ii. to stay in school for a fifth year to complete the School's additional graduation requirements.

The School shall provide notification of the availability of these options. The student (if not a minor) or the educational rights holder shall have sole discretion whether to accept the exemption, based on the student's best educational interests.

### **Acceptance of Course Work**

The School will accept any coursework satisfactorily completed at any public school, a juvenile court school, a school in a country other than the United States, and/or a nonpublic, nonsectarian school or agency by a Foster and Mobile Youth.

The School will provide Foster and Mobile Youth credit for the partial completion of courses taken while attending a public school, a juvenile court school, a school in a country other than the United States, and/or a nonpublic, nonsectarian school or agency. If the student did not complete the entire course, the School shall not require the student to retake the portion of the course the student completed unless the School, in consultation with the holder of educational rights for the student, finds that the student is reasonably able to complete the requirements in time to graduate from high school. When partial credit is awarded in a particular course, the Foster and Mobile Youth shall be enrolled in the same or equivalent course, if applicable, so that the student may continue and complete the entire course. These students shall not be prevented from taking or retaking a course to meet California State University or the University of California admission eligibility requirements.

### **Student Records**

When the School receives a transfer request and/or student records request for the educational information and records of a foster youth from a new local educational agency ("LEA"), the School shall provide these student records within two (2) business days. The School shall compile the complete educational record of the student, including but not limited to a determination of seat time, full or partial credits earned, current classes and grades, immunization and other records, and, if applicable, a copy of the student's special education records including assessments, IEPs, and/or 504 plans. All requests for student records will be shared with the Foster and Mobile Youth Liaison, who shall be aware of the specific educational record keeping needs of Foster and Mobile Youth.

The School shall not lower a foster youth's grades as a result of the student's absence due to a verified court appearance, related court ordered activity, or a change in the placement of the student made by a county or placing agency. If a foster youth is absent from school due to a decision to change the placement of the student made by a county or placing agency, the grades and credits of the student will be calculated as of the date the student left the School.

In accordance with the School's Educational Records and Student Information Policy, under limited circumstances, the School may disclose student records or personally identifiable information contained in those records to certain requesting parties including but not limited to a foster family agency and state and local authorities within a juvenile justice system, without parent/guardian consent. Students who are 16 years of age or older or have finished 10th grade may access their own school records.

### **Discipline Determinations**

If the School intends to extend the suspension of any foster/ youth pending a recommendation for expulsion, the School will invite the student's attorney and an appropriate representative from the relevant county agency to participate in the meeting at which the extension of the suspension will be discussed.

If the School intends to suspend for more than ten (10) consecutive school days or expel a student with a disability who is also a foster youth due to an act for which the recommendation for expulsion is discretionary, the School will invite the student's attorney and an appropriate representative from the relevant county agency to participate in the Manifestation Determination Review meeting.

### **Complaints of Noncompliance**

A complaint of noncompliance with any of the requirements outlined above may be filed through the School's Uniform Complaint Procedures. A copy of the Uniform Complaint Policy and Procedures is available upon request at the main office.

## Reporting Requirements

The School shall report to the California Department of Education ("CDE") annually on the number of students who, for the prior school year, graduated with an exemption from the School's graduation requirements that are in addition to the statewide coursework requirements. This data shall be reported for students graduating in the fourth year and fifth year cohorts, and shall be disaggregated by cohort, student category, race, and disability status. The CDE shall make this data publicly available on an annual basis aligned with other reporting timelines for the California dashboard graduation data. For purposes of this subdivision, "student category" means the categories of students identified in the "Definitions" section of this notice, above.

## Availability of Complete Policy

For any Foster and Mobile Youth who enrolls at the School, a copy of the School's complete foster youth policy shall be provided at the time of enrollment. A copy of the complete Policy is available upon request at [californiaops.org](https://californiaops.org).

---

## Education of Homeless Children and Youth-42 USC § 11431-11435

The California Online Public Schools ("Charter School" or "CalOPS") Governing Board desires to ensure that homeless children and youth are provided with equal access to its educational program, have an opportunity to meet the same challenging State academic standards, are provided a free and appropriate public education, are not stigmatized or segregated on the basis of their status as homeless, and to establish safeguards that protect homeless students from discrimination on the basis of their homelessness.

## Definition of Homeless Children and Youth

The term "homeless children and youth" means individuals who lack a fixed, regular and adequate nighttime residence. It includes children and youths who (42 U.S.C. § 11434a):

1. Are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; or are abandoned in hospitals;
2. Have a primary nighttime residence that is a public or private place not designed for or ordinarily used as regular sleeping accommodations for human beings;
3. Are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and/or
4. Migratory children and unaccompanied youth (youth not in the physical custody of a parent or guardian) may be considered homeless if they meet the above definition of "homeless."

Homeless status is determined in cooperation with the parent or guardian. In the case of unaccompanied youth, status is determined by the School Liaison.

## Charter School Liaison

The Superintendent or designee designates the following staff person as the School Liaison for homeless students (42 U.S.C. § 11432(g)(1)(J)(ii)):

**Shannon Doss, School Social Worker**  
 c/o California Online Public Schools  
 33272 Valle Road  
 San Juan Capistrano, CA 92675  
[sdoss@californiaops.org](mailto:sdoss@californiaops.org)  
 (909) 347-0058

CalOPS Liaison shall ensure that (42 U.S.C. § 11432(g)(6)):

1. Homeless students are identified by school personnel and through outreach and coordination activities with other entities and agencies, and through the annual housing questionnaire administered by the School.
2. Homeless students enroll in and have a full and equal opportunity to succeed at the School.
3. Homeless students and families receive educational services for which they are eligible, including services through Head Start programs (including Early Head Start programs) under the Head Start Act, early intervention services under part C of the Individuals with Disabilities Education Act, any other preschool programs administered by the School, if any, and referrals to health care services, dental services, mental health services and substance abuse services, housing services, and other appropriate services.
4. Parents/guardians are informed of the educational and related opportunities available to their children and are provided with meaningful opportunities to participate in the education of their children. Public notice of the educational rights of homeless children is disseminated at places frequented by parents or guardians of such youths, and unaccompanied youths, including schools, shelters, public libraries, and soup kitchens, and in a manner and form understandable to the parents and guardians of homeless youth and unaccompanied youth.
5. Enrollment/admissions disputes are mediated in accordance with law, the School's charter, and Board policy.
6. Parents/guardians and any unaccompanied youth are fully informed of all transportation services, as applicable.
7. The School personnel providing services receive professional development and other support.
8. The School Liaison collaborates with State coordinators and community and school personnel responsible for the provision of education and related services to homeless children and youths.
9. Unaccompanied youth are enrolled in school; have opportunities to meet the same challenging State academic standards as the State establishes for other children and youth; and are informed of their status as independent students under section 480 of the Higher Education Act of 1965 and that the youths may obtain assistance from the School Liaison to receive verification of such status for the purposes of the Free Application for Federal Student Aid described in section 483 of the Act.

The California Department of Education publishes a list of the contact information for the Homeless Education Liaisons in the state, which is available at: <https://www.cde.ca.gov/sp/hs/>

## Enrollment

CalOPS will work with homeless students and their parent/guardian to ensure that each student is placed in the least restrictive educational programs, and has access to the academic resources, services, and extracurricular and enrichment activities that are available to all students, including, but not necessarily limited to, interscholastic sports. All decisions regarding a homeless student's education and placement will be based on the best interest of the child and shall consider, among other factors, educational stability and the opportunity to be educated in the least restrictive educational setting necessary to achieve academic progress.

Charter School shall immediately admit/enroll the student for which CalOPS is a School of Origin. "School of Origin" means the school that the child or youth attended when permanently housed or the school in which the child or youth was last enrolled.

Charter School shall also immediately enroll a homeless youth who seeks to enroll in CalOPS, if the youth would otherwise be eligible to attend and subject to CalOPS's capacity and pursuant to the procedures stated in CalOPS charter and Board policy. A homeless youth who is enrolled will have the right to attend classes and participate fully in school activities, including extracurricular activities.

The youth shall be immediately enrolled even if the student lacks records normally required for enrollment (such as previous academic records, records of immunizations, other required health records, proof of residency) or has missed application or enrollment deadlines during any period of homelessness. Records will immediately be requested from the previous school. (42 U.S.C. § 11432(g)(3)(C); Education Code Section 48850(a)(3)(A).)

If the student needs to obtain immunizations or does not possess immunization or other medical records, the Superintendent or designee shall refer the parent/guardian to CalOPS Liaison. CalOPS Liaison shall assist the parent/guardian in obtaining the necessary immunizations or records for the student. (42 U.S.C. § 11432(g)(3)(C).)

A homeless youth may remain in the student's school of origin for the entire period for which the youth is homeless. Homeless students have the right to remain in their school of origin following the termination of the child's status as a homeless student as follows:

1. For students in Kindergarten through eighth grade, inclusive, the student will be allowed to continue in the school of origin through the duration of the academic year in which the student's status changed.
2. For students enrolled in high school, the student will be allowed to continue in the school of origin through graduation.

If CalOPS operates an intersession program, Charter School shall grant priority access to homeless students. Notwithstanding any other law, if the homeless student will be moving during an intersession period, the pupil's parent, guardian, educational rights holder ("ERH"), Indian custodian<sup>1</sup> in the case of an Indian child, or, if none of the preceding are applicable, an accompanied homeless student themselves shall determine which school the pupil attends for the intersession period, if applicable. "Intersession program" means an expanded learning program offered by CalOPS on nonschooldays, including, but not limited to, summer school. "Indian custodian" is as the term is defined in Section 1903 of Title 25 of the United States Code.

## Enrollment Disputes

If a dispute arises over admissions/enrollment, the student shall be immediately admitted (subject to Charter School's capacity and pursuant to the procedures stated in CalOPS charter and Board policy), pending final resolution of the dispute, including all available appeals. The parent/guardian shall be provided with a written explanation of the admission/enrollment decision, including an explanation of the parent/guardian's right to appeal the decision. The parent/guardian shall also be referred to CalOPS Liaison. CalOPS Liaison shall carry out the Board-adopted dispute resolution and complaint process as expeditiously as possible after receiving notice of the dispute. (42 U.S.C. § 11432(g)(3)(E).)

## Housing Questionnaire

The School shall administer a housing questionnaire for purposes of identifying homeless children and youth. The School shall ensure that the housing questionnaire is based on the best practices developed by the CDE. The School shall annually provide the housing questionnaire to all parents/guardians of students and to all unaccompanied youths at The School. The housing questionnaire shall include an explanation of the rights and protections a student has as a homeless child or youth or as an unaccompanied youth. The housing questionnaire shall be available in paper form. The housing questionnaire shall be available in English, and if fifteen (15) percent or more of the students enrolled at The School speak a single primary language other than English, it shall also be written in the primary language. The questionnaire shall be translated into other languages upon request of a student's parent/guardian or an unaccompanied youth. The School shall collect the completed housing

---

<sup>1</sup> "Indian custodian" means any Indian person who has legal custody of an Indian child under tribal law or custom or under State law or to whom temporary physical care, custody, and control has been transferred by the parent of such child. *Section 1903 of Title 25 of the United States Code*

questionnaires and annually report to the CDE the number of homeless children and youths and unaccompanied youths enrolled. (Education Code Section 48851.)

### **School Stability**

The Charter School will work with homeless students and their parent/guardian to ensure that each student is placed in the least restrictive educational programs, and has access to the academic resources, services, and extracurricular and enrichment activities that are available to all students, including, but not necessarily limited to, interscholastic sports. All decisions regarding a homeless student's education and placement will be based on the best interest of the child and shall consider, among other factors, educational stability and the opportunity to be educated in the least restrictive educational setting necessary to achieve academic progress.

Homeless students have the right to remain in their school of origin if it is in their best interest. The Charter School will immediately enroll a homeless student seeking reenrollment in the Charter School as the student's school of origin (subject to the Charter School's capacity and pursuant to the procedures stated in the Charter School's charter and Board policy). The Charter School will also immediately enroll any homeless student seeking to transfer to the Charter School (subject to the Charter School's capacity and pursuant to the procedures stated in the Charter School's charter and Board policy) regardless of the student's ability to meet normal enrollment documentation or uniform requirements (e.g., producing medical records or academic records from a previous school).

Homeless students have the right to remain in their school of origin following the termination of the child's status as a homeless student as follows:

1. For students in Kindergarten through eighth grade, inclusive, the student will be allowed to continue in the school of origin through the duration of the academic year in which the student's status changed.
2. For students enrolled in high school, the student will be allowed to continue in the school of origin through graduation.

If the Charter School operates an intersession program, Charter School shall grant priority access to homeless students. Notwithstanding any other law, if the homeless student will be moving during an intersession period, the pupil's parent, guardian, educational rights holder, Indian custodian<sup>2</sup> in the case of an Indian child, or, if none of the preceding are applicable, an accompanied homeless student themselves shall determine which school the pupil attends for the intersession period, if applicable. "Intersession program" means an expanded learning program offered by the Charter School on nonschooldays, including, but not limited to, summer school. "Indian custodian" is as the term is defined in Section 1903 of Title 25 of the United States Code.

### **High School Graduation Requirements**

Homeless students who transfer to the School any time after the completion of their second year of high school shall be exempt from any of the School's graduation requirements that are in excess of the California minimum graduation requirements specified in Education Code section 51225.3 ("additional graduation requirements") unless the School makes a finding that the student is reasonably able to complete the School's graduation requirements by the end of the student's fourth year of high school.

To determine whether a homeless student is in their third or fourth year of high school, either the number of credits the student has earned to the date of transfer or the length of the student's school enrollment, or, for pupils with significant gaps in school attendance, the pupil's age as compared to the average age of pupils in the third or fourth year of high school may be used, whichever will qualify the student for the exemption.

<sup>2</sup> "Indian custodian" means any Indian person who has legal custody of an Indian child under tribal law or custom or under State law or to whom temporary physical care, custody, and control has been transferred by the parent of such child. *Section 1903 of Title 25 of the United States Code*

Within thirty (30) calendar days of the date that a student who may qualify for exemption under the above requirements transfers into the School, the School shall notify the student, the student's educational rights holder, and the School Liaison of the availability of the exemption and whether the student qualifies for an exemption.

The Charter School shall notify and consult with students who are exempted from the Charter School's additional graduation requirements and the student's ERH. The consultation shall include all of the following:

1. Discussion regarding how any of the requirements that are waived may affect the pupil's postsecondary education or vocation plans, including the ability to gain admission to a postsecondary educational institution.
2. Discussion and information about other options available to the pupil, including, but not limited to, a fifth year of high school, possible credit recovery, and any transfer opportunities available through the California Community Colleges.
3. Consideration of the pupil's academic data and any other information relevant to making an informed decision on whether to accept the exemption.

The School shall not require any student who would otherwise be entitled to remain in attendance at the School to accept the exemption from the School's additional graduation requirements or deny the student enrollment in, or the ability to complete, courses for which the student is otherwise eligible. The School shall not revoke an exemption and shall grant an eligible student's request for the exemption at any time if the student qualifies, regardless of whether the student previously declined the exemption.

If a homeless student who was eligible for an exemption and 1) was not properly notified of the availability of the exemption, or 2) previously declined the exemption pursuant to this Policy, the Charter School shall exempt the student within thirty (30) days of the exemption request, if an exemption is requested by the student or the student's ERH and the student at one time qualified for the exemption, even if the student is no longer homeless.

An eligible student's exemption from the School's additional graduation requirements will continue to apply while the student is enrolled in the School or if the student transfers to another school even after the student no longer meets the definition of a homeless child.

The School shall not require or request that a student transfer schools in order to qualify the student for the exemption. Nor shall a student, a student's parent/guardian or educational rights holder, or a student's social worker or probation officer request a transfer solely to qualify for an exemption from the School's additional graduation requirements.

If a student who is exempted from the School's additional graduation requirements completes the California minimum coursework requirements specified in Education Code section 51225.3 before the end of the student's fourth year of high school and would otherwise be entitled to remain in attendance at the School, the School shall not require or request that the student graduate before the end of the student's fourth year of high school.

If the School determines the student is reasonably able to complete the School's graduation requirements by the end of the student's fifth year of high school, the School shall do the following:

1. Consult with the student of the student's option to remain at the School for a fifth year to complete the School's graduation requirements, consistent with the laws regarding continuous enrollment and satisfactory progress for Charter School students over age 19.
2. Consult with the student, and the educational rights holder for the student, about how remaining in school for a fifth year to complete the School's graduation requirements will affect the student's ability to gain admission to a postsecondary educational institution.

3. Provide information to the student about transfer opportunities available through the California Community Colleges.
4. Permit the student to stay at the School for a fifth year to complete the School's graduation requirements upon agreement with the student, if the student is 18 years of age or older, or, if the student is under 18 years of age, upon agreement with the educational rights holder for the student.
5. Consult with the student, and the student's ERH, regarding the student's option to remain in the school of origin.

Through January 1, 2028, upon making a finding that a homeless student is **not reasonably able to complete the Charter School's additional graduation requirements but is reasonably able to complete state coursework requirements specified in Education Code Section 51225.3** within the student's fifth year of high school, the Executive Director or designee shall exempt the pupil from Charter School's graduation requirements and provide pupil the option of remaining in school for a fifth (5<sup>th</sup>) year to complete the statewide coursework requirements. Charter School shall consult with the homeless student and the student's ERH regarding all of the following:

1. The pupil's option to remain in school for a fifth year to complete the statewide coursework requirements.
2. How waiving the local educational requirements and remaining in school for a fifth year may affect the pupil's postsecondary education or vocation plans, including the ability to gain admission to a institution of higher education.
3. Whether any other options are available to the pupil, including, but not limited to, possible credit recovery, and any transfer opportunities available through the California Community Colleges.
4. The pupil's academic data and any other information relevant to making an informed decision on whether to accept the exemption and option to remain in school for a fifth year to complete the statewide coursework requirements.

If a homeless student is **not** eligible for an exemption in the year in which the pupil transfers between schools, because Charter School makes a finding that the pupil is reasonably able to complete Charter School's additional graduation requirements in time to graduate from high school by the end of the pupil's fourth year of high school, then Charter School shall do the following:

1. Within the first 30 calendar days of the **following** academic year, Charter School shall reevaluate eligibility;
2. Provide written notice to the pupil, the ERH, and the pupil's social worker or probation officer, if applicable, whether the pupil qualifies for an exemption upon reevaluation, based on the course completion status of the pupil at the time of reevaluation, to determine if the pupil continues to be reasonably able to complete Charter School's additional graduation requirements in time to graduate from high school by the end of the pupil's fourth year of high school.
3. If, given their course completion status at that time the reevaluation is conducted, the pupil is not reasonably able to complete Charter School additional graduation requirements in time to graduate from high school by the end of the pupil's fourth year of high school, the Charter School shall provide written notice to the pupil and the ERH of the pupil's options to:
  - i. Receive an exemption from all coursework and other requirements adopted by the governing board body of Charter School that are in addition to the statewide coursework requirements specified in Section 51225.3, **or**

- ii. Upon agreement with the ERH, stay in school for a fifth year to complete the Charter School's additional graduation requirements.

The pupil (if not a minor) or the ERH shall have sole discretion whether to accept the exemption, based on the pupil's best educational interests.

### Reporting Requirements

Charter School shall report to the California Department of Education ("CDE") annually on the number of pupils who, for the prior school year, graduated with an exemption from the Charter School's graduation requirements that are in addition to the statewide coursework requirements. This data shall be reported for pupils graduating in the fourth year and fifth year cohorts, and shall be disaggregated by cohort, pupil category, race, and disability status. The CDE shall make this data publicly available on an annual basis aligned with other reporting timelines for the California dashboard graduation data.

### Acceptance of Course Work

The School will accept any coursework satisfactorily completed at any public school, a juvenile court school, a school in a country other than the United States, and/or a nonpublic, nonsectarian school or agency by a homeless student.

The School will provide homeless students credit for the partial completion of courses taken while attending a public school, a juvenile court school, a school in a country other than the United States, and/or a nonpublic, nonsectarian school or agency. If the student did not complete the entire course, the School shall not require the student to retake the portion of the course the student completed unless the School, in consultation with the holder of educational rights for the student, finds that the student is reasonably able to complete the requirements in time to graduate from high school. When partial credit is awarded in a particular course, the homeless student shall be enrolled in the same or equivalent course, if applicable, so that the student may continue and complete the entire course. These students shall not be prevented from taking or retaking a course to meet California State University or the University of California admission eligibility requirements.

### Complaints of Noncompliance

A complaint of noncompliance with any of the requirements outlined above may be filed through the Charter School's Uniform Complaint Procedures. A copy of the Uniform Complaint Policy and Procedures is available in the Student & Family Policy Catalog and upon request.

### Availability of Complete Policy

For any homeless student who enrolls at the School, a copy of the School's complete policy shall be provided at the time of enrollment. A copy of the complete Policy is available upon request at [californiaops.org](https://californiaops.org).

---

## Education of Pregnant and Parenting Pupils-EC221.51, EC 222, EC 222.5, EC 6015

CalOPS recognizes that pregnant and parenting students are entitled to accommodations that provide them with the opportunity to succeed academically while protecting their health and the health of their children. A pregnant or parenting student is entitled to eight (8) weeks of parental leave, or more if deemed medically necessary by the student's physician, which the student may take before the birth of the student's infant if there is a medical necessity and after childbirth during the school year in which the birth takes place, inclusive of any mandatory summer instruction, in order to protect the health of the student who gives or expects to give birth and the infant, and to allow the pregnant or parenting student to care for and bond with the infant. The Charter School will ensure that absences from the student's regular school program are excused until the student is able to return to the regular school program.

Upon return to school after taking parental leave, a pregnant or parenting student will be able to make up work missed during the pregnant or parenting student's leave, including, but not limited to, makeup work plans and reenrollment in courses. Notwithstanding any other law, a pregnant or parenting student may remain enrolled for a fifth year of instruction in CalOPS if it is necessary in order for the student to be able to complete any graduation requirements, unless the Charter School determines that the student is reasonably able to complete the graduation requirements in time to graduate from high school by the end of the student's fourth year of high school.

Complaints of noncompliance with laws relating to pregnant or parenting students may be filed under the Uniform Complaint Procedures ("UCP") of the Charter School. The complaint may be filed in writing with the compliance officer:

**Dr. Richard Savage Superintendent**  
c/o California Online Public Schools  
33272 Valle Rd.  
San Juan Capistrano, CA 92675  
(800) 906-5166  
[superintendent@californiaops.org](mailto:superintendent@californiaops.org)

A copy of the UCP is available upon request at the main office. For further information on any part of the complaint procedures, including filing a complaint or requesting a copy of the complaint procedures, please contact the Superintendent.

---

## Education of Immigrant Pupils-EC234.7(d)(1)

Except as required by state or federal law or as required to administer a state or federally supported educational program, charter school officials and employees can't collect information or documents regarding citizenship or immigration status of pupils or their family members. This same law requires notification to parents and guardians relating to "know your rights" immigration enforcement.

Immigrant students are considered by California Online Public Schools to fall under the Foster and Mobile Youth Policy, so the same protections apply. Please find the full Foster and Mobile Youth Policy within the Student and Family Policy Catalog and upon request at [californiaops.org](http://californiaops.org).

---

## Education of English Learners-EC 312.2

California Online Public Schools is committed to the success of its English Learners and support will be offered both within academic classes and in supplemental settings for students who need additional support for English language learning. The School will meet all applicable legal requirements for English Learners as they pertain to annual notification to parents, student identification, placement, program options, English Learners and core content instruction, teacher qualifications and training, reclassification to fluent English proficient status, monitoring and evaluating program effectiveness, and standardized testing requirements. The School will implement policies to assure proper placement, evaluation, and communication regarding English Learners and the rights of students and parents.

## Special Education

### Disabled Pupils-Section 504 of the Rehabilitation Act of 1973

The Charter School recognizes its legal responsibility to ensure that no qualified person with a disability shall, on the basis of disability, be excluded from participation, be denied the benefits of, or otherwise subjected to discrimination under any program of the Charter School. Any student who has an objectively identified disability which substantially limits a major life activity, including, but not limited to learning, is eligible for accommodations by the Charter School. The parent of any student suspected of needing or qualifying for accommodations under Section 504 may make a referral for an evaluation to the Site Director. A copy of the Charter School's Section 504 policies and procedures is available in the Student and Family Policy Catalog and upon request at the main office.

### IDEA Notification-34 CFR §300.154(d)(2)(v)

We are dedicated to the belief that all students can learn and must be guaranteed equal opportunity to become contributing members of the academic environment and society. The School provides special education instruction and related services in accordance with the Individuals with Disabilities in Education Improvement Act ("IDEA"), Education Code requirements, and applicable policies and procedures of the El Dorado County SELPA services are available for special education students enrolled at the School. We offer high quality educational programs and services for all our students in accordance with the assessed needs of each student. The School collaborates with parents, the student, teachers, and other agencies, as may be indicated, in order to appropriately serve the educational needs of each student.

Pursuant to the IDEA and relevant state law, the School is responsible for identifying, locating, and evaluating children enrolled at the School with known or suspected disabilities to determine whether a need for special education and related services exists. This includes children with disabilities who are homeless or foster youth. The School shall not deny nor discourage any student from enrollment solely due to a disability. If you believe your child may be eligible for special education services, please contact:

**Phil Wenker, Director of Student Services**  
 c/o California Online Public Schools  
 33272 Valle Road  
 San Juan Capistrano, CA 92675  
 (800) 906-5166  
[pwenker@californiaops.org](mailto:pwenker@californiaops.org)

### Child Find System-EC 56301

Federal and state law require that a free and appropriate public education (FAPE) in the least restrictive environment be offered to qualified pupils with disabilities ages 3 through 21 years, including pupils that are migrant or homeless or wards of the state and children with disabilities attending private schools. Any parent suspecting a child has exceptional needs due to a disability may request an assessment for eligibility for special education services. The School's child find policy and procedures are noted within the Special Education Policy, available in the Student and Family Policy Catalog.

Child Find is a component of the **Individuals with Disabilities Education Act (IDEA)** that requires states to identify, locate, and evaluate all children with disabilities, aged birth to 21, who are in need of early intervention or special education services. This Child Find web site is mainly focused on Part C of the IDEA, the Early Intervention Program for Infants and Toddlers with Disabilities. However, much of the information and many of

the links listed on the Child Find web site can be useful in conducting child find for all young children, not just child find for infants and toddlers.

---

## Financial Information

### Information Regarding Financial Aid-EC 51225.7

CalOPS shall ensure that each of its students receives information on how to properly complete and submit the 1) Free Application for Federal Student Aid (FAFSA) or 2) the California Dream Act Application as appropriate, at least once before the student enters 12th grade. The School will provide a copy of the FAFSA or the California Dream Act Application upon request.

The FAFSA form and information regarding the FAFSA are available [here](#).

The California Dream Act Application and information regarding the California Dream Act is available [here](#).

The Charter School shall confirm that each of its students in grade 12 completes and submits a FAFSA to the United States Department of Education, or if the student is exempt from paying nonresident tuition pursuant to Education Code section 68130.5, a California Dream Act Application to the Student Aid Commission. Students who are exempt or whose parent/guardian (if the student is a minor) have opted-out will not be required to comply.

---

### Pupil Fees and Collection of Debt-EC 49010 et seq.

California Online Public Schools are public charter schools that provide a free online public school education to all their students. As part of this free public education, the School offers their students educational programs, for which no unlawful fees are charged to current students. Refer to the Uniform Complaint Procedures if you feel the School is not compliant.

# CURRICULUM & INSTRUCTION

---

## Parental Notices

### State Testing-EC 60615, 5 CCR 852

CalOPS shall annually administer required state testing to the applicable grades (e.g., the California Assessment of Student Performance and Progress [“CAASPP”].) Notwithstanding any other provision of law, a parent’s or guardian’s written request to School officials to excuse their child from any or all parts of the CAASPP shall be granted. Upon request, parents have a right to information on the level of achievement of their student on every State academic assessment administered to the student.

---

### Non-Mandatory Programs for Parental/Pupil Participation-EC49091.18

Notwithstanding any provision of law to the contrary, a school may not require a pupil or a pupil’s family to submit to or participate in any of the following:

- (a) Any assessment, analysis, evaluation, or monitoring of the quality or character of the pupil’s home life, or the student’s parents’ or guardians’ personal beliefs or practices in sex, family life, morality, or religion (Unless the student’s parent/guardian gives written permission).
  - (b) Any form of parental screening or testing,
  - (c) Any nonacademic home-based counseling program,
  - (d) Parent training.
  - (e) Any prescribed family education service plan.
  - (f) Nothing in this section shall be construed as preventing the screening, testing, or training of public school employees.
- 

### Cal Grant Program Notice-EC 69432.9

CalOPS is required by state law to submit the Grade Point Average (“GPA”) of all high school seniors by Oct. 1 of each year, unless the student over age 18 years of age or parent/guardian for those under 18 years of age opt-out. Students currently in eleventh (11th) grade will be deemed a Cal Grant applicant, unless the student (or parent/guardian, if the student is under 18 years of age) has opted out by or before February 1.

---

## Curriculum

### Sexual Health Education-EC 51930-51939

The Charter School offers comprehensive sexual health education to its students in grades 7-12. A parent or guardian of a student has the right to excuse their child from all or part of comprehensive sexual health education, HIV prevention education, and assessments related to that education through a passive consent ("opt-out") process. The Charter School does not require active parental consent ("opt-in") for comprehensive sexual health education and HIV prevention education. Parents and guardians may:

- Inspect written and audiovisual educational materials used in comprehensive sexual health education and HIV prevention education.
- Excuse their child from participation in comprehensive sexual health education and HIV prevention education in writing to the Charter School.
- Be informed whether the comprehensive sexual health or HIV/AIDS prevention education will be taught by Charter School personnel or outside consultants. When the Charter School chooses to use outside consultants or to hold an assembly with guest speakers to teach comprehensive sexual health or HIV/AIDS prevention education, be informed of:
  - The date of the instruction
  - The name of the organization or affiliation of each guest speaker
- Request a copy of Education Code sections 51930 through 51939.

Anonymous, voluntary, and confidential research and evaluation tools to measure student's health behaviors and risks (including tests, questionnaires, and surveys containing age-appropriate questions about the student's attitudes concerning or practices relating to sex) may be administered to students in grades 7-12. A parent or guardian has the right to excuse their child from the test, questionnaire, or survey through a passive consent ("opt-out") process. Parents or guardians shall be notified in writing that this test, questionnaire, or survey is to be administered, given the opportunity to review the test, questionnaire, or survey if they wish, notified of their right to excuse their child from the test, questionnaire, or survey, and informed that in order to excuse their child they must state their request in writing to the Charter School.

A student may not attend any class in comprehensive sexual health education or HIV prevention education, or participate in any anonymous, voluntary, and confidential test, questionnaire, or survey on student health behaviors and risks, if the Charter School has received a written request from the student's parent or guardian excusing the student from participation. An alternative educational activity shall be made available to students whose parents or guardians have requested that they not receive the instruction or participate in the test, questionnaire, or survey.

---

### Right to Refrain from Harmful Use of Animals-EC 32255, et seq.

Pupils may choose to refrain from participating in educational projects involving the harmful or destructive use of animals based on moral objections and may complete an alternative educational project acceptable to the teacher. In order to refrain from participation, a parent or guardian must submit a written note of the objections to participating in an educational project involving the harmful or destructive use of animals.

---

## Workplace Readiness Week and Work Permits

The week of each year that includes April 28 shall be known as “Workplace Readiness Week.” All public high schools, including charter schools, shall annually observe that week by providing information to students on their rights as workers.

Beginning August 1, 2024, any minor seeking the signature of a Charter School verifying authority on a Statement of Intent to Employ a Minor and Request for a Work Permit-Certificate of Age will be issued, before or at the time of receiving the signature of the verifying authority, a document clearly explaining basic labor rights extended to workers. An infographic explaining these rights is available [here](#).

---

## High School Notifications

### High School Course Transferability and College Entrance-EC 47605(c)

CalOPS is accredited by WASC, all of its high school courses are considered transferable to other California high schools. CalOPS has been approved by the University of California Office of the President following the extensive process for online and independent study programs. CalOPS also has received “a-g” approval for more than 50 courses in all core content areas, including electives.

Many courses are also approved by the National Collegiate Athletic Association (NCAA) Eligibility Center through a rigorous approval process to meet requirements for initial-eligibility for college athletes.<sup>3</sup> Please see the [CalOPS Course Offerings](#) for further information.

---

## College Preparatory Course Offerings

Student enrolled in grades 10-12 have the option of dually enrolling in the following courses at Saddleback Community College:

- COMM 20 Intercultural Communication
  - CTVR 3 History of American Cinema
  - BUS 105 Social Media Marketing
  - BUS 1 Introduction to Business
- 

## College Admission Requirements-EC 51229

The UC “a-g” subject requirements for freshman admission are unique to the University of California and California State University systems. A set of CalOPS core foreign language, multiple Advanced Placement (AP) courses and most core English, Math and Social Studies courses have been approved by the University of California.

---

<sup>3</sup><https://web3.ncaa.org/hsportal/exec/hsAction?hsActionSubmit=searchHighSchool>

Many lab science, visual/performing arts and career/technical education courses have also been approved. Additional courses may be submitted by the school annually for approval. The “a-g” approved courses for California Online Public Schools appear on the [University of California Doorways Home Website](#). Enter the legal name of the school the student is or has been enrolled in to find the courses approved for that school. You may also contact the school counselor for more information.

Alternatives to meet the UC “a-g” requirements if the school does not offer an approved course are as follows: Students can take the SAT subject exam at the end of the course(s) and earn a qualifying score, take the Advanced Placement (AP) exam at the end of the course and earn a qualifying score, or complete a three (3) or more semester unit (or four (4) or more quarter unit) UC-transferable California college course in the UC “a-g” subject(s). Students may also complete “a-g” course requirements prior to coming to, or after leaving a CalOPS school.

The UC and CSU “a-g” requirements are detailed below, and can be researched in more detail at the University of California website ([www.universityofcalifornia.edu/admissions](http://www.universityofcalifornia.edu/admissions)).

<b>A</b>	<b>History/Social Science</b>	<b>2 years required</b>
<b>B</b>	<b>English</b>	<b>4 years required</b>
<b>C</b>	<b>Mathematics</b>	<b>3 years required, 4 years recommended</b>
<b>D</b>	<b>Laboratory Science</b>	<b>2 years required, 3 years recommended</b>
<b>E</b>	<b>Language other than English</b>	<b>2 years required, 3 years recommended</b>
<b>F</b>	<b>Visual and Performing Arts</b>	<b>1 year required</b>
<b>G</b>	<b>College Preparatory Electives</b>	<b>1 year required</b>

# STUDENT HEALTH & SAFETY

---

## Student Health

### Physical Examinations and Right to Refuse-HSC 124040, HSC 124085

All students are to have completed a health screening examination on or before the 90th day after the student's entrance into first grade or such students must have obtained a waiver pursuant to Health and Safety Code Sections 124040 and 124085. This examination can be obtained from your family physician or possibly through the services provided by your County Health Department. Information and forms are distributed to students enrolled in kindergarten. If your child's medical status changes, please provide the teacher with a physician's written verification of the medical issue, especially if it impacts in any way your child's ability to perform schoolwork.

A parent/guardian having control or charge of any child enrolled in the School may file annually with the Site Director of the school in which the child is enrolled a written and signed statement stating that the parent/guardian will not consent to a physical examination of the child. Thereupon the child shall be exempt from any physical examination, but whenever there is a good reason to believe that the child is suffering from a recognized contagious or infectious disease, the child shall not be permitted to attend in person school sanctioned events until the school authorities are satisfied that any contagious or infectious disease does not exist.

---

### Immunizations-EC 48216, EC 49403, HSC 120325 & HSC 120335

Pursuant to the California Health and Safety Code and the California Code of Regulations, children must have a minimum number of immunizations (shots) before they can attend school. Immunization records will be required for all incoming students. Verification of immunizations will be completed with written medical records from the child's doctor or immunization clinic. To ensure a safe learning environment for all students, the Charter School follows and abides by the health standards set forth by the state of California. Students will not receive classroom-based instruction until all required records have been received. The immunization status of all students will be reviewed periodically. Those students who do not meet the State guidelines may be excluded from classroom-based instruction until the requirements are met. Students who have been exposed to a communicable disease for which they have not been immunized may be excluded from school at the discretion of the Charter School.

These required immunizations include:

**Child's Grade List of shots required to attend school**

**Entering TK/K-12 Admission**

- Diphtheria, Pertussis, and Tetanus (DTaP) - Five (5) doses
- Polio - Four (4) doses
- Measles, Mumps, and Rubella (MMR) - Two (2) doses
- Hepatitis B (Hep B) - Three (3) doses
- Varicella (chickenpox) - Two (2) doses

**NOTE:** Four doses of DTaP are allowed if one was given on or after the fourth birthday. Three doses of DTaP meet the requirement if at least one dose of Tdap, DTaP, or DTP vaccine was given on or after the seventh birthday (also meets the 7th-12th grade Tdap requirement.) One or two doses of Td vaccine given on or after the seventh birthday count towards the requirement for DTaP. Three doses of Polio are allowed if one was given on or after fourth birthday. MMR doses must be given on or after the first birthday. Two doses of measles, two doses of mumps, and one dose of rubella vaccine meet the requirement, separately or combined. Combination vaccines (e.g., MMRV) meet the requirements for individual component vaccines.

**Entering 7<sup>th</sup> Grade**

- Tetanus, reduced Diphtheria, and acellular Pertussis (Tdap) - One (1) dose
- Varicella (chickenpox) - Two (2) doses

**NOTE:** In order to begin 7th grade, students who had a valid personal belief exemption on file with a public or private elementary or secondary school in California before January 1, 2016 must meet all requirements for children 7-17 years old (i.e., polio, MMR, varicella and primary series for diphtheria, tetanus, and pertussis), **in addition to** the 7th grade requirements for Tdap and varicella (varicella requirement for seventh grade advancement expires after June 30, 2025). At least one dose of pertussis-containing vaccine is required on or after the 7th birthday.

Students who are enrolled in a home-based private school or independent study program and do not receive any classroom-based instruction are exempt from the immunization requirements. On occasion, CalOPS offers certain face to face, in-person activities which currently include but are not limited to educational field trips, college tours, social activities such as dances, picnics and other gatherings, graduation and honors ceremonies, and mandated state testing, which the school does not deem "classroom-based instruction."

**Human Papillomavirus (HPV) Prevention-AB 659**

**What is HPV?**

HPV is a very common virus that 8 out of 10 people will get at some point in their lifetime. Some HPV infections can lead to cancer later in life.

HPV is estimated to cause about 37,000 cases of cancer in men and women every year in the U.S. – that’s the same as the average attendance for a major league baseball game!

Only cervical cancer, one of the cancers caused by HPV, can be detected early with a Pap test. The other cancers caused by HPV (cancers of the throat, genitals, or anus) may not be detected until they are more serious. HPV vaccination prevents infections that cause these cancers.

### How can I protect my child from HPV?

HPV vaccination can prevent over 90% of cancers caused by HPV. HPV vaccines are very safe, and scientific research shows that the benefits of HPV vaccination far outweigh the potential risks. With more than 135 million doses given in the U.S. since 2006, HPV vaccine has a long safety record that’s backed by over 15 years of monitoring. Common side effects are mild and get better within a day or two. These include pain, redness, or swelling where the shot was given, similar to other vaccines.

HPV vaccination works extremely well. Since HPV vaccination was first recommended in 2006, infections with HPV types that cause most HPV cancers have dropped 88% among teen girls and 81% among young adult women.

Vaccination against HPV is recommended by the federal Advisory Committee on Immunization Practices, the American Academy of Pediatrics, and the American Academy of Family Physicians. It’s also recommended by the American Cancer Society and California’s Cancer Prevention Act.

### Who should get the vaccine and when should they get it?

Because the vaccine is more effective when given at younger ages, two doses of HPV vaccine are recommended for all kids between the ages of 9 to 12 years, and the second dose should be given before the start of 8th grade.

(Kids who wait until later to get their first dose of HPV vaccine may need three doses.) The HPV vaccine is often given at the same time as other adolescent vaccines, like Tdap to prevent whooping cough and meningococcal vaccine to prevent bacterial meningitis.

### Where can I get the HPV vaccine for my child?

Ask your health care provider, pharmacist, or local health department to learn more about HPV vaccine and where you can get it. The vaccine is covered by most health insurance plans. If you don’t have health insurance, your child can still get vaccinated. The Vaccines for Children (VFC) Program offers free vaccines to children up to age 18 years without insurance or whose insurance does not cover the cost of vaccines.

Ask your healthcare provider or [local health department](#) about VFC, or learn more [here](#). Find doctors participating in VFC [in your area](#).

For more information on HPV, the vaccine, and cancer prevention, visit the [Centers for Disease Control and Prevention](#).

---

## Oral Health Assessment-EC 48216, EC 49403

Students enrolled in kindergarten in a public school or while enrolled in first grade if the student was not previously enrolled in kindergarten in a public school are required to have an oral health assessment completed by a dental professional. Please contact the School if you have questions about this requirement.

## Mental Health Services-AB 2022

California Online Public Schools recognizes that when unidentified and unaddressed, mental health challenges can lead to poor academic performance, increased likelihood of suspension and expulsion, chronic absenteeism, student attrition, homelessness, incarceration, and/or violence. Access to mental health services at the School and in the community is not only critical to improving the physical and emotional safety of students, but it also helps address barriers to learning and provides support so that all students can learn problem-solving skills and achieve in school and, ultimately, in life. The following resources are available to your child:

### Available with California Online Public Schools:

- **School-based counseling services** – your child is encouraged to directly contact a School counselor. Our Assistant Principal of Counseling, Hazel Eng, can be reached at [counselor@californiaops.org](mailto:counselor@californiaops.org). Our School counselors support students by providing individual sessions, group or parent consultations whenever a student is having a difficult time due to academic stress, transition to changes in their environment, or social concerns, including isolation. Counseling services, whether provided by our School or by an outside provider listed herein, are voluntary.
- **Special education services** – if you believe your child may have a disability, you are encouraged to directly contact Phil Wenker, Director of Student Services, at [pwenker@californiaops.org](mailto:pwenker@californiaops.org) to request an evaluation.

### Available in the Community:

- California Youth Crisis Line: 1 (800) 843-5200
  - A statewide, 24/7, a free confidential, and anonymous hotline where youth ages 12-24 and those supporting youth can talk to volunteer-trained counselors who offer crisis intervention counseling and resource referrals to service providers in the caller's local community.
- Text HOME to 741741 to connect with a volunteer crisis counselor
- **California Health and Human Services Agency**

### Available Nationally:

- National Suicide Prevention Hotline - This organization provides confidential support for adults and youth in distress, including prevention and crisis resources. Available 24 hours at 1-800-273-8255.
- The Trevor Project - This organization provides suicide prevention and crisis intervention for LGBTQ youth between the ages of 13 and 24. Available at 1-866-488-7386 or visit [www.thetrevorproject.org](http://www.thetrevorproject.org).
- Big Brothers/Big Sisters of America – This organization is a community- based mentorship program. Community-specific program information can be found online at [www.bbbs.org](http://www.bbbs.org) or by calling (813) 720-8778.

## Diabetes

The Charter School will provide an information sheet regarding type 2 diabetes to the parent or guardian of incoming 7th grade students, pursuant to Education Code Section 49452.7. The information sheet shall include, but shall not be limited to, all of the following:

1. A description of type 2 diabetes.
2. A description of the risk factors and warning signs associated with type 2 Diabetes.
3. A recommendation that students displaying or possibly suffering from risk factors or warning signs associated with type 2 diabetes should be screened for type 2 diabetes.

4. A description of treatments and prevention of methods of type 2 diabetes.
5. A description of the different types of diabetes screening tests available.

A copy of the information sheet regarding type 2 diabetes is available at: [www.cde.ca.gov](http://www.cde.ca.gov). You may also find the info sheet at [californiaops.org](http://californiaops.org). Please contact the office if you need a physical copy of this information sheet or if you have any questions about this information sheet.

The Charter School will provide an information sheet regarding type 1 diabetes to the parent or guardian of a student when the student is first enrolled in elementary school, pursuant to Education Code Section 49452.6. The information sheet shall include, but shall not be limited to, all of the following:

1. A description of type 1 diabetes.
2. A description of the risk factors and warning signs associated with type 1 diabetes.
3. A recommendation that parents or guardians of students displaying warning signs associated with type 1 diabetes should immediately consult with the student's primary care provider to determine if immediate screening for type 1 diabetes is appropriate.
4. A description of the screening process for type 1 diabetes and the implications of test results.
5. A recommendation that, following a type 1 diagnosis, parents or guardians should consult with the student's primary care provider to develop an appropriate treatment plan, which may include consultation with and examination by a specialty care provider, including, but not limited to, a properly qualified endocrinologist.

A copy of the information sheet regarding type 1 diabetes is available at: [www.cde.ca.gov](http://www.cde.ca.gov). You may also find the info sheet at [californiaops.org](http://californiaops.org). Please contact the office if you need a copy of this information sheet or if you have any questions about this information sheet. The information required can also be found below.

---

## Type I Diabetes-EC 49452.6

### Type 1 diabetes usually develops in children and young adults but can occur at any age

- According to the U.S. Centers for Disease Control and Prevention (CDC), cases of type 1 diabetes in youth increased nationally from 187,000 in 2018 to 244,000 in 2019, representing an increase of 25 per 10,000 youths to 35 per 10,000 youths, respectively.
- The peak age of diagnosis of type 1 diabetes is 13-14 years, but diagnosis can also occur much earlier or later in life.

### Type 1 diabetes affects insulin production

- As a normal function, the body turns the carbohydrates in food into glucose (blood sugar), the basic fuel for the body's cells.
- The pancreas makes insulin, a hormone that moves glucose from the blood into the cells.
- In type 1 diabetes, the body's pancreas stops making insulin, and blood glucose levels rise.
- Over time, glucose can reach dangerously high levels in the blood, which is called hyperglycemia.
- Untreated hyperglycemia can result in diabetic ketoacidosis (DKA), which is a life-threatening complication of diabetes.

### Risk Factors Associated with Type 1 Diabetes

It is recommended that students displaying warning signs associated with type 1 diabetes, which are described below, should be screened (tested) for the disease by their health care provider.

## Risk Factors

Researchers do not completely understand why some people develop type 1 diabetes and others do not; however, having a family history of type 1 diabetes can increase the likelihood of developing type 1 diabetes. Other factors may play a role in developing type 1 diabetes, including environmental triggers such as viruses. Type 1 diabetes is not caused by diet or lifestyle choices.

## Warning Signs and Symptoms Associated with Type 1 Diabetes and Diabetic Ketoacidosis

Warning signs and symptoms of type 1 diabetes in children develop quickly, in a few weeks or months, and can be severe. If your child displays the warning signs below, contact your child's primary health care provider or pediatrician for a consultation to determine if screening your child for type 1 diabetes is appropriate:

- Increased thirst
- Increased urination, including bed-wetting after toilet training
- Increased hunger, even after eating
- Unexplained weight loss
- Feeling very tired
- Blurred vision
- Very dry skin
- Slow healing of sores or cuts
- Moodiness, restlessness, irritability, or behavior changes

DKA is a complication of untreated type 1 diabetes. DKA is a medical emergency. Symptoms include:

- Fruity breath
- Dry/flushed skin
- Nausea
- Vomiting
- Stomach pains
- Trouble breathing
- Confusion

## Types of Diabetes Screening Tests That Are Available

- Glycated hemoglobin (A1C) test. A blood test measures the average blood sugar level over two to three months. An A1C level of 6.5 percent or higher on two separate tests indicates diabetes.
- Random (non-fasting) blood sugar test. A blood sample is taken any time without fasting. A random blood sugar level of 200 milligrams per deciliter (mg/dL) or higher suggests diabetes.
- Fasting blood sugar test. A blood sample is taken after an overnight fast. A level of 126 mg/dL or higher on two separate tests indicates diabetes.
- Oral glucose tolerance test. A test measuring the fasting blood sugar level after an overnight fast with periodic testing for the next several hours after drinking a sugary liquid. A reading of more than 200 mg/dL after two hours indicates diabetes.

## Type 1 Diabetes Treatments

There are no known ways to prevent type 1 diabetes. Once type 1 diabetes develops, medication is the only treatment. If your child is diagnosed with type 1 diabetes, their health care provider will be able to help develop a

treatment plan. Your child's health care provider may refer your child to an endocrinologist, a doctor specializing in the endocrine system and its disorders, such as diabetes.

Contact your student's health care provider if you have questions.

## Type II Diabetes-EC 49452.7

**Type 2 diabetes is the most common form of diabetes in adults.**

- Until a few years ago, type 2 diabetes was rare in children, but it is becoming more common, especially for overweight teens.
- According to the U.S. Centers for Disease Control and Prevention (CDC), one in three American children born after 2000 will develop type 2 diabetes in his or her lifetime.

**Type 2 diabetes affects the way the body is able to use sugar (glucose) for energy.**

- The body turns the carbohydrates in food into glucose, the basic fuel for the body's cells.
- The pancreas makes insulin, a hormone that moves glucose from the blood to the cells.
- In type 2 diabetes, the body's cells resist the effects of insulin, and blood glucose levels rise.
- Over time, glucose reaches dangerously high levels in the blood, which is called hyperglycemia.
- Hyperglycemia can lead to health problems like heart disease, blindness, and kidney failure.

### Risk Factors Associated with Type 2 Diabetes

It is recommended that students displaying or possibly experiencing the risk factors and warning signs associated with type 2 diabetes be screened (tested) for the disease.

#### Risk Factors

Researchers do not completely understand why some people develop type 2 diabetes and others do not; however, the following risk factors are associated with an increased risk of type 2 diabetes in children:

- Being overweight. The single greatest risk factor for type 2 diabetes in children is excess weight. In the U.S., almost one out of every five children is overweight. The chances are more than double that an overweight child will develop diabetes.
- Family history of diabetes. Many affected children and youth have at least one parent with diabetes or have a significant family history of the disease.
- Inactivity. Being inactive further reduces the body's ability to respond to insulin.
- Specific racial/ethnic groups. Native Americans, African Americans, Hispanics/Latinos, or Asian/Pacific Islanders are more prone than other ethnic groups to develop type 2 diabetes.
- Puberty. Young people in puberty are more likely to develop type 2 diabetes than younger children, probably because of normal rises in hormone levels that can cause insulin resistance during this stage of rapid growth and physical development.

### Warning Signs and Symptoms Associated with Type 2 Diabetes

Warning signs and symptoms of type 2 diabetes in children develop slowly, and initially there may be no symptoms. However, not everyone with insulin resistance or type 2 diabetes develops these warning signs, and not everyone who has these symptoms necessarily has type 2 diabetes.

- Increased hunger, even after eating
- Unexplained weight loss

- Increased thirst, dry mouth, and frequent urination
- Feeling very tired
- Blurred vision
- Slow healing of sores or cuts
- Dark velvety or ridged patches of skin, especially on the back of the neck or under the arms
- Irregular periods, no periods, and/or excess facial and body hair growth in girls
- High blood pressure or abnormal blood fats levels

### Type 2 Diabetes Prevention Methods and Treatments

Healthy lifestyle choices can help prevent and treat type 2 diabetes. Even with a family history of diabetes, eating healthy foods in the correct amounts and exercising regularly can help children achieve or maintain a normal weight and normal blood glucose levels.

- **Eat healthy foods.** Make wise food choices. Eat foods low in fat and calories.
- **Get more physical activity.** Increase physical activity to at least 60 minutes every day.
- **Take medication.** If diet and exercise are not enough to control the disease, it may be necessary to treat type 2 diabetes with medication.

The first step in treating type 2 diabetes is to visit a doctor. A doctor can determine if a child is overweight based on the child's age, weight, and height. A doctor can also request tests of a child's blood glucose to see if the child has diabetes or pre-diabetes (a condition which may lead to type 2 diabetes).

Types of Diabetes Screening Tests That Are Available:

- **Glycated hemoglobin (A1C) test.** A blood test measures the average blood sugar level over two to three months. An A1C level of 6.5 percent or higher on two separate tests indicates diabetes.
- **Random (non-fasting) blood sugar test.** A blood sample is taken at a random time. A random blood sugar level of 200 milligrams per deciliter (mg/dL) or higher suggests diabetes. This test must be confirmed with a fasting blood glucose test.
- **Fasting blood sugar test.** A blood sample is taken after an overnight fast. A fasting blood sugar level less than 100 mg/dL is normal. A level of 100 to 125 mg/dL is considered pre-diabetes. A level of 126 mg/dL or higher on two separate tests indicates diabetes.
- **Oral glucose tolerance test.** A test measuring the fasting blood sugar level after an overnight fast with periodic testing for the next several hours after drinking a sugary liquid. A reading of more than 200 mg/dL after two hours indicates diabetes.

Type 2 diabetes in children is a preventable/treatable disease and the guidance provided in this information sheet is intended to raise awareness about this disease. Contact your student's health care provider if you have questions.

## Student & School Safety

### Dangers of Synthetic Drugs-EC 48985.5

The illicit use and abuse of synthetic drugs represents an emerging and ongoing public health threat in California. The fentanyl crisis specifically, has impacted communities across the state, leading to a sharp increase in fentanyl poisonings and deaths in recent years.

This notice aims to address the crisis with a preventative approach ensuring students and families are educated on the deadly consequences of recreational drug use.

A synthetic drug is a drug with properties and effects similar to a known hallucinogen or narcotic but having a slightly altered chemical structure, especially such a drug created in order to evade existing restrictions against illegal substances.

Synthetic drugs include but are not limited to synthetic cannabinoids ("synthetic marijuana," "spice," "k2"), methamphetamines, bath salts, and fentanyl.

The California Department of Public Health ("CDPH"), has expounded on the extreme danger of drugs laced with fentanyl. Illicit fentanyl can be added to other drugs to make them cheaper, more powerful, and more addictive. Illicit fentanyl has been found in many drugs, including heroin, methamphetamine, counterfeit pills, and cocaine. Fentanyl mixed with any drug increases the likelihood of a fatal overdose. Furthermore, it is nearly impossible to tell if drugs have been laced with fentanyl without additional testing, because fentanyl cannot be seen, smelled, or tasted when used as a lacing agent.

Additional information regarding fentanyl from the CDPH's substance and addiction prevention branch can be found [here](#).

---

## Tobacco Free Schools-HSC 104420

Ample research has demonstrated the health hazards associated with the use of tobacco products, including smoking and the breathing of secondhand smoke. CalOPS provides instructional programs designed to discourage students from using tobacco products. The CalOPS Governing Board ("Board") recognizes that smoking and other uses of tobacco and nicotine products constitute a serious public health hazard and are inconsistent with the goals of all CalOPS to provide a healthy environment for students and staff.

In the best interest of students, employees, and the general public, the Board therefore prohibits the use of tobacco products at all times on CalOPS property and in CalOPS vehicles. This prohibition applies to all employees, students, visitors, and other persons at school or at a school-sponsored activity or athletic event. It applies to any meeting on any property owned, leased, or rented by or from CalOPS.

Smoking or use of any tobacco-related product or disposal of any tobacco-related waste is prohibited within 25 feet of any playground, except on a public sidewalk located within 25 feet of the playground. Smoking or use of any tobacco-related product is also prohibited within 250 feet of the youth sports event in the same park or facility where a youth sports event is taking place. In addition, any form of intimidation, threat, or retaliation against a person for attempting to enforce this policy is prohibited.

The Superintendent or designee shall inform students, parents/guardians, employees, and the public about this policy. All individuals on CalOPS premises share in the responsibility of adhering to this policy. Additionally, CalOPS will post signs stating "Tobacco use is prohibited" prominently at all entrances to school property.

Appropriate school officials will monitor CalOPS property and facilities for compliance with the Board Policy. The Superintendent shall develop and maintain procedures to resolve grievances that may result from alleged non-compliance.

## School Safety Plan-EC 35294.6

California Online Public Schools is required to develop a school safety plan, which includes a comprehensive disaster preparedness plan. The school safety plan is sent out annually and available online at [californiaops.org](https://californiaops.org).

## Firearm Access Prevention-AB 452, EC 48986

The purpose of this notice is to inform and to remind parents and legal guardians of all students enrolled in California Online Public Schools of their responsibilities for keeping firearms out of the hands of children as required by California law. There have been many news reports of children bringing firearms to school. In many instances, the child obtained the firearm(s) from his or her home. **These incidents can be easily prevented by storing firearms in a safe and secure manner, including keeping them locked up when not in use and storing them separately from ammunition.**

To help everyone understand their legal responsibilities, this memorandum spells out California law regarding the storage of firearms. Please take some time to review this memorandum and evaluate your own personal practices to assure that you and your family are in compliance with California law.

- With very limited exceptions, California makes a person criminally liable for keeping any firearm, loaded or unloaded, within any premises that are under their custody and control where that person knows or reasonably should know that a child is likely to gain access to the firearm without the permission of the child's parent or legal guardian, and the child obtains access to the firearm and thereby (1) causes death or injury to the child or any other person; (2) carries the firearm off the premises or to a public place, including to any preschool or school grades kindergarten through twelfth grade, or to any school-sponsored event, activity, or performance; or (3) unlawfully brandishes the firearm to others<sup>4</sup>
  - The criminal penalty may be significantly greater if someone dies or suffers great bodily injury as a result of the child gaining access to the firearm.
- With very limited exceptions, California also makes it a crime for a person to negligently store or leave any firearm, loaded or unloaded, on their premises in a location where the person knows or reasonably should know that a child is likely to gain access to it without the permission of the child's parent or legal guardian, unless reasonable action is taken to secure the firearm against access by the child, even where a minor never actually accesses the firearm.<sup>5</sup>
- In addition to potential fines and terms of imprisonment, as of January 1, 2020, a gun owner found criminally liable under these California laws faces prohibitions from possessing, controlling, owning, receiving, or purchasing a firearm for 10 years.<sup>6</sup>
- Finally, a parent or guardian may also be civilly liable for damages resulting from the discharge of a firearm by that person's child or ward.<sup>7</sup>

The county or city may have additional restrictions regarding the safe storage of firearms. Thank you for helping to keep our children and schools safe. Remember that the easiest and safest way to comply with the law is to keep firearms in a locked container or secured with a locking device that renders the firearm inoperable.

## Human Trafficking Prevention-EC 49381

<sup>4</sup> See California Penal Code sections 25100 through 25125 and 25200 through 25220.

<sup>5</sup> See California Penal Code section 25100I.

<sup>6</sup> See California Civil Code Section 29805.

<sup>7</sup> See California Civil Code Section 1714.3.

California has the highest number of incidents of human trafficking in the U.S., and all students may be vulnerable. CalOPS believes it is a priority to inform our students about (1) prevalence, nature of and strategies to reduce the risk of human trafficking, techniques to set healthy boundaries, and how to safely seek assistance, and (2) how social media and mobile device applications are used for human trafficking.

In accordance with the California Healthy Youth Act, the School will provide age-appropriate instruction on the prevention of human trafficking, including sexual abuse, assault, and harassment. You have the right to excuse your child from all or part of the instruction on the prevention of human trafficking. An opt-out form is available by request at [californiaops.org](https://californiaops.org) for your convenience. Your consent for this instruction is NOT required. If we do not receive a written request to excuse your child, your child will be included in the instruction.

Information and materials for parents/guardians about the curriculum and resources on prevention of human trafficking and abuse, including sexual abuse, assault, and harassment are available on the CalOPS website for your review.

## Staff-Student Interactions

### Staff-Student Interactions Policy-EC 44050

California Online Public Schools ("CalOPS" or "Charter School") recognizes its responsibility to make and enforce all rules and regulations governing student and employee behavior to bring about the safest and most learning-conducive environment possible.

#### Corporal Punishment

Corporal punishment shall not be used as a disciplinary measure against any student. Corporal punishment includes the willful infliction of, or willfully causing the infliction of, physical pain on a student.

For purposes of this policy, corporal punishment does not include an employee's use of force that is reasonable and necessary to protect the employee, students, staff or other persons or to prevent damage to property.

For clarification purposes, the following examples are offered for direction and guidance of School personnel:

#### A. Examples of PERMITTED actions (NOT corporal punishment)

1. Stopping a student from fighting with another student;
2. Preventing a pupil from committing an act of vandalism;
3. Defending yourself from physical injury or assault by a student;
4. Forcing a pupil to give up a weapon or dangerous object;
5. Requiring an athletic team to participate in strenuous physical training activities designed to strengthen or condition team members or improve their coordination, agility, or physical skills;
6. Engaging in group calisthenics, team drills, or other physical education or voluntary recreational activities.

#### B. Examples of PROHIBITED actions (corporal punishment)

1. Hitting, shoving, pushing, or physically restraining a student as a means of control;
2. Making unruly students do push-ups, run laps, or perform other physical acts that cause pain or discomfort as a form of punishment;
3. Paddling, swatting, slapping, grabbing, pinching, kicking, or otherwise causing physical pain.

## Acceptable and Unacceptable Staff/Student Behavior

This policy is intended to guide all School faculty and staff in conducting themselves in a way that reflects the high standards of behavior and professionalism required of school employees and to specify the boundaries between students and staff.

Although this policy gives specific, clear direction, it is each staff member's obligation to avoid situations that could prompt suspicion by parents, students, colleagues, or school leaders. One viable standard that can be quickly applied, when you are unsure if certain conduct is acceptable, is to ask yourself, "Would I be engaged in this conduct if my family or colleagues were standing next to me?"

For the purposes of this policy, the term "boundaries" is defined as acceptable professional behavior by staff members while interacting with a student. Trespassing the boundaries of a student/teacher relationship is deemed an abuse of power and a betrayal of public trust.

Some activities may seem innocent from a staff member's perspective, but can be perceived as flirtation or sexual insinuation from a student or parent point of view. The objective of the following lists of acceptable and unacceptable behaviors is not to restrain innocent, positive relationships between staff and students, but to prevent relationships that could lead to, or may be perceived as, sexual misconduct.

Staff must understand their own responsibility for ensuring that they do not cross the boundaries as written in this policy. Disagreeing with the wording or intent of the established boundaries will be considered irrelevant for disciplinary purposes. Thus, it is crucial that all employees learn this policy thoroughly and apply the lists of acceptable and unacceptable behaviors to their daily activities. Although sincere, competent interaction with students certainly fosters learning, student/staff interactions must have boundaries surrounding potential activities, locations and intentions.

## Duty to Report Suspected Misconduct

When any employee reasonably suspects or believes that another staff member may have crossed the boundaries specified in this policy, he or she must immediately report the matter to a school administrator. All reports shall be as confidential as possible under the circumstances. It is the duty of the administrator to investigate and thoroughly report the situation. Employees must also report to the administration any awareness or concern of student behavior that crosses boundaries or where a student appears to be at risk for sexual abuse.

## Examples of Specific Behaviors

The following examples are not an exhaustive list:

### Unacceptable Staff/Student Behaviors (Violations of this Policy)

- a) Giving gifts to an individual student that are of a personal and intimate nature.
- b) Kissing of any kind.
- c) Any type of unnecessary physical contact with a student in a private situation.
- d) Intentionally being alone with a student away from the school.
- e) Making or participating in sexually inappropriate comments.
- f) Sexual jokes.
- g) Seeking emotional involvement with a student for your benefit.
- h) Listening to or telling stories that are sexually oriented.
- i) Discussing inappropriate personal troubles or intimate issues with a student in an attempt to gain their support and understanding.
- j) Becoming involved with a student so that a reasonable person may suspect inappropriate behavior.

### Unacceptable Staff/Student Behaviors without Parent and Supervisor Permission

(These behaviors should only be exercised when a staff member has parent and supervisor permission.)

- a) Giving students a ride to/from school or school activities.
- b) Being alone in a room with a student at school with the door closed.
- c) Allowing students in your home.

### **Cautionary Staff/Student Behaviors**

**(These behaviors should only be exercised when a reasonable and prudent person, acting as an educator, is prevented from using a better practice or behavior. Staff members should inform their supervisor of the circumstance and occurrence prior to or immediately after the occurrence)**

- a) Remarks about the physical attributes or development of anyone.
- b) Excessive attention toward a particular student.
- c) Sending emails, text messages or letters to students if the content is not about school activities.

### **Acceptable and Recommended Staff/Student Behaviors**

- a) Getting parents' written consent for any after-school activity.
- b) Obtaining formal approval to take students off school property for activities such as field trips or competitions.
- c) Emails, text, phone and instant messages to students must be very professional and pertaining to school activities or classes (Communication should be limited to school technology).
- d) Keeping the door open when alone with a student.
- e) Keeping reasonable space between you and your students.
- f) Stopping and correcting students if they cross your own personal boundaries.
- g) Keeping parents informed when a significant issue develops about a student.
- h) Keeping after-class discussions with a student professional and brief.
- i) Asking for advice from fellow staff or administrators if you find yourself in a difficult situation related to boundaries.
- j) Involving your supervisor if conflict arises with the student.
- k) Informing the Principal about situations that have the potential to become more severe.
- l) Making detailed notes about an incident that could evolve into a more serious situation later.
- m) Recognizing the responsibility to stop unacceptable behavior of students or coworkers.
- n) Asking another staff member to be present if you will be alone with any type of special needs student.
- o) Asking another staff member to be present when you must be alone with a student after regular school hours.
- p) Giving students praise and recognition without touching them.
- q) Pats on the back, high fives and handshakes are acceptable.
- r) Keeping your professional conduct a high priority.
- s) Asking yourself if your actions are worth your job and career.

# SCHOOL POLICIES & PROCEDURES

## Records

### **Military Service Release of Information & Directory Information Notice-34 CFR § 99.37, 20 USC 7908**

California Online Public Schools, upon request, provides to military recruiters and institutions of higher education, its students' names, addresses, and telephone numbers, unless the student's parent/guardian has submitted that prior consent is required for such disclosures. To require prior written consent for disclosure to military recruiters and institutions of higher education, please provide such a request to the School in writing to [records@californiaops.org](mailto:records@californiaops.org).

### **Student Records Notification-FERPA, including Directory Information and CCGI Notice EC 49076, EC 49077, EC 60900.5**

The School may provide a student's educational records to third parties in certain situations listed under FERPA. Examples include the transfer of educational records to the student's new school upon request from the new school, and the provision of educational records to school officials who possess a 'legitimate educational interest' in the student's records, and the provision of educational records to contracted parties providing special education related services. For more information on exceptions to the prior written consent rule, see the Student and Family Policy Catalog.

The Family Educational Rights and Privacy Act ("FERPA") affords parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within five (5) business days after the day the School receives a request for access. Parents or eligible students should submit to the School Superintendent or designee a written request that identifies the records they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

Parents or eligible students who wish to ask the School to amend a record should write the School's Superintendent or designee, clearly identify the part of the record they want changed and specify why it should be changed. If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing. If the School decides to amend the record as requested by the parent or eligible student, the Superintendent must order the correction or the removal and destruction of the information and inform the parent or eligible student of the amendment in writing.

3. The right to provide written consent before the School discloses personally identifiable information ("PII") from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to School officials with legitimate educational interests. A School official is a person employed by the School as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the School's Board of Directors. A School official also may include a volunteer, consultant, vendor, or contractor outside of the School who performs an institutional service or function for which the School would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, medical consultant, or therapist, or contracted provider of digital educational platforms and/or services; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another School official in performing their tasks. A School official has a legitimate educational interest if the official needs to review an education record in order to fulfill their professional responsibility.

Upon request, the School discloses education records without consent to officials of another school district in which a student seeks or intends to enroll, or is already enrolled, if the disclosure is for purposes of the student's enrollment or transfer.

Note that California Online Public Schools will not release information to third parties for immigration-enforcement purposes, except as required by law or court order.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Student Privacy Policy Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202

5. The right to request that the School not release student names, addresses and telephone listings to military recruiters or institutions of higher education without prior written parental consent.

FERPA permits the disclosure of PII from student's education records, without consent of the parent or eligible student, if the disclosure meets certain conditions found in §99.31 of the FERPA regulations. Except for disclosures to School officials, disclosures related to some judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the parent or eligible student, §99.32 of the FERPA regulations requires the School to record the disclosure. Parents and eligible students have a right to inspect and review the record of disclosures. A School may disclose PII from the education records of a student without obtaining prior written consent of the parents or the eligible student to the following parties:

1. School officials who have a legitimate educational interest as defined by 34 C.F.R. Part 99;
2. Other schools to which a student seeks or intends to enroll so long as the disclosure is for purposes related to the student's enrollment or transfer. When a student transfers schools, the School will mail the original or a copy of a student's cumulative file to the receiving district or private school within ten (10) school days following the date the request is received from the public school or private school where the student intends to enroll. School will make a reasonable attempt to notify the parent or eligible student of the request for records at his/her last known address, unless the disclosure is initiated by the parent or eligible student. Additionally, School will give the parent or eligible student, upon request, a copy of the record that was disclosed and give the parent or eligible student, upon request, an opportunity for hearing;

3. Certain government officials listed in 20 U.S.C. § 1232g(b)(1) in order to carry out lawful functions;
4. Appropriate parties in connection with a student's application for, or receipt of, financial aid if it is necessary to determine eligibility, amount of aid, conditions for aid or enforcing the terms and conditions of the aid;
5. Organizations conducting certain studies for the School in accordance with 20 U.S.C. § 1232g(b)(1)(F);
6. Accrediting organizations in order to carry out their accrediting functions;
7. Parents of a dependent student as defined in section **152 of the Internal Revenue Code** of 1986;
8. Individuals or entities, in compliance with a judicial order or lawfully issued subpoena. Subject to the exceptions found in 34 C.F.R. § 99.31(a)(9)(i), reasonable effort must be made to notify the parent or eligible student of the order or subpoena in advance of compliance, so that the parent or eligible student may seek a protective order;
9. Persons who need to know in cases of health and safety emergencies;
10. State and local authorities, within a juvenile justice system, pursuant to specific State law;
11. A foster family agency with jurisdiction over a currently enrolled or former student, a short-term residential treatment program staff responsible for the education or case management of a student, and a caregiver (regardless of whether the caregiver has been appointed as the student's educational rights holder) who has direct responsibility for the care of the student, including a certified or licensed foster parent, an approved relative or nonrelated extended family member, or a resource family, may access the current or most recent records of grades, transcripts, attendance, discipline, and online communication on platforms established by School for student and parents, and any individualized education program ("IEP") or Section 504 plan that may have been developed or maintained by School; and/or
12. A victim of an alleged perpetrator of a crime of violence or a non-forcible sex offense. The disclosure may only include the final results of the disciplinary proceedings conducted by the School with respect to that alleged crime or offense. School discloses the final results of the disciplinary proceeding regardless of whether the School concluded a violation was committed.

"Directory Information" is information that is generally not considered harmful or an invasion of privacy if released. The School may disclose the personally identifiable information that it has designated as directory information without a parent's prior written consent. The School has designated the following information as directory information:

1. Student's name
2. Student's address
3. Parent's/guardian's address
4. Telephone listing
5. Student's electronic mail address
6. Parent's/guardian's electronic mail address
7. Photograph/video
8. Date and place of birth
9. Dates of attendance
10. Grade level
11. Participation in officially recognized activities and sports
12. Weight and height of members of athletic teams

13. Degrees, honors, and awards received
14. The most recent educational agency or institution attended
15. Student ID number, user ID, or other unique personal identifier used to communicate in electronic systems that cannot be used to access education records without a PIN, password, etc. (A student's social security number, in whole or in part, cannot be used for this purpose.)

If you do not want the School to disclose directory information from your child's education records without your prior written consent, you must notify the School in writing at the time of enrollment or re-enrollment. Please notify our records team at: [records@californiaops.org](mailto:records@californiaops.org). A copy of the complete Policy is available upon request.

Please note that data collected and reported by Charter School to the California Longitudinal Pupil Achievement Data System ("CALPADS"<sup>8</sup>) pursuant to state law, will be shared with the California College Guidance Initiative ("CCGI"<sup>9</sup>) and will:

- 1) Be used to provide pupils and families with direct access to online tools and resources.
- 2) Enable a pupil to transmit information shared with the CCGI to both of the following:
  - a. Postsecondary educational institutions for purposes of admissions and academic placement.
  - b. The Student Aid Commission for purposes of determining eligibility for, and increasing uptake of, student financial aid.

Please visit the CCGI website at [CaliforniaColleges.edu](http://CaliforniaColleges.edu) to access resources that help students and their families learn about college admissions requirements.

---

## Engagement & Performance

### Parent & Family Engagement Policy & Compact Availability-EC Section 11503; 20 USC Section § 6318[b][1-4]

CalOPS aims to provide all students in our school significant opportunities to receive a fair, equitable, and high-quality education, and to close educational achievement gaps while abiding by guidelines within the Elementary and Secondary Education Act ("ESEA"). The Charter School staff recognizes a partnership with families is essential to meet this goal. Our Parent and Family Engagement Policy leverages and promotes active involvement of all families as partners with schools to ensure student success. A copy of the Charter School's complete Policy is available below, on the school website at [www.californiaops.org](http://www.californiaops.org), and upon request in the main office.

---

### Parent & Family Engagement Policy & Compact-EC Section 11503; 20 USC Section § 6318[b][1-4]

<sup>8</sup> CALPADS is a database maintained by the CDE which consists of pupil data from elementary and secondary schools relating to, among other things, demographic, program participation, enrollment, and statewide assessments data.

<sup>9</sup> CCGI is an authorized provider of an institutional service to all California local educational agencies and part of the state's efforts to make college-going a more streamlined experience for students. The CCGI currently receives enrollment data for all public-school students enrolled in grades six through twelve from the California Department of Education ("CDE").

California Online Public Schools (“CalOPS” or the “Charter School”) has developed a written Parent and Family Engagement Policy (“Policy”) with input from Title I parents and families. This Policy describes the means for carrying out the following Title I parent and family engagement requirements.

**2.0 With approval from the local governing board, California Online Public Schools has jointly developed with, and distributed to, parents and family members of participating children a written parent and family engagement policy, agreed upon by such parents, and updated periodically to meet the changing needs of parents and the school. (EC Section 11503; 20 United States Code [U.S.C.] Section [§] 6318[b][1-4])**

At least one meeting is held annually to discuss the Parent and Family Engagement Policy and School Parent Compact. Further feedback is solicited through multiple avenues, including the phone, email, notifications, surveys or forms, regular school communications, field trips and back to school activities, and other parent-oriented activities. The CalOPS Board of Directors intends to maintain at least one parent representative among its members. The schools also survey parents each year in order to evaluate the school on a number of criteria, including student progress, teacher support, and the quality of curriculum.

- The Charter School makes effective use of all available technologies to distribute information to parents.
- In addition, parents are encouraged to set up conferences to discuss their student's performance.
- Regular school communications announce upcoming school events and meetings are available online to all parents.
- Certain critical communications may also be provided in print format. For example, the parent training modules are available in print as well as online, and official communications from the schools about withdrawals are also provided via hard-copy mail.
- The schools also develop and make available via the Student Information System (“SIS”), and school website, a Family and Student Policy Catalog that details all policies specific to the schools. Translation of materials or availability of materials in other formats (e.g., for those who have difficulty with their vision) are made available upon request.

## **2.1 Involvement of Parents in the Title I Program**

*The school-level parent and family engagement policy shall describe the means for how California Online Public Schools school shall carry out the following requirements: (20 U.S.C. § 6318[b][1])*

- a) **The school convenes an annual meeting, at a convenient time, to which all parents of participating children shall be invited to attend and encouraged to attend, to inform parents and family members of their school’s participation in the Title I program and to explain the requirements, and the right of the parents to be involved. (20 U.S.C. § 6318[c][1])**
  - Hold at least one annual meeting, with the option to participate virtually
  - Administer an annual parent satisfaction survey which includes questions about academic interventions.
  - Solicit feedback through multiple avenues, including surveys, telephone, school communications, and email.
- b) **The school offers a flexible number of meetings, such as meetings in the morning or evening, and may provide, with Title I funds, transportation, child care, or home visits, as such services relate to parental involvement. (20 U.S.C. § 6318[c][2])**

California Online Public Schools meetings are held virtually. The information regarding the meeting, including the meeting room links, are provided to the families at least one week in advance. The parent meetings are scheduled at select times during the school year and at varied times of day to give the

greatest opportunity for our families to attend. All meetings are recorded, and the recording links are sent to all enrolled Caregivers along with any follow up information within one business day.

- c) **The school involves parents in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I program, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan. (20 U.S.C. § 6318[c][3])**

California Online Public Schools conduct an annual evaluation of the content and effectiveness of this Parent and Family Engagement Policy in improving the quality of its Title I, Part A plan. The evaluation includes identifying barriers to greater participation by parents in parent involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The schools use the findings of the evaluation about its Parent and Family Engagement Policy and activities to design strategies for more effective parent involvement, and to revise, if necessary (and with the involvement of parents) its parent involvement policies.

Evaluation methods include:

- Hold at least one annual meeting, with the option to participate virtually
- Administer an annual parent satisfaction survey which includes questions about academic interventions.
- Solicit feedback through multiple avenues, including survey, telephone, school communications, and email.

- d) **The school provides parents of participating children with the following:**

- i. **Timely information about the Title I program. (20 U.S.C. § 6318[c][4][A])**

California Online Public Schools provide Title I program information to families throughout the school year. This information is provided to participating families in several formats including: email, Parent Square,, School Advisory Committee Meetings three times per school year, Parent/Admin Collaboration Meetings three times per school year, ELAC meetings and the LCAP input form.

- ii. **A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging state academic standards. (20 U.S.C. § 6318[c][4][B])**

Our Board of Directors approves the curriculum and instructional material selections annually. The curriculum, including assessments, is aligned to the California Common Core State Standards, California Content Standards and Next Generation Science Standards, as adopted by the State Board of Education for English- Language Arts, Mathematics, Health Education, History- Social Science, Physical Education, Science, Visual and Performing Arts, and World Languages. Additional alignments are conducted for "a" to "g" guidelines. The curriculum is updated regularly based on a rigorous analysis of student performance on state standards as measured by state testing results and internal assessments. The curriculum offers high-quality content by integrating virtual textbooks, lesson plans, and other materials from leading publishers such as Discovery Education, McGraw-Hill, and HMH. In addition to these resources, it features technology-based content from top providers that introduces focused, grade-appropriate topics through interactive practice, embedded videos, and discussions. Real-time interaction between teachers and students is facilitated through LiveClass and Zoom sessions, which use web conferencing tools including voice over IP, chat, electronic whiteboards, and shared web browsing. These virtual classroom environments allow for individual and small group instruction.

- iii. **If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. (20 U.S.C. § 6318[c][4][C])**

California Online Public Schools is a fully online school that allows for regular parent, Caregiver, family and student interaction. Due to the nature of being online, all stakeholders have multiple opportunities to request and attend regular meetings as they feel appropriate. One such regular meeting is their bi weekly call with their homeroom teacher. Stakeholders can also request more frequent meetings as needed, Additional opportunities include but are not limited to:

- School Advisory Committee Meetings
  - Parent/Admin Collaboration Meetings
  - English Learner Advisory Committee Meetings
  - Progress Monitoring Meetings
  - Special Education meetings as appropriate
  - Bi weekly phone calls
  - LiveClass/ Zoom
  - Social and Emotional support sessions
- e) **If the schoolwide program (SWP) plan is not satisfactory to the parents of participating children, the school submits any parent comments on the plan when the school makes the plan available to the local educational agency (LEA). (20 U.S.C. § 6318[c][5])**

If the plan for Title I, Part A, developed under Section 1006 of the ESSA, is not satisfactory to the parents of participating students, the schools will submit any parent comments with the plan when the schools submit the plan to the California Department of Education.

## 2.2 Building Capacity for Involvement

*To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and local educational agency assisted under Title I, Part A shall carry out the following requirements: (20 U.S.C. § 6318[e])*

- a) **The school provides assistance to parents of children served by the school or LEA, as appropriate, in understanding such topics as the challenging state academic standards, state and local academic assessments, the requirements of Title I, Part A, and how to monitor a child's progress and work with educators to improve the achievement of their children. (20 U.S.C. § 6318[e][1])**

During the school year, teachers and parents communicate regularly via email, Parent Square, telephone, and Live Class/Zoom sessions. Teachers formally conference with parents regularly. In addition, parents are directly involved in checking daily student work for completeness and may view student grades and other progress indicators in real time. Progress reports are available to parents at least quarterly for every student. Parents receive notifications from the school about student attendance and participation in various aspects of the program.

Parents have the opportunity to be intimately familiar with their students' progress on a day-to-day basis. The schools' LMS and SIS platforms ensure that all parents have access to complete data about their children's learning on a 24/7 basis. In their students login in the LMS, parents can view in real time whether their student is on track and making adequate progress. Students who are not on track are identified if and when certain thresholds are reached related to completion of lessons, attendance, contact with the teacher, and/or submission of required assessments or assignments. The schools contact the parent of any student identified as needing support to discuss issues impeding student's progress and to discuss strategies for getting the student back on track. Parents are also provided with

frequent reports on their student's progress. For students who are struggling, school staff meet to develop an intervention plan that directly involves the student and parent.

**b) The school provides materials and training to help parents work with their children to improve their children's achievement, as appropriate, to foster parental involvement. (20 U.S.C. § 6318[e][2])**

Materials to encourage parent involvement are provided (with no cost to the family) that include online training, a Student and Family Policy Catalog, and school communications such as newsletters and parent communications. Daily lesson plans are accessible 24/7 through the students login and enable parents to review and understand the objectives of each lesson so that they can support their student's learning effectively. The teaching and administrative staff, along with our curriculum and technical support staff are also available via emails, or telephone to provide required assistance and advising support.

California Online Public Schools provide ongoing training and support to help parents carry out their important role while making optimum use of the available technology tools and professional teacher support. The schools' specific training and support efforts include an orientation for parents to familiarize themselves with the features and components of the LMS. The training also includes building an effective understanding of the academic program (content, standards and assessment) as well as real-time tools for monitoring and improving student performance. Additional parent training opportunities are provided throughout the school year. There is an area of the schools' website specifically devoted to parent resources.

**c) The school educates teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. (20 U.S.C. § 6318[e][3])**

California Online Public Schools is committed to providing high-quality and ongoing professional development for both parents and staff to improve instruction and drive toward proficiency on academic standards. California Online Public Schools provides teacher training and professional development programs to equip teachers with the following:

- A working knowledge of the curriculum.
- How to communicate and work effectively with parents/families.
- How to utilize and navigate the tools in the LMS and SIS.
- How to develop personalized learning plans and individualized instructional programs, including communicating with parents regarding instruction.
- Review of the different forms of assessment and how to utilize test results to guide instruction.
- Knowledge of school processes and policies.
- How on-site staff and virtual teachers work collaboratively in the best interest of each student.

**d) The school, to the extent feasible and appropriate, coordinates and integrates parent involvement programs and activities with other federal, state, and local programs, including public preschool programs, and conducts other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children. (20 U.S.C. § 6318[e][4])**

California Online Public Schools offer several online resources for our families to help integrate parent involvement and encourage support and participation in their child's education. Some of these supports are listed below:

- Parent Workshops - focussed on mental health topics to provide education and strategies to support their student's mental health and social emotional wellbeing.
- Parent Support Newsletter- Sent monthly and includes various mental health topics including suicide prevention, cyberbullying, coping with stress, etc.
- Open Office Hours - one on one support with a particular mental health concern in a brief consultation with our licensed clinical social worker.
- English Learning resources- including links to family and student resources and support
- Field Trip and Events information- including upcoming school events in our school regions.
- Counselor's Corner resources- including links to family and student resources that include academic supports, DEI resources and SEL supports.
- Private Parent Facebook Page- allowing families to speak with one another, sharing ideas, concerns, and questions.

**e) The school ensures that information related to school and parent programs, meetings, and other activities is sent to parents of participating children in a format and, to the extent practicable, in a language the parents can understand. (20 U.S.C. § 6318[e][5])**

As a virtual learning school, California Online Public Schools is able to use technology and the working partnership between parents and school staff to facilitate the full participation of parents who might otherwise face barriers to involvement. For example, parents with disabilities who might otherwise find it difficult to participate in their child's brick-and-mortar classroom can readily interact through our online tools and resources. CalOPS makes every effort to provide information in an understandable language and format so that parents can actively participate in their student's schooling.

**f) The school provides such other reasonable support for parental involvement activities under this section as parents may request. (20 U.S.C. § 6318[e][14])**

- Students have the opportunity to participate regularly in both face-to-face and virtual community activities. Face-to-face activities include field trips and community outings, in accordance with federal, state and local health guidelines. Teachers use the telephone quite extensively in communicating with students and parents.
- Canvas inbox is the private email system included in the LMS. This is a "closed" system. Students, parents, and teachers may only use it to communicate with each other, and are protected from spam, contact from strangers, and other mainstream email issues.
- Notifications, announcements, and other school details are sent via Parent Square allowing for timely communication between school staff, parents, and students.
- Other examples of support to be provided for parent involvement activities include, but are not limited to: providing multiple ways to attend meetings (face-to-face, phone, Zoom, LiveClass, and recordings), a private regional Facebook page for parent interactions, translating materials upon request, and holding one-on-one meetings and so forth.

## 2.3 Accessibility

*In carrying out the parent and family engagement requirements of Title I, Part A, California Online Public Schools, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 of the ESEA (20 U.S.C. § 6311), as amended by ESSA, in a format and, to the extent practicable, in a language such parents understand. (20 U.S.C. § 6318[f])*

- California Online Public Schools make effective use of all available technologies to distribute information to parents.
- In addition, parents are encouraged to set up conferences to discuss their student's performance.
- Regular school communications announce upcoming school events and are available online to all parents.
- Certain critical communications may also be provided in print format. For example, the parent training modules are available in print as well as online, and official communications from the schools about withdrawals are also provided via hard-copy mail.
- The school also develops and makes available via the school website, a Family and Student Policy Catalog that details all policies specific to the schools. Translation of materials or availability of materials in other formats (e.g., for those who have difficulty with their vision) are made available upon request.

## 2.4 School-Parent Compact

*As a component of the school-level parent and family engagement policy, each school served under this part shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards. The school-parent compact shall carry out the following requirements: (20 U.S.C. § 6318[d])*

- Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served under Title I, Part A to meet the challenging state academic standards, and the ways in which each parent will be responsible for supporting their children's learning; volunteering in their child's classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time. (20 U.S.C. § 6318[d][1])**

California Online Public Schools has a responsibility to provide high-quality curriculum and instruction to all of its students. The CalOPS Board of Directors approves the curriculum, textbook, and instructional material selections annually therefore, all students receive online and offline materials needed to complete their course of study. The curriculum, including assessments, is aligned to the California Common Core State Standards, California Content Standards and Next Generation Science Standards, as adopted by the State Board of Education for English-Language Arts, Mathematics, Health Education, History-Social Science, Physical Education, Science, and World Languages. Additional alignments are conducted for "a" to "g" guidelines.

During the school year, teachers and parents communicate regularly via email, telephone, Zoom, LiveClass, and parent notification systems Teachers formally conference with parents regularly. In addition, parents are directly involved in checking daily student work for completeness and may view student grades and other progress indicators in real time. Progress reports are available to parents at least quarterly for every student. Parents receive notifications from the school about student attendance and participation in various aspects of the program.

Parents understand that their participation in their child's education will positively impact his/her achievement and attitude. Therefore, they will do their best to:

- Ensure that their child attends/participates in school regularly.
- Ensure that their child will use positive school behavior.
- Encourage positive use of their child's additional/non-school time.
- Establish a time and quiet place for their child to complete schoolwork and support effort, completion, and correctness.

b) **Address the importance of communication between teachers and parents on an ongoing basis through, at a minimum, the following: (20 U.S.C. § 6318[d][2])**

1. **Parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as the compact relates to the individual child's achievement. (20 U.S.C. § 6318[d][2][A])**

California Online Public Schools hold parent-teacher conferences during which the School-Parent Compact is discussed as it relates to the individual child's achievement. If there are performance concerns, or if students are falling behind and in escalation, the student's teacher contacts parents via phone and/or email and includes other teaching or administrative staff as needed. The call focuses on the student's performance and what actions need to occur to get the student back on-track. Teachers may also set up an in-person meeting to discuss any student or parent concerns and to work collaboratively to set goals and identify a timeline for improvement.

2. **Frequent reports to parents on their children's progress. (20 U.S.C. § 6318[d][2][B])**

During the school year, teachers and parents communicate regularly via email, telephone, Zoom and Live Class sessions. Teachers formally conference with parents regularly. In addition, parents are directly involved in checking daily student work for completeness and may view student grades and other progress indicators in real time. Progress reports are available to parents at least quarterly for every student. Parents receive notifications from the school about student attendance and participation in various aspects of the program.

3. **Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities. (20 U.S.C. § 6318[d][2][C])**

Parents have multiple opportunities to shape the overall school experience. They can volunteer to assist teachers with virtual student activities, serve on the schools' Board of Directors, hold an office on the ELAC committee, as well as participate in Title I planning meetings. Parents, Caregivers, and families may volunteer for the school, however, volunteering is not required.

4. **Ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand. (20 U.S.C. § 6318[d][2][D])**

We will provide opportunities for regular communication between parents and teachers through:

- Parent-teacher conferences;
- Frequent reports about your child's progress;
- Opportunities to talk to staff, and observe classroom activities;
- Ensuring regular communication between family members and school staff to the extent possible, in a language that family members can understand.

*\*\*The policy will be updated periodically to meet changing needs of parents and family members and the school. If the school has a process in place for involving parents and family members in planning and designing the school's programs, the school may use that process if it includes adequate representation of parents and family members of children receiving Title I, Part A services.*

## School Accountability Report Card (SARC)-EC 35256, EC 35258

By February 1 of each year, every school in California is required by state law to publish a School Accountability Report Card (SARC). The SARC contains information about the condition and performance of each California public school. Under the Local Control Funding Formula (LCFF) all local educational agencies (LEAs) are required

to prepare a Local Control Accountability Plan (LCAP), which describes how they intend to meet annual school-specific goals for all pupils, with specific activities to address state and local priorities. Additionally, data reported in an LCAP is to be consistent with data reported in the SARC.

To gain access to your schools SARC, please visit our school website at: [californiaops.org](https://californiaops.org)

For more information about SARC requirements, see the California Department of Education (CDE) SARC Web page at [www.cde.ca.gov](https://www.cde.ca.gov).

For more information about the LCFF or LCAP, see the CDE LCFF Web page at [www.cde.ca.gov](https://www.cde.ca.gov).

For additional information about the school, parents/guardians, and community members should contact our Superintendent or the school office. A hard copy of this information is available upon request.

---

## Procedural Resources

### Teacher Licensing, Right to Ask and Four Week Notice-20 USC 6311

As the Charter School receives Title I federal funds through the Elementary and Secondary Education Act ("ESEA"), as reauthorized and amended by the Every Student Succeeds Act ("ESSA"), all parents/guardians of students attending the Charter School may request information regarding the professional qualifications of classroom teachers and/or paraprofessionals, including at a minimum:

1. Whether the student's teacher:
  - a. Has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
  - b. Is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived; and
  - c. Is teaching in the field of discipline of the certification of the teacher; and
2. Whether the child is provided services by paraprofessionals and, if so, their qualifications.

Upon request, the Charter School will provide the information to the parents/guardians in a timely manner. Parents/guardians may contact the school at (800) 906-5166 to obtain this information.

If at any time your student is taught for four (4) or more consecutive weeks by a teacher that does not meet state-specific teacher effectiveness requirements, you will be notified by the school of this information. We will also notify you if your student is being taught by a paraprofessional in support of their assigned teacher.

If you have questions or concerns, please do not hesitate to contact us.

---

### Sexual Harassment Policy and Procedures-EC 231.5, 5 CCR 4917, EC 48980(h), EC 48985

Local agencies are required to notify students, employees, and parents/guardians of their written policy prohibiting sexual harassment pursuant to Education Code sections 231.5 and 48980(h), and in accordance with

Education Code section 48985. These policies must include information as to where to obtain specific procedures for reporting charges of sexual harassment and available remedies.

The Title IX Policy Prohibiting Discrimination on the Basis of Sex contains the policies and grievance procedures of California Online Public Schools to prevent and address sex discrimination, including but not limited to sexual harassment, sex-based hostile environment harassment, discrimination based on pregnancy or related conditions, sex-based discrimination in access to athletics or educational resources, and retaliation against a person who has reported sex discrimination.

CalOPS does not discriminate on the basis of sex and prohibits any acts of sex discrimination in any education program or activity that it operates, as required by California law, Title IX (20 U.S.C. § 1681 *et seq.*) and the Title IX regulations (34 C.F.R. Part 106), including in admission and employment.<sup>10</sup> CalOPS will take actions to promptly and effectively end any sex discrimination in its education program or activity, prevent its recurrence, and remedy its effects.

Alleged pupil sexual harassment in violation of CalOPS policy or federal or state law will be handled pursuant to the Title IX Policy Prohibiting Discrimination on the Basis of Sex which can be found in the Student and Family Policy Catalog and online at [californiaops.org](https://californiaops.org).

Under California Education Code section 212.5, sexual harassment consists of conduct on the basis of sex, including but not limited to unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct on the basis of sex, regardless of whether or not the conduct is motivated by sexual desire, when: (a) submission to the conduct is explicitly or implicitly made a term or a condition of an individual's employment, education, academic status, or progress; (b) submission to, or rejection of, the conduct by the individual is used as the basis of employment, educational or academic decisions affecting the individual; (c) the conduct has the purpose or effect of having a negative impact upon the individual's work or academic performance, or of creating an intimidating, hostile, or offensive work or educational environment; and/or (d) submission to, or rejection of, the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and services, honors, programs, or activities available at or through the Charter School.

---

## Title IX Policy Prohibiting Discrimination on the Basis of Sex-AB 34, AB 543

This Title IX Policy Prohibiting Discrimination on the Basis of Sex ("Policy") contains the policies and grievance procedures of California Online Public Schools ("Charter School") to prevent and address sex discrimination, including but not limited to sexual harassment, sex-based hostile environment harassment, discrimination based on pregnancy or related conditions, sex-based discrimination in access to athletics or educational resources, and retaliation against a person who has reported sex discrimination.

Charter School does not discriminate on the basis of sex and prohibits any acts of sex discrimination in any education program or activity that it operates, as required by California law, Title IX (20 U.S.C. § 1681 *et seq.*) and the Title IX regulations (34 C.F.R. Part 106), including in admission and employment.<sup>11</sup> Charter School will take actions to promptly and effectively end any sex discrimination in its education program or activity, prevent its recurrence, and remedy its effects.

This Policy applies to conduct occurring in Charter School's education programs or activities on or after August 1, 2024 including but not limited to incidents occurring on the school campus, during school-sponsored events and activities regardless of the location, and through school-owned technology, whether perpetrated by a student,

<sup>10</sup> Charter School complies with all applicable state and federal laws and regulations and local ordinances in its investigation of and response to reports and complaints of misconduct prohibited by this Policy.

<sup>11</sup> Charter School complies with all applicable state and federal laws and regulations and local ordinances in its investigation of and response to reports and complaints of misconduct prohibited by this Policy.

parent/guardian, employee, volunteer, independent contractor or other person with whom Charter School does business.

Inquiries about the application of Title IX and 34 C.F.R. Part 106 (hereinafter collectively referred to as "Title IX") may be referred to the Charter School Title IX Coordinator, the Office for Civil Rights of the U.S. Department of Education, or both.

## Definitions

### Prohibited Sex Discrimination

Title IX and California law prohibit discrimination on the basis of sex, including sex-based harassment and differences in the treatment of similarly situated individuals on the basis of sex with regard to any aspect of services, benefits, or opportunities provided by Charter School. Discrimination on the basis of sex includes discrimination on the basis of sex stereotypes, sex characteristics, pregnancy or related conditions, sexual orientation, and gender identity.

### Prohibited Sex-Based Harassment

Under Title IX, "sex-based harassment" means conduct on the basis of sex that satisfies one or more of the following:

- Quid pro quo harassment occurs when an employee, agent, or other person authorized by Charter School to provide an aid, benefit, or service under Charter School's education program or activity explicitly or impliedly conditions the provision of such an aid, benefit, or service on a person's participation in unwelcome sexual conduct.
- Hostile environment harassment is unwelcome sex-based conduct that, based on the totality of the circumstances, is subjectively and objectively offensive and is so severe or pervasive that it limits or denies a person's ability to participate in or benefit from Charter School's education program or activity (i.e., creates a hostile environment). Whether a hostile environment has been created is a fact-specific inquiry that includes consideration of the following:
  - The degree to which the conduct affected the complainant's ability to access Charter School's education program or activity;
  - The type, frequency, and duration of the conduct;
  - The parties' ages, roles within Charter School's education program or activity, previous interactions, and other factors about each party that may be relevant to evaluating the effects of the conduct;
  - The location of the conduct and the context in which the conduct occurred; and
  - Other sex-based harassment in Charter School's education program or activity.
- Sexual assault, meaning an offense classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation.
- Dating violence, meaning violence committed by a person:
  - Who is or has been in a social relationship of a romantic or intimate nature with the victim; and
  - Where the existence of such a relationship shall be determined based on a consideration of the following factors:
    - The length of the relationship;
    - The type of relationship; and
    - The frequency of interaction between the persons involved in the relationship.
- Domestic violence, meaning felony or misdemeanor crimes committed by a person who:

- o Is a current or former spouse or intimate partner of the victim under applicable family or domestic violence laws, or a person similarly situated to a spouse of the victim;
- o Is cohabitating, or has cohabitated, with the victim as a spouse or intimate partner;
- o Shares a child in common with the victim; or
- o Commits acts against a youth or adult victim who is protected from those acts under applicable family or domestic violence laws.
- Stalking, meaning engaging in a course of conduct directed at a specific person that would cause a reasonable person to:
  - o Fear for the person's safety or the safety of others; or
  - o Suffer substantial emotional distress.

Under California Education Code section 212.5, sexual harassment consists of conduct on the basis of sex, including but not limited to unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct on the basis of sex, regardless of whether or not the conduct is motivated by sexual desire, when: (a) submission to the conduct is explicitly or implicitly made a term or a condition of an individual's employment, education, academic status, or progress; (b) submission to, or rejection of, the conduct by the individual is used as the basis of employment, educational or academic decisions affecting the individual; (c) the conduct has the purpose or effect of having a negative impact upon the individual's work or academic performance, or of creating an intimidating, hostile, or offensive work or educational environment; and/or (d) submission to, or rejection of, the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and services, honors, programs, or activities available at or through Charter School.

Examples of conduct that may fall within the Title IX definition of sex-based harassment, the Education Code definition of sexual harassment, or both:

- Physical assaults of a sexual or sex-based nature, such as:
  - o Rape, sexual battery, molestation or attempts to commit these assaults.
  - o Intentional physical conduct that is sex-based or sexual in nature, such as touching, pinching, patting, grabbing, brushing against another's body, poking another's body, violence, intentionally blocking normal movement or interfering with work or school because of sex.
- Unwanted sexual advances or propositions, derogatory sex-based comments, or other sex-based conduct, such as:
  - o Sexually oriented or sex-based gestures, notices, epithets, slurs, remarks, jokes, or comments about a person's sexuality or sexual experience.
  - o Preferential treatment or promises of preferential treatment to an individual for submitting to sexual conduct, including soliciting or attempting to solicit any individual to engage in sexual activity for compensation or reward or deferential treatment for rejecting sexual conduct.
  - o Subjecting or threats of subjecting a student or employee to unwelcome sexual attention or conduct or intentionally making the student's or employee's performance more difficult because of the student's or the employee's sex.
  - o Retaliation against an individual who has articulated a good faith concern about sex-based harassment.
- Sexual or discriminatory displays or publications anywhere in the work or educational environment, such as:
  - o Displaying pictures, cartoons, posters, calendars, graffiti, objections, promotional materials, reading materials, or other materials that are sexually suggestive, sexually demeaning or

pornographic or bringing or possessing any such material to read, display or view in the work or educational environment.

- o Reading publicly or otherwise publicizing in the work or educational environment materials that are in any way sexually revealing, sexually suggestive, sexually demeaning or pornographic.
- o Displaying signs or other materials purporting to segregate an individual by sex in an area of the work or educational environment (other than restrooms or similar rooms).

The illustrations above are not to be construed as an all-inclusive list of sex-based harassment acts prohibited under this Policy.

**Complainant** means a student or employee who is alleged to have been subjected to conduct that could constitute sex-based discrimination, or a person other than a student or employee who is alleged to have been subjected to conduct that could constitute sex discrimination and who was participating or attempting to participate in Charter School's education program or activity at the time of the alleged sex discrimination. Complaints may also be made by: (1) a parent, guardian, or other authorized legal representative with the legal right to act on behalf of a complainant; or (2) Charter School's Title IX Coordinator. For complaints of sex discrimination other than sex-based harassment, complaints can also be made by any student, employee, or other person who was participating or attempting to participate in Charter School's education program or activity at the time of the alleged sex discrimination.

**Complaint** means an oral or written request to Charter School that objectively can be understood as a request for Charter School to investigate and make a determination about alleged sex discrimination.

**Confidential Employee** means an employee of Charter School whose communications are privileged or confidential under Federal or State law (e.g., a licensed therapist or psychologist, etc.) or an employee whom Charter School has designated as confidential under Title IX for the purpose of providing services to persons related to sex discrimination.

**Party** means a complainant or respondent.

**Respondent** means a person who is alleged to have violated Charter School's prohibition on sex discrimination.

**Supportive Measures** are individualized measures offered as appropriate, as reasonably available, without unreasonably burdening a complainant or respondent, not for punitive or disciplinary reasons, and without fee or charge to a party to (1) restore or preserve that party's access to Charter School's education program or activity, including measures that are designed to protect the safety of the parties or Charter School's educational environment; or (2) provide support during Charter School's grievance procedures or during an informal resolution process.

### **Title IX Coordinator**

The Board of Directors of Charter School ("Board") has designated the following employee as the Title IX Coordinator ("Coordinator"):

Pam Ucan, Payroll & Benefits Administrator  
c/o California Online Public Schools  
33272 Valle Road  
San Juan Capistrano, CA 92675  
(800) 906-5166  
[pucan@californiaops.org](mailto:pucan@californiaops.org)

In the event the above-named individual becomes unavailable or unable to serve as the Coordinator, the Board

has designated the following employee to serve as a temporary or interim Coordinator until a new Coordinator is designated:

Ryan Dreifus, Assistant Director of Human Resources  
 c/o California Online Public Schools  
 33272 Valle Road  
 San Juan Capistrano, CA 92675  
 (800) 906-5166  
[rdreifus@californiaops.org](mailto:rdreifus@californiaops.org)

The Coordinator is responsible for coordinating Charter School's efforts to comply with the requirements of Title IX, receiving reports and complaints of sex discrimination and inquiries about the application of Title IX, addressing reports and complaints of sex discrimination and taking other actions as required by this Policy, monitoring for barriers to reporting conduct that reasonably may constitute sex discrimination, and taking steps reasonably calculated to address such barriers.

The Coordinator may serve as an investigator and/or decisionmaker for complaints, except in cases where doing so would constitute a conflict of interest. The Coordinator may delegate one or more of their duties to one or more designees who have received the required Title IX training and do not have a conflict of interest or bias for or against complainants or respondents generally or an individual complainant or respondent. However, the Coordinator must at all times retain ultimate oversight over those responsibilities and ensure Charter School's consistent compliance with Title IX.

### Reporting Sex Discrimination

All employees who are not a confidential employee must promptly notify the Coordinator when the employee has information about conduct that reasonably may constitute sex discrimination under Title IX. This requirement does not apply to an employee when the employee is the person who was subjected to the conduct that reasonably may constitute sex discrimination.

Students are expected to report all incidents of misconduct prohibited by this Policy. Any student who feels they are a target of such behavior should immediately contact a teacher, counselor, the Superintendent, Coordinator, a staff person or a family member so that the student can get assistance in resolving the issue in a manner that is consistent with this Policy.

Complaints regarding such misconduct may also be made to the U.S. Department of Education, Office for Civil Rights. Civil law remedies, including, but not limited to, injunctions, restraining orders, or other remedies or orders may also be available to complainants.

While submission of a written report is not required, the reporting party is encouraged to submit a written report to the Coordinator. Charter School will promptly and effectively investigate and respond to all oral and written complaints and reports of misconduct prohibited by this Policy. Reports may be made anonymously, but formal disciplinary action cannot be based solely on an anonymous report.

### Privacy

Charter School acknowledges and respects every individual's right to privacy. All reports and complaints shall be investigated in a manner that protects the confidentiality of the parties and the integrity of the process to the greatest extent possible. This includes but is not limited to keeping the identity of the reporter and other personally identifiable information confidential, as appropriate, except to the extent necessary to comply with the law, carry out the investigation and/or to resolve the issue, as determined by the Coordinator or designee on a case-by-case basis.

## Retaliation

Charter School prohibits any form of retaliation against any individual who files a report or complaint, testifies, assists, participates, or refuses to participate in any investigation or proceeding related to misconduct prohibited by this Policy. Such participation or lack of participation shall not in any way affect the status, grades, or work assignments of the individual. Individuals alleging retaliation in violation of this Policy may file a complaint in accordance with the grievance procedures set forth in this Policy.

Nothing in this Policy precludes Charter School from requiring an employee or other person authorized by Charter School to provide aid, benefit, or service under Charter School's education program or activity to participate as a witness in, or otherwise assist with, an investigation or proceeding under this Policy.

## Confidential Employees

Contact information for the confidential employees at Charter School, if any, can be found on the Charter School website or obtained from the Coordinator.

A confidential employee's status as confidential, for Title IX purposes, is only with respect to information received while the employee is functioning within the scope of their duties to which privilege or confidentiality applies or with respect to information received about sex discrimination in connection with providing services to persons related to sex discrimination.

A confidential employee must explain the following to any person who informs them of conduct that reasonably may constitute sex discrimination under Title IX:

- The employee's status as confidential for purposes of Title IX, including the circumstances in which the employee is not required to notify the Coordinator about conduct that reasonably may constitute sex discrimination;
- How to contact the Coordinator and how to make a complaint of sex discrimination; and
- That the Coordinator may be able to offer and coordinate supportive measures, as well as initiate an informal resolution process or an investigation under the grievance procedures.

## Coordinator's Response to Reports of Sex Discrimination

When notified of conduct that reasonably may constitute sex discrimination, the Coordinator or designee must:

- Treat complainants and respondents equitably;
- Promptly offer and coordinate supportive measures, as appropriate, for the complainant;
- If grievance procedures are initiated or an informal resolution process is offered; offer and coordinate supportive measures, as appropriate, for the respondent; and
- Notify the complainant or, if the complainant is unknown, the reporting individual, of the grievance procedures and informal resolution process, if available and appropriate. If a complaint is made, the Coordinator will notify the respondent of the same.

In response to a complaint, the Coordinator will initiate the grievance procedures, or the informal resolution process if available, appropriate, and requested by all parties. In the absence of a complaint or the withdrawal of any or all of the allegations in a complaint, and in the absence or termination of an informal resolution process, the Coordinator must determine whether to initiate a complaint by considering, at a minimum:

- Complainant's request not to proceed with a complaint and the complainant's reasonable safety concerns;
- Risk that additional acts of sex-based discrimination would occur if a complaint is not initiated;
- Severity of the alleged conduct, including whether the discrimination, if established, would require removal or discipline of a respondent to end the discrimination and prevent its recurrence;

- The age and relationship of the parties, including whether the respondent is an employee;
- The scope of the alleged conduct including but not limited to whether there is a pattern, ongoing conduct, or impact to multiple individuals;
- The availability of evidence and the complainant's willingness to participate in the grievance procedures; and
- Whether Charter School could end the alleged sex discrimination and prevent its recurrence without initiating its grievance procedures.

The Coordinator may initiate a complaint if the conduct as alleged presents an imminent and serious threat to the health or safety of the complainant or other person, or prevents Charter School from ensuring equal access on the basis of sex to its education program or activity. The Coordinator or designee must notify the complainant before initiating a complaint and appropriately address reasonable safety concerns, including by providing supportive measures.

The Coordinator will take other appropriate prompt and effective steps to ensure that sex discrimination does not continue or recur within Charter School's education program or activity.

### Supportive Measures

Once notified of conduct that reasonably may constitute sex discrimination under Title IX, the Coordinator or designee will promptly contact the complainant to offer and coordinate supportive measures, as appropriate, for the complainant. If the grievance procedures are initiated or informal resolution is offered, the Coordinator or designee will offer and coordinate supportive measures, as appropriate, for the respondent.

Supportive measures may include but are not limited to: counseling; extensions of deadlines and other course-related adjustments; campus escort services; increased security and monitoring of certain areas of the campus; restrictions on contact applied to one or more parties; leaves of absence; changes in class, work, housing, or extracurricular or any other activity, regardless of whether there is or is not a comparable alternative; and training and education programs related to sex-based harassment.

Supportive measures must not unreasonably burden either party or be imposed for punitive or disciplinary reasons. Supportive measures will be designed to protect the safety of the parties or Charter School's educational environment, or to provide support during the grievance procedures or the informal resolution process.

Parties may contact the Coordinator to discuss modification of any supportive measures. Parties also have the opportunity to seek modification or termination of a supportive measure applicable to them if circumstances change materially.

If the party is not satisfied with the Coordinator's decision on the request to modify supportive measures, the party may contact Ryan Dreifus, Assistant Director of Human Resources ([rdreifus@californiaops.org](mailto:rdreifus@californiaops.org)) who is an appropriate and impartial employee or who may designate such an employee, to seek modification or reversal of Charter School's decision to provide, deny, modify, or terminate supportive measures applicable to them. The impartial employee is someone other than the Coordinator who made the challenged decision and has the authority to modify or reverse the decision.

If a party is a student with a disability, the Coordinator must consult with one or more members of the student's IEP Team and 504 Team, if any, in the implementation of supportive measures for that student.

### Informal Resolution

At any time prior to determining whether sex discrimination occurred under Charter School's Title IX grievance procedures, Charter School may offer an informal resolution process to the parties. Charter School does not offer

or facilitate informal resolution to resolve a complaint that includes allegations that an employee engaged in sex-based harassment of an elementary school or secondary school student, or when such a process would conflict with Federal, State, or local law.

Before initiation of the informal resolution process, the parties will be provided with notice that explains:

- o The allegations;
- o The requirements of the informal resolution process;
- o The right to withdraw and initiate or resume the grievance procedures;
- o That the parties' agreement to a resolution at the conclusion of the informal resolution process precludes the parties' use of the grievance procedures arising from the same allegations;
- o The potential terms that may be requested or offered in an informal resolution agreement (e.g., restrictions on contact and participation in activities or events) including notice that an informal resolution agreement is binding only on the parties; and
- o What information is retained and whether and how it may be disclosed by Charter School for use in grievance procedures if the grievance procedures are initiated or resumed.

Parties will not be required or pressured to agree to participate in the informal resolution process. Charter School will obtain the parties' voluntary consent to participate in the informal resolution process. Parties may end the informal resolution process and proceed with the grievance procedures at any time.

The facilitator of the informal resolution process will not be the same person as the investigator or the decision maker in the grievance procedures. The facilitator cannot have a conflict of interest or bias for or against complainants or respondents generally or an individual complainant or respondent. The Coordinator will take appropriate prompt and effective steps to ensure sex discrimination does not continue or recur.

## Grievance Procedures

### Scope and General Requirements

Charter School has adopted these grievance procedures to provide for the prompt and equitable resolution of complaints of made by students, employees, or other individuals who are participating or attempting to participate in Charter School's education program or activity, or by the Title IX Coordinator, alleging any action that would be prohibited by Title IX. Upon receipt of a complaint, the Coordinator or designee will promptly initiate these grievance procedures, or the informal resolution process if available, appropriate, and requested by all parties.

Charter School requires that any Title IX Coordinator, investigator, or decisionmaker not have a conflict of interest or bias for or against complainants or respondents generally or an individual complainant or respondent. A decisionmaker may be the same person as the Coordinator or investigator.

Charter School will treat complainants and respondents equitably. Charter School presumes that the respondent is not responsible for the alleged sex discrimination until a determination is made at the conclusion of its grievance procedures.

Charter School may consolidate complaints of sex discrimination against more than one respondent, or by more than one complainant against one or more respondents, or by one party against another party, when the allegations of sex discrimination arise out of the same facts or circumstances.

Charter School allows for the reasonable extension of timeframes on a case-by-case basis for good cause with notice to the parties that includes the reason for the delay. Requests for extensions must be submitted to the

Coordinator in writing at least one (1) business day before the expiration of the timeframe. If a timeframe is extended, the Coordinator or designee will notify the parties of the new timeframe and the reason for the delay.

Charter School will take reasonable steps to protect the privacy of the parties and witnesses during its grievance procedures. These steps will not restrict the ability of the parties to obtain and present evidence, including by speaking to witnesses; consult with their family members, confidential resources, or advisors; or otherwise prepare for or participate in the grievance procedures. The parties shall not engage in retaliation, including against witnesses.

Charter School will objectively evaluate all evidence that is relevant and not otherwise impermissible—including both inculpatory and exculpatory evidence.<sup>12</sup> Credibility determinations will not be based on a person's status as a complainant, respondent, or witness.

If a party is a student with a disability, the Coordinator or designee must consult with one or more members, as appropriate, of the student's IEP Team and 504 Team, if any, to determine how to comply with the requirements of the Individuals with Disabilities Education Act ("IDEA") and Section 504 of the Rehabilitation Act of 1973 ("Section 504") throughout the grievance procedures.

### Dismissal

In most cases, Charter School will determine whether a complaint is dismissed within fifteen (15) business days of receipt of the complaint.

Charter School may dismiss a complaint if:

- Charter School is unable to identify the respondent after taking reasonable steps to do so;
- The respondent is not participating in Charter School's education program or activity and is not employed by Charter School;
- The complainant voluntarily withdraws any or all of the allegations in the complaint, the Coordinator declines to initiate a complaint, and Charter School determines that, without the complainant's withdrawn allegations, the conduct that remains alleged in the complaint, if any, would not constitute sex discrimination under Title IX even if proven; or
- Charter School determines the conduct alleged in the complaint, even if proven, would not constitute sex discrimination under Title IX. Prior to dismissing the complaint on this ground, Charter School will make reasonable efforts to clarify the allegations with the complainant.

Upon dismissal, the Coordinator or designee must promptly notify the complainant in writing of the basis for the dismissal and the complainant's right to appeal the dismissal on the following grounds within five (5) business days of the dismissal notice:

- Procedural irregularity that would change the outcome;
- New evidence that would change the outcome and that was not reasonably available when the determination whether sex-based harassment occurred or dismissal was made; and
- The Coordinator, investigator, or decisionmaker had a conflict of interest or bias for or against complainants or respondents generally or the individual complainant or respondent that would change the outcome.

If the dismissal occurs after the respondent has been notified of the allegations, then the Coordinator or designee must also simultaneously notify the respondent in writing of the dismissal, the basis for the dismissal, and the respondent's right to appeal the dismissal on the above grounds within five (5) business days of the dismissal

<sup>12</sup> Inculpatory means tending to impute guilt or fault, and exculpatory means tending to absolve from guilt or fault.

notice.

If the complaint is dismissed, the Coordinator or designee will offer supportive measures to the complainant, as appropriate. The Coordinator or designee will also offer supportive measures to the respondent, as appropriate, if the respondent has been notified of the allegations. The Coordinator will continue to take appropriate prompt and effective steps to ensure that sex discrimination does not continue or recur. Dismissal does not preclude action under another applicable Charter School policy.

### Appeal of a Dismissal

If a dismissal is timely appealed in accordance with this Policy, the Coordinator or designee will promptly notify the parties in writing of the appeal, including notice of the allegations if such notice was not previously provided to the respondent, the contact information for the decisionmaker for the appeal, and the parties' right to submit a statement to the decisionmaker of the appeal in support of, or challenging, the outcome within five (5) business days of the appeal notice.

The decisionmaker for the appeal will be someone who has received the required Title IX training and did not take part in an investigation of the allegations or dismissal of the complaint. The appeal procedures will be implemented equally for the parties. Within fifteen (15) business days of the appeal notice to the parties, the decisionmaker will notify the parties in writing of the result of the appeal and the rationale for the result.

### Notice of the Allegations

Upon initiation of the grievance procedures, the Coordinator or designee will provide notice of the allegations to the parties whose identities are known. The notice will include:

- Charter School's grievance procedures and any informal resolution process;
- Sufficient information available at the time to allow the parties to respond to the allegations. Sufficient information includes the identities of the parties involved in the incident(s), the conduct alleged to constitute sex discrimination under Title IX, and the date(s) and location(s) of the alleged incident(s), to the extent that information is available to Charter School;
- A statement that retaliation is prohibited; and
- A statement that the parties are entitled to an equal opportunity to access the relevant and not otherwise impermissible evidence or an accurate description of this evidence; and if Charter School provides a description of the evidence, the parties are entitled to an equal opportunity to access to the relevant and not otherwise impermissible evidence upon the request of any party.

### Emergency Removal

Charter School may place a non-student employee respondent on administrative leave during the pendency of the grievance procedures in accordance with Charter School's policies.

Charter School may remove a respondent from Charter School's education program or activity on an emergency basis, in accordance with Charter School's policies, provided that Charter School undertakes an individualized safety and risk analysis, determines that an imminent and serious threat to the health or safety of any person arising from the allegations of sex discrimination justifies removal, and provides the respondent with notice and an opportunity to challenge the decision immediately following the removal.

This provision must not be construed to modify any rights under the IDEA, Section 504, or the ADA.

### Investigation

Investigations of complaints will be adequate, reliable, and impartial. In most cases, a thorough investigation will take no more than twenty-five (25) business days. Charter School has the burden to conduct an investigation that gathers sufficient evidence to determine whether sex discrimination occurred. The investigator will review all

evidence gathered through the investigation and determine what evidence is relevant and what evidence is impermissible regardless of relevance in accordance with Title IX.

The following types of evidence, and questions seeking that evidence, are impermissible (i.e., will not be used, accessed or considered, except by Charter School to determine whether one of the exceptions listed below applies, and will not be disclosed), regardless of whether they are relevant:

- Evidence that is protected under a privilege recognized by Federal or State law or evidence provided to a confidential employee, unless the person to whom the privilege or confidentiality is owed has voluntarily waived the privilege or confidentiality;
- A party's or witness's records that are made or maintained by a physician, psychologist, or other recognized professional or paraprofessional in connection with the provision of treatment to the party or witness, unless Charter School obtains that party's or witness's voluntary, written consent for use in the grievance procedures; and
- Evidence that relates to the complainant's sexual interests or prior sexual conduct, unless evidence about the complainant's prior sexual conduct is offered to prove that someone other than the respondent committed the alleged conduct or is evidence about specific incidents of the complainant's prior sexual conduct with the respondent that is offered to prove consent to the alleged sex-based harassment. The fact of prior consensual sexual conduct between the complainant and respondent does not by itself demonstrate or imply the complainant's consent to the alleged sex-based harassment or preclude determination that sex-based harassment occurred.

The parties will have an equal opportunity to present fact witnesses and other inculpatory and exculpatory evidence that is relevant and not otherwise impermissible and to access such evidence. The parties may submit a written response to the investigator within five (5) business days of being provided with access to the evidence or an accurate description of it. The parties' timely submitted written responses, if any, will be considered by the investigator and decisionmaker before a determination of responsibility is made.

Charter School will take reasonable steps to prevent and address any unauthorized disclosure of information or evidence by the parties.

### **Determination of Responsibility**

Before making a determination of responsibility, the decisionmaker may question parties and witnesses to adequately assess a party's or witness's credibility to the extent credibility is in dispute and relevant to evaluating one or more allegations of sex discrimination.

Determinations will be based on an objective evaluation of all relevant and not otherwise impermissible evidence and credibility determinations will not be based on a person's status as a complainant, respondent, or witness. The standard of evidence used to determine responsibility is the preponderance of the evidence standard.

Within fifteen (15) business days of the expiration of the timeframe for the parties to submit a written response to the evidence or an accurate description of it, the decisionmaker will notify the parties in writing of the determination whether sex discrimination occurred including the rationale for such determination, and the procedures and permissible bases for the complainant and respondent to appeal.

### **Appeal of the Determination of Responsibility**

Should a party find Charter School's determination unsatisfactory, the party may, within five (5) business days of notice of Charter School's determination, submit a written appeal to the Superintendent, who will serve as the decision maker for the appeal or designate a decisionmaker for the appeal. The decision maker for the appeal must not have taken part in the investigation of the allegations.

The decision maker for the appeal will: 1) notify the other party of the appeal in writing; 2) implement appeal procedures equally for the parties; 3) allow the parties to submit a written statement in support of, or challenging, the outcome within five (5) business days of the appeal or notice of the appeal; and 4) within fifteen (15) business days of the appeal, issue a written decision to the parties describing the result of the appeal and the rationale for the result.

### Consequences

Students or employees who engage in misconduct prohibited by this Policy may be subject to disciplinary action up to and including expulsion from Charter School or termination of employment. If there is a determination that sex discrimination occurred, the Coordinator or designee will coordinate the provision and implementation of any remedies and/or disciplinary sanctions ordered by Charter School including notification to the complainant of any such disciplinary sanctions. The Coordinator will take appropriate prompt and effective steps to ensure that sex discrimination does not continue or recur within Charter School's education program or activity.

No party, witness, or other person participating in Charter School's grievance procedures will be disciplined for making a false statement or for engaging in consensual sexual conduct based solely on Charter School's determination whether sex discrimination occurred.

### Student Pregnancy and Related Conditions

Charter School will not discriminate against any student or applicant based on their current, potential, or past pregnancy or related conditions. For more information about policies and procedures applicable to employees who are pregnant or have a related condition, please refer to the Charter School employee handbook.

When a student, or a person who can legally act on behalf of the student, informs any employee of the student's pregnancy or related condition, unless the employee reasonably believes that the Coordinator has already been notified, the employee must promptly:

- Provide that person with the Coordinator's contact information; and
- Inform that person that the Coordinator can coordinate specific actions to prevent sex discrimination and ensure the student's equal access to Charter School's education programs and activities.

If a student, or a person who has a legal right to act on behalf of the student, notifies the Coordinator of the student's pregnancy or related condition, the Coordinator or designee must promptly:

- Inform the student, and if applicable, the person who notified the Coordinator of the student's pregnancy or related conditions and has a legal right to act on behalf of the student, of Charter School's obligations under:
  - 34 C.F.R. § 106.40(b)(1) through (5), which relates to the rights of students who are pregnant or have a related condition; and
  - 34 C.F.R. § 106.44(j), which includes rules on disclosures of personal information;
- Provide Charter School's Title IX notice of nondiscrimination; and
- Consult with the student about potential reasonable modifications to policies, practices, or procedures as necessary to prevent sex discrimination and ensure equal access, and if the student accepts an offered reasonable modification, implement the modification.

A student who is pregnant or has a related condition will be provided with a lactation space other than a bathroom, that is clean, shielded from view, free from intrusion from others, and may be used for expressing breast milk or breastfeeding as needed.

A student who is pregnant or has a related condition may voluntarily take a leave of absence for the time deemed medically necessary by the student's licensed healthcare provider, or if the student so chooses, the time allowed

under any Charter School leave policy for which the student qualifies. A pregnant or parenting student is entitled to eight weeks of parental leave, which the student may take before the birth of the student's infant if there is a medical necessity and after childbirth during the school year in which the birth takes place, inclusive of any mandatory summer instruction, in order to protect the health of the student who gives or expects to give birth and the infant, and to allow the pregnant or parenting student to care for and bond with the infant.

Upon the student's return from leave, the student will be reinstated to the academic status, and, as practicable, to the extracurricular status that the student held when the leave began. The student will not be required to provide any kind of certification demonstrating their ability to physically participate in any class, program, or extracurricular activity unless:

- The certified level of physical ability or health is necessary for participation in the class, program, or extracurricular activity;
- Such certification is required of all students participating in the class, program, or extracurricular activity; and
- The information obtained is not used as a basis for sex discrimination.

Students who are pregnant or have a related condition will not be required to provide supporting documentation unless necessary and reasonable to determine reasonable modifications or additional actions related to lactation space, leaves of absence, or voluntary access to any available separate and comparable portion of the program.

### Training

All supervisors of staff will receive sexual harassment training within six (6) months of their assumption of a supervisory position and will receive further training once every two (2) years thereafter. All employees, Coordinators and designees, investigators, decisionmakers, and other persons who are responsible for implementing Charter School's grievance procedures or have the authority to modify or terminate supportive measures will receive Title IX and sexual harassment training and/or instruction concerning sexual harassment as required by law.

### Recordkeeping

Charter School will maintain the following records for at least seven (7) years:

- For each complaint of sex discrimination, records documenting the informal resolution process or the grievance procedures, and the resulting outcome.
- For each notification the Coordinator receives of information about conduct that reasonably may constitute sex discrimination, records documenting the actions Charter School took to meet its obligations under 34 C.F.R. § 106.44.
- All materials used to provide required Title IX training. Charter School will make these training materials available upon request for inspection by members of the public.

The above records will be maintained in a secure location until destroyed in accordance with applicable laws and regulations.

---

## Uniform Complaint Procedures (UCP) Annual Notice-5 CCR 4600-4694

California Online Public Schools annually notifies our students, employees, parents or guardians of its students, the district advisory committee, school advisory committees, appropriate private school officials, and other interested parties of our Uniform Complaint Procedures (UCP) process. The UCP Annual Notice is available on our website.

We are primarily responsible for compliance with federal and state laws and regulations, including those related to unlawful discrimination, harassment, intimidation or bullying against any protected group, and all programs and activities that are subject to the UCP.

## Programs and Activities Subject to the UCP

1. Complaints alleging unlawful discrimination, harassment, intimidation, or bullying against any protected group on the basis of the actual or perceived characteristics of age, ancestry, color, mental disability, physical disability, ethnic group identification, immigration status, citizenship, gender expression, gender identity, gender, genetic information, nationality, national origin, race or ethnicity, religion, medical condition, marital status, sex, or sexual orientation, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics in any Charter School program or activity. Unlawful discrimination includes, but is not limited to, noncompliance with Education Code section 243(a) or 244(a).
  
2. Complaints alleging a violation of state or federal law or regulation governing the following programs:
  - Accommodations for Pregnant and Parenting Pupils
  - Career Technical and Technical Education and Career Technical and Technical Training Programs
  - Consolidated Categorical Aid Programs
  - Course Periods without Educational Content
  - Educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families, pupils formerly in Juvenile Court now enrolled in a school district, pupils who are migratory, and pupils participating in a newcomer program.
  - Every Student Succeeds Act
  - Local Control and Accountability Plans (LCAP)
  - Physical Education Instructional Minutes
  - Pupil Fees
  - Reasonable Accommodations to a Lactating Pupil
  - School Plans for Student Achievement
  - Schoolsite Councils
  - And any other state or federal educational program the State Superintendent of Public Instruction (SSPI) or designee deems appropriate.
  
3. Complaints alleging noncompliance with laws relating to pupil fees. A student enrolled in a public school shall not be required to pay a pupil fee for participation in an educational activity. A pupil fee includes, but is not limited to, all of the following:
  - A fee charged to a pupil as a condition for registering for school or classes, or as a condition for participation in a class or an extracurricular activity, regardless of whether the class or activity is elective or compulsory or is for credit.
  - A security deposit, or other payment, that a pupil is required to make to obtain a lock, locker, book, class apparatus, musical instrument, clothes, or other materials or equipment.
  - A purchase that a pupil is required to make to obtain materials, supplies, equipment, or clothes associated with an educational activity.

Complaints of noncompliance with laws relating to pupil fees may be filed with the Superintendent or the Compliance Officer identified below.

4. Complaints alleging noncompliance with the requirements governing the Local Control Funding Formula ("LCFF") or Local Control and Accountability Plans ("LCAP") under Education Code sections 47606.5 and 47607.3, as applicable. If the Charter School adopts a School Plan for Student Achievement ("SPSA") in addition to its LCAP, complaints of noncompliance with the requirements of the SPSA under Education Code sections 64000, 64001, 65000, and 65001 shall also fall under the UCP.

Complaints alleging noncompliance regarding child nutrition programs established pursuant to Education Code sections 49490-49590 are governed by Title 7, Code of Federal Regulations ("C.F.R.") sections 210.19(a)(4), 215.1(a), 220.13(c), 225.11(b), 226.6(n), and 250.15(d) and Title 5, California Code of Regulations ("C.C.R.") sections 15580 - 15584.

Complaints alleging noncompliance regarding special education programs established pursuant to Education Code sections 56000-56865 and 59000-59300 are governed by the procedures set forth in 5 C.C.R. sections 3200-3205 and 34 C.F.R. sections 300.151-300.153.

Complaints regarding state preschool health and safety issues in local educational agencies exempt from licensing are governed by 5 C.C.R. sections 4690-4694, except as otherwise indicated.

### **Filing a UCP Complaint**

A UCP complaint shall be filed no later than one year from the date the alleged violation occurred.

For complaints relating to Local Control and Accountability Plans (LCAP), the date of the alleged violation is the date when the reviewing authority approves the LCAP or annual update that was adopted by our agency.

A pupil enrolled in any of our public schools shall not be required to pay a pupil fee for participation in an educational activity.

A pupil fee complaint may be filed with the principal of a school or our superintendent or their designee.

Only complaints regarding pupil fees, LCAP, or noncompliance with Education Code section 243 or 244 complaint may be filed anonymously, that is, without an identifying signature, if the complainant provides evidence or information leading to evidence to support an allegation of noncompliance with the respective applicable laws.

### **Contact Information**

Complaints within the scope of the UCP are to be filed with the person responsible for processing complaints:

Dr. Richard Savage, Superintendent  
c/o California Online Public Schools  
33272 Valle Rd.  
San Juan Capistrano, CA 92675  
(800) 906-5166

Complaints alleging unlawful discrimination, harassment, intimidation, or bullying, must be filed within six (6) months from the date the alleged discrimination, harassment, intimidation, or bullying, occurred or the date the complainant first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation, or bullying. All other complaints under the UCP shall be filed not later than one (1) year from the date the alleged violation occurred. For complaints relating to the LCAP, the date of the alleged violation is the date on which the Charter School's Board of Directors approved the LCAP or the annual update was adopted by the Charter School.

The Compliance Officer responsible for investigating the complaint shall conduct and complete the investigation in accordance with California regulations and the Charter School's UCP Policy. The Compliance Officer shall provide the complainant with a final written investigation report ("Decision") within sixty (60) calendar days from the Charter School's receipt of the complaint. This sixty (60) calendar day time period may be extended by written agreement of the complainant.

The complainant has a right to appeal the Charter School's Decision to the California Department of Education ("CDE") by filing a written appeal within thirty (30) calendar days of the date of the Charter School's written Decision, except if the Charter School has used its UCP to address a complaint that is not subject to the UCP requirements. The appeal must include a copy of the complaint filed with the Charter School, a copy of the Charter School's Decision, and the complainant must specify and explain the basis for the appeal of the Decision, including at least one of the following:

1. The Charter School failed to follow its complaint procedures.
2. Relative to the allegations of the complaint, the Charter School's Decision lacks material findings of fact necessary to reach a conclusion of law.
3. The material findings of fact in the Charter School's Decision are not supported by substantial evidence.
4. The legal conclusion in the Charter School's Decision is inconsistent with the law.
5. In a case in which the Charter School's Decision found noncompliance, the corrective actions fail to provide a proper remedy.

A complainant who appeals the Charter School's Decision on a UCP complaint to the CDE shall receive a written appeal decision within sixty (60) calendar days of the CDE's receipt of the appeal, unless extended by written agreement with the complainant or the CDE documents exceptional circumstances and informs the complainant.

Within thirty (30) calendar days of the date of the CDE's appeal Decision pursuant to 5 C.C.R. section 4633(f)(2) or (3), either party may request reconsideration by the State Superintendent of Public Instruction ("SSPI") or the SSPI's designee. The request for reconsideration shall specify and explain the reason(s) for contesting the findings of fact, conclusions of law, or corrective actions in the CDE's appeal Decision.

Complaints alleging noncompliance with Education Code section 243 or 244 may be filed with the SSPI directly, and the SSPI may directly intervene without waiting for an investigation by the Charter School. The complainant shall present the SSPI with evidence that supports the basis for the direct filing and why immediate action is necessary.

If a UCP complaint is filed directly with the CDE and the CDE determines that it merits direct intervention, the CDE shall complete an investigation and provide a written decision to the complainant within sixty (60) calendar days of receipt of the complaint, unless the parties have agreed to extend the timeline or the CDE documents exceptional circumstances and informs the complainant.

If the Charter School finds merit in a UCP complaint, or the CDE finds merit in an appeal, the Charter School shall take corrective actions consistent with the requirements of existing law that will provide a remedy to the affected student and/or parent/guardian as applicable.

A complainant may pursue available civil law remedies outside of the Charter School's complaint procedures. Complainants may seek assistance from mediation centers or public/private interest attorneys. Civil law remedies that may be imposed by a court include, but are not limited to, injunctions and restraining orders. For unlawful discrimination, harassment, intimidation or bullying complaints arising under state law, however, a

complainant must wait until sixty (60) calendar days have elapsed from the filing of an appeal with the CDE before pursuing civil law remedies. The moratorium does not apply to injunctive relief and is applicable only if the Charter School has appropriately, and in a timely manner, apprised the complainant of the complainant's right to file a complaint in accordance with 5 C.C.R. § 4622.

A copy of the UCP shall be available upon request free of charge in the main office. For further information on any part of the complaint procedures, including filing a complaint or requesting a copy of the UCP, please contact the office.

---

## Expectations

### Involuntary Removal Notice-EC § 47605.6

No student shall be involuntarily removed by California Online Public Schools for any reason unless the parent or guardian of the student has been provided written notice of intent to remove the student no less than five (5) schooldays before the effective date of the action ("Involuntary Removal Notice"). The written notice shall be in the native language of the student or the student's parent or guardian or, if the student is a foster child or youth or a homeless child or youth, the student's educational rights holder. The Involuntary Removal Notice shall include the charges against the student and an explanation of the student's basic rights including the right to request a hearing before the effective date of the action. The hearing shall be consistent with the School's expulsion procedures. If the student's parent, guardian, or educational rights holder requests a hearing, the student shall remain enrolled and shall not be removed until the School issues a final decision. As used herein, "involuntarily removed" includes disenrolled, dismissed, transferred, or terminated, but does not include suspensions or expulsions pursuant to the School's suspension and expulsion policy.

Upon parent/guardian request for a hearing, the School will provide notice of hearing consistent with its expulsion hearing process, through which the student has a fair opportunity to present testimony, evidence, and witnesses and confront and cross-examine adverse witnesses, and at which the student has the right to bring legal counsel or an advocate. The notice of hearing shall be in the native language of the student or the student's parent or guardian or, if the student is a foster child or youth or a homeless child or youth, the student's educational rights holder and shall include a copy of the School's expulsion hearing process.

If the parent/guardian is nonresponsive to the Involuntary Removal Notice, the Student will be disenrolled as of the effective date set forth in the Involuntary Removal Notice. If parent/guardian requests a hearing and does not attend on the date scheduled for the hearing the Student will be disenrolled effective the date of the hearing.

If as a result of the hearing the student is disenrolled, notice will be sent to the student's last known district of residence within thirty (30) days.

A hearing decision not to disenroll the student does not prevent the School from making a similar recommendation in the future should student truancy continue or reoccur.

---

## Lost or Damaged School Property

If a student willfully damages the Charter School's property or the personal property of a Charter School employee, or fails to return a textbook, library book, computer/tablet or other Charter School property that has

been loaned to the student, the student's parents/guardians are liable for all damages caused by the student's misconduct not to exceed ten thousand dollars (\$10,000), adjusted annually for inflation. After notifying the student's parent or guardian in writing of the student's alleged misconduct and affording the student due process, Charter School may withhold the student's grades, transcripts, and high diploma, if applicable, until the damages have been paid. If the student and the student's parent/guardian are unable to pay for the damages or to return the property, Charter School will provide a program of voluntary work for the minor in lieu of the payment of monetary damages.

Upon completion of the voluntary work, the student's grades, transcripts, and high school diploma, if applicable, will be released.

---

## Suspension, Expulsion, and Involuntary Removal Policies

The school's discipline, suspension, expulsion, and involuntary removal policies are in accordance with students' rights and with applicable law. As a charter school, the delineated suspension and expulsion offenses contained in California Education Code Section 48900 et seq. are not applicable to the school. However, the Board has reviewed those sections of California Education Code and utilized similar guidelines when they were deemed appropriate to the desired disciplinary environment of the school.

### Board Policies

CalOPS follows formal due process procedures to deal with the discipline of students. Students are guaranteed due process of law. The discipline policies have been developed to identify the types of conduct subject to discipline, to offer an opportunity for a hearing in which the student may present evidence to defend his/her actions, and to ensure due process for the student. Discipline policies are approved by the Board and are reviewed regularly. The Board reviews the policies to be sure they are within all current legal guidelines and that they are consistent with the school's mission and educational program.

Suspensions or expulsions for children designated as exceptional follow all appropriate state and federal policies, regulations, and laws. If a student with a disability violates a code of conduct, he or she will be disciplined according to the discipline measures described herein for up to 10 days. Upon subsequent violations that result in suspensions that exceed 10 days per school year or upon any recommendation for expulsion, the school will determine if the behavior manifested from the student's disability. If the school determines that the violation is not a manifestation of the student's disability, the school will apply the discipline procedures to the student in the same manner and for the same duration as the procedures would be applied to students without disabilities. However, if it is determined that the violation manifested from the student's disability, the school will conduct a functional behavior assessment and develop a behavior plan to address the behavior violation so that it does not recur.

Suspended or expelled students shall be excluded from all school and school-related activities unless otherwise agreed during the period of suspension or expulsion.

A student identified as an individual with disabilities or for whom the Charter School has a basis of knowledge of a suspected disability pursuant to the IDEA or who is qualified for services under Section 504 is subject to the same grounds for suspension and expulsion and is accorded the same due process procedures applicable to general education students except when federal and state law requires additional or different procedures. CalOPS will follow all applicable federal and state laws including but not limited to the applicable provisions of the Education Code, when imposing any form of discipline on a student identified as an individual with disabilities, for whom CalOPS has a basis of knowledge of a suspected disability, or who is otherwise qualified for such services or protections in according due process to such students.

No student shall be involuntarily removed by CalOPS for any reason unless the parent/guardian of the student has been provided written notice of intent to remove the student no less than five (5) school days before the effective date of the action. The written notice shall be in the native language of the student or the student's parent/guardian and shall inform the student, and the student's parent/guardian of the basis for which the student is being involuntarily removed, and the student's parent/guardians right to request a hearing to challenge the involuntary removal. If a student's parent, guardian requests a hearing, CalOPS shall utilize the same hearing procedures specified below for expulsions, before the effective date of the action to involuntarily remove the student. If the student's parent/guardian requests a hearing, the student shall remain enrolled and shall not be removed until CalOPS issues a final decision. As used herein, "involuntarily removed" includes disenrolled, dismissed, transferred, or terminated, but does not include removals for misconduct which may be grounds for suspension or expulsion as enumerated below. Students may be involuntarily removed for reasons including, but not limited to, failure to comply with the terms of the student's independent study Master Agreement pursuant to Education Code Section 51747(c)(4).

## Procedures

### A. Grounds for Suspension and Expulsion of Students

A student may be suspended or expelled for prohibited misconduct if the act is related to school activity or school attendance occurring at any time including but not limited to: a) while on school grounds; b) while going to or coming from school; c) during the lunch period, whether on or off the school campus; or d) during, going to, or coming from a school-sponsored activity.

### B. Enumerated Offenses

1. Discretionary Suspension Offenses. Students may be suspended when it is determined the student:
  - a. Caused, attempted to cause, or threatened to cause physical injury to another person.
  - b. Willfully used force or violence upon the person of another, except self-defense.
  - c. Unlawfully possessed, used, or otherwise furnished, or was under the influence of any controlled substance, as defined in Health and Safety Code Sections 11053-11058, alcoholic beverage, or intoxicant of any kind.
  - d. Unlawfully offered, arranged, or negotiated to sell any controlled substance as defined in Health and Safety Code Sections 11053-11058, alcoholic beverage or intoxicant of any kind, and then sold, delivered or otherwise furnished to any person another liquid substance or material and represented same as controlled substance, alcoholic beverage or intoxicant.
  - e. Committed or attempted to commit robbery or extortion.
  - f. Caused or attempted to cause damage to school property or private property, which includes but is not limited to, electronic files and databases.
  - g. Stole or attempted to steal school property or private property, which includes but is not limited to, electronic files and databases.
  - h. Possessed or used tobacco or products containing tobacco or nicotine products, including but not limited to cigars, cigarettes, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets and betel. This section does not prohibit the use of a student's own prescription products by a student.
  - i. Committed an obscene act or engaged in habitual profanity or vulgarity.
  - j. Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Health and Safety Code Section 11014.5.
  - k. Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, other school officials, or other school personnel engaged in the

performance of their duties. This section shall only apply to students in any of grades 9-12, inclusive.

- l. Knowingly received stolen school property or private property, which includes but is not limited to, electronic files and databases.
- m. Possessed an imitation firearm, i.e.: a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
- n. Harassed, threatened, or intimidated a student who is a complaining witness or witness in a school disciplinary proceeding for the purpose of preventing that student from being a witness and/or retaliating against that student for being a witness.
- o. Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
- p. Engaged in, or attempted to engage in hazing. For the purposes of this policy, "hazing" means a method of initiation or preinitiation into a student organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective student. For purposes of this policy, "hazing" does not include athletic events or school-sanctioned events.
- q. Made terroristic threats against school officials and/or school property, which includes but is not limited to, electronic files and databases. For purposes of this policy, "terroristic threat" shall include any statement, whether written or oral, by a person who willfully threatens to commit a crime which will result in death, great bodily injury to another person, or property damage in excess of one thousand dollars (\$1,000), with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out, which, on its face and under the circumstances in which it is made, is so unequivocal, unconditional, immediate, and specific as to convey to the person threatened, a gravity of purpose and an immediate prospect of execution of the threat, and thereby causes that person reasonably to be in sustained fear for their own safety or for their immediate family's safety, or for the protection of school property, which includes but is not limited to, electronic files and databases, or the personal property of the person threatened or their immediate family.
- r. Committed sexual harassment, as defined in Education Code Section 212.5. For the purposes of this policy, the conduct described in Section 212.5 must be considered by a reasonable person of the same gender as the victim to be sufficiently severe or pervasive to have a negative impact upon the individual's academic performance or to create an intimidating, hostile, or offensive educational environment. This provision shall apply to students in any of grades 4 to 12, inclusive.
- s. Caused, attempted to cause, threatened to cause or participated in an act of hate violence, as defined in Education Code Section 233(e). This provision shall apply to students in any of grades 4 to 12, inclusive.
- t. Intentionally harassed, threatened or intimidated school personnel or volunteers and/or a student or group of students to the extent of having the actual and reasonably expected effect of materially disrupting class work, creating substantial disorder and invading the rights of either school personnel or volunteers and/or student(s) by creating an intimidating or hostile educational environment. This provision shall apply to students in any of grades 4 to 12, inclusive.
- u. Engaged in an act of bullying, including, but not limited to, bullying committed by means of an electronic act.
  - i. "Bullying" means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a student or group of students which would be deemed hate

violence or harassment, threats, or intimidation, which are directed toward one or more students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing a reasonable student (defined as a student, including, but is not limited to, a student with exceptional needs, who exercises average care, skill, and judgment in conduct for a person of their age, or for a person of their age with exceptional needs) or students in fear of harm to that student's or those students' person or property.
  2. Causing a reasonable student to experience a substantially detrimental effect on their physical or mental health.
  3. Causing a reasonable student to experience substantial interference with their academic performance.
  4. Causing a reasonable student to experience substantial interference with their ability to participate in or benefit from the services, activities, or privileges provided by the Charter School.
- ii. "Electronic Act" means the creation or transmission originated on or off the school site, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager, of a communication, including, but not limited to, any of the following:
1. A message, text, sound, video, or image.
  2. A post on a social network Internet Web site including, but not limited to:
    - a. Posting to or creating a burn page. A "burn page" means an Internet Web site created for the purpose of having one or more of the effects as listed in subparagraph (ii) above.
    - b. Creating a credible impersonation of another actual student for the purpose of having one or more of the effects listed in subparagraph (ii) above. "Credible impersonation" means to knowingly and without consent impersonate a student for the purpose of bullying the student and such that another student would reasonably believe, or has reasonably believed, that the student was or is the student who was impersonated.
    - c. Creating a false profile for the purpose of having one or more of the effects listed in subparagraph (ii) above. "False profile" means a profile of a fictitious student or a profile using the likeness or attributes of an actual student other than the student who created the false profile.
  3. An act of cyber sexual bullying.
    - a. For purposes of this policy, "cyber sexual bullying" means the dissemination of, or the solicitation or incitement to disseminate, a photograph or other visual recording by a student to another student or to school personnel by means of an electronic act that has or can be reasonably predicted to have one or more of the effects described in subparagraphs (1) to (4), inclusive, of paragraph (ii). A photograph or other visual recording, as described above, shall include the depiction of a nude, semi-nude, or sexually explicit photograph or other visual recording of a minor where the minor is identifiable from the photograph, visual recording, or other electronic act.
    - b. For purposes of this policy, "cyber sexual bullying" does not include a depiction, portrayal, or image that has any serious literary, artistic,

educational, political, or scientific value or that involves athletic events or school-sanctioned activities.

- iii. Notwithstanding subparagraphs (ii) and (iii) above, an electronic act shall not constitute pervasive conduct solely on the basis that it has been transmitted on the Internet or is currently posted on the Internet.
  - v. A student who aids or abets, as defined in Penal Code Section 31, the infliction or attempted infliction of physical injury to another person may be subject to suspension, but not expulsion, except that a student who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (1)(a)-(b).
  - w. Possessed, sold, or otherwise furnished any knife or other dangerous object of no reasonable use to the student unless, in the case of possession of any object of this type, the student had obtained written permission to possess the item from a certificated school employee, with the Executive Director or designee's concurrence.
- 2. Non-Discretionary Suspension Offenses: Students must be suspended and recommended for expulsion when it is determined the student:
  - a. Possessed, sold, or otherwise furnished any firearm, explosive, or other destructive device unless, in the case of possession of any device of this type, the student had obtained written permission to possess the item from a certificated school employee, with the Superintendent or designee's concurrence.
  - b. Brandished a knife at another person.
  - c. Unlawfully sold a controlled substance listed in Health and Safety Code Section 11053, *et seq.*
  - d. Committed or attempted to commit a sexual assault as defined in Penal Code Sections 261, 266c, 286, 287, 288, or 289 or former Section 288a of the Penal Code, or committed a sexual battery as defined in Penal Code Section 243.4.
- 3. Discretionary Expellable Offenses: Students may be recommended for expulsion when it is determined the student:
  - a. Caused, attempted to cause, or threatened to cause physical injury to another person.
  - b. Willfully used force or violence upon the person of another, except self-defense.
  - c. Unlawfully possessed, used, or otherwise furnished, or was under the influence of any controlled substance, as defined in Health and Safety Code Sections 11053-11058, alcoholic beverage, or intoxicant of any kind.
  - d. Unlawfully offered, arranged, or negotiated to sell any controlled substance as defined in Health and Safety Code Sections 11053-11058, alcoholic beverage or intoxicant of any kind, and then sold, delivered or otherwise furnished to any person another liquid substance or material and represented same as controlled substance, alcoholic beverage or intoxicant.
  - e. Committed or attempted to commit robbery or extortion.
  - f. Caused or attempted to cause damage to school property or private property, which includes but is not limited to, electronic files and databases.
  - g. Stole or attempted to steal school property or private property, which includes but is not limited to, electronic files and databases.
  - h. Possessed or used tobacco or products containing tobacco or nicotine products, including but not limited to cigars, cigarettes, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets and betel. This section does not prohibit the use of a student's own prescription products by a student.

- i. Committed an obscene act or engaged in habitual profanity or vulgarity.
- j. Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Health and Safety Code Section 11014.5.
- k. Knowingly received stolen school property or private property, which includes but is not limited to, electronic files and databases.
- l. Possessed an imitation firearm, i.e.: a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
- m. Harassed, threatened, or intimidated a student who is a complaining witness or witness in a school disciplinary proceeding for the purpose of preventing that student from being a witness and/or retaliating against that student for being a witness.
- n. Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
- o. Engaged in, or attempted to engage in hazing. For the purposes of this policy, "hazing" means a method of initiation or preinitiation into a student organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective student. For purposes of this policy, "hazing" does not include athletic events or school-sanctioned events.
- p. Made terroristic threats against school officials and/or school property, which includes but is not limited to, electronic files and databases. For purposes of this policy, "terroristic threat" shall include any statement, whether written or oral, by a person who willfully threatens to commit a crime which will result in death, great bodily injury to another person, or property damage in excess of one thousand dollars (\$1,000), with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out, which, on its face and under the circumstances in which it is made, is so unequivocal, unconditional, immediate, and specific as to convey to the person threatened, a gravity of purpose and an immediate prospect of execution of the threat, and thereby causes that person reasonably to be in sustained fear for their own safety or for their immediate family's safety, or for the protection of school property, which includes but is not limited to, electronic files and databases, or the personal property of the person threatened or their immediate family.
- q. Committed sexual harassment, as defined in Education Code Section 212.5. For the purposes of this policy, the conduct described in Section 212.5 must be considered by a reasonable person of the same gender as the victim to be sufficiently severe or pervasive to have a negative impact upon the individual's academic performance or to create an intimidating, hostile, or offensive educational environment. This provision shall apply to students in any of grades 4 to 12, inclusive.
- r. Caused, attempted to cause, threatened to cause or participated in an act of hate violence, as defined in Education Code Section 233(e). This provision shall apply to students in any of grades 4 to 12, inclusive.
- s. Intentionally harassed, threatened or intimidated school personnel or volunteers and/or a student or group of students to the extent of having the actual and reasonably expected effect of materially disrupting class work, creating substantial disorder and invading the rights of either school personnel or volunteers and/or student(s) by creating an intimidating or hostile educational environment. This provision shall apply to students in any of grades 4 to 12, inclusive.
- t. Engaged in an act of bullying, including, but not limited to, bullying committed by means of an electronic act.
  - i. "Bullying" means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or

more acts committed by a student or group of students which would be deemed hate violence or harassment, threats, or intimidation, which are directed toward one or more students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing a reasonable student (defined as a student, including, but is not limited to, a student with exceptional needs, who exercises average care, skill, and judgment in conduct for a person of their age, or for a person of their age with exceptional needs) or students in fear of harm to that student's or those students' person or property.
  2. Causing a reasonable student to experience a substantially detrimental effect on their physical or mental health.
  3. Causing a reasonable student to experience substantial interference with their academic performance.
  4. Causing a reasonable student to experience substantial interference with their ability to participate in or benefit from the services, activities, or privileges provided by the Charter School.
- ii. "Electronic Act" means the creation or transmission originated on or off the school site, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager, of a communication, including, but not limited to, any of the following:
1. A message, text, sound, video, or image.
  2. A post on a social network Internet Web site including, but not limited to:
    - a. Posting to or creating a burn page. A "burn page" means an Internet Web site created for the purpose of having one or more of the effects as listed in subparagraph (i) above.
    - b. Creating a credible impersonation of another actual student for the purpose of having one or more of the effects listed in subparagraph (i) above. "Credible impersonation" means to knowingly and without consent impersonate a student for the purpose of bullying the student and such that another student would reasonably believe, or has reasonably believed, that the student was or is the student who was impersonated.
    - c. Creating a false profile for the purpose of having one or more of the effects listed in subparagraph (i) above. "False profile" means a profile of a fictitious student or a profile using the likeness or attributes of an actual student other than the student who created the false profile.
  3. An act of cyber sexual bullying.
    - a. For purposes of this policy, "cyber sexual bullying" means the dissemination of, or the solicitation or incitement to disseminate, a photograph or other visual recording by a student to another student or to school personnel by means of an electronic act that has or can be reasonably predicted to have one or more of the effects described in subparagraphs (1) to (4), inclusive, of paragraph (i). A photograph or other visual recording, as described above, shall include the depiction of a nude, semi-nude, or sexually explicit photograph or other visual recording of a minor where the minor is identifiable from the photograph, visual recording, or other electronic act.
    - b. For purposes of this policy, "cyber sexual bullying" does not include a depiction, portrayal, or image that has any serious literary, artistic,

educational, political, or scientific value or that involves athletic events or school-sanctioned activities.

- iii. Notwithstanding subparagraphs (i) and (ii) above, an electronic act shall not constitute pervasive conduct solely on the basis that it has been transmitted on the Internet or is currently posted on the Internet.
  - u. A student who aids or abets, as defined in Penal Code Section 31, the infliction or attempted infliction of physical injury to another person may be subject to suspension, but not expulsion, except that a student who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (3)(a)-(b).
  - v. Possessed, sold, or otherwise furnished any knife or other dangerous object of no reasonable use to the student unless, in the case of possession of any object of this type, the student had obtained written permission to possess the item from a certificated school employee, with the Superintendent or designee's concurrence.
4. Non-Discretionary Expellable Offenses: Students must be recommended for expulsion when it is determined pursuant to the procedures below that the student:
- a. Possessed, sold, or otherwise furnished any firearm, explosive, or other destructive device unless, in the case of possession of any device of this type, the student had obtained written permission to possess the item from a certificated school employee, with the Superintendent or designee's concurrence.
  - b. Brandished a knife at another person.
  - c. Unlawfully sold a controlled substance listed in Health and Safety Code Section 11053, *et seq.*
  - d. Committed or attempted to commit a sexual assault as defined in Penal Code Sections 261, 266c, 286, 287, 288, or 289 or former Section 288a of the Penal Code, or committed a sexual battery as defined in Penal Code Section 243.4.

If it is determined by the Administrative Panel and/or Board of Directors that a student has brought a firearm or destructive device, as defined in Section 921 of Title 18 of the United States Code, on to campus or to have possessed a firearm or destructive device on campus, the student shall be expelled for one year, pursuant to the Federal Gun Free Schools Act of 1994. In such instances, the student shall be provided due process rights of notice and a hearing as required in this policy.

CalOPS will use the following definitions:

- The term "knife" means (A) any dirk, dagger, or other weapon with a fixed, sharpened blade fitted primarily for stabbing; (B) a weapon with a blade fitted primarily for stabbing; (C) a weapon with a blade longer than 3½ inches; (D) a folding knife with a blade that locks into place; or (E) a razor with an unguarded blade.
- The term "firearm" means (A) any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; (B) the frame or receiver of any such weapon; (C) any firearm muffler or firearm silencer; or (D) any destructive device. Such a term does not include an antique firearm.
- The term "destructive device" means any explosive, incendiary, or poison gas, including but not limited to: (A) bomb; (B) grenade; (C) rocket having a propellant charge of more than four ounces; (D) missile having an explosive or incendiary charge of more than one-quarter ounce; (E) mine; or (F) device similar to any of the devices described in the preceding clauses.

### C. Suspension Procedure

Suspensions shall be initiated according to the following procedures:

### 1. Conference

Suspension shall be preceded, if possible, by a conference conducted by the Superintendent or designee with the student and the student's parent/guardian and, whenever practical, the teacher, supervisor or CalOPS employee who referred the student to the Superintendent or designee.

The conference may be omitted if the Superintendent or designee determines that an emergency situation exists. An "emergency situation" involves a clear and present danger to the lives, safety or health of students or CalOPS personnel. If a student is suspended without this conference, both the parent/guardian and the student shall be notified of the student's right to return to school for the purpose of a conference.

At the conference, the student shall be informed of the reason for the disciplinary action and the evidence against the student and shall be given the opportunity to present their version and evidence in their defense, in accordance with Education Code Section 47605(c)(5)(J)(i). This conference shall be held within two (2) school days, unless the student waives this right or is physically unable to attend for any reason including, but not limited to, incarceration or hospitalization. The conference shall be held as soon as the student is physically able to return to school for the conference. Penalties shall not be imposed on a student for failure of the student's parent or guardian to attend a conference with Charter School officials. Reinstatement of the suspended student shall not be contingent upon attendance by the student's parent/guardian at the conference.

### 2. Notice to Parents/Guardians

At the time of the suspension, an administrator or designee shall make a reasonable effort to contact the parent/guardian in person, by email, or by telephone. Whenever a student is suspended, the parent/guardian shall be notified in writing of the suspension and the date of return following suspension. This notice shall state the specific offense(s) committed by the student as well as the date the student may return to school following the suspension. If CalOPS officials wish to ask the parent/guardian to confer regarding matters pertinent to the suspension, the notice may request that the parent/guardian respond to such requests without delay.

### 3. Suspension Time Limits/Recommendation for Expulsion

Suspensions, when not including a recommendation for expulsion, shall not exceed five (5) consecutive school days per suspension. Upon a recommendation of expulsion by the Superintendent or designee, the student and the student's parent/guardian shall be invited to a conference to determine if the suspension for the student should be extended pending an expulsion hearing. In such instances when CalOPS has determined a suspension period shall be extended, such extension shall be made only after a conference is held with the student and the student's parent/guardian, unless the student and the student's parent/guardian fail to attend the conference.

This determination will be made by the Superintendent or designee upon either of the following: 1) the student's presence will be disruptive to the education process; or 2) the student poses a threat or danger to others. Upon either determination, the student's suspension will be extended pending the results of an expulsion hearing.

### 4. Homework Assignments During Suspension

In accordance with Education Code Section 47606.2(a), upon the request of a parent, a legal guardian or other person holding the right to make education decisions for the student, or the affected student, a teacher shall provide to a student in any of grades 1 to 12, inclusive, who has been suspended from school for two (2) or more school days, the homework that the student would otherwise have been assigned.

In accordance with Education Code Section 47606.2(b), if a homework assignment that is requested pursuant to Section 47606.2(a) and turned into the teacher by the student either upon the student's return to school from suspension or within the timeframe originally prescribed by the teacher, whichever is later, is not graded

before the end of the academic term, that assignment shall not be included in the calculation of the student's overall grade in the class.

#### **D. Authority to Expel**

As required by Education Code Section 47605(c)(5)(J)(ii), students recommended for expulsion are entitled to a hearing adjudicated by a neutral officer to determine whether the student should be expelled. The procedures herein provide for such a hearing and the notice of said hearing, as required by law.

A student may be expelled either by the neutral and impartial CalOPS Board of Directors following a hearing before it or by the CalOPS Board of Directors upon the recommendation of a neutral and impartial Administrative Panel, to be assigned by the Board of Directors as needed. The Administrative Panel shall consist of at least three (3) members who are certificated and neither a teacher of the student nor a member of the CalOPS School Board of Directors. Each entity shall be presided over by a designated neutral hearing chairperson. The Administrative Panel may recommend expulsion of any student found to have committed an expellable offense, and the Board of Directors shall make the final determination.

#### **E. Expulsion Procedures**

Students recommended for expulsion are entitled to a hearing to determine whether the student should be expelled. Unless postponed for good cause, the hearing shall be held within thirty (30) school days after the Superintendent or designee determines that the student has committed an expellable offense and recommends the student for expulsion.

In the event an Administrative Panel hears the case, it will make a recommendation to the Board for a final decision whether to expel. The hearing shall be held in closed session (complying with all student confidentiality rules under the Family Educational Rights and Privacy Act ("FERPA")) unless the student makes a written request for a public hearing in open session three (3) days prior to the date of the scheduled hearing.

Written notice of the hearing shall be forwarded to the student and the student's parent/guardian at least ten (10) calendar days before the date of the hearing. Upon mailing the notice, it shall be deemed served upon the student. The notice shall include:

1. The date and place of the expulsion hearing;
2. A statement of the specific facts, charges and offenses upon which the proposed expulsion is based;
3. A copy of the CalOPS's disciplinary rules which relate to the alleged violation;
4. Notification of the student's or parent/guardian's obligation to provide information about the student's status at CalOPS to any other school district or school to which the student seeks enrollment;
5. The opportunity for the student and/or the student's parent/guardian to appear in person or to employ and be represented by counsel or a non-attorney advisor;
6. The right to inspect and obtain copies of all documents to be used at the hearing;
7. The opportunity to confront and question all witnesses who testify at the hearing;
8. The opportunity to question all evidence presented and to present oral and documentary evidence on the student's behalf including witnesses.

##### **a. Special Procedures for Expulsion Hearings Involving Sexual Assault or Battery Offenses**

CalOPS may, upon a finding of good cause, determine that the disclosure of either the identity of the witness or the testimony of that witness at the hearing, or both, would subject the witness to an unreasonable risk of psychological or physical harm. Upon this determination, the testimony of the witness may be presented at the hearing in the form of sworn declarations that shall be examined only by CalOPS or the hearing officer. Copies of these sworn declarations, edited to delete the name and identity of the witness, shall be made available to the student.

- i. The complaining witness in any sexual assault or battery case must be provided with a copy of the applicable disciplinary rules and advised of their right to (a) receive five (5) days' notice of their scheduled testimony; (b) have up to two (2) adult support persons of their choosing present in the hearing at the time the complaining witness testifies, which may include a parent/guardian, or legal counsel; and (c) elect to have the hearing closed while testifying.
- ii. CalOPS must also provide the victim a room separate from the hearing room for the complaining witness' use prior to and during breaks in testimony.
- iii. At the discretion of the entity conducting the expulsion hearing, the complaining witness shall be allowed periods of relief from examination and cross-examination during which the complaining witness may leave the hearing room.
- iv. The entity conducting the expulsion hearing may also arrange the seating within the hearing room to facilitate a less intimidating environment for the complaining witness.
- v. The entity conducting the expulsion hearing may also limit time for taking the testimony of the complaining witness to the hours the complaining witness is normally in school, if there is no good cause to take the testimony during other hours.
- vi. Prior to a complaining witness testifying, the support persons must be admonished that the hearing is confidential. Nothing in the law precludes the entity presiding over the hearing from removing a support person whom the presiding person finds is disrupting the hearing. The entity conducting the hearing may permit any one of the support persons for the complaining witness to accompany the complaining witness to the witness stand.
- vii. If one or both of the support persons is also a witness, CalOPS must present evidence that the witness' presence is both desired by the witness and will be helpful to CalOPS. The entity presiding over the hearing shall permit the witness to stay unless it is established that there is a substantial risk that the testimony of the complaining witness would be influenced by the support person, in which case the presiding official shall admonish the support person or persons not to prompt, sway, or influence the witness in any way. Nothing shall preclude the presiding officer from exercising their discretion to remove a person from the hearing whom they believe is prompting, swaying, or influencing the witness.
- viii. The testimony of the support person shall be presented before the testimony of the complaining witness and the complaining witness shall be excluded from the courtroom during that testimony.
- ix. Especially for charges involving sexual assault or battery, if the hearing is to be conducted in public at the request of the student being expelled, the complaining witness shall have the right to have their testimony heard in a closed session when testifying at a public meeting would threaten serious psychological harm to the complaining witness and there are no alternative procedures to avoid the threatened harm. The alternative procedures may include videotaped depositions or contemporaneous examination in another place communicated to the hearing room by means of closed-circuit television.
- x. Evidence of specific instances of a complaining witness' prior sexual conduct is presumed inadmissible and shall not be heard absent a determination by the entity conducting the hearing that extraordinary circumstances exist requiring the evidence be heard. Before such a determination regarding extraordinary circumstances can be made, the witness shall be provided notice and an opportunity to present opposition to the introduction of the evidence. In the hearing on the admissibility of the evidence, the complaining witness shall be entitled to be represented by a parent, legal counsel, or other support person.

Reputation or opinion evidence regarding the sexual behavior of the complaining witness is not admissible for any purpose.

**b. Record of Hearing**

A record of the hearing shall be made and may be maintained by any means, including electronic recording, as long as a reasonably accurate and complete written transcription of the proceedings can be made.

**c. Presentation of Evidence**

While technical rules of evidence do not apply to expulsion hearings, evidence may be admitted and used as proof only if it is the kind of evidence on which reasonable persons can rely in the conduct of serious affairs. A recommendation by the Administrative Panel to expel must be supported by substantial evidence that the student committed an expellable offense. Findings of fact shall be based solely on the evidence at the hearing. While hearsay evidence is admissible, no decision to expel shall be based solely on hearsay. Sworn declarations may be admitted as testimony from witnesses of whom the Board or Administrative Panel determines that disclosure of their identity or testimony at the hearing may subject them to an unreasonable risk of physical or psychological harm.

If, due to a written request by the expelled student, the hearing is held at a public meeting, and the charge is committing or attempting to commit a sexual assault or committing a sexual battery as defined in Education Code Section 48900, a complaining witness shall have the right to have their testimony heard in a session closed to the public.

**d. Expulsion Decision**

The decision of the Administrative Panel shall be in the form of written findings of fact and a written recommendation to the Board of Directors, which will make a final determination regarding the expulsion. The Board of Directors shall make the final determination regarding the expulsion within ten (10) school days following the conclusion of the hearing. The decision of the Board of Directors is final.

If the Administrative Panel decides not to recommend expulsion, or the Board of Directors ultimately decides not to expel, the student shall immediately be returned to their previous educational program.

**e. Written Notice to Expel**

The Superintendent or designee, following a decision of the Board of Directors to expel, shall send written notice of the decision to expel, including the Board of Directors' adopted findings of fact, to the student and student's parent/guardian. This notice shall also include the following: (a) Notice of the specific offense committed by the student; and (b) Notice of the student's or parent/guardian's obligation to inform any new district in which the student seeks to enroll of the student's status with the Charter School.

The Superintendent or designee shall send a copy of the written notice of the decision to expel to the chartering authority. This notice shall include the following: (a) The student's name; and (b) The specific expellable offense committed by the student.

**f. Disciplinary Records**

CalOPS shall maintain records of all student suspensions and expulsions at CalOPS. Such records shall be made available to the chartering authority upon request.

**g. No Right to Appeal**

The student shall have no right of appeal from expulsion from CalOPS as the CalOPS Board of Directors' decision to expel shall be final.

**h. Expelled Students/Alternative Education**

Pupils who are expelled shall be responsible for seeking alternative education programs including, but not limited to, programs within the County or their school district of residence. CalOPS shall work cooperatively with parents/guardians as requested by parents/guardians or by the school district of residence to assist with locating alternative placements during expulsion.

#### **i. Rehabilitation Plans**

Students who are expelled from CalOPS shall be given a rehabilitation plan upon expulsion as developed by the Board of Directors at the time of the expulsion order, which may include, but is not limited to, periodic review as well as assessment at the time of review for readmission. The rehabilitation plan should include a date not later than one (1) year from the date of expulsion when the student may reapply to CalOPS for readmission.

#### **j. Readmission or Admission of Previously Expelled Student**

The decision to readmit a student after the end of the student's expulsion term or to admit a previously expelled student from another school district or charter school who has not been readmitted/admitted to another school or school district after the end of the student's expulsion term, shall be in the sole discretion of the Board of Directors following a meeting with the Superintendent or designee and the student and student's parent/guardian to determine whether the student has successfully completed the rehabilitation plan and to determine whether the student poses a threat to others or will be disruptive to the school environment. The Superintendent or designee shall make a recommendation to the Board of Directors following the meeting regarding the Superintendent's or designee's determination. The Board shall then make a final decision regarding readmission or admission of the student during the closed session of a public meeting, reporting out any action taken during closed session consistent with the requirements of the Brown Act. The student's readmission is also contingent upon CalOPS's capacity at the time the student seeks readmission or admission to CalOPS.

### **F. Notice to Teachers**

CalOPS shall notify teachers of each student who has engaged in or is reasonably suspected to have engaged in any of the acts listed in Education Code Section 49079 and the corresponding enumerated offenses set forth above.

### **G. Involuntary Removal for Truancy**

In accordance with Education Code Section 51747 and the CalOPS's Board policy on independent study, after missing the number of assignments indicated on the Master Agreement, an evaluation is held to determine whether it is in the best interest of the student to remain in independent study. If it is determined that it is not in the student's best interest to remain in independent study, CalOPS may involuntarily remove the student after CalOPS follows the requirements of the Missed Assignment Policy or similar and only after providing notice and an opportunity for a parent, guardian, educational rights holder to request a hearing prior to any involuntary removal as forth herein. Students who are involuntarily removed for truancy shall be given a rehabilitation plan and shall be subject to the readmission procedures set forth herein.

### **H. Special Procedures for the Consideration of Suspension and Expulsion or Involuntary Removal of Students with Disabilities**

#### **1. Notification of SELPA**

- a. CalOPS shall immediately notify the SELPA and coordinate the procedures in this policy with the SELPA of the discipline of any student with a disability or student that CalOPS or the SELPA would be deemed to have knowledge that the student had a disability.

#### **2. Services During Suspension**

- a. Students suspended for more than ten (10) school days in a school year shall continue to receive services so as to enable the student to continue to participate in the general education curriculum, although in another setting (which could constitute a change of placement and the student's IEP

would reflect this change), and to progress toward meeting the goals set out in the child's IEP/504 Plan; and receive, as appropriate, a functional behavioral assessment and behavioral intervention services and modifications, that are designed to address the behavior violation so that it does not recur. These services may be provided in an interim alternative educational setting.

### 3. Procedural Safeguards/Manifestation Determination

- a. Within ten (10) school days of a recommendation for expulsion or any decision to change the placement of a child with a disability because of a violation of a code of student conduct, CalOPS, the parent/guardian and relevant members of the IEP/504 Team shall review all relevant information in the student's file, including the child's IEP/504 Plan, any teacher observations, and
- b. any relevant information provided by the parent/guardian to determine:
  - i. If the conduct in question was caused by, or had a direct and substantial relationship to, the child's disability; or
  - ii. If the conduct in question was the direct result of the local educational agency's failure to implement the IEP/504 Plan.

If CalOPS, the parent/guardian and relevant members of the IEP/504 Team determine that either of the above is applicable for the child, the conduct shall be determined to be a manifestation of the child's disability.

If CalOPS, the parent/guardian, and relevant members of the IEP/504 Team make the determination that the conduct was a manifestation of the child's disability, the IEP/504 Team shall:

- i. i. Conduct a functional behavioral assessment and implement a behavioral intervention plan for such child, provided that the Charter School had not conducted such assessment prior to such determination before the behavior that resulted in a change in placement;
- ii. ii. If a behavioral intervention plan has been developed, review the behavioral intervention plan if the child already has such a behavioral intervention plan, and modify it, as necessary, to address the behavior; and
- iii. Return the child to the placement from which the child was removed, unless the parent/guardian and CalOPS agree to a change of placement as part of the modification of the behavioral intervention plan.

If the CalOPS, the parent/guardian, and relevant members of the IEP/504 Team determine that the behavior was not a manifestation of the student's disability and that the conduct in question was not a direct result of the failure to implement the IEP/504 Plan, then CalOPS may apply the relevant disciplinary procedures to children with disabilities in the same manner and for the same duration as the procedures would be applied to students without disabilities.

### 4. Due Process Appeals

The parent/guardian of a child with a disability who disagrees with any decision regarding placement, or the manifestation determination, or CalOPS believes that maintaining the current placement of the child is substantially likely to result in injury to the child or to others, may request an expedited administrative hearing through the Special Education Unit of the Office of Administrative Hearings or by utilizing the dispute provisions of the 504 Policy and Procedures.

When an appeal relating to the placement of the student or the manifestation determination has been requested by either the parent/guardian or CalOPS the student shall remain in the interim alternative educational setting pending the decision of the hearing officer in accordance with state and federal law, including 20 U.S.C. Section 1415(k), until the expiration of the forty-five (45) day time period provided for in an interim alternative educational setting, unless the parent/guardian and CalOPS agree otherwise.

In accordance with 20 U.S.C. Section 1415(k)(3), if a parent/guardian disagrees with any decision regarding placement, or the manifestation determination, or if CalOPS believes that maintaining the

current placement of the child is substantially likely to result in injury to the child or to others, the parent/guardian, or CalOPS may request a hearing.

In such an appeal, a hearing officer may: (1) return a child with a disability to the placement from which the child was removed; or (2) order a change in placement of a child with a disability to an appropriate interim alternative educational setting for not more than 45 school days if the hearing officer determines that maintaining the current placement of such child is substantially likely to result in injury to the child or to others.

#### **5. Special Circumstances**

CalOPS personnel may consider any unique circumstances on a case-by-case basis when determining whether to order a change in placement for a child with a disability who violates a code of student conduct.

The Superintendent or designee may remove a student to an interim alternative educational setting for not more than forty-five (45) school days without regard to whether the behavior is determined to be a manifestation of the student's disability in cases where a student:

- a. Carries or possesses a weapon, as defined in 18 U.S.C. Section 930, to or at school, on school premises, or to or at a school function;
- b. Knowingly possesses or uses illegal drugs, or sells or solicits the sale of a controlled substance, while at school, on school premises, or at a school function; or
- c. Has inflicted serious bodily injury, as defined by 20 U.S.C. Section 1415(k)(7)(D), upon a person while at school, on school premises, or at a school function.

#### **6. Interim Alternative Educational Setting**

The student's interim alternative educational setting shall be determined by the student's IEP/504 Team.

#### **7. Procedures for Students Not Yet Eligible for Special Education Services**

A student who has not been identified as an individual with disabilities pursuant to IDEA and who has violated the CalOPS's disciplinary procedures may assert the procedural safeguards granted under this administrative regulation only if CalOPS had knowledge that the student was disabled before the behavior occurred.

CalOPS shall be deemed to have knowledge that the student had a disability if one of the following conditions exists:

- a. The parent/guardian has expressed concern in writing, or orally if the parent/guardian does not know how to write or has a disability that prevents a written statement, to CalOPS supervisory or administrative personnel, or to one of the child's teachers, that the student is in need of special education or related services.
- b. The parent/guardian has requested an evaluation of the child.
- c. The child's teacher, or other CalOPS personnel, has expressed specific concerns about a pattern of behavior demonstrated by the child, directly to the director of special education or to other CalOPS supervisory personnel.

If CalOPS knew or should have known the student had a disability under any of the three (3) circumstances described above, the student may assert any of the protections available to IDEA-eligible children with disabilities, including the right to stay-put.

If CalOPS had no basis for knowledge of the student's disability, it shall proceed with the proposed discipline. CalOPS shall conduct an expedited evaluation if requested by the parents; however, the student shall remain in the education placement determined by CalOPS pending the results of the evaluation.

CalOPS shall not be deemed to have knowledge that the student had a disability if the parent/guardian has not allowed an evaluation, refused services, or if the student has been evaluated and determined to not be eligible.

# Coversheet

## Approval of Updated Uniform Complaint Procedures (UCP) (attached)

**Section:** IV. Consent Items  
**Item:** H. Approval of Updated Uniform Complaint Procedures (UCP) (attached)  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:**  
24-25 CalOPS Uniform Complaint Procedures (4888-6817-1149.v1) - 231205 APPROVED - 24060  
4 For Review.pdf



# Uniform Complaint Procedures

## California Online Public Schools

California Online Public Schools non-profit Board of Directors operates the following charter schools:

California Online Public Schools Central Coast  
 California Online Public Schools Central Valley  
 California Online Public Schools Monterey Bay  
 California Online Public Schools North Bay  
 California Online Public Schools Northern California  
 California Online Public Schools Southern California

**Adopted by CalOPS Board of Directors November 19, 2013**  
**Revised and Approved by CalOPS Board of Directors August 23, 2016**  
**Revised and Approved by CalOPS Board of Directors August 22, 2017**  
**Revised and Approved by CalOPS Board of Directors August 28, 2018**  
**Revised and Approved by CalOPS Board of Directors August 25, 2020**  
**Revised and Approved by CalOPS Board of Directors August 24, 2021**  
**Revised and Approved by CalOPS Board of Directors August 23, 2022**  
**Revised and Approved by CalOPS Board of Directors October 3, 2023**  
**Revised and Approved by CalOPS Board of Directors December 5, 2023**  
**Revised and Approved by CalOPS Board of Directors June 4, 2024**  
**Updated November 12, 2024**

The California Online Public Schools (“CalOPS”) Board of Directors has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. Most issues are best handled informally and proactively, and the board strongly encourages the early resolution of complaints by direct communication between the family and the school leadership whenever possible. (Information about the schools’ communication protocols are found in the Student and Family Policy Catalog). If you have a concern, you can always talk to a staff member or school leadership. This complaint procedure is adopted to provide a uniform system of complaint processing (“UCP”) for the following types of complaints (listed below). All other concerns will follow the protocols provided in the Student and Family Policy Catalog.

The board prohibits any form of retaliation against any person for making a complaint. Additionally, participation in the complaint process shall not in any way affect the status, grades or work assignments of any student. In investigating complaints, the school will protect the confidentiality of the parties involved to the extent that the investigation of the complaint is not obstructed, or as otherwise permitted by law. Finally, the schools will investigate all complaints in a timely manner.

Complaints related to the issues described below should be filed using the Uniform Complaint Policy and Procedure:

1. Any complaints alleging unlawful discrimination, harassment, intimidation or bullying/cyberbullying in the schools’ programs and/or activities based on:
  - a. actual or perceived race or ethnicity, color, ancestry, national origin, immigration status, citizenship, nationality, ethnic group identification, genetic information, age, religion, marital or parental status, mental or



- physical disability, medical condition, sex or sexual orientation, gender, gender identity, or gender expression.
- b. the perception of one or more of such characteristics; or
  - c. association with a person or group with one or more of these actual or perceived characteristics.
  - d. Unlawful discrimination includes, but is not limited to, noncompliance with Education Code section 243(a) or 244(a).
2. Complaints alleging a violation of state or federal law or regulation governing the following programs that are subject to the UCP: (\* Denotes UCP programs and activities that are currently implemented by CalOPS)
- Accommodations for Pregnant and Parenting Students\*
  - Career Technical and Technical Education and Training Programs\*
  - Consolidated Categorical Aid Programs\*
  - Course Periods without Educational Content
  - Educational and Graduation Requirements for Students in Foster Care, Students who are Homeless, former Juvenile Court Students now enrolled in a school district, Migratory Children, Children of Military Families\*, and Pupils Participating in a Newcomer Program
  - Every Student Succeeds Act\*
  - Physical Education Instructional Minutes
  - Reasonable Accommodations to a Lactating Student\*
  - School Plans for Student Achievement
  - Schoolsite Councils
  - Any other state or federal educational program the State Superintendent of Public Instruction or designee deems appropriate.
3. Complaints alleging that a student enrolled in a public school was required to pay a pupil fee for participation in an educational activity as those terms are defined below.
- a. "Educational activity" means an activity offered by the charter school that constitutes an integral fundamental part of elementary and secondary education, including, but not limited to, curricular and extracurricular activities.
  - b. "Pupil fee" means a fee, deposit or other charge imposed on students, or a student's parents/guardians, in violation of Education Code section 49011 and Section 5 of Article IX of the California Constitution, which require educational activities to be provided free of charge to all students without regard to their families' ability or willingness to pay fees or request special waivers, as provided for in *Hartzell v. Connell* (1984) 35 Cal.3d 899. A pupil fee includes, but is not limited to, all of the following:
    - i. A fee charged to a student as a condition for registering for school or classes, or as a condition for participation in a class or an extracurricular activity, regardless of whether the class or activity is elective or compulsory or is for credit.
    - ii. A security deposit, or other payment, that a student is required to make to obtain a lock, locker, book, class apparatus, musical instrument, uniform or other materials or equipment.
    - iii. A purchase that a student is required to make to obtain materials, supplies, equipment, or uniforms associated with an educational activity.
  - c. Complaints regarding pupil fees, local control and accountability plans ("LCAP"), or noncompliance with Education Code sections 243 or 244 only, may be filed anonymously (without an identifying signature), if the complaint provides evidence or information leading to evidence to support an allegation of noncompliance with the respective applicable laws.



- d. If the school finds merit in a pupil fees complaint, or the California Department of Education ("CDE") finds merit in an appeal, the school shall provide a remedy to all affected students, parents/guardians that, where applicable, includes reasonable efforts by the school to ensure full reimbursement to all affected students and parents/guardians, subject to procedures established through regulations adopted by the state board.
  - e. Nothing in this Policy shall be interpreted to prohibit solicitation of voluntary donations of funds or property, voluntary participation in fundraising activities, or the school and other entities from providing student prizes or other recognition for voluntarily participating in fundraising activities.
4. Complaints alleging noncompliance with the requirements governing the Local Control Funding Formula ("LCFF") or LCAP under Education Code sections 47606.5 and 47607.3, as applicable. If the school adopts a School Plan for Student Achievement in addition to its LCAP, complaints of noncompliance with the requirements of the School Plan for Student Achievement under Education Code sections 64000, 64001, 65000, and 65001 shall also fall under this Policy.

Complaints alleging noncompliance regarding child nutrition programs established pursuant to Education Code sections 49490-49590 no longer fall under the UCP. Instead, they are governed by Title 7, Code of Federal Regulations ("C.F.R.") sections 210.19(a)(4), 215.1(a), 220.13(c), 225.11(b), 226.6(n), and 250.15(d) and Title 5, California Code of Regulations ("C.C.R.") sections 15580 - 15584.

Complaints alleging noncompliance regarding special education programs established pursuant to Education Code sections 56000-56865 and 59000-59300 no longer fall under the UCP. Instead, they are governed by the procedures set forth in 5 C.C.R. sections 3200-3205 and 34 C.F.R. sections 300.151-300.153.

CalOPS acknowledge and respect every individual's right to privacy. Unlawful discrimination, harassment, intimidation or bullying complaints shall be investigated in a manner that protects (to the greatest extent reasonably possible and as permitted by law) confidentiality of the parties, including but not limited to the identity of the complainant, and maintains the integrity of the process. CalOPS cannot guarantee anonymity of the complainant. This includes keeping the identity of the complainant confidential. However, CalOPS will attempt to do so as appropriate. CalOPS may find it necessary to disclose information regarding the complaint/complainant to the extent required by law or necessary to carry out the investigation or proceedings, as determined by the Superintendent or designee on a case-by-case basis. CalOPS shall ensure that complainants are protected from retaliation.

### Compliance Officer(s)

Complaints must be in writing and should be directed to CalOPS designated "Compliance Officer(s)", listed below:

Dr. Richard Savage Superintendent  
c/o California Online Public Schools  
33272 Valle Rd.  
San Juan Capistrano, CA 92675  
(800) 905-5166

The Compliance Officer or designee will receive and investigate complaints and ensure CalOPS compliance with laws applicable to the complaint(s). The Compliance Officer(s) or designee designated to investigate complaints are knowledgeable about the laws and programs for which they are assigned to investigate. The compliance officer may also have access to legal counsel as determined appropriate by the Superintendent or designee.

If the complaint alleges wrongdoing by the Compliance Officer, the Compliance Officer will immediately notify the Board President to appoint a substitute Compliance Officer to investigate the complaint. The person filing the complaint may, alternatively, submit their complaint directly to the President of the Board of Directors.



## Notifications

The Compliance Officer or designee shall make available copies of this Policy free of charge. The Compliance Officer or designee will provide annual written notification of the schools' Uniform Complaint Procedures to students, employees, parents/guardians, any applicable advisory committees, appropriate private school officials or representatives, and other interested parties by posting information regarding allegations about discrimination, harassment, intimidation, or bullying on CalOPS' public website.

The annual notice shall be in English. When necessary, under Education Code Section 48985, if 15% (fifteen percent) or more of the students enrolled at the school speak a single primary language other than English, this policy and the notice will be translated into that language and provided to the parent/guardian of any such students in their primary language or mode of communication of the recipient of the notice.

The annual notice shall include the following:

1. A list of the types of complaints that fall under the scope of the UCP and the state and federal provisions that govern complaints regarding child nutrition programs and special education programs.
2. A statement clearly identifying any California State preschool programs that CalOPS are operating as exempt from licensing pursuant to Health and Safety Code section 1596.792(o) and corresponding Title 5 health and safety regulations, and any California State preschool programs that CalOPS are operating pursuant to Title 22 licensing requirements.
3. A statement that CalOPS are primarily responsible for compliance with federal and state laws and regulations.
4. A statement that a student enrolled in a public school shall not be required to pay a pupil fee for participation in an educational activity.
5. A statement identifying the title of the compliance officer, and the identity(ies) of the person(s) currently occupying that position, if known.
6. A statement that the compliance officer shall be knowledgeable about the laws and programs that they are assigned to investigate.
7. A statement that if a UCP complaint is filed directly with the CDE and the CDE determines that it merits direct intervention, the CDE shall complete an investigation and provide a written decision to the complainant within sixty (60) calendar days of receipt of the complaint, unless the parties have agreed to extend the timeline or the CDE documents exceptional circumstances and informs the complainant.
8. A statement that the complainant has a right to appeal CalOPS' decision to the CDE by filing a written appeal within thirty (30) calendar days of the date of CalOPS' Decision, except if CalOPS has used its UCP to address a complaint that is not subject to the UCP requirements.
9. A statement that a complainant who appeals CalOPS' decision on a UCP complaint to the CDE shall receive a written appeal decision within sixty (60) calendar days of the CDE's receipt of the appeal, unless extended by written agreement with the complainant or the CDE documents exceptional circumstances and informs the complainant.
10. A statement that if CalOPS finds merit in a UCP complaint, or the CDE finds merit in an appeal, CalOPS shall take corrective actions consistent with the requirements of existing law that will provide a remedy to the affected student and/or parent/guardian as applicable.
11. A statement advising the complainant of any civil law remedies, including, but not limited to, injunctions, restraining orders, or other remedies or orders that may be available under state or federal discrimination, harassment, intimidation or bullying laws, if applicable, and of the appeal pursuant to Education Code section 262.3.
12. A statement that copies of CalOPS' UCP shall be available free of charge.

## Procedures



All complaints alleging that CalOPS has violated federal or state laws or regulations enumerated as within the scope of this Policy will be investigated and resolved according to the procedures below.

The Compliance Officer or designee will maintain a record of each complaint and subsequent related actions, including all information required for compliance for at least three (3) calendar years.

All parties involved in the allegations will be notified when a complaint is filed, when a complaint meeting or hearing is scheduled, and when a decision or ruling is made.

## Uniform Complaint Procedures

### 1. Step 1: Filing of Complaint

Any individual, including a person's duly authorized representative or an interested third party, public agency, or organization may file a written complaint of alleged noncompliance or unlawful discrimination, harassment, intimidation, or bullying pursuant to this Policy.

A complaint alleging unlawful discrimination, harassment, intimidation or bullying/cyberbullying may be filed by a person who alleges that the individual has personally suffered unlawful discrimination, harassment, intimidation or bullying/cyberbullying; or by a person who believes that any specific class of individuals has been subjected to unlawful discrimination, harassment, intimidation, or bullying/cyberbullying, or by a duly authorized representative who alleges that an individual student has been subjected to discrimination, harassment, intimidation, or bullying. An investigation of alleged unlawful discrimination, harassment, intimidation or bullying shall be initiated by filing a complaint no later than six (6) months from the date when the alleged discrimination, harassment, intimidation or bullying/cyberbullying occurred, or six months from the date when the complainant first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation or bullying/cyberbullying. Upon written request by the complainant, the Superintendent or designee may choose to extend the filing period for up to ninety (90) calendar days following the expiration of the six-month time period. Such request for extension shall set forth the reasons for the extension. Such extension by the Superintendent or designee shall be made in writing. The Superintendent shall respond immediately upon a receipt of a request for extension.

All other complaints under this Policy shall be filed not later than one (1) year from the date the alleged violation occurred. For complaints relating to the LCAP, the date of the alleged violation is the date on which the CalOPS Board of Directors approved the LCAP or the annual update was adopted by CalOPS.

The complaint will be presented to the Compliance Officer, who will maintain a log of complaints received, and who will provide each complaint with a code number and date stamp.

A pupil fees complaint may be filed with the principal of a school or the CalOPS Superintendent or his or her designee.

Complaints filed pursuant to this Policy must be in writing and signed. A signature may be handwritten, typed (including in an email) or electronically generated. Only complaints regarding pupil fees or LCAP compliance may be filed anonymously as set forth in this Policy. If a complainant is unable to put a complaint in writing due to conditions such as a disability or illiteracy, CalOPS staff shall assist the complainant in the filing of the complaint.

### 2. Step 2: Mediation

Within three (3) business days of receiving the complaint, the Compliance Officer may informally discuss with the complainant the possibility of using mediation. If the complainant agree to mediation, the Compliance Officer will make all arrangements for this process.

Before initiating the mediation of a complaint alleging discrimination, harassment, intimidation, or



bullying/cyberbullying, the Compliance Officer will ensure that all parties agree to make the mediator a party to related confidential information.

If the mediation process does not resolve the problem within the parameters of law, the compliance officer will proceed with the investigation of the complaint.

The use of mediation shall not extend CalOPS' timelines for investigating and resolving the complaint, unless the complainant agrees in writing to such an extension of time.

### **3. Step 3: Investigation of Complaint**

Within fourteen (14) days of receiving the complaint, the Compliance Officer will provide the complainant and/or his/her representative an opportunity to present the complaint and any evidence, or information leading to evidence, orally, to support the allegations in the complaint. The Compliance Officer also will collect all documents and interview all witnesses with information pertinent to the complaint.

A complainant's refusal to provide the schools' investigator with documents or other evidence related to the allegations in the complaint, failure or refusal to cooperate in the investigation, or engaging in any other obstruction of the investigation, may result in the dismissal of the complaint because of lack of evidence to support the allegation. Note, however, that complaints permissibly made anonymously will be investigated by the schools to the extent possible without participation by the complainant.

In accordance with law, CalOPS will provide the investigator with access to records and other information related to the allegation in the complaint and will not in any way obstruct the investigation. Failure or refusal to cooperate in the investigation may result in a finding, based on evidence collected, that a violation has occurred and may result in the imposition of a remedy in favor of the complainant.

### **4. Step 4: Final Written Decision**

CalOPS shall issue an investigation report (the "Decision") based on the evidence. The schools' decision will be in writing and sent to the complainant within sixty (60) calendar days of receipt of a complaint unless the timeframe is extended with the written agreement of the complainant. CalOPS' decision will be written in English and in the primary language of the complainant whenever required by law.

The Decision will include:

1. The findings of fact based on the evidence gathered;
2. The conclusion providing a clear determination for each allegation as to whether CalOPS are in compliance with the relevant law;
3. Corrective actions, if CalOPS finds merit in the complaint and any are warranted or required by law;
4. Notice of the complainant's right to appeal CalOPS' decision within thirty (30) calendar days to the California Department of Education (CDE), except when CalOPS has used its UCP to address complaints that are not subject to the UCP requirements; and
5. Procedures to be followed for initiating such an appeal.

If the investigation of a complaint results in discipline to a student or an employee, the Decision shall simply state that effective action was taken and the employee was informed of CalOPS' expectations. The Decision shall not give any further information as to the nature of the disciplinary action except as required by applicable law.

Pertaining to complaints of Pupil Fees; LCAP; Physical Education Instructional Minutes, or Course Periods without Educational Content, the remedy shall go to all affected pupils, parents, and guardians.



For all other complaints within the scope of the Uniform Complaint Procedures, the remedy shall go to the affected pupil.

With respect to a pupil fees complaint, corrective actions shall include a remedy where in good faith, by engaging in reasonable efforts, an attempt to identify and fully reimburse all pupils, parents and guardians who paid a pupil fee within one year prior to the filing of the complaint;

### Appeals to the CDE

If dissatisfied with the Decision, the complainant may appeal in writing to the CDE within thirty (30) calendar days of receiving the Decision. The appeal shall be accompanied by a copy of the complaint filed with CalOPS and a copy of the Decision.

When appealing to the CDE, the complainant must specify and explain the basis for the appeal, including at least one of the following:

1. CalOPS failed to follow its complaint procedures.
2. Relative to the allegations of the complaint, CalOPS' Decision lacks material findings of fact necessary to reach a conclusion of law.
3. The material findings of fact in CalOPS' Decision are not supported by substantial evidence.
4. The legal conclusion in CalOPS' Decision is inconsistent with the law.
5. In a case in which CalOPS' Decision found noncompliance; the corrective actions fail to provide a proper remedy.

Upon notification by the CDE that the complainant has appealed the Decision, the Compliance Officer or designee shall forward the following documents to the CDE within ten (10) calendar days of the date of notification:

1. A copy of the original complaint;
2. A copy of the Decision;
3. A copy of the investigation file including, but not limited to, all notes, interviews and documents submitted by the parties and gathered by the investigator;
4. A report of any action taken to resolve the complaint;
5. A copy of CalOPS' complaint procedures; and
6. Other relevant information requested by CDE.

If the CDE determines the appeal raises issues not contained in the local complaint, the CDE will refer those new issues back to CalOPS for resolution as a new complaint. If the CDE notifies CalOPS that its Decision failed to address an allegation raised by the complaint and subject to the UCP process, CalOPS will investigate and address such allegation(s) in accordance with the UCP requirements and provide the CDE and the appellant with an amended Decision addressing such allegation(s) within twenty (20) calendar days of the CDE's notification. The amended Decision will inform the appellant of the right to separately appeal the amended Decision with respect to the complaint allegation(s) not addressed in the original Decision.

Within thirty (30) calendar days of the date of the CDE's appeal Decision pursuant to 5 C.C.R. section 4633(f)(2) or (3), either party may request reconsideration by the State Superintendent of Public Instruction ("SSPI") or the SSPI's designee. The request for reconsideration shall specify and explain the reason(s) for contesting the findings of fact, conclusions of law, or corrective actions in the CDE's appeal Decision. The SSPI will not consider any information not previously submitted to the CDE by a party during the appeal unless such information was unknown to the party at the time of the appeal and, with due diligence, could not have become known to the



party. Pending the SSPI's response to a request for reconsideration, the CDE appeal Decision remains in effect and enforceable, unless stayed by a court.

The CDE may directly intervene in the complaint without waiting for action by CalOPS when one of the conditions listed in 5 CCR 4650 exists, including but not limited to cases in which through no fault of the complainant, CalOPS have not taken action within sixty (60) calendar days of the date the complaint was filed with the CalOPS.

Complaints alleging noncompliance with Education Code section 243 or 244 may be filed with the SSPI directly, and the SSPI may directly intervene without waiting for an investigation by CalOPS. The complainant shall present the SSPI with evidence that supports the basis for the direct filing and why immediate action is necessary.

## **5. Civil Law Remedies**

A complainant may pursue available civil law remedies outside CalOPS' complaint procedures. Complainants may seek assistance from mediation centers or public/private interest attorneys. Civil law remedies that may be imposed by a court include, but are not limited to, injunctions and restraining orders.

For complaints alleging unlawful discrimination, harassment, intimidation, or bullying/cyberbullying based on state law, a complainant must wait until sixty (60) calendar days have elapsed from the filing of an appeal with the CDE before pursuing civil law remedies. The moratorium does not apply to injunctive relief and is applicable only if the school has appropriately and in a timely manner apprised the complainant of his/her right to file a complaint in accordance with 5 CCR 4622.

4888-6817-1149, v. 1



## Coversheet

### Approval of Updated Uniform Complaint Procedures (UCP) Annual Notification (attached)

**Section:** IV. Consent Items  
**Item:** I. Approval of Updated Uniform Complaint Procedures (UCP) Annual Notification (attached)  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** CalOPS UCP Annual Notice 2024-25 Approved 240910.docx (2).pdf



# Uniform Complaint Procedures (UCP) Annual Notice 2024-25

## California Online Public Schools

California Online Public Schools non-profit Board of Directors operates the following charter schools:

California Online Public Schools Central Coast  
 California Online Public Schools Central Valley  
 California Online Public Schools Monterey Bay  
 California Online Public Schools North Bay  
 California Online Public Schools Northern California  
 California Online Public Schools Southern California

---

**Approved by CalOPS Board September 10, 2024**  
**Updated November 12, 2024**

---

California Online Public Schools annually notifies our students, employees, parents or guardians of its students, the district advisory committee, school advisory committees, appropriate private school officials, and other interested parties of our Uniform Complaint Procedures (UCP) process. The UCP Annual Notice is available on our website.

We are primarily responsible for compliance with federal and state laws and regulations, including those related to unlawful discrimination, harassment, intimidation or bullying against any protected group, and all programs and activities that are subject to the UCP.

## Programs and Activities Subject to the UCP

1. Complaints alleging unlawful discrimination, harassment, intimidation, or bullying against any protected group on the basis of the actual or perceived characteristics of age, ancestry, color, mental disability, physical disability, ethnic group identification, immigration status, citizenship, gender expression, gender identity, gender, genetic information, nationality, national origin, race or ethnicity, religion, medical condition, marital status, sex, or sexual orientation, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics in any Charter School program or activity. Unlawful discrimination includes, but is not limited to, noncompliance with Education Code section 243(a) or 244(a).
2. Complaints alleging a violation of state or federal law or regulation governing the following programs:
  - Accommodations for Pregnant and Parenting Pupils
  - Career Technical and Technical Education and Career Technical and Technical Training Programs
  - Consolidated Categorical Aid Programs
  - Course Periods without Educational Content
  - Educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families, pupils formerly in Juvenile Court now enrolled in a school district, pupils who are migratory, and pupils participating in a newcomer program.
  - Every Student Succeeds Act



- Local Control and Accountability Plans (LCAP)
  - Physical Education Instructional Minutes
  - Pupil Fees
  - Reasonable Accommodations to a Lactating Pupil
  - School Plans for Student Achievement
  - Schoolsite Councils
  - And any other state or federal educational program the State Superintendent of Public Instruction (SSPI) or designee deems appropriate.
3. Complaints alleging noncompliance with laws relating to pupil fees. A student enrolled in a public school shall not be required to pay a pupil fee for participation in an educational activity. A pupil fee includes, but is not limited to, all of the following:
- A fee charged to a pupil as a condition for registering for school or classes, or as a condition for participation in a class or an extracurricular activity, regardless of whether the class or activity is elective or compulsory or is for credit.
  - A security deposit, or other payment, that a pupil is required to make to obtain a lock, locker, book, class apparatus, musical instrument, clothes, or other materials or equipment.
  - A purchase that a pupil is required to make to obtain materials, supplies, equipment, or clothes associated with an educational activity.

Complaints of noncompliance with laws relating to pupil fees may be filed with the Superintendent or the Compliance Officer identified below.

4. Complaints alleging noncompliance with the requirements governing the Local Control Funding Formula ("LCFF") or Local Control and Accountability Plans ("LCAP") under Education Code sections 47606.5 and 47607.3, as applicable. If the Charter School adopts a School Plan for Student Achievement ("SPSA") in addition to its LCAP, complaints of noncompliance with the requirements of the SPSA under Education Code sections 64000, 64001, 65000, and 65001 shall also fall under the UCP.

Complaints alleging noncompliance regarding child nutrition programs established pursuant to Education Code sections 49490-49590 are governed by Title 7, Code of Federal Regulations ("C.F.R.") sections 210.19(a)(4), 215.1(a), 220.13(c), 225.11(b), 226.6(n), and 250.15(d) and Title 5, California Code of Regulations ("C.C.R.") sections 15580 - 15584.

Complaints alleging noncompliance regarding special education programs established pursuant to Education Code sections 56000-56865 and 59000-59300 are governed by the procedures set forth in 5 C.C.R. sections 3200-3205 and 34 C.F.R. sections 300.151-300.153.

Complaints regarding state preschool health and safety issues in local educational agencies exempt from licensing are governed by 5 C.C.R. sections 4690-4694, except as otherwise indicated.

## Filing a UCP Complaint

A UCP complaint shall be filed no later than one year from the date the alleged violation occurred.

For complaints relating to Local Control and Accountability Plans (LCAP), the date of the alleged violation is the date when the reviewing authority approves the LCAP or annual update that was adopted by our agency.

A pupil enrolled in any of our public schools shall not be required to pay a pupil fee for participation in an educational activity.

A pupil fee complaint may be filed with the principal of a school or our superintendent or their designee.

Only complaints regarding pupil fees, LCAP, or noncompliance with Education Code section 243 or 244 complaint may be filed anonymously, that is, without an identifying signature, if the complainant provides evidence or information leading to evidence to support an allegation of noncompliance with the respective applicable laws.

### Contact Information

Complaints within the scope of the UCP are to be filed with the person responsible for processing complaints:

Dr. Richard Savage, Superintendent  
c/o California Online Public Schools  
33272 Valle Rd.  
San Juan Capistrano, CA 92675  
(800) 906-5166

Complaints alleging unlawful discrimination, harassment, intimidation, or bullying, must be filed within six (6) months from the date the alleged discrimination, harassment, intimidation, or bullying, occurred or the date the complainant first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation, or bullying. All other complaints under the UCP shall be filed not later than one (1) year from the date the alleged violation occurred. For complaints relating to the LCAP, the date of the alleged violation is the date on which the Charter School's Board of Directors approved the LCAP or the annual update was adopted by the Charter School.

The Compliance Officer responsible for investigating the complaint shall conduct and complete the investigation in accordance with California regulations and the Charter School's UCP Policy. The Compliance Officer shall provide the complainant with a final written investigation report ("Decision") within sixty (60) calendar days from the Charter School's receipt of the complaint. This sixty (60) calendar day time period may be extended by written agreement of the complainant.

The complainant has a right to appeal the Charter School's Decision to the California Department of Education ("CDE") by filing a written appeal within thirty (30) calendar days of the date of the Charter School's written Decision, except if the Charter School has used its UCP to address a complaint that is not subject to the UCP requirements. The appeal must include a copy of the complaint filed with the Charter School, a copy of the Charter School's Decision, and the complainant must specify and explain the basis for the appeal of the Decision, including at least one of the following:

1. The Charter School failed to follow its complaint procedures.
2. Relative to the allegations of the complaint, the Charter School's Decision lacks material findings of fact necessary to reach a conclusion of law.
3. The material findings of fact in the Charter School's Decision are not supported by substantial evidence.
4. The legal conclusion in the Charter School's Decision is inconsistent with the law.

5. In a case in which the Charter School's Decision found noncompliance, the corrective actions fail to provide a proper remedy.

A complainant who appeals the Charter School's Decision on a UCP complaint to the CDE shall receive a written appeal decision within sixty (60) calendar days of the CDE's receipt of the appeal, unless extended by written agreement with the complainant or the CDE documents exceptional circumstances and informs the complainant.

Within thirty (30) calendar days of the date of the CDE's appeal Decision pursuant to 5 C.C.R. section 4633(f)(2) or (3), either party may request reconsideration by the State Superintendent of Public Instruction ("SSPI") or the SSPI's designee. The request for reconsideration shall specify and explain the reason(s) for contesting the findings of fact, conclusions of law, or corrective actions in the CDE's appeal Decision.

Complaints alleging noncompliance with Education Code section 243 or 244 may be filed with the SSPI directly, and the SSPI may directly intervene without waiting for an investigation by the Charter School. The complainant shall present the SSPI with evidence that supports the basis for the direct filing and why immediate action is necessary.

If a UCP complaint is filed directly with the CDE and the CDE determines that it merits direct intervention, the CDE shall complete an investigation and provide a written decision to the complainant within sixty (60) calendar days of receipt of the complaint, unless the parties have agreed to extend the timeline or the CDE documents exceptional circumstances and informs the complainant.

If the Charter School finds merit in a UCP complaint, or the CDE finds merit in an appeal, the Charter School shall take corrective actions consistent with the requirements of existing law that will provide a remedy to the affected student and/or parent/guardian as applicable.

A complainant may pursue available civil law remedies outside of the Charter School's complaint procedures. Complainants may seek assistance from mediation centers or public/private interest attorneys. Civil law remedies that may be imposed by a court include, but are not limited to, injunctions and restraining orders. For unlawful discrimination, harassment, intimidation or bullying complaints arising under state law, however, a complainant must wait until sixty (60) calendar days have elapsed from the filing of an appeal with the CDE before pursuing civil law remedies. The moratorium does not apply to injunctive relief and is applicable only if the Charter School has appropriately, and in a timely manner, apprised the complainant of the complainant's right to file a complaint in accordance with 5 C.C.R. § 4622.

A copy of the UCP shall be available upon request free of charge in the main office. For further information on any part of the complaint procedures, including filing a complaint or requesting a copy of the UCP, please contact the office.

## Coversheet

### Approval of Updated Education for Homeless Children and Youth Policy (attached)

**Section:** IV. Consent Items  
**Item:** J. Approval of Updated Education for Homeless Children and Youth Policy (attached)  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** Education for Homeless Children and Youth Policy (4894-2974-2289.v1) Approved 240910 (1).pdf



## Education for Homeless Children and Youth Policy

### California Online Public Schools

California Online Public Schools non-profit Board of Directors operates the following charter schools to which this policy applies:

California Online Public Schools Central Coast  
California Online Public Schools Central Valley  
California Online Public Schools Monterey Bay  
California Online Public Schools North Bay  
California Online Public Schools Northern California  
California Online Public Schools Southern California

**Adopted by CalOPS Board of Directors on April 28, 2020**

**Amended and Approved by CalOPS Board of Directors on August 24, 2021**

**Revised and Approved by CalOPS Board of Directors on May 24, 2022**

**Approved by CalOPS Board of Directors September 10, 2024**

**Updated November 12, 2024**

The California Online Public Schools ("Charter School" or "CalOPS") Governing Board desires to ensure that homeless children and youth are provided with equal access to its educational program, have an opportunity to meet the same challenging State academic standards, are provided a free and appropriate public education, are not stigmatized or segregated on the basis of their status as homeless, and to establish safeguards that protect homeless students from discrimination on the basis of their homelessness.

### Definition of Homeless Children and Youth

The term "*homeless children and youth*" means individuals who lack a fixed, regular and adequate nighttime residence and includes children and youth who (42 U.S.C. § 11434a):

1. Are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; or are abandoned in hospitals;
2. Have a primary nighttime residence that is a public or private place not designed for or ordinarily used as regular sleeping accommodations for human beings;
3. Are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and/or
4. Migratory children and unaccompanied youth (youth not in the physical custody of a parent or guardian) may be considered homeless if they meet the above definition of "homeless."

Homeless status is determined in cooperation with the parent or guardian. In the case of unaccompanied youth, status is determined by CalOPS Liaison.

### Charter School Liaison

The Superintendent designates the following staff person as CalOPS Liaison for homeless students (42 U.S.C. § 11432(g)(1)(J)(ii)):



Shannon Doss, School Social Worker  
c/o California Online Public Schools  
33272 Valle Road  
San Juan Capistrano, CA 92675  
[sdoss@californiaops.org](mailto:sdoss@californiaops.org)  
(909) 347-0058

CalOPS Liaison shall ensure that (42 U.S.C. § 11432(g)(6)):

1. Homeless students are identified by school personnel and through outreach and coordination activities with other entities and agencies, and through the annual housing questionnaire administered by the School.
2. Homeless students enroll in and have a full and equal opportunity to succeed at the School.
3. Homeless students and families receive educational services for which they are eligible, including services through Head Start programs (including Early Head Start programs) under the Head Start Act, early intervention services under part C of the Individuals with Disabilities Education Act, any other preschool programs administered by the School, if any, and referrals to health care services, dental services, mental health services and substance abuse services, housing services, and other appropriate services.
4. Parents/guardians are informed of the educational and related opportunities available to their children and are provided with meaningful opportunities to participate in the education of their children. Public notice of the educational rights of homeless children is disseminated at places frequented by parents or guardians of such youths, and unaccompanied youths, including schools, shelters, public libraries, and soup kitchens, and in a manner and form understandable to the parents and guardians of homeless youth and unaccompanied youth.
5. Enrollment/admissions disputes are mediated in accordance with law, the School's charter, and Board policy.
6. Parents/guardians and any unaccompanied youth are fully informed of all transportation services, as applicable.
7. The School personnel providing services receive professional development and other support.
8. The School Liaison collaborates with State coordinators and community and school personnel responsible for the provision of education and related services to homeless children and youths.
9. Unaccompanied youth are enrolled in school; have opportunities to meet the same challenging State academic standards as the State establishes for other children and youth; and are informed of their status as independent students under section 480 of the Higher Education Act of 1965 and that the youths may obtain assistance from the School Liaison to receive verification of such status for the purposes of the Free Application for Federal Student Aid described in section 483 of the Act.

The California Department of Education ("CDE") publishes a list of the contact information for the Homeless Education Liaisons in the state, which is available at: <https://www.cde.ca.gov/sp/hs/>

## Enrollment

CalOPS will work with homeless students and their parent/guardian to ensure that each student is placed in the least restrictive educational programs, and has access to the academic resources, services, and extracurricular and enrichment activities that are available to all students, including, but not necessarily limited to, interscholastic sports. All decisions regarding a homeless student's education and placement will be based on the best interest of the child and shall consider, among other factors, educational stability and the opportunity to be educated in the least restrictive educational setting necessary to achieve academic progress.

Charter School shall immediately admit/enroll the student for which CalOPS is a School of Origin. "School of Origin" means the school that the child or youth attended when permanently housed or the school in which the



child or youth was last enrolled.

Charter School shall also immediately enroll a homeless youth who seeks to enroll in CalOPS, if the youth would otherwise be eligible to attend and subject to CalOPS's capacity and pursuant to the procedures stated in CalOPS charter and Board policy. A homeless youth who is enrolled will have the right to attend classes and participate fully in school activities, including extracurricular activities.

The youth shall be immediately enrolled even if the student lacks records normally required for enrollment (such as previous academic records, records of immunizations, other required health records, proof of residency) or has missed application or enrollment deadlines during any period of homelessness. Records will immediately be requested from the previous school. (42 U.S.C. § 11432(g)(3)(C); Education Code Section 48850(a)(3)(A).)

If the student needs to obtain immunizations or does not possess immunization or other medical records, the Superintendent or designee shall refer the parent/guardian to CalOPS Liaison. CalOPS Liaison shall assist the parent/guardian in obtaining the necessary immunizations or records for the student. (42 U.S.C. § 11432(g)(3)(C).)

A homeless youth may remain in the student's school of origin for the entire period for which the youth is homeless. Homeless students have the right to remain in their school of origin following the termination of the child's status as a homeless student as follows:

1. For students in Kindergarten through eighth grade, inclusive, the student will be allowed to continue in the school of origin through the duration of the academic year in which the student's status changed.
2. For students enrolled in high school, the student will be allowed to continue in the school of origin through graduation.

If CalOPS operates an intersession program, Charter School shall grant priority access to homeless students. Notwithstanding any other law, if the homeless student will be moving during an intersession period, the pupil's parent, guardian, educational rights holder ("ERH"), Indian custodian<sup>1</sup> in the case of an Indian child, or, if none of the preceding are applicable, an accompanied homeless student themselves shall determine which school the pupil attends for the intersession period, if applicable. "Intersession program" means an expanded learning program offered by CalOPS on nonschooldays, including, but not limited to, summer school. "Indian custodian" is as the term is defined in Section 1903 of Title 25 of the United States Code.

## Enrollment Disputes

If a dispute arises over admissions/enrollment, the student shall be immediately admitted (subject to Charter School's capacity and pursuant to the procedures stated in CalOPS charter and Board policy), pending final resolution of the dispute, including all available appeals. The parent/guardian shall be provided with a written explanation of the admission/enrollment decision, including an explanation of the parent/guardian's right to appeal the decision. The parent/guardian shall also be referred to CalOPS Liaison. CalOPS Liaison shall carry out the Board-adopted dispute resolution and complaint process as expeditiously as possible after receiving notice of the dispute. (42 U.S.C. § 11432(g)(3)(E).)

## Housing Questionnaire

The School shall administer a housing questionnaire for purposes of identifying homeless children and youth. The School shall ensure that the housing questionnaire is based on the best practices developed by the CDE. The

<sup>1</sup> "Indian custodian" means any Indian person who has legal custody of an Indian child under tribal law or custom or under State law or to whom temporary physical care, custody, and control has been transferred by the parent of such child. *Section 1903 of Title 25 of the United States Code*



School shall annually provide the housing questionnaire to all parents/guardians of students and to all unaccompanied youths at The School. The housing questionnaire shall include an explanation of the rights and protections a student has as a homeless child or youth or as an unaccompanied youth. The housing questionnaire shall be available in paper form. The housing questionnaire shall be available in English, and if fifteen (15) percent or more of the students enrolled at The School speak a single primary language other than English, it shall also be written in the primary language. The questionnaire shall be translated into other languages upon request of a student's parent/guardian or an unaccompanied youth. The School shall collect the completed housing questionnaires and annually report to the CDE the number of homeless children and youths and unaccompanied youths enrolled. (Education Code Section 48851.)

### School Stability

The Charter School will work with homeless students and their parent/guardian to ensure that each student is placed in the least restrictive educational programs, and has access to the academic resources, services, and extracurricular and enrichment activities that are available to all students, including, but not necessarily limited to, interscholastic sports. All decisions regarding a homeless student's education and placement will be based on the best interest of the child and shall consider, among other factors, educational stability and the opportunity to be educated in the least restrictive educational setting necessary to achieve academic progress.

Homeless students have the right to remain in their school of origin if it is in their best interest. The Charter School will immediately enroll a homeless student seeking reenrollment in the Charter School as the student's school of origin (subject to the Charter School's capacity and pursuant to the procedures stated in the Charter School's charter and Board policy). The Charter School will also immediately enroll any homeless student seeking to transfer to the Charter School (subject to the Charter School's capacity and pursuant to the procedures stated in the Charter School's charter and Board policy) regardless of the student's ability to meet normal enrollment documentation or uniform requirements (e.g., producing medical records or academic records from a previous school).

Homeless students have the right to remain in their school of origin following the termination of the child's status as a homeless student as follows:

1. For students in Kindergarten through eighth grade, inclusive, the student will be allowed to continue in the school of origin through the duration of the academic year in which the student's status changed.
2. For students enrolled in high school, the student will be allowed to continue in the school of origin through graduation.

If the Charter School operates an intersession program, Charter School shall grant priority access to homeless students. Notwithstanding any other law, if the homeless student will be moving during an intersession period, the pupil's parent, guardian, educational rights holder, Indian custodian<sup>2</sup> in the case of an Indian child, or, if none of the preceding are applicable, an accompanied homeless student themselves shall determine which school the pupil attends for the intersession period, if applicable. "Intersession program" means an expanded learning program offered by the Charter School on nonschooldays, including, but not limited to, summer school. "Indian custodian" is as the term is defined in Section 1903 of Title 25 of the United States Code.

### Comparable Services

Each homeless child or youth shall promptly be provided services comparable to services offered to other students in Charter School such as (42 U.S.C. § 11432(g)(4)):

<sup>2</sup> "Indian custodian" means any Indian person who has legal custody of an Indian child under tribal law or custom or under State law or to whom temporary physical care, custody, and control has been transferred by the parent of such child. *Section 1903 of Title 25 of the United States Code*



- Transportation services
- Educational services for which the child or youth meets eligibility criteria, such as educational programs for students with disabilities and educational programs for students with limited English proficiency
- Programs in vocational and technical education
- Programs for gifted and talented students
- Charter School nutrition programs

## High School Graduation Requirements

Homeless students who transfer to the School any time after the completion of their second year of high school shall be exempt from any of the School's graduation requirements that are in excess of the California minimum graduation requirements specified in Education Code section 51225.3 ("additional graduation requirements") unless the School makes a finding that the student is reasonably able to complete the School's graduation requirements by the end of the student's fourth year of high school.

To determine whether a homeless student is in their third or fourth year of high school, either the number of credits the student has earned to the date of transfer or the length of the student's school enrollment, or, for pupils with significant gaps in school attendance, the pupil's age as compared to the average age of pupils in the third or fourth year of high school may be used, whichever will qualify the student for the exemption.

Within thirty (30) calendar days of the date that a student who may qualify for exemption under the above requirements transfers into the School, the School shall notify the student, the student's educational rights holder, and the School Liaison of the availability of the exemption and whether the student qualifies for an exemption.

The Charter School shall notify and consult with students who are exempted from the Charter School's additional graduation requirements and the student's ERH. The consultation shall include all of the following:

1. Discussion regarding how any of the requirements that are waived may affect the pupil's postsecondary education or vocation plans, including the ability to gain admission to a postsecondary educational institution.
2. Discussion and information about other options available to the pupil, including, but not limited to, a fifth year of high school, possible credit recovery, and any transfer opportunities available through the California Community Colleges.
3. Consideration of the pupil's academic data and any other information relevant to making an informed decision on whether to accept the exemption.

The School shall not require any student who would otherwise be entitled to remain in attendance at the School to accept the exemption from the School's additional graduation requirements or deny the student enrollment in, or the ability to complete, courses for which the student is otherwise eligible. The School shall not revoke an exemption and shall grant an eligible student's request for the exemption at any time if the student qualifies, regardless of whether the student previously declined the exemption.

If a homeless student who was eligible for an exemption and 1) was not properly notified of the availability of the exemption, or 2) previously declined the exemption pursuant to this Policy, the Charter School shall exempt the student within thirty (30) days of the exemption request, if an exemption is requested by the student or the student's ERH and the student at one time qualified for the exemption, even if the student is no longer homeless.



An eligible student's exemption from the School's additional graduation requirements will continue to apply while the student is enrolled in the School or if the student transfers to another school even after the student no longer meets the definition of a homeless child.

The School shall not require or request that a student transfer schools in order to qualify the student for the exemption. Nor shall a student, a student's parent/guardian or educational rights holder, or a student's social worker or probation officer request a transfer solely to qualify for an exemption from the School's additional graduation requirements.

If a student who is exempted from the School's additional graduation requirements completes the California minimum coursework requirements specified in Education Code section 51225.3 before the end of the student's fourth year of high school and would otherwise be entitled to remain in attendance at the School, the School shall not require or request that the student graduate before the end of the student's fourth year of high school.

If the School determines the student is reasonably able to complete the School's graduation requirements by the end of the student's fifth year of high school, the School shall do the following:

1. Consult with the student of the student's option to remain at the School for a fifth year to complete the School's graduation requirements, consistent with the laws regarding continuous enrollment and satisfactory progress for Charter School students over age 19.
2. Consult with the student, and the educational rights holder for the student, about how remaining in school for a fifth year to complete the School's graduation requirements will affect the student's ability to gain admission to a postsecondary educational institution.
3. Provide information to the student about transfer opportunities available through the California Community Colleges.
4. Permit the student to stay at the School for a fifth year to complete the School's graduation requirements upon agreement with the student, if the student is 18 years of age or older, or, if the student is under 18 years of age, upon agreement with the educational rights holder for the student.
5. Consult with the student, and the student's ERH, regarding the student's option to remain in the school of origin.

Through January 1, 2028, upon making a finding that a homeless student **is not reasonably able to complete the Charter School's additional graduation requirements but is reasonably able to complete state coursework requirements specified in Education Code Section 51225.3** within the student's fifth year of high school, the Executive Director or designee shall exempt the pupil from Charter School's graduation requirements and provide pupil the option of remaining in school for a fifth (5<sup>th</sup>) year to complete the statewide coursework requirements. Charter School shall consult with the homeless student and the student's ERH regarding all of the following:

1. The pupil's option to remain in school for a fifth year to complete the statewide coursework requirements.
2. How waiving the local educational requirements and remaining in school for a fifth year may affect the pupil's postsecondary education or vocation plans, including the ability to gain admission to a institution of higher education.
3. Whether any other options are available to the pupil, including, but not limited to, possible credit recovery, and any transfer opportunities available through the California Community Colleges.
4. The pupil's academic data and any other information relevant to making an informed decision on whether to accept the exemption and option to remain in school for a fifth year to complete the statewide coursework requirements.



If a homeless student is **not** eligible for an exemption in the year in which the pupil transfers between schools, because Charter School makes a finding that the pupil is reasonably able to complete Charter School's additional graduation requirements in time to graduate from high school by the end of the pupil's fourth year of high school, then Charter School shall do the following:

1. Within the first 30 calendar days of the **following** academic year, Charter School shall reevaluate eligibility;
2. Provide written notice to the pupil, the ERH, and the pupil's social worker or probation officer, if applicable, whether the pupil qualifies for an exemption upon reevaluation, based on the course completion status of the pupil at the time of reevaluation, to determine if the pupil continues to be reasonably able to complete Charter School's additional graduation requirements in time to graduate from high school by the end of the pupil's fourth year of high school.
3. If, given their course completion status at that time the reevaluation is conducted, the pupil is not reasonably able to complete Charter School additional graduation requirements in time to graduate from high school by the end of the pupil's fourth year of high school, the Charter School shall provide written notice to the pupil and the ERH of the pupil's options to:
  - i. Receive an exemption from all coursework and other requirements adopted by the governing board body of Charter School that are in addition to the statewide coursework requirements specified in Section 51225.3, **or**
  - ii. Upon agreement with the ERH, stay in school for a fifth year to complete the Charter School's additional graduation requirements.

The pupil (if not a minor) or the ERH shall have sole discretion whether to accept the exemption, based on the pupil's best educational interests.

### Reporting Requirements

Charter School shall report to the California Department of Education ("CDE") annually on the number of pupils who, for the prior school year, graduated with an exemption from the Charter School's graduation requirements that are in addition to the statewide coursework requirements. This data shall be reported for pupils graduating in the fourth year and fifth year cohorts, and shall be disaggregated by cohort, pupil category, race, and disability status. The CDE shall make this data publicly available on an annual basis aligned with other reporting timelines for the California dashboard graduation data.

### Acceptance of Course Work

The School will accept any coursework satisfactorily completed at any public school, a juvenile court school, a school in a country other than the United States, and/or a nonpublic, nonsectarian school or agency by a homeless student.

The School will provide homeless students credit for the partial completion of courses taken while attending a public school, a juvenile court school, a school in a country other than the United States, and/or a nonpublic, nonsectarian school or agency. If the student did not complete the entire course, the School shall not require the student to retake the portion of the course the student completed unless the School, in consultation with the holder of educational rights for the student, finds that the student is reasonably able to complete the requirements in time to graduate from high school. When partial credit is awarded in a particular course, the homeless student shall be enrolled in the same or equivalent course, if applicable, so that the student may continue and complete the entire course. These students shall not be prevented from taking or retaking a course to meet California State University or the University of California admission eligibility requirements.



## Complaints of Noncompliance

A complaint of noncompliance with any of the requirements outlined above may be filed through the Charter School's Uniform Complaint Procedures. A copy of the Uniform Complaint Policy and Procedures is available in the Student & Family Policy Catalog and upon request.

## Transportation

In the event that Charter School provides transportation services to all Charter School students, Charter School shall provide comparable transportation services to each homeless child or youth attending Charter School, as noted above. (42 U.S.C. § 11432(g)(4).)

If CalOPS does not otherwise provide transportation services to all Charter School students, Charter School shall ensure that transportation is provided for homeless students to and from Charter School, at the request of the parent or guardian (or Charter School Liaison), if Charter School is the student's school of origin. (42 U.S.C. § 11432(g)(1)(J).) Transportation provided by Charter School will be adequate and appropriate for the student's situation, but Charter School does not commit to any one method of transportation for all youth.

## Eligibility for Extracurricular Activities

A homeless child or youth shall be immediately deemed to meet all residency requirements for participation in interscholastic sports or other extracurricular activities.

## Waiver of Fees for Afterschool Programs

CalOPS shall not charge any student who is a homeless youth any family fees associated with an After-School Education and Safety ("ASES") Program operated by CalOPS.

## Professional Development

All administrators, teachers and employees of Charter School, including CalOPS Liaison, will be provided professional development on the identification, services, and sensitivity necessary when dealing with homeless children and youth. CalOPS Liaison will verify that CalOPS is providing the required training to school personnel providing services to youth experiencing homelessness at least annually through the CDE's verification system. (Education Code Section 48852.5(c)(2).)

CalOPS Liaison shall offer training to Charter School certificated and classified employees providing services to students experiencing homelessness, including, but not limited to, teachers, support staff, and other school staff who work with pupils, at least annually relating to:

1. Charter School's homeless education program policies; and
2. Recognition of signs that pupils are experiencing, or are at risk of experiencing, homelessness.

CalOPS Liaison shall inform such employees of the availability of training and the services CalOPS Liaison provides to aid in the identification and provision of services to students who are experiencing, or are at risk of experiencing, homelessness.

## Notice

For any homeless student who seeks enrollment at CalOPS, written notice will be provided to the parent/guardian at the time of enrollment and at least annually while the student is enrolled at CalOPS.

## Annual Policy Review

CalOPS shall annually review and revise any policies that may act as barriers to the identification of homeless



children and youths or the enrollment of homeless children and youths at CalOPS. In reviewing and revising such policies, consideration shall be given to issues concerning transportation, immunization, residency, birth certificates, school records and other documentation, and guardianship. Special attention shall be given to ensuring the identification, enrollment, and attendance of homeless children and youths who are not currently attending school. Charter School's review of its homeless education program policies shall use resources developed by the CDE and posted on the CDE's internet website and resources developed by homeless education technical assistance centers established using funding from the American Rescue Plan Act of 2021.

### **School Website Posting**

Charter School shall ensure that the following information is posted, and updated as necessary, on its internet website:

- The name and contact information of CalOPS Liaison(s) for homeless children and youths.
- The contact information of any employee or contractor that assists CalOPS Liaison in completing the Liaison's duties.
- Specific information regarding the educational rights and resources available to persons experiencing homelessness.

### **Complaints of Noncompliance**

A complaint of noncompliance with any of the requirements outlined above may be filed through CalOPS's Uniform Complaint Procedures. A copy of the Uniform Complaint Policy and Procedures is available upon request at the main office.

4864-9270-3494, v. 1



# Coversheet

## Approval of Updated Education of Foster and Mobile Youth (attached)

**Section:** IV. Consent Items  
**Item:** K. Approval of Updated Education of Foster and Mobile Youth (attached)  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:**  
Education of Foster and Mobile Youth Policy (4858-3948-3601.v1) Approved 240910.pdf



## Education for Foster and Mobile Youth Policy

### California Online Public Schools

California Online Public Schools non-profit Board of Directors operates the following charter schools to which this policy applies:

- California Online Public Schools Central Coast
- California Online Public Schools Central Valley
- California Online Public Schools Monterey Bay
- California Online Public Schools North Bay
- California Online Public Schools Northern California
- California Online Public Schools Southern California

---

**Adopted by CalOPS Board of Directors October 3, 2023**

**Revised July 25, 2024**

**Approved by CalOPS Board of Directors September 10, 2024**

**Updated November 12, 2024**

---

### Introduction

The Governing Board of California Online Public Schools ("Charter School" or "CalOPS") recognizes that Foster and Mobile Youth may face significant barriers to achieving academic success due to their family circumstances, disruption to their educational program, and their emotional, social, and other health needs. To enable such students to achieve state and charter school academic standards, CalOPS shall provide them with full access to the Charter School's educational program and implement strategies identified as required by law and necessary for the improvement of the academic achievement of foster youth in CalOPS's local control and accountability plan ("LCAP").

### Definitions

- "Foster youth" means any of the following:
  1. A child who has been removed from their home pursuant to Section 309 of the Welfare and Institutions Code.
  2. A child who is the subject of a petition filed pursuant to California Welfare and Institutions Code ("WIC") section 300 or 602 (whether or not the child has been removed from the child's home by juvenile court).
  3. A child who is the subject of a petition filed pursuant WIC section 602, has been removed from the child's home by the juvenile court, and is in foster care.
  4. A nonminor under the transition jurisdiction of the juvenile court, as described in WIC section 450, who satisfies all of the following criteria:
  5. The nonminor has attained 18 years of age while under an order of foster care placement by the juvenile court.
    - a. The nonminor is in foster care under the placement and care responsibility of the county welfare department, county probation department, Indian tribe, consortium of tribes, or tribal organization.



- b. The nonminor is participating in a transitional independent living case plan.
  - c. A dependent child of the court of an Indian tribe, consortium of tribes, or tribal organization who is the subject of a petition filed in the tribal court.
6. A child who is the subject of a voluntary placement agreement, as defined in WIC section 11400.
- *"Former juvenile court school student"* means a student who, upon completion of the student's second year of high school, transfers from a juvenile court school to the Charter School.
  - *"Child of a military family"* refers to a student who resides in the household of an active duty military member.
  - *"Currently Migratory Child"* refers to a child who, within the last 12-months, has moved with a parent, guardian, or other person having custody to CalOPS from another Local Educational Agency ("LEA"), either within California or from another state, so that the child or a member of the child's immediate family might secure temporary or seasonal employment in an agricultural or fishing activity, and whose parents or guardians have been informed of the child's eligibility for migrant education services. This includes a child who, without the parent/guardian, has continued to migrate annually to secure temporary or seasonal employment in an agricultural or fishing activity.
  - *"Newcomer pupil"* is a person aged 3 to 21 years, who was not born in any of the 50 United States, the District of Columbia, or the Commonwealth of Puerto Rico, and has not been attending one or more schools in any one or more of the 50 United States, the District of Columbia, or the Commonwealth of Puerto Rico, for more than three (3) full academic years.
  - *"Educational Rights Holder"* ("ERH") means a parent, guardian, or responsible adult appointed by a court to make educational decisions for a minor pursuant to WIC sections 319, 361 or 726, or a person holding the right to make educational decisions for the student pursuant to Education Code section 56055.
  - *"School of origin"* means the school that the foster youth attended when permanently housed or the school in which the foster youth was last enrolled. If the school the foster youth attended when permanently housed is different from the school in which the student was last enrolled, or if there is some other school that the foster youth attended within the immediately preceding 15 months, the CalOPS liaison for foster youth, in consultation with and with the agreement of the foster youth and the ERH for the youth, shall determine, in the best interests of the foster youth, the school that shall be deemed the school of origin. For a foster youth who is an individual with exceptional needs as defined in Education Code section 56026, "school" as used in the definition of "school of origin" includes a placement in a nonpublic, nonsectarian school as defined in Education Code section 56034, subject to the requirements of Education Code section 56325.
  - *"Best interests"* means that, in making educational and school placement decisions for a foster youth, consideration is given to, among other factors, the opportunity to be educated in the least restrictive educational program and the foster youth's access to academic resources, services, and extracurricular and enrichment activities that are available to all Charter School students.
  - *"Partial coursework satisfactorily completed"* includes any portion of an individual course, even if the pupil did not complete the entire course.

Within this Policy, foster youth, former juvenile court school students, a child of a military family, a currently migratory child, and a newcomer pupil will be collectively referred to as "Foster and Mobile Youth." Within this Policy, a parent, guardian, or other person holding the educational rights for a Foster and Mobile Youth will be referred to as a "parent/guardian" or "ERH."

## Foster and Mobile Youth Liaison

In order to help facilitate the enrollment, placement, and transfer of Foster and Mobile Youth to CalOPS, the



Governing Board shall designate a Foster and Mobile Youth liaison. The Governing Board designates the following position as CalOPS's liaison for Foster and Mobile Youth:

Shannon Doss, School Social Worker  
sdoss@californiaops.org  
(909) 347-0058

The Foster and Mobile Youth Liaison shall be responsible for the following:

1. Ensure and facilitate the proper educational placement, enrollment in CalOPS, and checkout from CalOPS of foster youth.
2. Ensure proper transfer of credits, records, and grades when foster youth transfer to or from CalOPS.
3. When a foster youth is enrolling in CalOPS, the Foster and Mobile Youth Liaison shall contact the school last attended by the student within two (2) business days to obtain all academic and other records. The last school attended by the foster youth shall provide all required records to the new school regardless of any outstanding fees, fines, textbooks, or other items or moneys owed to the school last attended. When a foster youth is transferring to a new school, the Foster and Mobile Youth Liaison shall provide the student's records to the new school within two (2) business days of receiving the new school's request, regardless of any outstanding fees, fines, textbooks, or other items or moneys owed to CalOPS.
4. When required by law, notify the foster youth's ERH, attorney, county social worker, and the appropriate representative of the county child welfare agency, and an Indian child's ERH, tribal social worker and if applicable, county social worker of the student's expulsion or involuntary removal, and, at least ten (10) calendar days preceding the date of the following:
  - a. An expulsion hearing for a discretionary act under CalOPS's charter.
  - b. Any meeting to extend a suspension until an expulsion decision is rendered if the decision to recommend expulsion is a discretionary act under CalOPS's charter. The foster youth's ERH, attorney, county social worker, an Indian child's ERH, tribal social worker and if applicable, county social worker, and the agency representative will be invited to participate.
  - c. A manifestation determination meeting prior to a change in the foster youth's placement if the change in placement is due to an act for which the recommendation for expulsion is discretionary and the student is a student with a disability under state and federal special education laws. The foster youth's ERH, attorney, county social worker, an Indian child's ERH, tribal social worker and if applicable, county social worker, and the agency representative will be invited to participate.
5. As needed, make appropriate referrals to ensure that students in foster care receive necessary special education services and services under Section 504 of the federal Rehabilitation Act of 1973.
6. As needed, ensure that students in foster care receive appropriate school-based services, such as counseling and health services, supplemental instruction, and after-school services.
7. Develop protocols and procedures for creating awareness for Charter School staff, including but not limited to teachers, directors and administrators, of the requirements for the proper enrollment, placement, and transfer of foster youth.
8. Collaborate with the county placing agency, social services, probation officers, juvenile court officers, and other appropriate agencies to help coordinate services for CalOPS's foster youth.
9. Monitor the educational progress of foster youth and provide reports to the Superintendent or designee and the Governing Board based on indicators identified in CalOPS's local control and accountability plan.

This Policy does not grant the Foster and Mobile Youth Liaison authority that supersedes the authority granted under state and federal law to a parent or legal guardian retaining educational rights, a responsible person appointed by the court to represent the child pursuant to WIC sections 319, 361 or 726, a surrogate parent, or a



foster parent exercising authority under Education Code section 56055. The role of the Foster and Mobile Youth Liaison is advisory with respect to placement options and determination of the school of origin.

### School Stability and Enrollment

The School will work with foster youth and their parent/guardian to ensure that each student is placed in the least restrictive educational programs, and has access to the academic resources, services, and extracurricular and enrichment activities that are available to all students, including, but not necessarily limited to, interscholastic sports. All decisions regarding a foster youth's education and placement will be based on the best interest of the child and shall consider, among other factors, educational stability and the opportunity to be educated in the least restrictive educational setting necessary to achieve academic progress.

Foster youth, currently migratory children and children of military families have the right to remain in their school of origin if it is in their best interest. The School will immediately enroll a foster youth, currently migratory child or child of a military family seeking re-enrollment in the School as the student's school of origin (subject to the School's capacity and pursuant to the procedures stated in the School's charter and Board policy). If a dispute arises regarding a foster youth's request to remain in the School as the school of origin, the foster youth has the right to remain in the School pending the resolution of the dispute. The School will also immediately enroll any foster youth, currently migratory child or child of a military family seeking to transfer to the School (subject to the School's capacity and pursuant to the procedures stated in the School's charter and Board policy) regardless of the student's ability to meet normal enrollment documentation or uniform requirements (e.g. producing medical records or academic records from a previous school).

Foster youth, currently migratory children, and children of military families have the right to remain in their school of origin following the termination of the child's status as a foster youth, currently migratory child or child of a military family, as follows:

1. For students in Kindergarten through eighth grade, inclusive, the student will be allowed to continue in the school of origin through the duration of the academic year in which the student's status changed.
2. For students enrolled in high school, the student will be allowed to continue in the school of origin through graduation.

If the Charter School operates an intersession program, Charter School shall grant priority access to foster youths. Notwithstanding any other law, if the foster youth will be moving during an intersession period, the pupil's educational rights holder, or Indian custodian in the case of an Indian child, shall determine which school the pupil attends for the intersession period, if applicable. "Intersession program" means an expanded learning program offered by the Charter School on nonschooldays, including, but not limited to, summer school. "Indian custodian" is as the term is defined in Section 1903 of Title 25 of the United States Code.

The Foster and Mobile Youth Liaison may, in consultation with and with the agreement of the foster youth and the ERH for the foster youth, recommend that the foster youth's right to attend the school of origin be waived and the student be enrolled in any district school that the student would otherwise be eligible to attend as a resident of the school district or in CalOPS consistent with current enrollment procedures. All decisions shall be made in accordance with the foster youth's best interests.

Prior to making any recommendation to move a foster youth from their school of origin, the Foster and Mobile Youth Liaison shall provide the foster youth and the foster youth's ERH with a written explanation of the basis for the recommendation and how the recommendation serves the foster youth's best interests.

If any dispute arises regarding a foster youth's request to remain in CalOPS as the foster youth's school of origin, the foster youth has the right to remain in CalOPS pending resolution of the dispute. The dispute shall be resolved in accordance with the existing Charter School dispute resolution process.



If CalOPS operates an intersession program, Charter School shall grant priority access to foster youths. Notwithstanding any other law, if the foster youth will be moving during an intersession period, the pupil's educational rights holder, or Indian custodian in the case of an Indian child, shall determine which school the pupil attends for the intersession period, if applicable. "Intersession program" means an expanded learning program offered by the Charter School on nonschooldays, including, but not limited to, summer school. "Indian custodian" is as the term is defined in Section 1903 of Title 25 of the United States Code.

## Transportation

CalOPS shall not be responsible for providing transportation to allow a foster youth to attend school, unless there is an agreement with a local child welfare agency that CalOPS assumes part or all of the transportation costs in accordance with Section 6312(c)(5) of Title 20 of the United States Code, or unless required by federal law. CalOPS is not prohibited from providing transportation, at its discretion, to allow a foster youth to attend school.

In accordance with Section 6312(c)(5) of Title 20 of the United States Code, CalOPS shall collaborate with local child welfare agencies to develop and implement clear written procedures to address the transportation needs of foster youth to maintain them in their school of origin, when it is in the best interest of the youth.

For any student who has an individualized education program ("IEP"), the student's IEP team will determine if the student requires special education transportation as a related service regardless of the student's status.

## Effect of Absences on Grades

The grades of a foster youth shall not be lowered for any absence from CalOPS that is due to either of the following circumstances:

1. A decision by a court or placement agency to change the student's placement, in which case the student's grades shall be calculated as of the date the student left school.
2. A verified court appearance or related court-ordered activity.

## Transfer of Coursework and Credits

CalOPS shall accept coursework satisfactorily completed by a Foster and Mobile Youth while attending another public school<sup>1</sup>, a juvenile court school, a charter school, a school in a country other than the United States, or a nonpublic, nonsectarian school or agency even if the student did not complete the entire course and shall issue that student full or partial credit for the coursework completed. The credits accepted pursuant to this paragraph shall be applied for enrollment purposes to the same or equivalent course, if applicable, as the coursework completed in the prior public school, juvenile court school, charter school, school in a country other than the United States, or nonpublic, nonsectarian school. For purposes of the official transcript, the credits accepted pursuant to this paragraph shall be added to the credits earned from the same or equivalent course for purposes of calculating the total credits earned for the course but shall separately identify the school and local educational agency in which the credits were earned.

If a Foster and Mobile Youth transfers in or out of Charter School, Charter School shall issue the full and partial credits on an official transcript for the pupil and shall ensure the transcript includes all of the following:

1. All full and partial credits and grades earned based on any measure of full or partial coursework being satisfactorily completed, including a determination of the days of enrollment or seat time, or both, if applicable, at a school of that local educational agency or a prior local educational agency, or any other

<sup>1</sup> For purposes of coursework completed by a student who is a child of a military family, "public school" includes schools operated by the United States Department of Defense.



public school, juvenile court school, charter school, school in a country other than the United States, or nonpublic, nonsectarian school.

2. The credits and grades for each school and local educational agency listed separately so it is clear where they were earned.
3. A complete record of the pupil's seat time, including both period attendance and days of enrollment.

If Charter School has knowledge that the transcript from the transferring local educational agency may not include certain credits or grades for the pupil, it shall contact the prior local educational agency within two business days to request that the prior local educational agency issue full or partial credits pursuant to this paragraph. The prior local educational agency shall issue appropriate credits and provide all academic and other records to Charter School within two business days of the request.

If the Foster and Mobile Youth did not complete the entire course, the student shall be issued partial credit for the coursework completed and shall not be required to retake the portion of the course that the student completed at another school unless CalOPS, in consultation with the student's ERH, finds that the student is reasonably able to complete the requirements in time to graduate from high school. Whenever partial credit is issued to a Foster and Mobile Youth in any particular course, the student shall be enrolled in the same or equivalent course, if applicable, so that the student may continue and complete the entire course.

In no event shall CalOPS prevent a Foster and Mobile Youth from taking or retaking a course to meet the eligibility requirements for admission to the California State University or the University of California.

### **Applicability of Graduation Requirements**

Foster and Mobile Youth who transfer to the School any time after the completion of their second year of high school, and newcomer pupils who are in their third or fourth year of high school, shall be exempt from any of the School's graduation requirements that are in excess of the California minimum graduation requirements specified in Education Code section 51225.3 ("additional graduation requirements") unless the School makes a finding that the student is reasonably able to complete the School's graduation requirements by the end of the student's fourth year of high school.

To determine whether a Foster and Mobile Youth is in their third or fourth year of high school, either the number of credits the student has earned to the date of transfer or the length of the student's school enrollment, or, for students with significant gaps in school attendance, the student's age as compared to the average age of students in the third or fourth year of high school may be used, whichever will qualify the student for the exemption. In the case of a newcomer pupil, enrollment in grade 11 or 12 based on the average age of students in the third or fourth year of high school may be used to determine whether the student is in their third or fourth year of high school.

Within thirty (30) calendar days of the date that a student who may qualify for exemption under the above requirements transfers into the School, the School shall notify the student, the parent/guardian, and where applicable, the student's social worker or probation officer, of the availability of the exemption and whether the student qualifies for an exemption.

The School shall notify and consult with students who are exempted from the School's additional graduation requirements and the student's parent/guardian/educational rights holder. The consultation shall include all of the following:

1. Discussion regarding how any of the requirements that are waived may affect the student's postsecondary education or vocation plans, including the ability to gain admission to a postsecondary educational institution.
2. Discussion and information about other options available to the student, including, but not limited to, a fifth year of high school, possible credit recovery, and any transfer opportunities available through the



California Community Colleges.

3. Consideration of the student's academic data and any other information relevant to making an informed decision on whether to accept the exemption.

The School shall not require any student who would otherwise be entitled to remain in attendance at the School to accept the exemption from the School's additional graduation requirements or deny the student enrollment in, or the ability to complete, courses for which the student is otherwise eligible. The School shall not revoke an exemption and shall grant an eligible student's request for the exemption at any time if the student qualifies, regardless of whether the student previously declined the exemption.

If a Foster and Mobile Youth who was eligible for an exemption and 1) was not properly notified of the availability of the exemption, or 2) previously declined the exemption pursuant to this Policy, the School shall exempt the student within thirty (30) days of the exemption request, if an exemption is requested by the youth and the youth at one time qualified for the exemption, even if the student is no longer a Foster and Mobile Youth or the court's jurisdiction of the student has terminated.

An eligible student's exemption from the School's additional graduation requirements will continue to apply while the student is enrolled in the School or if the student transfers to another school even after the court's jurisdiction terminates or the student no longer meets the definition of a Foster and Mobile Youth.

The School shall not require or request that a student transfer schools in order to qualify the student for the exemption. Nor shall a student, a student's parent/guardian or educational rights holder, or a student's social worker or probation officer request a transfer solely to qualify for an exemption from the School's additional graduation requirements.

If a student who is exempted from the School's additional graduation requirements completes the California minimum coursework requirements specified in Education Code section 51225.3 before the end of the student's fourth year of high school and would otherwise be entitled to remain in attendance at the School, the School shall not require or request that the student graduate before the end of the student's fourth year of high school.

If the School determines the student is reasonably able to complete the School's additional graduation requirements by the end of the student's fifth year of high school, the School shall do the following:

1. Consult with the student of the student's option to remain at the School for a fifth year to complete the School's graduation requirements.
2. Consult with the student, and the educational rights holder for the student, about how remaining in school for a fifth year to complete the School's graduation requirements will affect the student's ability to gain admission to a postsecondary educational institution.
3. Consult with and provide information to the student about transfer opportunities available through the California Community Colleges.
4. Permit the student to stay at the School for a fifth year to complete the School's graduation requirements upon agreement with the student, if the student is 18 years of age or older, or, if the student is under 18 years of age, upon agreement with the educational rights holder for the student.
5. For a student identified as a foster youth, consult with the student, and the student's ERH, regarding the student's option to remain in the school of origin.

Through January 1, 2028, upon making a finding that a Foster and Mobile Youth is **not reasonably able to complete the School's additional graduation requirements but is reasonably able to complete state coursework requirements specified in Education Code Section 51225.3** within the student's fifth year of high school, the Executive Director or designee shall exempt the student from The School's graduation requirements and provide student the option of remaining in school for a fifth (5th) year to complete the statewide coursework requirements. The School shall consult with the Foster and Mobile Youth and the educational rights holder regarding all of the following:



1. The student's option to remain in school for a fifth year to complete the statewide coursework requirements.
2. How waiving the local educational requirements and remaining in school for a fifth year may affect the student's postsecondary education or vocation plans, including the ability to gain admission to a institution of higher education.
3. Whether any other options are available to the student, including, but not limited to, possible credit recovery, and any transfer opportunities available through the California Community Colleges.
4. The student's academic data and any other information relevant to making an informed decision on whether to accept the exemption and option to remain in school for a fifth year to complete the statewide coursework requirements.

If a Foster and Mobile Youth is not eligible for an exemption in the year in which the student transfers between schools, or for a newcomer pupil, is not eligible for an exemption in the student's third year of high school, because The School makes a finding that the student is reasonably able to complete The School's additional graduation requirements in time to graduate from high school by the end of the student's fourth year of high school, then The School shall do the following:

1. Within the first 30 calendar days of the following academic year, The School shall reevaluate eligibility;
2. Provide written notice to the student, the educational rights holder, and the student's social worker or probation officer, if applicable, whether the student qualifies for an exemption, based on the course completion status of the student at the time of reevaluation, to determine if the student continues to be reasonably able to complete The School's additional graduation requirements in time to graduate from high school by the end of the student's fourth year of high school.
3. If, given their course completion status at that time the reevaluation is conducted, the student is not reasonably able to complete The School additional graduation requirements in time to graduate from high school by the end of the student's fourth year of high school, the School shall:
  - i. provide the student with the option to receive an exemption from all coursework and other requirements adopted by the governing board body of The School that are in addition to the statewide coursework requirements specified in Section 51225.3, or
  - ii. to stay in school for a fifth year to complete the School's additional graduation requirements.

The School shall provide notification of the availability of these options. The student (if not a minor) or the educational rights holder shall have sole discretion whether to accept the exemption, based on the student's best educational interests.

### **Eligibility for Extracurricular Activities**

A student who is in foster care whose residence changes pursuant to a court order or decision of a child welfare worker shall be immediately deemed to meet all residency requirements for participation in interscholastic sports or other extracurricular activities.

### **Waiver of Fees for Afterschool Programs**

CalOPS shall not charge any student who the Charter School knows is in foster care any family fees associated with an After-School Education and Safety ("ASES") Program operated by CalOPS.

### **Student Records**

When the School receives a transfer request and/or student records request for the educational information and records of a foster youth from a new local educational agency ("LEA"), the School shall provide these student records within two (2) business days. The School shall compile the complete educational record of the student,



including but not limited to a determination of seat time, full or partial credits earned, current classes and grades, immunization and other records, and, if applicable, a copy of the student's special education records including assessments, IEPs, and/or 504 plans. All requests for student records will be shared with the Foster and Mobile Youth Liaison, who shall be aware of the specific educational record keeping needs of Foster and Mobile Youth.

The School shall not lower a foster youth's grades as a result of the student's absence due to a verified court appearance, related court ordered activity, or a change in the placement of the student made by a county or placing agency. If a foster youth is absent from school due to a decision to change the placement of the student made by a county or placing agency, the grades and credits of the student will be calculated as of the date the student left the School.

In accordance with the School's Educational Records and Student Information Policy, under limited circumstances, the School may disclose student records or personally identifiable information contained in those records to certain requesting parties including but not limited to a foster family agency and state and local authorities within a juvenile justice system, without parent/guardian consent. Students who are 16 years of age or older or have finished 10th grade may access their own school records.

### **Complaints of Noncompliance**

Complaints of noncompliance with this Policy shall be governed by CalOPS's Uniform Complaint Procedures. A copy of the Uniform Complaint Policy and Procedures is available upon request at the main office.

### **Reporting Requirements**

The School shall report to the California Department of Education ("CDE") annually on the number of students who, for the prior school year, graduated with an exemption from the School's graduation requirements that are in addition to the statewide coursework requirements. This data shall be reported for students graduating in the fourth year and fifth year cohorts, and shall be disaggregated by cohort, student category, race, and disability status. The CDE shall make this data publicly available on an annual basis aligned with other reporting timelines for the California dashboard graduation data. For purposes of this subdivision, "student category" means the categories of students identified in the "Definitions" section of this Policy, above.

4858-2353-4087, v. 7

