California Online Public Schools

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California Online Public Schools (CalOPS) Board Meeting

Published on February 6, 2026 at 11:37 AM PST

Date and Time

Tuesday February 10, 2026 at 4:00 PM PST

Location

CalOPS NorCal: 580 N. Wilma Avenue, Suite G, Ripon, CA 95366
CalOPS SoCal: 33272 Valle Road, San Juan Capistrano, CA 92675
1201 Cara Road, Dinuba, CA 93618
32946 Calle San Marcos, San Juan Capistrano, 92675
3753 W. Norberry Street, Lancaster, CA 93536
9423 Reseda Blvd. Apt #230, Northridge, CA 91324
4108 W Avenue J6, Lancaster, CA 93536
3950 Crondall Dr, Sacramento, CA 95864

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Join Zoom Meeting
https://californiaops-org.zoom.us/j/92843576813
Meeting ID: 928 4357 6813
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This meeting is open to members of the public. For information about meetings or for members of the public who require special accommodations to attend, please visit our website at www.californiaops.org/governance or contact the school offices: Dana Hohn (NorCal) or Eva McGahey (SoCal) at (800) 906-5166 at least 24 hours

prior to the meeting. The board packet can be made available for public review by contacting the school offices prior to the Board meeting in compliance with California open meeting law.

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**4:00 PM**
A.	Roll Call		Dan Hertzler	
B.	Call the Meeting to Order		James Stockdale	
C.	Approval of Agenda	Vote	James Stockdale	

II. Public Comment

The Board welcomes participation by the members of the public telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the School Leader by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Leader at least twenty-four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, or six (6) minutes if the individual requesting to comment is a non English speaker and requires a translator, unless the Board grants additional time. However, in compliance with Board policy and the Brown Act, the Board is not permitted to discuss or take action on non-agenda items.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Leader at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Open Meeting Policy, visit the CalOPS Governance Page at https://californiaops.org/governance/

III. Oral Reports

		Purpose	Presenter	Time
A.	Superintendent's Report	FYI	Richard Savage and Dan Hertzler	

1. 2025-26 Enrollment Update
2. General School Updates
3. Sponsoring District(s) Update

B.	Principals' Report (attached)	FYI		

1. High School - Matt Brockway
2. Middle School - Heather Tamayo
3. Elementary School - Marcus White

C.	CalOPS Financial Services Update	FYI	LaChelle Carter	

1. CalOPS Consolidated Financial Report (attached)
2. Governor's Budget Proposal Update

D.	Policy, Compliance, and Legislative Updates	FYI	Dan Hertzler	

1. Board Training - New Mandated Reporter Requirement
2. Form 700

IV. Consent Items

A.	Approval of Minutes from the December 9, 2025 CalOPS Board Meeting (attached)	Vote		
B.	Approval of Minutes from the January 16, 2026 CalOPS Special Board Meeting (attached)	Vote		
C.	Approval of Staffing Report (attached)	Vote	Zana Kidd	
D.	Approval of Check Register (attached)	Vote	LaChelle Carter	
E.	Ratification of Special Education Service Contracts (attached)	Vote	LaChelle Carter	
F.	Approval of Expenditures over $20k (attached)	Vote	LaChelle Carter	

		Purpose	Presenter	Time
G.	Approval of 2026-27 CalOPS Calendar (attached)	Vote	Dan Hertzler	
H.	Approval of Saddleback Dual Enrollment Agreement (attached)	Vote	Leslie Dombek	
I.	Approval of the 2025-26 SY Culture and Climate Survey Questionnaire (attached)	Vote	Ryan Dreifus	
J.	Approval of School Safety Plan (attached)	Vote	Dan Hertzler	
K.	Adoption of CalOPS Policy Addressing Student Behavioral Health Referral Protocols (attached)	Vote	Dan Hertzler	
L.	Adoption of Policy Regarding Immigration Enforcement Activity (attached)	Vote	Dan Hertzler	
M.	Approval of Updated CalOPS Fiscal Policy (attached)	Vote	LaChelle Carter	

V. Action Items

A.	Student Board Member (attached)	Vote	Matt Brockway and Dan Hertzler	
B.	Approval of LCAP Mid Year Update (attached)	Vote	Leslie Dombek	
C.	Approval of Updated CalOPS Board Bylaws (attached)	Vote	Dan Hertzler	
D.	Approval of CalOPS Board Stipend Policy (attached)	Vote	Dan Hertzler	
E.	Approval of OCDE Countywide Charter School Petition Designee (attached)	Vote	Richie Romero and Dan Hertzler	
F.	Approval of Student Technology Purchase (attached)	Vote	Dan Hertzler	
G.	Approval of T Mobile Hotspot Contract (attached)	Vote	LaChelle Carter	
H.	Approval of Procurify Renewal (attached)	Vote	LaChelle Carter	
I.	Approval of Language Line Vendor Payments (attached)	Vote	LaChelle Carter	

		Purpose	Presenter	Time
J.	Approval of the 2026-27 Hyatt BTS Addendum (attached)	Vote	LaChelle Carter	
K.	Approval of Hartford Worker's Comp Policy Update and Invoice (attached)	Vote	LaChelle Carter and Zana Kidd	
L.	Approval of HR Konnect Contract (attached)	Vote	Zana Kidd	
M.	Approval of Facing History Contract (attached)	Vote	Zana Kidd	
N.	Approval of 401K Audit Contract with CLA (attached)	Vote	Zana Kidd	
O.	Approval of Trello Contract Renewal (attached)	Vote	Leslie Dombek	
P.	Board Approval/Ratification of Compensation Comparability Study for Co-Superintendent of Finance, Educational Services, and Student Services Position (to follow)	Vote	Zana Kidd	
Q.	Co-Superintendent of Finance, Educational Services, and Student Services Employment Contract (to follow)	Vote	James Stockdale	

1. Required Oral Report Regarding Co-Superintendent of Finance, Educational Services, and Student Services Employment Contract
2. Board Approval/Ratification

R.	Board Approval/Ratification of Compensation Comparability Study for Co-Superintendent of Operations, Human Resources and Business Services Position (to follow)	Vote	Zana Kidd	
S.	Co-Superintendent of Operations, Human Resources and Business Services Employment Contract (to follow)	Vote	James Stockdale	

1. Required Oral Report Regarding Co-Superintendent of Operations, Human Resources and Business Services Employment Contract
2. Board Ratification/Approval

VI. Closed Session

		Purpose	Presenter	Time
A.	CLOSED SESSION - Brown Act; California Gov't Code §54956.9	Discuss		

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
    1. Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: One case
2. CONFERENCE WITH LABOR NEGOTIATOR § 54957.6
    - Agency Designated Representative: Board Chair
    - Unrepresented Employee: Co-Superintendent of Finance, Educational Services, and Student Services
3. CONFERENCE WITH LABOR NEGOTIATOR § 54957.6
    - Agency Designated Representative: Board Chair
    - Unrepresented Employee: Co-Superintendent of Operations, Human Resources, and Business Services
4. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL RELEASE § 54957
5. PUBLIC EMPLOYEE PERFORMANCE EVALUATION § 54957
    1. Title: Superintendent
6. PUBLIC EMPLOYEE PERFORMANCE EVALUATION § 54957
    1. Title: Deputy Superintendent

B.	Closed Session Report Out	FYI		

VII. Closing Items

A.	Future Business	Discuss	James Stockdale	
B.	Adjourn Meeting	Vote	James Stockdale	

Adjournment and Confirmation of the Next Meeting - March 10, 2026 at 4 pm PT

Coversheet

Principals' Report (attached)

Section: III. Oral Reports
Item: B. Principals' Report (attached)
Purpose: FYI
Submitted by:
Related Material: CalOPS Principals' Report 02.10.26.pdf

California Online Public Schools

CalOPS Principals' Report

February 2025-26

Site Reports

Matthew Brockway, High School Principal

Site Administrator for Northern Region - Monterey Bay, North Bay, and Northern California

January went by like a blur! We have made it through the end of our first semester. We had purposely spread out deadlines throughout the month to allow students, care takers, and teachers to be able to address student needs as they arose. Students were able to see the 'what-if' final grade of their courses for two weeks. This allowed all students to make informed decisions on what work was still outstanding, and could improve their grade to get the final grade they wanted before the submission deadline. Approximately 93.5% of students improved at least one of their course's grades by turning in assignments up through the submission deadline. We will actively be looking at feedback on this process to continue our efforts in best supporting our students.

We have five new-to-us staff members at the high school that I want to give a shout-out to. We are very excited to have the following teachers join us: Kasha Wahpepah, Gina Serpa, Cara Deckert, Ashley Biller, and Kristin Hodges.

Finally, some shout-outs to our PS team of students and teachers. We had a Quarter 2 pass rate of 97.3% and 34 graduates. Way to go team!

Heather Tamayo, Middle School Principal

Site Administrator for Southern Region - Southern California

Greetings. The second semester has arrived and brings with it more than 250 new families to welcome and onboard. We have revamped our second semester onboarding to better address the key elements of our school, including: logging in, navigating Canvas and LiveClass and taking attendance. We take great pride in making our newest additions feel empowered and have the tools to find success in our setting. We've administered the second i-Ready diagnostic assessment, giving us insight into our newest students, and academic growth of those that have been with us all year.

Middle school said goodbye to three wonderful teachers who joined the high school team. Kristin Hodges, Cara Deckert and Ashley Billers collectively served our students for many years and will be missed, yet will be tremendous assets to high school students.

Marcus White, Elementary Principal

Site Administrator for Central Region - Central Valley and Central Coast

Greetings From Elementary,

We are welcoming many new students to our school for the start of second semester. Our team is so excited to meet their new students and get to know them. We administered our diagnostic i-Ready for the second time this year. This allows us to gather baseline data on our new students. Additionally, i-Ready will give us comparable data for our students' who have been enrolled all year. It is exciting to see students' academic growth on this diagnostic. Finally, our team is very excited for all of our upcoming mid-year festivals. Getting to see our students' and families in person is very special.

Enrollment Update

Month for Report: February

	Elementary School	Middle School	High School	Total
Enrolled	2461	2066	4545	9072
Pre-Enroll	71	36	8	115
Application Pipeline	97	84	11	192
Updated: February 2, 2026				

Marketing Update

A lot has been happening on the marketing side, and I'm excited to share a few recent highlights and what's coming next. Over the past 90 days, our digital marketing efforts have generated strong visibility across all of our CalOPS platforms:

- Facebook: 1.3M impressions

- Google: 2.4M impressions
  TikTok: 5M impressions
- X : 987K impressions
- Instagram: 607K impressions
- Spotify: 616K impressions

In addition to increased digital reach, we've completely remodeled our Elementary and High School webpages to improve design and navigation:

- Elementary School
- High School

The Middle School webpage will be remodeled next as part of this ongoing website refresh. We also recently created a new 2-minute overview video of our school, which will be promoted across all digital platforms. Check it out **here**!

Engagement Activities

Recent Engagement Activities

Northern Region - *Monterey Bay, North Bay and NorCal*

- More to come!

Central Region - *Central Valley and Central Coast*

- More to come!

Southern Region - *SoCal*

- **Second Harvest Food Bank - Thursday, December 4, 2025 (11 attendees)**
  This invigorating volunteer opportunity took place in Irvine for students age 7 and up and their caretakers. Parents, students, siblings and school staff volunteered along with other volunteers, our CalOPS Cares group planted a whopping 25,000 broccoli and cauliflower plants. feed those in need in Orange County. This was our second consecutive year taking part to help the farm.

Virtual Community Building- *All Six School Locations*

- **"Trading Traditions" - January 22, 2026**
  Caretakers and staff gathered to share traditions which provide meaning to them and their families. These included holiday traditions, birthday traditions and more! and New Year traditions.

Upcoming Engagement Activities

Northern Region - *Monterey Bay, North Bay and NorCal*

- **Northern Mid-Year Festival, Sacramento** - Wednesday, February 11, 2026

Central Region - *Central Valley and Central Coast*

- **Central Mid-Year Festival, Clovis** - Tuesday, February 10, 2026

Southern Region - *SoCal*

- **SoCal Mid-Year Festival, Irvine -** Thursday, February 12, 2026
- **SoCal Mid-Year Festival, Rancho Cucamonga -** Thursday, February 12, 2026
- **University of California, Riverside Campus Tour** - Friday, February 27, 2026
  This is a field trip targeted at 9-12 grade students, a tour of the University California, Riverside. The tour will be an hour long and it will be led by a student assistant. The tour will only be outside. We will visit various buildings of the campus while hearing about the university, its offered programs, etc.
- **Yakult Factory Tour** - Monday, March 2, 2026
- **CalOPS Cares Volunteer Event: Feeding America** - Thursday, March 5, 2026
  This is a volunteer opportunity for up to 15 people in Riverside for students age 12 and up and their caretakers. Volunteers will work in the distribution center to sort food or other tasks as needed to help those in need in the Inland Empire.
- **"Guided Tour: A Closer Look" at the Getty Center**- Tuesday, March 31, 2026
  This field trip is open to up to 30 CalOPS students in grades TK-12 and their families. It includes a one hour tour which will focus on art exhibits. Families will have the opportunity to explore the beautiful grounds and gardens.

Virtual Community Building- *All Six School Locations*

- **School Advisory Committee Meeting- February 19, 2026 5:00 PM**
  The School Advisory Committee (SAC) is responsible for meeting synchronously three times each school year with families and staff. The purpose of the meetings is to provide information on LCAP, Title I, Parent and Family Engagement Policy, WASC and seek input on how we can continue to improve as a school and enhance student learning.

- **More Than History: The Legacy of Dr. Mary McLeod Bethune**
  February 25, 2026 6:00 pm
  Caretakers and school staff are invited to attend as we discuss the profound contributions of an American legend on February 25th at 6:00 PM. This session will hosted on Zoom and will be led by an insightful high school teacher and co-hosted by other CalOPS Based on caretaker input asking for CalOPS to offer more parent engagement opportunities, we are excited to facilitate this session!

Coversheet

CalOPS Financial Services Update

Section: III. Oral Reports
Item: C. CalOPS Financial Services Update
Purpose: FYI
Submitted by:
Related Material: CalOps_FY26_12_Monthly Financial Update.pdf

CHARTER IMPACT

California Online Public Schools

December Financial Update – FY25/26

Summary

	TOTAL		
Enrollment	**7,979**	**7,979**	**0**
ADA	**7,704**	**7,647**	**57**
	Dec. Update	**1st Interim**	**$ Variance**
Revenue			
State Aid-Rev Limit	$ 102,792,749	$ 102,375,652	$417,097
Federal Revenue	2,914,329	2,883,348	$30,981
Other State Revenue	14,388,311	14,483,743	($95,433)
Other Local Revenue	151,587	142,640	$8,946
Total Revenue	**$ 120,246,975**	**$ 119,885,384**	**$361,592**
Expenses			
Certificated Salaries	$ 50,818,947	$ 50,892,356	($73,409)
Classified Salaries	2,803,107	2,866,453	($63,346)
Benefits	20,763,053	18,831,669	$1,931,384
Books and Supplies	13,234,722	13,802,864	($568,142)
Subagreement Services	11,338,937	11,382,269	($43,333)
Operations	2,450,403	2,699,880	($249,477)
Facilities	1,528,745	1,351,051	$177,694
Professional Services	11,616,936	10,908,925	$708,011
Depreciation	59,805	59,842	($37)
Interest	0	0	$0
Total Expenses	**$ 114,614,655**	**$ 112,795,310**	**$1,819,344**
Full Year			
Total Surplus(Deficit)	**$ 5,632,321**	**$ 7,090,073**	**($1,457,752)**
As a % of Annual Expenses	4.9%	6.3%	
Beginning Fund Balance (as of 7/1)	$ 27,648,218	27,647,050	$1,168
Ending Fund Balance (as of 6/30)	**$ 33,280,539**	**$ 34,737,123**	**($1,456,584)**
As a % of Annual Expenses	29%	31%	
YE Cash	**$ 30,155,176**	**$ 28,024,208**	**$2,130,968**

Highlights

- **Attendance: +57** to 1st Interim, driven by P1 actuals w/ projected decay
- **Revenue: +$360K (+.3%)**, driven by added ADA
- **Expenses: +$1.8M** (**+1.6%**), driven by STRS audit adjustment, retirement benefits, and IT Services
- **Surplus: $5.6M** (**4.9%** of expenses)
- **Ending Fund balance: $33M**
- **Cash: $28.2M** (as of 12/31)

Attendance Data and Metrics

- Attendance will be updated throughout the year
- Count-Day Enrollment: **7,979**
- Projected P2 ADA: **7,704**

TOTAL

Enrollment & Per Pupil Data	Forecast	Budget
Average Enrollment	7,979	8,500
ADA	7,704	8,330
Attendance Rate	96.6%	98.0%
Unduplicated %	58.3%	56.4%
Revenue per ADA	$15,609	$15,422
Expenses per ADA	$14,878	$14,185

SoCal

Enrollment & Per Pupil Data	Forecast	Budget
Average Enrollment	4,391	4,841
ADA	4,235	4,744
Attendance Rate	96.4%	98.0%
Unduplicated %	57.7%	56.2%
Revenue per ADA	$15,460	$15,412
Expenses per ADA	$15,029	$14,150

Central Valley

Enrollment & Per Pupil Data	Forecast	Budget
Average Enrollment	964	932
ADA	941	913
Attendance Rate	97.6%	98.0%
Unduplicated %	71.4%	69.7%
Revenue per ADA	$17,065	$16,614
Expenses per ADA	$14,493	$14,280

NorCal

Enrollment & Per Pupil Data	Forecast	Budget
Average Enrollment	1,713	1,865
ADA	1,655	1,828
Attendance Rate	96.6%	98.0%
Unduplicated %	56.1%	54.4%
Revenue per ADA	$15,333	$15,089
Expenses per ADA	$14,902	$14,171

North Bay

Enrollment & Per Pupil Data	Forecast	Budget
Average Enrollment	200	177
ADA	190	173
Attendance Rate	95.2%	98.0%
Unduplicated %	60.7%	57.9%
Revenue per ADA	$16,181	$15,787
Expenses per ADA	$14,242	$14,299

Monterey Bay

Enrollment & Per Pupil Data	Forecast	Budget
Average Enrollment	535	549
ADA	516	538
Attendance Rate	96.4%	98.0%
Unduplicated %	45.6%	44.0%
Revenue per ADA	$14,923	$14,565
Expenses per ADA	$14,810	$14,303

Central Coast

Enrollment & Per Pupil Data	Forecast	Budget
Average Enrollment	176	136
ADA	167	134
Attendance Rate	94.9%	98.0%
Unduplicated %	57.1%	50.5%
Revenue per ADA	$15,359	$15,150
Expenses per ADA	$13,902	$14,369

Revenue

- FY26 revenue forecasted at **$120M**; **+$360K** to prior projection, driven by:
  - 57 added ADA: **+$450K**
  - Prior Year Lottery Adjustments: -**$95K**

TOTAL

	Year-to-Date			*Annual/Full Year*		
	Actual	**Budget**	**Fav/(Unf)**	**Forecast**	**Budget**	**Fav/(Unf)**
Revenue						
State Aid-Rev Limit	$ 34,807,827	$ 36,326,053	$ (1,518,226)	$ 102,792,749	$ 110,516,870	$ (7,724,121)
Federal Revenue	1,127,303	1,827,294	(699,991)	2,914,329	2,921,310	(6,981)
Other State Revenue	4,042,510	4,327,885	(285,375)	14,388,311	14,859,089	(470,778)
Other Local Revenue	68,049	98,807	(30,758)	151,587	172,394	(20,807)
Total Revenue	**$ 40,045,689**	**$ 42,580,039**	**$ (2,534,350)**	**$ 120,246,975**	**$ 128,469,662**	**$ (8,222,687)**

Revenue

SoCal

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Revenue						
State Aid-Rev Limit	$ 22,717,397	$ 21,162,822	$ 1,554,575	$ 55,939,400	$ 62,495,897	$ (6,556,497)
Federal Revenue	976,860	1,137,044	(160,184)	1,698,554	1,769,934	(71,381)
Other State Revenue	2,530,210	2,567,648	(37,438)	7,760,215	8,769,472	(1,009,257)
Other Local Revenue	41,568	48,345	(6,777)	76,608	81,790	(5,182)
Total Revenue	**$26,266,035**	**$24,915,859**	**$ 1,350,176**	**$ 65,474,777**	**$ 73,117,094**	**$ (7,642,317)**

Central Valley

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Revenue						
State Aid-Rev Limit	$ 3,888,526	$ 4,090,064	$ (201,538)	$ 13,791,648	$ 13,225,464	$ 566,184
Federal Revenue	59,576	264,511	(204,935)	374,121	385,977	(11,856)
Other State Revenue	316,533	445,190	(128,657)	1,886,045	1,558,426	327,618
Other Local Revenue	4,714	3,793	921	8,582	5,135	3,447
Total Revenue	**$ 4,269,349**	**$ 4,803,558**	**$ (534,209)**	**$ 16,060,396**	**$ 15,175,002**	**$ 885,393**

NorCal

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Revenue						
State Aid-Rev Limit	$ 5,892,910	$ 7,450,257	$ (1,557,347)	$ 21,588,436	$ 23,771,805	$ (2,183,369)
Federal Revenue	79,509	382,890	(303,381)	579,364	613,654	(34,290)
Other State Revenue	788,019	905,118	(117,099)	3,160,617	3,141,013	19,604
Other Local Revenue	12,079	28,594	(16,515)	40,173	51,919	(11,746)
Total Revenue	**$ 6,772,517**	**$ 8,766,859**	**$(1,994,342)**	**$ 25,368,590**	**$ 27,578,390**	**$ (2,209,800)**

Revenue

North Bay

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Revenue						
State Aid-Rev Limit	$ 719,622	$ 739,578	$ (19,956)	$ 2,528,960	$ 2,295,817	$ 233,143
Federal Revenue	11,358	42,849	(31,491)	76,177	74,796	1,381
Other State Revenue	73,334	102,458	(29,124)	473,960	366,023	107,938
Other Local Revenue	1,510	1,114	396	2,672	1,732	940
Total Revenue	**$ 805,824**	**$ 885,999**	**$ (80,174)**	**$ 3,081,770**	**$ 2,738,368**	**$ 343,402**

Monterey Bay

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
State Aid-Rev Limit	$ 987,125	$ 2,303,028	$ (1,315,903)	$ 6,704,262	$ 6,973,382	$ (269,120)
Federal Revenue	-	-	-	146,256	61,653	84,603
Other State Revenue	263,635	238,000	25,635	836,556	785,569	50,987
Other Local Revenue	3,388	8,653	(5,265)	10,349	15,614	(5,265)
Total Revenue	**$ 1,254,148**	**$ 2,549,680**	**$(1,295,532)**	**$ 7,697,423**	**$ 7,836,218**	**$ (138,795)**

Central Coast

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
State Aid-Rev Limit	$ 602,247	$ 580,304	$ 21,943	$ 2,240,043	$ 1,754,505	$ 485,538
Federal Revenue	-	-	-	39,857	15,296	24,561
Other State Revenue	70,779	69,471	1,308	270,918	238,586	32,332
Other Local Revenue	4,790	8,309	(3,519)	13,203	16,203	(3,000)
Total Revenue	**$ 677,816**	**$ 658,084**	**$ 19,732**	**$ 2,564,020**	**$ 2,024,590**	**$ 539,430**

Expenses

- FY26 expenses forecasted at **$115M**; **+$1.8M** to prior forecast:
  - STRS Audit Adjustment: +**$1.0M**
  - Retirement Benefits: **+$915K** (expanding participation to all employee categories and increasing contribution to 3.33% from 3%)

TOTAL

	Year-to-Date			*Annual/Full Year*		
	Actual	**Budget**	**Fav/(Unf)**	**Forecast**	**Budget**	**Fav/(Unf)**
Expenses						
Certificated Salaries	$ 25,327,214	$ 25,491,733	$ 164,519	$ 50,818,947	$ 50,983,466	$ 164,519
Classified Salaries	1,318,418	1,484,689	166,270	2,803,107	2,969,377	166,270
Benefits	9,467,240	9,238,267	(228,973)	20,763,053	18,664,971	(2,098,082)
Books and Supplies	8,975,461	6,900,602	(2,074,859)	13,234,722	15,263,394	2,028,671
Subagreement Services	2,205,266	6,057,302	3,852,036	11,338,937	12,071,316	732,379
Operations	1,048,931	1,824,760	775,829	2,450,403	3,649,520	1,199,117
Facilities	1,013,192	909,845	(103,347)	1,528,745	1,819,689	290,945
Professional Services	3,720,811	6,001,180	2,280,369	11,616,936	12,701,382	1,084,445
Depreciation	29,108	22,283	(6,825)	59,805	44,566	(15,239)
Total Expenses	**$53,105,641**	**$57,930,659**	**$ 4,825,019**	**$ 114,614,655**	**$ 118,167,680**	**$ 3,553,026**

Expenses

SoCal

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Expenses						
Certificated Salaries	$ 14,420,426	$ 14,517,015	$ 96,589	$ 28,433,868	$ 29,034,030	$ 600,161
Classified Salaries	750,218	845,499	95,281	1,566,388	1,690,999	124,610
Benefits	5,244,863	5,212,208	(32,655)	11,730,628	10,466,667	(1,263,961)
Books and Supplies	5,147,786	3,944,391	(1,203,395)	7,201,920	8,692,187	1,490,267
Subagreement Services	1,303,403	3,525,882	2,222,479	6,063,326	6,874,365	811,039
Operations	603,448	1,039,163	435,715	1,373,872	2,078,326	704,454
Facilities	579,918	518,138	(61,780)	863,330	1,036,275	172,945
Professional Services	2,055,840	3,374,928	1,319,088	6,395,331	7,229,684	834,353
Depreciation	1,085	12,690	11,605	17,553	25,380	7,827
Total Expenses	**$30,106,987**	**$32,989,914**	**$ 2,882,927**	**$ 63,646,217**	**$ 67,127,913**	**$ 3,481,696**

Central Valley

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Expenses						
Certificated Salaries	$ 2,783,627	$ 2,795,809	$ 12,182	$ 5,897,834	$ 5,591,618	$ (306,215)
Classified Salaries	145,017	162,833	17,816	326,395	325,667	(728)
Benefits	1,078,610	1,029,354	(49,256)	2,408,041	2,100,902	(307,139)
Books and Supplies	974,740	750,747	(223,993)	1,704,556	1,674,015	(30,541)
Subagreement Services	212,542	644,879	432,337	1,436,553	1,323,923	(112,630)
Operations	111,678	200,131	88,453	282,889	400,262	117,372
Facilities	110,658	99,787	(10,871)	173,641	199,575	25,934
Professional Services	365,263	662,065	296,802	1,406,114	1,422,334	16,219
Total Expenses	**$ 5,782,135**	**$ 6,348,049**	**$ 565,914**	**$ 13,639,683**	**$ 13,043,182**	**$ (596,500)**

Expenses

NorCal

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Expenses						
Certificated Salaries	$ 5,542,054	$ 5,591,618	$ 49,564	$ 11,016,779	$ 11,183,237	$ 166,458
Classified Salaries	288,716	325,667	36,951	607,575	651,334	43,759
Benefits	2,144,343	2,027,081	(117,262)	4,337,456	4,096,383	(241,072)
Books and Supplies	1,949,209	1,506,963	(442,246)	2,729,596	3,348,029	618,433
Subagreement Services	452,619	1,289,758	837,139	2,543,237	2,647,846	104,609
Operations	233,707	400,262	166,555	534,694	800,523	265,830
Facilities	220,885	199,575	(21,310)	331,608	399,149	67,542
Professional Services	951,012	1,369,729	418,717	2,520,884	2,764,427	243,543
Depreciation	28,023	4,888	(23,135)	34,457	9,776	(24,681)
Total Expenses	**$ 11,810,568**	**$ 12,715,541**	**$ 904,973**	**$ 24,656,284**	**$ 25,900,704**	**$ 1,244,420**

North Bay

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Expenses						
Certificated Salaries	$ 531,446	$ 529,892	$ (1,554)	$ 1,161,668	$ 1,059,784	$ (101,884)
Classified Salaries	27,686	30,862	3,175	64,392	61,724	(2,668)
Benefits	206,539	199,004	(7,535)	492,768	411,217	(81,551)
Books and Supplies	186,136	143,175	(42,961)	333,989	317,277	(16,711)
Subagreement Services	45,469	122,224	76,756	291,266	250,924	(40,342)
Operations	21,836	37,931	16,095	56,484	75,862	19,378
Facilities	20,957	18,913	(2,044)	33,703	37,826	4,123
Professional Services	65,944	122,359	56,415	276,695	264,719	(11,976)
Total Expenses	**$ 1,106,013**	**$ 1,204,823**	**$ 98,810**	**$ 2,712,446**	**$ 2,480,260**	**$ (232,187)**

Expenses

Monterey Bay

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Expenses						
Certificated Salaries	$ 1,644,884	$ 1,648,438	$ 3,554	$ 3,351,633	$ 3,296,876	$ (54,757)
Classified Salaries	85,693	96,008	10,315	185,097	192,017	6,919
Benefits	636,146	617,004	(19,142)	1,376,594	1,272,336	(104,258)
Books and Supplies	574,806	445,184	(129,622)	989,754	987,016	(2,738)
Subagreement Services	163,309	380,227	216,918	727,788	780,599	52,811
Operations	60,911	117,999	57,088	154,744	235,998	81,255
Facilities	64,146	58,836	(5,310)	98,664	117,671	19,007
Professional Services	197,965	374,573	176,608	752,909	810,008	57,099
Total Expenses	**$ 3,427,860**	**$ 3,739,711**	**$ 311,851**	**$ 7,639,189**	**$ 7,695,404**	**$ 56,215**

Central Coast

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Expenses						
Certificated Salaries	$ 404,777	$ 408,960	$ 4,183	$ 957,165	$ 817,921	$ (139,244)
Classified Salaries	21,088	23,819	2,731	53,260	47,637	(5,623)
Benefits	156,739	153,616	(3,123)	417,566	317,465	(100,101)
Books and Supplies	142,784	110,141	(32,643)	274,907	244,868	(30,038)
Subagreement Services	27,924	94,330	66,406	276,766	193,658	(83,107)
Operations	17,351	29,274	11,923	47,720	58,549	10,829
Facilities	16,628	14,597	(2,031)	27,800	29,193	1,393
Professional Services	84,787	97,527	12,740	265,003	210,211	(54,792)
Total Expenses	**$ 872,078**	**$ 932,622**	**$ 60,544**	**$ 2,320,836**	**$ 1,920,217**	**$ (400,618)**

Fund Balance

TOTAL

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	**$ (13,059,952)**	**$ (15,350,620)**	**$ 2,290,669**	**$ 5,632,320**	**$ 10,301,982**	**$ (4,669,662)**
Beginning Fund Balance	27,648,218	27,648,218		27,648,218	27,648,218	
Ending Fund Balance	**$ 14,588,262**	**$ 12,297,597**		**$ 33,280,538**	**$ 37,950,200**	
	12.7%	*10.4%*		*29.0%*	*32.1%*	

SoCal

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	**$ (3,840,952)**	**$ (8,074,055)**	**$ 4,233,103**	**$ 1,828,560**	**$ 5,989,181**	**$ (4,160,621)**
Beginning Fund Balance	17,124,931	17,124,931		17,124,931	17,124,931	
Ending Fund Balance	**$ 13,283,978**	**$ 9,050,876**		**$ 18,953,491**	**$ 23,114,112**	
As a % of Annual Expenses	*20.9%*	*13.5%*		*29.8%*	*34.4%*	

Central Valley

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	**$ (1,512,786)**	**$ (1,544,491)**	**$ 31,705**	**$ 2,420,713**	**$ 2,131,820**	**$ 288,892**
Beginning Fund Balance	4,926,758	4,926,758		4,926,758	4,926,758	
Ending Fund Balance	**$ 3,413,971**	**$ 3,382,267**		**$ 7,347,471**	**$ 7,058,578**	
As a % of Annual Expenses	*25.0%*	*25.9%*		*53.9%*	*54.1%*	

NorCal

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	**$ (5,038,051)**	**$ (3,948,681)**	**$ (1,089,370)**	**$ 712,306**	**$ 1,677,686**	**$ (965,380)**
Beginning Fund Balance	3,902,302	3,902,302		3,902,302	3,902,302	
Ending Fund Balance	**$ (1,135,749)**	**$ (46,380)**		**$ 4,614,608**	**$ 5,579,988**	
As a % of Annual Expenses	*-4.6%*	*-0.2%*		*18.7%*	*21.5%*	

Fund Balance

North Bay

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	**$ (300,189)**	**$ (318,825)**	**$ 18,636**	**$ 369,324**	**$ 258,109**	**$ 111,215**
Beginning Fund Balance	1,069,528	1,069,528		1,069,528	1,069,528	
Ending Fund Balance	**$ 769,338**	**$ 750,704**		**$ 1,438,852**	**$ 1,327,636**	
As a % of Annual Expenses	*28.4%*	*30.3%*		*53.0%*	*53.5%*	

Monterey Bay

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	**$ (2,173,712)**	**$ (1,190,030)**	**$ (983,682)**	**$ 58,234**	**$ 140,814**	**$ (82,580)**
Beginning Fund Balance	357,992	357,992		357,992	357,992	
Ending Fund Balance	**$ (1,815,721)**	**$ (832,039)**		**$ 416,226**	**$ 498,806**	
As a % of Annual Expenses	*-23.8%*	*-10.8%*		*5.4%*	*6.5%*	

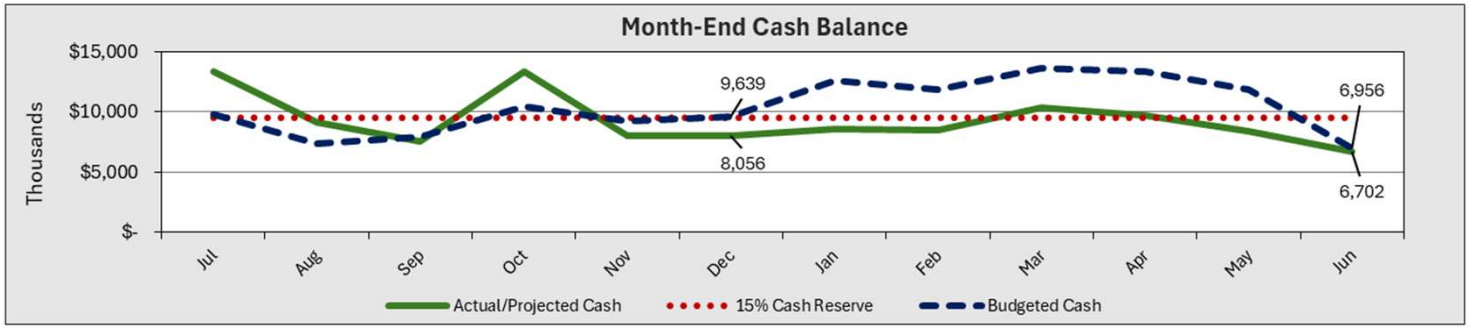
Central Coast

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	**$ (194,262)**	**$ (274,538)**	**$ 80,276**	**$ 243,185**	**$ 104,373**	**$ 138,812**
Beginning Fund Balance	266,707	266,707		266,707	266,707	
Ending Fund Balance	**$ 72,445**	**$ (7,831)**		**$ 509,891**	**$ 371,080**	
As a % of Annual Expenses	*3.1%*	*-0.4%*		*22.0%*	*19.3%*	

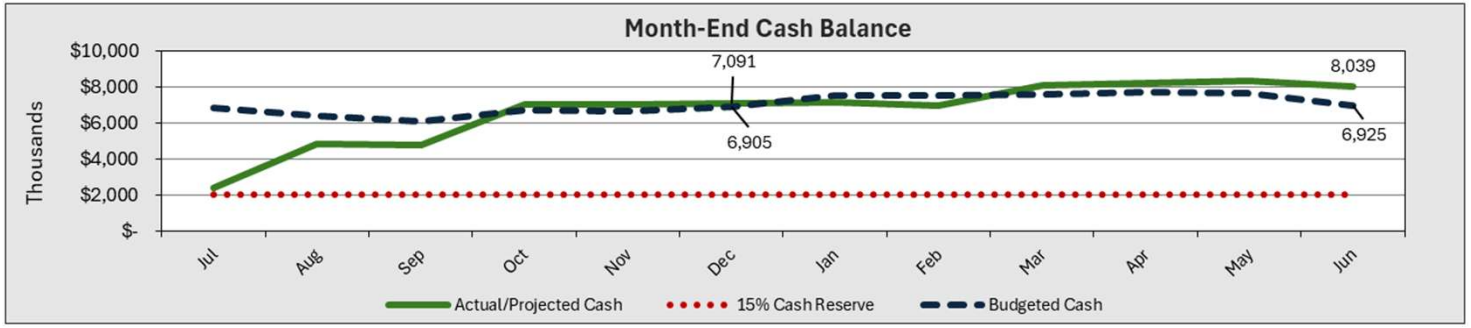
Cash Balance

- Cash as of 12/31 totaled **$28.2M**; **$30.2M** currently projected for year-end

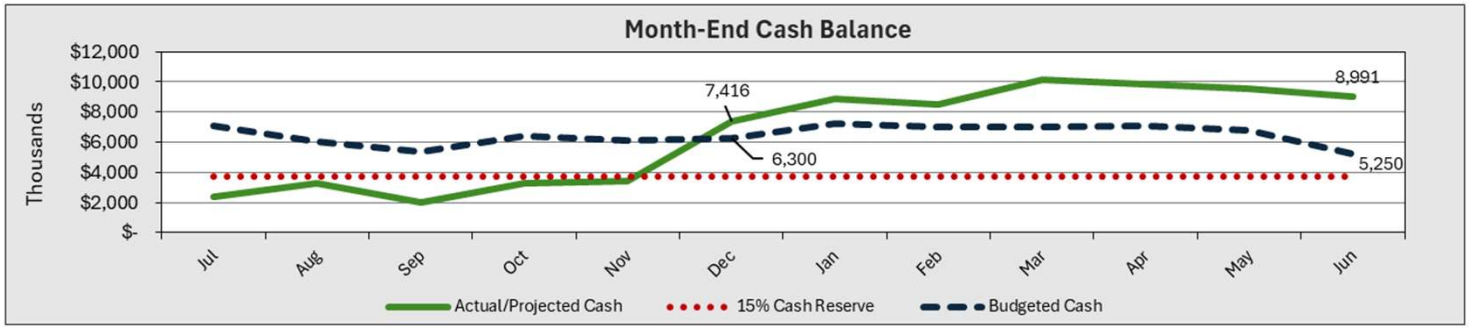
SoCal



Central Valley



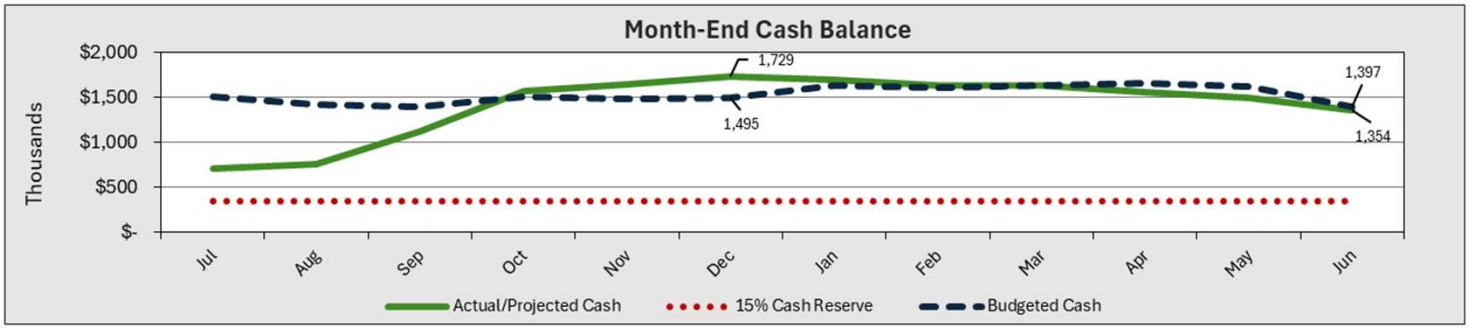
NorCal



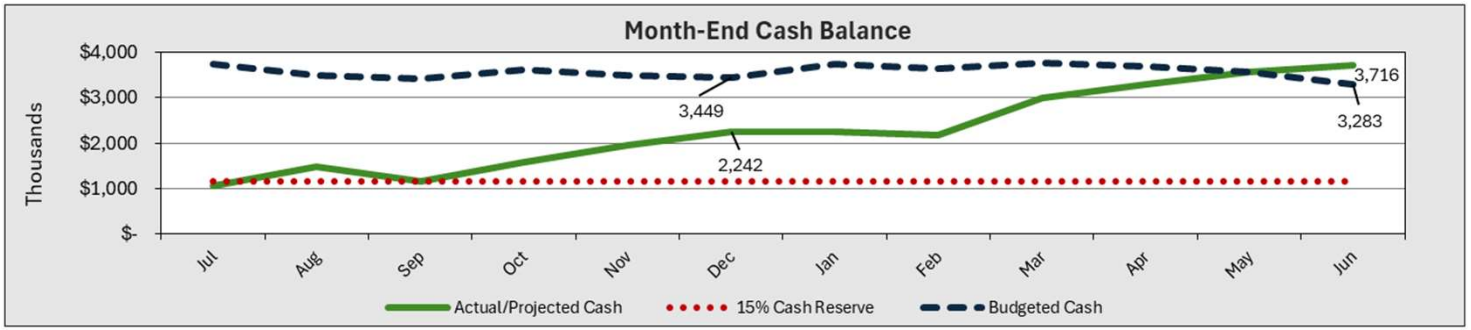
Cash Balance

- Cash as of 12/31 totaled **$28.2M**; **$30.2M** currently projected for year-end

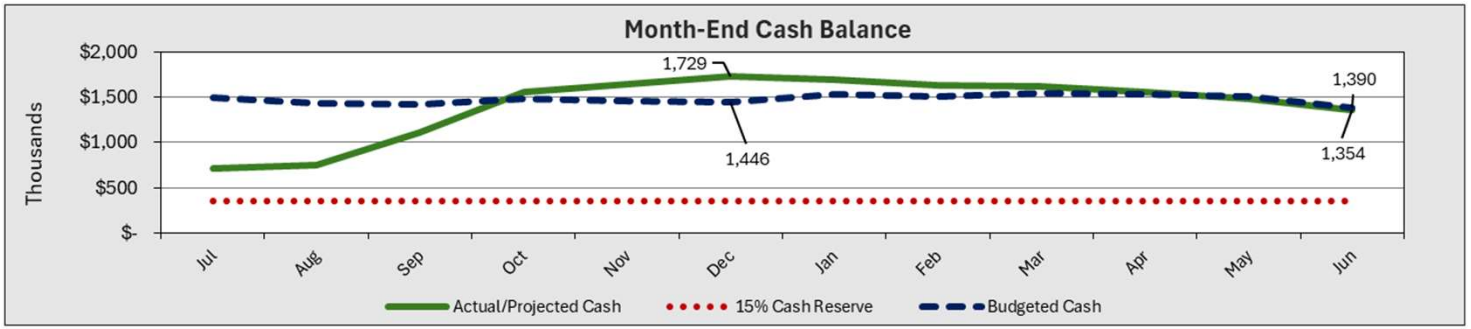
North Bay



Monterey Bay



Central Coast



Appendix

- Monthly Cash Flow / Forecast 25/26
- Budget vs. Actual
- Statement of Financial Position
- Statement of Cash Flows
- AP Aging
- Monthly Check Register (Nov - Dec)

FY25-26 CalOps Southern California

Monthly Cash Flow/Forecast FY25-26

Revised 1/28/25

ADA = 4234.99

		Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
Revenues																ADA =	4744.18
State Aid - Revenue Limit																	
8011	LCFF State Aid	597,651	597,651	1,075,772	1,075,772	1,075,772	1,075,772	1,075,772	1,075,772	855,660	855,660	855,660	855,660	1,820,069	**12,892,645**	13,995,575	(1,102,930)
8012	Education Protection Account	-	-	200,917	-	-	200,917	-	-	200,917	-	-	-	244,248	**846,999**	948,836	(101,837)
8096	In Lieu of Property Taxes	-	2,402,453	-	8,008,178	-	6,406,542	3,203,271	3,203,271	5,273,115	2,636,558	2,636,558	2,636,558	5,793,253	**42,199,756**	47,551,486	(5,351,730)
		597,651	3,000,104	1,276,689	9,083,950	1,075,772	7,683,231	4,279,043	4,279,043	6,329,693	3,492,218	3,492,218	3,492,218	7,857,570	**55,939,400**	**62,495,897**	**(6,556,497)**
Federal Revenue																	
8181	Special Education - Entitlement	-	-	-	-	-	-	-	-	-	-	-	-	562,342	**562,342**	562,342	-
8290	Title I, Part A - Basic Low Income	-	-	234,040	-	-	724,917	-	-	-	-	-	-	(22,796)	**936,161**	980,382	(44,221)
8291	Title II, Part A - Teacher Quality	-	-	-	29,793	(29,793)	-	-	-	-	-	-	-	119,171	**119,171**	156,662	(37,491)
8294	Title IV	-	-	-	-	17,903	-	-	-	-	-	-	-	62,977	**80,880**	70,549	10,331
		-	-	234,040	29,793	(11,890)	724,917	-	-	-	-	-	-	721,694	**1,698,554**	**1,769,934**	**(71,381)**
Other State Revenue																	
8311	State Special Education	216,936	224,527	404,148	404,148	404,148	-	403,287	403,287	404,097	404,097	404,097	404,097	404,097	**4,480,968**	4,480,968	-
8550	Mandated Cost	-	-	-	-	157,772	-	-	-	-	-	-	-	-	**157,772**	152,422	5,350
8560	State Lottery	-	-	-	-	-	341,977	267,417	-	-	267,417	-	-	279,342	**1,156,153**	1,295,161	(139,008)
8598	Prior Year Revenue	-	4,722	192,237	-	12,160	(136,249)	-	-	-	-	-	-	-	**72,870**	-	72,870
8599	Other State Revenue	17,052	17,052	30,693	125,064	56,914	56,909	412,864	31,492	31,492	412,864	31,492	31,492	637,071	**1,892,452**	2,840,920	(948,469)
		233,988	246,301	627,078	529,212	630,994	262,637	1,083,569	434,779	435,589	1,084,379	435,589	435,589	1,320,511	**7,760,215**	**8,769,472**	**(1,009,257)**
Other Local Revenue																	
8660	Interest Revenue	-	3,846	4,838	4,282	8,175	8,721	5,574	5,574	5,574	5,574	5,574	5,574	-	**63,307**	66,890	(3,583)
8690	Other Local Revenue	-	-	-	-	-	11,706	-	-	-	-	-	-	1,595	**13,301**	14,900	(1,599)
		-	3,846	4,838	4,282	8,175	20,427	5,574	5,574	5,574	5,574	5,574	5,574	1,595	**76,608**	**81,790**	**(5,182)**
Total Revenue		**831,639**	**3,250,251**	**2,142,645**	**9,647,237**	**1,703,051**	**8,691,212**	**5,368,186**	**4,719,396**	**6,770,856**	**4,582,171**	**3,933,382**	**3,933,382**	**9,901,369**	**65,474,777**	**73,117,094**	**(7,642,317)**
Expenses																	
Certificated Salaries																	
1100	Teachers' Salaries	1,949,648	1,967,661	1,909,041	1,881,238	1,898,257	1,913,413	1,827,696	1,827,696	1,827,696	1,827,696	1,827,696	1,827,696	-	**22,485,433**	22,720,487	235,054
1175	Teachers' Extra Duty/Stipends	30,085	30,548	30,871	32,172	64,855	72,478	85,201	85,201	85,201	85,201	85,201	85,201	-	**772,214**	1,059,151	286,937
1200	Pupil Support Salaries	248,122	239,456	242,064	241,061	224,839	241,046	239,226	239,226	239,226	239,226	239,226	239,226	-	**2,871,945**	2,973,873	101,928
1300	Administrators' Salaries	206,654	206,655	206,588	196,289	192,179	195,206	183,451	183,451	183,451	183,451	183,451	183,451	-	**2,304,276**	2,280,518	(23,758)
		2,434,509	2,444,320	2,388,564	2,350,760	2,380,130	2,422,143	2,335,574	2,335,574	2,335,574	2,335,574	2,335,574	2,335,574	-	**28,433,868**	**29,034,030**	**600,161**
Classified Salaries																	
2200	Support Salaries	6,987	6,987	6,987	6,987	6,988	6,987	10,251	10,251	10,251	10,251	10,251	10,251	-	**103,426**	127,427	24,001
2300	Classified Administrators' Salaries	41,923	48,366	48,366	48,366	48,365	51,211	74,319	74,319	74,319	74,319	74,319	74,319	-	**732,509**	923,871	191,362
2400	Clerical and Office Staff Salaries	72,254	73,150	72,897	71,396	61,986	70,015	51,459	51,459	51,459	51,459	51,459	51,459	-	**730,453**	639,701	(90,753)
		121,164	128,503	128,250	126,749	117,339	128,213	136,028	136,028	136,028	136,028	136,028	136,028	-	**1,566,388**	**1,690,999**	**124,610**
Benefits																	
3101	STRS	423,659	425,326	413,743	407,499	327,229	259,673	439,709	439,709	439,709	439,709	439,709	439,709	1,017,000	**5,912,386**	5,545,500	(366,886)
3301	OASDI	17,249	16,756	16,976	17,015	15,147	17,232	8,789	8,789	8,789	8,789	8,789	8,789	-	**153,108**	104,842	(48,266)
3311	Medicare	35,680	35,892	35,041	34,507	34,595	35,656	35,431	35,431	35,431	35,431	35,431	35,431	-	**423,956**	445,513	21,557
3401	Health and Welfare	265,676	271,982	402,998	319,051	285,320	376,868	302,379	302,379	302,379	302,379	302,379	302,379	-	**3,736,168**	3,758,937	22,770
3501	State Unemployment	502	1,975	209	(3,165)	141	28,778	26,408	21,126	10,563	5,282	5,282	5,282	-	**102,381**	105,630	3,249
3601	Workers' Compensation	128,428	(33,703)	-	-	-	126,957	34,209	34,209	34,209	34,209	34,209	34,209	-	**426,936**	430,150	3,214
3901	Other Benefits	84,543	83,439	82,608	81,553	87,505	84,323	78,620	78,620	78,620	78,620	78,620	78,620	-	**975,693**	76,095	(899,598)
		955,737	801,667	951,575	856,460	749,937	929,487	925,545	920,263	909,700	904,419	904,419	904,419	1,017,000	**11,730,628**	**10,466,667**	**(1,263,961)**
Books and Supplies																	
4100	Textbooks and Core Curricula	1,843,715	183,104	76,007	25,513	11,229	7,790	138,838	138,838	138,838	138,838	138,838	138,838	-	**2,980,384**	3,481,924	501,540
4200	Books and Other Materials	-	-	-	-	-	-	1,029	1,029	1,029	1,029	1,029	1,029	-	**6,173**	14,192	8,019
4302	School Supplies	6,468	-	14,856	2,252	6,093	6,346	5,570	7,274	987	26,330	203,684	393,555	-	**673,415**	774,158	100,743
4305	Software	1,150,958	83,543	102,588	176,677	(21,380)	1,032,657	143,816	143,816	143,816	143,816	143,816	143,816	(653,457)	**2,734,485**	2,926,771	192,287
4310	Office Expense	-	3,031	7,087	5,261	1,046	1,486	13,977	13,977	13,977	13,977	13,977	13,977	-	**101,772**	192,814	91,042
4311	Business Meals	1,351	633	6,584	1,554	781	19	3,559	3,559	3,559	3,559	3,559	3,559	-	**32,277**	49,100	16,823
4400	Noncapitalized Equipment	375,172	-	27,354	626	-	7,385	2,529	-	-	-	-	260,348	-	**673,415**	1,253,227	579,813
		3,377,664	270,311	234,476	211,883	(2,231)	1,055,683	309,318	308,493	302,206	327,549	504,903	955,122	(653,457)	**7,201,920**	**8,692,187**	**1,490,267**

FY25-26 CalOps Southern California

Monthly Cash Flow/Forecast FY25-26

Revised 1/28/25

ADA = 4234.99

		Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
Subagreement Services																	
5102	Special Education	-	96,683	58,136	42,293	246,326	858,197	571,830	571,830	571,830	571,830	571,830	571,830	1,171,140	**5,903,755**	6,687,377	783,621
5103	Substitute Teacher	-	-	-	-	-	-	528	528	528	528	528	528	-	**3,167**	7,281	4,114
5105	Security	-	266	203	245	102	270	167	167	167	167	167	167	-	**2,090**	2,307	218
5106	Other Educational Consultants	-	-	341	-	341	-	-	-	-	-	-	-	153,633	**154,315**	177,400	23,086
		-	96,949	58,680	42,538	246,769	858,467	572,525	572,525	572,525	572,525	572,525	572,525	1,324,773	**6,063,326**	**6,874,365**	**811,039**
Operations and Housekeeping																	
5201	Auto and Travel	26,178	32,292	23,051	16,404	16,712	(1,039)	43,802	43,802	43,802	43,802	43,802	43,802	-	**376,412**	604,261	227,850
5300	Dues & Memberships	163,424	(30,034)	4,403	2,232	195	-	11,993	11,993	11,993	11,993	11,993	11,993	-	**212,180**	554,783	342,603
5400	Insurance	14,315	2,459	13,272	40,690	21,126	31,020	14,323	14,323	14,323	14,323	14,323	14,323	-	**208,817**	183,276	(25,541)
5501	Utilities	-	230	(809)	230	230	225	582	582	582	582	582	582	-	**3,600**	5,908	2,309
5502	Janitorial Services	1,357	1,357	1,357	1,357	1,357	1,357	1,406	1,406	1,406	1,406	1,406	1,406	-	**16,578**	19,148	2,570
5516	Miscellaneous Expense	(1,300)	-	1,300	-	-	(1,424)	122	122	122	122	122	122	-	**(693)**	1,681	2,374
5900	Communications	95,540	2,973	10,864	31,373	37,521	37,056	53,630	53,630	53,630	53,630	53,630	53,630	-	**537,109**	677,356	140,247
5901	Postage and Shipping	841	1,045	122	1,491	18	1,080	2,545	2,545	2,545	2,545	2,545	2,545	-	**19,870**	31,913	12,043
		300,355	10,322	53,560	93,777	77,159	68,275	128,404	128,404	128,404	128,404	128,404	128,404	-	**1,373,872**	**2,078,326**	**704,454**
Facilities, Repairs and Other Leases																	
5601	Rent	20,690	20,681	21,242	21,243	21,242	21,243	22,064	22,064	22,064	22,064	22,064	22,064	-	**258,724**	304,374	45,651
5602	Additional Rent	1,672	2,043	2,077	2,015	2,184	96,904	9,320	9,320	9,320	9,320	9,320	9,320	-	**162,813**	244,757	81,945
5603	Equipment Leases	985	-	1,069	2,366	-	2,192	1,148	1,148	1,148	1,148	1,148	1,148	-	**13,502**	15,843	2,340
5604	Other Leases	142,500	-	-	140,726	300	55,390	13,689	13,689	13,689	13,689	13,689	13,689	-	**421,052**	162,794	(258,257)
5610	Repairs and Maintenance	-	-	1,154	-	-	-	1,014	1,014	1,014	1,014	1,014	1,014	-	**7,240**	308,507	301,267
		165,847	22,724	25,542	166,350	23,726	175,729	47,235	47,235	47,235	47,235	47,235	47,235	-	**863,330**	**1,036,275**	**172,945**
Professional/Consulting Services																	
5801	IT	3,080	3,080	3,080	3,080	3,080	133,782	129,103	129,103	129,103	129,103	129,103	129,103	1,278,890	**2,202,687**	2,632,981	430,293
5802	Audit & Taxes	-	2,629	-	-	-	15,822	-	-	-	-	-	-	37,538	**55,989**	38,174	(17,814)
5803	Legal	-	8,383	14,248	24,697	31,689	39,190	44,645	44,645	44,645	44,645	44,645	44,645	-	**386,080**	569,030	182,950
5804	Professional Development	18,759	16,834	34,628	4,947	11,813	8,404	23,301	23,301	23,301	23,301	23,301	23,301	-	**235,192**	164,359	(70,833)
5805	General Consulting	6,810	10,115	138,309	12,367	18,962	12,782	15,347	15,347	15,347	15,347	15,347	15,347	-	**291,427**	169,883	(121,544)
5806	Special Activities/Field Trips	11,836	199	28,505	4,518	289	10,835	36	4,278	580	15,487	119,803	93,547	-	**289,913**	333,284	43,371
5807	Bank Charges	345	1,248	287	70	81	1,258	143	143	143	143	143	143	-	**4,146**	1,972	(2,175)
5808	Printing	-	-	-	-	-	-	32	32	32	32	32	32	-	**190**	436	246
5809	Other taxes and fees	66	349	3,527	209	71	346	2,350	2,350	2,350	2,350	2,350	2,350	-	**18,669**	64,841	46,172
5810	Payroll Service Fee	-	-	142	142	-	-	689	689	689	689	689	689	-	**4,417**	9,503	5,086
5811	Management Fee	121,910	121,910	121,910	121,910	121,909	121,910	109,125	109,125	109,125	109,125	109,125	109,125	(76,711)	**1,309,496**	1,462,342	152,846
5812	District Oversight Fee	-	41,187	105,909	-	47,071	-	42,790	42,790	63,297	34,922	34,922	34,922	111,583	**559,394**	624,959	65,565
5814	SPED Encroachment	1,607	9,198	15,472	15,472	15,472	-	12,099	12,099	12,123	12,123	12,123	12,123	21,389	**151,299**	151,299	-
5815	Public Relations/Recruitment	12,781	130,517	59,621	90,396	68,412	66,373	76,389	76,389	76,389	76,389	76,389	76,389	-	**886,432**	1,006,622	120,190
		177,194	345,649	525,638	277,808	318,849	410,702	456,048	460,291	477,123	463,655	567,971	541,715	1,372,688	**6,395,331**	**7,229,684**	**834,353**
Depreciation																	
6900	Depreciation Expense	181	180	181	181	181	181	2,745	2,745	2,745	2,745	2,745	2,745	-	**17,553**	25,380	7,827
		181	180	181	181	181	181	2,745	2,745	2,745	2,745	2,745	2,745	-	**17,553**	**25,380**	**7,827**
Interest																	
		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses		**7,532,651**	**4,120,625**	**4,366,466**	**4,126,506**	**3,911,859**	**6,048,880**	**4,913,422**	**4,911,558**	**4,911,541**	**4,918,134**	**5,199,804**	**5,623,767**	**3,061,004**	**63,646,217**	**67,127,913**	**3,481,696**
Monthly Surplus (Deficit)		**(6,701,012)**	**(870,374)**	**(2,223,821)**	**5,520,731**	**(2,208,808)**	**2,642,332**	**454,764**	**(192,162)**	**1,859,316**	**(335,963)**	**(1,266,422)**	**(1,690,386)**	**6,840,365**	**1,828,560**	**5,989,181**	**(4,160,621)**
															2.8%		

FY25-26 CalOps Southern California

Monthly Cash Flow/Forecast FY25-26

Revised 1/28/25

ADA = 4234.99

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Year-End Accruals	Annual Forecast
Cash Flow Adjustments														
Monthly Surplus (Deficit)	(6,701,012)	(870,374)	(2,223,821)	5,520,731	(2,208,808)	2,642,332	454,764	(192,162)	1,859,316	(335,963)	(1,266,422)	(1,690,386)	6,840,365	**1,828,560**
Cash flows from operating activities														
Depreciation/Amortization	181	180	181	181	181	181	2,745	2,745	2,745	2,745	2,745	2,745	-	**17,553**
Public Funding Receivables	2,953,850	944,148	471,915	641,560	(356,336)	465,830	-	-	-	-	-	-	(9,901,369)	**(4,780,402)**
Grants and Contributions Rec.	342	-	(108)	108	-	(203)	-	-	-	-	-	-	-	**139**
Due To/From Related Parties	7,395,048	(3,113,937)	3,941	(1,717,549)	(1,552,135)	(4,698,768)	-	-	-	-	-	-	-	**(3,683,400)**
Prepaid Expenses	427,026	(16,920)	(112,772)	-	(31,734)	(155,776)	-	-	-	-	-	-	-	**109,824**
Other Assets	-	-	-	-	-	1,000	-	-	-	-	-	-	-	**1,000**
Accounts Payable	(768,247)	(1,363)	(1,039)	-	(13)		-	-	-	-	-	-	3,061,004	**2,290,342**
Accrued Expenses	(2,218,950)	(1,103,228)	177,664	283,613	(1,482,390)	1,785,251	-	-	-	-	-	-	-	**(2,558,040)**
Other Liabilities							-	-	-	-	-	-	-	-
Deferred Revenue	102,500	33,375	60,075	1,029,030	309,534	33,859	90,768	90,768	-	(381,373)	-	-	(762,745)	**605,791**
Cash flows from investing activities														
Purchases of Prop. And Equip.	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Notes Receivable	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Cash flows from financing activities														
Proceeds from Factoring	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Payments on Factoring	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Proceeds(Payments) on Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Change in Cash	1,190,738	(4,128,119)	(1,623,964)	5,757,674	(5,321,701)	73,706	548,276	(98,650)	1,862,060	(714,591)	(1,263,677)	(1,687,641)		
Cash, Beginning of Month	12,107,768	13,298,505	9,170,386	7,546,422	13,304,096	7,982,395	8,056,101	8,604,377	8,505,728	10,367,788	9,653,197	8,389,519		
Cash, End of Month	**13,298,505**	**9,170,386**	**7,546,422**	**13,304,096**	**7,982,395**	**8,056,101**	**8,604,377**	**8,505,728**	**10,367,788**	**9,653,197**	**8,389,519**	**6,701,878**		

Original Budget Total	Favorable / (Unfav.)
Cert.	Instr.
69.6%	81.5%
19,413,041	992,763

Pupil:Teacher Ratio
19.02

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Monthly Cash Flow/Forecast FY25-26

Revised 01/28/26

ADA = 941.14

		Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
Revenues																ADA = 913.36	
State Aid - Revenue Limit																	
8011	LCFF State Aid	-	422,914	422,914	761,245	761,245	761,245	761,245	761,245	1,123,068	1,123,068	1,123,068	1,123,068	274,088	**9,418,413**	10,557,583	(1,139,170)
8012	Education Protection Account	-	-	-	532,929	-	-	37,730	-	893,845	-	-	-	2,110,876	**3,575,380**	2,003,513	1,571,867
8019	State Aid - Prior Year	-	-	-	1	-	-	-	-	-	-	-	-	-	**1**	-	1
8096	In Lieu of Property Taxes	-	-	-	172,849	-	53,184	51,177	51,177	103,775	51,888	51,888	51,888	210,029	**797,854**	664,368	133,486
		-	422,914	422,914	1,467,024	761,245	814,429	850,152	812,422	2,120,688	1,174,956	1,174,956	1,174,956	2,594,993	**13,791,648**	**13,225,464**	**566,184**
Federal Revenue																	
8181	Special Education - Entitlement	-	-	-	-	-	-	-	-	-	-	-	-	108,301	**108,301**	108,301	-
8290	Title I, Part A - Basic Low Income	-	-	-	55,312	-	-	-	-	-	-	-	-	165,937	**221,249**	233,573	(12,324)
8291	Title II, Part A - Teacher Quality	-	-	-	-	-	-	-	-	-	-	-	-	26,742	**26,742**	30,938	(4,196)
8294	Title IV	-	-	-	-	4,264	-	-	-	-	-	-	-	13,566	**17,830**	13,165	4,664
		-	-	-	55,312	4,264	-	-	-	-	-	-	-	314,545	**374,121**	**385,977**	**(11,856)**
Other State Revenue																	
8311	State Special Education	35,303	36,558	65,804	65,804	65,804	-	66,315	66,315	66,986	66,986	66,986	66,986	66,986	**736,832**	736,832	-
8550	Mandated Cost	-	-	-	-	-	-	-	27,599	-	-	-	-	-	**27,599**	27,259	341
8560	State Lottery	-	-	-	-	-	-	51,501	-	-	51,501	-	-	153,929	**256,932**	249,347	7,585
8598	Prior Year Revenue	-	-	-	(6,045)	-	271	-	-	-	-	-	-	-	**(5,774)**	-	(5,774)
8599	Other State Revenue	-	3,328	3,328	24,253	11,070	11,055	205,172	6,998	6,998	205,172	6,998	6,998	379,083	**870,455**	544,988	325,467
		35,303	39,886	69,132	84,012	76,874	11,326	322,988	100,913	73,984	323,659	73,984	73,984	599,998	**1,886,045**	**1,558,426**	**327,618**
Other Local Revenue																	
8660	Interest Revenue	81	19	28	33	4,502	51	224	224	224	224	224	224	-	**6,056**	2,684	3,372
8690	Other Local Revenue	-	-	-	-	-	-	-	-	-	-	-	-	2,526	**2,526**	2,451	75
		81	19	28	33	4,502	51	224	224	224	224	224	224	2,526	**8,582**	**5,135**	**3,447**
Total Revenue		**35,384**	**462,819**	**492,074**	**1,606,381**	**846,885**	**825,806**	**1,173,364**	**913,558**	**2,194,896**	**1,498,839**	**1,249,164**	**1,249,164**	**3,512,062**	**16,060,396**	**15,175,002**	**885,393**
Expenses																	
Certificated Salaries																	
1100	Teachers' Salaries	376,905	380,390	369,050	363,701	366,933	368,371	406,169	406,169	406,169	406,169	406,169	406,169	-	**4,662,362**	4,375,703	(286,659)
1175	Teachers' Extra Duty/Stipends	5,817	5,907	5,968	6,220	10,034	14,013	18,934	18,934	18,934	18,934	18,934	18,934	-	**161,564**	203,980	42,416
1200	Pupil Support Salaries	47,967	46,292	46,747	46,602	43,466	46,567	53,163	53,163	53,163	53,163	53,163	53,163	-	**596,620**	572,734	(23,887)
1300	Administrators' Salaries	39,951	39,951	39,938	37,947	37,153	37,737	40,768	40,768	40,768	40,768	40,768	40,768	-	**477,287**	439,201	(38,085)
		470,640	472,540	461,703	454,470	457,586	466,688	519,034	519,034	519,034	519,034	519,034	519,034	-	**5,897,834**	**5,591,618**	**(306,215)**
Classified Salaries																	
2200	Support Salaries	1,351	1,351	1,350	1,351	1,351	1,351	2,278	2,278	2,278	2,278	2,278	2,278	-	**21,773**	24,541	2,768
2300	Classified Administrators' Salaries	8,104	9,350	9,351	9,350	9,350	9,900	16,516	16,516	16,516	16,516	16,516	16,516	-	**154,500**	177,927	23,427
2400	Clerical and Office Staff Salaries	13,969	14,141	14,092	13,786	11,983	13,536	11,436	11,436	11,436	11,436	11,436	11,436	-	**150,122**	123,199	(26,923)
		23,424	24,842	24,793	24,487	22,684	24,787	30,230	30,230	30,230	30,230	30,230	30,230	-	**326,395**	**325,667**	**(728)**
Benefits																	
3101	STRS	81,901	82,225	79,985	78,778	63,260	80,926	104,692	104,692	104,692	104,692	104,692	104,692	-	**1,095,228**	1,067,999	(27,229)
3301	OASDI	3,335	3,239	3,282	3,289	2,928	3,331	2,083	2,083	2,083	2,083	2,083	2,083	-	**31,902**	20,191	(11,711)
3311	Medicare	6,897	6,939	6,774	6,670	6,688	6,894	8,434	8,434	8,434	8,434	8,434	8,434	-	**91,465**	85,801	(5,664)
3401	Health and Welfare	52,549	55,257	79,016	62,776	56,273	98,946	67,198	67,198	67,198	67,198	67,198	67,198	-	**808,003**	723,928	(84,075)
3501	State Unemployment	99	383	41	53	28	5,564	26,373	21,099	10,549	5,275	5,275	5,275	-	**80,013**	105,486	25,472
3601	Workers' Compensation	24,827	(6,514)	-	-	-	24,543	8,143	8,143	8,143	8,143	8,143	8,143	-	**91,714**	82,842	(8,872)
3901	Other Benefits	16,344	16,130	15,970	15,765	16,917	16,302	18,715	18,715	18,715	18,715	18,715	18,715	-	**209,715**	14,655	(195,060)
		185,952	157,659	185,068	167,331	146,094	236,506	235,638	230,363	219,814	214,539	214,539	214,539	-	**2,408,041**	**2,100,902**	**(307,139)**
Books and Supplies																	
4100	Textbooks and Core Curricula	356,430	35,398	14,694	4,932	2,171	1,506	30,854	30,854	30,854	30,854	30,854	30,854	-	**600,254**	670,578	70,324
4200	Books and Other Materials	-	-	-	-	-	-	229	229	229	229	229	229	-	**1,372**	2,733	1,361
4302	School Supplies	18,424	-	-	107	2,533	199	265	805	703	18,076	41,265	41,265	-	**123,642**	149,094	25,452
4305	Software	196,585	8,895	19,830	34,155	(4,593)	199,634	31,960	31,960	31,960	31,960	31,960	31,960	(126,327)	**519,941**	563,662	43,722
4310	Office Expense	-	575	1,338	865	166	14	3,106	3,106	3,106	3,106	3,106	3,106	-	**21,594**	37,134	15,539
4311	Business Meals	226	161	1,000	135	91	-	791	791	791	791	791	791	-	**6,359**	9,456	3,097
4400	Noncapitalized Equipment	72,529	-	5,288	25	-	1,427	1,735	-	-	-	-	350,391	-	**431,394**	241,357	(190,037)
		644,194	45,029	42,150	40,219	368	202,780	68,940	67,745	67,642	85,015	108,205	458,595	(126,327)	**1,704,556**	**1,674,015**	**(30,541)**

FY25-26 CalOps Central Valley

Monthly Cash Flow/Forecast FY25-26

Revised 01/28/26

ADA = 941.14

		Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
Subagreement Services																	
5102	Special Education	-	3,981	14,123	4,584	44,651	144,861	127,078	127,078	127,078	127,078	127,078	127,078	426,457	**1,401,123**	1,287,911	(113,212)
5103	Substitute Teacher	-	-	-	-	-	-	117	117	117	117	117	117	-	**704**	1,402	698
5105	Security	-	51	40	-	67	52	37	37	37	37	37	37	-	**433**	444	11
5106	Other Educational Consultants	-	-	66	-	66	-	-	-	-	-	-	-	34,161	**34,293**	34,165	(128)
		-	4,032	14,229	4,584	44,784	144,913	127,232	127,232	127,232	127,232	127,232	127,232	460,618	**1,436,553**	**1,323,923**	**(112,630)**
Operations and Housekeeping																	
5201	Auto and Travel	4,781	7,571	5,942	2,071	1,812	(203)	9,734	9,734	9,734	9,734	9,734	9,734	-	**80,379**	116,374	35,995
5300	Dues & Memberships	31,093	(7,121)	775	1,456	-	-	2,665	2,665	2,665	2,665	2,665	2,665	-	**42,195**	106,845	64,650
5400	Insurance	2,767	1,937	1,105	7,867	4,084	5,997	3,183	3,183	3,183	3,183	3,183	3,183	-	**42,854**	35,297	(7,558)
5501	Utilities	-	-	-	-	-	-	129	129	129	129	129	129	-	**776**	1,138	362
5502	Janitorial Services	-	-	-	-	-	-	312	312	312	312	312	312	-	**1,875**	3,688	1,813
5516	Miscellaneous Expense	-	-	-	-	-	-	27	27	27	27	27	27	-	**162**	324	161
5900	Communications	18,219	219	1,745	5,710	6,890	6,841	11,918	11,918	11,918	11,918	11,918	11,918	-	**111,134**	130,451	19,317
5901	Postage and Shipping	-	7	19	25	-	69	566	566	566	566	566	566	-	**3,514**	6,146	2,632
		56,860	2,613	9,586	17,129	12,786	12,704	28,535	28,535	28,535	28,535	28,535	28,535	-	**282,889**	**400,262**	**117,372**
Facilities, Repairs and Other Leases																	
5601	Rent	4,007	3,998	4,107	4,106	4,106	4,106	4,903	4,903	4,903	4,903	4,903	4,903	-	**53,849**	58,619	4,770
5602	Additional Rent	323	336	336	440	233	18,677	2,071	2,071	2,071	2,071	2,071	2,071	-	**32,772**	47,137	14,366
5603	Equipment Leases	-	-	-	-	-	-	255	255	255	255	255	255	-	**1,531**	3,051	1,520
5604	Other Leases	27,595	-	-	27,367	280	10,641	3,042	3,042	3,042	3,042	3,042	3,042	-	**84,136**	31,352	(52,784)
5610	Repairs and Maintenance	-	-	-	-	-	-	225	225	225	225	225	225	-	**1,352**	59,415	58,062
		31,925	4,334	4,443	31,913	4,619	33,424	10,497	10,497	10,497	10,497	10,497	10,497	-	**173,641**	**199,575**	**25,934**
Professional/Consulting Services																	
5801	IT	-	-	-	-	-	25,268	28,690	28,690	28,690	28,690	28,690	28,690	273,202	**470,613**	507,082	36,469
5802	Audit & Taxes	-	509	-	-	-	3,059	-	-	-	-	-	-	8,799	**12,367**	7,352	(5,015)
5803	Legal	-	1,335	2,703	5,051	6,435	7,725	9,922	9,922	9,922	9,922	9,922	9,922	-	**82,778**	109,589	26,810
5804	Professional Development	3,630	3,254	6,919	289	1,434	1,625	5,178	5,178	5,178	5,178	5,178	5,178	-	**48,220**	31,654	(16,567)
5805	General Consulting	1,317	1,956	26,738	2,391	3,503	2,634	3,411	3,411	3,411	3,411	3,411	3,411	-	**59,002**	32,718	(26,285)
5806	Special Activities/Field Trips	4,965	38	3,999	599	4,201	192	8	437	381	9,797	22,366	22,366	-	**69,347**	64,187	(5,160)
5807	Bank Charges	58	51	-	-	-	-	32	32	32	32	32	32	-	**300**	380	80
5808	Printing	-	-	-	-	-	-	7	7	7	7	7	7	-	**42**	84	42
5809	Other taxes and fees	-	34	647	8	-	5	522	522	522	522	522	522	-	**3,828**	12,488	8,660
5810	Payroll Service Fee	-	-	27	27	-	-	153	153	153	153	153	153	-	**972**	1,830	858
5811	Management Fee	25,291	25,291	25,291	25,291	25,292	25,291	26,767	26,767	26,767	26,767	26,767	26,767	-	**312,351**	303,500	(8,851)
5812	District Oversight Fee	-	-	-	-	-	-	8,502	8,124	21,207	11,750	11,750	11,750	64,835	**137,916**	132,255	(5,662)
5814	SPED Encroachment	314	1,569	2,613	2,613	2,613	-	1,989	1,989	2,010	2,010	2,010	2,010	3,615	**25,354**	25,354	-
5815	Public Relations/Recruitment	2,471	22,912	12,252	17,476	13,225	12,832	16,976	16,976	16,976	16,976	16,976	16,976	-	**183,023**	193,864	10,841
		38,046	56,949	81,189	53,745	56,703	78,631	102,157	102,208	115,255	115,214	127,783	127,783	350,451	**1,406,114**	**1,422,334**	**16,219**
Depreciation																	
6900	Depreciation Expense	-	-	-	-	-	-	610	610	610	610	610	610	-	**3,660**	4,888	1,228
		-	-	-	-	-	-	610	610	610	610	610	610	-	**3,660**	**4,888**	**1,228**
Interest																	
		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses		**1,451,041**	**767,998**	**823,161**	**793,878**	**745,624**	**1,200,433**	**1,122,873**	**1,116,455**	**1,118,850**	**1,130,907**	**1,166,665**	**1,517,056**	**684,742**	**13,639,683**	**13,043,182**	**(596,500)**
Monthly Surplus (Deficit)		**(1,415,657)**	**(305,179)**	**(331,087)**	**812,503**	**101,261**	**(374,627)**	**50,491**	**(202,897)**	**1,076,046**	**367,932**	**82,499**	**(267,892)**	**2,827,320**	**2,420,713**	**2,131,820**	**288,893**
															15.1%		

FY25-26 CalOps Central Valley

Monthly Cash Flow/Forecast FY25-26

Revised 01/28/26

ADA = 941.14

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Year-End Accruals	Annual Forecast
Cash Flow Adjustments														
Monthly Surplus (Deficit)	(1,415,657)	(305,179)	(331,087)	812,503	101,261	(374,627)	50,491	(202,897)	1,076,046	367,932	82,499	(267,892)	2,827,320	**2,420,713**
Cash flows from operating activities														
Depreciation/Amortization	-	-	-	-	-	-	610	610	610	610	610	610	-	**3,660**
Public Funding Receivables	712,585	2,113,123	(432,874)	673,918	(884,037)	(897,779)	-	-	-	-	-	-	(3,512,062)	**(2,227,126)**
Grants and Contributions Rec.	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Due To/From Related Parties	(3,643,302)	786,000	828,633	788,159	748,605	1,168,996	-	-	-	-	-	-	-	**677,091**
Prepaid Expenses	73,576	-	(21,802)	-	(6,135)	(30,115)	-	-	-	-	-	-	-	**15,524**
Other Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Accounts Payable	(136,561)	(266)	-	-	(2)	-	-	-	-	-	-	-	684,742	**547,913**
Accrued Expenses	(200,160)	(163,726)	(109,775)	-	(3,114)	(2,613)	-	-	-	-	-	-	-	**(479,388)**
Other Liabilities							-	-	-	-	-	-	-	**-**
Deferred Revenue	-	18,869	6,631	(6,326)	37,196	191,012	17,927	17,927	-	(198,174)	-	-	(396,347)	**(311,284)**
Cash flows from investing activities														
Purchases of Prop. And Equip.	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Notes Receivable	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Cash flows from financing activities														
Proceeds from Factoring	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Payments on Factoring	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Proceeds(Payments) on Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Total Change in Cash	(4,609,519)	2,448,821	(60,274)	2,268,254	(6,226)	54,874	69,029	(184,359)	1,076,656	170,368	83,109	(267,282)		
Cash, Beginning of Month	6,995,218	2,385,699	4,834,520	4,774,246	7,042,500	7,036,274	7,091,148	7,160,177	6,975,817	8,052,473	8,222,841	8,305,950		
Cash, End of Month	**2,385,699**	**4,834,520**	**4,774,246**	**7,042,500**	**7,036,274**	**7,091,148**	**7,160,177**	**6,975,817**	**8,052,473**	**8,222,841**	**8,305,950**	**8,038,668**		

Original Budget Total	Favorable / (Unfav.)
Cert.	Instr.
59.0%	70.4%
3,047,350	(1,542,247)

Pupil:Teacher Ratio
19.02

FY25-26 CalOps Northern California

Monthly Cash Flow/Forecast FY25-26

Revised 01/28/26

ADA = 1654.51

		Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
Revenues																**ADA = 1827.70**	
State Aid - Revenue Limit																	
8011	LCFF State Aid	-	656,274	656,274	1,181,293	1,181,293	1,181,294	1,143,023	1,143,023	999,292	999,292	999,292	999,292	999,295	**12,138,935**	19,829,109	(7,690,174)
8012	Education Protection Account	-	-	-	1,036,482	-	-	1,584,659	-	1,584,659	-	-	-	2,132,837	**6,338,637**	365,540	5,973,097
8096	In Lieu of Property Taxes	-	-	-	-	-	-	227,011	227,011	885,614	442,807	442,807	442,807	442,807	**3,110,864**	3,577,156	(466,292)
		-	656,274	656,274	2,217,775	1,181,293	1,181,294	2,954,694	1,370,034	3,469,565	1,442,098	1,442,098	1,442,098	3,574,938	**21,588,436**	**23,771,805**	**(2,183,369)**
Federal Revenue																	
8181	Special Education - Entitlement	-	-	-	-	-	-	-	-	-	-	-	-	216,601	**216,601**	209,132	7,469
8290	Title I, Part A - Basic Low Income	-	-	-	73,498	-	-	-	-	-	-	-	-	220,494	**293,992**	329,178	(35,186)
8291	Title II, Part A - Teacher Quality	-	-	-	10,795	(10,795)	-	-	-	-	-	-	-	43,178	**43,178**	53,712	(10,534)
8294	Title IV	-	-	-	-	6,011	-	-	-	-	-	-	-	19,582	**25,593**	21,632	3,961
		-	-	-	84,293	(4,784)	-	-	-	-	-	-	-	499,855	**579,364**	**613,654**	**(34,290)**
Other State Revenue																	
8311	State Special Education	76,479	79,182	142,528	142,528	142,528	-	142,455	142,455	142,935	142,935	142,935	142,935	142,935	**1,582,832**	1,547,228	35,604
8550	Mandated Cost	-	-	-	-	-	61,052	-	-	-	-	-	-	-	**61,052**	54,423	6,629
8560	State Lottery	-	-	-	-	-	-	103,003	-	-	103,003	-	-	245,676	**451,682**	498,962	(47,280)
8598	Prior Year Revenue	-	-	-	34,496	4,464	-	-	-	-	-	-	-	-	**38,960**	-	38,960
8599	Other State Revenue	-	6,514	6,514	48,085	21,840	21,809	234,650	12,303	12,303	234,650	12,303	12,303	402,815	**1,026,091**	1,040,400	(14,309)
		76,479	85,696	149,042	225,109	168,832	82,861	480,108	154,758	155,239	480,589	155,239	155,239	791,427	**3,160,617**	**3,141,013**	**19,604**
Other Local Revenue																	
8660	Interest Revenue	-	-	-	-	12,079	-	3,888	3,888	3,888	3,888	3,888	3,888	-	**35,405**	46,651	(11,247)
8690	Other Local Revenue	-	-	-	-	-	-	-	-	-	-	-	-	4,769	**4,769**	5,268	(499)
		-	-	-	-	12,079	-	3,888	3,888	3,888	3,888	3,888	3,888	4,769	**40,173**	**51,919**	**(11,746)**
Total Revenue		**76,479**	**741,970**	**805,316**	**2,527,177**	**1,357,420**	**1,264,155**	**3,438,689**	**1,528,680**	**3,628,691**	**1,926,575**	**1,601,225**	**1,601,225**	**4,870,988**	**25,368,590**	**27,578,390**	**(2,209,800)**
Expenses																	
Certificated Salaries																	
1100	Teachers' Salaries	750,438	757,327	734,749	724,041	730,638	733,398	714,038	714,038	714,038	714,038	714,038	714,038	-	**8,714,819**	8,751,406	36,586
1175	Teachers' Extra Duty/Stipends	11,579	11,756	11,880	12,382	19,974	27,895	33,286	33,286	33,286	33,286	33,286	33,286	-	**295,182**	407,961	112,778
1200	Pupil Support Salaries	95,498	92,164	93,068	92,781	86,537	92,711	93,460	93,460	93,460	93,460	93,460	93,460	-	**1,113,520**	1,145,467	31,948
1300	Administrators' Salaries	79,539	79,538	79,512	75,549	73,968	75,132	71,670	71,670	71,670	71,670	71,670	71,670	-	**893,258**	878,403	(14,855)
		937,054	940,785	919,209	904,753	911,117	929,136	912,454	912,454	912,454	912,454	912,454	912,454	-	**11,016,779**	**11,183,237**	**166,458**
Classified Salaries																	
2200	Support Salaries	2,689	2,690	2,690	2,689	2,689	2,689	4,005	4,005	4,005	4,005	4,005	4,005	-	**40,164**	49,082	8,918
2300	Classified Administrators' Salaries	16,136	18,615	18,615	18,615	18,615	19,711	29,035	29,035	29,035	29,035	29,035	29,035	-	**284,514**	355,854	71,340
2400	Clerical and Office Staff Salaries	27,809	28,155	28,057	27,447	23,857	26,948	20,104	20,104	20,104	20,104	20,104	20,104	-	**282,896**	246,398	(36,499)
		46,634	49,460	49,362	48,751	45,161	49,348	53,143	53,143	53,143	53,143	53,143	53,143	-	**607,575**	**651,334**	**43,759**
Benefits																	
3101	STRS	163,062	163,702	159,245	156,841	125,947	161,119	173,214	173,214	173,214	173,214	173,214	173,214	-	**1,969,198**	2,135,998	166,800
3301	OASDI	6,639	6,449	6,533	6,547	5,830	6,632	3,458	3,458	3,458	3,458	3,458	3,458	-	**59,380**	40,383	(18,997)
3311	Medicare	13,733	13,814	13,487	13,281	13,315	13,723	13,956	13,956	13,956	13,956	13,956	13,956	-	**165,091**	171,601	6,510
3401	Health and Welfare	104,116	107,419	157,317	124,985	112,037	196,996	118,132	118,132	118,132	118,132	118,132	118,132	-	**1,511,664**	1,447,856	(63,808)
3501	State Unemployment	195	763	82	104	57	11,078	26,387	21,110	10,555	5,277	5,277	5,277	-	**86,163**	105,552	19,388
3601	Workers' Compensation	49,430	(12,969)	-	-	-	48,864	13,475	13,475	13,475	13,475	13,475	13,475	-	**166,176**	165,684	(492)
3901	Other Benefits	32,540	32,114	31,795	31,387	33,679	32,455	30,969	30,969	30,969	30,969	30,969	30,969	-	**379,783**	29,310	(350,473)
		369,715	311,292	368,459	333,145	290,865	470,867	379,592	374,314	363,760	358,482	358,482	358,482	-	**4,337,456**	**4,096,383**	**(241,072)**
Books and Supplies																	
4100	Textbooks and Core Curricula	709,619	70,475	29,254	9,820	4,322	2,999	54,241	54,241	54,241	54,241	54,241	54,241	-	**1,151,933**	1,341,157	189,224
4200	Books and Other Materials	-	-	-	-	-	-	402	402	402	402	402	402	-	**2,411**	5,466	3,055
4302	School Supplies	36,813	-	992	78	4,283	372	1,837	-	46,401	43,386	43,386	85,540	-	**263,087**	298,188	35,100
4305	Software	392,939	17,708	39,484	68,000	(9,145)	397,454	56,186	56,186	56,186	56,186	56,186	56,186	(251,506)	**992,048**	1,127,325	135,277
4310	Office Expense	-	1,546	3,190	2,320	475	156	5,460	5,460	5,460	5,460	5,460	5,460	-	**40,450**	74,267	33,818
4311	Business Meals	477	916	2,090	1,046	3,685	22	1,391	1,391	1,391	1,391	1,391	1,391	-	**16,579**	18,912	2,333
4400	Noncapitalized Equipment	144,398	-	10,528	50	-	2,843	962	-	-	-	-	104,306	-	**263,087**	482,714	219,627
		1,284,246	90,645	85,538	81,314	3,620	403,846	120,478	117,679	164,080	161,065	161,065	307,526	(251,506)	**2,729,596**	**3,348,029**	**618,433**

FY25-26 CalOps Northern California

Monthly Cash Flow/Forecast FY25-26

Revised 01/28/26

ADA = 1654.51

		Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
Subagreement Services																	
5102	Special Education	-	20,089	22,152	12,853	91,071	305,773	223,401	223,401	223,401	223,401	223,401	223,401	688,561	**2,480,903**	2,575,823	94,920
5103	Substitute Teacher	-	-	-	-	-	-	206	206	206	206	206	206	-	**1,237**	2,804	1,567
5105	Security	-	103	78	-	133	104	65	65	65	65	65	65	-	**810**	889	79
5106	Other Educational Consultants	-	-	131	-	132	-	-	-	-	-	-	-	60,024	**60,287**	68,330	8,043
		-	20,192	22,361	12,853	91,336	305,877	223,672	223,672	223,672	223,672	223,672	223,672	748,585	**2,543,237**	**2,647,846**	**104,609**
Operations and Housekeeping																	
5201	Auto and Travel	9,077	10,700	8,291	8,194	5,434	82	17,113	17,113	17,113	17,113	17,113	17,113	-	**144,453**	232,747	88,294
5300	Dues & Memberships	62,792	(14,176)	1,542	1,640	-	-	4,686	4,686	4,686	4,686	4,686	4,686	-	**79,911**	213,690	133,779
5400	Insurance	5,509	3,855	2,200	15,661	8,131	11,939	5,595	5,595	5,595	5,595	5,595	5,595	-	**80,868**	70,594	(10,274)
5501	Utilities	459	500	447	336	233	279	227	227	227	227	227	227	-	**3,619**	2,276	(1,343)
5502	Janitorial Services	-	2,265	533	533	533	533	549	549	549	549	549	549	-	**7,693**	7,375	(317)
5516	Miscellaneous Expense	-	-	-	-	-	-	48	48	48	48	48	48	-	**286**	647	362
5900	Communications	36,272	1,521	4,978	13,082	14,802	14,894	20,952	20,952	20,952	20,952	20,952	20,952	-	**211,262**	260,902	49,640
5901	Postage and Shipping	1,097	14	(979)	69	145	290	994	994	994	994	994	994	-	**6,603**	12,292	5,689
		115,206	4,679	17,012	39,515	29,278	28,017	50,164	50,164	50,164	50,164	50,164	50,164	-	**534,694**	**800,523**	**265,830**
Facilities, Repairs and Other Leases																	
5601	Rent	7,944	7,960	8,176	8,176	8,176	8,175	8,620	8,620	8,620	8,620	8,620	8,620	-	**100,326**	117,238	16,912
5602	Additional Rent	644	670	669	644	695	37,185	3,641	3,641	3,641	3,641	3,641	3,641	-	**62,353**	94,275	31,922
5603	Equipment Leases	-	-	-	-	-	-	449	449	449	449	449	449	-	**2,692**	6,102	3,410
5604	Other Leases	54,715	-	-	55,674	122	21,184	5,348	5,348	5,348	5,348	5,348	5,348	-	**163,783**	62,705	(101,079)
5610	Repairs and Maintenance	1,250	(1,250)	-	-	-	76	396	396	396	396	396	396	-	**2,454**	118,830	116,376
		64,553	7,380	8,845	64,494	8,993	66,620	18,454	18,454	18,454	18,454	18,454	18,454	-	**331,608**	**399,149**	**67,542**
Professional/Consulting Services																	
5801	IT	-	-	-	-	-	50,305	50,437	50,437	50,437	50,437	50,437	50,437	503,825	**856,754**	1,014,163	157,409
5802	Audit & Taxes	-	1,012	-	-	-	6,090	-	-	-	-	-	-	14,756	**21,858**	14,704	(7,154)
5803	Legal	-	2,946	6,640	9,663	12,181	14,673	17,442	17,442	17,442	17,442	17,442	17,442	-	**150,755**	219,177	68,422
5804	Professional Development	7,208	6,479	13,328	575	2,855	3,235	9,103	9,103	9,103	9,103	9,103	9,103	-	**88,299**	63,307	(24,992)
5805	General Consulting	2,621	3,893	53,233	4,760	6,974	5,243	5,996	5,996	5,996	5,996	5,996	5,996	-	**112,698**	65,435	(47,263)
5806	Special Activities/Field Trips	4,507	77	25,520	1,193	(551)	11,843	-	27,443	-	-	-	43,230	-	**113,262**	128,373	15,111
5807	Bank Charges	124	4	-	-	-	86	56	56	56	56	56	56	-	**549**	759	210
5808	Printing	-	-	-	-	-	-	12	12	12	12	12	12	-	**74**	168	94
5809	Other taxes and fees	-	68	1,288	15	-	10	918	918	918	918	918	918	-	**6,890**	24,975	18,085
5810	Payroll Service Fee	-	-	55	55	-	-	269	269	269	269	269	269	-	**1,725**	3,660	1,936
5811	Management Fee	46,060	46,060	46,060	46,060	46,060	46,060	42,281	42,281	42,281	42,281	42,281	42,281	-	**530,046**	551,568	21,522
5812	District Oversight Fee	-	-	-	-	-	206,796	29,547	13,700	34,696	14,421	14,421	14,421	(112,118)	**215,884**	237,718	21,834
5814	SPED Encroachment	614	3,317	5,557	5,557	5,557	-	4,274	4,274	4,288	4,288	4,288	4,288	7,681	**53,983**	52,691	(1,292)
5815	Public Relations/Recruitment	4,919	56,406	41,052	34,792	26,330	25,547	29,843	29,843	29,843	29,843	29,843	29,843	-	**368,106**	387,728	19,622
		66,053	120,262	192,733	102,670	99,406	369,888	190,179	201,775	195,342	175,067	175,067	218,297	414,146	**2,520,884**	**2,764,427**	**243,543**
Depreciation																	
6900	Depreciation Expense	4,670	4,670	4,671	4,670	4,671	4,671	1,072	1,072	1,072	1,072	1,072	1,072	-	**34,457**	9,776	(24,681)
		4,670	4,670	4,671	4,670	4,671	4,671	1,072	1,072	1,072	1,072	1,072	1,072	-	**34,457**	**9,776**	**(24,681)**
Interest																	
		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses		**2,888,131**	**1,549,365**	**1,668,190**	**1,592,165**	**1,484,447**	**2,628,270**	**1,949,209**	**1,952,729**	**1,982,141**	**1,953,574**	**1,953,574**	**2,143,265**	**911,225**	**24,656,284**	**25,900,704**	**1,244,420**
Monthly Surplus (Deficit)		**(2,811,652)**	**(807,395)**	**(862,874)**	**935,012**	**(127,027)**	**(1,364,115)**	**1,489,481**	**(424,049)**	**1,646,550**	**(26,999)**	**(352,349)**	**(542,040)**	**3,959,764**	**712,306**	**1,677,686**	**(965,380)**
															2.8%		

FY25-26 CalOps Northern California

Monthly Cash Flow/Forecast FY25-26

Revised 01/28/26

ADA = 1654.51

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Year-End Accruals	Annual Forecast
Cash Flow Adjustments														
Monthly Surplus (Deficit)	(2,811,652)	(807,395)	(862,874)	935,012	(127,027)	(1,364,115)	1,489,481	(424,049)	1,646,550	(26,999)	(352,349)	(542,040)	3,959,764	**712,306**
Cash flows from operating activities														
Depreciation/Amortization	4,670	4,670	4,671	4,670	4,671	4,671	1,072	1,072	1,072	1,072	1,072	1,072	-	**34,457**
Public Funding Receivables	3,700,321	339,409	-	179,761	(127,871)	3,027,730	-	-	-	-	-	-	(4,870,988)	**2,248,362**
Grants and Contributions Rec.	2,626	-	-	-	-	-	-	-	-	-	-	-	-	**2,626**
Due To/From Related Parties	(4,791,592)	1,583,093	(318,742)	203,624	116,370	2,357,256	-	-	-	-	-	-	-	**(849,991)**
Prepaid Expenses	147,477	-	(43,405)	-	(12,214)	(59,956)	-	-	-	-	-	-	-	**31,902**
Other Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Accounts Payable	(233,083)	(518)	(1,734)	533	179	-	-	-	-	-	-	-	911,225	**676,602**
Accrued Expenses	(9,756)	(283,883)	(40,364)	(72,655)	(82,259)	(78,212)	-	-	-	-	-	-	-	**(567,129)**
Other Liabilities							-	-	-	-	-	-	-	**-**
Deferred Revenue	-	36,749	12,588	27,365	383,817	91,155	-	-	-	(222,347)	-	-	(444,695)	**(115,368)**
Cash flows from investing activities														
Purchases of Prop. And Equip.	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Notes Receivable	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Cash flows from financing activities														
Proceeds from Factoring	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Payments on Factoring	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Proceeds(Payments) on Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Total Change in Cash	(3,990,989)	872,125	(1,249,860)	1,278,310	155,666	3,978,529	1,490,553	(422,976)	1,647,622	(248,274)	(351,277)	(540,968)		
Cash, Beginning of Month	6,372,509	2,381,519	3,253,645	2,003,785	3,282,095	3,437,761	7,416,290	8,906,843	8,483,867	10,131,489	9,883,214	9,531,937		
Cash, End of Month	**2,381,519**	**3,253,645**	**2,003,785**	**3,282,095**	**3,437,761**	**7,416,290**	**8,906,843**	**8,483,867**	**10,131,489**	**9,883,214**	**9,531,937**	**8,990,969**		

Original Budget Total	Favorable / (Unfav.)
Cert.	Instr.
68.6%	80.2%
7,255,192	59,248

Pupil:Teacher Ratio
19.02

FY25-26 CalOps North Bay

Monthly Cash Flow/Forecast FY25-26

Revised 01/28/2026

ADA = 190.46

		Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
Revenues																**ADA = 173.46**	
State Aid - Revenue Limit																	
8011	LCFF State Aid	-	62,275	62,275	112,095	112,095	112,095	115,480	115,480	173,704	173,704	173,704	173,704	173,703	**1,560,314**	1,400,052	160,262
8012	Education Protection Account	-	-	-	7,662	-	-	9,523	-	9,523	-	-	-	11,384	**38,092**	34,692	3,400
8019	State Aid - Prior Year	-	-	(4,730)	-	-	-	-	-	-	-	-	-	-	**(4,730)**	-	(4,730)
8096	In Lieu of Property Taxes	-	-	45,151	90,302	60,201	60,201	56,186	56,186	189,019	94,509	94,509	94,509	94,509	**935,284**	861,073	74,211
		-	62,275	102,696	210,059	172,296	172,296	181,189	171,666	372,246	268,213	268,213	268,213	279,596	**2,528,960**	**2,295,817**	**233,143**
Federal Revenue																	
8181	Special Education - Entitlement	-	-	-	-	-	-	-	-	-	-	-	-	20,526	**20,526**	19,818	708
8290	Title I, Part A - Basic Low Income	-	-	-	8,858	-	-	-	-	-	-	-	-	26,574	**35,432**	37,552	(2,120)
8291	Title II, Part A - Teacher Quality	-	-	-	1,101	(1,101)	-	-	-	-	-	-	-	4,402	**4,402**	5,297	(895)
8294	Title IV	-	-	-	-	2,500	-	-	-	-	-	-	-	13,317	**15,817**	12,128	3,689
		-	-	-	9,959	1,399	-	-	-	-	-	-	-	64,819	**76,177**	**74,796**	**1,381**
Other State Revenue																	
8311	State Special Education	7,241	7,498	13,496	13,496	13,496	-	12,941	12,941	18,460	18,460	18,460	18,460	18,460	**173,407**	140,554	32,853
8550	Mandated Cost	-	-	-	-	-	6,132	-	-	-	-	-	-	-	**6,132**	5,607	525
8560	State Lottery	-	-	-	-	-	-	9,761	-	-	9,761	-	-	32,473	**51,995**	47,355	4,641
8598	Prior Year Revenue	-	-	-	-	1,405	335	-	-	-	-	-	-	-	**1,740**	-	1,740
8599	Other State Revenue	-	651	651	4,657	2,140	2,137	57,654	1,416	1,416	57,654	1,416	1,416	109,478	**240,686**	172,507	68,179
		7,241	8,149	14,147	18,153	17,041	8,604	80,356	14,357	19,876	85,875	19,876	19,876	160,411	**473,960**	**366,023**	**107,938**
Other Local Revenue																	
8660	Interest Revenue	10	4	1,477	4	6	8	103	103	103	103	103	103	-	**2,129**	1,238	891
8690	Other Local Revenue	-	-	-	-	-	-	-	-	-	-	-	-	543	**543**	495	48
		10	4	1,477	4	6	8	103	103	103	103	103	103	543	**2,672**	**1,732**	**940**
Total Revenue		**7,251**	**70,428**	**118,320**	**238,175**	**190,741**	**180,908**	**261,648**	**186,127**	**392,225**	**354,191**	**288,192**	**288,192**	**505,370**	**3,081,770**	**2,738,368**	**343,402**
Expenses																	
Certificated Salaries																	
1100	Teachers' Salaries	71,955	72,624	70,459	69,432	70,055	70,329	82,196	82,196	82,196	82,196	82,196	82,196	-	**918,032**	829,331	(88,701)
1175	Teachers' Extra Duty/Stipends	1,112	1,129	1,141	1,189	1,917	2,677	3,832	3,832	3,832	3,832	3,832	3,832	-	**32,153**	38,661	6,508
1200	Pupil Support Salaries	9,158	8,838	8,925	8,897	8,299	8,891	10,759	10,759	10,759	10,759	10,759	10,759	-	**117,559**	108,551	(9,009)
1300	Administrators' Salaries	7,627	7,627	7,625	7,245	7,093	7,205	8,250	8,250	8,250	8,250	8,250	8,250	-	**93,923**	83,242	(10,681)
		89,852	90,218	88,149	86,763	87,363	89,101	105,037	105,037	105,037	105,037	105,037	105,037	-	**1,161,668**	**1,059,784**	**(101,884)**
Classified Salaries																	
2200	Support Salaries	258	258	258	258	258	258	461	461	461	461	461	461	-	**4,313**	4,651	338
2300	Classified Administrators' Salaries	1,547	1,785	1,785	1,785	1,785	1,890	3,342	3,342	3,342	3,342	3,342	3,342	-	**30,632**	33,723	3,091
2400	Clerical and Office Staff Salaries	2,667	2,700	2,691	2,632	2,288	2,584	2,314	2,314	2,314	2,314	2,314	2,314	-	**29,447**	23,350	(6,097)
		4,472	4,743	4,734	4,675	4,331	4,732	6,118	6,118	6,118	6,118	6,118	6,118	-	**64,392**	**61,724**	**(2,668)**
Benefits																	
3101	STRS	15,636	15,699	15,271	15,041	12,078	15,451	21,768	21,768	21,768	21,768	21,768	21,768	-	**219,784**	202,419	(17,365)
3301	OASDI	637	618	627	628	559	636	432	432	432	432	432	432	-	**6,299**	3,827	(2,472)
3311	Medicare	1,317	1,325	1,293	1,274	1,277	1,316	1,753	1,753	1,753	1,753	1,753	1,753	-	**18,321**	16,262	(2,059)
3401	Health and Welfare	10,133	11,073	15,082	11,982	10,740	18,887	13,599	13,599	13,599	13,599	13,599	13,599	-	**159,488**	137,207	(22,282)
3501	State Unemployment	19	73	8	10	5	1,062	9,790	7,832	3,916	1,958	1,958	1,958	-	**28,589**	33,024	4,436
3601	Workers' Compensation	4,740	(1,244)	-	-	-	4,686	1,693	1,693	1,693	1,693	1,693	1,693	-	**18,340**	15,701	(2,639)
3901	Other Benefits	3,121	3,080	3,049	3,010	3,230	3,112	3,891	3,891	3,891	3,891	3,891	3,891	-	**41,948**	2,778	(39,170)
		35,602	30,624	35,330	31,944	27,890	45,150	52,926	50,968	47,052	45,094	45,094	45,094	-	**492,768**	**411,217**	**(81,551)**
Books and Supplies																	
4100	Textbooks and Core Curricula	68,046	6,757	2,804	942	414	287	6,244	6,244	6,244	6,244	6,244	6,244	-	**116,713**	127,095	10,383
4200	Books and Other Materials	-	-	-	-	-	-	46	46	46	46	46	46	-	**278**	518	240
4302	School Supplies	3,366	-	-	4	18	31	145	42	41	66	66	66	19,697	**23,545**	28,258	4,713
4305	Software	38,059	1,698	3,785	6,520	(877)	38,112	6,468	6,468	6,468	6,468	6,468	6,468	(24,117)	**101,987**	106,831	4,845
4310	Office Expense	-	112	257	162	32	3	629	629	629	629	629	629	-	**4,337**	7,038	2,701
4311	Business Meals	45	63	180	166	17	-	160	160	160	160	160	160	-	**1,431**	1,792	361
4400	Noncapitalized Equipment	13,846	-	1,010	5	-	273	349	-	-	-	-	70,216	-	**85,698**	45,745	(39,954)
		123,362	8,630	8,036	7,798	(396)	38,705	14,041	13,589	13,588	13,613	13,613	83,829	(4,420)	**333,989**	**317,277**	**(16,711)**

FY25-26 CalOps North Bay

Monthly Cash Flow/Forecast FY25-26

Revised 01/28/2026

ADA = 190.46

		Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
Subagreement Services																	
5102	Special Education	-	1,267	1,424	545	7,230	34,937	25,717	25,717	25,717	25,717	25,717	25,717	84,395	**284,099**	244,099	(40,000)
5103	Substitute Teacher	-	-	-	-	-	-	24	24	24	24	24	24	-	**142**	266	123
5105	Security	-	10	7	-	13	10	8	8	8	8	8	8	-	**85**	84	(1)
5106	Other Educational Consultants	-	-	13	-	13	-	-	-	-	-	-	-	6,915	**6,940**	6,475	(465)
		-	1,277	1,445	545	7,255	34,947	25,748	25,748	25,748	25,748	25,748	25,748	91,310	**291,266**	**250,924**	**(40,342)**
Operations and Housekeeping																	
5201	Auto and Travel	854	754	798	816	329	(52)	1,970	1,970	1,970	1,970	1,970	1,970	-	**15,319**	22,056	6,737
5300	Dues & Memberships	6,136	(1,359)	148	1,306	-	-	539	539	539	539	539	539	-	**9,467**	20,250	10,784
5400	Insurance	528	370	211	1,502	780	1,145	644	644	644	644	644	644	-	**8,400**	6,690	(1,710)
5501	Utilities	-	-	-	-	-	-	26	26	26	26	26	26	-	**157**	216	59
5502	Janitorial Services	-	-	-	-	-	-	63	63	63	63	63	63	-	**379**	699	320
5516	Miscellaneous Expense	-	-	-	-	-	-	5	5	5	5	5	5	-	**33**	61	28
5900	Communications	3,478	42	333	1,090	1,315	1,303	2,412	2,412	2,412	2,412	2,412	2,412	-	**22,033**	24,724	2,692
5901	Postage and Shipping	-	1	4	5	-	-	114	114	114	114	114	114	-	**697**	1,165	468
		10,997	(192)	1,494	4,718	2,424	2,395	5,775	5,775	5,775	5,775	5,775	5,775	-	**56,484**	**75,862**	**19,378**
Facilities, Repairs and Other Leases																	
5601	Rent	771	763	784	784	784	784	992	992	992	992	992	992	-	**10,624**	11,110	486
5602	Additional Rent	62	64	64	62	67	3,566	419	419	419	419	419	419	-	**6,399**	8,934	2,535
5603	Equipment Leases	-	-	-	-	-	-	52	52	52	52	52	52	-	**310**	578	268
5604	Other Leases	5,190	-	-	5,181	-	2,031	616	616	616	616	616	616	-	**16,096**	5,942	(10,154)
5610	Repairs and Maintenance	-	-	-	-	-	-	46	46	46	46	46	46	-	**274**	11,261	10,987
		6,023	827	848	6,027	851	6,381	2,124	2,124	2,124	2,124	2,124	2,124	-	**33,703**	**37,826**	**4,123**
Professional/Consulting Services																	
5801	IT	-	-	-	-	-	4,824	5,806	5,806	5,806	5,806	5,806	5,806	54,130	**93,790**	96,108	2,318
5802	Audit & Taxes	-	97	-	-	-	584	-	-	-	-	-	-	1,816	**2,497**	1,393	(1,103)
5803	Legal	-	255	516	911	1,168	1,407	2,008	2,008	2,008	2,008	2,008	2,008	-	**16,305**	20,770	4,466
5804	Professional Development	697	621	1,278	55	274	310	1,048	1,048	1,048	1,048	1,048	1,048	-	**9,523**	5,999	(3,524)
5805	General Consulting	251	373	5,105	456	669	503	690	690	690	690	690	690	-	**11,498**	6,201	(5,297)
5806	Special Activities/Field Trips	457	7	129	114	(53)	37	1	27	26	42	42	42	12,520	**13,393**	12,165	(1,228)
5807	Bank Charges	-	-	-	-	-	-	6	6	6	6	6	6	-	**39**	72	33
5808	Printing	-	-	-	-	-	-	1	1	1	1	1	1	-	**9**	16	7
5809	Other taxes and fees	-	6	124	1	-	1	106	106	106	106	106	106	-	**767**	2,367	1,600
5810	Payroll Service Fee	-	-	5	5	-	-	31	31	31	31	31	31	-	**196**	347	150
5811	Management Fee	4,577	4,577	4,577	4,577	4,577	4,577	5,136	5,136	5,136	5,136	5,136	5,136	3,355	**61,635**	54,767	(6,868)
5812	District Oversight Fee	-	-	-	-	-	-	1,812	1,717	3,722	2,682	2,682	2,682	9,992	**25,290**	22,958	(2,331)
5814	SPED Encroachment	61	317	530	530	530	-	388	388	554	554	554	554	858	**5,818**	4,811	(1,007)
5815	Public Relations/Recruitment	472	4,374	2,167	3,336	2,525	2,450	3,435	3,435	3,435	3,435	3,435	3,435	-	**35,936**	36,743	807
		6,515	10,628	14,431	9,987	9,690	14,692	20,470	20,400	22,571	21,546	21,546	21,546	82,672	**276,695**	**264,719**	**(11,976)**
Depreciation																	
6900	Depreciation Expense	-	-	-	-	-	-	123	123	123	123	123	123	741	**1,481**	926	(555)
		-	-	-	-	-	-	123	123	123	123	123	123	741	**1,481**	**926**	**(555)**
Interest																	
		-	-	-	-	-	-	-	-	-	-	-	-	-	**-**	**-**	**-**
Total Expenses		**276,823**	**146,756**	**154,466**	**152,457**	**139,407**	**236,104**	**232,361**	**229,882**	**228,135**	**225,179**	**225,179**	**295,395**	**170,303**	**2,712,446**	**2,480,260**	**(232,187)**
Monthly Surplus (Deficit)		**(269,571)**	**(76,328)**	**(36,146)**	**85,718**	**51,334**	**(55,196)**	**29,287**	**(43,755)**	**164,089**	**129,012**	**63,014**	**(7,202)**	**335,067**	**369,324**	**258,109**	**111,215**
															12.0%		

FY25-26 CalOps North Bay

Monthly Cash Flow/Forecast FY25-26

Revised 01/28/2026

ADA = 190.46

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Year-End Accruals	Annual Forecast
Cash Flow Adjustments														
Monthly Surplus (Deficit)	(269,571)	(76,328)	(36,146)	85,718	51,334	(55,196)	29,287	(43,755)	164,089	129,012	63,014	(7,202)	335,067	**369,324**
Cash flows from operating activities														
Depreciation/Amortization	-	-	-	-	-	-	123	123	123	123	123	123	741	**1,481**
Public Funding Receivables	64,672	353,133	-	15,621	2,116	(177,738)	-	-	-	-	-	-	(505,370)	**(247,566)**
Grants and Contributions Rec.	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Due To/From Related Parties	(22,305)	149,025	(469,238)	150,238	142,472	234,371	-	-	-	-	-	-	-	**184,563**
Prepaid Expenses	13,923	-	(4,162)	-	(1,171)	(5,749)	-	-	-	-	-	-	-	**2,841**
Other Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Accounts Payable	(31,282)	(53)	-	-	(1)	-	-	-	-	-	-	-	170,303	**138,967**
Accrued Expenses	(209)	(18,193)	(19,816)	-	(2,169)	(530)	-	-	-	-	-	-	-	**(40,917)**
Other Liabilities							-	-	-	-	-	-	-	**-**
Deferred Revenue	-	3,517	1,230	12,778	38,329	10,334	-	-	-	(56,238)	-	-	(112,475)	**(102,525)**
Cash flows from investing activities														
Purchases of Prop. And Equip.	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Notes Receivable	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Cash flows from financing activities														
Proceeds from Factoring	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Payments on Factoring	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Proceeds(Payments) on Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Total Change in Cash	(244,772)	411,101	(528,132)	264,355	230,910	5,492	29,410	(43,632)	164,213	72,898	63,137	(7,079)		
Cash, Beginning of Month	1,732,942	1,488,170	1,899,271	1,371,139	1,635,494	1,866,404	1,871,896	1,901,307	1,857,675	2,021,888	2,094,786	2,157,923		
Cash, End of Month	**1,488,170**	**1,899,271**	**1,371,139**	**1,635,494**	**1,866,404**	**1,871,896**	**1,901,307**	**1,857,675**	**2,021,888**	**2,094,786**	**2,157,923**	**2,150,844**		

Original Budget Total	Favorable / (Unfav.)
Cert.	Instr.
61.4%	73.0%
658,339	(214,774)

Pupil:Teacher Ratio
19.02

FY25-26 CalOps Monterey Bay

Monthly Cash Flow/Forecast FY25-26

Revised 01/28/2026

CHARTER IMPACT

ADA = 515.80

		Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
Revenues																ADA = 538.02	
State Aid - Revenue Limit																	
8011	LCFF State Aid	-	130,325	130,325	234,586	234,586	234,586	234,586	234,586	311,515	311,515	311,515	311,515	311,515	**2,991,153**	3,050,425	(59,272)
8012	Education Protection Account	-	-	-	22,717	-	-	25,790	-	25,790	-	-	-	28,863	**103,159**	107,604	(4,445)
8096	In Lieu of Property Taxes	-	-	-	-	-	-	249,113	249,113	1,037,242	518,621	518,621	518,621	518,621	**3,609,950**	3,815,353	(205,403)
		-	130,325	130,325	257,303	234,586	234,586	509,488	483,699	1,374,546	830,135	830,135	830,135	858,998	**6,704,262**	**6,973,382**	**(269,120)**
Federal Revenue																	
8181	Special Education - Entitlement	-	-	-	-	-	-	-	-	-	-	-	-	63,855	**63,855**	61,653	2,202
8290	Title I, Part A - Basic Low Income	-	-	-	-	-	-	-	-	-	-	-	-	71,880	**71,880**	-	71,880
8291	Title II, Part A - Teacher Quality	-	-	-	-	-	-	-	-	-	-	-	-	10,521	**10,521**	-	10,521
		-	-	-	-	-	-	-	-	-	-	-	-	146,256	**146,256**	**61,653**	**84,603**
Other State Revenue																	
8311	State Special Education	24,803	25,669	46,205	46,205	46,205	-	45,889	45,889	45,802	45,802	45,802	45,802	45,802	**509,876**	498,407	11,469
8550	Mandated Cost	-	-	-	-	-	18,686	-	-	-	-	-	-	-	**18,686**	17,579	1,107
8560	State Lottery	-	-	-	-	-	-	30,366	-	-	30,366	-	-	80,081	**140,812**	146,879	(6,067)
8598	Prior Year Revenue	-	-	-	20,388	2,876	1,546	-	-	-	-	-	-	-	**24,810**	-	24,810
8599	Other State Revenue	-	1,928	1,928	14,261	6,472	6,463	28,774	3,836	3,836	28,774	3,836	3,836	38,429	**142,372**	122,704	19,668
		24,803	27,597	48,133	80,854	55,553	26,695	105,029	49,724	49,638	104,942	49,638	49,638	164,312	**836,556**	**785,569**	**50,987**
Other Local Revenue																	
8660	Interest Revenue	-	643	867	408	677	793	1,160	1,160	1,160	1,160	1,160	1,160	-	**10,349**	13,922	(3,573)
8690	Other Local Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**	1,692	(1,692)
		-	643	867	408	677	793	1,160	1,160	1,160	1,160	1,160	1,160	-	**10,349**	**15,614**	**(5,265)**
Total Revenue		**24,803**	**158,565**	**179,325**	**338,565**	**290,816**	**262,074**	**615,677**	**534,583**	**1,425,344**	**936,238**	**880,933**	**880,933**	**1,169,566**	**7,697,423**	**7,836,218**	**(138,795)**
Expenses																	
Certificated Salaries																	
1100	Teachers' Salaries	222,727	224,781	218,079	214,901	216,828	217,679	222,602	222,602	222,602	222,602	222,602	222,602	-	**2,650,606**	2,579,960	(70,646)
1175	Teachers' Extra Duty/Stipends	3,437	3,489	3,526	3,675	5,929	8,279	10,377	10,377	10,377	10,377	10,377	10,377	-	**90,597**	120,269	29,672
1200	Pupil Support Salaries	28,344	27,355	27,623	27,538	25,685	27,518	29,136	29,136	29,136	29,136	29,136	29,136	-	**338,880**	337,690	(1,191)
1300	Administrators' Salaries	23,608	23,607	23,600	22,423	21,954	22,299	22,343	22,343	22,343	22,343	22,343	22,343	-	**271,550**	258,958	(12,592)
		278,116	279,232	272,828	268,537	270,396	275,775	284,458	284,458	284,458	284,458	284,458	284,458	-	**3,351,633**	**3,296,876**	**(54,757)**
Classified Salaries																	
2200	Support Salaries	798	798	799	799	798	798	1,248	1,248	1,248	1,248	1,248	1,248	-	**12,281**	14,470	2,189
2300	Classified Administrators' Salaries	4,789	5,526	5,525	5,525	5,525	5,850	9,052	9,052	9,052	9,052	9,052	9,052	-	**87,049**	104,908	17,858
2400	Clerical and Office Staff Salaries	8,254	8,356	8,327	8,146	7,081	7,999	6,267	6,267	6,267	6,267	6,267	6,267	-	**85,767**	72,639	(13,128)
		13,841	14,680	14,651	14,470	13,404	14,647	16,567	16,567	16,567	16,567	16,567	16,567	-	**185,097**	**192,017**	**6,919**
Benefits																	
3101	STRS	48,398	48,588	47,265	46,552	37,382	47,821	55,334	55,334	55,334	55,334	55,334	55,334	-	**608,012**	629,703	21,691
3301	OASDI	1,971	1,914	1,939	1,943	1,731	1,969	1,103	1,103	1,103	1,103	1,103	1,103	-	**18,087**	11,905	(6,182)
3311	Medicare	4,076	4,100	4,004	3,942	3,952	4,073	4,458	4,458	4,458	4,458	4,458	4,458	-	**50,896**	50,589	(307)
3401	Health and Welfare	30,851	31,620	46,693	37,097	33,254	58,471	36,828	36,828	36,828	36,828	36,828	36,828	-	**458,953**	426,835	(32,118)
3501	State Unemployment	58	226	24	31	17	3,288	24,616	19,693	9,846	4,923	4,923	4,923	-	**72,568**	95,818	23,250
3601	Workers' Compensation	14,671	(3,849)	-	-	-	14,503	4,304	4,304	4,304	4,304	4,304	4,304	-	**51,151**	48,844	(2,307)
3901	Other Benefits	9,658	9,531	9,437	9,316	9,996	9,633	9,893	9,893	9,893	9,893	9,893	9,893	-	**116,926**	8,641	(108,285)
		109,683	92,130	109,362	98,881	86,332	139,758	136,536	131,613	121,767	116,844	116,844	116,844	-	**1,376,594**	**1,272,336**	**(104,258)**
Books and Supplies																	
4100	Textbooks and Core Curricula	210,618	20,918	8,683	2,914	1,283	890	16,910	16,910	16,910	16,910	16,910	16,910	-	**346,763**	395,380	48,617
4200	Books and Other Materials	-	-	-	-	-	-	125	125	125	125	125	125	-	**752**	1,612	860
4302	School Supplies	10,097	-	-	32	55	97	131	288	281	404	404	404	54,905	**67,098**	87,907	20,810
4305	Software	117,355	5,255	11,718	20,183	(2,714)	117,965	17,516	17,516	17,516	17,516	17,516	17,516	(74,648)	**300,210**	332,341	32,132
4310	Office Expense	-	340	791	501	98	9	1,702	1,702	1,702	1,702	1,702	1,702	-	**11,953**	21,894	9,942
4311	Business Meals	130	59	555	79	54	-	433	433	433	433	433	433	-	**3,478**	5,575	2,097
4400	Noncapitalized Equipment	42,858	-	3,125	15	-	843	944	-	-	-	-	130,222	81,495	**259,501**	142,307	(117,195)
		381,058	26,572	24,872	23,724	(1,224)	119,804	37,762	36,975	36,967	37,090	37,090	167,312	61,752	**989,754**	**987,016**	**(2,738)**

FY25-26 CalOps Monterey Bay

Monthly Cash Flow/Forecast FY25-26

Revised 01/28/2026

ADA = 515.80

		Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
Subagreement Services																	
5102	Special Education	-	10,288	10,364	927	24,677	116,851	69,645	69,645	69,645	69,645	69,645	69,645	127,382	**708,361**	759,366	51,005
5103	Substitute Teacher	-	-	-	-	-	-	64	64	64	64	64	64	-	**386**	827	441
5105	Security	-	31	23	-	39	31	20	20	20	20	20	20	-	**246**	262	16
5106	Other Educational Consultants	-	-	39	-	39	-	-	-	-	-	-	-	18,717	**18,795**	20,144	1,350
		-	10,319	10,426	927	24,755	116,882	69,730	69,730	69,730	69,730	69,730	69,730	146,099	**727,788**	**780,599**	**52,811**
Operations and Housekeeping																	
5201	Auto and Travel	2,485	1,185	2,018	133	1,193	(161)	5,335	5,335	5,335	5,335	5,335	5,335	-	**38,862**	68,615	29,753
5300	Dues & Memberships	18,956	(4,207)	458	1,380	-	-	1,461	1,461	1,461	1,461	1,461	1,461	-	**25,351**	62,997	37,646
5400	Insurance	1,635	1,144	653	4,648	2,414	3,543	1,744	1,744	1,744	1,744	1,744	1,744	-	**24,503**	20,811	(3,692)
5501	Utilities	-	-	-	-	-	-	71	71	71	71	71	71	-	**425**	671	245
5502	Janitorial Services	-	-	-	-	-	-	171	171	171	171	171	171	-	**1,027**	2,174	1,147
5516	Miscellaneous Expense	-	-	-	-	-	-	15	15	15	15	15	15	-	**89**	191	102
5900	Communications	10,766	130	1,031	3,374	4,071	4,031	6,532	6,532	6,532	6,532	6,532	6,532	-	**62,594**	76,915	14,321
5901	Postage and Shipping	-	4	12	15	-	-	310	310	310	310	310	310	-	**1,891**	3,624	1,733
		33,842	(1,744)	4,172	9,550	7,678	7,413	15,639	15,639	15,639	15,639	15,639	15,639	-	**154,744**	**235,998**	**81,255**
Facilities, Repairs and Other Leases																	
5601	Rent	2,354	2,363	2,426	2,426	2,426	2,426	2,687	2,687	2,687	2,687	2,687	2,687	-	**30,544**	34,562	4,018
5602	Additional Rent	191	198	199	191	206	11,037	1,135	1,135	1,135	1,135	1,135	1,135	-	**18,832**	27,793	8,960
5603	Equipment Leases	-	-	-	-	-	-	140	140	140	140	140	140	-	**839**	1,799	960
5604	Other Leases	15,380	-	-	16,036	-	6,287	1,667	1,667	1,667	1,667	1,667	1,667	-	**47,707**	18,486	(29,221)
5610	Repairs and Maintenance	-	-	-	-	-	-	124	124	124	124	124	124	-	**741**	35,032	34,290
		17,925	2,561	2,625	18,653	2,632	19,750	5,753	5,753	5,753	5,753	5,753	5,753	-	**98,664**	**117,671**	**19,007**
Professional/Consulting Services																	
5801	IT	-	-	-	-	-	14,931	15,724	15,724	15,724	15,724	15,724	15,724	154,060	**263,334**	298,981	35,646
5802	Audit & Taxes	-	300	-	-	-	1,807	-	-	-	-	-	-	-	**2,107**	4,335	2,228
5803	Legal	-	789	1,598	2,821	3,616	4,355	5,438	5,438	5,438	5,438	5,438	5,438	-	**45,804**	64,615	18,810
5804	Professional Development	2,138	1,923	3,956	171	847	960	2,838	2,838	2,838	2,838	2,838	2,838	-	**27,023**	18,663	(8,359)
5805	General Consulting	777	1,155	15,799	1,412	2,070	1,556	1,869	1,869	1,869	1,869	1,869	1,869	-	**33,984**	19,291	(14,693)
5806	Special Activities/Field Trips	1,329	23	401	355	(163)	114	5	175	170	245	245	245	33,266	**36,409**	37,845	1,436
5807	Bank Charges	-	-	-	-	-	-	17	17	17	17	17	17	-	**104**	224	119
5808	Printing	-	-	-	-	-	-	4	4	4	4	4	4	-	**23**	49	26
5809	Other taxes and fees	-	20	383	4	-	3	286	286	286	286	286	286	-	**2,127**	7,363	5,235
5810	Payroll Service Fee	-	-	16	16	-	-	84	84	84	84	84	84	-	**535**	1,079	544
5811	Management Fee	13,089	13,089	13,089	13,089	13,089	13,089	12,829	12,829	12,829	12,829	12,829	12,829	(1,560)	**153,948**	156,724	2,776
5812	District Oversight Fee	-	-	-	-	-	-	5,095	4,837	13,745	8,301	8,301	8,301	18,461	**67,043**	69,734	2,691
5814	SPED Encroachment	182	1,048	1,762	1,762	1,762	-	1,377	1,377	1,374	1,374	1,374	1,374	2,446	**17,212**	16,802	(410)
5815	Public Relations/Recruitment	1,461	13,539	6,708	10,327	7,815	7,583	9,304	9,304	9,304	9,304	9,304	9,304	-	**103,255**	114,304	11,049
		18,976	31,886	43,712	29,957	29,036	44,398	54,869	54,781	63,682	58,313	58,313	58,313	206,674	**752,909**	**810,008**	**57,099**
Depreciation																	
6900	Depreciation Expense	-	-	-	-	-	-	334	334	334	334	334	334	-	**2,006**	2,882	876
		-	-	-	-	-	-	334	334	334	334	334	334	-	**2,006**	**2,882**	**876**
Interest																	
		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses		**853,441**	**455,636**	**482,648**	**464,699**	**433,009**	**738,427**	**621,648**	**615,851**	**614,898**	**604,728**	**604,728**	**734,950**	**414,525**	**7,639,189**	**7,695,404**	**56,215**
Monthly Surplus (Deficit)		**(828,638)**	**(297,071)**	**(303,323)**	**(126,134)**	**(142,193)**	**(476,353)**	**(5,971)**	**(81,268)**	**810,446**	**331,510**	**276,205**	**145,983**	**755,041**	**58,234**	**140,814**	**(82,580)**
															0.8%		

FY25-26 CalOps Monterey Bay

Monthly Cash Flow/Forecast FY25-26

Revised 01/28/2026

ADA = 515.80

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Year-End Accruals	Annual Forecast
Cash Flow Adjustments														
Monthly Surplus (Deficit)	(828,638)	(297,071)	(303,323)	(126,134)	(142,193)	(476,353)	(5,971)	(81,268)	810,446	331,510	276,205	145,983	755,041	**58,234**
Cash flows from operating activities														
Depreciation/Amortization	-	-	-	-	-	-	334	334	334	334	334	334	-	**2,006**
Public Funding Receivables	115,268	357,945	-	93,352	(46,026)	46,205	-	-	-	-	-	-	(1,169,566)	**(602,822)**
Grants and Contributions Rec.	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Due To/From Related Parties	853,658	483,855	(13,852)	461,127	440,834	728,516	-	-	-	-	-	-	-	**2,954,138**
Prepaid Expenses	42,817	-	(12,882)	-	(3,625)	(17,795)	-	-	-	-	-	-	-	**8,515**
Other Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Accounts Payable	(163,282)	(152)	-	-	(1)	-	-	-	-	-	-	-	414,525	**251,090**
Accrued Expenses	(1,277)	(112,638)	-	-	(10,607)	(1,762)	-	-	-	-	-	-	-	**(126,284)**
Other Liabilities							-	-	-	-	-	-	-	**-**
Deferred Revenue	-	10,772	3,497	(4,498)	123,117	18,847	9,764	9,764	-	(24,939)	-	-	(49,878)	**96,447**
Cash flows from investing activities														
Purchases of Prop. And Equip.	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Notes Receivable	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Cash flows from financing activities														
Proceeds from Factoring	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Payments on Factoring	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Proceeds(Payments) on Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Total Change in Cash	18,546	442,711	(326,560)	423,847	361,499	297,658	4,127	(71,169)	810,780	306,905	276,539	146,318		
Cash, Beginning of Month	1,024,778	1,043,324	1,486,035	1,159,475	1,583,322	1,944,821	2,242,479	2,246,606	2,175,437	2,986,217	3,293,122	3,569,662		
Cash, End of Month	**1,043,324**	**1,486,035**	**1,159,475**	**1,583,322**	**1,944,821**	**2,242,479**	**2,246,606**	**2,175,437**	**2,986,217**	**3,293,122**	**3,569,662**	**3,715,979**		

Original Budget Total	Favorable / (Unfav.)
Cert.	Instr.
68.9%	82.6%
2,222,439	203,377

Pupil:Teacher Ratio
19.02

FY25-26 CalOps Central Coast

Monthly Cash Flow/Forecast FY25-26

Revised 01/28/2026

ADA = 166.94

		Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
Revenues																ADA = 133.64	
State Aid - Revenue Limit																	
8011	LCFF State Aid	33,836	33,836	60,905	60,905	60,905	60,905	60,905	60,905	48,856	48,856	48,856	48,856	395,922	**1,024,450**	703,539	320,911
8012	Education Protection Account	-	-	5,801	-	-	5,801	-	-	5,519	-	-	-	16,266	**33,387**	26,727	6,660
8096	In Lieu of Property Taxes	-	-	-	270,582	8,771	-	62,535	62,535	125,754	62,877	62,877	62,877	463,398	**1,182,206**	1,024,239	157,967
		33,836	33,836	66,706	331,487	69,676	66,706	123,440	123,440	180,130	111,733	111,733	111,733	875,586	**2,240,043**	**1,754,505**	**485,538**
Federal Revenue																	
8181	Special Education - Entitlement	-	-	-	-	-	-	-	-	-	-	-	-	15,842	**15,842**	15,296	546
8290	Title I, Part A - Basic Low Income	-	-	-	-	-	-	-	-	-	-	-	-	21,211	**21,211**	-	21,211
8291	Title II, Part A - Teacher Quality	-	-	701	-	(701)	-	-	-	-	-	-	-	2,804	**2,804**	-	2,804
		-	-	701	-	(701)	-	-	-	-	-	-	-	39,857	**39,857**	**15,296**	**24,561**
Other State Revenue																	
8311	State Special Education	5,981	6,190	11,141	11,141	11,141	-	11,056	11,056	11,027	11,027	11,027	11,027	11,027	**122,841**	120,077	2,763
8550	Mandated Cost	-	-	-	-	4,636	-	-	-	-	-	-	-	-	**4,636**	4,281	355
8560	State Lottery	-	-	-	-	-	10,093	7,533	-	-	7,533	-	-	20,414	**45,574**	36,483	9,091
8598	Prior Year Revenue	-	-	3,200	-	348	(1,752)	-	-	-	-	-	-	-	**1,796**	-	1,796
8599	Other State Revenue	492	492	886	3,542	1,625	1,623	21,688	1,241	1,241	21,688	1,241	1,241	39,070	**96,071**	77,745	18,327
		6,473	6,682	15,227	14,683	17,750	9,964	40,277	12,297	12,268	40,249	12,268	12,268	70,511	**270,918**	**238,586**	**32,332**
Other Local Revenue																	
8660	Interest Revenue	-	927	-	3,863	-	-	1,316	1,316	1,316	1,316	1,316	1,316	-	**12,684**	15,788	(3,104)
8690	Other Local Revenue	-	-	-	-	-	-	-	-	-	-	-	-	519	**519**	415	103
		-	927	-	3,863	-	-	1,316	1,316	1,316	1,316	1,316	1,316	519	**13,203**	**16,203**	**(3,000)**
Total Revenue		**40,309**	**41,445**	**82,634**	**350,033**	**86,725**	**76,670**	**165,033**	**137,052**	**193,714**	**153,298**	**125,318**	**125,318**	**986,473**	**2,564,020**	**2,024,590**	**539,430**
Expenses																	
Certificated Salaries																	
1100	Teachers' Salaries	54,807	55,313	53,663	52,881	53,355	53,564	72,045	72,045	72,045	72,045	72,045	72,045	-	**755,852**	640,061	(115,791)
1175	Teachers' Extra Duty/Stipends	847	860	870	907	1,460	2,038	3,358	3,358	3,358	3,358	3,358	3,358	-	**27,133**	29,837	2,705
1200	Pupil Support Salaries	6,975	6,732	6,797	6,776	6,320	6,772	9,430	9,430	9,430	9,430	9,430	9,430	-	**96,952**	83,777	(13,174)
1300	Administrators' Salaries	5,811	5,810	5,809	5,519	5,403	5,488	7,231	7,231	7,231	7,231	7,231	7,231	-	**77,228**	64,245	(12,983)
		68,440	68,715	67,139	66,083	66,538	67,862	92,065	92,065	92,065	92,065	92,065	92,065	-	**957,165**	**817,921**	**(139,244)**
Classified Salaries																	
2200	Support Salaries	196	196	196	196	197	197	404	404	404	404	404	404	-	**3,602**	3,590	(13)
2300	Classified Administrators' Salaries	1,179	1,360	1,360	1,360	1,360	1,439	2,930	2,930	2,930	2,930	2,930	2,930	-	**25,635**	26,026	391
2400	Clerical and Office Staff Salaries	2,031	2,056	2,049	2,005	1,742	1,969	2,028	2,028	2,028	2,028	2,028	2,028	-	**24,023**	18,021	(6,002)
		3,406	3,612	3,605	3,561	3,299	3,605	5,362	5,362	5,362	5,362	5,362	5,362	-	**53,260**	**47,637**	**(5,623)**
Benefits																	
3101	STRS	11,910	11,957	11,631	11,455	9,198	11,767	20,296	20,296	20,296	20,296	20,296	20,296	-	**189,695**	156,223	(33,472)
3301	OASDI	485	471	478	479	426	485	402	402	402	402	402	402	-	**5,234**	2,954	(2,280)
3311	Medicare	1,003	1,009	985	969	972	1,002	1,635	1,635	1,635	1,635	1,635	1,635	-	**15,747**	12,551	(3,197)
3401	Health and Welfare	7,623	7,941	11,491	9,129	8,183	14,390	11,919	11,919	11,919	11,919	11,919	11,919	-	**130,273**	105,893	(24,379)
3501	State Unemployment	15	56	6	8	5	809	8,602	6,882	3,441	1,720	1,720	1,720	-	**24,985**	25,583	598
3601	Workers' Compensation	3,611	(948)	-	-	-	3,570	1,578	1,578	1,578	1,578	1,578	1,578	-	**15,702**	12,118	(3,584)
3901	Other Benefits	2,377	2,346	2,322	2,293	2,459	2,371	3,627	3,627	3,627	3,627	3,627	3,627	-	**35,930**	2,144	(33,787)
		27,024	22,832	26,913	24,333	21,243	34,394	48,059	46,339	42,898	41,177	41,177	41,177	-	**417,566**	**317,465**	**(100,101)**
Books and Supplies																	
4100	Textbooks and Core Curricula	51,844	5,148	2,136	717	317	219	5,473	5,473	5,473	5,473	5,473	5,473	-	**93,218**	98,090	4,872
4200	Books and Other Materials	-	-	-	-	-	-	41	41	41	41	41	41	-	**243**	400	156
4302	School Supplies	3,303	-	-	4	14	24	57	81	79	152	152	152	18,103	**22,122**	21,809	(313)
4305	Software	29,334	1,294	2,886	4,968	(668)	29,037	5,669	5,669	5,669	5,669	5,669	5,669	(18,375)	**82,490**	82,450	(40)
4310	Office Expense	-	83	195	123	24	2	551	551	551	551	551	551	-	**3,733**	5,432	1,699
4311	Business Meals	32	29	136	38	13	-	140	140	140	140	140	140	-	**1,090**	1,383	293
4400	Noncapitalized Equipment	10,550	-	770	4	-	208	318	-	-	-	-	60,161	-	**72,011**	35,305	(36,707)
		95,063	6,554	6,123	5,854	(300)	29,490	12,249	11,955	11,953	12,026	12,026	72,187	(272)	**274,907**	**244,868**	**(30,038)**

FY25-26 CalOps Central Coast

Monthly Cash Flow/Forecast FY25-26

Revised 01/28/2026

ADA = 166.94

		Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
Subagreement Services																	
5102	Special Education	-	932	130	95	5,182	21,534	22,541	22,541	22,541	22,541	22,541	22,541	107,371	**270,488**	188,391	(82,097)
5103	Substitute Teacher	-	-	-	-	-	-	21	21	21	21	21	21	-	**125**	205	80
5105	Security	-	7	6	-	10	8	7	7	7	7	7	7	-	**71**	65	(6)
5106	Other Educational Consultants	-	-	10	-	10	-	-	-	-	-	-	-	6,063	**6,083**	4,998	(1,085)
		-	939	146	95	5,202	21,542	22,568	22,568	22,568	22,568	22,568	22,568	113,434	**276,766**	**193,658**	**(83,107)**
Operations and Housekeeping																	
5201	Auto and Travel	621	1,138	497	777	251	(40)	1,727	1,727	1,727	1,727	1,727	1,727	-	**13,604**	17,023	3,419
5300	Dues & Memberships	4,506	(1,036)	112	1,297	-	-	473	473	473	473	473	473	-	**7,716**	15,629	7,913
5400	Insurance	403	282	161	1,144	594	873	565	565	565	565	565	565	-	**6,844**	5,163	(1,681)
5501	Utilities	-	-	-	-	-	-	23	23	23	23	23	23	-	**138**	166	29
5502	Janitorial Services	-	-	-	-	-	-	55	55	55	55	55	55	-	**333**	539	207
5516	Miscellaneous Expense	-	-	-	-	-	-	5	5	5	5	5	5	-	**29**	47	19
5900	Communications	2,650	32	254	831	1,002	994	2,114	2,114	2,114	2,114	2,114	2,114	-	**18,447**	19,082	635
5901	Postage and Shipping	-	1	3	4	-	-	100	100	100	100	100	100	-	**610**	899	289
		8,180	417	1,027	4,053	1,847	1,827	5,061	5,061	5,061	5,061	5,061	5,061	-	**47,720**	**58,549**	**10,829**
Facilities, Repairs and Other Leases																	
5601	Rent	582	582	597	598	598	598	870	870	870	870	870	870	-	**8,773**	8,575	(199)
5602	Additional Rent	47	49	49	47	50	2,716	367	367	367	367	367	367	-	**5,162**	6,895	1,733
5603	Equipment Leases	-	-	-	-	-	-	45	45	45	45	45	45	-	**272**	446	175
5604	Other Leases	4,620	-	-	3,947	-	1,548	540	540	540	540	540	540	-	**13,353**	4,586	(8,767)
5610	Repairs and Maintenance	-	-	-	-	-	-	40	40	40	40	40	40	-	**240**	8,691	8,451
		5,249	631	646	4,592	648	4,862	1,862	1,862	1,862	1,862	1,862	1,862	-	**27,800**	**29,193**	**1,393**
Professional/Consulting Services																	
5801	IT	-	-	-	-	-	3,675	5,089	5,089	5,089	5,089	5,089	5,089	45,234	**79,443**	74,174	(5,269)
5802	Audit & Taxes	-	74	-	-	-	445	-	-	-	-	-	-	-	**519**	1,075	556
5803	Legal	-	194	393	694	889	1,072	1,760	1,760	1,760	1,760	1,760	1,760	-	**13,801**	16,030	2,229
5804	Professional Development	527	474	973	42	209	34,177	918	918	918	918	918	918	-	**41,913**	4,630	(37,283)
5805	General Consulting	192	284	3,890	348	510	383	605	605	605	605	605	605	-	**9,237**	4,786	(4,451)
5806	Special Activities/Field Trips	332	6	98	87	(41)	28	2	48	47	90	90	90	10,761	**11,639**	9,389	(2,250)
5807	Bank Charges	-	-	-	-	-	-	6	6	6	6	6	6	-	**34**	56	22
5808	Printing	-	-	-	-	-	-	1	1	1	1	1	1	-	**7**	12	5
5809	Other taxes and fees	-	5	94	1	-	1	93	93	93	93	93	93	-	**657**	1,827	1,170
5810	Payroll Service Fee	-	-	4	4	-	-	27	27	27	27	27	27	-	**171**	268	97
5811	Management Fee	3,383	3,383	3,383	3,383	4,552	3,383	4,273	4,273	4,273	4,273	4,273	4,273	4,173	**51,280**	48,000	(3,280)
5812	District Oversight Fee	-	-	-	-	-	-	1,234	1,234	1,801	1,117	1,117	1,117	14,778	**22,400**	17,545	(4,855)
5814	SPED Encroachment	46	255	427	427	427	-	332	332	331	331	331	331	592	**4,160**	4,061	(99)
5815	Public Relations/Recruitment	359	3,332	1,652	2,542	1,923	1,866	3,011	3,011	3,011	3,011	3,011	3,011	-	**29,741**	28,358	(1,383)
		4,839	8,007	10,914	7,528	8,469	45,030	17,351	17,398	17,963	17,322	17,322	17,322	75,538	**265,003**	**210,211**	**(54,792)**
Depreciation																	
6900	Depreciation Expense	-	-	-	-	-	-	108	108	108	108	108	108	-	**649**	715	66
		-	-	-	-	-	-	108	108	108	108	108	108	-	**649**	**715**	**66**
Interest																	
		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses		**212,201**	**111,707**	**116,513**	**116,099**	**106,946**	**208,612**	**204,686**	**202,718**	**199,839**	**197,551**	**197,551**	**257,712**	**188,700**	**2,320,836**	**1,920,217**	**(400,618)**
Monthly Surplus (Deficit)		**(171,892)**	**(70,262)**	**(33,879)**	**233,934**	**(20,221)**	**(131,942)**	**(39,653)**	**(65,665)**	**(6,126)**	**(44,254)**	**(72,234)**	**(132,395)**	**797,773**	**243,185**	**104,373**	**138,812**
															9.5%		

FY25-26 CalOps Central Coast

Monthly Cash Flow/Forecast FY25-26

Revised 01/28/2026

ADA = 166.94

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Year-End Accruals	Annual Forecast
Cash Flow Adjustments														
Monthly Surplus (Deficit)	(171,892)	(70,262)	(33,879)	233,934	(20,221)	(131,942)	(39,653)	(65,665)	(6,126)	(44,254)	(72,234)	(132,395)	797,773	**243,185**
Cash flows from operating activities														
Depreciation/Amortization	-	-	-	-	-	-	108	108	108	108	108	108	-	**649**
Public Funding Receivables	142,317	38,127	423,325	74,264	(11,141)	12,546	-	-	-	-	-	-	(986,473)	**(307,035)**
Grants and Contributions Rec.	-	250	-	-	3,559	-	-	-	-	-	-	-	-	**3,809**
Due To/From Related Parties	208,493	111,963	(30,743)	114,402	103,852	209,627	-	-	-	-	-	-	-	**717,594**
Prepaid Expenses	12,089	-	(3,171)	-	(892)	(4,380)	-	-	-	-	-	-	-	**3,646**
Other Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Accounts Payable	(15,523)	(38)	-	-	-	-	-	-	-	-	-	-	188,700	**173,139**
Accrued Expenses	(18,233)	(35,965)	-	-	427	(427)	-	-	-	-	-	-	-	**(54,198)**
Other Liabilities							-	-	-	-	-	-	-	-
Deferred Revenue	2,722	866	4,585	26,146	5,757	822	2,445	2,445	-	(20,447)	-	-	(40,893)	**(15,553)**
Cash flows from investing activities														
Purchases of Prop. And Equip.	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Notes Receivable	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Cash flows from financing activities														
Proceeds from Factoring	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Payments on Factoring	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Proceeds(Payments) on Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Change in Cash	159,973	44,941	360,117	448,746	81,341	86,246	(37,100)	(63,112)	(6,018)	(64,592)	(72,126)	(132,287)		
Cash, Beginning of Month	547,711	707,685	752,625	1,112,742	1,561,488	1,642,829	1,729,075	1,691,975	1,628,862	1,622,845	1,558,253	1,486,127		
Cash, End of Month	**707,685**	**752,625**	**1,112,742**	**1,561,488**	**1,642,829**	**1,729,075**	**1,691,975**	**1,628,862**	**1,622,845**	**1,558,253**	**1,486,127**	**1,353,840**		

Original Budget Total	Favorable / (Unfav.)
Cert.	Instr.
62.6%	74.2%
580,112	(148,453)

Pupil:Teacher Ratio
11.84

Southern California

Budget vs Actual

For the period ended December 31, 2025

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Revenue							
State Aid - Revenue Limit							
LCFF Revenue	$ 1,075,772	$ 1,040,233	$ 35,539	$ 5,498,390	$ 4,276,514	$ 1,221,876	$ 13,995,575
Economic Protection Account Funding	200,917	195,910	5,007	401,834	391,820	10,014	948,836
In Lieu of Property Taxes	6,406,542	3,141,807	3,264,735	16,817,173	16,494,488	322,685	47,551,486
Total State Aid - Revenue Limit	7,683,231	4,377,950	3,305,281	22,717,397	21,162,822	1,554,575	62,495,897
Federal Revenue							
Federal Special Education - IDEA	0	0	0	0	0	0	562,342
Title I, Part A - Basic Low Income	724,917	735,287	(10,370)	958,957	980,382	(21,425)	980,382
Title II, Part A - Teacher Quality	0	117,496	(117,496)	0	156,662	(156,662)	156,662
Title V, Part B - Charter School Grants	0	0	0	17,903	0	17,903	70,548
Total Federal Revenue	724,917	852,783	(127,866)	976,860	1,137,044	(160,184)	1,769,934
Other State Revenue							
State Special Education - AB602	0	403,288	(403,288)	1,653,907	1,657,958	(4,051)	4,480,969
State - Mandated Cost Reimbursement	0	152,421	(152,421)	157,772	152,422	5,350	152,422
State - State Lottery	341,977	0	341,976	341,977	0	341,977	1,295,161
Prior Year Revenues	(136,249)	0	(136,248)	72,869	0	72,869	0
State - Other State Revenue	56,909	35,279	21,630	303,685	757,268	(453,583)	2,840,920
Total Other State Revenue	262,637	590,988	(328,351)	2,530,210	2,567,648	(37,438)	8,769,472
Other Local Revenue							
Interest Revenue	8,721	5,574	3,147	29,862	33,445	(3,583)	66,890
Other Local Revenue	11,706	0	11,706	11,707	0	11,707	0
ASB Fundraising	0	14,900	(14,900)	0	14,900	(14,900)	14,901
Total Other Local Revenue	20,427	20,474	(47)	41,569	48,345	(6,776)	81,791
Total Revenue	**8,691,212**	**5,842,195**	**2,849,017**	**26,266,036**	**24,915,859**	**1,350,177**	**73,117,094**
Expenses							
Certificated Salaries							
Certificated Teachers' Salaries	1,913,413	1,893,374	20,039	11,519,258	11,360,243	159,015	22,720,487
Certificated Teachers' Extra Duties/Stipends	72,478	88,263	(15,784)	261,009	529,576	(268,567)	1,059,151
Certificated Pupil Support Salaries	241,046	247,822	(6,777)	1,436,587	1,486,937	(50,350)	2,973,873
Certificated Supervisors' and Administrators' Salaries	195,206	190,043	5,163	1,203,571	1,140,259	63,312	2,280,519
Total Certificated Salaries	2,422,143	2,419,502	2,641	14,420,425	14,517,015	(96,590)	29,034,030
Classified Salaries							
Classified Support Salaries	6,987	10,619	(3,632)	41,924	63,713	(21,789)	127,427
Classified Supervisors' and Administrators' Salaries	51,211	76,990	(25,778)	286,597	461,936	(175,339)	923,871
Clerical, Technical, and Office Staff Salaries	70,015	53,308	16,706	421,697	319,850	101,847	639,701
Total Classified Salaries	128,213	140,917	(12,704)	750,218	845,499	(95,281)	1,690,999
Benefits							
State Teachers' Retirement System, certificated positions	259,673	462,125	(202,452)	2,257,130	2,772,750	(515,620)	5,545,499
OASDI/Medicare/Alternative, certificated positions	17,232	8,737	8,495	100,376	52,421	47,955	104,842
Medicare certificated positions	35,656	37,126	(1,470)	211,370	222,757	(11,386)	445,513
Health and Welfare Benefits, certificated positions	376,868	313,245	63,624	1,921,897	1,879,468	42,427	3,758,938
State Unemployment Insurance, certificated positions	28,778	5,281	23,496	28,439	31,689	(3,249)	105,630
Workers' Compensation Insurance, certificated positions	126,957	35,846	91,111	221,682	215,075	6,607	430,150
Other Benefits, certificated positions	84,323	6,341	77,981	503,970	38,048	465,922	76,095
Total Benefits	929,487	868,701	60,785	5,244,864	5,212,208	32,656	10,466,667
Books & Supplies							
Textbooks and Core Curricula Materials	7,790	290,161	(282,370)	2,147,359	1,740,962	406,396	3,481,924
Books and Other Reference Materials	0	1,182	(1,183)	0	7,096	(7,096)	14,192
School Supplies	6,346	(505)	6,852	36,016	259,679	(223,662)	774,158
Software	1,032,657	243,898	788,758	2,525,042	1,463,386	1,061,656	2,926,771
Office Expense	1,486	16,068	(14,581)	17,911	96,407	(78,495)	192,814
Business Meals	19	4,092	(4,073)	10,922	24,550	(13,629)	49,101
Noncapitalized Equipment	7,385	32,747	(25,361)	410,538	352,311	58,227	1,253,227
Total Books & Supplies	1,055,683	587,643	468,042	5,147,788	3,944,391	1,203,397	8,692,187

Southern California

Budget vs Actual

For the period ended December 31, 2025

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Subagreement Services							
Special Education	858,197	557,281	300,915	1,301,634	3,343,689	(2,042,054)	6,687,377
Substitute Teacher	0	607	(607)	0	3,640	(3,641)	7,280
Security	270	192	78	1,087	1,154	(67)	2,308
Other Educational Consultants	0	0	0	682	177,400	(176,717)	177,400
Total Subagreement Services	858,467	558,080	300,386	1,303,403	3,525,883	(2,222,479)	6,874,365
Professional/Consulting Services							
IT	133,782	219,415	(85,633)	149,182	1,316,490	(1,167,309)	2,632,980
Audit and Tax	15,822	12,725	3,097	18,451	38,174	(19,723)	38,175
Legal	39,190	47,419	(8,229)	118,205	284,515	(166,310)	569,030
Professional Development	8,404	13,697	(5,293)	95,385	82,180	13,205	164,359
General Consulting	12,782	14,157	(1,375)	199,346	84,941	114,404	169,883
Special Activities	10,835	(198)	11,034	56,182	34,403	21,780	333,283
Bank Charges	1,258	164	1,093	3,289	986	2,303	1,972
Printing	0	36	(36)	0	218	(218)	436
Other Taxes and Fees	346	5,404	(5,058)	4,568	32,420	(27,853)	64,841
Payroll Service Fee	0	791	(792)	284	4,752	(4,467)	9,502
Management Fee	121,910	121,862	48	731,460	731,171	289	1,462,342
District Oversight Fee	0	43,780	(43,779)	194,167	211,628	(17,461)	624,959
SELPA Fees	0	12,098	(12,099)	57,221	49,739	7,482	151,300
Public Relations	66,373	83,886	(17,511)	428,100	503,311	(75,211)	1,006,622
Total Professional/Consulting Services	410,702	575,236	(164,533)	2,055,840	3,374,928	(1,319,089)	7,229,684
Facilities, Repairs & Other Leases							
Rent	21,243	25,364	(4,123)	126,339	152,187	(25,848)	304,374
Additional Rent	96,904	20,397	76,508	106,896	122,379	(15,482)	244,757
Equipment Leases	2,192	1,320	872	6,612	7,921	(1,310)	15,843
Other Leases	55,390	13,566	41,824	338,916	81,397	257,519	162,794
Repairs and Maintenance	0	25,709	(25,709)	1,154	154,253	(153,099)	308,507
Total Facilities, Repairs & Other Leases	175,729	86,356	89,372	579,917	518,137	61,780	1,036,275
Operations & Housekeeping							
Auto and Travel Expense	(1,039)	50,355	(51,394)	113,598	302,131	(188,533)	604,261
Dues & Memberships	0	46,232	(46,231)	140,222	277,391	(137,170)	554,783
Insurance	31,020	15,273	15,746	122,881	91,638	31,243	183,276
Utilities	225	492	(267)	106	2,955	(2,848)	5,909
Janitorial/Trash Removal	1,357	1,596	(239)	8,141	9,574	(1,432)	19,148
Miscellaneous Expense	(1,424)	140	(1,564)	(1,423)	840	(2,265)	1,680
Communications	37,056	56,446	(19,390)	215,327	338,678	(123,351)	677,357
Postage and Shipping	1,080	2,660	(1,579)	4,597	15,956	(11,359)	31,912
Total Operations & Housekeeping	68,275	173,194	(104,918)	603,449	1,039,163	(435,715)	2,078,326
Depreciation							
Depreciation Expense	181	2,115	(1,935)	1,084	12,690	(11,605)	25,380
Total Depreciation	181	2,115	(1,935)	1,084	12,690	(11,605)	25,380
Total Expenses	**6,048,880**	**5,411,744**	**637,136**	**30,106,988**	**32,989,914**	**(2,882,926)**	**67,127,913**
Change in Net Assets	**2,642,332**			**(3,840,952)**			
Net Assets, Beginning of Period	**10,641,646**			**17,124,931**			
Net Assets, End of Period	**$ 13,283,978**			**$ 13,283,978**			

Central Valley

Budget vs Actual

For the period ended December 31, 2025

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Revenue							
State Aid - Revenue Limit							
LCFF Revenue	$ 761,245	$ 920,450	$ (159,204)	$ 3,129,564	$ 3,784,071	$ (654,507)	$ 10,557,583
Economic Protection Account Funding	0	37,730	(37,730)	532,929	75,460	457,469	2,003,513
State Aid - Prior Year	0	0	0	1	0	1	0
In Lieu of Property Taxes	53,184	43,911	9,273	226,033	230,533	(4,500)	664,368
Total State Aid - Revenue Limit	814,429	1,002,091	(187,661)	3,888,527	4,090,064	(201,537)	13,225,464
Federal Revenue							
Federal Special Education - IDEA	0	0	0	0	0	0	108,301
Title I, Part A - Basic Low Income	0	175,180	(175,180)	55,312	233,573	(178,261)	233,573
Title II, Part A - Teacher Quality	0	23,203	(23,204)	0	30,938	(30,938)	30,938
Title V, Part B - Charter School Grants	0	0	0	4,264	0	4,264	13,165
Total Federal Revenue	0	198,383	(198,384)	59,576	264,511	(204,935)	385,977
Other State Revenue							
State Special Education - AB602	0	66,315	(66,315)	269,273	272,628	(3,355)	736,832
State - Mandated Cost Reimbursement	0	27,259	(27,258)	0	27,259	(27,259)	27,259
State - State Lottery	0	0	0	0	0	0	249,347
Prior Year Revenues	271	0	271	(5,774)	0	(5,774)	0
State - Other State Revenue	11,055	6,792	4,262	53,032	145,303	(92,271)	544,988
Total Other State Revenue	11,326	100,366	(89,040)	316,531	445,190	(128,659)	1,558,426
Other Local Revenue							
Interest Revenue	51	223	(172)	4,716	1,342	3,374	2,684
ASB Fundraising	0	2,451	(2,451)	0	2,451	(2,451)	2,451
Total Other Local Revenue	51	2,674	(2,623)	4,716	3,793	923	5,135
Total Revenue	**825,806**	**1,303,514**	**(477,708)**	**4,269,350**	**4,803,558**	**(534,208)**	**15,175,002**
Expenses							
Certificated Salaries							
Certificated Teachers' Salaries	368,371	364,642	3,729	2,225,351	2,187,852	37,499	4,375,703
Certificated Teachers' Extra Duties/Stipends	14,013	16,998	(2,985)	47,958	101,990	(54,031)	203,980
Certificated Pupil Support Salaries	46,567	47,728	(1,161)	277,641	286,366	(8,726)	572,734
Certificated Supervisors' and Administrators' Salaries	37,737	36,600	1,137	232,677	219,601	13,075	439,201
Total Certificated Salaries	466,688	465,968	720	2,783,627	2,795,809	(12,183)	5,591,618
Classified Salaries							
Classified Support Salaries	1,351	2,045	(694)	8,104	12,271	(4,165)	24,541
Classified Supervisors' and Administrators' Salaries	9,900	14,828	(4,927)	55,406	88,963	(33,558)	177,927
Clerical, Technical, and Office Staff Salaries	13,536	10,266	3,269	81,507	61,600	19,907	123,199
Total Classified Salaries	24,787	27,139	(2,352)	145,017	162,834	(17,816)	325,667
Benefits							
State Teachers' Retirement System, certificated positions	80,926	89,000	(8,074)	467,075	533,999	(66,924)	1,067,999
OASDI/Medicare/Alternative, certificated positions	3,331	1,683	1,649	19,404	10,096	9,308	20,192
Medicare certificated positions	6,894	7,150	(257)	40,862	42,900	(2,038)	85,800
Health and Welfare Benefits, certificated positions	98,946	60,327	38,619	404,817	361,964	42,853	723,928
State Unemployment Insurance, certificated positions	5,564	5,274	289	6,167	31,646	(25,479)	105,486
Workers' Compensation Insurance, certificated positions	24,543	6,904	17,640	42,857	41,421	1,437	82,842
Other Benefits, certificated positions	16,302	1,221	15,081	97,428	7,327	90,100	14,655
Total Benefits	236,506	171,559	64,947	1,078,610	1,029,353	49,257	2,100,902
Books & Supplies							
Textbooks and Core Curricula Materials	1,506	55,882	(54,376)	415,131	335,289	79,841	670,578
Books and Other Reference Materials	0	227	(227)	0	1,367	(1,366)	2,733
School Supplies	199	(79)	278	21,263	47,098	(25,835)	149,094
Software	199,635	46,972	152,663	454,509	281,831	172,678	563,663
Office Expense	14	3,094	(3,080)	2,959	18,567	(15,608)	37,133
Business Meals	0	788	(788)	1,611	4,728	(3,116)	9,456
Noncapitalized Equipment	1,427	5,958	(4,530)	79,271	61,867	17,403	241,358
Total Books & Supplies	202,781	112,842	89,940	974,744	750,747	223,997	1,674,015

Central Valley

Budget vs Actual

For the period ended December 31, 2025

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Subagreement Services							
Special Education	144,861	107,326	37,534	212,200	643,956	(431,756)	1,287,911
Substitute Teacher	0	117	(116)	0	701	(701)	1,402
Security	52	37	15	210	222	(12)	445
Other Educational Consultants	0	0	0	132	0	132	34,165
Total Subagreement Services	144,913	107,480	37,433	212,542	644,879	(432,337)	1,323,923
Professional/Consulting Services							
IT	25,268	42,256	(16,989)	25,267	253,541	(228,274)	507,081
Audit and Tax	3,059	2,451	608	3,567	7,352	(3,785)	7,352
Legal	7,725	9,132	(1,407)	23,249	54,794	(31,545)	109,589
Professional Development	1,625	2,638	(1,013)	17,152	15,827	1,325	31,653
General Consulting	2,634	2,727	(93)	38,538	16,358	22,179	32,718
Special Activities	192	(52)	243	13,994	9,041	4,955	64,187
Bank Charges	0	32	(31)	110	190	(81)	379
Printing	0	7	(7)	0	42	(42)	84
Other Taxes and Fees	5	1,041	(1,035)	694	6,243	(5,550)	12,488
Payroll Service Fee	0	152	(153)	55	916	(860)	1,830
Management Fee	25,291	25,292	(1)	151,746	151,750	(3)	303,500
District Oversight Fee	0	10,021	(10,020)	0	40,900	(40,901)	132,255
SELPA Fees	0	1,989	(1,990)	9,722	8,179	1,543	25,354
Public Relations	12,832	16,155	(3,324)	81,167	96,932	(15,765)	193,863
Total Professional/Consulting Services	78,631	113,841	(35,212)	365,261	662,065	(296,804)	1,422,333
Facilities, Repairs & Other Leases							
Rent	4,106	4,885	(778)	24,431	29,309	(4,878)	58,619
Additional Rent	18,677	3,929	14,749	20,345	23,569	(3,224)	47,138
Equipment Leases	0	254	(254)	0	1,526	(1,526)	3,051
Other Leases	10,641	2,612	8,027	65,883	15,676	50,207	31,352
Repairs and Maintenance	0	4,952	(4,951)	0	29,707	(29,707)	59,415
Total Facilities, Repairs & Other Leases	33,424	16,632	16,793	110,659	99,787	10,872	199,575
Operations & Housekeeping							
Auto and Travel Expense	(203)	9,698	(9,900)	21,974	58,187	(36,213)	116,374
Dues & Memberships	0	8,903	(8,904)	26,203	53,423	(27,219)	106,845
Insurance	5,997	2,942	3,056	23,756	17,648	6,107	35,297
Utilities	0	94	(95)	0	569	(569)	1,137
Janitorial/Trash Removal	0	308	(308)	0	1,844	(1,844)	3,688
Miscellaneous Expense	0	27	(27)	0	162	(162)	324
Communications	6,841	10,871	(4,029)	39,625	65,225	(25,600)	130,451
Postage and Shipping	69	512	(444)	119	3,073	(2,954)	6,146
Total Operations & Housekeeping	12,704	33,355	(20,651)	111,677	200,131	(88,454)	400,262
Depreciation							
Depreciation Expense	0	407	(408)	0	2,444	(2,444)	4,887
Total Depreciation	0	407	(408)	0	2,444	(2,444)	4,887
Total Expenses	**1,200,434**	**1,049,223**	**151,210**	**5,782,137**	**6,348,049**	**(565,912)**	**13,043,182**
Change in Net Assets	**(374,627)**			**(1,512,787)**			
Net Assets, Beginning of Period	**3,788,599**			**4,926,758**			
Net Assets, End of Period	**$ 3,413,971**			**$ 3,413,971**			

Northern California

Budget vs Actual

For the period ended December 31, 2025

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Revenue							
State Aid - Revenue Limit							
LCFF Revenue	$ 1,181,294	$ 1,473,749	$ (292,455)	$ 4,856,428	$ 6,058,745	$ (1,202,317)	$ 19,829,109
Economic Protection Account Funding	0	75,460	(75,460)	1,036,482	150,920	885,562	365,540
In Lieu of Property Taxes	0	236,303	(236,303)	0	1,240,592	(1,240,592)	3,577,156
Total State Aid - Revenue Limit	1,181,294	1,785,512	(604,218)	5,892,910	7,450,257	(1,557,347)	23,771,805
Federal Revenue							
Federal Special Education - IDEA	0	0	0	0	0	0	209,132
Title I, Part A - Basic Low Income	0	246,884	(246,884)	73,498	329,178	(255,680)	329,178
Title II, Part A - Teacher Quality	0	40,284	(40,284)	0	53,712	(53,712)	53,712
Title V, Part B - Charter School Grants	0	0	0	6,011	0	6,011	21,632
Total Federal Revenue	0	287,168	(287,168)	79,509	382,890	(303,381)	613,654
Other State Revenue							
State Special Education - AB602	0	139,250	(139,250)	583,245	572,475	10,770	1,547,228
State - Mandated Cost Reimbursement	61,052	54,423	6,629	61,052	54,422	6,630	54,422
State - State Lottery	0	0	0	0	0	0	498,962
Prior Year Revenues	0	0	0	38,960	0	38,960	0
State - Other State Revenue	21,809	13,591	8,218	104,762	278,222	(173,460)	1,040,400
Total Other State Revenue	82,861	207,264	(124,403)	788,019	905,119	(117,100)	3,141,012
Other Local Revenue							
Interest Revenue	0	3,887	(3,888)	12,079	23,325	(11,246)	46,651
ASB Fundraising	0	5,268	(5,268)	0	5,268	(5,268)	5,268
Total Other Local Revenue	0	9,155	(9,156)	12,079	28,593	(16,514)	51,919
Total Revenue	**1,264,155**	**2,289,099**	**(1,024,945)**	**6,772,517**	**8,766,859**	**(1,994,342)**	**27,578,390**
Expenses							
Certificated Salaries							
Certificated Teachers' Salaries	733,398	729,284	4,114	4,430,592	4,375,703	54,889	8,751,406
Certificated Teachers' Extra Duties/Stipends	27,895	33,997	(6,101)	95,465	203,980	(108,515)	407,960
Certificated Pupil Support Salaries	92,711	95,455	(2,745)	552,759	572,734	(19,974)	1,145,468
Certificated Supervisors' and Administrators' Salaries	75,132	73,200	1,932	463,238	439,201	24,036	878,403
Total Certificated Salaries	929,136	931,936	(2,800)	5,542,054	5,591,618	(49,564)	11,183,237
Classified Salaries							
Classified Support Salaries	2,689	4,091	(1,401)	16,136	24,541	(8,406)	49,081
Classified Supervisors' and Administrators' Salaries	19,711	29,654	(9,944)	110,307	177,927	(67,619)	355,854
Clerical, Technical, and Office Staff Salaries	26,948	20,533	6,414	162,274	123,199	39,074	246,398
Total Classified Salaries	49,348	54,278	(4,931)	288,717	325,667	(36,951)	651,333
Benefits							
State Teachers' Retirement System, certificated positions	161,119	178,000	(16,880)	929,914	1,067,999	(138,084)	2,135,998
OASDI/Medicare/Alternative, certificated positions	6,632	3,365	3,267	38,632	20,192	18,440	40,383
Medicare certificated positions	13,723	14,300	(577)	81,353	85,800	(4,448)	171,601
Health and Welfare Benefits, certificated positions	196,996	120,655	76,341	802,870	723,928	78,943	1,447,856
State Unemployment Insurance, certificated positions	11,078	5,278	5,801	12,277	31,666	(19,388)	105,552
Workers' Compensation Insurance, certificated positions	48,864	13,807	35,057	85,326	82,842	2,483	165,684
Other Benefits, certificated positions	32,455	2,442	30,012	193,970	14,655	179,315	29,310
Total Benefits	470,867	337,847	133,021	2,144,342	2,027,082	117,261	4,096,384
Books & Supplies							
Textbooks and Core Curricula Materials	2,999	111,763	(108,765)	826,488	670,578	155,910	1,341,156
Books and Other Reference Materials	0	456	(455)	0	2,733	(2,734)	5,467
School Supplies	372	(165)	537	42,538	95,992	(53,453)	298,188
Software	397,454	93,944	303,511	906,441	563,662	342,779	1,127,324
Office Expense	156	6,189	(6,034)	7,687	37,134	(29,447)	74,268
Business Meals	22	1,576	(1,553)	8,235	9,456	(1,221)	18,912
Noncapitalized Equipment	2,843	12,040	(9,198)	157,820	127,408	30,412	482,714
Total Books & Supplies	403,846	225,803	178,043	1,949,209	1,506,963	442,246	3,348,029

Northern California

Budget vs Actual

For the period ended December 31, 2025

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Subagreement Services							
Special Education	305,773	214,652	91,121	451,937	1,287,911	(835,974)	2,575,823
Substitute Teacher	0	233	(233)	0	1,402	(1,402)	2,804
Security	104	74	30	419	445	(26)	889
Other Educational Consultants	0	0	0	262	0	263	68,330
Total Subagreement Services	305,877	214,959	90,918	452,618	1,289,758	(837,139)	2,647,846
Professional/Consulting Services							
IT	50,305	84,514	(34,209)	50,306	507,081	(456,777)	1,014,164
Audit and Tax	6,090	4,901	1,189	7,101	14,704	(7,602)	14,704
Legal	14,673	18,265	(3,592)	46,104	109,589	(63,484)	219,177
Professional Development	3,235	5,276	(2,041)	33,680	31,653	2,025	63,307
General Consulting	5,243	5,453	(210)	76,725	32,718	44,008	65,435
Special Activities	11,843	0	11,843	42,588	97,878	(55,290)	128,373
Bank Charges	86	63	23	214	379	(165)	760
Printing	0	14	(14)	0	84	(84)	167
Other Taxes and Fees	10	2,081	(2,071)	1,382	12,488	(11,106)	24,976
Payroll Service Fee	0	305	(305)	109	1,830	(1,721)	3,660
Management Fee	46,060	45,964	96	276,360	275,784	576	551,568
District Oversight Fee	206,796	17,855	188,941	206,796	74,502	132,293	237,718
SELPA Fees	0	4,178	(4,177)	20,602	17,175	3,428	52,691
Public Relations	25,547	32,310	(6,765)	189,047	193,863	(4,816)	387,727
Total Professional/Consulting Services	369,888	221,179	148,708	951,014	1,369,728	(418,715)	2,764,427
Facilities, Repairs & Other Leases							
Rent	8,175	9,770	(1,594)	48,607	58,619	(10,013)	117,238
Additional Rent	37,185	7,856	29,328	40,505	47,138	(6,632)	94,275
Equipment Leases	0	509	(508)	0	3,051	(3,051)	6,102
Other Leases	21,184	5,225	15,959	131,695	31,352	100,343	62,705
Repairs and Maintenance	76	9,903	(9,827)	76	59,415	(59,339)	118,829
Total Facilities, Repairs & Other Leases	66,620	33,263	33,358	220,883	199,575	21,308	399,149
Operations & Housekeeping							
Auto and Travel Expense	82	19,395	(19,313)	41,779	116,374	(74,595)	232,748
Dues & Memberships	0	17,808	(17,808)	51,799	106,845	(55,046)	213,689
Insurance	11,939	5,883	6,057	47,295	35,297	11,998	70,594
Utilities	279	189	89	2,252	1,137	1,115	2,276
Janitorial/Trash Removal	533	615	(82)	4,397	3,688	709	7,375
Miscellaneous Expense	0	54	(54)	0	324	(324)	648
Communications	14,894	21,742	(6,848)	85,551	130,451	(44,900)	260,902
Postage and Shipping	290	1,024	(734)	635	6,146	(5,511)	12,292
Total Operations & Housekeeping	28,017	66,710	(38,693)	233,708	400,262	(166,554)	800,524
Depreciation							
Depreciation Expense	4,671	815	3,856	28,022	4,888	23,135	9,775
Total Depreciation	4,671	815	3,856	28,022	4,888	23,135	9,775
Total Expenses	**2,628,270**	**2,086,790**	**541,480**	**11,810,567**	**12,715,541**	**(904,973)**	**25,900,704**
Change in Net Assets	**(1,364,115)**			**(5,038,051)**			
Net Assets, Beginning of Period	**228,366**			**3,902,302**			
Net Assets, End of Period	**$ (1,135,749)**			**$ (1,135,749)**			

North Bay

Budget vs Actual

For the period ended December 31, 2025

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Revenue							
State Aid - Revenue Limit							
LCFF Revenue	$ 112,095	$ 103,887	$ 8,208	$ 460,835	$ 427,090	$ 33,745	$ 1,400,052
Economic Protection Account Funding	0	7,151	(7,151)	7,662	14,302	(6,640)	34,692
State Aid - Prior Year	0	0	0	(4,730)	0	(4,730)	0
In Lieu of Property Taxes	60,201	56,797	3,404	255,855	298,186	(42,331)	861,073
Total State Aid - Revenue Limit	172,296	167,835	4,461	719,622	739,578	(19,956)	2,295,817
Federal Revenue							
Federal Special Education - IDEA	0	0	0	0	0	0	19,818
Title I, Part A - Basic Low Income	0	28,164	(28,164)	8,858	37,552	(28,694)	37,552
Title II, Part A - Teacher Quality	0	3,973	(3,973)	0	5,297	(5,297)	5,297
Title V, Part B - Charter School Grants	0	0	0	2,500	0	2,500	12,129
Total Federal Revenue	0	32,137	(32,137)	11,358	42,849	(31,491)	74,796
Other State Revenue							
State Special Education - AB602	0	12,650	(12,650)	55,227	52,005	3,222	140,554
State - Mandated Cost Reimbursement	6,132	5,606	526	6,132	5,606	526	5,607
State - State Lottery	0	0	0	0	0	0	47,354
Prior Year Revenues	335	0	335	1,740	0	1,739	0
State - Other State Revenue	2,137	1,290	847	10,235	44,847	(34,611)	172,508
Total Other State Revenue	8,604	19,546	(10,942)	73,334	102,458	(29,124)	366,023
Other Local Revenue							
Interest Revenue	8	103	(95)	1,510	619	892	1,237
ASB Fundraising	0	495	(495)	0	495	(495)	495
Total Other Local Revenue	8	598	(590)	1,510	1,114	397	1,732
Total Revenue	**180,908**	**220,116**	**(39,208)**	**805,824**	**885,999**	**(80,174)**	**2,738,368**
Expenses							
Certificated Salaries							
Certificated Teachers' Salaries	70,329	69,111	1,218	424,854	414,665	10,189	829,331
Certificated Teachers' Extra Duties/Stipends	2,677	3,222	(545)	9,163	19,331	(10,168)	38,660
Certificated Pupil Support Salaries	8,891	9,046	(155)	53,007	54,275	(1,268)	108,551
Certificated Supervisors' and Administrators' Salaries	7,204	6,936	268	44,422	41,621	2,801	83,242
Total Certificated Salaries	89,101	88,315	786	531,446	529,892	1,554	1,059,784
Classified Salaries							
Classified Support Salaries	258	388	(130)	1,547	2,326	(778)	4,652
Classified Supervisors' and Administrators' Salaries	1,890	2,810	(920)	10,578	16,861	(6,284)	33,722
Clerical, Technical, and Office Staff Salaries	2,584	1,946	638	15,562	11,675	3,886	23,350
Total Classified Salaries	4,732	5,144	(412)	27,687	30,862	(3,176)	61,724
Benefits							
State Teachers' Retirement System, certificated positions	15,451	16,868	(1,417)	89,176	101,209	(12,033)	202,419
OASDI/Medicare/Alternative, certificated positions	636	319	317	3,704	1,914	1,791	3,827
Medicare certificated positions	1,316	1,355	(39)	7,801	8,131	(330)	16,262
Health and Welfare Benefits, certificated positions	18,887	11,434	7,453	77,895	68,603	9,292	137,206
State Unemployment Insurance, certificated positions	1,062	1,651	(589)	1,178	9,908	(8,730)	33,025
Workers' Compensation Insurance, certificated positions	4,686	1,309	3,377	8,182	7,850	331	15,701
Other Benefits, certificated positions	3,112	231	2,881	18,602	1,389	17,214	2,777
Total Benefits	45,150	33,167	11,983	206,538	199,004	7,535	411,217
Books & Supplies							
Textbooks and Core Curricula Materials	288	10,592	(10,304)	79,252	63,548	15,705	127,096
Books and Other Reference Materials	0	43	(43)	0	259	(259)	518
School Supplies	31	(15)	46	3,420	9,480	(6,060)	28,258
Software	38,112	8,902	29,210	87,299	53,415	33,883	106,831
Office Expense	3	587	(584)	562	3,519	(2,958)	7,038
Business Meals	0	149	(149)	471	897	(425)	1,792
Noncapitalized Equipment	272	1,151	(879)	15,133	12,057	3,076	45,745
Total Books & Supplies	38,706	21,409	17,297	186,137	143,175	42,962	317,278

North Bay

Budget vs Actual

For the period ended December 31, 2025

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Subagreement Services							
Special Education	34,937	20,342	14,596	45,403	122,049	(76,646)	244,099
Substitute Teacher	0	22	(23)	0	133	(133)	266
Security	10	7	3	41	42	(2)	84
Other Educational Consultants	0	0	0	25	0	25	6,475
Total Subagreement Services	34,947	20,371	14,576	45,469	122,224	(76,756)	250,924
Professional/Consulting Services							
IT	4,824	8,009	(3,185)	4,824	48,054	(43,230)	96,108
Audit and Tax	584	465	120	680	1,394	(712)	1,393
Legal	1,407	1,730	(324)	4,258	10,385	(6,128)	20,771
Professional Development	310	500	(190)	3,236	2,999	236	5,999
General Consulting	503	517	(14)	7,357	3,101	4,257	6,201
Special Activities	37	0	37	692	315	377	12,166
Bank Charges	0	6	(6)	0	36	(36)	72
Printing	0	1	(2)	0	8	(8)	16
Other Taxes and Fees	1	198	(196)	132	1,183	(1,051)	2,366
Payroll Service Fee	0	29	(29)	11	173	(163)	347
Management Fee	4,577	4,564	13	27,462	27,384	79	54,768
District Oversight Fee	0	1,678	(1,678)	0	7,396	(7,396)	22,958
SELPA Fees	0	379	(379)	1,968	1,560	408	4,811
Public Relations	2,450	3,062	(613)	15,324	18,372	(3,048)	36,743
Total Professional/Consulting Services	14,693	21,138	(6,446)	65,944	122,360	(56,415)	264,719
Facilities, Repairs & Other Leases							
Rent	784	926	(142)	4,670	5,555	(884)	11,110
Additional Rent	3,565	745	2,822	3,884	4,467	(583)	8,934
Equipment Leases	0	48	(49)	0	289	(289)	579
Other Leases	2,032	495	1,536	12,403	2,971	9,431	5,942
Repairs and Maintenance	0	938	(938)	0	5,630	(5,631)	11,261
Total Facilities, Repairs & Other Leases	6,381	3,152	3,229	20,957	18,912	2,044	37,826
Operations & Housekeeping							
Auto and Travel Expense	(53)	1,838	(1,890)	3,499	11,029	(7,528)	22,056
Dues & Memberships	0	1,688	(1,688)	6,231	10,125	(3,895)	20,250
Insurance	1,145	557	588	4,535	3,345	1,190	6,690
Utilities	0	18	(18)	0	107	(108)	216
Janitorial/Trash Removal	0	59	(58)	0	350	(349)	699
Miscellaneous Expense	0	5	(6)	0	31	(31)	61
Communications	1,303	2,060	(757)	7,561	12,362	(4,800)	24,725
Postage and Shipping	0	97	(97)	10	582	(573)	1,164
Total Operations & Housekeeping	2,395	6,322	(3,926)	21,836	37,931	(16,094)	75,861
Depreciation							
Depreciation Expense	0	77	(78)	0	463	(463)	927
Total Depreciation	0	77	(78)	0	463	(463)	927
Total Expenses	**236,105**	**199,095**	**37,009**	**1,106,014**	**1,204,823**	**(98,809)**	**2,480,260**
Change in Net Assets	**(55,197)**			**(300,190)**			
Net Assets, Beginning of Period	**824,535**			**1,069,528**			
Net Assets, End of Period	**$ 769,338**			**$ 769,338**			

Monterey Bay

Budget vs Actual

For the period ended December 31, 2025

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Revenue							
State Aid - Revenue Limit							
LCFF Revenue	$ 234,586	$ 227,038	$ 7,548	$ 964,408	$ 933,379	$ 31,029	$ 3,050,425
Economic Protection Account Funding	0	22,246	(22,246)	22,717	44,492	(21,775)	107,604
In Lieu of Property Taxes	0	252,411	(252,411)	0	1,325,157	(1,325,157)	3,815,353
Total State Aid - Revenue Limit	234,586	501,695	(267,109)	987,125	2,303,028	(1,315,903)	6,973,382
Federal Revenue							
Federal Special Education - IDEA	0	0	0	0	0	0	61,653
Total Federal Revenue	0	0	0	0	0	0	61,653
Other State Revenue							
State Special Education - AB602	0	44,857	(44,857)	189,087	184,411	4,676	498,407
State - Mandated Cost Reimbursement	18,686	17,578	1,108	18,686	17,578	1,108	17,579
State - State Lottery	0	0	0	0	0	0	146,879
Prior Year Revenues	1,546	0	1,546	24,809	0	24,809	0
State - Other State Revenue	6,463	4,001	2,461	31,052	36,011	(4,958)	122,704
Total Other State Revenue	26,695	66,436	(39,742)	263,634	238,000	25,635	785,569
Other Local Revenue							
Interest Revenue	793	1,160	(366)	3,389	6,961	(3,573)	13,922
ASB Fundraising	0	1,692	(1,692)	0	1,691	(1,691)	1,692
Total Other Local Revenue	793	2,852	(2,058)	3,389	8,652	(5,264)	15,614
Total Revenue	**262,074**	**570,983**	**(308,909)**	**1,254,148**	**2,549,680**	**(1,295,532)**	**7,836,218**
Expenses							
Certificated Salaries							
Certificated Teachers' Salaries	217,679	214,997	2,682	1,314,995	1,289,980	25,015	2,579,960
Certificated Teachers' Extra Duties/Stipends	8,279	10,022	(1,743)	28,335	60,134	(31,799)	120,269
Certificated Pupil Support Salaries	27,518	28,141	(623)	164,063	168,845	(4,782)	337,689
Certificated Supervisors' and Administrators' Salaries	22,299	21,580	719	137,492	129,479	8,013	258,958
Total Certificated Salaries	275,775	274,740	1,035	1,644,885	1,648,438	(3,553)	3,296,876
Classified Salaries							
Classified Support Salaries	798	1,205	(407)	4,789	7,235	(2,446)	14,470
Classified Supervisors' and Administrators' Salaries	5,850	8,743	(2,892)	32,740	52,454	(19,714)	104,907
Clerical, Technical, and Office Staff Salaries	7,999	6,053	1,945	48,164	36,319	11,844	72,640
Total Classified Salaries	14,647	16,001	(1,354)	85,693	96,008	(10,316)	192,017
Benefits							
State Teachers' Retirement System, certificated positions	47,821	52,475	(4,654)	276,006	314,852	(38,845)	629,703
OASDI/Medicare/Alternative, certificated positions	1,969	992	976	11,466	5,952	5,514	11,905
Medicare certificated positions	4,073	4,216	(142)	24,146	25,295	(1,149)	50,589
Health and Welfare Benefits, certificated positions	58,471	35,570	22,901	237,988	213,418	24,570	426,835
State Unemployment Insurance, certificated positions	3,288	4,791	(1,503)	3,644	28,745	(25,101)	95,818
Workers' Compensation Insurance, certificated positions	14,503	4,070	10,433	25,325	24,422	903	48,845
Other Benefits, certificated positions	9,633	720	8,913	57,570	4,321	53,250	8,641
Total Benefits	139,758	102,834	36,924	636,145	617,005	19,142	1,272,336
Books & Supplies							
Textbooks and Core Curricula Materials	890	32,948	(32,059)	245,305	197,690	47,614	395,379
Books and Other Reference Materials	0	135	(134)	0	805	(805)	1,612
School Supplies	97	(54)	151	10,281	27,011	(16,730)	87,907
Software	117,966	27,695	90,271	269,765	166,171	103,594	332,341
Office Expense	9	1,825	(1,816)	1,738	10,947	(9,209)	21,895
Business Meals	0	464	(465)	878	2,788	(1,910)	5,575
Noncapitalized Equipment	843	3,637	(2,793)	46,841	39,772	7,069	142,307
Total Books & Supplies	119,805	66,650	53,155	574,808	445,184	129,623	987,016

Monterey Bay

Budget vs Actual

For the period ended December 31, 2025

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Subagreement Services							
Special Education	116,851	63,281	53,570	163,107	379,683	(216,576)	759,366
Substitute Teacher	0	69	(69)	0	413	(413)	826
Security	31	21	10	124	131	(7)	262
Other Educational Consultants	0	0	0	78	0	78	20,145
Total Subagreement Services	116,882	63,371	53,511	163,309	380,227	(216,918)	780,599
Professional/Consulting Services							
IT	14,931	24,915	(9,985)	14,931	149,491	(134,559)	298,982
Audit and Tax	1,807	1,445	363	2,108	4,334	(2,227)	4,335
Legal	4,355	5,385	(1,030)	13,178	32,308	(19,130)	64,614
Professional Development	960	1,555	(595)	9,994	9,331	663	18,664
General Consulting	1,556	1,608	(51)	22,773	9,646	13,127	19,290
Special Activities	114	0	113	2,056	1,028	1,028	37,845
Bank Charges	0	18	(18)	0	112	(112)	224
Printing	0	4	(4)	0	25	(25)	49
Other Taxes and Fees	3	614	(611)	410	3,681	(3,271)	7,363
Payroll Service Fee	0	90	(90)	33	540	(507)	1,079
Management Fee	13,089	13,060	29	78,534	78,362	172	156,725
District Oversight Fee	0	5,017	(5,017)	0	23,030	(23,031)	69,733
SELPA Fees	0	1,346	(1,346)	6,516	5,532	984	16,802
Public Relations	7,583	9,525	(1,943)	47,430	57,153	(9,721)	114,304
Total Professional/Consulting Services	44,398	64,582	(20,185)	197,963	374,573	(176,609)	810,009
Facilities, Repairs & Other Leases							
Rent	2,426	2,880	(453)	14,424	17,281	(2,858)	34,562
Additional Rent	11,037	2,317	8,720	12,022	13,896	(1,874)	27,793
Equipment Leases	0	149	(150)	0	899	(900)	1,799
Other Leases	6,287	1,541	4,747	37,703	9,243	28,461	18,486
Repairs and Maintenance	0	2,919	(2,919)	0	17,516	(17,516)	35,031
Total Facilities, Repairs & Other Leases	19,750	9,806	9,945	64,149	58,835	5,313	117,671
Operations & Housekeeping							
Auto and Travel Expense	(161)	5,718	(5,879)	6,853	34,308	(27,455)	68,615
Dues & Memberships	0	5,250	(5,250)	16,586	31,498	(14,912)	62,997
Insurance	3,543	1,734	1,809	14,037	10,406	3,632	20,811
Utilities	0	56	(56)	0	335	(336)	671
Janitorial/Trash Removal	0	181	(181)	0	1,087	(1,087)	2,174
Miscellaneous Expense	0	16	(16)	0	96	(95)	191
Communications	4,031	6,410	(2,379)	23,403	38,457	(15,055)	76,915
Postage and Shipping	0	302	(302)	30	1,812	(1,782)	3,624
Total Operations & Housekeeping	7,413	19,667	(12,254)	60,909	117,999	(57,090)	235,998
Depreciation							
Depreciation Expense	0	240	(240)	0	1,441	(1,441)	2,882
Total Depreciation	0	240	(240)	0	1,441	(1,441)	2,882
Total Expenses	**738,428**	**617,891**	**120,537**	**3,427,861**	**3,739,710**	**(311,849)**	**7,695,404**
Change in Net Assets	**(476,353)**			**(2,173,713)**			
Net Assets, Beginning of Period	**(1,339,367)**			**357,992**			
Net Assets, End of Period	**$ (1,815,721)**			**$ (1,815,721)**			

Central Coast

Budget vs Actual

For the period ended December 31, 2025

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Revenue							
State Aid - Revenue Limit							
LCFF Revenue	$ 60,905	$ 52,042	$ 8,863	$ 311,292	$ 213,950	$ 97,342	$ 703,539
Economic Protection Account Funding	5,801	5,519	282	11,602	11,038	564	26,727
In Lieu of Property Taxes	0	67,679	(67,679)	279,353	355,316	(75,963)	1,024,239
Total State Aid - Revenue Limit	66,706	125,240	(58,534)	602,247	580,304	21,944	1,754,505
Federal Revenue							
Federal Special Education - IDEA	0	0	0	0	0	0	15,296
Total Federal Revenue	0	0	0	0	0	0	15,296
Other State Revenue							
State Special Education - AB602	0	10,807	(10,807)	45,594	44,428	1,165	120,077
State - Mandated Cost Reimbursement	0	4,281	(4,281)	4,636	4,282	354	4,281
State - State Lottery	10,093	0	10,093	10,093	0	10,094	36,483
Prior Year Revenues	(1,752)	0	(1,752)	1,796	0	1,795	0
State - Other State Revenue	1,623	994	628	8,659	20,761	(12,102)	77,745
Total Other State Revenue	9,964	16,082	(6,119)	70,778	69,471	1,306	238,586
Other Local Revenue							
Interest Revenue	0	1,316	(1,315)	4,790	7,893	(3,103)	15,787
ASB Fundraising	0	415	(416)	0	416	(416)	416
Total Other Local Revenue	0	1,731	(1,731)	4,790	8,309	(3,519)	16,203
Total Revenue	**76,670**	**143,053**	**(66,384)**	**677,815**	**658,084**	**19,732**	**2,024,590**
Expenses							
Certificated Salaries							
Certificated Teachers' Salaries	53,564	53,338	226	323,584	320,031	3,553	640,061
Certificated Teachers' Extra Duties/Stipends	2,038	2,487	(449)	6,982	14,918	(7,937)	29,837
Certificated Pupil Support Salaries	6,772	6,981	(210)	40,371	41,889	(1,516)	83,778
Certificated Supervisors' and Administrators' Salaries	5,488	5,354	135	33,840	32,122	1,716	64,244
Total Certificated Salaries	67,862	68,160	(298)	404,777	408,960	(4,184)	817,920
Classified Salaries							
Classified Support Salaries	197	299	(103)	1,178	1,795	(616)	3,590
Classified Supervisors' and Administrators' Salaries	1,439	2,169	(729)	8,058	13,013	(4,955)	26,027
Clerical, Technical, and Office Staff Salaries	1,969	1,502	467	11,852	9,011	2,841	18,021
Total Classified Salaries	3,605	3,970	(365)	21,088	23,819	(2,730)	47,638
Benefits							
State Teachers' Retirement System, certificated positions	11,767	13,018	(1,251)	67,919	78,111	(10,192)	156,223
OASDI/Medicare/Alternative, certificated positions	485	247	238	2,822	1,477	1,345	2,953
Medicare certificated positions	1,002	1,045	(43)	5,942	6,275	(333)	12,551
Health and Welfare Benefits, certificated positions	14,390	8,825	5,565	58,757	52,947	5,810	105,893
State Unemployment Insurance, certificated positions	809	1,279	(470)	897	7,675	(6,778)	25,583
Workers' Compensation Insurance, certificated positions	3,570	1,010	2,560	6,233	6,059	175	12,118
Other Benefits, certificated positions	2,371	178	2,192	14,169	1,072	13,096	2,144
Total Benefits	34,394	25,602	8,791	156,739	153,616	3,123	317,465
Books & Supplies							
Textbooks and Core Curricula Materials	219	8,175	(7,955)	60,382	49,044	11,338	98,090
Books and Other Reference Materials	0	33	(33)	0	200	(200)	400
School Supplies	24	(13)	36	3,344	6,382	(3,038)	21,809
Software	29,037	6,871	22,167	66,850	41,225	25,625	82,450
Office Expense	2	453	(450)	428	2,716	(2,288)	5,432
Business Meals	0	115	(115)	249	692	(443)	1,383
Noncapitalized Equipment	208	857	(650)	11,530	9,882	1,649	35,304
Total Books & Supplies	29,490	16,491	13,000	142,783	110,141	32,643	244,868

Central Coast

Budget vs Actual

For the period ended December 31, 2025

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Subagreement Services							
Special Education	21,534	15,699	5,835	27,874	94,195	(66,321)	188,391
Substitute Teacher	0	18	(17)	0	102	(103)	205
Security	8	5	2	31	33	(2)	65
Other Educational Consultants	0	0	0	19	0	19	4,998
Total Subagreement Services	21,542	15,722	5,820	27,924	94,330	(66,407)	193,659
Professional/Consulting Services							
IT	3,675	6,181	(2,506)	3,676	37,087	(33,411)	74,174
Audit and Tax	445	359	87	518	1,075	(557)	1,075
Legal	1,072	1,335	(264)	3,244	8,015	(4,771)	16,030
Professional Development	34,177	386	33,791	36,402	2,315	34,087	4,630
General Consulting	383	399	(16)	5,606	2,393	3,212	4,786
Special Activities	28	0	28	511	246	266	9,389
Bank Charges	0	5	(5)	0	28	(28)	56
Printing	0	1	(1)	0	6	(6)	12
Other Taxes and Fees	1	152	(151)	101	913	(812)	1,827
Payroll Service Fee	0	22	(22)	8	134	(126)	268
Management Fee	3,383	4,000	(617)	21,466	24,000	(2,534)	48,000
District Oversight Fee	0	1,253	(1,253)	0	5,803	(5,803)	17,545
SELPA Fees	0	324	(324)	1,582	1,333	250	4,061
Public Relations	1,866	2,363	(497)	11,675	14,178	(2,504)	28,358
Total Professional/Consulting Services	45,030	16,780	28,250	84,789	97,526	(12,737)	210,211
Facilities, Repairs & Other Leases							
Rent	598	715	(117)	3,553	4,288	(735)	8,574
Additional Rent	2,716	574	2,142	2,959	3,447	(488)	6,895
Equipment Leases	0	37	(37)	0	223	(223)	446
Other Leases	1,548	382	1,166	10,115	2,293	7,822	4,586
Repairs and Maintenance	0	725	(725)	0	4,346	(4,346)	8,691
Total Facilities, Repairs & Other Leases	4,862	2,433	2,429	16,627	14,597	2,030	29,192
Operations & Housekeeping							
Auto and Travel Expense	(40)	1,418	(1,458)	3,245	8,511	(5,266)	17,023
Dues & Memberships	0	1,303	(1,302)	4,880	7,814	(2,935)	15,629
Insurance	873	430	442	3,455	2,582	874	5,163
Utilities	0	14	(14)	0	83	(83)	166
Janitorial/Trash Removal	0	45	(45)	0	270	(270)	540
Miscellaneous Expense	0	4	(4)	0	24	(24)	47
Communications	994	1,590	(596)	5,763	9,540	(3,778)	19,082
Postage and Shipping	0	75	(75)	7	450	(442)	899
Total Operations & Housekeeping	1,827	4,879	(3,052)	17,350	29,274	(11,924)	58,549
Depreciation							
Depreciation Expense	0	59	(59)	0	357	(357)	715
Total Depreciation	0	59	(59)	0	357	(357)	715
Total Expenses	**208,612**	**154,096**	**54,516**	**872,077**	**932,620**	**(60,543)**	**1,920,217**
Change in Net Assets	**(131,942)**			**(194,262)**			
Net Assets, Beginning of Period	**204,388**			**266,707**			
Net Assets, End of Period	**$ 72,445**			**$ 72,445**			

California Online Public Schools

Statement of Financial Position

December 31, 2025

	Southern California	Central Valley	Northern California	North Bay	Monterey Bay	Central Coast	Total
Assets							
Current Assets							
Cash & Cash Equivalents	$ 8,056,101	$ 7,091,148	$ 7,416,290	$ 1,871,896	$ 2,242,479	$ 1,729,075	$ 28,406,990
Accounts Receivable	73,424	0	0	0	0	0	73,423
Public Funding Receivables	381,268	1,922,056	126,754	195,105	511,478	45,646	3,182,307
Due To/From Related Parties	14,954,338	(3,669,279)	(4,836,735)	(762,195)	(4,169,486)	(1,516,644)	0
Prepaid Expenses	439,230	70,516	141,814	13,475	42,615	10,441	718,090
Total Current Assets	23,904,361	5,414,441	2,848,123	1,318,281	(1,372,914)	268,518	32,380,810
Long-term Assets							
Property & Equipment, Net	16,622	0	4,670	0	0	0	21,292
Right-of-Use Asset, Net	939,949	121,284	318,371	30,320	90,963	15,161	1,516,048
Deposits	20,287	100	0	0	0	0	20,388
Total Long-term Assets	976,858	121,384	323,041	30,320	90,963	15,161	1,557,728
Total Assets	**$ 24,881,219**	**$ 5,535,825**	**$ 3,171,164**	**$ 1,348,601**	**$ (1,281,951)**	**$ 283,679**	**$ 33,938,538**
Liabilities							
Current Liabilities							
Accounts Payable	$ (2,955)	$ (2)	$ (1,022)	$ 0	$ (1)	$ 0	$ (3,981)
Accrued Liabilities	1,872,601	39,573	823,771	81,919	57,357	0	2,875,222
Deferred Revenue	8,761,454	1,957,619	3,156,922	466,178	382,916	195,650	14,920,739
Operating Lease Liability, Current Portion	229,547	29,620	77,750	7,406	22,215	3,703	370,242
Total Current Liabilities	10,860,647	2,026,810	4,057,421	555,503	462,487	199,353	18,162,222
Long-term Liabilities							
Operating Lease Liability, Net of Current Portic	736,594	95,044	249,492	23,761	71,282	11,881	1,188,052
Total Long-term Liabilities	736,594	95,044	249,492	23,761	71,282	11,881	1,188,052
Total Liabilities	**11,597,241**	**2,121,854**	**4,306,913**	**579,264**	**533,769**	**211,234**	**19,350,274**
Net Assets, End of Period	**13,283,978**	**3,413,971**	**(1,135,749)**	**769,338**	**(1,815,721)**	**72,445**	**14,588,263**
Liabilities & Net Assets	**$ 24,881,219**	**$ 5,535,825**	**$ 3,171,164**	**$ 1,348,601**	**$ (1,281,951)**	**$ 283,679**	**$ 33,938,538**

California Online Public Schools

Statement of Cash Flows

For the period ended December 31, 2025

	Southern California	Central Valley	Northern California	North Bay	Monterey Bay	Central Coast	Total
Cash Flows from Operating Activites							
Change in Net Assets	$ 2,642,332	$ (374,627)	$ (1,364,115)	$ (55,197)	$ (476,353)	$ (131,942)	$ 240,097
Adjustments							
Depreciation	181	0	4,671	0	0	0	4,851
(Increase) Decrease in Operating Assets							
Public Funding Receivables	465,830	(897,779)	3,027,730	(177,738)	46,205	12,546	2,476,795
Grants, Contributions & Pledges Receivable	(203)	0	0	0	0	0	(203)
Due from Related Parties	(4,698,768)	1,168,996	2,357,256	234,371	728,516	209,627	0
Prepaid Expenses	(155,776)	(30,115)	(59,956)	(5,749)	(17,795)	(4,380)	(273,772)
Other Assets	1,000	0	0	0	0	0	1,000
Increase (Decrease) in Operating Liabilities							
Accrued Expenses	1,785,251	(2,613)	(78,212)	(530)	(1,762)	(427)	1,701,707
Deferred Revenue	33,859	191,012	91,155	10,334	18,847	822	346,030
Total Cash Flows from Operating Activites	**73,706**	**54,874**	**3,978,529**	**5,491**	**297,658**	**86,246**	**4,496,505**
Change in Cash and Cash Equivalents	**73,706**	**54,874**	**3,978,529**	**5,491**	**297,658**	**86,246**	**4,496,505**
Cash & Cash Equivalents, Beginning of Period	**7,982,395**	**7,036,274**	**3,437,761**	**1,866,404**	**1,944,821**	**1,642,829**	**23,910,485**
Cash & Cash Equivalents, End of Period	**$ 8,056,101**	**$ 7,091,148**	**$ 7,416,290**	**$ 1,871,896**	**$ 2,242,479**	**$ 1,729,075**	**$ 28,406,990**

Southern California

Accounts Payable Aging

For the period ended December 31, 2025

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Marshall Cavendish Corporation	906340	12/06/2025	$ -	$ (12)	$ -	$ -	$ -	$ (12)
San Diego Gas & Electric	SAND060525-7432-01	06/25/2025	(1,228)	-	-	-	-	(1,228)
San Diego Gas & Electric	SAND080525-7432	08/20/2025	56	-	-	-	-	56
San Diego Gas & Electric-1889	SAND080525-1889	09/04/2025	(1,095)	-	-	-	-	(1,095)
San Diego Gas & Electric-1889	SAND030625-1889	03/26/2025	(676)	-	-	-	-	(676)
Total Outstanding Invoices			**$ (2,943)**	**$ (12)**	**$ -**	**$ -**	**$ -**	**$ (2,955)**

Central Valley

Accounts Payable Aging

For the period ended December 31, 2025

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Marshall Cavendish Corporation	906340	12/06/2025	$ -	$ (2)	$ -	$ -	$ -	$ (2)
Total Outstanding Invoices			**$ -**	**$ (2)**	**$ -**	**$ -**	**$ -**	**$ (2)**

Northern California

Accounts Payable Aging

For the period ended December 31, 2025

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Marshall Cavendish Corporation	906340	12/06/2025	$ -	$ (5)	$ -	$ -	$ -	$ (5)
Purchase Power-6016	PITN081725-6016	09/14/2025	(1,017)	-	-	-	-	(1,017)
Total Outstanding Invoices			**$ (1,017)**	**$ (5)**	**$ -**	**$ -**	**$ -**	**$ (1,022)**

North Bay

Accounts Payable Aging

For the period ended December 31, 2025

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Marshall Cavendish Corporation	906340	12/06/2025	$ -	$ (0)	$ -	$ -	$ -	$ (0)
Total Outstanding Invoices			**$ -**	**$ (0)**	**$ -**	**$ -**	**$ -**	**$ (0)**

Monterey Bay

Accounts Payable Aging

For the period ended December 31, 2025

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Marshall Cavendish Corporation	906340	12/06/2025	$ -	$ (1)	$ -	$ -	$ -	$ (1)
Total Outstanding Invoices			**$ -**	**$ (1)**	**$ -**	**$ -**	**$ -**	**$ (1)**

Central Coast

Accounts Payable Aging

For the period ended December 31, 2025

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Marshall Cavendish Corporation	906340	12/06/2025	$ -	$ (0)	$ -	$ -	$ -	$ (0)
Total Outstanding Invoices			**$ -**	**$ (0)**	**$ -**	**$ -**	**$ -**	**$ (0)**

Coversheet

Approval of Minutes from the December 9, 2025 CalOPS Board Meeting (attached)

Section: IV. Consent Items
Item: A. Approval of Minutes from the December 9, 2025 CalOPS Board Meeting (attached)
Purpose: Vote
Submitted by:
Related Material: 2025_12_09_board_meeting_minutes (3).pdf

DRAFT

California Online Public Schools

California Online Public Schools

Minutes

California Online Public Schools (CalOPS) Board Meeting

Date and Time
Tuesday December 9, 2025 at 4:00 PM

Location
CalOPS NorCal: 580 N. Wilma Avenue, Suite G, Ripon, CA 95366
CalOPS SoCal: 33272 Valle Road, San Juan Capistrano, CA 92675
1201 Cara Road, Dinuba, CA 93618
32946 Calle San Marcos, San Juan Capistrano, 92675
3753 W. Norberry Street, Lancaster, CA 93536
9423 Reseda Blvd. Apt #230, Northridge, CA 91324
4108 W Avenue J6, Lancaster, CA 93536
3950 Crondall Dr, Sacramento, CA 95864

Join Zoom Meeting
https://californiaops-org.zoom.us/j/92843576813
Meeting ID: 928 4357 6813
Dial In: +1 (669) 900-9128 ext. 928-4357-6813# US

This meeting is open to members of the public. For information about meetings or for members of the public who require special accommodations to attend, please visit our website at www.californiaops.org/governance or contact the school offices: Jessica Condon (NorCal) or Eva McGahey (SoCal) at (800) 906-5166 at least 24 hours prior to the meeting. The board packet can be made available for public review by contacting the school offices prior to the Board meeting in compliance with California open meeting law.

Directors Present
A. Pulsipher (remote), D. Rivas (remote), E. Wickliffe (remote), J. Stockdale (remote), M. Henjum (remote), P. Pulsipher (remote), Z. Robeson (remote)

Directors Absent
None

Guests Present
A. Larsen (remote), A. Philips (remote), Aiko Akers (remote), Ayesha Vishnani (remote), B. Daseler (remote), Courtney Chambers (remote), D. Hertzler (remote), Doreen Stringer (remote), E. McGahey (remote), H. Tamayo (remote), Hilary Bessette (remote), J. Brunner (remote), J. Colombero, J. Condon, J. Sitomer (remote), James Young (remote), Jenny Woo (remote), K. Eng (remote), L. Carter (remote), L. Dombek (remote), L. Hernandez (remote), Lili Huang (remote), M. Brockway (remote), M. Duran (remote), M. Rushing (remote), M. White (remote), Member of the Public (remote), Member of the Public (remote), R. Dreifus (remote), R. Romero (remote), Rebecca Gray (remote), Robert Arredondo (remote), S. Ford (remote), Sangar Safi (remote), Simone Mueller (remote), Tamara Hurwitz (remote), Than Short (remote), Tiffany Carrasco (remote), Victoria Acton (remote), Z. Kidd (remote)

I. Opening Items

A. Roll Call

Attendees for Minutes

CalOPS Staff

Aiko Akers - High School Case Manager
Amy Philips - High School Assistant Principal
Ashley Larsen - Administrative Assistant
Ayesha Vishnani - Diversity, Equity and Inclusion Specialist
Bryan Daesler - Interim High School Assistant Principal
Courtney Chambers - High School English Teacher
Dan Hertzler - Director of Operations
Doreen Stringer -
Eva McGahey - Operations Coordinator
Heather Tamayo - Middle School Principal
Hilary Bessette - Assistant Director of Educational Services
Jen Brunner - High School Assistant Principal
Jenny Woo - High School English Teacher
Jessica Condon - Assistant Director of Operations - NorCal Office
Julie Colombero - Assistant Director of Operations, Family Relations - SoCal Office
LaChelle Carter - Director of Finance
Leeann Hernandez - High School Assistant Principal
Leslie Dombek - Director of Educational Services

Mackenzie Duran - Director of Student Services
Marcus White - Elementary School Principal
Matt Brockway - High School Principal
Michele Rushing - High School Assistant Principal
Rebecca Gray - High School English Teacher
Richie Romero - Deputy Superintendent
Ryan Dreifus - Assistant Director of Human Resources
Steve Ford - Assistant Superintendent
Tamara Hurwitz - High School English Teacher
Than Short - Assistant Director of Educational Services
Tiffany Carrasco - Assistant Director of Finance
Victoria Acton - High School English Teacher
Zana Kidd - Director of Human Resources

Contracted Staff
Jason Sitomer - Charter Impact Head of Client Finance
Kate Eng - Charter Impact Director of Client Finance
Lili Huang - CLA
Robert Arredondo - CLA
Sangar Safi - SoftMSP
James Young - YM&C
Simone Mueller -

2 Members of the Public

B. Call the Meeting to Order

J. Stockdale called a meeting of the board of directors of California Online Public Schools to order on Tuesday Dec 9, 2025 at 4:09 PM.

C. Approval of Agenda

Due to a time constraint with the presenter for Action Item H, Approval of the 2024-25 School Year Audit, J. Stockdale suggests moving that item to be heard and voted on after Public Comment.
M. Henjum made a motion to approve the CalOPS Board Meeting Agenda with Action Item H, Approval of the 2024-25 School Year Audit, moved to be after public comment.
E. Wickliffe seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Stockdale	Aye
Z. Robeson	Aye
D. Rivas	Aye
M. Henjum	Aye
P. Pulsipher	Aye

Roll Call

A. Pulsipher Aye

E. Wickliffe Aye

II. Public Comment

A. Public Comment

The Board welcomes participation by the members of the public both in person and telephonically. For anyone attending this meeting in person at one of the District Office locations, the desire to address the Board should be submitted prior to the meeting to either the Board Chair or staff member present. Individuals who wish to address the Board telephonically must contact the School by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. To view the Board Public Comment Policy, visit the CalOPS Governance Page at californiaops.org/governance.

Seeing as how we have not received any requests for comment, we will move on with our agenda at this time.

III. Oral Reports

A. Superintendent's Report

R. Romero announced that CalOPS enrollment has surpassed 9000 students. Enrollment has paused for the remainder of first semester and should resume for Elementary and Middle School for second semester with High School students being enrolled as space allows. Staff were hard at work balancing caseloads.

He noted an event held at the SoCal office the evening prior with CCSA. This event was focused on the California charter community and the sunsetting charter moratorium.

B. Principals' Report (attached)

M. Brockway offered updates at the High School level. He noted that the team completed mid semester conferences and progress reports. He thanked his teams for their hard work supporting students.

H. Tamayo offered updates at the Middle School level. She noted efforts to up contacts with students to make sure everyone is in a good place upon returning from winter break.

M. White offered updates at the Elementary School level. He noted their work on progress monitoring and catching up any students that need it prior to winter break.

C. CalOPS Financial Services Update

L. Carter presented the consolidated financial report, including the first interim financial update.

Highlights:

- Attendance: +27 to prior month
- Revenue: +$910K (+.7%), driven by ADA and UPP updates.
- Expenses:-$300K (-.3%), driven by Books/Supplies and Personnel
- Surplus: $7.1M (6.3% of expenses)
- Ending Fund balance: $35M
- Cash: $28M (as of 10/31)

L. Carter presented the CALPADS Fall 1 report summary.

D. Policy, Compliance, and Legislative Updates

D. Hertzler offered further updates on the meeting in the SoCal office with CCSA's Gregory McGinity and the current status of the charter moratorium. He shared positive outlooks on the legislative climate based on insights.

He mentioned a legislative to-do list and analysis that staff is currently working through to ensure compliance. New training will be necessary for board members in the new year.

E. Educational Services Report

L. Dombek presented the Quarter 1 SET Review slide deck.
J. Stockdale thanked L. Dombek for her presentation, and and Z. Robeson gave kudos to the staff and teachers.

L. Dombek introduced the 2025 CA Dashboard Data Review & Technical Assistance Update slides. She gave an overview of the dashboard data for all 6 scopes. T. Short presented on academic specifics in the data. H. Bessette presented on chronic absenteeism.

IV. Consent Items

A. Approval of Minutes from the November 4, 2025 CalOPS Board Meeting (attached)

B. Approval of Minutes from the November 13, 2025 CalOPS Special Board Meeting (attached)

C. Approval of Staffing Report (attached)

D. Approval of Check Register (attached)

E. Ratification of Special Education Service Contracts (attached)

F. Approval of Expenditures over $20k (attached)

G. Approval of 2024-25 School Accountability Report Cards (SARCs) (attached)

H. Approval of Spark Hire Contract Renewal (attached)

I. Approval of CCGI & California Online Public Schools Agreement for Receiving Technical Assistance (attached)

J. Approval of Local Assignment Option 44258.3 (attached)

M. Henjum made a motion to approve the Consent Agenda, Items A-J.
Z. Robeson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Stockdale	Aye
Z. Robeson	Aye
A. Pulsipher	Aye
E. Wickliffe	Aye
D. Rivas	Aye
M. Henjum	Aye
P. Pulsipher	Aye

V. Action Items

A. Approval of Back to School Hyatt Invoice (attached)

R. Romero reviewed the steps taken by staff since the last board meeting. He informed the board that it was advised to pay the remaining balance on the 2025 BTS program and finish out the remainder of the 2026 BTS contract with the Hyatt.

A. Pulsipher asked about potential repercussions to not paying the remainder and impact on the 2026 contract.
A. Pulsipher made a motion to approve the remainder of the 2025 Hyatt BTS invoice.
D. Rivas seconded the motion.
The board directed staff to work on negotiating better terms for the 2026 Hyatt BTS agreement.
The board **VOTED** to approve the motion.

Roll Call

M. Henjum	Aye
A. Pulsipher	Aye
E. Wickliffe	Aye
J. Stockdale	Aye
P. Pulsipher	Aye
Z. Robeson	Aye
D. Rivas	Aye

B. Approval of T Mobile Hotspot Agreement Renewal (attached)

L. Carter informed on the past use of hotspots. She requested the board approve of the 2 year contract and future payments for the T Mobile Hotspot Agreement Renewal.
A. Pulsipher made a motion to approve the payments for the T Mobile Hotspot Agreement and table the contract.
D. Rivas seconded the motion.
The board directed staff to request language be added to the agreement fixing the cost of additional hotspot units.
The board **VOTED** to approve the motion.

Roll Call

E. Wickliffe	Aye
P. Pulsipher	Aye
J. Stockdale	Aye
D. Rivas	Aye
M. Henjum	Aye
A. Pulsipher	Aye
Z. Robeson	Aye

C. Approval of Total Transportation Logistics, Inc. Agreement Payments (attached)

L. Carter requested the board approve payments with Total Transportation Logistics, Inc. in advance to avoid any late fees. She noted this as an at use agreement and explained that if CalOPS continued utilizing their services, it would be brought to the board annually.
E. Wickliffe made a motion to approve Action Item C, Total Transportation Logistics, Inc. Agreement Payments.
A. Pulsipher seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Stockdale	Aye
Z. Robeson	Aye
M. Henjum	Aye
D. Rivas	Aye
P. Pulsipher	Aye
E. Wickliffe	Aye
A. Pulsipher	Aye

D. Approval of SoftMSP Software Development Contract Amendment (attached)

S. Ford presented the amended SoftMSP Software Development Contract Amendment and requested approval.

The board directed staff to make further amendments to the contract.

J. Stockdale noted that this item would be tabled to the next board meeting.

E. Approval of Hartford Liability Insurance (attached)

S. Ford presented the Hartford Liability Insurance invoice and explained that it came from an audit to true up. He noted that work is being done to minimize this true up in the future.
A. Pulsipher made a motion to approve Action Item E, payment to Hartford Liability Insurance.
M. Henjum seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

A. Pulsipher	Aye
P. Pulsipher	Aye
M. Henjum	Aye
E. Wickliffe	Aye
J. Stockdale	Aye
D. Rivas	Aye
Z. Robeson	Aye

F. Marketing Programmatic Advertising Correction Payment to Brandastic (attached)

S. Ford provided background on the service, programmatic advertising, as an effective tool for school marketing. He explained the previous trial of programmatic advertising and the successful implementation. He requested approval for payment to Brandastic for the current invoice and informed on intentions to restart this feature in March. He attributed some of the significant enrollment growth to this feature.

J. Stockdale asked about setting a "cut-off" based on a dollar figure we provide to Brandastic.
A. Pulsipher made a motion to approve Action Item F, Marketing Programmatic Advertising Correction Payment to Brandastic.
E. Wickliffe seconded the motion.
The board directed staff to work with Brandastic to set a specific cost limit on the usage so it automatically turns off after the dollar amount has been met.
The board **VOTED** to approve the motion.

Roll Call

M. Henjum	Aye
D. Rivas	Aye
A. Pulsipher	Aye
E. Wickliffe	Aye
P. Pulsipher	Aye
J. Stockdale	Aye
Z. Robeson	Aye

G. Approval of First Interim Financial Reports (attached)

L. Carter presented the First Interim Financial Forms and requested board approval for submission.
Z. Robeson made a motion to approve Action Item G, First Iterim Financial Reports.
A. Pulsipher seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

A. Pulsipher Aye
J. Stockdale Aye
Z. Robeson Aye
D. Rivas Aye
M. Henjum Aye
E. Wickliffe Aye
P. Pulsipher Aye

H. Approval of 2024-25 School Year Audit (attached)

L Huang presented the 2024-25 school year audit after the Superintendent's Report.

L. Huang noted an unmodified/clean opinion for the 2024-25 school year audit, with one past adjustment, and 3 findings. R. Arredondo went into detail on the findings.
E. Wickliffe made a motion to approve the 2024-25 school year audit.
M. Henjum seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

A. Pulsipher Aye
J. Stockdale Aye
E. Wickliffe Aye
P. Pulsipher Aye
D. Rivas Aye
M. Henjum Aye
Z. Robeson Aye

VI. Closed Session

A. CLOSED SESSION - Brown Act; California Gov't Code §54956.9

J. Stockdale announced the CalOPS Board would be moving into a breakout room to conference with legal counsel regarding 2 cases of anticipated litigation.
A. Pulsipher made a motion to move to closed session.
M. Henjum seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Stockdale Aye
E. Wickliffe Aye
A. Pulsipher Aye

Roll Call

D. Rivas	Aye
M. Henjum	Aye
P. Pulsipher	Aye
Z. Robeson	Aye

B. Closed Session Report Out

J. Stockdale reported no actions regarding 2 cases of anticipated litigation.

VII. Closing Items

A. Future Business

J. Stockdale asked for input from board members on any items they would like added to future board agendas.

Board directed staff to include an agenda item to allow for discussion surrounding AB 1390.

B. Adjourn Meeting

D. Rivas made a motion to adjourd the CalOPS Board Meeting.
E. Wickliffe seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Wickliffe	Aye
P. Pulsipher	Aye
D. Rivas	Aye
J. Stockdale	Aye
A. Pulsipher	Aye
Z. Robeson	Aye
M. Henjum	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:50 PM.

Respectfully Submitted,
J. Stockdale

Coversheet

Approval of Minutes from the January 16, 2026 CalOPS Special Board Meeting (attached)

Section: IV. Consent Items
Item: B. Approval of Minutes from the January 16, 2026 CalOPS Special Board Meeting (attached)
Purpose: Vote
Submitted by:
Related Material: 260116 CalOPS Special Board Minutes DRAFT.pdf

DRAFT

California Online Public Schools

California Online Public Schools

Minutes

California Online Public Schools (CalOPS) Special Board Meeting

Date and Time
Friday January 16, 2026 at 5:00 PM

Location
CalOPS NorCal: 580 N. Wilma Avenue, Suite G, Ripon, CA 95366
CalOPS SoCal: 33272 Valle Road, San Juan Capistrano, CA 92675
1201 Cara Road, Dinuba, CA 93618
32946 Calle San Marcos, San Juan Capistrano, 92675
3753 W. Norberry Street, Lancaster, CA 93536
9423 Reseda Blvd. Apt #230, Northridge, CA 91324
4108 W Avenue J6, Lancaster, CA 93536
3950 Crondall Dr, Sacramento, CA 95864

Join Zoom Meeting
https://californiaops-org.zoom.us/j/92843576813
Meeting ID: 928 4357 6813
Dial In: +1 (669) 900-9128 ext. 928-4357-6813# US

This meeting is open to members of the public. For information about meetings or for members of the public who require special accommodations to attend, please visit our website at www.californiaops.org/governance or contact the school offices: Dana Hohn (NorCal) or Eva McGahey (SoCal) at (800) 906-5166 at least 24 hours prior to the meeting. The board packet can be made available for public review by contacting the school offices prior to the Board meeting in compliance with California open meeting law.

Directors Present
A. Pulsipher (remote), D. Rivas (remote), J. Stockdale (remote), P. Pulsipher (remote), Z. Robeson (remote)

Directors Absent
E. Wickliffe, M. Henjum

Directors who arrived after the meeting opened
D. Rivas

Guests Present
A. Philips, D. Hertzler (remote), E. McGahey (remote), J. Colombero, James Young (remote), R. Romero (remote), Z. Kidd (remote)

I. Opening Items

A. Roll Call

CalOPS Staff
Amy Philips - High School Assistant Principal - NorCal Office
Dan Hertzler - Director of Operations
Eva McGahey - Operations Coordinator
Julie Colombero - Assistant Director of Operations - SoCal Office
Richie Romero - Deputy Superintendent
Zana Kidd - Director of Human Resources

Contracted Staff
James Young - Young, Minney & Corr, LLP

B. Call the Meeting to Order

J. Stockdale called a meeting of the board of directors of California Online Public Schools to order on Friday Jan 16, 2026 at 5:06 PM.
D. Rivas arrived at 5:06 PM.

C. Approval of Agenda

J. Stockdale was informed that there was a delay in hearing back from legal on the policy for Action Item A, and requested to push the item to the next regularly scheduled board meeting.
Z. Robeson made a motion to approve the CalOPS Special Board Meeting Agenda and push Action Item A to the next regularly scheduled board meeting.
A. Pulsipher seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

P. Pulsipher	Aye
D. Rivas	Abstain
E. Wickliffe	Absent
Z. Robeson	Aye
M. Henjum	Absent
A. Pulsipher	Aye
J. Stockdale	Aye

II. Public Comment

A. Public Comment

The Board welcomes participation by the members of the public telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to the Board. Individuals who wish to address the Board telephonically must contact the School Leader by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Leader at least twenty-four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, or six (6) minutes if the individual requesting to comment is a non English speaker and requires a translator, unless the Board grants additional time. However, in compliance with Board policy and the Brown Act, the Board is not permitted to discuss or take action on non-agenda items. Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Leader at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Open Meeting Policy, visit the CalOPS Governance Page at californiaops.org/governance.

No requests for public comment were submitted in advance. No member of the public was present in person.

III. Action Items

A.

Adoption of CalOPS Policy for Addressing Pupil Behavioral Health Concerns (to follow)

Pushed to next board meeting

IV. Closed Session

A. CLOSED SESSION - Brown Act; California Gov't Code §54956.9

A. Pulsipher made a motion to move to closed session.
Z. Robeson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Wickliffe	Absent
D. Rivas	Abstain
M. Henjum	Absent
J. Stockdale	Aye
Z. Robeson	Aye
P. Pulsipher	Aye
A. Pulsipher	Aye

B. Closed Session Report Out

J. Stockdale noted the returned to open session at 6:33 pm. He reported that there was no action taken by the board in closed session.

V. Closing Items

A. Future Business

B. Adjourn Meeting

D. Rivas made a motion to adjourn the CalOPS Special Board Meeting.
A. Pulsipher seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Wickliffe	Absent
J. Stockdale	Aye
M. Henjum	Absent
D. Rivas	Aye
A. Pulsipher	Aye
Z. Robeson	Aye
P. Pulsipher	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:34 PM.

Respectfully Submitted,

J. Stockdale

Coversheet

Approval of Staffing Report (attached)

Section: IV. Consent Items
Item: C. Approval of Staffing Report (attached)
Purpose: Vote
Submitted by:
Related Material: 260210 CalOPS Staffing Report.pdf

California Online Public Schools

CalOPS Staffing Report

February 2026

New Hires

Employee ID	Title	Start Date
30920	Elementary Special Education Teacher	1/26/2026
30921	Elementary Special Education Teacher	1/26/2026
30924	Middle School Adapted Special Education Teacher	2/09/2026
30927	High School Special Education Teacher	2/09/2026
30922	High School Special Education Teacher	2/09/2026
30923	Elementary Special Education Teacher	2/09/2026
30926	High School Adapted Special Education Teacher	2/09/2026

Position Change

Employee ID	Title	Start Date
30650	High School Floating Teacher	1/05/2026
30733	High School Floating Teacher	2/2/2026
30175	High School English	2/2/2026
30074	High School Math	2/2/2026



California Online Public Schools

30336	High School Science	2/2/2026
30019	High School English Teacher	2/2/2026

Leave of Absence

Employee ID	Title	Start Date	Expected End Date
30130	High School English Teacher	8/12/2025	2/4/2026
30600	High School Science Teacher	8/12/2025	2/27/2026
30051	High School Special Education Teacher	8/12/2025	3/01/2026
30654	High School Science Teacher	9/12/2025	3/23/2026
30379	School Counselor	9/29/2026	3/13/2026
30456	Team Coordinator	10/9/2026	4/16/2026
30850	High School Special Education Teacher	10/09/2026	2/04/2026
30351	High School Asst. Principal	10/27/2025	4/29/2026
30630	Middle School Special Education Teacher	10/30/2025	2/16/2026
30881	High School Special Education Teacher	11/3/2025	2/27/2026
30507	High School Electives Teacher	11/19/2025	2/19/2026
30757	Middle School Science Teacher	11/21/2025	2/16/2026
30453	Middle School Math Teacher	12/1/2025	5/27/2026
30094	Elementary Teacher	12/11/2025	8/12/2026
30366	High School Math Teacher	1/5/2026	6/17/2026
30619	Elementary Special Education Teacher	1/5/2026	6/17/2026



California Online Public Schools

30636	Elementary Teacher	1/05/2026	8/25/26
30321	High School Electives Teacher	1/05/2026	2/20/2026
30080	School Counselor	1/12/2026	5/042026
30172	High School Science Teacher	2/02/2026	3/03/26

Resignations

Employee ID	Title	Last Day of Work	Reason for Leaving
30575	Elementary Teacher	12/05/2025	Released
30329	Elementary Teacher	12/19/2025	Resigned
30754	504 Coordinator	12/19/2025	Resigned
30689	504 Coordinator	12/19/2025	Resigned
30883	High School Special Education Teacher	12/19/2025	Resigned
30471	High School Special Education Teacher	1/26/2026	Resigned
30567	High School ELA Teacher	1/30/2026	Retired

Coversheet

Approval of Check Register (attached)

Section: IV. Consent Items
Item: D. Approval of Check Register (attached)
Purpose: Vote
Submitted by:
Related Material: 260210 Check Register_Redacted.pdf

Southern California

Check Register

For the period ended November 30, 2025

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
20632	Amergis Healthcare Staffing Inc	SpEd Svcs - 09/25	11/04/2025	$ 17,108 00
20633	Bromberg & Associates, LLC	SpEd Svcs - 09/25	11/04/2025	6,680 00
20634	Charter Impact, LLC	Business Mgmt Svcs - 11/25	11/04/2025	275,465 00
20635	Docufree Corporation	Document Storage Svcs - 10/25	11/04/2025	835 00
20636	Effectual Educational Consulting Services	SpEd Svcs - 08/25	11/04/2025	5,459 50
20637	Every Special Child LLC	SpEd Svcs - 09/25	11/04/2025	3,196 00
20638	Gympass US LLC	Gym Subscription Benefit - 10/28/25 - 11/27/25	11/04/2025	6,220 32
20639	Jessica Kaminski	Curriculum	11/04/2025	2,058 00
20640	Literacy Resources, LLC dba Heggerty	2025-Phonemic Awareness PD - 10/30/25 - 12/11/25 - 02/12/26	11/04/2025	3,400 00
20641	Pitney Bowes Inc	Postage Meter Lease - 11/20/25 - 02/19/26	11/04/2025	841 28
20642	School Pathways LLC	Incident IQ Export Bridge Annual Subscription - 11/01/25 - 10/31/2(	11/04/2025	874 50
20643	T-Mobile - 0979	Communication Svcs	11/04/2025	288.61
20644	Tulare County Superintendent of Schools	iLead Clear Administrative Services Credential Program Tuition	11/04/2025	6,000 00
20645	Vista Higher Learning	Curriculum	11/04/2025	2,997 00
20646	Auditory Instruments, Inc.	SpEd Svcs - 03/05/25	11/13/2025	3,500 00
20647	Branche Jones	Consulting Svcs - 10/25	11/13/2025	4,000 00
20648	Capistrano Unified School District	District Oversight Fee - 10/25	11/13/2025	47,071 00
20649	Carrot Fertility Inc	Employee Benefit - 12/25	11/13/2025	3,790 80
20650	City of El Cajon	Gymnasium Rental - 03/26/26	11/13/2025	200 00
20651	Concur Technologies Inc	Travel and Expense with TripLink - 11/25	11/13/2025	9,494.12
20652	Cox Business	Communication Svcs - 11/01/25 - 11/30/25	11/13/2025	1,298 95
20653	Crown Facility Solutions Inc	Janitorial Svcs - 11/25	11/13/2025	1,356 91
20654	Edmentum	Curriculum	11/13/2025	2,685 00
20655	Effectual Educational Consulting Services	Curriculum Development Svcs - 08/25	11/13/2025	1,293.75
20656	Every Special Child LLC	SpEd Svcs - 10/25	11/13/2025	6,392 00
20657	GHA Technologies Inc	JAMF - Annual Subscription	11/13/2025	64 80
20658	Instructure, Inc.	ScribFolder - Subscription - 01/01/25 - 12/31/25	11/13/2025	958 33
20659	Law Offices of Michelle Won	Legal Svcs - 10/25	11/13/2025	1,890 00
20660	Law Offices of Young, Minney & Corr LLP	Legal Svcs - SpEd - 10/25	11/13/2025	53,773 05
20661	Marshall Cavendish Corporation	Curriculum	11/13/2025	10,090.12
20662	Milestones Therapy Group, A Prof. SLP Corporation	SpEd Svcs - 09/25	11/13/2025	120,036.14
20663	National Student Clearinghouse	StudentTracker - 12/01/25 - 11/30/26	11/13/2025	2,380 00
20664	Netrix	IT Svcs - 11/25	11/13/2025	3,080 00
20665	Newfront	Consulting Svcs - 11/25	11/13/2025	1,363.60
20666	Oxford Consulting Services Inc.	SpEd Svcs - 09/25	11/13/2025	164,406 00
20667	Professional Tutors of America Inc.	SpEd Svcs - 09/25	11/13/2025	315 25
20668	School Services of California Inc.	Consulting Svcs - 09/25	11/13/2025	1,340 00
20669	Specialized Therapy Services Inc	SpEd Svcs - 09/25	11/13/2025	2,999 30
20670	T-Mobile	Communication Svcs - MKV	11/13/2025	61,763.11
20671	UMass Global	Enrichment Svcs	11/13/2025	600 00
20672	VitalSource Technologies LLC	Myers' Psychology for the AP Course (8)	11/13/2025	795 92
20673	Zoom Communications Inc	Communication Svcs - 11/25	11/13/2025	585 25
20674	Corodata Records Management Inc.	Storage Rental - 10/25	11/18/2025	379.64
20675	Every Special Child LLC	SpEd Svcs - 10/25	11/18/2025	6,274 50
20676	GHA Technologies Inc	Adobe Creative Cloud - 6 months	11/18/2025	1,590 00
20677	Language Line Services	Interpretation Svcs - 10/25	11/18/2025	15,907 00
20678	Marshall Cavendish Corporation	Curriculum	11/18/2025	1,130 58
20679	Oxford Consulting Services Inc.	SpEd Svcs - 09/25	11/18/2025	26,306 81
20680	Philadelphia Insurance Companies	Insurance Premium - 10/01/24-25	11/18/2025	37,127.61
20681	SMWD	Utility Svcs - 10/07/25 - 11/04/25	11/18/2025	229 99
20682	Specialized Therapy Services Inc	SpEd Svcs - 09/25	11/18/2025	400 00
20683	TeleSesh	SpEd Svcs - 10/25	11/18/2025	2,814.17
20684	[redacted]	ISP Reimbursement - 3/1 - 5/31	11/18/2025	50 85
20685	Amergis Healthcare Staffing Inc	SpEd Svcs - 10/25	11/25/2025	18,018 00
20686	AT&T	Communication Svcs - 11/07/25 - 12/06/25	11/25/2025	537 21
20687	City of Downey	PFT Testing Rental Fee - 03/26/25	11/25/2025	100 00
20688	Clever Inc.	IDM Subscription - 11/13/25 - 01/03/26	11/25/2025	1,032 84
20689	Corodata Shredding Inc.	Shredding Svcs - 10/25	11/25/2025	53.61
20690	DLAC, LLC	DLAC Conference Registration	11/25/2025	719 00
20691	Document Tracking Services	Document Tracking, Translation - 12/15/25 - 12/15/26	11/25/2025	2,915 00
20692	Elevation Solutions	Consulting Svcs	11/25/2025	4,500 00
20693	Newfront Retirement Services	Retirement Ins - 08/25 - 10/25	11/25/2025	9,025 55
20694	Niche.com Inc.	Marketing Svcs	11/25/2025	7,997 50
20695	PHMG	Marketing Svcs - 11/15/25 - 12/14/25	11/25/2025	1,462.70
ACH	James Stockdale	Board member Cellphone Stipend - 11/25	11/04/2025	40 00
ACH	Documo Inc.	Office Supplies	11/13/2025	25 92
ACH	Brandastic, Inc.	Marketing Svcs	11/13/2025	21,000 00
ACH	NJA Therapy Services, Inc.	SpEd Svcs - 10/25	11/18/2025	9,095 00
ACH	InterPres Corporation	Rent - 12/25	11/25/2025	32,100 92

Southern California

Check Register

For the period ended November 30, 2025

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
ACH	Chase Bank - 7959	Account Analysis Settlement Fee	11/17/2025	81.61
VOID	[redacted]	ISP Reimbursement - 3/1 - 5/31	11/14/2025	VOID
			Total Disbursements	1,039,862.62

Central Valley

Check Register

For the period ended November 30, 2025

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
40153	Effectual Educational Consulting Services	SpEd Svcs - 08/25	11/04/2025	$ 448 00
40154	Law Offices of Young, Minney & Corr LLP	Legal Svcs - 10/25	11/13/2025	316 00
40155	North of the River Recreation & Park District	PFT Testing Site - 03/26/26	11/13/2025	280 00
40156	Oxford Consulting Services Inc.	SpEd Svcs - 09/25	11/13/2025	581.63
40157	Specialized Therapy Services Inc	SpEd Svcs - 09/25	11/13/2025	165 00
40158	AMF Bowling Centers Inc	Central CA Mid-Year Festival Venue - 02/10/26	11/18/2025	4,478.10
			Total Disbursements	**$ 6,268.73**

Northern California

Check Register

For the period ended November 30, 2025

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
60495	GreenWorks Commerical Janitorial Services	Janitorial Svcs - 11/25	11/04/2025	$ 349 00
60496	PG&E	Utility Svcs - 09/25/25 - 10/24/25	11/04/2025	15.64
60497	City of Lodi	Picnic Area Rental - 03/26/26	11/13/2025	122 00
60498	Oxford Consulting Services Inc.	SpEd Svcs - 09/25	11/13/2025	9,280.79
60499	Specialized Therapy Services Inc	SpEd Svcs - 09/25	11/13/2025	761 00
60500	Bloom Consulting	SpEd Svcs - 10/25	11/18/2025	5,900 00
60501	Corodata Shredding Inc	Office Supplies	11/18/2025	53.61
60502	Primo Brands / Blue Triton Brands Inc.	Office Supplies	11/18/2025	7.68
60503	[redacted]	SpEd Svcs - 09/25	11/18/2025	2,757 05
60504	[redacted]	SpEd Svcs - 10/25	11/25/2025	2,922 50
60505	AT&T - 6652	Communication Svcs - 11/07/25 - 12/06/25	11/25/2025	1,084 28
ACH	Brekke Real Estate Inc	Rent - 11/25	11/03/2025	8,171.63
ACH	Modesto Irrigation District	Modesto Utilities	11/25/2025	217.11
			Total Disbursements	**$ 31,642.29**

North Bay

Check Register

For the period ended November 30, 2025

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
30112	Oxford Consulting Services Inc.	SpEd Svcs - 09/25	11/13/2025	$ 276 25
			Total Disbursements	$ 276.25

Monterey Bay

Check Register

For the period ended November 30, 2025

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
20126	Effectual Educational Consulting Services	SpEd Svcs - 08/25	11/04/2025	$ 110 00
20127	Oxford Consulting Services Inc.	SpEd Svcs - 09/25	11/13/2025	2,282 97
20128	Seven Bridges Speech Pathology Inc	SpEd Svcs - 10/25	11/13/2025	810 00
20129	Specialized Therapy Services Inc	SpEd Svcs - 09/25	11/13/2025	329 00
			Total Disbursements	**$ 3,531.97**

Central Coast

Check Register

For the period ended November 30, 2025

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
70085	WASC - Accrediting Commission for Schools	Annual Accreditation Membership Fee - 25/26	10/08/2025	$ 1,270 00
			Total Disbursements	**$ 1,270.00**

Southern California

Check Register

For the period ended December 31, 2025

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
013470	[redacted]	ISP Reimbursement - 12/1 - 2/28	12/04/2025	$ 50 85
013510	[redacted]	ISP Reimbursement - 12/1 - 2/28	12/04/2025	50 85
013730	[redacted]	ISP Reimbursement - 12/1 - 2/28	12/05/2025	50 85
20696	Behavioral Autism Therapies	SpEd Svcs - 10/25	12/01/2025	435 00
20697	Center for Accessible Technology	SpEd Svcs - 10/25	12/01/2025	560 00
20698	Charter Impact, LLC	Business Mgmt Svcs - 12/25	12/01/2025	214,310 00
20699	Cornerstone Educational Solutions	SpEd Svcs - 10/25	12/01/2025	44,779 24
20700	Every Special Child LLC	SpEd Svcs - 11/25	12/01/2025	5,264 00
20701	GHA Technologies Inc	JAMF - New annual subscription of Jamf School Jfor iOS, tvOS or ma	12/01/2025	64 80
20702	Oxford Consulting Services Inc.	SpEd Svcs - 10/25	12/01/2025	203,682 59
20703	San Joaquin County Office of Education	Year 1 -SEIS Integration Maint.	12/01/2025	1,788 50
20704	School Services of California Inc.	Consulting Svcs - 10/03/25 - 10/17/25	12/01/2025	1,005 00
20705	US Bank Equipment Finance	Equipment Lease - 11/08/25 - 12/08/25	12/01/2025	1,350.43
20706	Branche Jones	Consulting Svcs - 11/25	12/11/2025	4,000 00
20707	CA Charter Schools Conference Registration	CA Charter Schools Conference - 2026	12/11/2025	12,975 00
20708	Carrot Fertility Inc	Employee Benefit - 01/26	12/11/2025	3,790 80
20709	Concur Technologies Inc	Travel and Expense with TripLink - 12/25	12/11/2025	9,494.12
20710	Cox Business	Cox Optical Internet 1 Gbps, IP Address Block - /29 (8 IPs)	12/11/2025	1,298 95
20711	Crown Facility Solutions Inc	Janitorial Svcs - 12/25	12/11/2025	1,356 91
20712	Edmentum	Curriculum	12/11/2025	1,210 00
20713	El Paseo Childrens Center Inc.	SpEd Svcs - 09/25	12/11/2025	176,316 04
20714	Gympass US LLC	Gym Subscription Benefit - 11/28/25 - 12/27/25	12/11/2025	6,232.10
20715	Instructure, Inc.	ScribFolder Subscription - 01/01/25 - 12/31/25	12/11/2025	958 33
20716	Law Offices of Michelle Won	Legal Svcs - 11/25	12/11/2025	2,660 00
20717	Netrix	IT Svcs - 12/25	12/11/2025	3,080 00
20718	Newfront	Consulting Svcs - 12/25	12/11/2025	1,369 20
20719	OverDrive Inc	Their Eyes Were Watching God Ebook (76)	12/11/2025	227 24
20720	Professional Tutors of America Inc.	SpEd Svcs - 10/25	12/11/2025	436 50
20721	T-Mobile - 0979	Communication Svcs - 10/21/25 - 11/20/25	12/11/2025	242.10
20722	Total Transportation Logistics Inc	Storage Svcs - 11/25	12/11/2025	13,578.13
20723	Vivacity Tech PBC	HP EliteBook (4)	12/11/2025	12,979 90
20724	Zoom Communications Inc	Communication Svcs - 11/25 - 12/25	12/11/2025	419.18
20725	The Hartford	Workers Compensation - 07/01/25 - 07/01/26	12/12/2025	223,123 00
20726	Amergis Healthcare Staffing Inc	SpEd Svcs - 11/25	12/16/2025	10,962 00
20727	AMF Bowling Centers Inc	SoCal Mid-Year Festival Venue - 02/12/26	12/16/2025	7,797 00
20728	AT&T	Communication Svcs - 11/07/25 - 12/06/25	12/16/2025	537 21
20729	Bromberg & Associates, LLC	SpEd Svcs - 11/25	12/16/2025	9,060 00
20730	Center for Accessible Technology	SpEd Svcs - 11/25	12/16/2025	920 00
20731	City of San Juan Capistrano	SoCal Business License Renewal	12/16/2025	68 00
20732	CliftonLarsonAllen LLP	Audit Svcs	12/16/2025	25,444.65
20733	Cornerstone Educational Solutions	SpEd Svcs - 11/25	12/16/2025	33,830 00
20734	Corodata Records Management Inc.	Storage Rental - 11/25	12/16/2025	292 93
20735	Department of Justice	Fingerprinting Svcs - 11/25	12/16/2025	49 00
20736	DLAC, LLC	DLAC Conference Registration	12/16/2025	629 00
20737	Effectual Educational Consulting Services	SpEd Svcs - 10/25	12/16/2025	79,959.44
20738	Eric Armin Inc	Curriculum	12/16/2025	12,253.44
20739	Every Special Child LLC	SpEd Svcs - 11/25	12/16/2025	2,585 00
20740	Law Offices of Young, Minney & Corr LLP	Legal Svcs - 10/25	12/16/2025	65,406.60
20741	Milestones Therapy Group, A Prof. SLP Corporation	SpEd Svcs - 10/25	12/16/2025	163,979 89
20742	Palm Desert	PFT Testing Site - 09/19/26	12/16/2025	350 00
20743	Philadelphia Insurance Companies	Insurance Premium - 10/01/25-26	12/16/2025	19,501.47
20744	Purchase Power	Postage Meter Refill - 11/25	12/16/2025	1,009.75
20745	SMWD	Utility Svcs - 11/04/25 - 12/02/25	12/16/2025	225 29
20746	T-Mobile	Communication Svcs	12/16/2025	62,702.18
20747	Talkpath Live	SpEd Svcs - 11/25	12/16/2025	222.75
20748	Total Transportation Logistics Inc	Storage Svcs - 10/25	12/16/2025	27,118 55
20749	[redacted]	Reimb. - Mileage - 10/25	12/16/2025	210 00
20750	[redacted]	Reimb - Meals - 06/20/24	12/22/2025	117.63
20751	CliftonLarsonAllen LLP	Audit Svcs	12/22/2025	2,362 50
20752	Corodata Shredding Inc.	Shredding Svcs - 11/25	12/22/2025	53.61
20753	Docufree Corporation	Document Storage Svcs - 11/25	12/22/2025	835 00
20754	Easy Envelopes	Office Supplies	12/22/2025	1,179 99
20755	Language Line Services	Interpretation Svcs - 11/25	12/22/2025	16,727 96
20756	Notable Inc	Kami Subscription - 01/04/26 - 01/03/27	12/22/2025	149 00
20757	Pacific Hotel Management Inc Hyatt Regency	BTS Training - 2025-26	12/22/2025	20,832 82
20758	PHMG	Marketing Svcs - 12/15/25 - 01/14/26	12/22/2025	1,462.70
20759	Zoom Communications Inc	Communication Svcs - 12/17/25 - 06/30/26	12/22/2025	2,353 22
ACH	James Stockdale	Board member Cellphone Stipend - 12/25	12/01/2025	40 00
ACH	Specialized Therapy Services Inc	SpEd Svcs - 10/25	12/01/2025	4,567.45

Southern California

Check Register

For the period ended December 31, 2025

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
ACH	Documo Inc.	Office Supplies	12/11/2025	8.73
ACH	LRP Publications	Institute Main Conference - 2026	12/11/2025	1,795 00
ACH	SOFTMSP LLC	IT Svcs	12/16/2025	229,704 26
ACH	TTC4SUCCESS	SpEd Svcs - 09/25	12/16/2025	240,591.14
ACH	NJA Therapy Services, Inc.	SpEd Svcs - 11/25	12/16/2025	6,740 00
ACH	InterPres Corporation	Cam - 01/26	12/22/2025	32,100 92
ACH	Brandastic, Inc.	Marketing Svcs	12/22/2025	41,120.66
ACH	TeleSesh	SpEd Svcs - 11/25	12/22/2025	2,405 84
ACH	TTC4SUCCESS	SpEd Svcs - 10/25	12/22/2025	290,506 05
80008	[redacted]	Quatacker, C Wait-Time Penalty 12/08/25	12/05/2025	1,102 32
VOID	[redacted]	Reimb - Meals - 06/17/24	12/19/2025	VOID
VOID	[redacted]	ISP Reimbursement - 09/24 - 11/24	12/04/2025	VOID
VOID	[redacted]	ISP Reimbursement - 09/24 - 11/24	12/04/2025	VOID
VOID	[redacted]	ISP Reimbursement - 12/1 - 2/28	12/04/2025	VOID
VOID	[redacted]	ISP Reimbursement - 12/1 - 2/28	12/04/2025	VOID
VOID	[redacted]	ISP Reimbursement - 12/1 - 2/28	12/04/2025	VOID
VOID	[redacted]	ISP Reimbursement - 12/1 - 2/28	12/04/2025	VOID
VOID	[redacted]	ISP Reimbursement - 12/1 - 2/28	12/04/2025	VOID
VOID	[redacted]	ISP Reimbursement - 12/1 - 2/28	12/04/2025	VOID
VOID	[redacted]	ISP Reimbursement - 12/1 - 2/28	12/04/2025	VOID
VOID	[redacted]	ISP Reimbursement - 12/1 - 2/28	12/04/2025	VOID
VOID	[redacted]	ISP Reimbursement - 12/1 - 2/28	12/04/2025	VOID
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VOID	[redacted]	ISP Reimbursement - 12/1 - 2/28	12/04/2025	VOID
VOID	[redacted]	ISP Reimbursement - 12/1 - 2/28	12/04/2025	VOID
VOID	[redacted]	ISP Reimbursement - 12/1 - 2/28	12/04/2025	VOID
VOID	[redacted]	ISP Reimbursement - 12/1 - 2/28	12/04/2025	VOID
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VOID	[redacted]	ISP Reimbursement - 12/1 - 2/28	12/05/2025	VOID
VOID	[redacted]	ISP Reimbursement - 12/1 - 2/28	12/05/2025	VOID
VOID	[redacted]	ISP Reimbursement - 12/1 - 2/28	12/05/2025	VOID
VOID	[redacted]	ISP Reimbursement - 12/1 - 2/28	12/05/2025	VOID
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VOID	[redacted]	ISP Reimbursement - 12/1 - 2/28	12/04/2025	VOID
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VOID	[redacted]	ISP Reimbursement - 12/1 - 2/28	12/05/2025	VOID
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VOID	[redacted]	ISP Reimbursement - 12/1 - 2/28	12/05/2025	VOID
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VOID	[redacted]	ISP Reimbursement - 12/1 - 2/28	12/05/2025	VOID
VOID	[redacted]	ISP Reimbursement - 12/1 - 2/28	12/05/2025	VOID
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VOID	[redacted]	ISP Reimbursement - 3/1 - 5/31	12/23/2025	VOID
VOID	[redacted]	ISP Reimbursement - 3/1 - 5/31	12/23/2025	VOID

Southern California

Check Register

For the period ended December 31, 2025

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
VOID	[redacted]	ISP Reimbursement - 3/1 - 5/31	12/23/2025	VOID
VOID		ISP Reimbursement - 3/1 - 5/31	12/23/2025	VOID
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VOID		ISP Reimbursement - 3/1 - 5/31	12/23/2025	VOID
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VOID		ISP Reimbursement - 3/1 - 5/31	12/23/2025	VOID
VOID		ISP Reimbursement - 3/1 - 5/31	12/23/2025	VOID
			Total Disbursements	**2,371,010.56**

Central Valley

Check Register

For the period ended December 31, 2025

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
40159	Oxford Consulting Services Inc.	SpEd Svcs - 10/25	12/01/2025	$ 1,185 38
40160	Specialized Therapy Services Inc	SpEd Svcs - 10/25	12/02/2025	385 00
40161	El Paseo Childrens Center Inc.	SpEd Svcs - 09/25	12/11/2025	45,487.44
40162	Law Offices of Young, Minney & Corr LLP	Legal Svcs - 11/25	12/11/2025	355 50
40163	Effectual Educational Consulting Services	SpEd Svcs - 10/25	12/16/2025	14,079 26
40164	Speak! Speech & Language Therapy, Inc.	SpEd Svcs - 12/25	12/16/2025	60 00
			Total Disbursements	**$ 61,552.58**

Northern California

Check Register

For the period ended December 31, 2025

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
60506	Oxford Consulting Services Inc.	SpEd Svcs - 10/25	12/01/2025	$ 8,003 00
60507	The Fun and Game Experts	Northern Beginning-of-Year Festival:The Fun and Game Experts Dep	12/01/2025	5,697 50
60508	Specialized Therapy Services Inc	SpEd Svcs - 10/25	12/02/2025	824.75
60509	Brady Industries	Office Supplies	12/11/2025	74 08
60510	El Paseo Childrens Center Inc.	SpEd Svcs - 09/25	12/11/2025	72,674.64
60511	GreenWorks Commerical Janitorial Services	Janitorial Svcs - 12/25	12/11/2025	533 00
60512	PG&E	Utility Svcs - 10/25/25 - 11/24/25	12/11/2025	74 54
60513	Pitney Bowes Global Financial Services LLC-2106	Postage Refill - 09/30/25 - 12/29/25	12/11/2025	289 83
60514	Access Language	SpEd Svcs - 11/25	12/16/2025	2,430 00
60515	Amergis Healthcare Staffing Inc	SpEd Svcs - 11/25	12/16/2025	717 50
60516	AT&T - 6652	Communication Svcs - 11/07/25 - 12/06/25	12/16/2025	1,084 28
60517	Charter Communications	Communication Svcs - 12/25	12/16/2025	209 98
60518	Corodata Shredding Inc	Shredding Svcs - 11/25	12/16/2025	53.61
60519	Effectual Educational Consulting Services	SpEd Svcs - 10/25	12/16/2025	18,331.44
60520	Ripon Unified School District	District Oversight Fees - 24/25	12/16/2025	206,796 00
60521	[redacted]	Reimb. - SpEd Svcs - 10/25 - 11/25	12/16/2025	2,416.76
60522	Jorgensen Company	Fire Extinguisher Maintenance	12/22/2025	75.78
ACH	Brekke Real Estate Inc	Rent - 12/25	12/02/2025	8,171.63
			Total Disbursements	**$ 328,458.32**

North Bay

Check Register

For the period ended December 31, 2025

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
30113	Oxford Consulting Services Inc.	SpEd Svcs - 10/25	12/01/2025	$ 1,524.63
30114	El Paseo Childrens Center Inc.	SpEd Svcs - 09/25	12/11/2025	4,855 55
30115	Effectual Educational Consulting Services	SpEd Svcs - 09/25	12/16/2025	1,102 50
			Total Disbursements	**$ 7,482.68**

Monterey Bay

Check Register

For the period ended December 31, 2025

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
20130	Oxford Consulting Services Inc.	SpEd Svcs - 10/25	12/01/2025	$ 2,099 50
20131	Specialized Therapy Services Inc	SpEd Svcs - 10/25	12/02/2025	258 50
20132	El Paseo Childrens Center Inc.	SpEd Svcs - 09/25	12/11/2025	15,820 80
20133	Effectual Educational Consulting Services	SpEd Svcs - 10/25	12/16/2025	8,898 00
20134	Seven Bridges Speech Pathology Inc	SpEd Svcs - 11/25	12/16/2025	630 00
			Total Disbursements	**$ 27,706.80**

Central Coast

Check Register

For the period ended December 31, 2025

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
70086	El Paseo Childrens Center Inc.	SpEd Svcs - 09/25	12/11/2025	$ 3,364.70
			Total Disbursements	$ 3,364.70

Coversheet

Ratification of Special Education Service Contracts (attached)

Section: IV. Consent Items
Item: E. Ratification of Special Education Service Contracts (attached)
Purpose: Vote
Submitted by:
Related Material:
260210 SPED Contracts.pdf
Oxford 2025-26 Master Contract CalOPS Addendum - FULLY EXECUTED 2026-01-13.pdf
MWC 2025-26 Service Agreement CalOPS Addendum - FULLY EXECUTED 2026-01-14.pdf
MWC 2025-26 Service Agreement CalOPS Addendum - FULLY EXECUTED 2026-01-26.pdf
NJA 2025-26 Master Contract CalOPS Addendum - FULLY EXECUTED 2026-01-15.pdf
DHH ES 2025-26 Master Contract CalOPS - FULLY EXECUTED 2026-01-07.pdf
Mind Metrics 2025-26 Master Contract CalOPS - FULLY EXECUTED 2026-01-23.pdf

SPED Contracts

February 10, 2026 CalOPS Board Meeting

NEW CONTRACTS	
2025-26 SERVICE PROVIDERS/CONTRACTS	**Contract Status**
Deaf and Hard of Hearing Educational Solutions, Inc.	FULLY EXECUTED 1/7/2026
Mind Metrics Psychological Services, PC	FULLY EXECUTED 1/23/2026

NEW ADDENDA		
2025-26 SERVICE PROVIDERS/CONTRACTS	**Addendum Notes**	**Addendum Status**
Oxford Consulting Services, Inc.	APE Evaluation	FULLY EXECUTED 1/13/2026
Moving with Confidence (Non-NPA)	IEP Meeting	FULLY EXECUTED 1/14/2026
NJA Therapy Services, Inc.	AAC Assessment	FULLY EXECUTED 1/15/2026
Moving with Confidence (Non-NPA)	Additional Services	FULLY EXECUTED 1/26/2026

California Online Public Schools

Addendum to Master Contract
School Year: 2025-26

The purpose of this document is to make known certain items regarding the Nonpublic, Nonsectarian School/Agency Services Master Contract **2025-2026** between **California Online Public Schools** and **Oxford Consulting Services, INC.**

In consideration of the mutual promises herein, the parties, intending to be legally bound, hereby agree that the following constitutes additional terms and conditions to the stated contract. These services will be designated to California Online Public School's students for the **2025-2026** school year effective **October 1, 2025**.

Provider will bill flat rate of $610.00 for APE Evaluations.

The parties reaffirm that, other than what is stated in this addendum, no other terms or conditions of the above-mentioned original contract have been modified, negated, or amended.

DocuSigned by:
Signature: Christina Russi
C79AA65C2D84420...
Printed Name: Christina Russi
Title: Director Clinical Operations and Growth
NPA/S: Oxford Consulting Services, Inc.
Dated: 01/13/2026

Signed by:
Signature: Mackenzie Duran
5CF7080748C0400...
Printed Name: Mackenzie Duran
Title: Director of Student Services
LEA: California Online Public Schools
Dated: 01/13/2026

California Online Public Schools

Addendum to Master Contract
School Year: 2025-26

The purpose of this document is to make known certain items regarding the Nonpublic, Nonsectarian School/Agency Services Master Contract **2025-26** between **California Online Public Schools** and **Moving with Confidence.**

In consideration of the mutual promises herein, the parties, intending to be legally bound, hereby agree that the following constitutes additional terms and conditions to the stated contract. These services will be designated to California Online Public School's students for the **2025-2026** school year effective **October 1, 2025**.

Provider will bill IEP Meeting attendance at the rate of $250.00/per hour.

The parties reaffirm that, other than what is stated in this addendum, no other terms or conditions of the above-mentioned original contract have been modified, negated, or amended.

Signature: Signed by: Maura Wong Cooper D0F89E830E4A461...
Printed Name: Maura A Wong Cooper
Title: CEO/ Instructor
NPA/S: Moving with Cinfidence
Dated: 01/14/2026

Signature: Signed by: Mackenzie Duran 5CF7080748C6400...
Printed Name: Mackenzie Duran
Title: Director of Student Services
LEA: California Online Public Schools
Dated: 01/14/2026

California Online Public Schools

Addendum to Master Contract
School Year: 2025-26

The purpose of this document is to make known certain items regarding the Nonpublic, Nonsectarian School/Agency Services Master Contract **2025-2026** between **California Online Public Schools** and **Moving with Confidence.**

In consideration of the mutual promises herein, the parties, intending to be legally bound, hereby agree that the following constitutes additional terms and conditions to the stated contract. These services will be designated to California Online Public School's students for the **2025-2026** school year effective **January 22, 2026**.

Provider will bill Assistive technology Services and Specialized Services for low-incidence disabilities at a rate of $275 per instructional hour.

The parties reaffirm that, other than what is stated in this addendum, no other terms or conditions of the above-mentioned original contract have been modified, negated, or amended.

Signature: Signed by: Maura Wong Cooper D0F89E830E4A461...
Printed Name: Maura Wong Cooper
Title: CEO
NPA/S: Moving with Confidence
Dated: 01/26/2026

Signature: Signed by: Mackenzie Duran 5CF7080748C6400...
Printed Name: Mackenzie Duran
Title: Director of Student Services
LEA: California Online Public Schools
Dated: 01/26/2026

California Online Public Schools

Addendum to Master Contract
School Year: 2025-26

The purpose of this document is to make known certain items regarding the Nonpublic, Nonsectarian School/Agency Services Master Contract **2025-2026** between **California Online Public Schools** and **NJA Therapy Services, INC.**

In consideration of the mutual promises herein, the parties, intending to be legally bound, hereby agree that the following constitutes additional terms and conditions to the stated contract. These services will be designated to California Online Public School's students for the **2025-2026** school year effective **January 14, 2026**.

Provider will bill a flat rate of $1,350.00 for an in-person AAC Assessment.

The parties reaffirm that, other than what is stated in this addendum, no other terms or conditions of the above-mentioned original contract have been modified, negated, or amended.

Signature: Signed by: Naomi Achondo 63A6347FC6974C4...
Printed Name: Naomi Achondo
Title: CEO
NPA/S: NJA Therapy Services Inc
Dated: 01/15/2026

Signature: Signed by: Mackenzie Duran 5CF7080748C6400...
Printed Name: Mackenzie Duran
Title: Director of Student Services
LEA: California Online Public Schools
Dated: 01/14/2026

NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES

MASTER CONTRACT

2025-2026

Master Contract

GENERAL AGREEMENT FOR NONSECTARIAN, NONPUBLIC SCHOOL AND AGENCY SERVICES

CALIFORNIA ONLINE PUBLIC SCHOOLS:
California Online Public Schools Central Coast,
California Online Public Schools Central Valley,
California Online Public Schools Monterey Bay,
California Online Public Schools North Bay,
California Online Public Schools Northern California,
LEA California Online Public Schools Southern California

Contract Year **2025-2026**

_____ Nonpublic School

X Nonpublic Agency

Type of Contract:

X Master Contract for fiscal year with Individual Service Agreements (ISA) to be approved throughout the term of this contract.

_____ Individual Master Contract for a specific student incorporating the Individual Service Agreement (ISA) into the terms of this Individual Master Contract specific to a single student.

_____ Interim Contract: an extension of the previous fiscal years approved contracts and rates. The sole purpose of this Interim Contract is to provide for ongoing funding at the prior year's rates for 90 days at the sole discretion of the LEA. Expiration Date:_____

When this section is included as part of any Master Contract, the changes specified above shall amend Section 4 – Term of Master Contract.

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2025-2026 **CONTRACT NUMBER:**

LOCAL EDUCATION AGENCY: California Online Public Schools

NONPUBLIC SCHOOL/AGENCY/RELATED SERVICES PROVIDER:
Deaf and Hard of Hearing Educational Solutions, Inc

NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES MASTER CONTRACT

GENERAL PROVISIONS

1. MASTER CONTRACT

This Master Contract (or "Contract") is entered into on **December 16, 2025** , between **California Online Public Schools which includes California Online Public Schools Central Coast, California Online Public Schools Central Valley, California Online Public Schools Monterey Bay, California Online Public Schools North Bay, California Online Public Schools Northern California, and California Online Public Schools Southern California**, hereinafter referred to as the local educational agency ("LEA"), a member of the **El Dorado** SELPA and
Deaf and Hard of Hearing Educational Solutions, Inc
(nonpublic, nonsectarian school or agency), hereinafter referred to as NPS/A or "CONTRACTOR" for the purpose of providing special education and/or related services to students with exceptional needs under the authorization of California Education Code sections 56157, 56361 and 56365 *et seq*. and Title 5 of the California Code of Regulations section 3000 *et seq*., AB 490 (Chapter 862, Statutes of 2003) and AB 1858 (Chapter 914, Statutes of 2004). It is understood that this agreement does not commit the LEA to pay for special education and/or related services provided to any student, or CONTRACTOR to provide such special education and/or related services, unless and until an authorized LEA representative approves the provision of special education and/or related services by CONTRACTOR.

Upon acceptance of a student, LEA shall submit to CONTRACTOR an Individual Service Agreement (hereinafter referred to as "ISA"). Unless otherwise agreed in writing, these forms shall acknowledge CONTRACTOR's obligation to provide all relevant services specified in the student's Individualized Education Program (hereinafter referred to as "IEP"). The ISA shall be executed within ninety (90) days of a student's enrollment. LEA and CONTRACTOR shall enter into an ISA for each student served by CONTRACTOR. As available and appropriate, the LEA shall make available access to any electronic IEP system and/or electronic database for the development of the ISA and invoices.

Unless placement and/or services is made pursuant to an Office of Administrative Hearings (hereinafter referred to as "OAH") order, a lawfully executed settlement agreement between LEA and parent or authorized by LEA for a transfer student pursuant to California Education Code section 56325, LEA is not responsible for the costs associated with NPS placement or NPS/A services until the date on which an IEP team meeting is convened, the IEP team determines that a NPS placement is appropriate, and the IEP is signed by the student's parent.

2. CERTIFICATION AND LICENSES

CONTRACTOR shall be certified by the California Department of Education (hereinafter referred to as "CDE") as a NPS/A. All NPS/A services shall be provided consistent with the area of certification and licensure specified by CDE Certification and as defined in California Education Code, section 56366 et seq

and within the professional scope of practice of each provider's license, certification, and/or credential. A current copy of CONTRACTOR's NPS/A certification or a waiver of such certification issued by the CDE pursuant to Education Code section 56366.2 must be provided to LEA on or before the date this Agreement is executed by CONTRACTOR. This Master Contract shall be null and void if such certification or waiver is expired, revoked, rescinded, or otherwise nullified during the effective period of this Master Contract.

Total student enrollment shall be limited to capacity as stated on CDE certification and in Section 24 of the Master Contract.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified and all staff persons providing services to pupils shall be certified and/or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

If CONTRACTOR is a licensed children's institution (hereinafter referred to as "LCI"), CONTRACTOR shall be licensed by the state, or other public agency having delegated authority by contract with the state to license, to provide nonmedical care room and board to children, including, but not limited to, individuals with exceptional needs. The LCI must also comply with all licensing requirements relevant to the protection of the child, and have a special permit, if necessary, to meet the needs of each child so placed. If the CONTRACTOR operates a program outside of this State, CONTRACTOR must obtain all required licenses from the appropriate licensing agency in both California and in the state where the LCI is located.

With respect to CONTRACTOR's certification, failure to notify the LEA and CDE in writing of any changes in: (1) credentialed/licensed staff; (2) ownership; (3) management and/or control of the agency; (4) major modification or relocation of facilities; or (5) significant modification of the program may result in the suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

3. COMPLIANCE WITH LAWS, STATUTES, REGULATIONS

During the term of this Master Contract, unless otherwise agreed, CONTRACTOR shall comply with all applicable federal, state, and local statutes, laws, ordinances, rules, policies and regulations. CONTRACTOR shall also comply with all applicable LEA policies and procedures unless, taking into consideration all of the surrounding facts and circumstances, a policy or policies or a portion of a policy does not reasonably apply to CONTRACTOR. CONTRACTOR hereby acknowledges and agrees that it accepts all risks and responsibilities for its failure to comply with LEA policies and shall indemnify LEA under the provisions of Section 16 of this Agreement for all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of CONTRACTOR's failure to comply with applicable LEA policies (e.g., those policies relating to; the provision of special education and/or related services, facilities for individuals with exceptional needs, student enrollment and transfer, student inactive status, corporal punishment, student discipline, and positive behavior interventions).

CONTRACTOR acknowledges and understands that LEA may report to the CDE any violations of the provisions of this Master Contract; and that this may result in the suspension and/or revocation of CDE nonpublic school/agency certification pursuant to California Education Code section 56366.4(a).

4. TERM OF MASTER CONTRACT

The term of this Master Contract shall be from July 1, 2025 to June 30, 2026 (Title 5 California Code of Regulations section 3062(a)) unless otherwise stated. Neither the CONTRACTOR nor the LEA is required to renew this Master Contract in subsequent contract years. The parties acknowledge that any subsequent Master Contract is to be re-negotiated prior to June 30, 2025 (Title 5 California Code of Regulations section 3062(d)). In the event the contract negotiations are not agreed to by June 30th, the most recently executed

Master Contract will remain in effect for 90 days (Education Code 56366(c)(1)). If, after 60 days the master contract or individual services agreement has not been finalized, as prescribed in paragraph (1) of subdivision (a), either party may appeal to the county superintendent of schools, if the county superintendent of schools is not participating in the local plan involved in the nonpublic, nonsectarian school or agency contract; or the Superintendent, if the county superintendent of schools is participating in the local plan involved in the contract, to negotiate the contract. Within 30 days of receipt of this appeal, the county superintendent of schools or the Superintendent, or the individual designee, shall mediate the formulation of a contract, which shall be binding upon both parties (Education Code 56366 (c) (2)). No Master Contract will be offered unless and until all of the contracting requirements have been satisfied. The offer of a Master Contract to a CONTRACTOR is at the sole discretion of the LEA.

The provisions of this Master Contract apply to CONTRACTOR and any of its employees or independent contractors. Notice of any change in CONTRACTOR's ownership or authorized representative shall be provided in writing to LEA within thirty (30) calendar days of change of ownership or change of authorized representative.

5. INTEGRATION/CONTINUANCE OF CONTRACT FOLLOWING EXPIRATION OR TERMINATION

This Master Contract includes each ISA and they are incorporated herein by this reference. This Master Contract supersedes any prior or contemporaneous written or oral understanding or agreement. This Master Contract may be amended only by written amendment executed by both parties.

CONTRACTOR shall provide the LEA with information as requested in writing to secure a Master Contract or a renewal.

At a minimum, such information shall include copies of current teacher credentials and clearance, insurance documentation and CDE certification. The LEA may require additional information as applicable. If the application packet is not completed and returned to District, no Master Contract will be issued. If CONTRACTOR does not return the Master Contract to LEA duly signed by an authorized representative within ninety (90) calendar days of issuance by LEA, the new contract rates will not take effect until the newly executed Master Contract is received by LEA and will not be retroactive to the first day of the new Master Contract's effective date. If CONTRACTOR fails to execute the new Master Contract within such ninety-day period, all payments shall cease until such time as the new Master Contract for the current school year is signed and returned to LEA by CONTRACTOR. (California Education Code section 56366(c)(1) and (2)). In the event that this Master Contract expires or terminates, CONTRACTOR shall continue to be bound to all of the terms and conditions of the most recent executed Master Contract between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized students at the discretion of the LEA

6. INDIVIDUAL SERVICE AGREEMENT ("ISA")

This Agreement shall include an ISA developed for each student to whom CONTRACTOR is to provide special education and/or related services. An ISA shall only be issued for students enrolled with the approval of the LEA pursuant to Education Code section 56366 (a)(2)(A). An ISA may be effective for more than one contract year provided that there is a concurrent Master Contract in effect. In the event that this Master Contract expires or terminates, CONTRACTOR, shall continue to be bound to all of the terms and conditions of the most recent executed ISAs between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized students.

Any and all changes to a student's educational placement/program provided under this Master Contract and/or an ISA shall be made solely on the basis of a revision to the student's IEP or by written agreement between the parent and LEA. At any time during the term of this Master Contract, a student's parent, CONTRACTOR, or LEA may request a review of a student's IEP subject to all procedural safeguards required by law.

Unless otherwise provided in this Master Contract, the CONTRACTOR shall provide all services specified in the IEP unless the CONTRACTOR and the LEA agree otherwise in the ISA. (California Education Code sections 56366(a) (5) and 3062(e)). In the event the CONTRACTOR is unable to provide a specific service at any time during the life of the ISA, the CONTRACTOR shall notify the LEA in writing within five (5) business days of the last date a service was provided. CONTRACTOR shall provide any and all subsequent compensatory service hours awarded to student as a result of lack of provision of services while student was served by the NPS/A.

If a parent or LEA contests the termination of an ISA by initiating a due process proceeding with the OAH, CONTRACTOR shall abide by the "stay-put" requirement of state and federal law unless the parent agrees otherwise or an Interim Alternative Educational Setting is deemed lawful and appropriate by LEA or OAH consistent with Section 1415 (k)(1)(7) of Title 20 of the United States Code. CONTRACTOR shall adhere to all LEA requirements concerning changes in placement.

Disagreements between LEA and CONTRACTOR concerning the formulation of an ISA or the Master Contract may be appealed to the County Superintendent of Schools of the County where the LEA is located, or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code section 56366(c) (2).

7. DEFINITIONS

The following definitions shall apply for purposes of this contract:

a. The term "CONTRACTOR" means a nonpublic, nonsectarian school/agency certified by the California Department of Education and its officers, agents, and employees.

b. The term "authorized LEA representative" means a LEA administrator designated to be responsible for NPS/A. It is understood, a representative of the Special Education Local Plan Area (SELPA) of which the LEA is a member is an authorized LEA representative in collaboration with the LEA. The LEA maintains sole responsibility for this Contract, unless otherwise specified in this Contract.

c. The term "credential" means a valid credential, life diploma, permit, or document in special education or pupil personnel services issued by, or under the jurisdiction of, the State Board of Education if issued prior to 1970 or the California Commission on Teacher Credentialing, which entitles the holder thereof to perform services for which certification qualifications are required as defined in Title 5 of the California Code of Regulations section 3001(g).

d. The term "qualified" means that a person holds a certificate, permit or other document equivalent to that which staff in a public school are required to hold to provide special education and related services and has met federal and state certification, licensing, registration, or other comparable requirements which apply to the area in which the individual is providing special education or related services, including those requirements set forth in Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and those requirements set forth in Title 5 of the California Code of Regulations Sections 3064 and 3065, and adheres to the standards of professional practice established in federal and state law or regulation, including the standards contained in the California Business and Professions Code.

Nothing in this definition shall be construed as restricting the activities in services of a graduate needing direct hours leading to licensure, or of a student teacher or intern leading to a graduate degree at an accredited or approved college or university, as authorized by state laws or regulations. (Title 5 of the California Code of Regulations Section 3001 (r)).

e The term "license" means a valid non-expired document issued by a licensing agency within the Department of Consumer Affairs or other state licensing office authorized to grant licenses and authorizing the bearer of the document to provide certain professional services or refer to themselves using a specified professional title including but not limited to mental health and board and care services at a residential placement. If a license is not available through an appropriate state licensing agency, a certificate of registration with the appropriate professional organization at the national or state level which has standards established for the certificate that are equivalent to a license shall be deemed to be a license as defined in Title 5 of the California Code of Regulations section 3001(l).

f. "Parent" means:

i. a biological or adoptive parent; unless the biological or adoptive parent does not have legal authority to make educational decisions for the child,

ii. a guardian generally authorized to act as the child's parent or authorized to make educational decisions for the child,

iii. an individual acting in the place of a biological or adoptive parent, including a grandparent, stepparent, or other relative with whom the child lives, or an individual who is legally responsible for the child's welfare,

iv. a surrogate parent,

v. a foster parent if the authority of the biological or adoptive parent to make educational decisions on the child's behalf has been specifically limited by court order in accordance with Code of Federal Regulations 300.30(b)(1) or (2).

vi. Parent does not include the state or any political subdivision of government or the NPS/A under contract with the LEA for the provision of special education or designated instruction and services for a child. (California Education Code section 56028).

g. The term "days" means calendar days unless otherwise specified.

h. The phrase "billable day" means a school day in which instructional minutes meet or exceed those in comparable LEA programs.

i. The phrase "billable day of attendance" means a school day as defined in California Education Code Section 46307, in which a student is in attendance and in which instructional minutes meet or exceed those in comparable LEA programs unless otherwise stipulated in an IEP or ISA.

j. It is understood that the term "Master Contract" also means "Contract" and is referred to as such in this document.

ADMINISTRATION OF CONTRACT

8. NOTICES

All notices provided for by this Contract shall be in writing. Notices shall be mailed, emailed, or delivered by hand and shall be effective as of the date of receipt by addressee.

All notices mailed or emailed to LEA shall be addressed to the person and address as indicated on the signature page of this Master Contract. Notices to CONTRACTOR shall be addressed as indicated on signature page of this Master Contract.

9. MAINTENANCE OF RECORDS

All records shall be maintained by CONTRACTOR as required by state and federal laws and regulations. Notwithstanding the foregoing sentence, CONTRACTOR shall maintain all records for at least five (5) years after the termination of this Master Contract. For purposes of this Master Contract, "records" shall include, but not be limited to student records as defined by California Education Code section 49061(b) including electronically stored information; registers and roll books of teachers and/or daily service providers; daily service logs and notes and other documents used to record the provision of related services including supervision; daily service logs and notes used to record the provision of services provided through additional instructional assistants, NPA behavior intervention aides, and bus aides; behavior emergency reports (BER); incident reports; notification of injuries; absence verification records (parent/doctor notes, telephone logs, and related documents) if the CONTRACTOR is funded for excused absences, however, such records are not required if positive attendance is required; bus rosters; staff lists specifying credentials held and documents evidencing other staff qualifications, social security numbers, dates of hire, and dates of termination; records of employee training and certification, , including verification of behavior training consistent with 56366.1; staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related services subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state NPS/A certifications; by-laws, if applicable; lists of current board of directors/trustees, if incorporated; statement of income and expenses; general journals; cash receipts and disbursement books; general ledgers and supporting documents; documents evidencing financial expenditures; federal/state payroll quarterly reports; evidence of electronic payments; and bank statements and canceled checks or facsimile thereof.

CONTRACTOR shall maintain student records in a secure location to ensure confidentiality and prevent unauthorized access. CONTRACTOR shall maintain a current list of the names and positions of CONTRACTOR's employees who have access to confidential records. CONTRACTOR shall maintain an access log for each student's record which lists all persons, agencies, or organizations requesting or receiving information from the record. Such log shall be maintained as required by California Education Code section 49064 and include the name, title, agency/organization affiliation, date/time of access for each individual requesting or receiving information from the student's record, and a description of the record(s) provided. Such log needs to record access to the student's records by: (a) the student's parent; (b) an individual to whom written consent has been executed by the student's parent; or (c) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record. CONTRACTOR/LEA shall maintain copies of any written parental concerns granting access to student records. For purposes of this paragraph, "employees of LEA or CONTRACTOR" do not include subcontractors.

CONTRACTOR shall grant the following access to student records, (a) the student's parent; (b) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record, and comply with parents' requests for copies of student records, as required by state and federal laws and regulations. CONTRACTOR agrees, in the event of school or agency closure, to forward student records within ten (10) business days to LEA. These shall include, but not limited to, current transcripts, IEP/IFSPs, BER's, incident reports, notification of injuries and all other relevant reports. LEA and/or SELPA shall have access to and receive copies of any and all records upon request within five (5) business days.

10. SEVERABILITY CLAUSE

If any provision of this agreement is held, in whole or in part, to be unenforceable for any reason, the remainder of that provision and of the entire agreement shall be severable and remain in effect.

11. SUCCESSORS IN INTEREST

This contract binds CONTRACTOR's successors and assignees. CONTRACTOR shall notify the LEA of any change of ownership or corporate control.

12. VENUE AND GOVERNING LAW

The laws of the State of California shall govern the terms and conditions of this contract with venue in the County where the LEA is located.

13. MODIFICATIONS AND AMENDMENTS REQUIRED TO CONFORM TO LEGAL AND ADMINISTRATIVE GUIDELINES

This Master Contract may be modified or amended by the LEA to conform to administrative and statutory guidelines issued by any state, federal or local governmental agency. The party seeking such modification shall provide the LEA and/or CONTRACTOR thirty (30) days' notice of any such changes or modifications made to conform to administrative or statutory guidelines and a copy of the statute or regulation upon which the modification or changes are based.

14. TERMINATION

This Master Contract or ISA may be terminated for cause. The cause shall not be the availability of a public class initiated during the period of the contract unless the parent agrees to the transfer of the student to the public school program at an IEP team meeting.

To terminate the contract either party shall give no less than twenty (20) days prior written notice (California Education Code section 56366(a)(4)). At the time of termination, CONTRACTOR shall provide to LEA any and all documents CONTRACTOR is required to maintain under this Master Contract. ISAs are void upon termination of this Master Contract, as provided in Section 5 or 6. CONTRACTOR or LEA may terminate an ISA for cause. To terminate the ISA, either party shall give twenty (20) days prior written notice.

15. INSURANCE

CONTRACTOR shall, at CONTRACTOR'S sole cost and expense, maintain in full force and effect, during the term of this Contract, the following insurance coverage from a California licensed and/or admitted insurer with an A minus (A-), VII, or better rating from A.M. Best, sufficient to cover any claims, damages, liabilities, costs and expenses (including counsel fees) arising out of or in connection with CONTRACTOR's fulfillment of any of its obligations under this Agreement or either party's use of the work or any component or part thereof:

PART I - INSURANCE REQUIREMENTS FOR NONPUBLIC SCHOOLS AND AGENCIES

A. **Commercial General Liability Insurance**, including both bodily injury and property damage, with limits as follows:

$1,000,000 per occurrence
$ 500,000 fire damage
$ 5,000 medical expenses
$1,000,000 personal & adv. injury
$3,000,000 general aggregate
$2,000,000 products/completed operations aggregate

The policy may not contain an exclusion for coverage of claims arising from claims for sexual molestation or abuse. In the event that CONTRACTOR's policy should have an exclusion for

sexual molestation or abuse claims, then CONTRACTOR shall be required to procure a supplemental policy providing such coverage.

B. **Workers' Compensation Insurance** in accordance with provisions of the California Labor Code adequate to protect the CONTRACTOR from claims that may arise from its operations pursuant to the Workers' Compensation Act (Statutory Coverage). The Workers' Compensation Insurance coverage must also include Employers Liability coverage with limits of $1,000,000/$1,000,000/$1,000,000.

C. **Commercial Auto Liability Insurance** for all owned, non-owned or hired automobiles with a $1 million combined single limit.

If no owned automobiles, then only hired and non-owned is required.

If CONTRACTOR uses a vehicle to travel to/from school sites, between schools and/or to/from students' homes or other locations as approved service locations by the LEA, CONTRACTOR must comply with State of California auto insurance requirements.

D. **Errors & Omissions (E & O)/Malpractice (Professional Liability) coverage**, including Sexual Molestation and Abuse coverage, unless that coverage is afforded elsewhere in the Commercial General Liability policy by endorsement or separate policy**,** with the following limits:

$1,000,000 per occurrence
$2,000,000 general aggregate

E. CONTRACTOR, upon execution of this Contract and periodically thereafter upon request, shall furnish the LEA with certificates of insurance evidencing such coverage. The certificate of insurance shall include a ten (10) day non-renewal notice provision. The Commercial General Liability and Automobile Liability policy shall name the LEA and the Board of Education additional insured's premiums on all insurance policies and shall be paid by CONTRACTOR and shall be deemed included in CONTRACTOR's obligations under this contract at no additional charge.

F. Any deductibles or self-insured retentions above $100,000 must be declared to and approved by the LEA. At its option, LEA may require the CONTRACTOR, at the CONTRACTOR's sole cost, to: (a) cause its insurer to reduce to levels specified by the LEA or eliminate such deductibles or self-insured retentions with respect to the LEA, its officials and employees, or (b) procure a bond guaranteeing payment of losses and related investigation.

G. For any claims related to the services performed in connection with this Master Contract, the CONTRACTOR's insurance coverage shall be the primary insurance with respect to the LEA, its subsidiaries, officials and employees. Any insurance or self-insurance maintained by the LEA, its subsidiaries, officials and employees shall be excess of the CONTRACTOR's insurance and shall not contribute with it.

H. All Certificates of Insurance must reference the contract number, name of the school or agency submitting the certificate, and the location of the school or agency submitting the certificate on the certificate.

PART II - INSURANCE REQUIREMENTS FOR NONPUBLIC SCHOOLS AFFILIATED WITH A RESIDENTIAL TREATMENT FACILITY ("RTC")

When CONTRACTOR is an NPS affiliated with a **residential treatment center (NPS/RTC**), the following insurance policies are required:

A. **Commercial General Liability** including both bodily injury and property damage, with limits as follows:

$3,000,000 per occurrence
$6,000,000 in General Aggregate**.**

The policy shall be endorsed to name the LEA and the Board of Education as *named* additional insured and shall provide specifically that any insurance carried by the LEA which may be applicable to any claims or loss shall be deemed excess and the RTC's insurance primary despite any conflicting provisions in the RTC's policy. Coverage shall be maintained with no Self-Insured Retention above $100,000 without the prior written approval of the LEA.

B. **Workers' Compensation Insurance** in accordance with provisions of the California Labor Code adequate to protect the RTC from claims that may arise from its operations pursuant to the Workers' Compensation Act (Statutory Coverage). The Workers' Compensation Insurance coverage must also include Employers Liability coverage with limits of $1,000,000/$1,000,000/$1,000,000.

C. **Commercial Auto Liability** coverage with limits of $1,000,000 Combined Single Limit per Occurrence if the RTC does not operate a student bus service. If the RTC provides student bus services, the required coverage limit is $5,000,000 Combined Single Limit per Occurrence.

D. **Fidelity Bond** or **Crime Coverage** shall be maintained by the RTC to cover all employees who process or otherwise have responsibility for RTC funds, supplies, equipment or other assets. Minimum amount of coverage shall be $250,000 per occurrence, with no self-insured retention.

E. **Professional Liability/Errors & Omissions/Malpractice** coverage with minimum limits of $3,000,000 per occurrence and $6,000,000 general aggregate.

F. **Sexual Molestation and Abuse Coverage**, unless that coverage is afforded elsewhere in the Commercial General Liability or Professional liability policy by endorsement, with minimum limits of $3,000,000 per occurrence and $6,000,000 general aggregate.

If LEA or CONTRACTOR determines that a change in insurance coverage obligations under this section is necessary, either party may reopen negotiations to modify the insurance obligations.

16. INDEMNIFICATION AND HOLD HARMLESS

To the fullest extent allowed by law, CONTRACTOR shall indemnify and hold LEA and its Board Members, administrators, employees, agents, attorneys, volunteers, and subcontractors ("LEA Indemnities") harmless against all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of this Master Contract or its performance, to the extent that such loss, expense, damage or liability was proximately caused by negligence, intentional act, or willful act or omission of CONTRACTOR, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding LEA and LEA Indemnities). The duty and obligation to defend shall arise immediately upon tender of a claim or lawsuit to the CONTRACTOR. The LEA and the Member District(s) shall have the right in their sole discretion to select counsel of its choice to provide the defense at the sole cost of the CONTRACTOR or the applicable insurance carrier.

To the fullest extent allowed by law, LEA shall indemnify and hold CONTRACTOR and its Board Members, administrators, employees, agents, attorneys, and subcontractors ("CONTRACTOR Indemnities") harmless against all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of this Master Contract or its performance thereof, to the extent that such loss, expense, damage or liability was proximately caused by the negligent, intentional act or willful act or

omission of LEA, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding CONTRACTOR and/or any CONTRACTOR Indemnities).

LEA represents that it is self-insured in compliance with the laws of the State of California, that the self-insurance covers LEA employees acting within the course and scope of their respective duties and that its self-insurance covers the LEA's indemnification obligations under this Master Contract.

17. INDEPENDENT CONTRACTOR

Nothing herein contained will be construed to imply a joint venture, partnership or principal-agent relationship between the LEA and CONTRACTOR. CONTRACTOR shall provide all services under this Contract as an independent contractor, and neither party shall have the authority to bind or make any commitment on behalf of the other. Nothing contained in this Contract shall be deemed to create any association, partnership, joint venture or relationship of principal and agent, master and servant, or employer and employee between the parties or any affiliates of the parties, or between the LEA and any individual assigned by CONTRACTOR to perform any services for the LEA.

If the LEA is determined to be a partner, joint venture, co-principal, employer or co-employer of CONTRACTOR, CONTRACTOR shall indemnify and hold harmless the LEA from and against any and all claims for loss, liability, or damages arising from that determination, as well as any expenses, costs, taxes, penalties and interest charges incurred by the LEA as a result of that holding.

18. SUBCONTRACTING

CONTRACTOR shall provide written notification to LEA before subcontracting for special education and/or related services pursuant to this Master Contract. In the event LEA determines that it can provide the subcontracted service(s) at a lower rate, LEA may elect to provide such service(s). If LEA elects to provide such service(s), LEA shall provide written notification to CONTRACTOR within five (5) days of receipt of CONTRACTOR's original notice and CONTRACTOR shall not subcontract for said service(s).

CONTRACTOR shall incorporate all of the provisions of this Master Contract in all subcontracts, to the fullest extent reasonably possible. Furthermore, when CONTRACTOR enters into subcontracts for the provision of special education and/or related services (including, but not limited to, transportation) for any student, CONTRACTOR shall cause each subcontractor to procure and maintain insurance during the term of each subcontract. Such subcontractor's insurance shall comply with the provisions of Section 15. Each subcontractor shall furnish the LEA with original endorsements and certificates of insurance effecting coverage required by Section 15. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. The endorsements are to be on forms as required by the LEA. All endorsements are to be received and approved by the LEA before the subcontractor's work commences. The Commercial General Liability and Automobile Liability policies shall name the LEA/SELPA and the LEA Board of Education as additional insured.

As an alternative to the LEA's forms, a subcontractor's insurer may provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by this Master Contract. All Certificates of Insurance must reference the LEA contract number, name of the school or agency submitting the certificate, indication if NPS or NPA, and the location of the school or agency submitting the certificate. In addition, all subcontractors must meet the requirements as contained in Section 44 Clearance Requirements and Section 45 Staff Qualifications of this Master Contract.

19. CONFLICTS OF INTEREST

CONTRACTOR shall provide to LEA upon request a copy of its current bylaws and a current list of its Board of Directors (or Trustees), if it is incorporated. CONTRACTOR and any member of its Board of Directors (or Trustees) shall disclose any relationship with LEA that constitutes or may constitute a conflict of interest pursuant to California Education Code section 56042 and Government Code Section 1090 including, but not limited to, employment with LEA, provision of private party assessments and/or reports,

and attendance at IEP team meetings acting as a student's advocate. Pursuant to California Education code section 56042, an attorney or advocate for a parent of an individual with exceptional needs shall not recommend placement at CONTRACTOR's facility if the attorney or advocate is employed or contracted by the CONTRACTOR, or will receive a benefit from the CONTRACTOR, or otherwise has a conflict of interest.

The LEA shall neither execute an ISA with CONTRACTOR nor amend an existing ISA for a student when a recommendation for special education and/or related services is based in whole or in part on assessment(s) or reports provided by CONTRACTOR to the student without prior written authorization by LEA. This paragraph shall apply to CONTRACTOR regardless of when an assessment is performed or a report is prepared (i.e., before or after the student is enrolled in CONTRACTOR's school/agency) or whether an assessment of the student is performed or a report is prepared in the normal course of the services provided to the student by CONTRACTOR. To avoid conflict of interest, and in order to ensure the appropriateness of an Independent Educational Evaluation (hereinafter referred to as "IEE") and its recommendations, the LEA may not fund an IEE by an evaluator who provides ongoing service(s) or is sought to provide service(s) to the student for whom the IEE is requested. Likewise, the LEA may not fund services through the evaluator whose IEE the LEA agrees to fund. When no other appropriate assessor is available, LEA may request and if CONTRACTOR agrees, the CONTRACTOR may provide an IEE.

CONTRACTOR shall not admit a student living within the jurisdictional boundaries of the LEA on a private pay or tuition free "scholarship" basis and concurrently or subsequently advise/request parent(s) to pursue funding for the admitted school year from the LEA through due process proceedings.

20. NON-DISCRIMINATION

CONTRACTOR shall not, in employment or operation of its programs, unlawfully discriminate on the basis of gender, nationality, national origin, ancestry, race, color, ethnicity, ethnic group affiliation, religion, age, marital status, pregnancy or parental status, sex, sexual orientation, gender, gender identity or expression, physical or mental disability, genetic information or any other classification protected by federal or state law or the perception of one or more of such characteristics or association with a person or group with one or more of these actual or perceived characteristics.

EDUCATIONAL PROGRAM

21. FREE AND APPROPRIATE PUBLIC EDUCATION (FAPE)

The LEA shall provide CONTRACTOR with a copy of the IEP including the Individualized Transition Plan (hereinafter referred to as "ITP") of each student served by CONTRACTOR. CONTRACTOR shall provide special education and/or related services (including transition services) to each student within the NPS/A consistent with the student's IEP and as specified in the ISA. If CONTRACTOR is a NPS, CONTRACTOR shall not accept a student if it cannot provide or ensure the provision of the services outlined in the student's IEP. If student services are provided by a third party (i.e. Related Services Provider), CONTRACTOR shall notify LEA if provision of services cease.

Unless otherwise agreed to between CONTRACTOR and LEA, CONTRACTOR shall be responsible for the provision of all appropriate supplies, equipment, and/or facilities, as specified in the student's IEP and ISA. CONTRACTOR shall make no charge of any kind to parents for special education and/or related services as specified in the student's IEP and ISA (including, but not limited to, screenings, assessments, or interviews that occur prior to or as a condition of the student's enrollment under the terms of this Master Contract). LEA shall provide low incidence equipment for eligible students with low incidence disabilities when specified in the student's IEP and ISA. Such equipment remains the property of the SELPA/LEA and shall be returned to the SELPA/LEA when the IEP team determines the equipment is no longer needed or when the student is no longer enrolled in the NPS. CONTRACTOR shall ensure that facilities are adequate to provide LEA students with an environment which meets all pertinent health and safety regulations. CONTRACTOR shall adhere to all LEA requirements concerning parent acknowledgment of financial responsibility.

Voluntary services and/or activities not necessary for the student to receive a free appropriate public education shall not interfere with the student's receipt of special education and/or related services as specified in the student's IEP and ISA unless the LEA, CONTRACTOR, and PARENT agree otherwise in writing.

22. GENERAL PROGRAM OF INSTRUCTION

All NPS/A services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code section 56366 et seq...

When CONTRACTOR is a NPS, CONTRACTOR's general program of instruction shall: (a) utilize evidence-based practices and be consistent with LEA's standards regarding the particular course of study and curriculum; (b) include curriculum that addresses mathematics, literacy and the use of educational, assistive technology and transition services; (c) be consistent with CDE's standards regarding the particular course of study and curriculum; (d) provide the services as specified in the student's IEP and ISA. Students shall have access to: (a) State Board of Education (SBE) - adopted Common Core State Standards ("CCSS") for curriculum and the same instructional materials for kindergarten and grades 1 to 8, inclusive; and provide standards – aligned core curriculum and instructional materials for grades 9 to 12, inclusive, used by an LEA, that contracts with the NPS: (b) college preparation courses; (c) extracurricular activities, such as art, sports, music and academic clubs; (d) career preparation and vocational training, consistent with transition plans pursuant to state and federal law and; (e) supplemental assistance, including individual academic tutoring, psychological counseling, and career and college counseling.

When CONTRACTOR serves students in grades 9 through 12 inclusive, LEA shall provide to CONTRACTOR a specific list of the course requirements to be satisfied by the CONTRACTOR leading toward graduation or completion of LEA's diploma requirements. CONTRACTOR shall not award a high school diploma to students who have not successfully completed all of the LEA's graduation requirements.

When CONTRACTOR is a NPA and/or related services provider, CONTRACTOR's general program of instruction and/or services shall utilize evidence-based practices and be consistent with LEA and CDE guidelines and certification, and provided as specified in the student's IEP and ISA. The NPA providing Behavior Intervention services shall develop a written plan that specifies the nature of their NPA service for each student within thirty (30) days of enrollment and shall be provided in writing to the LEA. School-based services may not be unilaterally converted by CONTRACTOR to a substitute program or provided at a location not specifically authorized by the IEP team. Except for services provided by a CONTRACTOR that is a Licensed Children's Institution (LCI), all services not provided in the school setting require the presence of a parent, guardian or adult caregiver during the delivery of services, provided such guardian or caregiver have a signed authorization by the parent or legal guardian to authorize emergency services as requested. LCI CONTRACTORS shall ensure that appropriate and qualified residential or clinical staff is present during the provision of services under this Master Contract. CONTRACTOR shall immediately notify LEA in writing if no parent, guardian or adult caregiver is present. CONTRACTOR shall provide to LEA a written description of the services and location provided prior to the effective date of this Master Contract. CONTRACTORS providing Behavior Intervention services must have a trained behaviorist or trained equivalent on staff. It is understood that Behavior Intervention services are limited per CDE Certification and do not constitute as an instructional program.

When CONTRACTOR is a NPA, CONTRACTOR shall not provide transportation nor subcontract for transportation services for students unless the LEA and CONTRACTOR agree otherwise in writing.

23. INSTRUCTIONAL MINUTES

When CONTRACTOR is a NPS, the total number of instructional minutes per school day provided by CONTRACTOR shall be at least equivalent to the number of instructional minutes per school day provided to students at like grade level attending LEA schools and shall be specified in the student's ISA developed in accordance with the student's IEP.

For students in grades kindergarten through 12 inclusive, unless otherwise specified in the student's IEP and ISA, the number of instructional minutes, excluding breakfast, recess, lunch and passing time shall be at the same level that Ed. Code prescribes for the LEA.

The total number of annual instructional minutes shall be at least equivalent to the total number of annual instructional minutes provided to students attending LEA schools in like grade level unless otherwise specified in the student's IEP.

When CONTRACTOR is a NPA and/or related services provider, the total number of minutes per school day provided by CONTRACTOR shall be specified in the student's ISA developed in accordance with the student's IEP.

24. CLASS SIZE

When CONTRACTOR is a NPS, CONTRACTOR shall ensure that class size shall not exceed a ratio of one teacher per twelve (12) students, unless CONTRACTOR and LEA agree otherwise in writing. Upon prior written approval by an authorized LEA representative, class size may be temporarily increased by a ratio of 1 teacher to fourteen (14) students when necessary, during the regular or extended school year to provide services to students with disabilities.

In the event a NPS is unable to fill a vacant teaching position responsible for direct instruction to students, and the vacancy has direct impact on the CDE Certification of that school, the NPS shall develop a plan to ensure appropriate coverage of students by first utilizing existing certificated staff. The NPS and the LEA may agree to one 30 school day period per contract year where class size may be increased to ensure coverage by an appropriately credentialed teacher. Such an agreement shall be in writing and signed by both parties. This provision does not apply to a NPA.

CONTRACTOR providing special education instruction for individuals with exceptional needs between the ages of three and five years, inclusive, shall also comply with the appropriate instructional adult to child ratios pursuant to California Education Code sections 56440 et seq.

25. CALENDARS

When CONTRACTOR is an NPS, CONTRACTOR shall submit to the LEA/SELPA a school calendar with the total number of billable days not to exceed 180 days, plus extended school year billable days equivalent to the number of days determined by the LEA's extended school year calendar. Billable days shall include only those days that are included on the submitted and approved school calendar, and/or required by the IEP (developed by the LEA) for each student. CONTRACTOR shall not be allowed to change its school calendar and/or amend the number of billable days without the prior written approval of the LEA. Nothing in this Master Contract shall be interpreted to require the LEA to accept any requests for calendar changes.

Unless otherwise specified by the student's IEP, educational services shall occur at the school site. A student shall only be eligible for extended school year services as determined by the IEP team and the provision of such is specifically included in the ISA. Extended school year shall consist of twenty (20) instructional days, unless otherwise agreed upon by the IEP team convened by the LEA. Any days of extended school year in excess of twenty (20) billable days must be mutually agreed to, in writing, prior to the start of the extended school year.

Student must have actually been in attendance during the regular school year and/or during extended school year and received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any NPS service. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

CONTRACTOR shall observe the same legal holidays as LEA. Those holidays are Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day, New Year's Day, Martin Luther King Jr. Day, President's Day, Memorial Day, Juneteenth, and Independence Day. With the approval of LEA, CONTRACTOR may revise the date upon which CONTRACTOR closes in observance of any of the holidays observed by the LEA.

When CONTRACTOR is a NPA, CONTRACTOR shall be provided with a LEA-developed/approved calendar prior to the initiation of services. CONTRACTOR herein agrees to observe holidays as specified in the LEA-developed/approved calendar. CONTRACTOR shall provide services pursuant to the LEA-developed/approved calendar; or as specified in the LEA student's IEP and ISA. Unless otherwise specified in the LEA student's ISA, CONTRACTOR shall provide related services to LEA students on only those days that the LEA student's school of attendance is in session and the LEA student attends school. CONTRACTOR shall bill only for services provided on billable days of attendance as indicated on the LEA calendar unless CONTRACTOR and the LEA agree otherwise, in writing. Student must have actually been in attendance and/or received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any NPA service provided by CONTRACTOR. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

26. DATA REPORTING

CONTRACTOR shall agree to provide to the LEA all data related to student information and billing information with LEA. CONTRACTOR shall agree to provide data related to all sections of this contract, including student discipline as noted below, and requested by and in the format required by the LEA. It is understood that all NPS/A shall utilize the LEA approved electronic IEP system for all IEP development, service tracking documentation, and progress reporting, unless otherwise agreed to by the LEA. Additional

progress reporting may be required by the LEA. The LEA shall provide the CONTRACTOR with appropriate software, user training and proper internet permissions to allow adequate access.

Using forms developed by the CDE or as otherwise mutually agreed upon by CONTRACTOR and LEA, CONTRACTOR shall provide LEA, on a monthly basis, a written report of all incidents in which a statutory offense is committed by any LEA student, regardless if it results in a disciplinary action of suspension or expulsion. This includes all statutory offenses as described in Education Code sections 48900 and 48915. CONTRACTOR shall also include incidents resulting in the use of a behavioral restraint and/or seclusion even if they were not a result of a violation of Education Code sections 48900 and 48915.

The LEA shall provide the CONTRACTOR with approved forms and/or format for such data including, but not limited to, invoicing, attendance reports and progress reports. The LEA may approve use of CONTRACTOR'S provided forms at their discretion.

27. LEAST RESTRICTIVE ENVIRONMENT/DUAL ENROLLMENT

CONTRACTOR and LEA shall follow all LEA policies and procedures that support Least Restrictive Environment ("LRE") options and/or dual enrollment options if available and appropriate, for students to have access to the general curriculum and to be educated with their nondisabled peers to the maximum extent appropriate.

CONTRACTOR and LEA shall ensure that LRE placement options are addressed at all IEP team meetings regarding students for whom ISAs have been or may be executed. This shall include IEP team consideration of supplementary aids and services, goals and objectives necessary for placement in the LRE and necessary to enable students to transition to less restrictive settings.

When an IEP team has determined that a student should be transitioned into the public school setting, CONTRACTOR shall assist the LEA in implementing the IEP team's recommended activities to support the transition.

28. STATEWIDE ACHIEVEMENT TESTING

When CONTRACTOR is a NPS, per implementation of Senate Bill 484, CONTRACTOR shall administer all statewide assessments within the California Assessment of Student Performance and Progress ("CAASPP"), Desired Results Developmental Profile ("DRDP"), California Alternative Assessment ("CAA"), achievement and abilities tests (using LEA-authorized assessment instruments), the Fitness Gram, , the English Language Proficiency Assessments for California ("ELPAC"), the Alternative English Language Proficiency Assessments for California ("Alternative ELPAC"), and as appropriate to the student, and mandated by LEA pursuant to LEA and state and federal guidelines.

CONTRACTOR is subject to the alternative accountability system developed pursuant to Education Code section 52052, in the same manner as public schools. Each LEA student placed with CONTRACTOR by the LEA shall be tested by qualified staff of CONTRACTOR in accordance with that accountability program. LEA shall provide test administration training to CONTRACTOR'S qualified staff. CONTRACTOR shall attend LEA test training and comply with completion of all coding requirements as required by LEA.

29. MANDATED ATTENDANCE AT LEA MEETINGS

CONTRACTOR shall attend District mandated meetings when legal mandates, and/or LEA policy and procedures are reviewed, including but not limited to the areas of: curriculum, high school graduation, standards-based instruction, behavior intervention, cultural and linguistic needs of students with disabilities, dual enrollment responsibilities, LRE responsibilities, transition services, data collection, and standardized testing and IEPs. LEA shall provide CONTRACTOR with reasonable notice of mandated meetings. Attendance at such meetings does not constitute a billable service hour(s).

30. POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORTS

CONTRACTOR shall comply with the requirements of Education Code section 49005, et seq., 56521.1 and 56521.2. LEA students who exhibit behaviors that interfere with their learning or the learning of others must receive timely and appropriate assessments and positive supports and interventions in accordance with the federal law and it's implementing regulations. If the IEP team determines that a student's behavior impedes the individual learning or the learning of others, the IEP team is required to consider the use of positive behavioral interventions and supports, and other strategies, to address that behavior, consistent with Section 1414(d)(3)(B)(i) and (d)(4) of Title 20 of the United States Code and associated federal regulations. This could mean that instead of developing a Behavior Intervention Plan ("BIP"), the IEP team may conclude it is sufficient to address the student's behavioral problems through the development of behavioral goals and behavioral interventions to support those goals.

CONTRACTOR shall maintain a written policy pursuant to California Education Code section 56521.1 regarding emergency interventions and behavioral emergency reports. CONTRACTOR shall ensure that all of its staff members are trained in crisis intervention, emergency procedures, and evidenced-based practices and interventions specific to the unique behavioral needs of the CONTRACTOR's pupil population. The training shall be provided within 30 days of employment to new staff who have any contact or interaction with pupils during the school day, and annually to all staff who have any contact or interaction with pupils during the school day. The CONTRACTOR shall select and conduct the training in accordance with California Education Code section 56366.1. CONTRACTOR shall maintain written records of the training and provide written verification of the training annually and upon request.

Pursuant to Education Code section 56521.1, emergency interventions shall not be used as a substitute for a BIP, and shall not be employed longer than necessary to contain the behavior. Emergency interventions may only be used to control unpredictable, spontaneous behavior that poses clear and present danger of serious physical harm to the individual with exceptional needs, or others, and that cannot be immediately prevented by a response less restrictive than the temporary application of a technique used to contain the behavior. If a situation requires prolonged use of emergency intervention, staff must seek assistance from the school site administrator or a law enforcement agency.

CONTRACTOR shall complete a behavior emergency report when an emergency occurs that is defined as a serious, dangerous behavior that staff has determined to present a clear and present danger to others. It requires a non-violent physical intervention to protect the safety of student, self, or others and a physical intervention has been used; or a physical intervention has not been used, but an injury or serious property damage has occurred. Personal Safety Techniques may or may not have been used. Emergencies require a behavior emergency report form be completed and submitted to the LEA within twenty-four (24) hours for administrative action. CONTRACTOR shall notify Parent within twenty-four (24) hours via telephone. If the student's IEP does not contain a BIP, an IEP team shall schedule a meeting to review the behavior emergency report, determine if there is a necessity for a functional behavioral assessment, and to determine an interim plan. If the student already has a BIP, the IEP team shall review and modify the BIP if a new serious behavior has been exhibited or existing behavioral interventions have proven to be ineffective. CONTRACTOR shall schedule with LEA an IEP meeting within two (2) days.

Pursuant to Education Code section 56521.2, CONTRACTOR shall not authorize, order, consent to, or pay for the following interventions, or any other interventions similar to or like the following:

1. any intervention that is designed to, or likely to, cause physical pain, including, but not limited to, electric-shock;
2. an intervention that involves the release of noxious, toxic, or otherwise unpleasant sprays, mists, or substances in proximity to the face of the individual;
3. an intervention that denies adequate sleep, food, water, shelter, bedding, physical comfort, or access to bathroom facilities;
4. an intervention that is designed to subject, used to subject, or likely to subject, the individual to verbal abuse, ridicule, or humiliation, or that can be expected to cause excessive emotional trauma;

restrictive interventions that employ a device, material, or objects that simultaneously immobilize all four extremities,
5. Prone restraint;
6. locked seclusion, unless it is in a facility otherwise licensed or permitted by state law to use a locked room;
7. an intervention that precludes adequate supervision of the individual;
8. an intervention that deprives the individual of one or more of the individual's senses.

CONTRACTOR shall comply with Education Code sections 49005.8, 56521.1 and 56521.2. Specifically, Contractor shall not do any of the following:

1. Use seclusion or a behavioral restraint for the purpose of coercion, discipline, convenience, or retaliation.
2. Use locked seclusion, unless it is in a facility otherwise licensed or permitted by state law to use a locked room.
3. Use a physical restraint technique that obstructs a pupil's respiratory airway or impairs the pupil's breathing or respiratory capacity, including techniques in which a staff member places pressure on a pupil's back or places the individual's body weight against the pupil's torso or back.
4. Use a behavioral restraint technique that restricts breathing, including, but not limited to, using a pillow, blanket, carpet, mat, or other item to cover a pupil's face.
5. Place a pupil in a facedown position with the pupil's hands held or restrained behind the pupil's back
6. Use prone containment.
7. Use a behavioral restraint for longer than is necessary to contain the behavior that poses a clear and present danger of serious physical harm to the pupil or others.

CONTRACTOR shall keep constant, direct observation of a pupil who is in seclusion, which may be through observation of the pupil through a window, or another barrier, through which the educational provider is able to make direct eye contact with the pupil. This observation shall not be through indirect means, including through a security camera or a closed-circuit television.

CONTRACTOR shall afford pupils who are restrained the least restrictive alternative and the maximum freedom of movement, and shall use the least number of restraint points, while ensuring the physical safety of the pupil and others.

In the case of a child whose behavior impedes the child's learning or that of others, the IEP team shall consider the use of positive behavioral interventions and supports, and other strategies, to address that behavior, consistent with Section 1414(d)(3)(B)(i) and (d)(4) of Title 20 of the United States Code and associated federal regulations.

All restraint practices must be reviewed and revised when they have an adverse effect on a student and are used repeatedly for an individual child, either on multiple occasions within the same classroom or multiple uses by the same individual. CONTRACTOR shall notify the student's parent/guardian when any type of physical or mechanical restraint or seclusion has been used. Upon the use of any type of physical or mechanical restraint or seclusions of an LEA student, CONTRACTOR shall complete a BER per the reporting and notification requirements listed above.

31. STUDENT DISCIPLINE

CONTRACTOR shall maintain and abide by a written policy for student discipline that is consistent with state and federal law and regulations. Using forms developed by the California Department of Education or as otherwise mutually agreed upon by CONTRACTOR and LEA, CONTRACTOR shall provide LEA, on a monthly basis, a written report of all incidents in which a statutory offense is committed by any LEA student, regardless if it results in a disciplinary action of suspension or expulsion. This includes all statutory offenses as described in Education Codes 48900 and 48915.CONTRACTOR shall also include incidents resulting in the use of a behavioral restraint and/or seclusion even if they were not a result of a violation of Education Code Sections 48900 and 48915.

When CONTRACTOR seeks to remove a student from his/her current educational placement for disciplinary reasons, CONTRACTOR shall immediately submit a written discipline report to the LEA. Written discipline reports shall include, but not be limited to: the student's name; the time, date, and description of the misconduct; the disciplinary action taken by CONTRACTOR; and the rationale for such disciplinary action. A copy of the student's behavior plan, if any, shall be submitted with the written discipline report. CONTRACTOR and LEA agree to participate in a manifestation determination at an IEP meeting no later than the tenth (10th) day of suspension

32. IEP TEAM MEETINGS

An IEP team meeting shall be convened at least annually to evaluate: (1) the educational progress of each student placed with CONTRACTOR, including all state assessment results pursuant to the requirements of Education Code section 52052; (2) whether or not the needs of the student continue to be best met at the NPS; and (3) whether changes to the student's IEP are necessary, including whether the student may be transitioned to a public school setting. (California Education Code sections 56366 (a) (2) (B) (i) and (ii)) and pursuant to California Education Code section 56345 (b) (4).)

If the LEA student is to be transferred from a NPS setting into a regular class setting in a public school for any part of the school day, the IEP team shall document a description of activities provided to integrate the student into the regular education program, including the nature of each activity as well as the time spent on the activity each day or week and a description of the activities provided to support the transition of the student from the special education program into the regular education program. Each student shall be allowed to provide confidential input to any representative of the individual IEP team. Except as otherwise provided in the Master Contract, CONTRACTOR and LEA shall participate in all IEP team meetings regarding students for whom ISAs have been or may be executed. At any time during the term of this Master Contract, the parent, the CONTRACTOR or the LEA may request a review of the student's IEP, subject to all procedural safeguards required by law, including reasonable notice given to, and participation of, the CONTRACTOR in the meeting. Every effort shall be made to schedule IEP team meetings at a time and place that is mutually convenient to parent, CONTRACTOR and LEA. CONTRACTOR shall provide to LEA assessments and written assessment reports by service providers upon request and/or pursuant to LEA policy and procedures. It is understood that attendance at an IEP meeting is part of CONTRACTOR'S professional responsibility.

It is understood that the CONTRACTOR shall utilize the approved electronic IEP system of the LEA for all IEP planning and progress reporting at the LEA's discretion. The LEA or SELPA may provide training for any CONTRACTOR to ensure access to the approved system. The CONTRACTOR shall maintain confidentiality of all IEP data on the approved system and shall protect the password requirements of the system. When a student dis-enrolls from the NPS/NPA, the NPS/NPA and LEA shall discontinue use of the approved system for that student.

Changes in any student's educational program, including instruction, services, or instructional setting provided under this Master Contract, may only be made on the basis of revisions to the student's IEP. In the event that the CONTRACTOR believes the student requires a change of placement, the CONTRACTOR may request a review of the student's IEP for the purposes of consideration of a change in the student's placement. Student is entitled to remain in the last agreed upon and implemented placement unless parent agrees otherwise or an Interim Alternative Educational Setting is deemed lawful and appropriate by LEA or OAH consistent with Section 1415 (k)(1)(7) of Title 20 of the United States Code.

33. SURROGATE PARENTS AND FOSTER YOUTH

CONTRACTOR shall recognize an LEA appointed surrogate parent assignments for students without parental representation, including unaccompanied homeless youths, in special education procedures pursuant to California Government Code Section 7579.5. Surrogate parents shall serve as the child's parent and have all the rights relative to the student's education that a parent has under the Individuals with Disabilities Education Act pursuant to *20 USC 1414-1482 and 34 CFR 300.1*

300.756. A pupil in foster care shall be defined pursuant to California Education Code section 42238.01(b). The LEA shall annually notify the CONTRACTOR who the LEA has designated as the educational liaison for foster children. When a pupil in foster care is enrolled in a NPS by the LEA any time after the completion of the pupil's second year of high school, the CONTRACTOR shall schedule the pupil in courses leading towards graduation based on the diploma requirements of the LEA unless provided notice otherwise in writing pursuant to Section 51225.1.

34. DUE PROCESS PROCEEDINGS

CONTRACTOR shall fully participate in special education due process proceedings including mediations and hearings, as requested by LEA. Participation further includes the willingness to make CONTRACTOR's staff available for witness preparation and testimony as is necessary to facilitate a due process hearing. CONTRACTOR shall also fully participate in the investigation and provision of documentation related to any complaint filed with the State of California, the Office of Civil Rights, or any other state and/or federal governmental body or agency. Full participation shall include, but in no way be limited to, cooperating with LEA representatives to provide complete answers raised by any investigator and/or the immediate provision of any and all documentation that pertains to the operation of CONTRACTOR's program and/or the implementation of a particular student's IEP/Individual and Family Service Plan ("IFSP").

35. COMPLAINT PROCEDURES

CONTRACTOR shall maintain and adhere to its own written procedures for responding to parent complaints. These procedures shall include annually notifying and providing parents of students with appropriate information (including complaint forms) for the following: (1) Uniform Complaint Procedures pursuant to Title 5 of the California Code of Regulations section 4600 *et seq*.; (2) Nondiscrimination policy pursuant to Title 5 of the California Code of Regulations section 4960 (a); (3) Sexual Harassment Policy, California Education Code 231.5 (a) (b) (c); (4) Title IX Student Grievance Procedure, Title IX 106.8 (a) (d) and 106.9 (a); and (5) Notice of Privacy Practices in compliance with Health Insurance Portability and Accountability Act ("HIPAA"). CONTRACTOR shall include verification of these procedures to the LEA. CONTRACTOR shall immediately notify LEA of any complaints filed against it related to LEA students and provide LEA with all documentation related to the complaints and/or its investigation of complaints, including any and all reports generated as a result of an investigation.

36. STUDENT PROGRESS REPORTS/REPORT CARDS AND ASSESSMENTS

Unless LEA requests in writing that progress reports be provided on a monthly basis, CONTRACTOR shall provide to parents at least two (2) written progress reports/report cards. At a minimum, progress reports shall include progress over time towards IEP goals and objectives. A copy of the progress reports/report cards shall be maintained at the CONTRACTOR's place of business and shall be submitted to the LEA and LEA student's parent(s) quarterly.

The CONTRACTOR shall also provide an LEA representative access to supporting documentation used to determine progress on any goal or objective, including but not limited to log sheets, observation notes, data sheets, pre/post tests, rubrics and other similar data collection used to determine progress or lack of progress on approved goals, objectives, transition plans or behavior intervention plans. The LEA may request such data at any time within five (5) years of the date of service. The CONTRACTOR shall provide this data supporting progress within five (5) business days of request. Additional time may be granted as needed by the LEA.

CONTRACTOR shall complete academic or other evaluations of the student ten (10) days prior to the student's annual or triennial review IEP team meeting for the purpose of reporting the student's present levels of performance at the IEP team meeting as required by state and federal laws and regulations and pursuant to LEA policies, procedures, and/or practices. CONTRACTOR shall provide sufficient copies of its reports, documents, and projected goals to share with members of the IEP team five (5) business days

prior to the IEP meeting. CONTRACTOR shall maintain supporting documentation such as test protocols and data collection, which shall be made available to LEA within five (5) business days of request.

The CONTRACTOR is responsible for all evaluation costs regarding the updating of goals and objectives, progress reporting and development of present levels of performance. All assessments resulting from an assessment plan shall be provided by the LEA unless the LEA specifies in writing a request that CONTRACTOR perform such additional assessment. Any assessment and/or evaluation costs may be added to the ISA and/or approved separately by the LEA at the LEA's sole discretion.

It is understood that all billable hours must be in direct services to pupils as specified in the ISA. For NPA services, supervision provided by a qualified individual as specified in Title 5 Regulation, subsection 3065, shall be determined as appropriate and included in the ISA. Supervision means the direct observation of services, data review, case conferencing and program design consistent with professional standards for each professional's license, certification, or credential.

CONTRACTOR shall not charge the student's parent(s) or LEA for the provision of progress reports, report cards, evaluations conducted in order to obtain present levels of performance, interviews, and/or meetings. It is understood that all billable hours have limits to those specified on the ISA consistent with the IEP. It is understood that copies of data collection notes, forms, charts and other such data are part of the pupil's record and shall be made available to the LEA upon written request.

37. GRADES, HIGH SCHOOL COURSE CREDITS, & TRANSCRIPTS

When CONTRACTOR is a NPS, CONTRACTOR is responsible for assigning grades for any course of instruction taught at the NPS. The grades determined by the pupil's teacher, in the absence of clerical or mechanical mistake, fraud, bad faith, or incompetency, shall be final and consistent with the provisions specified in EC Section 49066. The grades each pupil receives in all courses of instruction taught by the NPS shall be reported to the parents and the LEA on a quarterly basis. Consistent with the LEA, should it become evident to the NPS the pupil is in danger of failing a course, the CONTRACTOR must initiate a parent conference, and the LEA representative must be in attendance.

When CONTRACTOR serves students in grades nine (9) through twelve (12) inclusive, LEA shall provide to CONTRACTOR a specific list of the course requirements to be satisfied by the CONTRACTOR leading toward graduation or completion of LEA's diploma requirements. CONTRACTOR shall not recommend awarding a high school diploma to students who have not successfully completed all of the LEA's graduation requirements.

Pupils enrolled in high school during the 2020-2021 academic year may request a Pass or No Pass grade as permitted in EC Section 49066.5, which may be reflected on the student's transcript and shall not negatively affect the pupil's grade point average.

CONTRACTOR shall prepare transcripts at the close of each semester, or upon student transfer, for students in grades nine (9) through twelve (12) inclusive, and submit them on LEA approved forms to the student's school of residence for evaluation of progress toward completion of diploma requirements as specified in LEA Procedures. CONTRACTOR shall submit to the LEA names of students and their schools of residence for whom transcripts have been submitted as specified by the LEA.

INDIVIDUAL TRANSITION PLANNING – AB 438, Approved on September 28, 2024

Effective July 1, 2025, if determined appropriate by the pupil's IEP team, beginning when the pupil starts their high school experience and not later than when the pupil is 16 years of age or younger, as appropriate, and annually thereafter, a statement of needed transition services shall be included in the pupil's individualized education program. If the individualized education program team determines that the pupil would benefit from the postponement of the inclusion of appropriate measurable postsecondary goals and transition services until 16 years of age, rather than when the pupil begins their high school experience, the individualized education program team shall appropriately justify the basis for that postponement. (EC

section 56043(h).)

38. STUDENT CHANGE OF RESIDENCE

Within five (5) school days from the date CONTRACTOR becomes aware of a student's change of residence, CONTRACTOR shall notify LEA, in writing, of the student's change of residence. Upon enrollment, CONTRACTOR shall notify parents in writing of their obligation to notify CONTRACTOR of the student's change of residence. CONTRACTOR shall maintain, and provide upon request by LEA, documentation of such notice to parents.

If CONTRACTOR had knowledge or should reasonably have had knowledge of the student's change of residence boundaries and CONTRACTOR fails to follow the procedures specified in this provision, LEA shall not be responsible for the costs of services delivered following the student's change of residence.

39. WITHDRAWAL OF STUDENT FROM PROGRAM

CONTRACTOR shall immediately report electronically and in writing to the LEA within five (5) business days when an LEA student is withdrawn without prior notice from school and/or services, including student's change of residence to a residence outside of LEA service boundaries, and parent/guardian withdrawal of student against professional advice from a NPS/RTC.

40. PARENT ACCESS

CONTRACTOR shall provide for reasonable parental access to students and all facilities including, but not limited to, the instructional setting, recreational activity areas, meeting rooms and student living quarters, when applicable. CONTRACTOR shall comply with any known court orders regarding parental visits and access to LEA students.

CONTRACTOR operating programs associated with a NPS/RTC shall cooperate with a parent's reasonable request for LEA student therapeutic visits in their home or at the NPS/RTC. CONTRACTOR shall require that parents obtain prior written authorization for therapeutic visits from the CONTRACTOR and the LEA at least thirty (30) days in advance. When requested, CONTRACTOR shall facilitate all parent travel and accommodations and for providing travel information to the parent as appropriate. Payment by LEA for approved travel-related expenses shall be made directly through the LEA consistent with LEA Procedures.

CONTRACTOR providing services in the student's home as specified in the IEP shall ensure that at least one parent of the child, or an adult caregiver with written and signed authorization to make decisions in an emergency, is present. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home based services, including written and signed authorization in emergency situations. The parent shall inform the LEA of any changes of caregivers and provide written authorization for emergencies. The adult caregiver cannot also be an employee or volunteer associated with the NPS/NPA service provider.

All problems and/or concerns, both verbal and written, reported to pupil's parents shall also be provided, in writing, to the LEA.

41. LICENSED CHILDREN'S INSTITUTION ("LCI") CONTRACTORS AND RESIDENTIAL TREATMENT CENTER ("RTC") CONTRACTORS

If CONTRACTOR is a LCI, CONTRACTOR shall adhere to all legal requirements regarding educational placements for LCI students as stated in Education Code 56366 (a) (2) (C), 56366.9 (c) (1), Health and Safety Code section 1501.1and any other applicable laws and/or regulations, including LEA guidelines or procedures. An LCI shall not require that a pupil be placed in its NPS as a condition of being placed in its residential facility.

If CONTRACTOR is a NPS/RTC, CONTRACTOR shall adhere to all legal requirements under the Individuals with Disabilities Education Act (IDEA), 20 U.S.C. section 1400 et seq. including the federal regulations 34 C.F.R section 300 et seq. and Education Code section 56000 et seq. including Title 5 of the California Code of Regulations section 3000 et seq.. CONTRACTOR shall comply with all monitoring requirements set forth in Section 43 below.

If CONTRACTOR is a NPS that is owned, operated by, or associated with a LCI, CONTRACTOR shall provide to LEA, on a quarterly basis, a list of all students, including those identified as eligible for special education. For those identified as special education students, the list shall include: 1) special education eligibility at the time of enrollment and; 2) the educational placement and services specified in each student's IEP at the time of enrollment. A copy of the current IEP shall be provided to the LEA.

Unless placement is made pursuant to an Office of Administrative Hearings order or a lawfully executed agreement between LEA and parent, LEA is not responsible for the costs associated with NPS placement until the date on which an IEP team meeting is convened, the IEP team determines that a NPS placement is appropriate, and the IEP is signed by the student's parent or another adult with educational decision- making rights.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal IDEA (20 U.S.C. Sec. 1400 et seq.) and shall be certified or licensed by the state to provide nonmedical care, clinical services, or short-term residential therapeutic programs, as applicable to the facility type.

42. STATE MEAL MANDATE

When CONTRACTOR is a NPS, CONTRACTOR and LEA shall satisfy the State Meal Mandate under California Education Code sections 49005 et seq.; ; 49501.5, the universal meal mandate enacted by AB 130 (2021-2022); 49530 et seq; and 49550 et seq.

LEA, at its sole discretion, may elect to directly provide meals to CONTRACTOR for distribution to LEA students at the nonpublic school on its own or by another local school district.

CONTRACTOR acknowledges that the LEA does not receive any state or federal reimbursement for any meals CONTRACTOR provides to LEA students and that CONTRACTOR is only eligible to receive direct reimbursement if it is an approved site under the National School Lunch Program.

In the event the LEA requests CONTRACTOR to provide meals to LEA students, CONTRACTOR will provide breakfast and lunch to LEA students in compliance with the meal pattern requirements under the School Breakfast Program and National School Lunch Program nutritional standards. LEA shall reimburse CONTRACTOR for each meal made available at a mutually agreed upon rate. In the event CONTRACTOR is unable to provide meals, the LEA and CONTRACTOR will work collaboratively to find a solution. In the event CDE determines that meals do not need to be provided, this paragraph shall not apply.

CONTRACTOR shall maintain all documentation of meals provided to LEA students. CONTRACTOR shall comply with record keeping requirements under the School Breakfast Program and National School Lunch Program or LEA template. Upon request, CONTRACTOR shall provide copies of any such records to LEA. CONTRACTOR shall also allow LEA to conduct site monitoring visits as deemed necessary by the LEA.

If CONTRACTOR uses a third-party vendor to provide meals, CONTRACTOR will assure that the third-party vendor agrees to comply with all meal pattern requirements of the School Breakfast Program and National School Lunch Program nutritional standards. Upon request, CONTRACTOR

shall provide LEA with any contracts it has with third-party vendors providing meals for students.

43. MONITORING

The State Superintendent of Public Instruction ("Superintendent"), through the delegated monitoring activities to the California Department of Education (CDE), shall monitor CONTRACTOR'S facilities, the educational environment, and the quality of the educational program, including the teaching staff, the credentials authorizing service, the standards-based core curriculum being employed, and the standard focused instructional materials used on a three-year cycle, as follows: (1) CONTRACTOR shall complete a self-review in year one; (2) the Superintendent shall conduct an onsite review in year two; and (3) the Superintendent shall conduct a follow-up visit in year three.

CONTRACTOR shall participate in any LEA or CDE compliance review, if applicable, to be conducted as aligned with the CDE Onsite Review and monitoring cycle in accordance with California Education Code section 56366.1(j). This review will address programmatic aspects of the NPS, compliance with relevant state and federal regulations, and Master Contract compliance. CONTRACTOR shall conduct any follow-up or corrective action procedures related to review findings.

If CONTRACTOR is also an LCI and/or NPS/RTC, the CDE shall annually evaluate whether CONTRACTOR is in compliance with Education Code section 56366.9 and Health and Safety Code section 1501.1(b).

The LEA or SELPA shall conduct an onsite visit to the NPS before placement of a pupil if the LEA does not have any pupils enrolled at the school at the time of placement.

The LEA or SELPA shall conduct at least one onsite monitoring visit during each school year to the CONTRACTOR site certified as an NPS where the LEA has placed a pupil and entered into a master contract. The monitoring visit shall include, but is not limited to, a review of services specified on the ISA and provided to the pupil, a review of progress the pupil is making toward the goals set forth in the pupil's IEP, a review of progress the pupil is making toward the goals set forth in the pupil's behavioral intervention plan, if applicable, an observation of the pupil during instruction, and a walkthrough of the facility. The LEA or SELPA shall report the findings resulting from the monitoring visit to the CDE within 60 calendar days of the onsite visit.

CONTRACTOR shall allow LEA representatives access to its facilities for additional periodic monitoring of each student's instructional program. LEA shall have access to observe each student at work, observe the instructional setting, interview CONTRACTOR employees, and review each student's records and progress. Such access shall include unannounced monitoring visits. When making site visits, LEA shall initially report to CONTRACTOR's site administrative office. CONTRACTOR shall be invited to participate in the review of each student's progress.

CONTRACTOR understands that LEA reserves the right to institute a program audit with or without cause. The program audit may include, but is not limited to, a review of core compliance areas of health and safety; curriculum/instruction; related services; and contractual, legal, and procedural compliance.

When CONTRACTOR is a NPS, CONTRACTOR shall collect all applicable data and prepare the applicable portion of a School Accountability Report Card as appropriate in accordance with California Education Code Section 33126.

PERSONNEL

44. CLEARANCE REQUIREMENTS

CONTRACTOR shall comply with the requirements of California Education Code sections 44237, 35021.1, 35021.2, and 56366.1 including, but not limited to: obtaining clearance from both the California Department of Justice (hereinafter referred to as "CDOJ") and clearance from the Federal Bureau of

Investigation (hereinafter referred to as "FBI") for CONTRACTOR's employees and volunteers who will have or likely may have any direct contact with LEA students. CONTRACTOR hereby agrees that CONTRACTOR's employees and volunteers shall not come in contact with students, in-person or virtually, until CDOJ and FBI clearance are ascertained. CONTRACTOR shall certify in writing to LEA that none of its employees, and volunteers, unless CONTRACTOR determines that the volunteers will have no direct contact with students, or subcontractors who may come into contact with students have been convicted of a violent or serious felony as those terms are defined in California Education Code section 44237(h), unless despite the employee's conviction of a violent or serious felony, he or she has met the criteria to be eligible for employment pursuant to California Education Code section 44237 (i) or (j). Upon request, clearance certification shall be submitted to the LEA. In addition, CONTRACTOR shall make a request for subsequent arrest service from CDOJ as required by California Penal Code section 11105.2. Contractor shall certify to LEA that they have successful background checks and enrolled in subsequent arrest notification service for all employees who may come into contact with students.

Notwithstanding the restrictions on sharing and destroying criminal background check information, CONTRACTOR, upon demand, shall make available to the LEA evidence of a successful criminal background check clearance and enrollment in subsequent arrest notification service, as provided, for each owner, operator, and employee of the NPS/A. CONTRACTOR is required to retain the evidence on-site, as specified, for all staff, including those licensed or credentialed by another state agency. Background clearances and proof of subsequent arrest notification service, as required by California Penal Code section 11105.2, for all staff shall be provided to the LEA upon request.

45. STAFF QUALIFICATIONS

CONTRACTOR shall ensure that all individuals employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or related services hold a license, certificate, permit, or other document equivalent to that which staff in a public school are required to hold in the service rendered consistent with Education Code section 56366.1(n)(1) and are qualified pursuant to Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and Title 5 of the California Code of Regulations sections 3001(r), 3064 and 3065. Such qualified staff may only provide related services within the scope of their professional license, certification or credential and ethical standards set by each profession, and not assume responsibility or authority for another related services provider or special education teacher's scope of practice.

CONTRACTOR shall ensure that all staff are appropriately credentialed to provide instruction and services to students with the disabling conditions placed in their program/school through documentation provided to the CDE (5 CCR 3064 (a)).
In accordance with California Education Code section 56366.1(a)(5), when CONTRACTOR is a NPS, an appropriately qualified person shall serve as curricular and instructional leader, and be able to provide leadership, oversight and professional development. The administrator of the NPS holds or is in the process of obtaining one of the following: (A) An administrative credential granted by an accredited postsecondary educational institution and two years of experience with pupils with disabilities. (B) A pupil personnel services credential that authorizes school counseling or psychology. (C) A license as a clinical social worker issued by the Board of Behavioral Sciences. (D) A license in psychology regulated by the Board of Psychology. (E) A master's degree issued by an accredited postsecondary institution in education, special education, psychology, counseling, behavioral analysis, social work, behavioral science, or rehabilitation. (F) A credential authorizing special education instruction and at least two years of experience teaching in special education before becoming an administrator. (G) A license as a marriage and family therapist certified by the Board of Behavioral Sciences. (H) A license as an educational psychologist issued by the Board of Behavioral Sciences. (I) A license as a professional clinical counselor issued by the Board of Behavioral Sciences. (California Education Code Section 56366.1 (a)(5)). CONTRACTOR shall maintain, and provide to the LEA upon request, documentation of its administrator's qualifications in accordance with the above.

CONTRACTOR shall comply with personnel standards and qualifications regarding instructional aides and teacher assistants respectively pursuant to federal requirements and California Education Code sections

45340 *et seq.* and 45350 *et seq.* Specifically, all paraprofessionals, including but not limited to, instructional aides and teacher assistants, employed, contracted, and/or otherwise hired or subcontracted by CONTRACTOR to provide classroom and/or individualized instruction or related services, shall possess a high school diploma (or its recognized equivalent) and at least one of the following qualifications: (a) completed at least two (2) years of study at an institution of higher education; or (b) obtained an associate's (or higher) degree; or (c) met a rigorous standard of quality and can demonstrate, through a formal state or local assessment (i) knowledge of, and the ability to assist in instructing, reading, writing, and mathematics; or (ii) knowledge of, and the ability to assist in instructing, reading readiness, writing readiness, and mathematics readiness, as appropriate. CONTRACTOR shall comply with all laws and regulations governing the licensed professions, including but not limited to, the provisions with respect to supervision.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this state and serving a student by this LEA shall be certified or licensed by that state to provide special education and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

46. VERIFICATION OF LICENSES, CREDENTIALS AND OTHER DOCUMENTS

CONTRACTOR shall submit to LEA a staff list, and copies of all current licenses, credentials, certifications, permits and/or other documents which entitle the holder to provide special education and/or related services by individuals employed, contracted, and/or otherwise hired or sub-contracted by CONTRACTOR. CONTRACTOR shall ensure that all licenses, credentials, permits or other documents are on file at the office of the County Superintendent of Schools. CONTRACTOR shall provide the LEA with the verified dates of fingerprint clearance, Department of Justice clearance and Tuberculosis Test clearance for all employees, approved subcontractors and/or volunteers prior to such individuals starting to work with any student.

CONTRACTOR shall monitor the status of licenses, credentials, certifications, permits and/or other documents for all individuals employed, contracted, and/or otherwise hired by CONTRACTOR. CONTRACTOR shall notify LEA and CDE in writing within forty-five (45) days when personnel changes occur which may affect the provision of special education and/or related services to LEA students. CONTRACTOR shall notify LEA within forty-five (45) days if any such licenses, certifications or waivers are expired, suspended, revoked, rescinded, challenged pursuant to an administrative or legal complaint or lawsuit, or otherwise nullified during the effective period of this Master Contract. The LEA shall not be obligated to pay for any services provided by a person whose such licenses, certifications or waivers are expired, suspended, revoked, rescinded, or otherwise nullified during the period which such person is providing services under this Master Contract. Failure to notify the LEA and CDE of any changes in credentialing/licensed staff may result in suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

47. STAFF ABSENCE

When CONTRACTOR is a nonpublic school and CONTRACTOR's classroom teacher is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to the LEA documentation of substitute coverage. Substitute teachers shall remain with their assigned class during all instructional time.

The LEA shall not be responsible for any payment for instruction and/or services when an appropriately credentialed substitute teacher is not provided in accordance with California Education Code section 56061.

When CONTRACTOR is a NPA and/or related services provider, and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute, unless LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. It is understood that the parent of a student shall not be deemed to be a qualified substitute for their student. LEA will not pay for services unless a qualified substitute is provided and/or

CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and authorized LEA representative.

48. STAFF PROFESSIONAL BEHAVIOR WHEN PROVIDING SERVICES AT SCHOOL OR SCHOOL RELATED EVENTS OR AT SCHOOL FACILITY AND/OR IN THE HOME

It is understood that all employees, subcontractors, and volunteers of any certified NPS/A shall adhere to the customary professional and ethical standards when providing services. All practices shall only be within the scope of professional responsibility as defined in the professional code of conduct for each profession as well as any LEA professional standards as specified in Board policies and/or regulations when made available to the CONTRACTOR.

For services provided on a public-school campus, sign in/out procedures shall be followed by NPS/A providers working in a public-school classroom along with all other procedures for being on campus consistent with school and district policy. Such policies and procedures shall be made available to the CONTRACTOR upon request. It is understood that the public-school credentialed classroom teacher is responsible for the instructional program.

CONTRACTOR providing services outside of the student's school as specified in the IEP shall ensure that at least one parent of the child or an adult caregiver with written and signed authority to make decisions in an emergency is present during provision of services. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home-based services, including written and signed authorization in emergency situations. The adult caregiver cannot also be an employee or volunteer associated with the NPS/NPA service provider. All problems and/or concerns reported by CONTRACTOR to parents or guardians, in either verbal or written form, shall be reported to the LEA.

HEALTH AND SAFETY MANDATES

49. HEALTH AND SAFETY

CONTRACTOR shall comply with all applicable federal, state, local, and LEA laws, regulations, ordinances, policies, and procedures regarding student and employee health and safety. CONTRACTOR shall comply with the requirements of California Education Code sections 35021 *et. seq*. and 49406, regarding the examination of CONTRACTOR's employees and volunteers for tuberculosis. CONTRACTOR shall provide to LEA documentation for each individual volunteering, employed, contracted, and/or otherwise hired by CONTRACTOR of such compliance before an individual comes in contact with a student.

CONTRACTOR shall comply with OSHA Blood-Borne Pathogens Standards, 29 Code of Federal Regulations (CFR) section 1910.1030, when providing medical treatment or assistance to a student. CONTRACTOR further agrees to provide annual training regarding universal health care precautions and to post required notices in areas designated in the California Health and Safety Code.

50. FACILITIES AND FACILITIES MODIFICATIONS

CONTRACTOR shall provide special education and/or related services to students in facilities that comply with all applicable federal, state, and local laws, regulations, and ordinances related, but not limited to: disability access; fire, health, sanitation, and building standards and safety; fire warning systems; zoning permits; and occupancy capacity. When CONTRACTOR is a NPS, CONTRACTOR shall conduct fire drills as required by Title 5 California Code of Regulations section 550. CONTRACTOR shall be responsible for any structural changes and/or modifications to CONTRACTOR's facilities as required complying with applicable federal, state, and local laws, regulations, and ordinances. Failure to notify the

LEA and CDE of any changes in, major modification or relocation of facilities may result in the suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

51. ADMINISTRATION OF MEDICATION

CONTRACTOR shall comply with the requirements of California Education Code section 49422 et seq. when CONTRACTOR serves a student that is required to take prescription and/or over-the-counter medication during the school day. CONTRACTOR may designate personnel to assist the student with the administration of such medication after the student's parent(s) provide to CONTRACTOR: (a) a written statement from a physician detailing the type, administration method, amount, and time schedules by which such medication shall be taken; and (b) a written statement from the student's parent(s) granting CONTRACTOR permission to administer medication(s) as specified in the physician's statement. CONTRACTOR shall maintain, and provide to LEA upon request, copies of such written statements. CONTRACTOR shall maintain a written log for each student to whom medication is administered. Such written log shall specify the student's name; the type of medication; the date, time, and amount of each administration; and the name of CONTRACTOR's employee who administered the medication. CONTRACTOR maintains full responsibility for storing medications in a secure location and ensuring appropriate staff training in the administration of such medication consistent with physician's written orders. Any change in medication type, administration method, amount or schedule must be authorized by both a licensed physician and parent.

52. INCIDENT/ACCIDENT REPORTING

CONTRACTOR shall submit within 24 hours, electronically, any accident or incident report to the LEA. CONTRACTOR shall properly submit required accident or incident reports pursuant to the procedures specified in LEA Procedures.

53. CHILD ABUSE REPORTING

CONTRACTOR hereby agrees to annually train all staff members, including volunteers, so that they are familiar with and agree to adhere to its own child and dependent adult abuse reporting obligations and procedures as specified in California Penal Code section 11164 et seq. and Education Code 44691. To protect the privacy rights of all parties involved (i.e., reporter, child and alleged abuser), reports will remain confidential as required by law and professional ethical mandates. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be submitted to the LEA.

54. SEXUAL HARASSMENT

CONTRACTOR shall have a Sexual and Gender Identity harassment policy that clearly describes the kinds of conduct that constitutes sexual harassment and that is prohibited by the CONTRACTOR's policy, as well as federal and state law. The policy should include procedures to make complaints without fear of retaliation, and for prompt and objective investigations of all sexual harassment complaints. CONTRACTOR further agrees to provide annual training to all employees regarding the laws concerning sexual harassment and related procedures pursuant to Government Code 12950.1.

55. REPORTING OF MISSING CHILDREN

CONTRACTOR assures LEA that all staff members, including volunteers, are familiar with and agree to adhere to requirements for reporting missing children as specified in California Education Code section 49370. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be properly submitted to the LEA. The written statement shall be submitted as specified by the LEA.

FINANCIAL

56. ENROLLMENT, CONTRACTING, SERVICE TRACKING, ATTENDANCE REPORTING, AND BILLING PROCEDURES

CONTRACTOR shall assure that the nonpublic school or nonpublic agency has the necessary financial resources to provide an appropriate education for the students enrolled and will distribute those resources in such a manner to implement the IEP and ISA for each and every student.

CONTRACTOR shall comply with all LEA procedures concerning enrollment, contracting, attendance reporting, service tracking and billing including requirements of electronic billing as specified by the LEA Procedures, as well as provide all such records requested by LEA concerning the same. CONTRACTOR shall be paid for the provision of special education and/or related services specified in the student's IEP and ISA. All payments by LEA shall be made in accordance with the terms and conditions of this Master Contract and governed by all applicable federal and state laws.

CONTRACTOR shall maintain separate registers for the basic education program, each related service, and services provided by instructional assistants, behavior intervention aides and bus aides. Original attendance forms (i.e., roll books for the basic education program, service tracking documents and notes for instructional assistants, behavioral intervention aides, bus aides, and each related service) shall be completed by the actual service provider whose signature shall appear on such forms and shall be available for review, inspection, or audit by LEA during the effective period of this contract and for a period of five (5) years thereafter. CONTRACTOR shall verify the accuracy of minutes of reported attendance that is the basis of services being billed for payment.

CONTRACTOR shall submit invoices and related documents to LEA for payment, for each calendar month when education or related services were provided. Invoices and related documents shall be properly submitted electronically and in addition, on an LEA form with signatures in the manner prescribed by LEA. At a minimum, each invoice must contain the following information: month of service; specific days and times of services coordinated by the LEA approved calendar unless otherwise specified in the IEP or agreed to by the LEA; name of staff who provided the service; approved cost of each invoice; total for each service and total for the monthly invoice; date invoice was mailed; signature of NPS/NPA administrator authorizing that the information is accurate and consistent with the ISA, CDE certificates and staff notification; verification that attendance report is attached as appropriate; indication of any made-up session consistent with this contract; verification that progress reports have been provided consistent with the ISA (monthly or quarterly unless specified otherwise on the ISA); and name or initials of each student for when the service was provided.

In the event services were not provided, rationale for why the services were not provided shall be included.

Such an invoice is subject to all conditions of this contract. At the discretion of the LEA, an electronic invoice may be required provided such notice has been made in writing and training provided to the CONTRACTOR at no additional charge for such training.

Invoices shall be submitted no later than thirty (30) days after the end of the attendance accounting period in which the services were rendered. LEA shall make payment to CONTRACTOR based on the number of billable days of attendance and hours of service at rates specified in this contract within forty-five (45) days of LEA's receipt of properly submitted hard copy of invoices prepared and submitted as specified in California Education Code Section 56366.5 and the LEA. CONTRACTOR shall correct deficiencies and submit rebilling invoices no later than thirty (30) calendar days after the invoice is returned by LEA. LEA shall pay properly submitted re-billing invoices no later than forty-five (45) days after the date a completely corrected re-billing invoice is received by LEA.

In no case shall initial payment claim submission for any Master Contract fiscal year (July through June) extend beyond December 31st after the close of the fiscal year. In no case shall any rebilling for the

Master Contract fiscal year (July through June) extend beyond six (6) months after the close of the fiscal year unless approved by the LEA to resolve billing issues including re-billing issues directly related to a delay in obtaining information from the Commission on Teacher Credentialing regarding teacher qualification, but no later than twelve (12) months from the close of the fiscal year. If the billing or re-billing error is the responsibility of the LEA, then no limit is set provided that the LEA and CONTRACTOR have communicated such concerns in writing during the 12-month period following the close of the fiscal year.

57. RIGHT TO WITHHOLD PAYMENT

LEA may withhold payment to CONTRACTOR when: (a) CONTRACTOR has failed to perform, in whole or in part, under the terms of this contract; (b) CONTRACTOR has billed for services rendered on days other than billable days of attendance or for days when student was not in attendance and/or did not receive services; (c) CONTRACTOR was overpaid by LEA as determined by inspection, review, and/or audit of its program, work, and/or records; (d) CONTRACTOR has failed to provide supporting documentation with an invoice, as required by EC 56366(c)(2); (e) education and/or related services are provided to students by personnel who are not appropriately credentialed, licensed, or otherwise qualified; (f) LEA has not received prior to school closure or contract termination, all documents concerning one or more students enrolled in CONTRACTOR's educational program; (g) CONTRACTOR fails to confirm a student's change of residence to another district or confirms the change of residence to another district, but fails to notify LEA within five (5) days of such confirmation; or (h) CONTRACTOR receives payment from Medi-Cal or from any other agency or funding source for a service provided to a student. It is understood that no payments shall be made for any invoices that are not received by six (6) months following the close of the prior fiscal year, for services provided in that year.

Final payment to CONTRACTOR in connection with the cessation of operations and/or termination of a Master Contract will be subject to the same documentation standards described for all payment claims for regular ongoing operations. In addition, final payment may be withheld by the LEA until completion of a review or audit, if deemed necessary by the LEA. Such review or audit will be completed within ninety (90) days. The final payment may be adjusted to offset any previous payments to the CONTRACTOR determined to have been paid in error or in anticipation of correction of documentation deficiencies by the CONTRACTOR that remain uncorrected.

The amount which may be withheld by LEA with respect to each of the subparagraphs of the preceding paragraph are as follows: (a) the value of the service CONTRACTOR failed to perform; (b) the amount of overpayment; (c) the portion of the invoice for which satisfactory documentation has not been provided by CONTRACTOR; (d) the amount invoiced for services provided by the individual not appropriately credentialed, licensed, or otherwise qualified; (e) the proportionate amount of the invoice related to the applicable pupil for the time period from the date the violation occurred and until the violation is cured; or (f) the amount paid to CONTRACTOR by Medi-Cal or another agency or funding source for the service provided to the student.

If LEA determines that cause exists to withhold payment to CONTRACTOR, LEA shall, within ten (10) business days of this determination, provide to CONTRACTOR written notice that LEA is withholding payment. Such notice shall specify the basis or bases for LEA's withholding payment and the amount to be withheld. Within thirty (30) days from the date of receipt of such notice, CONTRACTOR shall take all necessary and appropriate action to correct the deficiencies that form the basis for LEA's withholding payment or submit a written request for extension of time to correct the deficiencies or submit to LEA written documentation demonstrating that the basis or bases cited by the LEA for withholding payment is unfounded. Upon receipt of CONTRACTOR's written request showing good cause, LEA shall extend CONTRACTOR's time to correct deficiencies (usually an additional thirty (30) days), otherwise payment will be denied.

If after subsequent request for payment has been denied and CONTRACTOR believes that payment should not be withheld, CONTRACTOR shall send written notice to LEA specifying the reason it believes payment should not be withheld. LEA shall respond to CONTRACTOR's notice within thirty (30) business

days by indicating that a warrant for the amount of payment will be made or stating the reason LEA believes payment should not be made. If LEA fails to respond within thirty (30) business days or a dispute regarding the withholding of payment continues after the LEA's response to CONTRACTOR's notice, CONTRACTOR may invoke the following escalation policy.

After forty-five (45) business days: The CONTRACTOR may notify the Authorized LEA's Representative of the dispute in writing. The LEA Authorized Representative shall respond to the CONTRACTOR in writing within fifteen (15) business days.

After sixty (60) business days: The LEA or CONTRACTOR may appeal to the County Superintendent of Schools so long as the County Superintendent of Schools is not participating in the Local Plan involved in the NPS/A contract, or a mutually agreed upon mediator. Both parties agree to pay for their own costs and expenses arising out of such mediation. Each party agrees to act in good faith in participating in any mediation process agreed to by the parties.

58. PAYMENT FROM OUTSIDE AGENCIES

CONTRACTOR shall notify LEA when Medi-Cal or any other agency is billed for the costs associated with the provision of special education and/or related services to students. Upon request, CONTRACTOR shall provide to LEA any and all documentation regarding reports, billing, and/or payment by Medi-Cal or any other agency for the costs associated with the provision of special education and/or related services to students. CONTRACTOR shall provide prior written notice of the rights and protections required by Title 34 of the Code of Federal Regulations section 300.154(d) whenever it seeks to use the LEA students' public benefits to pay for special education and related services. Such notice shall be provided before seeking payment from Medi-Cal for the first time and annually.

59. PAYMENT FOR ABSENCES

NONPUBLIC SCHOOL STAFF ABSENCE

Whenever a classroom teacher employed by CONTRACTOR is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to LEA documentation of substitute coverage pursuant to the LEA Procedures. Substitute teachers shall remain with their assigned class during all instructional time. LEA will not pay for instruction and/or services unless said instruction or service is provided by an appropriately credentialed substitute teacher.

Whenever a related service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute. LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided unless otherwise agreed in student's IEP.

NONPUBLIC SCHOOL STUDENT ABSENCE

If CONTRACTOR is a nonpublic school, no later than the tenth (10th) cumulative day of a student's unexcused absence, CONTRACTOR shall notify the LEA of such absence.

Criteria for a billable day for payment purposes is one (1) day of attendance as defined in California Education Code, sections 46010, 46010.3 and 46307. LEA shall not pay for services provided on days that a student's attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law. *Per Diem* rates for students whose IEPs authorize less than a full instructional day may be adjusted on a pro rata basis in accordance with the actual proportion of the school day the student was served. LEA shall not be responsible for payment of related services for days on which a student's attendance does not qualify for Average Daily Attendance ("ADA") reimbursement under state law, nor shall student be eligible for make-up services.

NONPUBLIC AGENCY STAFF ABSENCE

When CONTRACTOR is a nonpublic agency and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute, unless LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. LEA shall not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and LEA. In the event services were not provided, reasons for why the services were not provided shall be included.

NONPUBLIC AGENCY STUDENT ABSENCE

If CONTRACTOR is a nonpublic agency, it shall notify LEA of the absence of a student no later than the fifth (5th) consecutive service day of the student's absence. LEA shall not be responsible for the payment of services when a student is absent.

60. LEA and/or NONPUBLIC SCHOOL CLOSURE DUE TO EMERGENCY

The following shall apply in the event of a LEA or NPS school closure due to an emergency consistent with guidelines followed by LEAs in accordance with Education Code sections 41422 and 46392:

a. If CONTRACTOR remains open, if allowed, during an emergency and serves students appropriately as delineated in the ISA, CONTRACTOR shall receive payment, regardless of whether a sending LEA is open or closed.

b. NPS School Closure- In the event of a NPS School Closure for the reasons set forth in Education Code section 41422, if the LEA is able to obtain alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance due to CONTRACTOR'S school closure. If the LEA is unable to obtain an alternative placement, CONTRACTOR shall receive payment consistent with the student's approved ISA, as though the student were continuing his/her regular attendance, until an alternative placement can be found and implement LEA student IEP in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions.

c. LEA and NPS School Closure- In the event of the LEA and NPS School Closures, on days the LEA is funded, CONTRACTOR shall receive payment consistent with the student's approved ISA, until an alternative placement can be found and implement LEA student IEP in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions. If the LEA is able to obtain alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance with CONTRACTOR due to CONTRACTOR'S school closure.

When the emergency school closure is lifted, CONTRACTOR shall notify the LEAs it serves of any lost instructional minutes. CONTRACTOR and LEAs shall work collaboratively to determine the need for make-up days or service changes, and shall work together to amend IEP and ISA paperwork as appropriate.

61. INSPECTION AND AUDIT

The CONTRACTOR shall maintain and the LEA shall have the right to examine and audit all of the books, records, documents, accounting procedures and practices and other evidence that reflect all costs claimed to have been incurred or fees claimed to have been earned under this Agreement.

CONTRACTOR shall provide access to LEA to all records including, but not limited to: student pupils as defined by California Education Code section 49061(b); registers and roll books of teachers; daily service logs and notes or other documents used to record the provision of related services; Medi-Cal/daily service logs and notes used to record provision of services provided by instructional assistants, behavior

intervention aides, bus aides, and supervisors; absence verification records (parent/doctor notes, telephone logs, and related documents); bus rosters; staff lists specifying credentials held, business licenses held, documents evidencing other qualifications, , dates of hire, and dates of termination; staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related service subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state NPS/A certifications; by-laws; lists of current board of directors/trustees, if incorporated; other documents evidencing financial expenditures; federal/state payroll quarterly reports Form 941/DE3DP; and bank statements and canceled checks or facsimile thereof. Such access shall include unannounced inspections by LEA. CONTRACTOR shall make available to LEA all budgetary information including operating budgets submitted by CONTRACTOR to LEA for the relevant contract period being audited.

CONTRACTOR shall make all records available at the office of LEA or CONTRACTOR's offices (to be specified by LEA) at all reasonable times and without charge. All records shall be provided to LEA within five (5) working days of a written request from LEA. CONTRACTOR shall, at no cost to LEA, provide assistance for such examination or audit. LEA's rights under this section shall also include access to CONTRACTOR's offices for purposes of interviewing CONTRACTOR's employees. If any document or evidence is stored in an electronic form, a hard copy shall be made available to the LEA, unless the LEA agrees to the use of the electronic format.

CONTRACTOR shall obtain from its subcontractors and suppliers written agreements to the requirements of this section and shall provide a copy of such agreements to LEA upon request by LEA.

If an inspection, review, or audit by LEA, a state agency, a federal agency, and/or an independent agency/firm determines that CONTRACTOR owes LEA monies as a result of CONTRACTOR's over billing or failure to perform, in whole or in part, any of its obligations under this Master Contract, LEA shall provide to CONTRACTOR written notice demanding payment from CONTRACTOR and specifying the basis or bases for such demand. Unless CONTRACTOR and LEA otherwise agree in writing, CONTRACTOR shall pay to LEA the full amount owed as a result of CONTRACTOR's over billing and/or failure to perform, in whole or in part, any of its obligations under this Master Contract, as determined by an inspection, review, or audit by LEA, a state agency, a federal agency, and/or an independent agency/firm. CONTRACTOR shall make such payment to LEA within thirty (30) days of receipt of LEA's written notice demanding payment.

62. RATE SCHEDULE

The attached rate schedule (Exhibit A) limits the number of students that may be enrolled and maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Per Diem rates for students whose IEPs authorize less than a full instructional day may be adjusted proportionally. In such cases only, the adjustments in basic education rate shall be based on the required minimum number of minutes per grade level as set forth in paragraph 23, above, and in California Education Code Section 46200-46208.

Special education and/or related services offered by CONTRACTOR shall be provided by qualified personnel as per State and Federal law, and the codes and charges for such educational and/or related services during the term of this contract, shall be as stated in Exhibit A.

63. DEBARMENT CERTIFICATION

By signing this agreement, the CONTRACTOR certifies that:

(a) The CONTRACTOR and any of its shareholders, partners, or executive officers are <u>not</u> presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency, and

(b) Have not, within a three-year period preceding this contract, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or

subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses.

The parties hereto have executed this Contract by and through their duly authorized agents or representatives. This contract is effective on **December 16, 2025** and terminates at 5:00 P.M. on June 30, 2026, unless sooner terminated as provided herein.

CONTRACTOR	**LEA**
Deaf and Hard of Hearing Educational Solutions	California Online Public Schools
Nonpublic School/Agency	**LEA Name**
By: Signed by: Carla White 41857BA0372344A... 01/07/2026	**By:** Signed by: Mackenzie Duran 5CF7080748C6400... 01/07/2026
Signature **Date**	**Signature** **Date**
Carla White co-owner	Mackenzie Duran, Director of Student Services
Name and Title of Authorized Representative	**Name and Title of Authorized Representative**

Notices to CONTRACTOR shall be addressed to:	**Notices to LEA shall be addressed to:**
Deaf and Hard of Hearing Educational Solutions	Mackenzie Duran, Director of Student Services
Name and Title	**Name and Title**
Audrey Flowers	California Online Public Schools
Nonpublic School/Agency/Related Service Provider	**LEA**
5101 Dumont Place	33272 Valle Road
Address	**Address**
Woodland Hills CA 91205	San Juan Capistrano CA 92675
City **State** **Zip**	**City** **State** **Zip**
310.779.1845 none	(949) 873-4312 (949) 240-7895
Phone **Fax**	**Phone** **Fax**
dhheducationalsolutions@gmail.com	mduran@californiaops.org
Email	**Email**

Additional LEA Notification
(Required if completed)

Name and Title

Address

City **State** **Zip**

Phone **Fax**

Email

EXHIBIT A: 2025-2026 RATES

4.1 RATE SCHEDULE FOR CONTRACT YEAR

The CONTRACTOR: Deaf and Hard of Hearing Educational Solutions, Inc
The CONTRACTOR CDS NUMBER: _____

PER ED CODE 56366 – TEACHER-TO-PUPIL RATIO: _____

Maximum Contract Amount:

Education service(s) offered by the CONTRACTOR and the charges for such service(s) during the term of this contract shall be as follows:

1) Daily Basic Education Rate:

2) Inclusive Education Program
(Includes Educational Counseling (not ed related mental health) services, Speech & Language services, Behavior Intervention Planning, and Occupational Therapy as specified on the student's IEP.) DAILY RATE:

3) Related Services

SERVICE	RATE	PERIOD
Intensive Individual Services (340)		
Language and Speech (415)	150.00	Hourly
Adapted Physical Education (425)		
Health and Nursing: Specialized Physical Health Care (435)		
Health and Nursing: Other Services (436)		
Assistive Technology Services (445)		
Occupational Therapy (450)		
Physical Therapy (460)		
Individual Counseling (510)		
Counseling and Guidance (515)		
Parent Counseling (520)		
Social Work Services (525)		
Psychological Services (530)		
Behavior Intervention Services (535)		
Specialized Services for Low Incidence Disabilities (610)		
Specialized Deaf and Hard of Hearing (710)	145.00	Hourly

Interpreter Services (715)			
Audiological Services (720)	Assessments / Therapy Sessions	175.00 / 185.00	Hourly
Specialized Vision Services (725)			
Orientation and Mobility (730)			
Specialized Orthopedic Services (740)			
Reader Services (745)			
Transcription Services (755)			
Recreation Services, Including Therapeutic (760)			
College Awareness (820)			
Work Experience Education (850)			
Job Coaching (855)			
Mentoring (860)			
Travel Training (870)			
Other Transition Services (890)			
Other (900)	**IEP Meeting Attendance**	175.00	Hourly
Other (900)			

No Show Policy: Bill for the first 15 minutes

Additional Terms

Additional Terms Regarding Extended School Year (ESY)

If students in the CONTRACTOR'S caseload are approved to receive Extended School Year (ESY) services based on their IEPs, the current school year rates will apply. LEA will not pay for non-ESY services and services that fall outside of the contracted school year (i.e. after June 30th and before the 1st day of school of the following school year), unless it has been pre-approved by LEA's Director of Student Services.

Initial CW

Initial

Additional Terms Regarding Invoices and Payment

The 30-to-45-day period refers to business days, not calendar days. Please account for all holidays and breaks during fall, winter, spring, and summer, as these may extend the review time for invoices scheduled within the 30-to-45-day window. Any invoices submitted after work hours or during holidays and breaks will be considered received on the next business day.

Initial CW

Initial

To avoid delays, invoices should be submitted within 30 days following the end of the previous attendance month. If there are any errors, the review process will be paused until a corrected invoice is received, and processing will be based on the date of the revised submission. Late submissions or invoice errors will result in a longer payment timeline.

Initial CW

Initial

Deaf and Hard of Hearing Educational Solutions 2025 - 2026

DHH Itinerant Services **$145/hour**

In-person DHH Itinerant Services (when possible) & Remote DHH Itinerant Services

Onboarding Services Include

- Review current IEP
- Review other available records or data on student performance
- Parent Interview
- Collect Teacher Input
- Consultation with other school-based providers that the student receives support from, such as, Language and Speech
- Provide recommendations related to accommodations, strategies and services
- Coordinate schedules and services

Auditory Verbal Therapy (AVT) Assessments and Ongoing AVT Sessions **$175 / $185/hour**

Speech & Language Therapist **$150/hour**

Educational Audiologist **$175/hour**

Report of Audiologic Evaluations, summarized Reports, Hearing Technology Consultation, General Consultation & IEP's

Independent Educational Evaluations: Independent Educational Evaluations

(DHH, DHH-Signing, Auditory Verbal Therapy and Language and Speech **$175/hour**

Consultation & IEP Meetings **$175/hour**

IEP Support & Meetings: When provided as a stand-alone service without DHH Itinerant Services; otherwise included in DHH Itinerant Services. Often, for students who have been/are without a DHH teacher. Due to educator shortages, when a DHH Itinerant teacher cannot be found, we can provide occasional or ongoing support (weekly, every other weekly, monthly or as needed), IEP Review and consultation with staff members who can be designated to support the student with a hearing loss (RSP teacher, Instructional Aide, etc.). This can be provided in a variety of ways, i.e. email communication, PowerPoint, handouts, phone/Zoom.

- Review current IEP
- Review other available records or data on student performance
- Parent Interview
- Collect Teacher Input
- Consultation with other school-based providers that the student receives support from, such as, Language and Speech
- Provide recommendations related to accommodations, strategies and services
- Write IEPs
- Annuals and Triennial IEP preparation & attendance

Deaf and Hard of Hearing Role Model Program **$150/session**

We will curate a variety of guest speakers who are Deaf or Hard of Hearing via Zoom for students, parents and/or staff to 'meet' other individuals with hearing loss, hear about their experiences and have an opportunity to ask them questions. Meeting successful Deaf/Hard of Hearing adults can benefit students, their parents and the staff who work with our students. Many students, especially those from rural areas, report that they have never met an adult who has a hearing loss! This can be an inspiring and rewarding experience and is important for social emotional development and positive self-identity.

DHH Case Manager (A La Carte)

$175/hour

Overseeing IEPs, SEIS, Welligent, developing IEPs, holding IEP meetings, managing DHH services, etc.

Deaf & Hard of Hearing Pen Pal Program **$125/month**

We will connect two students who have a hearing loss and coordinate and oversee a pen pal relationship. This could be students from the same district or from other districts we serve. Knowing and having a connection with other students with a hearing loss is critical for social emotional development. Provided with parent permission as an added activity outside of IEP DHH Service time.

Deaf & Hard of Hearing Dialogue Journal Partnerships **$125/mo per student**

Student participating in this program will be assigned a DHH Teacher to work with. It could be their DHH teacher (if we are providing DHH Services) or another DHH teacher within our network. Dialogue Journals are a proven way for students to increase their writing skills and self expression through adult modeling. These are not graded or corrected in any, rather the teacher is utilizing student writing and interests to provide opportunities for more in-depth written language skills and provide reinforcement of vocabulary and grammar through modeling written language in a back-and-forth style journal between teacher and student.

After School Tutoring (Remote) Rates vary by teacher **TBD**

Sign Language Development for Families (Remote) **TBD**

We can provide mini classes, review sessions, practice partners, etc. and connect parents with resources to meet their needs in the development of Sign Language

Parent Education Workshops **$175-$250/hour**

Live Zoom or prerecorded presentations
Covering topics, such as, communication & language development,
Understanding the IEP process, Understanding Audiograms, Assistive Technology in the Home, etc., or Individual Ongoing parent consultation & support

Dedicated Zoom Office Hours **$125/hour**

If you would like dedicated Zoom Office Hours by a DHH teacher, we can provide a dedicated day/time where any staff, parent or DHH student in your school, district or network can connect with us and ask us questions or get support.

Professional Development, Staff Training and Workshops **$250/hour**

$175/hour per additional teacher

We can customize a training, presentation or workshop for your staff on various topics related to working with students who are Deaf and hard of Hearing. We can provide training to support staff, general education teachers and other special education teachers who may be working with students who are Deaf and Hard of Hearing, but have no prior experience or education with students who have a hearing loss. These trainings are provided as a combination of prerecorded webinar training, live Zoom training, slide presentations and written materials. Training can be general, as well as, tailored to individual students or the specific needs of a district and/or family. **An additional $400 flat fee will be charged for research and development of presentations**.

Phone: Audrey Flowers 818.399.5223
Email: dhheducationalsolutions@gmail.com
Website: www.dhheducationalsolutions.com

EXHIBIT B: 2025-2026 ISA

INDIVIDUAL SERVICES AGREEMENT (ISA) FOR NONPUBLIC, NONSECTARIAN SCHOOL SERVICES

(Education Code Sections 56365 et seq.)

This agreement is effective on September 2, 2025 or the date student begins attending a nonpublic school or receiving services from a nonpublic agency, if after the date identified, and terminates at 5:00 P.M. on June 30, 2026, unless sooner terminated as provided in the Master Contract and by applicable law.

Local Education Agency _____ Nonpublic School _____

LEA Case Manager: Name _____ Phone Number _____

Pupil Name _____ Sex: ☐ M ☐ F Grade:_____
(Last) (First) (M.I.)

Address _____ City _____ State/Zip _____

DOB _____ Residential Setting: ☐ Home ☐ Foster ☐ LCI # _____ ☐ OTHER _____

Parent/Guardian _____ Phone ( ) _____ (
_____ (Residence) (Business)

Address _____ City _____ State/Zip _____
(If different from student)

AGREEMENT TERMS:

1. *Nonpublic School*: The average number of minutes in the instructional day will be: _____ during the regular school year _____ during the extended school year

2. *Nonpublic School*: The number of school days in the calendar of the school year are: _____ during the regular school year _____ during the extended school year

3. *Educational services as specified in the IEP shall be provided by the CONTRACTOR and paid at the rates specified below.*

   A. *INCLUSIVE AND/OR BASIC EDUCATION PROGRAM RATE: (Applies to nonpublic schools only):* Daily Rate:_____

Estimated Number of Days _____ x Daily Rate
_____ = PROJECTED BASIC EDUCATION COSTS _____

B. RELATED SERVICES:

SERVICE	Provider			# of Times per wk/mo/yr., Duration; or per IEP; or as needed	Cost per session	Maximum Number of Sessions	Estimated Maximum Total Cost for Contracted Period
	LEA	NPS	OTHER Specify				
Intensive Individual Services (340)							
Language/Speech Therapy (415) a. Individual b. Group							
Adapted Physical Ed. (425)							
Health and Nursing: Specialized Physical Health Care (435)							
Health and Nursing Services: Other (436)							
Assistive Technology Services (445)							
Occupational Therapy (450)							
Physical Therapy (460)							

SERVICE	Provider			# of Times per wk/mo/yr., Duration; or per IEP; or as needed	Cost per session	Maximum Number of Sessions	Estimated Maximum Total Cost for Contracted Period
	LEA	NPS	OTHER Specify				
Individual Counseling (510)							
Counseling and guidance (515).							
Parent Counseling (520)							
Social Work Services (525)							
Psychological Services (530)							
Behavior Intervention Services (535)							
Specialized Services for Low Incidence Disabilities (610)							
Specialized Deaf and Hard of Hearing Services (710)							
Interpreter Services (715)							
Audiological Services (720)							
Specialized Vision Services (725)							
Orientation and Mobility (730)							
Braille Transcription (735)							
Specialized Orthopedic Service (740)							
Reader Services (745)							
Note Taking Services (750)							
Transcription Services (755)							
Recreation Services (760)							
College Awareness Preparation (820)							
Vocational Assessment, Counseling, Guidance and Career Assessment (830)							
Career Awareness (840)							
Work Experience Education (850)							
Mentoring (860)							
Agency Linkages (865)							
Travel Training (870)							
Other Transition Services (890)							
Other (900)J							
Other (900)							
Transportation-Emergency b. Transportation-Parent							

SERVICE	Provider			# of Times per wk/mo/yr., Duration; or per IEP; or as needed	Cost per session	Maximum Number of Sessions	Estimated Maximum Total Cost for Contracted Period
	LEA	NPS	OTHER Specify				
Bus Passes							
Other							

ESTIMATED MAXIMUM RELATED SERVICES COST$ _____

TOTAL ESTIMATED MAXIMUM BASIC EDUCATION AND RELATED SERVICES COSTS $_____

4. Other Provisions/Attachments:

_____

_____

5. MASTER CONTRACT APPROVED BY THE GOVERNING BOARD ON _____

6.Progress Reporting Requirements: ___ Quarterly _ Monthly _ Other (Specify) _____

The parties hereto have executed this Individual Services Agreement by and through their duly authorized agents or representatives as set forth below.

-CONTRACTOR-

_____
(Name of Nonpublic School/Agency)

_____
(Signature) (Date)

_____
(Name and Title)

-LEA/SELPA-

_____
(Name of LEA/SELPA)

_____
(Signature) (Date)

_____
(Name of Superintendent or Authorized Designee)

NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES

MASTER CONTRACT

2025-2026

Master Contract

GENERAL AGREEMENT FOR NONSECTARIAN, NONPUBLIC SCHOOL AND AGENCY SERVICES

CALIFORNIA ONLINE PUBLIC SCHOOLS:
California Online Public Schools Central Coast,
California Online Public Schools Central Valley,
California Online Public Schools Monterey Bay,
California Online Public Schools North Bay,
California Online Public Schools Northern California,
LEA California Online Public Schools Southern California

Contract Year **2025-2026**

_____ Nonpublic School

X Nonpublic Agency

Type of Contract:

X Master Contract for fiscal year with Individual Service Agreements (ISA) to be approved throughout the term of this contract.

_____ Individual Master Contract for a specific student incorporating the Individual Service Agreement (ISA) into the terms of this Individual Master Contract specific to a single student.

_____ Interim Contract: an extension of the previous fiscal years approved contracts and rates. The sole purpose of this Interim Contract is to provide for ongoing funding at the prior year's rates for 90 days at the sole discretion of the LEA. Expiration Date:_____

When this section is included as part of any Master Contract, the changes specified above shall amend Section 4 – Term of Master Contract.

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2025-2026 **CONTRACT NUMBER:**

LOCAL EDUCATION AGENCY: California Online Public Schools

NONPUBLIC SCHOOL/AGENCY/RELATED SERVICES PROVIDER:
Mind Metrics Psychological Services, P.C.

NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES MASTER CONTRACT

GENERAL PROVISIONS

1. MASTER CONTRACT

This Master Contract (or "Contract") is entered into on **January 8 2026** , between **California Online Public Schools which includes California Online Public Schools Central Coast, California Online Public Schools Central Valley, California Online Public Schools Monterey Bay, California Online Public Schools North Bay, California Online Public Schools Northern California, and California Online Public Schools Southern California**, hereinafter referred to as the local educational agency ("LEA"), a member of the **El Dorado** SELPA and
Mind Metrics Psychological Services, P.C.
(nonpublic, nonsectarian school or agency), hereinafter referred to as NPS/A or "CONTRACTOR" for the purpose of providing special education and/or related services to students with exceptional needs under the authorization of California Education Code sections 56157, 56361 and 56365 *et seq*. and Title 5 of the California Code of Regulations section 3000 *et seq*., AB 490 (Chapter 862, Statutes of 2003) and AB 1858 (Chapter 914, Statutes of 2004). It is understood that this agreement does not commit the LEA to pay for special education and/or related services provided to any student, or CONTRACTOR to provide such special education and/or related services, unless and until an authorized LEA representative approves the provision of special education and/or related services by CONTRACTOR.

Upon acceptance of a student, LEA shall submit to CONTRACTOR an Individual Service Agreement (hereinafter referred to as "ISA"). Unless otherwise agreed in writing, these forms shall acknowledge CONTRACTOR's obligation to provide all relevant services specified in the student's Individualized Education Program (hereinafter referred to as "IEP"). The ISA shall be executed within ninety (90) days of a student's enrollment. LEA and CONTRACTOR shall enter into an ISA for each student served by CONTRACTOR. As available and appropriate, the LEA shall make available access to any electronic IEP system and/or electronic database for the development of the ISA and invoices.

Unless placement and/or services is made pursuant to an Office of Administrative Hearings (hereinafter referred to as "OAH") order, a lawfully executed settlement agreement between LEA and parent or authorized by LEA for a transfer student pursuant to California Education Code section 56325, LEA is not responsible for the costs associated with NPS placement or NPS/A services until the date on which an IEP team meeting is convened, the IEP team determines that a NPS placement is appropriate, and the IEP is signed by the student's parent.

2. CERTIFICATION AND LICENSES

CONTRACTOR shall be certified by the California Department of Education (hereinafter referred to as "CDE") as a NPS/A. All NPS/A services shall be provided consistent with the area of certification and licensure specified by CDE Certification and as defined in California Education Code, section 56366 et seq

and within the professional scope of practice of each provider's license, certification, and/or credential. A current copy of CONTRACTOR's NPS/A certification or a waiver of such certification issued by the CDE pursuant to Education Code section 56366.2 must be provided to LEA on or before the date this Agreement is executed by CONTRACTOR. This Master Contract shall be null and void if such certification or waiver is expired, revoked, rescinded, or otherwise nullified during the effective period of this Master Contract.

Total student enrollment shall be limited to capacity as stated on CDE certification and in Section 24 of the Master Contract.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified and all staff persons providing services to pupils shall be certified and/or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

If CONTRACTOR is a licensed children's institution (hereinafter referred to as "LCI"), CONTRACTOR shall be licensed by the state, or other public agency having delegated authority by contract with the state to license, to provide nonmedical care room and board to children, including, but not limited to, individuals with exceptional needs. The LCI must also comply with all licensing requirements relevant to the protection of the child, and have a special permit, if necessary, to meet the needs of each child so placed. If the CONTRACTOR operates a program outside of this State, CONTRACTOR must obtain all required licenses from the appropriate licensing agency in both California and in the state where the LCI is located.

With respect to CONTRACTOR's certification, failure to notify the LEA and CDE in writing of any changes in: (1) credentialed/licensed staff; (2) ownership; (3) management and/or control of the agency; (4) major modification or relocation of facilities; or (5) significant modification of the program may result in the suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

3. COMPLIANCE WITH LAWS, STATUTES, REGULATIONS

During the term of this Master Contract, unless otherwise agreed, CONTRACTOR shall comply with all applicable federal, state, and local statutes, laws, ordinances, rules, policies and regulations. CONTRACTOR shall also comply with all applicable LEA policies and procedures unless, taking into consideration all of the surrounding facts and circumstances, a policy or policies or a portion of a policy does not reasonably apply to CONTRACTOR. CONTRACTOR hereby acknowledges and agrees that it accepts all risks and responsibilities for its failure to comply with LEA policies and shall indemnify LEA under the provisions of Section 16 of this Agreement for all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of CONTRACTOR's failure to comply with applicable LEA policies (e.g., those policies relating to; the provision of special education and/or related services, facilities for individuals with exceptional needs, student enrollment and transfer, student inactive status, corporal punishment, student discipline, and positive behavior interventions).

CONTRACTOR acknowledges and understands that LEA may report to the CDE any violations of the provisions of this Master Contract; and that this may result in the suspension and/or revocation of CDE nonpublic school/agency certification pursuant to California Education Code section 56366.4(a).

4. TERM OF MASTER CONTRACT

The term of this Master Contract shall be from July 1, 2025 to June 30, 2026 (Title 5 California Code of Regulations section 3062(a)) unless otherwise stated. Neither the CONTRACTOR nor the LEA is required to renew this Master Contract in subsequent contract years. The parties acknowledge that any subsequent Master Contract is to be re-negotiated prior to June 30, 2025 (Title 5 California Code of Regulations section 3062(d)). In the event the contract negotiations are not agreed to by June 30th, the most recently executed

Master Contract will remain in effect for 90 days (Education Code 56366(c)(1)). If, after 60 days the master contract or individual services agreement has not been finalized, as prescribed in paragraph (1) of subdivision (a), either party may appeal to the county superintendent of schools, if the county superintendent of schools is not participating in the local plan involved in the nonpublic, nonsectarian school or agency contract; or the Superintendent, if the county superintendent of schools is participating in the local plan involved in the contract, to negotiate the contract. Within 30 days of receipt of this appeal, the county superintendent of schools or the Superintendent, or the individual designee, shall mediate the formulation of a contract, which shall be binding upon both parties (Education Code 56366 (c) (2)). No Master Contract will be offered unless and until all of the contracting requirements have been satisfied. The offer of a Master Contract to a CONTRACTOR is at the sole discretion of the LEA.

The provisions of this Master Contract apply to CONTRACTOR and any of its employees or independent contractors. Notice of any change in CONTRACTOR's ownership or authorized representative shall be provided in writing to LEA within thirty (30) calendar days of change of ownership or change of authorized representative.

5. INTEGRATION/CONTINUANCE OF CONTRACT FOLLOWING EXPIRATION OR TERMINATION

This Master Contract includes each ISA and they are incorporated herein by this reference. This Master Contract supersedes any prior or contemporaneous written or oral understanding or agreement. This Master Contract may be amended only by written amendment executed by both parties.

CONTRACTOR shall provide the LEA with information as requested in writing to secure a Master Contract or a renewal.

At a minimum, such information shall include copies of current teacher credentials and clearance, insurance documentation and CDE certification. The LEA may require additional information as applicable. If the application packet is not completed and returned to District, no Master Contract will be issued. If CONTRACTOR does not return the Master Contract to LEA duly signed by an authorized representative within ninety (90) calendar days of issuance by LEA, the new contract rates will not take effect until the newly executed Master Contract is received by LEA and will not be retroactive to the first day of the new Master Contract's effective date. If CONTRACTOR fails to execute the new Master Contract within such ninety-day period, all payments shall cease until such time as the new Master Contract for the current school year is signed and returned to LEA by CONTRACTOR. (California Education Code section 56366(c)(1) and (2)). In the event that this Master Contract expires or terminates, CONTRACTOR shall continue to be bound to all of the terms and conditions of the most recent executed Master Contract between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized students at the discretion of the LEA

6. INDIVIDUAL SERVICE AGREEMENT ("ISA")

This Agreement shall include an ISA developed for each student to whom CONTRACTOR is to provide special education and/or related services. An ISA shall only be issued for students enrolled with the approval of the LEA pursuant to Education Code section 56366 (a)(2)(A). An ISA may be effective for more than one contract year provided that there is a concurrent Master Contract in effect. In the event that this Master Contract expires or terminates, CONTRACTOR, shall continue to be bound to all of the terms and conditions of the most recent executed ISAs between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized students.

Any and all changes to a student's educational placement/program provided under this Master Contract and/or an ISA shall be made solely on the basis of a revision to the student's IEP or by written agreement between the parent and LEA. At any time during the term of this Master Contract, a student's parent, CONTRACTOR, or LEA may request a review of a student's IEP subject to all procedural safeguards required by law.

Unless otherwise provided in this Master Contract, the CONTRACTOR shall provide all services specified in the IEP unless the CONTRACTOR and the LEA agree otherwise in the ISA. (California Education Code sections 56366(a) (5) and 3062(e)). In the event the CONTRACTOR is unable to provide a specific service at any time during the life of the ISA, the CONTRACTOR shall notify the LEA in writing within five (5) business days of the last date a service was provided. CONTRACTOR shall provide any and all subsequent compensatory service hours awarded to student as a result of lack of provision of services while student was served by the NPS/A.

If a parent or LEA contests the termination of an ISA by initiating a due process proceeding with the OAH, CONTRACTOR shall abide by the "stay-put" requirement of state and federal law unless the parent agrees otherwise or an Interim Alternative Educational Setting is deemed lawful and appropriate by LEA or OAH consistent with Section 1415 (k)(1)(7) of Title 20 of the United States Code. CONTRACTOR shall adhere to all LEA requirements concerning changes in placement.

Disagreements between LEA and CONTRACTOR concerning the formulation of an ISA or the Master Contract may be appealed to the County Superintendent of Schools of the County where the LEA is located, or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code section 56366(c) (2).

7. DEFINITIONS

The following definitions shall apply for purposes of this contract:

a. The term "CONTRACTOR" means a nonpublic, nonsectarian school/agency certified by the California Department of Education and its officers, agents, and employees.

b. The term "authorized LEA representative" means a LEA administrator designated to be responsible for NPS/A. It is understood, a representative of the Special Education Local Plan Area (SELPA) of which the LEA is a member is an authorized LEA representative in collaboration with the LEA. The LEA maintains sole responsibility for this Contract, unless otherwise specified in this Contract.

c. The term "credential" means a valid credential, life diploma, permit, or document in special education or pupil personnel services issued by, or under the jurisdiction of, the State Board of Education if issued prior to 1970 or the California Commission on Teacher Credentialing, which entitles the holder thereof to perform services for which certification qualifications are required as defined in Title 5 of the California Code of Regulations section 3001(g).

d. The term "qualified" means that a person holds a certificate, permit or other document equivalent to that which staff in a public school are required to hold to provide special education and related services and has met federal and state certification, licensing, registration, or other comparable requirements which apply to the area in which the individual is providing special education or related services, including those requirements set forth in Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and those requirements set forth in Title 5 of the California Code of Regulations Sections 3064 and 3065, and adheres to the standards of professional practice established in federal and state law or regulation, including the standards contained in the California Business and Professions Code.

Nothing in this definition shall be construed as restricting the activities in services of a graduate needing direct hours leading to licensure, or of a student teacher or intern leading to a graduate degree at an accredited or approved college or university, as authorized by state laws or regulations. (Title 5 of the California Code of Regulations Section 3001 (r)).

e The term "license" means a valid non-expired document issued by a licensing agency within the Department of Consumer Affairs or other state licensing office authorized to grant licenses and authorizing the bearer of the document to provide certain professional services or refer to themselves using a specified professional title including but not limited to mental health and board and care services at a residential placement. If a license is not available through an appropriate state licensing agency, a certificate of registration with the appropriate professional organization at the national or state level which has standards established for the certificate that are equivalent to a license shall be deemed to be a license as defined in Title 5 of the California Code of Regulations section 3001(l).

f. "Parent" means:

i. a biological or adoptive parent; unless the biological or adoptive parent does not have legal authority to make educational decisions for the child,

ii. a guardian generally authorized to act as the child's parent or authorized to make educational decisions for the child,

iii. an individual acting in the place of a biological or adoptive parent, including a grandparent, stepparent, or other relative with whom the child lives, or an individual who is legally responsible for the child's welfare,

iv. a surrogate parent,

v. a foster parent if the authority of the biological or adoptive parent to make educational decisions on the child's behalf has been specifically limited by court order in accordance with Code of Federal Regulations 300.30(b)(1) or (2).

vi. Parent does not include the state or any political subdivision of government or the NPS/A under contract with the LEA for the provision of special education or designated instruction and services for a child. (California Education Code section 56028).

g. The term "days" means calendar days unless otherwise specified.

h. The phrase "billable day" means a school day in which instructional minutes meet or exceed those in comparable LEA programs.

i. The phrase "billable day of attendance" means a school day as defined in California Education Code Section 46307, in which a student is in attendance and in which instructional minutes meet or exceed those in comparable LEA programs unless otherwise stipulated in an IEP or ISA.

j. It is understood that the term "Master Contract" also means "Contract" and is referred to as such in this document.

ADMINISTRATION OF CONTRACT

8. NOTICES

All notices provided for by this Contract shall be in writing. Notices shall be mailed, emailed, or delivered by hand and shall be effective as of the date of receipt by addressee.

All notices mailed or emailed to LEA shall be addressed to the person and address as indicated on the signature page of this Master Contract. Notices to CONTRACTOR shall be addressed as indicated on signature page of this Master Contract.

9. MAINTENANCE OF RECORDS

All records shall be maintained by CONTRACTOR as required by state and federal laws and regulations. Notwithstanding the foregoing sentence, CONTRACTOR shall maintain all records for at least five (5) years after the termination of this Master Contract. For purposes of this Master Contract, "records" shall include, but not be limited to student records as defined by California Education Code section 49061(b) including electronically stored information; registers and roll books of teachers and/or daily service providers; daily service logs and notes and other documents used to record the provision of related services including supervision; daily service logs and notes used to record the provision of services provided through additional instructional assistants, NPA behavior intervention aides, and bus aides; behavior emergency reports (BER); incident reports; notification of injuries; absence verification records (parent/doctor notes, telephone logs, and related documents) if the CONTRACTOR is funded for excused absences, however, such records are not required if positive attendance is required; bus rosters; staff lists specifying credentials held and documents evidencing other staff qualifications, social security numbers, dates of hire, and dates of termination; records of employee training and certification, , including verification of behavior training consistent with 56366.1; staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related services subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state NPS/A certifications; by-laws, if applicable; lists of current board of directors/trustees, if incorporated; statement of income and expenses; general journals; cash receipts and disbursement books; general ledgers and supporting documents; documents evidencing financial expenditures; federal/state payroll quarterly reports; evidence of electronic payments; and bank statements and canceled checks or facsimile thereof.

CONTRACTOR shall maintain student records in a secure location to ensure confidentiality and prevent unauthorized access. CONTRACTOR shall maintain a current list of the names and positions of CONTRACTOR's employees who have access to confidential records. CONTRACTOR shall maintain an access log for each student's record which lists all persons, agencies, or organizations requesting or receiving information from the record. Such log shall be maintained as required by California Education Code section 49064 and include the name, title, agency/organization affiliation, date/time of access for each individual requesting or receiving information from the student's record, and a description of the record(s) provided. Such log needs to record access to the student's records by: (a) the student's parent; (b) an individual to whom written consent has been executed by the student's parent; or (c) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record. CONTRACTOR/LEA shall maintain copies of any written parental concerns granting access to student records. For purposes of this paragraph, "employees of LEA or CONTRACTOR" do not include subcontractors.

CONTRACTOR shall grant the following access to student records, (a) the student's parent; (b) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record, and comply with parents' requests for copies of student records, as required by state and federal laws and regulations. CONTRACTOR agrees, in the event of school or agency closure, to forward student records within ten (10) business days to LEA. These shall include, but not limited to, current transcripts, IEP/IFSPs, BER's, incident reports, notification of injuries and all other relevant reports. LEA and/or SELPA shall have access to and receive copies of any and all records upon request within five (5) business days.

10. SEVERABILITY CLAUSE

If any provision of this agreement is held, in whole or in part, to be unenforceable for any reason, the remainder of that provision and of the entire agreement shall be severable and remain in effect.

11. SUCCESSORS IN INTEREST

This contract binds CONTRACTOR's successors and assignees. CONTRACTOR shall notify the LEA of any change of ownership or corporate control.

12. VENUE AND GOVERNING LAW

The laws of the State of California shall govern the terms and conditions of this contract with venue in the County where the LEA is located.

13. MODIFICATIONS AND AMENDMENTS REQUIRED TO CONFORM TO LEGAL AND ADMINISTRATIVE GUIDELINES

This Master Contract may be modified or amended by the LEA to conform to administrative and statutory guidelines issued by any state, federal or local governmental agency. The party seeking such modification shall provide the LEA and/or CONTRACTOR thirty (30) days' notice of any such changes or modifications made to conform to administrative or statutory guidelines and a copy of the statute or regulation upon which the modification or changes are based.

14. TERMINATION

This Master Contract or ISA may be terminated for cause. The cause shall not be the availability of a public class initiated during the period of the contract unless the parent agrees to the transfer of the student to the public school program at an IEP team meeting.

To terminate the contract either party shall give no less than twenty (20) days prior written notice (California Education Code section 56366(a)(4)). At the time of termination, CONTRACTOR shall provide to LEA any and all documents CONTRACTOR is required to maintain under this Master Contract. ISAs are void upon termination of this Master Contract, as provided in Section 5 or 6. CONTRACTOR or LEA may terminate an ISA for cause. To terminate the ISA, either party shall give twenty (20) days prior written notice.

15. INSURANCE

CONTRACTOR shall, at CONTRACTOR'S sole cost and expense, maintain in full force and effect, during the term of this Contract, the following insurance coverage from a California licensed and/or admitted insurer with an A minus (A-), VII, or better rating from A.M. Best, sufficient to cover any claims, damages, liabilities, costs and expenses (including counsel fees) arising out of or in connection with CONTRACTOR's fulfillment of any of its obligations under this Agreement or either party's use of the work or any component or part thereof:

PART I - INSURANCE REQUIREMENTS FOR NONPUBLIC SCHOOLS AND AGENCIES

A. **Commercial General Liability Insurance**, including both bodily injury and property damage, with limits as follows:

$2,000,000 per occurrence
$ 500,000 fire damage
$ 5,000 medical expenses
$1,000,000 personal & adv. injury
$3,000,000 general aggregate
$2,000,000 products/completed operations aggregate

The policy may not contain an exclusion for coverage of claims arising from claims for sexual molestation or abuse. In the event that CONTRACTOR's policy should have an exclusion for

sexual molestation or abuse claims, then CONTRACTOR shall be required to procure a supplemental policy providing such coverage.

B. **Workers' Compensation Insurance** in accordance with provisions of the California Labor Code adequate to protect the CONTRACTOR from claims that may arise from its operations pursuant to the Workers' Compensation Act (Statutory Coverage). The Workers' Compensation Insurance coverage must also include Employers Liability coverage with limits of $1,000,000/$1,000,000/$1,000,000.

C. **Commercial Auto Liability Insurance** for all owned, non-owned or hired automobiles with a $1 million combined single limit.

If no owned automobiles, then only hired and non-owned is required.

If CONTRACTOR uses a vehicle to travel to/from school sites, between schools and/or to/from students' homes or other locations as approved service locations by the LEA, CONTRACTOR must comply with State of California auto insurance requirements.

D. **Errors & Omissions (E & O)/Malpractice (Professional Liability) coverage**, including Sexual Molestation and Abuse coverage, unless that coverage is afforded elsewhere in the Commercial General Liability policy by endorsement or separate policy**,** with the following limits:

$1,000,000 per occurrence
$2,000,000 general aggregate

E. CONTRACTOR, upon execution of this Contract and periodically thereafter upon request, shall furnish the LEA with certificates of insurance evidencing such coverage. The certificate of insurance shall include a ten (10) day non-renewal notice provision. The Commercial General Liability and Automobile Liability policy shall name the LEA and the Board of Education additional insured's premiums on all insurance policies and shall be paid by CONTRACTOR and shall be deemed included in CONTRACTOR's obligations under this contract at no additional charge.

F. Any deductibles or self-insured retentions above $100,000 must be declared to and approved by the LEA. At its option, LEA may require the CONTRACTOR, at the CONTRACTOR's sole cost, to: (a) cause its insurer to reduce to levels specified by the LEA or eliminate such deductibles or self-insured retentions with respect to the LEA, its officials and employees, or (b) procure a bond guaranteeing payment of losses and related investigation.

G. For any claims related to the services performed in connection with this Master Contract, the CONTRACTOR's insurance coverage shall be the primary insurance with respect to the LEA, its subsidiaries, officials and employees. Any insurance or self-insurance maintained by the LEA, its subsidiaries, officials and employees shall be excess of the CONTRACTOR's insurance and shall not contribute with it.

H. All Certificates of Insurance must reference the contract number, name of the school or agency submitting the certificate, and the location of the school or agency submitting the certificate on the certificate.

PART II - INSURANCE REQUIREMENTS FOR NONPUBLIC SCHOOLS AFFILIATED WITH A RESIDENTIAL TREATMENT FACILITY ("RTC")

When CONTRACTOR is an NPS affiliated with a **residential treatment center (NPS/RTC**), the following insurance policies are required:

A. **Commercial General Liability** including both bodily injury and property damage, with limits as follows:

$3,000,000 per occurrence
$6,000,000 in General Aggregate**.**

The policy shall be endorsed to name the LEA and the Board of Education as *named* additional insured and shall provide specifically that any insurance carried by the LEA which may be applicable to any claims or loss shall be deemed excess and the RTC's insurance primary despite any conflicting provisions in the RTC's policy. Coverage shall be maintained with no Self-Insured Retention above $100,000 without the prior written approval of the LEA.

B. **Workers' Compensation Insurance** in accordance with provisions of the California Labor Code adequate to protect the RTC from claims that may arise from its operations pursuant to the Workers' Compensation Act (Statutory Coverage). The Workers' Compensation Insurance coverage must also include Employers Liability coverage with limits of $1,000,000/$1,000,000/$1,000,000.

C. **Commercial Auto Liability** coverage with limits of $1,000,000 Combined Single Limit per Occurrence if the RTC does not operate a student bus service. If the RTC provides student bus services, the required coverage limit is $5,000,000 Combined Single Limit per Occurrence.

D. **Fidelity Bond** or **Crime Coverage** shall be maintained by the RTC to cover all employees who process or otherwise have responsibility for RTC funds, supplies, equipment or other assets. Minimum amount of coverage shall be $250,000 per occurrence, with no self-insured retention.

E. **Professional Liability/Errors & Omissions/Malpractice** coverage with minimum limits of $3,000,000 per occurrence and $6,000,000 general aggregate.

F. **Sexual Molestation and Abuse Coverage**, unless that coverage is afforded elsewhere in the Commercial General Liability or Professional liability policy by endorsement, with minimum limits of $3,000,000 per occurrence and $6,000,000 general aggregate.

If LEA or CONTRACTOR determines that a change in insurance coverage obligations under this section is necessary, either party may reopen negotiations to modify the insurance obligations.

16. INDEMNIFICATION AND HOLD HARMLESS

To the fullest extent allowed by law, CONTRACTOR shall indemnify and hold LEA and its Board Members, administrators, employees, agents, attorneys, volunteers, and subcontractors ("LEA Indemnities") harmless against all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of this Master Contract or its performance, to the extent that such loss, expense, damage or liability was proximately caused by negligence, intentional act, or willful act or omission of CONTRACTOR, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding LEA and LEA Indemnities). The duty and obligation to defend shall arise immediately upon tender of a claim or lawsuit to the CONTRACTOR. The LEA and the Member District(s) shall have the right in their sole discretion to select counsel of its choice to provide the defense at the sole cost of the CONTRACTOR or the applicable insurance carrier.

To the fullest extent allowed by law, LEA shall indemnify and hold CONTRACTOR and its Board Members, administrators, employees, agents, attorneys, and subcontractors ("CONTRACTOR Indemnities") harmless against all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of this Master Contract or its performance thereof, to the extent that such loss, expense, damage or liability was proximately caused by the negligent, intentional act or willful act or

omission of LEA, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding CONTRACTOR and/or any CONTRACTOR Indemnities).

LEA represents that it is self-insured in compliance with the laws of the State of California, that the self-insurance covers LEA employees acting within the course and scope of their respective duties and that its self-insurance covers the LEA's indemnification obligations under this Master Contract.

17. INDEPENDENT CONTRACTOR

Nothing herein contained will be construed to imply a joint venture, partnership or principal-agent relationship between the LEA and CONTRACTOR. CONTRACTOR shall provide all services under this Contract as an independent contractor, and neither party shall have the authority to bind or make any commitment on behalf of the other. Nothing contained in this Contract shall be deemed to create any association, partnership, joint venture or relationship of principal and agent, master and servant, or employer and employee between the parties or any affiliates of the parties, or between the LEA and any individual assigned by CONTRACTOR to perform any services for the LEA.

If the LEA is determined to be a partner, joint venture, co-principal, employer or co-employer of CONTRACTOR, CONTRACTOR shall indemnify and hold harmless the LEA from and against any and all claims for loss, liability, or damages arising from that determination, as well as any expenses, costs, taxes, penalties and interest charges incurred by the LEA as a result of that holding.

18. SUBCONTRACTING

CONTRACTOR shall provide written notification to LEA before subcontracting for special education and/or related services pursuant to this Master Contract. In the event LEA determines that it can provide the subcontracted service(s) at a lower rate, LEA may elect to provide such service(s). If LEA elects to provide such service(s), LEA shall provide written notification to CONTRACTOR within five (5) days of receipt of CONTRACTOR's original notice and CONTRACTOR shall not subcontract for said service(s).

CONTRACTOR shall incorporate all of the provisions of this Master Contract in all subcontracts, to the fullest extent reasonably possible. Furthermore, when CONTRACTOR enters into subcontracts for the provision of special education and/or related services (including, but not limited to, transportation) for any student, CONTRACTOR shall cause each subcontractor to procure and maintain insurance during the term of each subcontract. Such subcontractor's insurance shall comply with the provisions of Section 15. Each subcontractor shall furnish the LEA with original endorsements and certificates of insurance effecting coverage required by Section 15. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. The endorsements are to be on forms as required by the LEA. All endorsements are to be received and approved by the LEA before the subcontractor's work commences. The Commercial General Liability and Automobile Liability policies shall name the LEA/SELPA and the LEA Board of Education as additional insured.

As an alternative to the LEA's forms, a subcontractor's insurer may provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by this Master Contract. All Certificates of Insurance must reference the LEA contract number, name of the school or agency submitting the certificate, indication if NPS or NPA, and the location of the school or agency submitting the certificate. In addition, all subcontractors must meet the requirements as contained in Section 44 Clearance Requirements and Section 45 Staff Qualifications of this Master Contract.

19. CONFLICTS OF INTEREST

CONTRACTOR shall provide to LEA upon request a copy of its current bylaws and a current list of its Board of Directors (or Trustees), if it is incorporated. CONTRACTOR and any member of its Board of Directors (or Trustees) shall disclose any relationship with LEA that constitutes or may constitute a conflict of interest pursuant to California Education Code section 56042 and Government Code Section 1090 including, but not limited to, employment with LEA, provision of private party assessments and/or reports,

and attendance at IEP team meetings acting as a student's advocate. Pursuant to California Education code section 56042, an attorney or advocate for a parent of an individual with exceptional needs shall not recommend placement at CONTRACTOR's facility if the attorney or advocate is employed or contracted by the CONTRACTOR, or will receive a benefit from the CONTRACTOR, or otherwise has a conflict of interest.

The LEA shall neither execute an ISA with CONTRACTOR nor amend an existing ISA for a student when a recommendation for special education and/or related services is based in whole or in part on assessment(s) or reports provided by CONTRACTOR to the student without prior written authorization by LEA. This paragraph shall apply to CONTRACTOR regardless of when an assessment is performed or a report is prepared (i.e., before or after the student is enrolled in CONTRACTOR's school/agency) or whether an assessment of the student is performed or a report is prepared in the normal course of the services provided to the student by CONTRACTOR. To avoid conflict of interest, and in order to ensure the appropriateness of an Independent Educational Evaluation (hereinafter referred to as "IEE") and its recommendations, the LEA may not fund an IEE by an evaluator who provides ongoing service(s) or is sought to provide service(s) to the student for whom the IEE is requested. Likewise, the LEA may not fund services through the evaluator whose IEE the LEA agrees to fund. When no other appropriate assessor is available, LEA may request and if CONTRACTOR agrees, the CONTRACTOR may provide an IEE.

CONTRACTOR shall not admit a student living within the jurisdictional boundaries of the LEA on a private pay or tuition free "scholarship" basis and concurrently or subsequently advise/request parent(s) to pursue funding for the admitted school year from the LEA through due process proceedings.

20. NON-DISCRIMINATION

CONTRACTOR shall not, in employment or operation of its programs, unlawfully discriminate on the basis of gender, nationality, national origin, ancestry, race, color, ethnicity, ethnic group affiliation, religion, age, marital status, pregnancy or parental status, sex, sexual orientation, gender, gender identity or expression, physical or mental disability, genetic information or any other classification protected by federal or state law or the perception of one or more of such characteristics or association with a person or group with one or more of these actual or perceived characteristics.

EDUCATIONAL PROGRAM

21. FREE AND APPROPRIATE PUBLIC EDUCATION (FAPE)

The LEA shall provide CONTRACTOR with a copy of the IEP including the Individualized Transition Plan (hereinafter referred to as "ITP") of each student served by CONTRACTOR. CONTRACTOR shall provide special education and/or related services (including transition services) to each student within the NPS/A consistent with the student's IEP and as specified in the ISA. If CONTRACTOR is a NPS, CONTRACTOR shall not accept a student if it cannot provide or ensure the provision of the services outlined in the student's IEP. If student services are provided by a third party (i.e. Related Services Provider), CONTRACTOR shall notify LEA if provision of services cease.

Unless otherwise agreed to between CONTRACTOR and LEA, CONTRACTOR shall be responsible for the provision of all appropriate supplies, equipment, and/or facilities, as specified in the student's IEP and ISA. CONTRACTOR shall make no charge of any kind to parents for special education and/or related services as specified in the student's IEP and ISA (including, but not limited to, screenings, assessments, or interviews that occur prior to or as a condition of the student's enrollment under the terms of this Master Contract). LEA shall provide low incidence equipment for eligible students with low incidence disabilities when specified in the student's IEP and ISA. Such equipment remains the property of the SELPA/LEA and shall be returned to the SELPA/LEA when the IEP team determines the equipment is no longer needed or when the student is no longer enrolled in the NPS. CONTRACTOR shall ensure that facilities are adequate to provide LEA students with an environment which meets all pertinent health and safety regulations. CONTRACTOR shall adhere to all LEA requirements concerning parent acknowledgment of financial responsibility.

Voluntary services and/or activities not necessary for the student to receive a free appropriate public education shall not interfere with the student's receipt of special education and/or related services as specified in the student's IEP and ISA unless the LEA, CONTRACTOR, and PARENT agree otherwise in writing.

22. GENERAL PROGRAM OF INSTRUCTION

All NPS/A services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code section 56366 et seq...

When CONTRACTOR is a NPS, CONTRACTOR's general program of instruction shall: (a) utilize evidence-based practices and be consistent with LEA's standards regarding the particular course of study and curriculum; (b) include curriculum that addresses mathematics, literacy and the use of educational, assistive technology and transition services; (c) be consistent with CDE's standards regarding the particular course of study and curriculum; (d) provide the services as specified in the student's IEP and ISA. Students shall have access to: (a) State Board of Education (SBE) - adopted Common Core State Standards ("CCSS") for curriculum and the same instructional materials for kindergarten and grades 1 to 8, inclusive; and provide standards – aligned core curriculum and instructional materials for grades 9 to 12, inclusive, used by an LEA, that contracts with the NPS: (b) college preparation courses; (c) extracurricular activities, such as art, sports, music and academic clubs; (d) career preparation and vocational training, consistent with transition plans pursuant to state and federal law and; (e) supplemental assistance, including individual academic tutoring, psychological counseling, and career and college counseling.

When CONTRACTOR serves students in grades 9 through 12 inclusive, LEA shall provide to CONTRACTOR a specific list of the course requirements to be satisfied by the CONTRACTOR leading toward graduation or completion of LEA's diploma requirements. CONTRACTOR shall not award a high school diploma to students who have not successfully completed all of the LEA's graduation requirements.

When CONTRACTOR is a NPA and/or related services provider, CONTRACTOR's general program of instruction and/or services shall utilize evidence-based practices and be consistent with LEA and CDE guidelines and certification, and provided as specified in the student's IEP and ISA. The NPA providing Behavior Intervention services shall develop a written plan that specifies the nature of their NPA service for each student within thirty (30) days of enrollment and shall be provided in writing to the LEA. School-based services may not be unilaterally converted by CONTRACTOR to a substitute program or provided at a location not specifically authorized by the IEP team. Except for services provided by a CONTRACTOR that is a Licensed Children's Institution (LCI), all services not provided in the school setting require the presence of a parent, guardian or adult caregiver during the delivery of services, provided such guardian or caregiver have a signed authorization by the parent or legal guardian to authorize emergency services as requested. LCI CONTRACTORS shall ensure that appropriate and qualified residential or clinical staff is present during the provision of services under this Master Contract. CONTRACTOR shall immediately notify LEA in writing if no parent, guardian or adult caregiver is present. CONTRACTOR shall provide to LEA a written description of the services and location provided prior to the effective date of this Master Contract. CONTRACTORS providing Behavior Intervention services must have a trained behaviorist or trained equivalent on staff. It is understood that Behavior Intervention services are limited per CDE Certification and do not constitute as an instructional program.

When CONTRACTOR is a NPA, CONTRACTOR shall not provide transportation nor subcontract for transportation services for students unless the LEA and CONTRACTOR agree otherwise in writing.

23. INSTRUCTIONAL MINUTES

When CONTRACTOR is a NPS, the total number of instructional minutes per school day provided by CONTRACTOR shall be at least equivalent to the number of instructional minutes per school day provided to students at like grade level attending LEA schools and shall be specified in the student's ISA developed in accordance with the student's IEP.

For students in grades kindergarten through 12 inclusive, unless otherwise specified in the student's IEP and ISA, the number of instructional minutes, excluding breakfast, recess, lunch and passing time shall be at the same level that Ed. Code prescribes for the LEA.

The total number of annual instructional minutes shall be at least equivalent to the total number of annual instructional minutes provided to students attending LEA schools in like grade level unless otherwise specified in the student's IEP.

When CONTRACTOR is a NPA and/or related services provider, the total number of minutes per school day provided by CONTRACTOR shall be specified in the student's ISA developed in accordance with the student's IEP.

24. CLASS SIZE

When CONTRACTOR is a NPS, CONTRACTOR shall ensure that class size shall not exceed a ratio of one teacher per twelve (12) students, unless CONTRACTOR and LEA agree otherwise in writing. Upon prior written approval by an authorized LEA representative, class size may be temporarily increased by a ratio of 1 teacher to fourteen (14) students when necessary, during the regular or extended school year to provide services to students with disabilities.

In the event a NPS is unable to fill a vacant teaching position responsible for direct instruction to students, and the vacancy has direct impact on the CDE Certification of that school, the NPS shall develop a plan to ensure appropriate coverage of students by first utilizing existing certificated staff. The NPS and the LEA may agree to one 30 school day period per contract year where class size may be increased to ensure coverage by an appropriately credentialed teacher. Such an agreement shall be in writing and signed by both parties. This provision does not apply to a NPA.

CONTRACTOR providing special education instruction for individuals with exceptional needs between the ages of three and five years, inclusive, shall also comply with the appropriate instructional adult to child ratios pursuant to California Education Code sections 56440 et seq.

25. CALENDARS

When CONTRACTOR is an NPS, CONTRACTOR shall submit to the LEA/SELPA a school calendar with the total number of billable days not to exceed 180 days, plus extended school year billable days equivalent to the number of days determined by the LEA's extended school year calendar. Billable days shall include only those days that are included on the submitted and approved school calendar, and/or required by the IEP (developed by the LEA) for each student. CONTRACTOR shall not be allowed to change its school calendar and/or amend the number of billable days without the prior written approval of the LEA. Nothing in this Master Contract shall be interpreted to require the LEA to accept any requests for calendar changes.

Unless otherwise specified by the student's IEP, educational services shall occur at the school site. A student shall only be eligible for extended school year services as determined by the IEP team and the provision of such is specifically included in the ISA. Extended school year shall consist of twenty (20) instructional days, unless otherwise agreed upon by the IEP team convened by the LEA. Any days of extended school year in excess of twenty (20) billable days must be mutually agreed to, in writing, prior to the start of the extended school year.

Student must have actually been in attendance during the regular school year and/or during extended school year and received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any NPS service. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

CONTRACTOR shall observe the same legal holidays as LEA. Those holidays are Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day, New Year's Day, Martin Luther King Jr. Day, President's Day, Memorial Day, Juneteenth, and Independence Day. With the approval of LEA, CONTRACTOR may revise the date upon which CONTRACTOR closes in observance of any of the holidays observed by the LEA.

When CONTRACTOR is a NPA, CONTRACTOR shall be provided with a LEA-developed/approved calendar prior to the initiation of services. CONTRACTOR herein agrees to observe holidays as specified in the LEA-developed/approved calendar. CONTRACTOR shall provide services pursuant to the LEA-developed/approved calendar; or as specified in the LEA student's IEP and ISA. Unless otherwise specified in the LEA student's ISA, CONTRACTOR shall provide related services to LEA students on only those days that the LEA student's school of attendance is in session and the LEA student attends school. CONTRACTOR shall bill only for services provided on billable days of attendance as indicated on the LEA calendar unless CONTRACTOR and the LEA agree otherwise, in writing. Student must have actually been in attendance and/or received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any NPA service provided by CONTRACTOR. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

26. DATA REPORTING

CONTRACTOR shall agree to provide to the LEA all data related to student information and billing information with LEA. CONTRACTOR shall agree to provide data related to all sections of this contract, including student discipline as noted below, and requested by and in the format required by the LEA. It is understood that all NPS/A shall utilize the LEA approved electronic IEP system for all IEP development, service tracking documentation, and progress reporting, unless otherwise agreed to by the LEA. Additional

progress reporting may be required by the LEA. The LEA shall provide the CONTRACTOR with appropriate software, user training and proper internet permissions to allow adequate access.

Using forms developed by the CDE or as otherwise mutually agreed upon by CONTRACTOR and LEA, CONTRACTOR shall provide LEA, on a monthly basis, a written report of all incidents in which a statutory offense is committed by any LEA student, regardless if it results in a disciplinary action of suspension or expulsion. This includes all statutory offenses as described in Education Code sections 48900 and 48915. CONTRACTOR shall also include incidents resulting in the use of a behavioral restraint and/or seclusion even if they were not a result of a violation of Education Code sections 48900 and 48915.

The LEA shall provide the CONTRACTOR with approved forms and/or format for such data including, but not limited to, invoicing, attendance reports and progress reports. The LEA may approve use of CONTRACTOR'S provided forms at their discretion.

27. LEAST RESTRICTIVE ENVIRONMENT/DUAL ENROLLMENT

CONTRACTOR and LEA shall follow all LEA policies and procedures that support Least Restrictive Environment ("LRE") options and/or dual enrollment options if available and appropriate, for students to have access to the general curriculum and to be educated with their nondisabled peers to the maximum extent appropriate.

CONTRACTOR and LEA shall ensure that LRE placement options are addressed at all IEP team meetings regarding students for whom ISAs have been or may be executed. This shall include IEP team consideration of supplementary aids and services, goals and objectives necessary for placement in the LRE and necessary to enable students to transition to less restrictive settings.

When an IEP team has determined that a student should be transitioned into the public school setting, CONTRACTOR shall assist the LEA in implementing the IEP team's recommended activities to support the transition.

28. STATEWIDE ACHIEVEMENT TESTING

When CONTRACTOR is a NPS, per implementation of Senate Bill 484, CONTRACTOR shall administer all statewide assessments within the California Assessment of Student Performance and Progress ("CAASPP"), Desired Results Developmental Profile ("DRDP"), California Alternative Assessment ("CAA"), achievement and abilities tests (using LEA-authorized assessment instruments), the Fitness Gram, , the English Language Proficiency Assessments for California ("ELPAC"), the Alternative English Language Proficiency Assessments for California ("Alternative ELPAC"), and as appropriate to the student, and mandated by LEA pursuant to LEA and state and federal guidelines.

CONTRACTOR is subject to the alternative accountability system developed pursuant to Education Code section 52052, in the same manner as public schools. Each LEA student placed with CONTRACTOR by the LEA shall be tested by qualified staff of CONTRACTOR in accordance with that accountability program. LEA shall provide test administration training to CONTRACTOR'S qualified staff. CONTRACTOR shall attend LEA test training and comply with completion of all coding requirements as required by LEA.

29. MANDATED ATTENDANCE AT LEA MEETINGS

CONTRACTOR shall attend District mandated meetings when legal mandates, and/or LEA policy and procedures are reviewed, including but not limited to the areas of: curriculum, high school graduation, standards-based instruction, behavior intervention, cultural and linguistic needs of students with disabilities, dual enrollment responsibilities, LRE responsibilities, transition services, data collection, and standardized testing and IEPs. LEA shall provide CONTRACTOR with reasonable notice of mandated meetings. Attendance at such meetings does not constitute a billable service hour(s).

30. POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORTS

CONTRACTOR shall comply with the requirements of Education Code section 49005, et seq., 56521.1 and 56521.2. LEA students who exhibit behaviors that interfere with their learning or the learning of others must receive timely and appropriate assessments and positive supports and interventions in accordance with the federal law and it's implementing regulations. If the IEP team determines that a student's behavior impedes the individual learning or the learning of others, the IEP team is required to consider the use of positive behavioral interventions and supports, and other strategies, to address that behavior, consistent with Section 1414(d)(3)(B)(i) and (d)(4) of Title 20 of the United States Code and associated federal regulations. This could mean that instead of developing a Behavior Intervention Plan ("BIP"), the IEP team may conclude it is sufficient to address the student's behavioral problems through the development of behavioral goals and behavioral interventions to support those goals.

CONTRACTOR shall maintain a written policy pursuant to California Education Code section 56521.1 regarding emergency interventions and behavioral emergency reports. CONTRACTOR shall ensure that all of its staff members are trained in crisis intervention, emergency procedures, and evidenced-based practices and interventions specific to the unique behavioral needs of the CONTRACTOR's pupil population. The training shall be provided within 30 days of employment to new staff who have any contact or interaction with pupils during the school day, and annually to all staff who have any contact or interaction with pupils during the school day. The CONTRACTOR shall select and conduct the training in accordance with California Education Code section 56366.1. CONTRACTOR shall maintain written records of the training and provide written verification of the training annually and upon request.

Pursuant to Education Code section 56521.1, emergency interventions shall not be used as a substitute for a BIP, and shall not be employed longer than necessary to contain the behavior. Emergency interventions may only be used to control unpredictable, spontaneous behavior that poses clear and present danger of serious physical harm to the individual with exceptional needs, or others, and that cannot be immediately prevented by a response less restrictive than the temporary application of a technique used to contain the behavior. If a situation requires prolonged use of emergency intervention, staff must seek assistance from the school site administrator or a law enforcement agency.

CONTRACTOR shall complete a behavior emergency report when an emergency occurs that is defined as a serious, dangerous behavior that staff has determined to present a clear and present danger to others. It requires a non-violent physical intervention to protect the safety of student, self, or others and a physical intervention has been used; or a physical intervention has not been used, but an injury or serious property damage has occurred. Personal Safety Techniques may or may not have been used. Emergencies require a behavior emergency report form be completed and submitted to the LEA within twenty-four (24) hours for administrative action. CONTRACTOR shall notify Parent within twenty-four (24) hours via telephone. If the student's IEP does not contain a BIP, an IEP team shall schedule a meeting to review the behavior emergency report, determine if there is a necessity for a functional behavioral assessment, and to determine an interim plan. If the student already has a BIP, the IEP team shall review and modify the BIP if a new serious behavior has been exhibited or existing behavioral interventions have proven to be ineffective. CONTRACTOR shall schedule with LEA an IEP meeting within two (2) days.

Pursuant to Education Code section 56521.2, CONTRACTOR shall not authorize, order, consent to, or pay for the following interventions, or any other interventions similar to or like the following:

1. any intervention that is designed to, or likely to, cause physical pain, including, but not limited to, electric-shock;
2. an intervention that involves the release of noxious, toxic, or otherwise unpleasant sprays, mists, or substances in proximity to the face of the individual;
3. an intervention that denies adequate sleep, food, water, shelter, bedding, physical comfort, or access to bathroom facilities;
4. an intervention that is designed to subject, used to subject, or likely to subject, the individual to verbal abuse, ridicule, or humiliation, or that can be expected to cause excessive emotional trauma;

restrictive interventions that employ a device, material, or objects that simultaneously immobilize all four extremities,
5. Prone restraint;
6. locked seclusion, unless it is in a facility otherwise licensed or permitted by state law to use a locked room;
7. an intervention that precludes adequate supervision of the individual;
8. an intervention that deprives the individual of one or more of the individual's senses.

CONTRACTOR shall comply with Education Code sections 49005.8, 56521.1 and 56521.2. Specifically, Contractor shall not do any of the following:

1. Use seclusion or a behavioral restraint for the purpose of coercion, discipline, convenience, or retaliation.
2. Use locked seclusion, unless it is in a facility otherwise licensed or permitted by state law to use a locked room.
3. Use a physical restraint technique that obstructs a pupil's respiratory airway or impairs the pupil's breathing or respiratory capacity, including techniques in which a staff member places pressure on a pupil's back or places the individual's body weight against the pupil's torso or back.
4. Use a behavioral restraint technique that restricts breathing, including, but not limited to, using a pillow, blanket, carpet, mat, or other item to cover a pupil's face.
5. Place a pupil in a facedown position with the pupil's hands held or restrained behind the pupil's back
6. Use prone containment.
7. Use a behavioral restraint for longer than is necessary to contain the behavior that poses a clear and present danger of serious physical harm to the pupil or others.

CONTRACTOR shall keep constant, direct observation of a pupil who is in seclusion, which may be through observation of the pupil through a window, or another barrier, through which the educational provider is able to make direct eye contact with the pupil. This observation shall not be through indirect means, including through a security camera or a closed-circuit television.

CONTRACTOR shall afford pupils who are restrained the least restrictive alternative and the maximum freedom of movement, and shall use the least number of restraint points, while ensuring the physical safety of the pupil and others.

In the case of a child whose behavior impedes the child's learning or that of others, the IEP team shall consider the use of positive behavioral interventions and supports, and other strategies, to address that behavior, consistent with Section 1414(d)(3)(B)(i) and (d)(4) of Title 20 of the United States Code and associated federal regulations.

All restraint practices must be reviewed and revised when they have an adverse effect on a student and are used repeatedly for an individual child, either on multiple occasions within the same classroom or multiple uses by the same individual. CONTRACTOR shall notify the student's parent/guardian when any type of physical or mechanical restraint or seclusion has been used. Upon the use of any type of physical or mechanical restraint or seclusions of an LEA student, CONTRACTOR shall complete a BER per the reporting and notification requirements listed above.

31. STUDENT DISCIPLINE

CONTRACTOR shall maintain and abide by a written policy for student discipline that is consistent with state and federal law and regulations. Using forms developed by the California Department of Education or as otherwise mutually agreed upon by CONTRACTOR and LEA, CONTRACTOR shall provide LEA, on a monthly basis, a written report of all incidents in which a statutory offense is committed by any LEA student, regardless if it results in a disciplinary action of suspension or expulsion. This includes all statutory offenses as described in Education Codes 48900 and 48915.CONTRACTOR shall also include incidents resulting in the use of a behavioral restraint and/or seclusion even if they were not a result of a violation of Education Code Sections 48900 and 48915.

When CONTRACTOR seeks to remove a student from his/her current educational placement for disciplinary reasons, CONTRACTOR shall immediately submit a written discipline report to the LEA. Written discipline reports shall include, but not be limited to: the student's name; the time, date, and description of the misconduct; the disciplinary action taken by CONTRACTOR; and the rationale for such disciplinary action. A copy of the student's behavior plan, if any, shall be submitted with the written discipline report. CONTRACTOR and LEA agree to participate in a manifestation determination at an IEP meeting no later than the tenth (10th) day of suspension

32. IEP TEAM MEETINGS

An IEP team meeting shall be convened at least annually to evaluate: (1) the educational progress of each student placed with CONTRACTOR, including all state assessment results pursuant to the requirements of Education Code section 52052; (2) whether or not the needs of the student continue to be best met at the NPS; and (3) whether changes to the student's IEP are necessary, including whether the student may be transitioned to a public school setting. (California Education Code sections 56366 (a) (2) (B) (i) and (ii)) and pursuant to California Education Code section 56345 (b) (4).)

If the LEA student is to be transferred from a NPS setting into a regular class setting in a public school for any part of the school day, the IEP team shall document a description of activities provided to integrate the student into the regular education program, including the nature of each activity as well as the time spent on the activity each day or week and a description of the activities provided to support the transition of the student from the special education program into the regular education program. Each student shall be allowed to provide confidential input to any representative of the individual IEP team. Except as otherwise provided in the Master Contract, CONTRACTOR and LEA shall participate in all IEP team meetings regarding students for whom ISAs have been or may be executed. At any time during the term of this Master Contract, the parent, the CONTRACTOR or the LEA may request a review of the student's IEP, subject to all procedural safeguards required by law, including reasonable notice given to, and participation of, the CONTRACTOR in the meeting. Every effort shall be made to schedule IEP team meetings at a time and place that is mutually convenient to parent, CONTRACTOR and LEA. CONTRACTOR shall provide to LEA assessments and written assessment reports by service providers upon request and/or pursuant to LEA policy and procedures. It is understood that attendance at an IEP meeting is part of CONTRACTOR'S professional responsibility.

It is understood that the CONTRACTOR shall utilize the approved electronic IEP system of the LEA for all IEP planning and progress reporting at the LEA's discretion. The LEA or SELPA may provide training for any CONTRACTOR to ensure access to the approved system. The CONTRACTOR shall maintain confidentiality of all IEP data on the approved system and shall protect the password requirements of the system. When a student dis-enrolls from the NPS/NPA, the NPS/NPA and LEA shall discontinue use of the approved system for that student.

Changes in any student's educational program, including instruction, services, or instructional setting provided under this Master Contract, may only be made on the basis of revisions to the student's IEP. In the event that the CONTRACTOR believes the student requires a change of placement, the CONTRACTOR may request a review of the student's IEP for the purposes of consideration of a change in the student's placement. Student is entitled to remain in the last agreed upon and implemented placement unless parent agrees otherwise or an Interim Alternative Educational Setting is deemed lawful and appropriate by LEA or OAH consistent with Section 1415 (k)(1)(7) of Title 20 of the United States Code.

33. SURROGATE PARENTS AND FOSTER YOUTH

CONTRACTOR shall recognize an LEA appointed surrogate parent assignments for students without parental representation, including unaccompanied homeless youths, in special education procedures pursuant to California Government Code Section 7579.5. Surrogate parents shall serve as the child's parent and have all the rights relative to the student's education that a parent has under the Individuals with Disabilities Education Act pursuant to *20 USC 1414-1482 and 34 CFR 300.1*

300.756. A pupil in foster care shall be defined pursuant to California Education Code section 42238.01(b). The LEA shall annually notify the CONTRACTOR who the LEA has designated as the educational liaison for foster children. When a pupil in foster care is enrolled in a NPS by the LEA any time after the completion of the pupil's second year of high school, the CONTRACTOR shall schedule the pupil in courses leading towards graduation based on the diploma requirements of the LEA unless provided notice otherwise in writing pursuant to Section 51225.1.

34. DUE PROCESS PROCEEDINGS

CONTRACTOR shall fully participate in special education due process proceedings including mediations and hearings, as requested by LEA. Participation further includes the willingness to make CONTRACTOR's staff available for witness preparation and testimony as is necessary to facilitate a due process hearing. CONTRACTOR shall also fully participate in the investigation and provision of documentation related to any complaint filed with the State of California, the Office of Civil Rights, or any other state and/or federal governmental body or agency. Full participation shall include, but in no way be limited to, cooperating with LEA representatives to provide complete answers raised by any investigator and/or the immediate provision of any and all documentation that pertains to the operation of CONTRACTOR's program and/or the implementation of a particular student's IEP/Individual and Family Service Plan ("IFSP").

35. COMPLAINT PROCEDURES

CONTRACTOR shall maintain and adhere to its own written procedures for responding to parent complaints. These procedures shall include annually notifying and providing parents of students with appropriate information (including complaint forms) for the following: (1) Uniform Complaint Procedures pursuant to Title 5 of the California Code of Regulations section 4600 *et seq*.; (2) Nondiscrimination policy pursuant to Title 5 of the California Code of Regulations section 4960 (a); (3) Sexual Harassment Policy, California Education Code 231.5 (a) (b) (c); (4) Title IX Student Grievance Procedure, Title IX 106.8 (a) (d) and 106.9 (a); and (5) Notice of Privacy Practices in compliance with Health Insurance Portability and Accountability Act ("HIPAA"). CONTRACTOR shall include verification of these procedures to the LEA. CONTRACTOR shall immediately notify LEA of any complaints filed against it related to LEA students and provide LEA with all documentation related to the complaints and/or its investigation of complaints, including any and all reports generated as a result of an investigation.

36. STUDENT PROGRESS REPORTS/REPORT CARDS AND ASSESSMENTS

Unless LEA requests in writing that progress reports be provided on a monthly basis, CONTRACTOR shall provide to parents at least two (2) written progress reports/report cards. At a minimum, progress reports shall include progress over time towards IEP goals and objectives. A copy of the progress reports/report cards shall be maintained at the CONTRACTOR's place of business and shall be submitted to the LEA and LEA student's parent(s) quarterly.

The CONTRACTOR shall also provide an LEA representative access to supporting documentation used to determine progress on any goal or objective, including but not limited to log sheets, observation notes, data sheets, pre/post tests, rubrics and other similar data collection used to determine progress or lack of progress on approved goals, objectives, transition plans or behavior intervention plans. The LEA may request such data at any time within five (5) years of the date of service. The CONTRACTOR shall provide this data supporting progress within five (5) business days of request. Additional time may be granted as needed by the LEA.

CONTRACTOR shall complete academic or other evaluations of the student ten (10) days prior to the student's annual or triennial review IEP team meeting for the purpose of reporting the student's present levels of performance at the IEP team meeting as required by state and federal laws and regulations and pursuant to LEA policies, procedures, and/or practices. CONTRACTOR shall provide sufficient copies of its reports, documents, and projected goals to share with members of the IEP team five (5) business days

prior to the IEP meeting. CONTRACTOR shall maintain supporting documentation such as test protocols and data collection, which shall be made available to LEA within five (5) business days of request.

The CONTRACTOR is responsible for all evaluation costs regarding the updating of goals and objectives, progress reporting and development of present levels of performance. All assessments resulting from an assessment plan shall be provided by the LEA unless the LEA specifies in writing a request that CONTRACTOR perform such additional assessment. Any assessment and/or evaluation costs may be added to the ISA and/or approved separately by the LEA at the LEA's sole discretion.

It is understood that all billable hours must be in direct services to pupils as specified in the ISA. For NPA services, supervision provided by a qualified individual as specified in Title 5 Regulation, subsection 3065, shall be determined as appropriate and included in the ISA. Supervision means the direct observation of services, data review, case conferencing and program design consistent with professional standards for each professional's license, certification, or credential.

CONTRACTOR shall not charge the student's parent(s) or LEA for the provision of progress reports, report cards, evaluations conducted in order to obtain present levels of performance, interviews, and/or meetings. It is understood that all billable hours have limits to those specified on the ISA consistent with the IEP. It is understood that copies of data collection notes, forms, charts and other such data are part of the pupil's record and shall be made available to the LEA upon written request.

37. GRADES, HIGH SCHOOL COURSE CREDITS, & TRANSCRIPTS

When CONTRACTOR is a NPS, CONTRACTOR is responsible for assigning grades for any course of instruction taught at the NPS. The grades determined by the pupil's teacher, in the absence of clerical or mechanical mistake, fraud, bad faith, or incompetency, shall be final and consistent with the provisions specified in EC Section 49066. The grades each pupil receives in all courses of instruction taught by the NPS shall be reported to the parents and the LEA on a quarterly basis. Consistent with the LEA, should it become evident to the NPS the pupil is in danger of failing a course, the CONTRACTOR must initiate a parent conference, and the LEA representative must be in attendance.

When CONTRACTOR serves students in grades nine (9) through twelve (12) inclusive, LEA shall provide to CONTRACTOR a specific list of the course requirements to be satisfied by the CONTRACTOR leading toward graduation or completion of LEA's diploma requirements. CONTRACTOR shall not recommend awarding a high school diploma to students who have not successfully completed all of the LEA's graduation requirements.

Pupils enrolled in high school during the 2020-2021 academic year may request a Pass or No Pass grade as permitted in EC Section 49066.5, which may be reflected on the student's transcript and shall not negatively affect the pupil's grade point average.

CONTRACTOR shall prepare transcripts at the close of each semester, or upon student transfer, for students in grades nine (9) through twelve (12) inclusive, and submit them on LEA approved forms to the student's school of residence for evaluation of progress toward completion of diploma requirements as specified in LEA Procedures. CONTRACTOR shall submit to the LEA names of students and their schools of residence for whom transcripts have been submitted as specified by the LEA.

INDIVIDUAL TRANSITION PLANNING – AB 438, Approved on September 28, 2024

Effective July 1, 2025, if determined appropriate by the pupil's IEP team, beginning when the pupil starts their high school experience and not later than when the pupil is 16 years of age or younger, as appropriate, and annually thereafter, a statement of needed transition services shall be included in the pupil's individualized education program. If the individualized education program team determines that the pupil would benefit from the postponement of the inclusion of appropriate measurable postsecondary goals and transition services until 16 years of age, rather than when the pupil begins their high school experience, the individualized education program team shall appropriately justify the basis for that postponement. (EC

section 56043(h).)

38. STUDENT CHANGE OF RESIDENCE

Within five (5) school days from the date CONTRACTOR becomes aware of a student's change of residence, CONTRACTOR shall notify LEA, in writing, of the student's change of residence. Upon enrollment, CONTRACTOR shall notify parents in writing of their obligation to notify CONTRACTOR of the student's change of residence. CONTRACTOR shall maintain, and provide upon request by LEA, documentation of such notice to parents.

If CONTRACTOR had knowledge or should reasonably have had knowledge of the student's change of residence boundaries and CONTRACTOR fails to follow the procedures specified in this provision, LEA shall not be responsible for the costs of services delivered following the student's change of residence.

39. WITHDRAWAL OF STUDENT FROM PROGRAM

CONTRACTOR shall immediately report electronically and in writing to the LEA within five (5) business days when an LEA student is withdrawn without prior notice from school and/or services, including student's change of residence to a residence outside of LEA service boundaries, and parent/guardian withdrawal of student against professional advice from a NPS/RTC.

40. PARENT ACCESS

CONTRACTOR shall provide for reasonable parental access to students and all facilities including, but not limited to, the instructional setting, recreational activity areas, meeting rooms and student living quarters, when applicable. CONTRACTOR shall comply with any known court orders regarding parental visits and access to LEA students.

CONTRACTOR operating programs associated with a NPS/RTC shall cooperate with a parent's reasonable request for LEA student therapeutic visits in their home or at the NPS/RTC. CONTRACTOR shall require that parents obtain prior written authorization for therapeutic visits from the CONTRACTOR and the LEA at least thirty (30) days in advance. When requested, CONTRACTOR shall facilitate all parent travel and accommodations and for providing travel information to the parent as appropriate. Payment by LEA for approved travel-related expenses shall be made directly through the LEA consistent with LEA Procedures.

CONTRACTOR providing services in the student's home as specified in the IEP shall ensure that at least one parent of the child, or an adult caregiver with written and signed authorization to make decisions in an emergency, is present. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home based services, including written and signed authorization in emergency situations. The parent shall inform the LEA of any changes of caregivers and provide written authorization for emergencies. The adult caregiver cannot also be an employee or volunteer associated with the NPS/NPA service provider.

All problems and/or concerns, both verbal and written, reported to pupil's parents shall also be provided, in writing, to the LEA.

41. LICENSED CHILDREN'S INSTITUTION ("LCI") CONTRACTORS AND RESIDENTIAL TREATMENT CENTER ("RTC") CONTRACTORS

If CONTRACTOR is a LCI, CONTRACTOR shall adhere to all legal requirements regarding educational placements for LCI students as stated in Education Code 56366 (a) (2) (C), 56366.9 (c) (1), Health and Safety Code section 1501.1and any other applicable laws and/or regulations, including LEA guidelines or procedures. An LCI shall not require that a pupil be placed in its NPS as a condition of being placed in its residential facility.

If CONTRACTOR is a NPS/RTC, CONTRACTOR shall adhere to all legal requirements under the Individuals with Disabilities Education Act (IDEA), 20 U.S.C. section 1400 et seq. including the federal regulations 34 C.F.R section 300 et seq. and Education Code section 56000 et seq. including Title 5 of the California Code of Regulations section 3000 et seq.. CONTRACTOR shall comply with all monitoring requirements set forth in Section 43 below.

If CONTRACTOR is a NPS that is owned, operated by, or associated with a LCI, CONTRACTOR shall provide to LEA, on a quarterly basis, a list of all students, including those identified as eligible for special education. For those identified as special education students, the list shall include: 1) special education eligibility at the time of enrollment and; 2) the educational placement and services specified in each student's IEP at the time of enrollment. A copy of the current IEP shall be provided to the LEA.

Unless placement is made pursuant to an Office of Administrative Hearings order or a lawfully executed agreement between LEA and parent, LEA is not responsible for the costs associated with NPS placement until the date on which an IEP team meeting is convened, the IEP team determines that a NPS placement is appropriate, and the IEP is signed by the student's parent or another adult with educational decision- making rights.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal IDEA (20 U.S.C. Sec. 1400 et seq.) and shall be certified or licensed by the state to provide nonmedical care, clinical services, or short-term residential therapeutic programs, as applicable to the facility type.

42. STATE MEAL MANDATE

When CONTRACTOR is a NPS, CONTRACTOR and LEA shall satisfy the State Meal Mandate under California Education Code sections 49005 et seq.; ; 49501.5, the universal meal mandate enacted by AB 130 (2021-2022); 49530 et seq; and 49550 et seq.

LEA, at its sole discretion, may elect to directly provide meals to CONTRACTOR for distribution to LEA students at the nonpublic school on its own or by another local school district.

CONTRACTOR acknowledges that the LEA does not receive any state or federal reimbursement for any meals CONTRACTOR provides to LEA students and that CONTRACTOR is only eligible to receive direct reimbursement if it is an approved site under the National School Lunch Program.

In the event the LEA requests CONTRACTOR to provide meals to LEA students, CONTRACTOR will provide breakfast and lunch to LEA students in compliance with the meal pattern requirements under the School Breakfast Program and National School Lunch Program nutritional standards. LEA shall reimburse CONTRACTOR for each meal made available at a mutually agreed upon rate. In the event CONTRACTOR is unable to provide meals, the LEA and CONTRACTOR will work collaboratively to find a solution. In the event CDE determines that meals do not need to be provided, this paragraph shall not apply.

CONTRACTOR shall maintain all documentation of meals provided to LEA students. CONTRACTOR shall comply with record keeping requirements under the School Breakfast Program and National School Lunch Program or LEA template. Upon request, CONTRACTOR shall provide copies of any such records to LEA. CONTRACTOR shall also allow LEA to conduct site monitoring visits as deemed necessary by the LEA.

If CONTRACTOR uses a third-party vendor to provide meals, CONTRACTOR will assure that the third-party vendor agrees to comply with all meal pattern requirements of the School Breakfast Program and National School Lunch Program nutritional standards. Upon request, CONTRACTOR

shall provide LEA with any contracts it has with third-party vendors providing meals for students.

43. MONITORING

The State Superintendent of Public Instruction ("Superintendent"), through the delegated monitoring activities to the California Department of Education (CDE), shall monitor CONTRACTOR'S facilities, the educational environment, and the quality of the educational program, including the teaching staff, the credentials authorizing service, the standards-based core curriculum being employed, and the standard focused instructional materials used on a three-year cycle, as follows: (1) CONTRACTOR shall complete a self-review in year one; (2) the Superintendent shall conduct an onsite review in year two; and (3) the Superintendent shall conduct a follow-up visit in year three.

CONTRACTOR shall participate in any LEA or CDE compliance review, if applicable, to be conducted as aligned with the CDE Onsite Review and monitoring cycle in accordance with California Education Code section 56366.1(j). This review will address programmatic aspects of the NPS, compliance with relevant state and federal regulations, and Master Contract compliance. CONTRACTOR shall conduct any follow-up or corrective action procedures related to review findings.

If CONTRACTOR is also an LCI and/or NPS/RTC, the CDE shall annually evaluate whether CONTRACTOR is in compliance with Education Code section 56366.9 and Health and Safety Code section 1501.1(b).

The LEA or SELPA shall conduct an onsite visit to the NPS before placement of a pupil if the LEA does not have any pupils enrolled at the school at the time of placement.

The LEA or SELPA shall conduct at least one onsite monitoring visit during each school year to the CONTRACTOR site certified as an NPS where the LEA has placed a pupil and entered into a master contract. The monitoring visit shall include, but is not limited to, a review of services specified on the ISA and provided to the pupil, a review of progress the pupil is making toward the goals set forth in the pupil's IEP, a review of progress the pupil is making toward the goals set forth in the pupil's behavioral intervention plan, if applicable, an observation of the pupil during instruction, and a walkthrough of the facility. The LEA or SELPA shall report the findings resulting from the monitoring visit to the CDE within 60 calendar days of the onsite visit.

CONTRACTOR shall allow LEA representatives access to its facilities for additional periodic monitoring of each student's instructional program. LEA shall have access to observe each student at work, observe the instructional setting, interview CONTRACTOR employees, and review each student's records and progress. Such access shall include unannounced monitoring visits. When making site visits, LEA shall initially report to CONTRACTOR's site administrative office. CONTRACTOR shall be invited to participate in the review of each student's progress.

CONTRACTOR understands that LEA reserves the right to institute a program audit with or without cause. The program audit may include, but is not limited to, a review of core compliance areas of health and safety; curriculum/instruction; related services; and contractual, legal, and procedural compliance.

When CONTRACTOR is a NPS, CONTRACTOR shall collect all applicable data and prepare the applicable portion of a School Accountability Report Card as appropriate in accordance with California Education Code Section 33126.

PERSONNEL

44. CLEARANCE REQUIREMENTS

CONTRACTOR shall comply with the requirements of California Education Code sections 44237, 35021.1, 35021.2, and 56366.1 including, but not limited to: obtaining clearance from both the California Department of Justice (hereinafter referred to as "CDOJ") and clearance from the Federal Bureau of

Investigation (hereinafter referred to as "FBI") for CONTRACTOR's employees and volunteers who will have or likely may have any direct contact with LEA students. CONTRACTOR hereby agrees that CONTRACTOR's employees and volunteers shall not come in contact with students, in-person or virtually, until CDOJ and FBI clearance are ascertained. CONTRACTOR shall certify in writing to LEA that none of its employees, and volunteers, unless CONTRACTOR determines that the volunteers will have no direct contact with students, or subcontractors who may come into contact with students have been convicted of a violent or serious felony as those terms are defined in California Education Code section 44237(h), unless despite the employee's conviction of a violent or serious felony, he or she has met the criteria to be eligible for employment pursuant to California Education Code section 44237 (i) or (j). Upon request, clearance certification shall be submitted to the LEA. In addition, CONTRACTOR shall make a request for subsequent arrest service from CDOJ as required by California Penal Code section 11105.2. Contractor shall certify to LEA that they have successful background checks and enrolled in subsequent arrest notification service for all employees who may come into contact with students.

Notwithstanding the restrictions on sharing and destroying criminal background check information, CONTRACTOR, upon demand, shall make available to the LEA evidence of a successful criminal background check clearance and enrollment in subsequent arrest notification service, as provided, for each owner, operator, and employee of the NPS/A. CONTRACTOR is required to retain the evidence on-site, as specified, for all staff, including those licensed or credentialed by another state agency. Background clearances and proof of subsequent arrest notification service, as required by California Penal Code section 11105.2, for all staff shall be provided to the LEA upon request.

45. STAFF QUALIFICATIONS

CONTRACTOR shall ensure that all individuals employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or related services hold a license, certificate, permit, or other document equivalent to that which staff in a public school are required to hold in the service rendered consistent with Education Code section 56366.1(n)(1) and are qualified pursuant to Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and Title 5 of the California Code of Regulations sections 3001(r), 3064 and 3065. Such qualified staff may only provide related services within the scope of their professional license, certification or credential and ethical standards set by each profession, and not assume responsibility or authority for another related services provider or special education teacher's scope of practice.

CONTRACTOR shall ensure that all staff are appropriately credentialed to provide instruction and services to students with the disabling conditions placed in their program/school through documentation provided to the CDE (5 CCR 3064 (a)).
In accordance with California Education Code section 56366.1(a)(5), when CONTRACTOR is a NPS, an appropriately qualified person shall serve as curricular and instructional leader, and be able to provide leadership, oversight and professional development. The administrator of the NPS holds or is in the process of obtaining one of the following: (A) An administrative credential granted by an accredited postsecondary educational institution and two years of experience with pupils with disabilities. (B) A pupil personnel services credential that authorizes school counseling or psychology. (C) A license as a clinical social worker issued by the Board of Behavioral Sciences. (D) A license in psychology regulated by the Board of Psychology. (E) A master's degree issued by an accredited postsecondary institution in education, special education, psychology, counseling, behavioral analysis, social work, behavioral science, or rehabilitation.
(F) A credential authorizing special education instruction and at least two years of experience teaching in special education before becoming an administrator. (G) A license as a marriage and family therapist certified by the Board of Behavioral Sciences. (H) A license as an educational psychologist issued by the Board of Behavioral Sciences. (I) A license as a professional clinical counselor issued by the Board of Behavioral Sciences. (California Education Code Section 56366.1 (a)(5)). CONTRACTOR shall maintain, and provide to the LEA upon request, documentation of its administrator's qualifications in accordance with the above.

CONTRACTOR shall comply with personnel standards and qualifications regarding instructional aides and teacher assistants respectively pursuant to federal requirements and California Education Code sections

45340 *et seq.* and 45350 *et seq.* Specifically, all paraprofessionals, including but not limited to, instructional aides and teacher assistants, employed, contracted, and/or otherwise hired or subcontracted by CONTRACTOR to provide classroom and/or individualized instruction or related services, shall possess a high school diploma (or its recognized equivalent) and at least one of the following qualifications: (a) completed at least two (2) years of study at an institution of higher education; or (b) obtained an associate's (or higher) degree; or (c) met a rigorous standard of quality and can demonstrate, through a formal state or local assessment (i) knowledge of, and the ability to assist in instructing, reading, writing, and mathematics; or (ii) knowledge of, and the ability to assist in instructing, reading readiness, writing readiness, and mathematics readiness, as appropriate. CONTRACTOR shall comply with all laws and regulations governing the licensed professions, including but not limited to, the provisions with respect to supervision.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this state and serving a student by this LEA shall be certified or licensed by that state to provide special education and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

46. VERIFICATION OF LICENSES, CREDENTIALS AND OTHER DOCUMENTS

CONTRACTOR shall submit to LEA a staff list, and copies of all current licenses, credentials, certifications, permits and/or other documents which entitle the holder to provide special education and/or related services by individuals employed, contracted, and/or otherwise hired or sub-contracted by CONTRACTOR. CONTRACTOR shall ensure that all licenses, credentials, permits or other documents are on file at the office of the County Superintendent of Schools. CONTRACTOR shall provide the LEA with the verified dates of fingerprint clearance, Department of Justice clearance and Tuberculosis Test clearance for all employees, approved subcontractors and/or volunteers prior to such individuals starting to work with any student.

CONTRACTOR shall monitor the status of licenses, credentials, certifications, permits and/or other documents for all individuals employed, contracted, and/or otherwise hired by CONTRACTOR. CONTRACTOR shall notify LEA and CDE in writing within forty-five (45) days when personnel changes occur which may affect the provision of special education and/or related services to LEA students. CONTRACTOR shall notify LEA within forty-five (45) days if any such licenses, certifications or waivers are expired, suspended, revoked, rescinded, challenged pursuant to an administrative or legal complaint or lawsuit, or otherwise nullified during the effective period of this Master Contract. The LEA shall not be obligated to pay for any services provided by a person whose such licenses, certifications or waivers are expired, suspended, revoked, rescinded, or otherwise nullified during the period which such person is providing services under this Master Contract. Failure to notify the LEA and CDE of any changes in credentialing/licensed staff may result in suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

47. STAFF ABSENCE

When CONTRACTOR is a nonpublic school and CONTRACTOR's classroom teacher is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to the LEA documentation of substitute coverage. Substitute teachers shall remain with their assigned class during all instructional time.

The LEA shall not be responsible for any payment for instruction and/or services when an appropriately credentialed substitute teacher is not provided in accordance with California Education Code section 56061.

When CONTRACTOR is a NPA and/or related services provider, and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute, unless LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. It is understood that the parent of a student shall not be deemed to be a qualified substitute for their student. LEA will not pay for services unless a qualified substitute is provided and/or

CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and authorized LEA representative.

48. STAFF PROFESSIONAL BEHAVIOR WHEN PROVIDING SERVICES AT SCHOOL OR SCHOOL RELATED EVENTS OR AT SCHOOL FACILITY AND/OR IN THE HOME

It is understood that all employees, subcontractors, and volunteers of any certified NPS/A shall adhere to the customary professional and ethical standards when providing services. All practices shall only be within the scope of professional responsibility as defined in the professional code of conduct for each profession as well as any LEA professional standards as specified in Board policies and/or regulations when made available to the CONTRACTOR.

For services provided on a public-school campus, sign in/out procedures shall be followed by NPS/A providers working in a public-school classroom along with all other procedures for being on campus consistent with school and district policy. Such policies and procedures shall be made available to the CONTRACTOR upon request. It is understood that the public-school credentialed classroom teacher is responsible for the instructional program.

CONTRACTOR providing services outside of the student's school as specified in the IEP shall ensure that at least one parent of the child or an adult caregiver with written and signed authority to make decisions in an emergency is present during provision of services. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home-based services, including written and signed authorization in emergency situations. The adult caregiver cannot also be an employee or volunteer associated with the NPS/NPA service provider. All problems and/or concerns reported by CONTRACTOR to parents or guardians, in either verbal or written form, shall be reported to the LEA.

HEALTH AND SAFETY MANDATES

49. HEALTH AND SAFETY

CONTRACTOR shall comply with all applicable federal, state, local, and LEA laws, regulations, ordinances, policies, and procedures regarding student and employee health and safety. CONTRACTOR shall comply with the requirements of California Education Code sections 35021 *et. seq*. and 49406, regarding the examination of CONTRACTOR's employees and volunteers for tuberculosis. CONTRACTOR shall provide to LEA documentation for each individual volunteering, employed, contracted, and/or otherwise hired by CONTRACTOR of such compliance before an individual comes in contact with a student.

CONTRACTOR shall comply with OSHA Blood-Borne Pathogens Standards, 29 Code of Federal Regulations (CFR) section 1910.1030, when providing medical treatment or assistance to a student. CONTRACTOR further agrees to provide annual training regarding universal health care precautions and to post required notices in areas designated in the California Health and Safety Code.

50. FACILITIES AND FACILITIES MODIFICATIONS

CONTRACTOR shall provide special education and/or related services to students in facilities that comply with all applicable federal, state, and local laws, regulations, and ordinances related, but not limited to: disability access; fire, health, sanitation, and building standards and safety; fire warning systems; zoning permits; and occupancy capacity. When CONTRACTOR is a NPS, CONTRACTOR shall conduct fire drills as required by Title 5 California Code of Regulations section 550. CONTRACTOR shall be responsible for any structural changes and/or modifications to CONTRACTOR's facilities as required complying with applicable federal, state, and local laws, regulations, and ordinances. Failure to notify the

LEA and CDE of any changes in, major modification or relocation of facilities may result in the suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

51. ADMINISTRATION OF MEDICATION

CONTRACTOR shall comply with the requirements of California Education Code section 49422 et seq. when CONTRACTOR serves a student that is required to take prescription and/or over-the-counter medication during the school day. CONTRACTOR may designate personnel to assist the student with the administration of such medication after the student's parent(s) provide to CONTRACTOR: (a) a written statement from a physician detailing the type, administration method, amount, and time schedules by which such medication shall be taken; and (b) a written statement from the student's parent(s) granting CONTRACTOR permission to administer medication(s) as specified in the physician's statement. CONTRACTOR shall maintain, and provide to LEA upon request, copies of such written statements. CONTRACTOR shall maintain a written log for each student to whom medication is administered. Such written log shall specify the student's name; the type of medication; the date, time, and amount of each administration; and the name of CONTRACTOR's employee who administered the medication. CONTRACTOR maintains full responsibility for storing medications in a secure location and ensuring appropriate staff training in the administration of such medication consistent with physician's written orders. Any change in medication type, administration method, amount or schedule must be authorized by both a licensed physician and parent.

52. INCIDENT/ACCIDENT REPORTING

CONTRACTOR shall submit within 24 hours, electronically, any accident or incident report to the LEA. CONTRACTOR shall properly submit required accident or incident reports pursuant to the procedures specified in LEA Procedures.

53. CHILD ABUSE REPORTING

CONTRACTOR hereby agrees to annually train all staff members, including volunteers, so that they are familiar with and agree to adhere to its own child and dependent adult abuse reporting obligations and procedures as specified in California Penal Code section 11164 et seq. and Education Code 44691. To protect the privacy rights of all parties involved (i.e., reporter, child and alleged abuser), reports will remain confidential as required by law and professional ethical mandates. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be submitted to the LEA.

54. SEXUAL HARASSMENT

CONTRACTOR shall have a Sexual and Gender Identity harassment policy that clearly describes the kinds of conduct that constitutes sexual harassment and that is prohibited by the CONTRACTOR's policy, as well as federal and state law. The policy should include procedures to make complaints without fear of retaliation, and for prompt and objective investigations of all sexual harassment complaints. CONTRACTOR further agrees to provide annual training to all employees regarding the laws concerning sexual harassment and related procedures pursuant to Government Code 12950.1.

55. REPORTING OF MISSING CHILDREN

CONTRACTOR assures LEA that all staff members, including volunteers, are familiar with and agree to adhere to requirements for reporting missing children as specified in California Education Code section 49370. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be properly submitted to the LEA. The written statement shall be submitted as specified by the LEA.

FINANCIAL

56. ENROLLMENT, CONTRACTING, SERVICE TRACKING, ATTENDANCE REPORTING, AND BILLING PROCEDURES

CONTRACTOR shall assure that the nonpublic school or nonpublic agency has the necessary financial resources to provide an appropriate education for the students enrolled and will distribute those resources in such a manner to implement the IEP and ISA for each and every student.

CONTRACTOR shall comply with all LEA procedures concerning enrollment, contracting, attendance reporting, service tracking and billing including requirements of electronic billing as specified by the LEA Procedures, as well as provide all such records requested by LEA concerning the same. CONTRACTOR shall be paid for the provision of special education and/or related services specified in the student's IEP and ISA. All payments by LEA shall be made in accordance with the terms and conditions of this Master Contract and governed by all applicable federal and state laws.

CONTRACTOR shall maintain separate registers for the basic education program, each related service, and services provided by instructional assistants, behavior intervention aides and bus aides. Original attendance forms (i.e., roll books for the basic education program, service tracking documents and notes for instructional assistants, behavioral intervention aides, bus aides, and each related service) shall be completed by the actual service provider whose signature shall appear on such forms and shall be available for review, inspection, or audit by LEA during the effective period of this contract and for a period of five (5) years thereafter. CONTRACTOR shall verify the accuracy of minutes of reported attendance that is the basis of services being billed for payment.

CONTRACTOR shall submit invoices and related documents to LEA for payment, for each calendar month when education or related services were provided. Invoices and related documents shall be properly submitted electronically and in addition, on an LEA form with signatures in the manner prescribed by LEA. At a minimum, each invoice must contain the following information: month of service; specific days and times of services coordinated by the LEA approved calendar unless otherwise specified in the IEP or agreed to by the LEA; name of staff who provided the service; approved cost of each invoice; total for each service and total for the monthly invoice; date invoice was mailed; signature of NPS/NPA administrator authorizing that the information is accurate and consistent with the ISA, CDE certificates and staff notification; verification that attendance report is attached as appropriate; indication of any made-up session consistent with this contract; verification that progress reports have been provided consistent with the ISA (monthly or quarterly unless specified otherwise on the ISA); and name or initials of each student for when the service was provided.

In the event services were not provided, rationale for why the services were not provided shall be included.

Such an invoice is subject to all conditions of this contract. At the discretion of the LEA, an electronic invoice may be required provided such notice has been made in writing and training provided to the CONTRACTOR at no additional charge for such training.

Invoices shall be submitted no later than thirty (30) days after the end of the attendance accounting period in which the services were rendered. LEA shall make payment to CONTRACTOR based on the number of billable days of attendance and hours of service at rates specified in this contract within forty-five (45) days of LEA's receipt of properly submitted hard copy of invoices prepared and submitted as specified in California Education Code Section 56366.5 and the LEA. CONTRACTOR shall correct deficiencies and submit rebilling invoices no later than thirty (30) calendar days after the invoice is returned by LEA. LEA shall pay properly submitted re-billing invoices no later than forty-five (45) days after the date a completely corrected re-billing invoice is received by LEA.

In no case shall initial payment claim submission for any Master Contract fiscal year (July through June) extend beyond December 31st after the close of the fiscal year. In no case shall any rebilling for the

Master Contract fiscal year (July through June) extend beyond six (6) months after the close of the fiscal year unless approved by the LEA to resolve billing issues including re-billing issues directly related to a delay in obtaining information from the Commission on Teacher Credentialing regarding teacher qualification, but no later than twelve (12) months from the close of the fiscal year. If the billing or re-billing error is the responsibility of the LEA, then no limit is set provided that the LEA and CONTRACTOR have communicated such concerns in writing during the 12-month period following the close of the fiscal year.

57. RIGHT TO WITHHOLD PAYMENT

LEA may withhold payment to CONTRACTOR when: (a) CONTRACTOR has failed to perform, in whole or in part, under the terms of this contract; (b) CONTRACTOR has billed for services rendered on days other than billable days of attendance or for days when student was not in attendance and/or did not receive services; (c) CONTRACTOR was overpaid by LEA as determined by inspection, review, and/or audit of its program, work, and/or records; (d) CONTRACTOR has failed to provide supporting documentation with an invoice, as required by EC 56366(c)(2); (e) education and/or related services are provided to students by personnel who are not appropriately credentialed, licensed, or otherwise qualified; (f) LEA has not received prior to school closure or contract termination, all documents concerning one or more students enrolled in CONTRACTOR's educational program; (g) CONTRACTOR fails to confirm a student's change of residence to another district or confirms the change of residence to another district, but fails to notify LEA within five (5) days of such confirmation; or (h) CONTRACTOR receives payment from Medi-Cal or from any other agency or funding source for a service provided to a student. It is understood that no payments shall be made for any invoices that are not received by six (6) months following the close of the prior fiscal year, for services provided in that year.

Final payment to CONTRACTOR in connection with the cessation of operations and/or termination of a Master Contract will be subject to the same documentation standards described for all payment claims for regular ongoing operations. In addition, final payment may be withheld by the LEA until completion of a review or audit, if deemed necessary by the LEA. Such review or audit will be completed within ninety (90) days. The final payment may be adjusted to offset any previous payments to the CONTRACTOR determined to have been paid in error or in anticipation of correction of documentation deficiencies by the CONTRACTOR that remain uncorrected.

The amount which may be withheld by LEA with respect to each of the subparagraphs of the preceding paragraph are as follows: (a) the value of the service CONTRACTOR failed to perform; (b) the amount of overpayment; (c) the portion of the invoice for which satisfactory documentation has not been provided by CONTRACTOR; (d) the amount invoiced for services provided by the individual not appropriately credentialed, licensed, or otherwise qualified; (e) the proportionate amount of the invoice related to the applicable pupil for the time period from the date the violation occurred and until the violation is cured; or (f) the amount paid to CONTRACTOR by Medi-Cal or another agency or funding source for the service provided to the student.

If LEA determines that cause exists to withhold payment to CONTRACTOR, LEA shall, within ten (10) business days of this determination, provide to CONTRACTOR written notice that LEA is withholding payment. Such notice shall specify the basis or bases for LEA's withholding payment and the amount to be withheld. Within thirty (30) days from the date of receipt of such notice, CONTRACTOR shall take all necessary and appropriate action to correct the deficiencies that form the basis for LEA's withholding payment or submit a written request for extension of time to correct the deficiencies or submit to LEA written documentation demonstrating that the basis or bases cited by the LEA for withholding payment is unfounded. Upon receipt of CONTRACTOR's written request showing good cause, LEA shall extend CONTRACTOR's time to correct deficiencies (usually an additional thirty (30) days), otherwise payment will be denied.

If after subsequent request for payment has been denied and CONTRACTOR believes that payment should not be withheld, CONTRACTOR shall send written notice to LEA specifying the reason it believes payment should not be withheld. LEA shall respond to CONTRACTOR's notice within thirty (30) business

days by indicating that a warrant for the amount of payment will be made or stating the reason LEA believes payment should not be made. If LEA fails to respond within thirty (30) business days or a dispute regarding the withholding of payment continues after the LEA's response to CONTRACTOR's notice, CONTRACTOR may invoke the following escalation policy.

After forty-five (45) business days: The CONTRACTOR may notify the Authorized LEA's Representative of the dispute in writing. The LEA Authorized Representative shall respond to the CONTRACTOR in writing within fifteen (15) business days.

After sixty (60) business days: The LEA or CONTRACTOR may appeal to the County Superintendent of Schools so long as the County Superintendent of Schools is not participating in the Local Plan involved in the NPS/A contract, or a mutually agreed upon mediator. Both parties agree to pay for their own costs and expenses arising out of such mediation. Each party agrees to act in good faith in participating in any mediation process agreed to by the parties.

58. PAYMENT FROM OUTSIDE AGENCIES

CONTRACTOR shall notify LEA when Medi-Cal or any other agency is billed for the costs associated with the provision of special education and/or related services to students. Upon request, CONTRACTOR shall provide to LEA any and all documentation regarding reports, billing, and/or payment by Medi-Cal or any other agency for the costs associated with the provision of special education and/or related services to students. CONTRACTOR shall provide prior written notice of the rights and protections required by Title 34 of the Code of Federal Regulations section 300.154(d) whenever it seeks to use the LEA students' public benefits to pay for special education and related services. Such notice shall be provided before seeking payment from Medi-Cal for the first time and annually.

59. PAYMENT FOR ABSENCES

NONPUBLIC SCHOOL STAFF ABSENCE

Whenever a classroom teacher employed by CONTRACTOR is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to LEA documentation of substitute coverage pursuant to the LEA Procedures. Substitute teachers shall remain with their assigned class during all instructional time. LEA will not pay for instruction and/or services unless said instruction or service is provided by an appropriately credentialed substitute teacher.

Whenever a related service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute. LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided unless otherwise agreed in student's IEP.

NONPUBLIC SCHOOL STUDENT ABSENCE

If CONTRACTOR is a nonpublic school, no later than the tenth (10th) cumulative day of a student's unexcused absence, CONTRACTOR shall notify the LEA of such absence.

Criteria for a billable day for payment purposes is one (1) day of attendance as defined in California Education Code, sections 46010, 46010.3 and 46307. LEA shall not pay for services provided on days that a student's attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law. *Per Diem* rates for students whose IEPs authorize less than a full instructional day may be adjusted on a pro rata basis in accordance with the actual proportion of the school day the student was served. LEA shall not be responsible for payment of related services for days on which a student's attendance does not qualify for Average Daily Attendance ("ADA") reimbursement under state law, nor shall student be eligible for make-up services.

NONPUBLIC AGENCY STAFF ABSENCE

When CONTRACTOR is a nonpublic agency and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute, unless LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. LEA shall not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and LEA. In the event services were not provided, reasons for why the services were not provided shall be included.

NONPUBLIC AGENCY STUDENT ABSENCE

If CONTRACTOR is a nonpublic agency, it shall notify LEA of the absence of a student no later than the fifth (5th) consecutive service day of the student's absence. LEA shall not be responsible for the payment of services when a student is absent.

60. LEA and/or NONPUBLIC SCHOOL CLOSURE DUE TO EMERGENCY

The following shall apply in the event of a LEA or NPS school closure due to an emergency consistent with guidelines followed by LEAs in accordance with Education Code sections 41422 and 46392:

a. If CONTRACTOR remains open, if allowed, during an emergency and serves students appropriately as delineated in the ISA, CONTRACTOR shall receive payment, regardless of whether a sending LEA is open or closed.

b. NPS School Closure- In the event of a NPS School Closure for the reasons set forth in Education Code section 41422, if the LEA is able to obtain alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance due to CONTRACTOR'S school closure. If the LEA is unable to obtain an alternative placement, CONTRACTOR shall receive payment consistent with the student's approved ISA, as though the student were continuing his/her regular attendance, until an alternative placement can be found and implement LEA student IEP in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions.

c. LEA and NPS School Closure- In the event of the LEA and NPS School Closures, on days the LEA is funded, CONTRACTOR shall receive payment consistent with the student's approved ISA, until an alternative placement can be found and implement LEA student IEP in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions. If the LEA is able to obtain alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance with CONTRACTOR due to CONTRACTOR'S school closure.

When the emergency school closure is lifted, CONTRACTOR shall notify the LEAs it serves of any lost instructional minutes. CONTRACTOR and LEAs shall work collaboratively to determine the need for make-up days or service changes, and shall work together to amend IEP and ISA paperwork as appropriate.

61. INSPECTION AND AUDIT

The CONTRACTOR shall maintain and the LEA shall have the right to examine and audit all of the books, records, documents, accounting procedures and practices and other evidence that reflect all costs claimed to have been incurred or fees claimed to have been earned under this Agreement.

CONTRACTOR shall provide access to LEA to all records including, but not limited to: student pupils as defined by California Education Code section 49061(b); registers and roll books of teachers; daily service logs and notes or other documents used to record the provision of related services; Medi-Cal/daily service logs and notes used to record provision of services provided by instructional assistants, behavior

intervention aides, bus aides, and supervisors; absence verification records (parent/doctor notes, telephone logs, and related documents); bus rosters; staff lists specifying credentials held, business licenses held, documents evidencing other qualifications, , dates of hire, and dates of termination; staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related service subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state NPS/A certifications; by-laws; lists of current board of directors/trustees, if incorporated; other documents evidencing financial expenditures; federal/state payroll quarterly reports Form 941/DE3DP; and bank statements and canceled checks or facsimile thereof. Such access shall include unannounced inspections by LEA. CONTRACTOR shall make available to LEA all budgetary information including operating budgets submitted by CONTRACTOR to LEA for the relevant contract period being audited.

CONTRACTOR shall make all records available at the office of LEA or CONTRACTOR's offices (to be specified by LEA) at all reasonable times and without charge. All records shall be provided to LEA within five (5) working days of a written request from LEA. CONTRACTOR shall, at no cost to LEA, provide assistance for such examination or audit. LEA's rights under this section shall also include access to CONTRACTOR's offices for purposes of interviewing CONTRACTOR's employees. If any document or evidence is stored in an electronic form, a hard copy shall be made available to the LEA, unless the LEA agrees to the use of the electronic format.

CONTRACTOR shall obtain from its subcontractors and suppliers written agreements to the requirements of this section and shall provide a copy of such agreements to LEA upon request by LEA.

If an inspection, review, or audit by LEA, a state agency, a federal agency, and/or an independent agency/firm determines that CONTRACTOR owes LEA monies as a result of CONTRACTOR's over billing or failure to perform, in whole or in part, any of its obligations under this Master Contract, LEA shall provide to CONTRACTOR written notice demanding payment from CONTRACTOR and specifying the basis or bases for such demand. Unless CONTRACTOR and LEA otherwise agree in writing, CONTRACTOR shall pay to LEA the full amount owed as a result of CONTRACTOR's over billing and/or failure to perform, in whole or in part, any of its obligations under this Master Contract, as determined by an inspection, review, or audit by LEA, a state agency, a federal agency, and/or an independent agency/firm. CONTRACTOR shall make such payment to LEA within thirty (30) days of receipt of LEA's written notice demanding payment.

62. RATE SCHEDULE

The attached rate schedule (Exhibit A) limits the number of students that may be enrolled and maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Per Diem rates for students whose IEPs authorize less than a full instructional day may be adjusted proportionally. In such cases only, the adjustments in basic education rate shall be based on the required minimum number of minutes per grade level as set forth in paragraph 23, above, and in California Education Code Section 46200-46208.

Special education and/or related services offered by CONTRACTOR shall be provided by qualified personnel as per State and Federal law, and the codes and charges for such educational and/or related services during the term of this contract, shall be as stated in Exhibit A.

63. DEBARMENT CERTIFICATION

By signing this agreement, the CONTRACTOR certifies that:

(a) The CONTRACTOR and any of its shareholders, partners, or executive officers are <u>not</u> presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency, and

(b) Have not, within a three-year period preceding this contract, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or

subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses.

The parties hereto have executed this Contract by and through their duly authorized agents or representatives. This contract is effective on **January 8, 2026** and terminates at 5:00 P.M. on June 30, 2026, unless sooner terminated as provided herein.

CONTRACTOR	**LEA**
Mind Metrics Psychological Services, PC	California Online Public Schools
Nonpublic School/Agency	**LEA Name**
By: DocuSigned by: Jessica Ghermezi A1C4181C45D6437... 01/23/2026	**By:** Signed by: Mackenzie Duran 5CF7080748C6400... 01/23/2026
Signature **Date**	**Signature** **Date**
Jessica Ghermezi	Mackenzie Duran, Director of Student Services
Name and Title of Authorized Representative	**Name and Title of Authorized Representative**

Notices to CONTRACTOR shall be addressed to:	**Notices to LEA shall be addressed to:**
Jessica Ghermezi/ Owner	Mackenzie Duran, Director of Student Services
Name and Title	**Name and Title**
Mind Metrics Psychological Services, PC	California Online Public Schools
Nonpublic School/Agency/Related Service Provider	**LEA**
328 South Maple Drive	33272 Valle Road
Address	**Address**
Beverly Hills CA 90212	San Juan Capistrano CA 92675
City **State** **Zip**	**City** **State** **Zip**
3104021564 3104021564	(949) 873-4312 (949) 240-7895
Phone **Fax**	**Phone** **Fax**
Jessicag@mindmetricsla.com	mduran@californiaops.org
Email	**Email**

Additional LEA Notification
(Required if completed)

Name and Title

Address

City **State** **Zip**

Phone **Fax**

Email

EXHIBIT A: 2025-2026 RATES

4.1 RATE SCHEDULE FOR CONTRACT YEAR

The CONTRACTOR: **Mind Metrics Psychological Services, P.C.**
The CONTRACTOR CDS NUMBER: _____

PER ED CODE 56366 – TEACHER-TO-PUPIL RATIO: _____

Maximum Contract Amount:

Education service(s) offered by the CONTRACTOR and the charges for such service(s) during the term of this contract shall be as follows:

1) Daily Basic Education Rate:

2) Inclusive Education Program
(Includes Educational Counseling (not ed related mental health) services, Speech & Language services, Behavior Intervention Planning, and Occupational Therapy as specified on the student's IEP.) DAILY RATE:

3) Related Services

SERVICE	RATE	PERIOD
Intensive Individual Services (340)		
Language and Speech (415)	120.00 / Individual 140.00 / Group (2) 160.00 / Group (3) 180.00 / Group (4)	Hourly
Adapted Physical Education (425)		
Health and Nursing: Specialized Physical Health Care (435)		
Health and Nursing: Other Services (436)		
Assistive Technology Services (445)	120.00	Hourly
Occupational Therapy (450)	120.00	Hourly
Physical Therapy (460)		
Individual Counseling (510)	115.00	Hourly
Counseling and Guidance (515)	105.00	Hourly
Parent Counseling (520)	115.00	Hourly
Social Work Services (525)		
Psychological Services (530)		
Behavior Intervention Services (535)		
Specialized Services for Low Incidence Disabilities (610)		
Specialized Deaf and Hard of Hearing (710)		

Interpreter Services (715)		
Audiological Services (720)		
Specialized Vision Services (725)		
Orientation and Mobility (730)		
Specialized Orthopedic Services (740)		
Reader Services (745)		
Transcription Services (755)		
Recreation Services, Including Therapeutic (760)		
College Awareness (820)		
Work Experience Education (850)		
Job Coaching (855)		
Mentoring (860)		
Travel Training (870)		
Other Transition Services (890)		
Other (900) **IEP Meeting Attendance**	120.00	Hourly
Other (900)		

No Show Policy:
No Show/ Late Cancellation of less than 24 hours will be billable at half of the service rate or IEP rate.Cancellations with more than 24 hours' notice are non-billable

Additional Terms Regarding Extended School Year (ESY)

If students in the CONTRACTOR'S caseload are approved to receive Extended School Year (ESY) services based on their IEPs, the current school year rates will apply. LEA will not pay for non-ESY services and services that fall outside of the contracted school year (i.e. after June 30th and before the 1st day of school of the following school year), unless it has been pre-approved by LEA's Director of Student Services.

DS JG
Initial _____

Additional Terms Regarding Invoices and Payment

The 30-to-45-day period refers to business days, not calendar days. Please account for all holidays and breaks during fall, winter, spring, and summer, as these may extend the review time for invoices scheduled within the 30-to-45-day window. Any invoices submitted after work hours or during holidays and breaks will be considered received on the next business day.

DS JG
Initial _____

To avoid delays, invoices should be submitted within 30 days following the end of the previous attendance month. If there are any errors, the review process will be paused until a corrected invoice is received, and processing will be based on the date of the revised submission. Late submissions or invoice errors will result in a longer payment timeline.

DS JG
Initial _____

Additional Terms

Psychoeducational Evaluation	**$2,300/Flat Rate**
Review of Records	**$400/Flat Rate**
ERMHS Assessment	**$1,250/Flat Rate**
Language and Speech Assessment	**$1,200/Flat Rate**
FBA	**$2,200/Flat Rate**
Occupational Therapy Assessment	**$1,000/Flat Rate**
Assitive Technology Assessment	**$1,000/Flat Rate**

EXHIBIT B: 2025-2026 ISA

INDIVIDUAL SERVICES AGREEMENT (ISA) FOR NONPUBLIC, NONSECTARIAN SCHOOL SERVICES

(Education Code Sections 56365 et seq.)

This agreement is effective on September 2, 2025 or the date student begins attending a nonpublic school or receiving services from a nonpublic agency, if after the date identified, and terminates at 5:00 P.M. on June 30, 2026, unless sooner terminated as provided in the Master Contract and by applicable law.

Local Education Agency _____ Nonpublic School _____

LEA Case Manager: Name _____ Phone Number _____

Pupil Name _____ Sex: ☐ M ☐ F Grade:_____
(Last) (First) (M.I.)

Address _____ City _____ State/Zip _____

DOB _____ Residential Setting: ☐ Home ☐ Foster ☐ LCI # _____ ☐ OTHER _____

Parent/Guardian _____ Phone ( ) _____ ( )
(Residence) (Business)

Address _____ City _____ State/Zip _____
(If different from student)

AGREEMENT TERMS:

1. *Nonpublic School*: The average number of minutes in the instructional day will be: _____ during the regular school year _____ during the extended school year

2. *Nonpublic School*: The number of school days in the calendar of the school year are: _____ during the regular school year _____ during the extended school year

3. *Educational services as specified in the IEP shall be provided by the CONTRACTOR and paid at the rates specified below.*

   A. *INCLUSIVE AND/OR BASIC EDUCATION PROGRAM RATE: (Applies to nonpublic schools only):* Daily Rate:_____

   Estimated Number of Days _____ x Daily Rate = PROJECTED BASIC EDUCATION COSTS _____

   B. RELATED SERVICES:

SERVICE	Provider			# of Times per wk/mo/yr., Duration; or per IEP; or as needed	Cost per session	Maximum Number of Sessions	Estimated Maximum Total Cost for Contracted Period
	LEA	NPS	OTHER Specify				
Intensive Individual Services (340)							
Language/Speech Therapy (415) a. Individual b. Group							
Adapted Physical Ed. (425)							
Health and Nursing: Specialized Physical Health Care (435)							
Health and Nursing Services: Other (436)							
Assistive Technology Services (445)							
Occupational Therapy (450)							
Physical Therapy (460)							

SERVICE	Provider			# of Times per wk/mo/yr., Duration; or per IEP; or as needed	Cost per session	Maximum Number of Sessions	Estimated Maximum Total Cost for Contracted Period
	LEA	NPS	OTHER Specify				
Individual Counseling (510)							
Counseling and guidance (515).							
Parent Counseling (520)							
Social Work Services (525)							
Psychological Services (530)							
Behavior Intervention Services (535)							
Specialized Services for Low Incidence Disabilities (610)							
Specialized Deaf and Hard of Hearing Services (710)							
Interpreter Services (715)							
Audiological Services (720)							
Specialized Vision Services (725)							
Orientation and Mobility (730)							
Braille Transcription (735)							
Specialized Orthopedic Service (740)							
Reader Services (745)							
Note Taking Services (750)							
Transcription Services (755)							
Recreation Services (760)							
College Awareness Preparation (820)							
Vocational Assessment, Counseling, Guidance and Career Assessment (830)							
Career Awareness (840)							
Work Experience Education (850)							
Mentoring (860)							
Agency Linkages (865)							
Travel Training (870)							
Other Transition Services (890)							
Other (900)J							
Other (900)							
Transportation-Emergency b. Transportation-Parent							

SERVICE	Provider			# of Times per wk/mo/yr., Duration; or per IEP; or as needed	Cost per session	Maximum Number of Sessions	Estimated Maximum Total Cost for Contracted Period
	LEA	NPS	OTHER Specify				
Bus Passes							
Other							

ESTIMATED MAXIMUM RELATED SERVICES COST$ _____

TOTAL ESTIMATED MAXIMUM BASIC EDUCATION AND RELATED SERVICES COSTS $_____

4. Other Provisions/Attachments:

_____

_____

5. MASTER CONTRACT APPROVED BY THE GOVERNING BOARD ON _____

6.Progress Reporting Requirements: ___ Quarterly _ Monthly _ Other (Specify) _____

The parties hereto have executed this Individual Services Agreement by and through their duly authorized agents or representatives as set forth below.

-CONTRACTOR-

_____
(Name of Nonpublic School/Agency)

_____
(Signature) (Date)

_____
(Name and Title)

-LEA/SELPA-

_____
(Name of LEA/SELPA)

_____
(Signature) (Date)

_____
(Name of Superintendent or Authorized Designee)

Coversheet

Approval of Expenditures over $20k (attached)

Section:	IV. Consent Items
Item:	F. Approval of Expenditures over $20k (attached)
Purpose:	Vote
Submitted by:	
Related Material:	25-26 CalOPS Over 20K (POs & Invoices) - Feb Board Meeting.pdf Invoices Over 20K 25-26 SY February 2026 Board Meeting Revised.pdf Purchase Orders Over 20k February 2026 Board Meeting.pdf

CalOPS PURCHASE ORDERS Over 20k

Number	Date	Requestor	Vendor	Purpose	Amount
2025-26-60	12/10/2025	Than/Britnie	*Marshall Cavendish	Math -Textbooks	$38,779.00
2025-26-61	12/15/2025	Than/Britnie	*Nasco	Art Kits for Second Semester K - 8 Students	$20,064.38

CalOPS INVOICES To Be Paid Over 20k

(Invoices will be procressed for payment once Board has approved)

Date Paid by ACH/WIRE	Uploaded to Charter Impact	Batch Date	Batch School or ACH/WIRE	Vendor	Invoice#	Date of Invoice	Amount	Description	School Allocation
	12/5/2025	12/4/2025	SoCal	El Paseo Children's Center Inc.	3774	09/30/2025	$160,065.54	SPED Services	SoCal
	12/5/2025	12/4/2025	NorCal	El Paseo Children's Center Inc.	3775	09/30/2025	$65,497.64	SPED Services	NorCal
	12/5/2025	12/4/2025	Central Valley	El Paseo Children's Center Inc.	3776	09/30/2025	$39,902.44	SPED Services	Central Valley
	12/5/2025	12/5/2025	Socal	Brandastic, Inc.	1202	12/01/2025	$21,000.00	Marketing	All Schools
12/5/2025			*previously approved by board but paid since last board meeting	School Pathways, LLC	INV-140-09465		$628,954.20	Professional Services: Other School Contracted Services	All Schools
12/11/2025			ACH	HSA	-	-	$23,093.01	Benefits	All Schools
	12/12/2025	12/11/2025	*previously approved by board but paid since last board meeting	Young Minney & Corr LLP	19073	11/05/2025	$21,839.50	Professional Services: Legal Services	All Schools
	12/12/2025	12/11/2025	*previously approved by board but paid since last board meeting	Total Transportation Logistics, Inc.	34261	11/06/2025	$27,118.55	Professional Services: Other School Contracted Services	All Schools
	12/12/2025	12/11/2025	*previously approved by board but paid since last board meeting	Clifton Larson Allen	L251694239	11/04/2025	$25,444.65	Professional Services: Accounting Services/Audit	All Schools
	12/12/2025	12/11/2025	*previously approved by board but paid since last board meeting	Charter Impact	18212	12/01/2025	$214,310.00	Professional Services: Other School Contracted Services	All Schools
	12/12/2025	12/11/2025	*previously approved by board but paid since last board meeting	T-Mobile	971471262	11/21/2025	$62,702.18	Facilities: High-Speed Internet	All Schools
	12/12/2025	12/11/2025	*previously approved by board but paid since last board meeting	Ripon Unified School District	ARR26-00073	11/04/2025	$206,796.00	Authorizer Oversight: District Oversight	All Schools
	12/12/2025	12/11/2025	*previously approved by board but paid since last board meeting	Young Minney & Corr LLP	19569	12/03/2025	$41,152.10	Professional Services: Legal Services	All Schools
	12/12/2025	12/11/2025	*previously approved by board but paid since last board meeting	The Hartford	17143054	12/01/2025	$223,123.00	Governance: Insurance Expenses	All Schools
	12/12/2025	12/11/2025	Socal	SoftMSP, LLC	1069	12/01/2025	$229,686.00	Professional Services: Other School Contracted Services	All Schools
	12/12/2025	12/12/2025	SoCal	TTC4SUCCESS	267	11/19/2025	$240,591.14	SPED Services	School Allocation on Invoice
	12/12/2025	12/12/2025	SoCal	Milestones Therapy Group	1313	11/10/2025	$163,979.89	SPED Services	School Allocation on Invoice
	12/12/2025	12/12/2025	SoCal	Effectual Educational Consulting Services	13447	10/31/2025	$39,281.22	SPED Services	SoCal
	12/12/2025	12/12/2025	SoCal	Cornerstone Educational Solutions	INV-1745	12/02/2025	$33,830.00	SPED Services	SoCal
12/16/2025			ACH	Empower	-	-	$194,822.34	Benefits	All Schools
	12/19/2025	12/18/2025	SoCal	TTC4SUCCESS	283	12/02/2025	$290,506.05	SPED Services	School Allocation on Invoice
	12/19/2025	12/18/2025	SoCal	Brandastic, Inc.	1226	12/12/2025	$41,120.66	Marketing	All Schools
	12/19/2025	12/18/2025	*previously approved by board but paid since last board meeting	Pacific Hotel Management Inc Hyatt Regency	#30823867	02/06/2025	$20,832.82	Training	All Schools
12/22/2025			ACH	Cigna Health			$484,015.17	Staff Medical Benefits	All Schools
12/24/2025			ACH	InterPres Corporation	-	-	$32,100.92	SoCal Office Rent	All Schools
12/24/2025			ACH	JP Morgan Chase Bank	-	-	$81,384.56	District Corporate Card Purchases - AutoPay	All Schools
12/24/2025			ACH	HSA	-	-	$25,212.70	Benefits	All Schools
12/29/2025			ACH	Empower	-	-	$188,176.75	Benefits	All Schools
12/30/2025			ACH	Kaiser	-	-	$33,155.11	Benefits	All Schools
12/30/2025			ACH	Kaiser	-	-	$94,791.64	Benefits	All Schools
1/5/2026			ACH	MetLife			$88,172.87	Benefits	All Schools
	01/09/2026	01/08/2026	SoCal	SoftMSP, LLC	1072	01/01/2026	$229,686.00	Professional Services: Other School Contracted Services	All Schools
	01/09/2026	01/08/2026	SoCal	T-Mobile	971471262	12/21/2025	$64,869.97	Facilities: High-Speed Internet	All Schools
	01/09/2026	01/08/2026	SoCal	Brandastic, Inc.	1232	01/01/2026	$21,000.00	Marketing	All Schools
	01/09/2026	01/08/2026	SoCal	Capistrano Unified School District	68W10692	12/19/2025	$94,142.00	District Oversight Fees	SoCal
	01/09/2026	01/08/2026	SoCal	Clifton Larson Allen	A275553	12/17/2025	$29,119.65	Professional Services: Accounting Services/Audit	All Schools
1/12/2026			ACH	HSA	-	-	$23,351.75	Benefits	All Schools
1/12/2026			ACH	Empower	-	-	$216,732.03	Benefits	All Schools
	1/15/2026	1/14/2026	SoCal	TTC4SUCCESS	284	12/02/2025	$198,164.25	SPED Services	School Allocation on Invoice x2
1/21/2026			ACH	Cigna Health			$476,936.91	Staff Medical Benefits	All Schools
	1/22/2026	1/21/2026	SoCal	El Paseo Children's Center Inc.	3799	10/31/2025	$272,297.14	SPED Services	SoCal
	1/22/2026	1/21/2026	SoCal	El Paseo Children's Center Inc.	3799-1	10/31/2025	$26,070.50	SPED Services	SoCal
	1/22/2026	1/21/2026	SoCal	Cornerstone Educational Solutions	INV-1814	01/05/2026	$29,709.41	SPED Services	SoCal
	1/22/2026	1/21/2026	NorCal	El Paseo Children's Center Inc.	3800	10/31/2025	$120,699.96	SPED Services	NorCal
	1/22/2026	1/21/2026	Monterey Bay	El Paseo Children's Center Inc.	3804	10/31/2025	$32,365.48	SPED Services	Monterey Bay
	1/22/2026	1/21/2026	Central Valley	El Paseo Children's Center Inc.	3801	10/31/2025	$64,972.54	SPED Services	Central Valley
	1/23/2026	1/22/2026	*previously approved by board but paid since last board meeting	Marshall Cavendish Education	906393	12/31/2025	$42,172.44	Instructional: Other Curriculum	All Schools
1/23/2026			ACH	MetLife			$87,386.14	Benefits	All Schools
1/26/2026			ACH	InterPres Corporation	-	-	$32,100.92	SoCal Office Rent	All Schools
1/26/2026			ACH	HSA	-	-	$23,362.18	Benefits	All Schools

1/26/2026			ACH	Empower	-	-	$208,582.06	Benefits	All Schools
1/27/2026			ACH	JP Morgan Chase Bank	-	-	$90,868.32	District Corporate Card Purchases - AutoPay	All Schools
			Pending	Young Minney & Corr LLP	19981	12/04/2025	$29,171.50	Professional Services: Legal Services	All Schools
			Pending	Language Line Services, Inc.	11798029	12/31/2025	$23,641.34	Professional Services: Other School Expense	All Schools
			Pending	Capistrano Unified School District	68WI0851	01/27/2026	$47,071.00	District Oversight Fees	SoCal
			Pending	Scotts Valley Unified School District	INV26-00049	08/01/2025	$63,357.03	District Oversight Fees	Monterey Bay
			Pending	Young Minney & Corr LLP	20147	01/05/2026	$23,691.00	Professional Services: Legal Services	All Schools
			Pending	Young Minney & Corr LLP	20101	01/05/2026	$28,364.00	Professional Services: Legal Services	All Schools
			Pending	Charter Impact	18328	01/01/2026	$214,310.00	Professional Services: Other School Contracted Services	All Schools
			Pending	Charter Impact	17459 - 90	02/01/2026	$214,310.00	Professional Services: Other School Contracted Services	All Schools

El Paseo Sep 2025 INV 3774-3779 September 2025 CALOPS.xlsx Summary Page

BILLING INVOICE

Invoice Date:	9/30/2025	Bill To:	California Online Public Schools
Name:	El Paseo Children's Center Inc		Attn: LaChelle Carter
Mailing Address	74075 El Paseo Drive, Suite A2B Palm Desert, CA 92260		SPED-Finance@californiaops.org
Telephone	760-342-4900		

September 2025		**Invoice #**
SoCal	$160,065.54	**3774**
SoCal MH	$16,250.50	**3774-1**
Socal Total	**$176,316.04**	
Nor Cal	$65,497.64	**3775**
Nor Cal MH	**$7,177.00**	**3775-1**
Nor Cal Total	**$72,674.64**	
Central Valley	$39,902.44	**3776**
Central Valley MH	$5,585.00	**3776-1**
Central Valley Total	**$45,487.44**	
Central Coast	$3,092.70	**3777**
Central Corast MH	$272.00	**3777-1**
Central Coast Total	**$3,364.70**	
North Bay	$4,702.55	**3778**
North Bay MH	$153.00	**3778-1**
North Bay Total	**$4,855.55**	
Monterey Bay	$12,907.80	**3779**
Monterey Bay MH	$2,913.00	**3779-1**
Monterey Bay Total	**$15,820.80**	
Grand Total	**$318,519.17**	

Brandastic, Inc.
3857 Birch Street, Suite 271
Newport Beach, CA 92660 USA
9498997340
billing@brandastic.com
brandastic.com

Invoice

BRANDASTIC

BILL TO
Calif Online Public Schools
33272 Valle Road
San Juan Capistrano, CA 92675

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
1202	12/01/2025	$21,000.00	12/31/2025	Net 30	

DATE		DESCRIPTION	QTY	RATE	AMOUNT
	Brand Care	CCAS-1 - California Online Public Schools | 2025 - 26 Marketing Contract | Recurring Monthly Billing	21,000	1.00	21,000.00

Thank you for your Business! We take ACH Payments, and Checks can be sent to 3857 Birch St #271Newport Beach, CA 92660

BALANCE DUE **$21,000.00**

Pay invoice

2025-2026 PAYMENT REQUEST

Payment Request Number: 2025- 26 - 101

CHECK NUMBER _____
(FOR OFFICE USE ONLY)

Date: 12/3/2025

Date Needed (Optional): _____

Invoice Number: INV-140-09465

Vendor/Payable To: School Pathways, LLC

Address: PO Box 432

City: Portola

State: CA

Zip: 96122

Date Delivered or Mailed:

California Online Public Schools

California Online Public Schools

dba California Connections Academy Southern California

33272 Valle Road, San Juan Capistrano, CA 92675

(949) 467-1667 Phone (949) 240-7895 Fax

Method of Payment (circle one):

Credit Card **Check** **Money Order** **Cashier's Check** **ACH** **OTHER:**

Description	Item Number (when applicable)	Cost (1)	Qty (2)	Total Cost (1) x (2)
RegOnline Annual Subscription 10/2/2025-10/1/2026	-	$ 19,404.00	1	$ 19,404.00
SIS Oversight Annual Subscription 10/2/2025-	-	$ -	1	$ -
SEDS Import Bridge Annual Subscription 10/2/2025-10/1/2026	-	$ 4,013.10	1	$ 4,013.10
SEIS Export Bridge Annual Subscription 10/2/2025-10/1/2026	-	$ 4,013.10	1	$ 4,013.10
SIS Annual Subscription 10/2/2025-10/1/2026	-	$ 67,914.00	1	$ 67,914.00
Canvas Two-Way Bridge Annual Subscription 10/2/2025-10/1/2026	-	$ 48,510.00	1	$ 48,510.00
PLS Annual Subscription 10/2/2025-10/1/2026	-	$485,100.00	1	$ 485,100.00
*** See attached invoice and emails for details				$ -
				$ -
			rder Total:	$ 628,954.20

Approvals

DocuSigned by: Britnie Anderson — 12/03/2025

Requestor (S — *Date*

Signed by: Richie Romero — 12/05/2025

Administrator — *Date*

DocuSigned by: 53EF3C0EE6DA47E... — 12/05/2025

Audited By (Signature) — *Date*

Invoice

School Pathways, LLC
PO Box 432
Portola CA 96122
United States

Date	10/14/2025
Invoice #	INV-140-09465
Terms	Net 30
Customer ID	140-C0440 California Online Public Schools
PO#	
Date Due	11/13/2025

Bill To
California Online Public Schools
Attn: Accounts Payable
33272 Valle Road
San Juan Capistrano CA 92675
United States

Ship To
California Online Public Schools
Attn: Accounts Payable
33272 Valle Road
San Juan Capistrano CA 92675
United States

Qty	Description	Rate	Amount
8,800	RegOnline Annual Subscription 10/2/2025-10/1/2026	$2.205	$19,404.00
8,800	SIS Oversight Annual Subscription 10/2/2025-10/1/2026	$0.00	$0.00
7	SEDS Import Bridge Annual Subscription 10/2/2025-10/1/2026	$573.30	$4,013.10
7	SEIS Export Bridge Annual Subscription 10/2/2025-10/1/2026	$573.30	$4,013.10
8,800	SIS Annual Subscription 10/2/2025-10/1/2026	$7.7175	$67,914.00
8,800	Canvas Two-Way Bridge Annual Subscription 10/2/2025-10/1/2026	$5.5125	$48,510.00
8,800	PLS Annual Subscription 10/2/2025-10/1/2026	$55.125	$485,100.00
8,800	Forms and Surveys Annual Subscription 10/2/2025-10/1/2026	$3.3075	$29,106.00
		Subtotal	$658,060.20
		Sales Tax	$0.00
		Total	$658,060.20
		Payment	$0.00
		Total Due	$658,060.20

Payment Terms:
Please make sure you reference invoice number **INV-140-09465** on your payment option to ensure timely turnaround.

Remit checks to:
School Pathways, LLC
PO Box 432
Portola, CA 96122

We have a new bank account! Please update your ACH payments to the following:

ACH Instructions:
Account name: School Pathways LLC
Account number: 563797821
Routing number: 322271627

Wire Instructions:
Account name: School Pathways LLC
Account number: 563797821
Routing number: 021000021

Beneficiary Bank: School Pathways LLC c/o JPMorgan Chase Bank, P.O. Box 182051, Columbus, OH 43218-2051

For any inquiries, please contact Accounts Receivable:
E: accountsr@schoolpathways.com
P: 866-200-6936 x. 1002

*****Please be advised that our school will be closed on the following dates: Nov 26-28 (Fall Break), and Dec 22-Jan 2 (Winter Break). As a result, payment processing will be extended during these times. We appreciate your understanding.*****

[Quoted text hidden]

LaChelle Carter <lcarter@californiaops.org> Tue, Dec 2, 2025 at 3:35 PM
To: Britnie Anderson <banderson@californiaops.org>

Hi Britnie,

We can pay this invoice minus, $29,106.00.

LaChelle Carter

California Online Public Schools

Director of Finance
909-588-0718
Preferred Pronouns: she/her

[Quoted text hidden]

[Quoted text hidden]

Britnie Anderson <banderson@californiaops.org> Wed, Dec 3, 2025 at 6:45 AM
To: LaChelle Carter <lcarter@californiaops.org>

Thanks, I will create the payment request for this ACH payment.

[Quoted text hidden]

California Online Public Schools

Finance CalOPS <finance@californiaops.org>

Fwd: HSA Funding Activity Initiated

1 message

Tracy Le <tle@californiaops.org> Thu, Dec 11, 2025 at 7:47 AM
To: CalOPS Finance <finance@californiaops.org>
Cc: CalOPS Human Resources - Payroll <payroll@californiaops.org>

See below for the HSA contribution for the 12/10 payroll.

Tracy Le
Assistant Director of Human Resources
949-529-1667
Pronouns: she/her
California Online Public Schools

Our real legacy is not what we accomplish individually but what we do for others and how we motivate them to work together for a common goal.

Statement of Confidentiality: The contents of this e-mail message and any attachments are intended solely for the addressee. The information may also be confidential and/or legally privileged. This transmission is sent for the sole purpose of delivery to the intended recipient. If you have received this transmission in error, any use, reproduction, or dissemination of this transmission is strictly prohibited. If you are not the intended recipient, please immediately notify the sender by reply e-mail and delete this message and its attachments, if any. E-mail is covered by the Electronic Communications Privacy Act, 18 USC SS 2510-2521 and is legally privileged.

Begin forwarded message:

From: noreply@goigoe.com
Date: December 11, 2025 at 3:37:25 AM PST
To: tle@californiaops.org
Subject: HSA Funding Activity Initiated

igoe

HSA Payroll Funding Details of California Online Public Schools	
Account Name:	California Online Public Schools HSA Funding
Activity amount:	$23,093.01
Activity date:	12/10/2025

Your funding account will be debited for the amount listed above. This amount is reflective of deposits to your employees' HSA. You are receiving this notice as one of the following activities has taken place:

- A payroll contribution file has been imported into our system on your behalf
- Deposits have been successfully recorded using the contribution manager

- An account pending CIP has been successfully opened

For details about the specific account level activity, you can reference the HSA Payroll Reconciliation Report in the employer portal or you can go to the Contribution Manager to view your pending and successful payroll deposits. Due to timing, transaction details may not be available until tomorrow morning. In a future enhancement, account level detail will be available in a new invoicing screen to further help with record keeping and reconciliation.

If you have any questions regarding this email or its contents, please reach out to your Client Relations Executive.

Thank you for your partnership,

Igoe Administrative Services

---

mime-attachment
2K

LAW OFFICES OF YOUNG, MINNEY & CORR, LLP

655 UNIVERSITY AVENUE, SUITE 150, SACRAMENTO, CA 95825
TEL 916.646.1400 ■ FAX 916.646.1300
YMCLEGAL.COM

November 05, 2025

California Online Public Schools
SENT VIA EMAIL
lcarter@californiaops.org
finance@californiaops.org

Invoice Number: 19073

RE: (0176.00001) All Schools - General

Confidential: Attorney-Client Privileged Document

All invoices are due and payable upon receipt. If payment is not received within thirty days of this invoice date, interest charges shall accrue.

Please make checks payable to:
Young, Minney & Corr, LLP
655 University Ave, Ste. 150
Sacramento, CA 95825

For online payment options, access to our Client Portal, or should you have any questions or concerns, please contact Jessica Alm or Mishele Richards at 916-646-1400 or via email at ymcbilling@ymclegal.com.

Fees	20,839.50
Expenses	1,000.00
Total for this Invoice - USD	21,839.50
Payment - 20596 on 10-18-2025	(10,895.00)
Payment Applied to (0176.00001) All Schools - Special Education on 10-18-2025	1,106.00
Current Account Balance - USD	21,839.50
Trust Account - USD	0.00
Total Amount to Pay as of 11-05-2025 - USD	21,839.50

Outstanding Balance as of 11-05-2025

Current	30 Days	60 Days	90 Days	120 Days	180+ Days	Total
21,839.50	0.00	0.00	0.00	0.00	0.00	21,839.50

Total Transportation Logistics, Inc.

10 Longitude Way
Corona, CA 92881

951-360-9521

Invoice Date: 11/6/2025
Invoice #: 34261
Order #: 1057-70589-25
Customer #: CAONL571

Amount Due: **$26,717.78**
Due Date: **12/6/2025**
After 12/6/2025 pay: **$27,118.55**

California Online Public School
Attn: Accounts Payables
33272 Valle Rd.
San Juan Capistrano, CA 92675
United States

Amount Paid: $ _____

Remit To:
Total Transportation Logistics, Inc.
P.O. Box 30846, Dept. 9050
Salt Lake City, Ut 84130-0846

Please detach and return this portion with your payment. Thank you.

Invoice Date: 11/6/2025
Invoice #: 34261
Order #: 1057-70589-25
Customer #: CAONL571

Total Transportation Logistics, Inc.
10 Longitude Way
Corona, CA 92881
951-360-9521

Remit To:
Total Transportation Logistics, Inc.
P.O. Box 30846, Dept. 9050
Salt Lake City, Ut 84130-0846

Shipper: CA Online Public School | **Salesperson:** Robbins, Lance | **Hauled Wt:** | **Miles:**

Origin: 10 Longitude Way, Corona, CA 92881, United States of America

Destination: 10 Longitude Way, Corona, CA 92881, United States of America

Tariff: UMS4

Item #	Description	Quantity	Quantity	Rate	Gross	Discount	Amount
10/01/25-10/31/25 Commercial							$26,717.78
52	10/01/25-10/31/25 Kits Shipped		802.00 Ea	4.25			$3,408.50
52	10/01/25-10/31/25 Packaged Kits		3,745.00 Ea	1.75			$6,553.75
52	10/01/25-10/31/25 Shipped Kits (FedEx)		1.00 Flat	15705.53			$15,705.53
4050	10/01/25-10/31/25 Storage		35.00 Pallet/s	30.00			$1,050.00

Amount Due: **$26,717.78**
Due Date: **12/6/2025**
After 12/6/2025 pay: **$27,118.55**

Thank you for your business and prompt payment! A credit service charge of 1.5% is due if not paid within 30 days of the invoice date.

Learn how our digital team can use your data to improve your operations.

Account Name	California Online Public Schools
Account Number	A275553
Authorization Number	0085902000
Invoice Total	$25,444.65
Invoice Number	L251694239
Invoice Date	11/04/2025
Due Upon Receipt	

Direct billing inquiries to 844-325-1836.

Please pay your bill online at CLAconnect.com/billpay - CLA's preferred method of payment.

Finance charges will be assessed at 1.25% monthly, 15% annually.

Ship To Address: 33272 Valle Road, San Juan Capistrano, CA 92675-4842, United States of America

Service / Work Description	Amount
Prepaid Progress Billing - 1/3 of fee for substantive procedures, 2/3 have been billed for the year ended June 30, 2025, includes 5% technology and client support fees.	$25,444.65

Technology and Client Support Fee	$0.00
Sales Tax	$0.00
Invoice Total	**$25,444.65**

Please detach and remit payment to the address below.

We appreciate your business and referrals

0912443A2755530002544465OOL2516942390

Remit to:

CliftonLarsonAllen LLP
P.O. Box 31001-2443
Pasadena, CA 91110-2443

California Online Public Schools
33272 Valle Road
San Juan Capistrano, CA 92675-4842

Amount Remitted	$_____
Account Number	A275553
Invoice Number	L251694239

CHARTER IMPACT

PO Box 511842
Los Angeles, CA 90051-1827
USA
8184740322
ap@charterimpact.com
www.charterimpact.com

INVOICE

BILL TO
California Online Public Schools
33272 Valle Road
San Juan Capistrano, CA
92675
United States

INVOICE # 18212
DATE 12/01/2025
DUE DATE 12/31/2025
TERMS Net 30

ACTIVITY	QTY	RATE	AMOUNT
Business Mgmt. Business Management Services - Central Coast	1	3,383.00	3,383.00
Business Mgmt. Business Management Services - Central Valley	1	25,291.00	25,291.00
Business Mgmt. Business Management Services - Monterey	1	13,089.00	13,089.00
Business Mgmt. Business Management Services - North Bay	1	4,577.00	4,577.00
Business Mgmt. Business Management Services - NorCal	1	46,060.00	46,060.00
Business Mgmt. Business Management Services - SoCal	1	121,910.00	121,910.00

BALANCE DUE **$214,310.00**

Your Statement

Statement For: **California Online Public Schools**
Account Number: **971471262**
Corporate ID : **STATE OF CALIFORNIA - NASPO MA176**

Important Information

Visit my.t-mobile.com or the T-Mobile App to pay your bill online, manage your account and get product support.

California Online Public Schools
33272 Valle Road
SAN JUAN CAPISTRANO CA 92675-4842

Summary

Previous Balance	$	61,763.11
Pmt Rec'd - Thank You	$	(61,763.11)
Credits & Adjustments	$	(900.00)
Total Past Due ***(Credit Balance)***	$	**(900.00)**
Monthly Recurring Chgs	$	57,514.91
Other Charges	$	5,992.00
Taxes & Surcharges	$	95.27
Total Current Charges	**$**	**63,602.18**
Current Charges Due By		***12/20/25***
Grand Total	**$**	***62,702.18***

PLEASE DETACH THIS PORTION AND RETURN WITH YOUR PAYMENT PLEASE MAKE SURE ADDRESS SHOWS THROUGH WINDOW.

T-Mobile

Statement For: **California Online Public Schools**
Account Number: 971471262

Amount Due By 12/20/25	Amount Enclosed
$62,702.18	

T-MOBILE
PO BOX 742596
CINCINNATI OH 45274-2596

☐ If you have changed your address - check box and record new address on the reverse side.

040971471262122025006270218892675484 2

Statement For: **California Online Public Schools**
Account Number: **971471262**
Corporate ID : **STATE OF CALIFORNIA - NASPO MA176**

Customer Service Number 1-800-937-8997

Nov 21, 2025

Need to know

T-Mobile ONE recurring charges include applicable **Government taxes & fees & T-Mobile fees & charges** as determined by your primary place of use.

NOTICE: Pay your balance in full to avoid a Late Fee of 5% of past due balance or $10, whichever is greater, starting 11/1/25. For details, visit: secure.t-mobile.com/BillingImpacts

Government taxes & fees includes sales, use, excise, public utility & E911 taxes & governmental charges & fees that we are required by law to bill & remit. These may change without notice.

T-Mobile fees and charges include: (1) Regulatory Programs & Telco Recovery Fee, collected & retained by us to help cover costs for: (a) funding & complying with government mandates, programs & obligations, like E911 or local number portability ($.50 for voice lines; $0.12 for data only lines), & (b) charges imposed on us by other carriers for delivery of calls from our customers to theirs & by 3rd parties for certain network facilities & services we buy to provide you service ($3.49 for voice lines; $1.48 for data only lines); (2) state & federal Universal Service Fund charges (recovers charges imposed on us by the government to support universal service); (3) other governmental assessments including, without limitation, gross receipt & excise taxes. These fees & charges are T-Mobile recovery charges, not governmentally imposed taxes. What is included in the fees & charges may vary by locale & rate plan & is subject to change.

Late Fees, which are assessed up to the highest amount permitted by law, may apply on unpaid balances. This fee is a liquidated damage & not a penalty.

Monthly subscriptions & Device Protection renew monthly until cancelled. Cancel at anytime by contacting us.

Payment by Check. When you pay by check, you authorize us to either use information from your check to make a one-time electronic fund transfer (EFT) from your account or to process the payment as a check transaction. If we process your payment by EFT, the funds may be withdrawn the same day we receive your check, & your canceled check will not be returned. If payment is returned unpaid, you authorize us to collect additional fees as outlined in the Terms & Conditions of Service at t-mobile.com/termsconditions. Call (800) 937-8997 with any questions.

Equipment Protect by Assurant (in Puerto Rico: CAPIC) is for the equipment repair & replacement you may have selected. See Equipment Protection Term & Conditions at t-mobile.com for details.

Contact us with any questions or disputes about your service or bill. Call (800) 937-8997 or 611 from your T-Mobile device-TTY (877) 296-1018, visit t-mobile.com, or write to T-Mobile Customer Relations, P.O. Box 37380, Albuquerque, NM 87176-7380. View your bill & usage details online by logging into your account at t-mobile.com. View Terms & Conditions online at tmobile.com/terms-conditions.

CA customers, if you have a complaint you cannot resolve with us, write the California Public Utilities Commission at Consumer Affairs Branch, 505 Van Ness Ave., San Francisco, CA 94102, or at www.cpuc.ca.gov, or call 1-800-649-7570 or TDD 1-800-229-6846. **NM customers** may also contact the New Mexico Public Regulation Commission at 1-888-427-5772. **Puerto Rico customers:** For any disputes regarding your bill, you should notify us no later than 20 days from the date such bill was sent to you. We will notify you of our resolution regarding your dispute within 15 days after the date in which such notification was received, as well as the mechanism of reconsideration before T-Mobile. If you disagree with our resolution in reconsideration, you will have the right to submit a Petition for Review by the Telecommunications Regulatory Board of Puerto Rico, 500 Ave. Roberto H. Todd (Pda. 18 - Santurce) San Juan, PR 00907-3941, within 30 days of the notification of our resolution. You must send us a copy of your Petition for Review to P.O. Box 191957, SJ, PR 00919-1957 Attn: Customer Service Manager. If you have any questions, please contact our Customer Service representatives by calling toll-free at 1-800-937-8997 or 611 from your T-Mobile phone. Lifeline is a program of the Federal Universal Service Fund administered by USAC offering qualified consumers a discount on their monthly telecommunications service. In Puerto Rico, additional support is available for low income consumers from the PR Universal Service Fund, administered by the PR Telecommunications Regulatory Board. Visit http://www.t-mobilepr.com/lifeline or T-Mobile stores for more info.

Data is rounded up to the nearest KB for each use & for billing, rounded up to the nearest MB at the end of each bill cycle. If you switch data plans mid-cycle, for billing, data will be rounded up to the nearest MB at time of the change, & charges may not be displayed separately for each plan. 1024 KB = 1 MB, 1024 MB = 1 GB.

During congestion, heavy data users and customers choosing lower-prioritized plans may notice lower speeds than other customers.
Video typically streams on smartphone/tablet at DVD quality (480p), unless you add HD-capable (1080p) plan/feature.
High-speed tethering up to allotment, if any, and then max 3G speeds. See plan for details.

View your bill and call details online for free. Log into your account at www.t-mobile.com.

Change Of Address:

Effective Date___/____/___

Address
|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|
|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|

City
|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|

State |__|__|

Zip |__|__|__|__|__| - |__|__|__|__|

You may be able to save money monthly by enrolling in AutoPay. To sign up for AutoPay and/or view the AutoPay Terms and Conditions please visit: https://my.t-mobile.com/autopay

Home#( )_____

Business#( )_____

Ripon Unified School District

Business Services Revolving
304 North Acacia Avenue
Ripon, CA 95366
(209)599-2131 FAX (209)599-6271

Direct any questions to the Business Services Revolving at (209)599-2131

CUSTOMER INVOICE

California Online Public Schools
580 N Wilma Ste G
Ripon, CA 95366

Oversight Fee - CalOPS

Invoice #	**ARR26-00073**
Invoice Date	11/04/2025
Due Date	12/04/2025
Customer #	000077
Contract/Reference #	

Description	Qty	Unit	Unit Price	Amount
2024-25 Oversight Fees	1.00		196,796.00	196,796.00
Administrative Services	1.00		10,000.00	10,000.00

Non-Taxable Total	206,796.00
BALANCE DUE	**$206,796.00**

----------Detach this portion or make a copy of the invoice and mail it with the payment----------

District Account Number		Account Amount
01- 0000- 0- 0000- 0000- 8699- 000- 0000	2026	206,796.00

Please make checks payable to: **Ripon Unified School District/Business Services Revolving**
Mail to:

Ripon Unified School District
Business Services Revolving
304 North Acacia Avenue
Ripon, CA 95366

Invoice #	**ARR26-00073**
Amount Due	$206,796.00
Customer #	000077

Business Services Copy

LAW OFFICES OF YOUNG, MINNEY & CORR, LLP

655 UNIVERSITY AVENUE, SUITE 150, SACRAMENTO, CA 95825
TEL 916.646.1400 ■ FAX 916.646.1300
YMCLEGAL.COM

December 03, 2025

California Online Public Schools
SENT VIA EMAIL
lcarter@californiaops.org
finance@californiaops.org

Invoice Number: 19569

RE: (0176.00001) All Schools - General

Confidential: Attorney-Client Privileged Document

All invoices are due and payable upon receipt. If payment is not received within thirty days of this invoice date, interest charges shall accrue.

Please make checks payable to:
Young, Minney & Corr, LLP
655 University Ave, Ste. 150
Sacramento, CA 95825

For online payment options, access to our Client Portal, or should you have any questions or concerns, please contact Jessica Alm or Mishele Richards at 916-646-1400 or via email at ymcbilling@ymclegal.com.

Fees	28,032.00
Expenses	13,120.10
Total for this Invoice - USD	41,152.10
Payment - 20660 on 11-17-2025	(53,773.05)
Payment Applied to (0176.00037) [redacted] v. California Online Public Schools - Claim No. 1669992 (Philadelphia) on 11-17-2025	25,628.95
Payment Applied to (0176.00037) [redacted] v. California Online Public Schools - Claim No. 1669992 (Philadelphia) on 11-17-2025	26,248.10
Payment Applied to (0176.00001) All Schools - Special Education on 11-17-2025	1,856.50
Payment Applied to (0176.00028) CalCA So Cal - General on 11-17-2025	39.50
Current Account Balance - USD	62,991.60
Trust Account - USD	0.00
Total Amount to Pay as of 12-03-2025 - USD	62,991.60

Outstanding Balance as of 12-03-2025

Current	30 Days	60 Days	90 Days	120 Days	180+ Days	Total
62,991.60	0.00	0.00	0.00	0.00	0.00	62,991.60

THE HARTFORD

Insurance Bill

Bill Date: 11/10/25

Billing Company:
Hartford Fire Insurance Company

Pay The Minimum By The Due Date

Bill Account Number	**17143054**
Due Date	**12/01/25**
Minimum Due	**$223,123.00**
Balance	**$223,123.00**

Your Upcoming Bill Installments

Due Date	Minimum Due
12/01/25	$223,123.00

Need Help?

Visit business.thehartford.com to pay bills, view policy documents, get certificates, and more.

Need Help? Chat online or call us at 1-866-467-8730. We're here Monday - Friday.

Named Insured: CALIFORNIA ONLINE PUBLIC SCHOOLS
Agent: NEWFRONT INSURANCE SERVICES
Agent Phone Number: 1-415-754-3635
For policy changes please contact your agent.

Billing Details For Your Policies

Policy Number	Policy Type	Policy Period	Policy Status	Bill Plan	Balance	Minimum Due
57WBAD4FAB	Workers Compensation	07/01/24-07/01/25	Expired		$223,123.00	$223,123.00
57WBAD4FAB	Workers Compensation	07/01/25-07/01/26	Active	12 Pay	$0.00	$0.00
				TOTALS	$223,123.00	$223,123.00

Transactions And Other Charges Since Your Last Bill

Transaction Date	Transaction Detail	Policy Number	Policy Type	Payments and Activity	Billing Fees
07/28/25	Payment Received			-$225,708.00	
07/28/25	Installment Fee Reversed			-$8.00	

Continued on next page...

Pay your bill online at business.thehartford.com. Make a one-time payment, or sign up for Autopay and never worry about missing a payment.

Please detach here and insert with your payment. Write the account number on the check and make payable to The Hartford.

Account Number: **17143054**

Amount Enclosed:_____

Payment Due Date	**12/01/25**
Minimum Due	**$223,123.00**
Balance	**$223,123.00**

Mail Payments To:

The Hartford
P O Box 660916
Dallas, TX 75266-0916

AB 01 001867 24440 H 9 B
CALIFORNIA ONLINE PUBLIC SCHOOLS
33272 VALLE RD
SAN JUAN CAPISTRANO, CA 92675-4842

5717143054475569360002231230000022312300810004

12685320 11/10/25 02 57 17143054 92 NU57

Transactions And Other Charges Since Your Last Bill

Transaction Date	Transaction Detail	Policy Number	Policy Type	Payments and Activity	Billing Fees
08/11/25	Refund			$8.00	
10/30/25	Participating Dividend	57WBAD4FAB	Workers Compensation	-$279.00	
10/30/25	Audit	57WBAD4FAB	Workers Compensation	$223,402.00	
	Audit Premium: $212,811.00				
	MO 2nd Inj Fund: $21.00				
	CT Assmt Fund: $11.00				
	NY Wc Assmt: $11.00				
	MT Regulatory Assmt Inst: $12.00				
	CA Sib Trust Fund Assessment: $3,114.00				
	OR Wc Assmt: $40.00				
	CT 2nd Inj Fund S/C: $11.00				
	CA Labor Enforcement And Compliance: $1,393.00				
	KY Tax & Assmt Chg: $29.00				
	W Virginia Regulatory Surcharge: -$12.00				
	CA Gen Fund Employer: $4,822.00				
	CA Wc Fraud S/C: $808.00				
	MN Special Compensation Fund: $30.00				
	CA Ueb Trust Fund Assessment: $295.00				
	MT Sub Injury Fund Int: $6.00				

Payments and Activity amount may include premium and surcharges/fees. Please see the Transaction Detail column for complete breakdown.

Ways To Pay Your Bill

- **Pay online** at business.thehartford.com. Some policies may not be available in our automated system.
- **Set up AutoPay** to make automatic payments from your bank account. Never worry about missing a payment. Enroll at business.thehartford.com.
- **Pay by phone** with a one-time payment from your bank account. Call our automated system at 1-866-467-8730. Some policies may not be available in our automated system.
- **Pay by mail** with the enclosed envelope. Include only your bill stub and payment. Allow atleast 10 days for delivery. If you have other correspondence to send, do not send it with your payment. Mail it separately to: The Hartford, 301 Woods Park Drive, Clinton, NY 13323.
- **To mail Overnight/Express** payments, send payments only to: Deluxe - The Hartford Box #916, 3000 Kellway Drive Suite 120, Carrollton, TX 75006.

Payment Rules And Bill Definitions

Payment Application: We will apply payments received in the following order:

- Past due and audit premium on expired or cancelled policies
- Past due premium on active policies
- Past due fees, then
- Current account changes

Alternate payment instructions with your check will not be honored. When you provide a check as payment, you authorize us to either use the information from your check to make a one-time electronic transfer from your bank account or process your payment as a check transaction.

Audit: Your annual premium is based on the exposures provided to us at the start of your policy term as shown in your policy declarations page. After audit, the actual amount you owe may be different. This line shows the difference between your estimated premium and your actual premium. The amount shown may be an estimate if we didn't receive your response to our audit request.

Installment Fee: We charge this fee with each installment, except where prohibited by law.

Late Fee: You will be charged $35.00 when the minimum amount due isn't paid by the due date.

New Fees: The total of all fees assessed on the current bill.

NSF Fee: You will be charged $30.00 if your payment fails because of insufficient funds.

Policy Credits: Some things, like audit results or endorsement changes, might put a credit back on your account. If your account has a balance, instead of issuing a refund, we use those credits toward your future payments. If your account has an overall credit balance, the refund will be issued to you using the same method you used to make your last payment (Electronic Funds Transfer, credit card or check).

Credit Card Surcharge: Policyholders who choose to pay their premium by credit card, where permitted, will incur a surcharge of up to 2.95% of the total payment amount. This surcharge is charged, collected, and retained by a third-party payment vendor.

State/Local Surcharges or Fees: Some states or municipalities require us to collect an extra amount on top of your premium.

001867 2/2

*



INVOICE

SoftMSP, LLC
271 Ott St Ste 19
Corona, CA 92882-7104

bharrington@softmsp.com
(603) 937-1009
softmsp.com

Bill to
California Online Public Schools

Invoice details
Invoice no.: 1069
Terms: Net 30
Invoice date: 12/01/2025
Due date: 12/31/2025

P.O. No.: YR 1 - IT Support Services

#	Product or service	Description	Qty	Rate	Amount
1.	**Software**	Cybersecurity solutions	1	$10,827.00	$10,827.00
2.	**Services**	Inventory Management Services	1	$22,859.00	$22,859.00
3.	**Services**	Tier 1 Support Services - Students	1	$156,000.00	$156,000.00
4.	**Services**	IT Support Services - Staff	1	$40,000.00	$40,000.00

Total **$229,686.00**

Ways to pay

BANK

View and pay

INVOICE

TTC4SUCCESS Accounting Office
3615 Waterside Way
Louisville, TN 37777

tasha@ttc4success.com
+1 (951) 775-4292



Bill to
California Online Public Schools
33272 Valle Road
San Juan Capistrano, CA 92675

Ship to
California Online Public Schools
33272 Valle Road
San Juan Capistrano, CA 92675

Invoice details
Invoice no.: 267
Terms: Net 30
Invoice date: 11/19/2025
Due date: 12/19/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.		**ERMHS**	September 2025 Central Coast	1	$1,657.35	$1,657.35
2.		**ERMHS**	September 2025 Central Valley	1	$14,247.99	$14,247.99
3.		**ERMHS**	September 2025 M. Bay	1	$15,623.46	$15,623.46
4.		**ERMHS**	September 2025 N Bay	1	$5,692.41	$5,692.41
5.		**ERMHS**	September 2025 NorCA	1	$24,051.15	$24,051.15
6.		**ERMHS**	September 2025 SoCal	1	$63,595.26	$63,595.26
7.		**Other Services**	September 2025 Central Coast	1	$3,171.15	$3,171.15
8.		**Other Services**	September 2025 Central Valley	1	$1,879.20	$1,879.20
9.		**Other Services**	September 2025 M. Bay	1	$11,959.02	$11,959.02
10.		**Other Services**	September 2025 N. Bay	1	$3,132.00	$3,132.00
11.		**Other Services**	September 2025 NorCA	1	$33,851.70	$33,851.70
12.		**Other Services**	September 2025 SoCal	1	$60,930.45	$60,930.45
13.		**Scheduling**	September 2025 - **GenEd**	1	$800.00	$800.00

Total	**$240,591.14**

MILESTONES THERAPY GROUP

INVOICE

Speech-Language Pathology Services - October 2025

Milestones Therapy Group, A Prof. SLP Corporation
1968 S. Coast Hwy., Suite 370
Laguna Beach, California 92651
United States

949-229-2021
www.milestonestherapygroup.com

BILL TO
California Online Public Schools
33272 Valle Road
San Juan Capistrano, California 92675
United States

sped-finance@californiaops.org

Invoice Number: 1313
Invoice Date: November 10, 2025
Payment Due: December 25, 2025
Amount Due (USD): **$163,979.89**

Pay Securely Online

Services	Amount
Speech-language pathology services Central Coast (10/01/2025 - 10/31/2025)	$2,811.82
Speech-language pathology services Central Valley (10/01/2025 - 10/31/2025)	$25,097.24
Speech-language pathology services Monterey Bay (10/01/2025 - 10/31/2025)	$7,995.55
Speech-language pathology services North Bay (10/01/2025 - 10/31/2025)	$2,355.03
Speech-language pathology services NorCal (10/01/2025 - 10/31/2025)	$28,752.30
Speech-language pathology services SoCal (10/01/2025 - 10/31/2025)	$96,967.95

Total: $163,979.89

Amount Due (USD): **$163,979.89**

MILESTONES
THERAPY GROUP

INVOICE

Speech-Language Pathology Services - October 2025

Milestones Therapy Group, A Prof. SLP Corporation
1968 S. Coast Hwy., Suite 370
Laguna Beach, California 92651
United States

949-229-2021
www.milestonestherapygroup.com

Pay Securely Online

VISA · DISCOVER · Bank Payment · AMERICAN EXPRESS

link.waveapps.com/dd98dw-3b9st7

Notes / Terms

For details of the services listed on this summary invoice, please:

Refer to the email attachment sent to sped-finance@californiaops.org

Thank you for your business!

Effectual Educational Consulting Services

22756 Sweet Meadow
Mission Viejo, CA 92692
rhawnda@eecsspedservices.com

Effectual Educational Consulting Services

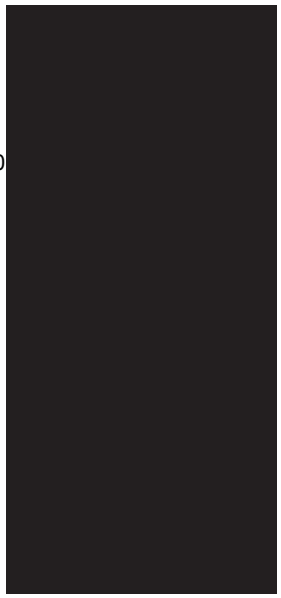
INVOICE

BILL TO
California Online Public Schools
SoCal
33272 Valle Road
San Juan Capistrano, CA 92675

INVOICE 13447
DATE 10/31/2025
TERMS Net 30

DESCRIPTION	QTY	RATE	AMOUNT
Ann Walker - Occupational Therapist: SOCAL 10/01/25 0.50 [redacted] 10/09/25 0.50 10/16/25 0.50 10/23/25 0.50 10/30/25 0.50 10/08/25 0.50 10/15/25 0.50	3.50	132.00	462.00
Dale Stone - Speech and Language Pathologist: SOCAL 10/01/25 0.50 [redacted] 10/07/25 0.50 10/14/25 0.50 10/21/25 0.50 10/28/25 0.50 10/02/25 0.34 10/07/25 0.34 10/07/25 0.25 10/09/25 0.34 10/14/25 0.34 10/14/25 1.25 10/16/25 0.34 10/21/25 0.34 10/21/25 1.00 10/21/25 0.34 10/23/25 0.34 10/27/25 1.00 10/28/25 0.34 10/30/25 0.34	9.06	132.00	1,195.92
Brandi Bazemore - Adaptive PE services: socal 10/07/25 0.50 [redacted] 10/14/25 0.50 10/21/25 0.50 10/23/25 1.00 10/28/25 0.50 10/23/25 0.00 10/30/25 0.00 10/09/25 0.50 10/16/25 0.50 10/16/25 1.00 10/23/25 0.50 10/30/25 0.50	6	114.00	684.00
Christina Gabrielsen - School Psychologist: SOCAL	22	114.00	2,508.00

10/02/25 1.50
10/21/25 8.50
10/19/25 3.00
10/27/25 9.00 

Cindy Lopez - Vision Services: SOCAL 10/27/25 0.50 	0.50	124.00	62.00
Tamarah Thomas - Deaf & Hard of Hearing: SOCAL 10/22/25 0.25 10/24/25 0.50 	0.75	132.00	99.00
Bevy Escobar - School Nurse: Socal 10/02/25 4.00 10/03/25 4.00 10/09/25 5.00 10/06/25 4.00 10/02/25 4.00 10/14/25 4.00 10/14/25 4.00 10/29/25 4.00 10/29/25 4.00 10/14/25 4.00 10/30/25 4.00 10/22/25 4.00 	49	114.00	5,586.00
Julie Vilcek - Adaptive PE services: SOCAL 10/06/25 0.50 10/07/25 0.30 10/13/25 0.50 10/14/25 0.30 10/20/25 0.50 10/21/25 0.30 10/27/25 0.50 10/28/25 0.30 10/06/25 1.00 10/13/25 1.00 10/20/25 1.00 10/27/25 1.00 	7.20	114.00	820.80
Kathryn Pierson - School Psychologist: SOCAL 09/23/25 2.00 09/30/25 3.50 10/07/25 4.50 10/16/25 4.00 10/19/25 4.00 9/252025 2.00 09/22/25 3.50 09/29/25 2.00 10/06/25 4.50 10/08/25 3.00 10/11/25 3.00 10/21/25 4.00 10/14/25 4.50 10/20/25 3.00 10/22/25 5.00 10/28/25 4.00 10/29/25 3.50 09/26/25 3.50 09/29/25 3.50 10/02/25 3.50 10/04/25 4.00 	80	114.00	9,120.00

10/15/25 3.50
10/18/25 2.00 [redacted]

Romayn Jones - Speech and Language Pathologist: SOCAL 10/14/25 1.50 [redacted]	1.50	132.00	198.00
Rebecca Simonson - Non-Direct: SOCAL 10/28/25 0.75 10/30/25 1.00 10/15/25 0.75 [redacted]	2.50	112.00	280.00
Lirio Escobar - School Psychologist: SOCAL 10/01/25 0.50 10/02/25 1.00 10/06/25 1.00 10/09/25 1.50 10/10/25 1.50 10/12/25 3.50 10/13/25 1.00 10/15/25 0.50 10/16/25 2.00 10/17/25 1.00 10/18/25 2.50 [redacted]	16	114.00	1,824.00
Shannon Ricci - Audiologist: SOCAL 10/02/25 1.00 10/10/25 2.00 [redacted]	3	132.00	396.00
Erin Titone - OI & AT Specialist: SOCAL 10/10/25 0.17 10/20/25 1.00 10/01/25 0.50 10/09/25 0.17 10/10/25 0.25 10/02/25 0.17 10/10/25 0.17 10/02/25 0.50 10/02/25 0.50 [redacted]	3.43	132.00	452.76
Patricia Camarillo - AT Specialist: SOCAL 10/01/25 0.50 10/27/25 1.00 [redacted]	1.50	132.00	198.00
Michelle Ballard - School Psychologist: SoCal 10/02/25 3.00 10/03/25 3.50 10/12/25 0.25 10/12/25 0.25 10/13/25 0.50 10/15/25 0.25 10/17/25 3.00 10/18/25 3.00 10/20/25 3.00 10/21/25 0.50 10/21/25 4.50 10/05/25 0.25 10/08/25 0.25 10/11/25 0.25 10/12/25 0.25 10/20/25 3.50 10/02/25 3.00 [redacted]	47.75	114.00	5,443.50

10/03/25 1.00
10/03/25 3.50
10/12/25 0.75
10/14/25 2.00
10/15/25 0.25
10/16/25 3.00
10/17/25 2.00
10/18/25 2.50
10/19/25 1.00
10/20/25 0.50
10/20/25 1.50
10/22/25 0.50


MacKenzie Feeken - Non-Direct: SoCal	4	112.00	448.00

10/02/25 1.00
10/13/25 1.00
10/20/25 1.00
10/27/25 1.00


Sarah Johnson - Adaptive PE services: SOCAL	16.75	114.00	1,909.50

10/06/25 0.50
10/13/25 0.50
10/14/25 0.50
10/27/25 0.50
10/02/25 0.50
10/02/25 0.25
10/09/25 0.25
10/16/25 0.25
10/23/35 0.25
10/30/25 0.25
10/06/25 0.50
10/02/25 0.50
10/09/25 0.50
10/15/25 0.50
10/30/25 0.50
10/23/25 0.50
10/03/25 1.00
10/10/25 1.00
10/16/25 1.00
10/24/25 1.00
10/31/25 1.00
10/02/25 0.50
10/09/25 0.50
10/15/25 0.50
10/23/25 0.50
10/30/25 0.50
10/02/25 0.50
10/09/25 0.50
10/13/25 0.50
10/23/25 0.50
10/31/25 0.50


Hether Henderson - School Psychologist: SOCAL	12	114.00	1,368.00

10/06/25 6.00
10/07/25 0.50
10/13/25 1.00
10/13/25 4.50


Monique Charbonnet - Physical Therapist: Socal	2.50	163.00	407.50

10/07/25 0.50
10/14/25 0.50
10/14/25 0.50


10/28/25 0.50
10/28/25 0.50 [redacted]

Artesja Cobb - Occupational Therapist:	7.82	132.00	1,032.24

SoCal
10/8/25 0.33 [redacted]
10/15/25 0.33
10/21/25 1.00
10/22/25 0.33
10/27/25 1.00
10/29/25 0.33
10/29/25 1.50
10/1/25 0.50
10/8/25 0.50
10/15/25 0.50
10/22/25 0.50
10/29/25 0.50
10/30/25 0.50

Matthew Lowenstein - Adaptive PE services:	26	114.00	2,964.00

SoCal
10/02/25 0.50 [redacted]
10/09/25 0.50
10/02/25 0.50
10/09/25 0.50
10/16/25 0.50
10/20/25 1.00
10/23/25 0.50
10/30/25 0.50
10/07/25 0.50
10/14/25 0.50
10/21/25 0.50
10/28/25 0.50
10/01/25 0.75
10/08/25 0.75
10/15/25 0.75
10/22/25 0.75
10/29/25 0.75
10/03/25 0.50
10/10/25 0.50
10/17/25 0.50
10/24/25 0.50
10/31/25 0.50
10/03/25 0.50
10/17/25 0.50
10/15/25 0.50
10/29/25 0.50
10/03/25 0.50
10/10/25 0.50
10/17/25 0.50
10/24/25 0.50
10/24/25 0.25
10/31/25 0.50
10/03/25 0.50
10/10/25 0.50
10/17/25 0.50
10/24/25 0.50
10/31/25 0.50
10/02/25 0.75
10/08/25 3.00
10/09/25 0.75
10/16/25 0.75
10/23/25 0.75

Shayla Robertson - School Psychologist:	15	114.00	1,710.00

SOCAL
10/14/25 3.00 [redacted]

10/17/25 3.00 10/15/25 9.00 [redacted]			
Ciara Castille - Non-Direct: SoCal 10/24/25 1.00 [redacted]	1	112.00	112.00

BALANCE DUE **$39,281.22**

CES
CORNERSTONE
EDUCATIONAL SOLUTIONS
unlocking student success

INVOICE

So Cal - CalOPS

sped-finance@californiaops.org

Invoice Date
02 Dec 2025

Account Number

Invoice Number
INV-1745

Reference
CES 12/25 So Cal - CalOPS

Cornerstone Educational Solutions
Non-Public Agency (NPA- 9903332)
P.O. Box 1862 Upland, CA 91785
admin@cornerstoneeducationalsolutions.com

Description	Quantity	Unit Price	Amount USD
So Cal - CalOPS Evaluation 11-19-25: [redacted] - Combo- H & D + H & V CES Provider Bailey, Anna	1.00	600.00	600.00
So Cal - CalOPS Evaluation 11-28-25: [redacted] - Initial + Academics (In-Person) CES Provider Bailey, Anna	1.00	1,900.00	1,900.00
So Cal - CalOPS: 11-28-25 Mileage Only for Eval [redacted]	83.00	0.70	58.10
So Cal - CalOPS Evaluation 11-06-25: [redacted] - Health & Developmental (H & D) CES Provider Bailey, Anna	1.00	475.00	475.00
So Cal - CalOPS Evaluation 11-20-25: [redacted] - Triennial + Academics (In-Person) CES Provider Bailey, Anna	1.00	1,900.00	1,900.00
So Cal - CalOPS: 11-20-25 Mileage Only for Eval [redacted]	137.00	0.70	95.90
So Cal - CalOPS Evaluation 11-05-25: [redacted] - Initial + Academics (In-Person) CES Provider Bailey, Anna	1.00	1,900.00	1,900.00
So Cal - CalOPS Evaluation 11-24-25: [redacted] - Initial Speech Evaluation (Virtual only) CES Provider Lem, Joslyn	1.00	1,700.00	1,700.00
So Cal - CalOPS Evaluation 11-21-25: [redacted] - OT Evaluation (Virtual only) CES Provider Banner, Krystal	1.00	1,700.00	1,700.00
So Cal - CalOPS Evaluation 11-21-25: [redacted] - Initial +	1.00	1,900.00	1,900.00

Registered Office: P.O. Box 1862, Upland, CA, 91785, United States

Description	Quantity	Unit Price	Amount USD
Academics (In-Person) CES Provider Bailey, Anna			
So Cal - CalOPS Evaluation 11-25-25: [redacted] - Combo- H & D + H & V CES Provider Bailey, Anna	1.00	600.00	600.00
So Cal - CalOPS: 11-25-25 Mileage Only for Eval [redacted]	144.00	0.70	100.80
So Cal - CalOPS Evaluation 11-20-25: [redacted] - Initial + Academics (In-Person) CES Provider Bailey, Anna	1.00	1,900.00	1,900.00
So Cal - CalOPS Evaluation 11-13-25: [redacted] - Combo- H & D + H & V CES Provider Bailey, Anna	1.00	600.00	600.00
So Cal - CalOPS Evaluation 11-24-25: [redacted] - Initial + Academics (In-Person) CES Provider Bailey, Anna	1.00	1,900.00	1,900.00
So Cal - CalOPS: 11-24-25 Mileage Only for Eval [redacted]	106.00	0.70	74.20
So Cal - CalOPS Evaluation 11-13-25: [redacted] - Initial + Academics (In-Person) CES Provider Bailey, Anna	1.00	1,900.00	1,900.00
So Cal - CalOPS Evaluation 11-06-25: [redacted] - OT Evaluation (Virtual only) CES Provider Bierman, James	1.00	1,700.00	1,700.00
So Cal - CalOPS Evaluation 11-20-25: [redacted] - OT Evaluation (Virtual only) CES Provider Bierman, James	1.00	1,700.00	1,700.00
So Cal - CalOPS Evaluation 11-13-25: [redacted] - OT Evaluation (Virtual only) CES Provider Bierman, James	1.00	1,700.00	1,700.00
So Cal - CalOPS Evaluation 11-07-25: [redacted] - DHH Assessment CES Provider Mejia, Jessica	1.00	1,700.00	1,700.00
So Cal - CalOPS Evaluation 11-26-25: [redacted] - Initial Speech Evaluation (Virtual only) CES Provider Perez, Margot	1.00	1,700.00	1,700.00
So Cal - CalOPS Evaluation 11-26-25: [redacted] - Initial Speech Evaluation (Virtual only) CES Provider Perez, Margot	1.00	1,700.00	1,700.00
So Cal - CalOPS Evaluation 11-06-25: [redacted] - Combo- H & D + H & V CES Provider Bailey, Anna	1.00	600.00	600.00
So Cal - CalOPS Evaluation 11-26-25: [redacted] - Initial Speech Evaluation (Virtual only) CES Provider Perez, Margot	1.00	1,700.00	1,700.00
So Cal - CalOPS Evaluation 11-25-25: [redacted] - Initial + Academics (In-Person) CES Provider Bailey, Anna	1.00	1,900.00	1,900.00

Description	Quantity	Unit Price	Amount USD
So Cal - CalOPS: 11-26-25 Mileage Only for Eval [redacted]	180.00	0.70	126.00

Subtotal	33,830.00
Invoice Total USD	33,830.00
Total Net Payments USD	0.00
Amount Due USD	**33,830.00**

Due Date: 02 Jan 2026

View and pay online now

PAYMENT ADVICE

To: ATTN: Christy Bock
Cornerstone Educational Solutions
Attention: Christy Bock
P.O. Box 1862
UPLAND CA 91785
UNITED STATES

Customer	So Cal - CalOPS
Invoice Number	INV-1745
Amount Due	33,830.00
Due Date	02 Jan 2026
Amount Enclosed	

Enter the amount you are paying above

Registered Office: P.O. Box 1862, Upland, CA, 91785, United States

California Online Public Schools 401(k) - 522213-01

Reference Number	Payroll Date	Expected Total [1]	Cash Effective Date [2]
2674772196	12/10/2025	$194,822.34	12/15/2025

[1] Expected Total is used for reconciliation purposes only. It may or may not equal the actual total for the contribution.
[2] If processed before 2 a.m. Eastern Time.

Money Source	Description	Verify Money Source	Total Amount
BTK 1	EMPLOYEE BEFORE TAX	✓	$91,410.77
LON 1	LOAN REPAYMENT	✓	$3,647.22
RTH 1	ROTH CONTRIBUTION	✓	$26,982.28
SHM 1	SAFE HARBOR MATCH	✓	$72,782.07

Expected Total:	$194,822.34
Actual Total:	$194,822.34

Total Amount to be Remitted by Employer: $194,822.34

Account nickname	Bank	Bank account number	Amo
Payroll	JPMORGAN CHASE BANK, NA	XXXXX7900	$194,822.

Total:	$194,822.34
Remaining Balance:	$0.00

Confirmation Messages:

✓ I have read and accept all warnings and notices on this page.

Print Employee Contributions have been processed and submitted.
You may print this page as confirmation for your records.

Verification Code:

41,-102,-45,100,-76,-4,-122,-18,2,48,23,100,74,42,-11,-4,-45,85,-15,67,-120,116,35,100,83,104,70,-25,-52,109,85,-40,124,-101,54,-97,-53,-81,-10,-55,69,-107,-41,-85,66,-10,110,-2,34,23,-38,-57,-82,111,123,-90,80,32,96,-87,32,-86,-60,-4

INVOICE

TTC4SUCCESS Accounting Office
3615 Waterside Way
Louisville, TN 37777

tasha@ttc4success.com
+1 (951) 775-4292



Bill to
California Online Public Schools
33272 Valle Road
San Juan Capistrano, CA 92675

Ship to
California Online Public Schools
33272 Valle Road
San Juan Capistrano, CA 92675

Invoice details
Invoice no.: 283
Terms: Net 30
Invoice date: 12/02/2025
Due date: 01/01/2026

#	Date	Product or service	Description	Qty	Rate	Amount
1.		**ERMHS**	Central Coast Oct 2025	1	$3,236.40	$3,236.40
2.		**ERMHS**	Central Valley Oct 2025	1	$13,611.15	$13,611.15
3.		**ERMHS**	M. Bay Oct 2025	1	$16,456.05	$16,456.05
4.		**ERMHS**	N. Bay Oct 2025	1	$8,143.20	$8,143.20
5.		**ERMHS**	NorCA Oct 2025	1	$27,783.45	$27,783.45
6.		**ERMHS**	So Cal Oct 2025	1	$78,182.55	$78,182.55
7.		**Other Services**	Central Coast Oct 2025	1	$3,601.80	$3,601.80
8.		**Other Services**	Central Valley Oct 2025	1	$3,393.00	$3,393.00
9.		**Other Services**	M. Bay Oct 2025	1	$23,255.10	$23,255.10
10.		**Other Services**	N. Bay Oct 2025	1	$3,523.50	$3,523.50
11.		**Other Services**	NorCA Oct 2025	1	$39,411.00	$39,411.00
12.		**Other Services**	SoCal Oct 2025	1	$69,908.85	$69,908.85

Total **$290,506.05**

Brandastic, Inc.
3857 Birch Street, Suite 271
Newport Beach, CA 92660 USA
9498997340
billing@brandastic.com
brandastic.com

Invoice

BRANDASTIC

BILL TO
Calif Online Public Schools 33272 Valle Road San Juan Capistrano, CA 92675

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
1226	12/12/2025	$41,120.66	12/22/2025	Net 10	

DATE		DESCRIPTION	QTY	RATE	AMOUNT
	Branding	CALOPS-639 - CalOp's | Programmatic Insertion Order | Overage	1	41,120.66	41,120.66

Thank you for your Business! We take ACH Payments, and Checks can be sent to 3857 Birch St #271Newport Beach, CA 92660

BALANCE DUE **$41,120.66**

Pay invoice

California Online Public Schools

Purchase Requisition Form

(THIS IS NOT A PURCHASE ORDER)

Intent / Usage/ Notes of Purchase: Payment to Brandastic for programmatic advertising services that were previously paid on their credit card. This amount reflects programmatic ad spend from 6/1/2025–11/06/2025, totaling $41,120.66, which continues the ongoing campaign efforts beyond the previous $45,000 contract addendum.

Name of Requestor: Courtney Roney	**Today's Date:** 12/12/25	**SCHOOL YEAR INTENDED FOR:** 25/26
Department/ Grade Level: Marketing	**School Region:** District Office	**Date Needed By:** 12/19/25
Vendor Name: Brandastic	**Vendor Contact Name:** Melissa Hatch	**Vendor Email:** melissa@brandastic.com
Vendor Address: 3525 Hyland Ave, Suite 235, Costa Mesa, CA 92626		

Item of Purchase: (add item link, if necessary)	Quantity:	Price:	Notes/ Description:
One-time Programmatic Ad Campaign Spend	1	$41,120.66	Paid to Brandastic as campaign was tied to their credit card
Total:	1	$41,120.66	

Requestor Name: Courtney Roney	**Requestor Signature:** Courtney Roney	**Date:** 12/12/25
SPuDs Name: Richie Romero	**SPuDs Sign** Signed by: Richie Romero FE9DD366CFFD491...	**Date:** 12/15/2025

*****FOR FINANCE DEPARTMENT USE ONLY*****

Finance Designee Name (for budget review): Lachelle Carter	**Finance D** DocuSigned by: L. Carter 53EF3C0EE6DA47E...	**Date:** 12/15/2025
Funding Source: General	**Budget Category:** Public relations	**LCAP - Yes or No** No
Notes/Comments: Na		
Purchase Order #:	**Requisition #:**	**PO# Date Issued:**

Updated: 9/23/25

California Online Public Schools

Purchase Requisition and Approval Process

(New Process as of 9/8/2025)

1. A Purchase Requisition Form (PRF) must be completed for ALL required products or services before any purchase is made.

2. The requestor completes the PRF, attaches an invoice or quote, and emails it to finance@californiaops.org for processing.

3. Finance reviews the PRF for completion and accuracy, then routes the it to the Superintendents, Directors, or Principals (SPUDS) for approval.

4. SPUDS may approve, deny, or request additional information.

5. After SPUDS approval, Finance reviews the PRF to confirm budget availability and policy compliance.

6. Once Finance confirms, the requestor will be notified that the order is ready to be processed.

7. Finance will then either:
    a. Place the order and process payment, **or**
    b. Initiate a purchase order (PO) and send it to the vendor for acceptance and fulfillment.

Updated: 9/23/25

2025-2026 PAYMENT REQUEST

Payment Request Number:2025- 26 -112

CHECK NUMBER _____
(FOR OFFICE USE ONLY)

Date: 12/18/2025

Date Needed (Optional): _____

Invoice Number: #30823867

Vendor/Payable To: Pacific Hotel Management Inc
Hyatt Regency

Address: 4545 MacArthur Blvd.

City: Newport Beach

State: CA

Zip: 92660

Date Delivered or Mailed:

California Online Public Schools

California Online Public Schools

dba California Connections Academy Southern California

33272 Valle Road, San Juan Capistrano, CA 92675

(949) 467-1667 Phone (949) 240-7895 Fax

Method of Payment (circle one):

Credit Card **Check/EFT** **Money Order** **Cashier's Check** **ACH** **OTHER:**

Description	Item Number (when applicable)	Cost (1)	Qty (2)	Total Cost (1) x (2)
BTS 2025-26 SY Board Approved PMT	-	$ 20,832.82	1	$ 20,832.82
**** See attached invoice and spreadsheet for details*				$ -
				$ -
				$ -
				$ -
				$ -
			Order Total:	$ 20,832.82

Approvals

DocuSigned by: Britnie Anderson

Requestor 12/18/2025 *Date*

DocuSigned by: L. C

Administr *il Approval)* 12/19/2025 *Date*

Signed by: Bernie Jamero 6E5D3AFA47A644A...

Audited By (Signature) 12/19/2025 *Date*

HYATT REGENCY

TOC Summary Rooms F&B

Invoice

Group Details

CalOPS BTS 2025

CalOPS BTS 2025

NEWPORT BEACH WEST HR

August 11, 2025 - August 16, 2025

Invoice Number	Invoice Date

Summary of Charges by Department

	Department	Charges
1	Rooms	262,103.69
2	Planned Food and Beverage	490,959.61
3	**Subtotal**	**753,063.30**
4	Payments & Deposits	(656,332.00)
	Grand Total	**96,731.30**

Contacts

Title	Name	Phone	Email
Event Planning Manager	Soyoung Park		soyoung.park@hyatt.com

Note: All currencies in USD.

Current Balance	Current Tax	Already Paid Tax	Difference (current-prepaid)	Total payment to be paid
$96,731.30	$23,107.69	$2,274.87	$20,832.82	**$75,898.48**
Final event cost	**Amount Paid**			
$753,063.30	$656,332.00			
	$4,000.00	4/2/2024		
	$95,000.00	3/14/2024		
	$95,000.00	5/6/2025		
	$246,706.61	8/6/2025		
	$60,000.00	3/14/2025		
	$60,625.39	7/9/2025		
	$95,000.00	6/6/2025		
	$75,898.48	11/17/2025		
	$20,832.82	Pending		
Board Recording with direction to approve invoice minus tax owed:				
https://www.youtube.com/watch?v=rf1uwyd7-_Q&t=2s				

TRANSFER SUMMARY

Premium and Claims Funding for the Month of December 2025

Report Run Date: 12/18/2025

Group: **00653639 CALIFORNIA ONLINE PUBLIC SCHOOLS**

Claims Funding and Adjustments(1)

Claims Funding	
Current Month Claims Funding	$331,909.41
Retroactive Adjustment Claims Funding	$1,662.60
Total Claims Funding Amount Due	$333,572.01
Adjustments to Transfer Account	
Total Adjustments to Transfer Amount Due	$0.00
Total Claims Funding and Adjustments	**$333,572.01**

Scheduled Transfer

Total Premium Transfer Scheduled(2)	$150,443.16
Total Claims Funding and Adjustments Transfer Scheduled	$333,572.01
Total Transfer(3)	**$484,015.17**

(1) Amounts shown are based on transfers made to group level bank account.
(2) The transfer amount is based upon the Total Amount Due for each subgroup as credit balances on one subgroup are not used to offset premium due on another subgroup.
(3) Cigna will initiate a transfer from your account on December 20, 2025 or the next business day. Your contract requires that the full amount be available for transfer on the transfer date. Failure to fund your account may result in contract termination.Transfer detail information can be viewed in the Client Resources Website.If you have any questions please call 1-866-866-6622.

INVOICE STATEMENT BY GROUP

Premium and/or Fee Billing for the Month of December

Bill Start Date: 12/01/2025

Bill End Date: 12/31/2025

Group: 00653639 CALIFORNIA ONLINE PUBLIC SCHOOLS

Balance Forward from Previous Statement:	**$151,152.07**
(1)Payments Received:	($151,152.07)
Discretionary Billing:	$0.00
Retroactive Adjustment Premium and/or Fees:	$843.54
Current Month Premium and/or Fees:	**$149,599.62**
(2)Total Amount Due:	**$150,443.16**

*** Cigna will initiate a transfer in the amount of $150,443.16 from your account on December 20, 2025 or the next business day. The transfer amount is based upon the Total Amount Due for each subgroup as credit balances on one subgroup are not used to offset premium due on another subgroup. Your contract requires that the full amount be available for transfer on the transfer date. Failure to fund your account may result in contract termination. Transfer detail information can be viewed on the Cigna for Employers site.

Note: To view the discretionary billing item description, the statement needs to be pulled at the Subgroup Report Level.

If you have any questions please call 1-866-866-6622.

(1) Payments Received amount includes all payments and adjustments to account.

(2) Total Amount Due includes (i) the insurance premium and other Cigna charges, plus (ii) fees you have agreed to pay your benefit advisor, if applicable, which are not part of the premium or other Cigna charges.

cigna healthcare

PLAN SUMMARY BY GROUP

Report Run Date: 12/18/2025
Bill Run Date: 11/25/2025

Bill Start Date: 12/01/2025 Bill End Date: 12/31/2025
Group: 00653639 CALIFORNIA ONLINE PUBLIC SCHOOLS

Plan ID	Plan Description	Bill Coverage	Current Billed Units	Billing Rate (1)	Billed Amount	Adjusted Amount (2)	Net Amount
MHDP0004	HDHP Open Access Plus Network	Employee	34	$281.18	$9,560.12	$843.54	$10,403.66
MHDP0004	HDHP Open Access Plus Network	Employee + Spouse	9	$649.51	$5,845.59	$0.00	$5,845.59
MHDP0004	HDHP Open Access Plus Network	Employee + Child(ren)	17	$537.04	$9,129.68	$0.00	$9,129.68
MHDP0004	HDHP Open Access Plus Network	Employee + Family	53	$846.33	$44,855.49	$0.00	$44,855.49
MOAP0100	Open Access Plus Network Only	Employee	40	$288.29	$11,531.60	$0.00	$11,531.60
MOAP0100	Open Access Plus Network Only	Employee + Spouse	14	$665.94	$9,323.16	$0.00	$9,323.16
MOAP0100	Open Access Plus Network Only	Employee + Child(ren)	29	$550.62	$15,967.98	$0.00	$15,967.98
MOAP0100	Open Access Plus Network Only	Employee + Family	50	$867.72	$43,386.00	$0.00	$43,386.00
	Totals:				**$149,599.62**	**$843.54**	**$150,443.16**

(1) Billing Rate includes rate for premium and benefit advisor fees, if applicable, that are not part of the premium.

(2) Adjusted Amount includes adjustments for premium and benefit advisor fees, if applicable, that are not part of the premium.

J.P.Morgan

JPMORGAN CHASE BANK NA
P.O. BOX 15918
MAIL SUITE DE1-1404
WILMINGTON DE 19850

ACCOUNT NUMBER	4485 9279 0004 8836
PAYMENT DUE DATE	12/23/2025
AMOUNT DUE	$81,384.56
CURRENT BALANCE	$81,384.56

Remit To: JPMORGAN CHASE BANK NA
P.O. BOX 4475
CAROL STREAM, IL 60197-4475

AMOUNT ENCLOSED $

CALOPS
DEBORAH LARSON
33272 VALLE RD
SAN JUAN CAPISTRANO CA 92675-4842

** 0000000

44859279000488360813845608138456 5

PLEASE TEAR PAYMENT COUPON AT PERFORATION

STATEMENT MESSAGES

COMMERCIAL ACCOUNT SUMMARY

ORGANIZATION NAME: CALOPS

ACCOUNT NUMBER: 4485927900048836

CLOSING DATE	11-28-25
CREDIT LIMIT	1,000,000
AVAILABLE CREDIT	918,615

FOR CUSTOMER SERVICE CALL:
1-800-316-6056

FOR TTY/TDD SERVICE CALL:
1-800-955-8060

SEND BILLING INQUIRIES TO:

JPMORGAN CHASE BANK NA
COMMERCIAL CARD SOLUTIONS
P.O. BOX 2015
MAIL SUITE IL1-6225
ELGIN, IL 60121

PREVIOUS BALANCE	135,070.05
PURCHASES AND OTHER CHARGES	85,280.89
CASH ADVANCES	.00
CREDITS	3,896.33
PAYMENTS	135,070.05-
LATE PAYMENT CHARGES	.00
CASH ADVANCE FEE	.00
FINANCE CHARGES	.00
NEW BALANCE	**81,384.56**
TOTAL PAYMENT DUE	81,384.56
DISPUTED AMOUNT	.00

ACCT. NUMBER: 4485 9279 0004 8836 CALOPS

COMMERCIAL ACCOUNT ACTIVITY

CALOPS
4485-9279-0004-8836

TOTAL COMMERCIAL ACTIVITY
$135,070.05CR

ACCOUNTING CODE:

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-25	11-25		AUTO PAYMENT DEDUCTION	135,070.05 CR

INDIVIDUAL CARDHOLDER ACTIVITY

TRACY PINCKNEY
4485-9200-2045-3051

CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
$1,911.93	$0.00	$0.00	$1,911.93CR

ACCOUNTING CODE:

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-03	10-30	7494300530431745914 3017	HYATT REGENCY LONG BEACH 8885884384 CA	1,911.93 CR
			Total Travel Activity	$1,911.93 CR

RICARDO ROMERO
4485-9200-9654-8339

CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
$0.00	$1,173.83	$0.00	$1,173.83

ACCOUNTING CODE:

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-24	11-20	24692165325104488954597	SOUTHWES 5262106449483 800-435-9792 TX ROMERO/RICARDO PHD DEPART: 04-26-26 P.O.S.: SALES TAX: $0.00 BUR WN U MSY WN G DEN WN G BUR	735.87
11-24	11-20	24692165325104488954605	SOUTHWES 5262106444925 800-435-9792 TX ROMERO/RICARDO PHD DEPART: 02-17-26 P.O.S.: SALES TAX: $0.00 BUR WN J SMF WN Z BUR	437.96
			Total Travel Activity	$1,173.83

MARISSA CARTER
4485-9200-9937-2745

CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
$0.00	$345.36	$0.00	$345.36

ACCOUNTING CODE:

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-28	11-25	24692165330109605794456	SOUTHWES 5262107659444 800-435-9792 TX CARTER/MARISSA MCGRE DEPART: 02-23-26 P.O.S.: SALES TAX: $0.00 BOI WN E LAS WN E LGB WN V LAS WN V BOI	345.36
			Total Travel Activity	$345.36

AMY PHILLIPS
4485-9201-3459-5177

CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
$0.00	$242.97	$0.00	$242.97

ACCOUNTING CODE:

Continued on next page
Powered by BoardOnTrack

ACCT. NUMBER: 4485 9279 0004 8836 CALOPS

INDIVIDUAL CARDHOLDER ACTIVITY

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-17	11-13	24692165318107995036765	SOUTHWES 5262104753366 800-435-9792 TX PHILLIPS/AMY CATHERI DEPART: 02-23-26 P.O.S.: SALES TAX: $0.00 SMF WN A LGB WN Z SMF	242.97
			Total Travel Activity	$242.97

RACHEL GRIMES 4485-9201-8346-4481	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$1,984.40	$0.00	$0.00	$1,984.40CR

ACCOUNTING CODE:

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-03	10-30	74943005304317459142993	HYATT REGENCY LONG BEACH 8885884384 CA	1,984.40 CR
			Total Travel Activity	$1,984.40 CR

LACHELLE CARTER 4485-9280-5491-3049	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$488.96	$0.00	$488.96

ACCOUNTING CODE:

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-17	11-15	24692165320109905864779	SOUTHWES 5262105185366 800-435-9792 TX CARTER/LACHILLE N DEPART: 12-11-25 P.O.S.: SALES TAX: $0.00 LGB WN E OAK WN U LGB	488.96
			Total Travel Activity	$488.96

FINANCE DEPARTMENT 4485-9280-8687-8368	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$83,029.77	$0.00	$83,029.77

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-03	11-01	24036295305712379213529	TIKTOK ADS TIKTOK.COM CA P.O.S.: 67826384945709825 SALES TAX: 0.00	45.20
11-03	11-01	24036295305744239191363	TIKTOK ADS TIKTOK.COM CA P.O.S.: 67524611416392455 SALES TAX: 0.00	930.00
11-03	10-31	24204295304000406765092	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 1984315273502662656 SALES TAX: 0.00	263.17
11-03	11-02	24204295306000910956094	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 1985039037852958720 SALES TAX: 0.00	260.20
11-03	11-02	24204295306001465469079	SPOTIFY AD STUDIO 877-7781161 NY P.O.S.: P3C0B732E7 SALES TAX: 0.00	500.43
11-03	10-31	24210735304115384003659	LEARNING WITHOUT TEARS 301-263-2700 MD P.O.S.: 8116136529 SALES TAX: 0.00	22.01
11-03	11-02	24445005306300625312043	4TE*SONITROL OF ORANGE CO 949-297-4357 CA P.O.S.: CE65665368A SALES TAX: 0.00	252.86
11-03	10-31	24793385304000621927093	FACEBK *QQJ864V462 650-5434800 DE P.O.S.: 479338004894461 SALES TAX: 0.00	900.00

Continued on next page
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ACCT. NUMBER: 4485 9279 0004 8836 CALOPS

INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-03	11-02	24793385306000112220071	FACEBK *WVEXZ3R462 650-5434800 DE P.O.S.: 479338004894461 SALES TAX: 0.00	900.00
11-03	10-31	24803945305920005093675	GOOGLE*ADS9121351564 CC GOOGLE.COM CA P.O.S.: V4811057125991025 SALES TAX: 0.00	12,000.00
11-03	11-01	24803945306920005766865	GOOGLE*ADS9121351564 CC GOOGLE.COM CA P.O.S.: V8442208966612450 SALES TAX: 0.00	1,943.37
11-04	11-03	24204295307002839498041	SPOTIFY AD STUDIO 877-7781161 NY P.O.S.: P3C146076B SALES TAX: 0.00	83.06
11-04	11-04	24793385308000704140081	FACEBK *FVA5D59562 650-5434800 DE P.O.S.: 479338004894461 SALES TAX: 0.00	900.00
11-05	11-04	24204295308000608455092	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 1985766558374449152 SALES TAX: 0.00	287.10
11-06	11-05	24013395309000952047634	ACT*ANTIOCHRECREATION 925-7797093 CA P.O.S.: yCvTwA5z12389482 SALES TAX: 0.00	940.00
11-06	11-05	24036295309712051208231	FACEBK *JVKEJ59562 650-543-4800 CA P.O.S.: 24992758180408565 SALES TAX: 0.00	900.00
11-07	11-05	24071055310627127423203	CITY OF CHULA VISTA 619-5855617 CA P.O.S.: 9FB866B112144575993E SALES TAX: 0.00	93.00
11-07	11-05	24071055310627127685207	PASADENA REC&FAC 626-7444538 CA P.O.S.: 993487CFDBE14D5DB48F SALES TAX: 0.00	360.00
11-07	11-06	24204295310000707731092	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 1986488810837524480 SALES TAX: 0.00	268.26
11-07	11-06	24204295310002620623091	GOOGLE ADS9121351564 650-2530000 CA P.O.S.: A55565497496688322 SALES TAX: 0.00	12,000.00
11-10	11-09	24011345313100085052880	TIKTOK ADS ADS.TIKTOK.CO CA P.O.S.: 7570725639167279873 SALES TAX: 0.00	930.00
11-10	11-07	24036295311742354125903	FACEBK *NNWH55H462 650-543-4800 CA P.O.S.: 24947684384915965 SALES TAX: 0.00	900.00
11-10	11-10	24036295314742753037060	FACEBK *HSTTP4D462 650-543-4800 CA P.O.S.: 24899833279701065 SALES TAX: 0.00	900.00
11-10	11-08	24204295312000908167094	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 1987213964433555456 SALES TAX: 0.00	263.37
11-10	11-09	24204295313001234548220	SPOTIFY AD STUDIO 877-7781161 NY P.O.S.: P3C4032EE7 SALES TAX: 0.00	501.31
11-10	11-09	24793385313000606082228	FACEBK *5JEB56Z462 650-5434800 DE P.O.S.: 479338004894461 SALES TAX: 0.00	317.98
11-11	11-10	24204295314000507383090	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 1987937556775436288 SALES TAX: 0.00	245.34
11-12	11-11	24036295315718013150504	FACEBK *HTTB55V462 650-543-4800 CA P.O.S.: 24947019301649165 SALES TAX: 0.00	900.00
11-12	11-11	24906415315243038755733	PY *INSECT IQ PEST CONTRO 209-5833288 CA P.O.S.: 69135db46d075003b SALES TAX: 0.00	94.72
11-13	11-12	24204295316000408294097	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 1988662848435396608 SALES TAX: 0.00	265.87

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ACCT. NUMBER: 4485 9279 0004 8836 CALOPS

INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-13	11-13	24204295317001002619092	GOOGLE ADS9121351564 650-2530000 CA P.O.S.: A88794281209135972 SALES TAX: 0.00	12,000.00
11-14	11-13	24036295317744297417763	FACEBK *C49VW5M462 650-543-4800 CA P.O.S.: 25036302796054065 SALES TAX: 0.00	900.00
11-14	11-13	24204295317000307932093	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 1989024939692400640 SALES TAX: 0.00	253.14
11-17	11-14	24013395318002865075156	ACT*LBPARKS REC MARINE 562-5706237 CA P.O.S.: yElSlya453123740 SALES TAX: 0.00	133.00
11-17	11-15	24036295319718598413620	FACEBK *WRUMW45562 650-543-4800 CA P.O.S.: 24923648040652965 SALES TAX: 0.00	900.00
11-17	11-17	24036295321742914779940	FACEBK *HJQ5K5V462 650-543-4800 CA P.O.S.: 24995286283489065 SALES TAX: 0.00	900.00
11-17	11-14	24116415318744495036817	ESPECIAL NEEDS 314-692-2424 MO P.O.S.: 49503681 SALES TAX: 0.00	15.90
11-17	11-15	24204295319001370143087	SPOTIFY AD STUDIO 877-7781161 NY P.O.S.: P3C70470FC SALES TAX: 0.00	501.11
11-17	11-16	24204295320000107692090	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 1990111736539271168 SALES TAX: 0.00	278.11
11-18	11-17	24011345321100091366597	TIKTOK ADS ADS.TIKTOK.CO CA P.O.S.: 7573693433777226512 SALES TAX: 0.00	930.00
11-19	11-18	24036295322712174595400	FACEBK *29M8C6M462 650-543-4800 CA P.O.S.: 25082984038052665 SALES TAX: 0.00	900.00
11-19	11-18	24204295322000407186098	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 1990836456859504640 SALES TAX: 0.00	270.40
11-20	11-19	24692165323102533720346	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P1ghbUAs SALES TAX: 0.00	12,000.00
11-21	11-20	24036295324712463428154	FACEBK *AWPVG6M462 650-543-4800 CA P.O.S.: 25099267903090965 SALES TAX: 0.00	900.00
11-21	11-20	24204295324000008187097	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 1991562338351841280 SALES TAX: 0.00	263.22
11-21	11-20	24323035324237995005256	CITY OF ONTARIO-REC CT 909-395-2367 CA P.O.S.: 33720013 SALES TAX: 0.00	986.00
11-24	11-22	24036295326714767430215	FACEBK *3GBEQ5D462 650-543-4800 CA P.O.S.: 25013700954980965 SALES TAX: 0.00	900.00
11-24	11-24	24036295328712080460883	FACEBK *KRBEM55562 650-543-4800 CA P.O.S.: 25003216209362765 SALES TAX: 0.00	900.00
11-24	11-22	24204295326000109105095	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 1992285971936333824 SALES TAX: 0.00	263.94
11-24	11-22	24204295326001180368057	SPOTIFY AD STUDIO 877-7781161 NY P.O.S.: P3CAB33C2B SALES TAX: 0.00	502.48
11-25	11-24	24204295328001702391098	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 1993011124936773632 SALES TAX: 0.00	266.54
11-26	11-25	24011345329100106169566	TIKTOK ADS ADS.TIKTOK.CO CA P.O.S.: 7576681440314868487 SALES TAX: 0.00	930.00
11-26	11-25	24036295329742340688782	FACEBK *KDWUY5D462 650-543-4800 CA P.O.S.: 25043256738692065 SALES TAX: 0.00	900.00

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ACCT. NUMBER: 4485 9279 0004 8836 CALOPS

INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-26	11-25	24755425329283297349286	RIFTON EQUIPMENT 800-5718198 NY P.O.S.: G8L15 SALES TAX: 0.00	4,683.92
11-28	11-26	24204295330000508386092	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 1993735052533567488 SALES TAX: 0.00	266.90
11-28	11-26	24692165330109603769906	HP *INSTANT INK 855-785-2777 CA P.O.S.: 3967537697085896 SALES TAX: 2.71	28.50
11-28	11-26	24755425330273302117445	PARADISE DRINKING WATERS 999-9999999 CA P.O.S.: 456810 SALES TAX: 0.00	57.75
			Total Purchasing Activity	$80,998.16

Telecommunication Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-17	11-14	24692165318108199727282	ADT SECURITY SERVICES 800-238-2727 FL P.O.S.: 00000000000000000 SALES TAX: 18.35	222.36
			Total Activity	$222.36

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-03	11-01	24692165305109228910506	UPS*BILLING CENTER 800-811-1648 GA P.O.S.: 00000000000000000 SALES TAX: 0.82	11.47
11-03	11-01	24692165305109228912460	UPS*BILLING CENTER 800-811-1648 GA P.O.S.: 00000000000000000 SALES TAX: 4.91	68.29
11-03	11-02	24906415306242308112253	PY *STOR IT CLOVIS 559-32 559-3249675 CA P.O.S.: 69064b2b86fbd8468 SALES TAX: 9.28	116.00
11-10	11-08	24692165312102780943230	UPS*BILLING CENTER 800-811-1648 GA P.O.S.: 00000000000000000 SALES TAX: 4.25	59.09
11-24	11-21	24692165326105236119382	ACT CITYVISALIAP&RDEPT VISALIA CA P.O.S.: YFKSMP2C19890078 SALES TAX: 0.00	54.40
11-26	11-24	24055235329560977179244	IRVINE LANES IRVINE CA P.O.S.: 48850003 SALES TAX: 107.90	1,500.00
			Total Travel Activity	$1,809.25

California Online Public Schools

Finance CalOPS <finance@californiaops.org>

Fwd: HSA Funding Activity Initiated

1 message

Tracy Le <tle@californiaops.org> Fri, Dec 26, 2025 at 12:37 PM
To: Finance CalOPS <finance@californiaops.org>, CalOPS Human Resources - Payroll <payroll@californiaops.org>

Please see the 12/24 payroll contribution to HSA below.

Tracy Le
Assistant Director of Human Resources
949-529-1667
Pronouns: she/her
California Online Public Schools

Our real legacy is not what we accomplish individually but what we do for others and how we motivate them to work together for a common goal.

Statement of Confidentiality: The contents of this e-mail message and any attachments are intended solely for the addressee. The information may also be confidential and/or legally privileged. This transmission is sent for the sole purpose of delivery to the intended recipient. If you have received this transmission in error, any use, reproduction, or dissemination of this transmission is strictly prohibited. If you are not the intended recipient, please immediately notify the sender by reply e-mail and delete this message and its attachments, if any. E-mail is covered by the Electronic Communications Privacy Act, 18 USC SS 2510-2521 and is legally privileged.

---------- Forwarded message ---------
From: <noreply@goigoe.com>
Date: Wed, Dec 24, 2025 at 3:34 AM
Subject: HSA Funding Activity Initiated
To: <tle@californiaops.org>



HSA Payroll Funding Details of California Online Public Schools	
Account Name:	California Online Public Schools HSA Funding
Activity amount:	$25,212.70
Activity date:	12/23/2025

Your funding account will be debited for the amount listed above. This amount is reflective of deposits to your employees' HSA. You are receiving this notice as one of the following activities has taken place:

- A payroll contribution file has been imported into our system on your behalf
- Deposits have been successfully recorded using the contribution manager
- An account pending CIP has been successfully opened

For details about the specific account level activity, you can reference the HSA Payroll Reconciliation Report in the employer portal or you can go to the Contribution Manager to view your pending and successful payroll deposits. Due to timing, transaction details may not be available until tomorrow morning. In a future enhancement, account level detail will be available in a new invoicing screen to further help with record keeping and reconciliation.

If you have any questions regarding this email or its contents, please reach out to your Client Relations Executive.

Thank you for your partnership,

Igoe Administrative Services

noname
2K

California Online Public Schools 401(k) - 522213-01

Reference Number	Payroll Date	Expected Total [1]	Cash Effective Date [2]
2691824256	12/24/2025	$188,176.75	12/26/2025

[1] Expected Total is used for reconciliation purposes only. It may or may not equal the actual total for the contribution.
[2] If processed before market close 4 p.m. Eastern time except stock market holidays and early closes.

Money Source	Description	Verify Money Source	Total Amount
BTK 1	EMPLOYEE BEFORE TAX	✓	$87,291.90
LON 1	LOAN REPAYMENT	✓	$3,688.50
RTH 1	ROTH CONTRIBUTION	✓	$26,636.13
SHM 1	SAFE HARBOR MATCH	✓	$70,560.22

Expected Total:	$188,176.75
Actual Total:	$188,176.75

Total Amount to be Remitted by Employer: $188,176.75

Account nickname	Bank	Bank account number	Amount
Payroll	JPMORGAN CHASE BANK, NA	XXXXX7900	$188,176.75

Total:	$188,176.75
Remaining Balance:	$0.00

Confirmation Messages:

✓ I have read and accept all warnings and notices on this page.

Print Employee Contributions have been processed and submitted.
You may print this page as confirmation for your records.

Verification Code:

-114,6,-102,-42,117,-128,64,118,-42,78,111,112,105,-46,-79,13,104,-73,-119,-7,102,16,-113,-41,-30,52,-91,-20,-87,41,57,-111,33,20,-34,-106,-77,112,15,-47,-96,-21,-31,-67,-69,122,29,-71,-48,-36,42,-116,-100,70,-128,-46,-71,-94,95,115,108,125,-31,27

KAISER PERMANENTE®

P.O. Box 629028
EL Dorado Hills, CA 95762-9028

RETURN SERVICE ONLY - DO NOT MAIL PAYMENTS TO THE ABOVE ADDRESS

CALIFORNIA ONLINE PUBLIC SCHOOLS
Consolidated Billing ID: 7928198292
Statement ID. 792819819112
January 2026

CALIFORNIA ONLINE PUBLIC SCHOOLS
LaChelle Carter
33272 VALLE RD
SAN JUAN CAPISTRANO, CA 92675-4842

Any activity processed after 12/15/2025 will appear on your next bill.

Summary of Amount Due

Previous Balance	$33,155.11
Payments	$-33,155.11
Balance	**$0.00**
Current Activity	$33,155.11
Retro Activity	$0.00
Total Current Charges	**$33,155.11**

Total Amount Due $33,155.11

(Includes past due and current charges)

Due Before 01/01/2026

You're signed up for autopay. Your account ending in 7900 will be charged $33,155.11, on 12/28/2025.

Accounts included in this bill

Group ID	Region	Bill Group ID	Bill Group Name	Total Active Member Count	Total Charges
608019	NCR	0000	CALIFORNIA ONLINE/HCHMO ACTIVE	39	$21,161.08
608019	NCR	0001	CALIFORNIA ONLINE/HSA ACTIVES	25	$11,994.03

KAISER PERMANENTE®

CALIFORNIA ONLINE PUBLIC SCHOOLS
Consolidated Billing ID: 7928198292
Statement ID. 792819819112
January 2026

Any activity processed after 12/15/2025 will appear on your next bill.

Payment Summary for Consolidated Billing ID 7928198292

Group ID	Date posted	Payment type	Reference number	Payment amount	Bill Group ID applied	Amount applied
608019	11/27/2025	ACH	5592888	$33,155.11	0000	$-21,161.08
608019	11/27/2025	ACH	5592888	$33,155.11	0001	$-11,994.03
	Total amount paid					**$-33,155.11**

It can take up to 10 days to process your payments. If you don't see a payment you've already made, you'll see it on a future bill.

KAISER PERMANENTE®

P.O. Box 629028
EL Dorado Hills, CA 95762-9028

RETURN SERVICE ONLY - DO NOT MAIL PAYMENTS TO THE ABOVE ADDRESS

CALIFORNIA ONLINE PUBLIC SCHOOLS
Consolidated Billing ID: 2510099819
Statement ID. 251009988815
January 2026

CALIFORNIA ONLINE PUBLIC SCHOOLS
LaChelle Carter
33272 VALLE RD
SAN JUAN CAPISTRANO, CA 92675-4842

Any activity processed after 12/15/2025 will appear on your next bill.

Summary of Amount Due

Previous Balance	$94,791.64
Payments	$-94,791.64
Balance	**$0.00**
Current Activity	$94,791.64
Retro Activity	$0.00
Total Current Charges	**$94,791.64**

Total Amount Due $94,791.64

(Includes past due and current charges)

Due Before 01/01/2026

You're signed up for autopay. Your account ending in 7900 will be charged $94,791.64, on 12/28/2025.

Accounts included in this bill

Group ID	Region	Bill Group ID	Bill Group Name	Total Active Member Count	Total Charges
236567	SCR	0000	CALIFORNIA ONLINE/HCHMO ACTIVE	103	$61,588.87
236567	SCR	0001	CALIFORNIA ONLINE/HSA ACTIVES	73	$33,202.77

KAISER PERMANENTE®

CALIFORNIA ONLINE PUBLIC SCHOOLS
Consolidated Billing ID: 2510099819
Statement ID. 251009988815
January 2026

Any activity processed after 12/15/2025 will appear on your next bill.

Payment Summary for Consolidated Billing ID 2510099819

Group ID	Date posted	Payment type	Reference number	Payment amount	Bill Group ID applied	Amount applied
236567	11/27/2025	ACH	5604711	$94,791.64	0000	$-61,588.87
236567	11/27/2025	ACH	5604711	$94,791.64	0001	$-33,202.77
	Total amount paid					**$-94,791.64**

It can take up to 10 days to process your payments. If you don't see a payment you've already made, you'll see it on a future bill.

2025-2026 PAYMENT REQUEST

Payment Request Number: 2025- 26 - 113

CHECK NUMBER _____
(FOR OFFICE USE ONLY)

Date: 01/05/2026

Date Needed (Optional): _____

Invoice Number: December-2025

Vendor/Payable To: Metlife

Address: Dept LA 21296

City: Pasadena

State: CA

Zip: 91185-1296

Date Delivered or Mailed:

California Online Public Schools

California Online Public Schools

dba California Connections Academy Southern California

33272 Valle Road, San Juan Capistrano, CA 92675

(949) 467-1667 Phone (949) 240-7895 Fax

Method of Payment (circle one):

Credit Card **Check** **Money Order** **Cashier's Check** **ACH** **OTHER:**

Description	Item Number (when applicable)	Cost (1)	Qty (2)	Total Cost (1) x (2)
Benefits-MetLife 12-2025	-	88,172.87	1	$ 88,172.87
**See Invoice /Billing Summary*				$ -
				$ -
				$ -
				$ -
				$ -
			Order Total:	$ 88,172.87

Approva

DocuSigned by: Britnie Anderson

Requesto

Signed by: Richie Romero

Administ *l)*

DocuSigned by: 53EF3C0EE6DA47E...

Audited By (Signature)

01/05/2026

Date

01/05/2026

Date

01/05/2026

Date

Docusign Envelope ID: A7EB0791-DE4B-42DF-85D5-5C2E811588AB

California Online Public Schools

Customer Number: 5388834

Coverage Month: #N/A

Bill Tab	Experience	Bill Format	Bill Name	Total
SSAP	0260657	000001	ACCIDENT	$3,664.54
SSAP	0260658	000001	HOSPITAL	$3,357.95
SSAP	0260659	000001	CRITICAL ILLNESS	$4,091.40
SSAP	0260660	000001	METLIFE LEGAL PLANS	$5,060.56
SSAP	5388834	000001	CORE	$67,362.42
IFP	0320613	000001	IFP	$4,636.00
			Grand Total:	**$88,172.87**

INVOICE

SoftMSP, LLC
271 Ott St Ste 19
Corona, CA 92882-7104

bharrington@softmsp.com
(603) 937-1009
softmsp.com

SoftMSP

Bill to
California Online Public Schools

Invoice details
Invoice no.: 1072
Terms: Net 30
Invoice date: 01/01/2026
Due date: 01/31/2026

P.O. No.: YR 1 - IT Support Services

#	Product or service	Description	Qty	Rate	Amount
1.	**Software**	Cybersecurity solutions	1	$10,827.00	$10,827.00
2.	**Services**	Inventory Management Services	1	$22,859.00	$22,859.00
3.	**Services**	Tier 1 Support Services - Students	1	$156,000.00	$156,000.00
4.	**Services**	IT Support Services - Staff	1	$40,000.00	$40,000.00

Total **$229,686.00**

Ways to pay

BANK

View and pay

Your Statement

Statement For: **California Online Public Schools**
Account Number: **971471262**
Corporate ID : **STATE OF CALIFORNIA - NASPO MA176**

Important Information

Visit my.t-mobile.com or the T-Mobile App to pay your bill online, manage your account and get product support.

California Online Public Schools
33272 Valle Road
SAN JUAN CAPISTRANO CA 92675-4842

Summary

Previous Balance	$	62,702.18
Total Past Due ***(Due Immediately)***	$	**62,702.18**
Monthly Recurring Chgs	$	58,792.41
Other Charges	$	5,982.40
Taxes & Surcharges	$	95.16
Total Current Charges	**$**	**64,869.97**
Current Charges Due By		***1/13/26***
Grand Total	**$**	***127,572.15***

PLEASE DETACH THIS PORTION AND RETURN WITH YOUR PAYMENT PLEASE MAKE SURE ADDRESS SHOWS THROUGH WINDOW.

T-Mobile

Statement For: **California Online Public Schools**
Account Number: 971471262

Amount Due By 1/13/26	Amount Enclosed
$127,572.15	

T-MOBILE
PO BOX 742596
CINCINNATI OH 45274-2596

☐ If you have changed your address - check box and record new address on the reverse side.

0409714712620113260127572155926754842

Statement For: **California Online Public Schools**
Account Number: **971471262**
Corporate ID : **STATE OF CALIFORNIA - NASPO MA176**

Customer Service Number 1-800-937-8997

Dec 21, 2025

Need to know

T-Mobile ONE recurring charges include applicable **Government taxes & fees & T-Mobile fees & charges** as determined by your primary place of use.

Government taxes & fees includes sales, use, excise, public utility & E911 taxes & governmental charges & fees that we are required by law to bill & remit. These may change without notice.

T-Mobile fees and charges include: (1) Regulatory Programs & Telco Recovery Fee, collected & retained by us to help cover costs for: (a) funding & complying with government mandates, programs & obligations, like E911 or local number portability ($.50 for voice lines; $0.12 for data only lines), & (b) charges imposed on us by other carriers for delivery of calls from our customers to theirs & by 3rd parties for certain network facilities & services we buy to provide you service ($3.49 for voice lines; $1.48 for data only lines); (2) state & federal Universal Service Fund charges (recovers charges imposed on us by the government to support universal service); (3) other governmental assessments including, without limitation, gross receipt & excise taxes. These fees & charges are T-Mobile recovery charges, not governmentally imposed taxes. What is included in the fees & charges may vary by locale & rate plan & is subject to change.

LATE FEES Late Fees, which are the greater of $10 or 5% of past due balance, or a variable percentage allowed under state law, apply on applicable unpaid balances not paid by the due date on your invoice. This fee is a liquidated damage & not a penalty.
Monthly subscriptions & Device Protection renew monthly until cancelled. Cancel at anytime by contacting us.

Payment by Check. When you pay by check, you authorize us to either use information from your check to make a one-time electronic fund transfer (EFT) from your account or to process the payment as a check transaction. If we process your payment by EFT, the funds may be withdrawn the same day we receive your check, & your canceled check will not be returned. If payment is returned unpaid, you authorize us to collect additional fees as outlined in the Terms & Conditions of Service at t-mobile.com/termsconditions. Call (800) 937-8997 with any questions.
Equipment Protect by Assurant (in Puerto Rico: CAPIC) is for the equipment repair & replacement you may have selected. See Equipment Protection Term & Conditions at t-mobile.com for details.
Contact us with any questions or disputes about your service or bill. Call (800) 937-8997 or 611 from your T-Mobile device-TTY (877) 296-1018, visit t-mobile.com, or write to T-Mobile Customer Relations, P.O. Box 37380, Albuquerque, NM 87176-7380. View your bill & usage details online by logging into your account at t-mobile.com. View Terms & Conditions online at tmobile.com/terms-conditions.
CA customers, if you have a complaint you cannot resolve with us, write the California Public Utilities Commission at Consumer Affairs Branch, 505 Van Ness Ave., San Francisco, CA 94102, or at www.cpuc.ca.gov, or call 1-800-649-7570 or TDD 1-800-229-6846. **NM customers** may also contact the New Mexico Public Regulation Commission at 1-888-427-5772. **Puerto Rico customers:** For any disputes regarding your bill, you should notify us no later than 20 days from the date such bill was sent to you. We will notify you of our resolution regarding your dispute within 15 days after the date in which such notification was received, as well as the mechanism of reconsideration before T-Mobile. If you disagree with our resolution in reconsideration, you will have the right to submit a Petition for Review by the Telecommunications Regulatory Board of Puerto Rico, 500 Ave. Roberto H. Todd (Pda. 18 - Santurce) San Juan, PR 00907-3941, within 30 days of the notification of our resolution. You must send us a copy of your Petition for Review to P.O. Box 191957, SJ, PR 00919-1957 Attn: Customer Service Manager. If you have any questions, please contact our Customer Service representatives by calling toll-free at 1-800-937-8997 or 611 from your T-Mobile phone. Lifeline is a program of the Federal Universal Service Fund administered by USAC offering qualified consumers a discount on their monthly telecommunications service. In Puerto Rico, additional support is available for low income consumers from the PR Universal Service Fund, administered by the PR Telecommunications Regulatory Board. Visit http://www.t-mobilepr.com/lifeline or T-Mobile stores for more info.
Data is rounded up to the nearest KB for each use & for billing, rounded up to the nearest MB at the end of each bill cycle. If you switch data plans mid-cycle, for billing, data will be rounded up to the nearest MB at time of the change, & charges may not be displayed separately for each plan. 1024 KB = 1 MB, 1024 MB = 1 GB.

During congestion, heavy data users and customers choosing lower-prioritized plans may notice lower speeds than other customers.
Video typically streams on smartphone/tablet at DVD quality (480p), unless you add HD-capable (1080p) plan/feature.
High-speed tethering up to allotment, if any, and then max 3G speeds. See plan for details.

View your bill and call details online for free. Log into your account at www.t-mobile.com.

Change Of Address:

Effective Date___/____/___

Address
|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|
|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|
City
|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|
State |__|__|
Zip |__|__|__|__|__| - |__|__|__|__|

You may be able to save money monthly by enrolling in AutoPay. To sign up for AutoPay and/or view the AutoPay Terms and Conditions please visit: https://my.t-mobile.com/autopay

Home#( )_____

Business#( )_____

Brandastic, Inc.
3857 Birch Street, Suite 271
Newport Beach, CA 92660 USA
9498997340
billing@brandastic.com
brandastic.com

Invoice

BRANDASTIC

BILL TO
Calif Online Public Schools
33272 Valle Road
San Juan Capistrano, CA 92675

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
1232	01/01/2026	$21,000.00	01/31/2026	Net 30	

DATE		DESCRIPTION	QTY	RATE	AMOUNT
	Brand Care	CCAS-1 - California Online Public Schools | 2025 - 26 Marketing Contract | Recurring Monthly Billing	21,000	1.00	21,000.00

Thank you for your Business! We take ACH Payments, and Checks can be sent to 3857 Birch St #271Newport Beach, CA 92660

BALANCE DUE **$21,000.00**

Pay invoice

INVOICE

Page # 1

Capistrano Unified School District

33122 Valle Road
San Juan Capistrano, CA 92675
Phone: (949) 234-9332

CALIFORNIA ONLINE PUBLIC SCHOOLS
33272 VALLE RD
SAN JUAN CAPISTRANO, CA 92675

ACCT ID:	C6803503
INVOICE NUMBER:	**68WI0692**
DIVISION:	68CH
TERM:	2526
INVOICE DATE:	12/19/25
DUE DATE:	01/19/26
AMOUNT DUE	**$94,142.00**

Item	Account	Description	Amount
1	0101 0000 0 8699 0000 0000 205 69000000	1% OVERSIGHT-NOV '25	47,071.00
2	0101 0000 0 8699 0000 0000 205 69000000	1% OVERSIGHT-DEC '25	47,071.00
		INVOICE TOTAL	**$94,142.00**

Please remit a copy with payment-Thank You

Remit to: **Capistrano Unified School District**
Attention: Accounts Receivable
33122 Valle Road
San Juan Capistrano, CA 92675

Account ID	C6803503
Account Name	CALIFORNIA ONLINE PUBLIC SCHOO
Invoice Number	68WI0692
DIV:	68CH
TERM:	2526
Due Date	01/19/26
Amount Due	$94,142.00
Amount Paid	$_____

Learn how our digital team can use your data to improve your operations.

Account Name	California Online Public Schools
Account Number	A275553
Authorization Number	0085902000
Invoice Total	$29,119.65
Invoice Number	L251780399
Invoice Date	12/17/2025
Due Upon Receipt	

Direct billing inquiries to 844-325-1836.

Please pay your bill online at CLAconnect.com/billpay - CLA's preferred method of payment.

Finance charges will be assessed at 1.25% monthly, 15% annually.

Ship To Address: 33272 Valle Road, San Juan Capistrano, CA 92675-4842, United States of America

Service / Work Description	Amount
Prepaid billing for final 1/3 of fee for audit services for the year ended June 30, 2025. Includes fee for the preparation and completeness of the Data Collection Form SF-FAC for the single audit reporting package ($24,233). Out-of-scope: Discussion and testing for updated ESSER finding ($2,000) and lease testing ($1,500), includes 5% technology and client support fees.	$29,119.65

Technology and Client Support Fee	$0.00
Sales Tax	$0.00
Invoice Total	**$29,119.65**

Please detach and remit payment to the address below.

We appreciate your business and referrals

0912443A2755530002911965OOL2517803991

Remit to:

CliftonLarsonAllen LLP
P.O. Box 31001-2443
Pasadena, CA 91110-2443

California Online Public Schools
33272 Valle Road
San Juan Capistrano, CA 92675-4842

Amount Remitted	$_____
Account Number	A275553
Invoice Number	L251780399

California Online Public Schools

Finance CalOPS <finance@californiaops.org>

Fwd: HSA Funding Activity Initiated

1 message

Tracy Le <tle@californiaops.org> Mon, Jan 12, 2026 at 7:41 AM
To: CalOPS Finance <finance@californiaops.org>
Cc: CalOPS Human Resources - Payroll <payroll@californiaops.org>

Please find the HSA contribution for the 1/9 payroll below.

Tracy Le
Assistant Director of Human Resources
949-529-1667
Pronouns: she/her
California Online Public Schools

Our real legacy is not what we accomplish individually but what we do for others and how we motivate them to work together for a common goal.

Statement of Confidentiality: The contents of this e-mail message and any attachments are intended solely for the addressee. The information may also be confidential and/or legally privileged. This transmission is sent for the sole purpose of delivery to the intended recipient. If you have received this transmission in error, any use, reproduction, or dissemination of this transmission is strictly prohibited. If you are not the intended recipient, please immediately notify the sender by reply e-mail and delete this message and its attachments, if any. E-mail is covered by the Electronic Communications Privacy Act, 18 USC SS 2510-2521 and is legally privileged.

Begin forwarded message:

From: noreply@goigoe.com
Date: January 12, 2026 at 4:08:51 AM PST
To: tle@californiaops.org
Subject: HSA Funding Activity Initiated

igoe

HSA Payroll Funding Details of California Online Public Schools	
Account Name:	California Online Public Schools HSA Funding
Activity amount:	$23,351.76
Activity date:	01/09/2026

Your funding account will be debited for the amount listed above. This amount is reflective of deposits to your employees' HSA. You are receiving this notice as one of the following activities has taken place:

- A payroll contribution file has been imported into our system on your behalf
- Deposits have been successfully recorded using the contribution manager
- An account pending CIP has been successfully opened

For details about the specific account level activity, you can reference the HSA Payroll Reconciliation Report in the employer portal or you can go to the Contribution Manager to view your pending and successful payroll deposits. Due to timing, transaction details may not be available until tomorrow morning. In a future enhancement, account level detail will be available in a new invoicing screen to further help with record keeping and reconciliation.

If you have any questions regarding this email or its contents, please reach out to your Client Relations Executive.

Thank you for your partnership,

Igoe Administrative Services

mime-attachment
2K

INVOICE

TTC4SUCCESS Accounting Office
3615 Waterside Way
Louisville, TN 37777

tasha@ttc4success.com
+1 (951) 775-4292



Bill to
California Online Public Schools
33272 Valle Road
San Juan Capistrano, CA 92675

Ship to
California Online Public Schools
33272 Valle Road
San Juan Capistrano, CA 92675

Invoice details
Invoice no.: 284
Terms: Net 30
Invoice date: 12/02/2025
Due date: 01/01/2026

#	Date	Product or service	Description	Qty	Rate	Amount
1.		**ERMHS**	Central Coast Nov 2025	1	$2,035.80	$2,035.80
2.		**ERMHS**	Central Valley Nov 2025	1	$9,513.45	$9,513.45
3.		**ERMHS**	M. Bay Nov 2025	1	$9,918.00	$9,918.00
4.		**ERMHS**	N. Bay Nov 2025	1	$5,872.50	$5,872.50
5.		**ERMHS**	NorCA Nov 2025	1	$20,906.10	$20,906.10
6.		**ERMHS**	SoCal Nov 2025	1	$58,542.30	$58,542.30
7.		**Other Services**	Central Coast Nov 2025	1	$2,349.00	$2,349.00
8.		**Other Services**	Central Valley Nov 2025	1	$2,231.55	$2,231.55
9.		**Other Services**	M. Bay Nov 2025	1	$15,503.40	$15,503.40
10.		**Other Services**	N. Bay Nov 2025	1	$2,349.00	$2,349.00
11.		**Other Services**	NorCA Nov 2025	1	$23,724.90	$23,724.90
12.		**Other Services**	SoCal Nov 2025	1	$45,218.25	$45,218.25

Total **$198,164.25**

TRANSFER SUMMARY

Premium and Claims Funding for the Month of January 2026

Report Run Date: 01/12/2026

Group: **00653639 CALIFORNIA ONLINE PUBLIC SCHOOLS**

Claims Funding and Adjustments(1)

Claims Funding	
Current Month Claims Funding	$328,669.17
Retroactive Adjustment Claims Funding	$0.00
Total Claims Funding Amount Due	$328,669.17
Adjustments to Transfer Account	
Total Adjustments to Transfer Amount Due	$0.00
Total Claims Funding and Adjustments	**$328,669.17**

Scheduled Transfer

Total Premium Transfer Scheduled(2)	$148,267.74
Total Claims Funding and Adjustments Transfer Scheduled	$328,669.17
Total Transfer(3)	**$476,936.91**

(1) Amounts shown are based on transfers made to group level bank account.
(2) The transfer amount is based upon the Total Amount Due for each subgroup as credit balances on one subgroup are not used to offset premium due on another subgroup.
(3) Cigna will initiate a transfer from your account on January 20, 2026 or the next business day. Your contract requires that the full amount be available for transfer on the transfer date. Failure to fund your account may result in contract termination.Transfer detail information can be viewed in the Client Resources Website.If you have any questions please call 1-866-866-6622.

INVOICE STATEMENT BY GROUP

Premium and/or Fee Billing for the Month of January

Bill Start Date: 01/01/2026

Bill End Date: 01/31/2026

Group: 00653639 CALIFORNIA ONLINE PUBLIC SCHOOLS

Balance Forward from Previous Statement:	**$150,443.16**
(1)Payments Received:	($150,443.16)
Discretionary Billing:	$0.00
Retroactive Adjustment Premium and/or Fees:	$0.00
Current Month Premium and/or Fees:	**$148,267.74**
(2)Total Amount Due:	**$148,267.74**

*** Cigna will initiate a transfer in the amount of $148,267.74 from your account on January 20, 2026 or the next business day. The transfer amount is based upon the Total Amount Due for each subgroup as credit balances on one subgroup are not used to offset premium due on another subgroup. Your contract requires that the full amount be available for transfer on the transfer date. Failure to fund your account may result in contract termination. Transfer detail information can be viewed on the Cigna for Employers site.

Note: To view the discretionary billing item description, the statement needs to be pulled at the Subgroup Report Level.

If you have any questions please call 1-866-866-6622.

(1) Payments Received amount includes all payments and adjustments to account.

(2) Total Amount Due includes (i) the insurance premium and other Cigna charges, plus (ii) fees you have agreed to pay your benefit advisor, if applicable, which are not part of the premium or other Cigna charges.

cigna healthcare

PLAN SUMMARY BY GROUP

Report Run Date: 01/12/2026
Bill Run Date: 12/26/2025

Bill Start Date: 01/01/2026 Bill End Date: 01/31/2026

Group: 00653639 CALIFORNIA ONLINE PUBLIC SCHOOLS

Plan ID	Plan Description	Bill Coverage	Current Billed Units	Billing Rate (1)	Billed Amount	Adjusted Amount (2)	Net Amount
MHDP0004	HDHP Open Access Plus Network	Employee	34	$281.18	$9,560.12	$0.00	$9,560.12
MHDP0004	HDHP Open Access Plus Network	Employee + Spouse	9	$649.51	$5,845.59	$0.00	$5,845.59
MHDP0004	HDHP Open Access Plus Network	Employee + Child(ren)	17	$537.04	$9,129.68	$0.00	$9,129.68
MHDP0004	HDHP Open Access Plus Network	Employee + Family	53	$846.33	$44,855.49	$0.00	$44,855.49
MOAP0100	Open Access Plus Network Only	Employee	40	$288.29	$11,531.60	$0.00	$11,531.60
MOAP0100	Open Access Plus Network Only	Employee + Spouse	12	$665.94	$7,991.28	$0.00	$7,991.28
MOAP0100	Open Access Plus Network Only	Employee + Child(ren)	29	$550.62	$15,967.98	$0.00	$15,967.98
MOAP0100	Open Access Plus Network Only	Employee + Family	50	$867.72	$43,386.00	$0.00	$43,386.00
	Totals:				**$148,267.74**	**$0.00**	**$148,267.74**

(1) Billing Rate includes rate for premium and benefit advisor fees, if applicable, that are not part of the premium.

(2) Adjusted Amount includes adjustments for premium and benefit advisor fees, if applicable, that are not part of the premium.

BILLING INVOICE

Invoice Date:	10/31/2025	Bill To:	California Online Public Schools
Name:	El Paseo Children's Center Inc		Attn: LaChelle Carter
Mailing Address	74075 El Paseo Drive, Suite A2B		SPED-Finance@californiaops.org
	Palm Desert, CA 92260		
Telephone	760-342-4900		

October 2025		**Invoice #**
Socal	$272,297.14	3799
Socal MH	$26,070.50	3799-1
Socal Total	**$298,367.64**	
Nor Cal	$120,699.96	3800
Nor Cal MH	$8,988.50	3800-1
Nor Cal Total	**$129,688.46**	
Central Valley	$64,972.54	3801
Central Valley MH	$5,251.00	3801-1
Central Valley Total	**$70,223.54**	
Central Coast	$12,654.90	3802
Central Coast MH	$459.00	3802-1
Central Coast Total	**$13,113.90**	
North Bay	$19,220.37	3803
North Bay MH	$714.00	3803-1
North Bay Total	**$19,934.37**	
Monterey Bay	$32,365.48	3804
Monterey Bay MH	$2,946.00	3804-1
Monterey Bay Total	**$35,311.48**	
Grand Total	**$566,639.39**	

CES
CORNERSTONE
EDUCATIONAL SOLUTIONS
unlocking student success

INVOICE

So Cal - CalOPS

sped-finance@californiaops.org

Invoice Date
05 Jan 2026

Account Number

Invoice Number
INV-1814

Reference
CES 01/26 So Cal - CalOPS

Cornerstone Educational Solutions
Non-Public Agency (NPA- 9903332)
P.O. Box 1862 Upland, CA 91785
admin@cornerstoneeducationalsolutions.com

Description	Quantity	Unit Price	Amount USD
So Cal - CalOPS: Mileage Only for Eval [redacted] - Combo- H & D + H & V' CES Provider: Bailey, Anna. 12/12/2025: Nurse and Psych Assessments, 34.4 miles	34.40	0.70	24.08
So Cal - CalOPS: Mileage Only for Eval [redacted]" - Combo- H & D + H & V' CES Provider: Bailey, Anna. 12/12/2025 Nurse and Psych Assessments, 61.3 miles	61.30	0.70	42.91
So Cal - CalOPS: Mileage Only for Eval [redacted] - Combo- H & D + H & V' CES Provider: Bailey, Anna. 12/19/2025: Nurse and Psych Assessments. Total mileage: 106.9	106.70	0.70	74.69
So Cal - CalOPS: Mileage Only for Eval [redacted] - Combo- H & D + H & V' CES Provider: Bailey, Anna. 12/18/2025: Nurse and Psych Assessments. Total mileage: 106.9	106.90	0.70	74.83
So Cal - CalOPS: Mileage Only for Eval [redacted] - Additional/Supplemental Evaluation In Person' CES Provider: Bailey, Anna. Date: 12/16/2025 Psych Assessment	117.00	0.70	81.90
So Cal - CalOPS: Mileage Only for Eval [redacted] - Combo- H & D + H & V' CES Provider: Bailey, Anna. Date: of nurse and psychoeducational assessments: 12/03/2025. 9509 [redacted]	208.00	0.70	145.60

Registered Office: P.O. Box 1862, Upland, CA, 91785, United States

Description	Quantity	Unit Price	Amount USD
So Cal - CalOPS: Mileage Only for Eval [redacted] - Combo- H & D + H & V' CES Provider: Bailey, Anna. 12/20/2025: Nurse and Psych assessments. Total mileage: 272	272.00	0.70	190.40
So Cal - CalOPS Evaluation 12-10-25: [redacted] - Health & Developmental (H & D) CES Provider Bailey, Anna	1.00	475.00	475.00
So Cal - CalOPS Evaluation 12-12-25: [redacted] - Combo- H & D + H & V CES Provider Bailey, Anna	1.00	600.00	600.00
So Cal - CalOPS Evaluation 12-21-25: [redacted] - Combo- H & D + H & V CES Provider Bailey, Anna	1.00	600.00	600.00
So Cal - CalOPS Evaluation 12-21-25: [redacted] - Combo- H & D + H & V CES Provider Bailey, Anna	1.00	600.00	600.00
So Cal - CalOPS Evaluation 12-21-25: [redacted] - Combo- H & D + H & V CES Provider Bailey, Anna	1.00	600.00	600.00
So Cal - CalOPS Evaluation 12-12-25: [redacted] - Combo- H & D + H & V CES Provider Bailey, Anna	1.00	600.00	600.00
So Cal - CalOPS Evaluation 12-03-25: [redacted] - Combo- H & D + H & V CES Provider Bailey, Anna	1.00	600.00	600.00
So Cal - CalOPS Evaluation 12-31-25: [redacted] - OT Evaluation (Virtual only) CES Provider Banner, Krystal	1.00	1,700.00	1,700.00
So Cal - CalOPS Evaluation 12-09-25: [redacted] - OT Evaluation (Virtual only) CES Provider Banner, Krystal	1.00	1,700.00	1,700.00
So Cal - CalOPS Evaluation 12-15-25: [redacted] - Initial Speech Evaluation (Virtual only) CES Provider Lem, Joslyn	1.00	1,700.00	1,700.00
So Cal - CalOPS Evaluation 12-24-25: [redacted] - Initial Speech Evaluation (Virtual only) CES Provider Perez, Margot	1.00	1,700.00	1,700.00
So Cal - CalOPS Evaluation 12-04-25: [redacted] - Initial Speech Evaluation (Virtual only) CES Provider Perez, Margot	1.00	1,700.00	1,700.00
So Cal - CalOPS Evaluation 12-26-25: [redacted] - Initial Speech Evaluation (Virtual only) CES Provider Perez, Margot	1.00	1,700.00	1,700.00
So Cal - CalOPS Evaluation 12-10-25: [redacted] - Initial Speech Evaluation (Virtual only) CES Provider Perez, Margot	1.00	1,700.00	1,700.00
So Cal - CalOPS Evaluation 12-24-25:	1.00	1,700.00	1,700.00

Description	Quantity	Unit Price	Amount USD
[redacted] - Initial Speech Evaluation (Virtual only) CES Provider Perez, Margot			
So Cal - CalOPS Evaluation 12-10-25: [redacted] - Initial + Academics (Virtual) CES Provider Bailey, Anna	1.00	1,900.00	1,900.00
So Cal - CalOPS Evaluation 12-26-25: [redacted] - Additional/Supplemental Evaluation In Person CES Provider Bailey, Anna	1.00	1,900.00	1,900.00
So Cal - CalOPS Evaluation 12-26-25: [redacted] - Initial + Academics (In-Person) CES Provider Bailey, Anna	1.00	1,900.00	1,900.00
So Cal - CalOPS Evaluation 12-16-25: [redacted] - Initial + Academics (In-Person) CES Provider Bailey, Anna	1.00	1,900.00	1,900.00
So Cal - CalOPS Evaluation 12-05-25: [redacted] - Initial + Academics (In-Person) CES Provider Bailey, Anna	1.00	1,900.00	1,900.00
So Cal - CalOPS Evaluation 12-09-25: [redacted] - Initial + Academics (In-Person) CES Provider Bailey, Anna	1.00	1,900.00	1,900.00
		Subtotal	29,709.41
		Invoice Total USD	29,709.41
		Total Net Payments USD	0.00
		Amount Due USD	**29,709.41**

Due Date: 05 Feb 2026

View and pay online now

PAYMENT ADVICE

Customer So Cal - CalOPS

Registered Office: P.O. Box 1862, Upland, CA, 91785, United States

To: ATTN: Christy Bock
Cornerstone Educational Solutions
Attention: Christy Bock
P.O. Box 1862
UPLAND CA 91785
UNITED STATES

Invoice Number	INV-1814
Amount Due	29,709.41
Due Date	05 Feb 2026
Amount Enclosed	

Enter the amount you are paying above

Marshall Cavendish Education

Invoice

Date 12/31/2025
Invoice # 906393

Bill To	Ship To
California Online Public Schools dba CA Connections Academy Southern Cali Attn: Business Office 33272 Valle Road San Juan Capistrano, CA 92675	Total Transportation Logistics Attn: Michelle Li 10 Longitude Way Building 11 Corona, CA 92881

P.O. No.	Terms	Rep	Ship Date	Via	Account Number	
2025-26-60	Net 30	JK	12/12/2025	Truck		

Item	Description	Qty	Rate	Amount
9789814911542	PRI MATH ADDT PRAC KDGTN A	70	12.95	906.50
9789814911559	PRI MATH ADDT PRAC KDGTN B	70	12.95	906.50
9789814911566	PRI MATH ADDT PRAC 1A	85	12.95	1,100.75
9789814911573	PRI MATH ADDT PRAC 1B	85	12.95	1,100.75
9789814911580	PRI MATH ADDT PRAC 2A	60	12.95	777.00
9789814911597	PRI MATH ADDT PRAC 2B	60	12.95	777.00
9789814911603	PRI MATH ADDT PRAC 3A	75	12.95	971.25
9789814911610	PRI MATH ADDT PRAC 3B	75	12.95	971.25
9789814911627	PRI MATH ADDT PRAC 4A	45	12.95	582.75
9789814911634	PRI MATH ADDT PRAC 4B	45	12.95	582.75
9789814911641	PRI MATH ADDT PRAC 5A	20	12.95	259.00
9789814911658	PRI MATH ADDT PRAC 5B	20	12.95	259.00
9789814913140	PRI MATH HOME INSTRUCTORS GUIDE KDGTN A	70	25.50	1,785.00
9789814913157	PRI MATH HOME INSTRUCTORS GUIDE KDGTN B	70	25.50	1,785.00
9789814913164	PRI MATH HOME INSTRUCTORS GUIDE 1A	85	25.50	2,167.50
9789814913171	PRI MATH HOME INSTRUCTORS GUIDE 1B	85	25.50	2,167.50
9789814913188	PRI MATH HOME INSTRUCTORS GUIDE 2A	60	25.50	1,530.00
9789814913195	PRI MATH HOME INSTRUCTORS GUIDE 2B	60	25.50	1,530.00
9789814913201	PRI MATH HOME INSTRUCTORS GUIDE 3A	75	25.50	1,912.50

Total

Credits

Balance Due

Please remit payments to:
Marshall Cavendish Corporation
800 Westchester Avenue, STE N-641
Rye Brook, NY 10573.
Any changes on payment matters,
please call us for verification first.

800 Westchester Ave., STE N-641 Rye Brook, NY 10573 T: 800-821-9881 F: 914-332-1082

Marshall Cavendish Education

Invoice

Date 12/31/2025
Invoice # 906393

Bill To	Ship To
California Online Public Schools dba CA Connections Academy Southern Cali Attn: Business Office 33272 Valle Road San Juan Capistrano, CA 92675	Total Transportation Logistics Attn: Michelle Li 10 Longitude Way Building 11 Corona, CA 92881

P.O. No.	Terms	Rep	Ship Date	Via	Account Number	
2025-26-60	Net 30	JK	12/12/2025	Truck		

Item	Description	Qty	Rate	Amount
9789814913218	PRI MATH HOME INSTRUCTORS GUIDE 3B	75	25.50	1,912.50
9789814913225	PRI MATH HOME INSTRUCTORS GUIDE 4A	45	25.50	1,147.50
9789814913232	PRI MATH HOME INSTRUCTORS GUIDE 4B	45	25.50	1,147.50
9789814913249	PRI MATH HOME INSTRUCTORS GUIDE 5A	20	25.50	510.00
9789814913256	PRI MATH HOME INSTRUCTORS GUIDE 5B	20	25.50	510.00
9789814911344	PRI MATH STU BK KDGTN A	70	12.95	906.50
9789814911351	PRI MATH STU BK KDGTN B	70	12.95	906.50
9789814911368	PRI MATH STU BK 1A REV	85	12.95	1,100.75
9789814911375	PRI MATH STU BK 1B REV	85	12.95	1,100.75
9789814911382	PRI MATH STU BK 2A REV	60	12.95	777.00
9789814911399	PRI MATH STU BK 2B REV	60	12.95	777.00
9789814911405	PRI MATH STU BK 3A REV	75	12.95	971.25
9789814911412	PRI MATH STU BK 3B REV	75	12.95	971.25
9789814911429	PRI MATH STU BK 4A REV	45	12.95	582.75
9789814911436	PRI MATH STU BK 4B REV	45	12.95	582.75
9789814911443	PRI MATH STU BK 5A REV	20	12.95	259.00
9789814911450	PRI MATH STU BK 5B REV	20	12.95	259.00
9789810189761	EARLYBIRD KDGTN MATH TB A CC	25	26.00	650.00
9789810189778	EARLYBIRD KDGTN MATH TB B CC	25	26.00	650.00
9789810198398	EARLYBIRD KDGTN MATH AB A CC	25	19.70	492.50
9789810198404	EARLYBIRD KDGTN MATH AB B CC	25	19.70	492.50

Total

Credits

Balance Due

Please remit payments to:
Marshall Cavendish Corporation
800 Westchester Avenue, STE N-641
Rye Brook, NY 10573.
Any changes on payment matters,
please call us for verification first.

800 Westchester Ave., STE N-641 Rye Brook, NY 10573 T: 800-821-9881 F: 914-332-1082

Marshall Cavendish Education

Invoice

Date 12/31/2025
Invoice # 906393

Bill To	Ship To
California Online Public Schools dba CA Connections Academy Southern Cali Attn: Business Office 33272 Valle Road San Juan Capistrano, CA 92675	Total Transportation Logistics Attn: Michelle Li 10 Longitude Way Building 11 Corona, CA 92881

P.O. No.	Terms	Rep	Ship Date	Via	Account Number	
2025-26-60	Net 30	JK	12/12/2025	Truck		

Item	Description	Qty	Rate	Amount
Shipping & Ha...	Shipping & Handling		3,877.90	3,877.90
Shipping & Ha...	Discount on Shipping & Handling		-3,877.90	-3,877.90
	Sales Tax		3,393.44	3,393.44
	Select this as a transaction's tax to use AvaTax		0.00%	0.00

Total	$42,172.44
Credits	$0.00
Balance Due	$42,172.44

Please remit payments to:
Marshall Cavendish Corporation
800 Westchester Avenue, STE N-641
Rye Brook, NY 10573.
Any changes on payment matters,
please call us for verification first.

800 Westchester Ave., STE N-641 Rye Brook, NY 10573 T: 800-821-9881 F: 914-332-1082

2025-2026 PAYMENT REQUEST

Payment Request Number: 2025- 26 - 120

CHECK NUMBER _____
(FOR OFFICE USE ONLY)

Date: 01/20/2026

Date Needed (Optional): _____

Invoice Number: January-2026

Vendor/Payable To: Metlife

Address: Dept LA 21296

City: Pasadena

State: CA

Zip: 91185-1296

Date Delivered or Mailed:

California Online Public Schools

California Online Public Schools

dba California Connections Academy Southern California

33272 Valle Road, San Juan Capistrano, CA 92675

(949) 467-1667 Phone (949) 240-7895 Fax

Method of Payment (circle one):

Credit Card **Check** **Money Order** **Cashier's Check** **ACH** **OTHER:**

Description	Item Number (when applicable)	Cost (1)	Qty (2)	Total Cost (1) x (2)
Benefits-MetLife 01-2026	-	87,386.14	1	$ 87,386.14
**See Invoice /Billing Summary*				$ -
				$ -
				$ -
				$ -
				$ -
			Order Total:	$ 87,386.14

Approvals

DocuSigned by: Britnie Anderson

Requestor (Si

Signed by: Richie Romero

Administrato

DocuSigned by: 53EF3C0EE6DA47E...

Audited By (Signature)

01/20/2026

Date

01/21/2026

Date

01/21/2026

Date

California Online Public Schools

Finance CalOPS <finance@californiaops.org>

Fwd: HSA Funding Activity Initiated

1 message

Tracy Le <tle@californiaops.org> Mon, Jan 26, 2026 at 7:41 AM
To: CalOPS Finance <finance@californiaops.org>
Cc: CalOPS Human Resources - Payroll <payroll@californiaops.org>

GM! HSA funding for the 1/23 payroll is below.

Tracy Le
Assistant Director of Business Services
949-529-1667
Pronouns: she/her
California Online Public Schools

Our real legacy is not what we accomplish individually but what we do for others and how we motivate them to work together for a common goal.

Statement of Confidentiality: The contents of this e-mail message and any attachments are intended solely for the addressee. The information may also be confidential and/or legally privileged. This transmission is sent for the sole purpose of delivery to the intended recipient. If you have received this transmission in error, any use, reproduction, or dissemination of this transmission is strictly prohibited. If you are not the intended recipient, please immediately notify the sender by reply e-mail and delete this message and its attachments, if any. E-mail is covered by the Electronic Communications Privacy Act, 18 USC SS 2510-2521 and is legally privileged.

Begin forwarded message:

From: noreply@goigoe.com
Date: January 26, 2026 at 4:14:41 AM PST
To: tle@californiaops.org
Subject: HSA Funding Activity Initiated



HSA Payroll Funding Details of California Online Public Schools	
Account Name:	California Online Public Schools HSA Funding
Activity amount:	$23,362.18
Activity date:	01/23/2026

Your funding account will be debited for the amount listed above. This amount is reflective of deposits to your employees' HSA. You are receiving this notice as one of the following activities has taken place:

- A payroll contribution file has been imported into our system on your behalf
- Deposits have been successfully recorded using the contribution manager
- An account pending CIP has been successfully opened

For details about the specific account level activity, you can reference the HSA Payroll Reconciliation Report in the employer portal or you can go to the Contribution Manager to view your pending and successful payroll deposits. Due to timing, transaction details may not be available until tomorrow morning. In a future enhancement, account level detail will be available in a new invoicing screen to further help with record keeping and reconciliation.

If you have any questions regarding this email or its contents, please reach out to your Client Relations Executive.

Thank you for your partnership,

Igoe Administrative Services

mime-attachment
2K

California Online Public Schools 401(k) - 522213-01

Reference Number	Payroll Date	Expected Total [1]	Cash Effective Date [2]
2721649380	01/23/2026	$208,582.06	01/23/2026

[1] Expected Total is used for reconciliation purposes only. It may or may not equal the actual total for the contribution.
[2] If processed before market close 4 p.m. Eastern time except stock market holidays and early closes.

Money Source	Description	Verify Money Source	Total Amount
BTK 1	EMPLOYEE BEFORE TAX	✓	$103,385.22
LON 1	LOAN REPAYMENT	✓	$3,468.99
RTH 1	ROTH CONTRIBUTION	✓	$29,709.02
SHM 1	SAFE HARBOR MATCH	✓	$72,018.83

Expected Total:	$208,582.06
Actual Total:	$208,582.06

Total Amount to be Remitted by Employer: $208,582.06

Account nickname	Bank	Bank account number	Amo
Payroll	JPMORGAN CHASE BANK, NA	XXXXX7900	$208,582.

Total:	$208,582.06
Remaining Balance:	$0.00

Confirmation Messages:

✓ I have read and accept all warnings and notices on this page.

Print Employee Contributions have been processed and submitted.
You may print this page as confirmation for your records.

Verification Code:

3,-71,105,-40,-101,112,66,73,95,-68,-71,-40,25,-72,2,92,-17,-66,118,89,52,-20,-124,50,107,123,127,-97,38,125,-51,-11,125,-58,-69,-124,-103,9,-72,120,18,18,-19,31,18,-82,
69,91,80,-8,-23,-101,-107,91,15,-30,37,-22,54,-119,-2,49,103,-4

J.P.Morgan

JPMORGAN CHASE BANK NA
P.O. BOX 15918
MAIL SUITE DE1-1404
WILMINGTON DE 19850

ACCOUNT NUMBER	4485 9279 0004 8836
PAYMENT DUE DATE	01/25/2026
AMOUNT DUE	$90,868.32
CURRENT BALANCE	$90,868.32

Remit To: JPMORGAN CHASE BANK NA
P.O. BOX 4475
CAROL STREAM, IL 60197-4475

AMOUNT ENCLOSED $

CALOPS
DEBORAH LARSON
33272 VALLE RD
SAN JUAN CAPISTRANO CA 92675-4842

** 0000000

448592790004883609086832090868329

PLEASE TEAR PAYMENT COUPON AT PERFORATION

STATEMENT MESSAGES

COMMERCIAL ACCOUNT SUMMARY

ORGANIZATION NAME: CALOPS

ACCOUNT NUMBER: 4485927900048836

CLOSING DATE	12-31-25
CREDIT LIMIT	1,000,000
AVAILABLE CREDIT	909,132

FOR CUSTOMER SERVICE CALL:
1-800-316-6056

FOR TTY/TDD SERVICE CALL:
1-800-955-8060

SEND BILLING INQUIRIES TO:

JPMORGAN CHASE BANK NA
COMMERCIAL CARD SOLUTIONS
P.O. BOX 2015
MAIL SUITE IL1-6225
ELGIN, IL 60121

PREVIOUS BALANCE	81,384.56
PURCHASES AND OTHER CHARGES	90,868.32
CASH ADVANCES	.00
CREDITS	.00
PAYMENTS	81,384.56-
LATE PAYMENT CHARGES	.00
CASH ADVANCE FEE	.00
FINANCE CHARGES	.00
NEW BALANCE	**90,868.32**
TOTAL PAYMENT DUE	90,868.32
DISPUTED AMOUNT	.00

ACCT. NUMBER: 4485 9279 0004 8836 CALOPS

COMMERCIAL ACCOUNT ACTIVITY

CALOPS
4485-9279-0004-8836

TOTAL COMMERCIAL ACTIVITY
$81,384.56CR

ACCOUNTING CODE:

Post Date	Tran Date	Reference Number	Transaction Description	Amount
12-23	12-23		AUTO PAYMENT DEDUCTION	81,384.56CR

INDIVIDUAL CARDHOLDER ACTIVITY

ASHLEY MALDONADO
4485-9200-1168-3492

CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
$0.00	$740.37	$0.00	$740.37

ACCOUNTING CODE:

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
12-08	12-05	24692165340109533014579	SOUTHWES 5262110792854 800-435-9792 TX MALDONADO/ASHLEY CHA DEPART: 04-26-26 P.O.S.: SALES TAX: $0.00 SNA WN G DEN WN G MSY WN G PHX WN G SNA	740.37
			Total Travel Activity	$740.37

RYAN DREIFUS
4485-9200-2671-8184

CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
$0.00	$327.96	$0.00	$327.96

ACCOUNTING CODE:

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
12-12	12-10	24692165345104590155964	SOUTHWES 5262112087358 800-435-9792 TX DREIFUS/RYAN DEPART: 02-17-26 P.O.S.: SALES TAX: $0.00 SNA WN U SMF WN U SNA	327.96
			Total Travel Activity	$327.96

JERRI KELM
4485-9200-5377-5768

CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
$0.00	$706.36	$0.00	$706.36

ACCOUNTING CODE:

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
12-10	12-08	24692165343102531981359	SOUTHWES 5262111456004 800-435-9792 TX KELM/JERRI JEAN DEPART: 04-26-26 P.O.S.: SALES TAX: $0.00 FAT WN Z SAN WN Z MSY WN Z SAN WN Z FAT	706.36
			Total Travel Activity	$706.36

RICARDO ROMERO
4485-9200-9654-8339

CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
$0.00	$712.27	$0.00	$712.27

ACCOUNTING CODE:

Continued on next page
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ACCT. NUMBER: 4485 9279 0004 8836 CALOPS

INDIVIDUAL CARDHOLDER ACTIVITY

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
12-09	12-08	24692165343101843857034	BRUEGGER'S BAGELS #326 NEWPORT BEACH CA P.O.S.: 088481 SALES TAX: 0.00	15.48
12-10	12-08	24692165343102451021632	AC MARRIOTT IRVINE IRVINE CA 44 770 ARRIVAL: 12-07-25	274.84
12-19	12-17	24692165352101728845623	SOUTHWES 5262113620297 800-435-9792 TX ROMERO/RICARDO PHD DEPART: 02-04-26 P.O.S.: SALES TAX: $0.00 BUR WN F SMF WN F BUR	421.95
			Total Travel Activity	$712.27

MACKENZIE DURAN 4485-9201-0993-6299	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$1,268.33	$0.00	$1,268.33

ACCOUNTING CODE:

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
12-12	12-10	24692165345104590154140	SOUTHWES 5262112078704 800-435-9792 TX DURAN/MACKENZIE DEPART: 04-26-26 P.O.S.: SALES TAX: $0.00 SNA WN G DEN WN G MSY WN G PHX WN G SNA	740.37
12-12	12-10	24692165345104590154157	SOUTHWES 5262112085095 800-435-9792 TX DURAN/MACKENZIE DEPART: 02-17-26 P.O.S.: SALES TAX: $0.00 SNA WN U SMF WN U SNA	527.96
			Total Travel Activity	$1,268.33

DANIEL HERTZLER 4485-9201-5003-7583	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$120.10	$0.00	$120.10

ACCOUNTING CODE:

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
12-10	12-08	24692165343102445020278	STARBUCKS STORE 00636 SAN JUAN CAPI CA P.O.S.: 78FA892AA61F684562 SALES TAX: 0.00	120.10
			Total Travel Activity	$120.10

BRETT ADAM 4485-9201-8902-0733	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$248.48	$0.00	$248.48

ACCOUNTING CODE:

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
12-04	12-02	24692165337106342382820	SOUTHWES 5262109772519 800-435-9792 TX ADAM/BRETT DEPART: 02-23-26 P.O.S.: SALES TAX: $0.00 LAS WN F LGB	248.48
			Total Travel Activity	$248.48

Continued on next page
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ACCT. NUMBER: 4485 9279 0004 8836 CALOPS

INDIVIDUAL CARDHOLDER ACTIVITY

LACHELLE CARTER 4485-9280-5491-3049	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$385.61	$0.00	$385.61

ACCOUNTING CODE:

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
12-15	12-13	24011345347100030125237	DD *PROTEINHOUSE DOORDASH.COM CA P.O.S.: ch2dwrw8how3c3i SALES TAX: 0.00	22.00
12-15	12-12	24692165346105359267121	TST*THE BRASS TAP - MODE MODESTO CA P.O.S.: utA4rH4aJAESe09pL SALES TAX: 1.79	26.09
12-15	12-12	24692165347106841722821	COURTYARD BY MARRIOTT MODESTO CA WW 797 ARRIVAL: 12-11-25	265.05
12-15	12-12	24941505347580152943539	POPEYES 13959 RIPON CA P.O.S.: 4300255103782940 SALES TAX: 0.00	25.06
			Total Travel Activity	$338.20

Fleet Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
12-15	12-14	24034545348002933176399	76 - HEGENBERGER FOOD AND OAKLAND CA P.O.S.: P12024 SALES TAX: 0.00	47.41
			Total Fleet Activity	$47.41

FINANCE DEPARTMENT 4485-9280-8687-8368	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$86,358.84	$0.00	$86,358.84

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
12-01	11-28	24036295332718770452662	FACEBK *D9MPX55562 650-543-4800 CA P.O.S.: 25039184185765965 SALES TAX: 0.00	900.00
12-02	12-01	24011345335100109100222	TIKTOK ADS ADS.TIKTOK.CO CA P.O.S.: 7578857224701952769 SALES TAX: 0.00	683.49
12-02	12-02	24036295336744443357423	FACEBK *7424Q6V462 650-543-4800 CA P.O.S.: 25124424797241865 SALES TAX: 0.00	900.00
12-02	12-01	24204295335002066424088	SPOTIFY AD STUDIO 877-7781161 NY P.O.S.: P3CFA2185C SALES TAX: 0.00	348.43
12-02	12-01	24692165335104299478909	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P1gDk2jp SALES TAX: 0.00	11,450.42
12-03	12-02	24445005336200279093309	4TE*SONITROL OF ORANGE CO 949-297-4357 CA P.O.S.: 943B3DE4B91 SALES TAX: 0.00	252.86
12-04	12-03	24204295337000808504090	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 1996275952505716736 SALES TAX: 0.00	274.54
12-05	12-05	24036295339718958535117	FACEBK *HMPBK7M462 650-543-4800 CA P.O.S.: 25219634741054265 SALES TAX: 0.00	899.70
12-08	12-07	24036295341714447290204	FACEBK *2GT9C7D562 650-543-4800 CA P.O.S.: 25194962586854765 SALES TAX: 0.00	900.00
12-08	12-08	24204295342000477815069	SPOTIFY AD STUDIO 877-7781161 NY P.O.S.: P3D340ABB2 SALES TAX: 0.00	508.07

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ACCT. NUMBER: 4485 9279 0004 8836 CALOPS

INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
12-08	12-05	24803945340920008534664	GOOGLE*WORKSPACE CALIF CC GOOGLE.COM CA P.O.S.: V4572583878225119 SALES TAX: 0.00	12.00
12-09	12-08	24013395342001645063730	ACT*SLOPARKSANDREC 805-7817300 CA P.O.S.: yHvpL3j437745118 SALES TAX: 0.00	148.75
12-09	12-09	24036295343712728963273	TIKTOK ADS TIKTOK.COM CA P.O.S.: 81717065594159888 SALES TAX: 0.00	930.00
12-09	12-08	24204295342002702141097	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 1998086704048766976 SALES TAX: 0.00	301.56
12-09	12-08	24755425342263420262740	CITY OF TUSTIN PARKS AND 714-5733077 CA P.O.S.: 468120821070043 SALES TAX: 0.00	73.20
12-09	12-08	24943005342878775568244	LRP PUBLICATIONS 561-622-6520 FL P.O.S.: BZ0O1ABAB84C SALES TAX: 0.00	10,610.00
12-10	12-09	24793385343000917667067	FACEBK *2SL4W7M462 650-5434800 DE P.O.S.: 479338004894461 SALES TAX: 0.00	306.38
12-10	12-09	24803945344920022049679	GOOGLE*ADS9121351564 CC GOOGLE.COM CA P.O.S.: V6483087016009213 SALES TAX: 0.00	12,000.00
12-11	12-11	24036295345712022782815	FACEBK *HMV4M8Z462 650-543-4800 CA P.O.S.: 25337729235911465 SALES TAX: 0.00	900.00
12-15	12-13	24036295347744492148639	FACEBK *69HNT7D562 650-543-4800 CA P.O.S.: 25248776461473365 SALES TAX: 0.00	900.00
12-15	12-12	24204295346000509840099	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 1999533620850741248 SALES TAX: 0.00	241.11
12-15	12-12	24692165346105862883158	IN *EVERJADE ENTERPRISES 833-5233633 NV P.O.S.: 348 SALES TAX: 0.00	350.00
12-15	12-12	24755425346293465308823	RIFTON EQUIPMENT 800-5718198 NY P.O.S.: G4P20 SALES TAX: 0.00	3,422.41
12-16	12-16	24036295350742915234840	FACEBK *H96XH7R462 650-543-4800 CA P.O.S.: 25214769461540765 SALES TAX: 0.00	900.00
12-16	12-15	24204295349002708039066	SPOTIFY AD STUDIO 877-7781161 NY P.O.S.: P3D73F8B04 SALES TAX: 0.00	500.48
12-16	12-15	24692165349108935566005	IN *EVERJADE ENTERPRISES 833-5233633 NV P.O.S.: 354 SALES TAX: 0.00	7,806.14
12-16	12-15	24692165349108935566013	IN *EVERJADE ENTERPRISES 833-5233633 NV P.O.S.: 356 SALES TAX: 0.00	7,761.14
12-16	12-15	24692165349108935566021	IN *EVERJADE ENTERPRISES 833-5233633 NV P.O.S.: 355 SALES TAX: 0.00	250.00
12-17	12-16	24204295350001007876091	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 2000982844318593024 SALES TAX: 0.00	240.93
12-17	12-16	24493985350176160057774	CARLSBAD PARKS & REC 760-434-2865 CA P.O.S.: 45470026 SALES TAX: 0.00	234.00
12-18	12-17	24036295351718111506735	TIKTOK ADS TIKTOK.COM CA P.O.S.: 84750444052775681 SALES TAX: 0.00	930.00
12-18	12-17	24116415351718197739124	ESPECIAL NEEDS 314-692-2424 MO P.O.S.: 19773912 SALES TAX: 0.00	17.90
12-18	12-17	24692165351101015970242	LINKEDIN *714891806 LNKD.IN/BILL CA P.O.S.: P714891806 SALES TAX: 0.00	143.93

Continued on next page
Powered by BoardOnTrack

ACCT. NUMBER: 4485 9279 0004 8836 CALOPS

INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
12-19	12-18	2403629535271429598 2981	FACEBK *5BXAD8H462 650-543-4800 CA P.O.S.: 25310428291974865 SALES TAX: 0.00	900.00
12-19	12-19	2420429535200215617 5093	GOOGLE ADS9121351564 650-2530000 CA P.O.S.: A79923667891363686 SALES TAX: 0.00	12,000.00
12-22	12-21	2403629535571874566 4393	FACEBK *Z22VT8M462 650-543-4800 CA P.O.S.: 25361337286883965 SALES TAX: 0.00	900.00
12-22	12-20	2420429535400000993 2098	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 2002435755561066496 SALES TAX: 0.00	235.91
12-22	12-18	2426979535350087408 1626	WALNUT CREEK ARTS & REC 925-943-5848 CA P.O.S.: 20251218080208813 SALES TAX: 0.00	48.00
12-23	12-22	2420429535600119517 4097	SPOTIFY AD STUDIO 877-7781161 NY P.O.S.: P3DAB90F84 SALES TAX: 0.00	501.62
12-23	12-22	2420429535600122556 9217	LINKEDIN P722387716 855-6535653 CA P.O.S.: 420429000203609 SALES TAX: 0.12	113.52
12-24	12-23	2403629535771415601 8813	FACEBK *MJWNC99562 650-543-4800 CA P.O.S.: 25420089241008765 SALES TAX: 0.00	900.00
12-26	12-25	2401134535910010348 4219	TIKTOK ADS ADS.TIKTOK.CO CA P.O.S.: 7587928851343295249 SALES TAX: 0.00	990.00
12-26	12-25	2420429535900100078 4095	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 2003991478271082496 SALES TAX: 0.00	258.98
12-26	12-25	2469216535910577769 7200	HP *INSTANT INK 855-785-2777 CA P.O.S.: 3992486156737624 SALES TAX: 4.28	45.07
12-29	12-28	2403629536271875561 4818	FACEBK *Z8WSM99562 650-543-4800 CA P.O.S.: 25451982397819465 SALES TAX: 0.00	900.00
12-29	12-29	2420429536300030089 3097	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 2005441775266869248 SALES TAX: 0.00	239.95
12-29	12-27	2469216536110746511 9733	LINKEDIN *730554426 LNKD.IN/BILL CA P.O.S.: P730554426 SALES TAX: 0.00	105.91
			Total Purchasing Activity	$84,236.40

Telecommunication Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
12-31	12-30	2469216536410026296 9241	ADT SECURITY*404964992 WWW.ADT.COM FL P.O.S.: 00000000000000000 SALES TAX: 9.17	111.18
			Total Activity	$111.18

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
12-03	12-02	2490641533624469379 3261	PY *STOR IT CLOVIS 559-32 559-3249675 CA P.O.S.: 692dfdfec8bc79b42 SALES TAX: 9.28	116.00
12-08	12-06	2469216534010977222 5266	UPS*BILLING CENTER 800-811-1648 GA P.O.S.: 00000000000000000 SALES TAX: 2.05	28.60
12-15	12-13	2403629534771437274 4476	HTL*NEWORLEANSMARR 203-299-8000 CT P.O.S.: ITN637199412032998000 SALES TAX: 0.00	1,509.83

Continued on next page
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ACCT. NUMBER: 4485 9279 0004 8836 CALOPS

INDIVIDUAL CARDHOLDER ACTIVITY

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
12-19	12-18	24692165352102127494013	LA REC AND PARKS LAPARKS.ORG CA P.O.S.: 005140850000000000000 SALES TAX: 0.00	265.00
12-22	12-20	24692165354101269908382	UPS*BILLING CENTER 800-811-1648 GA P.O.S.: 00000000000000000 SALES TAX: 2.75	38.34
12-29	12-27	24692165361107465142594	UPS*BILLING CENTER 800-811-1648 GA P.O.S.: 00000000000000000 SALES TAX: 2.86	39.85
12-29	12-27	24692165361107465147759	UPS*BILLING CENTER 800-811-1648 GA P.O.S.: 00000000000000000 SALES TAX: 0.98	13.64
			Total Travel Activity	$2,011.26

LAW OFFICES OF YOUNG, MINNEY & CORR, LLP

655 UNIVERSITY AVENUE, SUITE 150, SACRAMENTO, CA 95825
TEL 916.646.1400 ■ FAX 916.646.1300
YMCLEGAL.COM

December 04, 2025

California Online Public Schools
SENT VIA EMAIL
lcarter@californiaops.org
finance@californiaops.org

Invoice Number: 19981

RE: (0176.00050) [redacted] California Online Public Schools - Claim No. 1689755 (Philadelphia)

Confidential: Attorney-Client Privileged Document

All invoices are due and payable upon receipt. If payment is not received within thirty days of this invoice date, interest charges shall accrue.

Please make checks payable to:
Young, Minney & Corr, LLP
655 University Ave, Ste. 150
Sacramento, CA 95825

For online payment options, access to our Client Portal, or should you have any questions or concerns, please contact Jessica Alm or Mishele Richards at 916-646-1400 or via email at ymcbilling@ymclegal.com.

Fees	28,671.50
Expenses	500.00
Total for this Invoice - USD	29,171.50
Previous Invoice Balance - USD	9,530.25
Payment Applied from (0176.00037) [redacted]. California Online Public Schools - Claim No. 1669992 (Philadelphia) on 10-25-2025	(9,530.25)
Current Account Balance - USD	29,171.50
Trust Account - USD	0.00
Total Amount to Pay as of 12-04-2025 - USD	29,171.50

Outstanding Balance as of 12-04-2025

Current	30 Days	60 Days	90 Days	120 Days	180+ Days	Total
29,171.50	0.00	0.00	0.00	0.00	0.00	29,171.50



Thank you for using Language Line Services
This invoice reflects usage for December of 2025.
Please visit us at www.LanguageLine.com!

California Online Public Schools
ATTN: Alee Batin
33272 Valle Rd
San Juan Capistrano, CA 92675

ACCOUNT NUMBER: 9022009008
INVOICE NUMBER: 11798029
INVOICE DATE: 12/31/2025
TERMS: Net 30
BILLING INQUIRIES: 800-752-6096 Opt. 2
OUR TIN: 77-0586710

BALANCE BROUGHT FORWARD	PRIOR BALANCE	$16,727.96
	PAYMENTS	($16,727.96)
	ADJUSTMENTS	$0.00
	BALANCE FORWARD	**$0.00**
NEW CHARGES	OVER-THE-PHONE INTERPRETATION	$2,297.36
	INSIGHT VIDEO INTERPRETATION	$3,963.35
	ON-SITE INTERPRETATION	$0.00
	TRANSLATION & LOCALIZATION	$17,380.63
	EQUIPMENT MAINTENANCE	$0.00
	OTHER	$0.00
	STATE/LOCAL TAX	$0.00
	TOTAL NEW CHARGES	$23,641.34
	NEW BALANCE	**$23,641.34**
	AMOUNT DUE	**$23,641.34**

Language Line Services must receive any invoice inquiries or disputes prior to the end of the month. Click on the "Customer Service" tab on our website, then select "Billing Question" to complete your request

BALANCE HISTORY

TOTAL	CURRENT	1-30 Days	31-60 Days	61-90 Days	91+ Days
$23,641.34	$23,641.34	$0.00	$0.00	$0.00	$0.00

PAYMENT COUPON

PLEASE DETACH AND RETURN THIS PORTION WITH YOUR REMITTANCE FOR PROPER AND TIMELY CREDIT
PLEASE INCLUDE YOUR INVOICE NUMBER, AMOUNT PAID PER INVOICE, AND YOUR ACCOUNT NUMBER WITH YOUR REMITTANCE

ACCOUNT NUMBER 9022009008
INVOICE NUMBER: 11798029
INVOICE DATE: 12/31/2025
TERMS: Net 30

☐ CHANGE OF ADDRESS -- CHECK HERE AND MAKE CHANGES ON BACK

AMOUNT DUE: **$23,641.34**

☐ WE RECEIVE THE EBILL AND DO NOT NEED THE CALL DETAIL LISTING ON PAPER

California Online Public Schools
Alee Batin
33272 Valle Rd
San Juan Capistrano, CA 92675

MAKE CHECK PAYABLE TO:
LANGUAGE LINE SERVICES
PO Box 202564
Dallas, TX 75320-2564

9022009008123125002364134

INVOICE

Page # 1

Capistrano Unified School District

33122 Valle Road
San Juan Capistrano, CA 92675
Phone: (949) 234-9332

CALIFORNIA ONLINE PUBLIC SCHOOLS
33272 VALLE RD
SAN JUAN CAPISTRANO, CA 92675

ACCT ID:	C6803503
INVOICE NUMBER:	**68WI0851**
DIVISION:	68CH
TERM:	2526
INVOICE DATE:	01/27/26
DUE DATE:	02/28/26
AMOUNT DUE	**$47,071.00**

Item	Account	Description	Amount
1	0101 0000 0 8699 0000 0000 205 69000000	1% OVERSIGHT-JAN '26	47,071.00
		INVOICE TOTAL	**$47,071.00**

Please remit a copy with payment-Thank You

Remit to: **Capistrano Unified School District**
Attention: Accounts Receivable
33122 Valle Road
San Juan Capistrano, CA 92675

Account ID	C6803503
Account Name	CALIFORNIA ONLINE PUBLIC SCHOO
Invoice Number	68WI0851
DIV:	68CH
TERM:	2526
Due Date	02/28/26
Amount Due	$47,071.00
Amount Paid	$_____

Scotts Valley Unified School District

Business Department
108 Whispering Pines, Suite #115
Scotts Valley, CA 95066
(831)438-1820 FAX (831)438-2314

Direct any questions to the Business Department at (831)438-1820

CUSTOMER INVOICE

California Connections Academy
Monterey Bay
525 B Street, Suite 2200
San Diego,, CA 92101

2024-25 Charter Oversight & Admin Fees

Invoice #	**INV26-00049**
Invoice Date	08/01/2025
Due Date	09/17/2025
Customer #	000082
Contract/Reference #	

Description	Qty	Unit	Unit Price	Amount
24-25 Oversite Fees From LCFF Rev 1% of %5,735,703.00	1.00		57,357.03	57,357.03
Admin Fees	1.00		6,000.00	6,000.00

Non-Taxable Total	63,357.03
BALANCE DUE	**$63,357.03**

----------Detach this portion or make a copy of the invoice and mail it with the payment----------

District Account Number	Account Amount
(016743) 01- 0000- 0- - - 9209- - CAMB 2026	63,357.03

Please make checks payable to: **Scotts Valley Unified School District/Business Department**
Mail to:

Scotts Valley Unified School District
Business Department
108 Whispering Pines, Suite #115
Scotts Valley, CA 95066

Invoice #	**INV26-00049**
Amount Due	$63,357.03
Customer #	000082

Customer Copy

LAW OFFICES OF YOUNG, MINNEY & CORR, LLP

655 UNIVERSITY AVENUE, SUITE 150, SACRAMENTO, CA 95825
TEL 916.646.1400 ■ FAX 916.646.1300
YMCLEGAL.COM

January 05, 2026

California Online Public Schools
SENT VIA EMAIL
lcarter@californiaops.org
finance@californiaops.org

Invoice Number: 20147

RE: (0176.00050) [redacted] v. California Online Public Schools - Claim No. 1689755 (Philadelphia)

Confidential: Attorney-Client Privileged Document

All invoices are due and payable upon receipt. If payment is not received within thirty days of this invoice date, interest charges shall accrue.

Please make checks payable to:
Young, Minney & Corr, LLP
655 University Ave, Ste. 150
Sacramento, CA 95825

For online payment options, access to our Client Portal, or should you have any questions or concerns, please contact Jessica Alm or Mishele Richards at 916-646-1400 or via email at ymcbilling@ymclegal.com.

Fees	23,441.00
Expenses	250.00
Total for this Invoice - USD	23,691.00
Previous Invoice Balance - USD	29,171.50
Current Account Balance - USD	52,862.50
Trust Account - USD	0.00
Total Amount to Pay as of 01-05-2026 - USD	52,862.50

Outstanding Balance as of 01-05-2026

Current	30 Days	60 Days	90 Days	120 Days	180+ Days	Total
23,691.00	29,171.50	0.00	0.00	0.00	0.00	52,862.50

Matter Statement of Account

As of 01-05-2026

Outstanding Balance

Current	30 Days	60 Days	90 Days	120 Days	180+ Days	Total
23,691.00	29,171.50	0.00	0.00	0.00	0.00	52,862.50

Open Invoices and Credits

Date	Transaction	Matter	Amount	Applied	Balance
12-04-2025	Invoice 19981	(0176.00050) [redacted] v. California Online Public Schools - Claim No. 1689755 (Philadelphia)	29,171.50		29,171.50
01-05-2026	Invoice 20147	(0176.00050) [redacted] v. California Online Public Schools - Claim No. 1689755 (Philadelphia)	23,691.00		23,691.00
			Total Amount to Pay - USD		**52,862.50**

LAW OFFICES OF YOUNG, MINNEY & CORR, LLP

655 UNIVERSITY AVENUE, SUITE 150, SACRAMENTO, CA 95825
TEL 916.646.1400 ■ FAX 916.646.1300
YMCLEGAL.COM

January 05, 2026

California Online Public Schools
SENT VIA EMAIL
lcarter@californiaops.org
finance@californiaops.org

Invoice Number: 20101

RE: (0176.00001) All Schools - General

Confidential: Attorney-Client Privileged Document

All invoices are due and payable upon receipt. If payment is not received within thirty days of this invoice date, interest charges shall accrue.

Please make checks payable to:
Young, Minney & Corr, LLP
655 University Ave, Ste. 150
Sacramento, CA 95825

For online payment options, access to our Client Portal, or should you have any questions or concerns, please contact Jessica Alm or Mishele Richards at 916-646-1400 or via email at ymcbilling@ymclegal.com.

Fees	28,364.00
Total for this Invoice - USD	28,364.00
Payment - 20740 on 01-02-2026	(65,406.60)
Payment Applied to (0176.00001) All Schools - Special Education on 01-02-2026	1,348.50
Payment Applied to (0176.00028) CalCA So Cal - Special Education on 01-02-2026	1,066.50
Current Account Balance - USD	28,364.00
Trust Account - USD	0.00
Total Amount to Pay as of 01-05-2026 - USD	28,364.00

Outstanding Balance as of 01-05-2026

Current	30 Days	60 Days	90 Days	120 Days	180+ Days	Total
28,364.00	0.00	0.00	0.00	0.00	0.00	28,364.00

Matter Statement of Account

As of 01-05-2026

Matter	Invoices / Credits	Trust	Balance Due
(0176.00001) All Schools - General	28,364.00		28,364.00
		Total Amount to Pay - USD	**28,364.00**

Outstanding Balance

Current	30 Days	60 Days	90 Days	120 Days	180+ Days	Total
28,364.00	0.00	0.00	0.00	0.00	0.00	28,364.00

Open Invoices and Credits

Date	Transaction	Matter	Amount	Applied	Balance
01-05-2026	Invoice 20101	(0176.00001) All Schools - General	28,364.00		28,364.00
				Balance	**28,364.00**

Trust	Amount
Balance	**0.00**

CHARTER IMPACT

PO Box 511842
Los Angeles, CA 90051-1827
USA
8184740322
ap@charterimpact.com
www.charterimpact.com

INVOICE

BILL TO
California Online Public Schools
33272 Valle Road
San Juan Capistrano, CA
92675
United States

INVOICE # 18328
DATE 01/01/2026
DUE DATE 01/31/2026
TERMS Net 30

ACTIVITY	QTY	RATE	AMOUNT
Business Mgmt. Business Management Services - Central Coast	1	3,383.00	3,383.00
Business Mgmt. Business Management Services - Central Valley	1	25,291.00	25,291.00
Business Mgmt. Business Management Services - Monterey	1	13,089.00	13,089.00
Business Mgmt. Business Management Services - North Bay	1	4,577.00	4,577.00
Business Mgmt. Business Management Services - NorCal	1	46,060.00	46,060.00
Business Mgmt. Business Management Services - SoCal	1	121,910.00	121,910.00

BALANCE DUE **$214,310.00**

CHARTER IMPACT

PO Box 511842
Los Angeles, CA 90051-1827
USA
8184740322
ap@charterimpact.com
www.charterimpact.com

INVOICE

BILL TO
California Online Public Schools
33272 Valle Road
San Juan Capistrano, CA
92675
United States

INVOICE # 17459 - 90
DATE 02/01/2026
DUE DATE 03/03/2026
TERMS Net 30

ACTIVITY	QTY	RATE	AMOUNT
Business Mgmt. Business Management Services - Central Coast	1	3,383.00	3,383.00
Business Mgmt. Business Management Services - Central Valley	1	25,291.00	25,291.00
Business Mgmt. Business Management Services - Monterey	1	13,089.00	13,089.00
Business Mgmt. Business Management Services - North Bay	1	4,577.00	4,577.00
Business Mgmt. Business Management Services - NorCal	1	46,060.00	46,060.00
Business Mgmt. Business Management Services - SoCal	1	121,910.00	121,910.00

BALANCE DUE **$214,310.00**

California Online Public Schools

2025-2026 PURCHASE ORDER

California Online Public Schools
33272 Valle Road, San Juan Capistrano, CA 92675
(949) 461-1667 Phone (949) 240-7895 Fax

Purchase Order Number: 2025 - 26 - 60

Date: 12/11/2025

Vendor Contact Name: Imelda Guarin

Vendor Phone Number:

Vendor Fax Number:

Email P.O. to vendor? [x] Yes [ ] No

Vendor Email: iguarin@marshallcavendish.com

Vendor: Marshall Cavendish

Address: 800 Westchester Avenue Suite N-641

City: Rye Brook

State NY

Zip 10573

Requester:

Department:

PRF APPROVED

Intent/Purpose:

Signature: _____ **Date:** _____

Product/Description	Sales Quote#	Item #	Cost	Qty	Total Cost
Earlybird Kindergarten Math CC Edtn Student Textbk A	-	9789810189761	$ 26.00	25	$ 650.00
Earlybird Kindergarten Math CC Edtn Student Textbk B	-	9789810189778	$ 26.00	25	$ 650.00
Earlybird Kindergarten Math CC Edtn Student Acty Bk A	-	9789810198398	$ 19.70	25	$ 492.50
Earlybird Kindergarten Math CC Edtn Student Acty Bk B	-	9789810198404	$ 19.70	25	$ 492.50
Primary Math Student Book Kindergarten A	-	9789814911344	$ 12.95	70	$ 906.50
Primary Math Student Book Kindergarten B	-	9789814911351	$ 12.95	70	$ 906.50
Primary Math Additional Practice Kindergarten A	-	9789814911542	$ 12.95	70	$ 906.50
Primary Math Additional Practice Kindergarten B	-	9789814911559	$ 12.95	70	$ 906.50
Primary Mathematics Home Instructor's Guide Kinder A	-	9789814913140	$ 25.50	70	$ 1,785.00
Primary Mathematics Home Instructor's Guide Kinder B	-	9789814913157	$ 25.50	70	$ 1,785.00
Primary Math Student Book 1A	-	9789814911368	$ 12.95	85	$ 1,100.75
Primary Math Student Book 1B	-	9789814911375	$ 12.95	85	$ 1,100.75
Primary Math Additional Practice 1A	-	9789814911566	$ 12.95	85	$ 1,100.75
Primary Math Additional Practice 1B	-	9789814911573	$ 12.95	85	$ 1,100.75
Primary Mathematics Home Instructor's Guide 1A	-	9789814913164	$ 25.50	85	$ 2,167.50
Primary Mathematics Home Instructor's Guide 1B	-	9789814913171	$ 25.80	85	$ 2,193.00
Primary Math Student Book 2A	-	9789814911382	$ 12.95	60	$ 777.00
Primary Math Student Book 2B	-	9789814911399	$ 12.95	60	$ 777.00
Primary Math Additional Practice 2A	-	9789814911580	$ 12.95	60	$ 777.00
Primary Math Additional Practice 2B	-	9789814911597	$ 12.95	60	$ 777.00
Primary Mathematics Home Instructor's Guide 2A	-	9789814913188	$ 25.50	60	$ 1,530.00
Primary Mathematics Home Instructor's Guide 2B	-	9789814913195	$ 25.50	60	$ 1,530.00
Primary Math Student Book 3A	-	9789814911405	$ 12.95	75	$ 971.25
Primary Math Student Book 3B	-	9789814911412	$ 12.95	75	$ 971.25
Primary Math Additional Practice 3A	-	9789814911603	$ 12.95	75	$ 971.25
Primary Math Additional Practice 3B	-	9789814911610	$ 12.95	75	$ 971.25
Primary Mathematics Home Instructor's Guide 3A	-	9789814913201	$ 25.50	75	$ 1,912.50
Primary Mathematics Home Instructor's Guide 3B	-	9789814913218	$ 25.50	75	$ 1,912.50
Primary Math Student Book 4A	-	9789814911429	$ 12.95	45	$ 582.75
Primary Math Student Book 4B	-	9789814911436	$ 12.95	45	$ 582.75
Primary Math Additional Practice 4A	-	9789814911627	$ 12.95	45	$ 582.75
Primary Math Additional Practice 4B	-	9789814911634	$ 12.95	45	$ 582.75
Primary Mathematics Home Instructor's Guide 4A	-	9789814913225	$ 25.50	45	$ 1,147.50
Primary Mathematics Home Instructor's Guide 4B	-	9789814913232	$ 25.50	45	$ 1,147.50
Primary Math Student Book 5A	-	9789814911443	$ 12.95	20	$ 259.00
Primary Math Student Book 5B	-	9789814911450	$ 12.95	20	$ 259.00
Primary Math Additional Practice 5A	-	9789814911641	$ 12.95	20	$ 259.00
Primary Math Additional Practice 5B	-	9789814911658	$ 12.95	20	$ 259.00
Primary Mathematics Home Instructor's Guide 5A	-	9789814913249	$ 25.50	20	$ 510.00
Primary Mathematics Home Instructor's Guide 5B	-	9789814913256	$ 25.50	20	$ 510.00
Shipping			$ 3,877.90	1	$ 3,877.90
Shipping Discount			$ (3,877.90)	1	$ (3,877.90)
				Order Total	$38,779.00

Signatures/Approvals:

DocuSigned by:
Purchaser/Requestor (required) — Date 12/11/2025

DocuSigned by:
Administrator Approval (required) — Date 12/11/2025

Finance Approval (required) — Date

[ ] via email approval (see attached)

Singapore Math®

Marshall Cavendish Education
800 Westchester Ave. Suite N-641
Rye Brook, NY 10573 USA
Telephone 914-332-8888
www.mceducation.us
Tax ID Number: 13-2651813

Your school's representative is **Jessica Kaminski**

Please contact Jessica with any questions and return completed form to jessicakaminski@marshallcavendish.com

Please Complete Tabs 1 Through 4.

DATE:	November 21, 2025
SCHOOL NAME:	California Online Public Schools
SHIPPING ADDRESS:	33272 Valle Rd
CITY:	San Juan Capistrano
STATE:	CA
ZIP CODE:	92675
SCHOOL TIME ZONE:	Pacific

DELIVERY	Enter your requested delivery timeframe (i.e.: Immediately, End of May, Mid-August, etc.) and we will make every effort to accommodate it.
REQUESTED DELIVERY TIMEFRAME	Immediately

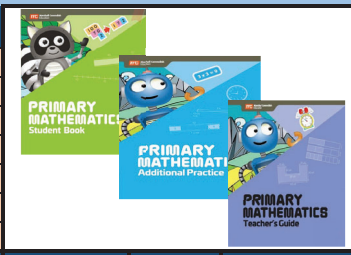
SHIP TO ATTENTION OF:	Michelle Li
PHONE NUMER:	951-749-3739

BILL TO ATTENTION OF:	LaChelle Carter
BILLING ADDRESS:	33272 Valle Road
CITY:	San Juan Capistrano
STATE:	CA

ZIP CODE:	92675
PHONE NUMER:	800-905-5166

IS SCHOOL TAX EXEMPT? (Y/N)	
	IF YES, PLEASE FORWARD CERTIFICATE WITH ORDER
WILL SCHOOL USE PO? (Y/N)	Y

AUTHORIZED SIGNATURE REQUIRED ON GREEN TAB

0				
Number of Sections in Each Grade				
Number of Sections in Kindergarten:				
Number of Sections in Grade 1:				
Number of Sections in Grade 2:				
Number of Sections in Grade 3:				
Number of Sections in Grade 4:				
Number of Sections in Grade 5:				
Number of Sections in Grade 6:				
Title	**ISBN**	**Quantity**	**Price**	Total
Earlybird Kindergarten Math Common Core Edition				
Earlybird Kindergarten Math CC Edtn Student Textbk A	9789810189761	25	$26.00	$650.00
Earlybird Kindergarten Math CC Edtn Student Textbk B	9789810189778	25	$26.00	$650.00
Earlybird Kindergarten Math CC Edtn Student Acty Bk A	9789810198398	25	$19.70	$492.50
Earlybird Kindergarten Math CC Edtn Student Acty Bk B	9789810198404	25	$19.70	$492.50
Earlybird Kindergarten Math CC Edtn Tchr Gd A	9789810198510		$59.00	$0.00
Earlybird Kindergarten Math CC Edtn Tchr Gd B	9789810198527		$59.00	$0.00
G R A D E K Primary Math 2022 Edition				
Primary Math Student Book Kindergarten A	9789814911344	70	$12.95	$906.50
Primary Math Student Book Kindergarten B	9789814911351	70	$12.95	$906.50
Primary Math Additional Practice Kindergarten A	9789814911542	70	$12.95	$906.50
Primary Math Additional Practice Kindergarten B	9789814911559	70	$12.95	$906.50
Primary Math Mastery and Beyond Kindergarten A	9789814911740		$12.95	$0.00
Primary Math Mastery and Beyond Kindergarten B	9789814911757		$12.95	$0.00
Primary Math Teacher's Guide Kindergarten A	9789814911948		$58.00	$0.00
Primary Math Teacher's Guide Kindergarten B	9789814911955		$58.00	$0.00
Primary Mathematics Home Instructor's Guide Kinder A	9789814913140	70	$25.50	$1,785.00
Primary Mathematics Home Instructor's Guide Kinder B	9789814913157	70	$25.50	$1,785.00
Primary Math Assessment Guide Teacher Edition Gr K	9789814913348		$21.00	$0.00
Knowledgehook Gr K ($199 per classroom / per year)	9789814927574		$199.00	$0.00
G R A D E 1 Primary Math 2022 Edition				
Primary Math Student Book 1A	9789814911368	85	$12.95	$1,100.75
Primary Math Student Book 1B	9789814911375	85	$12.95	$1,100.75
Primary Math Additional Practice 1A	9789814911566	85	$12.95	$1,100.75
Primary Math Additional Practice 1B	9789814911573	85	$12.95	$1,100.75
Primary Math Mastery and Beyond 1A	9789814911764		$12.95	$0.00
Primary Math Mastery and Beyond 1B	9789814911771		$12.95	$0.00
Primary Math Teacher's Guide 1A	9789814911962		$58.00	$0.00
Primary Math Teacher's Guide 1B	9789814911979		$58.00	$0.00
Primary Mathematics Home Instructor's Guide 1A	9789814913164	85	$25.50	$2,167.50
Primary Mathematics Home Instructor's Guide 1B	9789814913171	85	$25.50	$2,167.50
Primary Math Assessment Guide Teacher Edition Gr 1	9789814913362		$21.00	$0.00
Knowledgehook Gr 1 ($199 per classroom / per year)	9789814927581		$199.00	$0.00
G R A D E 2 Primary Math 2022 Edition				
Primary Math Student Book 2A	9789814911382	60	$12.95	$777.00
Primary Math Student Book 2B	9789814911399	60	$12.95	$777.00
Primary Math Additional Practice 2A	9789814911580	60	$12.95	$777.00
Primary Math Additional Practice 2B	9789814911597	60	$12.95	$777.00
Primary Math Mastery and Beyond 2A	9789814911788		$12.95	$0.00
Primary Math Mastery and Beyond 2B	9789814911795		$12.95	$0.00
Primary Math Teacher's Guide 2A	9789814911986		$58.00	$0.00
Primary Math Teacher's Guide 2B	9789814911993		$58.00	$0.00
Primary Mathematics Home Instructor's Guide 2A	9789814913188	60	$25.50	$1,530.00
Primary Mathematics Home Instructor's Guide 2B	9789814913195	60	$25.50	$1,530.00
Primary Math Assessment Guide Teacher Edition Gr 2	9789814913386		$21.00	$0.00
Knowledgehook Gr 2 ($199 per classroom / per year)	9789814927611		$199.00	$0.00
G R A D E 3 Primary Math 2022 Edition				
Primary Math Student Book 3A	9789814911405	75	$12.95	$971.25
Primary Math Student Book 3B	9789814911412	75	$12.95	$971.25

Primary Math Additional Practice 3A	9789814911603	75	$12.95	$971.25
Primary Math Additional Practice 3B	9789814911610	75	$12.95	$971.25
Primary Math Mastery and Beyond 3A	9789814911801		$12.95	$0.00
Primary Math Mastery and Beyond 3B	9789814911818		$12.95	$0.00
Primary Math Teacher's Guide 3A	9789814913003		$58.00	$0.00
Primary Math Teacher's Guide 3B	9789814913010		$58.00	$0.00
Primary Mathematics Home Instructor's Guide 3A	9789814913201	75	$25.50	$1,912.50
Primary Mathematics Home Instructor's Guide 3B	9789814913218	75	$25.50	$1,912.50
Primary Math Assessment Guide Teacher Edition Gr 3	9789814913409		$21.00	$0.00
Knowledgehook Gr 3 ($199 per classroom / per year)	9789814927598		$199.00	$0.00
G R A D E 4 Primary Math 2022 Edition				
Primary Math Student Book 4A	9789814911429	45	$12.95	$582.75
Primary Math Student Book 4B	9789814911436	45	$12.95	$582.75
Primary Math Additional Practice 4A	9789814911627	45	$12.95	$582.75
Primary Math Additional Practice 4B	9789814911634	45	$12.95	$582.75
Primary Math Mastery and Beyond 4A	9789814911825		$12.95	$0.00
Primary Math Mastery and Beyond 4B	9789814911832		$12.95	$0.00
Primary Math Teacher's Guide 4A	9789814913027		$58.00	$0.00
Primary Math Teacher's Guide 4B	9789814913034		$58.00	$0.00
Primary Mathematics Home Instructor's Guide 4A	9789814913225	45	$25.50	$1,147.50
Primary Mathematics Home Instructor's Guide 4B	9789814913232	45	$25.50	$1,147.50
Primary Math Assessment Guide Teacher Edition Gr 4	9789814913423		$21.00	$0.00
Knowledgehook Gr 4 ($199 per classroom / per year)	9789814927628		$199.00	$0.00
G R A D E 5 Primary Math 2022 Edition				
Primary Math Student Book 5A	9789814911443	20	$12.95	$259.00
Primary Math Student Book 5B	9789814911450	20	$12.95	$259.00
Primary Math Additional Practice 5A	9789814911641	20	$12.95	$259.00
Primary Math Additional Practice 5B	9789814911658	20	$12.95	$259.00
Primary Math Mastery and Beyond 5A	9789814911849		$12.95	$0.00
Primary Math Mastery and Beyond 5B	9789814911856		$12.95	$0.00
Primary Math Teacher's Guide 5A	9789814913041		$58.00	$0.00
Primary Math Teacher's Guide 5B	9789814913058		$58.00	$0.00
Primary Mathematics Home Instructor's Guide 5A	9789814913249	20	$25.50	$510.00
Primary Mathematics Home Instructor's Guide 5B	9789814913256	20	$25.50	$510.00
Primary Math Assessment Guide Teacher Edition Gr 5	9789814913447		$21.00	$0.00
Knowledgehook Gr 5 ($199 per classroom / per year)	9789814927642		$199.00	$0.00
G R A D E 6 Primary Math 2022 Edition				
Primary Math Student Book 6A	9789815028751		$12.95	$0.00
Primary Math Student Book 6B	9789815028768		$12.95	$0.00
Primary Math Additional Practice 6A	9789815028775		$12.95	$0.00
Primary Math Additional Practice 6B	9789815028782		$12.95	$0.00
Primary Math Teacher's Guide 6A	9789815028799		$58.00	$0.00
Primary Math Teacher's Guide 6B	9789815028805		$58.00	$0.00
Primary Mathematics Home Instructor's Copy 6A	9789815071313		$25.50	$0.00
Primary Mathematics Home Instructor's Copy 6B	9789815071320		$25.50	$0.00
Primary Math Assessment Guide Teacher Edition Gr 6	9789815090987		$21.00	$0.00
Knowledgehook Gr 6 ($199 per classroom / per year)	9789814927673		$199.00	$0.00
Additional Primary Math Supplements				
Singapore Math Fact Fluency Grade K (minimum of 10)	9789814736336		$10.20	$0.00
Singapore Math Fact Fluency Grade 1 (minimum of 10)	9789814736343		$10.20	$0.00
Singapore Math Fact Fluency Grade 2(minimum of 10)	9789814736350		$10.20	$0.00
Singapore Math Fact Fluency Grade 3 (minimum of 10)	9789814736367		$10.20	$0.00
Singapore Math Fact Fluency Grade 4 (minimum of 10)	9789814736374		$10.20	$0.00
Singapore Math Fact Fluency Grade 5 (minimum of 10)	9789814736381		$10.20	$0.00

Books	$38,779.00
Shipping	$3,877.90
Knowledgehook Digital	$0.00
Subtotal	$42,656.90
Shipping Discount	-$3,877.90

Sales tax will be added to invoice where required by law

Signed by:

Richie Romero

FE9DD366CFFD491...

Total **$38,779.00**

Authorized School Signature:	
Please Print/Type:	Richie Romero
Title:	Deputy Superintendent
Date:	11/24/2025

Payment Terms - INVOICED WHEN SHIPPED

School Orders: School orders are accepted two ways
- Authorized purchase order
- Authorized Marshall Cavendish Order Form (subject to Marshall Cavendish Education approval)

Pre-Paid Orders:
- Please contact customersevice@marshallcavendish.com

Terms:
- Net 30 days from invoice date, subject to credit approval. Finance charges on late payments
- Prices and components subject to change without notice.
- We cannot be held responsible for typographical errors.

We do not accept returns or offer exchanges. If you receive a product with a defect or damage that has rendered it unusable (missing pages, severe printing defects, etc.), please contact customer service immediately (customerservice@marshallcavendish.com).

Revised 2/2025

Primary Math		Class 1	Class 2	Class 3	Class 4
G R A D E	Kindergarten				
	1st Grade				
	2nd Grade				
	3rd Grade				
	4th Grade				
	5th Grade				
	6th Grade				

Add more columns if more than 4 classes in a grade

Rainbow B T

Please complete Columns A through M and O									Code = US					Internal Use Only	Click in Cell for Dropdown Choices	Internal Use Only
Bill to Customer Name	Ship to Company Name	Ship to First Name	Ship to Last Name	Ship to Address 1	Ship to	Ship to City	Ship to	Ship to Zip	Ship to	Ship to Phone	Student/Parent	Customer PO#	Order	ISBN # or Product #	Title	Unit Price
	Total Transportation Logistics			10 Longitude Way	Bldg 10	Corona	CA	92881	US	951-749-3739						

Rainbow B T

Rainbow B T

Rainbow B T

Rainbow B T

Please complete Columns A through M and O									Code = US					Internal Use Only	Click in Cell for Dropdown Choices	Internal Use Only
Bill to Customer Name	Ship-to Company Name	Ship-to First Name	Ship-to Last Name	Ship-to Address1	Ship-to Address2	Ship-to City	Ship-to State	Ship-to Zip	Ship to Country Code	Ship-to Phone #	Customer PO#	Order Qty	ISBN # or Product #	Title	Unit Price
Great School Academy	Great School Academy	Meagan	Smith	180 Main Street		Holly Springs	NC	27540	US	919-555-3691	032724-GSA	1	9789814911603	PRI MATH ADDT PRAC 3A	12.95
Great School Academy	Great School Academy	Meagan	Smith	181 Main Street		Holly Springs	NC	27540	US	919-555-3691	032724-GSA	1	9789814911610	PRI MATH ADDT PRAC 3B	12.95
Great School Academy	Great School Academy	Meagan	Smith	182 Main Street		Holly Springs	NC	27540	US	919-555-3691	032724-GSA	1	9789814913386	PRI MATH ASSESSMT GUIDE 2 TE	20.00
Great School Academy	Great School Academy	Meagan	Smith	183 Main Street		Holly Springs	NC	27540	US	919-555-3691	032724-GSA	2	9789814913409	PRI MATH ASSESSMT GUIDE 3 TE	20.00
Great School Academy	Great School Academy	Meagan	Smith	184 Main Street		Holly Springs	NC	27540	US	919-555-3691	032724-GSA	2	9789814911788	PRI MATH MASTERY N BEYOND 2A	12.95
Great School Academy	Great School Academy	Meagan	Smith	185 Main Street		Holly Springs	NC	27540	US	919-555-3691	032724-GSA	2	9789814911795	PRI MATH MASTERY N BEYOND 2B	12.95
Great School Academy	Great School Academy	Meagan	Smith	186 Main Street		Holly Springs	NC	27540	US	919-555-3691	032724-GSA	1	9789814911740	PRI MATH MASTERY N BEYOND KDGT	12.95
Great School Academy	Great School Academy	Meagan	Smith	187 Main Street		Holly Springs	NC	27540	US	919-555-3691	032724-GSA	1	9789814911757	PRI MATH MASTERY N BEYOND KDGT	12.95
Great School Academy	Great School Academy	Meagan	Smith	188 Main Street		Holly Springs	NC	27540	US	919-555-3691	032724-GSA	1	9789814911412	PRI MATH STU BK 3B REV	12.95
Great School Academy	Great School Academy	Meagan	Smith	189 Main Street		Holly Springs	NC	27540	US	919-555-3691	032724-GSA	1	9789814911986	PRI MATH TG 2A	56.00
Great School Academy	Great School Academy	Meagan	Smith	190 Main Street		Holly Springs	NC	27540	US	919-555-3691	032724-GSA	1	9789814911993	PRI MATH TG 2B	56.00
Great School Academy	Great School Academy	Meagan	Smith	191 Main Street		Holly Springs	NC	27540	US	919-555-3691	032724-GSA	1	9789814913003	PRI MATH TG 3A	56.00
Great School Academy	Great School Academy	Meagan	Smith	192 Main Street		Holly Springs	NC	27540	US	919-555-3691	032724-GSA	1	9789814913010	PRI MATH TG 3B	56.00
Great School Academy	Great School Academy	Meagan	Smith	193 Main Street		Holly Springs	NC	27540	US	919-555-3691	032724-GSA	1	9789814913027	PRI MATH TG 4A	56.00
Great School Academy	Great School Academy	Meagan	Smith	194 Main Street		Holly Springs	NC	27540	US	919-555-3691	032724-GSA	1	9789814913034	PRI MATH TG 4B	56.00
Great School Academy	Great School Academy	Meagan	Smith	195 Main Street		Holly Springs	NC	27540	US	919-555-3691	032724-GSA	1	9789814911948	PRI MATH TG KDGTN A	56.00
Great School Academy	Great School Academy	Meagan	Smith	196 Main Street		Holly Springs	NC	27540	US	919-555-3691	032724-GSA	1	9789814911955	PRI MATH TG KDGTN B	56.00
Great School Academy	Great School Academy	Meagan	Smith	197 Main Street		Holly Springs	NC	27540	US	919-555-3691	032724-GSA	10	9789814736343	Singapore Math Fact Fluency - G1	10.20
Great School Academy	Great School Academy	Meagan	Smith	198 Main Street		Holly Springs	NC	27540	US	919-555-3691	032724-GSA	10	9789814736350	Singapore Math Fact Fluency - G2	10.20
Great School Academy	Great School Academy	Meagan	Smith	199 Main Street		Holly Springs	NC	27540	US	919-555-3691	032724-GSA	10	9789814736367	Singapore Math Fact Fluency - G3	10.20
Great School Academy	Great School Academy	Meagan	Smith	200 Main Street		Holly Springs	NC	27540	US	919-555-3691	032724-GSA	10	9789814736374	Singapore Math Fact Fluency - G4	10.20
Great School Academy	Great School Academy	Meagan	Smith	201 Main Street		Holly Springs	NC	27540	US	919-555-3691	032724-GSA	10	9789814736381	Singapore Math Fact Fluency - G5	10.20
Great School Academy	Great School Academy	Meagan	Smith	202 Main Street		Holly Springs	NC	27540	US	919-555-3691	032724-GSA	10	9789814736336	Singapore Math Fact Fluency - GK	10.20

California Online Public Schools

Purchase Requisition Form

(THIS IS NOT A PURCHASE ORDER)

Intent / Usage/ Notes of Purchase:

Name of Requestor: Than Short	**Today's Date: 11/21/25**	**SCHOOL YEAR INTENDED FOR: 25/26**
Department/ Grade Level: Elementary	**School Region: All**	**Date Needed By: 1/1/26**
Vendor Name: Marshall Cavendish	**Vendor Contact Name: Imelda Guarin**	**Vendor Email: iguarin@marshallcavendish.com**
Vendor Address: 800 Westchester Avenue Suite N-641 Rye Brook, NY 10573		

Item of Purchase: (add item link, if necessary)	Quantity:	Price:	Notes/ Description:
Earlybird Kindergarten Math CC Edtn Student Textbk A	25	$650.00	$26.00
Earlybird Kindergarten Math CC Edtn Student Textbk B	25	$650.00	$26.00
Earlybird Kindergarten Math CC Edtn Student Acty Bk A	25	$492.50	$19.70
Earlybird Kindergarten Math CC Edtn Student Acty Bk B	25	$492.50	$19.70
Primary Math Student Book Kindergarten A	70	$906.50	$12.95
Primary Math Student Book Kindergarten B	70	$906.50	$12.95
Primary Math Additional Practice Kindergarten A	70	$906.50	$12.95
Primary Math Additional Practice Kindergarten B	70	$906.50	$12.95
Primary Mathematics Home Instructor's Guide Kinder A	70	$1,785.00	$25.50
Primary Mathematics Home Instructor's Guide Kinder B	70	$1,785.00	$25.50
Primary Math Student Book 1A	85	$1,100.75	$12.95
Primary Math Student Book 1B	85	$1,100.75	$12.95
Primary Math Additional Practice 1A	85	$1,100.75	$12.95
Primary Math Additional Practice 1B	85	$1,100.75	$12.95
Primary Mathematics Home Instructor's Guide 1A	85	$2,167.50	$25.50
Primary Mathematics Home Instructor's Guide 1B	85	$2,167.50	$25.50
Primary Math Student Book 2A	60	$777.00	$12.95
Primary Math Student Book 2B	60	$777.00	$12.95
Primary Math Additional Practice 2A	60	$777.00	$12.95
Primary Math Additional Practice 2B	60	$777.00	$12.95
Primary Mathematics Home Instructor's Guide 2A	60	$1,530.00	$25.50
Primary Mathematics Home Instructor's Guide 2B	60	$1,530.00	$25.50
Primary Math Student Book 3A	75	$971.25	$12.95
Primary Math Student Book 3B	75	$971.25	$12.95
Primary Math Additional Practice 3A	75	$971.25	$12.95
Primary Math Additional Practice 3B	75	$971.25	$12.95
Primary Mathematics Home Instructor's Guide 3A	75	$1,912.50	$25.50
Primary Mathematics Home Instructor's Guide 3B	75	$1,912.50	$25.50
Primary Math Student Book 4A	45	$582.75	$12.95
Primary Math Student Book 4B	45	$582.75	$12.95

Updated: 9/23/25

Primary Math Additional Practice 4A	45	$582.75	$12.95	
Primary Math Additional Practice 4B	45	$582.75	$12.95	
Primary Mathematics Home Instructor's Guide 4A	45	$1,147.50	$25.50	
Primary Mathematics Home Instructor's Guide 4B	45	$1,147.50	$25.50	
Primary Math Student Book 5A	20	$259.00	$12.95	
Primary Math Student Book 5B	20	$259.00	$12.95	
Primary Math Additional Practice 5A	20	$259.00	$12.95	
Primary Math Additional Practice 5B	20	$259.00	$12.95	
Primary Mathematics Home Instructor's Guide 5A	20	$510.00	$25.50	
Primary Mathematics Home Instructor's Guide 5B	20	$510.00	$25.50	
Total:		$38,779.00		

Requestor Name: Than Short	**Requestor Signature:** Than Short	**Date:** 11/21/25
SPuDs Name: Richie Romero	**SPuDs Signature:** Signed by: Richie Romero FE9DD366CFED491...	**Date:** 11/24/2025

FOR FINANCE DEPARTMENT USE ONLY		
Finance Designee Name (for budget review): Lachelle Carter	**Finance Designee Approval Signature:** DocuSigned by: 53EF3C0EE6DA47E...	**Date:** 11/24/2025
Funding Source: General	**Budget Category:** Textbooks	**LCAP - Yes or No** No
Notes/Comments: Na		
Purchase Order #:	**Requisition #:**	**PO# Date Issued:**

California Online Public Schools

Purchase Requisition and Approval Process

(New Process as of 9/8/2025)

1. A Purchase Requisition Form (PRF) must be completed for ALL required products or services before any purchase is made.

2. The requestor completes the PRF, attaches an invoice or quote, and emails it to finance@californiaops.org for processing.

3. Finance reviews the PRF for completion and accuracy, then routes the it to the Superintendents, Directors, or Principals (SPUDS) for approval.

Updated: 9/23/25

4. SPUDS may approve, deny, or request additional information.
5. After SPUDS approval, Finance reviews the PRF to confirm budget availability and policy compliance.
6. Once Finance confirms, the requestor will be notified that the order is ready to be processed.
7. Finance will then either:
    a. Place the order and process payment, **or**
    b. Initiate a purchase order (PO) and send it to the vendor for acceptance and fulfillment.

California Online Public Schools

2025-2026 PURCHASE ORDER

California Online Public Schools
33272 Valle Road, San Juan Capistrano, CA 92675
(949) 461-1667 Phone (949) 240-7895 Fax

Purchase Order Number:	**2025 - 26 - 61**		
Date:	12/15/2025	**Vendor:**	Nasco
Vendor Contact Name:	Customer Service	**Address:**	901 Janesville Ave
Vendor Phone Number:	800 558-9595		
Vendor Fax Number:		**City:**	Fort Atkinson
Email P.O. to vendor?	[x] Yes [ ] No	**State**	WI
Vendor Email:	orders@nascoeducation.com	**Zip**	53538

Requester:

Department: PRF AND BOARD APPROVED

Intent/Purpose:

Signature: _____ **Date:** _____

Product/Description	Sales Quote#	Item #	Cost	Qty	Total Cost
450 KT CA ONLINE PUBLIC SCHOOLS LBS: 2610.00		KI06759	$ 41.00	450	$ 18,450.00
Tax	2513791		$ 1,614.38	1	$ 1,614.38
Delivery approximately 6-8 weeks after order is placed.					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
				Order Total	$20,064.38

Signatures (or email approval):

DocuSigned by: Brittnie Anderson
94912B48142147D...
Purchaser/Requester — Date 12/15/2025

Signed by:
253EF3C0EE6DA47E...
Administrator Approval (required) — Date 12/15/2025

Bernie Jamero
6E5D3AFA47A644A...
Finance Approval (required) — Date 12/15/2025

[ ] via email approval (see attached)

Nasco

901 JANESVILLE AVENUE, FORT ATKINSON, WI 53538
Phone: 800-558-9595 Fax: 800-372-1236
Website: nascoeducation.com Email: orders@nascoeducation.com

Pricing Request Number: 2513791 **Date:** November 21, 2025

Contact:

Bill To 460-691-00	Ship To
CA ONLINE PUBLIC SCHOOLS BESSETTE, HILARY 33272 Valle RD San Juan Capistrano CA 92675-4842	TOTAL TRANSPORTATION LOGISTICS BLDG 11 10 LONGITUDE WAY CORONA CA 92881

Shipping Instructions: STANDARD SHIP
Special Note: 714/2026802
Cust P/O Number: PRICING
Contract: 60423
Special Remark:

Item Number	Qty	U/M	Description	Unit Price	Extended

****
PLEASE REFER TO PRICING REQUEST #2513791 OR INCLUDE A COPY OF THIS PRICING
WHEN PLACING YOUR ORDER TO ENSURE YOU RECEIVE THESE PRICES.

REFERENCE YOUR DISCOUNT QUOTE #60423
$199 MINIMUM ORDER (AFTER THE DISCOUNT IS APPLIED) PER DELIVERY ADDRESS
...FREE SHIPPING UNLESS OTHERWISE NOTED.
****
NASCO EDUCATION
901 JANESVILLE AVE
FORT ATKINSON, WI 53538
PH : 800.558.9595
FAX : 800.372.1236
EMAIL: ORDERS@NASCOEDUCATION.COM

KI06759	A	450	KT	CA ONLINE PUBLIC SCHOOLS LBS: 2610.00	41.00*	18450.00

Nasco

901 JANESVILLE AVENUE, FORT ATKINSON, WI 53538
Phone: 800-558-9595 Fax: 800-372-1236
Website: nascoeducation.com Email: orders@nascoeducation.com

Pricing Request Number: 2513791 **Page:** 2 **Date:** November 21, 2025

Item Number	Qty	U/M	Description	Unit Price	Extended

IMPORTANT: In the event that international tariffs are imposed by the U.S. government, some products or parts manufactured outside the United States may incur a tariff surcharge. If this surcharge applies to your order, you will be notified of any price increase before we process your purchase order.

**TOTAL WEIGHT:	2610.00	**NET TOTAL	18450.00
		SHIPPING & HANDLING	.00
		TAX AMOUNT	1614.38
* This pricing request expires 01/05/2026		TOTAL AMOUNT	$20064.38

* Minimum order of 450 kits.
* Delivery approximately 6-8 weeks after order is placed.
* Free standard ground shipping to one location in the continental U.S.
* Net 30 w/approved credit.
* Items may be substituted for similar quality brands as needed to expedite.
* Custom kits offered through this quotation are non-returnable.
* Order cannot be changed or cancelled once it is placed.

California Online Public Schools

Purchase Requisition Form

(THIS IS NOT A PURCHASE ORDER)

Intent / Usage/ Notes of Purchase: Art Kits for Second Semester K - 8 Students

Name of Requestor: Than Short	**Today's Date: 11/21/25**	**SCHOOL YEAR INTENDED FOR: 25/26**
Department/ Grade Level: Middle and Eler	**School Region: All**	**Date Needed By: 12/30/25**
Vendor Name: Nasco	**Vendor Contact Name: Tosha Simao**	**Vendor Email: tsimao@NascoEducati on.com**
Vendor Address: 901 Janesville Ave, Fort Atkinson, WI 53538		

Item of Purchase: (add item link, if necessary)	Quantity:	Price:	Notes/ Description:
KI06759 A	450	$18,450.00	$41.00
Tax	1	$1,614.38	
Total:		$20,064.38	

Requestor Name: Than Short	**Requestor Signature:** Than Short	**Date: 11/21/25**
SPuDs Name: Leslie Dombek	**SPuDs Signature:** DocuSigned by: Leslie Dombek D39ED653025C4F5...	**Date:** 12/01/2025

*****FOR FINANCE DEPARTMENT USE ONLY*****

Finance Designee Name (for budget review): Lachelle Carter	**Finance Designee Approval Signature:** DocuSigned by: 53EF3C0EE0DA47E...	**Date:** 12/01/2025
Funding Source: ARTS MUSIC BLOCK	**Budget Category:** Supplies	**LCAP - Yes or No** yes
Notes/Comments: NA		
Purchase Order #:	**Requisition #:**	**PO# Date Issued:**

Updated: 9/23/25

California Online Public Schools

Purchase Requisition and Approval Process

(New Process as of 9/8/2025)

1. A Purchase Requisition Form (PRF) must be completed for ALL required products or services before any purchase is made.

2. The requestor completes the PRF, attaches an invoice or quote, and emails it to finance@californiaops.org for processing.

3. Finance reviews the PRF for completion and accuracy, then routes the it to the Superintendents, Directors, or Principals (SPUDS) for approval.

4. SPUDS may approve, deny, or request additional information.

5. After SPUDS approval, Finance reviews the PRF to confirm budget availability and policy compliance.

6. Once Finance confirms, the requestor will be notified that the order is ready to be processed.

7. Finance will then either:
    a. Place the order and process payment, **or**
    b. Initiate a purchase order (PO) and send it to the vendor for acceptance and fulfillment.

Updated: 9/23/25

Coversheet

Approval of 2026-27 CalOPS Calendar (attached)

Section: IV. Consent Items
Item: G. Approval of 2026-27 CalOPS Calendar (attached)
Purpose: Vote
Submitted by:
Related Material:
DRAFT - CalOPS Attendance Calendar 26-27 (Internal Use Only).xlsx - Sheet 1 (1).pdf

California Online Public Schools Attendance Calendar 26-27

INTERNAL STAFF USE ONLY: DO NOT POST OR DISTRIBUTE

Attendance Month		*Calendar Month*	*M*	*T*	*W*	*TH*	*F*	*Teacher Days*	*Student Days*	Student & Teacher Holidays	
		Aug	10	11	12	13	14	0	0	Teacher Only Work Days*	
			17	18	19	20	21	4	0	No School for Students	
			24	25	26	27	28	5	0		
		Sept	31	1	2	3	4	4	0		
			7	8	9	10	11	4	4	***1st day of school Sept 8***	
			14	15	16	17	18	5	5	Labor Day	
			21	22	23	24	25	5	5		
Month 1	19	Oct	28	29	30	1	2	5	5	***End of attendance Month***	
			5	6	7	8	9	4	4	World Mental Health Day	
			12	13	14	15	16	5	5		
			19	20	21	22	23	5	5		
Month 2	19		26	27	28	29	30	5	5		
		Nov	2	3	4	5	6	5	5	PS Q1 Ends 11/06	
			9	10	11	12	13	4	4	Veterans' Day	
			16	17	18	19	20	5	5		
Month 3	14		23	24	25	26	27	0	0	Fall Break	
		Dec	30	1	2	3	4	5	5	***End of P1/LP3= 11/27***	
			7	8	9	10	11	5	5		
			14	15	16	17	18	5	5		
			21	22	23	24	25	0	0	Winter Break	
		Jan	28	29	30	31	1	0	0		
Month 4	20		4	5	6	7	8	5	5		
			11	12	13	14	15	5	5	Martin L King Jr. Day	
			18	19	20	21	22	4	4	PS Q2 Ends 02/03	
			25	26	27	28	29	5	5	Teacher Work Day/ Mid Semester Recess	
Month 5	17	Feb	1	2	3	4	5	4	3	# days in first semester	**89**
			8	9	10	11	12	5	5		
			15	16	17	18	19	4	4	Presidents' Day	
			22	23	24	25	26	5	5		
Month 6	19	March	1	2	3	4	5	5	5		
			8	9	10	11	12	5	5		
			15	16	17	18	19	5	5	***End of P2/LP7= 3/26***	
Month 7	15		22	23	24	25	26	5	5	*P2 due to districts 4/9*	
		April	29	30	31	1	2	5	5		
			5	6	7	8	9	0	0	Spring Break	
			12	13	14	15	16	5	5	PS Q3 Ends 4/16	
			19	20	21	22	23	5	5		
Month 8	20		26	27	28	29	30	5	5	Testing window April 19 through May 21	
		May	3	4	5	6	7	5	5		
			10	11	12	13	14	5	5		
			17	18	19	20	21	5	5		
Month 9	20		24	25	26	27	28	5	5		
		June	31	1	2	3	4	4	4	Memorial Day	
			7	8	9	10	11	5	5	PS Q4 Ends& Senior Deadline 6/16	
Month 10	16		14	15	16	17	18	4	4	Juneteenth	
			21	22	23	24	25	5	4	***Last day of school June 23***	
			28	29	30	1	2	0	0		
	179		***Total Teacher Days -->***					***195***	***180***	*<-- Total Student Days*	

***Teacher (and 10 month staff) only work days:**	August 18 - September 3; February 4; June 25	**# days in 2nd semester -->**	**91**
Student Holidays:	Sept. 7 (Labor Day); Oct. 9 (World Mental Health Day); Nov. 11 (Veterans' Day); Nov. 23-27 (Fall Break); Dec. 21- Jan. 1 (Winter Break); Jan. 18 (Martin Luther King Jr.); Feb. 4-5 (Mid Year Semester Break); Feb. 15 (Presidents' Day); April 5-9 (Spring Break); May 31 (Memorial Day); June 18 (Juneteenth)		
End of Attendance Months:	Oct. 2; Oct. 30; Nov. 27; Jan. 8; Feb. 3; Mar. 5; Mar. 26; Apr 30; May 28; June 24		
First/Last Days of School for the Students:	**Sept 8 and June 24**	**First & Last Days for Teachers (10 month staff):**	**Aug 18 and June 25**

FOR INTERNAL USE ONLY. Only distribute to STAFF MEMBERS!
CALIFORNIA ONLINE PUBLIC SCHOOLS

Coversheet

Approval of Saddleback Dual Enrollment Agreement (attached)

Section: IV. Consent Items
Item: H. Approval of Saddleback Dual Enrollment Agreement (attached)
Purpose: Vote
Submitted by:
Related Material:
EXHIBIT A 7360-2024_Dual Enrollment Agmt_APPENDIX - CalOPS_Spring 2026 (1).pdf

COLLEGE AND CAREER ACCESS PATHWAYS (CCAP)
A DUAL ENROLLMENT PARTNERSHIP AGREEMENT

APPENDIX- SPRING 2026

WHEREAS, the College and Career Access Pathways Partnership Agreement ("CCAP Agreement") is between Saddleback College ("COLLEGE") a college of the South Orange County Community College District, (SOCCCD), and California Online Public Schools Southern California (CHARTER SCHOOL).

WHEREAS, the COLLEGE and the CHARTER SCHOOL agree to record COLLEGE and CHARTER SCHOOL specific components of the CCAP Agreement using the Appendix for purposes of addressing mandated reporting requirements to include, but not limited to, the total number of high school students to be served and the total number of full-time equivalent students projected to be claimed by the community college district for those students; the scope, nature, time, location, and listing of community college courses to be offered; and criteria to assess the ability of pupils to benefit from those courses; and Sec. 2 (c)(1)

WHEREAS, the CCAP Agreement Appendix shall also be used to record protocols for information sharing in compliance with all applicable state and federal privacy laws, joint facilities use, and parental consent for high school pupils to enroll in community college courses; and Sec. 2 (c)(1)

NOW THEREFORE, SOCCCD, the COLLEGE and CHARTER SCHOOL agree as follows:

1. **CCAP AGREEMENT-**The College and Charter School entered into this CCAP Agreement on July 1, 2023, pursuant to action of the governing boards of the College and Charter School.

   South Orange County Community College District Board Meeting:
   (a) Board Meeting Date: June 26, 2023

   Charter School Board Meeting:
   (a) Board Meeting Date: June 21, 2023

2. SOCCCD, COLLEGE and CHARTER SCHOOL Point of Contact:

LOCATION	NAME	TELEPHONE	EMAIL
SOCCCD:	Priya Jerome	949-582-4680	pjerome@socccd.edu
College:	Kari Irwin	949-582-4273	kirwin@saddleback.edu
Charter School:	Richie Romero	951-394-0022	rromero@calca.connectionsacademy.org

3. CCAP AGREEMENT EDUCATIONAL PROGRAM(S) AND COURSE(S)

a. COLLEGE is responsible for all educational program(s) and course(s) and offered as part of this CCAP Agreement whether the educational program(s) and course(s) are offered at the CHARTER SCHOOL or the COLLEGE.

Note: All referenced Sections from AB 288 (Education Code 76004)

4. CCAP AGREEMENT PROGRAM YEAR - college has identified the following: program year, educational program(s) and course(s) to be offered at the said date, time and location; the total number of students to be served and projected FTES; and the instructor and employer of record.

PROGRAM YEARS: 25/26 COLLEGE: Saddleback College

EDUCATIONAL PROGRAM(s): Business: New Media Marketing Certificate

CHARTER SCHOOL: CALIFORNIA ONLINE PUBLIC SCHOOLS SOUTHERN CALIFORNIA

HIGH SCHOOL(S): CALIFORNIA ONLINE PUBLIC SCHOOLS

TOTAL NUMBER OF STUDENTS TO BE SERVED: 50	TOTAL PROJECTED FTES: 2

COURSE NAME	COURSE NUMBER	TERM	TIME	DAYS/HOURS	INSTRUCTOR	EMPLOYER OF RECORD	LOCATION
E-commerce Marketing	BUS 109	Spring 2026	Online	Online	B. Papoulias	☒ CC ☐ HS	☐ CC ☒ HS
Introduction to Public Speaking	COMM C1000	Spring 2026	Online	Online	J. Ventura	☒ CC ☐ HS	☐ CC ☒ HS

Required: Describe the criteria used to assess the ability of pupils to benefit from the course(s) offered *(Sec. 2 (c)(1):*

Students will be approved at the high schools.

Note: All referenced Sections from AB 288 (Education Code 76004)

5. BOOKS AND INSTRUCTIONAL MATERIALS - The total cost of books and instructional materials for charter school students participating as part of this CCAP agreement will be borne by charter school.

COURSE NAME	TEXT	ESTIMATED COST	OTHER INSTRUCTIONAL MATERIALS	ESTIMATED COST
E-commerce Marketing	Digital Marketing Foundations and Strategy. 5th Edition. Publisher: Cengage. MindTap/online option. ISBN: 9780357907757	$140	N/A	N/A
Introduction to Public Speaking	Zero Textbook Cost	ZTC	N/A	N/A

6. FACILITIES USE

6.1 COLLEGE and CHARTER SCHOOL shall adhere to the terms outlined in Section 17, Facilities, of this CCAP Agreement.

6.2 COLLEGE, as part of Section 15.3 of this CCAP Agreement, shall extend access and use of the following COLLEGE facilities:

BUILDING	CLASSROOM	DAYS	HOURS
N/A	N/A	N/A	N/A

Initial

CALIFORNIA ONLINE PUBLIC SCHOOLS SOUTHERN CALIFORNIA

Signed by:

By: Richie Romero
FE9DB888CFFB491...

Print Name: Richie Romero

Print Title: Executive Director

Date: 1/26/2026

SOUTH ORANGE COMMUNITY COLLEGE DISTRICT

Signed by:

By: Connie Cavanaugh
1AACBE16146F41E...

Print Name: Connie Cavanaugh

Print Title: Executive Director Fiscal Services

Date: 1/26/2026

BOT 1/20/2026

Note: All referenced Sections from AB 288 (Education Code 76004)

Coversheet

Approval of the 2025-26 SY Culture and Climate Survey Questionnaire (attached)

Section:	IV. Consent Items
Item:	I. Approval of the 2025-26 SY Culture and Climate Survey Questionnaire (attached)
Purpose:	Vote
Submitted by:	
Related Material:	BIM - Culture and Climate Survey Questions.pdf CalOPS Culture and Climate Survey Questions.pdf

California Online Public Schools

Board Information Memo

SUBJECT: School Culture and Climate Survey

Category (Contract Approval, Policy, Personnel, General Approval. etc.): General Approval
Date: 02/10/2026
Reason for Board Consideration (Fiscal Policy, State Requirement, etc.): Organizational transparency
Decision Type (Action Item, Information Only, etc.): Consent

Background (Brief Summary of Background Information): Each year CalOPS conducts staff surveys in order to grow and improve as an organization. The school culture and climate survey allows our staff members to share about their experiences in order to help inform our decisions as a school.

Rationale (Why is this important and why is this coming to the Board): The Board's review ensures that the school culture and climate survey aligns with the organization's mission and strategic priorities, and that the questions are appropriate and transparently administered to staff.

Evidence of Due Diligence: These questions are a combination of last year's survey questions and the questions that were provided by Culture Amp and edited to reflect our setting as an online public school. The previous survey questions allow us to track data from last year, and the Culture Amp questions are all tied to specific rationale. The questions were reviewed by a team of staff members from different grades and different teams, including district office employees, who gave their opinions and insights on the questions in order to create a survey that represents everyone.

Fiscal Impact: N/A

Potential Conflicts of Interest: N/A

Recommendation/Board Action (if applicable): Approval

Prepared/Recommended/Approved By: Ryan Dreifus

CalOPS Culture and Climate Survey Questions

Overall	Engagement	I would recommend CalOPS as a great place to work
Overall	Engagement	CalOPS motivates me to go beyond what I would in a similar role elsewhere
Overall	Engagement	I am proud to work for CalOPS
Overall	Engagement	"I rarely think about looking for a job at another [district]"
Overall	Engagement	I see myself still working at CalOPS in two years' time
Company Confidence	Company Confidence	The educational experience that CalOPS provides for students and families is as good as, or better than, our main competitors
Company Confidence	Company Confidence	CalOPS effectively directs resources (funding, people and effort) towards student success
Company Confidence	Company Confidence	CalOPS is in a position to really succeed over the next three years
Our Leaders	Leadership	I have confidence in the Superintendents at CalOPS and the decisions that they make.
Our Leaders	Leadership	The Superintendents at CalOPS have communicated a vision that motivates me
Our Leaders	Leadership	The leaders at CalOPS keep people informed about what is happening
Our Leaders	Leadership	The leaders at CalOPS demonstrate that people are important to the school's success
Our Leaders		My principal or director is accessible and engaged with staff.
Our Leaders		My principal or director regularly seeks feedback from staff at all levels to understand our needs and challenges.
Our Leaders		I feel confident that my Assistant Principal/Assistant Director will advocate for our team's needs
Our Leaders		My Assistant Principal/Assistant Director is open to constructive feedback and demonstrates a willingness to listen to different perspectives.
Your Manager	Management	My supervisor genuinely cares about my wellbeing
Your Manager	Management	My supervisor gives me useful feedback on how well I am performing
Your Manager	Management	My supervisor keeps me informed about what is happening
Your Manager	Management	My supervisor inspires me to be my best.
People & Teams	Collaboration & Communication	Other departments at CalOPS collaborate well with us to get the job done
People & Teams	Collaboration & Communication	At CalOPS there is open and honest two-way communication
People & Teams	Teamwork & Ownership	Workloads are divided fairly among people where I work
People & Teams	Teamwork & Ownership	I feel I am part of a team
People & Teams	Teamwork & Ownership	We hold ourselves and our team members accountable for results
Your Role	Enablement	The information I need to do my job effectively is readily available
Your Role	Enablement	We have enough autonomy to perform our jobs effectively

Your Role	Enablement	Most of the systems and processes here support us getting our work done effectively
Your Role	Alignment & Involvement	I know how my work contributes to the goals of CalOPS
Your Role	Alignment & Involvement	I know what I need to do to be successful in my role
Your Role		My day-to-day work feels meaningful and purposeful to me
Your Role	Alignment & Involvement	I am happy with my current role relative to what was described to me
Your Role	Alignment & Involvement	I believe my total compensation (base salary+any bonuses+benefits) is fair, relative to similar roles at other school districts
Our Culture	Work & Life Blend	Generally, I believe my workload is reasonable for my role
Our Culture		I feel stressed or overwhelmed at work half the time or more
Our Culture	Innovation	We are encouraged to be innovative even though some of our initiatives may not succeed
Our Culture	Service & Quality Focus	Day-to-day decisions demonstrate that quality and improvement are top priorities
Our Culture	Social Connection	CalOPS really allows us to make a positive difference in the lives of our students and families.
Our Culture		How connected do you feel to other adults at CalOPS?
Our Culture		How well do the colleagues you work with on a regular basis understand you as a person?
Our Culture		To what extent do you feel a sense of belonging?
Our Culture		How do you feel about overall staff morale at our school?
Our Culture		How often do you feel you have opportunities to connect with staff to learn about their cultural backgrounds and experiences?
Our Culture		How connected did you feel to your students overall this year?
Our Culture		How comfortable do you feel in navigating open and constructive conversations surrounding identity and culture with your students?
Our Culture		How confident do you feel in supporting a student who is an English language learner and may require more support when communicating in class, understanding assignments?
Our Culture		How confident are you in your ability to find resources to support students who have unique learning needs and require accomodations?
Our Culture		How connected did you feel to your families overall this year?
Growth & Development		How supported do you feel in building meaningful and inclusive connections with families from cultural backgrounds different from your own?
Growth & Development	Feedback & Recognition	I receive appropriate recognition for good work at CalOPS
Growth & Development	Feedback & Recognition	My job performance is evaluated fairly
Growth & Development	Feedback & Recognition	When it is clear that someone is not delivering in their role we take steps to help them improve.

Growth & Development	Learning & Development	I am provided with professional development opportunities that help me grow in my role.
Growth & Development	Learning & Development	My supervisor(or someone in management) has shown a genuine interest in my career aspirations
Growth & Development	Learning & Development	CalOPS supports me in growing as a professional
Systems and Processes		How effective are the current attendance tracking procedures?
Systems and Processes		How much time do you spend on attendance and work samples each month?
Systems and Processes		How would you rate your overall experience using Canvas for managing coursework, assignments, and communication?
Action	Action	I believe action will take place as a result of this survey
Action	Action	I have been provided an opportunity to see and discuss recent employee survey results
Action	Action	My manager, or someone else, has communicated some clear actions based on recent employee survey results
Action	Action	I have seen positive changes taking place based on recent employee survey results
Comments	Comments	What are some things we are doing great here?
Comments	Comments	What are some things we are not doing so great here?
Comments	Comments	Is there anything else you want to share about your experience at CalOPS?

Coversheet

Approval of School Safety Plan (attached)

Section: IV. Consent Items
Item: J. Approval of School Safety Plan (attached)
Purpose: Vote
Submitted by:
Related Material:
CLEAN DRAFT 25-26 CalOPS Safety Plan Revised May 2025 (SB 1153 - ICP) - Approved 250610 .docx (1).pdf

California Online Public Schools

School Safety Plan

To comply with Ed. Code § 47605(c)(5)(F)
And including elements from
Ed.Code Section 32282 (a)(2)(A) through (O)

Richard Savage, Ed.D., Superintendent
California Online Public Schools

33272 Valle Road
San Juan Capistrano, CA 92675

580 N. Wilma, Suite G
Ripon, CA 95366

California Online Public Schools

California Online Public Schools non-profit Board of Directors operates the following charter schools to which this safety plan applies:

California Online Public Schools Central Coast
California Online Public Schools Central Valley
California Online Public Schools Monterey Bay
California Online Public Schools North Bay
California Online Public Schools Northern California
California Online Public Schools Southern California

Approved by CalOPS Board of Directors on February 26, 2019
Reviewed by School Safety Committee on February 10, 2020
(with no changes recommended)
Reviewed and ratified by CalOPS Board of Directors with updates on February 23, 2021
Reviewed by School Safety Committee on April 6, 2023
(with no changes recommended)
Reviewed and ratified by Board of Directors on April 25, 2023
Reviewed by School Safety Committee on January 17, 2024
(with minor updates due to new legislation (SB10) and organizational transitions)
Reviewed and ratified by CalOPS Board of Directors on with updates on February 06, 2024
Reviewed by School Safety Committee on January 10, 2025
(with minor updates due to new legislation)
Reviewed and ratified by CalOPS Board of Directors on with updates on February 11, 2025
Updated May 2025 (to include ICP per SB 153)
Approved by CalOPS Board of Directors June 10, 2025

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Introduction

California Online Public Schools (CalOPS) are online public charter schools. This plan will apply to all of the California Online Public Schools operated by the California Online Public Schools Governing Board.

We have two business offices and do not have any physical school locations or classroom facilities. We do host field trips and other such face to face socialization events at venues we contract with throughout the state. This plan is written to provide a safe environment at both of the offices and at any off-site event, to the extent applicable.

Implementation of Plan

This School Safety Plan will be available to all staff, students, parents, and the community to review. It will be located on the **CalOPS Website**.

School Safety Planning Committee

California Online Public Schools is committed to providing an orderly, safe, caring environment in which students feel comfortable, share responsibility for maintaining a positive school climate, and take pride in their school and their achievements. Attitudes and behaviors that promote mutual respect and harmonious relations are encouraged.

The CalOPS Board of Directors is responsible for the overall development of all school safety plans for its schools. Through the School Safety Committee, School Safety Plans are developed. The School Safety Planning Committee shall be composed of the following members: the principal or designee, one teacher who is a representative of the recognized certificated employee organization; one parent/guardian whose child attends the school; one classified employee who is a representative of the recognized classified employee organization; other members if desired.

Other local agencies, such as health care and emergency services, may be consulted if desired.

Other members of the school or community may provide valuable insights as members of the School Safety Planning Committee. Additional members may include:

- A representative from the local law enforcement agency
- A representative from the local fire department agency
- School counselor
- Student representative(s)
- Disciplinary team member
- Staff leaders
- Additional parent representatives

Mandated Policies and Procedures

The School Safety Planning Committee reviews the site safety plan and makes necessary updates and revisions. The safety plan must include the following components: (Ed Code 32282)

- Identifying appropriate strategies and programs that will provide or maintain a high level of school safety and address the school's procedures for complying with existing laws related to school safety, which shall include the development of all the following:
- Child abuse reporting is consistent with Article 2.5 (commencing with Section 11164) of Chapter 2 of Title

1 of the Penal Code, and procedures for supervision and protection of students against child abuse, neglect, and sexual offenses
- Disaster procedures, routine and emergency including, but not limited to, adaptations for pupils with disabilities in accordance with the American with Disabilities Act of 1990, and include:
    - Emergency and Disaster Preparedness Plan
    - Fire Drills
    - Bomb Threats
    - Earthquake Emergency Procedure System
    - Transportation Safety and Emergencies
- Policies pursuant to Educational Code 48915 and other school-designated serious acts which would lead to suspension, expulsion, or mandatory expulsion recommendations pursuant to Article 1 (commencing with Section 48900) of Chapter 6 of Part 27 of Division 4 of Title 2.
- Procedures to notify teachers and counselors (amended Welfare and Institutions Code 827) of dangerous students pursuant to Education Code 49079.
- A discrimination and harassment policy consistent with the prohibition against discrimination contained in Chapter 2 (commencing with Section 200) of Part 1.
- If the school has adopted a dress code prohibiting students from wearing "gang- related apparel," the provisions of that dress code.
- Procedures for safe entrance and exit of students, parents/guardians, and employees to and from the school.
- A safe and orderly environment conducive to learning at the school.
- The rules and procedures on school discipline adopted pursuant to Education Code 35291, and 35291.5, 47605, and 47605.6.
- Procedures for conducting tactical responses to criminal incidents, including procedures related to individuals with guns on school campuses and at school-related functions. The procedures to prepare for active shooters or other armed assailants shall be based on the individual needs and context of each school site and surrounding community.
- If a safety plan includes procedures to prepare for active shooters or other armed assailants by conducting drills, those drills must not be high-intensity drills.
- Procedures to assess and respond to reports of any dangerous, violent, or unlawful activity that is being conducted or threatened to be conducted at the school, at an activity sponsored by the school, or on a schoolbus serving the school.
- Procedures to respond to sudden cardiac arrest and life-threatening medical emergencies
- Procedures to notify parents and school personnel to the presence of immigration enforcement
- For schools that serve grades 7-12, a protocol in the event a pupil suffering or is reasonably believed to be suffering from an opioid overdose.

Child Abuse Reporting Procedures

It is our policy to ensure the safety and well-being of all children participating in activities sponsored by us, and to report suspected cases of child abuse and neglect consistent with the requirements of state law. We will not knowingly place an employee in a position that causes him or her to come into contact with children where the employee has been accused and/or convicted of crimes against children, child abuse, or child neglect. We ensure that individuals who come into contact with children have passed appropriate background screening measures. (see also the CalOPS Employee Handbook)

AWARENESS OF POSSIBLE ABUSE/NEGLECT

All individuals participating in activities affiliated with us that include children are responsible for being alert to possible abuse or neglect. We provide training to employees who interact with children on Child Abuse and Neglect, which includes guidelines for identifying and procedures for reporting any suspected child abuse or neglect, and employees must comply with the procedures established in this training.

Non-Imminent Danger Reporting Protocols

School staff of California Online Public Schools should follow reporting protocols for non-imminent danger if there are concerns for students and there are not immediate risks for personal safety for them or their family members.

Non-imminent danger situations are concerning, but the student is **not in immediate danger or in a life-threatening situation** that would require a call to emergency services.

Non-imminent danger situations could be discovered through submitted assignments, email messages, or phone calls with students, or it may be second-hand or hearsay. Concerns of non-imminent danger require a follow-up from the counselor or school leader.

School Staff Responsibilities:

1. Log the contact. Normal logging protocol should be followed. Due to the sensitive content, the Log should be marked as "Confidential."
2. Inform the school leader or counselor from a separate phone or via instant message.
3. Email school leader and Hazel Eng with a summary of the situation and request for review as well as follow up instructions.
4. The school leader and/or counselor will determine if the reporting staff member should make a report to children's services.
    a. If so, the reporting staff member should contact children's services as the person who initiated the student concern.
    b. Search online for "children's services in city/county" where the student lives.
    c. In the email, note the incident number and the agency actions, e.g. if they will open an investigation.

Imminent Danger Reporting Protocols

School Staff associated with California Online Public Schools should follow reporting protocols for imminent danger if a student or family member has an immediate risk to their personal safety.

Imminent danger refers to first-hand, real-time reported information versus second-hand/ hearsay, and is an **immediate threat of harm**.

It is considered imminent danger when a student's apparent perpetrator intends to cause harm, or such danger exists which could reasonably be expected to cause death or serious physical harm.

Students can also engage in imminent danger towards themselves or others. The term imminent or its equivalent (e.g., immediate, threatening, emergent, crisis) is short-term, rather than long-term, danger to self or others. When deciding if a situation is imminent, consider the specific nature or conduct, magnitude, probability, or frequency of harm.

School Staff Responsibilities

1. Upon receipt of the concern, the staff member will do one or both of the following:
    a. Make a report with local children's services.
        i. Search online for "children's services in city/county" where the student lives.
        ii. Note the incident number and the agency actions, e.g. if they will open an investigation. You will add this information to an email in the subsequent steps of the process.
    b. Contact local law enforcement if it is recommended by the agency or if the student requires immediate medical attention.
        i. Call 911, either locally or in the city and state, in which the situation is occurring. Have the student's name and address ready.
        ii. Keep the student engaged in conversation and confirm his or her address or other

information that will assist emergency services in locating them.
   iii. Remain on the line with 911 until emergency personnel arrives at the student's location or as otherwise instructed by the 911 operator.
2. Inform the crisis team from a separate phone or via instant message.
   a. The crisis team consists of: school leader/administrator, School Social Worker (Shannon Doss), AP of Counseling (Hazel Eng for High School, Amber Cambria for TK-8th Grade)
3. Log the contact. Normal logging protocol should be followed for teaching staff. Counseling will follow up with a confidential log.
4. Email the crisis team with a summary of the situation and request for review as well as follow up instructions.
5. Submit a Child Welfare Referral for counseling/social work follow up.
6. The crisis team will coordinate next steps and notify staff if additional actions or information are needed.

Procedures for Supervision and Protection of Children from Abuse, Neglect, and Sexual Offenses
In addition to strict compliance with the reporting policy above, the school shall implement the following procedures to minimize opportunities for abuse, neglect, or sexual offenses.

Procedure	Details
Two-Deep/Visible Supervision	No employee, volunteer, or contractor shall be alone with a single student behind a closed door or in an isolated area without another adult present or visible.
Line-of-Sight Supervision for School-Sanctioned Events	Staff shall maintain visual contact with unaccompanied students during school-sanctioned events and testing. High-risk areas (locker rooms, storage rooms, offices) shall be monitored or equipped with windows or open doors.
Private Electronic Communication Prohibited	Staff may not communicate privately with students via personal phone number, text, social media, or apps. All school-related electronic communication must use school-approved platforms with at least one other adult able to monitor.
Physical Contact Boundaries	Physical contact shall be limited to what is appropriate and necessary (e.g., high-fives, side hugs, brief comforting). Staff shall avoid lap-sitting, tickling, piggy-back rides, or any contact with private body areas.
Visitor & Volunteer Screening	All visitors and regular volunteers shall sign in, wear identification, and be supervised at all times. Background checks are required for any adult with unsupervised student contact.
Review of Physical Locations	The school shall identify and mitigate blind spots, inadequate lighting, or isolated areas to the best of its ability for in-person events.

The school strictly follows all applicable fingerprint background check requirements for employees, contractors, and volunteers.

Additional policies and procedures to prevent abuse, neglect, and sexual offenses are included in the school's Student & Family Policy Catalog.

Disaster and Criminal Incident Procedures

The welfare of the students and staff will always be the priority in any given emergency. Whatever action might need to be taken should put the health and safety of students and staff first.

Preparation/Preventative Measures:

- Upon booking the event staff will request a copy of the evacuation route(s) from the venue and request if

there is an onsite security guard. If possible, also request the location of fire extinguishers and/or a copy of their emergency plan.

- When available staff will bring the following to each event:
    - An **emergency kit** with
        - Emergency Folder
            - The school emergency action plan, outlined below
            - The site manager name/contact, site address/number, testing room number(s), security guard name/contact (if applicable), and school emergency contacts
            - A sheet with onsite staff names and contact information
            - A paper copy of parent emergency contact numbers by student
            - Copies of Accident/Injury Reports Forms
            - Copies of Incident Report Forms
        - A first aid kit
- On the day of an event, staff will make a note of emergency exits, location(s) of fire extinguishers, and fire alarms. Additionally, onsite staff will determine the designated rally point.
    - Rally point - A location, most likely in the parking lot, located a safe distance from the venue where if staff were to be separated that is where they will meet
- Families will be informed that in the event of an emergency, students will not be released to family members until a roll call is completed to ensure all students are safe and accounted for.

Students with Special Needs During Emergencies

Employees and students with special needs are encouraged to self-identify their specific requirements during emergencies. These needs should be documented on a student's IEP and/or 504 plan and plans should be made to ensure that evacuation and other response procedures accommodate the needs of all students. In some cases, this will require that an additional staff person be assigned to assist a student with special needs in case of an emergency.

Emergency	Action Plan

Evacuation	Fire alarm, flood, bomb threat, or any emergency that requires evacuation from the building
	• Immediately, all onsite staff will assist with evacuating all students outside calmly and safely.
	  ○ A staff member should lead the students, another should be in the middle, and the others should be behind the students
	  ○ No running should be permitted to avoid trampling and/or other potential injuries
	  ○ Always use the stairs if on an upper floor
	• Once students are at a safe distance outside, on site staff will do a roll call to ensure that all students are accounted for, including staff.
	• If families are onsite during the emergency, staff SHOULD NOT release students until after roll call
	• Staff should follow-up with students to ensure that there were no injuries during evacuation and that no emergency assistance is required.
	• Depending on the severity of the emergency, at the discretion of a school principal or designee, the event will continue, or the students will be

	dismissed.

Medical Emergency (Including sudden cardiac arrest or a similar life-threatening medical emergency)	In the event of a medical emergency
	• Call 911
	  ○ Provide the nature of the emergency
	  ○ Provide the site address & specific location
	  ○ Follow the dispatcher's instructions. If appropriate, the 911 operator will instruct you to begin CPR and implement rescue breathing.
	  ▪ *Automatic external defibrillators are located at in the reception area of the school administrative offices.
	• The onsite staff must isolate and secure the area or affected student(s) to avoid panic and/or further injuries
	  ○ If a student is severely injured, he or she SHOULD NOT be moved unless otherwise instructed by the emergency response team.
	• Staff identifies the individual(s) injured and contacts the caretaker(s) immediately
	• On site staff informs the school leader, and venue manager of the emergency immediately
	• NEVER leave injured student(s) alone. If an ambulance ride is required and the caretaker is not onsite, a staff member should accompany the student(s), if possible
	• If an ambulance ride is required, the staff should make a note of the hospital the student(s) is/are being transferred to and follow-up with the family immediately
	• Staff MUST complete the Accident/Injury Report and send it to the school leader as soon as possible.
	• The event may continue for the uninjured parties. If students are impacted and unable to continue after the incident, they should be dismissed

Assault/Fights	**Among students**
	• Staff should ensure the safety of all students and staff
	• Staff should de-escalate and diffuse the situation
	• Staff should call 911 if necessary
	  ○ Immediately call 911 if weapons are visible/involved
	• On site staff should call 911 if a student or students are severely injured and follow the action plan for medical emergencies
	• The on-site staff will notify the school leader
	  ○ An administrator will notify the caretakers of the students involved
	• The on-site staff completes an Incident Report & Accident/Injury Report
	  ○ Ask victim(s) and/or witness(es) for their account of the incident
	  ○ Submit an incident report to the school leader
	Among Caretakers
	• Staff should ensure the safety of all students and staff and move students away from the location of the incident
	• For verbal altercations, staff at their discretion can attempt to de-escalate or diffuse the situation
	  ○ If an altercation escalates staff should immediately call 911
	• For physical altercations, DO NOT attempt to de-escalate
	  ○ If an onsite security guard is not available, contact 911
	• Call 911 immediately if

	○ Weapons are visible/involved ○ Someone threatens another's life ○ Unable to de-escalate and altercation is escalating • On site staff will notify the school leader • On site staff completes an Incident Report & Accident/Injury Report ○ Ask victim(s) and/or witness(es) for their account of the incident ○ Submit an incident report to the school leader within 24 hours.
Active Shooter	**Annually all CalOPS staff will** • Sign up for an active shooter training course • Sign up to receive local emergency alerts and register work and personal contact information with any work sponsored alert system • Make a site-specific plan with administrators and expected onsite staff, and ensure everyone knows what they would do if confronted with an active shooter ○ Understand the plans for individuals with disabilities or other access and functional needs • Describe expectations • Describe accountability process • Be trained to ○ Be aware of their environment and any possible dangers ○ Look for the two nearest exits ○ Outline an escape path ○ Identify hiding places ○ Say something if suspicious ▪ Alert venue manager ▪ Alert local authority In general, how staff should respond to an active shooter will be dictated by the specific circumstances of the encounter. **Active Shooter Outside/Inside the Building** • CALL 911 immediately ○ Try to communicate with police as quietly as possible ▪ If you cannot speak, leave the line open and allow the dispatcher to listen ○ If you were able to see the offender(s), give a description of the person(s) ○ If you heard any gunshots or explosions, provide a description and location or approximate location ○ If you observed any victims, give a description of the location and number of victims ○ If you observed any suspicious devices, provide the location and a description ○ Follow dispatchers' instructions • **If possible**, notify onsite staff and with their assistance ○ Notify other staff and venue manager *(if possible)* ○ Quickly and safely lock and barricade all doors and windows ○ Turn off the lights, close the blinds, and block windows

- Turn off devices that emit sounds
- Silence cell phones (make sure they won't vibrate)
- Quick Head Count - Count the number of students in the room
  - Moving forward this will be the group of students you will be keeping track of
  - If able, write number on hand

- Remain calm and keep students calm
- If there is an opportunity to escape, do so!
  - Quickly and quietly away from the intruder
  - Leave your belongings behind
  - If shooter is close do not attempt, instead run to the nearest room then lock and barricade the door
- Don't hide in groups- spread out along walls or hide separately to make it more difficult for the shooter
- Keep everyone out of plain sight and take cover/protection behind
  - Concrete walls
  - thick tables
  - filing cabinets
- Remain absolutely quiet!
  - If you need to seek help communicate silently ensuring that no light or sounds give away your location
- Stay in place until law enforcement gives you the all clear
  - Your hiding place should be out of the shooter's view and provide protection if shots are fired in your direction.
- Attacking an armed or violent individual is not recommended but is a personal choice when there are no other apparent options

After the incident

Know that law enforcement's first task is to end the incident and apprehend the offender(s) and/or suspect(s) to ensure everyone's safety. Officers may be armed with rifles, shotguns, and/or handguns and may use pepper spray or tear gas to control the situation.

- Keep hands visible and empty
  - Universal surrender position, hands empty, palms up and fingers spread
- Officers will shout commands and may push individuals to the ground for their safety
- Follow law enforcement instructions and evacuate in the direction they come from, unless otherwise instructed
- Take care of yourself first, and then you may be able to help the wounded before first responders arrive
- Apply direct pressure to wounded areas
- Turn wounded people onto their sides if they are unconscious and keep them warm
- Attempt to keep wounded alert and conscious by talking to them
- Do a head count to ensure your group is accounted for
  - Take a roster of students and call the school office
  - Report any injuries

	○ Do not leave students alone ○ After the head count if students are missing notify the authorities and have the school notify the caretaker(s) • If possible, attempt to reunite at the agreed meeting spot • Attempt to contact onsite staff if separated • School notifies the school leader and HR/legal department immediately
Fire	If a staff member sees • fire • smoke • or smells a gas odor 1. Pull the fire alarm and evacuate students and staff, following the steps in the evacuation action plan. 2. Staff must not re-enter the building until the fire service personnel or authorities have declared the building safe.
Weapons or Suspicious Objects/Persons	Observation of, or suspicion of, weapons or threatening objects or persons **Suspicion** • If a student or parent is suspected of having a weapon or object on his or her person, DO NOT search • Immediately notify all present staff, the principal, and venue manager **Confirmed** • Confirmed weapon(s) or hostile persons - DO NOT confront, notify the authorities immediately and follow the instructions from the dispatcher ○ Attempt to gather as much information as possible to provide to dispatcher such as: ▪ Weapon/Threatening Object ▪ Description ▪ Location ▪ Hostile Person(s) ▪ Description of individual(s) ▪ Location of individual(s) or incident ▪ Direction of travel of individual(s) ▪ Vehicle License Plate, if appropriate and possible • Immediately notify all staff present, the principal, and venue manager • Weapon/Threatening Object ○ Stop the event and safely evacuate students and staff, following the evacuation action plan • Hostile Person(s)/Intruder ○ Stop the event immediately and GET AWAY ▪ If you can safely evacuate with students, do so, following the evacuation action plan ▪ Staff must always accompany students

	▪ All groups are unable to safely evacuate together reunite at agreed meeting point ○ HIDE & LOCK DOWN ▪ Quickly and safely move to a secure area, lock down the room and lock and cover any windows ▪ Move students away from doors and windows ▪ Remain quiet and maintain lock down until notified by an emergency response official or venue manager that it is safe to move ▪ If it applies, follow the active shooter emergency action plan
Missing Student	• Immediately notify all staff present and stop all activity • With assistance from onsite staff notify the principal and venue manager • With the assistance of the venue manager, lockdown the venue immediately • One staff member should stay with the students on-site. The others should actively search all areas and surrounding areas of the site for the missing student(s) • If the student(s) is not found or reached by phone, staff must contact the local authorities and the caretaker(s) ○ Follow instructions from dispatcher and/or authorities
Severe Storm	In the event of a severe storm, stop all testing and keep students calm **Tornadoes, Hurricanes, or Severe Storms** • Move all students and staff away from doors and windows • Find a secure place or hall with no windows, glass, and objects that may fall on individuals • Monitor the storm • When appropriate, duck and cover • Contact school office immediately ○ After the incident, administration will determine the next steps • Follow the medical emergency plan if any students or staff members are severely injured **Earthquakes** • Have students and staff stay indoors and seek shelter ○ Each pupil and staff member take cover under a table or desk, dropping to his or her knees, with head protected by the arms, and the back to the windows ○ Or stand in a corner or secure location away from shelving or moving objects/furniture • Stay inside until the shaking is over and then evacuate the building watching for falling items or glass

Reminder steps to complete after an incident:

- If possible, grab the emergency kit provided which contains emergency action plans, rosters, first-aid kit, and contacts
- If possible, meet at the designated rally point

- Roll call, staff should always maintain a head count and confirm all students and onsite staff are present and not harmed
    - Contact the school office for assistance, if needed
- Staff should always contact the school and inform of incident within 24 hours.
- Depending on the severity of the emergency, at the discretion of the school leader, the event will continue or the students will be dismissed and rescheduled
    - On site staff should document, if not the exact start and end times, the approximate start and end times of the incident.
- If students are to be dismissed, onsite staff should assist students with contacting their families to arrange for pickup
    - Office staff and administration should also assist with contacting families

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Procedures to Allow Use of School Buildings for Emergency Shelters

If requested, the use of school office locations will be discussed with a public agency, including the American Red Cross, to determine the feasibility of using school offices and equipment for mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare.

Opioid Overdose Response Protocol

STEP 1: Evaluate for Signs of Overdose.

- All employees will be trained to recognize the following signs of an opioid overdose:
    - Unconsciousness or inability to awaken;
    - Slow or shallow breathing or breathing difficulty, such as choking sounds or a gurgling/snoring noise from a person who cannot be awakened; and
    - Fingernails or lips turning blue/purple.
- If any person is suspected of suffering an overdose, any employee shall first attempt to stimulate the person by:
    - Calling the person's name;
    - Then, vigorously grinding knuckles into the sternum (breastbone) or rub knuckles on the person's upper lip.
- If the person responds, assess whether he or she can maintain responsiveness and breathing.
- Continue to monitor the person, including breathing and alertness, and try to keep the person awake and alert.
- If unresponsive, call 911, provide rescue breathing if the person is not breathing on their own, and otherwise follow 911 operator instructions until emergency responders arrive.

STEP 2: Call 911.

Calling 911 at the appropriate time is an essential step to getting someone with medical expertise to care for the person suspected of experiencing an opioid overdose. If no emergency medical services (EMS) or other trained personnel are on campus, activate the 911 emergency system immediately. All that needs to be reported is "Someone is unresponsive and not breathing" and then report the specific address and/or description of the location on the campus where the person is located. After relaying this information, follow the dispatcher's instructions. If appropriate, the 911 operator will instruct you to begin CPR and implement rescue breathing. Follow these and all instructions given by 911 operators until emergency responders arrive.

STEP 3: Support the Person's Breathing.

Supporting breathing is an important intervention and may be lifesaving on its own. Rescue breathing can be very

effective in supporting respiration, and chest compressions can provide ventilatory support.

- Rescue breathing for adults involves the following steps:
  - Be sure the person's airway is clear (check that nothing inside the person's mouth or throat is blocking the airway).
  - Place one hand on the person's chin, tilt the head back, and pinch the nose closed.
  - Place your mouth over the person's mouth to make a seal and give two slow breaths.
  - Watch for the person's chest (but not the stomach) to rise.
  - Follow up with one breath every 5 seconds.
- Chest compressions for adults involve the following steps:
  - Place the person on his or her back.
  - Press hard and fast on the center of the chest.
  - Keep your arms extended.

STEP 4: Assist Emergency Responders.

After emergency responders arrive on site, assist them with any requests they may have while tending to the individual experiencing the overdose. Keep other students and unnecessary persons out of the way and make sure the path is clear to the individual needing emergency assistance and back to an ambulance, if necessary. Continue to comply with 911 operator instructions until told to hang up.

DO's and DON'T's:

DO attend to the person's breathing and cardiovascular support needs by administering oxygen or performing rescue breathing and/or chest compressions.
DO put the person in the "recovery position" on the side, if you must leave the person unattended for any reason.
DO stay with the person and keep them warm.
DON'T slap or forcefully try to stimulate the person; it will only cause further injury. If you cannot wake the person by shouting, rubbing your knuckles on the sternum, or light pinching, the person may be unconscious.
DON'T put the person into a cold bath or shower. This increases the risk of falling, drowning, or going into shock.
DON'T inject the person with any substance (e.g., saltwater, milk, stimulants). The only safe and appropriate treatment is naloxone.
DON'T try to make the person vomit drugs that may have been swallowed. Choking or inhaling vomit into lungs can cause a fatal injury.

Discipline and Due Process for Students

The school's discipline, suspension, expulsion, and involuntary removal policies are in accordance with students' rights and with applicable law. As a charter school, the delineated suspension and expulsion offenses contained in California Education Code Section 48900 *et seq.* are not applicable to the school. However, the Board has reviewed those sections of California Education Code and utilized similar guidelines when they were deemed appropriate to the desired disciplinary environment of the school.

Board Policies

CalOPS follows formal due process procedures to deal with the discipline of students. Students are guaranteed due process of law. The discipline policies have been developed to identify the types of conduct subject to discipline, to offer an opportunity for a hearing in which the student may present evidence to defend his/her actions, and to ensure due process for the student. Discipline policies are approved by the Board and are reviewed regularly. The Board reviews the policies to be sure they are within all current legal guidelines and that

they are consistent with the school's mission and educational program.

Suspensions or expulsions for children designated as exceptional follow all appropriate state and federal policies, regulations, and laws. If a student with a disability violates a code of conduct, he or she will be disciplined according to the discipline measures described herein for up to 10 days. Upon subsequent violations that result in suspensions that exceed 10 days per school year or upon any recommendation for expulsion, the school will determine if the behavior manifested from the student's disability. If the school determines that the violation is not a manifestation of the student's disability, the school will apply the discipline procedures to the student in the same manner and for the same duration as the procedures would be applied to students without disabilities. However, if it is determined that the violation manifested from the student's disability, the school will conduct a functional behavior assessment and develop a behavior plan to address the behavior violation so that it does not recur.

Suspended or expelled students shall be excluded from all school and school-related activities unless otherwise agreed during the period of suspension or expulsion.

A student identified as an individual with disabilities or for whom the Charter School has a basis of knowledge of a suspected disability pursuant to the IDEA or who is qualified for services under Section 504 is subject to the same grounds for suspension and expulsion and is accorded the same due process procedures applicable to general education students except when federal and state law requires additional or different procedures. CalOPS will follow all applicable federal and state laws including but not limited to the applicable provisions of the Education Code, when imposing any form of discipline on a student identified as an individual with disabilities, for whom CalOPS has a basis of knowledge of a suspected disability, or who is otherwise qualified for such services or protections in according due process to such students.

No student shall be involuntarily removed by CalOPS for any reason unless the parent/guardian of the student has been provided written notice of intent to remove the student no less than five (5) school days before the effective date of the action. The written notice shall be in the native language of the student or the student's parent/guardian and shall inform the student, and the student's parent/guardian of the basis for which the student is being involuntarily removed, and the student's parent/guardians right to request a hearing to challenge the involuntary removal. If a student's parent, guardian requests a hearing, CalOPS shall utilize the same hearing procedures specified below for expulsions, before the effective date of the action to involuntarily remove the student. If the student's parent/guardian requests a hearing, the student shall remain enrolled and shall not be removed until CalOPS issues a final decision. As used herein, "involuntarily removed" includes disenrolled, dismissed, transferred, or terminated, but does not include removals for misconduct which may be grounds for suspension or expulsion as enumerated below. Students may be involuntarily removed for reasons including, but not limited to, failure to comply with the terms of the student's independent study Master Agreement pursuant to Education Code Section 51747(c)(4).

Procedures

A. Grounds for Suspension and Expulsion of Students

A student may be suspended or expelled for prohibited misconduct if the act is related to school activity or school attendance occurring at any time including but not limited to: a) while on school grounds; b) while going to or coming from school; c) during the lunch period, whether on or off the school campus; or d) during, going to, or coming from a school-sponsored activity.

B. Enumerated Offenses

1. **Discretionary Suspension Offenses. Students may be suspended when it is determined the student:**
    a. Caused, attempted to cause, or threatened to cause physical injury to another person.
    b. Willfully used force or violence upon the person of another, except self-defense.
    c. Unlawfully possessed, used, or otherwise furnished, or was under the influence of any controlled substance, as defined in Health and Safety Code Sections 11053-11058, alcoholic beverage, or

intoxicant of any kind.

d. Unlawfully offered, arranged, or negotiated to sell any controlled substance as defined in Health and Safety Code Sections 11053-11058, alcoholic beverage or intoxicant of any kind, and then sold, delivered or otherwise furnished to any person another liquid substance or material and represented same as controlled substance, alcoholic beverage or intoxicant.
e. Committed or attempted to commit robbery or extortion.
f. Caused or attempted to cause damage to school property or private property, which includes but is not limited to, electronic files and databases.
g. Stole or attempted to steal school property or private property, which includes but is not limited to, electronic files and databases.
h. Possessed or used tobacco or products containing tobacco or nicotine products, including but not limited to cigars, cigarettes, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets and betel. This section does not prohibit the use of a student's own prescription products by a student.
i. Committed an obscene act or engaged in habitual profanity or vulgarity.
j. Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Health and Safety Code Section 11014.5.
k. Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, other school officials, or other school personnel engaged in the performance of their duties. This section shall only apply to students in any of grades 9-12, inclusive.
l. Knowingly received stolen school property or private property, which includes but is not limited to, electronic files and databases.
m. Possessed an imitation firearm, i.e.: a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
n. Harassed, threatened, or intimidated a student who is a complaining witness or witness in a school disciplinary proceeding for the purpose of preventing that student from being a witness and/or retaliating against that student for being a witness.
o. Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
p. Engaged in, or attempted to engage in hazing. For the purposes of this policy, "hazing" means a method of initiation or preinitiation into a student organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective student. For purposes of this policy, "hazing" does not include athletic events or school-sanctioned events.
q. Made terroristic threats against school officials and/or school property, which includes but is not limited to, electronic files and databases. For purposes of this policy, "terroristic threat" shall include any statement, whether written or oral, by a person who willfully threatens to commit a crime which will result in death, great bodily injury to another person, or property damage in excess of one thousand dollars ($1,000), with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out, which, on its face and under the circumstances in which it is made, is so unequivocal, unconditional, immediate, and specific as to convey to the person threatened, a gravity of purpose and an immediate prospect of execution of the threat, and thereby causes that person reasonably to be in sustained fear for their own safety or for their immediate family's safety, or for the protection of school property, which includes but is not limited to, electronic files and databases, or the personal property of the person threatened or their immediate family.
r. Committed sexual harassment, as defined in Education Code Section 212.5. For the purposes of this policy, the conduct described in Section 212.5 must be considered by a reasonable person of the same gender as the victim to be sufficiently severe or pervasive to have a negative impact upon the individual's academic performance or to create an intimidating, hostile, or offensive

educational environment. This provision shall apply to students in any of grades 4 to 12, inclusive.

s. Caused, attempted to cause, threatened to cause or participated in an act of hate violence, as defined in Education Code Section 233(e). This provision shall apply to students in any of grades 4 to 12, inclusive.

t. Intentionally harassed, threatened or intimidated school personnel or volunteers and/or a student or group of students to the extent of having the actual and reasonably expected effect of materially disrupting class work, creating substantial disorder and invading the rights of either school personnel or volunteers and/or student(s) by creating an intimidating or hostile educational environment. This provision shall apply to students in any of grades 4 to 12, inclusive.

u. Engaged in an act of bullying, including, but not limited to, bullying committed by means of an electronic act.

    i. "Bullying" means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a student or group of students which would be deemed hate violence or harassment, threats, or intimidation, which are directed toward one or more students that has or can be reasonably predicted to have the effect of one or more of the following:

        1. Placing a reasonable student (defined as a student, including, but is not limited to, a student with exceptional needs, who exercises average care, skill, and judgment in conduct for a person of their age, or for a person of their age with exceptional needs) or students in fear of harm to that student's or those students' person or property.
        2. Causing a reasonable student to experience a substantially detrimental effect on their physical or mental health.
        3. Causing a reasonable student to experience substantial interference with their academic performance.
        4. Causing a reasonable student to experience substantial interference with their ability to participate in or benefit from the services, activities, or privileges provided by the Charter School.

    ii. "Electronic Act" means the creation or transmission originated on or off the school site, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager, of a communication, including, but not limited to, any of the following:

        1. A message, text, sound, video, or image.
        2. A post on a social network Internet Web site including, but not limited to:
            a. Posting to or creating a burn page. A "burn page" means an Internet Web site created for the purpose of having one or more of the effects as listed in subparagraph (ii) above.
            b. Creating a credible impersonation of another actual student for the purpose of having one or more of the effects listed in subparagraph (ii) above. "Credible impersonation" means to knowingly and without consent impersonate a student for the purpose of bullying the student and such that another student would reasonably believe, or has reasonably believed, that the student was or is the student who was impersonated.
            c. Creating a false profile for the purpose of having one or more of the effects listed in subparagraph (ii) above. "False profile" means a profile of a fictitious student or a profile using the likeness or attributes of an actual student other than the student who created the false profile.
        3. An act of cyber sexual bullying.
            a. For purposes of this policy, "cyber sexual bullying" means the dissemination of, or the solicitation or incitement to disseminate, a photograph or other visual recording by a student to another student or to school personnel by

means of an electronic act that has or can be reasonably predicted to have one or more of the effects described in subparagraphs (1) to (4), inclusive, of paragraph (ii). A photograph or other visual recording, as described above, shall include the depiction of a nude, semi-nude, or sexually explicit photograph or other visual recording of a minor where the minor is identifiable from the photograph, visual recording, or other electronic act.

b. For purposes of this policy, "cyber sexual bullying" does not include a depiction, portrayal, or image that has any serious literary, artistic, educational, political, or scientific value or that involves athletic events or school-sanctioned activities.

iii. Notwithstanding subparagraphs (ii) and (iii) above, an electronic act shall not constitute pervasive conduct solely on the basis that it has been transmitted on the Internet or is currently posted on the Internet.

v. A student who aids or abets, as defined in Penal Code Section 31, the infliction or attempted infliction of physical injury to another person may be subject to suspension, but not expulsion, except that a student who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (1)(a)-(b).

w. Possessed, sold, or otherwise furnished any knife or other dangerous object of no reasonable use to the student unless, in the case of possession of any object of this type, the student had obtained written permission to possess the item from a certificated school employee, with the Executive Director or designee's concurrence.

2. Non-Discretionary Suspension Offenses: Students must be suspended and recommended for expulsion when it is determined the student:

a. Possessed, sold, or otherwise furnished any firearm, explosive, or other destructive device unless, in the case of possession of any device of this type, the student had obtained written permission to possess the item from a certificated school employee, with the Superintendent or designee's concurrence.
b. Brandished a knife at another person.
c. Unlawfully sold a controlled substance listed in Health and Safety Code Section 11053, *et seq*.
d. Committed or attempted to commit a sexual assault as defined in Penal Code Sections 261, 266c, 286, 287, 288, or 289 or former Section 288a of the Penal Code, or committed a sexual battery as defined in Penal Code Section 243.4.

3. Discretionary Expellable Offenses: Students may be recommended for expulsion when it is determined the student:

a. Caused, attempted to cause, or threatened to cause physical injury to another person.
b. Willfully used force or violence upon the person of another, except self-defense.
c. Unlawfully possessed, used, or otherwise furnished, or was under the influence of any controlled substance, as defined in Health and Safety Code Sections 11053-11058, alcoholic beverage, or intoxicant of any kind.
d. Unlawfully offered, arranged, or negotiated to sell any controlled substance as defined in Health and Safety Code Sections 11053-11058, alcoholic beverage or intoxicant of any kind, and then sold, delivered or otherwise furnished to any person another liquid substance or material and represented same as controlled substance, alcoholic beverage or intoxicant.
e. Committed or attempted to commit robbery or extortion.
f. Caused or attempted to cause damage to school property or private property, which includes but is not limited to, electronic files and databases.
g. Stole or attempted to steal school property or private property, which includes but is not limited to, electronic files and databases.
h. Possessed or used tobacco or products containing tobacco or nicotine products, including but not

limited to cigars, cigarettes, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets and betel. This section does not prohibit the use of a student's own prescription products by a student.

i. Committed an obscene act or engaged in habitual profanity or vulgarity.

j. Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Health and Safety Code Section 11014.5.

k. Knowingly received stolen school property or private property, which includes but is not limited to, electronic files and databases.

l. Possessed an imitation firearm, i.e.: a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.

m. Harassed, threatened, or intimidated a student who is a complaining witness or witness in a school disciplinary proceeding for the purpose of preventing that student from being a witness and/or retaliating against that student for being a witness.

n. Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.

o. Engaged in, or attempted to engage in hazing. For the purposes of this policy, "hazing" means a method of initiation or preinitiation into a student organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective student. For purposes of this policy, "hazing" does not include athletic events or school-sanctioned events.

p. Made terroristic threats against school officials and/or school property, which includes but is not limited to, electronic files and databases. For purposes of this policy, "terroristic threat" shall include any statement, whether written or oral, by a person who willfully threatens to commit a crime which will result in death, great bodily injury to another person, or property damage in excess of one thousand dollars ($1,000), with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out, which, on its face and under the circumstances in which it is made, is so unequivocal, unconditional, immediate, and specific as to convey to the person threatened, a gravity of purpose and an immediate prospect of execution of the threat, and thereby causes that person reasonably to be in sustained fear for their own safety or for their immediate family's safety, or for the protection of school property, which includes but is not limited to, electronic files and databases, or the personal property of the person threatened or their immediate family.

q. Committed sexual harassment, as defined in Education Code Section 212.5. For the purposes of this policy, the conduct described in Section 212.5 must be considered by a reasonable person of the same gender as the victim to be sufficiently severe or pervasive to have a negative impact upon the individual's academic performance or to create an intimidating, hostile, or offensive educational environment. This provision shall apply to students in any of grades 4 to 12, inclusive.

r. Caused, attempted to cause, threatened to cause or participated in an act of hate violence, as defined in Education Code Section 233(e). This provision shall apply to students in any of grades 4 to 12, inclusive.

s. Intentionally harassed, threatened or intimidated school personnel or volunteers and/or a student or group of students to the extent of having the actual and reasonably expected effect of materially disrupting class work, creating substantial disorder and invading the rights of either school personnel or volunteers and/or student(s) by creating an intimidating or hostile educational environment. This provision shall apply to students in any of grades 4 to 12, inclusive.

t. Engaged in an act of bullying, including, but not limited to, bullying committed by means of an electronic act.

    i. "Bullying" means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a student or group of students which would be deemed hate violence or harassment, threats, or intimidation, which are directed toward one or more

students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing a reasonable student (defined as a student, including, but is not limited to, a student with exceptional needs, who exercises average care, skill, and judgment in conduct for a person of their age, or for a person of their age with exceptional needs) or students in fear of harm to that student's or those students' person or property.
2. Causing a reasonable student to experience a substantially detrimental effect on their physical or mental health.
3. Causing a reasonable student to experience substantial interference with their academic performance.
4. Causing a reasonable student to experience substantial interference with their ability to participate in or benefit from the services, activities, or privileges provided by the Charter School.

ii. "Electronic Act" means the creation or transmission originated on or off the school site, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager, of a communication, including, but not limited to, any of the following:

1. A message, text, sound, video, or image.
2. A post on a social network Internet Web site including, but not limited to:
    a. Posting to or creating a burn page. A "burn page" means an Internet Web site created for the purpose of having one or more of the effects as listed in subparagraph (i) above.
    b. Creating a credible impersonation of another actual student for the purpose of having one or more of the effects listed in subparagraph (i) above. "Credible impersonation" means to knowingly and without consent impersonate a student for the purpose of bullying the student and such that another student would reasonably believe, or has reasonably believed, that the student was or is the student who was impersonated.
    c. Creating a false profile for the purpose of having one or more of the effects listed in subparagraph (i) above. "False profile" means a profile of a fictitious student or a profile using the likeness or attributes of an actual student other than the student who created the false profile.
3. An act of cyber sexual bullying.
    a. For purposes of this policy, "cyber sexual bullying" means the dissemination of, or the solicitation or incitement to disseminate, a photograph or other visual recording by a student to another student or to school personnel by means of an electronic act that has or can be reasonably predicted to have one or more of the effects described in subparagraphs (1) to (4), inclusive, of paragraph (i). A photograph or other visual recording, as described above, shall include the depiction of a nude, semi-nude, or sexually explicit photograph or other visual recording of a minor where the minor is identifiable from the photograph, visual recording, or other electronic act.
    b. For purposes of this policy, "cyber sexual bullying" does not include a depiction, portrayal, or image that has any serious literary, artistic, educational, political, or scientific value or that involves athletic events or school-sanctioned activities.

iii. Notwithstanding subparagraphs (i) and (ii) above, an electronic act shall not constitute pervasive conduct solely on the basis that it has been transmitted on the Internet or is currently posted on the Internet.

u. A student who aids or abets, as defined in Penal Code Section 31, the infliction or attempted

infliction of physical injury to another person may be subject to suspension, but not expulsion, except that a student who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (3)(a)-(b).

v. Possessed, sold, or otherwise furnished any knife or other dangerous object of no reasonable use to the student unless, in the case of possession of any object of this type, the student had obtained written permission to possess the item from a certificated school employee, with the Superintendent or designee's concurrence.

4. **Non-Discretionary Expellable Offenses: Students must be recommended for expulsion when it is determined pursuant to the procedures below that the student:**
    a. Possessed, sold, or otherwise furnished any firearm, explosive, or other destructive device unless, in the case of possession of any device of this type, the student had obtained written permission to possess the item from a certificated school employee, with the Superintendent or designee's concurrence.
    b. Brandished a knife at another person.
    c. Unlawfully sold a controlled substance listed in Health and Safety Code Section 11053, *et seq*.
    d. Committed or attempted to commit a sexual assault as defined in Penal Code Sections 261, 266c, 286, 287, 288, or 289 or former Section 288a of the Penal Code, or committed a sexual battery as defined in Penal Code Section 243.4.

If it is determined by the Administrative Panel and/or Board of Directors that a student has brought a firearm or destructive device, as defined in Section 921 of Title 18 of the United States Code, on to campus or to have possessed a firearm or destructive device on campus, the student shall be expelled for one year, pursuant to the Federal Gun Free Schools Act of 1994. In such instances, the student shall be provided due process rights of notice and a hearing as required in this policy.
CalOPS will use the following definitions:

- The term "knife" means (A) any dirk, dagger, or other weapon with a fixed, sharpened blade fitted primarily for stabbing; (B) a weapon with a blade fitted primarily for stabbing; (C) a weapon with a blade longer than 3½ inches; (D) a folding knife with a blade that locks into place; or (E) a razor with an unguarded blade.
- The term "firearm" means (A) any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; (B) the frame or receiver of any such weapon; (C) any firearm muffler or firearm silencer; or (D) any destructive device. Such a term does not include an antique firearm.
- The term "destructive device" means any explosive, incendiary, or poison gas, including but not limited to: (A) bomb; (B) grenade; (C) rocket having a propellant charge of more than four ounces; (D) missile having an explosive or incendiary charge of more than one-quarter ounce; (E) mine; or (F) device similar to any of the devices described in the preceding clauses.

C. Suspension Procedure

Suspensions shall be initiated according to the following procedures:

1. Conference
   Suspension shall be preceded, if possible, by a conference conducted by the Superintendent or designee with the student and the student's parent/guardian and, whenever practical, the teacher, supervisor or CalOPS employee who referred the student to the Superintendent or designee.
   The conference may be omitted if the Superintendent or designee determines that an emergency situation exists. An "emergency situation" involves a clear and present danger to the lives, safety or health of students or CalOPS personnel. If a student is suspended without this conference, both the parent/guardian and the student shall be notified of the student's right to return to school for the purpose of a conference.
   At the conference, the student shall be informed of the reason for the disciplinary action and the evidence against the student and shall be given the opportunity to present their version and evidence in their

defense, in accordance with Education Code Section 47605(c)(5)(J)(i). This conference shall be held within two (2) school days, unless the student waives this right or is physically unable to attend for any reason including, but not limited to, incarceration or hospitalization. The conference shall be held as soon as the student is physically able to return to school for the conference. Penalties shall not be imposed on a student for failure of the student's parent or guardian to attend a conference with Charter School officials. Reinstatement of the suspended student shall not be contingent upon attendance by the student's parent/guardian at the conference.

2. Notice to Parents/Guardians
   At the time of the suspension, an administrator or designee shall make a reasonable effort to contact the parent/guardian in person, by email, or by telephone. Whenever a student is suspended, the parent/guardian shall be notified in writing of the suspension and the date of return following suspension. This notice shall state the specific offense(s) committed by the student as well as the date the student may return to school following the suspension. If CalOPS officials wish to ask the parent/guardian to confer regarding matters pertinent to the suspension, the notice may request that the parent/guardian respond to such requests without delay.
3. Suspension Time Limits/Recommendation for Expulsion
   Suspensions, when not including a recommendation for expulsion, shall not exceed five (5) consecutive school days per suspension. Upon a recommendation of expulsion by the Superintendent or designee, the student and the student's parent/guardian shall be invited to a conference to determine if the suspension for the student should be extended pending an expulsion hearing. In such instances when CalOPS has determined a suspension period shall be extended, such extension shall be made only after a conference is held with the student and the student's parent/guardian, unless the student and the student's parent/guardian fail to attend the conference.
   This determination will be made by the Superintendent or designee upon either of the following: 1) the student's presence will be disruptive to the education process; or 2) the student poses a threat or danger to others. Upon either determination, the student's suspension will be extended pending the results of an expulsion hearing.
4. Homework Assignments During Suspension
   In accordance with Education Code Section 47606.2(a), upon the request of a parent, a legal guardian or other person holding the right to make education decisions for the student, or the affected student, a teacher shall provide to a student in any of grades 1 to 12, inclusive, who has been suspended from school for two (2) or more school days, the homework that the student would otherwise have been assigned.
   In accordance with Education Code Section 47606.2(b), if a homework assignment that is requested pursuant to Section 47606.2(a) and turned into the teacher by the student either upon the student's return to school from suspension or within the timeframe originally prescribed by the teacher, whichever is later, is not graded before the end of the academic term, that assignment shall not be included in the calculation of the student's overall grade in the class.

D. Authority to Expel

As required by Education Code Section 47605(c)(5)(J)(ii), students recommended for expulsion are entitled to a hearing adjudicated by a neutral officer to determine whether the student should be expelled. The procedures herein provide for such a hearing and the notice of said hearing, as required by law.

A student may be expelled either by the neutral and impartial CalOPS Board of Directors following a hearing before it or by the CalOPS Board of Directors upon the recommendation of a neutral and impartial Administrative Panel, to be assigned by the Board of Directors as needed. The Administrative Panel shall consist of at least three (3) members who are certificated and neither a teacher of the student nor a member of the CalOPS School Board of Directors. Each entity shall be presided over by a designated neutral hearing chairperson. The Administrative Panel may recommend expulsion of any student found to have committed an expellable offense, and the Board of Directors shall make the final determination.

E. Expulsion Procedures

Students recommended for expulsion are entitled to a hearing to determine whether the student should be expelled. Unless postponed for good cause, the hearing shall be held within thirty (30) school days after the Superintendent or designee determines that the student has committed an expellable offense and recommends the student for expulsion.

In the event an Administrative Panel hears the case, it will make a recommendation to the Board for a final decision whether to expel. The hearing shall be held in closed session (complying with all student confidentiality rules under the Family Educational Rights and Privacy Act ("FERPA")) unless the student makes a written request for a public hearing in open session three (3) days prior to the date of the scheduled hearing.
Written notice of the hearing shall be forwarded to the student and the student's parent/guardian at least ten (10) calendar days before the date of the hearing. Upon mailing the notice, it shall be deemed served upon the student. The notice shall include:

1. The date and place of the expulsion hearing;
2. A statement of the specific facts, charges and offenses upon which the proposed expulsion is based;
3. A copy of the CalOPS disciplinary rules which relate to the alleged violation;
4. Notification of the student's or parent/guardian's obligation to provide information about the student's status at CalOPS to any other school district or school to which the student seeks enrollment;
5. The opportunity for the student and/or the student's parent/guardian to appear in person or to employ and be represented by counsel or a non-attorney advisor;
6. The right to inspect and obtain copies of all documents to be used at the hearing;
7. The opportunity to confront and question all witnesses who testify at the hearing;
8. The opportunity to question all evidence presented and to present oral and documentary evidence on the student's behalf including witnesses.

F. Special Procedures for Expulsion Hearings Involving Sexual Assault or Battery Offenses

CalOPS may, upon a finding of good cause, determine that the disclosure of either the identity of the witness or the testimony of that witness at the hearing, or both, would subject the witness to an unreasonable risk of psychological or physical harm. Upon this determination, the testimony of the witness may be presented at the hearing in the form of sworn declarations that shall be examined only by CalOPS or the hearing officer. Copies of these sworn declarations, edited to delete the name and identity of the witness, shall be made available to the student.

a. The complaining witness in any sexual assault or battery case must be provided with a copy of the applicable disciplinary rules and advised of their right to (a) receive five (5) days' notice of their scheduled testimony; (b) have up to two (2) adult support persons of their choosing present in the hearing at the time the complaining witness testifies, which may include a parent/guardian, or legal counsel; and (c) elect to have the hearing closed while testifying.
b. CalOPS must also provide the victim a room separate from the hearing room for the complaining witness' use prior to and during breaks in testimony.
c. At the discretion of the entity conducting the expulsion hearing, the complaining witness shall be allowed periods of relief from examination and cross-examination during which the complaining witness may leave the hearing room.
d. The entity conducting the expulsion hearing may also arrange the seating within the hearing room to facilitate a less intimidating environment for the complaining witness.
e. The entity conducting the expulsion hearing may also limit time for taking the testimony of the complaining witness to the hours the complaining witness is normally in school, if there is no good cause to take the testimony during other hours.
f. Prior to a complaining witness testifying, the support persons must be admonished that the hearing is confidential. Nothing in the law precludes the entity presiding over the hearing from removing a support person whom the presiding person finds is disrupting the hearing. The entity conducting the hearing may permit any one of the support persons for the complaining witness to accompany the complaining witness to the witness stand.

g. If one or both of the support persons is also a witness, CalOPS must present evidence that the witness' presence is both desired by the witness and will be helpful to CalOPS. The entity presiding over the hearing shall permit the witness to stay unless it is established that there is a substantial risk that the testimony of the complaining witness would be influenced by the support person, in which case the presiding official shall admonish the support person or persons not to prompt, sway, or influence the witness in any way. Nothing shall preclude the presiding officer from exercising their discretion to remove a person from the hearing whom they believe is prompting, swaying, or influencing the witness.
h. The testimony of the support person shall be presented before the testimony of the complaining witness and the complaining witness shall be excluded from the courtroom during that testimony.
i. Especially for charges involving sexual assault or battery, if the hearing is to be conducted in public at the request of the student being expelled, the complaining witness shall have the right to have their testimony heard in a closed session when testifying at a public meeting would threaten serious psychological harm to the complaining witness and there are no alternative procedures to avoid the threatened harm. The alternative procedures may include videotaped depositions or contemporaneous examination in another place communicated to the hearing room by means of closed-circuit television.
j. Evidence of specific instances of a complaining witness' prior sexual conduct is presumed inadmissible and shall not be heard absent a determination by the entity conducting the hearing that extraordinary circumstances exist requiring the evidence be heard. Before such a determination regarding extraordinary circumstances can be made, the witness shall be provided notice and an opportunity to present opposition to the introduction of the evidence. In the hearing on the admissibility of the evidence, the complaining witness shall be entitled to be represented by a parent, legal counsel, or other support person. Reputation or opinion evidence regarding the sexual behavior of the complaining witness is not admissible for any purpose.

G. Record of Hearing

A record of the hearing shall be made and may be maintained by any means, including electronic recording, as long as a reasonably accurate and complete written transcription of the proceedings can be made.

H. Presentation of Evidence

While technical rules of evidence do not apply to expulsion hearings, evidence may be admitted and used as proof only if it is the kind of evidence on which reasonable persons can rely in the conduct of serious affairs. A recommendation by the Administrative Panel to expel must be supported by substantial evidence that the student committed an expellable offense. Findings of fact shall be based solely on the evidence at the hearing. While hearsay evidence is admissible, no decision to expel shall be based solely on hearsay. Sworn declarations may be admitted as testimony from witnesses of whom the Board or Administrative Panel determines that disclosure of their identity or testimony at the hearing may subject them to an unreasonable risk of physical or psychological harm.

If, due to a written request by the expelled student, the hearing is held at a public meeting, and the charge is committing or attempting to commit a sexual assault or committing a sexual battery as defined in Education Code Section 48900, a complaining witness shall have the right to have their testimony heard in a session closed to the public.

I. Expulsion Decision

The decision of the Administrative Panel shall be in the form of written findings of fact and a written recommendation to the Board of Directors, which will make a final determination regarding the expulsion. The Board of Directors shall make the final determination regarding the expulsion within ten (10) school days following the conclusion of the hearing. The decision of the Board of Directors is final.

If the Administrative Panel decides not to recommend expulsion, or the Board of Directors ultimately decides not to expel, the student shall immediately be returned to their previous educational program.

J. Written Notice to Expel

The Superintendent or designee, following a decision of the Board of Directors to expel, shall send written notice of the decision to expel, including the Board of Directors' adopted findings of fact, to the student and student's parent/guardian. This notice shall also include the following: (a) Notice of the specific offense committed by the student; and (b) Notice of the student's or parent/guardian's obligation to inform any new district in which the student seeks to enroll of the student's status with the Charter School.

The Superintendent or designee shall send a copy of the written notice of the decision to expel to the chartering authority. This notice shall include the following: (a) The student's name; and (b) The specific expellable offense committed by the student.

K. Disciplinary Records

CalOPS shall maintain records of all student suspensions and expulsions at CalOPS. Such records shall be made available to the chartering authority upon request.

L. No Right to Appeal

The student shall have no right of appeal from expulsion from CalOPS as the CalOPS Board of Directors' decision to expel shall be final.

M. Expelled Students/Alternative Education

Pupils who are expelled shall be responsible for seeking alternative education programs including, but not limited to, programs within the County or their school district of residence. CalOPS shall work cooperatively with parents/guardians as requested by parents/guardians or by the school district of residence to assist with locating alternative placements during expulsion.

N. Rehabilitation Plans

Students who are expelled from CalOPS shall be given a rehabilitation plan upon expulsion as developed by the Board of Directors at the time of the expulsion order, which may include, but is not limited to, periodic review as well as assessment at the time of review for readmission. The rehabilitation plan should include a date not later than one (1) year from the date of expulsion when the student may reapply to CalOPS for readmission.

O. Readmission or Admission of Previously Expelled Student

The decision to readmit a student after the end of the student's expulsion term or to admit a previously expelled student from another school district or charter school who has not been readmitted/admitted to another school or school district after the end of the student's expulsion term, shall be in the sole discretion of the Board of Directors following a meeting with the Superintendent or designee and the student and student's parent/guardian to determine whether the student has successfully completed the rehabilitation plan and to determine whether the student poses a threat to others or will be disruptive to the school environment. The Superintendent or designee shall make a recommendation to the Board of Directors following the meeting regarding the Superintendent's or designee's determination. The Board shall then make a final decision regarding readmission or admission of the student during the closed session of a public meeting, reporting out any action taken during closed session consistent with the requirements of the Brown Act. The student's readmission is also contingent upon CalOPS's capacity at the time the student seeks readmission or admission to CalOPS.

P. Notice to Teachers

CalOPS shall notify teachers of each student who has engaged in or is reasonably suspected to have engaged in any of the acts listed in Education Code Section 49079 and the corresponding enumerated offenses set forth above.

Q. Involuntary Removal for Truancy

In accordance with Education Code Section 51747 and the CalOPS's Board policy on independent study, after missing the number of assignments indicated on the Master Agreement, an evaluation is held to determine whether it is in the best interest of the student to remain in independent study. If it is determined that it is not in

the student's best interest to remain in independent study, CalOPS may involuntarily remove the student after CalOPS follows the requirements of the Missed Assignment Policy or similar and only after providing notice and an opportunity for a parent, guardian, educational rights holder to request a hearing prior to any involuntary removal as forth herein. Students who are involuntarily removed for truancy shall be given a rehabilitation plan and shall be subject to the readmission procedures set forth herein.

R. Special Procedures for the Consideration of Suspension and Expulsion or Involuntary Removal of Students with Disabilities

1. Notification of SELPA

a. CalOPS shall immediately notify the SELPA and coordinate the procedures in this policy with the SELPA of the discipline of any student with a disability or student that CalOPS or the SELPA would be deemed to have knowledge that the student had a disability.

2. Services During Suspension

a. Students suspended for more than ten (10) school days in a school year shall continue to receive services so as to enable the student to continue to participate in the general education curriculum, although in another setting (which could constitute a change of placement and the student's IEP would reflect this change), and to progress toward meeting the goals set out in the child's IEP/504 Plan; and receive, as appropriate, a functional behavioral assessment and behavioral intervention services and modifications, that are designed to address the behavior violation so that it does not recur. These services may be provided in an interim alterative educational setting.

3. Procedural Safeguards/Manifestation Determination

a. Within ten (10) school days of a recommendation for expulsion or any decision to change the placement of a child with a disability because of a violation of a code of student conduct, CalOPS, the parent/guardian and relevant members of the IEP/504 Team shall review all relevant information in the student's file, including the child's IEP/504 Plan, any teacher observations, and

b. any relevant information provided by the parent/guardian to determine:

i. If the conduct in question was caused by, or had a direct and substantial relationship to, the child's disability; or

ii. If the conduct in question was the direct result of the local educational agency's failure to implement the IEP/504 Plan.

If CalOPS, the parent/guardian, and relevant members of the IEP/504 Team determine that either of the above is applicable for the child, the conduct shall be determined to be a manifestation of the child's disability.

If CalOPS, the parent/guardian, and relevant members of the IEP/504 Team make the determination that the conduct was a manifestation of the child's disability, the IEP/504 Team shall:

i. Conduct a functional behavioral assessment and implement a behavioral intervention plan for such child, provided that the Charter School had not conducted such assessment prior to such determination before the behavior that resulted in a change in placement;

ii. If a behavioral intervention plan has been developed, review the behavioral intervention plan if the child already has such a behavioral intervention plan, and modify it, as necessary, to address the behavior; and

iii. Return the child to the placement from which the child was removed, unless the parent/guardian and CalOPS agree to a change of placement as part of the modification of the behavioral intervention plan.

If the CalOPS, the parent/guardian, and relevant members of the IEP/504 Team determine that the behavior was not a manifestation of the student's disability and that the conduct in question was not a direct result of the failure to implement the IEP/504 Plan, then CalOPS may apply the relevant disciplinary procedures to children with disabilities in the same manner and for the same duration as the procedures would be applied to students without disabilities.

4. Due Process Appeals

The parent/guardian of a child with a disability who disagrees with any decision regarding placement, or the manifestation determination, or CalOPS believes that maintaining the current placement of the child is substantially likely to result in injury to the child or to others, may request an expedited administrative hearing through the Special Education Unit of the Office of Administrative Hearings or by utilizing the dispute provisions of the 504 Policy and Procedures.

When an appeal relating to the placement of the student or the manifestation determination has been requested by either the parent/guardian or CalOPS the student shall remain in the interim alternative educational setting pending the decision of the hearing officer in accordance with state and federal law, including 20 U.S.C. Section 1415(k), until the expiration of the forty-five (45) day time period provided for in an interim alternative educational setting, unless the parent/guardian and CalOPS agree otherwise.

In accordance with 20 U.S.C. Section 1415(k)(3), if a parent/guardian disagrees with any decision regarding placement, or the manifestation determination, or if CalOPS believes that maintaining the current placement of the child is substantially likely to result in injury to the child or to others, the parent/guardian, or CalOPS may request a hearing.

In such an appeal, a hearing officer may: (1) return a child with a disability to the placement from which the child was removed; or (2) order a change in placement of a child with a disability to an appropriate interim alternative educational setting for not more than 45 school days if the hearing officer determines that maintaining the current placement of such child is substantially likely to result in injury to the child or to others.

5. Special Circumstances

CalOPS personnel may consider any unique circumstances on a case-by-case basis when determining whether to order a change in placement for a child with a disability who violates a code of student conduct.
The Superintendent or designee may remove a student to an interim alternative educational setting for not more than forty-five (45) school days without regard to whether the behavior is determined to be a manifestation of the student's disability in cases where a student:

a. Carries or possesses a weapon, as defined in 18 U.S.C. Section 930, to or at school, on school premises, or to or at a school function;
b. Knowingly possesses or uses illegal drugs, or sells or solicits the sale of a controlled substance, while at school, on school premises, or at a school function; or
c. Has inflicted serious bodily injury, as defined by 20 U.S.C. Section 1415(k)(7)(D), upon a person while at school, on school premises, or at a school function.

6. Interim Alternative Educational Setting

The student's interim alternative educational setting shall be determined by the student's IEP/504 Team.

7. Procedures for Students Not Yet Eligible for Special Education Services

A student who has not been identified as an individual with disabilities pursuant to IDEA and who has violated the CalOPS's disciplinary procedures may assert the procedural safeguards granted under this administrative regulation only if CalOPS had knowledge that the student was disabled before the behavior occurred.

CalOPS shall be deemed to have knowledge that the student had a disability if one of the following conditions exists:

a. The parent/guardian has expressed concern in writing, or orally if the parent/guardian does not know how to write or has a disability that prevents a written statement, to CalOPS supervisory or administrative personnel, or to one of the child's teachers, that the student is in need of special education or related services.
b. The parent/guardian has requested an evaluation of the child.

c. The child's teacher, or other CalOPS personnel, has expressed specific concerns about a pattern of behavior demonstrated by the child, directly to the director of special education or to other CalOPS supervisory personnel.

If CalOPS knew or should have known the student had a disability under any of the three (3) circumstances described above, the student may assert any of the protections available to IDEA-eligible children with disabilities, including the right to stay-put.

If CalOPS had no basis for knowledge of the student's disability, it shall proceed with the proposed discipline. CalOPS shall conduct an expedited evaluation if requested by the parents; however, the student shall remain in the education placement determined by CalOPS pending the results of the evaluation.

CalOPS shall not be deemed to have knowledge that the student had a disability if the parent/guardian has not allowed an evaluation, refused services, or if the student has been evaluated and determined to not be eligible.

Notification of Dangerous Pupils

In accordance with state law, the Superintendent shall inform the teacher of a student who has committed any acts which constitute grounds for suspension or expulsion. Any information received by a teacher shall remain confidential and shall not be further disseminated.

Preventing Workplace Harassment

We unequivocally prohibit the harassment or intimidation of our employees based on age, race, color, religion, sex, pregnancy, gender identity, national origin, physical or mental disability, sexual orientation, marital status, veteran status, protected genetic information, or any other category protected by federal, state, or local law. We do not tolerate harassment or hostile actions in the workplace and take prompt action to correct any such situation.

Harassment is a form of discrimination that occurs when someone engages in unwelcome and reasonably offensive conduct based on a protected characteristic, and that conduct could adversely affect an employee's working conditions. This Policy applies to harassment of any employee by another employee, by a supervisor or manager, or by any other individual with whom an employee interacts in the course of his or her employment, including but not limited to customers, clients, vendors, suppliers, contractors, or other similar individuals.

Further, no employee will be punished or treated unfavorably because he or she refuses to submit to or participate in sexual harassment, and no employee will be rewarded or treated favorably because he or she submits to or participates in such conduct.

DEFINITION

Harassment can result from a broad range of actions, including, but not limited to:

- Verbal conduct: comments that that could be considered harassing if they are likely to offend a reasonable person
- Visual conduct: visual materials that contribute to a hostile work environment by their sexually explicit or derogatory nature
- Physical conduct: touching that a reasonable person would find offensive
- Sexual Harassment: any unwelcome or unwanted conduct of a sexual nature, whether verbal, nonverbal, or physical, where:
    - It is expressed or implied that an employee's submission to or refusal of the conduct will have any effect on his or her employment, job assignment, wages, evaluation, promotion, training, future job opportunities, or other terms or condition of employment, or where such submission or refusal is used as a factor in decisions relating to the person's employment; or
    - The conduct substantially interferes with an individual's employment by creating an intimidating, hostile, or offensive work environment.

Some examples of sexually harassing conduct include, but are not limited to, the following:

- Unwanted sexual advances, or requests or demands for sexual favors or sexual acts;
- Verbal or physical conduct of a sexual nature that is not welcomed by another employee, such as repeated sexual flirtation, advances, innuendo, propositions, gestures, jokes, or mockery;
- The display or distribution of sexually-oriented objects, pictures, or literature, including illustrations, drawings or cartoons, including materials downloaded from computer systems via the internet, electronic mail, or other sources; or
- Any uninvited and unwelcome physical contact.

This Policy applies in the workplace and in any other work-related settings, such as business trips, sales meetings, conventions, or business-related social events: we expect employees to conduct themselves in a professional manner in the workplace and at any other time they are representing us. Such conduct is essential to promote quality work, and to ensure a work environment free of discrimination. Physical conduct of a sexual nature, even if welcomed by another employee, is prohibited in the workplace, or in any work-related setting.

Please refer to the online Harassment Training provided at the start of your employment for more detailed information on all forms of harassment and our policies on harassment.

INTERACTION WITH STUDENTS

Any employee who interacts with students in the course of their job should be familiar with and comply with the policies contained within the Student and Family Policy Catalog as it pertains to harassment or treatment of students. Harassment or treatment of a student that is prohibited by the Student and Family Policy Catalog is not tolerated and any employee who violates the policies in the Student and Family Policy Catalog may receive disciplinary action.

SANCTIONS

Any employee, supervisor, or manager, at any level, who violates this Policy, will be subject to discipline up to and including termination of employment.

COMPLAINT PROCEDURE

We encourage employees who believe they are being harassed to initially, where possible, inform the offender that his or her behavior is unwelcome, and ask the individual to stop the conduct. In addition, however, we encourage any employees who believe that they are being harassed or have been harassed to report the harassing conduct to Human Resources. In this way, we will be able to take action to stop the harassment before it becomes severe or pervasive.

If an employee believes that he or she is being or has been harassed, he or she should report the matter to Human Resources.

All complaints of harassment will be kept confidential to the extent reasonable and possible under the circumstances, and will be investigated promptly, thoroughly, and impartially.

If an investigation substantiates allegations of harassment, we will take immediate and appropriate corrective action that is designed to address, stop, and remedy the harassment, and to ensure that the harassment does not recur.

Any manager or supervisor who becomes aware of allegations of harassment must bring the allegations to the attention of Human Resources.

INVESTIGATION PROCEDURE

When an investigation is being conducted, Human Resources representatives will instruct and provide guidance

to participants of the investigation regarding confidentiality, and employees are expected to fully comply with these instructions in order to maintain the integrity of the investigation.

An employee who is questioned as part of an investigation must be forthcoming and candid in answering all questions and must not withhold information pertinent to the investigation.

Withholding information or providing false information during an investigation is a serious violation of this Policy and will subject an individual to disciplinary action, up to and including termination.

PROTECTION AGAINST RETALIATION

We prohibit any form of retaliation against an individual who makes a bona fide complaint of harassment, for assisting in a complaint investigation, for providing information in a complaint investigation, or for making any determination necessary under this Policy. Retaliation is a serious violation of this Policy, and any individual found to have retaliated against another person in violation of this Policy will be subject to discipline, up to and including termination of employment.

FALSE ACCUSATIONS OF MISCONDUCT

False and malicious complaints of harassment, as opposed to complaints which, even if erroneous, are brought in good faith, will result in appropriate discipline, up to and including termination.

AUTHORITY AND RESPONSIBILITY

If a supervisor or manager learns that an employee is suffering potentially harassing behavior, the supervisor or manager must act promptly to ensure that the harassing behavior is investigated, and if necessary, promptly stopped. All supervisors and managers are responsible for preventing employees from being subjected to harassment, and for reporting any complaint or incident of harassment to Human Resources immediately and at the very least within twenty-four (24) hours using the procedures outlined above. If an incident is not reported, but a manager is aware of potential harassment, this must also be reported immediately and at the very least within twenty-four (24) hours to Human Resources.

Supervisors, must immediately report any allegations of harassment that are learned of, even if the allegations are against themselves.

Once a supervisor learns of potentially harassing behavior, we have a legal duty to take prompt and effective action. This duty remains even if the complaining employee asks the supervisor to keep the matter confidential and to do nothing, especially if the alleged harassment is severe, ongoing, or potentially harmful to others.

Supervisors cannot promise to maintain complete confidentiality. Instead, supervisors must ensure that the potentially harassing behavior is reported to the appropriate officials as soon as possible. If the employee does not want to report the issue him or herself, the supervisor must do so.

Supervisors should address the employee's concerns and assure him or her that, while the supervisor cannot promise complete confidentiality, the matter will be kept as private as possible and that the employee will be protected from retaliation.

Supervisors should follow up with the employee periodically during the investigative process, as well as after the investigation has been completed, to ensure that he or she is not experiencing retaliation or further harassment.

WHISTLEBLOWER POLICY

A whistleblower as defined by this Policy is an employee who reports an activity that he/she considers to be illegal or dishonest to one or more managers of the employer. Examples of illegal or dishonest activities are violations of federal, state or local laws; billing for services not performed or for goods not delivered; and other fraudulent financial reporting.

If an employee has knowledge of or a concern of illegal or dishonest fraudulent activity, the employee is to contact his/her immediate supervisor and Human Resources. An employee who intentionally files a false report of wrongdoing will be subject to discipline up to and including termination.

The confidentiality of the whistleblower will be maintained to the extent that is reasonable. However, identity may have to be disclosed to conduct a thorough investigation, to comply with the law and to provide accused individuals their legal rights of defense. We prohibit retaliation against a whistleblower.

NON-RETALIATION

No employee will be retaliated against for reporting in good faith potential violations of any policy, or for filing, testifying, assisting with, or participating in any investigation, proceeding, or hearing conducted by the company or by a federal or state enforcement agency. Prohibited retaliation includes, but is not limited to, demotion, suspension, failure to give equal consideration in making employment decisions, failure to make employment recommendations impartially, adversely affecting working conditions, or otherwise denying an employment benefit.

Any individual who retaliates or attempts to retaliate will be subject to appropriate disciplinary action, up to and including termination of employment. If you feel that you have been retaliated against you should report this in writing to Human Resources.

It should be noted that frivolous complaints that have no merit upon investigation or which are made in clear and direct response to disciplinary actions against an employee with documented performance issues or policy violations will not protect the employee against further disciplinary action up to and including termination. However, such actions must clearly be directly related to the employee's own documented performance issues or policy violations.

ISSUE RESOLUTION PROCESS

We encourage open and direct lines of communication between employees at all levels of the organization. We respect the intelligence of our employees and their ability to speak for themselves. It benefits everyone when employees feel free to bring questions, suggestions and concerns directly to their managers. Examples of issues that should be handled through this resolution process include: concerns about the application of school policies and procedures within the school to school staff, parents and students; concerns about personnel decisions directly involving an individual or decisions affecting other individuals at the school; work conditions; questions about the competence and overall fitness of a colleague or a supervisor; and regulatory compliance.

Employees should follow the resolution process detailed below. Employees should always contact Human Resources immediately to deal with issues of discrimination or harassment as described in the Preventing Workplace Harassment policy of this Comprehensive School Safety Plan.

STEPS IN THE PROCESS

1. If the issue does not involve a violation of school policy or an ethical or regulatory requirement, meet with at least two levels of management. An employee must, in good faith, make every attempt to resolve the issue with his or her immediate manager and, if that is not successful, then with his or her next level manager. Fear of retaliation is not a legitimate reason to skip this step. If the issue does involve a violation of school policy or an ethical or regulatory requirement, then the employee should proceed directly to step 2.
2. If the immediate manager or the next level manager cannot resolve the issue, or if the issue involves a violation of school policy or an ethical or regulatory requirement, it is important to describe the issue, the desired result, and your proposed solution to the issue. This step should occur as soon as possible after the occurrence of the problem.
3. If the issue relates to a personnel matter or work condition, contact Human Resources. After an employee

fully describes the issue, Human Resources will help them and their manager consider how policies, procedures, and practices relate for the issue. Often, the policies in this Comprehensive School Safety Plan or in the Employee Handbook will dictate a resolution to the issue. If the issue involves a school policy or an ethical or regulatory requirement, contact a member of the school management team. Human Resources can provide you with the name of the appropriate contact or you can ask them to contact the appropriate individual on your behalf.

4. If your issue is not resolved by either Human Resources or School Services, you can request that your matter be presented to your school's governing body (if applicable) for final consideration or you can contact them directly. The contact information for your school's governing body is located on your school's web site.

(see also the CalOPS Employee Handbook)

Dress Code (including Gang-Related Apparel)

Any clothing worn or displayed at a school sponsored event that could reasonably be determined to threaten the health and safety of the school environment will be prohibited. Such determination will be made by on site administration or other school staff.

Safe and Orderly Environment

Required Student Safety Trainings for School Staff

CalOPS takes student safety and well-being very seriously, and believes that students should be able to learn in a safe and comfortable environment. Therefore, in addition to the comprehensive set of required courses and trainings for school staff that focus on educational practices, teachers are required to take two courses that focus specifically on student safety:

- Internet Safety: This course provides valuable information about practicing safe behaviors online.
- Students in Distress: Recognizing and Responding: This course is designed to ensure teachers and other school staff are familiar with the signs of student distress and know how to respond promptly and professionally when they observe such signs or behaviors.

All members of school staff must complete the trainings at the beginning of the school year, and refer to the trainings throughout the year as needed. School leadership tracks staff completion of these trainings to ensure all staff members have completed the trainings in the required time frame. Caretakers and Learning Coaches are asked to communicate and collaborate with teachers and other school staff as they work to fulfill their professional roles in supporting student safety and well-being. They are asked to involve additional parties as appropriate to address concerns, and to always keep student safety and well-being at the center of the conversation.

(see also the CalOPS Student and Family Policy Catalog)

Restriction on High Intensity Active Shooter Drills

Active Shooter response drills are not presently called for in this school safety plan, however, if any lockdown drills are ever held, they shall not be high-intensity drills, as that term is defined in Education Code section 32282, subdivision (a)(2)(K) and shall otherwise correspond to the limitations in the law for lockdown drills at public schools.

Procedures for Assessing and Responding to Reports of Dangerous, Violent, or Unlawful Activity

CalOPS takes its role in providing a safe and trusted learning environment very seriously. If any student, family member, or member of the school's extended community learns of any dangerous, violent, or unlawful activity that they believe has occurred, is occurring, or may occur at a school site or at or near any school-sponsored or school-related event or location, they are strongly encouraged to report that activity—anonymously if

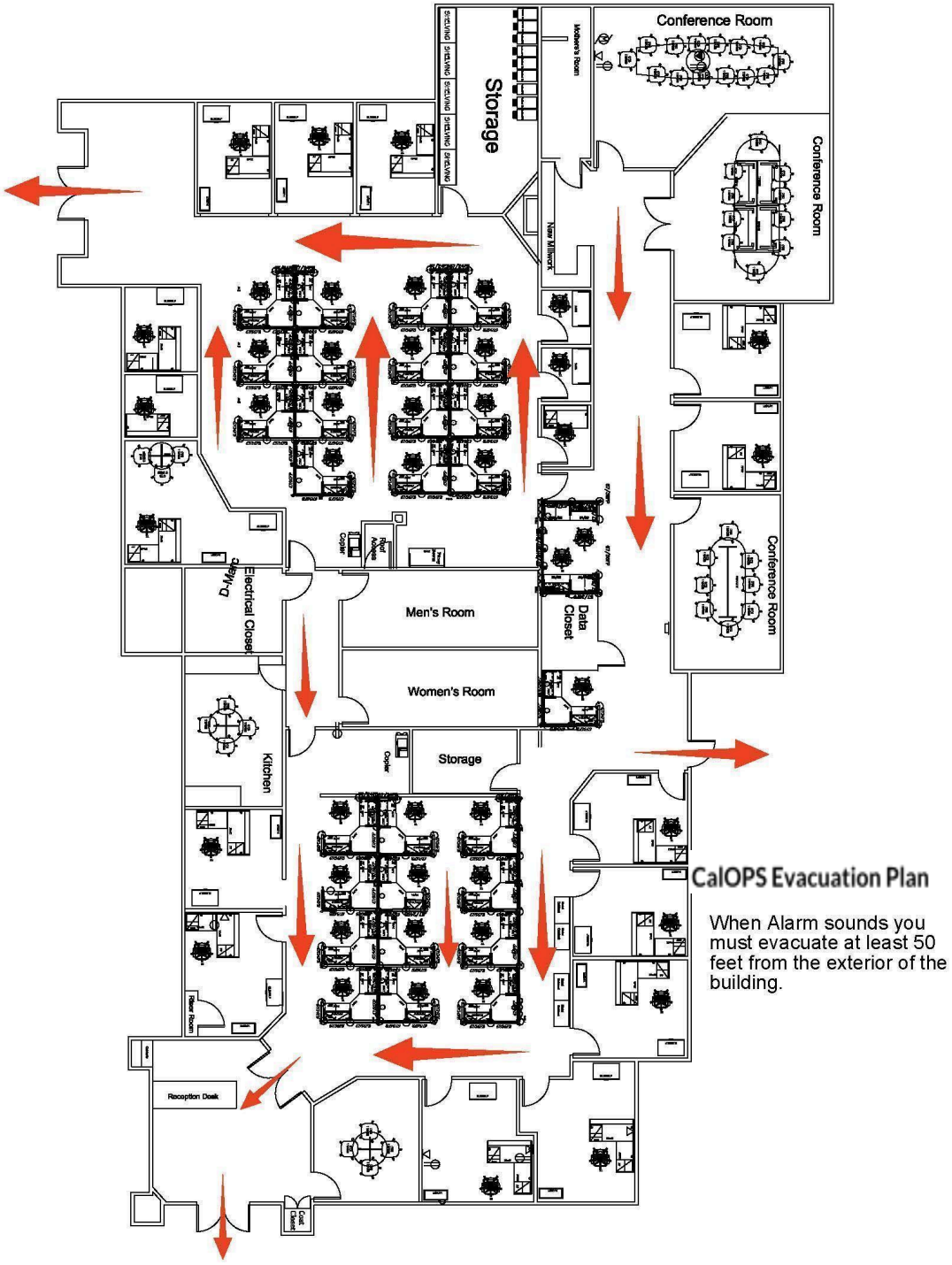
necessary—to the school leader.

A report can be sent by a legible written note, by email, or by telephone to the school leader. Reports should include place, time, the general nature of the activity being reported, whether any life-threatening activity or weapons are involved, and any other important details. Any report of activity that imminently threatens or involves an imminent potential loss of life should first be made to 9-1-1, immediately.

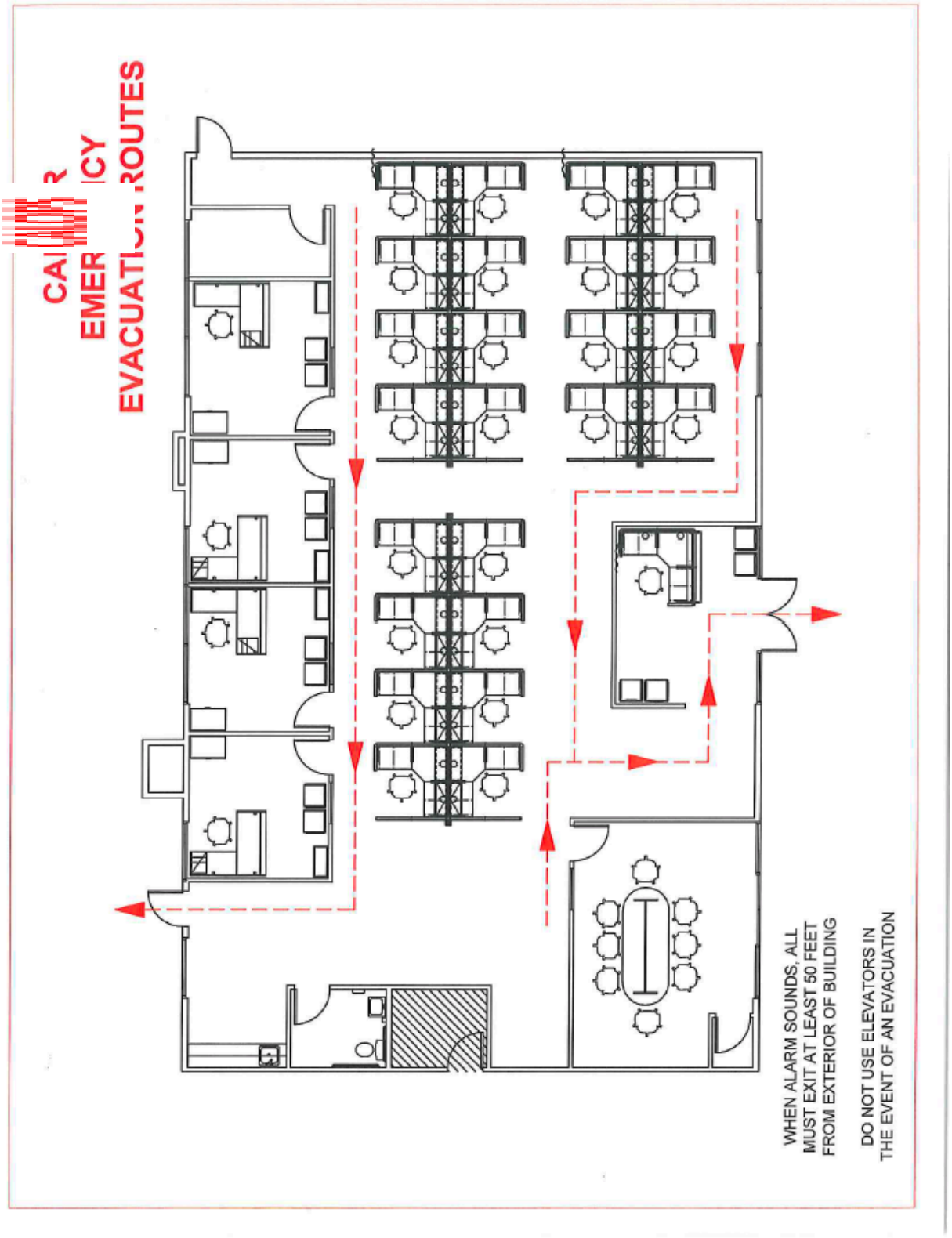
The school leader shall promptly review every report received as soon as possible, shall make a record of every report received, and shall make a reasonable inquiry into each, as necessary, to ensure to the greatest reasonable extent that no dangerous, violent, or unlawful act occurs at any school-related or school-sponsored event, or on school-provided transportation to any such event. The investigatory response taken by the school and actions taken will be logged as well.

Safe Ingress and Egress

California Online Public Schools, Southern California Office
33272 Valle Road, San Juan Capistrano, CA 92675



California Online Public Schools, Ripon Office
580 N Wilma Ave. Ste. G, Ripon, CA 95366



Immigration Enforcement Notification Procedures (Ed. Code § 32282(a)(2)(N))

Pursuant to SB 98 (2025), California Online Public Schools shall ensure prompt notification to parents/guardians, pupils, teachers, administrators, and school personnel when federal immigration enforcement is confirmed to be

present on or immediately adjacent to school grounds or any school event.

Definitions

- **Immigration enforcement**: Any and all efforts to investigate, enforce, or assist in the investigation or enforcement of any federal civil or criminal immigration law. Immigration enforcement can be presumed to be occurring when carried out by any officer or agent from U.S. Immigration and Customs Enforcement (ICE), U.S. Customs and Border Protection (CBP), or other federal agency engaged in civil or criminal immigration enforcement.
- **Confirmed presence**: Visual sighting by staff, verbal acknowledgment by the agent, presentation of credentials, or other reliable evidence.

Mandatory Notification Procedure

Upon confirmation of immigration enforcement presence on or immediately adjacent to the school site or any school event, the site administrator or designee shall, **as soon as possible and without unnecessary delay**, direct the issuance of notifications to:

- All parents/guardians
- All pupils
- All teachers, administrators, and school personnel

Notifications shall be sent using ParentSquare. Notifications shall not include any personally identifiable information.

Required Notification Content

Notifications shall be provided in English and in all languages required under Education Code § 48985 and shall include, at minimum:

- Confirmation that immigration enforcement is occurring on or near campus
- Assurance that the school is monitoring the situation and prioritizing student safety
- Reminder that every child has the right to attend school regardless of immigration status
- Link or reference to school resources for immigrant families (if available)

Sample Notification Language (to be translated):

> ***URGENT: Immigration Enforcement Presence on Campus***
> *Dear Parents/Guardians, Students, and Staff:*
>
> *This is an important update from California Online Public Schools. We have confirmed the presence of federal immigration enforcement agents on or near our campus.*
>
> *Our school remains open and focused on student safety and learning. No immigration enforcement actions are permitted in classrooms or student areas without a valid judicial warrant. We are monitoring the situation closely.*
>
> *Please remain calm. If you have concerns, contact the front office or our family resource center.*
>
> *Every child has the right to a free public education regardless of immigration status.*
>
> *Thank you,*
> *[Principal Name]*

Follow-Up Notification

As soon as immigration enforcement efforts have ceased or the agents have departed the campus or immediate area, an “all-clear” notification shall be sent using the same methods.

Instructional Continuity Plan (ICP)

Coversheet

Adoption of CalOPS Policy Addressing Student Behavioral Health Referral Protocols (attached)

Section: IV. Consent Items
Item: K. Adoption of CalOPS Policy Addressing Student Behavioral Health Referral Protocols (attached)
Purpose: Vote
Submitted by:
Related Material:
260210 Policy for Addressing Pupil Behavioral Health Concerns BIM - CalOPS.pdf
260210 FOR REVIEW - Policy Addressing Student Behavioral Health Referral Protocols.pdf

California Online Public Schools

Board Information Memo

SUBJECT: Adoption of CalOPS Policy for Addressing Pupil Behavioral Health Concerns

Category (Contract Approval, Policy, Personnel, General Approval. etc.): Policy
Date: 01/16/2026
Reason for Board Consideration (Fiscal Policy, State Requirement, etc.): Legal Requirement
Decision Type (Action Item, Information Only, etc.): Action Item

Background (Brief Summary of Background Information):
Senate Bill 153 (SB 153) requires all LEAs serving grades 7–12 to adopt a board-approved policy on referral protocols for addressing pupil behavioral health concerns.

Rationale (Why is this important and why is this coming to the Board):
These protocols are intended to support timely, equitable identification, referral, and follow-up for students experiencing mental health or behavioral challenges. Board adoption is required for this policy.

Evidence of Due Diligence:
Model language was taken directly from the legal counsel and updated with stakeholder input to accurately reflect CalOPS processes. Legal review was completed.

Fiscal Impact: N/A

Potential Conflicts of Interest: N/A

Recommendation/Board Action (if applicable):
Motion to adopt the CalOPS Policy for Addressing Pupil Behavioral Health Concerns.

Prepared/Recommended/Approved By:
Dan Hertzler, Director of Operations
Mackenzie Duran, Director of Student Services

California Online Public Schools

Policy Addressing Student Behavioral Health Referral Protocols

California Online Public Schools

California Online Public Schools non-profit Board of Directors operates the following charter schools to which this policy applies:
California Online Public Schools Central Coast
California Online Public Schools Central Valley
California Online Public Schools Monterey Bay
California Online Public Schools North Bay
California Online Public Schools Northern California
California Online Public Schools Southern California

Approved by CalOPS Board of Directors on [redacted]

The Board of Directors of California Online Public Schools ("CalOPS", or "Charter School") adopts the following policy on referral protocols for addressing student behavioral health concerns in grades 7–12. This policy has been developed in consultation with school and community stakeholders and school-linked behavioral health professionals and establishes the adopted procedures relating to referrals to behavioral health professionals and support services.

CalOPS will comply with all state and federal student data and privacy requirements, including but not limited to the Family Educational Rights and Privacy Act ("FERPA") in the administration of this Policy.

Whenever possible and practicable, the protocols and procedures below will be used in lieu of disciplinary actions, and students who may be subject to disciplinary action will be able to access them and will not be prohibited from doing so.

All protocols will reflect evidence-based and culturally appropriate approaches to student behavioral health referrals.

Addressing the Needs of High-Risk Groups

CalOPS recognizes the importance of ensuring equitable access to behavioral health supports for **all** students, including the unique needs of high-risk student groups, which include but are not limited to the following:

- Students with disabilities, mental illness, or substance use disorders, foster youth, and youth placed in out-of-home settings.
- Homeless youth.
- Students experiencing bereavement or loss of a close family member or friend.
- Students for whom there is a concern due to behavioral health disorders, including common psychiatric conditions and substance use disorders such as opioid and alcohol abuse.
- Lesbian, gay, bisexual, transgender, or questioning students.

CalOPS staff who oversee the mental and behavioral health needs of students are responsible for coordinating implementation of these group-specific referral protocols, in collaboration with the Director of Student Services (IEP/504), Foster Youth Liaison, Homeless Liaison, and CalOPS administrators.

CalOPS may also identify additional student groups, such as English learners or recently immigrated students, if local data or partner input show increased behavioral health risks.

Referral Protocols and Procedures

1. Needs Assessment

The Director of Student Services or designee shall conduct an annual needs assessment to:

- Identify behavioral health trends;
- Review available resources; and
- Detect service gaps within the school community.

CalOPS shall review referral volume, response times, and outcomes on a quarterly basis for continuous improvement.

2. Capacity Building

CalOPS shall:

- Provide professional development on referral pathways and staff roles;
- Clarify responsibilities among certificated and classified staff; and
- Maintain partnerships with school-linked behavioral health professionals and community providers

3. Planning

The Director of Student Services or designee shall:

- Define referral pathways for crisis and non-crisis concerns;
- Establish goals and assign responsible roles for each step in the referral process; and
- Enter into memoranda of understanding with external partners, where appropriate, to support referral handoffs and information-sharing.

4. Implementation

CalOPS shall establish step-by-step procedures to:

- Initiate referrals;
- Document concerns;
- Notify parents/guardians consistent with law;
- Triage level of need;
- Link students to appropriate services; and
- Schedule follow-up checks.

5. Evaluation and Continuous Improvement

CalOPS shall conduct an annual evaluation of referral protocols that includes:

- Data collection and analysis;

- Input from staff, families, and community stakeholders; and
- Targeted improvements based on results.

Staff Training

CalOPS shall ensure that teachers of students in grades 7–12 receive training at least once on student behavioral health. Training shall include the following:

1. Instruction around the unique risk factors and warning signs of behavioral health problems in adolescents,
2. Understanding the importance of early intervention,
3. How to help an adolescent in crisis or experiencing a behavioral health challenge, including guidance on when to make referrals consistent with this Policy
4. Instruction on recognizing the signs and symptoms of youth behavioral health disorders, including, but not limited to, psychiatric conditions and substance use disorders such as opioid and alcohol abuse.
5. Instruction on how to maintain student privacy and confidentiality in a manner consistent with federal and state privacy laws.
6. Instruction on the safe deescalation of crisis situations involving students with a youth behavioral health disorder.

Training materials approved by CalOPS shall include:

- How to identify appropriate contacts for behavioral health evaluation, services, or both evaluation and services, at both CalOPS and within the larger community; and
- When and how to refer students and their families to those services.
- Recognizing the signs and symptoms of youth behavioral health disorders.

Authorization and Scope of Practice

In order to ensure that all school employees act only within the authorization or scope of their credential or license, CalOPS shall:

- Provide training and guidance to staff clarifying their roles in the referral process and the limits of their credential or license.
- Direct employees to refer students to appropriately credentialed or licensed professionals when behavioral health concerns are identified.
- Maintain referral protocols that specify which staff positions are authorized to act at each stage of the referral process.
- Review job descriptions and assignments to confirm they align with credentialing and licensing requirements.
- Inform staff clearly that only licensed or credentialed professionals are permitted to diagnose or treat behavioral health conditions.

No school staff will diagnose or treat youth behavioral health disorders unless they are specifically licensed and employed to do so.

Coversheet

Adoption of Policy Regarding Immigration Enforcement Activity (attached)

Section: IV. Consent Items
Item: L. Adoption of Policy Regarding Immigration Enforcement Activity (attached)
Purpose: Vote
Submitted by:
Related Material:
260210 FOR REVIEW - Policy Regarding Immigration Enforcement Activity (4930-7956-5453.v1).docx.pdf

California Online Public Schools

Policy Regarding Immigration Enforcement Activity

California Online Public Schools

California Online Public Schools non-profit Board of Directors operates the following charter schools to which this policy applies:
California Online Public Schools Central Coast
California Online Public Schools Central Valley
California Online Public Schools Monterey Bay
California Online Public Schools North Bay
California Online Public Schools Northern California
California Online Public Schools Southern California

Approved by CalOPS Board of Directors on [redacted]

I. PURPOSE AND COMMITMENT

California Online Public Schools ("CalOPS" or the "Charter School") fosters a safe, welcoming environment where all students, educators, and staff feel supported and connected. CalOPS supports all students' right to education regardless of immigration status. State law requires that all public schools adopt policies in that regard.

CalOPS finds school facilities, official school activities (including those in public places), adjacent areas, and all property owned, controlled, or leased by CalOPS as "sensitive locations" under state law, and seeks commitments from contractors and service providers (particularly school resource officers) not to facilitate immigration enforcement at these locations unless law requires it.

CalOPS provides the California Attorney General's *Know Your Educational Rights* handout to all families upon enrollment. This handout is also posted in all administrative buildings on campus and is available on the school website. CalOPS also provides the California Attorney General's "Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's TK-12 Schools in Responding to Requests for Access and Information for Immigration Enforcement Purposes", which can be found at **https://oag.ca.gov/system/files/media/school-guidance-model-k12.pdf**.

CalOPS also provides information about children's educational rights as contained in this Policy, to all families upon enrollment and/or with the Student/Family Handbook.

All notices, enrollment materials, registration information, and complaint procedures are language-accessible pursuant to state and federal law.

II. DEFINITIONS

- *"Immigration enforcement"* includes any efforts to investigate, enforce, or assist in investigating or enforcing federal civil immigration law, and any efforts to investigate,

enforce, or assist in investigating or enforcing federal criminal immigration law that penalizes a person's presence in, entry, reentry to, or employment in the United States.

- *"Schoolsite"* means an individual school campus, a non-public area where we hold school-related activities, or school buses and other transportation we provide.

III. ANTI-DISCRIMINATION AND HARASSMENT

CalOPS prohibits discrimination, harassment, intimidation, and bullying based on protected characteristics including but not limited to, immigration status, nationality, race, ethnicity, citizenship status, color, religion, national origin, ancestry, or association with any protected group. This applies to schoolsites, at school-related events, and through school-owned technology.

CalOPS promptly and thoroughly investigates complaints of unlawful harassment or discrimination and takes appropriate corrective action when warranted. CalOPS educates students to respect all peers regardless of protected characteristics and teach them about bullying's negative impact.

CalOPS trains teachers, staff, and personnel to recognize their legal duty to eliminate hostile environments and respond to harassment incidents, and informs students who experience hate crimes of their right to report them.

CalOPS's Uniform Complaint Policy and Procedures and Harassment, Discrimination, Intimidation, & Bullying Policy are available for review upon request and/or on the school's website.

IV. STUDENT INFORMATION COLLECTION AND PROTECTION

General Principles

CalOPS does not request citizenship or immigration documents, information, or proof of citizenship or immigration status for enrollment, other than documents we might review but not retain to establish a child's birthdate. CalOPS does not collect information about students' or families' citizenship or immigration status except when state or federal law requires it to administer education programs. CalOPS does not:

- Allow school resources or data to create registries based on race, gender, sexual orientation, religion, ethnicity, or national origin
- Inquire about students' or parents' citizenship or immigration status
- Require documentation that may indicate immigration status (green cards, voter registration, passports, citizenship papers) to the exclusion of other permissible documents
- Use any information the school might possess about immigration status, citizenship status, or national origin to discriminate against students or families or bar children from enrollment

Enrollment Documentation

For Proof of Residency, CalOPS accepts:

-

- Utility bill
- Mortgage statement
- Settlement statement
- Current lease agreement
- Property tax statement
- Pay stub
- Internet/cable bill
- Voter registration card

Government agency correspondence**For Age Verification**, CalOPS accepts:

-
-
- Birth Certificate
- Passport
- Green Card
- Government issued ID
- Tribal Affiliation Card
- Court documents
- Medical records
- School records

In most cases, any one document from each category is sufficient. Age-verification documents (e.g. birth certificates or passports) that reveal immigration or citizenship status will be used only to verify age, and will not be retained in the student's education record. Should documents that reveal immigration or citizenship status be the only form of age identification given to CalOPS, CalOPS will work with parent/guardian to acquire an additional form of age identification to be kept on file.

Students experiencing homelessness may enroll even without typical documentation if otherwise eligible, consistent with the McKinney-Vento Homeless Assistance Act.

Special Program Information

When law requires national origin information for special programs (such as language instruction for English learners), CalOPS collects it separately from enrollment. CalOPS may ask for (but do not require) place of birth, U.S. entry date, and date first attending U.S. school. CalOPS does not use this information to discriminate or prevent enrollment if families choose not to provide it.

Social Security Information

CalOPS does not collect entire social security numbers or cards for enrollment. CalOPS may request the last four digits of an adult household member's Social Security number only to establish federal benefit program eligibility (such as free or reduced-price meals). When such information is requested, CalOPS explains this limited purpose and clarifies that not providing it does not bar enrollment.

For the Free and Reduced-Price Meals form, CalOPS notifies parents that:

1. If any household member participates in CalFresh, CalWORKs, or FDPIR, no adult needs to

provide Social Security number information.
2. If no household member participates in these programs and no adult has a Social Security number, the student can still qualify based on income by checking the "No SSN" box

CalOPS treats all students equitably in receiving school services, including lunch programs, transportation, and educational instruction.

V. SHARING STUDENT INFORMATION

General Policy

CalOPS requires written parental consent (or consent from students aged 18+) before releasing personally identifiable student information, except when FERPA permits disclosure without consent (such as directory information or information relevant to legitimate educational interests).

CalOPS's requests for written consent include:

- Parent, guardian, or eligible student's signature and date
- Description of records disclosed
- Reason for release
- Parties receiving the information
- If requested, a copy of the records

Parents may choose to withhold such consent, in which case CalOPS does not release it. CalOPS permanently keeps consent notices with record files.

CalOPS avoids disclosing information that might indicate a student's or family's citizenship or immigration status unless the Family Educational Rights and Privacy Act (FERPA), other federal or state law, or a valid court order, warrant, or subpoena authorizes it. CalOPS provides parent or guardian notification before responding to court orders, warrants, or subpoenas, except for child abuse/neglect investigations or when the subpoena, warrant, or order prohibits disclosure.

FERPA exceptions do not authorize disclosure for immigration enforcement purposes. Immigration enforcement does not serve a legitimate educational interest, and immigration status is not directory information.

Families can review our complete Education Records and Student Information Policy upon request and/or on the school website. CalOPS provides annual notice of this policy, including directory information and opt-out rights.

Immigration Enforcement Officers

Unless required by a valid judicial warrant or subpoena, or other court order, CalOPS does not disclose student education records or any personally identifiable information about students or their families—in any form—to immigration enforcement officers conducting an immigration enforcement action without written parental consent, including students' home address and travel schedules.

When a valid judicial warrant, subpoena, or other court order requires disclosure, CalOPS notifies parents or guardians as soon as practicable.

Response to Information Requests

When CalOPS receives information requests related to immigration or citizenship status of a student, staff:

1. Notify a designated school official
2. Provide students and families appropriate notice and description of the request
3. Document verbal or written requests from immigration authorities
4. Unless prohibited, provide students and parents copies of documents issued by immigration enforcement officers

VI. CAMPUS ACCESS FOR IMMIGRATION ENFORCEMENT

Consistent with California law, CalOPS does not permit immigration enforcement officers to enter nonpublic areas of a schoolsite for immigration enforcement activity unless they present a valid judicial warrant or court order. If a law enforcement official presents such documentation, CalOPS requests they not interrupt students and faculty during class time and instead wait until a designated break period.

Response Procedures

Staff notify the schoolsite administrator or designee as soon as practicable about any immigration enforcement official request for student access, campus access, or document review.

Staff take these steps when an immigration or any other law enforcement official arrives at a schoolsite:

1. **Initial Contact**: Explain to the official that staff must first notify and receive direction from the site administrator
2. **Purpose**: Ask and document the official's stated reason for being at the schoolsite
3. **Documentation**: Request and copy the officer's credentials (name and badge number) and supervisor's phone number, and to produce documentation authorizing schoolsite access
4. **Record Keeping**: Make and retain copies of documentation the official produces
5. **Exigent Circumstances**: If the official declares exigent circumstances (such as a felony in progress on the schoolsite) and demands immediate access, comply with orders and immediately contact the site administrator
6. **Levels of Response**: If no exigent circumstances exist, respond according to the official's documentation:
    - **ICE or other administrative warrant**: For warrants not signed by a judge, do not permit entry to nonpublic areas of the schoolsite. Refer to site administrator.
    - **Judicial/court-issued warrant or court order**: Compliance is usually required to follow what is described in the court-issued order. When feasible, consult schoolsite administrator or legal counsel for next steps
    - **Subpoena**: Physical access to the schoolsite is not required. Subpoenas seek documents. Inform the schoolsite administrator and await instructions. Do not permit entry to nonpublic areas
7. **Cooperation Without Consent**: While staff should not consent to access except as described

above, they should not physically impede law enforcement officials, even if officials appear to exceed warrant authorization. Document law enforcement officials' actions if they enter without consent

8. **Parental Notification**: The schoolsite administrator may notify the student's parent or guardian's consent if a law enforcement official requests or gains access to a student for immigration enforcement, unless access is pursuant to a judicial warrant.
9. **Required Notifications**:
    - The Executive Director or designee submits a timely report to the Board of Directors regarding immigration enforcement requests, actions, and CalOPS's responses, ensuring confidentiality of potentially identifying information
    - The Executive Director or designee emails the Bureau of Children's Justice at BCJ@doj.ca.gov regarding any immigration enforcement official's attempt to access the school site or a student
    - CalOPS follows its Comprehensive School Safety Plan procedures for notifying parents, guardians, students, teachers, administrators, and staff when CalOPS confirms immigration enforcement presence on campus

VIII. SUPPORT FOR AFFECTED FAMILIES

Emergency Preparedness

CalOPS encourages families to have emergency phone numbers and know where they keep important documentation (birth certificates, passports, Social Security cards, doctors' contacts, medication lists, allergy lists) to prepare for potential family member detention or deportation.

CalOPS permits and encourages students and families to update emergency contact information throughout the school year and provide alternative contacts when no parent or guardian is available. Families may include a trusted adult guardian as a secondary or tertiary emergency contact in case parents or guardians are detained. CalOPS uses emergency card information only for specified emergencies, not for other purposes.

Caregiver Authorization Affidavits

CalOPS encourages families to support relative caregivers in completing a Caregivers Authorization Affidavit. CalOPS will rely on a signed, completed Affidavit to allow an authorized caregiver to enroll a student in school and to consent to school-related medical care. A parent's signature is not required on the Caregiver Authorization Affidavit. This form is available HERE.

When Parents Are Detained or Deported

If immigration authorities detain or deport a student's parent or guardian, CalOPS:

- Uses the student's emergency card contact information to release the student to designated emergency contacts
- Releases the student to an adult presenting a Caregiver's Authorization Affidavit on the student's behalf
- Contacts child protective services if the school cannot arrange timely care through emergency contacts, a Caregiver's Authorization Affidavit, or other parent-provided information or

instructions

Family Safety Plans

CalOPS encourages families to develop Family Safety Plans to store at known locations. These plans identify trusted adults who can care for students if parents or guardians cannot. Students should know who their trusted adult is, that this person is their contact if parents are detained or deported, and how to reach them.

Additional Resources

When a family member is detained, CalOPS may refer students and families to:

ICE Detainee Locator (https://locator.ice.gov/odls#/search)

- Helps determine if and where family members are detained
- Requires date of birth and Alien Registration Number (A-Number) if available
- **Note**: Use this only to locate detained individuals. CalOPS never refers students, parents, or guardians to ICE or immigration enforcement for general immigration status questions

Legal Assistance

- Legal aid organizations may secure detained parents' release or arrange student visits
- California organizations accredited by the Board of Immigration Appeals: https://www.justice.gov/eoir/recognition-accreditation-roster-reports
- California court Self-Help Centers for family law assistance: http://www.courts.ca.gov/selfhelp-selfhelpcenters.htm
- Legal aid offices and lawyer referral services: http://www.courts.ca.gov/1001.htm

Consulates or Embassies

- The parent's or guardian's country of origin may offer additional information and assistance

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Coversheet

Approval of Updated CalOPS Fiscal Policy (attached)

Section: IV. Consent Items
Item: M. Approval of Updated CalOPS Fiscal Policy (attached)
Purpose: Vote
Submitted by:
Related Material:
Board Draft_ CalOPS 25-26 Fiscal Policy w.legal updates 10.2025.docx.pdf

California Online Public Schools

Fiscal Policy

Updated October 2025

California Online Public Schools
2025-26 Fiscal Policy

Introduction

Background

California Online Public Schools ("CalOPS") is a California public benefit corporation (the "Organization") with non-profit status from the IRS that operates a network of public charter schools known as California Online Public Schools. This network of charter schools is referred to as the School or Schools in this policy. The organization's Chief Executive Officer is known as the Superintendent and is assisted by a Deputy Superintendent and Assistant Superintendent. In areas of this policy that refers to all three roles, they will be known as the Executive Cabinet.

Purpose

The Board of CalOPS believes in implementing and following fiscal management practices to ensure that the Organization's funds are appropriately managed, to safeguard its assets, outline and enforce internal policies, and provide guidelines that are compliant with state and federal laws and regulations. In addition, this policy is to ensure that the financial decisions made by CalOPS leadership and its Board support the Organization's and its schools' mission while providing confidence and integrity to the public as recipients of public funds. Lastly, the policy and procedures will provide direction to help avoid any liability that could be attributed to the Board resulting from mismanagement.

The Organization refers to the "California Charter School Accounting and Best Practices Manual" developed by Fiscal Control and Management Assistance Team (FCMAT) for guidance in the reviewing and updating of these policies.

This Fiscal Policy and Procedures document includes policies on internal controls, legal compliance, conflicts of interest, as well as other financial and accounting procedures and protocols, such as budget development, authorized signers, use of credit cards, employee reimbursements, purchasing, payroll processing, and any other area pertinent to financial management. The Fiscal Policy and Procedures are intended to align with the School's charter petition and any Memoranda of Understanding (MOU) with its authorizing entity.

Compliance

Legal Compliance

The Schools will follow all the relevant laws and regulations that apply to California charter schools. Additionally, any applicable Federal laws and regulations related to grant funding received by the Schools will be followed. The Executive Cabinet will ensure that where there are specific requirements or restrictions on the expenditures of grant or categorical funds the Director of Finance along with the Assistant Director of Finance will see that these requirements are met.

Use of Public Funds

All monies received by CalOPs are considered public funds. The overarching principle in the spending of school funds is that all expenditures must clearly and directly be necessary and benefit the schools and support their purpose to provide a quality free education to the students within its eligible boundaries.

Nonpublic funds are dollars that are collected and retained by outside organizations such as booster organizations, associations and foundations. This also includes employee association accounts. The schools and the nonprofit shall not act as custodian for privately funded monies of a separately maintained agency fund or account, such as a staff social fund paid for exclusively by employee contributions.

To protect from the misuse of public money, the use of school funds should be to provide a benefit to the public, and not to benefit any individual, employee, corporation or other agency. The public funds of the Organization and its Schools may be expended if a direct and substantial public purpose is served by the expenditure and private individuals are only benefitted incidentally by the promotion of the public purpose. Even if an expenditure has a noble or virtuous purpose (such as supporting an employee experiencing a loss), or a moral or justifiable obligation (such as gratitude for services provided), this is not sufficient to determine that a public benefit exists. If expenditures provide a direct and tangible benefit to students' education, such as for staffing costs, materials, software, administrative expenses, etc., then these are easily justified as providing the public benefit of educating the Schools' students. For expenditures which are not as direct or tangible, the Board must make a determination of the public purpose prior to expenditure of these funds. This may be done via the budgeting process, and/or on a case-by-case basis as needed.

When considering the use of public funds and whether an expenditure is appropriate, the schools and its board will consider the public scrutiny test outlines below:

1. Is the expenditure within policy and how will it benefit the mission of our program and the success of our students?
2. Will the tax-paying public view the expenditure as necessary to support public education?
3. Can the expenditure be defended to a person outside of the organization?
4. Would it pass the "smell test"?

Any expenditure that is not board approved and/or that does not benefit the schools' mission or our students will be denied. Any expenditure found to be an unlawful use of public funds will not be reimbursed and the employee may be subject to disciplinary action including legal liability, taxpayer lawsuits, civil and criminal penalties (California Government Code Section 8314 and Penal Code Section 424).

Please refer to the list of allowable and unallowable expenses based on standard FCMAT policies:

Generally Allowable Expenses:

- Expenditures not in conflict with, inconsistent with, or preempted by any law, and which is not in conflict with the purposes for which the public entity was established.
- Salaries and benefits for employees.
- Uniforms and regalia for college bands, choirs or athletic teams (must be equitable to all school staff, programs and clubs).
- Rental of caps and gowns for commencement ceremonies.
- Supplies and equipment, including instructional materials and textbooks.
- Maintenance of facilities and equipment.
- Research and promotional activities to advance public education.
- Board approved awards to students and employees for excellence, accomplishments, and exceptional contributions (Not for life events that occur for everyone).
- Flowers or decorations for a college's awards ceremony or commemorative event.
- Transportation services for students.
- Refreshments/meals for meetings for the purpose of conducting school business (e.g., curriculum meeting during lunch).
- Snacks, refreshments, and food for students during the instructional day that are deemed to contribute to the educational process (e.g., finals week, prepared to learn).
- Sponsorship to programs and activities provided by nonprofit/community organizations that aid in student development:
    - A service that complements or enhances one the schools provide.
    - A service that the school could provide but is unable to.
    - A secondary benefit is identified that benefits the school.

Generally Unallowable Expenses:

- Contributions or donations to religious, community, charity or other nonprofit groups except those that align student development.
- Purchase of private purpose flowers, other gifts, celebration or sympathy benefits to convey compassion or sympathy, or to meet a perceived moral obligation.
- Gift certificates for individuals.
- No exception for small gifts.
- Alcohol.
- Memberships in private clubs or organizations.
- Presents or gifts to anyone, including employees, volunteers, or students.
- Professional enhancement vs. public benefit.
- Holiday or other staff parties or picnics.
- Reimbursement for employees' mileage from their residence to their place of work.
- Personal benefit to school staff.
- Scholarships to students using public funds.
- Buying fundraising tickets or tables at fundraisers/galas for other nonprofits.

Political Contributions

As a 501(c)(3) organization, no funds or assets of CalOPS may be contributed to any political party or organization or to any individual who either holds public office or is a candidate for public office. The direct or indirect use of any funds or other assets of the schools for political contributions in any form, whether in cash or other property, services, or the use of facilities, is strictly prohibited. CalOPS also cannot be involved with any committee or other organization that raises funds for political purposes.

Following are examples of prohibited activities:

- Contributions and/or endorsements by an employee that are reimbursed through expense accounts or in other ways.
- Purchase by the organization of tickets for political fundraising events.
- Expenditures for political advertisements.
- Contributions in kind, such as lending employees to political parties or using the Schools' assets in political campaigns.
- Endorsement of or opposition to any ballot measure.

The Schools and Organization may expend a limited amount of funds on lobbying efforts on legislative matters which may have an impact on the Schools or Organization, such as proposed, pending or current legislative bills, and regulations. Typically, the resources used for this type of allowable activity would be a small amount of staff time to contact or meet with legislators. Staff time and other costs, if applicable, for such activities will be estimated annually and reported with the best estimate of cost on the Organization's tax returns.

The Schools will comply with any other federal and state laws and regulations regarding political contributions, lobbying, and expenditures. No federal funds, or assets obtained from federal funds, may be used for any political purposes.

The Organization's employees, Board members, and other representatives may engage in the above political activities on their own time, using their own personal assets and resources, however, they may not act or appear to be acting on behalf of the Schools or Organization, and may not use Organization resources to assist any non-allowable political activities. If the title of a school employee is used, it shall be used for name identification purposes only.

Record Keeping

To provide an accurate and auditable record of all financial transactions, the Schools' books, records, and accounts are maintained in conformity with the Generally Accepted Accounting Principles (GAAP) as applicable to Charter Schools.

Transaction ledgers, invoices, receipts, canceled/duplicate checks, attendance and entitlement records, payroll records, and any other necessary fiscal documents will be maintained by the Organization in accordance with applicable state law, and as required in any contract or agreement, in a secure location for at least seven (7) years as set out in the Records Retention

policy, or as long as required by applicable law, whichever is longer. Appropriate back-up copies of electronic and paper documentation, including financial and attendance accounting data, will be regularly prepared and stored electronically. Paper documents may be compiled and stored in an on-site or off-site location after completion of the annual audit. The Schools will not typically charge for the costs of copying records when records are being requested by an oversight agency, through a subpoena, or in accordance with public records regulations, however, the Schools reserve the right to do so at a rate not to exceed twenty-five cents ($0.25) per page. The School will attempt to provide records electronically, however, the actual cost of mailing records may be charged to the requestor. Copying charges only apply to the cost of reproduction, not to time spent searching for records. However, if electronic records are requested, the time needed to create an electronic version may be charged to the requestor.

Further, the School specifically requires that:

- No funds or accounts may be established or maintained for purposes that are not fully and accurately described within the books and records of the Charter School.
- Receipts and disbursements must be fully and accurately described in the books and records.
- No false entries may be made on the books or records nor any false or misleading reports issued.
- Payments may be made only to the contracting party and only for the actual Services rendered or products delivered. No false or fictitious invoices may be paid.

The Executive Cabinet and the appropriate support staff will work together to provide access to the School's financial records to School's charter authorizer upon reasonable request, including supporting records as requested.

Financial Oversight and Reporting

Key Stakeholders

Board of Directors
Superintendent
Deputy Superintendent
Assistant Superintendent
Director of Finance
Assistant Directors
Financial Service Provider
Finance Department

The CalOPs Board is committed to reviewing and adopting the Fiscal Policy and Procedures routinely and will revise the policies if laws or regulations change during the fiscal year. This ensures the most effective use of the School's funds to support its mission and assures that the funds are budgeted, accounted for, expended, and maintained appropriately.

The Director of Finance, under the management of the Executive Cabinet, has responsibility for

all operations and activities related to financial management. However, the Board and Superintendent can appoint or delegate someone else to perform the responsibilities as needed.

Financial duties and responsibilities must be separated between the Director of Finance, Assistant Directors, Financial Service Provider, and other key members of the Finance Department to ensure that no single employee has sole control over authorizing transactions, recording financial transactions, and custody of assets.

Important Deadlines

- Adopted Budget (submitted by July 1st)
- Unaudited Actuals Report (submitted by September 15th)
- Audited Financial Statements (submitted by December 15th)
- First Interim Financial Report (submitted by December 15th)
- Second Interim Financial Report (submitted by March 15th)
- Form 990 tax return (submitted by May 15th with extension)

Budget

The Director of Finance, in consultation with the Executive Cabinet and with recommendations from the Financial Services Provider and other appropriate school staff, prepares an annual budget of revenues and expenses for Board approval. Budgets can be reviewed and modified as necessary throughout the school year to account for enrollment and revenue changes. Any adjustments to the budget will be shared with the Board during First Interims, Second Interims or any other time throughout the school year. These forward-looking budgets and projections are reviewed and approved by the Board at an open and public meeting prior to July 1st annually. Approved annual operating budgets will be submitted to appropriate entities required by law in the format required by statute and/or regulation and/or contractual agreements, and by any required deadlines.

- Budgets will be prepared that show the revenues and expenditures and financial position for each School, as well as the Organization as a whole.
- The fiscal year (budget year) of the school is July 1st through June 30th. The appropriate accounting period is used for all adjusting entries and accruals.
- Financial statements displaying budget vs. actuals are prepared by the Financial Service Provider with the support of the Director of Finance and are to be reviewed by Executive Cabinet and are presented to the Board at each regular Board meeting. In the event that there is more than one regular Board meeting in a month, it shall only be presented at one of the meetings.
- All employees shall follow the Board-approved budgets, with exceptions approved by the Board.

Budget Development Process:

The budget development process starts with a review of the Governor's proposed state budget for the upcoming fiscal year. This is typically shared in January and identifies the likely range of revenues for the school's upcoming fiscal year, as well as any cost-of-living adjustments. Once the revenue estimates are complete, projected enrollment changes and expenditures are discussed and are prepared for the remainder of the budget. This process includes a concise examination of staffing levels, fixed costs, discretionary spending, legal, auditing costs and facilities. Additional data from the department leaders such as usage, success rates, ease of use, department goals, and needs should also be considered for key program expenditures such as curriculum, professional development, systems, and supplies. Decisions should be finalized during the Leadership Retreat in March/April annually. The Financial Service Provider will input the financial decisions made by CalOPS into the agreed upon budget template to be approved by the Board.

The Governor's annual "May Revise" budget is made public in the spring and outlines the funding projection that will likely be included in the final state budget for the next fiscal year. With this information, the Director of Finance, Executive Cabinet, and all other key parties will work together and make any adjustments to the budget draft. This process involves a thorough review of the budget in its draft form to make sure all spending requirements set by law, contractual agreement, or otherwise are met. Finally, a five‑year budget projection is developed in accordance with the schools' established strategic and growth plans before providing it to the Board for approval by July 1.

CalOPS will work to maintain a minimum of 3% reserve at the end of every current school year and two subsequent fiscal years. The board is notified immediately with a plan and/or explanation when the reserve is projected to drop below this threshold. Reserves in excess of 10% will be taken into consideration to fulfill school needs outlined in the Components of the End Fund Balance section of the budget.

In addition to the budget, cash flow analysis (when needed throughout the budget cycle), budget projections, and budget revisions will be prepared periodically during the year to adjust for changes in revenue or expenses.

Budget Updates:

The Board-approved budgets will act as living documents throughout the school year. They will be used to monitor the financial health of the school and aid the Executive Cabinet as expenditures are considered throughout the year that were not previously budgeted for and have since been identified as a need. Budget updates will be prepared and presented to the Board of Directors for approval by the Director of Finance and Executive Cabinet with the support of the Financial Service Provider. Budget updates will be considered and in some cases required throughout the year. The Board will approve the first interim and second interim budget reports.

The preferred first update is the day after census day, when attendance numbers are provided to the state as an official count of the students to determine the schools initial funding. At this time, the ADA projected and used to calculate revenues built in the initial budget should be compared to the census day number to ensure all the schools will get the revenue planned for to continue spending as planned in the approved budget.

The other two updates should occur during the First Interim and Second Interim reporting process. During these times, the Director of Finance, Executive Cabinet, and the Financial Service Provider will review actual revenue and expenditure data for monies received and spent for the current fiscal year to show the financial health of the schools, with consideration to the budget and other forecasted variables. Any findings and adjustments, under spending or over spending, would be identified during this time and transferred to the budget in the form of a Budget Update.

Financial Management

CalOPS and its schools' funds will be budgeted, accounted for, expended, and maintained in an appropriate fashion and in accordance with applicable Federal and State requirements. The Organization will maintain their accounting records and related financial reports on the modified accrual basis of accounting throughout the year and full accrual accounting at each year end. Each school within the organization will have its own financial records as necessary to allow for the review of the revenues and financial position of each School independently. Shared expenses are to be allocated and recorded on the basis of schools enrollment relative to the total enrollment for the organization.

Financial Reporting

The Director of Finance or designee working in conjunction with the Financial Service Provider, will produce and submit to the charter granting agency any and all required fiscal reports as may be required by state or federal law, or mandated by the terms of the schools' charter. These include, but are not limited to, attendance reports, enrollment and other data reports required by the California Basic Education Date System, and other related data. Additional reporting required by the SELPA, Department of Education or other entity will be prepared in the same manner.

The Board will be provided with all reports required by law for Board approval. The Board may request copies of any other reports at any time through the Director of Finance or Executive Cabinet.

The following reports will be prepared on a monthly basis, except in months when the Board is not meeting, by the Financial Service Provider, reviewed by the Director of Finance, and reported to the Board and/or its Treasurer.

- Revenue and Expense Statement for the current fiscal year – showing actual results for the months already past and forecasts for future months
- Balance Sheet(s)
- Payroll Registers and/or compensation summaries
- Monthly Check Registry

Corporate Tax Returns

The Board will annually engage someone to prepare and submit the annual tax returns (Form 990 and Form 199) for the corporation of the Organization. The Board (and/or the Audit Committee of the Board) will annually review its policies and practices to be sure it is complying with any regulations or requirements of the Internal Revenue Service. Prior to submission of the tax returns, the Director of Finance, other designated staff of the school, and/or Financial Service Provider will review the tax returns for accuracy. Following completion of a final draft of the tax returns, the Board will receive and review the returns prior to the submission deadline. Appropriate extensions may be filed when needed. Typically, an annual extension from the November deadline to May is expected as the annual audit has not yet been conducted prior to November 15. Other extensions may be filed if necessary to allow for thorough preparation and review of the tax returns prior to submission.

Internal Controls

CalOPS will maintain the following principles in its ongoing fiscal management practices to ensure that, (1) expenditures are authorized by and in accordance with amounts specified in the board-adopted budget, (2) the Organization and Schools' funds are managed and held in a manner that provides a high degree of protection of the Organization's assets, and (3) all transactions are recorded and documented in an appropriate manner. Additionally, as a publicly supported entity, the school acknowledges the additional responsibility to ensure the public's confidence and the integrity of the schools' activities.

To help ensure adequate internal controls, the School has established, implemented, and maintained these policies and procedures based on laws, regulations, and sound business principles and communicates them to those involved (e.g., School staff). It is essential that all employees, volunteers, and students (when necessary) be aware of expectations regarding internal accounting controls. The District Office provides annual training for all individuals who are expected to follow these policies and carry out their procedures. Executive Cabinet will ensure that, wherever possible, more than one person is trained for each function (cross-training).

The internal controls that are outlined in this policy have been put in place to help prevent fraud and malfeasance through a number of checks and balances embedded in each financial task. They include maintaining multiple layers of fiscal oversight in our policies and procedures at all times.

- An independent financial auditor conducts annual financial audits. This selection will be board approved and shared with our authorizers annually by April 1st.
- A Financial Service Provider is used to: compile financial statements for reporting purposes to stakeholders, input and review external transactions, ensure proper segregation of duties, disburse funds (e.g. check writing), and ensure fiscal compliance.
- The Board of Directors is provided all major financial statements and financial reports to approve during the subsequent board meeting.

- The Director of Finance or designee authorizes reimbursements and the use of credit cards by key executives (i.e. executive cabinet members, directors, assistant directors, principals and assistant principals)
- Major financial statements (e.g. Audited Financial Statements) are provided on the school's website.
- Financial presentations are made at monthly Board meetings, which are attended by Executive Cabinet, board members, other stakeholders and members of the public.

If issues with the School's internal controls are identified through any means, the Executive Cabinet will inform the Board and the District Office will work with the leadership team to address such issues as soon as possible.

The basic components of internal controls, set forth in this policy, include the following:

- Segregation of duties
- System of checks and balances
- Staff cross-training
- Controlled use of pre-numbered documents, i.e., checks
- Asset security and restricted access
- Timely reconciliations
- Up-to-date inventory records
- Appropriate review and approval of transactions
- Comprehensive, up-to-date annual budget
- Expectation that all staff and the District Office, including administrators, will follow all internal controls

Audit

The Board or its Audit Committee (if one exists) shall contract for the services of an independent public accountant to perform an annual fiscal audit in compliance with State law. The audit shall cover the business of the Schools and Organization during the full fiscal year; be a financial audit conducted in accordance with generally accepted auditing standards; and, include, but not be limited to all audit procedures contained in the California K-12 Audit Guide. The audit shall be completed and submitted to the Board for review at a public meeting as soon as reasonably possible following the close of the fiscal year for which the audit is conducted. The audit report, after review by the Board of Directors, will be submitted to the Charter granting agency, California Department of Education, County Superintendent of Schools, and State Controller's Office by December 15th of each year. The Schools will address any audit exceptions or adverse findings through audit correction plans.

The Audit engagement and review process may be conducted by the Board's Audit Committee (if one is formed) on behalf of the Board.

Segregation of Duties

To ensure proper internal controls, the duties of custody, approvals, recording, and reconciliation have been delegated and are kept separate. The segregation of duties is to avoid exposing the schools to a higher risk of potential cash skimming, delayed deposits, or other errors or irregularities by implementing a dual role processing system to avoid one sole person from being able to complete a financial related task from start to finish.

The following structures have been established and will be maintained with the oversight of the Director of Finance and the Executive Cabinet to properly segregate duties within CalOPs. The Director of Finance, Assistant Directors of Finance and Executive Cabinet share the responsibility amongst themselves for authorizing, initiating, approving, and executing transactions; never completing two consecutive steps without a different approved staff completing the in-between step. The appropriate Finance Department staff and the Financial Service Provider are responsible for recording, reconciling, reporting, and reviewing transactions; never completing two consecutive steps without a different approved staff completing the in-between step. In this capacity, these individuals are responsible for:

- Setting a good example by following established policies and procedures.
- Ensuring that all staff, volunteers, and others associated with the schools are informed about and follow established policies and procedures.
- Providing continual assistance and training for all staff members involved in all aspects of financial management, including purchasing and procurement practices.
- Take immediate action when an infraction occurs.

The Organization will develop and maintain Purchase Requisition, Purchase Order and Payment Request forms to document the authorization of non-payroll expenditures. Such documentation may be accepted via an electronic processing software, such as but not limited to DocuSign, through a designated procurement software or paper form. Any purchases and payments over twenty thousand ($20,000) dollars must be approved by the Board of Directors during the subsequent board meeting before being sent to the vendor to confirm the agreement and/or payment. All purchases must be reviewed by a combination of the Finance Department, Director of Finance, Assistant Director of Finance and/or Executive Cabinet, please reference the Finance Department Handbook for specifics. All payments must be approved by the Director of Finance and an authorized bank signer, or the Director of Finance and two for amounts of five thousand ($5,000) dollars or more. If a purchase order is issued, and the subsequent invoice changes more than 10% during the time of the exchange of said goods and services, a new purchase order must be created and approved prior to the transaction being completed.

Expenditures that do not require a Purchase Requisition, Purchase Order, or Payment Request Form such as reoccurring or standard operating expenses can be paid in the form of a check, ACH or Wire transaction following the segregation of duties as outlined in the Finance Department Handbook. These duties start with a review from appropriate staff in the Finance Department, followed by oversight from the Director of Finance or designee, then signed by authorized bank signers before being sent to the Financial Service Provider for final processing. Any amount over five thousand ($5,000) dollars will require a signature from two authorized bank signers.

ACHs and wire transactions must be initiated by designated staff within the Finance Department. The Director of Finance, Assistant Directors of Finance and the Executive Cabinet are responsible for authorizing, initiating, approving, and executing transactions; never completing two consecutive steps without a different approved staff completing the in-between step. For instance, the Assistant Director of Finance can not initiate a payment he/she authorized nor can he/she approve it. Once payments have been processed, all supporting documentation is to be shared with the Financial Service Provider for proper accounting.

The Finance Department may issue district credit cards to certain employees for use in their jobs and oversee their usage. The employee assigned to the district credit card must sign that they have received, understand and agree to the terms of the District Credit Card Policy before issuance. Once in the possession of the district credit card, they are solely responsible for all purchases on the card and for ensuring that the card is not used by unauthorized personnel. Card numbers may not be distributed and should not be saved on any public devices and/or unsecured online accounts. District credit cards are issued for business related expenses, such as food and lodging while on Organization approved business travel. This includes booking travel transportation such as: flights, car rentals, and approved rideshare cost and/or purchasing meals while traveling in accordance to the more recent Travel Policy. All purchases other than travel must be pre-approved by the Director of Finance with a Purchase Requisition Form. All purchases must also be within the guidelines of this policy. Misuse of the card will result in cancellation of the card, withdrawal of the employee's district credit card privileges, and discipline up to and including potential termination of employment. If the card is used for an employee's personal expenses, California Online Public Schools reserves the right to recover these monies from the employee cardholder. The method will be up to the discretion of the Superintendent of California Online Public Schools.

In all cases, payments for operational services (lease payments, payroll and other taxes, ongoing marketing efforts, utilities, student related-service providers, etc) contracted by the schools, and previously approved by the Board do not need to be countersigned or dually approved. All transactions will be posted on an electronic general ledger by a bookkeeper or through the account manager assigned by the approved financial services provider. This ledger will be maintained either with the local contracted bookkeeper, or with the Financial Service Provider in alignment with the standardized account code structure (SACS) and generally accepted accounting principles (GAAP),and will be available upon request by the Organization or any School at any time. To ensure segregation of recording and authorization, the bookkeeper or assigned account manager may not co-sign check requests or purchase orders or approve purchases or expenses.

New bank accounts or changes to existing bank accounts may be initiated by the Director of Finance, Superintendent or Board Chair with Board Approval. Each school is to have at least one account to receive and expend monies dedicated to the operational needs of the school. For all funds, the Board must appoint and approve all individuals authorized to sign checks or electronic payments in accordance with these policies. The Executive Cabinet and Director of Finance act as the Account Administrators and will be responsible for managing access and the internal controls through a dual process initiation and approval process with no one person able to complete both steps. Bank access is to be limited to assigned board members, Superintendent, appropriate employees in the Finance Department, Director of Operations and Director of

Educational Services and the Financial Service Provider unless otherwise approved by the Board of Directors. Money transfers outside of the internal accounts must follow a dual approval process limited to one Executive Cabinet member, the Director of Finance or Assistant Director of Finance, with no one person doing more than one step consecutively. Additionally, the Financial Service Provider may be given access to initiate and approve payroll transactions also using a dual initiation and approval process. Fraud protections, including but not limited to Positive Pay and ACH Block or the equivalent, will be established on all accounts and reviewed annually for the most secure options.

The Schools may hold funds received on behalf of the school in a county treasury account and passed through to the Organization's commercial bank upon request of the Director of Finance, Executive Cabinet and/or board approved designee when required by the MOU. Transfer from these accounts may be pre-scheduled or per request. Requests can be initiated by the Superintendent, Director of Finance or designee or the Board Chair. Funds can be moved electronically or via check.

Cash and checks collected for CalOPS must be handled, verified and deposited by at least two different staff separately and recorded by the Finance Service Provider. At no time should one sole person perform two consecutive steps of the cash handling process. All persons handling cash on behalf of the schools must complete a mandatory training prior to participating in any collection of cash. All funds must be promptly logged in a receipt log and securely stored until transferred to the designated staff members for processing and deposit. Deposit will be reconciled by the Financial Service Provider at month end.

All agreements in the amount of twenty thousand ($20,000) dollars or more require board approval. Unless otherwise authorized or designated by the Board, all contracts entered into by the CalOPS for a monetary amount over twenty thousand ($20,000) dollars shall require the signature of the Superintendent or Board Chair. Routine contracts for the operation of the School such as for field trips, school events, state testing proctors and testing sites, janitorial services, other services etc. in a monetary amount of less than twenty thousand ($20,000) dollars may be signed by the Executive Cabinet, Principal, Director of Finance, Director of Business Services or Director of Education Services. All contracts must be shared with the Finance team for budget consideration and oversight.

Fraud Protection

It is in the best interests of the Schools and Organization to prevent fraud. Reporting of potential fraud is encouraged, and employees have access to the whistleblower policy included in the Employee Handbook. The employee policies also include a description of both unethical behavior and of the professional and ethical behavior expected of all employees of the Organization. Methods to report unethical conduct are described, including confidential and anonymous methods to raise a concern or report fraudulent or otherwise illegal or unethical behavior. Creating a culture of professional and ethical behavior is an important goal which the leadership and management staff of the Organization are responsible for.

Strong internal controls also prevent fraud and misuse of School funds. The administrative staff is responsible for creating and carrying out strong internal control processes, for being well informed about the various types of fraud, for creating a culture of accountability and honesty, and for implementing actions to limit the possibility of fraud. The internal controls, as described throughout this policy, help limit the opportunity, incentive, capability and rationalization which make fraud more likely, and also helps to identify the person suspected while excluding innocent individuals from suspicion.

The School's accounting data will be backed up regularly by the designated staff in the Finance Department and the Financial Back Office Service Provider to ensure the recoverability of financial information in the event of fraud or lost data due to other uncontrolled reasons. Further, the School specifically requires that:

1. No funds or accounts may be established or maintained for purposes that are not fully and accurately described within the School's books and records.
2. Receipts and disbursements must be fully and accurately described in the books and records.
3. No false entries may be made on the books or records, or any false or misleading reports issued.
4. Payments may be made only to the contracting party and only for the actual services rendered or products delivered. No false or fictitious invoices may be paid.
5. All accounts will include the most up to date security functions such as ACH Block and Positive Pay.
6. Employees are responsible for immediately reporting questionable or suspicious activity to their Supervisor, the Executive Cabinet or the Schools' Board of Directors. This includes reporting any concerns regarding the potentially improper activity. This could range from financial concerns such as theft or misstated financial statements to workplace concerns such as harassment, discrimination, safety issues, substance abuse, etc.

Conflict of Interest

CalOPS complies with all applicable laws regarding conflicts of interest and related party transactions, including, but not limited to, the California Corporations Code, the Political Reform Act, and Government Code section 1090.

It is the policy of CalOPS that all school officials, including board members, officers, and employees, shall not place themselves in any position where their private, personal interests may conflict with their official duties, or where they may directly or indirectly receive personal financial gain through direct or indirect personal influence. School decision-makers shall be neither personally nor financially interested in any contract made by them in their official capacity.

Related Party Transactions

Related party transactions shall include but not be limited to transactions between a school and members of the Board, management, contracted management organization, employees, related individuals and affiliated contractors/consultants. Examples of related individuals within the scope of this definition include spouses, domestic partners, parents, children (natural adopted,

legal or guardianship), step-relationships, spouses of children, grandparents, grandchildren, siblings, father-in-law, mother-in-law, sister-in-law and brother-in-law of a board member or school employee.

The schools will not be operated for the benefit of any affiliated or unaffiliated organization or any individual in his or her own private capacity or individuals related to the Charter School or members of its management, unless the private benefit is considered merely incidental. This private benefit preclusion will extend to:

A. Sale or exchange, or leasing, of property between the agency (Charter School) and an affiliated or unaffiliated organization or a private or related individual.
B. Furnishing of goods, services or facilities between the agency and an affiliated or unaffiliated organization or a private or related individual.
C. Payment of compensation, unless authorized by the Board of Directors, by the School to an affiliated or unaffiliated organization or a private or related individual.
D. Transfer to, use by, or for the benefit of a private or related individual of the income or assets of the Schools.

Nepotism

Nepotism describes a work-related situation in which there is the potential for favoritism toward a family member (such as giving a job, promotion, biased performance reviews, or more favorable working conditions) based on the familial relationship.

It is the policy of CalOPS to avoid Nepotism, which means to avoid creating or maintaining circumstances in which the appearance or possibility of favoritism, conflicts of interest, or management disruptions exist due to a relationship between a school decision-maker and his or her family member. This policy ensures effective supervision, internal discipline, security, safety, and positive morale in the workplace and to avoid the potential for problems of actual or perceived favoritism, conflicts in loyalty, discrimination, and appearances of impropriety or conflict of interest. This policy applies to all school board members, employees, individual consultants hired or retained by the school, and school services providers hired or retained by the School.

Relationships between School board members, employees, consultants, or school services providers are permissible under the following circumstances:

(a) Family Members of the School board members shall not be eligible for employment. Family members, for this purpose, shall be spouses, domestic partners, parents, children (natural adopted, legal or guardianship), step-relationships, spouses of children, grandparents, grandchildren, siblings, father-in-law, mother-in-law, sister-in-law and brother-in-law of a board member.

(b) Family members of employees, individual consultants, or school services providers shall not be hired for or retained in an employment position if one family member would have the authority or be in a position to supervise directly or indirectly, hire, or discharge the other.

(c) Any time an employee, individual consultant, or school services provider is a family member of another, the relationship shall not adversely impact work productivity or

performance. The determination of whether there is an adverse impact shall be in the discretion of the supervisor(s) of the employee(s), consultant(s), or school services provider(s), or in the case of a board member, in the discretion of the school board of directors.

(d) Any time a board member, employee, individual consultant, or school services provider is a Family Member of another; the relationship shall not create an actual conflict of interest under the law and shall not create a detrimental perceived conflict of interest. The determination of whether there is a detrimental perceived conflict of interest shall be in the discretion of the supervisor (s) of the employee(s), consultant(s), or school services provider(s), or in the case of a board member, in the discretion of the school board of directors.

In implementing this policy, it is permissible to ask an applicant, potential consultant, or school services provider to state whether he or she has a family member who is presently employed by or on the Board of the school, but such information may not be used as a basis for an employment decision except as stated herein.

Human Resources shall coordinate with the current employee's direct supervisor to develop appropriate plans to ensure that a family member's employment does not conflict with this policy. If the situation cannot be resolved by a transfer, then Human Resources will deny the employment application.

Human Resources will investigate reports of nepotism and take appropriate action. Employees must immediately disclose changes in their personal situations to Human Resources, which may be covered by this policy. Supervisors may inquire about the family relationship between employees to determine the appropriateness of the working relationship under this policy. The Board shall make the final determination concerning potential conflicts with this policy involving the school decision makers.

Accounting

The accounting policies and financial reporting adopted are consistent with the not-for-profit requirements of the Financial Accounting Standards Board (FASB). FASB is the recognized standard setting body for establishing not-for-profit accounting and financial reporting principles.

The accounts of the Schools are organized on a basis of the California School Account Code Structure or SACS. The operations of the fund are accounted for by providing a separate set of self-balancing accounts, which comprise its assets, liabilities, net assets, revenues and expenditures.

General Operating Fund

This fund of each respective school is used to account for all financial resources associated with the operation of each respective school.

Inter-school Transfers, Intra-organizational Loans and Blending of Funds

The Organization governs and operates multiple charter schools. It is important to keep accurate fiscal records for each school separately as each is its own Local Educational Agency for funding purposes, and each has its own authorizer and serves students in different counties. It is also important to maximize efficiency of operations and keep fiscal records for the Organization as a whole. For this reason, funds from the different Schools may be commingled but shall not be blended, as defined below.

Commingling mixes or joins funds, however the origin and use must be identity or source and the use of the funds must always be traceable to the school originally allocated to, audited and documented. Funds may be mixed together, but they shall be accounted for separately.

Blending occurs when the origin, identify, source or use of the funds is lost or unidentifiable, and the transaction cannot be traced. The source of funds must be matched with the use of funds, and if the funds sources and uses cannot be tracked to the origin, identity and purpose, then the funds would be considered blended and the transaction is not auditable. Blending of funds should not occur.

Commingling of funds to such an extent that the funds become blended is prohibited. Inter-fund or inter-school loans and due to/due from transactions are allowable with advance Board approval and in accordance with the standards set forth in the FCMAT Charter School Accounting Manual. Because one non-profit corporation with one federal identification number oversees and operates multiple charter schools, allocation of expenses will take place, however, the accounting system and methods will be in place to ensure that blending of funds does not take place. In occurrences where school expenses are shared, central cost can be allocated to the schools based on a rational of attendance percentages.

Transfer of Special Education funding between Schools of the Organization is not allowed under the policies of the Special Education Local Plan Area unless it is done in accordance with the Board approved Fund Reallocation Policy. The organization shall avoid in transfer of Special Education funds between schools, as best as possible.

If there is a need for one School to access funds from a different School in the Organization, temporary transfer of funds is allowable from a school with surplus funds to a school in need of funds. This type of transfer will take place as a Intra-Organizational Loan with Board approval and with the following terms:

- All intra-organizational receivables and payables that are settled or result in a zero balance as of the end of the fiscal year, as of the time the books for each school are closed, are not subject to any repayment terms or interest accruals.
- Any intra-organizational receivables and payables that are not settled to a zero balance as of the end of the fiscal year (as of the time the books for each school are closed) may be converted to an intra-organizational loan agreement, which will include the terms of repayment, the interest rate, which, if not zero, shall be reasonable, and the duration of the loan. The final terms of such a loan are subject to approval by the Board at the next regular meeting, but no later than prior to the completion of the annual audits.

Revenues

The Schools will record revenue on the modified accrual basis of accounting, consistent with generally accepted accounting principles applicable to special-purpose governmental units.

Reserves and Fund Balance

Each School will maintain a minimum cumulative ending fund balance as a "Reserve" that is at least ten thousand ($10,000) dollars. The goal for each school would be a minimum reserve amount that is equal to 3% of the annual expenditures, with an ideal target of 10% of annual expenditures. However, one purpose of the reserve funds is the use in a year when revenue is lower so that school services and programs do not need to be reduced. The cumulative ending fund balance, otherwise known as the School's Reserves, will be considered "Unassigned/Unappropriated" unless the Board takes action to assign some or all of the Reserves to a particular designation.

Expenditures

Expenses will be recorded on a full accrual basis, if material, because they are always measurable when they are incurred.

Cash Management

A schedule of aged accounts and grants receivable is prepared monthly for each school. Aged account payables and receivables are also reflected in regular financial materials provided to the Director of Finance and key members of the Finance Department. Appropriate collection procedures are initiated, when necessary.

Outstanding checks aged over ninety days from the issue date will be flagged as outstanding and reviewed. After 180 days, the Finance Department will initiate follow-up procedures. This includes:

- Confirming with the vendor or payee whether the check was received.
- Reviewing mail delivery status and payment address.
- Determining if the check is lost or requires reissuance.

The Finance Department is responsible for tracking all receivables owed to CalOPS, including vendor credits, state or federal monies and third-party payments related to services or grants. No check should be withheld from the deposit unless it is legally imperfect (e.g., no maker signature). All account receivable entries must be recorded in the financial system with appropriate documentation and reviewed as part of the reconciliation process.

CalOPS reserves the right to collect payment for any fees incurred due to checks that are returned for insufficient funds or other bank-related issues. The School should never provide cash to any individual or organization in exchange for their personal checks.

Credit memos and adjustments must be reviewed and approved by the Director of Finance or designee. All write-offs or uncollectible balances must be presented to the Superintendent for review and documented in the schools' financial records.

Electronic Cash Collections

CalOPS may accept electronic payments for approved activities through board-approved platforms such as Zelle or similar systems. All payments must be directed to official CalOPS accounts designated by the Finance Department. Under no circumstance may payments be sent to or accepted through personal accounts.

General Ledger

Each school will maintain its own accounting system, General Ledger activity and General Ledger closeout. To ensure that all General Ledger entries are current, accurate, and complete major controls have been established.

1. Timeliness of Entries
    a. All entries are made soon after the underlying accounting event to ensure the financial records and reporting is current.
2. Support Documentation
    a. All entries are supported by adequate documentation that clearly shows the justification and authorization for the transaction.
3. Audit Trail
    a. A complete audit trail is maintained by the use of reference codes from source documentation through the books of original entry and General Ledger to periodic reporting statements.

At the end of each month, a trial balance of all General Ledger accounts is prepared by the Financial Service Provider and reviewed by the Director of Finance. At the end of the fiscal year and after the annual audit, all income and expense accounts are closed out; and the general ledger balances must be aligned to the audited financial statements.

Compensations

Board Compensation

CalOPS Board members may serve with or without compensation, and may be reimbursed for actual and necessary expenses incurred while engaging in CalOPS business. This may include communication stipends. All expenses need to be reasonable and allowable uses of public funds. All expenses reimbursed shall be documented by receipts and in no event may reimbursements exceed actual expenses.

The Board member incurring authorized expenses while carrying out the duties of the Schools will complete and sign a reimbursement report for the full board to review at the subsequent board meeting. The full Board will review the reimbursement report, and if they approve the report, it will be submitted to the Finance Department for payment.

Volunteer Compensation

Individuals volunteering with CalOPS shall do without compensation, but may be reimbursed for actual and necessary expenses incurred while engaging in CalOPS business. All expenses need to be reasonable and allowable uses of public funds and pre-approved by the Director of Finance or designee. Eligible travel expenses and amounts will follow the employee eligible expenses outlined in this policy.

Executive Compensation

At the time of hiring or increasing the compensation (including benefits costs) of any executive leadership position, the Board will review a comparison of salaries for such positions or positions with similar job duties at comparative schools or organizations and make a determination, to be recorded in the minutes of the Board, that the proposed compensation for each position is “just and reasonable”. The compensation study will be performed by an independent consultant or legal counsel who reports directly to the Board of Directors, not a subordinate of any of the executives.

Employee Compensation

Employees will be paid based on their position on the Board approved salary structure determined at the time of hire or most recent position change. Employees will be compensated based on their contract as a CalOPS employee under the following categories: full-time or part-time and 12-month or 10-month.

Discretionary Incentive Pay Policy

Qualifying employees of California Online Public Schools, a nonprofit public benefit corporation may, from time to time, be awarded discretionary incentive pay subject to the terms and conditions of this Discretionary Incentive Pay Policy (“Policy”).

Employer shall determine, with board approval, the following: (1) if any incentive pay will be awarded; (2) the amount of the incentive pay to be awarded; (3) additional eligibility factors for incentive pay, if any; (4) the recipients of the incentive pay; and (5) when incentive pay will be awarded and paid to recipients. Employees shall have no expectation of receiving any incentive pay under this Policy and there is no guarantee that an employee’s receipt of incentive pay will result in receipt of any future incentive pay. This policy may be amended from time to time at the Employer's sole discretion, with Board approval

Minimum Eligibility Requirements

To be eligible for incentive pay under this Policy, the employee must, at a minimum, be listed as a paid employee by the Employer on the date the payment is to be made. The Superintendent, with Board approval, may impose additional eligibility requirements in his or her sole discretion.

New Hire Payment

To help CalOPS hire the best possible candidates for employment and/or to fill those positions that are difficult to fill or are high-need, the schools have discretion to offer newly hired employees a one-time hiring incentive payment of up to ten thousand ($10,000) dollars per employee, with Board approval. CalOPS may award new hire payments where the Superintendent and Board agree that any of the following conditions exist: the position is in high need, there is a lack of qualified applicants, there is an urgency to fill the position, and/or any other relevant consideration.

Retention Payment

The Board has the ability to approve Retention Payments to help CalOPS retain qualified employees, build institutional knowledge and promote stability throughout the school. Any such retention payment may be paid to the employee in installments over the course of the school year and the employee's right to payment must be conditioned on his or her continued employment with CalOPS on the date the retention payment is to be made.

Performance Payment

The Board has the ability to approve Performance Payments to encourage and reward excellent performance. Determination of such payments, shall be based on any of the following achievements or contributions by the employee as an individual or by the school as a whole: curriculum development, student performance improvements, positive evaluations, and/or any other relevant consideration. Employees must have advance administrative approval to undertake curriculum development or other projects that could qualify for a performance payment.

Independent Contractors

If the Organization or School engages anyone to provide services who are classified as an Independent Contractor, the Organization will track and document the payments in a manner that will allow reporting to the IRS as required by law (https://www.irs.gov/businesses/small-businesses-self-employed/am-i-required-to-file-a-form-1099-or-other-information-return). A determination must be made in accordance with current state and federal guidelines as to whether a service provider qualifies as an Independent Contractor. If the contractor does not meet the currently recognized standards as an independent contractor, then that person may need to become an employee of the Organization in order to provide the service. The Finance Team and/or the Financial Service Provider in support of Human Resources will be responsible for the required annual reporting for all Independent Contractors hired directly by the Organization and/or Schools and will require appropriate documentation to support the proper reporting to the IRS and other applicable agencies, including collecting an IRS W9 form from each contractor upon engagement, and then as needed when information is updated by the contractor.

Payroll

Payroll responsibilities are shared between the Human Resource Department, the Finance Department and the Financial Services Provider and consist of personnel requirements, personnel data, timekeeping, payroll processing and execution tasks.

All appropriate payroll‑related documentation must be provided to the Human Resource Department and filed with other relevant personnel data before any wages can be paid. Items include a federal I‑9 form, state and federal tax withholding forms, and an accounting of the use of sick leave.

The Human Resources Department will establish and oversee a system to prepare time and attendance reports and submit payroll data to the Financial Service Provider to prepare payroll checks, tax and retirement withholdings, tax statements, and to perform other payroll support functions. Payroll statements will be reviewed throughout the year to ensure that (1) the salaries are consistent with staff contracts and personnel policies and (2) the proper tax, retirement, disability, and other withholdings have been deducted and forwarded to the appropriate authority. Payroll is processed within 10 days after the period in which it is earned for hourly and salary employees and delivered on the 10th and 25th monthly with adjustments made for holidays and weekends to be delivered the last business day prior to. Finance will ensure adequate funding is available for each pay period, conduct reconciliations of aged payroll checks, issue stop payments and work with the Financial Service Provider to have payments reissued. Payroll payments can be reissued if lost once a payment is verified as not cashed/sent or if a check has been voided due to our aging checks policy. Stolen checks may be reissued once a complete investigation with the school and the bank is conducted and a fraudulent activity claim has been made.

Timesheets

All hourly employees will be responsible for completing a timesheet including vacation, sick, and holiday time (if applicable). The employee and the appropriate supervisor will submit and approve the completed timesheet. Incomplete timesheets will be returned to the supervisor and employee for revisions before the pay period has been locked by the HR Payroll Team. If an employee is unexpectedly absent and therefore prevented from working the last day of the pay period or submitting in the timesheet (such as an employee calling in sick), the employee is responsible for notifying their supervisor or the HR Payroll Team to make other arrangements for the timesheet to be submitted on their behalf.

The designated Human Resource employee will maintain written records of all full-time employees' use of sick leave, vacation pay, and any other unpaid time.

1. The designated Human Resource employee will immediately notify the Executive Cabinet if an employee exceeds the accrued sick leave or vacation pay or has any other unpaid absences.

2. Records will be reconciled when requested by the employee. Each employee must

maintain personal contemporaneous records.

Overtime

Advanced approval in writing by the authorized supervisor is required for compensatory time and overtime. Overtime only applies to non-exempt employees and is defined as hours worked in excess of eight (8) hours within a day. Any hours worked in excess of an employee's regular work schedule must be pre‑approved by the supervisor, unless it is prompted by an emergency. Overtime will not be granted on a routine basis and is only reserved for extraordinary or unforeseen circumstances. If a supervisor identifies a recurring need for overtime in any given position, the supervisor should immediately consult with the Executive Cabinet and Director of Finance for further guidance.

Payroll Taxes and Reporting

The Financial Service Provider will prepare payroll check summaries, tax and withholding summaries, and other payroll tracking summaries based on the reporting submitted. The Financial Service Provider will also prepare the state and federal quarterly and annual payroll tax forms for income tax withholdings, Social Security and Medicare and submit the forms to the respective agencies on behalf of the school. The Financial Service Provider will prepare the quarterly state returns for unemployment and disability, review the forms with the Human Resource Department, and submit the forms to the state on behalf of the school upon request.

Student Attendance Accounting

The Director of Finance or designee, in consultation with the Director of Operations and the Executive Cabinet, will establish and maintain an appropriate attendance accounting system to ensure each School claims only the average daily attendance that it is entitled to under state law. The annual audit will review actual attendance accounting records and practices to ensure compliance. The attendance accounting practices will be in conformance with the Charter Schools Act and the applicable California regulations defining Charter School Average Daily Attendance (ADA). In doing so,

1. ADA will be computed by dividing the actual number of days of student attendance by the number of calendar days of instruction by the School.

2. The School's instructional calendar will include at least 180 days of instruction to avoid the fiscal penalty for providing fewer than 180 days of instruction as provided by regulations. The calendar must also document that the school offers an amount of annual minutes of instruction as required pursuant to applicable law.

3. Independent study must be pre‑arranged by the student's parent or guardian and the School and that the parent or guardian will be required to complete and submit documentation of engagement in instructional activity to the school in our student learning platforms as outlined by the school during orientation. Such study shall be in full compliance with law governing independent study.

Property and Liability Insurance

The Organization shall ensure that the School retains appropriate property and liability coverage in accordance with the respective state law. Directors and Officers liability insurance for the Board shall also be obtained. Insurance will be kept in force at all times with any minimum limits as outlined in the charter and state law. Certificates of insurance and/or additional insurance requirements will be provided upon request in order to meet the needs of the Organization and Schools. The Organization may also seek out and obtain additional insurance coverage, upon approval by the Board, if in the best interests of the Organization.

Assets and Liabilities

Bank Accounts

Bank Accounts for the indicated purpose and limitation(s) have been authorized by the Board of the Schools at a Federal Deposit Insurance Corporation (FDIC)-insured bank.

Petty Cash

In addition, each office may maintain a petty cash fund not to exceed three hundred ($300) Dollars. Petty cash may be used for minor school-related expenses under fifty ($50) dollars and will be reconciled monthly. If the balance drops below one hundred ($100) dollars, the front desk designee may request a replenishment from the Finance Department using a completed Petty Cash Replenishment Form and attached receipts. Receipts must accompany all disbursements.

All use of petty cash requires pre-approval from the Director of Finance or a designated staff member in the Finance Department. Unauthorized or undocumented use of petty cash may result in denial of reimbursement, revocation of access, and referral to Human Resources for potential disciplinary action.

Accounts Payable

Only valid accounts payable transactions based on documented vendor invoices, receiving reports or other approved documentation are recorded as accounts payable.

CalOPS will pay its vendors via check, ACH or wire transfers. Vendors are required to submit all invoices to finance@californiaops.com, sped-finance@californiaops.org or via mail. Vendors and suppliers are paid as their payment terms require, taking advantage of any discounts offered. If cash flow problems exist, payments are made on a greatest dependency/greatest need basis or as determined by the Director of Finance.

Accrued Liabilities

Accounting entries that reflect expenses that have not yet been paid or logged under accounts

payable during an accounting period will be considered and recorded as accrued liabilities. Some costs are salaries, wages earned, and payroll taxes, together with professional fees, rent, and insurance costs incurred, but unpaid, are reflected as an accrued liability when entitlement to payment occurs.

Liability for Compensated Absences

Payroll and the accounting teams will work together to appropriately record compensation that arise from employees' absences from employment due to personal time off leave. When the School expects to pay an employee for such compensated absences, a liability for the estimated probable future payments are accrued if all of the following conditions are met:

a. The employee's right to receive compensation for the future absences is attributable to services already performed by the employee.
b. The employee's right to receive the compensation for the future absences is vested or accumulates.
c. It is probable that the compensation will be paid.
d. The amount of compensation is reasonably estimable.

Compensated absences that are not required to be paid upon employee termination (e.g., paid sick leave) are only recorded when paid.

Debt

When applicable, short-term debt consists of financing expected to be paid within one year of the date of the annual audited financial statements. Long-term debt consists of financing that is not expected to be repaid within one year and is recorded in the general ledger.

Loans, lines of credit, and other debt incurred on behalf of the Schools must be approved by the Board, and must specify all applicable terms, including the purpose of the loan, the interest rate and the repayment schedule. The Schools shall not make any loans to employees, Board members, or third parties.

Property and Facilities

Acquisitions and disposals of assets are carefully documented by the Finance Department with the support of the IT Department. There are two types of assets: depreciable assets, also known as capital assets (this includes land even though it is not depreciated), and assets the Schools will track for inventory purposes but not depreciate. When applicable, all assets purchased, shall be registered in the name of the Organization and not the name of an individual.

Cost basis is not the market value or list price of an asset; rather, it is the total amount invested in the purchase or the total amount paid, whether paid in cash or received in kind. The cost basis should include all charges related to the purchase, including the purchase price, sales tax, freight charges, and installation charges if applicable.

Asset purchases that cost Five Thousand ($5,000) Dollars or more and have a useful life of more than one year will be capitalized and depreciated. Remodeling of facilities and replacement of structural components are capitalized only when their cost exceeds Fifty Thousand ($50,000) Dollars.

The Financial Service Provider or local contractor shall establish, maintain and regularly update a listing of all equipment or furniture purchased by the Schools of with a value of over Five Thousand ($5,000) Dollars. When the individual piece of equipment or furniture has an initial value over Five Thousand ($5,000) Dollars it will be considered a capital asset rather than a non-capitalized expenditure. The listing shall include the original purchase price and date, a brief description, serial numbers or other identifying information when available, and other information appropriate for documenting the School's assets. The School shall maintain a separate segregated list of assets that were purchased with non-public funds, where applicable.

Inventory Management

The IT Department or designee shall establish and maintain an inventory of all non‑consumable goods and equipment worth over five hundred ($500) dollars. This inventory shall include the original purchase price and date, a brief description, serial numbers, and other information appropriate for documenting the school's assets. This property will be inventoried on an annual basis and lists of any missing property shall be presented to the Board.

Constructed or Donated Equipment

Any equipment constructed by School employees or donated to the School will be received and managed by the Finance Department if the item has a value of five hundred ($500) dollars or more. The report will include a complete description of the property, the date it was manufactured or received, the number of items, the cost or estimated value, and a statement indicating whether it was constructed by employees or donated.

Donated equipment becomes the property of the School. Also, the Superintendent or designee should approve the donation. If the equipment has no reasonable use or purpose for the Schools, the donation should not be accepted.

Standard Issued Equipment

All individuals associated with CalOPS will be issued the established standard equipment based on their association with the school and responsibilities. Users are responsible for the security of the equipment and its contents and will be held responsible for mismanagement. No user may use any of the School's property, equipment, materials, or supplies for personal use. Equipment must be returned when the users association with the school concludes. All materials should be returned to the instructed location within 30 days following the separation.

Equipment recipients are responsible for storing their equipment and all passwords in a secure location. Any lost or damaged equipment should be reported to the IT department as soon as possible. The IT Department should determine the proper course of action and should notify the

School's insurance carrier and any outside authorities if deemed appropriate. If the asset is not recovered, it can be removed from the asset records.

Board Issued Equipment

All CalOPS Board Members will be offered equipment to facilitate communication and aid in the oversight of the Schools in respect to their outlined board responsibilities. These tools are to include but not limited to a standard ipad.

Staff Issued Equipment

All CalOPS staff will be issued a standard laptop, mouse, keyboard, monitor, and USB hub. Staff in specified departments may receive additional equipment based on their daily job responsibilities.

Student Issued Equipment

Students are issued at minimum a laptop, mouse, and keyboard. Other items can be issued if deemed warranted by the Executive Cabinet or outlined in a student's IEP. Equipment not documented in an IEP and over the amount of One Thousand ($1,000) Dollars will be shared with the Board in its subsequent board meeting package.

Disposal of Property and Equipment

No item of property or equipment shall be removed from the premises without prior approval from the Executive Cabinet and Director of Finance. When property is retired, the appropriate asset in the fixed asset schedule will be adjusted and properly reflected in the accounting system.

The Organization will follow the established laws pertaining to the disposal of school district surplus and obsolete equipment.

Transfers of items between CalOPS sites require approval from the Superintendent or Director of Finance. If assistance with moving items is needed, the Equipment Transfer Request Form must be submitted to the Finance Department.

Items with an original cost over one thousand ($1,000) dollars cannot be disposed of without approval from the Superintendent or the Director of Finance in accordance with state and federal law. Items originally costing less than one thousand ($1,000) dollars may be disposed of locally at the discretion of the Director of Finance in accordance with state and federal law, but documentation of the disposal must be maintained. Under no circumstances are items to be given away or sold to students, staff, or others.

Surplus items that still have value to CalOPS (Excess Equipment) must go through evaluation and appropriate disposition. To request the removal of surplus items, the *Surplus Equipment Declaration Form* must be completed and submitted to the Finance Department. Items will be

moved based on available resources and priorities. Information about functional surplus or excess items that may be available for use can be obtained from the Finance Department.

Leasing Agreements

A lease can be classified as either a finance lease or an operating lease. The Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 842, describes the criteria for determining which of these two classifications applies. A lease will be classified as a finance lease if any one of the following criteria is met at lease inception:

- The lease transfers ownership of the asset to CalOPS by the end of the lease term.
- The lease contains a purchase option that the CalOPS is reasonably certain to exercise.
- The lease term is for the major part of the remaining economic life of the underlying asset.
- The underlying asset is so specialized in nature that it is expected to have no alternative use to the lessor at the end of the lease term.

If none of the above criteria are met, the lease is classified as an operating lease.

Any lease for which none of the four preceding statements is true or that is immaterial in nature will be recognized and accounted for as an operating lease. An operating lease is similar to a rental agreement in that the monthly lease costs are expensed.

The School, through the District Office, will maintain a list or inventory of capital leases and operating leases; the list should include all relevant lease terms.

Lease Improvements

Leasehold improvements, including painting, will be capitalized if they relate to the occupancy of a new facility or a major renovation of an existing facility and meet the capitalization threshold of Fifty Thousand ($50,000) Dollars.

Repairs

Expenditures for maintaining equipment or an existing building are not capitalized; they are expensed as a repair.

Purchasing and Procurement

The Executive Cabinet, Principals and Directors may designate staff from the extended leadership team: Assistant Principals and Assistant Directors submit purchasing requests on behalf of their departments to the Finance Department. All authorized staff must be submitted to the Director of Finance or Designee for final consideration. Any individual requesting an authorized purchase on behalf of the school must provide the Finance Department with appropriate documentation for the approval of the purchase requests. No individual other than

those specified are authorized to make purchases request without pre‑approval from the department head and the Director of Finance or designee.

All authorized purchases should be processed through the Finance Department. In the rare instance when a purchase must be made using personal funds, the purchase must still have an approved Purchase Request on file prior to the purchase being made and will be promptly reimbursed upon receipt of appropriate documentation of the purchase.

Individuals who use personal funds to make unauthorized purchases will not be reimbursed.

All proposed non-payroll purchases and invoices are reviewed by the Finance Department for required vendor documentation and to ensure alignment with the Board-adopted budget and any applicable contracts. Payment cannot be processed until the vendor's profile is fully established and approved by the Finance Department. All purchases, contracts, or check requests of twenty thousand ($20,000) dollars or more require Board approval. This includes vendor contracts, even if the expenditure is budgeted.

CalOPS is committed to all procurements being completely impartial and based strictly on the merits of supplier and contractor proposals and applicable related considerations such as delivery, quantity, etc. All purchases will be reviewed to ensure they are in the best interests of the Schools and their funding sources. CalOPS will seek to obtain maximum value for all expenditures while acting above suspicion of unethical behavior at all times and avoiding any conflict of interest.

Purchase Requisition

Authorization to make purchases is granted by the Director of Finance and is limited to personnel who have completed procurement training and have been assigned purchasing responsibilities.

All purchase requisitions must be submitted through the school's designated purchasing system or form. Requisitions must be reviewed and approved by the CalOPS administrator or their designee and then submitted to the Finance Department for budget verification and final processing. Unauthorized purchases made without proper requisition and approval may not be reimbursed and may result in disciplinary action.

Purchase Orders

The Finance Department will issue Purchase Orders, when applicable upon the approval of a Purchase Requisition. All Purchase Orders and Payment Requests must be signed by a member of the Executive Cabinet, Principal or Director and the Director or Assistant Directors of Finance. Purchases Orders will be reconciled regularly by the Finance Department for timely closures and accurate financial reporting.

Purchasing Deadlines

To ensure timely processing of orders and compliance with fiscal year closeout procedures, all Purchasing Requisitions must be submitted to the Finance Department by April 30th of each fiscal year. Exemptions can be made on a limited basis for urgent matters and end of the year activities that cannot meet the deadline due to variables outside of the organization's control.

Staff Events and Field Trip Supervision

CalOPS may authorize staff and students to attend in-person events in support of instruction, enrichment, and community building. Events may include academic competitions, curriculum-based field trips, student showcases, required schoolwide training, and/or staff planning retreats.

Staff Participation

The following events are designated as required for applicable staff:

School-Wide:

- Back-To-School Conference
- Beginning-of-the-Year Festival*
- Mid-Year Festival*
- End-of-Year Festival*
- State Testing

Grade Level Specific

- High School Graduation*
- Administrative and Instructional Retreats

*Not required for out-of-state staff. If participation is warranted it must be pre-approved by the staff's grade level administrator in coordination with the Director of Finance or designee. Supervisors may assign other duties or participation tasks in replacement of physical travel. Travel and associated costs (e.g., mileage, lodging if eligible) must align with the CalOPS travel policy and be submitted through the standard pre-approval process.

Student Activities

CalOPS encourages credentialed teachers to plan, coordinate and supervise student activities for the purpose of socialization, celebration, and academic enrichment. These activities serve as an extension of the instructional program, peer interaction, and school community engagement. Teachers must have approval from their supervisor prior to the execution of any activity. A Purchase Requisition must be completed for all expenses associated with the activity. Staff attendee's reimbursements must align with this Fiscal Policy.

All teachers and staff participating in the student activity must have access to emergency contact information, student medical needs, and a communication plan in case of emergencies.

Field Trips

All student field trips must meet CalOPS' established safety and supervision standards, including appropriate student-to-teacher ratios, guardian participation, and transportation guidelines when applicable. CalOPS will not be responsible for the participation of non-CalOPS students or guests. Costs associated with guardians or non-CalOPS guest attendees must be covered independently and are not eligible for reimbursement.

Events

CalOPS staff may organize school-sponsored student events such as prom, grad night, meetups, festivals, and other enrichment activities to support student engagement and social connections. All events must align with CalOPS' safety and supervision standards. Some events may require CalOPS' students to pay a participation fee that is not eligible for reimbursement. CalOPS will not be responsible for the participation of non-CalOPS students or guests. Costs associated with guardians or non-CalOPS guest attendees must be covered independently and are not eligible for reimbursement.

Staff Expenses and Travel Reimbursements

CalOPS reimburses necessary business travel and related expenses for employees and members of the Board of Directors in alignment with public fund policies. Reimbursement is limited to travel that serves an official school purpose and follows CalOPS' Fiscal Policies. Reimbursable expenses must be reasonable, documented with original itemized receipts, and pre-approved.

Eligible travel includes:

- Lodging
- Mileage
- Meals
- Transportation (e.g., airfare, car rental)

Travel must be pre-approved using the designated travel request process. Lodging and flights must be secured using a CalOPS' district credit card or by the Finance Department. Additional details will be outlined in the Travel Policy.

Lodging

As stated in the previous paragraph, lodging and flights must be secured using a CalOPS' district credit card or by the Finance Department. Employees may not book their own hotel stays for reimbursement. Once a hotel is booked, any changes, upgrades or extensions to stays will not be covered by CalOPS without prior approval by the Finance Department or Superintendent.

Hotel arrangements may be requested under the following conditions:

- If the work location is 30 miles or more from the employee's home AND the assignment is two or more days, the employee may request lodging starting after the first day of work and ending the morning of the last day.
- If the work location is 90 miles or more from the employee's home AND the assignment is one day only, the employee may request lodging for the night before the assignment.

Meal Reimbursements

Staff will be eligible when non-local travel is required for business purposes. Meal reimbursements must comply with CalOPS thresholds:

- $25 for breakfast (eligible if travel begins before 7:00 a.m.)
- $25 for lunch
- $40 for dinner (eligible if travel ends after 7:00 p.m.)

When meals are included in conference or event registration, outside meals are not eligible for reimbursement.

Transportation Reimbursements

Staff may be eligible for mileage reimbursements, rental car reimbursements or air travel for approved school-related business, based on the guidelines below. All travel must be pre-approved by the staff's Principal or Director and is subject to reasonable Public Funds Policies, including practical and cost effective considerations that could override the following:

Mileage and Transportation Thresholds:

- 0-350 miles (one way):
  Reimbursement will be based on the current IRS mileage rate.
- 351+ miles (one way):
  Staff must travel by air.

Rental cars will only be reimbursed when travel is not local and the staff travels to or from an airport or hotel for business purposes. All other travel will be subject to mileage reimbursement only.

Mileage Reimbursement Requirements

Mileage will be reimbursed at the current IRS rate. Reimbursements must be submitted through Concur and must include the purpose of travel, event dates, total miles driven and any special written approvals if applicable. Reimbursement claims should be submitted within 30 days of the event.

Rental Car Use and Reimbursements

Rental Cars are only reimbursed in rare circumstances; for instance, when a staff does not have access to their own means of transportation because the approved business related event is not in their local area and air travel was required for attendance. Rental cars are not reimbursable solely because an employee does not have access to a personal vehicle.

Rental cars beyond mid-size will not be reimbursed unless given prior approval by the Director of Finance. This approval is reserved for special circumstances such as carpooling and/or transporting supplies or equipment for business purposes. Requests for larger vehicles (SUVs or vans) must include written justification.

The following rules apply to rental car use:

- Fuel costs are reimbursable with original itemized receipts.
- Staff must re-fuel the vehicle before returning it to avoid additional charges.
- Optional insurance coverage (e.g., collision damage waiver, liability insurance) will not be reimbursed unless it is pre-approved by the Finance Department and determined necessary.

Failure to comply may result in the denial of reimbursement and additional restrictions on future travel privileges. Repeated misuse or submission of ineligible expenses is considered abuse of public funds and may also result in actions led by Human Resources including but not limited to potential disciplinary action.

Temporary Living Arrangement (TLA) Reimbursements

CalOPS staff are dedicated to ensuring that students do not face barriers to accessing academic and extracurricular activities [42 U.S.C. § 11432(g)(1)(F)(iii)]. Students that meet the relevant eligibility criteria under the McKinney Vento Act (MKV Act) will be identified as Temporary Living Arrangements (TLA) students and will be considered for additional resources to ensure their access to our curriculum, materials and program are sufficient for academic growth. Expenditures must align with their educational pursuits and need for academic focus and engagement.

CalOPS is not responsible for directly covering costs or waiving fees for extracurricular activities. Support for needs beyond those required for academic instruction may not be funded by the Schools, however, when known, staff should involve the appropriate team that will attempt to connect immediate resources from other agencies to help support such costs.

All purchases and reimbursement claims must follow the Purchasing and Procurement standards including pre-approval. The Finance Department reserves the right to deny claims that do not relate directly to the school support plan, comply with policy guidelines or lack appropriate documentation. Staff will not process payments that would be deemed gifts of public funds.

Family Reimbursements for School-Hosted Events

Families may be eligible for reimbursements related to costs for approved school-hosted events. Reimbursements are contingent upon prior approval by the Finance Department and must align with allowable use of public funds policies.

Eligible reimbursements may include travel, meals, or lodging costs for CalOPS-enrolled students only, when attending a pre-approved school-sponsored academic or enrichment event. In limited cases, expenses related to a guardian may be considered for reimbursement, but only with prior written approval from the Finance Department and where such expenses are deemed necessary to support the student's participation.

The Finance Department reserves the right to deny claims that do not comply with policy guidelines or lack appropriate documentation.

Fundraising, Donations, and Grants

While the majority of the revenues for the Schools are from government sources, the Schools can receive donations from private sources. All such monies must be tracked separately from the Schools' allocated revenues.

Donated funds must be used according to donor intent and applicable restrictions. For all donations, the recipient collecting the funds on behalf of CalOPS must submit a completed Donation Information Sheet with the deposit for all cash donations and all property (tangible goods). If the donation exceeds five thousand ($5,000) dollars in value, it must first be accepted by the action of the Board and the donor should indicate the purpose of the donation and any restrictions on use so the Board can determine whether to accept the donation and abide by any restrictions. Donated funds should not be used to pay for personnel costs, unless otherwise approved by the Board. If a single donation of two hundred fifty ($250) dollars or more is received, the Organization will issue a written acknowledgement to the donor.

Fundraising campaigns and grant applications must be pre-approved by the Superintendent. In order to be approved, the individual planning the fundraiser must submit a proposal in advance of the event so that all fundraising efforts may be coordinated. At the conclusion of all approved fundraisers, the planner of the fundraiser must complete a Fundraiser Close Out Form summarizing cost, monies received and overall participation details. Submission of this form should be provided to the Superintendent and Director of Finance.

Fundraising or grant solicitation activities over one hundred thousand ($100,000) dollars on behalf of the school must be approved in advance by the Board. The Board shall be informed of any conditions, restrictions, or compliance requirements associated with the receipt of such funds, including grants or categorical programs sponsored by the state or federal government. The Board shall be notified no later than the next regular board meeting of the award or receipt of any funds and shall approve the receipt of any grants, donations, or receipts of fundraising proceeds prior to their deposit in the school's accounts.

Students and/or Staff may on occasion organize fundraisers that benefit other charitable organizations or private persons (for example a family experiencing a severe loss), but funds for

these activities should not flow through the Schools' accounts and funds should go directly to the organization who is benefitting from the fundraiser.

No staff member is to accept any special gifts or bonuses as a result of fundraising efforts or any efforts done on behalf of CalOPS.

Coversheet

Student Board Member (attached)

Section:	V. Action Items
Item:	A. Student Board Member (attached)
Purpose:	Vote
Submitted by:	
Related Material:	260210 Student Board Member BIM.docx.pdf

California Online Public Schools

Board Information Memo

SUBJECT: CalOPS Student Board Member

Category (Contract Approval, Policy, Personnel, General Approval. etc.): Policy

Approval Date: 02/10/2026

Reason for Board Consideration (Fiscal Policy, State Requirement, etc.): Board Bylaws & State Requirement

Decision Type (Action Item, Information Only, etc.): Action Item

Background (Brief Summary of Background Information):

In October of 2023, the CA State Legislature passed AB 275 which required Charter School Boards to approve a Student Board Member if certain requirements are met. These provisions are spelled out in ed. Code 47604.2

Student Board Members are elected for a one year term and have a “preferential and non-binding vote”. This means that they vote before each roll call vote and cannot affect quorum. They are also not allowed to participate in closed session items or items related to staff compensation or review.

The nomination and election process for the student board member began in November 2025, with 11th and 12th grade families informed of the opportunity along with information sessions for interested students. Students were provided approximately one month to submit an application and a 300-word candidate statement, resulting in eight completed applications, which were compiled into the candidate statement booklet. Voting was opened to all current high school students and concluded on January 23 following communication through ParentSquare, Canvas announcements and High School teacher communications.

Final votes were tallied on January 23, and Avery Bailey received the highest number of votes.

Rationale (Why is this important and why is this coming to the Board):

Along with the state requirement, CalOPS strongly believes in student and parent involvement at all levels of the school and organization. The opportunity for student input at the Board level of decision making only further aligns with our goals. The preferential vote of the Student Board Member will help inform the Board of the student body's perspective on agenda items as well as allow for the Board to hear directly from a student about what student life at CalOPS is like. In addition, CalOPS staff feels that this experience will also be of great benefit to our CalOPS students, especially those elected annually to fill this position.

Evidence of Due Diligence:

CalOPS staff consulted legal counsel, attended various sessions presented by legal and charter support providers both in person as well as via webinar regarding the passage of this law. As is mentioned above, the High School team communicated with all 11th and 12th grade students and families and held fair and unbiased elections.

Fiscal Impact: None

Potential Conflicts of Interest: N/A

Recommendation/Board Action:

Motion to approve Avery Bailey as the 25/26 CalOPS Student Board Member with a term ending on June 16, 2026.

Prepared/Recommended/Approved By:

Bryan Daseler, Interim High School Assistant Principal

Dan Hertzler, Director of Operations

Coversheet

Approval of LCAP Mid Year Update (attached)

Section: V. Action Items
Item: B. Approval of LCAP Mid Year Update (attached)
Purpose: Vote
Submitted by:
Related Material:
Mid Year LCAP BIM 2026 - CalOPS.docx.pdf
2026_LCAP_Mid-Year_Report_for_the_2025-26_LCAP_California_Connections_Academy_Monterey_Bay_20260204.pdf
2026_LCAP_Mid-Year_Report_for_the_2025-26_LCAP_California_Connections_Academy_Southern_California_20260204.pdf
2026_LCAP_Mid-Year_Report_for_the_2025-26_LCAP_California_Connections_Academy_Northern_California_20260204.pdf
2026_LCAP_Mid-Year_Report_for_the_2025-26_LCAP_California_Connections_Academy_Central_Coast_20260204.pdf
2026_LCAP_Mid-Year_Report_for_the_2025-26_LCAP_California_Connections_Academy_North_Bay_20260204.pdf
2026_LCAP_Mid-Year_Report_for_the_2025-26_LCAP_California_Connections_Academy_Central_Valley_20260204.pdf

California Online Public Schools

Board Information Memo

SUBJECT: Mid Year Local Control and Accountability Plan 2026

Category (Contract Approval, Policy, Personnel, General Approval, etc.): Approval
Date: 2/3/26
Reason for Board Consideration (Fiscal Policy, State Requirement, etc.): State Requirement
Decision Type (Action Item, Information Only, etc.): Action

Background (Brief Summary of Background Information):
The Local Control and Accountability Plan (LCAP) requirements mandate districts and charter schools to annually provide an LCAP mid-year update presentation to their board, in an effort to ensure that progress towards the goals is continually monitored and evaluated.

Rationale (Why is this important and why is this coming to the Board):
The Mid Year LCAP reports on the status and progress of the actions outlined in their LCAP, ensuring that their educational initiatives are on track, updated on expenditures to date compared to the amount budgeted, allowing stakeholders to assess resource utilization, and report all available LCAP outcomes data, demonstrating their commitment to continuous improvement and student success.

Evidence of Due Diligence:
The Mid Year LCAP is an annual update to the LCAP and the LCFF Budget Overview for Parents on or before February 28 of each year at a regularly scheduled meeting of the governing board or body of the LEA.

Fiscal Impact:
It is legally required that the Mid Year LCAP and the Annual Budget be brought to the Board for consideration in the same meeting.

Potential Conflicts of Interest: N/A

Recommendation/Board Action (if applicable): Approval

Prepared/Recommended/Approved By: Leslie Dombek

Monitoring Goals, Actions, and Resources for the 2025-26 Local Control and Accountability Plan (LCAP)

This template is intended for internal monitoring purposes only. The 2025-26 LCAP template and instructions should be consulted when completing required documents.

(6) (A) The superintendent of the school district shall present a report on the annual update to the local control and accountability plan and the local control funding formula budget overview for parents on or before February 28 of each year at a regularly scheduled meeting of the governing board of the school district. (B) The report shall include both of the following: (i) All available midyear outcome data related to metrics identified in the current year's local control and accountability plan. (ii) All available midyear expenditure and implementation data on all actions identified in the current year's local control and accountability plan.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
California Online Public Schools Monterey Bay	Dr. Richard Savage Superintendent	superintendent@californiaops.org (949) 461-1667

Goal 1

Goal Description
All students will learn and achieve in a safe, secure, effective, and rigorous learning environment.

Expected Annual Measurable Objectives

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027
1.1	The median percent progress towardsTypical Growth after the first two diagnostics (through month 5) in Reading as measured by i-Ready	In 2023-2024, the median percent progress towards Typical Growth after the first two diagnostics (through month 6) in Reading was 67.5%	In 2024-2025, the median percent progress towards Typical Growth after the first two diagnostics (through month 6) in Reading was 60%		In 2025-2026, after the first diagnostic, the median percent progress towards Typical Growth in reading is 63%.	The desired outcome for 2026 -2027, the median percent progress towards Typical Growth after the first two diagnostics (through month 5) in Reading will be 70.8%
1.2	The median percent progress towardsTypical Growth after the first two diagnostics (through month 5) in Math as measured by i-Ready	In 2023-2024, the median percent progress towards Typical Growth after the first two diagnostics (through month 6) in Math was 57%	In 2024-2025, the median percent progress towards Typical Growth after the first two diagnostics (through month 6) in Math was 50%		In 2025-2026, after the first diagnostic, the median percent progress towards Typical Growth in math is 56%	The desired outcome for 2026 -2027, the median percent progress towards Typical Growth after the first two diagnostics (through month 5) in Math will be 60%
1.3	Increase English Learner reclassification rates	In 2023-2024, the RFEP rate through month 8 was 11.90%	In 2024-2025, the RFEP rate through month 8 was 6.25%		In 2025-2026, the RFEP rate after Month 4 was 10.0%.	The desired outcome for 2026 - 2027 is an RFEP rate through month 8 of 12.4%

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
1.1	**Professional Development for Academic Achievement** Teachers will participate in both in-person and virtual professional development focused on supporting academic achievement in the core as well as electives and CTE	Yes	Partially Implemented	Professional development in the forms of internal and external trainings as well as summer school	The professional development thus far includes but is not limited to PLC, ELD, SEL, and curriculum based training and development.	$21,357.04	$25,532.63

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
				have been implemented thus far in the 25-26 school year.			
1.2	**Diagnostic Assessments and MTSS Academic Interventions** Diagnostic assessments, such as i-Ready and MAP, will be administered 3x per year in Reading and Math, results will be analyzed by school leadership, and the data will be presented to the appropriate Professional Learning Communities (PLCs) for their analysis and MTSS academic intervention planning.	Yes	Partially Implemented	Diagnostic assessments, such as i-Ready and IXL, will be administered 3x per year in Reading and Math. So far this year we have implemented the first of our three diagnostics.	The diagnostic results are reviewed by staff and administration through PLCs and regular meetings. This information is then shared with families and students to help guide instruction. After diagnostic one in the fall of the 25-26 school year there was a 95% participation rate for iReady in both math and reading and a 90% participation rate on IXL.	$872,198.48	$393,596.80
1.3	**Teacher Collaboration for Academic Achievement** PLCs will discuss performance data to determine best strategies and methods and will implement best practices to re-teach and accelerate, as needed, all students in all subject areas.	Yes	Partially Implemented	PLCs in TK12th grade meet bi weekly throughout the school year the teacher leads of the PLCs meet monthly.	PLCs set 10-week SMART goals in order to determine best strategies and methods to implement best practices. After the first 10-week session in the 25-26 school year,	$988,536.00	$461,689.46

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
					59% of all school SMART goals were met.		
1.4	**Synchronous and Asynchronous Instructional Tools** Teachers will utilize high-engagement online instructional tools to benefit both synchronous and asynchronous lesson design and delivery.	Yes	Partially Implemented	Teacher use both Zoom and Zoom Class to offer high engagement online instructional to their students.	Students attend full class, small group and one on one sessions with their teachers. These sessions are provided at regularly scheduled times, recorded, and scheduled based on student need or request.	$26,950.87	$13,885.49
1.5	**English Learner Student Achievement** Refinement of support for EL students to increase engagement and achievement to ensure progress towards English language proficiency.	Yes	Partially Implemented	This is an ongoing goal to ensure we are meeting our ELD students needs throughout the entire school year. For the 25-26 school year we have continued with having ELD teams at all grade band levels to support our students, families, and increase engagement.	An EL plan has been revised, implemented, and is being followed for the 25-26 school year.	$16,723.09	$8,228.63
1.6	**LTEL Support**	Yes	Partially Implemented	In the 25-26 school year	For the 25-26 school year we	$5,832.00	$2,975.18

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	Implement processes for identifying and transitioning Long Term English Learner students towards reclassification.			we are working towards identifying and transitioning Long Term English Learner students towards reclassification.	are continuing the position of Coordinator of ELD to our school to monitor our EL and LTEL students at all grade levels and support our EL staff		
1.7	**Foster and Homeless Academic Achievement** Foster/homeless youth will be automatically eligible to receive various interventions such as specialized tutoring support through PLC discussions, student support section, enhanced monitoring by teachers, and consideration for modifications to graduation	Yes	Partially Implemented	Ongoing Foster and Homeless supports during the 25-26 school year include but are not limited to various counseling services and interventions, teacher supports and consideration for modified graduation requirements.	During the 25-26 school year our support for our Foster and Homeless student population continues to adapt based on student need and staff training.	$7,036.00	$2,063.54

Goal 2

Goal Description
All stakeholder groups will demonstrate active engagement in the school program.

Expected Annual Measurable Objectives

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027
2.1	Maintain a high rate of biweekly contacts	In 2023-2024, the average biweekly contact rate was 97.3%	In 2024-2025, the average biweekly contact rate was 87%		At the end of quarter 1 of the 25-26 school year, the average biweekly contact rate was 98.7%.	The desired outcome for 2026 -2027 is an average biweekly contact rate of 99.2% through month 8.
2.2	Decrease chronic absenteeism	The 2023-2024 chronic absenteeism rate after month 7 was 15.94%	The 2024-2025 chronic absenteeism rate after month 7 was 19%		The chronic absenteeism rate after month 3 was 5.58%	The desired outcome for 2026-2027 month 7 chronic absenteeism rate will be less than 14.34%.
2.3	Maintain a low suspension rate	The 2022-2023 suspension rate was 0%	The 2023-2024 suspension rate was 0%		As of January 2026, our suspension rate was 0%	The desired outcome for 2026-2027 suspension rate is 0%

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
2.1	**Access to Technology, Internet Connectivity, and a Rigorous Curriculum** Upon enrollment and at other times when the need may arise, enrolled students will be provided with a school issued Chromebook and no cost to the family. Additionally, a prorated internet reimbursement may be requested during the enrollment process or at any time after enrollment. The tools named are for the purpose of engagement with our instructional program and our curriculum delivered through our learning management system. All enrolled students have access to all needed elements of our LMS to help them	Yes	Partially Implemented	In the 25-26 school year, all enrolled students have access to all needed elements of the learning management system to help them engage well with our program. Low	In the 25-26 school year, all students are provided with school owned devices upon enrollment to ensure their ability to access all necessary components of our school program.	$177,230.71	$337,399.13

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	engage will with our program. Unduplicated students will be prioritized.			income students are prioritized as the school ensures student access to school owned devices.			
2.2	**Track and Record Daily Student Participation** Each student in every grade must communicate with a teacher at least once every two (2) weeks. In addition, parents/legal guardians (or their qualified designee) must communicate with their student's teacher(s) on a regular basis, with the frequency to be determined by the teacher based on the student's grade level and progress in the program. These required reports (also known as contacts) occur in person, by phone, or via real-time instructional sessions, at a mutually agreed upon time and date. Meetings and contacts are documented in log entries. Attendance and lesson completion are recorded daily.	No	Partially Implemented	The communication and contact between student and teacher remain at a high level in the 25-26 school year. These contacts include but are not limited to phone calls, in person, and real-time instruction.	As reported for the end of quarter one of the 25-26 school year the contact rate was 98.7%.	$801,854.11	$433,303.29
2.3	**Framework of Tiered Re-engagement Strategies for Students** When students find difficulty with engaging fully with our program, school staff will follow a well outlined escalation process. This process consists of tiers of interventions set up to assist students to find ways to engage fully with our school program. School staff will also utilize these strategies to lessen instances of chronic absenteeism.	Yes	Partially Implemented	The student support process is ongoing during the 25-26 school year.	Administration and teachers at all grade levels, TK-12th grade, adhere to policies and procedures for re-engagement. These strategies allowed for tiered intervention and opportunities to	$517,725.00	$258,101.04

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
2.4	**Caretaker Engagement Support** The Caretaker Support System will be expanded, continuing with enhancements to the Learning Coach Support Plan, including more improvements to the onboarding process, improved summer engagement activities, additional Caretaker training and resources, including additional resources in Spanish and additional languages as requested.	Yes	Partially Implemented	Learning Coach support is an ongoing process through the 25-26 school year in order to help with onboarding, training, and engagement.	This is an ongoing process throughout the 25-26 school year to ensure Learning Coaches, both new and existing, are able to receive support and assistance as needed.	$51,035.23	$26,036.72
2.5	**Social Emotional / Mental Health Supports** Staff will be trained in and asked to engage in social emotional supports for all students. In instances where more intense mental health support is needed, the school will consult and consider hiring additional experts in these fields.	No	Partially Implemented	This is ongoing throughout the 25-26 school year. Staff complete professional development in order to better serve our families and students in this area.	In the 25-26 school year, we have continued with our School Social Worker and supports on staff. School staff has also been involved in trainings and professional development in order to support all students and families. Our counselors in TK-12 also provide month family support virtual live session on a variety of topics.	$94,945.52	$26,116.26
2.6	**Increasing Diversity and Inclusion** Our school is committed to the increasing diversity and inclusion for our entire school community. We will participate in professional development, evaluate curriculum and instructional practices, all with the focus of ensuring we are incorporating diverse and inclusive practices.	No	Partially Implemented	We are continuing our commitment to DEI in the 25-26 school year though training, professional development,	Our continued work in the 25-26 school year includes professional development, book studies, and community outreach with the continued	$10,866.88	$5,045.00

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
				and community outreach. This is an ongoing process.	support and guidance of our DEI Specialist on staff and administration.		
2.7	**Foster and Homeless Youth Engagement Support** Continue to refine and consistently implement the identification process for foster and homeless youth during the enrollment and placement process. The school will continue to train one or more liaisons who will work closely with all students identified as foster or homeless and provide a personalized support structure to ensure their success. The roles and responsibilities of the liaison will be developed and clarified for different grade bands. Identified students will be assigned to the student support section of a liaison. Counseling and homeroom staff will be trained in identification, placement and support of foster and homeless youth. The focus of all these staff is to identify individualized support for these students providing tools such as WiFi hotspots and other such engagement support.	Yes	Partially Implemented	This action is ongoing with our students in the 25-26 school year. We will continue utilizing counselors and foster and homeless youth liaisons at the various grade bands in order to support and identify these students and offer support through various means.	Our continuing focus on foster and homeless youth during the 25-26 school year. includes but is not limited to technology, counseling support and staff training.	$6,015.92	$14,943.68
2.8	**In-Person and Virtual Engagement and Enrichment** Staff and families will be provided the opportunity to interact in-person or virtually to enrich the school experience.	No	Partially Implemented	The in-person and virtual engagement and enrichment activities are ongoing through the 25-26 school year. These opportunities are provided to help enrich the school	The continued focus on this action in the 24-25 school year included but is not limited to school festival, graduation related activities, and community outreach events.	$4,633.83	$2,056.78

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
				experience for our students and families.			

Goal 3

Goal Description
All students will graduate with the knowledge and skills needed for college and careers.

Expected Annual Measurable Objectives

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027
3.1	Increase the course pass rates within our in house credit recovery program known as Project Success	In 2023-2024, the average Project Success course pass rate after quarter 3 was 96%	In 2024-2025, the average Project Success course pass rate after quarter 3 was 96%		After the first quarter of the 2025-2026 school year the Project Success course pass rate was 96%	The desired outcome after quarter 3 of 2026-2027 is an average Project Success course pass rate of 97.9%
3.2	Increase summer school course pass rates	In the summer of 2023, the summer school course pass rate was 83%	In the summer of 2024, the summer school course pass rate was 73%		In the summer of 2025 the course pass rates was 94%	The desired outcome for the summer school course pass rate for the summer of 2026 is 87%
3.3	Increase graduation rates	The 2022-2023 grad rate was 72.4%	The 2023-2024 grad rate was 77%		The 2024-2025 grad rate was 80.5%	The desired outcome for the 2025-2026 grad rate is 76%
3.4	Increase the percentage of students completing a-g requirements.	In 2022-2023, the percentage of students completing a-g requirements was 41%	In 2023-2024, the percentage of students completing a-g requirements was 36%		In 2024-2025, the percentage of students completing a-g requirements was 49.9%	The desired outcome of students completing a-g requirements for the 2024-25 school year is 43%

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
3.1	**College Preparation** Continue to improve guidance department policies and procedures to ensure students are enrolled in college prep curriculum, including analysis using student data to promote additional a-g, AP and honors coursework. Collect and analyze a-g course completion	No	Partially Implemented	This is a continuing action for the 25-26 school year to ensure students are	The 25-26 school year the high school counseling team are continuing their work towards analysis of a-g course completion data	$103,669.16	$50,017.29

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	data and develop strategies to increase overall student performance in these courses.			enrolled in college prep curriculum including a-g, AP and honors coursework.	and developing ways to to increase overall student performance. This includes but is not limited to dedicated counseling efforts working directly on CCI and student growth in this area.		
3.2	**Career Preparation (CTE)** Develop and implement formal Career Technical Education Pathways.	Yes	Partially Implemented	This is an ongoing action for the 25-26 school year toward the continued implementation of CTE Pathway.	The implementation of this action includes but is not limited to CTE program development, student software and job shadowing.	$1,872.00	$0
3.3	**AVID Program Implementation** Continue to implement and expand the AVID program to provide additional support for college readiness to at risk student populations.	Yes	Partially Implemented	The 25-26 school continues to serve AVID students at the middle and high school levels in our virtual setting allowing for strategies and college readiness support to be provided to our at risk student populations.	This action includes but is not limited to AVID training and tutoring hours as well as district level costs to provide this service for our students.	$1,130.53	$0

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
3.4	**Credit Recovery and Summer Intervention** Additional credit recovery options will continue to be made available, including a more robust credit recovery program, known as Project Success, and students will be identified as eligible candidates via transcript evaluations which occur upon enrollment and at the end of each semester. Continued in house summer school program, allowing high school students to make up credits.	Yes	Partially Implemented	Continuing our efforts in the 25-26 school year to have a robust credit program, Project Success, as well as continue our in house summer school program to ensure we are meeting the needs of our credit deficient students. At the completion for the first quarter of the 25-26 school year students in the Project Success program received an overall course pass rate of 96%.	During the 25-26 school year we are continuing to offer credit recovery courses and programs to our credit deficient students with added support and contact between the student, family and teacher. We will also be continuing our in-house summer school program with a robust catalogue of courses to meet our students needs.	$95,486.36	$45,521.95
3.5	**Transition Plans** Monitor Individual Transition Plan goals for all high school Special Education students for goal mastery, in particular, for college and career awareness and independent living.	No	Partially Implemented	Transition plans for all high school Special Education are continuing to be monitored throughout the 25-26 school year by our dedicated Special	This action is in progress for the 25-26 school year, with the Special Education team actively developing plans to enhance the monitoring of transition plans for our high school Special Education students.	$34,650.00	$18,400.78

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
				Education case managers, leadership team and administration.			
3.6	**Graduation Rate Progress Monitoring** Continued implementation of an Early Warning and Response System. This system has a clear focus on students' level of credit need, so varied interventions and supports can be targeted..	Yes	Partially Implemented	This is a continual action in the 25-26 school year as the teaching staff, counselors and administration work to monitor the individual student needs so the appropriate support can be given to ensure students are graduating on time.	This ongoing action, teachers, counselors and administration evaluate and develop plans to ensure students are receiving the correct credit recovery courses in order to graduate on time. This includes but is not limited to the Project Success Program and CHAMPS students.	$168,675.00	$84,197.64
3.7	**Dual Enrollment Options** Develop a Career College Access Pathway with a community college partner to expand dual enrollment options.	No	Partially Implemented	A continued partnership during the 25-26 school year allowing for further development of a Career College Access Pathway to encourage and expand our dual enrollment options for our high school students.	During the 25-26 school year counselors and administration are working to continue the enhancement of the college and career opportunities through this program for our high school students. The commitment to grow this program includes efforts to increase enrollments as	$4,059.71	$1,836.04

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
					well as purchasing textbooks necessary for our students to be successful.		
3.8	**Early Intervention Program Development** Continued development and refinement of CHAMPS (Community Helps Achieve My Personal Success) program to identify 8th - 10th grade students who need more intervention regarding overall participation, credit deficiency, and engagement in our program.	No	Partially Implemented	In 25-26 here is a continued focus on the identifications of struggling students who require additional intervention to be a successful student in our program.	These continuing efforts include but are not limited to regular teacher and student virtual meetings, parents and teacher conferences, and intervention practices to help support, participation, engagement and credit deficiency in our program.	$8,415.00	$4,495.34

Impact to the Budget Overview for Parents

Item	As adopted in Budget Overview for Parents	Mid-Year Update
Total LCFF Funds	6,970,407	1,621,720.99
LCFF Supplemental/Concentration Grants	563,004	1,031,624.12

California Online Public Schools

Monitoring Goals, Actions, and Resources for the 2025-26 Local Control and Accountability Plan (LCAP)

This template is intended for internal monitoring purposes only. The 2025-26 LCAP template and instructions should be consulted when completing required documents.

(6) (A) The superintendent of the school district shall present a report on the annual update to the local control and accountability plan and the local control funding formula budget overview for parents on or before February 28 of each year at a regularly scheduled meeting of the governing board of the school district. (B) The report shall include both of the following: (i) All available midyear outcome data related to metrics identified in the current year's local control and accountability plan. (ii) All available midyear expenditure and implementation data on all actions identified in the current year's local control and accountability plan.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
California Online Public Schools Southern California	Dr. Richard Savage Superintendent	superintendent@californiaops.org (949) 461-1667

Goal 1

Goal Description
All students will learn and achieve in a safe, secure, effective, and rigorous learning environment.

Expected Annual Measurable Objectives

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027
1.1	The median percent progress towards Typical Growth after the first two diagnostics (through month 5) in Reading as measured by i-Ready	In 2023-2024, the median percent progress towards Typical Growth after the first two diagnostics (through month 6) in Reading was 67.5%	In 2024-2025, the median percent progress towards Typical Growth after the first two diagnostics (through month 6) in Reading was 60%		In 2025-2026, after the first diagnostic, the median percent progress towards Typical Growth in reading is 63%.	The desired outcome for 2026 -2027, the median percent progress towards Typical Growth after the first two diagnostics (through month 5) in Reading will be 70.8%
1.2	The median percent progress towards Typical Growth after the first two diagnostics (through month 5) in Math as measured by i-Ready	In 2023-2024, the median percent progress towards Typical Growth after the first two diagnostics (through month 6) in Math was 57%	In 2024-2025, the median percent progress towards Typical Growth after the first two diagnostics (through month 6) in Math was 50%		In 2025-2026, after the first diagnostic, the median percent progress towards Typical Growth in math is 56%	The desired outcome for 2026 -2027, the median percent progress towards Typical Growth after the first two diagnostics (through month 5) in Math will be 60%
1.3	Increase English Learner reclassification rates	In 2023-2024, the RFEP rate through month 8 was 8.96%	In 2024-2025, the RFEP rate through month 8 was 12.76%		In 2025-2026, the RFEP rate after Month 4 was 8.47%.	The desired outcome for 2026 - 2027 is an RFEP rate through month 7 of 9.4%

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
1.1	**Professional Development for Academic Achievement** Teachers will participate in both in-person and virtual professional development focused on supporting academic achievement in the core as well as electives and CTE.	No Yes	Partially Implemented	Professional development in the forms of internal and external trainings as well as	The professional development thus far includes but is not limited to PLC, ELD, SEL, and curriculum based training	$204,296.60	$231,577.25

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
				summer school have been implemented thus far in the 25-26 school year.	and development.		
1.2	**Diagnostic Assessments and MTSS Academic Interventions** Diagnostic assessments, such as i-Ready and IXL, will be administered 3x per year in Reading and Math, results will be analyzed by school leadership, and the data will be presented to the appropriate Professional Learning Communities (PLCs) for their analysis and MTSS academic intervention planning.	No Yes	Partially Implemented	Diagnostic assessments, such as i-Ready and IXL, will be administered 3x per year in Reading and Math. So far this year we have implemented the first of our three diagnostics.	The diagnostic results are reviewed by staff and administration through PLCs and regular meetings. This information is then shared with families and students to help guide instruction. After diagnostic one in the fall of the 25-26 school year there was a 95% participation rate for iReady in both math and reading and a 90% participation rate on IXL.	$8,125,132.21	$3,444,359.71
1.3	**Teacher Collaboration for Academic Achievement** PLCs will discuss performance data to determine the best strategies and methods and implement best practices to re-teach and accelerate all students in all subject areas, as needed.	No Yes	Partially Implemented	PLCs in TK-12th grade meet bi weekly throughout the school year the teacher leads of the PLCs meet monthly.	PLCs set 10-week SMART goals in order to determine best strategies and methods to implement best practices. After the first 10-	$9,226,336.00	$4,039,143.81

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
					week session in the 25-26 school year, 59% of all school SMART goals were met.		
1.4	**Synchronous and Asynchronous Instructional Tools** Teachers will utilize high-engagement online instructional tools to benefit both synchronous and asynchronous lesson design and delivery.	No Yes	Partially Implemented	Teacher use both Zoom and Zoom Class to offer high engagement online instructional to their students.	Students attend full class, small group and one on one sessions with their teachers. These sessions are provided at regularly scheduled times, recorded, and scheduled based on student need or request.	$243,308.42	$121,722.96
1.5	**English Learner Student Achievement** Refinement of support for EL students to increase engagement and achievement to ensure progress towards English language proficiency.	Yes	Partially Implemented	This is an ongoing goal to ensure we are meeting our ELD students needs throughout the entire school year. For the 25-26 school year we have continued with having ELD teams at all grade band levels to support our students, families, and increase engagement.	An EL plan has been revised, implemented, and is being followed for the 25-26 school year.	$156,082.20	$71,948.87

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
1.6	**LTEL Support** Implement processes for identifying and transitioning Long Term English Learner students towards reclassification.	Yes	Partially Implemented	In the 25-26 school year we are working towards identifying and transitioning Long Term English Learner students towards reclassification.	For the 25-26 school year we are continuing the position of Coordinator of ELD to our school to monitor our EL and LTEL students at all grade levels and support our EL staff	$54,432.00	$$26,012.26
1.7	**Foster and Homeless Academic Achievement** Foster/homeless youth will be automatically eligible to receive various interventions such as specialized tutoring support through PLC discussions, student support section, enhanced monitoring by teachers, and consideration for modifications to graduation	Yes	Partially Implemented	Ongoing Foster and Homeless supports during the 25-26 school year include but are not limited to various counseling services and interventions, teacher supports and consideration for modified graduation requirements.	During the 25-26 school year our support for our Foster and Homeless student population continues to adapt based on student need and staff training.	$64,624.00	$18,041.58

Goal 2

Goal Description
All stakeholder groups will demonstrate active engagement in the school program.

Expected Annual Measurable Objectives

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027
2.1	Maintain a high rate of biweekly contacts	In 2023-2024 through month 8, the average biweekly contact rate was 97.3%	In 2024-2025 through month 8, the average biweekly contact rate was 87%		At the end of quarter 1 of the 25-26 school year, the average biweekly contact rate was 98.7%.	The desired outcome for 2026 -2027 is an average biweekly contact rate of 99.2% through month 8.
2.2	Decrease chronic absenteeism	The 2023-2024 chronic absenteeism rate after month 7 was 15.94%	The 2024-2025 chronic absenteeism rate after month 7 was 21%		The chronic absenteeism rate after month 3 was 7.34%	The desired outcome for 2026-2027 month 7 chronic absenteeism rate will be less than 14.34%.
2.3	Maintain a low suspension rate	The 2022-2023 suspension rate was 0%	The 2024-2025 suspension rate was 0%		As of January 2026, our suspension rate was 0%.	The desired outcome for 2026-2027 suspension rate is 0%

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
2.1	**Access to Technology, Internet Connectivity, and a Rigorous Curriculum** Upon enrollment and at other times when the need may arise, enrolled students will be provided with a school-issued Chromebook at no cost to the family. Additionally, a prorated internet reimbursement may be requested during the enrollment process or at any time after enrollment. The tools named are for the purpose of engagement with our instructional program and our curriculum delivered through our learning management system. All enrolled students have access to all needed elements of our LMS to help them engage well with our	Yes	Partially Implemented	In the 25-26 school year, all enrolled students have access to all needed elements of the learning management system to help them engage well with our	In the 25-26 school year, all students are provided with school owned devices upon enrollment to ensure their ability to access all necessary components of our school program.	$1,697,563.01	$2,983,538.70

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	program. Unduplicated students will be prioritized.			program. Low income students are prioritized as the school ensures student access to school owned devices.			
2.2	**Track and Record Daily Student Participation** Each student in every grade must communicate with a teacher at least once every two (2) weeks. In addition, parents/legal guardians (or their qualified designee) must communicate with their student's teacher(s) on a regular basis, with the frequency to be determined by the teacher based on the student's grade level and progress in the program. These required reports (also known as contacts) occur in person, by phone, or via real-time instructional sessions at a mutually agreed-upon time and date. Meetings and contacts are documented in log entries. Attendance and lesson completion are recorded daily.	No	Partially Implemented	The communication and contact between student and teacher remain at a high level in the 25-26 school year. These contacts include but are not limited to phone calls, in person, and real-time instruction.	As reported for the end of quarter one of the 25-26 school year the contact rate was 98.7%.	$7,495,108.27	$3,798,734.28
2.3	**Framework of Tiered Re-engagement Strategies for Students** When students find difficulty engaging fully with our program, school staff will follow a well-outlined escalation process. This process consists of tiers of interventions set up to assist students in finding ways to engage fully with our school program. School staff will also utilize these strategies to lessen instances of chronic absenteeism.	Yes	Partially Implemented	The student support process is ongoing during the 25-26 school year.	Administration and teachers at all grade levels, TK-12th grade, adhere to policies and procedures for re-engagement. These strategies allowed for tiered intervention and opportunities to	$4,832,100.00	$2,257,866.93

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
					lessen chronic absenteeism.		
2.4	**Caretaker Engagement Support** The Caretaker Support System will be expanded, continuing with enhancements to the Learning Coach Support Plan, including more improvements to the onboarding process, improved summer engagement activities, and additional Caretaker training and resources, including additional resources in Spanish and additional languages as requested.	Yes	Partially Implemented	Learning Coach support is an ongoing process through the 25-26 school year in order to help with onboarding, training, and engagement.	This is an ongoing process throughout the 25-26 school year to ensure Learning Coaches, both new and existing, are able to receive support and assistance as needed.	$476,328.86	$227,516.72
2.5	**Social Emotional / Mental Health Supports** Staff will be trained in and asked to engage in social-emotional support for all students. In instances where more intense mental health support is needed, the school will consult and consider hiring additional experts in these fields.	No	Partially Implemented	This is ongoing throughout the 25-26 school year. Staff complete professional development in order to better serve our families and students in this area.	In the 25-26 school year, we have continued with our School Social Worker and supports on staff. School staff has also been involved in trainings and professional development in order to support all students and families. Our counselors in TK-12 also provide month family support virtual live session on a variety of topics.	$884,372.22	$228,317.12
2.6	**Increasing Diversity and Inclusion** Our school is committed to increasing diversity and inclusion for our entire school community. We will participate in professional development and evaluate curriculum and instructional	No	Partially Implemented	We are continuing our commitment to DEI in the	Our continued work in the 25-26 school year includes professional	$101,394.99	$44,099.79

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	practices, all with the focus of ensuring we incorporate diverse and inclusive practices.			25-26 school year though training, professional development, and community outreach. This is an ongoing process.	development, book studies, and community outreach with the continued support and guidance of our DEI Specialist on staff and administration.		
2.7	**Foster and Homeless Youth Engagement Support** Continue to refine and consistently implement the identification process for foster and homeless youth during the enrollment and placement process. The school will continue to train one or more liaisons who will work closely with all students identified as foster or homeless and provide a personalized support structure to ensure their success. The roles and responsibilities of the liaison will be developed and clarified for different grade bands. Identified students will be assigned to the student support section of a liaison. Counseling and homeroom staff will be trained in the identification, placement, and support of foster and homeless youth. The focus of all these staff is to identify individualized support for these students providing tools such as WiFi hotspots and other such engagement support.	Yes	Partially Implemented	This action is ongoing with our students in the 25-26 school year. We will continue utilizing counselors and foster and homeless youth liaisons at the various grade bands in order to support and identify these students and offer support through various means.	Our continuing focus on foster and homeless youth during the 25-26 school year. includes but is not limited to technology, counseling support and staff training.	$56,441.61	$130,786.32
2.8	**In-Person and Virtual Engagement and Enrichment** Staff and families will be provided the opportunity to interact in person or virtually to enrich the school experience.	No	Partially Implemented	The in-person and virtual engagement and enrichment activities are ongoing through the 25-26	The continued focus on this action in the 24-25 school year included but is not limited to school festival, graduation	$61,066.48	$56,182.43

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
				school year. These opportunities are provided to help enrich the school experience for our students and families.	related activities, and community outreach events.		

Goal 3

Goal Description
All students will graduate with the knowledge and skills needed for college and careers.

Expected Annual Measurable Objectives

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027
3.1	Increase the course pass rates within our in house credit recovery program known as Project Success	In 2023-2024, the average Project Success course pass rate after quarter 3 was 96%	In 2024-2025, the average Project Success course pass rate after quarter 3 was 96%		After the first quarter of the 2025-2026 school year the Project Success course pass rate was 96%	The desired outcome after quarter 3 of 2026-2027 is an average Project Success course pass rate of 97.9%
3.2	Increase summer school course pass rates	In the summer of 2023, the summer school course pass rate was 83%	In the summer of 2024, the summer school course pass rate was 73%		In the summer of 2025 the course pass rates was 94%	The desired outcome for the summer school course pass rate for the summer of 2026 is 87%.
3.3	Increase graduation rates	The 2022-2023 grad rate was 78.4%	The 2023-2024 grad rate was 80.5%		The 2024-2025 grad rate was 80%	The desired outcome for the 2025-2026 grad rate is 82.3%
3.4	Increase the percentage of students completing a-g requirements.	In 2022-2023, the percentage of students completing a-g requirements was 37%.	In 2023-2024, the percentage of students completing a-g requirements was 37.1%.		In 2024-2025, the percentage of students completing a-g requirements was 49.9%	The desired outcome of students completing a-g requirements for the 2025-2026 school year is 38.8%

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
3.1	**College Preparation** Continue to improve guidance department policies and procedures to ensure students are enrolled in college prep curriculum, including analysis using student data to promote additional a-g, AP, and honors coursework.	No	Partially Implemented	This is a continuing action for the 25-26 school year to ensure	The 25-26 school year the high school counseling team are continuing their work towards	$966,919.80	$437,283.58

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	Collect and analyze a-g course completion data and develop strategies to increase overall student performance in these courses.			students are enrolled in college prep curriculum including a-g, AP and honors coursework.	analysis of a-g course completion data and developing ways to to increase overall student performance. This includes but is not limited to dedicated counseling efforts working directly on CCI and student growth in this area.		
3.2	**Career Preparation (CTE)** Develop and implement formal Career Technical Education Pathways.	Yes	Partially Implemented	This is an ongoing action for the 25-26 school year toward the continued implementation of CTE Pathway.	The implementation of this action includes but is not limited to CTE program development, student software and job shadowing.	$17,472.00	$0
3.3	**AVID Program Implementation** Continue to implement and expand the AVID program to provide additional support for college readiness to at-risk student populations.	Yes	Partially Implemented	The 25-26 school continues to serve AVID students at the middle and high school levels in our virtual setting allowing for strategies and college readiness	This action includes but is not limited to AVID training and tutoring hours as well as district level costs to provide this service for our students.	$10,312.75	$0

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
				support to be provided to our at risk student populations.			
3.4	**Credit Recovery and Summer Intervention** Additional credit recovery options will continue to be made available, including a more robust credit recovery program known as Project Success, and students will be identified as eligible candidates via transcript evaluations, which occur upon enrollment and at the end of each semester. Continued in-house summer school program, allowing high school students to make up credits.	Yes	Partially Implemented	Continuing our efforts in the 25-26 school year to have a robust credit program, Project Success, as well as continue our in house summer school program to ensure we are meeting the needs of our credit deficient students. At the completion for the first quarter of the 25-26 school year students in the Project Success program received an overall course pass rate of 96%.	During the 25-26 school year we are continuing to offer credit recovery courses and programs to our credit deficient students with added support and contact between the student, family and teacher. We will also be continuing our in-house summer school program with a robust catalogue of courses to meet our students needs.	$891,206.06	$397,977.10
3.5	**Transition Plans** Monitor Individual Transition Plan goals for all high school Special Education students for	No	Partially Implemented	Transition plans for all high school Special	This action is in progress for the 25-26 school year, with the	$323,400.00	$160,899.11

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	goal mastery, in particular, for college and career awareness and independent living.			Education are continuing to be monitored throughout the 25-26 school year by our dedicated Special Education case managers, leadership team and administration.	Special Education team actively developing plans to enhance the monitoring of transition plans for our high school Special Education students.		
3.6	**Graduation Rate Progress Monitoring** Continued implementation of an Early Warning and Response System. This system has a clear focus on students' level of credit need, so varied interventions and supports can be targeted.	No	Partially Implemented	This is a continual action in the 25-26 school year as the teaching staff, counselors and administration work to monitor the individual student needs so the appropriate support can be given to ensure students are graduating on time.	This ongoing action, teachers, counselors and administration evaluate and develop plans to ensure students are receiving the correct credit recovery courses in order to graduate on time. This includes but is not limited to the Project Success Program and CHAMPS students.	$1,574,300.00	$736,572.23
3.7	**Dual Enrollment Options** Develop a Career College Access Pathway with a community college partner to expand dual enrollment options.	No	Partially Implemented	A continued partnership during the 25-26 school year allowing for further	During the 25-26 school year counselors and administration are working to continue the enhancement of	$37,824.67	$16,050.08

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
				development of a Career College Access Pathway to encourage and expand our dual enrollment options for our high school students.	the college and career opportunities through this program for our high school students. The commitment to grow this program includes efforts to increase enrollments as well as purchasing textbooks necessary for our students to be successful.		
3.8	**Early Intervention Program Development** Continued development and refinement of CHAMPS (Community Helps Achieve My Personal Success) program to identify 8th - 10th grade students who need more intervention regarding overall participation, credit deficiency, and engagement in our program.	No	Partially Implemented	In 25-26 here is a continued focus on the identifications of struggling students who require additional intervention to be a successful student in our program.	These continuing efforts include but are not limited to regular teacher and student virtual meetings, parents and teacher conferences, and intervention practices to help support, participation, engagement and credit deficiency in our program.	$78,540.00	$39,306.47

Impact to the Budget Overview for Parents

Item	As adopted in Budget Overview for Parents	Mid-Year Update
Total LCFF Funds	62,481,459.00	14,272,224.83
LCFF Supplemental/Concentration Grants	6,300,504.17	9,056,644.51

California Online Public Schools

Monitoring Goals, Actions, and Resources for the 2025-26 Local Control and Accountability Plan (LCAP)

This template is intended for internal monitoring purposes only. The 2025-26 LCAP template and instructions should be consulted when completing required documents.

(6) (A) The superintendent of the school district shall present a report on the annual update to the local control and accountability plan and the local control funding formula budget overview for parents on or before February 28 of each year at a regularly scheduled meeting of the governing board of the school district. (B) The report shall include both of the following: (i) All available midyear outcome data related to metrics identified in the current year's local control and accountability plan. (ii) All available midyear expenditure and implementation data on all actions identified in the current year's local control and accountability plan.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
California Online Public Schools Northern California	Dr. Richard Savage Superintendent	superintendent@californiaops.org (949) 461-1667

Goal 1

Goal Description
All students will learn and achieve in a safe, secure, effective, and rigorous learning environment.

Expected Annual Measurable Objectives

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027
1.1	The median percent progress towards Typical Growth after the first two diagnostics (through month 5) in Reading as measured by i-Ready	In 2023-2024, the median percent progress towards Typical Growth after the first two diagnostics (through month 6) in Reading was 67.5%	In 2024-2025, after the first two diagnostics, the median percent progress towards Typical Growth in reading was 60%.		In 2025-2026, after the first diagnostic, the median percent progress towards Typical Growth in reading is 63%.	The desired outcome for 2026 -2027, the median percent progress towards Typical Growth after the first two diagnostics (through month 5) in Reading will be 69.3%
1.2	The median percent progress towardsTypical Growth after the first two diagnostics (through month 5) in Math as measured by i-Ready	In 2023-2024, the median percent progress towards Typical Growth after the first two diagnostics (through month 6) in Math was 57%	In 2024-2025, after the first two diagnostics, the median percent progress towards Typical Growth in math is 50%.		In 2025-2026, after the first diagnostic, the median percent progress towards Typical Growth in math is 56%	The desired outcome for 2026 -2027, the median percent progress towards Typical Growth after the first two diagnostics (through month 5) in Math will be 60%
1.3	Increase English Learner reclassification rates	In 2023-2024, the RFEP rate through month 8 was 10.07%	In 2024-2025, the RFEP rate after Month 8 was 16.95%.		In 2025-2026, the RFEP rate after Month 4 was 10.64%.	The desired outcome for 2026 - 2027 is an RFEP rate through month 8 of 10.57%

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
1.1	**Professional Development for Academic Achievement** Teachers will participate in both in-person and virtual professional development focused on	No Yes	Partially Implemented	Professional development in the forms of internal and external	The professional development thus far includes but is not limited	$69,742.36	$85,392.74

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	supporting academic achievement in the core as well as electives and CTE.			trainings as well as summer school have been implemented thus far in the 25-26 school year.	to PLC, ELD, SEL, and curriculum based training and development.		
1.2	**Diagnostic Assessments and MTSS Academic Interventions** Diagnostic assessments, such as i-Ready and MAP, will be administered 3x per year in Reading and Math, results will be analyzed by school leadership, and the data will be presented to the appropriate Professional Learning Communities (PLCs) for their analysis and MTSS academic intervention planning.	No Yes	Partially Implemented	Diagnostic assessments, such as i-Ready and IXL, will be administered 3x per year in Reading and Math. So far this year we have implemented the first of our three diagnostics.	The diagnostic results are reviewed by staff and administration through PLCs and regular meetings. This information is then shared with families and students to help guide instruction. After diagnostic one in the fall of the 25-26 school year there was a 95% participation rate for iReady in both math and reading and a 90% participation rate on IXL	$3,177,182.87	$1,325,763.50
1.3	**Teacher Collaboration for Academic Achievement** PLCs will discuss performance data to determine best strategies and methods and will implement best practices to re-teach and accelerate, as needed, all students in all subject areas.	No Yes	Partially Implemented	PLCs in TK12th grade meet bi weekly throughout the school year the teacher leads of	PLCs set 10-week SMART goals in order to determine best strategies and methods to implement best	$3,624,632.00	$1,555,539.27

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
				the PLCs meet monthly.	practices. After the first 10-week session in the 25-26 school year, 59% of all school SMART goals were met.		
1.4	**Synchronous and Asynchronous Instructional Tools** Teachers will utilize high-engagement online instructional tools to benefit both synchronous and asynchronous lesson design and delivery.	No Yes	Partially Implemented	Teacher use both Zoom and Zoom Class to offer high engagement online instructional to their students.	Students attend full class, small group and one on one sessions with their teachers. These sessions are provided at regularly scheduled times, recorded, and scheduled based on student need or request.	$63,115.62	$46,144.27
1.5	**English Learner Student Achievement** Refinement of support for EL students to increase engagement and achievement to ensure progress towards English language proficiency.	Yes	Partially Implemented	This is an ongoing goal to ensure we are meeting our ELD students needs throughout the entire school year. For the 25-26 school year we have continued with having ELD teams at all grade band levels to support our students, families, and increase	An EL plan has been revised, implemented, and is being followed for the 25-26 school year.	$61,318.01	$27,724.01

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
				engagement.			
1.6	**LTEL Support** Implement processes for identifying and transitioning Long Term English Learner students towards reclassification.	Yes	Partially Implemented	In the 25-26 school year we are working towards identifying and transitioning Long Term English Learner students towards reclassification.	For the 25-26 school year we are continuing the position of Coordinator of ELD to our school to monitor our EL and LTEL students at all grade levels and support our EL staff	$21,384.00	$10,023.99
1.7	**Foster and Homeless Academic Achievement** Foster/homeless youth will be automatically eligible to receive various interventions such as specialized tutoring support through PLC discussions, student support section, enhanced monitoring by teachers, and consideration for modifications to graduation.	Yes	Partially Implemented	Ongoing Foster and Homeless supports during the 25-26 school year include but are not limited to various counseling services and interventions, teacher supports and consideration for modified graduation requirements.	During the 25-26 school year our support for our Foster and Homeless student population continues to adapt based on student need and staff training.	$24,712.50	$6,952.48

Goal 2

Goal Description
All stakeholder groups will demonstrate active engagement in the school program.

Expected Annual Measurable Objectives

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027
2.1	Maintain a high rate of biweekly contacts	In 2023-2024 through month 8, the average biweekly contact rate was 97.3%	In 2024-2025, the average biweekly contact rate was 87%.through month 8.		At the end of quarter 1 of the 25-26 school year, the average biweekly contact rate was 98.7%.	The desired outcome for 2026 -2027 is an average biweekly contact rate of 99.2% through month 8.
2.2	Decrease chronic absenteeism	The 2023-2024 chronic absenteeism rate after month 7 was 15.94%	The 2024-2025 chronic absenteeism rate after month 7 was 22%		The chronic absenteeism rate after month 3 was 5.72%	The desired outcome for 2026-2027 month 7 chronic absenteeism rate will be less than 14.34%.
2.3	Maintain a low suspension rate	The 2022-2023 suspension rate was 0%	The 2023-2024 suspension rate was 0%.		As of January 2026, our suspension rate was 0%.	The desired outcome for 2026-2027 suspension rate is 0%

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
2.1	**Access to Technology, Internet Connectivity, and a Rigorous Curriculum** Upon enrollment and at other times when the need may arise, enrolled students will be provided with a school issued Chromebook and no cost to the family. Additionally, a prorated internet reimbursement may be requested during the enrollment process or at any time after enrollment. The tools named are for the purpose of engagement with our instructional program and our curriculum delivered through our learning management system. All enrolled students have access to all needed elements of our LMS to help them	Yes	Partially Implemented	In the 25-26 school year, all enrolled students have access to all needed elements of the learning management system to help them engage well	In the 25-26 school year, all students are provided with school owned devices upon enrollment to ensure their ability to access all necessary components of our school program.	$595,941.01	$1,143,247.94

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	engage will with our program. Unduplicated students will be prioritized.			with our program. Low income students are prioritized as the school ensures student access to school owned devices.			
2.2	**Track and Record Daily Student Participation** Each student in every grade must communicate with a teacher at least once every two (2) weeks. In addition, parents/legal guardians (or their qualified designee) must communicate with their student's teacher(s) on a regular basis, with the frequency to be determined by the teacher based on the student's grade level and progress in the program. These required reports (also known as contacts) occur in person, by phone, or via real-time instructional sessions, at a mutually agreed upon time and date. Meetings and contacts are documented in log entries. Attendance and lesson completion are recorded daily.	No	Partially Implemented	The communication and contact between student and teacher remain at a high level in the 25-26 school year. These contacts include but are not limited to phone calls, in person, and real-time instruction.	As reported for the end of quarter one of the 25-26 school year the contact rate was 98.7%.	$2,907,698.67	$1,463,127.00
2.3	**Framework of Tiered Re-engagement Strategies for Students** When students find difficulty with engaging fully with our program, school staff will follow a well outlined escalation process. This process consists of tiers of interventions set up to assist students to find ways to engage fully with our school program. School staff will also utilize these strategies to lessen instances of chronic absenteeism.	Yes	Partially Implemented	The student support process is ongoing during the 25-26 school year.	Administration and teachers at all grade levels, TK-12th grade, adhere to policies and procedures for re-engagement. These strategies allowed for tiered intervention and	$1,898,325.00	$869,600.92

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
					opportunities to lessen chronic absenteeism.		
2.4	**Caretaker Engagement Support** The Caretaker Support System will be expanded, continuing with enhancements to the Learning Coach Support Plan, including more improvements to the onboarding process, improved summer engagement activities, additional Caretaker training and resources, including additional resources in Spanish and additional languages as requested.	Yes	Partially Implemented	Learning Coach support is an ongoing process through the 25-26 school year in order to help with onboarding, training, and engagement.	This is an ongoing process throughout the 25-26 school year to ensure Learning Coaches, both new and existing, are able to receive support and assistance as needed.	$187,129.19	$87,722.38
2.5	**Social Emotional / Mental Health Supports** Staff will be trained in and asked to engage in social emotional supports for all students. In instances where more intense mental health support is needed, the school will consult and consider hiring additional experts in these fields.	No	Partially Implemented	This is ongoing throughout the 25-26 school year. Staff complete professional development in order to better serve our families and students in this area.	In the 25-26 school year, we have continued with our School Social Worker and supports on staff. School staff has also been involved in trainings and professional development in order to support all students and families. Our counselors in TK-12 also provide month family support virtual live session on a variety of topics.	$345,878.59	$87,990.74
2.6	**Increasing Diversity and Inclusion** Our school is committed to the increasing diversity and inclusion for our entire school community. We will participate in professional development, evaluate curriculum and	No	Partially Implemented	We are continuing our commitment to DEI in the 25-26 school	Our continued work in the 25-26 school year includes	$39,721.25	$16,997.23

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	instructional practices, all with the focus of ensuring we are incorporating diverse and inclusive practices.			year though training, professional development, and community outreach. This is an ongoing process.	professional development, book studies, and community outreach with the continued support and guidance of our DEI Specialist on staff and administration.		
2.7	**Foster and Homeless Youth Engagement Support** Continue to refine and consistently implement the identification process for foster and homeless youth during the enrollment and placement process. The school will continue to train one or more liaisons who will work closely with all students identified as foster or homeless and provide a personalized support structure to ensure their success. The roles and responsibilities of the liaison will be developed and clarified for different grade bands. Identified students will be assigned to the student support section of a liaison. Counseling and homeroom staff will be trained in identification, placement and support of foster and homeless youth. The focus of all these staff is to identify individualized support for these students providing tools such as WiFi hotspots and other such engagement support.	Yes	Partially Implemented	This action is ongoing with our students in the 25-26 school year. We will continue utilizing counselors and foster and homeless youth liaisons at the various grade bands in order to support and identify these students and offer support through various means.	Our continuing focus on foster and homeless youth during the 25-26 school year. includes but is not limited to technology, counseling support and staff training.	$25,828.79	$50,347.88
2.8	**In-Person and Virtual Engagement and Enrichment** Staff and families will be provided the opportunity to interact in-person or virtually to enrich the school experience.	No	Partially Implemented	The in-person and virtual engagement and enrichment activities are ongoing through	The continued focus on this action in the 24-25 school year included but is not limited to school festival, graduation related	$85,032.28	$42,587.73

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
				the 25-26 school year. These opportunities are provided to help enrich the school experience for our students and families.	activities, and community outreach events.		

Goal 3

Goal Description
All students will graduate with the knowledge and skills needed for college and careers.

Expected Annual Measurable Objectives

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027
3.1	Increase the course pass rates within our in house credit recovery program known as Project Success	In 2023-2024, the average Project Success course pass rate after quarter 3 was 96%	In 2024-2025, the average Project Success course pass rate after quarter 3 was 96%.		After the first quarter of the 2025-2026 school year the Project Success course pass rate was 96%	The desired outcome after quarter 3 of 2026-2027 is an average Project Success course pass rate of 97.9%
3.2	Increase summer school course pass rates	In the summer of 2023, the summer school course pass rate was 83%	In the summer of 2024, the summer school course pass rates was 73%		In the summer of 2025 the course pass rates was 94%	The desired outcome for the summer school course pass rate for the summer of 2026 is 87%.
3.3	Increase graduation rates	The 2022-2023 grad rate was 73.2%	The 2023-2024 grad rate was 77.7%		The 2024-2025 grad rate was 76.7%	The desired outcome for the 2025-2026 grad rate is 76.8%
3.4	Increase the percentage of students completing a-g requirements.	In 2022-2023, the percentage of students completing a-g requirements was 33%	In 2023-2024, the percentage of students completing a-g requirements was 28.6%		In 2024-2025, the percentage of students completing a-g requirements was 49.9%	The desired outcome of students completing a-g requirements for the 2024-25 school year is 34.6%

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
3.1	**College Preparation** Continue to improve guidance department policies and procedures to ensure students are enrolled in college prep curriculum, including analysis using student data to promote additional a-g, AP and honors coursework. Collect and analyze a-g course completion	No	Partially Implemented	This is a continuing action for the 25-26 school year to ensure students are enrolled in	The 25-26 school year the high school counseling team are continuing their work towards analysis of a-g course completion data and developing	$379,714.71	$168,517.09

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	data and develop strategies to increase overall student performance in these courses.			college prep curriculum including a-g, AP and honors coursework.	ways to to increase overall student performance. This includes but is not limited to dedicated counseling efforts working directly on CCI and student growth in this area.		
3.2	**Career Preparation (CTE)** Develop and implement formal Career Technical Education Pathways.	Yes	Partially Implemented	This is an ongoing action for the 25-26 school year toward the continued implementation of CTE Pathway	The implementation of this action includes but is not limited to CTE program development, student software and job shadowing.	$6,864.00	$0
3.3	**AVID Program Implementation** Continue to implement and expand the AVID program to provide additional support for college readiness to at risk student populations.	Yes	Partially Implemented	The 25-26 school continues to serve AVID students at the middle and high school levels in our virtual setting allowing for strategies and college readiness support to be provided to our at risk student populations.	This action includes but is not limited to AVID training and tutoring hours as well as district level costs to provide this service for our students.	$3,998.31	$0

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
3.4	**Credit Recovery and Summer Intervention** Additional credit recovery options will continue to be made available, including a more robust credit recovery program, known as Project Success, and students will be identified as eligible candidates via transcript evaluations which occur upon enrollment and at the end of each semester. Continued in house summer school program, allowing high school students to make up credits.	Yes	Partially Implemented	Continuing our efforts in the 25-26 school year to have a robust credit program, Project Success, as well as continue our in house summer school program to ensure we are meeting the needs of our credit deficient students. At the completion for the first quarter of the 25-26 school year students in the Project Success program received an overall course pass rate of 96%.	During the 25-26 school year we are continuing to offer credit recovery courses and programs to our credit deficient students with added support and contact between the student, family and teacher. We will also be continuing our in-house summer school program with a robust catalogue of courses to meet our students needs.	$350,116.67	$153,371.62
3.5	**Transition Plans** Monitor Individual Transition Plan goals for all high school Special Education students for goal mastery, in particular, for college and career awareness and independent living.	No	Partially Implemented	Transition plans for all high school Special Education are continuing to be monitored throughout the 25-26 school year by our dedicated Special Education case	Special Education team actively developing plans to enhance the monitoring of transition plans for our high school Special Education students.	$127,050.00	$61,995.54

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
				managers, leadership team and administration.			
3.6	**Graduation Rate Progress Monitoring** Continued implementation of an Early Warning and Response System. This system has a clear focus on students' level of credit need, so varied interventions and supports can be targeted..	No	Partially Implemented	This is a continual action in the 25-26 school year as the teaching staff, counselors and administration work to monitor the individual student needs so the appropriate support can be given to ensure students are graduating on time.	This ongoing action, teachers, counselors and administration evaluate and develop plans to ensure students are receiving the correct credit recovery courses in order to graduate on time. This includes but is not limited to the Project Success Program and CHAMPS students.	$618,475.00	$283,680.99
3.7	**Dual Enrollment Options** Develop a Career College Access Pathway with a community college partner to expand dual enrollment options.	No	Partially Implemented	A continued partnership during the 25-26 school year allowing for further development of a Career College Access Pathway to encourage and expand our dual enrollment options for our high school students.	During the 25-26 school year counselors and administration are working to continue the enhancement of the college and career opportunities through this program for our high school students. The commitment to grow this program includes efforts to increase	$14,845.03	$6,185.98

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
					enrollments as well as purchasing textbooks necessary for our students to be successful.		
3.8	**Early Intervention Program Development** Continued development and refinement of CHAMPS (Community Helps Achieve My Personal Success) program to identify 8th - 10th grade students who need more intervention regarding overall participation, credit deficiency, and engagement in our program.	No	Partially Implemented	In 25-26 here is a continued focus on the identifications of struggling students who require additional intervention to be a successful student in our program.	These continuing efforts include but are not limited to regular teacher and student virtual meetings, parents and teacher conferences, and intervention practices to help support, participation, engagement and credit deficiency	$30,855.00	$15,145.48

Impact to the Budget Overview for Parents

Item	As adopted in Budget Overview for Parents	Mid-Year Update
Total LCFF Funds	23,769,469.00	5,507,591.15
LCFF Supplemental/Concentration Grants	2,329,354.79	3,481,197.68

California Online Public Schools

Monitoring Goals, Actions, and Resources for the 2025-26 Local Control and Accountability Plan (LCAP)

This template is intended for internal monitoring purposes only. The 2025-26 LCAP template and instructions should be consulted when completing required documents.

(6) (A) The superintendent of the school district shall present a report on the annual update to the local control and accountability plan and the local control funding formula budget overview for parents on or before February 28 of each year at a regularly scheduled meeting of the governing board of the school district. (B) The report shall include both of the following: (i) All available midyear outcome data related to metrics identified in the current year's local control and accountability plan. (ii) All available midyear expenditure and implementation data on all actions identified in the current year's local control and accountability plan.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
California Online Public Schools Central Coast	Dr. Richard Savage Superintendent	superintendent@californiaops.org (949) 461-1667

Goal 1

Goal Description
All students will learn and achieve in a safe, secure, effective, and rigorous learning environment.

Expected Annual Measurable Objectives

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027
1.1	The median percent progress towards Typical Growth after the first two diagnostics (through month 5) in Reading as measured by i-Ready	In 2023-2024, the median percent progress towards Typical Growth after the first two diagnostics (through month 6) in Reading was 67.5%	In 2024-2025, the median percent progress towards Typical Growth after the first two diagnostics (through month 6) in Reading was 60%		In 2025-2026, after the first diagnostic, the median percent progress towards Typical Growth in reading is 63%.	The desired outcome for 2026 -2027, the median percent progress towards Typical Growth after the first two diagnostics (through month 5) in Reading will be 70.8%
1.2	The median percent progress towards Typical Growth after the first two diagnostics (through month 5) in Math as measured by i-Ready	In 2023-2024, the median percent progress towards Typical Growth after the first two diagnostics (through month 6) in Math was 57%	In 2024-2025, the median percent progress towards Typical Growth after the first two diagnostics (through month 6) in Math was 50%		In 2025-2026, after the first diagnostic, the median percent progress towards Typical Growth in math is 56%	The desired outcome for 2026 -2027, the median percent progress towards Typical Growth after the first two diagnostics (through month 5) in Math will be 60%
1.3	Increase English Learner reclassification rates	In 2023-2024, the RFEP rate through month 8 was 0%	In 2024-2025 the RFEP rate through month 8 was 0%		In 2025-2026, the RFEP rate after Month 4 was 0.00%.	The desired outcome for 2026 - 2027 is an RFEP rate through month 8 of .25%

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
1.1	**Professional Development for Academic Achievement** Teachers will participate in both in-person and virtual professional development focused on supporting academic achievement in the core as well as electives and CTE.	Yes	Partially Implemented	Professional development in the forms of internal and external trainings as well as summer school	The professional development thus far includes but is not limited to PLC, ELD, SEL, and curriculum based training and development.	$5,278.08	$40,207.95

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
				have been implemented thus far in the 25-26 school year.			
1.2	**Diagnostic Assessments and MTSS Academic Interventions** Diagnostic assessments, such as i-Ready and MAP, will be administered 3x per year in Reading and Math, results will be analyzed by school leadership, and the data will be presented to the appropriate Professional Learning Communities (PLCs) for their analysis and MTSS academic intervention planning.	Yes	Partially Implemented	Diagnostic assessments, such as i-Ready and IXL, will be administered 3x per year in Reading and Math. So far this year we have implemented the first of our three diagnostics.	The diagnostic results are reviewed by staff and administration through PLCs and regular meetings. This information is then shared with families and students to help guide instruction. After diagnostic one in the fall of the 25-26 school year there was a 95% participation rate for iReady in both math and reading and a 90% participation rate on IXL.	$287,082.67	$96,814.07
1.3	**Teacher Collaboration for Academic Achievement** PLCs will discuss performance data to determine best strategies and methods and will implement best practices to re-teach and accelerate, as needed, all students in all subject areas.	Yes	Partially Implemented	PLCs in TK12th grade meet bi weekly throughout the school year the teacher leads of the PLCs meet monthly.	PLCs set 10-week SMART goals in order to determine best strategies and methods to implement best practices. After the first 10-week session in the 25-26 school year, 59% of all school SMART goals were met.	$329,512.00	$113,608.25

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
1.4	**Synchronous and Asynchronous Instructional Tools** Teachers will utilize high-engagement online instructional tools to benefit both synchronous and asynchronous lesson design and delivery.	Yes	Partially Implemented	Teacher use both Zoom and Zoom Class to offer high engagement online instructional to their students.	Students attend full class, small group and one on one sessions with their teachers. These sessions are provided at regularly scheduled times, recorded, and scheduled based on student need or request.	$6,705.41	$3,399.16
1.5	**English Learner Student Achievement** Refinement of support for EL students to increase engagement and achievement to ensure progress towards English language proficiency.	Yes	Partially Implemented	This is an ongoing goal to ensure we are meeting our ELD students needs throughout the entire school year. For the 25-26 school year we have continued with having ELD teams at all grade band levels to support our students, families, and increase engagement.	An EL plan has been revised, implemented, and is being followed for the 25-26 school year.	$5,574.36	$2,025.32
1.6	**LTEL Support** Implement processes for identifying and transitioning Long Term English Learner students towards reclassification.	Yes	Partially Implemented	In the 25-26 school year we are working towards identifying and transitioning	For the 25-26 school year we are continuing the position of Coordinator of ELD to our	$1,944.00	$732.27

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
				Long Term English Learner students towards reclassification.	school to monitor our EL and LTEL students at all grade levels and support our EL staff		
1.7	**Foster and Homeless Academic Achievement** Foster/homeless youth will be automatically eligible to receive various interventions such as specialized tutoring support through PLC discussions, student support section, enhanced monitoring by teachers, and consideration for modifications to graduation	Yes	Partially Implemented	Ongoing Foster and Homeless supports during the 25-26 school year include but are not limited to various counseling services and interventions, teacher supports and consideration for modified graduation requirements.	During the 25-26 school year our support for our Foster and Homeless student population continues to adapt based on student need and staff training.	$2,108.50	$507.87

Goal 2

Goal Description
All stakeholder groups will demonstrate active engagement in the school program.

Expected Annual Measurable Objectives

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027
2.1	Maintain a high rate of biweekly contacts	In 2023 - 2024, the average biweekly contact rate was 97.3%	In 2024-2025, the average biweekly contact rate was 87%		At the end of quarter 1 of the 25-26 school year, the average biweekly contact rate was 98.7%.	The desired outcome for 2026 -2027 is an average biweekly contact rate of 99.2% through month 8.
2.2	Decrease chronic absenteeism	The 2023 - 2024 chronic absenteeism rate after month 7 was 15.94%	The 2024-2025 chronic absenteeism rate after month 7 was 25%		The chronic absenteeism rate after month 3 was 2.15%	The desired outcome for 2026-2027 month 7 chronic absenteeism rate will be less than 14.34%.
2.3	Maintain a low suspension rate	The 2022-2023 suspension rate was 0%	The 2023-2024 suspension rate was 0%		As of January 2026, our suspension rate was 0%.	The desired outcome for 2026-2027 suspension rate is 0%

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
2.1	**Access to Technology, Internet Connectivity, and a Rigorous Curriculum** Upon enrollment and at other times when the need may arise, enrolled students will be provided with a school issued Chromebook and no cost to the family. Additionally, a prorated internet reimbursement may be requested during the enrollment process or at any time after enrollment. The tools named are for the purpose of engagement with our instructional program and our curriculum delivered through our learning management system. All enrolled students have access to all needed elements of our LMS to help them	Yes	Partially Implemented	In the 25-26 school year, all enrolled students have access to all needed elements of the learning management system to help them engage well with our program. Low	In the 25-26 school year, all students are provided with school owned devices upon enrollment to ensure their ability to access all necessary components of our school program.	$48,694.42	$83,028.94

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	engage will with our program. Unduplicated students will be prioritized.			income students are prioritized as the school ensures student access to school owned devices.			
2.2	**Track and Record Daily Student Participation** Each student in every grade must communicate with a teacher at least once every two (2) weeks. In addition, parents/legal guardians (or their qualified designee) must communicate with their student's teacher(s) on a regular basis, with the frequency to be determined by the teacher based on the student's grade level and progress in the program. These required reports (also known as contacts) occur in person, by phone, or via real-time instructional sessions, at a mutually agreed upon time and date. Meetings and contacts are documented in log entries. Attendance and lesson completion are recorded daily.	No	Partially Implemented	The communication and contact between student and teacher remain at a high level in the 25-26 school year. These contacts include but are not limited to phone calls, in person, and real-time instruction.	As reported for the end of quarter one of the 25-26 school year the contact rate was 98.7%.	$264,205.34	$107,442.70
2.3	**Framework of Tiered Re-engagement Strategies for Students** When students find difficulty with engaging fully with our program, school staff will follow a well outlined escalation process. This process consists of tiers of interventions set up to assist students to find ways to engage fully with our school program. School staff will also utilize these strategies to lessen instances of chronic absenteeism.	Yes	Partially Implemented	The student support process is ongoing during the 25-26 school year.	Administration and teachers at all grade levels, TK-12th grade, adhere to policies and procedures for re-engagement. These strategies allowed for tiered intervention and opportunities to lessen chronic absenteeism.	$172,575.00	$63,511.66

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
2.4	**Caretaker Engagement Support** The Caretaker Support System will be expanded, continuing with enhancements to the Learning Coach Support Plan, including more improvements to the onboarding process, improved summer engagement activities, additional Caretaker training and resources, including additional resources in Spanish and additional languages as requested.	Yes	Partially Implemented	Learning Coach support is an ongoing process through the 25-26 school year in order to help with onboarding, training, and engagement.	This is an ongoing process throughout the 25-26 school year to ensure Learning Coaches, both new and existing, are able to receive support and assistance as needed.	$17,011.74	$6,406.96
2.5	**Social Emotional / Mental Health Supports** Staff will be trained in and asked to engage in social emotional supports for all students. In instances where more intense mental health support is needed, the school will consult and consider hiring additional experts in these fields.	No	Partially Implemented	This is ongoing throughout the 25-26 school year. Staff complete professional development in order to better serve our families and students in this area.	In the 25-26 school year, we have continued with our School Social Worker and supports on staff. School staff has also been involved in trainings and professional development in order to support all students and families. Our counselors in TK-12 also provide month family support virtual live session on a variety of topics.	$31,200.51	$6,427.22
2.6	**Increasing Diversity and Inclusion** Our school is committed to the increasing diversity and inclusion for our entire school community. We will participate in professional development, evaluate curriculum and instructional practices, all with the focus of ensuring we are incorporating diverse and inclusive practices.	No	Partially Implemented	We are continuing our commitment to DEI in the 25-26 school year though training, professional development,	Our continued work in the 25-26 school year includes professional development, book studies, and community outreach with the continued	$3,593.13	$1,241.53

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
				and community outreach.This is an ongoing process.	support and guidance of our DEI Specialist on staff and administration.		
2.7	**Foster and Homeless Youth Engagement Support** Continue to refine and consistently implement the identification process for foster and homeless youth during the enrollment and placement process. The school will continue to train one or more liaisons who will work closely with all students identified as foster or homeless and provide a personalized support structure to ensure their success. The roles and responsibilities of the liaison will be developed and clarified for different grade bands. Identified students will be assigned to the student support section of a liaison. Counseling and homeroom staff will be trained in identification, placement and support of foster and homeless youth. The focus of all these staff is to identify individualized support for these students providing tools such as WiFi hotspots and other such engagement support.	Yes	Partially Implemented	This action is ongoing with our students in the 25-26 school year. We will continue utilizing counselors and foster and homeless youth liaisons at the various grade bands in order to support and identify these students and offer support through various means.	Our continuing focus on foster and homeless youth during the 25-26 school year. includes but is not limited to technology, counseling support and staff training.	$1,845.24	$3,677.25
2.8	**In-Person and Virtual Engagement and Enrichment** Staff and families will be provided the opportunity to interact in-person or virtually to enrich the school experience.	No	Partially Implemented	The in-person and virtual engagement and enrichment activities are ongoing through the 25-26 school year. These opportunities are provided to help enrich the school	The continued focus on this action in the 24-25 school year included but is not limited to school festival, graduation related activities, and community outreach events.	$1,561.46	$511.39

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
				experience for our students and families.			

Goal 3

Goal Description
All students will graduate with the knowledge and skills needed for college and careers.

Expected Annual Measurable Objectives

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027
3.1	Increase the course pass rates within our in house credit recovery program known as Project Success	In 2023-2024, the average Project Success course pass rate after quarter 3 was 96%	In 2024-2025, the average Project Success course pass rate after quarter 3 was 96%		After the first quarter of the 2025-2026 school year the Project Success course pass rate was 96%	The desired outcome after quarter 3 of 2026-2027 is an average Project Success course pass rate of 97.9%
3.2	Increase summer school course pass rates	The 2023 Summer School pass rate was 83%	The 2024 Summer School pass rate waa 73%		In the summer of 2025 the course pass rates was 94%	The desired outcome for the summer school course pass rate for the summer of 2026 is 87%.
3.3	Maintain graduation rates about 68%	The 2022-2023 no performance color.	The 2023-2024 Graduation rate was 76.2% (no performance color)		The 2024-2025 grad rate was 66.7%	The desired outcome for the 2025-2026 grad rate is 68%
3.4	Increase the percentage of students completing a-g requirements.	In 2022-2023, the percentage of students completing a-g requirements was 30%	In 2023-2024, the percentage of students completing a-g requirements was 41.2%		In 2024-2025, the percentage of students completing a-g requirements was 49.9%	The desired outcome of students completing a-g requirements for the 2024-25 school year is 31.5%

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
3.1	**College Preparation** Continue to improve guidance department policies and procedures to ensure students are enrolled in college prep curriculum, including analysis using student data to promote additional a-g, AP and honors coursework. Collect and analyze a-g course completion	No	Partially Implemented	This is a continuing action for the 25-26 school year to ensure students are	The 25-26 school year the high school counseling team are continuing their work towards analysis of a-g course completion data	$34,480.35	

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	data and develop strategies to increase overall student performance in these courses.			enrolled in college prep curriculum including a-g, AP and honors coursework.	and developing ways to to increase overall student performance. This includes but is not limited to dedicated counseling efforts working directly on CCI and student growth in this area.		
3.2	**Career Preparation (CTE)** Develop and implement formal Career Technical Education Pathways.	Yes	Partially Implemented	This is an ongoing action for the 25-26 school year toward the continued implementation of CTE Pathway.	The implementation of this action includes but is not limited to CTE program development, student software and job shadowing.	$624.00	
3.3	**AVID Program Implementation** Continue to implement and expand the AVID program to provide additional support for college readiness to at risk student populations.	Yes	Partially Implemented	The 25-26 school continues to serve AVID students at the middle and high school levels in our virtual setting allowing for strategies and college readiness support to be provided to our at risk student populations.	This action includes but is not limited to AVID training and tutoring hours as well as district level costs to provide this service for our students.	$349.29	

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
3.4	**Credit Recovery and Summer Intervention** Additional credit recovery options will continue to be made available, including a more robust credit recovery program, known as Project Success, and students will be identified as eligible candidates via transcript evaluations which occur upon enrollment and at the end of each semester. Continued in house summer school program, allowing high school students to make up credits.	Yes	Partially Implemented	Continuing our efforts in the 25-26 school year to have a robust credit program, Project Success, as well as continue our in house summer school program to ensure we are meeting the needs of our credit deficient students. At the completion for the first quarter of the 25-26 school year students in the Project Success program received an overall course pass rate of 96%.	During the 25-26 school year we are continuing to offer credit recovery courses and programs to our credit deficient students with added support and contact between the student, family and teacher. We will also be continuing our in-house summer school program with a robust catalogue of courses to meet our students needs.	$31,828.79	
3.5	**Transition Plans** Monitor Individual Transition Plan goals for all high school Special Education students for goal mastery, in particular, for college and career awareness and independent living.	No	Partially Implemented	Transition plans for all high school Special Education are continuing to be monitored throughout the 25-26 school year by our dedicated Special Education case	This action is in progress for the 25-26 school year, with the Special Education team actively developing plans to enhance the monitoring of transition plans for our high school Special Education students.	$11,550.00	

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
				managers, leadership team and administration.			
3.6	**Graduation Rate Progress Monitoring** Continued implementation of an Early Warning and Response System. This system has a clear focus on students' level of credit need, so varied interventions and supports can be targeted.	No	Partially Implemented	This is a continual action in the 25-26 school year as the teaching staff, counselors and administration work to monitor the individual student needs so the appropriate support can be given to ensure students are graduating on time.	This ongoing action, teachers, counselors and administration evaluate and develop plans to ensure students are receiving the correct credit recovery courses in order to graduate on time. This includes but is not limited to the Project Success Program and CHAMPS students.	$56,225.00	
3.7	**Dual Enrollment Options** Continued development of a Career College Access Pathway with a community college partner to expand dual enrollment options.	No	Partially Implemented	A continued partnership during the 25-26 school year allowing for further development of a Career College Access Pathway to encourage and expand our dual enrollment options for our high school students.	During the 25-26 school year counselors and administration are working to continue the enhancement of the college and career opportunities through this program for our high school students. The commitment to grow this program includes efforts to increase enrollments as well as purchasing	$1,345.63	

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
					textbooks necessary for our students to be successful		
3.8	**Early Intervention Program Development** Continued development and refinement of CHAMPS (Community Helps Achieve My Personal Success) program to identify 8th - 10th grade students who need more intervention regarding overall participation, credit deficiency, and engagement in our program.	No	Partially Implemented	In 25-26 here is a continued focus on the identifications of struggling students who require additional intervention to be a successful student in our program.	These continuing efforts include but are not limited to regular teacher and student virtual meetings, parents and teacher conferences, and intervention practices to help support, participation, engagement and credit deficiency in our program.	$2,805.00	

Impact to the Budget Overview for Parents

Item	As adopted in Budget Overview for Parents	Mid-Year Update
Total LCFF Funds	1,749,167.00	432,383.42
LCFF Supplemental/Concentration Grants	160,062.21	253,776.66

California Online Public Schools

Monitoring Goals, Actions, and Resources for the 2025-26 Local Control and Accountability Plan (LCAP)

This template is intended for internal monitoring purposes only. The 2025-26 LCAP template and instructions should be consulted when completing required documents.

(6) (A) The superintendent of the school district shall present a report on the annual update to the local control and accountability plan and the local control funding formula budget overview for parents on or before February 28 of each year at a regularly scheduled meeting of the governing board of the school district. (B) The report shall include both of the following: (i) All available midyear outcome data related to metrics identified in the current year's local control and accountability plan. (ii) All available midyear expenditure and implementation data on all actions identified in the current year's local control and accountability plan.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
California Online Public Schools North Bay	Dr. Richard Savage Superintendent	superintendent@californiaops.org (949) 467-1667

Goal 1

Goal Description
All students will learn and achieve in a safe, secure, effective, and rigorous learning environment.

Expected Annual Measurable Objectives

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027
1.1	The median percent progress towards Typical Growth after the first two diagnostics (through month 5) in Reading as measured by i-Ready	In 2023-2024, the median percent progress towards Typical Growth after the first two diagnostics (through month 6) in Reading was 67.5%	In 2024-2025, the median percent progress towards Typical Growth after the first two diagnostics (through month 6) in Reading was 60%		In 2025-2026, after the first diagnostic, the median percent progress towards Typical Growth in reading is 63%.	The desired outcome for 2026 -2027, the median percent progress towards Typical Growth after the first two diagnostics (through month 5) in Reading will be 70.8%
1.2	The median percent progress towards Typical Growth after the first two diagnostics (through month 5) in Math as measured by i-Ready	In 2023-2024, the median percent progress towards Typical Growth after the first two diagnostics (through month 6) in Math was 57%	In 2024-2025, the median percent progress towards Typical Growth after the first two diagnostics (through month 6) in Math was 50%		In 2025-2026, after the first diagnostic, the median percent progress towards Typical Growth in math is 56%	The desired outcome for 2026 -2027, the median percent progress towards Typical Growth after the first two diagnostics (through month 5) in Math will be 60%
1.3	Increase English Learner reclassification rates	In 2023-2024, the RFEP rate through month 8 was 12.5%	In 2024-2025, the RFEP rate through month 8 was 0%		In 2025-2026, the RFEP rate after Month 4 was 0.0%.	The desired outcome for 2026 - 2027 is an RFEP rate through month 8 of 13.1%

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
1.1	**Professional Development for Academic Achievement** Teachers will participate in both in-person and virtual professional development focused on supporting academic achievement in the core as well as electives and CTE.	Yes	Partially Implemented	Professional development in the forms of internal and external trainings as well as summer school	The professional development thus far includes but is not limited to PLC, ELD, SEL, and curriculum	$6,681.83	$8,184.55

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
				have been implemented thus far in the 25-26 school year.	based training and development.		
1.2	**Diagnostic Assessments and MTSS Academic Interventions** Diagnostic assessments, such as i-Ready and MAP, will be administered 3x per year in Reading and Math, results will be analyzed by school leadership, and the data will be presented to the appropriate Professional Learning Communities (PLCs) for their analysis and MTSS academic intervention planning.	Yes	Partially Implemented	Diagnostic assessments, such as i-Ready and IXL, will be administered 3x per year in Reading and Math. So far this year we have implemented the first of our three diagnostics.	The diagnostic results are reviewed by staff and administration through PLCs and regular meetings. This information is then shared with families and students to help guide instruction. After diagnostic one in the fall of the 25-26 school year there was a 95% participation rate for iReady in both math and reading and a 90% participation rate on IXL.	$290,000.35	$127,123.99
1.3	**Teacher Collaboration for Academic Achievement** PLCs will discuss performance data to determine best strategies and methods and will implement best practices to re-teach and accelerate, as needed, all students in all subject areas.	Yes	Partially Implemented	PLCs in TK12th grade meet bi weekly throughout the school year the teacher leads of the PLCs meet monthly.	PLCs set 10-week SMART goals in order to determine best strategies and methods to implement best practices. After the first 10-week session in the 25-26 school year, 59% of all school SMART goals were met.	$329,512.00	$149,163.00

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
1.4	**Synchronous and Asynchronous Instructional Tools** Teachers will utilize high-engagement online instructional tools to benefit both synchronous and asynchronous lesson design and delivery.	Yes	Partially Implemented	Teacher use both Zoom and Zoom Class to offer high engagement online instructional to their students.	Students attend full class, small group and one on one sessions with their teachers. These sessions are provided at regularly scheduled times, recorded, and scheduled based on student need or request.	$8,819.01	$4,415.05
1.5	**English Learner Student Achievement** Refinement of support for EL students to increase engagement and achievement to ensure progress towards English language proficiency.	Yes	Partially Implemented	This is an ongoing goal to ensure we are meeting our ELD students needs throughout the entire school year. For the 25-26 school year we have continued with having ELD teams at all grade band levels to support our students, families, and increase engagement.	An EL plan has been revised, implemented, and is being followed for the 25-26 school year.	$5,574.36	$2,658.51
1.6	**LTEL Support** Implement processes for identifying and transitioning Long Term English Learner students towards reclassification.	Yes	Partially Implemented	In the 25-26 school year we are working towards identifying and	For the 25-26 school year we are continuing the position of Coordinator of	$1,944.00	$961.22

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
				transitioning Long Term English Learner students towards reclassification.	ELD to our school to monitor our EL and LTEL students at all grade levels and support our EL staff		
1.7	**Foster and Homeless Academic Achievement** Foster/homeless youth will be automatically eligible to receive various interventions such as specialized tutoring support through PLC discussions, student support section, enhanced monitoring by teachers, and consideration for modifications to graduation	Yes	Partially Implemented	Ongoing Foster and Homeless supports during the 25-26 school year include but are not limited to various counseling services and interventions, teacher supports and consideration for modified graduation requirements.	During the 25-26 school year our support for our Foster and Homeless student population continues to adapt based on student need and staff training	$2,402.50	$666.69

Goal 2

Goal Description
All stakeholder groups will demonstrate active engagement in the school program.

Expected Annual Measurable Objectives

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027
2.1	Maintain a high rate of biweekly contacts	In 2023 - 2024, the average biweekly contact rate was 97.3%	In 2024-2025, the average biweekly contact rate was 87%		At the end of quarter 1 of the 25-26 school year, the average biweekly contact rate was 98.7%.	The desired outcome for 2026 -2027 is an average biweekly contact rate of 99.2% through month 8.
2.2	Decrease chronic absenteeism	The 2023 - 2024 chronic absenteeism rate after month 7 was 15.94%	The 2024-2025 chronic absenteeism rate after month 7 was 23%		The chronic absenteeism rate after month 3 was 2.27%	The desired outcome for 2026-2027 month 7 chronic absenteeism rate will be less than 14.34%.
2.3	Maintain a low suspension rate	The 2022-2023 suspension rate was 0%	The 2023-2024 suspension rate was 0%		As of January 2026, our suspension rate was 0%.	The desired outcome for 2026-2027 suspension rate is 0%

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
2.1	**Access to Technology, Internet Connectivity, and a Rigorous Curriculum** Upon enrollment and at other times when the need may arise, enrolled students will be provided with a school issued Chromebook and no cost to the family. Additionally, a prorated internet reimbursement may be requested during the enrollment process or at any time after enrollment. The tools named are for the purpose of engagement with our instructional program and our curriculum delivered through our learning management system. All enrolled students have access to all needed elements of our LMS to help them	Yes	Partially Implemented	In the 25-26 school year, all enrolled students have access to all needed elements of the learning management system to help them engage well with our program. Low	In the 25-26 school year, all students are provided with school owned devices upon enrollment to ensure their ability to access all necessary components of our school program.	$50,130.52	$108,980.99

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	engage will with our program. Unduplicated students will be prioritized.			income students are prioritized as the school ensures student access to school owned devices.			
2.2	**Track and Record Daily Student Participation** Each student in every grade must communicate with a teacher at least once every two (2) weeks. In addition, parents/legal guardians (or their qualified designee) must communicate with their student's teacher(s) on a regular basis, with the frequency to be determined by the teacher based on the student's grade level and progress in the program. These required reports (also known as contacts) occur in person, by phone, or via real-time instructional sessions, at a mutually agreed upon time and date. Meetings and contacts are documented in log entries. Attendance and lesson completion are recorded daily.	No	Partially Implemented	The communication and contact between student and teacher remain at a high level in the 25-26 school year. These contacts include but are not limited to phone calls, in person, and real-time instruction.	As reported for the end of quarter one of the 25-26 school year the contact rate was 98.7%.	$264,573.05	$140,088.10
2.3	**Framework of Tiered Re-engagement Strategies for Students** When students find difficulty with engaging fully with our program, school staff will follow a well outlined escalation process. This process consists of tiers of interventions set up to assist students to find ways to engage fully with our school program. School staff will also utilize these strategies to lessen instances of chronic absenteeism.	Yes	Partially Implemented	The student support process is ongoing during the 25-26 school year.	Administration and teachers at all grade levels, TK-12th grade, adhere to policies and procedures for re-engagement. These strategies allowed for tiered intervention and opportunities to	$172,575.00	$83,387.59

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
2.4	**Caretaker Engagement Support** The Caretaker Support System will be expanded, continuing with enhancements to the Learning Coach Support Plan, including more improvements to the onboarding process, improved summer engagement activities, additional Caretaker training and resources, including additional resources in Spanish and additional languages as requested.	Yes	Partially Implemented	Learning Coach support is an ongoing process through the 25-26 school year in order to help with onboarding, training, and engagement.	This is an ongoing process throughout the 25-26 school year to ensure Learning Coaches, both new and existing, are able to receive support and assistance as needed.	$17,011.74	$8,412.36
2.5	**Social Emotional / Mental Health Supports** Staff will be trained in and asked to engage in social-emotional support for all students. In instances where more intense mental health support is needed, the school will consult and consider hiring additional experts in these fields.	No	Partially Implemented	This is ongoing throughout the 25-26 school year. Staff complete professional development in order to better serve our families and students in this area.	In the 25-26 school year, we have continued with our School Social Worker and supports on staff. School staff has also been involved in trainings and professional development in order to support all students and families. Our counselors in TK-12 also provide month family support virtual live session on a variety of topics.	$31,473.51	$8,437.73
2.6	**Increasing Diversity and Inclusion** Our school is committed to the increasing diversity and inclusion for our entire school community. We will participate in professional development, evaluate curriculum and instructional practices, all with the focus of ensuring we are incorporating diverse and inclusive practices.	No	Partially Implemented	We are continuing our commitment to DEI in the 25-26 school year though training, professional	Our continued work in the 25-26 school year includes professional development, book studies, and community outreach with	$3,615.00	$1,629.83

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
				development, and community outreach. This is an ongoing process.	the continued support and guidance of our DEI Specialist on staff and administration.		
2.7	**Foster and Homeless Youth Engagement Support** Continue to refine and consistently implement the identification process for foster and homeless youth during the enrollment and placement process. The school will continue to train one or more liaisons who will work closely with all students identified as foster or homeless and provide a personalized support structure to ensure their success. The roles and responsibilities of the liaison will be developed and clarified for different grade bands. Identified students will be assigned to the student support section of a liaison. Counseling and homeroom staff will be trained in identification, placement and support of foster and homeless youth. The focus of all these staff is to identify individualized support for these students providing tools such as WiFi hotspots and other such engagement support.	Yes	Partially Implemented	This action is ongoing with our students in the 25-26 school year. We will continue utilizing counselors and foster and homeless youth liaisons at the various grade bands in order to support and identify these students and offer support through various means.	Our continuing focus on foster and homeless youth during the 25-26 school year. includes but is not limited to technology, counseling support and staff training.	$1,965.29	$4,828.33
2.8	**In-Person and Virtual Engagement and Enrichment** Staff and families will be provided the opportunity to interact in-person or virtually to enrich the school experience.	No	Partially Implemented	The in-person and virtual engagement and enrichment activities are ongoing through the 25-26 school year. These opportunities are provided to help	The continued focus on this action in the 24-25 school year included but is not limited to school festival, graduation related activities, and community outreach events.	$2,147.79	$691.97

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
				enrich the school experience for our students and families.			

Goal 3

Goal Description
All students will graduate with the knowledge and skills needed for college and careers.

Expected Annual Measurable Objectives

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027
3.1	Increase the course pass rates within our in house credit recovery program known as Project Success	In 2023-2024, the average Project Success course pass rate after quarter 3 was 96%	In 2024-2025, the average Project Success course pass rate after quarter 3 was 96%		After the first quarter of the 2025-2026 school year the Project Success course pass rate was 96%	In 2023-2024, the average Project Success course pass rate after quarter 3 was 96%
3.2	Increase summer school course pass rates	In the summer of 2023, the summer school course pass rate was 83%	In the summer of 2024, the summer school course pass rate was 73%		In the summer of 2025 the course pass rates was 94%	The desired outcome for the summer school course pass rate for the summer of 2026 is 87%.
3.3	Increase graduation rates	The 2022-2023 grad rate was 64.5%	The 2023-2024 grad rate was 82.9%		The 2024-2025 grad rate was 55.2%	The desired outcome for the 2025-2026 grad rate is 68%
3.4	Increase the percentage of students completing a-g requirements.	In 2022-2023, the percentage of students completing a-g requirements was 26%	In 2023-2024, the percentage of students completing a-g requirements was 29.2%		In 2024-2025, the percentage of students completing a-g requirements was 49.9%	The desired outcome of students completing a-g requirements for the 2024-25 school year is 27.3%

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
3.1	**College Preparation** Continue to improve guidance department policies and procedures to ensure students are enrolled in college prep curriculum, including analysis using student data to promote additional a-g, AP and honors coursework. Collect and analyze a-g course completion	No	Partially Implemented	This is a continuing action for the 25-26school year to ensure students are enrolled in	The 25-26 school year the high school counseling team are continuing their work towards analysis of a-g course completion data and developing	$34,657.78	$16,159.77

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	data and develop strategies to increase overall student performance in these courses.			college prep curriculum including a-g, AP and honors coursework.	ways to to increase overall student performance. This includes but is not limited to dedicated counseling efforts working directly on CCI and student growth in this area.		
3.2	**Career Preparation (CTE)** Develop and implement formal Career Technical Education Pathways.	Yes	Partially Implemented	This is an ongoing action for the 25-26 school year toward the continued implementation of CTE Pathway.	The implementation of this action includes but is not limited to CTE program development, student software and job shadowing.	$624.00	$0
3.3	**AVID Program Implementation** Continue to implement and expand the AVID program to provide additional support for college readiness to at risk student populations.	Yes	Partially Implemented	The 25-26 school continues to serve AVID students at the middle and high school levels in our virtual setting allowing for strategies and college readiness support to be provided to our at risk student populations.	This action includes but is not limited to AVID training and tutoring hours as well as district level costs to provide this service for our students.	$413.59	$0
3.4	**Credit Recovery and Summer Intervention**	Yes	Partially Implemented	Continuing our efforts in	During the 25-26 school year	$31,828.79	$$14,707.37

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	Additional credit recovery options will continue to be made available, including a more robust credit recovery program, known as Project Success, and students will be identified as eligible candidates via transcript evaluations which occur upon enrollment and at the end of each semester. Continued in house summer school program, allowing high school students to make up credits.			the 25-26 school year to have a robust credit program, Project Success, as well as continue our in house summer school program to ensure we are meeting the needs of our credit deficient students. At the completion for the first quarter of the 25-26 school year students in the Project Success program received an overall course pass rate of 96%.	we are continuing to offer credit recovery courses and programs to our credit deficient students with added support and contact between the student, family and teacher. We will also be continuing our in-house summer school program with a robust catalogue of courses to meet our students needs.		
3.5	**Transition Plans** Monitor Individual Transition Plan goals for all high school Special Education students for goal mastery, in particular, for college and career awareness and independent living.	No	Partially Implemented	Transition plans for all high school Special Education are continuing to be monitored throughout the 25-26 school year by our dedicated Special Education case managers, leadership team	This action is in progress for the 25-26 school year, with the Special Education team actively developing plans to enhance the monitoring of transition plans for our high school Special Education students.	$11,550.00	$5,944.93

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
				and administration.			
3.6	**Graduation Rate Progress Monitoring** Continued implementation of an Early Warning and Response System. This system has a clear focus on students' level of credit need, so varied interventions and supports can be targeted.	No	Partially Implemented	This is a continual action in the 25-26 school year as the teaching staff, counselors and administration work to monitor the individual student needs so the appropriate support can be given to ensure students are graduating on time.	This ongoing action, teachers, counselors and administration evaluate and develop plans to ensure students are receiving the correct credit recovery courses in order to graduate on time. This includes but is not limited to the Project Success Program and CHAMPS students.	$56,225.00	$27,202.68
3.7	**Dual Enrollment Options** Develop a Career College Access Pathway with a community college partner to expand dual enrollment options.	No	Partially Implemented	A continued partnership during the 25-26 school year allowing for further development of a Career College Access Pathway to encourage and expand our dual enrollment options for our high school students.	During the 25-26 school year counselors and administration are working to continue the enhancement of the college and career opportunities through this program for our high school students. The commitment to grow this program includes efforts to increase enrollments as	$1,363.38	$593.19

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
					well as purchasing textbooks necessary for our students to be successful.		
3.8	**Early Intervention Program Development** Continued development and refinement of CHAMPS (Community Helps Achieve My Personal Success) program to identify 8th - 10th grade students who need more intervention regarding overall participation, credit deficiency, and engagement in our program	No	Partially Implemented	In 25-26 here is a continued focus on the identifications of struggling students who require additional intervention to be a successful student in our program.	These continuing efforts include but are not limited to regular teacher and student virtual meetings, parents and teacher conferences, and intervention practices to help support, participation, engagement and credit deficiency in our program.	$2,805.00	$1,452.40

Impact to the Budget Overview for Parents

Item	As adopted in Budget Overview for Parents	Mid-Year Update
Total LCFF Funds	2,301,604.00	523,869.94
LCFF Supplemental/Concentration Grants	241,348.57	333,161.86

California Online Public Schools

Monitoring Goals, Actions, and Resources for the 2025-26 Local Control and Accountability Plan (LCAP)

This template is intended for internal monitoring purposes only. The 2025-26 LCAP template and instructions should be consulted when completing required documents.

(6) (A) The superintendent of the school district shall present a report on the annual update to the local control and accountability plan and the local control funding formula budget overview for parents on or before February 28 of each year at a regularly scheduled meeting of the governing board of the school district. (B) The report shall include both of the following: (i) All available midyear outcome data related to metrics identified in the current year's local control and accountability plan. (ii) All available midyear expenditure and implementation data on all actions identified in the current year's local control and accountability plan.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
California Online Public Schools Central Valley	Dr. Richard Savage Superintendent	superintendent@californiaops.org (949) 461-1667

Goal 1

Goal Description
All students will learn and achieve in a safe, secure, effective, and rigorous learning environment.

Expected Annual Measurable Objectives

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027
1.1	The median percent progress towards Typical Growth after the first two diagnostics (through month 5) in Reading as measured by i-Ready	In 2023-2024, the median percent progress towards Typical Growth after the first two diagnostics (through month 6) in Reading was 67.5%	In 20224-2025, the median percent progress towards Typical Growth after the first two diagnostics (through month 6) in Reading was 60%		In 2025-2026, after the first diagnostic, the median percent progress towards Typical Growth in reading is 63%.	The desired outcome for 2026 -2027, the median percent progress towards Typical Growth after the first two diagnostics (through month 5) in Reading will be 70.8%
1.2	The median percent progress towards Typical Growth after the first two diagnostics (through month 5) in Math as measured by i-Ready	In 2023-2024, the median percent progress towards Typical Growth after the first two diagnostics (through month 6) in Math was 57%	In 2024-2025, the median percent progress towards Typical Growth after the first two diagnostics (through month 6) in Math was 50%		In 2025-2026, after the first diagnostic, the median percent progress towards Typical Growth in math is 56%	The desired outcome for 2026 -2027, the median percent progress towards Typical Growth after the first two diagnostics (through month 5) in Math will be 60%
1.3	Increase English Learner reclassification rates	In 2023-2024, the RFEP rate through month 8 was 10.64%	In 2024-2025, the RFEP rate through month 8 was 16.33%		In 2025-2026, the RFEP rate after Month 4 was 5.88%.	The desired outcome for 2026 - 2027 is an RFEP rate through month 8 of 11.1%

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
1.1	**Professional Development for Academic Achievement** Teachers will participate in both in-person and virtual professional development focused on supporting academic achievement in the core as well as electives and CTE.	Yes	Partially Implemented	Professional development in the forms of internal and external trainings as well as summer school	The professional development thus far includes but is not limited to PLC, ELD, SEL, and curriculum based training and development.	$33,359.34	$42,859.77

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
				have been implemented thus far in the 25-26 school year.			
1.2	**Diagnostic Assessments and MTSS Academic Interventions** Diagnostic assessments, such as i-Ready and MAP, will be administered 3x per year in Reading and Math, results will be analyzed by school leadership, and the data will be presented to the appropriate Professional Learning Communities (PLCs) for their analysis and MTSS academic intervention planning.	Yes	Partially Implemented	Diagnostic assessments, such as i-Ready and IXL, will be administered 3x per year in Reading and Math. So far this year we have implemented the first of our three diagnostics.	The diagnostic results are reviewed by staff and administration through PLCs and regular meetings. This information is then shared with families and students to help guide instruction. After diagnostic one in the fall of the 25-26 school year there was a 95% participation rate for iReady in both math and reading and a 90% participation rate on IXL.	$1,725,476.56	$665,672.06
1.3	**Teacher Collaboration for Academic Achievement** PLCs will discuss performance data to determine best strategies and methods and will implement best practices to re-teach and accelerate, as needed, all students in all subject areas.	Yes	Partially Implemented	PLCs in TK12th grade meet bi weekly throughout the school year the teacher leads of the PLCs meet monthly.	PLCs set 10-week SMART goals in order to determine best strategies and methods to implement best practices. After the first 10-week session in the 25-26 school year,	$1,977,072.00	$781,297.24

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
					59% of all school SMART goals were met.		
1.4	**Synchronous and Asynchronous Instructional Tools** Teachers will utilize high-engagement online instructional tools to benefit both synchronous and asynchronous lesson design and delivery.	Yes	Partially Implemented	Teacher use both Zoom and Zoom Class to offer high engagement online instructional to their students.	Students attend full class, small group and one on one sessions with their teachers. These sessions are provided at regularly scheduled times, recorded, and scheduled based on student need or request.	$43,903.42	$22,911.06
1.5	**English Learner Student Achievement** Refinement of support for EL students to increase engagement and achievement to ensure progress towards English language proficiency.	Yes	Partially Implemented	This is an ongoing goal to ensure we are meeting our ELD students needs throughout the entire school year. For the 25-26 school year we have continued with having ELD teams at all grade band levels to support our students, families, and increase engagement.	An EL plan has been revised, implemented, and is being followed for the 25-26 school year.	$33,446.19	$13,925.35
1.6	**LTEL Support**	Yes	Partially Implemented	In the 25-26 school year	For the 25-26 school year we	$11,664.00	$5,034.90

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	Implement processes for identifying and transitioning Long Term English Learner students towards reclassification.			we are working towards identifying and transitioning Long Term English Learner students towards reclassification	are continuing the position of Coordinator of ELD to our school to monitor our EL and LTEL students at all grade levels and support our EL staff		
1.7	**Foster and Homeless Academic Achievement** Foster/homeless youth will be automatically eligible to receive various interventions such as specialized tutoring support through PLC discussions, student support section, enhanced monitoring by teachers, and consideration for modifications to graduation	Yes	Partially Implemented	Ongoing Foster and Homeless supports during the 25-26 school year include but are not limited to various counseling services and interventions, teacher supports and consideration for modified graduation requirements.	During the 25-26 school year our support for our Foster and Homeless student population continues to adapt based on student need and staff training.	$13,141.00	$3,492.12

Goal 2

Goal Description
All stakeholder groups will demonstrate active engagement in the school program.

Expected Annual Measurable Objectives

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027
2.1	Maintain a high rate of biweekly contacts	In 2023-2024, the average biweekly contact rate was 97.3%	In 2024-2025, the average biweekly contact rate was 87%		At the end of quarter 1 of the 25-26 school year, the average biweekly contact rate was 98.7%.	The desired outcome for 2026 -2027 is an average biweekly contact rate of 99.2% through month 8.
2.2	Decrease chronic absenteeism	The 2023-2024 chronic absenteeism rate after month 7 was 15.94%	The 2024-2025 chronic absenteeism rate after month 7 was 28%		The chronic absenteeism rate after month 3 was 5.88%	The desired outcome for 2026-2027 month 7 chronic absenteeism rate will be less than 14.34%.
2.3	Maintain a low suspension rate	The 2022-2023 suspension rate was 0%	The 2023-2024 suspension rate was 0%		As of January 2026, our suspension rate was 0%.	The desired outcome for 2026-2027 suspension rate is 0%

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
2.1	**Access to Technology, Internet Connectivity, and a Rigorous Curriculum** Upon enrollment and at other times when the need may arise, enrolled students will be provided with a school issued Chromebook and no cost to the family. Additionally, a prorated internet reimbursement may be requested during the enrollment process or at any time after enrollment. The tools named are for the purpose of engagement with our instructional program and our curriculum delivered through our learning management system. All enrolled students have access to all needed elements of our LMS to help them	Yes	Partially Implemented	In the 25-26 school year, all enrolled students have access to all needed elements of the learning management system to help them engage well with our program. Low	In the 25-26 school year, all students are provided with school owned devices upon enrollment to ensure their ability to access all necessary components of our school program.	$302,188.12	$570,748.86

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	engage will with our program. Unduplicated students will be prioritized.			income students are prioritized as the school ensures student access to school owned devices.			
2.2	**Track and Record Daily Student Participation** Each student in every grade must communicate with a teacher at least once every two (2) weeks. In addition, parents/legal guardians (or their qualified designee) must communicate with their student's teacher(s) on a regular basis, with the frequency to be determined by the teacher based on the student's grade level and progress in the program. These required reports (also known as contacts) occur in person, by phone, or via real-time instructional sessions, at a mutually agreed upon time and date. Meetings and contacts are documented in log entries. Attendance and lesson completion are recorded daily.	No	Partially Implemented	The communication and contact between student and teacher remain at a high level in the 25-26 school year. These contacts include but are not limited to phone calls, in person, and real-time instruction.	As reported for the end of quarter one of the 25-26 school year the contact rate was 98.7%.	$1,597,559.43	$734,583.45
2.3	**Framework of Tiered Re-engagement Strategies for Students** When students find difficulty with engaging fully with our program, school staff will follow a well outlined escalation process. This process consists of tiers of interventions set up to assist students to find ways to engage fully with our school program. School staff will also utilize these strategies to lessen instances of chronic absenteeism.	Yes	Partially Implemented	The student support process is ongoing during the 25-26 school year	Administration and teachers at all grade levels, TK-12th grade, adhere to policies and procedures for re-engagement. These strategies allowed for tiered intervention and opportunities to lessen chronic absenteeism.	$1,035,450.00	$436,774.04

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
2.4	**Caretaker Engagement Support** The Caretaker Support System will be expanded, continuing with enhancements to the Learning Coach Support Plan, including more improvements to the onboarding process, improved summer engagement activities, additional Caretaker training and resources, including additional resources in Spanish and additional languages as requested.	Yes	Partially Implemented	Learning Coach support is an ongoing process through the 25-26 school year in order to help with onboarding, training, and engagement.	This is an ongoing process throughout the 25-26 school year to ensure Learning Coaches, both new and existing, are able to receive support and assistance as needed.	$102,070.47	$436,774.04
2.5	**Social Emotional / Mental Health Supports** Staff will be trained in and asked to engage in social emotional supports for all students. In instances where more intense mental health support is needed, the school will consult and consider hiring additional experts in these fields.	No	Partially Implemented	This is ongoing throughout the 25-26 school year. Staff complete professional development in order to better serve our families and students in this area.	In the 25-26 school year, we have continued with our School Social Worker and supports on staff. School staff has also been involved in trainings and professional development in order to support all students and families. Our counselors in TK-12 also provide month family support virtual live session on a variety of topics.	$187,605.05	$44,196.58
2.6	**Increasing Diversity and Inclusion** Our school is committed to the increasing diversity and inclusion for our entire school community. We will participate in professional development, evaluate curriculum and instructional practices, all with the focus of ensuring we are incorporating diverse and inclusive practices.	No	Partially Implemented	We are continuing our commitment to DEI in the 25-26 school year though training, professional development,	Our continued work in the 25-26 school year includes professional development, book studies, and community outreach with the continued	$21,558.75	$8,537.52

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
				and community outreach. This is an ongoing process.	support and guidance of our DEI Specialist on staff and administration.		
2.7	**Foster and Homeless Youth Engagement Support** Continue to refine and consistently implement the identification process for foster and homeless youth during the enrollment and placement process. The school will continue to train one or more liaisons who will work closely with all students identified as foster or homeless and provide a personalized support structure to ensure their success. The roles and responsibilities of the liaison will be developed and clarified for different grade bands. Identified students will be assigned to the student support section of a liaison. Counseling and homeroom staff will be trained in identification, placement and support of foster and homeless youth. The focus of all these staff is to identify individualized support for these students providing tools such as WiFi hotspots and other such engagement support.	Yes	Partially Implemented	This action is ongoing with our students in the 25-26 school year. We will continue utilizing counselors and foster and homeless youth liaisons at the various grade bands in order to support and identify these students and offer support through various means.	Our continuing focus on foster and homeless youth during the 25-26 school year. includes but is not limited to technology, counseling support and staff training.	$11,257.48	$25,288.58
2.8	**In-Person and Virtual Engagement and Enrichment** Staff and families will be provided the opportunity to interact in-person or virtually to enrich the school experience.	No	Partially Implemented	The in-person and virtual engagement and enrichment activities are ongoing through the 25-26 school year. These opportunities are provided to help enrich the school	The continued focus on this action in the 24-25 school year included but is not limited to school festival, graduation related activities, and community outreach events	$14,474.59	$13,994.68

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
				experience for our students and families.			

Goal 3

Goal Description
All students will graduate with the knowledge and skills needed for college and careers.

Expected Annual Measurable Objectives

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2026-2027
3.1	Increase the course pass rates within our in house credit recovery program known as Project Success	In 2023-2024, the average Project Success course pass rate after quarter 3 was 96%	In 2024-2025, the average Project Success course pass rate after quarter 3 was 96%		After the first quarter of the 2025-2026 school year the Project Success course pass rate was 96%	The desired outcome after quarter 3 of 2026-2027 is an average Project Success course pass rate of 97.9%
3.2	Increase summer school course pass rates	In the summer of 2023, the summer school course pass rate was 83%	In the summer of 2024, the summer school course pass rate was 73%		In the summer of 2025 the course pass rates was 94%	The desired outcome for the summer school course pass rate for the summer of 2026 is 87%.
3.3	Increase graduation rates	The 2022-2023 grad rate was 77.3%	The 2023-2024 grad rate was 69.6%		The 2024-2025 grad rate was 78.8%	The desired outcome for the 2025-2026 grad rate is 81.1%
3.4	Increase the percentage of students completing a-g requirements.	In 2022-2023, the percentage of students completing a-g requirements was 25%	In 20223-2024, the percentage of students completing a-g requirements was 33.3%		In 2024-2025, the percentage of students completing a-g requirements was 49.9%	The desired outcome of students completing a-g requirements for the 2024-25 school year is 26.2%

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
3.1	**College Preparation** Continue to improve guidance department policies and procedures to ensure students are enrolled in college prep curriculum, including analysis using student data to promote additional a-g, AP and honors coursework. Collect and analyze a-g course completion	Yes	Partially Implemented	This is a continuing action for the 25-26 school year to ensure students are enrolled in	The 25-26 school year the high school counseling team are continuing their work towards analysis of a-g course completion data and developing	$207,135.55	$84,643.49

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	data and develop strategies to increase overall student performance in these courses.			college prep curriculum including a-g, AP and honors coursework	ways to to increase overall student performance. This includes but is not limited to dedicated counseling efforts working directly on CCI and student growth in this area.		
3.2	**Career Preparation (CTE)** Develop and implement formal Career Technical Education Pathways.	Yes	Partially Implemented	This is an ongoing action for the 25-26 school year toward the continued implementation of CTE Pathway.	The implementation of this action includes but is not limited to CTE program development, student software and job shadowing.	$3,744.00	$0
3.3	**AVID Program Implementation** Continue to implement and expand the AVID program to provide additional support for college readiness to at risk student populations.	Yes	Partially Implemented	The 25-26 school continues to serve AVID students at the middle and high school levels in our virtual setting allowing for strategies and college readiness support to be provided to our at risk student populations.	This action includes but is not limited to AVID training and tutoring hours as well as district level costs to provide this service for our students.	$2,187.57	$0
3.4	**Credit Recovery and Summer Intervention**	Yes	Partially Implemented	Continuing our	During the 25-26 school year	$190,972.73	$77,036.15

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	Additional credit recovery options will continue to be made available, including a more robust credit recovery program, known as Project Success, and students will be identified as eligible candidates via transcript evaluations which occur upon enrollment and at the end of each semester. Continued in house summer school program, allowing high school students to make up credits.			efforts in the 25-26 school year to have a robust credit program, Project Success, as well as continue our in house summer school program to ensure we are meeting the needs of our credit deficient students. At the completion for the first quarter of the 25-26 school year students in the Project Success program received an overall course pass rate of 96%.	we are continuing to offer credit recovery courses and programs to our credit deficient students with added support and contact between the student, family and teacher. We will also be continuing our in-house summer school program with a robust catalogue of courses to meet our students needs.		
3.5	**Transition Plans** Monitor Individual Transition Plan goals for all high school Special Education students for goal mastery, in particular, for college and career awareness and independent living.	No	Partially Implemented	Transition plans for all high school Special Education are continuing to be monitored throughout the 25-26 school year by our dedicated Special Education case managers,	This action is in progress for the 25-26 school year, with the Special Education team actively developing plans to enhance the monitoring of transition plans for our high school Special Education students.	$69,300.00	$31,139.21

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
				leadership team and administration.			
3.6	**Graduation Rate Progress Monitoring** Continued implementation of an Early Warning and Response System. This system has a clear focus on students' level of credit need, so varied interventions and supports can be targeted.	Yes	Partially Implemented	This is a continual action in the 25-26 school year as the teaching staff, counselors and administration work to monitor the individual student needs so the appropriate support can be given to ensure students are graduating on time.	This ongoing action, teachers, counselors and administration evaluate and develop plans to ensure students are receiving the correct credit recovery courses in order to graduate on time. This includes but is not limited to the Project Success Program and CHAMPS students.	$337,350.00	$142,484.23
3.7	**Dual Enrollment Options** Continued development of a Career College Access Pathway with a community college partner to expand dual enrollment options.	No	Partially Implemented	A continued partnership during the 25-26 school year allowing for further development of a Career College Access Pathway to encourage and expand our dual enrollment options for our high school students.	During the 25-26 school year counselors and administration are working to continue the enhancement of the college and career opportunities through this program for our high school students. The commitment to grow this program includes efforts to increase enrollments as well aspurchasing	$8,099.13	$3,107.12

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-Year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
					textbooks necessary for our students to be successful.		
3.8	**Early Intervention Program Development** Continued development and refinement of CHAMPS (Community Helps Achieve My Personal Success) program to identify 8th - 10th grade students who need more intervention regarding overall participation, credit deficiency, and engagement in our program.	No	Partially Implemented	In 25-26 here is a continued focus on the identifications of struggling students who require additional intervention to be a successful student in our program.	These continuing efforts include but are not limited to regular teacher and student virtual meetings, parents and teacher conferences, and intervention practices to help support, participation, engagement and credit deficiency in our program.	$16,830.00	$7,607.35

Impact to the Budget Overview for Parents

Item	As adopted in Budget Overview for Parents	Mid-Year Update
Total LCFF Funds	13,207,540.00	2,754,649.75
LCFF Supplemental/Concentration Grants	2,497,609.91	1,744,561.80

Coversheet

Approval of Updated CalOPS Board Bylaws (attached)

Section: V. Action Items
Item: C. Approval of Updated CalOPS Board Bylaws (attached)
Purpose: Vote
Submitted by:
Related Material:
260210 Board Bylaws Revision BIM - CalOPS.pdf
260210 FOR REVIEW - CalOPS Board of Directors Bylaws Revised 1.9.26.pdf

California Online Public Schools

Board Information Memo

SUBJECT: CalOPS Board Bylaws Updates

Category (Contract Approval, Policy, Personnel, General Approval. etc.): General Approval
Date: 02/10/2026
Reason for Board Consideration (Fiscal Policy, State Requirement, etc.): Board Bylaws
Decision Type (Action Item, Information Only, etc.): Action Item

Background (Brief Summary of Background Information):
In light of AB 1390 passing, the board has requested that the topic of board stipends be revisited. In order to prepare for any future stipend allotted to the CalOPS board, the bylaws needed to be updated. The only change was in adding Section 4.23 - Compensation and Reimbursement, to allow for a board stipend.

Rationale (Why is this important and why is this coming to the Board):
Our Bylaws govern how the board operates and any updates require board approval.

Evidence of Due Diligence:
Staff referenced other charter schools who provide stipends to their board members as well as consulted with legal counsel. Limited updates to Board Bylaws were then drafted.

Fiscal Impact:
There is no direct fiscal impact created by this change to the bylaws. Should the Board adopt a stipend policy in the future, that policy will reflect the fiscal impact as a result.

Potential Conflicts of Interest: N/A

Recommendation/Board Action (if applicable):
Motion to approve the updated CalOPS Board Bylaws

Prepared/Recommended/Approved By:
Dan Hertzler, Director of Operations

California Online Public Schools Board of Directors Bylaws

Revised and Restated

California Online Public Schools

California Online Public Schools non-profit Board of Directors operates the following charter schools:
California Online Public Schools Central Coast
California Online Public Schools Central Valley
California Online Public Schools Monterey Bay
California Online Public Schools North Bay
California Online Public Schools Northern California
California Online Public Schools Southern California

Approved by CalOPS Board of Directors June 21, 2023

Revised August 6, 2024

Approved by CalOPS Board of Directors September 10, 2024

Revised January 9, 2026

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ARTICLE 1 - Offices

Section 1.1 – Principal Office.

The Corporation's principal office shall be located at 33272 Valle Rd, San Juan Capistrano, CA 92675. The Board of Directors ("Board") is granted full power and authority to change the principal office from one location to another within California.

Section 1.2 – Other Offices.

The Board may at any time establish branch or subordinate offices at any place or places where the Corporation is qualified to conduct its activities.

ARTICLE 2 - Purposes

Section 2.1 - Description In Articles.

The Corporation's specific and general purposes are described in its Articles of Incorporation.

ARTICLE 3 - Membership

Section 3.1 - No Members.

Unless and until these Bylaws are amended to provide otherwise, this Corporation shall have no statutory members, as the term "member" is defined in Section 5056 of the California Nonprofit Corporation Law. Any action which would otherwise by law require approval by a majority of all members or approval by the members shall require only approval of the Board. All rights which would otherwise by law vest in the members shall rest in the Board.

ARTICLE 4 - Directors

Section 4.1 - Powers.

Subject to the limitations of the California Nonprofit Public Benefit Corporation Law, the Corporation's Articles of Incorporation and these Bylaws, and any other applicable laws, the Corporation's activities and affairs shall be conducted and all corporate powers shall be exercised by or under the direction of the Board. The Board may delegate the management of the Corporation's activities to any person(s), management company or committees, however composed, provided that the activities and affairs of the Corporation shall be managed and all corporate powers shall be exercised under the ultimate direction of the Board. Without prejudice to its general powers, but subject to the same limitations, it is hereby expressly declared that the Board shall have the following powers in addition to any other powers enumerated in these Bylaws and permitted by law:

A. To select and remove officers, agents and employees of the Corporation; to prescribe powers and duties for them which are not inconsistent with law, the Corporation's Articles of Incorporation or these Bylaws; to fix their compensation; and to require security from them for faithful service;

B. To conduct, manage and control the affairs and activities of the Corporation and to make such rules and regulations therefore as are consistent with law, the Corporation's Articles of Incorporation or these Bylaws, as they may deem best;

C. To adopt, make and use a corporate seal and to alter the form of the seal from time to time as they may deem best;

D. To borrow money and incur indebtedness for the Corporation's purposes, and to cause to be executed and delivered therefor, in the corporate name, promissory notes, bonds, debentures, deeds of trust, mortgages, pledges, hypothecations and other evidences of debt and securities therefore;

E. To act as trustee under any trust incidental to the principal object of the Corporation, and receive, hold, administer, exchange and expend funds and property subject to such trust;

F. To acquire by purchase, exchange, lease, gift, devise, bequest, or otherwise, and to hold, improve, lease, sublease, mortgage, transfer in trust, encumber, convey or otherwise dispose of real and personal property;

G. To assume any obligations, enter into any contracts or other instruments, and do any and all other things incidental or expedient to the attainment of any corporate purpose; and

H. To carry out such duties as are described in any charter or charters authorizing the Corporation's operation of one or more charter schools pursuant to the Charter Schools Act of 1992, Education Code Section 47600 et seq.

I. No assignment, referral or delegation of authority by the Board or anyone acting under such delegation shall preclude the Board from exercising full authority over the conduct of the Corporation's activities, and the Board may rescind any such assignment, referral or delegation at any time.

Section 4.2 - Number of Directors.

The authorized number of directors shall be not less than five (5) or more than fifteen (15), unless changed by a duly adopted amendment to this provision. The exact number of directors shall be fixed within these limits by a resolution of the Board.

Section 4.3 – Qualifications of Directors.

A. The qualifications for directors are generally the ability to attend Board meetings, a willingness to actively support and promote the Corporation and its multi-site charter schools, and a dedication to its educational endeavors; provided that any chartering authorities who authorize a school operated by the Corporation, may, but are not obligated to, appoint a member to the Board.

B. The Board of Directors shall endeavor to appoint at least one (1) director in the following categories. One (1) director may satisfy multiple categories:

   a. A parent or guardian of one or more current or former student(s) who is/are/were enrolled in a charter school operated by the Corporation.

b. An individual currently employed in the area of education, such as either a teacher, administrator, college instructor, etc., or an individual who has served in those capacities or who otherwise has expertise in education, as determined at the discretion of the Board of Directors.

c. A generally recognized community leader in the local area served by the charter schools operated by the Corporation, as determined at the discretion of the Board of Directors.

d. A representative of each charter school operated by the Corporation, such as someone who resides in the local area and/or a county served by that charter school.

In addition to the number of directors otherwise prescribed by these Bylaws, the Board may also include a pupil member pursuant to Education Code section 47604.2, with limited voting rights set by statute.

Section 4.4 – Appointment and Term of Office.

Directors shall be selected at an annual meeting of the Board by a majority of the directors holding office as of the date of such meeting and shall take office at the end of the annual meeting at which he or she is appointed.

Directors shall hold office unless otherwise removed from office in accordance with these Bylaws for a term of three (3) years, and until a successor has been appointed. In the event of an increase in the number of directors, the directors appointed to the additional Board seats shall be assigned a term length that maintains the staggering established by the initial Board of Directors.

Section 4.5 - Resignation and Removal.

Subject to the provisions of Section 5226 of the California Nonprofit Public Benefit Corporation Law, any director may resign effective upon giving written notice to the President, the Secretary, or the Board, unless the notice specifies a later time for the effectiveness of such resignation. If the resignation is effective at a future time, a successor may be selected before such time, to take office when the resignation becomes effective.

Any director, except for the representative designated by the chartering authority, may be removed, with or without cause, by the vote of the majority of the members of the entire Board of Directors at a special meeting called for that purpose, or at a regular meeting, provided that notice of that meeting and such removal are given in compliance with the provisions of the Ralph M. Brown Act (Chapter 9 (commencing with Section 54950) of Division 2 of Title 5 of the Government Code) as said chapter may be modified by subsequent legislation ("Brown Act"). The representative designated by the chartering authority may be removed without cause by the chartering authority or with the written consent of the chartering authority. Any vacancy caused by the removal of a director shall be filled as provided in Section 4.6.

Section 4.6 - Vacancies.

A. A vacancy on the Board shall be deemed to exist if a director dies, resigns, or is removed, or if the authorized number of directors is increased.

B. The Board may declare vacant the office of any director who has been declared of unsound mind by a final order of court, convicted of a felony, or found by a final order or judgment of any court to have breached any duty arising under Article 3 of Chapter 2 of the California Nonprofit Public Benefit Corporation Law.

C. Vacancies on the Board, except a vacancy in the seat of a representative designated by the chartering authority, shall be filled by the vote of a majority of directors then in office. A vacancy in the seat of the representative of the chartering authority shall be filled by the chartering authority. Each director so selected shall hold office until the expiration of the term of the replaced director and until a successor has been appointed.

D. No reduction of the authorized number of directors shall have the effect of removing any director prior to the expiration of the director's term of office.

Section 4.7 - Place of Meeting.

Meetings of the Board shall be held in compliance with Education Code section 47604.1 and the Brown Act.

Section 4.8 - Meetings; Annual Meeting.

The Board shall hold an annual meeting for the purpose of organization, election of officers, adoption of the regular Board meeting schedule, and the transaction of other business. Such meeting shall be held at a time, date and place as called, noticed, and held in compliance with the provisions of the Brown Act.

Section 4.9 - Regular Meetings.

The Board shall adopt a regular Board meeting schedule at the annual Board meeting. The regular Board meeting schedule may be revised as necessary by the Board of Directors. At least 72 hours before a regular meeting, the Board of Directors, or its designee shall post an agenda containing a brief general description of each item of business to be transacted or discussed at the meeting. The Chair shall have the authority to reschedule a regular meeting as necessary to establish a quorum of directors.

Section 4.10 - Special Meetings.

Special meetings of the Board for any purpose(s) may be called at any time by the Chair, if there is such an officer, Board President or a majority of the Board of Directors. If a Chair has not been elected, then the Vice-Chair is authorized to call a special meeting in place of the Chair. The party calling such special meeting shall determine the place, date and time thereof.

Section 4.11 - Notice of Special Meetings.

A. In accordance with the Brown Act, special meetings of the Board of Directors may be held only after twenty-four (24) hours notice is given to the public through the posting of an agenda. Directors shall also receive at least twenty-four (24) hours notice of the special meeting, in the following manner:

   a. Any such notice shall be addressed or delivered to each director at the director's address (or telephone or facsimile number, or electronic mail address, as applicable) as it is shown on the records of the Corporation or as may have been given to the Corporation by the director for purposes of notice or, if an address is not shown on the Corporation's records or is not readily ascertainable, at the place at which the meetings of the directors are regularly held.

b. Notice by mail shall be deemed received at the time a properly addressed written notice is deposited in the United States mail, postage prepaid. Any other written notice shall be deemed received at the time it is personally delivered to the recipient or is delivered to a common carrier for transmission, or is actually transmitted by the person giving the notice by electronic means to the recipient. Oral notice shall be deemed received at the time it is communicated, in person or by telephone or wireless, to the recipient or to a person at the office of the recipient whom the person giving the notice has reason to believe will promptly communicate it to the receiver.

B. The notice of special meeting shall state the time of the meeting, the place, and the general nature of the business proposed to be transacted at the meeting. No business, other than the business the general nature of which was set forth in the notice of the meeting, may be transacted at a special meeting.

Section 4.12 - Quorum.

A majority of the Directors then in office shall constitute a quorum, and every act or decision done or made by a majority of the directors present at a meeting duly held at which a quorum is present is an act of the Board. A meeting at which a quorum is initially present may continue to transact business notwithstanding the withdrawal of directors, if any action taken is approved by at least a majority of the required quorum for such meeting. Directors may not vote by proxy. The vote or abstention of each Board member present for each action taken shall be publicly reported.

Section 4.13 - Teleconference Meetings.

Members of the Board of Directors may participate in teleconference meetings in compliance with the Brown Act.

Section 4.14 - Adjournment.

A majority of the directors present, whether or not a quorum is present, may adjourn any directors meeting to another time or place. Notice of such adjournment to another time or place shall be given, prior to the time schedule for the continuation of the meeting, to the directors who were not present at the time of the adjournment, and to the public in the manner prescribed by the Brown Act.

Section 4.15 - Rights of Inspection.

Subject to applicable federal and state laws regarding student confidentiality, every director shall have the absolute right at any reasonable time to inspect and copy all books, records, and documents of every kind and to inspect the Corporation's physical properties. Such inspection may be made in person or by an agent or attorney, and shall include the right to make photocopies and extracts.

Section 4.16 - Fees, Compensation, and Reimbursement.

Directors may receive such compensation, if any, for their services as directors, and such reimbursement of expenses. The Board may approve director compensation and approve reimbursement of a director's actual and necessary expenses incurred in the conduct of the Corporation's business. The Corporation may carry liability insurance respecting the conduct of the Corporation's business by the directors.

Deleted: and

Deleted: Directors and members of committees shall not receive any compensation for their services; however, the Board may approve reimbursement of a director's actual and necessary expenses incurred in the conduct of the Corporation's business. The Corporation may carry liability insurance respecting the conduct of the Corporation's business by the directors.

Section 4.17 - Restriction on Interested Directors.

No directors serving on the Board may be "interested persons." An "interested person" is (a) any person currently compensated by the Corporation for services rendered to it within the previous twelve (12) months whether as a full- or part-time employee, independent contractor, or otherwise, excluding any reasonable compensation paid to a director as director, and (b) any brother, sister, ancestor, descendant, spouse, brother-in-law, sister-in-law, son-in-law, daughter-in-law, mother-in-law or father-in-law of any such person. However, any violation of the provisions of this Section shall not affect the validity or enforceability of any transaction entered into by the Corporation.

Section 4.18 - Standard of Care.

A. A director shall perform the duties of a director, including duties as a member of any committee of the Board upon which the director may serve, in good faith, in a manner such director believes to be in the best interests of the Corporation and with such care, including reasonable inquiry, as an ordinarily prudent person in a like position would use under similar circumstances.

B. In performing the duties of a director, a director shall be entitled to rely on information, opinions, reports or statements, including financial statements and other financial data, in each case prepared or presented by:

   a. One or more of the Corporation's officers or employees whom the director believes to be reliable and competent in the matters presented;

   b. Legal counsel, independent accountants or other persons as to matters which the director believes to be within such person's professional or expert competence; or

   c. A committee of the Board upon which the director does not serve, as to matters within its designated authority, provided the director believes merits confidence and the director acts in good faith, after reasonable inquiry when the need therefor is indicated by the circumstances and without knowledge that would cause such reliance to be unwarranted.

Section 4.19 - Property Rights.

No director shall have any right or interest in any of the Corporation's property or assets.

Section 4.20 - Non-liability of Directors.

Except as required by the California Nonprofit Public Benefit Corporation Law, no director shall be personally liable for the debts, liabilities or other obligations of this Corporation.

Section 4.21 - General Public Agency Prohibitions Governing Certain Transactions.

Notwithstanding the foregoing Sections, nothing in this Article 4 shall be construed to authorize any transaction otherwise prohibited by California Government Code Sections 81000 et seq., or other applicable laws.

Section 4.22 - Common Directorships.

Pursuant to Section 5234 of the California Nonprofit Public Benefit Corporation Law, the Corporation shall not be a party to a transaction with another corporation, firm or association in which one or more of its directors is also a director or are directors ("Overlapping Director(s)") unless, prior to entering into the transaction, after full disclosure to the Board of all material facts as to the proposed transaction and as to the Overlapping Directors overlapping directorship, the Board finds that the transaction in just and reasonable as the Corporation and authorizes, approves or ratifies the transaction in good faith by a vote of the directors then in office sufficient without including the vote of the Overlapping Director and the proposed transaction does not violate any other applicable laws. This provision does not apply to transactions covered by Section 5233 of the California Nonprofit Public Benefit Corporation Law.

ARTICLE 5 - Officers

Section 5.1 – Officers.

The officers of the Corporation shall be a President, one or more vice presidents, a Secretary, and a Chief Financial Officer. The Corporation may also have, at the discretion of the Board, a Chair and a Vice-Chair, one or more assistant secretaries, one or more assistant treasurers, and such other officers as may be elected or appointed by the Board. Any number of offices may be held by the same person, except that neither the Secretary nor the Chief Financial Officer may serve concurrently as the President or the Chair.

Section 5.2 – Appointment of Officers.

The Corporation's officers shall be chosen annually and shall serve at the pleasure of, the Board, and shall hold their respective offices until their resignation, removal, or other disqualification from service, or until their respective successors shall be appointed.

Section 5.3 – Subordinate Officers.

The Board may appoint and may empower the Chair to appoint such other officers as the business of the Corporation may require, each of whom shall hold office for such period, have such authority, and perform such duties as are provided in the Bylaws or as the Board may from time to time determine.

Section 5.4 - Removal.

Any officer may be removed, either with or without cause, by the Board at any time. In the case of an officer appointed by the Chair, the Chair shall also have the power of removal. Any such removal shall be without prejudice to the rights, if any, of the officer under any contract of employment.

Section 5.5 - Resignation.

Any officer may resign at any time by giving written notice to the Board, but without prejudice to the rights, if any, of the Corporation under any contract to which the officer is a party. Any such resignation shall take effect at the date of the receipt of such notice or at any later time specified therein, and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

Section 5.6 - Vacancies.

A vacancy in any office because of death, resignation, removal, disqualification, or any other cause, shall be filled in the manner prescribed in the Bylaws for regular election or appointment to such office, provided that such vacancies shall be filled as they occur and not on an annual basis.

Section 5.7 - President.

The president is the chief executive officer of the Corporation and has, subject to the control of the Board, general supervision, direction and control of the business and affairs of the Corporation. The president has the general management powers and duties usually vested in the office of president of a corporation, as well as such other powers and duties as may be prescribed from time to time by the Board.

Section 5.8 - Chair.

If a Chair is elected, he or she shall preside at the Board of Directors' meetings and shall exercise and perform such other powers and duties as the Board of Directors may assign from time to time. If a Chair of the Board of Directors is elected, there shall also be a Vice-Chair. In the absence of the Chair, the Vice-Chair shall preside at Board of Directors meetings and shall exercise and perform such other powers and duties as the Board of Directors may assign from time to time.

Section 5.9 - Vice Chair.

In the absence or disability of the Chair the Vice Chair shall perform all the duties of the Chair and when so acting shall have all the powers of, and be subject to all of the restrictions upon, the Chair. The Vice Chair shall have such other powers and perform such other duties as from time to time may be prescribed by the Board.

Section 5.10 - Secretary.

The Secretary shall keep or cause to be kept, at the principal office or such other place as the Board may order, a book of minutes of all meeting of the Board and its committees, with the time and place of holding, whether regular or special, and if special, how authorized, the notice thereof given, the names of the directors present and absent, the proceedings thereof, and the vote or abstention of each Board member present for each action taken.. The Secretary shall keep, or cause to be kept, at the principal office in the State of California, the original or a copy of the Corporation's Articles of Incorporation and Bylaws, as amended to date, and a register showing the names of all directors and their respective addresses. The secretary shall keep the seal of the Corporation and shall affix the same on such papers and instruments as may be required in the regular course of business, but failure to affix it shall not affect the validity of any instrument.

The Secretary shall give, or cause to be given, notice of all the meetings of the Board required by these Bylaws or by law to be given, and shall distribute the minutes of meetings of the Board to all members promptly after the meetings. The Secretary shall see that all reports, statements and other documents required by law are properly kept or filed, except to the extent the same are to be kept or filed by the Chief Financial Officer. In general, the Secretary shall have such other powers and perform such other duties as may be prescribed from time to time by the Board.

Section 5.11 – Chief Financial Officer.

The Chief Financial Officer shall keep and maintain or cause to be kept and maintained adequate and correct accounts of the properties and business transactions of the Corporation, including accounts of its assets, liabilities, receipts, disbursements, gains and losses. The books of account shall at all times be open to inspection by any director.

The Chief Financial Officer shall deposit or cause to be deposited all monies and other valuables in the name and to the credit of the Corporation in such depositories as may be designated from time to time by the Board. The Chief Financial Officer shall disburse the funds of the Corporation as shall be ordered by the Board, shall render to the Chair and the directors, upon request, an account of all transactions as Chief Financial Officer and of the Corporation's financial condition. The Chief Financial Officer shall present to the Board at all regular meetings an operating statement and report since the last preceding regular meeting of the Board. The Chief Financial officer shall have such other powers and perform such other duties as may be prescribed from time to time by the Board.

ARTICLE 6 - Committees

Section 6.1 - Board Committees.

The Board may, by resolution, create one or more standing or *ad hoc* committees, each consisting of at least two (2) members of the Board, to serve at the Board's pleasure. Only committees comprised solely of directors may exercise delegated authority of the Board. Appointments to such Board committees shall be by majority vote of the Directors then in office, and the chairs of such Board committees shall be appointed by the Chair. Unless otherwise provided in these Bylaws or by the laws of the State of California, each committee shall have all of the Board's authority to the extent delegated by the Board, except that no committee, regardless of Board resolution, may:

A. Fill vacancies on the Board or on any committee which has the authority of the Board;

B. Amend or repeal the Bylaws or adopt new bylaws;

C. Amend or repeal any resolution of the Board which by its express terms is not so amendable or repealable; or

D. Appoint any other committees of the Board or the members thereof;

The Board may also create one or more advisory committees composed of directors and non-directors. It is the intent of the Board to encourage the participation and involvement of faculty, staff, parents, students and administrators through attending and participating in open committee meetings. The Board may establish, by resolution adopted by a majority of the directors then in office, advisory committees to serve at the pleasure of the Board.

Section 6.2 - Meetings and Action of Board Committees.

Meetings and actions of Board committees shall be governed by, and held and taken in accordance with, the provisions of Article 4 of these Bylaws concerning meetings of the Board, and such changes in the context of those provisions as are necessary to substitute the committee and its members for the Board and its members, except that the time or regular meetings of the committees may be determined either by resolution of the Board or by resolution of the committee. Special meetings of committees may also be called by resolution of the Board. Notice of special meetings of Board committees shall also be given to the Public pursuant to the Brown Act. The Board may adopt rules for the governance of any Board committee not inconsistent with the provisions of these Bylaws. Minutes shall be kept of each meeting of each committee.

Section 6.3 - Other Committees.

A. The Chair, subject to the limitations imposed by the Board, or the Board itself, may create other committees, either standing or special, to serve the Board which do not have the powers of the Board. The Chair, with the approval of the Board, shall appoint members to serve on such committees, and shall designate the chair for such committees. If a director serves on a committee, he or she shall be the chair. Each member of a committee shall continue as such until the next annual election of officers and until his or her successor is appointed, unless the member sooner resigns or is removed from the committee.

B. Meetings of a committee may be called by the Chair, the chair of the committee or a majority of the committee's voting members. Each committee shall meet as often as is necessary to perform its duties. Notice of a meeting of a committee may be given at any time and in any manner reasonably designed to inform the committee members of the time and place of the meeting. A majority of the voting members of a committee shall constitute a quorum for the transaction of business at any meeting of the committee. Each committee may keep minutes of its proceedings and shall report periodically to the Board. A committee may take action by majority vote.

C. Any member of a committee may resign at any time by giving written notice to the Chair. Such resignation, which may or may not be made contingent upon formal acceptance, shall take effect upon the date of receipt or at any later time specified in the notice. The Chair may, with prior approval of the Board, remove any appointed member of a committee.

D. A vacancy in any committee shall be filled for the unexpired portion of the term by the Chair with approval of the Board.

ARTICLE 7 - Transactions with Directors

Section 7.1 - Contracts with Directors

The Corporation shall not enter into a contract or transaction in which a director directly or indirectly has a material financial interest (nor shall the Corporation enter into any contract or transaction with any other corporation, firm, association, or other entity in which one or more of the Corporation's directors are directors and have a material financial interest).

Section 7.2 - Contracts with Non-Director Designated Employees

The Corporation shall not enter into a contract or transaction in which a non-director designated employee (e.g., officers and other key decision-making employees) directly or indirectly has a material financial interest unless all of the requirements in the Corporation's Conflict of Interest Code and the applicable conflict of interest laws have been fulfilled.

Section 7.3 - Corporate Loans and Advances.

The Corporation shall not make any loan of money or property to or guarantee the obligation of any director or officer; provided, however, that the Corporation may advance money to a director or officer of the Corporation or any subsidiary for expenses reasonably anticipated to be incurred in the performance of the duties of such officer or director, if, in the absence of such advance, such director or officer would be entitled to be reimbursed for such expenses by the Corporation or any subsidiary.

Section 7.4 – Annual Statement of Certain Transactions and Indemnifications.

The Corporation will comply with Corporations Code section 6322.

ARTICLE 8 - Other Provisions

Section 8.1 - Validity of Instruments.

Subject to the provisions of applicable law, any note, mortgage, evidence of indebtedness, contract, conveyance or other instrument in writing and any assignment or endorsement thereof executed or entered into between the Corporation and any other person, when signed by a Board authorized signatory consistent with the fiscal control policies of the Corporation, shall be valid and binding on the Corporation in the absence of actual knowledge on the part of the other person that the signing officer(s) had no authority to execute the same. Additionally, by resolution of the Board, general signatory authority may be granted and delegated to other persons on behalf of the Corporation. Any such instruments may be signed by any other person or persons and in such manner as from time to time shall be determined by the Board. Unless so authorized, no officer, agent or employee shall have any power or authority to bind the Corporation to any contract or engagement or to pledge its credit or to render it liable for any purpose or amount.

Section 8.2 - Checks, Drafts, Etc.

All of the Corporation's checks, drafts or other orders for payment of money, notes or other evidences of indebtedness issued in the name of or payable to the Corporation and any and all securities owned by or held by the Corporation requiring signature for transfer shall be signed or endorsed by as required by the fiscal control policies of the Corporation as adopted by the Board, and in compliance with such other requirements as the Board from time to time may require.

Section 8.3 - Annual Report.

The Corporation shall provide to each of the directors and such other persons designated by the Board, within one hundred and twenty (120) days after the close of its fiscal year, a report prepared in conformity with the requirements of the California Nonprofit Public Benefit Corporation Law as it may be in effect from time to time. The report shall contain the following information in reasonable detail:

A. The assets and liabilities, including the trust funds, of the Corporation as of the end of the fiscal year.

B. The principal changes in the assets and liabilities, including trust funds, during the fiscal year.

C. The revenue or receipts of the Corporation, both unrestricted and restricted to particular purposes, for the fiscal year.

D. The expenses or disbursements of the Corporation, for both general and restricted purposes, during the fiscal year.

E. Any information required under these Bylaws; and

F. An independent accountant's report or, if none, the certificate of an authorized officer of the Corporation that such statements were prepared without audit from the Corporation's books and records.

Section 8.4 - Public Inspection and Disclosure.

The Corporation shall have available for public inspection at its principal office a copy of each of its annual tax exempt organization information returns for each of the last three years and a copy of its state and federal applications for recognition of tax exemption.

Section 8.5 – Construction and Definitions.

Unless the context otherwise requires, the general provisions, rules of construction, and definitions contained in the General Provisions of the California Nonprofit Corporation Law and in the California Nonprofit Public Benefit Corporation Law shall govern the construction of these Bylaws. Words in these Bylaws shall be read as the masculine or feminine gender, and as the singular or plural, as the context requires. The captions and headings in these Bylaws are for convenience only and are not intended to limit or define the scope or effect of any provision.

Section 8.6 - Authority to Vote Securities.

The Chair or any other officer(s) authorized by the Board are each authorized to vote, represent, and exercise on behalf of the Corporation all rights incident to any and all voting securities of any other corporation(s) standing in the name of this Corporation. The authority granted herein may be exercised either in person or by any person authorized to do so by proxy or by power of attorney executed by the Chair or authorized officer.

Section 8.7 - Fiscal Year.

The fiscal year of the Corporation shall be a fiscal year ending June 30.

ARTICLE 9 - Indemnification and Insurance

Section 9.1 - Indemnification.

To the fullest extent permitted by law, the Corporation shall indemnify its directors, officers, employees, and other persons described in Corporations Code Section 5238(a), including persons formerly occupying any such positions, against all expenses, judgments, fines, settlements, and other amounts actually and reasonably incurred by them in connection with any "proceeding," as that term is used in that section, and including an action by or in the right of the Corporation by reason of the fact that the person is or was a person described in that section. "Expenses," as used in this bylaw, shall have the same meaning as in that section of the Corporations Code.

On written request to the Board of Directors by any person seeking indemnification under Corporations Code Section 5238 (b) or Section 5238 (c) the Board of Directors shall promptly decide under Corporations Code Section 5238 (e) whether the applicable standard of conduct set forth in Corporations Code Section 5238 (b) or Section 5238 (c) has been met and, if so, the Board of Directors shall authorize indemnification.

Section 9.2 – Other Indemnification.

No provision made by the Corporation to indemnify its or its subsidiary's trustees, directors or officers for the defense of any proceeding, whether contained in the Articles of Incorporation, Bylaws, a resolution of members or directors, an agreement, or otherwise, shall be valid unless consistent with this Article 9. Nothing contained in this Article shall affect any right to indemnification to which: (i) persons other than such directors and officers may be entitled by contract or other provisions of the California Tort Claims Act, if applicable; or (ii) such directors may be entitled under the provisions of the California Tort Claims Act, if applicable; or (iii) either may otherwise be entitled. The Corporation shall have the power to indemnify, to advance expenses to, or to procure insurance for any person who is an agent of the Corporation (as the term "agent" is defined in **Section 9.1**) as long as such actions are consistent with this Article 9 and comply with the California Nonprofit Public Benefit Corporation Law.

Section 9.3 – Forms of Indemnification Not Permitted.

No indemnification or advance shall be made under this Article 9, except as provided in **Sections 9.4** or **9.5.b**. of this Article, in any circumstances where it appears:

A. That it would be inconsistent with a provision of the Articles of Incorporation, these Bylaws, or an agreement in effect at the time of the accrual of the alleged cause of action asserted in the proceeding in which the expenses were incurred or other amounts were paid, which prohibits or otherwise limits indemnification; or

B. That it would be inconsistent with any condition expressly imposed by a court in approving a settlement.

Section 9.4 - Insurance.

The Corporation shall have the power to purchase and maintain insurance on behalf of any agent of this Corporation against any liability asserted against or incurred by the agent in such capacity or arising out of the agent's status as such whether or not this Corporation would have the power to indemnify the agent against such liability under the provisions of this Article 9; provided, however, that this Corporation shall have no power to purchase and maintain such insurance to indemnify any agent of the Corporation for a violation of Section 5233 of the California Nonprofit Public Benefit Corporation Law.

Section 9.5 – Non Applicability to Fiduciaries of Employee Benefit Plans.

This Article 9 does not apply to any proceeding against any trustee, investment manager or other fiduciary of an employee benefit plan in such a person's capacity as such, even though such person may also be an agent of the Corporation as defined in **Section 9.1 -** of this Article. The Corporation shall have power to indemnify such trustee, investment manager or other fiduciary to the extent permitted by subdivision (f) of Section 5140 of the California Nonprofit Public Benefit Corporation Law and as consistent with other applicable laws.

Section 9.6 – Indemnification and the California Tort Claims Act.

Notwithstanding any other provision of this Article 9, the Corporation shall have the right and obligation to insure, defend, and indemnify the Corporation's employees, officers, and directors for all claims brought pursuant to the California Tort Claims Act (Govt Code §§ 810, et seq.) to the fullest extent allowed under said Act, if applicable.

ARTICLE 10 - Amendments

Section 10.1 - Bylaws.

These Bylaws will be reviewed not less often than once every four (4) years and documented as to date of review. New Bylaws may be adopted, or these Bylaws may be amended or repealed by the vote of a majority of directors then in office.

Section 10.2 – Effective Date.

These Bylaws shall become effective as of September 10, 2024, unless the Board directs otherwise. Any amendments to these Bylaws shall become effective immediately upon adoption unless the Board directs otherwise.

CERTIFICATE OF SECRETARY

I, the undersigned, do hereby certify that I am the Secretary of California Online Public Schools, and that the foregoing Bylaws constitute the Bylaws of such Corporation as duly adopted by the Corporation's Board of Directors on September 10, 2024; and that these Bylaws have not been amended or modified since that date.

Date

Dan Hertzler, Secretary

4886-6855-2385, v. 3

Coversheet

Approval of CalOPS Board Stipend Policy (attached)

Section:	V. Action Items
Item:	D. Approval of CalOPS Board Stipend Policy (attached)
Purpose:	Vote
Submitted by:	
Related Material:	260210 Board Stipend Policy Adoption BIM - CalOPS.pdf 260210 FOR REVIEW - CalOPS Board Stipend Policy.pdf

California Online Public Schools

Board Information Memo

SUBJECT: Board Stipend Policy Adoption

Category (Contract Approval, Policy, Personnel, General Approval. etc.): Policy

Date: 02/10/2026

Reason for Board Consideration (Fiscal Policy, State Requirement, etc.): Fiscal Board Policy

Decision Type (Action Item, Information Only, etc.): Action Item

Background (Brief Summary of Background Information):

Board stipends were previously discussed by the CalOPS Board of Directors in the May 7, 2024 Board Meeting. Prior to that conversation, CalOPS staff consulted with legal counsel regarding the legality and feasibility of paying stipends to CalOPS Board Members for preparation of and attendance at CalOPS Board Meetings. Based on this consultation it was communicated as a possibility if the Board Bylaws were changed to allow it and if our liability insurance covered our Board Members. At the time, the Board of Directors decided not to pursue this option.

On October 10, 2025, Governor Newsom signed AB 1390 into law. This law, while it does not apply to Non-Profit Charter School Boards, increased the compensation allowed to be paid to county and school district Board members.

In the December 9, 2025 Board Meeting, the Board asked the CalOPS staff to revisit the potential of offering stipends to Board Members. This request was brought back up in light of the increase in state required annual training as well as the increased involvement of the CalOPS Board in the course of this school year.

Rationale (Why is this important and why is this coming to the Board):

Board attendance and active participation is vital to the success of our school. With the substantially increased expectations on Board members the state of California has placed in recent legislative cycles as well as the organization asking more of our Board members, monetary compensation is one way of ensuring continued active participation.

Evidence of Due Diligence:

The CalOPS staff initially consulted legal counsel regarding the possibility of offering Board Members compensation in 2024. According to this consultation, three items came to light.

1) Nonprofit public benefit corporations, such as the CalOPS Board, are generally permitted to provide reasonable compensation to Board Members for their services.
2) The corporation's bylaws must allow for compensation.

3) Volunteer, non-compensated directors, are afforded certain statutory volunteer immunity protections from personal liability under state law that compensated Board Members do not get. Legal counsel recommended confirming with our insurance provider that our D&O insurance mitigated these concerns.

Following the passage of AB 1390 and the directive of the Board at the December CalOPS Board Meeting, CalOPS staff revisited the topic with legal counsel, inquired with our insurance broker regarding current D&O insurance coverage, and researched other Charter Schools that may be offering similar, reasonable compensation.

CalOPS staff contacted our Insurance partner at Newfront and confirmed that, "providing a stipend to board members will not negatively affect the D&O coverage." Our D&O policy has a "very broad definition of who is insured and does not limit or remove coverage based on a stipend or compensation of any kind."

Based on our research, we have confirmed that at least one other school, Springs Charter Schools, offers compensation to their Board Members. In a recent legal update presented by CCSA, multiple other Charter Schools were also referenced as providing stipends (names could not be given due to attorney client privilege.).

The CalOPS staff feels that the Board Stipends listed in the policy are fair and reasonable based on the comparison of other Charter schools policies. Springs Charter Schools offers Board Meeting and Committee participation stipends that are comparable to what is being proposed. Additionally, although AB 1390 and Ed Code Section 35120 apply to school districts, not charter schools, the amounts contemplated by the CalOPS stipend policy are lower than the amounts authorized to be paid to school district board members.

Fiscal Impact:

Based on the current Board Composition of 7 Board Members:

- Current school year:
  - Expected expense between $10,000 and $17,500. For quorum to be met for the remaining 5 meetings of the school year, 4-7 members would need to attend each board meeting.
  - Committee meetings and conference attendance is difficult to predict.
- Future school years:
  - Estimates of between $35,000 and $50,000 annually for future years is likely. Board Member attendance, committee meeting needs, Conference attendance and number of directors all play a role in total financial impact.

Potential Conflicts of Interest: N/A

Recommendation/Board Action (if applicable):
Motion to adopt the CalOPS Board Stipend Policy as proposed.

Prepared/Recommended/Approved By:
Dan Hertzler, Director of Operations

California Online Public Schools

CalOPS Board Stipend Policy

California Online Public Schools

California Online Public Schools non-profit Board of Directors operates the following charter schools to which this policy applies:
California Online Public Schools Central Coast
California Online Public Schools Central Valley
California Online Public Schools Monterey Bay
California Online Public Schools North Bay
California Online Public Schools Northern California
California Online Public Schools Southern California

Approved by CalOPS Board of Directors on [redacted]

The purpose of this policy is to support effective governance by enabling CalOPS to attract, retain, and fully engage qualified governing board members. Modest compensation helps ensure consistent board participation, reduces financial barriers to service, and enables board members to engage in meetings, committee work, and professional development activities that strengthen oversight, compliance and student outcomes.

Regular Meetings

Consistent participation in board meetings enables board members to maintain oversight of CalOPS' operations, guide strategic decisions, monitor performance, and support the school's mission.

A stipend of $500 per CalOPS Board Meeting will be paid to each board member who attends the meeting. The stipend is provided to compensate for time spent reviewing board meeting materials and collaborating with CalOPS staff.

If a board member does not attend the CalOPS Board Meeting, s/he is not eligible to receive the stipend.

ConferencesProfessional Development

Participation in governance-related professional development activities strengthens oversight, improves financial and academic decision-making, ensures compliance, and brings best practices back to the school, supporting better outcomes for CalOPS and its students.

A stipend of $500 per day shall be paid to each Board member who attends a Board approved conference, training, seminar or workshop related to governance, finance, compliance or academic oversight on behalf of CalOPS. The stipend is intended to compensate Board members for time spent participating in conference professional development activities and collaborating with CalOPS staff.

If a board member does not attend the conference, training, seminar or workshop, s/he is not eligible to receive the stipend.

Committee Meetings

Participation in board committee meetings allows board members to provide focused oversight and make recommendations that strengthen CalOPS' operations and mission.

A stipend of $250 per CalOPS Board Committee Meeting will be paid to each board member who attends the committee meeting. The stipend is provided to compensate for time spent reviewing board committee meeting materials and collaborating with CalOPS staff.

The board subcommittee will be required to notify the office of the Superintendent upon completion of the board committee meeting and to submit meeting notes for the stipend payment to be processed.

If a board member does not attend the CalOPS Board Committee Meeting, s/he is not eligible to receive the stipend.

Student Board Members

Financial compensation and stipends shall not be paid to student board members. Reimbursement of actual expenses (i.e. mileage, meals, and lodging), should any be incurred in the service of the Student Board Member roles and responsibilities, may be paid.

Per Article 4 Section 4.23 of the Board's bylaws, this compensation is considered just and reasonable.

Coversheet

Approval of OCDE Countywide Charter School Petition Designee (attached)

Section: V. Action Items
Item: E. Approval of OCDE Countywide Charter School Petition Designee (attached)
Purpose: Vote
Submitted by:
Related Material: BIM - OCDE Charter Petition 260210.docx.pdf

California Online Public Schools

Board Information Memo
California Online Public Schools

SUBJECT: Charter Petition - Board Designee

Category (Contract Approval, Policy, Personnel, General Approval. etc.): Board Designee
Date: 2/10/26
Reason for Board Consideration (Fiscal Policy, State Requirement, etc.): Board Oversight
Decision Type (Action Item, Information Only, etc.): Action Item

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Background (Brief Summary of Background Information):

California Online Public Schools Southern California has been successfully in operation for more than 20 years. Throughout this time, we have had an excellent relationship with our authorizer, Capistrano Unified School District. As we look into the next 20 years of our organizational journey, we are searching for ways to better serve our students and the communities at large.

As a fully online non classroom based charter school, we provide as many of the services and programs as other traditional public schools in California, both charter and non charter. A key programmatic element we currently do not offer is access to Learning Centers for our students. Learning Centers allow non classroom based charter schools the opportunity to better serve the whole child. Services could include, but are not limited to: in person learning experiences (Science and Career Technical Education), access to community based wellness resources, and a greater sense of community within our organization.

In order to provide the most flexibility on where to potentially place Learning Center(s), CalOPS is seeking to submit a countywide charter petition to the Orange County Office of Education (OCDE). This will provide CalOPS the flexibility to place learning centers anywhere in Orange County. If successfully authorized by OCDE, CalOPS will officially end ties with Capistrano Unified School District. The formal structure of the charter will stay exactly as it is today. We will serve students in TK-12th grade. Our current ability to offer enrollment to all students in Orange, Los Angeles, San Bernardino, Riverside and San Diego counties remains unchanged. A majority of students will still engage in our program 100% online, but we will have the ability to place Learning Centers in traditional regions of high enrollment density, providing as much access as we can manage.

Rationale (Why is this important and why is this coming to the Board):

CalOPS staff is bringing this to the Board in order to inform the Board of our plans and to seek approval to move forward with the petition. The timeline is as follows:

- School district notifications were submitted on February 2, 2026
- CalOPS staff intends to submit the Countywide Charter Petition to OCDE in March 2026. There must be 30 days between notification of school districts and submission of the petition, so March 4, 2026 is the earliest possible submission date.

- OCDE will hold a Public Hearing on an upcoming OCDE Board Agenda within 60 days of CalOPS' petition submission.
- OCDE will bring the petition back to their Board of Directors at the following board meeting for a final decision
- OCDE 's Upcoming Regularly Scheduled Board Meetings:
    - April 8, 2026
    - May 6, 2026
    - June 3, 2026
    - June 17, 2026
    - Depending on OCDE actions, the CalOPS Countywide Charter Petition could be voted on for approval or denial at either the May 6 or June 3 OCDE Board Meetings.

Evidence of Due Diligence:
Extensive work with Young, Minnie & Corr's charter petition specialists as well as our internal teams throughout this last school year. Additionally, CalOPS staff has had several meetings with OCDE staff in preparation for the charter petition.

Fiscal Impact:
Standard fees for support from YM&C. Closing a school does pose some technical realities, but from a revenue perspective, there will not be loss of current funding sources. If authorized by OCDE, CalOPS Southern California will lose the opportunity to receive new student count based funding sources in the 2026-2027 fiscal year, but will regain access to those types of funds in the 2027-2028 fiscal years and beyond. Additionally, closing the CalOPS Southern California will allow the CalOPS Board of Directors to allocate existing revenue to the new charter as well as existing charters in the CalOPS network.

Potential Conflicts of Interest: N/A

Recommendation/Board Action (if applicable):
Recommend the Board Designate Deputy/Acting Superintendent Richie Romero or his designee to execute the submission of the Countywide Charter Petition with Orange County Office of Education as outlined above.

Prepared/Recommended/Approved By:
Richie Romero, Deputy/Acting Superintendent
Dan Hertzler, Director Operations
Eva McGahey, Operations Coordinator

Coversheet

Approval of Student Technology Purchase (attached)

Section: V. Action Items
Item: F. Approval of Student Technology Purchase (attached)
Purpose: Vote
Submitted by:
Related Material:
260210 Technology Purchase BIM - CalOPS.pdf
STS Education - California Online Public Schools Chromebook Quote February 2026.pdf
GHA Technologies Inc Quote 3065330 - 2.2.26.pdf

California Online Public Schools

Board Information Memo

SUBJECT: Student Technology Purchase

Category (Contract Approval, Policy, Personnel, General Approval. etc.): Purchase

Date: 02/10/2026

Reason for Board Consideration (Fiscal Policy, State Requirement, etc.): Fiscal Policy

Decision Type (Action Item, Information Only, etc.): Action Item

Background (Brief Summary of Background Information):

Since October of this year, CalOPS has enrolled more than 1,000 students. On 2/4/26, we depleted our stock of student Chromebooks. It has always been a priority to ensure a 1:1 ratio for student chromebooks. Upon signing of their Master Agreement, each student is shipped a Chromebook.

Based on staff enrollment estimates as well as information provided by our technology partner regarding returned student devices after withdrawal we are estimating that 600 new devices will ensure ample stock for timely shipping of devices through the end of the 25/26 school year.

Rationale (Why is this important and why is this coming to the Board):

CalOPS Fiscal Policy states, "All purchases, contracts, or check requests of Twenty Thousand ($20,000) Dollars or more require Board approval." As outlined below and in the attached quotes, this purchase is over $20,000.

Evidence of Due Diligence:

The CalOPS Staff worked together to forecast second semester enrollment at an addition of more than 600 new students. In working with our technology vendor, it was determined that our current supply along with returned devices that would be refurbished and reissued would not cover this need. On 2/4/26, our current stock was exhausted and delays in shipping student Chromebooks upon enrollment began occurring.

CalOPS Staff is recommending the approval of the purchase of 600 Student Chromebooks from technology vendor GHA Technologies Inc. for the total of $313,078.50. CalOPS staff requested quotes from three other vendors. STS Education was the only vendor that was able to provide CalOPS staff with a quote in a timely manner. One other vendor was unable to get us a quote in a timely manner while another vendor did not return our inquiries.

While both quotes we received were nearly the same, moving to a new vendor would require the purchase and application of new asset tags for every device and a transition to a different inventory management platform, creating immediate one-time conversion costs with no added instructional benefit. These additional costs are being estimated by the CalOPS staff to be as much as $15,000.

Fiscal Impact:

This student technology purchase will cost $313,078.50. This fits within our 25/26 annual budget within the non-capitalized equipment line item. To date we have spent approximately $725K out of a total of $1.9M budgeted.

Potential Conflicts of Interest: N/A

Recommendation/Board Action (if applicable):
Motion to approve the student technology purchase from GHA Technologies as outlined.

Prepared/Recommended/Approved By:
Dan Hertzler, Director of Operations
LaChelle Carter, Director of Finance



Quote for California Online Public Schools

Marc Netka
STS Education

02-02-2026

STS EDUCATION

A Pacific OneSource, Inc Company

We strive to be the bridge that connects communities of educators so that they can fulfill the promise of learning through technology.

Below are some of the services that we offer:



130-A W Cochran St.
Simi Valley, CA 93065
Phone: (866) 499-2580
Fax: (888) 801-3381

Quote for California Online Public Schools

PREPARED FOR

California Online Public Schools
Nicholas Espy
(714) 248-5109
info@calops.com
33272 Valle Road
San Juan Capistrano, CA 92675

PREPARED BY

Marc Netka
866-499-2580 x-1817
marc.netka@pacificonesource.com
Created Date: 02-02-2026
Expiration Date: 03-04-2026
Quote Number: Q-51803

Below you will find the financial and legal terms necessary to deploy the product within your organization.

Quote

NAME	UNIT PRICE	QTY	SUBTOTAL
Chromebook - New Chromebook Bundle	$0.00	600	$0.00
Acer Chromebook - New Lenovo 14e Chromebook Gen 3 82W6003CUS 14" Touchscreen Chromebook - Full HD - Intel N-Series N100 - 8 GB - 64 GB Flash Memory	$439.00	600	$263,400.00
Google Chrome License Google Chrome Management Console, Education Perpetual License	$32.00	600	$19,200.00
Chrome OS ZTE Chrome OS Zero Touch Enrollment	$3.75	600	$2,250.00

GOLD PACKAGE WG GOLD PACKAGE WG: Green Packaging, Connecting/Enrolling in Customer OU, Apply Asset Tags, Serialized List of devices and asset tags	$8.00	600	$4,800.00
1yr Mail In MFR Wnty 1yr Mail-In Manufacturer Warranty	$0.00	600	$0.00
CA Environ Fee 4"-14" Collected CA Environmental Electronic Waste Fee - Collected 4" to 14" - $4 per unit	$4.00	600	$2,400.00
Shipping Charge Shipping Charge	$649.00	1	$649.00

Subtotal	$292,699.00
Tax	$20,413.50
Grand Total	$313,112.50

We are committed to providing our customers with competitive pricing. Due to dynamic global market conditions, quoted prices may be subject to adjustment prior to order confirmation. Please contact your account representative for the most current pricing information.

All sales are subject to applicable sales tax at the time of shipment.

STS EDUCATION stands behind the products and services we provide. For more information on our warranties and guarantees, visit: https://stsed.com/lifetime-parts-warranty/
Financing options are available with approved credit. By submitting a Purchase Order for this quote, you consent to the terms and conditions listed here: https://stsed.com/sales-order-terms-and-conditions/

STS EDUCATION

02-02-2026

GHA Technologies, Inc.
NEW REMITTANCE ADDRESS
Dept #880831
PO Box 29650
Phoenix, Arizona 85038-9650
United States
http://www.gha-associates.com
(P) 480-951-6865
(F) 480-951-6956

Quotation (Open)

Date
Feb 02, 2026 01:33 PM CST

Modified Date
Feb 02, 2026 02:06 PM CST

Quote #
3065330 - rev 1 of 1

Description
Lenovo Chromebook - 14" Touchscreen (600) 8GB

SalesRep
Dang, Khoi
(P) 214-547-8865
(F) 480-951-6956

Customer Contact

Customer
California Online Public Schools (CO142834)
33272 Valle Rd San Juan Capistrano, CA 92675-4842
United States

Bill To
California Online Public Schools
Accounts Payable, .
33272 Valle Rd San Juan Capistrano, CA 92675-4842
United States

Ship To
SoftMSP c/o CalOPS
Sangar Safi, 909-645-5064
271 Ott Street Unit 19
Corona, CA 92882
United States

Customer PO:	**Terms:** Undefined	**Ship Via:** FedEx Ground
Special Instructions:		**Carrier Account #:**

#	Image	Description	Part #	Tax	Qty	Unit Price	Total
1		Lenovo 14e Chromebook Gen 3 82W6 Intel N-series - N100 / up to 3.4 GHz - Chrome OS - UHD Graphics - 8 GB RAM - 64 GB eMMC - 14" IPS touchscreen 1920 x 1080 (Full HD) - Wi-Fi 6E - storm gray - kbd: English	82W6003CUS	Yes	600	$437.00	$262,200.00
2		E-Waste Fee Linked to Line #1			600	$4.00	$2,400.00
3		CA Covered Battery-Embedded (CBE) Waste Recycling Fee - Effective Jan 2026 (Fee is 1.5% of item price)	CBE Fee	No	600	$6.56	$3,936.00
4		Google Chrome OS Management Console License - academic	CROS-SW-DIS-EDU-NEW	No	600	$33.00	$19,800.00
5		Google ZTE - Setup for Hardware	GOOGLEZTEONLY	No	600	$3.00	$1,800.00

Subtotal:	**$287,736.00**
Tax (8.7500%):	$22,942.50
Shipping:	$0.00
Misc:	$0.00
Fees:	$2,400.00
Total:	**$313,078.50**

Sales tax calculation is estimated and subject to change. Terms Definition: Unless agreed upon otherwise; Net 30 terms, cash in the GHA bank 30 days from the date of shipment. Lease payment calculations are estimated and may include sales tax in the payment amount. You can obtain an accurate lease quote from our leasing company. Rates are subject to change without notice.

GHA is an authorized and leading supplier for Microsoft, HP, Apple, Dell, Lenovo, VMWare, IBM and Cisco. GHA does not source any of these products from the gray market. If you have a pending quotation from a competitor that is significantly less in price, that may be a strong indication of gray market involvement. Please immediately bring this to the attention of your sales professional who can verify with the manufacturer for your benefit and protection. Your sales representative can also talk to you about the risks associated with doing business with a gray market supplier.

-The prices quoted may change due to market conditions beyond our control.

-GHA cannot be responsible for manufacturer availability or delays.

-No verbal quotations or promises can be honored unless set forth herein.

-Due to many people working from home, GHA will not be responsible for the boxes if lost or stolen after the delivery has been made, and if they are lost or stolen, you still agree to pay your GHA invoice. Signature will be required on all shipments.

-Handling Fees: Handling fees charged on shipments are in addition to the freight and insurance charges and vary.

-Returns Policy: Cloud Service Provider CSP orders for Microsoft require at least 30 days of cancellation notice from Buyer. Buyer agrees to pay for any cloud subscription usage incurred. For all other CSP s, GHA will pass through and honor the cancellation policy as stated in the original contract whether 30, 60 or 90 days of cancellation notice is required. Custom computers and technology orders are non-cancellable and non-returnable. No return will be accepted after 30 days from the invoice date. Goods accepted for credit upon return will be subject to handling/restocking charge, which shall be not less than 15% of the price of Goods. Custom-made Goods are not subject to

cancellation or return under any circumstances. In no case are Public Schools (CLIOPS) Board Meeting - Agenda - Tuesday, February 10, 2026 at 4:00 PM the original packaging and delivered to Seller in an undamaged condition with Buyer being solely responsible for paying all return freight expenses and keeping the GHA invoice current within 30 days from the date of shipment regardless of the reason for a return. All returns must be accompanied by an authorized RMA number, which is valid for 15 days after date of issuance. GHA Technologies makes NO WARRANTY OF MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE with respect to the goods described hereon. Professional Service Organizations are separate companies from GHA. GHA is not responsible for their workmanship and there is no right to offset payment.

-International shipments/returns: Customer is responsible to pay all VAT, duties, customs charges, freight forwarding services, storage, handling, foreign exchange rates/fees, miscellaneous fees from any country, expedited or return freight expenses. Customer shall be liable; GHA is NOT responsible. GHA is not responsible for any return shipment expenses.

-Supplier represents and warrants that it is an equal-opportunity employer and does not discriminate on the basis of age, race, creed, color, religion, sex, sexual orientation, gender identity, national origin, disability, marital or veteran status, or any other basis that is prohibited by law.

-This document shall be governed by the laws of the State of Arizona.

-You may view all Terms & Conditions at: https://www.gha-associates.com/terms-and-conditions - .

-THIS QUOTE HAS BEEN PROVIDED FOR CLIENT AND GHA PURPOSES ONLY**

-CORPORATE OFFICE: (REMIT PAYMENTS TO THE DEPARTMENT NUMBER AND PO BOX LISTED ABOVE; NO PAYMENTS SHOULD BE MAILED TO THE CORPORATE OFFICE) GHA Technologies, Inc. 8998 E. Raintree Drive Scottsdale, AZ 85260

Coversheet

Approval of T Mobile Hotspot Contract (attached)

Section:	V. Action Items
Item:	G. Approval of T Mobile Hotspot Contract (attached)
Purpose:	Vote
Submitted by:	
Related Material:	TMobile BIM New Contracts Over $20K - 260210 (1).pdf CA Online 4368846 EmpowerED legal final 020426 (1).pdf

California Online Public Schools

Board Information Memo (BIM)
for New Contracts Over $20k

SUBJECT: T-Mobile Contract

Category *(Contract Approval, Policy, Personnel, General Approval. etc.)*: Contract Approval

Date: 2/5/26

Reason for Board Consideration *(Fiscal Policy, State Requirement, etc.)*: **Fiscal Policy**

Decision Type *(Action Item, Information Only, etc.)*: **Action**

Background *(Brief Summary of Background Information)*

a. *Contract Term (Length):* 24 months from the date or activation, 11/1/2025-10/31/2027

   Although the contract term will be 24 months, we have the opportunity to adjust the number of devices annually to increase or decrease devices without penalty/fees.

b. *Total Contracted Amount:* 1,500,009.60
c. *Payment Schedule and Amounts:* Monthly: $62,500.40 per month
d. *Additional Fees:* Early Termination fee may apply. If the service is terminated early by CalOPS, the school will be responsible for payment of the unamortized portion of device discount/subsidy. The way Karen described it in her email below is accurate. The cost per device is $90. If the contract is terminated early, CalOPS will be responsible for $90 (cost per device) / 24 (total number of months in the term) x 4120 (# of devices) x number of remaining months in the term.
e. *Data Sharing Terms:* COPPA Notice Addendum included in the contract. All information provided by the school may not be shared or sold. Data provided is for the purpose of device distribution only.
f. *Exit Clause:* *30 day notice,*
g. *Legal Review:* Yes, added language around t-mobiles obligations/responsibilities if the contract is terminated by them, section 5c . Also, added language around possible refunds of any unamortized prepaid amounts when appropriate, section 7)

   T-Mobile cannot terminate the agreement for convenience, only for cause such as non-payment or fraud. If the concern is centered around the expiration of the master agreement, in this case NASPO, the language addressing that is in Section 2(b) and 2(c) of the agreement.

   The agreement outlines the following protections:

   - If T-Mobile enters into a new NASPO Master Agreement, your agreement automatically transitions to the new master contract and continues without interruption.

- If a new NASPO agreement is not available, T-Mobile must work with your organization to either:
    - transition your agreement under another available contract vehicle, or
    - establish a mutually agreeable replacement agreement.

Additionally, your service will continue even if the governing agreement changes. Section 2(c) ensures that T-Mobile continues providing service on active lines at current pricing and terms. Any changes to the pricing or terms would require T-Mobile to provide 30 days' notice before changing pricing or agreement terms. These provisions ensure that California Online Public Schools remain covered and supported, and that there is no disruption to your service or agreement terms due to circumstances outside of your control.

Rationale *(Why is this important and why is this coming to the Board):*
The board previously approved hotspots for all students who qualify based on the Free and Reduce Lunch qualifications and any students beyond that population if there is a need and the budget allows. This decision was made to assist with making sure our curriculum can be accessible to our student population at all times. It was also presented as a solution to discontinue a practice Pearson initiated and supported which gave reimbursements to students in the form of an internet subsidy.

Prior to this decision, CalOPS already had some existing hotspots, approximately 500, with T-Mobile that we used for our McKinney Vento population, our off site testing needs, etc.

This new agreement combines the hotspots from our original account with our hotspots from our new accounts to consolidate bills and allow for better future discounts when possible.

Evidence of Due Diligence: (*Please attach quotes and/or proposals for three (3) vendors with the same specifications)*:
N/A, this is not a new service or equipment but merely consolidating 2 existing agreements within the same company.

Fiscal Impact: *(Please reach out to the Director or Assistant Director of Finance for guidance):* None, the devices have already been budgeted for.

Budget Category:

☐ Curriculum Subject:_____	☐ Dues & Memberships	☐ Repairs & Maintenance
	☐ Marketing	☐ Insurance
☐ Textbooks	☐ Software	☐ Professional Development
☐ School Supplies	X Communications	☐ Educational Consulting

California Online Public Schools

☐ Event Supplies	☐ IT	☐ Consulting
☐ Office Supplies	☐ Rent / Leases	☐ Professional Services
X Equipment *(Staff or Student)*	☐ Facility Upgrades	☐ Other: _____

Funding Source:

☐ General Funds	☐ Special Education Funds	X Restricted (Specialized Funds)	X Federal Funds

Is this a new vendor? (If so, please complete a New Vendor Set-Up Form)

Potential Conflicts of Interest: *(Disclose if the business has any connections to CalOPS board members, employees, or their family members, as this may present a potential conflict of interest under CalOPS policy.)*
None

Recommendation/Board Action (if applicable): Approval

Prepared/Recommended/Approved By: LaChelle Carter, Director of Finance

T-Mobile for Education
EmpowerED Agreement (with Device Subsidy)
2-Year Term

This T-Mobile for Education EmpowerED Agreement (with Device Subsidy) ("**Agreement**") is effective as of the date the second Party signs this Agreement below ("**Agreement Effective Date**"), and is by and between **T-Mobile USA, Inc.**, a Delaware corporation ("**T-Mobile**" or "**Contractor**"), and **California Online Public Schools**, a California nonprofit public benefit corporation, with its principal place of business at 33272 Valle Road, San Juan Capistrano, CA 92675 ("**Customer**").

1. Term. The term of this Agreement is twenty-four (24) months from the Agreement Effective Date ("**Term**"), and each line of Service will have a twenty-four (24) month service term from date of activation ("**Service Period**"). In the event a line of Service has a Service Period that extends beyond the expiration of the Term, the terms and conditions of this Agreement will continue to apply to such line of Service for the remainder of its Service Period.

2. Underlying Agreement. Customer agrees to purchase wireless mobile Services and Devices from T-Mobile and T-Mobile agrees to provide the Services and Devices to Customer based on the prices listed below. The terms of Customer's purchase and use of the Services will be governed by this Agreement and by the NASPO ValuePoint Contract No. MA176 and applicable Participating Addendum ("**Master Agreement**").

(a) The terms and conditions of this Agreement or the Master Agreement will not be modified or superseded by any terms and conditions in a Customer-generated Purchase Order. Purchase Orders will have no force or effect other than to denote quantity, the products or services purchased, delivery destinations, requested delivery dates and any other information required by this Agreement.

(b) In the event the Master Agreement is terminated or expires and is not renewed prior to the expiration of the Term of this Agreement, T-Mobile may enter into a follow-on master agreement for the period after termination or expiration of the Master Agreement (a "**New Master Agreement**"), in which case the New Master Agreement will be substituted for the existing Master Agreement for the remainder of the Term, and the terms and conditions of the New Master Agreement shall supersede and replace the terms of the existing Master Agreement. In the event the Master Agreement is terminated or expires and is not renewed prior to the expiration of the Term, and T-Mobile does not enter into a New Master Agreement, then Customer and T-Mobile will: (i) mutually agree to amend this Agreement in order to transition it under another available master agreement to be substituted for the Master Agreement; or (ii) enter into a mutually agreeable alternative agreement to be substituted for the Master Agreement.

(c) Notwithstanding anything to the contrary in this Agreement, following the expiration of a line's Service Period, T-Mobile will continue to provide the Services to Customer for such line under the pricing, discounts and other terms and conditions set forth in this Agreement, or, with 30 days' advance notice to Customer, at standard list pricing, until either party provides 30 days' advance written notice to terminate the Service for such line.

3. Offer/Pricing. Mobile Rate Plan includes Mobile Device as listed below:

- Discounted or free mobile Internet devices dependent on rate plan as described below.

Rate Plan	Monthly Recurring Charge/Line*	Features	Device Subsidy/line**
EmpowerED 2.0 Program Unlimited High Speed Mobile Internet SOC: GEEDMI15	$15.17	•Unlimited High Speed Data •Unlimited Messaging •Binge On •Domestic data roaming (200MB/mo.) •Simple Global •Stateside International Unlimited Texting •Music Freedom •All recurring taxes and fees included in MRC •During congestion, customers on this plan using >50GB/mo. may notice reduced speeds until next bill cycle due to data prioritization.	$0 net subsidized Device price to Customer - 100% discount off pre-subsidy cost of Device (Pre-subsidy cost of Device – $90 Franklin T10)

* Prices above do not include applicable taxes and surcharges; not qualified for any further aggregate volume discount.
** Discounted/subsidized Device offer is subject in all cases to inventory availability.

4. Total Order. Customer agrees to order the following lines of Service and, if applicable, Devices. Amounts below do not include any applicable taxes and surcharges:

Total # of Lines of Service[1]	Rate Plan	Service Period Length (months)	Total Service Charge for Term	Pre-Subsidy Cost per Device	Total Pre-Subsidy Cost of Devices	Total Subsidy Amount to Customer under T-Mobile EmpowerED Program (Subsidy from Section 3 x # of Lines)	Total Customer Commitment for Service and Device for the Term of the Agreement[2]
4,108	$15.17 SOC: GEEDMI15	24	$1,495,640.64	$90 Franklin T10	$369,720	$369,720	$1,495,640.64

[1]Customer renewed 232 lines of Service under Billing Account Number ("BAN") 971471262 pursuant to the Amendment to the T-Mobile Renewal Agreement dated November 6, 2024 (T-Mobile CLM #3288810). The 232 lines of Service will remain active under BAN 971471262 and are incorporated into this Agreement. In addition, Customer activated 3,876 lines of Service under the same BAN on or around July 2025without an executed agreement between the Parties. These 3,876 lines are now being renewed and incorporated under this Agreement and will remain under BAN 971471262.
[2] "Total Customer Commitment for Service and Device for Term of the Agreement" is equal to (i) the "Total Service Charge for Term," plus (ii) the "Total Pre-Discount/Subsidy Cost of Device," minus (iii) the "Total Subsidy Amount to Customer under T-Mobile EmpowerED Program."

5. (a) <u>Requirements to qualify for Device Discount/Subsidy; Clawback</u>.

- For the Device Discount/Subsidy to be effective, Customer must purchase a Device from T-Mobile with an activated line of Service based on the rate plan listed above under its Master Account. Each line of Service must be activated and maintained for the entire Service Period applicable to such line, without any suspension or termination of any line of Service that received the Device Discount/Subsidy (except as provided below in this subsection (a)).
- Customer agrees that it cannot change or move the lines of Service with a Device Discount/Subsidy to a different or lower Rate Plan during the applicable Service Period and if it does, Customer will reimburse T-Mobile for the Device Discount/Subsidy received, as set forth in subsection (c) below.
- Each line of Service and each Device purchased must be activated in accordance with the terms of the Master Agreement.
- This Device Discount/Subsidy cannot be combined with any other discount or promotional offers.
- Customer's account must remain in good standing with T-Mobile to receive the Device Discount/Subsidy.
- Lines of Service that are terminated or suspended (without reactivation) prior to the completion of their Service Period will be subject to repayment of the Device Discount/Subsidy as set forth below in subsection (c). Customer may suspend lines during the summer months while Customer is not in session; however, the Service Period for those lines of Service will be extended by the amount of time of any such suspension, and the months while the lines of Service are suspended will not qualify to meet the applicable Service Period.

(b) <u>Device Discount/Subsidy on Customer's Master Account.</u> Subject to the requirements in the subsection (a) above, T-Mobile will issue the Device Discount/Subsidy when Customer submits an order to T-Mobile under its Master Account.

(c) <u>Device Discount/Subsidy Term/Termination; Device Discount/Subsidy Repayment</u>. If any line of Service that received a Device Discount/Subsidy is terminated or suspended (without reactivation) prior to the end of its applicable Service Period by Customer (or by T-Mobile due to Customer's default), then Customer agrees to reimburse T-Mobile a pro rata portion of the Device Discount/Subsidy equal to: (i) $1/24^{th,}$ of the discounted or subsidized amount, multiplied by (ii) the number of months remaining in the applicable Service Period (i.e., the number of uncompleted months of the Service Period). T-Mobile will charge Customer the repayment amount of the Device Discount/Subsidy for each line of Service terminated before the end of the applicable Service Period on Customer's monthly bill.

6. **Privacy**. If Customer allows end users under the age of 13 to use the Services, Customer and T-Mobile agree to the terms and representations contained in the "COPPA Notice Addendum" attached as Exhibit A to this Agreement. Customer, and not T-Mobile, will be fully responsible for any claims relating to Customer's failure to: (i) properly notify eligible students about any data collection and/or monitoring of use of the Services and Devices; or (ii) collect any necessary consent relating to an eligible student's use of the Services and Devices.

7. **Prepayment**. Customer may, at its option, prepay in whole or in part Customer's total fee commitment for Services and Devices ordered under this Agreement. With respect to any such prepayment (or any other related payment), Customer is solely responsible for ensuring Customer's compliance with all applicable Federal, State and Local funding source and procurement laws, rules and regulations (including, without limitation, laws, rules and regulations under the Coronavirus Aid, Relief, and Economic Security (CARES) Act, and Customer represents and warrants compliance with the same. Subject to Section 5(c) above, if Customer terminates this Agreement for any reason (other than termination caused by Customer's default) prior to the end of the applicable Service Period, Customer is entitled to a refund of any prepaid, monthly recurring Service charges covering the period after the effective date of termination.

8. **Primary Contacts**: The primary contact individuals for this Agreement are as follows (or their named successors):

T-Mobile/Contractor:

Name:	David Bezzant, Vice President, T-Mobile For Government
Address:	c/o T-Mobile USA, Inc., 12920 SE 38th Street, Bellevue, WA 98006
Telephone:	(425) 383-4000
Email:	David.Bezzant@T-Mobile.com

For Legal Notice – send a copy to:

Name:	Legal Department – Sales & Distribution, T-Mobile USA, Inc.
Address:	12920 SE 38th Street, Bellevue, WA 98006

Customer:

Name of School/ Contact Name:	California Online Public Schools / Bernie Jamero
Address:	33272 Valle Road, San Juan Capistrano, CA 92675
Telephone:	909-580-8297
Email:	bjamero@calca.connectionsacademy.org

This Agreement is executed by each Party's authorized representative as of the Agreement Effective Date.

Customer: California Online Public Schools	**Contractor: T-Mobile USA, Inc.**
Signature:	Signature:
Printed Name:	Printed Name:
Title:	Title:
Date:	Date:
	Reviewed and Acknowledged: _____ T-Mobile USA, Inc. Legal Representative

EXHIBIT A

COPPA Notice Addendum

T-Mobile is providing Customer with direct notice of its data collection, use and disclosure practices set forth below that relate to the Service(s). Customer has read this notice, consents on behalf of parents and guardians of children under 13 to the collection, use and disclosure practices described below, and authorizes T-Mobile to engage in such practices.

Direct Notice of T-Mobile's Data Collection, Use, and Disclosure Practices

We need your consent to collect personal information from your child(ren) in connection with the T-Mobile for Education service. We will not collect, use, or disclose any personal information from children under 13 if you do not provide such consent. This privacy notice describes the personal information we collect and how we use it. The Federal Trade Commission has stated that a district or school may consent to such data collection, use, and disclosure on behalf of the parent or guardian to the extent such data collection, use, and disclosure is to provide services solely for the benefit of the school.

T-Mobile intends to collect the following personal information from your child(ren):

- Data Usage: T-Mobile tracks quantity of broadband internet data usage to have that usage total counted against applicable data usage/streaming limits, if any. As part of delivering this service, T-Mobile also receives the IP address associated with the websites visited.
- Unique identifiers: T-Mobile collects a device and network identifier to authenticate the device on our network and provide the service.
- Bandwidth data: T-Mobile may share device-level bandwidth data with the educational institution at the educational institution's specific request, to allow the educational institution to stay informed on devices that exceed applicable data usage/streaming limits.

T-Mobile uses this personal information only to provide internet connectivity and perform internal analytics. T-Mobile may disclose this personal information to its service providers for assistance in delivering the service, and they must treat this information as confidential and use it only for the purposes for which T-Mobile engaged them. T-Mobile may disclose this personal information to Customer upon Customer's request to assist in delivering and improving the services, and they must treat this information as confidential and use it only for those purposes. T-Mobile will not disclose information that may be associated with your child to any other entities.

Please be advised that T-Mobile provides connectivity to the general internet through the T-Mobile for Education service. That connectivity allows children to access websites that may involve data collection by third parties. T-Mobile is not responsible for the data collection activities of these third parties and you should carefully monitor your child's use of the service.

For more information, please visit "Our Privacy Policies" at https://www.t-mobile.com/privacy-center/our-practices.

Coversheet

Approval of Procurify Renewal (attached)

Section: V. Action Items
Item: H. Approval of Procurify Renewal (attached)
Purpose: Vote
Submitted by:
Related Material:
Procurify BIM (New Contracts Over $20K) - CalOPS - v1 (01-28-2026).docx (1).pdf
Procurify - Subscription Services Agreement 07-22-2024 (Accessed 01-28-2026) (1).pdf

California Online Public Schools

Board Information Memo (BIM)
for New Contracts Over $20k

SUBJECT: Procurify Contract Renewal

Category *(Contract Approval, Policy, Personnel, General Approval. etc.)*: Contract Approval

Date: 2/5/26

Reason for Board Consideration *(Fiscal Policy, State Requirement, etc.)*: **Fiscal Policy**

Decision Type *(Action Item, Information Only, etc.)*: **Action Item**

Background *(Brief Summary of Background Information)*

Procurify is a purchasing platform that is helping CalOPS manage and track purchase requests and orders. This vendor was referred to us by Charter Impact to help us streamline our purchasing process and add greater transparency to the purchase requestor, fulfillment team, finance and accounting.

The platform is able to integrate into SAGE, the accounting system used by Charter Impact to ensure proper transfer of data for accounting purposes. It allows for users to see the immediate budget impact of all purchases.

a. *Contract Term (Length): 24 months (February 12, 2026 – February 11, 2028). Term will automatically renew for successive 24-month periods on the same terms unless either party gives written notice of non-renewal at least 60 days in advance of the renewal date.*

b. *Total Contracted Amount: $54,061.44 total over 24-month term. Procurify may increase the fees during any renewal period upon at least 90 days prior notice, provided that the fees will not increase by more than 7%.*

c. *Payment Schedule and Amounts: Payments are due annually. Procurify will send an invoice for any fees that are due. Payment for invoices are due within 30 calendar days of invoice date.*

$27,030.72 per year consisting of the following:

Platform	*$15,019.20*
Purchasing	*$9,011.52*
Custom Managed Integration	*$3,000*
Contracts (value of $7,509.60)	*$0*
Total per year	*$27,030.72*

d. *Additional Fees: Applicable taxes will be added to invoices.*



California Online Public Schools

e. *Data Sharing Terms: Procurify collects personal information provided by its users and uses that information in accordance with the Privacy Policy available on its website. California residents have the right, under certain circumstances, to request deletion of personal information provided to Procurify. The services are not meant for children under 13 years of age and Procurify does not intend to collect personal information from or about them. CalOPS will retain ownership of all CalOPS data. Procurify will process CalOPS data in accordance with the terms of the contract and applicable laws, as is necessary to provide the services, and to comply with other documented reasonable instructions provided by CalOPS. Procurify will own de-identified data and may use de-identified for diagnostic, development and other lawful purposes.*

f. *Exit Clause: The contract consists of a Renewal Order Form which incorporates by reference a Subscription Services Agreement.*

   Either party may terminate: (i) for material breach if other party fails to cure (or fails to commence corrective action) within 30 days after receipt of notice, or (ii) immediately if the other party becomes subject to reorganization, winding up, insolvency or bankruptcy proceedings. If the contract is terminated by CalOPS for any of these reasons, Procurify will refund CalOPS a pro rata portion of any prepaid unused fees covering the remainder of the term after the effective date of the termination. If terminated by Procurify, CalOPS will pay any unpaid fees covering the remainder of the term under the order form.

   The Subscription Services Agreement may be unilaterally amended by Procurify by giving CalOPS prior notice of the amendment or by posting the notice on its website. CalOPS' continued use of the services after such date will constitute acceptance of the amendment. However, if the amendment adds significant additional obligations on CalOPS, materially reduces CalOPS' rights, or materially reduces Procurify's obligations, then CalOPS has the right to terminate the contract/order form by providing Procurify with notice within 30 days of the amendment. Procurify will refund any prepaid unused fees under the applicable order form.

g. *Legal Review: Yes, reviewed by Michelle Won. Nothing of concern*

Rationale *(Why is this important and why is this coming to the Board)*

We originally went into contract with Procurify in Feb of 2024, since then we have successfully built the CALOPS set up and are using it internally for Purchase Requisitions. We did have a few hiccups, however since October, we have been working closely with the Procuify team to complete a reconfiguration that will allow us to better utilize the platform including future plans to use the Accounts Payable functions and Contract Repository. As a result, we were able to negotiate no increase in cost from the last contract for this renewal of the next two year term.

With the renewal, we will finalize the reconfiguration and extend the users to appointed staff by the leadership team.

We are bringing this to the board as an expense over $20,000 and in compliance with the Fiscal Policy.

Evidence of Due Diligence: (*Please attach quotes and/or proposals for three (3) vendors with the same specifications)*

N/A RENEWAL

California Online Public Schools

Fiscal Impact: *(Please reach out to the Director or Assistant Director of Finance for guidance)*

Budget Category:

☐ Curriculum Subject:_____	☐ Dues & Memberships	☐ Repairs & Maintenance
	☐ Marketing	☐ Insurance
☐ Textbooks	**X** Software	☐ Professional Development
☐ School Supplies	☐ Communications	☐ Educational Consulting
☐ Event Supplies	☐ IT	☐ Consulting
☐ Office Supplies	☐ Rent / Leases	☐ Professional Services
☐ Equipment *(Staff or Student)*	☐ Facility Upgrades	☐ Other: _____

Funding Source:

X General Funds	☐ Special Education Funds	☐ Restricted (Specialized Funds)	☐ Federal Funds

Is this a new vendor? (If so, please complete a New Vendor Set-Up Form) No

Potential Conflicts of Interest: *(Disclose if the business has any connections to CalOPS board members, employees, or their family members, as this may present a potential conflict of interest under CalOPS policy.)-NONE*

Recommendation/Board Action (if applicable): Approval

Prepared/Recommended/Approved By: LaChelle Carter, Director of Finance

procurify
(https://www.procurify.com/)
Book a demo

NEW! 2026 Buyer's Guide: Spend Management Software
(https://www.procurify.com/resource/spend-management-software-buyers-guide/)
Choose the right AI-powered solution to simplify spend. Download now (https://www.procurify.com/resource/spend-management-software-buyers-guide/)

Contents

Subscription Services Agreement (Terms)

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This Subscription Services Agreement (together with the Order Form signed by Procurify and the Customer, the "**Agreement**") is an agreement between the company or other legal entity that has executed an Order Form (the "**Customer**") and Procurify Technologies Inc. ("**Procurify**", Procurify and Customer, the "**Parties**" and each, a "**Party**"). By (i) executing an Order Form that references this Subscription Services Agreement; (ii) accessing or using the Services (as defined below), including the use of free Services; or (iii) clicking a box indicating acceptance, Customer is agreeing to the terms and conditions in this Agreement.

1. Definitions

"**Acceptable Use Policy**" means the Acceptable Use Policy (https://www.procurify.com/acceptable-use-policy/) posted to the Website, as it may be updated from time to time.

"**Affiliate**" means regarding a legal entity, an entity owned by, controlling, controlled by, or under common control with, directly or indirectly, a party (but only for as long as such entity meets these requirements). For this purpose, one entity "controls" another entity if it has the power to direct the management and policies of the other entity, for example, through the ownership of voting securities or other equity interests, representation on its board of directors or other governing body, or by contract.

"**Applicable Laws**" means all applicable laws, treaties, rules, regulations, ordinances, court, or governmental orders, whether international, federal, state, provincial, municipal, or local, to which the applicable Party is subject and that are related to the Services.

"**Claim**" means an action, allegation, cause of action, cease and desist letter, charge, citation, claim, demand, directive, lawsuit, or other litigation or proceeding, or notice.

"**Customer Data**" means any data, information, content, records, and files that Customer (or any of its Users) loads, receives through, transmits to, or enters into the Platform or otherwise provides to Procurify, including any and all Intellectual Property Rights in any of the foregoing.

"**Damages**" means assessments, fines, bona fide settlements, costs, damages, expenses (including attorneys' and accountants' fees), judgments, liabilities, losses, or penalties, incurred in connection with a Claim.

"**De-Identified Data**" means anonymized, de-identified, or aggregated Customer Data and other information relating to the Services and the Platform and the Customer's use of them such that the Customer is no longer identified or identifiable by reference to such data or with the combination of that data with other datasets.

"**Fees**" means the applicable fees set out in the Order Form for the Services.

"**Financial Services Partner**" means a financial services, financial products, or payments processing partner selected by Procurify to provide certain integrated financial functionality to the Platform.

"**Intellectual Property Rights**" means any right, title, and interest, throughout the world, in and to any products, services, or technology, including but not limited to rights arising from copyrights, patents, mask works, trademarks, service marks, trade secrets, inventions (whether or not patentable), know-how, authors' rights, moral rights, rights of attribution, any other proprietary rights, and all applications and rights to apply for registration or protection of such rights in any country.

"**Modifications**" means modifications, improvements, customizations, updates, enhancements, aggregations, compilations, derivative works, translations, adaptations, addition or removal of features, maintenance releases, bug fixes, corrections, and results from processing in any form or medium, and "Modify" has a corresponding meaning.

"**Order Form**" means the document signed by both Customer and Procurify setting out the number of Users and Fees for the Services.

"**Order Form Term**" means the period of time to which the Customer will have access to the Services purchased under an Order Form.

"**Personal Information**" means information about an identifiable individual.

"**Platform**" means the software, hardware, websites, associated mobile app(s), and systems used by Procurify to host and make available the software as a service platform that provides streamlined purchasing processes for businesses, including to carry out and document requests, approval, purchases, receipt, and payment for purchases and which is known as "Procurify".

"**Privacy Policy**" means the Privacy Policy (https://www.procurify.com/privacy) posted to the Website, as it may be updated from time to time.

"**Professional Services**" means all professional services related to the Platform provided by Procurify to the Customer, such as implementation, training, consulting, configuration, and other similar services.

"**Professional Services Addendum**" means the Professional Services Addendum (https://www.procurify.com/professional-services-addendum/) posted to the Website, as it may be updated from time to time.

"**Services**" means the Platform, the Professional Services, the Website, and any related or additional services connected with the foregoing.

"**SOW**" has the meaning given in the Professional Services Addendum.

"**Term**" has the meaning set out in Section 16(b).

"**Users**" means individuals who are employees or contractors of Customer that Customer wishes to have access to and use of the Platform.

"**Website**" means any websites used by Procurify to provide the Services, including the website located at www.procurify.com.

2. Use of the Platform and Services

a. **Access and Use**. Subject to Customer's compliance with the terms and conditions of this Agreement and paying Fees owed under an applicable Order Form, Procurify will make the Platform available to Customer during the applicable Order Form Term on a non-exclusive, non-transferable (except permitted by this Agreement) basis.

b. **Order Forms**. Access to the Services will be subject to the Parties executing an Order Form. Each Order Form is non-cancellable, non-downgradable and the Fees stated in the Order Form are, except as otherwise provided in this Agreement, non-refundable. Fees stated in each Order Form are final except as otherwise provided in this Agreement. Each Order Form Term is a non-divisible, continuous commitment, regardless of the invoice schedule stated in the Order Form, and pricing agreed to by Procurify is based on a purchase by the Customer of the Services stated in the Order Form for the entirety of the Order Form Term.

c. **Affiliates**. Under the terms and conditions of this Agreement and the applicable Order Form, the Customer may permit additional Affiliates, or employees and independent contractors of its Affiliates to become Users to access and use the Platform and Services in accordance with this Agreement. If a Customer Affiliate desires to access and use the Customer's Services and be billed directly by Procurify for its access and use of the Services, that Affiliate may enter into an Order Form directly with Procurify. That Order Form, as well as the Affiliate's access to and use of Services, will form part of the Agreement and be subject to its terms. The Affiliate and the Customer will be jointly and severally liable to Procurify for Affiliate's and its Users' compliance with the terms of this Subscription Services Agreement and the Order Form.

d. **Platform Upgrades; Future Functionality**. Procurify may make Modifications to the Platform; provided that Procurify will not make any Modifications that materially decrease the functionality of the Customer's use of the Platform during an Order Form Term other than in accordance with Section 11(g). The Customer acknowledges and agrees that its purchase of Services is not dependent on Procurify making any new functionality or feature available in the future that is not already a part of the Platform as covered by the applicable Order Form (each a "**Potential Enhancement**"). Unless agreed upon in writing with the Customer, which may be through an Order Form or SOW, Procurify has no obligation to make any Potential Enhancement available in any jurisdiction or region.

e. **Beta Testing**. Customer may be selected and subsequently choose to participate in testing new Platform features. Such features will be identified as "beta" or words or phrases with a similar meaning (each, a "**Beta Product**"). Customer acknowledges and agrees that Beta Products are provided "as-is" without any warranty or guarantee of any kind. Customer is encouraged to report any faults or feedback relating to Beta Products to Procurify. The Customer's right to use Beta Products will expire on the date that Procurify makes a version of the Beta Products available as a new add-on, feature, functionality, or enhancement to the Platform that Procurify makes available generally to its customers (an "**Enhancement**"), access to which may, in Procurify's discretion, be subject to an Order Form or Fees. Procurify may discontinue Beta Products and may never make them generally available as an Enhancement. Customer is encouraged to report any faults or feedback relating to Beta Products to Procurify.

f. **Scheduled or Emergency Downtime or Suspension**. Procurify may suspend or limit access to the Platform or any component of the Platform for (i) scheduled maintenance, typically (but not necessarily) performed outside of normal operating hours commencing on Saturdays at 11am PST, and typically lasting no more than 5 hours, and with, if commercially practicable, 24 hours' prior notice to the Customer via email or by posting a notice of upcoming scheduled downtime in the Platform or on the Website; (ii) emergency or unscheduled maintenance, including as needed to comply with any Applicable Law or to otherwise

protect Procurify from potential legal liability or harm to its reputation or business, with reasonable advance notice to the Customer if commercially practicable to provide.

3. Reservation of Rights

a. **Ownership of Platform.** Procurify expressly reserves all rights, title, and interest in, and Customer will not acquire any right, title, or interest in: (i) the Platform (or any part thereof) and any other materials or content provided by Procurify under this Agreement, including any and all Modifications to any of the foregoing; and (ii) all Intellectual Property Rights in any of the foregoing. All right, title and interest in the foregoing will remain with Procurify (or Procurify's third party suppliers or licensors, as applicable). For greater certainty, while the Platform is made available to the Customer pursuant to Section 2 of this Agreement, it is not "sold" to Customer.

b. **Procurify Branding.** Procurify's trademarks (whether registered or unregistered), trade names, service marks, graphics, and logos (collectively, the "**Marks**") used in connection with the Services are Procurify's property. Other trademarks, trade names, service marks, graphics, and logos used in connection with the Service are the property of their respective owners (collectively "**Third-Party Marks**"). The Marks and Third-Party Marks may not be copied, imitated, or used, in whole or in part, without the prior written permission of Procurify or the applicable owner. Procurify reserves all Intellectual Property Rights in and to its Marks. Subject to the foregoing, Procurify grants the Customer a revocable, non-exclusive, and non-transferable license to use the Marks solely in connection with its use of the Services and for no other purpose.

c. **License of Customer Graphics.** The Customer grants Procurify and its Affiliates a royalty-free, non-exclusive, worldwide, license during the Term to use and display the Customer's graphics, service marks, logos, and trademarks:
   i. on the Platform as required for Procurify to provide the Services and for the purpose of performing its obligations under this Agreement;
   ii. in Procurify's print and online marketing materials (including its website) and may refer to Customer as being a customer of Procurify.

d. **Ownership and Use of Feedback.** If the Customer provides Procurify with content, information, ideas, suggestions, or other materials, the Customer agrees for itself and its Users that it gives Procurify a royalty-free, irrevocable, transferable right and license to use all reviews, comments, feedback, suggestions, ideas, and other submissions disclosed, submitted, or offered to Procurify in connection with the Customer's use of the Services (collectively, "Submissions") in however manner Procurify desires and for whatever purpose, including to copy, modify, delete, adapt, publish, translate, create derivative works from, sell, profit from, or distribute such Submissions or incorporate such Submissions into any form, medium, or technology (including the Services) throughout the world. Procurify is under no obligation to compensate the Customer in any way for Submissions, to maintain any Submissions in confidence, or to respond to any Submissions.

4. Third Party Services; Beta Testing

a. **Non-Procurify Services.** Customer may choose to integrate or otherwise use the Services with other services not provided by Procurify ("**Non-Procurify Services**"). Non-Procurify Services are provided by third parties and subject to third parties' terms. The Non-Procurify Services may present the Customer with terms of service that the Customer must accept before the Customer can access those Non-Procurify Services. The Customer should review the third-party terms and conditions before acquiring, using, or requesting the Non-Procurify Service. Any third-party terms do not modify this Agreement. Procurify takes no responsibility for Non-Procurify Services, makes no guarantees as to their accessibility and performance, and, to the fullest extent permitted by law, will not be liable to Customer or any other person for any Damages arising out of the use of Non-Procurify Services. Procurify reserves the right to suspend the Services to the extent that customer does not comply with third party terms, or any other terms applicable to the Non-Procurify Services.

b. **Punchouts.** Procurify may make available to the Customer a link within the Platform through which a supplier of goods or services allows the Customer to browse its product catalogs and then purchase goods or services from the supplier (a "**Punchout**"), which purchases are then recorded within the Platform to make use of its procurement functionalities. Punchouts are Non-Procurify Services; Procurify is not the supplier of the products and services available through a Punchout. The Customer agrees to assume all risk and liability from its use, purchase, or order of products or services acquired through a Punchout. Procurify makes no representations, warranties, guarantees, or endorsements of any kind regarding a Punchout and the products or services made available to the Customer through a Punchout. Without limiting the foregoing, Procurify is not liable to the Customer for any liability relating to the accuracy, advertising, merchantability, suitability for a particular purpose, quality, performance, availability, shipping, refund or returns, harm resulting from, advertising, or any other general liability related to a product or service available through a Punchout. Procurify does not process payments for any purchase through a Punchout and is not liable for cardholder data and Personal Information processing in connection with a purchase made through a Punchout. The Customer is advised to refer to the sales and services terms and conditions and any other terms of the supplier of a product or service available through a Punchout.

c. **Spending Card.** The Spending Card service allows users to submit a request through the Platform for certain funds to be added to a designated debit card through an integration with a Financial Services Partner ("**Spending Card**"). The Customer will be presented with and required to accept the terms and agreements of the Financial Services Partner prior to using the Spending Card service. Any services provided by the Financial Services Partner pursuant to any such request are Non-Procurify Services (as defined above). Use of the Spending Card service is subject to the additional Spending Card Terms (https://www.procurify.com/legal/spending-card-terms/).

d. **Bill Pay**. The Bill Pay service, through an integration with a Financial Services Partner, allows Customers to create (a) an account represented by a virtual bank account number that enables the Customer to store, spend, and manage money (the "Financial Account"), and (b) make electronic payments and funds transfers to and from the Customer's Financial Account (the "**Bill Pay Services**"). The Customer will be presented with and required to accept the terms and agreements of the Financial Services Partner prior to using the Bill Pay Services. Any services provided by the Financial Services Partner as part of the Bill Pay Services are Non-Procurify Services (as defined above). Use of the Bill Pay service is subject to the additional Bill Pay Terms (https://www.procurify.com/legal/bill-pay-terms/).

5. Professional Services.

a. **Scope and Terms**. To the extent that any Procurify Professional Services are listed in the Order Form, Procurify will perform such services in accordance with this Agreement and the Professional Services Addendum (https://www.procurify.com/professional-services-addendum/) and any SOW related to the Professional Services. The Professional Services Addendum is hereby incorporated by reference and forms part of this Agreement.

b. **Ownership of the Deliverables under Professional Services**. Unless otherwise stated in the applicable SOW and subject to the Intellectual Property Rights expressly reserved by Procurify under this Agreement and the Intellectual Property Rights of Procurify's third-party licensors, all work product and deliverables created for or delivered to the Customer under an applicable SOW as Professional Services ("**Deliverables**") and all Intellectual Property Rights in the same are owned and held by Procurify or its licensors or third party suppliers, as applicable. During the Order Form Term applicable to the Professional Services, Procurify grants the Customer a limited, revocable, worldwide, non-exclusive, non-transferable, non-sublicensable, license to use Deliverables for the Customer's own business purposes.

6. Data

a. **Security Standards**. Procurify has implemented and will maintain commercially reasonable organizational and technical safeguards to protect Customer Data against unauthorized access, use or disclosure of Customer Data in accordance with the Data Processing Addendum (https://www.procurify.com/legal/data-processing-addendum/) which is hereby incorporated by reference and forms part of this Agreement.

b. **Use of Customer Data**. Customer will retain ownership of all Customer Data. Procurify and its Affiliates, agents, subprocessors, and subcontractors agree to only process Customer Data in accordance with the Agreement and Applicable Laws, as is necessary to provide the Services, and to comply with other documented reasonable instructions provided by the Customer where such instructions are consistent with the terms of this Agreement. The Customer grants Procurify a non-exclusive, worldwide, royalty-free right to use, host, copy, store, transmit, modify, and display Customer Data (i) as is necessary to provide the Services, (ii) to perform its obligations and exercise its rights under this Agreement, and (iiii) for any other purposes authorized by this Agreement. The Customer acknowledges and agrees that Procurify may transmit Customer Data to subprocessors to facilitate the delivery of Services under this Agreement. Procurify agrees to inform those subprocessors of the terms of this Agreement and to make them subject to contractual terms and conditions for the protection of Customer Data similar to those that apply to Procurify under this Agreement and Applicable Law.

c. **Use of De-identified Data.** Procurify and its Affiliates are permitted to create and use De-identified Data to (i) provide, improve, and enhance the Services and the Platform, (ii) for development, diagnostic, and corrective purposes, (iii) to develop and distribute benchmarking, insights, and other relevant metrics for Procurify's customers and third parties, (iv) to create, develop, and distribute additional products and services, and (v) for any other lawful business purpose. As between Procurify and the Customer, Procurify owns and retains all right, title, and interest in and to De-identified Data, including all related Intellectual Property Rights.

d. **Removal of Data**. If Procurify determines in its reasonable discretion that any Customer Data (i) violates Applicable Law, including applicable privacy laws, or (ii) the access to or use of the Customer Data would expose Procurify to civil or criminal liability, then Procurify has the right, but not the obligation, to remove (or request that the Customer remove) the Customer Data. If Customer subscribes to a free account offered by Procurify or if Customer's account is suspended, Customer acknowledges that any data Customer enters into the Platform may be permanently lost and not recoverable.

e. **Correction to Customer Data.** In the event of any loss of or the corruption to Customer Data during the transmission of data through the Platform that is not attributable to Procurify's breach of the Agreement or its gross negligence or willful misconduct, the Customer's sole and exclusive remedy is for Procurify to restore the Customer Data from the latest back-up of such Customer Data maintained by Procurify, if any, in accordance with its then-current archiving procedures.

f. **Prohibited Data.** In this subsection, "**Prohibited Data**" means financial account identifiers (e.g., credit card numbers or bank account numbers), government issued identifiers (e.g., social insurance numbers), health records or any information pertaining to an individual's health, or other types of sensitive or special category data that is subject to specific or elevated data protection requirements under Applicable Laws, including privacy laws. Unless agreed to in writing between the Customer and Procurify, the Customer agrees to not request or upload and to ensure that no Users upload into the Platform or Services, or otherwise submit or make accessible to Procurify, any Prohibited Data. The Customer agrees to notify Procurify immediately if it becomes aware that Prohibited Data has been uploaded to the Platform. Procurify has the right to delete, segregate, or quarantine any Prohibited Data from the Platform and will use reasonable efforts to provide the Customer with at least 10 business days' notice prior to exercising this discretion so the Customer can export such Prohibited Data from the Platform. Procurify will not be

responsible for any Prohibited Data it receives and disclaims any liability and Damages arising from Prohibited Data used on the Platform, including liability and Damages for any failure to protect the Prohibited Data.

7. Privacy

Customer agrees (on Customer's behalf and on behalf of each User) to Procurify's access, use, collection, storage and disclosure of Customer's and each User's Personal Information for the purposes authorized under this Agreement. The Customer represents and warrants to Procurify and its Affiliates that it has all necessary rights, consents, or permissions under privacy laws to collect, use, access, disclose, control, store, process, or otherwise use all Personal Information it uses in connection with the Services or incorporates into Customer Data, including the Personal Information of Users. The Customer agrees to comply with all privacy laws regarding the use of Personal Information in connection with the Services. Customer understands that Personal Information, including the Personal Information of Users, will be treated in accordance with Procurify's Privacy Policy. The Privacy Policy is hereby incorporated by reference and forms part of this Agreement.

8. Artificial Intelligence and Automated Decision Making.

a. **AI Models; Inputs.** Procurify may offer or integrate with certain artificial intelligence features as part of the Service (each, an "**AI Model**"), including to help the Customer and its Users to create content, analyze documentation, organize information, automate decision making, and more. Any such AI Model integrated into the Service and the Customer's use of the AI Model is subject to the terms of the Agreement. The Customer is responsible for ensuring that any summary, text, instructions, or other content it makes available while using the features of the AI Model (collectively, "**Inputs**") are appropriate and permissible under the Agreement.

b. **Outputs.** Use of an AI Model may result in content, materials, data, visuals, metrics, insights, optimizations, recommendations, and other output generated or provided by the AI Model (collectively, "**Outputs**"). Since AI Models are a new technology that is still being developed and tested, Outputs sometimes are inaccurate, may contain errors, and may not be free from bias. That being the case, the Customer is advised to carefully review the resulting Outputs before relying on them. If third-party data sources, third-party information, or proprietary materials are used by the Customer with the AI Model, the Customer agrees to ensure that its use of any Output does not violate the Intellectual Property Rights or proprietary rights of Procurify or any third party. The Customer is not required to use any such Outputs and is free to and should modify them as appropriate to ensure compliance with this Agreement and Applicable Laws. The Customer also acknowledges and agrees that any Outputs may not be protectable under copyright or other Intellectual Property Rights, proprietary rights, or other Applicable Law. Procurify makes no warranties or representations, express or implied, that the Output is protectable under any law. Due to the nature of generative artificial intelligence, Outputs may not be unique, and the AI Model may generate or provide the same or similar Output for the Customer as it generates or provides for other parties. Outputs for other users are not considered Customer Data or the Customer's content.

c. **AI Models are Non-Procurify Services.** AI Models are Non-Procurify Services. Without prejudice to any of Procurify's other rights, the Customer acknowledges and agrees that Procurify leverages certain third parties to provide AI Models, including to generate Outputs and to process and store Inputs and Outputs in private hosting environments. By using an AI Model, the Customer authorizes and agrees that such third parties may access, use, and store any Inputs and Outputs pursuant to their relevant terms and privacy policies.

d. **License to Procurify to use Inputs and Outputs.** Without limiting Procurify's rights otherwise stated in the Agreement, by using an AI Model, the Customer agrees that Procurify and its Affiliates may process Inputs and Outputs (including any intellectual property contained therein or embodied thereby) into De-identified Data to be used for any purpose, including to develop and improve an AI Model and for machine learning purposes to research, develop, and improve an AI Model, the Services, and similar products and features.

e. **Languages and Other Limitations.** Customer acknowledges that AI Models may only be available in certain languages and subject to certain limitations (e.g., restrictions on use for certain types of customers or for certain purposes). The Customer agrees to comply with any such restrictions or limitations.

f. **Availability of AI Models.** The laws and regulations governing artificial intelligence and related technology are uncertain and evolving, and the ability to use an AI Model or Outputs may be adversely impacted in the future by changes to Applicable Laws, and so the Customer acknowledges and agrees that Procurify may modify, suspend, discontinue, or limit use of the AI Model without notice or compensation if required, in Procurify's reasonable discretion, to comply with Applicable Laws related to AI Models.

g. **Automated Decision Making.** The Customer acknowledges that some jurisdictions have enacted legislation regarding automated decision making tools, including the right of individuals to submit observations regarding automated decision making with their Personal Information or the right to have human intervention where a decision is made using automated means. Procurify and the Customer agree to cooperate with each other regarding any such data subject rights exercised under applicable privacy laws.

h. **Compliance.** The Customer agrees to use the AI Model in (and any Outputs) in full compliance with this Agreement, Applicable Laws, and the Acceptable Use Policy.

9. Customer User Account; Use Restrictions

a. **Customer User Account.** Upon Customer's request, Procurify will issue an account (a "**Customer User Account**") to Customer for use by its Users. Customer will ensure that Users only use the Platform through the Customer User Account. Customer will not

allow Users to share the Customer User Account with any other person. Customer will promptly notify Procurify of any actual or suspected unauthorized use of the Platform through a Customer User Account. Procurify reserves the right to suspend, deactivate, or replace the Customer User Account if it determines that the Customer User Account may have been used for an unauthorized purpose, including use contrary to the Acceptable Use Policy, or if Customer fails to pay any Fees within 30 days following the date that the applicable Fees have become due.

b. **Users; Use Restrictions**. Customer acknowledges and agrees that it is responsible for the compliance by all Users with this Agreement, any guidelines and policies published by Procurify from time to time, and the activities of all Users on the Platform. Without limiting the generality of any of the foregoing, Customer will, and will ensure that its Users and any other person (including any Users) to whom it grants access to the Platform, adhere to the Acceptable Use Policy, which may be updated by Procurify from time to time.

c. **Usage Limits**. When using the Platform, the Customer agrees to any usage limits Procurify sets for the Platform, including any quantities described in an Order Form. The Customer agrees that it will not bypass or exceed those usage limits.

10. Email and Web Support

Customer will have access to support services generally made available by Procurify to its Customers, as described in the Support Level Agreement (https://www.procurify.com/support-level-agreement/), as modified by Procurify from time to time. Without limiting Procurify's other rights, Procurify may suspend Customer's access to the support services upon notice if Customer has not paid any Fees within 30 days of the date that such Fees become due.

11. Fees; Payment; Refund Policy

a. **Fees**. Customer will pay to Procurify the Fees during the Term in accordance with the payment terms set out herein and in the Order Form. If Customer's usage exceeds the service capacity set forth on an Order Form or otherwise requires the payment of additional fees (pursuant to the terms of this Agreement), Customer will be billed for such usage in accordance with Procurify's then-current rates and Customer will pay the additional fees in accordance with this Agreement. Unless otherwise noted on an Order Form, all Fees are identified in US dollars and are payable in advance.

b. **True-up**. Procurify may conduct a usage analysis (the "**True Up**") on the Customer's use of the Platform at any time during the Term using the mechanisms available for such purposes in the Platform and provided that the analysis does not interfere with the Customer's use of the Platform. If the True Up reveals that the Customer's use of the Platform exceeds any thresholds set out in an Order Form, including the number of Users specified in the applicable Order Form, Procurify will issue an order form for the difference between the quantities purchased in the existing Order Form and the consumption reflected in the True Up. Unless specified in the applicable Order Form, the Fees for such excess use shall be based on Procurify's then-current unit costs. The Customer agrees to pay for such excess use in accordance with the payment terms in the Agreement.

c. **Invoicing**. Procurify will prepare and send to the Customer, at the then-current contact information on file with Procurify, an invoice for any Fees that have become due and payable. Unless otherwise expressly stipulated in the Order Form, Customer will pay all invoiced amounts within 30 calendar days of the invoice date. Without limiting Procurify's other rights, Procurify may suspend Customer's access to the Platform and any related services upon notice if Customer has not paid any Fees within 30 days of the date that such Fees become due.

d. **Disputed Invoices or Charges**. If Customer believes Procurify has charged or invoiced Customer incorrectly, Customer must contact Procurify no later than 30 days after having been charged by Procurify or receiving such invoice in which the error or problem appeared in order to receive an adjustment or credit. In the event of a dispute, Customer will pay any undisputed amounts in accordance with the payment terms herein, and the Parties will discuss the disputed amounts in good faith in order to resolve the dispute.

e. **Late Payment**. Customer may not withhold or "setoff" any amounts due under this Agreement. Procurify reserves the right to suspend Customer's access to the Services until all due amounts are paid in full. Any late payment will be increased by the costs of collection (if any) and will incur interest at the rate of 2% compounded monthly (26.82% annually), or the maximum legal rate (if less) per month or fraction thereof, plus all expenses of collection, until fully paid.

f. **Certain Taxes**. The Fees set out in this Agreement do not include applicable sales, use, gross receipts, value-added, GST or HST, personal property or other taxes, and all applicable duties, tariffs, assessments, export and import fees or similar charges (including interest and penalties imposed thereon) on the transactions contemplated in connection with this Agreement, and Customer will pay, indemnify and hold harmless Procurify from same, other than taxes based on the net income or profits of Procurify.

g. **Refund Policy**. If Procurify removes any material functionality described in the Order Form from the Platform, Customer may, upon providing notice to Procurify within 30 days of such removal, request a refund pursuant to this Section. To submit a refund request, Customer shall (i) reference this Section; and (ii) submit a support request, in writing, describing the material removal of functionality and how it has affected Customer's operations. If Procurify is unable to make available equivalent functionality in the Platform within 30 days of such request, then Customer may, as its sole remedy, terminate the applicable Term and receive a refund of any prepaid, unused subscription fees (except for any Fees regarding applicable Professional Services) paid to Customer for the unused period of any such terminated Term. Notwithstanding the foregoing, this warranty shall not apply to any deficiency due to any modification or defect that is made or caused by someone other than Procurify.

h. **Payment by Credit Card.** By providing credit card billing information to Procurify for the payment of Fees, Customer authorizes Procurify to charge such credit card for Fees and any other payment to be made under this Agreement by the applicable date that such payment becomes due.

12. Confidential Information

a. **Definitions.** For purposes of this Agreement, a Party receiving Confidential Information (as defined below) will be the "**Recipient**" and the Party disclosing such information will be the "**Discloser**" and "**Confidential Information**" means any and all information of Discloser disclosed by Discloser to Recipient or otherwise coming into the possession of Recipient during the Term that is marked as "confidential" or that a reasonable person would understand to be confidential; provided that Discloser's Confidential Information does not include, except with respect to Personal Information: (i) information already known or independently developed by Recipient outside the scope of this relationship by personnel not having access to any Discloser's Confidential Information; (ii) information that is publicly available through no wrongful act of Recipient; or (iii) information received by Recipient from a third party who was free to disclose it without confidentiality obligations. Subject to the rights, licenses, and permitted uses under this Agreement, the Customer's Confidential Information includes Customer Data.

b. **Confidentiality Covenant.** This Section 12 supersedes any previously agreed upon non-disclosure or confidentiality agreement between the Parties regarding the Services. Recipient hereby agrees that during the Term and at all times thereafter it will not: (i) disclose such Confidential Information of the Discloser to any person, except to its own personnel or Affiliates having a "need to know" and that have entered into written agreements no less protective of such Confidential Information than this Agreement, and to such other recipients as the Discloser may approve in writing; (ii) use Confidential Information of the Discloser except to exercise its license rights or perform its obligations under this Agreement; or (iii) alter or remove from any Confidential Information of the Discloser any proprietary legend. Recipient will be deemed to have discharged its confidentiality obligations under this Section 12 (Confidential Information) if Recipient uses the same degree of care in safeguarding the Confidential Information of Discloser as it uses in protecting its own confidential information of a similar nature from unauthorized disclosure.

c. **Exceptions to Confidentiality.** Notwithstanding Section 12(b), Recipient may disclose Discloser's Confidential Information: (i) to the extent that such disclosure is required by applicable law or by the order of a court or similar judicial or administrative body, provided that the Recipient promptly notifies the Discloser in writing of such required disclosure and cooperates with the Discloser to seek an appropriate protective order; (ii) to its employees, accountants, internal and external auditors, legal counsel and other professional advisors if and to the extent such persons need to know such Confidential Information in order to provide applicable professional advisory services related to Procurify's business; or (iii) in the case of Procurify, to potential assignees, acquirers or successors of Procurify if and to the extent such persons need to know such Confidential Information in connection with a potential sale, merger, amalgamation or other corporate transaction involving the business or assets of Procurify.

13. Warranty; Disclaimer

a. **Customer Warranty.** Customer represents and warrants to, and covenants with Procurify as follows: (i) the Customer Data will only contain Personal Information in respect of which Customer has provided all notices and disclosures (including to each User), obtained all applicable third party consents and permissions and otherwise has all authority, in each case as required by Applicable Laws, to enable Procurify to provide the Services, including with respect to the collection, storage, access, use, disclosure and transmission of Personal Information, including by or to Procurify and to or from all applicable third parties; (ii) the Customer has the legal power and authority to enter into this Agreement, and that any employee or agent of the Customer executing an Order Form has all necessary authority to bind the Customer to the terms and conditions of this Agreement; and (iii) the Customer's use of the Services and acceptance of this Agreement does not and will not violate Applicable Laws, the rights of any third party (including Intellectual Property Rights), or the terms of any contract or agreement to which the Customer is bound.

b. **GENERAL DISCLAIMER.** Except for the warranties stated expressly in this Agreement, an Order Form, or a SOW: (i) the Platform, Services, any content made available by Procurify on the Platform, Beta Products, and all other Services are provided "as is"; and (ii) Procurify specifically excludes all other warranties, conditions and other terms, whether express, implied, statutory, or otherwise, including implied warranties of merchantability, title, non-infringement, and fitness for a particular purpose, and any warranties arising from course of dealing or course of performance; in each case to the maximum extent permitted by Applicable Laws. WITHOUT LIMITING THE GENERALITY OF ANY OF THE FOREGOING, PROCURIFY EXPRESSLY DISCLAIMS ANY REPRESENTATION, CONDITION OR WARRANTY THAT ANY CUSTOMER DATA OR OTHER INFORMATION USED BY CUSTOMER IN CONNECTION WITH THE SERVICES (OR ANY PART THEREOF), AND THE RESULTS BASED ON SUCH CUSTOMER DATA OR INFORMATION BEING USED WITH THE SERVICES, ARE OR WILL BE ACCURATE, OR CAN OR SHOULD BE RELIED UPON BY CUSTOMER FOR ANY PURPOSE WHATSOEVER. Procurify will not be liable or responsible for any delays, interruptions, delivery or service failure, or any other problems or Damages arising from the Customer's use of the internet, electronic communications, or any other systems.

14. Indemnification

a. **Customer Indemnity.** Customer shall defend and indemnify Procurify and its Affiliates (and their respective directors, employees, representatives, agents, and contractors) from and against all third party Claims and resulting Damages arising out of, related to, or based on the Customer Data or its use by Procurify as permitted in this Agreement.

b. **Procurify Indemnity.**

i. Subject to the other terms of this Section, Procurify shall defend and indemnify Customer and its Affiliates (and their respective directors, employees, representatives, agents, and contractors) from and against all third party Claims and resulting Damages arising out of, related, or based on such third party's allegation that Customer's use of the Platform in accordance with this Agreement infringed such third party's Intellectual Property Rights.

ii. In the defense or settlement of any Customer Claim that alleges that the Platform infringes or misappropriates third-party Intellectual Property Rights, Procurify may obtain the right for the Customer to continue using the Platform, replace or Modify the Platform (so long as such modified Platform is substantially equivalent in functionality and performance) so that it becomes non-infringing or, if these remedies are not reasonably available and without any additional liability or obligation to the Customer, terminate this Agreement on 2 business days' notice to the Customer and refund the Customer a prorated amount equal to the prepaid unused Fees for access to the Platform for the unexpired portion of the Term. This section states the Customer's sole and exclusive rights and remedies, and Procurify's and its Affiliates' and each of their respective officers', directors' employees', agents', and sub-contractors' entire obligations and liability for infringement of any Intellectual Property Right.

c. **Exclusions.** Customer and its Affiliates and their respective, officers, directors, employees, agents, or sub-contractors will not be liable to Procurify under subsection (a) above to the extent that: (1) the Claim is based on modification of Customer Data by Procurify or by any party under Procurify's control (other than modification at the request of the Customer); (2) the Claim arises as a result of any use or disclosure of the Customer Data by Procurify not permitted by this Agreement or Applicable Law. Procurify and its Affiliates and their respective, officers, directors, employees, agents, or sub-contractors will not be liable to the Customer under subsection (b) above to the extent that the alleged infringement is based on: (1) a Modification of the Platform by the Customer or anyone on the Customer's behalf (including a Modification made by Procurify at the Customer's direction that Procurify does not make generally available to all its customers) to the extent that Claim would not have occurred absent such Modification; (2) use of the Platform in a manner contrary to the instructions given by Procurify or in contravention of the terms of this Agreement; (3) use of the Platform in combination with other products, software, or data not supplied or authorized by Procurify or intended to be integrated with the Platform by the means Procurify makes available, including Non-Procurify Services; or (4) use of the Platform after notice of a potential, alleged, or actual infringement from Procurify or any appropriate authority or third party.

d. **Indemnification Procedure.** The Party seeking indemnification under this section (the "**Indemnitee**") will provide the other Party (the "**Indemnitor**") with prompt written notice of any Claim for which indemnity is sought. If the Indemnitor is notified, the Indemnitor will promptly hire experienced and competent legal counsel and will have sole control of the defense and all negotiations for the compromise or settlement of the Claim and will, subject to the limitations on liability stated in this Agreement, pay any Damages regarding the Claim. The Indemnitor will also reimburse the Indemnitee for its reasonable costs and expenses incurred in cooperation with and providing assistance to the Indemnitor. However, the Indemnitor may not settle any Claim without the Indemnitee's consent if the proposed settlement would be in the Indemnitee's name, impose monetary or other liability or an admission of fault or guilt on the Indemnitee, or would require the Indemnitee to be bound by an injunction.

e. **Reduction of Indemnification Obligations.** Indemnification by either Party under this Agreement may be reduced to the extent of loss actually proven as directly attributable to the breach of the Agreement, gross negligence, or willful misconduct of the other Party.

15. Limitation of Liabilities

The Parties acknowledge that the following provisions have been negotiated by them and reflect a fair allocation of risk and form an essential basis of the bargain and will survive and continue in full force and effect despite any failure of consideration or of an exclusive remedy:

a. **AMOUNT.** EXCEPT FOR (I) DAMAGES OR LOSSES CAUSED BY A PARTY'S INTENTIONAL MISCONDUCT OR GROSS NEGLIGENCE OR (II) A PARTY'S INDEMNIFICATION OBLIGATIONS UNDER THIS AGREEMENT, IN WHICH CASE TOTAL AGGREGATE LIABILITY SHALL NOT EXCEED $1,000,000.00, IN NO EVENT WILL THE TOTAL AGGREGATE LIABILITY OF EITHER PARTY IN CONNECTION WITH OR UNDER THIS AGREEMENT EXCEED THE AMOUNT OF FEES PAID OR PAYABLE BY CUSTOMER IN THE PRIOR 12 MONTH PERIOD IMMEDIATELY PRECEDING THE EVENT GIVING RISE TO THE CLAIM. FOR GREATER CERTAINTY, THE EXISTENCE OF ONE OR MORE CLAIMS UNDER THIS AGREEMENT WILL NOT INCREASE THIS MAXIMUM LIABILITY AMOUNT. THE FOREGOING LIMITATIONS ON LIABILITY DO NOT APPLY TO THE CUSTOMER'S OBLIGATION TO PAY FEES OWING TO PROCURIFY FOR THE SERVICES.

b. **TYPE.** TO THE MAXIMUM EXTENT PERMITTED UNDER APPLICABLE LAW, IN NO EVENT WILL A PARTY BE LIABLE TO THE OTHER PARTY FOR ANY: (I) SPECIAL, EXEMPLARY, PUNITIVE, INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES; (II) LOST SAVINGS, PROFIT, USE, OR GOODWILL; (III) BUSINESS INTERRUPTION; OR (IV) ANY COSTS FOR THE PROCUREMENT OF SUBSTITUTE PRODUCTS OR SERVICES ARISING OUT OF OR IN ANY WAY CONNECTED TO THIS AGREEMENT, REGARDLESS OF CAUSE OF ACTION OR THE THEORY OF LIABILITY, WHETHER IN CONTRACT, TORT (INCLUDING NEGLIGENCE, GROSS NEGLIGENCE, FUNDAMENTAL BREACH, BREACH OF A FUNDAMENTAL TERM) OR OTHERWISE AND EVEN IF NOTIFIED IN ADVANCE OF THE POSSIBILITIES OF SUCH DAMAGES.

c. **Disclaimer of Liability for Security Incidents.** To the maximum extent permitted by Applicable Law, in no event will Procurify be liable for any Damages resulting from unauthorized access to or use of the Platform or Customer Data or information contained within the Platform, except to the extent that Procurify's breach of its security standards expressly stated in this Agreement results in the unauthorized access.

16. Term and Termination

a. **Term of Agreement.** This Agreement will commence on the earlier of the Customer (i) executing an Order Form that references this Subscription Services Agreement; (ii) accessing or using the Services; or (iii) clicking a box indicating acceptance of this Agreement, and will continue until all applicable Order Forms or SOWs have expired or terminated according to their terms or until this Agreement has been terminated according to its terms.

b. **Order Form Term; Renewals.** The Order Form Term will automatically renew for successive 12 month periods on the same terms (each, a "**Renewal Period**" and collectively with the initial term and all Renewal Periods, the "**Term**") unless (i) either party gives the other written notice of non-renewal at least 60 days in advance of renew date, (ii) a superseding Order Form is entered into by the Parties (for clarity, any such superseding Order Form shall automatically renew in accordance with this Section, unless otherwise agreed by the Parties), or (iii) the Order Form is terminated according to its terms, Section 16(c), or any other right of termination expressly provided to a Party by this Agreement. Procurify may increase the Fees during any Renewal Period upon at least 90 days' prior notice to Customer, provided that Procurify will not increase the Fees during a Renewal Period by more than 7% unless otherwise agreed by the Parties in writing. For avoidance of doubt, the foregoing does not limit any permitted Fee increases during the Term pursuant to Section 11(a).

c. **Termination for Cause and Certain Events.** Either Party may, in addition to other relief, terminate this Agreement or any applicable Order Form:
   i. if the other Party commits a material breach of any provision of this Agreement and fails within 30 days after receipt of notice of such breach to correct such material breach or to commence corrective action reasonably acceptable to the aggrieved Party and proceed with due diligence to cure the breach, in each case unless the material breach is not capable of being cured, in which case the non-breaching Party may immediately terminate the Agreement or applicable Order Form;
   ii. immediately upon the other Party commencing or becoming subject to reorganization, winding up, insolvency, or bankruptcy proceedings under any national, federal, state, or provincial statute or law applicable to the Party or ceases to operate in the ordinary course of its business.

   If this Agreement is terminated by the Customer in accordance with this subsection, Procurify will refund the Customer a pro rata portion of any prepaid unused Fees covering the remainder of the Term after the effective date of termination. If this Agreement is terminated by Procurify in accordance with this subsection, the Customer will pay any unpaid Fees covering the remainder of the Order For Term of all Order Forms.

d. **Effect of Termination (Agreement).** Immediately in the event of any termination of the Agreement or expiration of the Term:
   i. Subject to any rights provided for in an Order Form or SOW that survive termination, all Order Forms or SOWs then in-effect will immediately terminate, and Procurify will cease all Services on the effective date of termination or expiration of the Term, and any right the Customer has to access the Platform under this Agreement will immediately terminate;
   ii. Each Party will promptly return and make no further use of any materials and other items (and all copies of them) belonging to the other Party. Provided, however, that the foregoing does not limit Procurify's rights of use regarding De-identified Data or to copies of Customer Data made as a matter of routine information technology backup that Procurify must retain pursuant to Applicable Law or chooses to store in accordance with its record retention policy (including for tax and audit purposes), with such Customer Data being subject to the confidentiality and security provisions in this Agreement or under Applicable Law for so long as it is retained.
   iii. Procurify may erase or otherwise destroy the Customer Data in part or in whole unless Procurify receives, no later than 90 days after the effective date of termination or expiration of the Term, written notice from the Customer requesting the most recent extraction of the Customer Data. Within 30 days of receiving such notice, Procurify will provide the Customer with a copy of its Customer Data in a format reasonably requested by the Customer and commercially practical for Procurify to provide.

e. **Effect of Termination (Order Form or SOW).** If the Customer has more than one Order Form or SOW effective (for example, for additional or ancillary Procurify products or Professional Services), then in the event of any termination or expiration of one Order Form or SOW, Procurify will cease providing the applicable terminated or expired Services subject to that Order Form or SOW upon the effective date of termination or expiration of that Order Form or SOW and the Agreement will continue to apply to any other unexpired, currently effective Order Forms or SOWs.

f. **Fees.** Termination will not relieve the Customer of its obligation to pay all Fees and undisputed charges accrued and payable before the effective date of termination or non-refundable Fees due to the end of the applicable Order Form Term.

g. **Survival.** The following Sections, together with any other provision of this Agreement which expressly or by its nature survives termination or expiration, or which contemplates performance or observance subsequent to termination or expiration of this Agreement, will survive expiration or termination of this Agreement for any reason: Section 3 (Reservation of Rights), Section 5(b) (Ownership of the Deliverables under Professional Services), Section 6 (Data), Section 8(d) (License to Procurify to use Inputs and Outputs), Section 12 (Confidential Information), Section 13 (Warranty; Disclaimer) Section 14 (Indemnity), Section 15 (Limitation of Liabilities), Section 16(h) (Survival), and Section 17 (General Provisions).

17. General Provisions

a. **Notices.** Notices sent to either Party will be effective when delivered in person or by email, one day after being sent by overnight courier, or two days after being sent by first class mail postage prepaid to the official contact designated by the Parties and

immediately after being received by the other Party's server. Notices must be in writing and sent: (i) if to Procurify, to legal@procurify.com or to 701 West Georgia Street, Suite 1500, Vancouver, BC V7Y 1C6, Canada and (ii) if to Customer, to the current postal or email address that Procurify has on file with respect to Customer. Procurify may change its contact information by posting the new contact information on the Website or by giving notice thereof to Customer. Customer is solely responsible for keeping its contact information on file with Procurify through the Platform current at all times during the Term.

b. **Assignment.** Neither Party may assign any of its rights or obligations hereunder, in whole or in part, whether by operation of law or otherwise, without the other Party's prior written consent (not to be unreasonably withheld); provided, however, either party may assign this Agreement in its entirety (including all Order Forms), without the other party's consent to its Affiliate or in connection with a merger, acquisition, corporate reorganization, or sale of all or substantially all of its assets. In the event an assignment is made as permitted by this subsection, the assignor Party shall notify the non-assigning Party in writing of the assignment. Additionally, if such an assignment is made by Customer the assignee or surviving party must agree in writing to be bound by the terms of this Agreement and assume the obligations of the Customer. Any assignment in violation of this subsection will be void.

c. **Enurement.** This Agreement will enure to the benefit of and be binding upon the Parties, their permitted successors and permitted assignees.

d. **Choice of Law.** This Agreement, and any disputes related to this Agreement or any Order Form, will be governed by the governing laws of the jurisdiction stated below as determined by the Customer's domicile, without regard to conflicts of laws rules or the United Nations Convention on the International Sale of Goods. The Parties will initiate any disputes in connection with this Agreement in the forum located in the place of venue stated below as determined by the Customer's domicile, and irrevocably attorn to the exclusive personal jurisdiction and venue of such forum.

Customer's Domicile	Governing Law	Forum	Venue
United States	Delaware	Delaware Court of Chancery or Delaware Superior Court	State of Delaware
Canada	British Columbia	Provincial Court of British Columbia or the Supreme Court of British Columbia	Vancouver, British Columbia
All other jurisdictions	England and Wales	International Chamber of Commerce (ICC)	London, England

Any Claims or disputes arising out of or in connection with this Agreement submitted to the ICC shall be finally settled by arbitration using the English language in accordance with the arbitration rules and procedures of the ICC then in effect, by one or more commercial arbitrator(s) with substantial experience in the industry and in resolving complex commercial contract disputes. Judgment upon the award so rendered may be entered in a court having jurisdiction or application may be made to such court for judicial acceptance of any award and an order of enforcement, as the case may be. Notwithstanding the foregoing, each Party shall have the right to institute an action in any court of proper jurisdiction for injunctive relief.

e. **Notice to U.S. Government End Users.** The Software and the Website, including all documentation, are "Commercial Items," as that term is defined at 48 C.F.R. §2.101, and consist of "Commercial Computer Software" and "Commercial Computer Software Documentation." The Commercial Computer Software and Commercial Computer Software Documentation are licensed to U.S. government end users:
   i. only as Commercial Items,
   ii. with the same rights as all other end users, and
   iii. according to the Agreement.

   Published and unpublished rights are reserved under the copyright laws of the United States. The manufacturer is Procurify Technologies Inc.

f. **Construction.** Except as otherwise provided in this Agreement, the Parties' rights and remedies under this Agreement are cumulative. The term "include" and "including" mean, respectively, "include without limitation" and "including without limitation." The headings of sections of this Agreement are for reference purposes only and have no substantive effect.

g. **Conflicting Terms.** If there is any conflict or inconsistency between the terms, obligations, or conditions in this Subscription Services Agreement, an Order Form or SOW, or any other document referenced in this Subscription Services Agreement, the terms, obligations, and conditions in the Order Form control to the extent of the conflict unless otherwise expressly stated. The following order of precedence will apply thereafter in ascending order: the Subscription Services Agreement, SOW, and then any other document referenced, unless expressly stated that a provision supersedes specified terms in any of the foregoing agreements, as applicable.

h. **Force Majeure.** Neither Party will be liable for delays caused by any event or circumstances beyond either Party's reasonable control, including acts of God, acts of government, flood, fire, earthquakes, civil unrest, acts of terror, epidemic, strikes or other labour problems (other than those involving Procurify's employees), Internet service provider failures or delays, or the unavailability or Modification by third parties of third party websites.

i. **Severable**. Any provision of this Agreement found by a tribunal or court of competent jurisdiction to be illegal or unenforceable will be severed from this Agreement and all other provisions of this Agreement will remain in full force and effect.

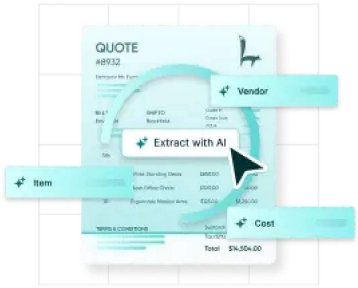
j. **Waiver**. A waiver of any provision of this Agreement must be in writing and a waiver in one instance will not preclude enforcement of such provision on other occasions.

k. **Independent Contractors**. The Parties are independent contractors, and neither Party is an agent or partner of the other. Neither Party will have, and will not represent to any third party that it has, any authority to act on behalf of the other Party.

l. **Entire Agreement**. This Agreement constitutes the entire agreement between the Parties with respect to the subject matter of this Agreement and supersedes all other communications, whether written or oral.

m. **Amendments**. Subject to the following sentence, no amendment, supplement, modification, waiver, or termination of this Agreement and, unless otherwise expressly specified in this Agreement, no consent or approval by any Party, will be binding unless executed in writing by the Party or Parties to be bound thereby. NOTWITHSTANDING THE PRECEDING SENTENCE, PROCURIFY MAY UNILATERALLY AMEND THIS AGREEMENT, IN WHOLE OR IN PART (EACH, AN "**AMENDMENT**"), BY: (I) GIVING CUSTOMER PRIOR NOTICE OF SUCH AMENDMENT; OR (II) POSTING NOTICE OF SUCH AMENDMENT ON THE WEBSITE. UNLESS OTHERWISE INDICATED BY PROCURIFY, ANY SUCH AMENDMENT WILL BECOME EFFECTIVE AS OF THE DATE THE NOTICE OF SUCH AMENDMENT IS PROVIDED TO CUSTOMER OR IS POSTED ON THE WEBSITE (WHICHEVER IS THE EARLIER). THE CUSTOMER'S CONTINUED USE OF THE PLATFORM AFTER SUCH AMENDMENT IS ACKNOWLEDGMENT OF AND AGREEMENT WITH SUCH AMENDMENT. Where an amendment or update to the Agreement or a hyperlinked document adds significant additional obligations on Customer, materially reduces Customer's rights, or materially reduces Procurify's obligations, Customer has the right, exercisable no later than 30 days after such change has been posted, as Customer's sole remedy, to terminate this Agreement or any Order Form by notice to Procurify and Procurify will refund any prepaid unused Fees regarding the then-remaining Order Form Term.

n. **English Language**. It is the express wish of the Parties that this Agreement and all related documents be drawn up in English. C'est la volonté expresse des parties que la présente convention ainsi que les documents qui s'y rattachent soient rédigés en anglais.



Preview AI Intake for Orders

Take the product tour to see how the new intake experience works.

Take a tour

(https://www.procurify.com/)

Procure-to-Pay Platform

Explore Procurify



(https://trust.procurify.com/) (https://trust.procurify.com/) (https://trust.procurify.com/)

Mobile app available for download

(https://www.linkedin.com/company/procurify/) (https://www.instagram.com/procurifyteam/) (https://www.youtube.com/user/Procurify) (

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Coversheet

Approval of Language Line Vendor Payments (attached)

Section: V. Action Items
Item: I. Approval of Language Line Vendor Payments (attached)
Purpose: Vote
Submitted by:
Related Material:
_ Language Line Payments over 20K BIM Contracts .pdf
CMAS SOW_signed.pdf
NEED BOARD APPROVAL Language Line Dec 2025 (GenEd) $23,641.34 US#9022009008#251201#a78Hq000000LXuGIAW#C#11798029#P3 - Summary Page.pdf

California Online Public Schools

Board Information Memo (BIM)
for New Contracts Over $20k

SUBJECT: Language Line

Category *(Contract Approval, Policy, Personnel, General Approval. etc.)*: Payment Approval

Date: 2/5/26

Reason for Boa//rd Consideration *(Fiscal Policy, State Requirement, etc.)*: Fiscal Policy

Decision Type *(Action Item, Information Only, etc.)*: Action Item

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Background *(Brief Summary of Background Information)*

Language Line is our primary translation service provider that all staff access to communicate with families during telephonic and video conference meetings. We have a current Statement of Work that outlines the cost per usage .

a. *Contract Term (Length):* July 15, 2024 – July 15, 2026

b. *Total Contracted Amount:* Varies based on usage

c. *Payment Schedule and Amounts:* Monthly, varies based on usage. The current invoice is over $20,000 and we foresee future cost being as high.

d. *Additional Fees:*

   i. A finance fee is applied to any past due balance. Interest will accrue from the date on which payment is due at a rate equal to the lesser of 1.5% per month or the maximum permitted by applicable law.

   ii. Optional Customizations: Electronic invoices are provided at no charge. Paper invoice fee is applied if a paper invoice is required by the Customer $1.75

   iii. **Optional Customizations:**

      1. Report configuration per hour $250.00
      2. Report maintenance per month $30.00
      3. Training assistance on site per day per training $500.00
      4. Training materials development per hour $179.00
      5.

e. *Data Sharing Terms:* All information provided by the school may not be shared or sold. Data provided is for the purpose of materials distribution only.

f. *Exit Clause:* Expensed as needed/used. No contractual obligation to pay.

g. *Legal Review:*

California Online Public Schools

Rationale *(Why is this important and why is this coming to the Board)*
Due to the invoices recently being more than 20k, we would like the board to approve future payment over $20,000 within this agreement period.

Evidence of Due Diligence: *(Please attach quotes and/or proposals for three (3) vendors with the same specifications)*
N/A

Fiscal Impact: *(Please reach out to the Director or Assistant Director of Finance for guidance)*

Budget Category:

☐ Curriculum Subject:_____	☐ Dues & Memberships	☐ Repairs & Maintenance
	☐ Marketing	☐ Insurance
☐ Textbooks	☐ Software	☐ Professional Development
☐ School Supplies	X Communications	☐ Educational Consulting
☐ Event Supplies	☐ IT	☐ Consulting
☐ Office Supplies	☐ Rent / Leases	☐ Professional Services
☐ Equipment *(Staff or Student)*	☐ Facility Upgrades	☐ Other: _____

Funding Source:

X General Funds	☐ Special Education Funds	☐ Restricted (Specialized Funds)	☐ Federal Funds

Is this a new vendor? (If so, please complete a New Vendor Set-Up Form) No

Potential Conflicts of Interest: *(Disclose if the business has any connections to CalOPS board members, employees, or their family members, as this may present a potential conflict of interest under CalOPS policy.)*
None

Recommendation/Board Action (if applicable): Motion to approve payment of current and future invoices to Language Line for the remainder of the contract term.

Prepared/Recommended/Approved By: LaChelle Carter, Director of Finance

Language Line Services, Inc.

Statement of Work

LanguageLine® Phone℠ and InSight Video Interpreting®

Client Name ("Customer"): **California Online Public Schools – OPI Per CA Multiple Award Schedule (CMAS) 4-23-06-1037**	Client # (if applicable):

This Statement of Work is subject to the Master Service Agreement between Customer and Language Line Services, Inc. ("LanguageLine"). This document is the sole document that reflects pricing for these services and must be signed by an authorized representative from the Customer. Pricing is only approved upon a signature by an authorized officer of LanguageLine. Pricing changes, if any, will be reflected on next month's invoice.

1. LANGUAGELINE PHONE INTERPRETING

1.1. SCOPE OF WORK

(a) **DESCRIPTION OF SERVICES.** LanguageLine will provide qualified and trained interpreters for Phone Interpreting to facilitate effective communication between Customer's service providers and Limited English Proficient (LEP) individuals by converting spoken language statements between English and another language.

(b) **SERVICE DELIVERY.** Services are delivered on-demand via telephone, as initiated by Customer's service providers and invoiced monthly following service delivery. Services are available twenty-four (24) hours a day; seven (7) days a week; 365 days a year, including holidays, in over 240 spoken languages.

1.2. PHONE INTERPRETING FEES

(a) **INITIAL ENROLLMENT** including Client Identification ("CID") service accounts ..... Waived
(b) **ADDITIONAL SERVICE ACCOUNTS** after initial enrollment, per CID ..... Waived
(c) **MONTHLY MINIMUM** per CID ..... Waived
(d) **PLATFORM ACCESS FEE** per call ..... Waived
(e) **THIRD PARTY DIAL OUT FEE** per call ..... Waived
(f) **TELECOMMUNICATION SURCHARGE** in accordance with the Telecommunications Act of 1996 ..... Waived
(g) **OPTIONAL INTERPRETER APPOINTMENT AT SPECIFIC TIME.** See 1.2(h) for Per Minute Usage Fees. No additional fees apply to schedule an interpreter appointment. Cancellation fee for any cancelled or missed appointment $200.00
(h) **PER MINUTE USAGE FEES** for LanguageLine Phone and InSight Audio Interpreting

Language Tiers	Languages	Per Minute Charge
1	Spanish	$0.94
2	Chinese (Mandarin and Cantonese), French, Japanese, Korean, Russian, and Vietnamese	$0.94
3	Armenian, German, Haitian Creole, Italian, Cambodian (Khmer), Polish, and Portuguese	$0.94
4	Farsi, Tagalog, Thai, Urdu, and all other languages	$0.94

1.3. PHONE INTERPRETING EQUIPMENT

(a) **OPTIONS AND DEFINITIONS.** Equipment purchase and lease options are available for the equipment identified below for use with the Phone Interpreting services. All Equipment requests must be submitted in writing over the term of this Agreement and the appropriate fees will apply.

(b) **PHONE INTERPRETING EQUIPMENT LEASE FEES.** A monthly lease fee per unit applies, and the Equipment remains the property of LanguageLine. The monthly fee covers the cost of equipment programming and providing any necessary replacements and maintenance.
1Solution™ Analog Dual Handset Phone $4.50
1Solution Dual Handset IP Phone..... $12.50

Approved by CalOPS Board of Directors May 07, 2024
Powered by BoardOnTrack

Panasonic® Cordless Phone with Dual Handsets $10.50

(c) **PHONE INTERPRETING LEASED EQUIPMENT ADDITIONAL TERMS.** Upon the termination of the Agreement, Customer shall, at its cost, return the Equipment to Language Line Services within thirty (30) days following the termination date. Customer acknowledges that ownership of the Equipment remains with Language Line Services, and that the Equipment must be returned upon the termination of the Agreement. If Customer fails to return the Equipment to Language Line Services within the 30-day period, Language Line Services may invoice Customer $175.00 per each equipment item not returned and Customer agrees to pay that invoice within thirty (30) days of the invoice date.

(d) **PHONE INTERPRETING EQUIPMENT PURCHASES**. The following Equipment is available for purchase from LanguageLine during the life of the agreement. Upon depletion of current Equipment models and release of new Equipment models, updated pricing will automatically apply. Purchased equipment is covered by a one-year replacement warranty from the manufacturer. Standard rates at the time of purchase will apply. If applicable, proof of sales tax exemption must be provided to TaxDepartment@languageline.com and Activations@languageline.com. Details will be available from your Account Executive.

1Solution Analog Dual Handset Phone $60.00
1Solution Dual Handset IP Phone $150.00
Panasonic Cordless Phone with Dual Handsets $85.00
Panasonic Headset $25.00
Handsets $10.00
Handset Splitters (price per unit) $6.00
Wall Splitters (price per unit) $6.00

2. LANGUAGELINE INSIGHT VIDEO INTERPRETING

2.1. SCOPE OF WORK

(a) **DESCRIPTION OF SERVICES.** LanguageLine will provide qualified and trained interpreters for InSight Video Interpreting to facilitate effective communication between Customer's service providers and Limited English Proficient (LEP) individuals by converting spoken or signed language statements between English and another language. Equipment purchases are optional.

(b) **SERVICE DELIVERY.** Services are delivered on-demand via a native iOS or Android Application (the "App") or a Mac/PC using a Chrome, Edge, or Firefox browser. Each call has full end-to-end encryption ensuring privacy. Services are available 24/7 for ASL, Spanish, Mandarin, Arabic, Polish, Cantonese, French, Korean, Portuguese, Vietnamese and Russian, and during business or extended business hours for 30 or more additional languages of lesser diffusion.

2.2. INSIGHT VIDEO INTERPRETING FEES

(a) **ACTIVATION** ..... Waived

❑ Monthly Service Fee applied per Client Identification ("CID") service account based on the total number of activated devices:

Up to 10 Activated Devices $30.00/month
Up to 100 Activated Devices $75.00/month
101+ Activated Devices $200.00/month

OR

❑ One-time Activation Fee applied per Customer for unlimited activated devices ..... $2,500.00/one-time fee

(b) **PER MINUTE USAGE FEES** for LanguageLine InSight Video Interpreting

Language Tiers	Languages	Per Minute Charge
1	Sign Language	$2.95
2	Spanish	$1.85

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Language Tiers	Languages	Per Minute Charge
3	Other Spoken Languages	$1.95

2.3. INSIGHT VIDEO INTERPRETING EQUIPMENT

(a) **OPTIONS AND DEFINITIONS.** Equipment purchase ("Customer-Owned") and lease ("LanguageLine-Owned") options are available for the equipment identified below for use with InSight Services (collectively, the "Equipment"). All Equipment requests must be submitted in writing over the term of this Agreement and the appropriate fees will apply.
LanguageLine-Owned: Leased by the Customer from LanguageLine.
Customer-Supplied: Purchased by the Customer from a supplier other than LanguageLine.
Customer-Owned: Purchased by the Customer from LanguageLine.

(b) **INSIGHT EQUIPMENT LEASE FEES.** A monthly lease fee per unit applies, and the Equipment remains the property of LanguageLine ("LanguageLine-Owned").
iPad and LanguageLine Rolling Cart $75.00/month
iPad and Table Top Stand..... $45.00/month

(c) **INSIGHT EQUIPMENT PURCHASES**. The following Equipment is available for purchase from LanguageLine during the life of the agreement ("Customer-Owned"). Upon depletion of current Equipment models and release of new Equipment models, updated pricing will automatically apply. Purchased Equipment is covered by the following replacement warranties from the manufacturers: (i) iPads: 1-year; (ii) LanguageLine Rolling Cart: 3 years standard warranty, plus an additional 1 year on all mechanical items except wheels; and (iii) Table Top Stands: 1-year. Standard rates at the time of purchase will apply. If applicable, proof of sales tax exemption must be provided to TaxDepartment@languageline.com and Activations@languageline.com. Details will be available from your Account Executive.
32GB 8th Generation iPad (10.2-inch, Wi-Fi Only) with Screen Protector (iPad Model: MHNG3LL/A or MYLA2VC/A)..... $425.00
128GB iPad Pro (12.9-inch, Wi-Fi Only) with Screen Protector (iPad Model: MY2J2LL/A) $1,250.00
10.2-inch Screen Protector (Model: SP-AGF-APL-ID2019-2 or AWV102GL) $15.00
12.9-inch Screen Protector (Model: AWV330GL) $40.00
LanguageLine Rolling Cart with 10.2-inch LanguageLine TrueSound℠ (Model: 478-00197) $1,195.00
Table Top Stand with Enclosure (Models: 303W75-LL/185-01065, 303W299PSENW-LL or 303W290SENW-LL) $275.00
Table Top Stand without Enclosure (Models: 303W-LL or 303W75-LL) $145.00
LanguageLine TrueSound® Enclosure for 10.2-inch iPad (Models: 185-00999 or 185-01064)..... $195.00
12.9-inch Non-TrueSound iPad Enclosure (Models: 290SENW-LL or 299PSENW-LL) $130.00

2.4. ADDITIONAL TERMS AND CONDITIONS FOR INSIGHT VIDEO INTERPRETING

(a) **TERMS REGARDING SOFTWARE APPLICATION.** The InSight video interpretation Services (the "Services") are provided by LanguageLine through a proprietary desktop and/or tablet Application owned by LanguageLine (the "App"). The App must be downloaded by Customer to Customer-Supplied or Customer-Owned devices to use the Services (see Subsection (g) below for additional terms). The App is pre-installed and configured on LanguageLine-provided leased Equipment (see Subsection (h) below for additional terms). Customer agrees (a) that it will not make any copies of the App or attempt to reverse engineer it or make any changes to it; (b) that it will only download the App onto any iPad, tablet, or other digital computer device that is (i) Customer-Owned, (ii) LanguageLine-Owned, or (iii) purchased by Customer from an authorized seller of such devices, excluding other language services providers. Further, Customer will not use any iPad, tablet, or other digital computer device on which the InSight App is installed with any equipment provided by other language service providers; and (c) that the following uses of the Services are prohibited: the

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transmission of any message or other material which constitutes an infringement of any third party copyright or trademark; an unauthorized disclosure of a trade secret; the transfer of information or technology abroad in violation of any applicable export law or regulation; a violation of Section 223 of the Communications Act of 1934, as amended, 47 U.S.C. Section 223, or other criminal prohibitions regarding the use of telephonic or video devices to transmit obscene, threatening, harassing or other messages specified therein; a libelous or slanderous statement; or a violation of any other applicable statute or government regulation.

(b) **INTELLECTUAL PROPERTY.** Customer acknowledges and agrees that all rights including copyright throughout the world in the App, in the LanguageLine TrueSound, Notepad™, InSight, and Interpreter on Wheels trademarks (collectively, the "Trademarks"), and in the issued patents and pending patents relating to the Equipment, are exclusively owned by LanguageLine, and that neither this Agreement, nor Customer's use of the Services, the App or the Equipment grants to Customer any right, title, or interest in or to the Services, the Equipment, the App, the Trademarks, or any of the other technology, systems, processes or other aspect of the Services, including but not limited to any intellectual property rights therein (collectively, the "LanguageLine Properties"). Customer expressly agrees that it shall not assert any rights in any of the LanguageLine Properties, or challenge LanguageLine's rights in or the validity of any of the LanguageLine Properties in any country, nation, or jurisdiction in the world, and Customer agrees that it shall not directly or through others copy, decompile, reverse engineer, disassemble, modify, or create derivative works of the App, or any aspect thereof. Customer agrees that this Paragraph shall survive the expiration of this Agreement and will continue to apply after the Agreement ends.

(c) **ENCRYPTION.** Encryption is built into the App and the Services platform, ensuring the security of the live video as it traverses the Internet. This encryption allows LanguageLine to fulfill its obligation under any Customer Business Associate Agreement ("BAA") with respect to the Services. LanguageLine does not record any phone or video calls and therefore has no record of the call content. With respect to the App's electronic Notepad™ function, written information relayed during the call is encrypted. As with the live video, no recording or storing is made of information written on the Notepad™ and therefore this information cannot be retrieved after the call's completion.

(d) **RESPONSIBILITY FOR UNAUTHORIZED USE.** Customer will safeguard its use of the Services against use by unauthorized persons and will be responsible for charges resulting from use of its Services, whether or not such use is authorized.

(e) **AVAILABILITY OF SERVICES.** The Services may not be available at all times due to interruptions, technical problems, and/or system upgrades and maintenance. All interpreters provided in conjunction with the Services may not be available at all times and interpreters will be assigned solely by LanguageLine.

(f) **QUALITY CONTROL.** Customer acknowledges that LanguageLine from time to time will monitor calls made through the Service for purposes of quality control.

(g) **PURCHASED EQUIPMENT ADDITIONAL TERMS** (applies to the InSight App with Customer-Owned Equipment option only): Customer agrees that (a) the TrueSound patented technology and related audio equipment will not be used with any non-LanguageLine equipment/devices, and (b) the Equipment purchased from LanguageLine will not be used with or for any non-LanguageLine language interpretation services (including software and Apps).

(h) **LEASED EQUIPMENT ADDITIONAL TERMS:** Under this option, LanguageLine will lease Equipment mutually agreed upon by LanguageLine and Customer for the duration of this Agreement for a monthly fee. The Parties acknowledge and agree that this Equipment remains the sole property of LanguageLine and will be returned to LanguageLine, undamaged, upon termination of this Agreement, unless superseded by a purchasing agreement. The Parties agree that the Equipment will be used for the sole and exclusive purpose of the Services and may not be configured, fixed and/or altered for any other purpose without express prior written consent from LanguageLine. Customer may not use any leased Equipment or the InSight App with any equipment, app, software or language services provided (through purchase, lease or otherwise) by a language services provider

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other than LanguageLine. LanguageLine will enroll LanguageLine-Owned iPads in LanguageLine's MDM (Mobile Device Management) system. As a condition of the lease on LanguageLine-Owned Equipment, location services must be enabled "on" at all times, with "Always Allow Location Access" selected within the Hub application. Customer agrees that Equipment will be kept only at the Customer locations listed in this Agreement, or as otherwise mutually agreed by LanguageLine and Customer in writing. From time to time, upon twenty-four (24) hours' notice to Customer, LanguageLine, during a Customer's regular business hours, may enter the Customer's premises where the Equipment is located to inspect and maintain Equipment. Customer hereby agrees to such inspection by LanguageLine and agrees to provide such support and cooperation as is requested by LanguageLine. Customer assumes and bears all risk of loss and/or damage of Equipment, other than normal wear and tear, from the time that Equipment is delivered until returned to LanguageLine following the expiration of this Agreement. Customer will be charged and agrees to pay for any lost, stolen, or damaged Equipment. LanguageLine reserves all rights and remedies to re-take possession of the Equipment if Customer fails to pay any undisputed invoiced amounts owed hereunder.

(i) **LIMITED WARRANTIES FOR EQUIPMENT.** LanguageLine warrants that Equipment shall be free from defects in materials and workmanship, except that all warranties are waived if (i) the Equipment has been altered or modified or the App, Equipment or components thereof are used other than as authorized under this Agreement, or (ii) the Equipment has been used by a person or entity other than the Customer or other permitted users. LANGUAGELINE DISCLAIMS ANY AND ALL OTHER WARRANTIES, INCLUDING ALL IMPLIED AND EXPRESS WARRANTIES OF EVERY KIND AND NATURE. Customer agrees that the sole and exclusive remedy for breach of warranty, damages or loss relating to Equipment is limited to the repair or replacement of the Equipment. Customer waives any and all legal claims for damages in connection with the Equipment.

3. OTHER FEES

3.1. FINANCE FEE. Finance fee is applied to any past due balance. Interest will accrue from the date on which payment is due at a rate equal to the lesser of 1.5% per month or the maximum permitted by applicable law.

3.2. OPTIONAL PAPER INVOICE. Electronic invoices are provided at no charge. Paper invoice fee is applied if a paper invoice is required by the Customer..... $1.75

3.3. OPTIONAL CUSTOMIZATIONS

(a) Report configuration per hour	$250.00
(b) Report maintenance per month	$30.00
(c) Training assistance on site per day per training	$500.00
(d) Training materials development per hour	$179.00

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Language Line Services, Inc.

Statement of Work

LanguageLine® Phone℠ and InSight Video Interpreting®

The person signing this SOW on behalf of Customer certifies that such person has read, acknowledges, and understands all of the terms and conditions, and is fully authorized to execute this SOW on behalf of and bind the Customer to all its terms and conditions. Both Parties agree the delivery of the signed SOW by facsimile or e-mail or use of a facsimile signature or electronic signature or other similar electronic reproduction of a signature shall have the same force and effect of execution and delivery as the original signature, and in the absence of an original signature, shall constitute the original signature.

Customer	LanguageLine
Date:3/27/24	Date: March 28, 2024
Signature: L. Carter	Signature: DocuSigned by: Bonaventura Cavaliere BDC191FC317A43C...
Name: LaChelle Carter	Name: Bonaventura A. Cavaliere
Title: Director of Finance	Title: CFO

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Language Line Services, Inc.
1 Lower Ragsdale Drive, Bldg. 2, Monterey, CA 93940

Thank you for using Language Line Services
This invoice reflects usage for December of 2025.
Please visit us at www.LanguageLine.com!

California Online Public Schools
ATTN: Alee Batin
33272 Valle Rd
San Juan Capistrano, CA 92675

ACCOUNT NUMBER: 9022009008
INVOICE NUMBER: 11798029
INVOICE DATE: 12/31/2025
TERMS: Net 30
BILLING INQUIRIES: 800-752-6096 Opt. 2
OUR TIN: 77-0586710

BALANCE BROUGHT FORWARD	PRIOR BALANCE	$16,727.96
	PAYMENTS	($16,727.96)
	ADJUSTMENTS	$0.00
	BALANCE FORWARD	**$0.00**
NEW CHARGES	OVER-THE-PHONE INTERPRETATION	$2,297.36
	INSIGHT VIDEO INTERPRETATION	$3,963.35
	ON-SITE INTERPRETATION	$0.00
	TRANSLATION & LOCALIZATION	$17,380.63
	EQUIPMENT MAINTENANCE	$0.00
	OTHER	$0.00
	STATE/LOCAL TAX	$0.00
	TOTAL NEW CHARGES	$23,641.34
	NEW BALANCE	**$23,641.34**
	AMOUNT DUE	**$23,641.34**

Language Line Services must receive any invoice inquiries or disputes prior to the end of the month. Click on the "Customer Service" tab on our website, then select "Billing Question" to complete your request

BALANCE HISTORY

TOTAL	CURRENT	1-30 Days	31-60 Days	61-90 Days	91+ Days
$23,641.34	$23,641.34	$0.00	$0.00	$0.00	$0.00

PAYMENT COUPON

PLEASE DETACH AND RETURN THIS PORTION WITH YOUR REMITTANCE FOR PROPER AND TIMELY CREDIT
PLEASE INCLUDE YOUR INVOICE NUMBER, AMOUNT PAID PER INVOICE, AND YOUR ACCOUNT NUMBER WITH YOUR REMITTANCE

ACCOUNT NUMBER 9022009008
INVOICE NUMBER: 11798029
INVOICE DATE: 12/31/2025
TERMS: Net 30

☐ CHANGE OF ADDRESS -- CHECK HERE AND MAKE CHANGES ON BACK

AMOUNT DUE: **$23,641.34**

☐ WE RECEIVE THE EBILL AND DO NOT NEED THE CALL DETAIL LISTING ON PAPER

California Online Public Schools
Alee Batin
33272 Valle Rd
San Juan Capistrano, CA 92675

MAKE CHECK PAYABLE TO:
LANGUAGE LINE SERVICES
PO Box 202564
Dallas, TX 75320-2564

9022009008123125002364134

Coversheet

Approval of the 2026-27 Hyatt BTS Addendum (attached)

Section:	V. Action Items
Item:	J. Approval of the 2026-27 Hyatt BTS Addendum (attached)
Purpose:	Vote
Submitted by:	
Related Material:	BIM Hyatt 2-10-26.pdf CalOPS 2026 Addendum V2.pdf

Board Information Memo

SUBJECT: Hyatt Contract Negotiations and Outstanding Balance

Category (Contract Approval, Policy, Personnel, General Approval. etc.): General Approval
Date: 2-10-26
Reason for Board Consideration (Fiscal Policy, State Requirement, etc.): Fiscal Policy
Decision Type (Action Item, Information Only, etc.): Action

Background (Brief Summary of Background Information):

CalOPS contracted with the Hyatt John Wayne Airport to host our Back to School Meeting in August of 2025. During the planning stages, we worked with the hotel sales team to plan for the estimated cost. At that time the numbers were based on a previously established guarantee of 880 room nights after the courtesy attrition consideration. The estimated total cost for total use of the facilities and rooms was $405,625.39. A payment schedule was agreed upon and payments were made accordingly prior to the start of the event, leaving us with a zero balance.

At the conclusion of the event we received an additional invoice of $96,731.30. This amount is due to an error on the original estimate with the tax rate. This amount changed from $2,274.87 to $22,748.65. The additional variables contributing to the additional cost were additional equipment used, additional overnight parking passes issued, and added food and beverage services. There were also an additional 26 room nights that were needed to meet our guarantee.

After the 10-14-25 CalOPS Board Meeting, the board directed staff to go back to the Hyatt and see if there was any compromise we could reach to find a resolution that mutually benefited both parties. CalOPS staff and the Hyatt met on 10-20-25 and 10-27-25. The Hyatt's only offer was to reduce room rates in 2026, the offer would provide a maximum of $10,000 in savings for CalOPS.

During the 11-4-25 Board Meeting, the CalOPS Board approved the Hyatt expenditure at the amount of $73,982.65, leaving an outstanding balance of $22,748.65.

On 11-14-25, CalOPS staff had an initial meeting with CalOPS legal counsel to discuss the potential impacts of canceling the existing contract for August of 2026. This is the last

year of the agreement with the Hyatt. CalOPS has determined that the fee for cancellation will be in the range of $175,000.

As a result of the massive cancellation fee, the CalOPS Board directed staff to work with the Hyatt to proceed with the event as scheduled in August of 2026. CalOPS staff has worked with Hyatt staff to ensure the contract for the August 2026 event is as mutually beneficial to both parties as possible.

Rationale (Why is this important and why is this coming to the Board): It is board policy that expenditures over $20,000 be approved by the board.

Evidence of Due Diligence: The Finance Department met with the Hyatt Sales Team several times to ensure we received a fair and well communicated contract. Additionally, CalOPS staff have also consulted with legal counsel.

Fiscal Impact: Our BTS event is an annual necessity allowing for the building and reinforcing of our culture. We always have this event allocated in the budget and this will be the same pattern that will take place for the fiscal year that this event will be held.

Potential Conflicts of Interest: N/A

Recommendation/Board Action (if applicable):
CalOPS staff would like to ask the Board to consider approval of the updated 2026 agreement with the Hyatt.

Prepared/Recommended/Approved By: Richie Romero, Deputy Superintendent

HYATT REGENCY
NEWPORT BEACH WEST

GROUP SALES AGREEMENT - Addendum

Tuesday, February 3, 2026

DESCRIPTION OF GROUP AND EVENT

This Addendum outlines revisions to the original Group Sales Agreement for the CALOPS 2026 Back to School Program, including changes to the program dates, guestroom block, concessions, and event schedule. The program dates are hereby amended from **August 10–14, 2026** to **August 17–21, 2026**. In addition, the guestroom room block has been modified based on the group's most recent room block needs. Updates and changes to concessions and the event schedule are also reflected herein.

All revisions outlined in this Addendum are subject to and governed by the terms and conditions of the original Group Sales Agreement. All other terms of the original Group Sales Agreement remain unchanged and in full force and effect.

COMPANY NAME: CalOPS (CA Connections Academy)
GROUP NAME: 2026 Back to School Meetings
BOOKING # **34918719**
CONTACT:

Richard Savage, Ed. D CalOPS 33272 Valle Road San Juan Capistrano, CA 92675 949-237-8587 rsavage@calca.connectionsacademy.org	Charmaine Nicasio Hyatt Regency Newport Beach West 4545 MacArthur Boulevard Newport Beach, CA 92660 Direct Line: 9496081077 Fax: 949-833-0187 charmaine.nicasio@hyatt.com

Original Program: 10 Aug 2026- 14 Aug 2026

Room Type	10 Aug 2026 Mon	11 Aug 2026 Tue	12 Aug 2026 Wed	13 Aug 2026 Thu	14 Aug 2026 Fri
Original Block	15	110	235	235	10
First Addendum	95	165	40	40	0
Total Original Block	110	275	275	275	10

New Program Dates: 17 Aug 2026-21 Aug 2026

Room Type	17 Aug 2026 Mon	18 Aug 2026 Tue	19 Aug 2026 Wed	20 Aug 2026 Thu	21 Aug 2026 Fri
New Block	33	275	275	275	0
Total	33	275	275	275	0

Total Original Contracts: 945 Room nights
New Room Block: 858 Room Nights

Group Rate: $269

CONCESSIONS:

- One Complimentary Presidential Suite
- $4,000 credit to group's master account – Visit Newport Beach
- World of Hyatt Planner Points for this program
- Reduced overnight parking at $20
- One Complimentary Room Night per 40, cumulative.
- Complimentary round-trip transportation from OC/John Wayne Airport (SNA).
- Complimentary WI-FI internet access in guest rooms.
- Complimentary in-room safe.
- Complimentary access to pool and fitness centre.

Date	Time	Event	Meeting Room	Setup	Attendance Number
17 August 2026	12:00 PM – 5:00 PM	Meetng	Crescent Bay	Crescent Rounds	**TBD**
	12:00 PM-5:00 PM	Meeting	Catalina Boardroom	Existing	**TBD**
18 Aug 2026 To 21 Aug 2026	7:00 AM – 5:00 PM	General Session	Pacific Ballroom	Theater	**450**
		Breakout Rooms	Crystal Cove Emerald Bay Newport Bay Crescent Bay Balboa Catalina Boardroom Pacific 1 & 2 Pacific 4& 5	Crescent Rounds/ Classroom	**TBD**
		Meals	Monarch Pavilion & Lido Event Lawn	Rounds	

FOOD AND BEVERAGE FINANCIAL MINIMUMS:
Planned banquet food revenue is **$110,000**. This figure shall be referred to herein as the anticipated banquet food revenue figure. This minimum does not include Hotel Food & Beverage Administrative Charge, taxes, setup fees, audiovisual or any other miscellaneous charges incurred. Should your revenues appear to be dropping below the minimum revenue listed above, we will be happy to advise you of additional alternatives in food which will bring you back up to the agreed upon food minimum revenue required. At the conclusion of your meeting, we will subtract the banquet food revenue derived from your meeting, and the amount of any permissible attrition you have taken, from the anticipated banquet and food revenue figure set forth above. Any remaining amount will be posted to your master account, plus applicable Hotel Food & Beverage Administrative Charge, and taxes.

Though it shall not alter in any way the food revenue commitment set forth herein, it is your responsibility to provide the Convention Services Manager with the total guaranteed meal covers 3 working days prior to the event.

GROUP EVENT INFORMATION
Upon acceptance of this Contract Addendum, the revised program dates, modified guestroom room block, and updated concessions and event schedule outlined herein will be considered confirmed and removed from the Hotel's inventory. The revised guestroom room block will be held for the CALOPS 2026 BTS Program effective upon the Hotel's receipt of the fully executed Addendum

ACCEPTANCE OF CONTRACT:
Should the arrangements outlined in this Contract meet with your approval, please indicate your acceptance by signing the final page and returning the signed copy to the hotel on or before **Wednesday, February 11th, 2026.** After this date, if we have not received a signed Contract, we reserve the right to release the space being held for you. This contract shall be deemed accepted only after it has been signed by a representative of the group and thereafter signed by a representative of the hotel.

Sincerely,

Charmaine Nicasio
Associate Director of Sales

For: CalOPS (California Connections Academy)
By: Richard Savage, Ed.D
Title: Superintendent

Signature: _____ Date: _____
NOTE: Written acceptance constitutes a binding Contract between the Hyatt Regency Newport Beach West and CalOPS A Representative authorized to commit to such arrangements on behalf of CalOPS, must therefore sign the document**.** Any changes indicated within the contract have been initialed and approved by the hotel.

Countersignature: _____ Date: _____
Alexis Lee
Director of Sales, Marketing and Events

This Contract may be executed in counterparts and delivery of an executed copy of this Contract by any party via electronic transmission will be as effective as delivery of a manually executed copy of the Contract by such party.

Coversheet

Approval of Hartford Worker's Comp Policy Update and Invoice (attached)

Section: V. Action Items
Item: K. Approval of Hartford Worker's Comp Policy Update and Invoice (attached)
Purpose: Vote
Submitted by:
Related Material:
260210 Hartford Liability BIM.pdf
260210 Hartford Invoice.pdf
California Online Public Schools Policy Change 2025 Workers' Compensation #002.pdf

California Online Public Schools

Board Information Memo

SUBJECT: Hartford Worker's Comp Invoice

Category (Contract Approval, Policy, Personnel, General Approval. etc.): General Approval
Date: 2/10/26
Reason for Board Consideration (Fiscal Policy, State Requirement, etc.): Fiscal Policy - Expense over $20K
Decision Type (Action Item, Information Only, etc.): Action Item

Background (Brief Summary of Background Information):
A Worker's Compensation audit was conducted in the last quarter of 2025 which resulted in findings that suggest CalOPS actual exposure during the policy period was higher than the estimated exposure CalOPS paid for initially. An invoice was generated with the resulting balance due of $223,123.00 with a payment due date of Dec. 1, 2025. The Board approved the payment of this invoice at the December 9, 2025 meeting. This next invoice (attached) is for the revised endorsement with updated estimated exposure, so as to result in a better audit result and minimize the impact after the Worker's Comp Audit for 2026.

Rationale (Why is this important and why is this coming to the Board):
The Board is requested to review and approve the payment of the invoice with updated exposure added.

Evidence of Due Diligence:
Charter Impact was consulted to review the Audit results in December with regards to payroll. While a few discrepancies were noted, overall it was found to be generally accurate. The Newfront team was consulted to re-evaluate and better align with payroll the Worker's Compensation insurance.

Fiscal Impact:
$220,880.00 will be paid to Hartford by 06/01/2026.

Potential Conflicts of Interest: N/A

Recommendation/Board Action (if applicable): Approval

Prepared/Recommended/Approved By: Prepared by Tracy Le, Assistant Director of Human Resources. Presented by Zana Kidd, Director of Human Resources.

Insurance Bill

THE HARTFORD

Billing Company:
Hartford Fire Insurance Company

Bill Date: 01/08/26

Pay The Minimum By The Due Date

Bill Account Number	**17143054**
Due Date	**02/01/26**
Minimum Due	**$142,772.24**
Balance	**$220,880.00**

Your Upcoming Bill Installments

Due Date	Minimum Due
02/01/26	$142,772.24
03/01/26	$19,534.94
04/01/26	$19,534.94
05/01/26	$19,534.94
06/01/26	$19,534.94

Need Help?

Visit business.thehartford.com to pay bills, view policy documents, get certificates, and more.

Need Help? Chat online or call us at 1-866-467-8730. We're here Monday - Friday.

Named Insured: CALIFORNIA ONLINE PUBLIC SCHOOLS
Agent: NEWFRONT INSURANCE SERVICES
Agent Phone Number: 1-415-754-3635
For policy changes please contact your agent.

002021 1/2

Important Messages:

- Please make sure to pay the minimum due by the due date on your invoice. Otherwise, you'll be charged a $35.00 late fee.

Billing Details For Your Policies

Policy Number	Policy Type	Policy Period	Policy Status	Bill Plan	Balance	Minimum Due
57WBAD4FAB	Workers Compensation	07/01/25-07/01/26	Active	12 Pay	$220,880.00	$142,772.24
				TOTALS	$220,880.00	$142,772.24

Pay your bill online at business.thehartford.com. Make a one-time payment, or sign up for Autopay and never worry about missing a payment.

Please detach here and insert with your payment. Write the account number on the check and make payable to The Hartford.

Account Number: **17143054**

Amount Enclosed: _____

Payment Due Date	**02/01/26**
Minimum Due	**$142,772.24**
Balance	**$220,880.00**

Mail Payments To:

The Hartford
P O Box 660916
Dallas, TX 75266-0916

AB 01 002021 38276 H 10 B
CALIFORNIA ONLINE PUBLIC SCHOOLS
33272 VALLE RD
SAN JUAN CAPISTRANO, CA 92675-4842

57171430544755693600014277224000220800008100000

12800816 01/08/26 02 57 17143054 92 NU57

Transactions And Other Charges Since Your Last Bill

Transaction Date	Transaction Detail	Policy Number	Policy Type	Payments and Activity	Billing Fees
12/24/25	Policy Change	57WBAD4FAB	Workers Compensation	$220,880.00	
	Policy Change Premium: $211,324.00				
	OR Wc Assmt: $47.00				
	CA Wc Fraud S/C: $793.00				
	NY Wc Assmt: $11.00				
	CT 2nd Inj Fund S/C: $13.00				
	MT Sub Injury Fund Int: $6.00				
	CA Ueb Trust Fund Assessment: $159.00				
	CA Labor Enforcement And Compliance: $205.00				
	MN Special Compensation Fund: $35.00				
	W Virginia Regulatory Surcharge: -$12.00				
	CT Assmt Fund: $12.00				
	CA Gen Fund Employer: $2,393.00				
	CA Sib Trust Fund Assessment: $5,832.00				
	MO 2nd Inj Fund: $25.00				
	MT Regulatory Assmt Inst: $9.00				
	KY Tax & Assmt Chg: $28.00				
12/29/25	Payment Received			-$223,123.00	

Payments and Activity amount may include premium and surcharges/fees. Please see the Transaction Detail column for complete breakdown.

Ways To Pay Your Bill

- **Pay online** at business.thehartford.com. Some policies may not be available in our automated system.
- **Set up AutoPay** to make automatic payments from your bank account. Never worry about missing a payment. Enroll at business.thehartford.com.
- **Pay by phone** with a one-time payment from your bank account. Call our automated system at 1-866-467-8730. Some policies may not be available in our automated system.
- **Pay by mail** with the enclosed envelope. Include only your bill stub and payment. Allow atleast 10 days for delivery. If you have other correspondence to send, do not send it with your payment. Mail it separately to: The Hartford, 301 Woods Park Drive, Clinton, NY 13323.
- **To mail Overnight/Express** payments, send payments only to: Deluxe - The Hartford Box #916, 3000 Kellway Drive Suite 120, Carrollton, TX 75006.

Payment Rules And Bill Definitions

Payment Application: We will apply payments received in the following order:

- Past due and audit premium on expired or cancelled policies
- Past due premium on active policies
- Past due fees, then
- Current account changes

Alternate payment instructions with your check will not be honored. When you provide a check as payment, you authorize us to either use the information from your check to make a one-time electronic transfer from your bank account or process your payment as a check transaction.

Installment Fee: We charge this fee with each installment, except where prohibited by law.

Late Fee: You will be charged $35.00 when the minimum amount due isn't paid by the due date.

New Fees: The total of all fees assessed on the current bill.

NSF Fee: You will be charged $30.00 if your payment fails because of insufficient funds.

Policy Change (Endorsement): A change to your policy. Depending on what changes, you may end up owing more or less for your coverage.

Policy Credits: Some things, like audit results or endorsement changes, might put a credit back on your account. If your account has a balance, instead of issuing a refund, we use those credits toward your future payments. If your account has an overall credit balance, the refund will be issued to you using the same method you used to make your last payment (Electronic Funds Transfer, credit card or check).

Credit Card Surcharge: Policyholders who choose to pay their premium by credit card, where permitted, will incur a surcharge of up to 2.95% of the total payment amount. This surcharge is charged, collected, and retained by a third-party payment vendor.

State/Local Surcharges or Fees: Some states or municipalities require us to collect an extra amount on top of your premium.

THE HARTFORD
BUSINESS SERVICE CENTER
3600 WISEMAN BLVD
SAN ANTONIO TX 78251

December 23, 2025

NEWFRONT INSURANCE SERVICES / 57556936
777 MARINERS ISLAND BLVD 250
SAN MATEO CA 94404

Policy Information:

Policy Holder Details:	**California Online Public Schools** **33272 VALLE RD** **SAN JUAN CAPISTRANO CA 92675**
Policy Number:	**57 WB AD4FAB**

You can find information about your client's policy enclosed. You can also find this info online at https://agency.thehartford.com.

If you have any questions or concerns about what you see, contact us at any of the options listed on this page.

Thanks for choosing us for your business insurance needs.

Sincerely,
The Hartford

WLTR004

THE HARTFORD

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

CHANGE IN INFORMATION PAGE

INSURER: See Attached Endorsement
NCCI Company Number: 13161

Policy Number: 57 WB AD4FAB **Endorsement Number:** 002
Effective Date: 07/01/25 Effective hour is the same as stated on the Information Page of the policy.
Named Insured and Address: CALIFORNIA ONLINE PUBLIC SCHOOLS
33272 VALLE RD
SAN JUAN CAPISTRANO CA 92675

FEIN Number: 51-0596749

It is agreed that the policy is amended as follows:

This is NOT a bill. However, any changes in your premium will be reflected in your next billing statement. You will receive a separate bill from The Hartford. If you are enrolled in repetitive EFT draws from your bank account, changes in premium will change future draw amounts.

In consideration of an additional premium of $220,880, it is agreed that:

Policy is amended to change the payroll associated to 8868 for WV, Schedule Number 01-47-14 from 90,821.00 to If any

Policy is amended to change the payroll associated to 8868 for FL, Schedule Number 01-09-06 from 67,939.00 to If any

Policy is amended to change the payroll associated to 8868 for VA, Schedule Number 01-45-12 from 68,309.00 to 135,238.00

Policy is amended to change the payroll associated to 9139 for WA, Schedule Number 01-46-13 from If any to 349,905.00

Policy is amended to change the payroll associated to 8868 for OR, Schedule Number 01-36-10 from 278,785.00 to 417,745.00

Policy is amended to change the payroll associated to 8868 for TX, Schedule Number 01-42-11 from 525,580.00 to 1,838,685.00

Policy is amended to change the payroll associated to 8868 for GA, Schedule Number 01-10-07 from 72,647.00 to 306,148.00

Policy is amended to change the payroll associated to 8868 for NM, Schedule Number 01-30-09 from

Countersigned by Susan L. Castaneda
Authorized Representative

CHANGE IN INFORMATION PAGE (Continued)

Policy Number: 57 WB AD4FAB

74,222.00 to 140,112.00

Policy is amended to change the payroll associated to 8868 for ID, Schedule Number 01-11-08 from 534,971.00 to 1,052,334.00

Policy is amended to change the payroll associated to 8868 for KY, Schedule Number 01-16-24 from If any to 115,034.00

Policy is amended to change the payroll associated to 8868 for MN, Schedule Number 01-22-20 from If any to 130,680.00

Policy is amended to change the payroll associated to 8868 for AL, Schedule Number 01-01-18 from If any to 132,520.00

Policy is amended to change the payroll associated to 8868 for TN, Schedule Number 01-41-22 from If any to 538,866.00

Policy is amended to change the payroll associated to 8868 for MO, Schedule Number 01-24-21 from If any to 130,344.00

Policy is amended to change the payroll associated to 8868 for NY, Schedule Number 01-31-17 from 166,518.00 to 195,735.00

Policy is amended to change the payroll associated to 8868 for WI, Schedule Number 01-48-23 from If any to 115,951.00

Policy is amended to change the payroll associated to 8868 for AZ, Schedule Number 01-02-03 from 156,755.00 to 866,437.00

Policy is amended to change the payroll associated to 8868 for CT, Schedule Number 01-06-05 from 71,937.00 to 150,793.00

Policy is amended to change the payroll associated to 8868 for CO, Schedule Number 01-05-04 from 225,920.00 to 250,153.00

Policy is amended to change the payroll associated to 8868 for MT, Schedule Number 01-25-15 from 70,349.00 to 251,545.00

Policy is amended to change the payroll associated to 8875 for CA, Schedule Number 01-04-01 from 26,509,066.00 to 52,557,546.00

Policy is amended to change the payroll associated to 8868 for UT, Schedule Number 01-43-16 from 124,338.00 to 254,170.00

Policy is amended to change the payroll associated to 8868 for NV, Schedule Number 01-27-02 from 349,384.00 to 252,000.00

Policy is amended to add the following Endorsement Forms reflecting the changes made to your policy.

WC990006B(.2)

Policy is amended to delete the following Endorsement Forms reflecting the changes made to your policy.

WC660376C
WC420408A

Policy is amended to revise the following Endorsement Forms reflecting the changes made to your policy.

WC990006B(.1P)
WC000406A
WC000406

CHANGE IN INFORMATION PAGE (Continued)

Policy Number: 57 WB AD4FAB

SCHEDULE

IT IS AGREED THAT THE POLICY IS AMENDED AS FOLLOWS:

CLASS CODE NUMBER AND DESCRIPTION	ESTIMATED TOTAL ANNUAL REMUNERATION	RATES PER 100 OF REMUNERATION	ESTIMATED ANNUAL PREMIUMS
GA - Location 7			
8868	72,647.00	0.680000	-494
SCHOOLS - TRADE OR VOCATIONAL - PROFESSIONAL			
8868	306,148.00	0.680000	2,082
SCHOOLS - TRADE OR VOCATIONAL - PROFESSIONAL			

Total State Summary

Total Class Premium			1,588
Waiver charge	0.00	0.020000	250
Emp liab increased limits	0.00	0.011000	23
Experience modifier 911929384	0.00	0.930000	-165
Premium discount	0.00	0.046000	-101
Terrorism Risk Insurance Program Reau	306,148.00	0.005000	15
Catastrophe (other than certified act	306,148.00	0.040000	122
Georgia Total Cost			144

CHANGE IN INFORMATION PAGE (Continued)

Policy Number: 57 WB AD4FAB

SCHEDULE

IT IS AGREED THAT THE POLICY IS AMENDED AS FOLLOWS:

CLASS CODE NUMBER AND DESCRIPTION	ESTIMATED TOTAL ANNUAL REMUNERATION	RATES PER 100 OF REMUNERATION	ESTIMATED ANNUAL PREMIUMS
CT - Location 5			
8868	150,793.00	0.770000	1,161
SCHOOLS - TRADE OR VOCATIONAL - PROFESSIONAL			
8868	71,937.00	0.770000	-554
SCHOOLS - TRADE OR VOCATIONAL - PROFESSIONAL			

Total State Summary

Total Class Premium			607
Waiver charge	0.00	0.020000	250
Emp liab increased limits	0.00	0.011000	13
Experience modifier 911929384	0.00	0.930000	-100
Premium discount	0.00	0.046000	-61
Terrorism Risk Insurance Program Reau	150,793.00	0.025000	38
Catastrophe (other than certified act	150,793.00	0.030000	45
Connecticut Special Assessment Fund (	0.00	2.200000	29
CT 2nd Injury Fund	0.00	2.250000	30
Connecticut Total Cost			244

CHANGE IN INFORMATION PAGE (Continued)

Policy Number: 57 WB AD4FAB

SCHEDULE

IT IS AGREED THAT THE POLICY IS AMENDED AS FOLLOWS:

CLASS CODE NUMBER AND DESCRIPTION	ESTIMATED TOTAL ANNUAL REMUNERATION	RATES PER 100 OF REMUNERATION	ESTIMATED ANNUAL PREMIUMS
CA - Location 1			
8875 PUBLIC COLLEGES OR SCHOOLS - ALL EMPLOYEES - INCLUDING CAFETERIA, CLERICAL OFFICE EMPLOYEES, CLERICAL TELECOMMUTER EMPLOYEES AND OUTSIDE SALESPERSONS	52,557,546.00	1.050000	551,854
8875 PUBLIC COLLEGES OR SCHOOLS - ALL EMPLOYEES - INCLUDING CAFETERIA, CLERICAL OFFICE EMPLOYEES, CLERICAL TELECOMMUTER EMPLOYEES AND OUTSIDE SALESPERSONS	26,509,066.00	1.050000	-278,345
Total State Summary			
Total Class Premium			273,509
CA Territorial Differential	0.00	0.998000	-1,104
Waiver charge	0.00	0.020000	11,037
Experience modifier 911929384	0.00	0.560000	-247,186
Schedule Rating Factor	0.00	1.271000	85,257
Premium discount	0.00	0.046000	-18,393
Terrorism Risk Insurance Program Reau	52,557,546.00	0.020000	10,512
CA User Fund	0.00	1.237000	4,849
CA Fraud	0.00	0.409600	1,606
CA Uninsured Employers Benefit Trust	0.00	0.081800	321
CA Subsequent Injuries Benefit Trust	0.00	3.014800	11,817
CA Occupational Safety & Health Fund	0.00	0.188500	739
CA Labor Enforcement & Compliance Fun	0.00	0.105800	415
California Total Cost			-140,130

CHANGE IN INFORMATION PAGE (Continued)

Policy Number: 57 WB AD4FAB

SCHEDULE

IT IS AGREED THAT THE POLICY IS AMENDED AS FOLLOWS:

CLASS CODE NUMBER AND DESCRIPTION	ESTIMATED TOTAL ANNUAL REMUNERATION	RATES PER 100 OF REMUNERATION	ESTIMATED ANNUAL PREMIUMS
CO - Location 4			
8868 SCHOOLS - TRADE OR VOCATIONAL - PROFESSIONAL	225,920.00	0.910000	-2,056
8868 SCHOOLS - TRADE OR VOCATIONAL - PROFESSIONAL	250,153.00	0.910000	2,276

Total State Summary

Total Class Premium			220
Waiver charge	0.00	0.020000	250
Emp liab increased limits	0.00	0.011000	25
Experience modifier 911929384	0.00	0.930000	-179
Premium discount	0.00	0.046000	-109
Terrorism Risk Insurance Program Reau	250,153.00	0.014000	35
Catastrophe (other than certified act	250,153.00	0.020000	50
Colorado Total Cost			72

CHANGE IN INFORMATION PAGE (Continued)

Policy Number: 57 WB AD4FAB

SCHEDULE

IT IS AGREED THAT THE POLICY IS AMENDED AS FOLLOWS:

CLASS CODE NUMBER AND DESCRIPTION	ESTIMATED TOTAL ANNUAL REMUNERATION	RATES PER 100 OF REMUNERATION	ESTIMATED ANNUAL PREMIUMS
NY - Location 17			
8868	166,518.00	0.460000	-766
SCHOOL - PROFESSIONAL EMPLOYEES & CLERICAL			
8868	195,735.00	0.460000	900
SCHOOL - PROFESSIONAL EMPLOYEES & CLERICAL			
Total State Summary			
Total Class Premium			134
Waiver charge	0.00	0.020000	250
Premium discount	0.00	0.057000	-66
Terrorism Risk Insurance Program Reau	195,735.00	0.039000	76
Terrorism Risk Insurance Program Reauthorization Act Disclosure Endorsement - NY Percapita	0.00		0
Catastrophe (other than certified acts of terrorism) -NY Percapita Classes	0.00		0
Catastrophe (other than certified act	195,735.00	0.004000	8
New York State Assessment	0.00	7.100000	88
New York Total Cost			356

CHANGE IN INFORMATION PAGE (Continued)

Policy Number: 57 WB AD4FAB

SCHEDULE

IT IS AGREED THAT THE POLICY IS AMENDED AS FOLLOWS:

CLASS CODE NUMBER AND DESCRIPTION	ESTIMATED TOTAL ANNUAL REMUNERATION	RATES PER 100 OF REMUNERATION	ESTIMATED ANNUAL PREMIUMS
NV - Location 2			
8868 SCHOOLS - TRADE OR VOCATIONAL - PROFESSIONAL	349,384.00	0.660000	-2,306
8868 SCHOOLS - TRADE OR VOCATIONAL - PROFESSIONAL	252,000.00	0.660000	1,663

Total State Summary

Total Class Premium			-643
Waiver charge	0.00	0.020000	50
Emp liab increased limits	0.00	0.011000	18
Experience modifier 911929384	0.00	0.930000	-121
Premium discount	0.00	0.121000	-195
Terrorism Risk Insurance Program Reau	252,000.00	0.075000	189
Catastrophe (other than certified act	252,000.00	0.020000	50
Nevada Total Cost			-9

CHANGE IN INFORMATION PAGE (Continued)

Policy Number: 57 WB AD4FAB

SCHEDULE

IT IS AGREED THAT THE POLICY IS AMENDED AS FOLLOWS:

CLASS CODE NUMBER AND DESCRIPTION	ESTIMATED TOTAL ANNUAL REMUNERATION	RATES PER 100 OF REMUNERATION	ESTIMATED ANNUAL PREMIUMS
KY - Location 24			
8868 SCHOOLS - TRADE OR VOCATIONAL - PROFESSIONAL	115,034.00	0.440000	506
Total State Summary			
Total Class Premium			506
Emp liab increased limits	0.00	0.011000	6
Experience modifier 911929384	0.00	0.930000	-36
Premium discount	0.00	0.046000	-22
Terrorism Risk Insurance Program Reau	115,034.00	0.005000	6
Catastrophe (other than certified act	115,034.00	0.040000	46
KY Tax and Assessment Surcharge	0.00	5.530000	28
Kentucky Total Cost			28

CHANGE IN INFORMATION PAGE (Continued)

Policy Number: 57 WB AD4FAB

SCHEDULE

IT IS AGREED THAT THE POLICY IS AMENDED AS FOLLOWS:

CLASS CODE NUMBER AND DESCRIPTION	ESTIMATED TOTAL ANNUAL REMUNERATION	RATES PER 100 OF REMUNERATION		ESTIMATED ANNUAL PREMIUMS
AL - Location 18				
8868 SCHOOLS - TRADE OR VOCATIONAL - PROFESSIONAL	132,520.00	0.890000		1,179
Total State Summary				
Total Class Premium				1,179
Emp liab increased limits	0.00	0.014000	17	
Experience modifier 911929384	0.00	0.930000	-84	
Premium discount	0.00	0.046000	-51	
Terrorism Risk Insurance Program Reau	132,520.00	0.021000	28	
Catastrophe (other than certified act	132,520.00	0.040000	53	
Alabama Total Cost				-37

CHANGE IN INFORMATION PAGE (Continued)

Policy Number: 57 WB AD4FAB

SCHEDULE

IT IS AGREED THAT THE POLICY IS AMENDED AS FOLLOWS:

CLASS CODE NUMBER AND DESCRIPTION	ESTIMATED TOTAL ANNUAL REMUNERATION	RATES PER 100 OF REMUNERATION	ESTIMATED ANNUAL PREMIUMS
WA - Location 13			
9139		0.020000	-250
STOP GAP			
9139	349,905.00	0.020000	250
STOP GAP			
Total State Summary			
Total Class Premium			0
Emp liab increased limits	0.00	0.770000	193
Waiver charge	0.00	0.020000	250
Washington Total Cost			443

CHANGE IN INFORMATION PAGE (Continued)

Policy Number: 57 WB AD4FAB

SCHEDULE

IT IS AGREED THAT THE POLICY IS AMENDED AS FOLLOWS:

CLASS CODE NUMBER AND DESCRIPTION	ESTIMATED TOTAL ANNUAL REMUNERATION	RATES PER 100 OF REMUNERATION	ESTIMATED ANNUAL PREMIUMS
WV - Location 14			
8868 SCHOOLS - TRADE OR VOCATIONAL - PROFESSIONAL	90,821.00	0.260000	-236
Total State Summary			
Total Class Premium			-236
Waiver charge	0.00	0.020000	250
Experience modifier 911929384	0.00	0.930000	-18
Premium discount	0.00	0.046000	-11
Terrorism Risk Insurance Program Reau	0.00	0.012000	0
Catastrophe (other than certified act	0.00	0.020000	0
WV Regulatory Surcharge	0.00	5	11
West Virginia Total Cost			232

CHANGE IN INFORMATION PAGE (Continued)

Policy Number: 57 WB AD4FAB

SCHEDULE

IT IS AGREED THAT THE POLICY IS AMENDED AS FOLLOWS:

CLASS CODE NUMBER AND DESCRIPTION	ESTIMATED TOTAL ANNUAL REMUNERATION	RATES PER 100 OF REMUNERATION	ESTIMATED ANNUAL PREMIUMS
TX - Location 11			
8868	525,580.00	0.290000	-1,524
SCHOOL: PROFESSIONAL EMPLOYEES			
8868	1,838,685.00	0.290000	5,332
SCHOOL: PROFESSIONAL EMPLOYEES			

Total State Summary

Total Class Premium			3,808
Emp liab increased limits	0.00	0.014000	75
Waiver charge	0.00	0.020000	107
Experience modifier 911929384	0.00	0.930000	-386
Premium discount	0.00	0.112000	-574
Terrorism Risk Insurance Program Reau	1,838,685.00	0.024000	441
Catastrophe (other than certified acts of terrorism)	1,838,685.00		0
Texas Total Cost			-337

CHANGE IN INFORMATION PAGE (Continued)

Policy Number: 57 WB AD4FAB

SCHEDULE

IT IS AGREED THAT THE POLICY IS AMENDED AS FOLLOWS:

CLASS CODE NUMBER AND DESCRIPTION	ESTIMATED TOTAL ANNUAL REMUNERATION	RATES PER 100 OF REMUNERATION	ESTIMATED ANNUAL PREMIUMS
VA - Location 12			
8868	68,309.00	0.240000	-164
SCHOOLS - TRADE OR VOCATIONAL - PROFESSIONAL			
8868	135,238.00	0.240000	325
SCHOOLS - TRADE OR VOCATIONAL - PROFESSIONAL			

Total State Summary

Total Class Premium			161
Waiver charge	0.00	0.020000	250
Emp liab increased limits	0.00	0.011000	4
Experience modifier 911929384	0.00	0.930000	-41
Premium discount	0.00	0.046000	-25
Expense constant	0.00		260
Terrorism Risk Insurance Program Reau	135,238.00	0.020000	27
Virginia Total Cost			475

CHANGE IN INFORMATION PAGE (Continued)

Policy Number: 57 WB AD4FAB

SCHEDULE

IT IS AGREED THAT THE POLICY IS AMENDED AS FOLLOWS:

CLASS CODE NUMBER AND DESCRIPTION	ESTIMATED TOTAL ANNUAL REMUNERATION	RATES PER 100 OF REMUNERATION	ESTIMATED ANNUAL PREMIUMS
ID - Location 8			
8868 SCHOOLS - TRADE OR VOCATIONAL - PROFESSIONAL	534,971.00	0.520000	-2,782
8868 SCHOOLS - TRADE OR VOCATIONAL - PROFESSIONAL	1,052,334.00	0.520000	5,472

Total State Summary

Total Class Premium			2,690
Waiver charge	0.00	0.020000	250
Emp liab increased limits	0.00	0.011000	60
Experience modifier 911929384	0.00	0.930000	-405
Premium discount	0.00	0.057000	-306
Terrorism Risk Insurance Program Reau	1,052,334.00	0.010000	105
Catastrophe (other than certified act	1,052,334.00	0.010000	105
Idaho Total Cost			-191

CHANGE IN INFORMATION PAGE (Continued)

Policy Number: 57 WB AD4FAB

SCHEDULE

IT IS AGREED THAT THE POLICY IS AMENDED AS FOLLOWS:

CLASS CODE NUMBER AND DESCRIPTION	ESTIMATED TOTAL ANNUAL REMUNERATION	RATES PER 100 OF REMUNERATION	ESTIMATED ANNUAL PREMIUMS
OR - Location 10			
8868	278,785.00	0.360000	-1,004
SCHOOLS TRADE OR VOCATIONAL & CLERICAL			
8868	417,745.00	0.360000	1,504
SCHOOLS TRADE OR VOCATIONAL & CLERICAL			

Total State Summary

Total Class Premium			500
Waiver charge	0.00	0.050000	250
Emp liab increased limits	0.00	0.004000	6
Experience modifier 911929384	0.00	0.930000	-123
Premium discount	0.00	0.046000	-75
Terrorism Risk Insurance Program Reau	417,745.00	0.010000	42
Catastrophe (other than certified act	417,745.00	0.020000	84
OR Administrative Fund Assessment	0.00	9.800000	165
Oregon Total Cost			349

CHANGE IN INFORMATION PAGE (Continued)

Policy Number: 57 WB AD4FAB

SCHEDULE

IT IS AGREED THAT THE POLICY IS AMENDED AS FOLLOWS:

CLASS CODE NUMBER AND DESCRIPTION	ESTIMATED TOTAL ANNUAL REMUNERATION	RATES PER 100 OF REMUNERATION	ESTIMATED ANNUAL PREMIUMS
NM - Location 9			
8868	74,222.00	0.520000	-386
SCHOOLS - TRADE OR VOCATIONAL - PROFESSIONAL			
8868	140,112.00	0.520000	729
SCHOOLS - TRADE OR VOCATIONAL - PROFESSIONAL			

Total State Summary

Total Class Premium			343
Waiver charge	0.00	0.020000	250
Emp liab increased limits	0.00	0.011000	8
Experience modifier 911929384	0.00	0.930000	-69
Premium discount	0.00	0.046000	-42
Terrorism Risk Insurance Program Reau	140,112.00	0.011000	15
Catastrophe (other than certified act	140,112.00	0.020000	28
New Mexico Total Cost			190

CHANGE IN INFORMATION PAGE (Continued)

Policy Number: 57 WB AD4FAB

SCHEDULE

IT IS AGREED THAT THE POLICY IS AMENDED AS FOLLOWS:

CLASS CODE NUMBER AND DESCRIPTION	ESTIMATED TOTAL ANNUAL REMUNERATION	RATES PER 100 OF REMUNERATION	ESTIMATED ANNUAL PREMIUMS
FL - Location 6			
8868 SCHOOLS - TRADE OR VOCATIONAL - PROFESSIONAL EMPLOYEES & CLERICAL	67,939.00	0.370000	-251

Total State Summary

Total Class Premium			-251
Waiver charge	0.00	0.020000	250
Experience modifier 911929384	0.00	0.930000	-18
Premium discount	0.00	0.057000	-13
Terrorism Risk Insurance Program Reau	0.00	0.010000	0
Florida Total Cost			219

CHANGE IN INFORMATION PAGE (Continued)

Policy Number: 57 WB AD4FAB

SCHEDULE

IT IS AGREED THAT THE POLICY IS AMENDED AS FOLLOWS:

CLASS CODE NUMBER AND DESCRIPTION	ESTIMATED TOTAL ANNUAL REMUNERATION	RATES PER 100 OF REMUNERATION	ESTIMATED ANNUAL PREMIUMS
WI - Location 23			
8868 SCHOOLS - TRADE OR VOCATIONAL - PROFESSIONAL	115,951.00	0.380000	441
Total State Summary			
Total Class Premium			441
Emp liab increased limits	0.00	0.011000	5
Experience modifier 911929384	0.00	0.930000	-31
Premium discount	0.00	0.057000	-24
Terrorism Risk Insurance Program Reau	115,951.00	0.020000	23
Catastrophe (other than certified act	115,951.00	0.010000	12
Wisconsin Total Cost			-15

CHANGE IN INFORMATION PAGE (Continued)

Policy Number: 57 WB AD4FAB

SCHEDULE

IT IS AGREED THAT THE POLICY IS AMENDED AS FOLLOWS:

CLASS CODE NUMBER AND DESCRIPTION	ESTIMATED TOTAL ANNUAL REMUNERATION	RATES PER 100 OF REMUNERATION	ESTIMATED ANNUAL PREMIUMS
MO - Location 21			
8868 SCHOOLS - TRADE OR VOCATIONAL - PROFESSIONAL	130,344.00	0.670000	873
Total State Summary			
Total Class Premium			873
Emp liab increased limits	0.00	0.011000	10
Experience modifier 911929384	0.00	0.930000	-62
Premium discount	0.00	0.046000	-38
Terrorism Risk Insurance Program Reau	130,344.00	0.011000	14
Catastrophe (other than certified act	130,344.00	0.020000	26
MO Second Injury Fund Assessment (CBA	0.00	3	25
Missouri Total Cost			-25

CHANGE IN INFORMATION PAGE (Continued)

Policy Number: 57 WB AD4FAB

SCHEDULE

IT IS AGREED THAT THE POLICY IS AMENDED AS FOLLOWS:

CLASS CODE NUMBER AND DESCRIPTION	ESTIMATED TOTAL ANNUAL REMUNERATION	RATES PER 100 OF REMUNERATION	ESTIMATED ANNUAL PREMIUMS
MN - Location 20			
8868 SCHOOLS - TRADE OR VOCATIONAL - PROFESSIONAL	130,680.00	0.940000	1,228
Total State Summary			
Total Class Premium			1,228
Emp liab increased limits	0.00	0.011000	14
Experience modifier 911929384	0.00	0.930000	-87
Premium discount	0.00	0.046000	-53
Terrorism Risk Insurance Program Reau	130,680.00	0.015000	20
MN Special Compensation Fund Assessme	0.00	3	35
Minnesota Total Cost			-71

CHANGE IN INFORMATION PAGE (Continued)

Policy Number: 57 WB AD4FAB

SCHEDULE

IT IS AGREED THAT THE POLICY IS AMENDED AS FOLLOWS:

CLASS CODE NUMBER AND DESCRIPTION	ESTIMATED TOTAL ANNUAL REMUNERATION	RATES PER 100 OF REMUNERATION	ESTIMATED ANNUAL PREMIUMS
AZ - Location 3			
8868 SCHOOLS - TRADE OR VOCATIONAL - PROFESSIONAL	156,755.00	0.220000	-345
8868 SCHOOLS - TRADE OR VOCATIONAL - PROFESSIONAL	866,437.00	0.220000	1,906

Total State Summary

Total Class Premium			1,561
Waiver charge	0.00	0.020000	250
Emp liab increased limits	0.00	0.011000	21
Experience modifier 911929384	0.00	0.930000	-152
Premium discount	0.00	0.057000	-115
Terrorism Risk Insurance Program Reau	866,437.00	0.010000	87
Catastrophe (other than certified act	866,437.00	0.010000	87
Arizona Total Cost			178

CHANGE IN INFORMATION PAGE (Continued)

Policy Number: 57 WB AD4FAB

SCHEDULE

IT IS AGREED THAT THE POLICY IS AMENDED AS FOLLOWS:

CLASS CODE NUMBER AND DESCRIPTION	ESTIMATED TOTAL ANNUAL REMUNERATION	RATES PER 100 OF REMUNERATION	ESTIMATED ANNUAL PREMIUMS
TN - Location 22			
8868 SCHOOLS - TRADE OR VOCATIONAL - PROFESSIONAL	538,866.00	0.320000	1,724
Total State Summary			
Total Class Premium			1,724
Emp liab increased limits	0.00	0.014000	24
Experience modifier 911929384	0.00	0.930000	-122
Premium discount	0.00	0.046000	-75
Terrorism Risk Insurance Program Reau	538,866.00	0.013000	70
Catastrophe (other than certified act	538,866.00	0.030000	162
Tennessee Total Cost			59

CHANGE IN INFORMATION PAGE (Continued)

Policy Number: 57 WB AD4FAB

SCHEDULE

IT IS AGREED THAT THE POLICY IS AMENDED AS FOLLOWS:

CLASS CODE NUMBER AND DESCRIPTION	ESTIMATED TOTAL ANNUAL REMUNERATION	RATES PER 100 OF REMUNERATION	ESTIMATED ANNUAL PREMIUMS
UT - Location 16			
8868 SCHOOLS - TRADE OR VOCATIONAL - PROFESSIONAL	124,338.00	0.230000	-286
8868 SCHOOLS - TRADE OR VOCATIONAL - PROFESSIONAL	254,170.00	0.230000	585

Total State Summary

Total Class Premium			299
Emp liab increased limits	0.00	0.011000	6
Experience modifier 911929384	0.00	0.930000	-41
Premium discount	0.00	0.046000	-25
Terrorism Risk Insurance Program Reau	254,170.00	0.012000	31
Catastrophe (other than certified act	254,170.00	0.020000	51
Utah Total Cost			22

CHANGE IN INFORMATION PAGE (Continued)

Policy Number: 57 WB AD4FAB

SCHEDULE

IT IS AGREED THAT THE POLICY IS AMENDED AS FOLLOWS:

CLASS CODE NUMBER AND DESCRIPTION	ESTIMATED TOTAL ANNUAL REMUNERATION	RATES PER 100 OF REMUNERATION	ESTIMATED ANNUAL PREMIUMS
MT - Location 15			
8868	70,349.00	0.900000	-633
SCHOOLS - TRADE OR VOCATIONAL - PROFESSIONAL			
8868	251,545.00	0.900000	2,264
SCHOOLS - TRADE OR VOCATIONAL - PROFESSIONAL			

Total State Summary

Total Class Premium			1,631
Waiver charge	0.00	0.020000	250
Emp liab increased limits	0.00	0.011000	25
Experience modifier 911929384	0.00	0.930000	-178
Premium discount	0.00	0.046000	-109
Terrorism Risk Insurance Program Reau	251,545.00	0.013000	33
Catastrophe (other than certified act	251,545.00	0.030000	75
MT Regulatory Assessment (0939) (CBAI	0.00	0.544300	13
MTOSAHRA (Occupational safety and hea	0.00	0.492200	12
MT Subsequent Injury Assessment (0935	0.00	0.384400	9
Montana Total Cost			130

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

PREMIUM DISCOUNT ENDORSEMENT

Policy Number: 57 WB AD4FAB **Endorsement Number:** 002
Effective Date: 07/01/25 Effective hour is the same as stated on the Information Page of the policy.
Named Insured and Address: California Online Public Schools
33272 VALLE RD
SAN JUAN CAPISTRAN CA 92675

The premium for this policy and the policies, if any, listed in Item 3 of the Schedule may be eligible for a discount. This endorsement shows your estimated discount in Item 1 or 2 of the Schedule. The final calculation of premium discount will be determined by our manuals and your premium basis as determined by audit. Premium subject to retrospective rating is not subject to premium discount.

SCHEDULE

1. Table of States

   Texas

   or any other State that has approved the premium discount plan applicable to the total policy premium on an interstate basis at the effective date of the policy.

2. Average percentage discount: 11.20 %

3. Other policies:

4. If there are no entries in Items 1, 2 and 3 of the Schedule, see the Premium Discount Endorsement attached to your policy number:

Countersigned by _____
Authorized Representative

Form WC 00 04 06 Printed in U.S.A.
Process Date: 12/23/25 **Policy Expiration Date:** 07/01/26

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

PREMIUM DISCOUNT ENDORSEMENT

Policy Number: 57 WB AD4FAB **Endorsement Number:** 002
Effective Date: 07/01/25 Effective hour is the same as stated on the Information Page of the policy.
Named Insured and Address: California Online Public Schools
33272 VALLE RD
SAN JUAN CAPISTRAN CA 92675

The premium for this policy and the policies, if any, listed in Item 3 of the Schedule may be eligible for a discount. This endorsement shows your estimated discount in Item 1 or 2 of the Schedule. The final calculation of premium discount will be determined by our manuals and your premium basis as determined by audit. Premium subject to retrospective rating is not subject to premium discount.

SCHEDULE

1. Table of States

   Oregon
   Kentucky
   Tennessee
   Missouri
   California
   Alabama
   Montana
   Virginia
   West Virginia
   Connecticut
   Colorado
   New Mexico
   Georgia
   Utah

   or any other State that has approved the premium discount plan applicable to the total policy premium on an interstate basis at the effective date of the policy.

2. Average percentage discount: 4.60 %

3. Other policies:

4. If there are no entries in Items 1, 2 and 3 of the Schedule, see the Premium Discount Endorsement attached to your policy number:

Countersigned by _____
Authorized Representative

Form WC 00 04 06 Printed in U.S.A.
Process Date: 12/23/25 **Policy Expiration Date:** 07/01/26

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

PREMIUM DISCOUNT ENDORSEMENT

Policy Number: 57 WB AD4FAB **Endorsement Number:** 002
Effective Date: 07/01/25 Effective hour is the same as stated on the Information Page of the policy.
Named Insured and Address: California Online Public Schools
33272 VALLE RD
SAN JUAN CAPISTRAN CA 92675

The premium for this policy and the policies, if any, listed in Item 3 of the Schedule may be eligible for a discount. This endorsement shows your estimated discount in Item 1 or 2 of the Schedule. The final calculation of premium discount will be determined by our manuals and your premium basis as determined by audit. Premium subject to retrospective rating is not subject to premium discount.

SCHEDULE

1. Table of States

   New York

   or any other State that has approved the premium discount plan applicable to the total policy premium on an interstate basis at the effective date of the policy.

2. Average percentage discount: 5.70 %

3. Other policies:

4. If there are no entries in Items 1, 2 and 3 of the Schedule, see the Premium Discount Endorsement attached to your policy number:

Countersigned by _____
Authorized Representative

Form WC 00 04 06 Printed in U.S.A.
Process Date: 12/23/25 **Policy Expiration Date:** 07/01/26

The Hartford

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

PREMIUM DISCOUNT ENDORSEMENT

Policy Number: 57 WB AD4FAB **Endorsement Number:** 002
Effective Date: 07/01/25 Effective hour is the same as stated on the Information Page of the policy.
Named Insured and Address: California Online Public Schools
33272 VALLE RD
SAN JUAN CAPISTRAN CA 92675

The premium for this policy and the policies, if any, listed in Item 3 of the Schedule may be eligible for a discount. This endorsement shows your estimated discount in Item 1 or 2 of the Schedule. The final calculation of premium discount will be determined by our manuals and your premium basis as determined by audit. Premium subject to retrospective rating is not subject to premium discount.

SCHEDULE

1. Table of States

   Minnesota

   or any other State that has approved the premium discount plan applicable to the total policy premium on an interstate basis at the effective date of the policy.

2. Average percentage discount: 4.60 %

3. Other policies:

4. If there are no entries in Items 1, 2 and 3 of the Schedule, see the Premium Discount Endorsement attached to your policy number:

Countersigned by _____
Authorized Representative

Form WC 00 04 06 A Printed in U.S.A.
Process Date: 12/23/25 **Policy Expiration Date:** 07/01/26

The Hartford

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

PREMIUM DISCOUNT ENDORSEMENT

Policy Number: 57 WB AD4FAB **Endorsement Number:** 002
Effective Date: 07/01/25 Effective hour is the same as stated on the Information Page of the policy.
Named Insured and Address: California Online Public Schools
33272 VALLE RD
SAN JUAN CAPISTRAN CA 92675

The premium for this policy and the policies, if any, listed in Item 3 of the Schedule may be eligible for a discount. This endorsement shows your estimated discount in Item 1 or 2 of the Schedule. The final calculation of premium discount will be determined by our manuals and your premium basis as determined by audit. Premium subject to retrospective rating is not subject to premium discount.

SCHEDULE

1. Table of States

   Arizona
   Wisconsin
   Florida
   Idaho

   or any other State that has approved the premium discount plan applicable to the total policy premium on an interstate basis at the effective date of the policy.

2. Average percentage discount: 5.70 %

3. Other policies:

4. If there are no entries in Items 1, 2 and 3 of the Schedule, see the Premium Discount Endorsement attached to your policy number:

Countersigned by _____
Authorized Representative

Form WC 00 04 06 A Printed in U.S.A.
Process Date: 12/23/25 **Policy Expiration Date:** 07/01/26

The Hartford

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

PREMIUM DISCOUNT ENDORSEMENT

Policy Number: 57 WB AD4FAB **Endorsement Number:** 002
Effective Date: 07/01/25 Effective hour is the same as stated on the Information Page of the policy.
Named Insured and Address: California Online Public Schools
33272 VALLE RD
SAN JUAN CAPISTRAN CA 92675

The premium for this policy and the policies, if any, listed in Item 3 of the Schedule may be eligible for a discount. This endorsement shows your estimated discount in Item 1 or 2 of the Schedule. The final calculation of premium discount will be determined by our manuals and your premium basis as determined by audit. Premium subject to retrospective rating is not subject to premium discount.

SCHEDULE

1. Table of States

   Nevada

   or any other State that has approved the premium discount plan applicable to the total policy premium on an interstate basis at the effective date of the policy.

2. Average percentage discount: 12.10 %

3. Other policies:

4. If there are no entries in Items 1, 2 and 3 of the Schedule, see the Premium Discount Endorsement attached to your policy number:

Countersigned by _____
Authorized Representative

Form WC 00 04 06 A Printed in U.S.A.
Process Date: 12/23/25 **Policy Expiration Date:** 07/01/26

Coversheet

Approval of HR Konnect Contract (attached)

Section: V. Action Items
Item: L. Approval of HR Konnect Contract (attached)
Purpose: Vote
Submitted by:
Related Material:
HR Konnect BIM New Contracts Over $20K - CalOPS.pdf
V3_California Public Schools_Konnect Services SOW link to MSA (1).docx.pdf
California Public Schools_2025_Proposal Outline (3).pdf

California Online Public Schools

Board Information Memo (BIM)
for New Contracts Over $20k

SUBJECT: Job Design, Job Descriptions, Compensation Structure Redesign, and Succession Planning – HR Konnect Contract

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Category *(Contract Approval, Policy, Personnel, General Approval. etc.)*: **Contract Approval – Professional Services**

Date: January 5, 2026

Reason for Board Consideration *(Fiscal Policy, State Requirement, etc.)*: **Contract exceeds the $20,000 threshold requiring Board approval.**

Decision Type *(Action Item, Information Only, etc.)*: **Action Item**

Background *(Brief Summary of Background Information):*\
Over the past year, the district has been working to better organize and strengthen its staffing structure so that employees, managers, and leadership have a clear understanding of roles, expectations, and career pathways. During this process, several challenges became clear:

1. Roles and responsibilities are not currently defined in a consistent way.

Different departments use different job titles and descriptions, and many are outdated or incomplete. This creates confusion for employees and managers, especially when responsibilities overlap or when teams grow

2. There is no clear system that shows how positions relate to one another or what distinguishes one level of responsibility from another. As a result, employees may not understand how they can grow in their careers, and managers lack a reliable structure for assigning responsibilities or planning future staffing needs.

3. Job descriptions need significant updating and standardization. The internal HR team began work on this, but due to limited capacity and the specialized nature of this work, they were not able to complete the redesign for all roles. Many descriptions need to be rewritten to accurately reflect current duties and compliance requirements.

4. Compensation and salary schedules need to be reviewed and modernized. As the district has expanded, pay has become difficult to compare across roles and departments. Some roles may be misaligned with market standards, and there are concerns about internal equity and pay compression. A structured redesign is needed to ensure fairness and long-term consistency.

5. The district does not have a formal process for planning future leadership needs or preparing internal staff for advancement.

Without a clear succession planning structure, it becomes difficult to ensure continuity when key positions open or when the organization grows.

To address these challenges, the district is seeking outside support to:

- Clarify and update all job roles and responsibilities

- Standardize job descriptions so they are accurate, consistent, and easy to maintain

- Review and redesign compensation and salary schedules to ensure fairness and competitiveness

- Create a simple, repeatable system that helps identify and prepare future leaders

This work will strengthen internal operations, ensure transparency and equity in pay and expectations, and support long-term organizational stability. Because these issues affect all departments and require specialized expertise, outside support is necessary to complete the work thoroughly and in a timely manner.

a. Contract Term (Length):

Four (4) months from Board approval.

b. Total Contracted Amount:

$75,000 fixed-fee engagement, inclusive of approximately 320 hours of senior-level professional services.

Additional work beyond scope, if necessary, would be billed at $250/hour with prior approval from both parties.

c. Payment Schedule and Amounts:

- $15,000 retainer due upon execution of agreement,

Monthly invoices of $15,000 due 15 days after receiving the invoice

Retainer applied to the final invoice

d. Additional Fees:

None anticipated. No travel or material costs.

Any scope changes will require a mutually approved Statement of Work (SOW).

e. Data Sharing Terms:

Vendor will receive only the data necessary to complete the project, including position lists, salary information, job descriptions, and related materials.

f. Exit Clause:

Either party may terminate the agreement with 30 days' written notice.

In the event of early termination, the district will pay for all work completed to date, and HR Konnect will provide all deliverables produced up to the termination date.

g. Legal Review: Yes

Rationale *(Why is this important and why is this coming to the Board)*

This engagement will improve role clarity, fairness in pay, transparency across departments, leadership continuity, and long-term HR stability. Internal staff lack the capacity and specialized expertise to complete this work, making external support essential.

Evidence of Due Diligence: (*Please attach quotes and/or proposals for three (3) vendors with the same specifications)*

a. *Compared Bid #1 Vendor Name:*

HR Konnect (Recommended)

Cost: $75,000

Pros:

- Strong expertise in compensation redesign, job documentation, and succession planning

- Comprehensive deliverables in editable formats

- Includes implementation support, training, and Board presentation

- Strong project management approach

- Cost-effective compared to alternatives

Cons:

- District must prepare job materials and participate in weekly check-ins

b. *Comparative Bid #2 Vendor Name:*

Cost: $90,000

Pros:

- Experienced HR consulting provider

Cons:

- Higher cost

- Less comprehensive scope (did not include succession planning)

- Fewer implementation supports

c. *Comparative Bid #3 Vendor Name:*
Internal HR team,

Not recommended due to limited capacity and lack of specialized compensation expertise needed to complete the work.

d. *Which Comparative Bid do you recommend and why?*

HR Konnect offers the most complete scope, best value, strongest implementation support, and the specialized expertise needed to complete the redesign thoroughly and sustainably.

Fiscal Impact: *(Please reach out to the Director or Assistant Director of Finance for guidance)*

Budget Category:

☐ Curriculum Subject:_____	☐ Dues & Memberships	☐ Repairs & Maintenance
	☐ Marketing	☐ Insurance
☐ Textbooks	☐ Software	☐ Professional Development
☐ School Supplies	☐ Communications	☐ Educational Consulting
☐ Event Supplies	☐ IT	☐ Consulting
☐ Office Supplies	☐ Rent / Leases	x☐ Professional Services
☐ Equipment *(Staff or Student)*	☐ Facility Upgrades	☐ Other: _____

Funding Source:

☐ General Funds	☐ Special Education Funds	☐ Restricted (Specialized Funds)	☐ Federal Funds

Is this a new vendor? (If so, please complete a New Vendor Set-Up Form)

Yes.

Potential Conflicts of Interest: *(Disclose if the business has any connections to CalOPS board members, employees, or their family members, as this may present a potential conflict of interest under CalOPS policy.)*
None known.

Recommendation/Board Action (if applicable): Approval

Prepared/Recommended/Approved By: Zana Kidd, Director of Human Resources

This Statement of Work ("SOW") adopts and incorporates by reference the terms and conditions of the Master Human Resources Online Portal and Professional Subscription Services Agreement (the "MSA") available at https://www.hrkonnect.com/msa, as in effect as of the Effective Date of this SOW. The MSA is entered into by and between HR Konnect, LLC, a California limited liability company, dba Konnect, with offices located at 7515 Irvine Center Dr, Ste 120, Irvine, California 92618 ("Service Provider"), and the customer designated below ("Customer"), and together with Service Provider, the "Parties," and each, a "Party."

This SOW is effective as of the Effective Date designated below and will remain in effect for the term specified herein, unless earlier terminated in accordance with the MSA. This SOW shall automatically renew for successive terms equal to the initial Term (each, a "Renewal Term") on the same terms and conditions as contained in this SOW and the MSA, unless either Party provides written notice of non-renewal at least sixty (60) days prior to the expiration of the then-current Term.

Transactions performed under this SOW will be conducted in accordance with and be subject to the terms and conditions of this SOW and the MSA. Any different or additional terms in a purchase order issued by Customer are hereby rejected, void and shall have no effect. Capitalized terms used but not defined in this SOW shall have the meanings ascribed to such terms in the MSA.

Customer Name:	California Online Public Schools
Customer Address:	**33272 Valle Road** San Juan Capistrano, CA 92675

	Phone: 800-906-5166 Fax: 559-746-0497
Customer Type and State of Organization (e.g., Corporation, LLC, Sole Proprietor, Individual, Other)	501(c)(3)
Customer Contract Manager (Name, email & phone #)	Zana Kidd zkidd@californiaops.org
Service Provider Contract Manager (Name, email & phone #)	Zana Kidd zkidd@californiaops.org

Initial Selection:
_____ **CORE**
_____ **PREMIUM**
_x____ **BYO**

Term: February 16, 2026 – June 30, 2026
Fees: $75,000 projected cost

Retainer fee $15,000
(4) Monthly Payments: $15,000

Reasonable out-of-pocket expenses that we incur on the client's behalf, including but not limited to travel costs, lodging, outside research, copy costs, telephone, and messengers are reimbursable.

The services outlined in this Statement of Work include professional services at a discounted rate extended in recognition of Client's nonprofit status. Once the included hours have been fully utilized, any additional services requested or performed beyond this threshold will be billed at a rate of $250 per hour, unless otherwise agreed to in writing.

Line Item	Description
1	BYO: Compensation Support

The relevant Deliverables associated with this SOW are as follows:

Line Item	Description	Estimated Completion Date [1]
1	**Job Architecture** ● Estimated 60 hours ● Design and implement a standardized job leveling framework across the organization ● Establish distinct job levels applicable across departments	June 2026

1	**Job Leveling Framework**
	o Estimated 100 hours
	o Define level criteria including:
	  o Scope of responsibility
	  o Decision-making authority
	  o Experience and education expectations
	  o Managerial vs individual contributor distinctions
	● Apply job levels consistently across organization
	● Ensure alignment between job levels and compensation structures
		June 2026

1	**Job Description Standardization and Templating** ● Estimated 50 hours ● Create a standardized job description template to be used organization-wide ● Required template components to be included ● Apply the standardized template across all applicable roles ● Ensure flexibility for role-specific nuances while maintaining consistency ● Align job descriptions to job levels and salary schedules	June 2026
1	**Compensation Structure and Salary Schedule Redesign** ● Estimated 90 hours ● Conduct a full review of current salary schedules ● Rebuild salary schedules to reflect job levels, market alignment, internal equity, organizational culture and context address any salary compression issues ● Provide leveling recommendations to normalize pay across tenure cohorts	June 2026

	• Align salary schedules to job architecture and future growth	

1	**Succession Planning Framework:**
	• Estimated 20 hours
	• Design a formal succession planning framework for district office roles
	• Define succession pathways
	• Build a structure that supports:
	  o Annual review cycles
	  o New employee integration
	  o Leadership readiness identification
	• Create tools/templates leadership can reuse annually
	• Align succession planning to job levels and development expectations
		June 2026

(1) Due to dependency on the timeliness, accuracy and completeness of data and other information to be supplied by Customer to Service Provider, together with other factors beyond Service Provider's reasonable control including, without limitation, the interactive process required between Service Provider and Customer related to the Deliverables, Customer acknowledges and agrees that the above referenced completion date is an estimate only and creates no obligation on the Company to provide any Deliverables by such date.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the Parties hereto have executed this SOW as of the Effective Date.

HR KONNECT, LLC

By:_____

Name: Jamie Viramontes

Title: CEO/Managing Member

California Online Public Schools

By:_____

Name:

Title:

2025



KONNECT

PROPOSAL

California Public Schools

Zana Kidd

ABOUT KONNECT

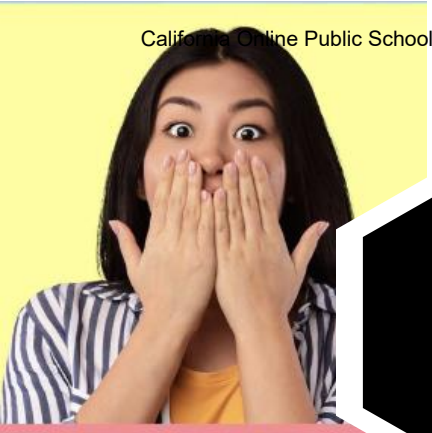
People are the foundation of every successful business, yet Human Resources is too often treated as an afterthought. At Konnect, we're changing that.

Our mission is simple. To deliver Fortune 500 level, end-to-end HR support to organizations of all sizes.

We bring HR to the forefront by aligning people strategy with business strategy, helping organizations do more than operate. We help them **thrive.**

Through our Center of Excellence model, we unite experts across compliance, employee relations, recruiting, benefits, and learning. This approach delivers the depth, consistency, and expertise no single hire can provide.

By partnering with Konnect, organizations gain more than HR support. They gain a trusted ally committed to building workplaces where people feel supported, engaged, and empowered.



Konnect

Konnect is our end-to-end HR service. We deliver hands-on HR support, strategic guidance, and compliance oversight through our Center of Excellence model. Acting as an extension of your team, Konnect ensures HR operations are reliable, compliant, and centered on people.



KonnectER

KonnectER is our HR resource and compliance center. It gives organizations access to a curated policy library, timely compliance updates, and managed compliance poster ordering.



KonnectED

KonnectEd is our learning management system that supports compliance training, leadership development, and organizational growth. It centralizes required training and development programs, helping teams stay compliant while building the skills needed to lead and perform effectively..



KonnectAi

KonnectAi is our intelligent HR companion designed to Keep HR Human. Built by HR experts, KonnectAi combines deep people-operations expertise with modern AI to automate repetitive tasks, deliver real-time HR answers, and streamline documentation.



Build Your Own Support

Center of Excellence: Compensation

SOLUTION	OVERVIEW	PRICE

Compensation Support	**Job Architecture and Job Leveling Framework**
	• Design and implement a standardized job leveling framework across the organization
	• Establish distinct job levels applicable across departments
	• Define level criteria including:
	  • Scope of responsibility
	  • Decision-making authority
	  • Experience and education expectations
	  • Managerial vs individual contributor distinctions
	• Apply job levels consistently across organization
	• Ensure alignment between job levels and compensation structures
	
	Job Description Standardization and Templating
	• Create a standardized job description template to be used organization-wide
	• Required template components to be included
	• Apply the standardized template across all applicable roles
	• Ensure flexibility for role-specific nuances while maintaining consistency
	• Align job descriptions to job levels and salary schedules
	
	Compensation Structure and Salary Schedule Redesign
	• Conduct a full review of current salary schedules
	• Rebuild salary schedules to reflect job levels, market alignment, internal equity, organizational culture and context address any salary compression issues
	• Provide leveling recommendations to normalize pay across tenure cohorts
	• Align salary schedules to job architecture and future growth
	
	Succession Planning Framework
	• Design a formal succession planning framework for district office roles
	• Define succession pathways
	• Build a structure that supports:
	  • Annual review cycles
	  • New employee integration
	  • Leadership readiness identification
	• Create tools/templates leadership can reuse annually
	• Align succession planning to job levels and development expectations
		~~*$100,000*~~
		Non-profit discount
		
		$75,000 Project Cost
		
		Estimated 320 hours
		
		$250/hour thereafter
		
		Estimated 4 months

THANK YOU

Getting in touch:

Jessica Davis
(949) 688-1983

jessica@hrkonnect.com

www.hrkonnect.com







Coversheet

Approval of Facing History Contract (attached)

Section:	V. Action Items
Item:	M. Approval of Facing History Contract (attached)
Purpose:	Vote
Submitted by:	
Related Material:	Facing History BIM New Contracts Over $20K - CalOPS.pdf Board Meeting Deck .pptx.pdf FY26 Services Agreement California Online Public Schools 1.22.26.pdf CCC September 2025.pdf Facing History Testimonial - Ally Ireland.pdf

California Online Public Schools

Board Information Memo (BIM)
for New Contracts Over $20k

SUBJECT: Facing History Professional Development

Category *(Contract Approval, Policy, Personnel, General Approval. etc.)*: Contract Approval

Date: 2/10/2026

Reason for Board Consideration *(Fiscal Policy, State Requirement, etc.)*: Fiscal Policy

Decision Type *(Action Item, Information Only, etc.)*: Approval for new contract

Background *(Brief Summary of Background Information)*

a. *Contract Term (Length):*

October 9th, 2025 - May 22nd, 2026

b. *Total Contracted Amount:*

$22,880

c. *Payment Schedule and Amounts:*

Total payment shall be due within 30 days of receiving invoice

d. *Additional Fees:*

None

e. *Data Sharing Terms:*

During the Term, and subject to this paragraph, Facing History hereby provides Client with a limited, non-exclusive, non-transferable, fully paid, royalty free, worldwide license to access and use the Works and Replacement Works in all cases, for purposes of continuing to advance the purposes of the Services provided to Client and any other purposes described in this Agreement or reasonably related to the foregoing. Facing History may at any time and for any reason revoke the foregoing license provided to Client. Client may not use the Works, including the Replacement Works, following the expiration of the Term, except with the advance written consent of Facing History.

f. *Exit Clause:*

The Agreement may be terminated by either Party upon thirty (30) days prior written notice if the other Party breaches any term hereof and the breaching Party fails to cure such breach within thirty (30) days, following the delivery of written notice of such breach, specifying the nature of such breach with particularity. In addition, Facing History may terminate the Agreement immediately upon written notice to the Client of any determination by Facing History, made in its sole and absolute discretion, that Facing History's mission would not be served or its reputation or brand threatened by continued performance under the Agreement. Client expressly agrees to this Section and acknowledges that it represents a material term of the bargain of the Parties hereunder.

g. *Legal Review: Yes*

Rationale *(Why is this important and why is this coming to the Board)*

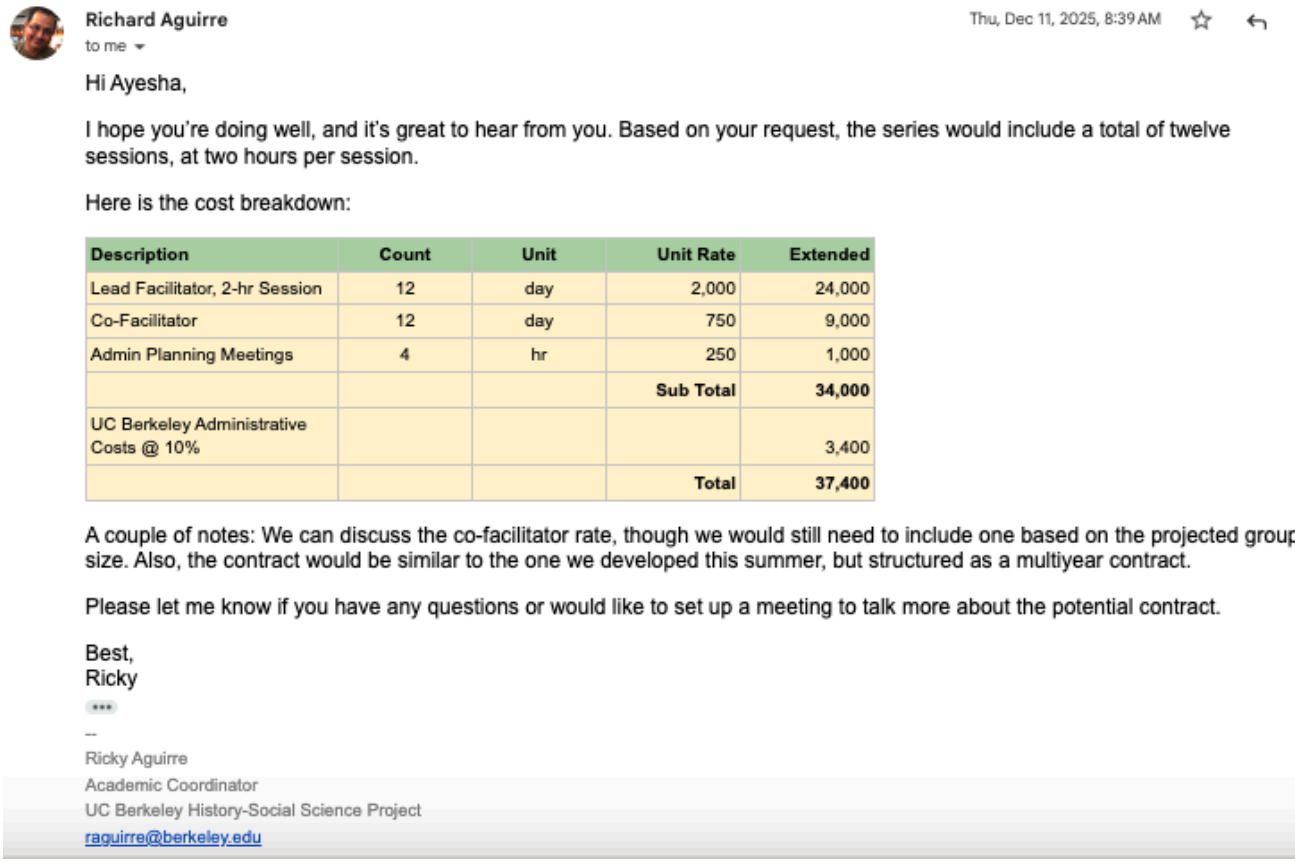
- Supporting district efforts to develop equity mindsets in order to enhance the services we provide students and families
- Examining the historical roots of educational inequity and their present-day impact
- Recognizing and addressing unconscious bias in educational practice
- Developing culturally responsive teaching strategies
- Creating inclusive classroom environments that honor diversity of student identities
- Building critical thinking skills and facilitating meaningful discussions about equity
- Equity is part of Quality School Framework as laid out by the California Department of Education
- In compliance with new requirements (AB 715) surrounding educational equity by the state
- In line with school mission of developing empathetic students

Board approval is needed on this contract since it's over $20,000 as well as ensuring transparency in our equity efforts.

California Online Public Schools

Evidence of Due Diligence: (*Please attach quotes and/or proposals for three (3) vendors with the same specifications)*

a. *Compared Bid #1 Vendor Name:* UC Berkeley's Social Science Project
   i. *Cost:* $37,400 for 12 sessions for 2 hours
   ii. *Pros/Cons:*
   Pros - Application of a specific instructional model related to Integrated Action Civics, virtual facilitation experience, have supported other school districts
   Cons - Focuses more on instructional side, haven't had experience on larger scale training for our district, as capacity to engage in sensitive topics is developed it is important that we are confident that foundational training is done with full fidelity.



Richard Aguirre Thu, Dec 11, 2025, 8:39 AM

to me

Hi Ayesha,

I hope you're doing well, and it's great to hear from you. Based on your request, the series would include a total of twelve sessions, at two hours per session.

Here is the cost breakdown:

Description	Count	Unit	Unit Rate	Extended
Lead Facilitator, 2-hr Session	12	day	2,000	24,000
Co-Facilitator	12	day	750	9,000
Admin Planning Meetings	4	hr	250	1,000
			Sub Total	**34,000**
UC Berkeley Administrative Costs @ 10%				3,400
			Total	**37,400**

A couple of notes: We can discuss the co-facilitator rate, though we would still need to include one based on the projected group size. Also, the contract would be similar to the one we developed this summer, but structured as a multiyear contract.

Please let me know if you have any questions or would like to set up a meeting to talk more about the potential contract.

Best,
Ricky

--
Ricky Aguirre
Academic Coordinator
UC Berkeley History-Social Science Project
raguirre@berkeley.edu

b. *Comparative Bid #2 Vendor Name: Collaborative for Educational Services*

   i. *Cost: $28,800 for 6 sessions*
   ii. *Pros/Cons:*
      1. Pros - Interactive and reflective learning experiences, focused on dialogue, relationship-building and meaningful engagement
      2. Cons- No prior experience, no support in between sessions, not California based

California Online Public Schools

Safire DeJong <sdejong@collaborative.org> Dec 22, 2025, 10:08 AM
to me, Tom, Angela

Hello Ayesha,

Thank you so much for reaching out and for taking the time to explore our work. It's really lovely to hear from you, and I appreciate the care you're bringing to supporting educators across a virtual school community. The session arc you've outlined is a thoughtful and well-scaffolded set of topics, especially for teams navigating identity, polarization, and equity work in real time.

I'm happy to share some initial pricing details and a bit more context.

For our equity-centered professional learning sessions, our standard rate is **$2,400 per session**. This rate includes facilitation as well as the preparation and coordination needed to support meaningful, relational learning spaces, particularly important for virtual environments.

In addition to the 12 live sessions, this pricing also includes:

- **Two 1–2 hour planning and preparation meetings** with your team to align on goals, context, and participant needs
- **Two 1–2 hour debrief and reflection meetings** to support sense-making, feedback, and next-step planning across the series

Based on what you shared:

- **12 total sessions** (6 sessions per cohort)
- **Two cohorts**, with approximately 30–35 participants per group
- **All sessions facilitated virtually via Zoom**

The estimated cost would be:

- **$2,400 × 12 sessions = $28,800 total**

These sessions are designed as interactive, reflective learning experiences rather than one-way presentations. We place a strong emphasis on dialogue, relationship-building, and psychological safety, and we regularly adapt our facilitation approach for virtual settings to support connection and meaningful engagement. Our work aims to provide concrete knowledge and skills that educators can put into practice immediately.

If it would be helpful, I'd be glad to:

- Talk through ideal session length and pacing for virtual cohorts
- Share more about how we typically scaffold these topics across a series
- Explore any adaptations you may be considering given your specific school context

Please feel free to let me know if you'd like to set up a brief conversation to think this through together, or if you'd like a more detailed proposal outlining learning goals and flow for each session.

Warmly,
Safire

--
Keri "Safire" DeJong, Ed.D.
Co-Director, Joy & Justice in Schools
Collaborative for Educational Services
sdejong@collaborative.org
office: 413.345.8345
She/her/hers
Hear my name

c. Which Comparative Bid do you recommend and why?

While several organizations offer equity-focused professional development, we recommend continuing our partnership with Facing History and Ourselves based on the following factors:

- Proven track record in our district since 2021
- Executive Leadership team and 2 pilots of staff members across the district have taken place in the last 4 years - survey data found that they all think this experience would be beneficial for all staff members
- Responsive to district needs and have proven to support efforts in other areas when needed
- Distinctive approach which combines historical examination with practical application of course content
- Evidence-based effectiveness both in facilitation and engagement as well as content
- Comprehensive and tailored support and resources

- Alignment with district goals
- Experience serving school districts across the state and organizations globally

Fiscal Impact: *(Please reach out to the Director or Assistant Director of Finance for guidance)*

Budget Category:

☐ Curriculum Subject:_____	☐ Dues & Memberships	☐ Repairs & Maintenance
	☐ Marketing	☐ Insurance
☐ Textbooks	☐ Software	☐ Professional Development
☐ School Supplies	☐ Communications	☐ Educational Consulting
☐ Event Supplies	☐ IT	☐ Consulting
☐ Office Supplies	☐ Rent / Leases	☐ Professional Services
☐ Equipment *(Staff or Student)*	☐ Facility Upgrades	☐ Other: _____

Funding Source:

☐ General Funds	☐ Special Education Funds	☐ Restricted (Specialized Funds)	☐ Federal Funds

Is this a new vendor? (If so, please complete a New Vendor Set-Up Form)

No not a new vendor

Potential Conflicts of Interest: *(Disclose if the business has any connections to CalOPS board members, employees, or their family members, as this may present a potential conflict of interest under CalOPS policy.)*

Recommendation/Board Action (if applicable): Approval

This professional development supports our district's commitment to educational equity. Staff participation will enhance our capacity to serve all students equitably and create learning environments where every student reaches their full potential in line with our school goals. Recommendation: Approve the contract with Facing History and Ourselves for Teaching for Equity and Justice professional development series in the amount of $22,880.

This investment supports our commitment to continuous improvement and ensures our educators have the skills and knowledge to create learning environments where every student can reach their full academic, social, and civic potential.

Prepared/Recommended/Approved By:
Prepared by Ayesha Vishnani, Presented by Zana Kidd

FACING HISTORY

TEACHING FOR EQUITY AND JUSTICE SERIES

WHAT IS FACING HISTORY?

Facing History's Teaching for Equity and Justice series takes participants on a journey to develop an equity mindset as they support our school community.

Teaching for Equity & Justice Series focuses on...

- Examination of the self
- Examination of historical access to education and purpose of education
- Exploration of current systems of inequity
- Framework to explore current policies, practices for more equitable student, staff and family experiences and outcomes

Participant Spotlight: Ally Ireland, High School Assistant Principal



"Our facilitators did an amazing job of establishing, building, and maintaining a brave space to learn, be challenged, and to grow, especially when engaging with uncomfortable truths from our history...This professional development series broadened my perspective even further and reminded me of how important it is to be intentional about learning about and from the experiences of others."

OVERVIEW OF SERIES

Facing History's Teaching for Equity and Justice series takes participants on a journey to develop an equity mindset as they support our school community.

Teaching for Equity & Justice Series Breakdown:

Session 1: Creating a Reflective and Brave Space for an Adult Learning Journey
Session 2: The History of Race, Racism, and Educational Inequity
Session 3: Developing Critical Consciousness for Equity Work
Session 4: Understanding and Mitigating Bias in Educational Settings
Session 5: Disrupting Single Narratives and Shifting Mindsets
Session 6: Building Educator Efficacy and Student Agency

- 90 minutes per session
- Resources associated with each session such as articles, videos, content
- 2 groups/cohorts (total of 12 sessions)
  - About 32 people in each cohort (too large of a group can prevent authentic participation and meaningful discussions)

WHY?

- Alignment with Equity Plan for the district
- Culture and Climate survey data shows staff wants more guidance and professional development in this area
- In compliance with AB 715 & SB 48 – Educational equity: preventing discrimination based on religion, gender, sexuality and other protected categories through supports like professional development
- Equity is part of the Quality School Framework as laid out by the California Department of Education - “Quality schools will provide equitable access and inclusion for all students.”
- Principle one of California’s English Learner Roadmap states the critical role of culturally and linguistically relevant education
- Majority of staff that have been part of this training at CalOPS would recommend it to other staff

Why Facing History

It’s one way we equip ourselves to do what’s best for all our kids

Addressing Immediate Needs

Equips & empowers staff with the tools to navigate change with an equity lens, preventing potential disparities and challenges. Provides a shared lens & helps them find their “why” for this work.

Prioritizing Inclusive Culture

This training on equity and justice makes it clear that this is not only a priority for the school, it is something we are willing to invest in helping developing the skill set for our staff.

Collaboration & Connection

Shared learning, discussion, and reflection, which can strengthen relationships and promote a sense of collective responsibility for creating an equitable learning environment.

Looking to the future

Fosters a culture of continuous growth, where staff are empowered to identify and dismantle systemic barriers to student, family and staff belonging.

CALOPS CONTEXT

2021

01

Anti-Bias/Anti-Racist Group, Original Pilot

AB/AR Group advocated for the use of Facing History to help educators develop an equity mindset. An initial pilot takes place with representation across the district.

2024

02

Teaching for Equity & Justice Pilot 2024

Group of volunteers from HR, Finance, Student Services Elementary, Middle, High School came together to engage in this series. Identified as a valuable opportunity for CalOPS staff (based on survey data).

24-25

03

ELT meets Facing History 24-25

Executive Leadership Team (40) went through the experience supplemented by cohort sessions for further expansion and application of content (biweekly). Leaders affirm that staff would benefit (based on survey data).

25-26

04

Career Ladder Staff and other leaders

This next phase aims to support CalOPS staff leaders in developing and furthering their understanding with historical inequities and help us continue to develop this lens rooted in equity & justice.

WHY?

- **Alignment with Equity Plan for the district**
- **Culture and Climate survey data shows staff wants more guidance and professional development in this area**

1. Empower CalOPS leadership to model culturally responsive leadership behaviors, systems and practices.

2. Develop CalOPS teachers and staff capacity in embracing culturally responsive-sustaining education as a framework.

YEAR 1-2 Goals

Build foundational understanding of culturally responsive education, purpose, and whys across departments and teams.

Design and engage in a professional development plan with leadership team(s) as it relates to culturally responsive education.

Excerpt of CalOPS Equity Plan

OVERVIEW OF SERIES

Facing History's Teaching for Equity and Justice series takes participants on a journey to develop an equity mindset as they support our school community.

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- Resources associated with each session such as articles, videos, content
- 2 groups/cohorts (total of 12 sessions)
  - About 32 people in each cohort (too large of a group can prevent authentic participation and meaningful discussions)

Executive Leadership Team Data (2025-26)

ELT participated in the Facing History professional development series, Teaching for Equity & Justice, to deepen their understanding of equity mindsets in our district and to strengthen their ability to model culturally responsive leadership.

Executive Leadership Team (2025-25)

Overall Impact

Majority of Executive Leadership shared that they would recommend Facing History's Learning for Equity & Justice series to staff.

- ➔ Increase in comfortability in talking about topics like race and racism with each other
- ➔ Deepened understanding of "my why" for working toward equity and justice
- ➔ Found the cohort sessions to be a critical part of their experience in understanding and reflecting on content
- ➔ Even during a hard year, they found the sessions themselves to be valuable in content and discussion

Data collected through surveys and interviews with ELT before, during and after the sessions.

"History is definitely something we need to learn from and be conscientious of as we develop as school leaders. How we think about human beings, especially those of student age, is fundamental in the type of history we leave in our wake." - ELT Participant Reflection

Impact

Similar to the pilot, there was a clear improvement in understanding of equity and justice, the role of racism and the comfortability of talking about these topics.

Understanding of Equity and Justice

Better understanding of their whys and beginning to grasp what a framework of equity and justice looks like

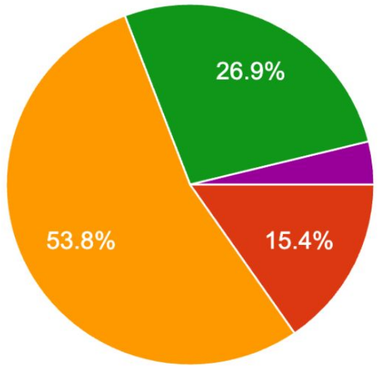
Increased comfort talking about race openly

In the beginning much like the pilot, harder to speak up but as sessions went on they were more open and different voices sharing reflections

Recognizing stereotypes and bias

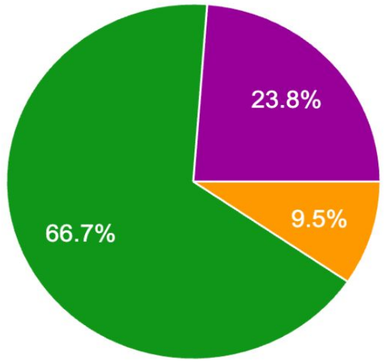
Consistent reflections and demonstrations through group scenario work and clear connections with the work they are doing

I have a clear understanding of the role race and racism have played in the history of the American education system.





Pre-survey





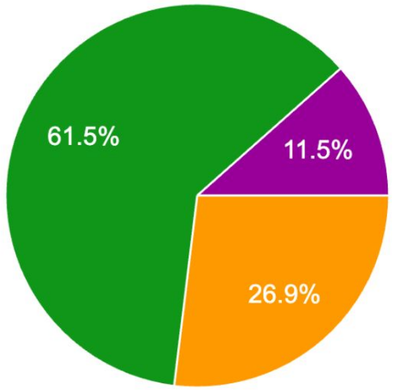
Post-survey

Impact

ELT was able to find clear connections between our work as a district and found opportunities to apply content.

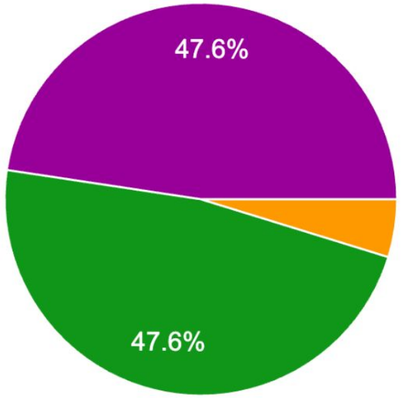
Opportunities

- Bias conversations impacted how teams challenged the framing of "can't"/"won't" about students i
- Connection to enrollment - such as the need to being culturally responsive with families
- Reinforcing “what’s best for children” with supervisees
- Incorporated in staff trainings



ELT Pre-survey for Facing History

I am aware of stereotypes that may shape my view of my students, staff and families.



ELT Post-survey for Facing History

Reflections

- Consider our own stories and how they may impact how we perceive the stories of families as we approach meetings
- Personal connections to the content - family members, students

“I have really benefited from these sessions and it has had a profound effect on me. I am looking for ways to bring this to my team and to create more awareness around how the lives of our students may be different from our own.”

Feedback overall

What worked

- Majority appreciated the **cohorts** and found them to be helpful to dive into content more closely (+)
- Breakout rooms were very widely **appreciated** & amount of time (+)
- Liked having a **mix** of opportunities to work with their teams and outside of their teams
- **Variety** of materials and pacing (+)
- Appreciated the norms, flexibility, breaks (+)
- Preview of resources
- Openness, setting the tone

“I enjoyed the breakout rooms and journaling prompts. The activities (Rat Bites Kid, Single Story, Assume that I can so maybe I will, etc) were very impactful and it has inspired me to create similar resources for my team.”

“The cohorts were so valuable for taking the topics and content deeper and providing opportunity to brainstorm ideas for how to implement the best practices into our roles as school leaders.”

Areas of opportunity

- Hard to focus this year, timing
- More real world application, teacher strategies
- More vulnerability

Pilot Team (2024) Data

Pilot to review the Facing History professional development series “Teaching for Equity & Justice” to determine if it’s still a good match for our school’s equity professional development. (Elementary, Middle School, High School, Student Services, Finance, HR, Family Outreach are represented in this pilot)

Pilot Team (2024)

Overall Impact

Majority of staff shared that they would recommend Facing History's Learning for Equity & Justice series to other staff.

- They expressed an increased understanding in topics like equity and justice, many "aha moments"
- Increased comfortability discussing courageous topics with staff which has also improved relationships and connections
- Examples of ways they are practicing and implementing what they learned

Data collected through surveys and interviews with staff before, during and after the session.

Impact

For participants in this series, there was a clear improvement in understanding of equity and justice, the role of racism and the comfortability of talking about these topics.

Understanding of Equity and Justice

Most participants gained a clearer understanding of equity and justice, with many indicating that they had a completely true understanding.

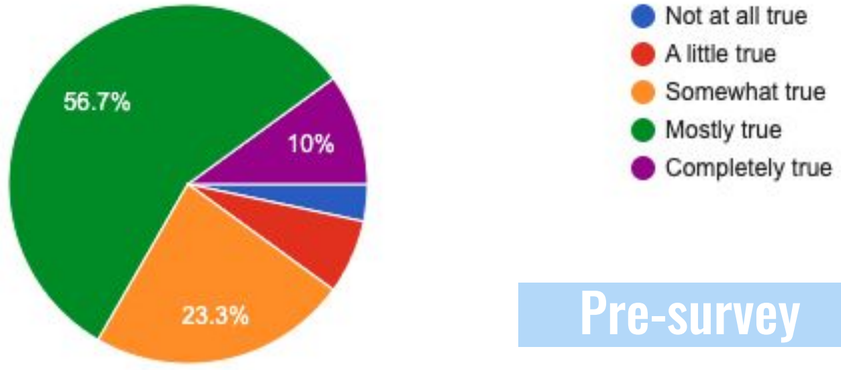
Comfort Talking About Race

Although overwhelming initially for some and natural for others, many participants shared their increased openness and comfort in discussing race and other vulnerable topics with other staff.

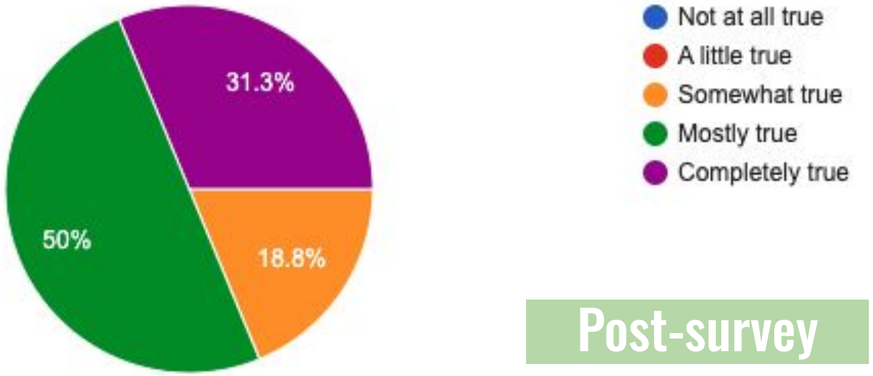
Role of Racism

Increased awareness, reflection, and commitment to addressing racism in education led to the majority of participants' growth as equity-minded educators.

I have a clear understanding of the role race and racism have played in the history of the American education system.



Pre-survey



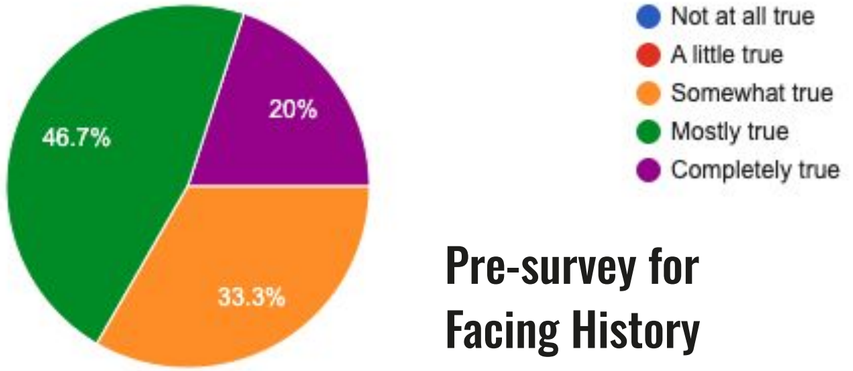
Post-survey

Impact

Staff developed a greater sense of empathy, connection and understanding of the experiences of their team, students and families.

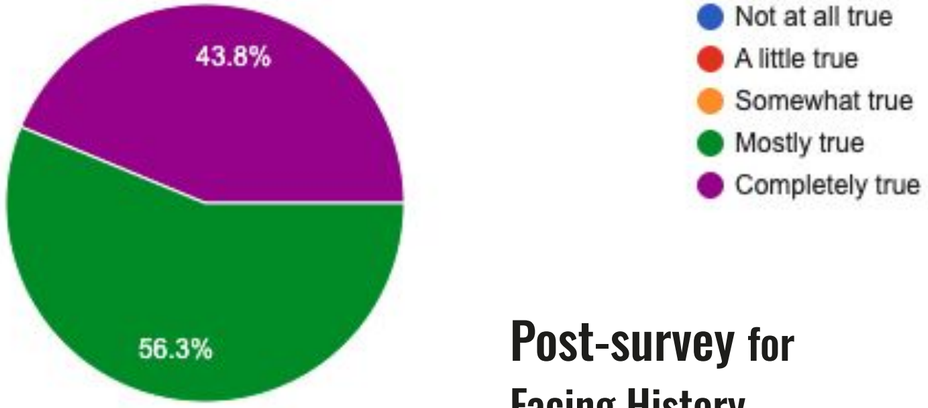
As a leader

- Desire to look at equity in opportunities & what we can do to improve diversity
- PMMs: Multiple leaders share direct improvement in project monitoring meetings. One leader was in a PMM with a family where they talked about Ramadan: **“I had that encouragement from this training to ask more questions”**
- A department chair learned about challenges that leadership team had in school themselves



Pre-survey for Facing History

I am aware of stereotypes that may shape my view of my students, staff and families.



Post-survey for Facing History

Reflections

- More empathy in conversation with students and families: One teacher said if a family is part of a community that has a history of discrimination, makes sense that they are distrusting and challenge everything, **we should give grace**
- More opportunities to connect and share stories and build deeper relationships with team
- Staff confronted themselves and their own biases saying things like**"It starts with me"**
- Some staff members shared they feel **closer to colleagues**

Feedback for structure of session

What worked

- Breakout Rooms and small group activities
- Vulnerable conversations with own team
- Variety of learning materials
- Engagement of participants and reception to feedback
- Opportunities for reflection in between
- Historical background as a framework for discussion
- Facilitator

Areas of opportunity

- Breaks needed
- More time in breakout rooms
- Reducing amount of readings to have more focused discussions, content was generally a lot
- More intentional inclusivity for non-educator staff

"I also found it meaningful to be with the same small group multiple times - this gave me more confidence to say when I didn't understand something or be open and vulnerable with my thoughts and processing."



"I loved the resources to read and videos. I loved the small breakout rooms and the ability to get vulnerable with people on my elementary team."



Future: How staff is looking ahead



Questions raised

- “According to Simmons, ‘there is a tension between equity and efficiency. **Equity takes more time. Efficiency saves time, but at what cost?**” I can’t help but agree that there needs to be a systemic mindset shift across all the individuals and structures within a school, so that our leaders, teachers, and students can all have truly holistic social-emotional learning and support.”
- "Having completed the Social Studies training for our **new curriculum** next year, I'm curious how CalOps intends to incorporate Facing History & Ourselves."
- "What is the next step? Is there a clear and defined way in which I can **help carry this work forward** into our school?"
- “Once oppression has been internalized, what are the most effective ways to reverse that internalization for **positive outcomes**?”
- "How can I **recognize in myself** when I am making judgments about students or families based on race?"

(Participant reflections)

FACING HISTORY & OURSELVES

Services Agreement

This Services Agreement ("Agreement") is between Facing History & Ourselves, Inc., a Massachusetts corporation ("Facing History") and California Online Public Schools (the "Client"), which are the "Parties" included in this agreement.

Term of Agreement

The term of this agreement shall commence on the date of signature ("Execution"), which is the "Effective Date" and shall continue until the term listed in the Statement of Work, or until all services are completed, unless the Agreement is terminated earlier as described in the Termination of Agreement Section.

The provisions relating to ownership of the Services and deliverables, Confidentiality and Proprietary Information, and choice of venue and governing law, set forth in this agreement shall continue through termination of this Agreement.

Statement of Work

In connection with the Project, Facing History hereby agrees to provide to Client the services and deliverables listed in Exhibit B (collectively, the "Services"). Facing History will provide Client with services and deliverables in accordance with the Statement of Work set forth in Exhibit B.

Compensation and Payment Schedule

Facing History shall provide client with the services and deliverables, and client shall pay Facing History for the services and deliverables in accordance with the Total Compensation and Payment Schedule attached hereto as Exhibit C.

In exchange for providing the Services, Client will pay to Facing History the total amount listed in Exhibit C (the "Total Payment"), in addition to reasonable Expenses. Client will remit payment to Facing History in accordance with the Delivery and Payment Schedule set forth in Exhibit C. The Parties agree that the Total Payment owed by Client to Facing History is subject to change if (i) the number of students or teachers increases, or (ii) if Client requests additional deliverables or services, aside from those set forth in this Agreement.

In addition to the Total Payment, Client shall reimburse Facing History for all reasonable expenses incurred by Facing History in connection with providing the Services (the

"Expenses"). Facing History shall invoice Client for such Expenses when invoicing Client for a Payment as defined in Exhibit C.

Termination of Agreement

The Services Agreement may be terminated in accordance with the terms of the Services Agreement. Notice shall be sent to the contact person and address identified in Exhibit B, Statement of Work unless that party has identified another recipient or address by written notice.

The Agreement may be terminated by either Party upon thirty (30) days prior written notice if the other Party breaches any term hereof and the breaching Party fails to cure such breach within thirty (30) days, following the delivery of written notice of such breach, specifying the nature of such breach with particularity. In addition, Facing History may terminate the Agreement immediately upon written notice to the Client of any determination by Facing History, made in its sole and absolute discretion, that Facing History's mission would not be served or its reputation or brand threatened by continued performance under the Agreement. Client expressly agrees to this Section and acknowledges that it represents a material term of the bargain of the Parties hereunder.

In the event that Facing History cannot perform its obligations under the Agreement, including delivering the Services or deliverables to the Client, Facing History may terminate the Agreement with thirty (30) days' notice. In the event a termination pursuant to the foregoing sentence, Facing History shall be required to refund or offer a credit of any unearned Payment under this Agreement, towards future services or deliverables, at the Client's option. For the avoidance of doubt, Facing History shall be entitled to collect all reasonable expenses incurred in connection with preparing for or delivering any Services provided prior to cancellation or that would have been provided in the event that the Agreement was not canceled.

Upon termination of the Agreement for any reason, each Party shall promptly return to the other Party all data, records, or materials of whatever nature or kind to the extent the same are in the possession or control of such Party, provided that to the extent any thereof are in electronic form then reasonable efforts shall be used to delete or destroy the same. Each Party shall also furnish to the other Party all work in progress or portions thereof, including all incomplete work.

Within 15 days of termination of the Agreement for any reason, where applicable, Facing History shall submit to the Client an itemized invoice for any fees accrued under the Agreement through the date of termination. In the event that this Agreement is terminated prior to the time at which all Services have been rendered in full, then in addition to accrued fees, Facing History shall be entitled to payment for non-refundable expenses

incurred in connection with Services not rendered. Each Payment shall be due within 15 days of receipt of such invoice.

Relationship of the Parties

In providing the Services, Facing History is acting as an independent contractor, and this Agreement is not intended to, nor does it create any employer-employee relationship, nor shall this Agreement be construed as creating any joint venture or partnership between Facing History and Client. Nothing in the Agreement shall be construed as granting a Party any right to control or direct the other Party's performance under the Agreement.

Facing History shall be responsible for all applicable federal, state and other taxes related to compensation received by Facing History under the Agreement.

Anything herein to the contrary notwithstanding, the parties hereby acknowledge and agree that a Client receiving Services hereunder shall have no right to control the manner, means, or method by which Facing History performs such Services.

Rights in Works

Facing History shall own, solely and exclusively, all right, title, and interest, including all copyrights and any other intellectual property rights ("IP Rights"), in and to any and all deliverables or other content created in whole or in part in connection with the Project, including but not limited to any and all teacher resource materials (such deliverables and content [and as content may require, any Replacement Works [as defined below or Client Requested Replacement Works as defined below] are the "Works"). To the extent that any IP Rights in any Works do not vest in Facing History automatically upon their creation, Client hereby assigns such IP Rights to Facing History, and Client agrees to promptly execute any documents of assignment or registration of copyright requested by Facing History, without any payment of additional compensation. Facing History grants Client permission to use the Works only in connection with the Services and only for so long as the Agreement is in effect or thereafter so long as Facing History may in its sole discretion and in writing extend such permission to use. The Parties shall ensure that all Works are marked with Facing History's copyright or other proprietary notices as directed by Facing History and shall take all actions deemed necessary by Facing History to perfect Facing History's rights therein.

All rights, titles and interests in and to any programs, systems, data, and materials furnished to Client by Facing History are and shall remain the property of Facing History.

Facing History learning materials must be presented to target audiences as prescribed; Facing History will not be responsible for any damages or harm caused by not implementing learning materials as intended.

The learning materials will be current at the time of contract execution and intended for the term of the agreement and will not include subsequent updates unless mutually agreed upon, and upon execution of a subsequent contract or amendment. Such requests will be completed based on the availability of Facing History staffing, resources and compensation requirements.

Facing History reserves the right to update or retire any learning materials at any time, if it no longer aligns with our current scholarship. If Facing History updates or retires any learning materials, Facing History will provide written notice and will notify the client of rights under this contract, which may include modification or purchasing of new learning material.

During the Term, and subject to this paragraph, Facing History hereby provides Client with a limited, non-exclusive, non-transferable, fully paid, royalty free, worldwide license to access and use the Works and Replacement Works in all cases, for purposes of continuing to advance the purposes of the Services provided to Client and any other purposes described in this Agreement or reasonably related to the foregoing. Facing History may at any time and for any reason revoke the foregoing license provided to Client. Client may not use the Works, including the Replacement Works, following the expiration of the Term, except with the advance written consent of Facing History.

Any Works provided pursuant to this Agreement shall be suitable for use in accordance with this Agreement at the time such Works are delivered to Client and during the Term. Facing History reserves the right for any reason and at any time to modify, update, replace, or retire any of the Works or any portion thereof provided to Client under this Agreement. Facing History shall notify Client within a reasonable period of any modification, update, replacement, or retirement of any Works or portion thereof, at which time Client shall cease use of the to be modified, updated, replaced, or retired Works.

Client may request modification, updating, or replacement of any Works provided under this Agreement (any materials provided pursuant to this sentence are referred to as "Client Requested Replacement Works"). Facing History shall have no obligation to provide Client Requested Replacement Works. If Facing History agrees to provide any Client Requested Replacement Works, Facing History reserves the right to require additional payment for such Client Requested Replacement Works. The terms governing the Client Request Replacement Works shall be evidenced by an amendment to this Agreement or the execution of a separate agreement.

The parties acknowledge that Facing History's IP Rights in any Works as set forth herein are as between Facing History and Client but may be subject to IP Rights of third parties ("Third Party Rights"). Nothing contained herein shall alter the IP Rights of any such third parties. Facing History makes no representation or warranty whatsoever, whether under the Agreement or otherwise, regarding any such Third-Party Rights.

(i) Facing History shall own, solely and exclusively, all right, title, and interest, including all copyrights and any other intellectual property rights ("IP Rights"), in and to any and all deliverables or other content created in whole or in part in connection with the Project, including but not limited to any and all teacher resource materials (such deliverables and content [and as content may require, any Replacement Works [as defined below or Client Requested Replacement Works as defined below] are the "Works"). To the extent that any IP Rights in any Works do not vest in Facing History automatically upon their creation, Client hereby assigns such IP Rights to Facing History, and Client agrees to promptly execute any documents of assignment or registration of copyright requested by Facing History, without any payment of additional compensation. Facing History grants Client permission to use the Works only in connection with the Services and only for so long as the Agreement is in effect or thereafter so long as Facing History may in its sole discretion and in writing extend such permission to use. The Parties shall ensure that all Works are marked with Facing History's copyright or other proprietary notices as directed by Facing History and shall take all actions deemed necessary by Facing History to perfect Facing History's rights therein.

(ii) All rights, titles and interests in and to any programs, systems, data, and materials furnished to Client by Facing History are and shall remain the property of Facing History.

(iii) Facing History learning materials must be presented to target audiences as prescribed; Facing History will not be responsible for any damages or harm caused by not implementing learning materials as intended.

(iv) The learning materials will be current at the time of contract execution and intended for the term of the agreement and will not include subsequent updates unless mutually agreed upon, and upon execution of a subsequent contract or amendment. Such requests will be completed based on the availability of Facing History staffing, resources and compensation requirements.

(v) Facing History reserves the right to update or retire any learning materials at any time, if it no longer aligns with our current scholarship. If Facing History updates or retires any learning materials, Facing History will provide written notice and will notify the client of rights under this contract, which may include modification or purchasing of new learning material.

(vi) During the Term, and subject to this paragraph, Facing History hereby provides Client with a limited, non-exclusive, non-transferable, fully paid, royalty free, worldwide license to access and use the Works and Replacement

Works in all cases, for purposes of continuing to advance the purposes of the Services provided to Client and any other purposes described in this Agreement or reasonably related to the foregoing. Facing History may at any time and for any reason revoke the foregoing license provided to Client. Client may not use the Works, including the Replacement Works, following the expiration of the Term, except with the advance written consent of Facing History.

(vii) Any Works provided pursuant to this Agreement shall be suitable for use in accordance with this Agreement at the time such Works are delivered to Client and during the Term. Facing History reserves the right for any reason and at any time to modify, update, replace, or retire any of the Works or any portion thereof provided to Client under this Agreement. Facing History shall notify Client within a reasonable period of any modification, update, replacement, or retirement of any Works or portion thereof, at which time Client shall cease use of the to be modified, updated, replaced, or retired Works.

(viii) Client may request modification, updating, or replacement of any Works provided under this Agreement (any materials provided pursuant to this sentence are referred to as "Client Requested Replacement Works"). Facing History shall have no obligation to provide Client Requested Replacement Works. If Facing History agrees to provide any Client Requested Replacement Works, Facing History reserves the right to require additional payment for such Client Requested Replacement Works. The terms governing the Client Request Replacement Works shall be evidenced by an amendment to this Agreement or the execution of a separate agreement.

(ix) The parties acknowledge that Facing History's IP Rights in any Works as set forth herein are as between Facing History and Client but may be subject to IP Rights of third parties ("Third Party Rights"). Nothing contained herein shall alter the IP Rights of any such third parties. Facing History makes no representation or warranty whatsoever, whether under the Agreement or otherwise, regarding any such Third-Party Rights.

Additional Terms and Conditions

The Parties hereby agree to the applicability of the additional terms and conditions set forth in Exhibit A, Exhibit B, and Exhibit C as applicable, which shall be incorporated into this Agreement by reference.

Notices

All notices, requests, invoices, demands, and other communications under this Agreement shall be in writing and shall be mailed to the other party, by first class mail, registered or certified, postage prepaid, and properly addressed to the designated contact listed in the Statement of Work using the official business address below:

To Facing History:
89 South Street, Suite 401
Boston, MA 02111

To Client:
33272 Valle Road
San Juan Capistrano CA 92675

Authorized Signatures

The person executing this Agreement on behalf of the Client affirmatively represents that they have the requisite legal authority to enter into this agreement with Facing History. In witness whereof, the undersigned have caused this Agreement to be executed as of the date first written below.

Facing History & Ourselves, Inc.

By: _____ Date: _____

Name: Mariel Gonzales
Title: Chief Officer, Finance and Talent

California Online Public Schools

By: _____ Date: _____

Name: Dr. Ricardo Romero
Title: Deputy Superintendent
Email: rromero@californiaops.org

Exhibit A
Additional Terms and Conditions

A. Display of Works; Publicity; Use of Marks

1. Client shall not exhibit or display any Works without the prior written permission of Facing History as to form, content and attribution, which Facing History may grant or withhold in its sole discretion. To the extent that Facing History shall hereafter permit any such exhibition or display, Facing History shall have the right to establish such additional terms and conditions of usage as Facing History shall require (including without limitation as to Third Party Rights) and revoke such permission by written notice to Client, in each case in Facing History's sole discretion. Upon any such revocation, Client shall immediately cease using such Works in such manner.

2. Client shall not at any time use Facing History's name or any Facing History trademark(s) or trade name(s) (collectively, "Marks") in any advertising, publicity or other materials without the prior written consent of Facing History, which Facing History may grant or withhold in its sole discretion. To the extent that Facing History shall grant permission for Client to use any Marks, Facing History shall have the right to establish such additional terms and conditions of usage as Facing History shall require and revoke such permission by written notice to Client, in each case in Facing History's sole discretion. Upon any such revocation, Client shall immediately cease using such Marks.

B. Limitation of Liability; Indemnification

1. EXCEPT AS PROHIBITED BY APPLICABLE LAW, AND SUBJECT TO FACING HISTORY'S OBLIGATION TO INDEMNIFY CLIENT AS SET FORTH IN THIS AGREEMENT, FACING HISTORY SHALL NOT, UNDER ANY SET OF CIRCUMSTANCES, BE LIABLE TO CLIENT FOR ANY SPECIAL, INCIDENTAL, INDIRECT, PUNITIVE OR CONSEQUENTIAL DAMAGES, INCLUDING, BUT NOT LIMITED TO, LOST PROFITS OR DATA, FAILURE TO REALIZE EXPECTED BENEFITS OF THE AGREEMENT, OR HARM TO REPUTATION, ARISING OUT OF THIS AGREEMENT, WHETHER BASED IN CONTRACT, TORT OR ANY OTHER LEGAL THEORY, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES: AND FACING HISTORY'S TOTAL LIABILITY TO CLIENT FOR ANY CLAIM ARISING HEREUNDER OR RELATED HERETO SHALL NOT EXCEED THE TOTAL AMOUNT OF FEES PAID OR PAYABLE TO FACING HISTORY FOR THE SERVICES.

2. Facing History shall not be liable to Client for any failure or delay caused by events beyond Facing History's control, including, without limitation, Client's failure to furnish necessary information, sabotage, failure or delays in transportation or communication, failures or substitutions of equipment, labor disputes, accidents, shortages of labor, fuel, raw materials or equipment, or technical failures. In no event shall Facing History's aggregate liability under the Agreement and/or in connection with Facing History's performance of the Facing History Services exceed amounts actually paid to Facing History by Client pursuant to the Agreement. Under no circumstance shall any officer, director, trustee, employee or member of either party be personally liable for any matter under the Agreement. In no event shall Facing History be liable to Client for failure to realized expected benefits or damage to reputation arising out of or in any way related to the Agreement. Under no circumstances shall either party be liable to the other hereunder for any consequential, special or punitive damages.

3. Facing History will defend, indemnify, and hold Client harmless from and against third-party claims, suits, proceedings, damages, fees, expenses (including reasonable attorney's fees) (collectively "Claims") arising from or relating to the Services or deliverables infringing the intellectual property rights of such third party. Facing History's duty to indemnify a loss shall be limited to the extent that Client has modified the deliverable(s) in question or combined them with third-party materials. If Facing History reasonably suspects the deliverables are infringing a third-party's rights, it may at its option and no expense to Client, obtain a license from such third party, modify the deliverable(s) so as to not infringe such materials, or terminate the Services with respect to such infringing portion of the deliverable(s). This section states Client's sole and exclusive remedy with respect to any Claim.

C. Miscellaneous.

1. Each party hereby represents and warrants: (i) it has full corporate power and authority to execute this Agreement and consummate the transactions contemplated hereby; and (ii) this Agreement, when duly and validly executed and delivered by each party, shall constitute the valid and binding agreement of each party, enforceable against each party in accordance with its terms. EXCEPT AS EXPRESSLY PROVIDED IN THE FOREGOING SENTENCE, THE SERVICES, DELIVERABLES, AND ANY OTHER MATERIALS OR GOODS PROVIDED BY FACING HISTORY HEREUNDER, ARE SUPPLIED "AS IS" AND "AS AVAILABLE", WITH NO WARRANTIES, EXPRESS OR IMPLIED, AND FACING HISTORY HEREBY DISCLAIMS ALL WARRANTIES INCLUDING, BUT NOT LIMITED TO, THE WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT, AND FITNESS FOR A PARTICULAR PURPOSE.

2. Notwithstanding anything to the contrary, neither party may, without the prior consent of the other party, assign this Agreement, such consent not to be unreasonably withheld, delayed, or conditioned except that Facing History may, without Client's consent (i) assign this Agreement to a successor (including a successor by way of merger, acquisition, sale of assets, or operation of law) and (ii) its right to receive payments hereunder to such third parties as Facing History may designate by written notice to Client. Subject to the foregoing, this Agreement will bind and inure to the benefit of the parties and their respective successors and permitted assigns. Any unauthorized assignment, transfer or subcontract shall be considered null, void and of no legal effect.

3. The Agreement shall be governed and construed in all respects in accordance with the laws of the Commonwealth of Massachusetts without regard to its conflict of law rules. Each party hereby irrevocably consents to the exclusive jurisdiction and venue of the federal, state, and local courts in Suffolk County, Massachusetts in connection with any action arising out of or in connection with this Agreement.

4. All remedies available to either Party for one or more breaches by the other Party are and shall be deemed cumulative and may be exercised separately or concurrently without waiver of any other remedies. The failure of either Party to act in a breach of the Agreement by the other shall not be deemed a waiver of such breach or a waiver of future breaches, unless such waiver shall be in writing and signed by the Party against whom enforcement is sought.

5. All notices required or permitted hereunder shall be in writing addressed to the respective parties as set forth herein and shall be delivered by hand, by certified mail, return receipt requested, or by Federal Express (or another nationally prominent express courier providing for signed receipt of delivery to the contact person identified in Exhibit B.

6. This Agreement constitutes the entire agreement of the Parties with respect to the subject matter discussed herein and supersedes all prior representations, proposals, discussions, and communications, whether oral or in writing. This Agreement may be modified only in writing and shall be enforceable in accordance with its terms when signed by the party sought to be bound.

7. Each Party shall be deemed to have participated fully in the drafting and negotiation of this Agreement.

8. The Agreement, executed in multiple counterparts, is to take effect as a sealed instrument, sets forth the entire contract between the parties, is binding upon and inures to the benefit of the parties hereto and their respective successors and assigns, and may be canceled, modified or amended only by a written instrument executed by both parties. If any provision of the Agreement is found to be invalid or unenforceable to any extent, then the invalid portion shall be deemed conformed to the minimum requirements of law to the extent possible and all other provisions of the Agreement shall not be affected and shall continue to be valid and enforceable to the fullest extent permitted by law.

[END OF EXHIBIT]

Exhibit B
Statement of Work

Client: California Online Public Schools

California Online Public Schools Designated Contact	**Facing History Designated Contact**
Ayesha Vishnani Diversity Equity and Inclusion Specialist avishnani@californiaops.org	Arisela Hernandez Senior Program Associate, West arisela_hernandez@facinghistory.org

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In partnership with California Online Public Schools, Facing History & Ourselves will provide professional learning and instructional support to teachers, curriculum leads, and school and district leaders during the 2025-2026 school year. Facing History proposes that educators participate in 6 workshops facilitated online by Facing History staff and designed to develop educator equity competencies, strengthen morale and school culture, and inspire school staff across subject areas and grade levels.

Delivery Schedule

Deliverable	Dates	Duration	Participants	Cost
Transformational Education for All Students Series ● Cohort 1: Six 90-minute sessions of professional learning delivered online for 32 participants during the 25-26 school year with 1 facilitator ● Cohort 2: Six 90-minute sessions of professional learning delivered online for 32 participants during the	TBD	90 minutes	32 per Cohort	$22,400

Deliverable	Dates	Duration	Participants	Cost
25-26 school year with 1 facilitator ● Ongoing support to access Facing History's curricula and digital resources				
Curriculum Coaching ● 3 curriculum consultation sessions for 8 administrators and educators with 1 facilitator during the 25-26 school year ● Ongoing support to access Facing History's curricula and digital resources ● Inclusive of travel and planning time for Facing History staff	TBD	1 hour each session	8	$480 ($160 per session)

This delivery timeline is subject to change based upon mutual agreement between Facing History and California Online Public Schools.

Exhibit C
Total Compensation and Payment Schedule

The Total Compensation is $22,880, in addition to any expenses and services not included in this agreement.

Invoice Date	Amount	Due
Date final delivery is completed	$22,880	30 days after invoice
Total Payment	**$22,880**	

Happy Hispanic Heritage Month

September 15th - October 15th, in line with the independence days celebrated by many Latin American countries.

This month we get to hear from Student Services Assistant Director Ashley Maldonado who talks about how an internal Facing History session last year led to deeper conversations with her family about her Mexican roots.



"Learning about the segregation and exclusion Mexicans faced, specifically in Southern California, helped me understand why my grandparents and mom didn't fully embrace their roots. It opened the door for new conversations with my mom and other family members about our culture and history as a family. My mom was taught to assimilate to her surroundings growing up and it left her forgetting where she and her family really came from. I won't do that for my family and am determined to teach my daughter about her Mexican culture and history, so she grows up knowing that her heritage is something to be proud of and carry forward."

Hispanic Heritage Month Resources

Are there aspects about your roots that bring you pride about your own cultural history that you were able to uncover from this experience?



"Through these conversations, I realized how much resilience my family carried even while being pressured to assimilate to the folks around them. I feel pride in knowing that, despite the challenges, our sense of family connection continued on. Family has always been a big part of our lives. What stands out most to me is the pride I have in reclaiming the parts of my culture that were set aside growing up. My grandparents are gone, but through marriage, I get to experience the rich culture and tradition with my husband's family and that's been really special."

Facing History & Ourselves Testimonial

Ally Ireland

May 19, 2025

Main Takeaways

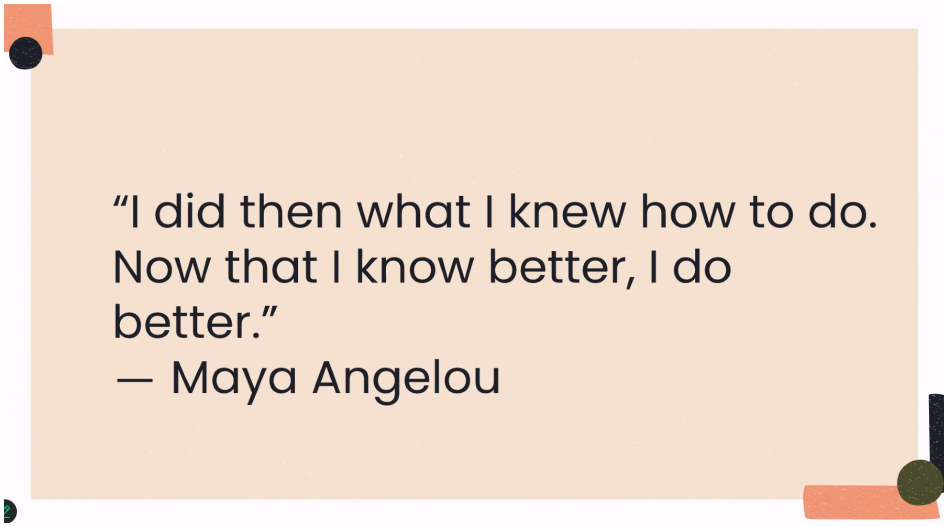
Facing History and Ourselves was a layered, rich, and inspiring professional development series. Our facilitators did an amazing job of establishing, building, and maintaining a brave space to learn, be challenged, and to grow, especially when engaging with uncomfortable truths from our history. Throughout this series, I realized that many facets of history were not directly taught in school. The most notable experiences of learning I've had in my life have been through outside resources such as museums and books that had been recommended by others. This professional development series broadened my perspective even further and reminded me of how important it is to be intentional about learning about and from the experiences of others. As an educational leader, this professional development series bolstered my desire for all voices to be heard. History is an important place to start to hear the voices that were always there but not fully represented. History is something we need to learn from and be conscientious of as we develop as school leaders. How we think about human beings, especially those of student age, is fundamental in the type of history we will leave in our wake.

Some other key takeaways that stand out from my journey through the Facing History and Ourselves professional development series:

- Upon reflection, there is a much deeper and broadly experienced history than what gets published in textbooks. Behind all that history are real human beings, real abuses of power, and real resilience. We must learn about and learn from the mistakes of the past, so we can

develop better practices and norms moving forward.

- It's important to implement mindfulness to take a pause and consider possible biases when developing new processes or problem-solving systems that are meant to serve others.
- I want to continue to intentionally surround myself with people who are also working to integrate this work into our practices and systems.
- I want to further explore how to make sure everyone's voice is heard.





Coversheet

Approval of 401K Audit Contract with CLA (attached)

Section:	V. Action Items
Item:	N. Approval of 401K Audit Contract with CLA (attached)
Purpose:	Vote
Submitted by:	
Related Material:	CLA 401(k) Audit Memo - CalOPS Board Meeting (Feb. 10, 2026).pdf CLA Statement of Work - Audit Services - EBP.pdf CLA Master Services Agreement.pdf

California Online Public Schools

Board Information Memo

SUBJECT: CLA Audit for 401(k) plan years 2024 and 2025

Category (Contract Approval, Policy, Personnel, General Approval. etc.): General Approval
Date: 2/10/26
Reason for Board Consideration (Fiscal Policy, State Requirement, etc.): Fiscal Policy - Expense over $20K
Decision Type (Action Item, Information Only, etc.): Action Item

Background (Brief Summary of Background Information):
At the beginning of 2025, it was determined that the 2024 plan year audit for the CalOPS Empower 401(k) account would be grouped together with the 2025 plan year audit, as 2024 was only a half-year due to the transition from PVS.

Rationale (Why is this important and why is this coming to the Board):
This audit is required annually and CLA is the preferred auditor, both due to previous audit experiences with the company, but also because they have access to the Empower reports directly.

Evidence of Due Diligence: The initial meeting between CalOPS HR team members, Finance team members, and CLA auditors took place 1/23/25 and it was determined that due to the 2024 plan year being a half-year plan, it was efficient and fiscally prudent to combine the audit with the full-year 2025 plan audit to commence in January of 2026. The team members met again for the audit kickoff meeting on 1/22/26 and received initial information and the attached SOW and Master Services Agreements to sign and return.

Fiscal Impact: An estimated $23K plus various additional expenses as outlined by the SOW will be paid to CLA for the audit services, in up to three installments, by the end of the audit process; estimated end date is beginning of June 2026.

Potential Conflicts of Interest: N/A

Recommendation/Board Action (if applicable): Approval of signing of the SOW and Master Services Agreements, and approval to pay the subsequent invoices up to $28K.

Prepared/Recommended/Approved By: Prepared by Tracy Le, Assistant Director of Human Resources. Presented by Zana Kidd, Director of Human Resources and LaChelle Carter, Director of Finance.



CliftonLarsonAllen LLP
https://www.claconnect.com

January 27, 2026

Statement of Work - Audit Services

This agreement constitutes a statement of work ("SOW") under the master service agreement ("MSA") dated January 27, 2026, or superseding MSA, made by and between CliftonLarsonAllen LLP ("CLA," "we," "us," and "our") and California Online Public Schools 401(k) ("you," "your," or "the Plan"). We are pleased to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the services CLA will provide for the California Online Public Schools 401(k) (the Plan) as of and for the six month period ended December 31, 2024, and as of and for the year ended December 31, 2025, in connection with the Plan's annual reporting obligation under the Employee Retirement Income Security Act of 1974 (ERISA).

Nicole Aguilar, CPA is responsible for the performance of the audit engagement.

Scope of audit services
Except as described below, we will audit the financial statements of California Online Public Schools 401(k), an employee benefit plan subject to the Employee Retirement Income Security Act of 1974 (ERISA), as permitted by ERISA Section 103(a)(3)(C) (ERISA Section 103(a)(3)(C) audit) which comprise the financial statements identified below, and the related notes to the financial statements (collectively, the “financial statements”) as of and for the six month period ended December 31, 2024, and the year ended December 31, 2025.

Statement of Net Assets Available for Benefits

Statement of Changes in Net Assets Available for Benefits

As part of our audit, we will also evaluate and report on the supplemental schedules required by the Department of Labor's Rules and Regulations for Reporting and Disclosure under ERISA (ERISA-required supplemental schedules). These schedules are presented for the purpose of additional analysis and are not a required part of the financial statements. The financial statements and ERISA-required supplemental schedules are required by the Department of Labor's Rules and Regulations for Reporting and Disclosure under ERISA to be filed with federal Form 5500.

Nonaudit services
We will also provide the following nonaudit services:

- Preparation of your financial statements and the related notes.

· Preparation of ERISA-required supplemental schedule.

· Converting cash basis accounting records to accrual basis.

Audit objectives

Except as described in the following paragraph, the objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America (U.S. GAAP). Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS) will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

You have determined it is permissible in the circumstances and elected to have the audit of the Plan's financial statements performed in accordance with ERISA Section 103(a)(3)(C) pursuant to Code of Federal Regulations (CFR), Labor, Title 29, Section 2520.103-8 of the Department of Labor's Rules and Regulations for Reporting and Disclosure under ERISA. As permitted by ERISA Section 103(a)(3)(C), our audit need not extend to any statements or information related to assets held for investment of the Plan (investment information) by a bank or similar institution or insurance carrier that is regulated, supervised, and subject to periodic examination by a state or federal agency, that prepared and certified the statements or information regarding assets so held in accordance with 29 CFR 2520.103-5 (qualified institution). Our audit will not extend to the certified investment information, except for obtaining and reading the certification, comparing the certified investment information with the related information presented and disclosed in the financial statements and ERISA-required supplemental schedules, and reading the disclosures relating to the certified investment information to assess whether they are in accordance with the presentation and disclosure requirements of U.S. GAAP. Accordingly, the objective of an ERISA Section 103(a)(3)(C) audit is not to express an opinion about whether the financial statements as a whole are presented fairly, in all material respects, in accordance with U.S. GAAP.

Except as described above, our audit will be conducted in accordance with U.S. GAAS. Those standards require us to be independent of the Plan and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. Our audit will include tests of your accounting records and other procedures we consider necessary, except that assets and related transactions certified by a qualified institution will not be tested.

We will also perform procedures to enable us to express an opinion on whether the form and content of the ERISA-required supplemental schedules, other than the information that agreed to or is derived from the certified investment information, are presented, in all material respects, in conformity with the Department of Labor’s Rules and Regulations for Reporting and Disclosure under ERISA; and whether the information related to assets held by and certified to by a qualified institution agrees to, or is derived from, in all material respects, the information prepared and certified by an institution that management determined meets the requirements of ERISA Section 103(a)(3)(C).

We will issue a written report upon completion of our audit of your financial statements.

Circumstances may arise in which our report may differ from its expected form and content based on the results of our ERISA Section 103(a)(3)(C) audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion, add an emphasis-of-matter or other-matter paragraph to our auditors' report, or if necessary, withdraw from the engagement. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements and supplemental schedules, other than that derived from the information certified by the qualified institution, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

Auditor responsibilities, procedures, and limitations

Except as described above, we will conduct our audit in accordance with U.S. GAAS.

Those standards require that we exercise professional judgment and maintain professional skepticism throughout the planning and performance of the audit. As part of our audit, we will:

• Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and evaluate whether audit evidence obtained is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

• Obtain an understanding of the Plan and its environment, including the system of internal control, relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.

• Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the amounts and disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

• Conclude, based on our evaluation of audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Plan’s ability to continue as a going concern for a reasonable period of time.

Although our audit planning has not been concluded and modifications may be made, we have identified the following significant risk(s) of material misstatement as part of our audit planning:

• Management Override of Controls

There is an unavoidable risk, because of the inherent limitations of an audit, together with the inherent limitations of internal control, that some material misstatements may not be detected, even though the audit is properly planned and performed in accordance with U.S. GAAS, except as previously noted. Because we will not perform a detailed examination of all transactions, material misstatements, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations, including prohibited transactions with parties in interest or other violations of ERISA rules and regulations, that are attributable to the Plan or to acts by management or employees acting on behalf of the plan, may not be detected.

In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management and those charged with governance of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management and those charged with governance of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and will include prohibited transactions in the supplemental schedule of nonexempt transactions as required by the instructions to federal Form 5500.

We will communicate with management and those charged with governance reportable findings identified during the audit of the Plan as a result of testing relevant plan provisions.

In addition, we will perform certain procedures directed at considering the Plan's compliance with applicable Internal Revenue Service (IRS) requirements for tax exempt status and ERISA plan qualification requirements. However, our audit is not specifically designed for and should not be relied upon to disclose matters affecting plan qualifications or compliance with the ERISA and IRS requirements. If during the audit we become aware of any instances of any such matters or ways in which management practices can be improved, we will communicate them to you.

The information included in the ERISA-required supplemental schedules, other than that agreed to or derived from the certified investment information, will be subjected to auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling the information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with U.S. GAAS.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Management responsibilities
Our audit will be conducted on the basis that you (management and, when appropriate, those charged with governance) acknowledge and understand that you have certain responsibilities that are fundamental to the conduct of an audit.

You are responsible for the preparation and fair presentation of the financial statements in accordance with U.S. GAAP. Management's election for the ERISA Section 103(a)(3)(C) audit does not affect management's responsibility for the financial statements. Management's responsibilities include the selection and application of accounting principles; recording and reflecting all transactions in the financial statements; for establishing an accounting and financial reporting process for determining fair value measurements; determining the reasonableness of significant accounting estimates included in the financial statements; if an actuarial report was provided, for the acceptance of the actuarial methods and assumptions used by the actuary; adjusting the financial statements to correct material misstatements; and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Plan's ability to continue as a going concern for one year after the date the financial statements are available to be issued.

You are responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities and safeguarding assets. You are responsible for the design, implementation, and maintenance of internal controls to prevent and detect fraud; assessing the risk that the financial statements may be materially misstated as a result of fraud; and for informing us about all known or suspected fraud affecting the Plan involving (1) plan management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the Plan received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the Plan complies with applicable laws and regulations, and informing us of all instances of identified or suspected noncompliance whose effects on the financial statements should be considered.

You are responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including amounts and disclosures, such as records, documentation, identification of all related parties, parties in interest, and all related-party and party-in-interest relationships and transactions, and other matters, and for the accuracy and completeness of that information (including information from within and outside of the general and subsidiary ledgers); (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the Plan from whom we determine it necessary to obtain audit evidence.

You agree to inform us of events occurring or facts discovered subsequent to the date of the financial statements that may affect the financial statements.

You are also responsible for maintaining a current plan instrument, including all plan amendments; and for administering the Plan and determining that the Plan's transactions that are presented and disclosed in the financial statements are in conformity with the Plan's provisions, including maintaining sufficient records with respect to each of the participants to determine the benefits due or which may become due to such

participants. You are also responsible for determining whether (1) an ERISA Section 103(a)(3)(C) audit is permissible under the circumstances; (2) the investment information is prepared and certified by a qualified institution as described in 29 CFR 2520.103-8; (3) the certification meets the requirements in 29 CFR 2520.103-5; and (4) the certified investment information is appropriately measured, presented, and disclosed in accordance with the applicable financial reporting framework. You are also responsible for providing us, prior to the dating of our report, a draft of the Plan's Form 5500 that is substantially complete.

Management is responsible for the fair presentation of the ERISA-required supplemental schedules and that they were derived from, and relate directly to, the underlying accounting and other records used to prepare the financial statements, and the form and content of the ERISA-required supplemental schedules is presented in conformity with the Department of Labor's Rules and Regulations for Reporting and Disclosure under ERISA. Management agrees to include the auditors' report on the ERISA-required supplemental schedules in any document that contains the ERISA-required supplemental schedules and indicates that the auditor has reported on such supplemental schedules.

Management is responsible for providing us with a written confirmation concerning representations made by you and your staff to us in connection with the audit. During our engagement, we will request information and explanations from you regarding, among other matters, the Plan's operations, internal control, future plans, specific transactions, and accounting systems and procedures. The procedures we will perform during our engagement and the conclusions we reach as a basis for our report will be heavily influenced by the representations that we receive in the representation letter and otherwise from you. Accordingly, inaccurate, incomplete, or false representations could cause us to expend unnecessary effort or could cause a material fraud or error to go undetected by our procedures. In view of the foregoing, you agree that we shall not be responsible for any misstatements in the Plan's financial statements that we may fail to detect as a result of misrepresentations made to us by you.

Responsibilities and limitations related to nonattest services

For all nonaudit services we may provide to you, management agrees to assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, and/or experience to understand and oversee the services; evaluate the adequacy and results of the services; and accept responsibility for the results of the services. Management is also responsible for ensuring that your data and records are complete and that you have received sufficient information to oversee the services.

Use of financial statements

The financial statements and our report thereon are for management's use. If you intend to reproduce and publish the financial statements and our report thereon, they must be reproduced in their entirety. Inclusion of the audited financial statements in a document, such as an annual report, should be done only with our prior approval of the document. You are responsible to provide us the opportunity to review such documents before issuance.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website or submitted on a regulator website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information in the electronic

site with the original document.

We may issue preliminary draft financial statements to you for your review. Any preliminary draft financial statements should not be relied on or distributed.

Engagement administration and other matters

We understand that your employees will prepare all confirmations, account analyses, and audit schedules we request and will locate any documents or invoices selected by us for testing. A list of information we expect to need for our audit and the dates required will be provided in a separate communication.

We will provide copies of our reports to the plan; however, management is responsible for distribution of the reports and the financial statements.

Professional standards require us to be independent with respect to you in the performance of these services. Any discussion that you have with our personnel regarding potential employment with you could impair our independence with respect to this engagement. Therefore, we request that you inform us prior to any such discussions so that we can implement appropriate safeguards to maintain our independence and objectivity. Further, any employment offers to any staff members working on this engagement without our prior knowledge may require substantial additional procedures to ensure our independence. You will be responsible for any additional costs incurred to perform these procedures.

Our audit engagement ends on delivery of our signed report. Any additional services that might be requested will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific SOW for that service.

Form 5500
As you have instructed, our engagement does not include preparation of the Plan's Form 5500. Professional standards require that, before an auditor's report on the Plan's financial statements can be included with a filed Form 5500 (including any related schedules), the auditor must review the Form 5500 and consider whether there are any material inconsistencies between the other information in the form and the audited financial statements (including the required supplemental schedules) or any material misstatement of fact. We will not issue our auditors' report until a substantially complete draft Form 5500 has been provided for our review.

Fees
Our professional fee is estimated to be $23,000.00. We will also bill for expenses (including travel, report production, word processing, postage, internal and administrative charges, etc.) plus a technology and client support fee of five percent (5%) of all professional fees billed. This estimate is based on anticipated cooperation from your personnel and their assistance with locating requested documents and preparing requested schedules. If the requested items are not available on the dates required or are not accurate, the fees and expenses will likely be higher. Our invoices, including applicable state and local taxes, will be rendered as work progresses and are payable on presentation. Professional fees will be billed as follows:

Bill to be mailed on	Amount to be billed

Upon execution of the SOW	One-third of our professional fees
Upon the commencement of substantive	One-third of our professional fees
Issuance of draft report(s)	One-third of our professional fees

In the event that fieldwork is rescheduled, billing may take place outside the above schedule.

Surge pricing
In the event the requested audit support is not provided by August 31, 2026, the fees may be increased up to 20% for additional efforts and we cannot provide any assurance that we will be able to complete the engagement prior to the October 15th deadline.

We do not anticipate encountering the need to perform additional services beyond those described in this letter. Below are examples of situations considered to be outside the scope of our engagement. If any such situations arise, we will notify you and provide a fair and reasonable price for any additional time and costs that are necessary to complete the audit in an efficient manner. We will bill you for the additional time at periodic dates after the additional work has been performed.

- If your organization undergoes significant changes in key personnel, accounting systems, and/or internal control, we are required to update our audit documentation and audit plan. The following are examples of situations that will require additional audit work:
  - Evaluating changes in your internal control resulting from your implementation of new information systems
  - Change in third-party service providers
  - Deterioration in the quality of the Plan's accounting records during the current-year engagement in comparison to the prior-year engagement
  - Significant changes in the nature and/or volume of transactions
  - Mergers, acquisitions, or other business combinations
  - Erroneous or incomplete accounting records

- The fee estimate is based on anticipated cooperation from your personnel and their assistance with timely preparation of confirmations and requested schedules. If the requested items are not available on the dates required or are not accurate, we will advise management. Additional time and costs may be necessary because of such unanticipated delays. Examples of situations that may cause our estimated fee to increase include:
  - Significant delays in responding to our requests for information such as reconciling variances or providing requested supporting documentation (e.g., invoices, contracts, and other documents)
  - Rescheduling our fieldwork
  - Identifying a significant number of proposed audit adjustments
  - Schedules prepared by your personnel that do not reconcile to the general ledger
  - Numerous revisions to information and schedules provided by your personnel
  - Restating financial statements for accounting errors in the prior year
  - Lack of availability of plan personnel during the mutually agreed-to audit schedule

o Lack of availability of plan personnel during the mutually agreed-to audit schedule
o Lack of Type II SOC1 report from record keeper and/or custodian or ability to rely upon Type II SOC1 report.
o Tests of operating effectiveness of relevant Complementary User Entity Controls required to rely upon SOC1 report.
o Delinquent participant contributions
o Prohibited transactions
o Major plan compliance issues

Changes in accounting and audit standards
Standard setters and regulators continue to evaluate and modify standards. Such changes may result in new or revised financial reporting and disclosure requirements or expand the nature, timing, and scope of the activities we are required to perform. To the extent that the amount of time required to provide the services described in the SOW increases due to such changes, our fee may need to be adjusted. We will discuss such circumstances with you prior to performing the additional work.

Agreement
We appreciate the opportunity to provide the services described in this SOW related to the MSA. All terms and provisions of the MSA shall apply to these services. If you agree with the terms of this SOW, please sign below to indicate your acknowledgement and understanding of, and agreement with, this SOW.

Sincerely,

CliftonLarsonAllen LLP

Response:
This letter correctly sets forth the understanding of California Online Public Schools 401(k).

CLA

CLA



Nicole Aguilar, CPA, Principal

SIGNED 1/27/2026, 8:01:42 PM PST

Client

California Online Public Schools 401(k)

SIGN:

LaChelle Carter, Director of Finance

DATE:

California Online Public Schools 401(k)



James Stockdale, Board President

SIGNED 1/28/2026, 1:04:55 PM PST



CliftonLarsonAllen LLP
https://www.claconnect.com

MSA Date: January 27, 2026

Master Services Agreement

This master service agreement ("MSA") documents the terms, objectives, and the nature and limitations of the services CliftonLarsonAllen LLP ("CLA," "we," "us," and "our") will provide for California Online Public Schools 401(k) ("you," or "your"). The terms of this MSA will apply to the initial and each subsequent statement of work ("SOW"), unless the MSA is changed in a communication that you and CLA both sign or is terminated as permitted herein.

1. **Scope of Professional Services**
   CLA will provide services as described in one or more SOW that will reference this MSA. The SOW will describe the scope of professional services; the nature, limitations, and responsibilities related to the specific services CLA will provide; and the fees for such services.

   If modifications or changes are required during CLA's performance of requested services, or if you request that we perform any additional services, we will provide you with a separate SOW for your signature. Such SOW will advise you of the additional fee and time required for such services to facilitate a clear understanding of the services.

   Our services cannot be relied upon to disclose all errors, fraud, or noncompliance with laws and regulations. Except as described in the scope of professional services section of this MSA or any applicable SOW, we have no responsibility to identify and communicate deficiencies in your internal controls as part of any services.

2. **Management responsibilities**
   You acknowledge and understand that our role is to provide the services identified in an SOW and that management, and any other parties engaging CLA, have responsibilities that are fundamental to our undertaking to perform the identified services.

3. **Fees and terms**
   The total fees for services provided under this Agreement may vary depending on the scope and nature of the work performed. Specific pricing and fee details for each engagement will be set forth in the applicable Statement of Work (SOW), which forms part of this Agreement.

   Work may be suspended if your account becomes 60 days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagements will be deemed to have been completed even if we have not completed the services. You

will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

Payments may be made utilizing checks, Bill.com, your online banking platform, CLA's electronic payment platform, or any other client-initiated payment method approved by CLA. CLA's electronic online bill pay platform claconnect.com/billpay accepts credit card and Automated Clearing House (ACH) payments. Instructions for you to make direct bank to bank wire transfers or ACH payments will be provided upon request.

4. Other Fees

Except for any litigation between you and CLA, you agree to compensate us for any time and expenses, including time and expenses of legal counsel, we may incur in responding to discovery requests or participating as a witness or otherwise in any legal, regulatory, or other proceedings that we are asked to respond to relating to our engagement.

5. Finance charges and collection expenses

You agree that if any statement is not paid within 30 days from its billing date, the unpaid balance shall accrue interest at the monthly rate of one and one-quarter percent (1.25%), which is an annual percentage rate of 15%. In the event that any collection action is required to collect unpaid balances due us, reasonable attorney fees and expenses shall be recoverable.

6. Dispute Resolution

Any disagreement, controversy, or claim ("Dispute") that may arise out of any aspect of our services or relationship with you shall be submitted to non-binding mediation by written notice ("Mediation Notice") to the other party. In mediation, we will work with you to resolve any differences voluntarily with the aid of an impartial mediator.

The mediation will be conducted as specified by the mediator and agreed upon by the parties (i.e., you and CLA). The parties agree to discuss their differences in good faith and to attempt, with the assistance of the mediator, to reach an amicable resolution of the Dispute.

Each party will bear its own costs in the mediation. The fees and expenses of the mediator will be shared equally by the parties.

7. Limitation of remedies

These limitation of remedies provisions are not applicable for any audit or examination services provided to you.

Our role is strictly limited to the services described in an SOW, and we offer no assurance as to the results or ultimate outcomes of any services or of any decisions that you may make based on our communications with you. You agree that it is appropriate to limit the liability of CLA, its partners, principals, directors, officers, employees, and agents (each a "CLA party").

You further agree that you will not hold CLA or any other CLA party liable for any claim, cost, or damage, whether based on warranty, tort, contract, or other law, arising from or related to this MSA,

the services provided under an SOW, the work product, or for any plans, actions, or results of an SOW, except to the extent authorized by this MSA. In no event shall any CLA party be liable to you for any indirect, special, incidental, consequential, punitive, or exemplary damages, or for loss of profits or loss of goodwill, costs, or attorney fees.

The exclusive remedy available to you shall be the right to pursue claims for actual damages that are directly caused by acts or omissions that are breaches by a CLA party of our duties owed under this MSA and the specific SOW thereunder, but any recovery on any such claims shall not exceed the fees actually paid by you to CLA pursuant to the SOW that gives rise to the claim.

8. Governing Laws, Jurisdiction, and Venue

The MSA is made under and shall be governed by the laws of the state of Minnesota, without giving effect to choice-of-law principles. This includes dispute resolution and limitation of remedies.

9. Time limitations

The nature of our services makes it difficult, with the passage of time, to gather and present evidence that fully and fairly establishes the facts underlying any dispute that may arise between you and any CLA party. The parties (you and CLA) agree that, notwithstanding any statute or law of limitations that might otherwise apply to a dispute, including one arising out of this MSA or the services performed under an SOW, for breach of contract or fiduciary duty, tort, fraud, misrepresentation or any other cause of action or remedy, any action or legal proceeding by you against any CLA party must be commenced as provided below, or you shall be forever barred from commencing a lawsuit or obtaining any legal or equitable relief or recovery. An action to recover on a dispute shall be commenced within these periods ("Limitation Period"), which vary based on the services provided, and may be modified as described in the following paragraph:

Service	**Time after the date we deliver the services or work product***
Tax Consulting Services	36 months
Tax Return Preparation	36 months
Examination, compilation, and preparation services related to prospective financial statements	12 months

Audit, review, examination, agreed-upon procedures, compilation, and preparation services other than those related to prospective financial information	24 months
All Other Services	12 months

* pursuant to the SOW on which the dispute is based

If the MSA is terminated or your ongoing relationship with CLA is terminated, then the applicable Limitation Period is the lesser of the above periods or 12 months after termination of MSA or your ongoing relationship with CLA. The applicable Limitation Period applies and begins to run even if you have not suffered any damage or loss, or have not become aware of the existence or possible existence of a dispute.

10. Confidentiality

Except as permitted by the "Consent" section of this MSA, CLA will not disclose any of your confidential, proprietary, or privileged information to any person or party, unless you authorize us to do so, it is published or released by you, it becomes publicly known or available other than through disclosure by us, or disclosure is required by law, regulation, or professional standard. This confidentiality provision does not prohibit us from disclosing your information to one or more of our affiliated companies in order to provide services that you have requested from us or from any such affiliated company. Any such affiliated company shall be subject to the same restrictions on the use and disclosure of your information as apply to us. You also consent to our disclosure of information regarding the nature of services we provide to you to another independent network member of CLA Global, for the limited purpose of complying with professional obligations regarding independence and conflicts of interest.

The Internal Revenue Code contains a limited privilege for confidentiality of tax advice between you and our firm. In addition, the laws of some states likewise recognize a confidentiality privilege for some accountant-client communications. You understand that CLA makes no representation, warranty or promise, and offers no opinion with respect to the applicability of any confidentiality privilege to any information supplied or communications you have with us, and, to the extent that we follow instructions from you to withhold such information or communications in the face of a request from a third party (including a subpoena, summons or discovery demand in litigation), you agree to hold CLA harmless should the privilege be determined not to apply to particular information or communications.

"Workpapers" refer to the documents, files, and records created, by the firm in connection with the services provided under this Agreement. The workpapers supporting the services we perform are the sole and exclusive property of CLA and constitute confidential and proprietary information. We do not provide access to our workpapers to you or anyone else in the normal course of business. Unless required by law or regulation to the contrary, we retain our workpapers in accordance with our record retention policy that typically provides for a retention period of seven years. After this period expires, our workpapers will be destroyed. Furthermore, physical deterioration or catastrophic events may shorten the time our records are available. The workpapers of our firm are not a substitute for your

records.

Pursuant to authority given by law, regulation, or professional standards we may be requested to make certain workpapers and files available to a regulator for its regulatory oversight purposes. We will notify you of any such request, if permitted by law. Access to the requested workpapers and files will be provided to the regulator under the supervision of CLA personnel and at a location designated by our firm. Furthermore, upon request, we may provide copies of selected workpapers and files to such regulator. The regulator may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

11. Other provisions

You agree that CLA will not be assuming any fiduciary responsibility on your behalf during the course of this MSA, except as may be assumed in an SOW.

CLA may, at times, utilize external web applications to receive and process information from our clients; however, any sensitive data, including protected health information and personally identifiable information, must be redacted by you to the maximum extent possible prior to uploading the document or file. In the event that you are unable to remove or obscure all sensitive data, please contact us to discuss other potential options for transmitting the document or file.

CLA and certain owners of CLA are licensed by the California State Board of Accountancy. However, CLA has owners not licensed by the California State Board of Accountancy who may provide services under this MSA. If you have any questions regarding licensure of the personnel performing services under this MSA, please do not hesitate to contact us.

During the course of the engagement, there may be communication via fax or email. You are responsible to ensure that communications received by you or your personnel are secured and not shared with unauthorized individuals.

12. Consent to use financial information

We regularly aggregate anonymized client data and perform a variety of analyses using that aggregated data. Some of these analyses are published to clients or released publicly. However, we are always careful to preserve the confidentiality of the separate information that we obtain from each client, as required by the AICPA Code of Professional Conduct and various laws. Your acceptance of this MSA will serve as your consent to our use of California Online Public Schools 401(k) anonymized data in performing and reporting on these cost comparison, performance indicator and/or benchmarking analyses.

Unless authorized by law or the client consents, we cannot use a client's tax return information for purposes other than the preparation and filing of the client's tax return. By signing and dating this MSA, you authorize CLA to use any and all information furnished to CLA for or in connection with the preparation of the tax returns under this MSA, for a period of up to six (6) years from the date of this MSA, in connection with CLA's preparation of the types of reports described in the foregoing paragraph.

13. Consent to send you publications and other materials

For your convenience, CLA produces a variety of publications, hard copy and electronic, to keep you informed about pertinent business and personal financial issues. This includes published articles, invitations to upcoming seminars, webinars and webcasts, newsletters, surveys, and press releases. To determine whether these materials may be of interest to you, CLA will need to use your tax return information. Such tax information includes your name and address as well as the business and financial information you provided to us.

By signing and dating this MSA, you authorize CLA to use the information that you provide to CLA during the preparation of your tax returns to determine whether to offer you relevant materials. Your consent is valid until further notice.

14. Subcontractors

CLA may, at times, use subcontractors to perform services under this MSA, and they may have access to your information and records. Any such subcontractors will be subject to the same restrictions on the use of such information and records as apply to CLA under this MSA.

15. Technology

CLA may, at times, use third-party software applications to perform services under this MSA. You acknowledge the software vendor may have access to your data.

16. Termination of MSA

This MSA shall continue for five years from January 27, 2026, unless terminated earlier by giving appropriate notice. Either party may terminate this MSA at any time by giving 30 days written notice to the other party.

Upon termination of the MSA, the provisions of this MSA shall continue to apply to all services rendered prior to termination.

17. Agreement

We appreciate the opportunity to be of service to you and believe this MSA accurately summarizes the significant terms of our relationship. This MSA, along with the applicable addendum(s) and SOW(s), constitute the entire agreement regarding services to be performed and supersedes all prior agreements (whether oral or written), understandings, negotiations, and discussions between you and CLA. If you have any questions, please let us know. If you agree with the terms of our relationship as described in this MSA, please sign, date, and return.

CliftonLarsonAllen LLP

Response:

This MSA correctly sets forth the understanding of California Online Public Schools 401(k).

Powered by BoardOnTrack

CLA

CLA



Nicole Aguilar, CPA, Principal

SIGNED 1/27/2026, 8:04:14 PM PST

Client

California Online Public Schools 401(k)

SIGN:

LaChelle Carter, Director of Finance

DATE:

California Online Public Schools 401(k)



James Stockdale, Board President

SIGNED 1/28/2026, 1:03:22 PM PST

Coversheet

Approval of Trello Contract Renewal (attached)

Section: V. Action Items
Item: O. Approval of Trello Contract Renewal (attached)
Purpose: Vote
Submitted by:
Related Material: Trello- BIM New Contracts Over $20K - CalOPS.pdf
California OPS Trello Quote 00076170 (1).pdf
Invoice INV-20251116180015.pdf

California Online Public Schools

Board Information Memo (BIM)
for New Contracts Over $20k

SUBJECT: Trello Enterprise Invoice - Renewal

Category *(Contract Approval, Policy, Personnel, General Approval, etc.)*: Invoice Approval

Date: 2/2/26

Reason for Board Consideration *(Fiscal Policy, State Requirement, etc.)*: **Fiscal Policy**

Decision Type *(Action Item, Information Only, etc.)*: **Action**

Background *(Brief Summary of Background Information)*

a. *Contract Term (Length): 12/16/25 - 12/16/26*
b. *Total Contracted Amount: $61,500.00*
c. *Payment Schedule and Amounts: One-time payment*
d. *Additional Fees: NA*
e. *Data Sharing Terms: NA*
f. *Exit Clause: NA*
g. *Legal Review: NA*

Rationale:
California Online Public Schools (CalOPS) has utilized Trello as a centralized project and workflow management tool since 2023. Over this time, Trello has become an integral component of CalOPS' operational infrastructure, supporting organization and coordination across multiple teams and initiatives.

Staff currently use Trello to manage and monitor work related to grade-band initiatives, Professional Learning Communities (PLCs), leadership and executive projects, state testing coordination, and Local Control and Accountability Plan (LCAP) development and monitoring, among other core functions. The platform provides transparency, consistency, and alignment across departments, enabling teams to track progress, manage timelines, and maintain accountability in a complex, multi-school organization.

This item is being brought to the Board to formally acknowledge and document Trello as a standard organizational and project management tool within CalOPS, ensuring clarity, continuity, and alignment with organizational best practices for operational efficiency and oversight.

California Online Public Schools

Evidence of Due Diligence:

a. *Compared Bid #1 Vendor Name: Trello*
   i. *Cost: $61,500 for 1 year @ 300 seats*
   ii. *Pros/Cons: We have been using this since 2023; it integrates with Google Calendar*

b. *Comparative Bid #2 Vendor Name: Asana*
   i. *Cost: $89,964 for 1 year @ 300 units*
   ii. *Pros/Cons: Does not integrate with Google Calendar, additional fees for secure boards and sharing*

c. *Comparative Bid #3 Vendor Name: Monday.com*
   i. *Cost: $57,000 for 1 year @ 300 seats*
   ii. *Pros/Cons: Does not integrate with Zoom calendar or Google, limited number of boards and sharing per month*

d. *Which Comparative Bid do you recommend and why? My recommendation is Trello due to the staff's comfort level with the program and tools, our regular staff usage, the Google Calendar integration, and the unlimited secure boards and sharing opportunities within our organization.*

Fiscal Impact: *(Please reach out to the Director or Assistant Director of Finance for guidance)*

Budget Category:

☐ Curriculum Subject:_____	☐ Dues & Memberships	☐ Repairs & Maintenance
	☐ Marketing	☐ Insurance
☐ Textbooks	X Software	☐ Professional Development
☐ School Supplies	☐ Communications	☐ Educational Consulting
☐ Event Supplies	☐ IT	☐ Consulting
☐ Office Supplies	☐ Rent / Leases	☐ Professional Services
☐ Equipment *(Staff or Student)*	☐ Facility Upgrades	☐ Other: _____

Funding Source:

X General Funds	☐ Special Education Funds	☐ Restricted (Specialized Funds)	☐ Federal Funds

Is this a new vendor? (If so, please complete a New Vendor Set-Up Form) No

Potential Conflicts of Interest: *(Disclose if the business has any connections to CalOPS board members, employees, or their family members, as this may present a potential conflict of interest under CalOPS policy.)*
None

Recommendation/Board Action (if applicable): Approval

Prepared/Recommended/Approved By: Leslie Dombek

Trello

Organization (Address)	888 Broadway, 4th Floor, NY, NY 10003, US

Created Date	10/2/2025
Expiration Date	11/1/2025
Quote Number	00076170
Contract Start Date	12/16/2025
Contract End Date	12/16/2026
Contract Term	12 months

Prepared By	Whitney Furrh
Email	wfurrh@atlassian.com

End User Name	Leslie Dombek
End User Email	ldombek@californiaops.org

Bill To Name	California Online Public Schools
Bill To	33272 Valle Rd San Juan Capistrano, CA 92675 US

Ship To Name	California Online Public Schools
Ship To	33272 Valle Rd San Juan Capistrano, CA 92675 US

Inventory Product	Unit Price	Quantity	Subtotal
Trello Enterprise 2 0 Tiered Pricing (Tier 1: 1 - 250)	USD 210.00	250.00	USD 52,500.00
Trello Enterprise 2 0 Tiered Pricing (Tier 2: 251 - 500)	USD 180.00	50.00	USD 9,000.00

Subtotal	USD 61,500.00
Discount	0.00%
Total Price	USD 61,500.00
Tax	USD 0.00
Grand Total	USD 61,500.00

For the avoidance of doubt, the "Total Price" listed in this quote includes upfront payment for the entirety of the "Contract Term" listed herein.

Each seat license purchased by Customer for Trello Enterprise includes a complimentary (i.e. non-billable) seat license to Atlassian Guard for that Trello Enterprise User. For clarity, the complimentary seat licenses to Atlassian Guard may only be used with Customer’s purchase of Trello Enterprise and are non-transferable to other Atlassian products or services.

INVOICE

California Online Public Schools
33272 Valle Rd
SAN JUAN CAPISTRANO CA 92675
US

Invoice Date
Jan 31, 2026

Invoice Number
INV-20251116180015

Trello, Inc.
888 Broadway,
4th Floor
New York City, NY 10003

Description	Quantity	Unit Price	Amount USD
Trello Enterprise	300.00	205.00	61,500.00
Terms of Enterprise Agreement and Quote: 00076170			
Period of Performance from: 12/16/2025 to 12/16/2026			
		Subtotal	61,500.00
		TOTAL TAX	0.00
		TOTAL USD	**61,500.00**

Due Date: Mar 2, 2026

Trello EIN: 30 0830315
Trello VAT: EU372005861
Trello UK VAT: GB362691285
Trello JCT: T3700150100088
Trello Canada GST/HST: 777577404RT0001
Trello QST: NR00000655
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Coversheet

Board Approval/Ratification of Compensation Comparability Study for Co-Superintendent of Finance, Educational Services, and Student Services Position (to follow)

Section: V. Action Items
Item: P. Board Approval/Ratification of Compensation Comparability Study for Co-Superintendent of Finance, Educational Services, and Student Services Position (to follow)
Purpose: Vote
Submitted by:
Related Material: BIM 260210 Co-Superintendent Compensation Comparability.pdf

SUBJECT: Compensation Comparability Study in Support of Co-Superintendent Roles

Category (Contract Approval, Policy, Personnel, General Approval, etc.):
Personnel / General Approval

Date: February 10, 2026

Reason for Board Consideration (Fiscal Policy, State Requirement, etc.): Fiscal oversight and governance best practices

Decision Type (Action Item, Information Only, etc.): Action Item

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Background (Brief Summary of Background Information):

The Board is considering approval of a Co-Superintendent leadership model for the remainder of the 2025–2026 school year. As part of this structure, the Superintendent responsibilities will be shared between two individuals serving concurrently as Co-Superintendents. In connection with this leadership structure, a compensation framework has been proposed to reflect shared responsibilities and organizational needs during this period.

As a charter school governed by a Board of Directors, it is standard practice to review executive compensation to ensure it is reasonable, appropriate, and aligned with market standards.

Rationale (Why is this important and why is this coming to the Board):

Approval of Superintendent-level compensation is a core fiduciary responsibility of the Board. Conducting and reviewing a compensation comparability study supports informed decision-making, demonstrates responsible fiscal stewardship, and ensures that executive compensation is reasonable and not excessive.

This item is being brought to the Board to support approval of the Co-Superintendent roles and associated compensation in accordance with governance best practices.

Evidence of Due Diligence:

Human Resources conducted a compensation comparability review using publicly available data from peer charter schools and public school districts with similar

enrollment size, operating budget, governance structure, and geographic or labor market characteristics. The review examined Superintendent-level compensation ranges and evaluated the proposed compensation in relation to the scope and shared responsibilities of the Co-Superintendent model.

Based on the data reviewed, the proposed compensation aligns with market norms and reflects a reasonable approach given the temporary nature and shared leadership structure of the roles.

Fiscal Impact:

The proposed compensation structure has been reviewed for fiscal reasonableness and is consistent with budgeted executive compensation levels. No unbudgeted fiscal impact is anticipated. Total compensation remains within approved budget parameters.

Potential Conflicts of Interest:

N/A

Recommendation/Board Action (if applicable):

Approval

Prepared/Recommended/Approved By: Zana Kidd, Director of Human Resources