California Online Public Schools

California Online Public Schools

California Online Public Schools (CalOPS) Board Meeting

Published on October 31, 2025 at 5:50 AM PDT

Date and Time

Tuesday November 4, 2025 at 4:00 PM PST

Location

CalOPS NorCal: 580 N. Wilma Avenue, Suite G, Ripon, CA 95366
CalOPS SoCal: 33272 Valle Road, San Juan Capistrano, CA 92675
1201 Cara Road, Dinuba, CA 93618
32946 Calle San Marcos, San Juan Capistrano, 92675
3753 W. Norberry Street, Lancaster, CA 93536
9423 Reseda Blvd. Apt #230, Northridge, CA 91324
4108 W Avenue J6, Lancaster, CA 93536
3950 Crondall Dr, Sacramento, CA 95864

———————

Join Zoom Meeting
https://californiaops-org.zoom.us/j/92843576813
Meeting ID: 928 4357 6813
Dial In: +1 (669) 900-9128 ext. 928-4357-6813# US

———————

This meeting is open to members of the public. For information about meetings or for members of the public who require special accommodations to attend, please visit our website at www.californiaops.org/governance or contact the school offices: Dana Hohn (NorCal) or Eva McGahey (SoCal) at (800) 906-5166 at least 24 hours

prior to the meeting. The board packet can be made available for public review by contacting the school offices prior to the Board meeting in compliance with California open meeting law.

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**4:00 PM**
A.	Roll Call		Dan Hertzler	
B.	Call the Meeting to Order		James Stockdale	
C.	Approval of Agenda	Vote	James Stockdale	

II. Public Comment

The Board welcomes participation by the members of the public telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the School Leader by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Leader at least twenty-four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, or six (6) minutes if the individual requesting to comment is a non English speaker and requires a translator, unless the Board grants additional time. However, in compliance with Board policy and the Brown Act, the Board is not permitted to discuss or take action on non-agenda items.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Leader at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Open Meeting Policy, visit the CalOPS Governance Page at https://californiaops.org/governance/

III. Oral Reports

		Purpose	Presenter	Time
A.	Superintendent's Report 1. 2025-26 Enrollment Update 2. General School Updates 3. Sponsoring District(s) Update	FYI	Richard Savage	
B.	Principals' Report (attached) 1. High School - Matt Brockway 2. Middle School - Heather Tamayo 3. Elementary School - Marcus White	FYI		
C.	CalOPS Consolidated Financial Report (attached) 1. Audit Update	FYI	LaChelle Carter	
D.	Policy, Compliance, and Legislative Updates	FYI	Dan Hertzler	
E.	Staffing Plan Updates (attached)	FYI	Ryan Dreifus	

IV. Consent Items

A.	Approval of Minutes from the October 14, 2025 CalOPS Board Meeting (attached)	Vote		
B.	Approval of Minutes from the October 24, 2025 CalOPS Special Board Meeting (attached)	Vote		
C.	Approval of Check Register (attached)	Vote	LaChelle Carter	
D.	Ratification of Special Education Service Contracts (attached)	Vote	LaChelle Carter	
E.	Approval of Expenditures over $20k (attached)	Vote	LaChelle Carter	
F.	Approval of CalOPS Student Placement and Partial Credit Policy Policy (attached)	Vote	Matt Brockway	

V. Action Items

		Purpose	Presenter	Time
A.	Empower Match (attached)	Vote	Steve Ford	
B.	Approval of Empower Contract Update	Vote	Steve Ford	
C.	Back to School Hyatt Invoice (attached)	Vote	Richie Romero	
D.	Approval of CalOPS Overage Policy (attached)	Vote	Ryan Dreifus	
E.	Approval of Newfront Policy Renewal (attached)	Vote	Steve Ford	
F.	Approval of SoftMSP Software Development Contract (attached)	Vote	Steve Ford	
G.	Approval of SoftMSP IT Support Contract (attached)	Vote	Steve Ford	
H.	Approval of Avela Apply: Application Management System (attached)	Vote	Dan Hertzler	
I.	Approval of School Pathways Invoice (attached)	Vote	Dan Hertzler	
J.	Approval of Textblaze Invoice (attached)	Vote	Leslie Dombek	

VI. Closed Session

A. CLOSED SESSION - Brown Act; California Gov't Code §54956.9 — Discuss

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:
    1. Significant Exposure to Litigation Pursuant to Section 54956.9(b) of the Government Code: One Case

B. CLOSED SESSION — Discuss

Confidential Student Enrollment/Expulsion Matter - Consideration of Expelled Student Seeking Enrollment
Case No.: 2526-1

C. Closed Session Report Out

VII. Closing Items

A.	Adjourn Meeting	Vote	James Stockdale	

	Purpose	Presenter	Time

Adjournment and Confirmation of the Next Meeting - December 9, 2025 at 4 pm PT

Coversheet

Principals' Report (attached)

Section: III. Oral Reports
Item: B. Principals' Report (attached)
Purpose: FYI
Submitted by:
Related Material: CalOPS Principals' Report 11.04.25.pdf

California Online Public Schools

CalOPS Principals' Report

November 2025-26

Site Reports

Matthew Brockway, High School Principal

Site Administrator for Northern Region - Monterey Bay, North Bay, and Northern California

October has come and gone, very quickly I might add! The festivals were a success, it was an amazing opportunity to go to each of the festivals and see families and students from across the state. Our first quarter is wrapping up for our Project Success students, and I anxiously await the update on student success from the program. We are sliding into November, and getting ready for our mid-semester conferences. Our amazing teachers have been doing an amazing job, all while the majority are above 25 students in their homerooms. It is great to see that our enrollment is so strong.

Heather Tamayo, Middle School Principal

Site Administrator for Southern Region - Southern California

We close October having successfully completed our first round of Interim Assessment Blocks (IABs) in English Language Arts, with 89% of middle school students participating under the guidance of their homeroom teachers. Our focus now shifts to analyzing the results to identify trends in student performance, strengths, and targeted areas for growth.

In alignment with our commitment to a data-driven culture, middle school teachers continue to pilot Canvas Mastery Connect (for Math and Social Studies) and Pear Assessment (for English Language Arts and Science). Both platforms provide real-time, standards-aligned data that empower teachers to track mastery, differentiate instruction, and engage in meaningful data conversations within PLCs. This work strengthens our ability to meet each student at their level of need and monitor growth over time.

Overall, the first two months of the school year have been both productive and positive. In our second year as California Online Public Schools, teachers are demonstrating greater confidence and efficacy in their dual roles as homeroom and content instructors. The administrative team continues to refine and develop clear, data-informed policies that enhance consistency, strengthen communication, and ensure our staff feel supported as they serve students and families.

Marcus White, Elementary Principal

Site Administrator for Central Region - Central Valley and Central Coast

Greetings From Elementary,

We are continuing to receive new students daily and we could not be more excited. Our teachers have done a really good job of building community within their LiveClasses. Students are so excited and welcoming when a new classmate joins. Teachers are working diligently to ensure our students are completing their assignments. A multitude of phone calls, texts, and meetings are taking place in order to support students and families. Our team is really working hard to make our school a special place to learn.

Enrollment Update

Month for Report: November

	Elementary School	Middle School	High School	Total
Enrolled	2211	1824	4332	8367
Pre-Enroll	41	27	64	132
Application Pipeline	381	299	585	1265
Updated: October 27, 2025				

Marketing Update

Engagement Activities

Recent Engagement Activities

Northern Region - *Monterey Bay, North Bay and NorCal*

- **NorCal Beginning-of-the-Year Festival** - Wednesday, October 15th (10:00am - 1:00pm)
  Alameda County Fairgrounds: 4501 Pleasanton Ave., Pleasanton, CA 94566
  Target Grades: All grades are welcome (TK-12)
  Total attendance: CalOPS students, non-CalOPS students, adults, staff (467 total attendees)

Central Region - *Central Valley and Central Coast*

- **Central Beginning-of-the-Year Festival** - Friday, October 17th (13:00am - 1:00pm)
  Adventure Park: 5600 W Cypress Ave, Visalia, CA 93277
  Target Grades: All grades are welcome (TK-12)
  Total attendance: CalOPS students, non-CalOPS students, adults, staff (219 total attendees)

Southern Region - *SoCal*

- **SoCal Beginning-of-the-Year Festival** - Thursday, October 16th (10:00am - 1:30pm)
  OC Fairgrounds: 88 Fair Dr., Costa Mesa, CA 92626
  Target Grades: All grades are welcome (TK-12)
  Total attendance: CalOPS students, non-CalOPS students, adults, staff (1168 total attendees)
- **UCLA Campus Tour** - Tuesday, October 21st (12:00pm - 1:45pm)
  308 Westwood Plaza, Los Angeles, CA 90095
  Target Grades:
  Total attendance: CalOPS students, non-CalOPS students, adults, staff (48 total attendees)

Virtual Field Trips - *All Six School Locations*

- Virtual field trips have not yet begun for this school year. More to come!

Upcoming Engagement Activities

Northern Region - *Monterey Bay, North Bay and NorCal*

- More to come!

Central Region - *Central Valley and Central Coast*

- More to come!

Southern Region - *SoCal*

- **Julian Walking Tour - November 6, 2025**
- **Harvest Farms Solutions/Second Harvest Food Bank - Thursday, December 4, 2025:**
  Volunteer opportunity in Irvine for students age 7 and up and their caretakers

Virtual Field Trips - *All Six School Locations*

Virtual Community Building-*all Six School Locations*

Thursday, November 6 at 6:00 PM: “What’s In A Name” is a space to connect and share the stories behind our names and meet other caretakers and CalOPS teachers and staff as we enjoy an

evening of storytelling and connection.

Coversheet

CalOPS Consolidated Financial Report (attached)

Section: III. Oral Reports
Item: C. CalOPS Consolidated Financial Report (attached)
Purpose: FYI
Submitted by:
Related Material: CalOps_FY26_09_Monthly Financial Presentation.pdf

CHARTER IMPACT

California Online Public Schools

Monthly Financial Presentation – September 2025

Summary

		TOTAL		
	Enrollment	**7,983**	**7,780**	**203**
	ADA	**7,647**	**7,624**	**22**
		Sep. Update	**Aug. Update**	**$ Variance**
Revenue	State Aid-Rev Limit	$ 101,553,913	$ 101,196,925	$356,988
	Federal Revenue	2,882,968	2,881,110	$1,858
	Other State Revenue	14,395,314	14,215,015	$180,299
	Other Local Revenue	146,231	151,216	($4,985)
	Total Revenue	**$ 118,978,426**	**$ 118,444,266**	**$534,160**
Expenses	Certificated Salaries	$ 51,009,612	$ 51,060,642	($51,030)
	Classified Salaries	2,891,208	2,913,262	($22,054)
	Benefits	18,841,932	18,681,451	$160,481
	Books and Supplies	14,019,674	14,188,192	($168,518)
	Subagreement Services	11,422,206	10,826,187	$596,018
	Operations	2,763,567	2,914,039	($150,472)
	Facilities	1,142,355	1,184,934	($42,579)
	Professional Services	10,944,100	10,555,646	$388,454
	Depreciation	59,488	59,629	($141)
	Interest	0	0	$0
	Total Expenses	**$ 113,094,142**	**$ 112,383,982**	**$710,160**
Full Year	**Total Surplus(Deficit)**	**$ 5,884,284**	**$ 6,060,284**	**($176,000)**
	As a % of Annual Expenses	5.2%	5.4%	
	Surplus/Deficit to 3%	$2,491,459	$ 2,688,764	
	Beginning Fund Balance (as of 7/1)	$ 28,709,702	28,709,702	$0
	Ending Fund Balance (as of 6/30)	**$ 34,593,986**	**$ 34,769,986**	**($176,000)**
	As a % of Annual Expenses	31%	31%	
	YE Cash	$ 24,211,873	$ 22,244,894	$1,966,979

Highlights

- **Attendance: +22 to prior month**
- **Revenue: +$535K (+.5%)**, driven by ADA and PY Lottery adj.
- **Expenses: +$710K** (**+1%**), driven by SPED and IT
- **Surplus: $5.9M** (**5.2%** of expenses)
- **Ending Fund balance: $35M**
- **Cash: $18M** as of 9/30 – a low point in the year, due to the funding schedule (5-5-9)

Attendance Data and Metrics

- Attendance will be updated throughout the year
- Projected Enrollment: **7,983**
- Projected ADA: **7,647** (96% attendance rate)

TOTAL

Enrollment & Per Pupil Data	Forecast	Budget
Average Enrollment	7,983	8,500
ADA	7,647	8,330
Attendance Rate	95.8%	98.0%
Unduplicated %	56.5%	56.4%
Revenue per ADA	$15,560	$15,422
Expenses per ADA	$14,790	$14,185

SoCal

Enrollment & Per Pupil Data	Forecast	Budget
Average Enrollment	4,392	4,841
ADA	4,194	4,744
Attendance Rate	95.5%	98.0%
Unduplicated %	56.2%	56.2%
Revenue per ADA	$15,466	$15,412
Expenses per ADA	$14,767	$14,150

Central Valley

Enrollment & Per Pupil Data	Forecast	Budget
Average Enrollment	966	932
ADA	923	913
Attendance Rate	95.5%	98.0%
Unduplicated %	69.7%	69.7%
Revenue per ADA	$16,932	$16,614
Expenses per ADA	$15,019	$14,280

NorCal

Enrollment & Per Pupil Data	Forecast	Budget
Average Enrollment	1,715	1,865
ADA	1,638	1,828
Attendance Rate	95.5%	98.0%
Unduplicated %	54.4%	54.4%
Revenue per ADA	$15,281	$15,089
Expenses per ADA	$14,846	$14,171

North Bay

Enrollment & Per Pupil Data	Forecast	Budget
Average Enrollment	200	177
ADA	196	173
Attendance Rate	98.0%	98.0%
Unduplicated %	57.9%	57.9%
Revenue per ADA	$15,868	$15,787
Expenses per ADA	$14,447	$14,299

Monterey Bay

Enrollment & Per Pupil Data	Forecast	Budget
Average Enrollment	534	549
ADA	523	538
Attendance Rate	98.0%	98.0%
Unduplicated %	44.0%	44.0%
Revenue per ADA	$14,824	$14,565
Expenses per ADA	$14,738	$14,303

Central Coast

Enrollment & Per Pupil Data	Forecast	Budget
Average Enrollment	176	136
ADA	172	134
Attendance Rate	98.0%	98.0%
Unduplicated %	50.5%	50.5%
Revenue per ADA	$15,026	$15,150
Expenses per ADA	$14,146	$14,369

Revenue

- FY26 revenue forecasted at **$119M**; **+$535K** to prior projection
  - 22 added ADA: **+$355K**
  - Prior Year Lottery Adjustments: +**$180K**

TOTAL

	Year-to-Date			*Annual/Full Year*		
	Actual	**Budget**	**Fav/(Unf)**	**Forecast**	**Budget**	**Fav/(Unf)**
Revenue						
State Aid-Rev Limit	$ 7,592,819	$ 13,133,115	$ (5,540,296)	$ 101,553,913	$ 110,516,870	$ (8,962,957)
Federal Revenue	234,741	456,824	(222,083)	2,882,968	2,921,310	(38,341)
Other State Revenue	1,721,357	821,235	900,122	14,395,314	14,859,089	(463,775)
Other Local Revenue	12,741	36,793	(24,052)	146,231	172,394	(26,163)
Total Revenue	**$ 9,561,658**	**$ 14,447,966**	**$ (4,886,308)**	**$ 118,978,426**	**$ 128,469,662**	**$ (9,491,236)**

Revenue

SoCal

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Revenue						
State Aid-Rev Limit	$ 4,874,444	$ 8,420,791	$ (3,546,347)	$ 55,252,690	$ 62,495,897	$ (7,243,207)
Federal Revenue	234,040	284,261	(50,221)	1,680,046	1,769,934	(89,888)
Other State Revenue	1,107,367	487,295	620,072	7,866,609	8,769,472	(902,863)
Other Local Revenue	8,684	16,723	(8,039)	72,025	81,790	(9,765)
Total Revenue	**$ 6,224,535**	**$ 9,209,069**	**$ (2,984,534)**	**$ 64,871,370**	**$ 73,117,094**	**$ (8,245,724)**

Central Valley

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Revenue						
State Aid-Rev Limit	$ 845,828	$ 1,159,252	$ (313,424)	$ 13,360,418	$ 13,225,464	$ 134,954
Federal Revenue	-	66,128	(66,128)	369,589	385,977	(16,388)
Other State Revenue	144,321	81,230	63,091	1,885,200	1,558,426	326,773
Other Local Revenue	128	671	(543)	4,617	5,135	(518)
Total Revenue	**$ 990,277**	**$ 1,307,280**	**$ (317,003)**	**$ 15,619,823**	**$ 15,175,002**	**$ 444,821**

NorCal

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Revenue						
State Aid-Rev Limit	$ 1,312,548	$ 2,244,641	$ (932,093)	$ 21,303,432	$ 23,771,805	$ (2,468,373)
Federal Revenue	-	95,723	(95,723)	573,155	613,654	(40,498)
Other State Revenue	311,217	169,824	141,393	3,111,133	3,141,013	(29,880)
Other Local Revenue	-	11,663	(11,663)	39,709	51,919	(12,210)
Total Revenue	**$ 1,623,765**	**$ 2,521,850**	**$ (898,085)**	**$ 25,027,429**	**$ 27,578,390**	**$ (2,550,961)**

Revenue

North Bay

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Revenue						
State Aid-Rev Limit	$ 164,971	$ 250,375	$ (85,404)	$ 2,588,884	$ 2,295,817	$ 293,067
Federal Revenue	-	10,712	(10,712)	74,065	74,796	(731)
Other State Revenue	29,537	15,489	14,048	444,266	366,023	78,243
Other Local Revenue	1,492	309	1,183	2,979	1,732	1,247
Total Revenue	**$ 196,000**	**$ 276,885**	**$ (80,885)**	**$ 3,110,194**	**$ 2,738,368**	**$ 371,826**

Monterey Bay

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
State Aid-Rev Limit	$ 260,650	$ 842,435	$ (581,785)	$ 6,784,011	$ 6,973,382	$ (189,371)
Federal Revenue	-	-	-	146,256	61,653	84,603
Other State Revenue	100,533	54,286	46,247	814,002	785,569	28,433
Other Local Revenue	1,510	3,480	(1,970)	13,597	15,614	(2,017)
Total Revenue	**$ 362,693**	**$ 900,202**	**$ (537,509)**	**$ 7,757,866**	**$ 7,836,218**	**$ (78,352)**

Central Coast

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
State Aid-Rev Limit	$ 134,378	$ 215,621	$ (81,243)	$ 2,264,478	$ 1,754,505	$ 509,973
Federal Revenue	701	-	701	39,857	15,296	24,561
Other State Revenue	28,382	13,112	15,270	274,105	238,586	35,518
Other Local Revenue	927	3,947	(3,020)	13,304	16,203	(2,899)
Total Revenue	**$ 164,388**	**$ 232,680**	**$ (68,292)**	**$ 2,591,743**	**$ 2,024,590**	**$ 567,153**

Expenses

- FY26 expenses forecasted at **$113M**; **+$710K** to prior forecast:
  - SPED: **+$595K**
  - IT: **+$210K**

TOTAL

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Expenses						
Certificated Salaries	$ 12,772,013	$ 12,745,866	$ (26,147)	$ 51,009,612	$ 50,983,466	$ (26,147)
Classified Salaries	664,175	742,344	78,169	2,891,208	2,969,377	78,169
Benefits	4,776,624	4,619,133	(157,490)	18,841,932	18,664,971	(176,961)
Books and Supplies	6,754,523	3,387,651	(3,366,872)	14,019,674	15,263,394	1,243,720
Subagreement Services	240,995	2,939,951	2,698,956	11,422,206	12,071,316	649,110
Operations	628,386	912,380	283,994	2,763,567	3,649,520	885,953
Facilities	372,929	454,922	81,993	1,142,355	1,819,689	677,334
Professional Services	1,753,622	2,951,681	1,198,059	10,944,100	12,701,382	1,757,282
Depreciation	14,553	11,142	(3,411)	59,488	44,566	(14,922)
Total Expenses	**$27,977,819**	**$28,765,070**	**$ 787,251**	**$ 113,094,142**	**$ 118,167,680**	**$ 5,073,538**

Expenses

SoCal

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Expenses						
Certificated Salaries	$ 7,267,393	$ 7,258,507	$ (8,886)	$ 28,301,904	$ 29,034,030	$ 732,126
Classified Salaries	377,917	422,750	44,833	1,603,008	1,690,999	87,991
Benefits	2,708,979	2,606,104	(102,875)	10,265,026	10,466,667	201,641
Books and Supplies	3,882,451	1,943,369	(1,939,082)	7,503,612	8,692,187	1,188,575
Subagreement Services	155,629	1,674,241	1,518,612	6,089,037	6,874,365	785,328
Operations	364,237	519,582	155,345	1,538,801	2,078,326	539,526
Facilities	214,113	259,069	44,956	637,374	1,036,275	398,901
Professional Services	1,048,481	1,642,840	594,359	5,974,543	7,229,684	1,255,141
Depreciation	542	6,345	5,803	25,261	25,380	119
Total Expenses	**$ 16,019,742**	**$ 16,332,806**	**$ 313,064**	**$ 61,938,566**	**$ 67,127,913**	**$ 5,189,346**

Central Valley

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Expenses						
Certificated Salaries	$ 1,404,883	$ 1,397,905	$ (6,978)	$ 6,031,326	$ 5,591,618	$ (439,708)
Classified Salaries	73,059	81,417	8,358	342,512	325,667	(16,845)
Benefits	528,679	514,677	(14,002)	2,293,926	2,100,902	(193,024)
Books and Supplies	731,373	366,221	(365,152)	1,894,783	1,674,015	(220,768)
Subagreement Services	18,261	322,439	304,178	1,437,515	1,323,923	(113,592)
Operations	69,059	100,065	31,006	327,399	400,262	72,863
Facilities	40,702	49,894	9,192	133,796	199,575	65,778
Professional Services	176,184	312,815	136,631	1,389,008	1,422,334	33,325
Total Expenses	**$ 3,042,200**	**$ 3,146,654**	**$ 104,454**	**$ 13,855,702**	**$ 13,043,182**	**$ (812,520)**

Expenses

NorCal

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Expenses						
Certificated Salaries	$ 2,797,048	$ 2,795,809	$ (1,239)	$ 11,010,661	$ 11,183,237	$ 172,576
Classified Salaries	145,456	162,833	17,377	623,833	651,334	27,501
Benefits	1,049,466	1,013,541	(35,925)	4,061,468	4,096,383	34,916
Books and Supplies	1,460,429	735,861	(724,568)	2,847,205	3,348,029	500,825
Subagreement Services	42,553	644,879	602,326	2,555,159	2,647,846	92,687
Operations	136,897	200,131	63,234	595,544	800,523	204,979
Facilities	80,778	99,787	19,009	246,054	399,149	153,095
Professional Services	379,048	709,712	330,664	2,352,116	2,764,427	412,310
Depreciation	14,011	2,444	(11,567)	23,663	9,776	(13,888)
Total Expenses	**$ 6,105,686**	**$ 6,364,997**	**$ 259,311**	**$ 24,315,703**	**$ 25,900,704**	**$ 1,585,001**

North Bay

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Expenses						
Certificated Salaries	$ 268,219	$ 264,946	$ (3,273)	$ 1,226,075	$ 1,059,784	$ (166,290)
Classified Salaries	13,948	15,431	1,483	69,736	61,724	(8,012)
Benefits	101,556	99,502	(2,054)	486,291	411,217	(75,074)
Books and Supplies	140,028	70,792	(69,236)	379,395	317,277	(62,117)
Subagreement Services	2,722	61,112	58,390	297,304	250,924	(46,379)
Operations	12,299	18,965	6,666	65,786	75,862	10,076
Facilities	7,699	9,456	1,758	26,973	37,826	10,853
Professional Services	31,575	58,819	27,245	278,847	264,719	(14,129)
Total Expenses	**$ 578,045**	**$ 599,256**	**$ 21,211**	**$ 2,831,532**	**$ 2,480,260**	**$ (351,272)**

Expenses

Monterey Bay

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Expenses						
Certificated Salaries	$ 830,176	$ 824,219	$ (5,957)	$ 3,392,440	$ 3,296,876	$ (95,564)
Classified Salaries	43,172	48,004	4,832	192,403	192,017	(387)
Benefits	311,175	308,502	(2,673)	1,313,767	1,272,336	(41,431)
Books and Supplies	432,502	217,733	(214,769)	1,075,089	987,016	(88,073)
Subagreement Services	20,745	190,114	169,369	761,639	780,599	18,960
Operations	36,270	59,000	22,730	179,346	235,998	56,652
Facilities	23,111	29,418	6,307	74,669	117,671	43,002
Professional Services	94,574	180,404	85,830	720,301	810,008	89,707
Total Expenses	**$ 1,791,725**	**$ 1,858,114**	**$ 66,389**	**$ 7,712,666**	**$ 7,695,404**	**$ (17,262)**

Central Coast

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Expenses						
Certificated Salaries	$ 204,294	$ 204,480	$ 186	$ 1,047,207	$ 817,921	$ (229,286)
Classified Salaries	10,623	11,909	1,286	59,716	47,637	(12,079)
Benefits	76,769	76,808	39	421,454	317,465	(103,989)
Books and Supplies	107,740	53,675	(54,065)	319,590	244,868	(74,722)
Subagreement Services	1,085	47,165	46,080	281,552	193,658	(87,893)
Operations	9,624	14,637	5,013	56,692	58,549	1,857
Facilities	6,526	7,298	772	23,487	29,193	5,706
Professional Services	23,760	47,091	23,331	229,284	210,211	(19,073)
Total Expenses	**$ 440,421**	**$ 463,243**	**$ 22,822**	**$ 2,439,973**	**$ 1,920,217**	**$ (519,755)**

Fund Balance

TOTAL

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	**$ (18,416,161)**	**$ (14,317,104)**	**$ (4,099,058)**	**$ 5,884,284**	**$ 10,301,982**	**$ (4,417,698)**
Beginning Fund Balance	27,674,086	27,674,086		27,674,086	27,674,086	
Ending Fund Balance	**$ 9,257,924**	**$ 13,356,982**		**$ 33,558,370**	**$ 37,976,068**	
	8.2%	*11.3%*		*29.7%*	*32.1%*	

SoCal

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	**$ (9,795,207)**	**$ (7,123,737)**	**$ (2,671,470)**	**$ 2,932,804**	**$ 5,989,181**	**$ (3,056,377)**
Beginning Fund Balance	17,148,623	17,148,623		17,148,623	17,148,623	
Ending Fund Balance	**$ 7,353,415**	**$ 10,024,886**		**$ 20,081,427**	**$ 23,137,804**	
As a % of Annual Expenses	*11.9%*	*14.9%*		*32.4%*	*34.5%*	

Central Valley

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	**$ (2,051,923)**	**$ (1,839,374)**	**$ (212,549)**	**$ 1,764,121**	**$ 2,131,820**	**$ (367,699)**
Beginning Fund Balance	4,913,460	4,913,460		4,913,460	4,913,460	
Ending Fund Balance	**$ 2,861,536**	**$ 3,074,086**		**$ 6,677,581**	**$ 7,045,280**	
As a % of Annual Expenses	*20.7%*	*23.6%*		*48.2%*	*54.0%*	

NorCal

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	**$ (4,481,921)**	**$ (3,843,147)**	**$ (638,774)**	**$ 711,726**	**$ 1,677,686**	**$ (965,960)**
Beginning Fund Balance	3,899,874	3,899,874		3,899,874	3,899,874	
Ending Fund Balance	**$ (582,047)**	**$ 56,727**		**$ 4,611,600**	**$ 5,577,560**	
As a % of Annual Expenses	*-2.4%*	*0.2%*		*19.0%*	*21.5%*	

Fund Balance

North Bay

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	**$ (382,045)**	**$ (322,371)**	**$ (59,674)**	**$ 278,662**	**$ 258,109**	**$ 20,553**
Beginning Fund Balance	1,068,714	1,068,714		1,068,714	1,068,714	
Ending Fund Balance	**$ 686,670**	**$ 746,343**		**$ 1,347,376**	**$ 1,326,822**	
As a % of Annual Expenses	*24.3%*	*30.1%*		*47.6%*	*53.5%*	

Monterey Bay

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	**$ (1,429,032)**	**$ (957,912)**	**$ (471,120)**	**$ 45,200**	**$ 140,814**	**$ (95,614)**
Beginning Fund Balance	356,425	356,425		356,425	356,425	
Ending Fund Balance	**$ (1,072,607)**	**$ (601,487)**		**$ 401,625**	**$ 497,239**	
As a % of Annual Expenses	*-13.9%*	*-7.8%*		*5.2%*	*6.5%*	

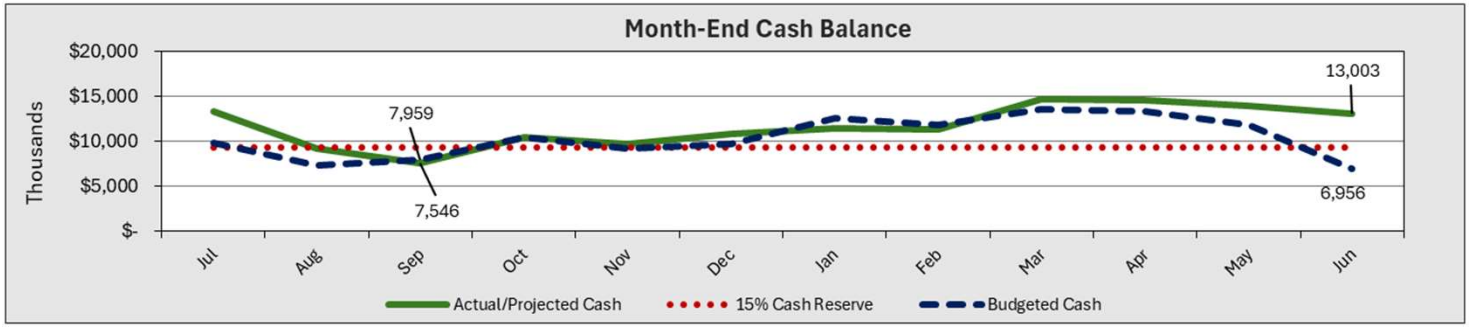
Central Coast

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	**$ (276,033)**	**$ (230,562)**	**$ (45,471)**	**$ 151,771**	**$ 104,373**	**$ 47,398**
Beginning Fund Balance	286,990	286,990		286,990	286,990	
Ending Fund Balance	**$ 10,957**	**$ 56,427**		**$ 438,760**	**$ 391,363**	
As a % of Annual Expenses	*0.4%*	*2.9%*		*18.0%*	*20.4%*	

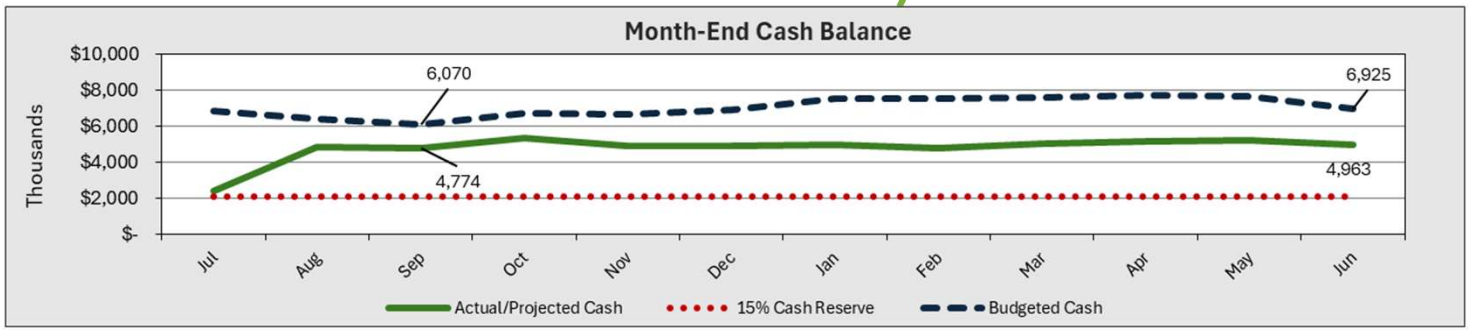
Cash Balance

- Cash as of 9/30 totaled **$17.7M**; **$24.2M** currently projected for year-end

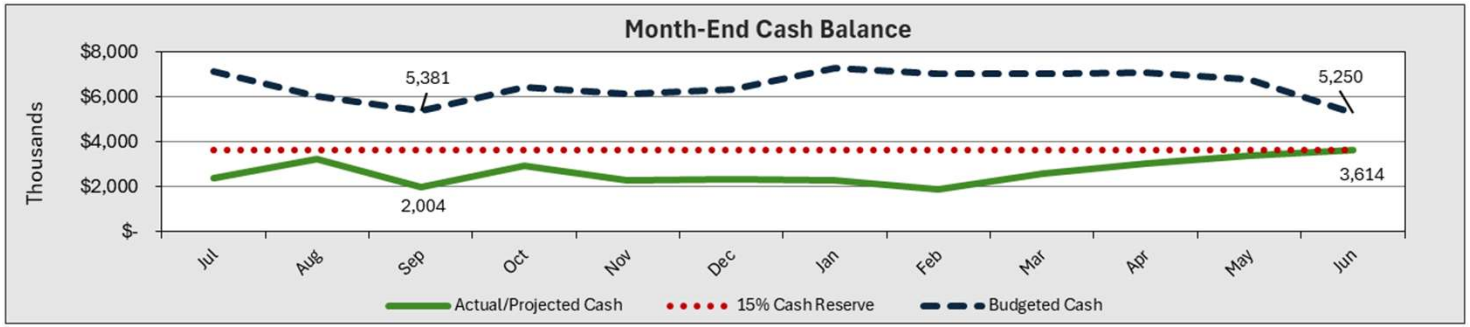
SoCal



Central Valley



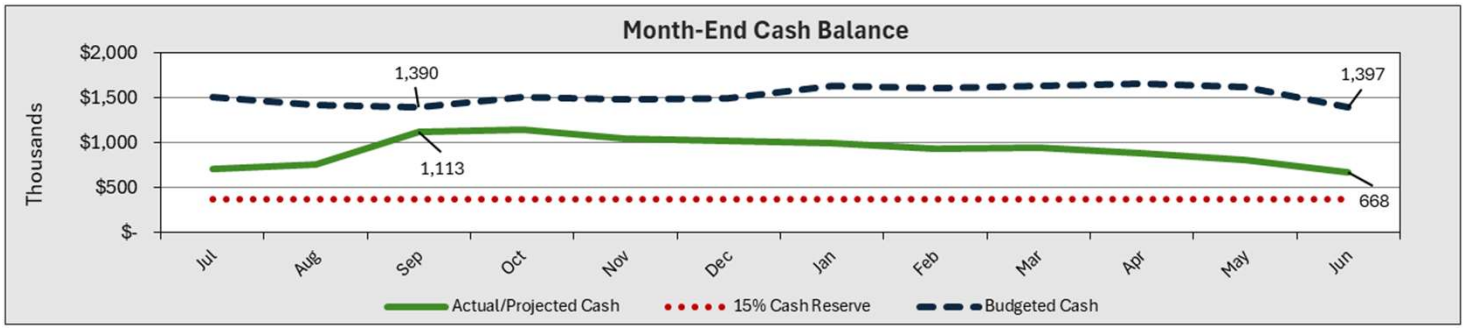
NorCal



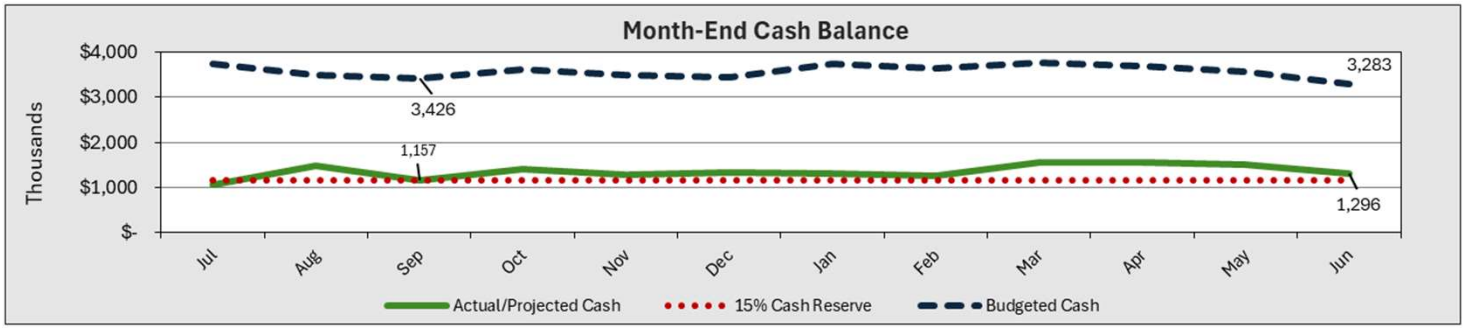
Cash Balance

- Cash as of 9/30 totaled **$17.7M**; **$24.2M** currently projected for year-end

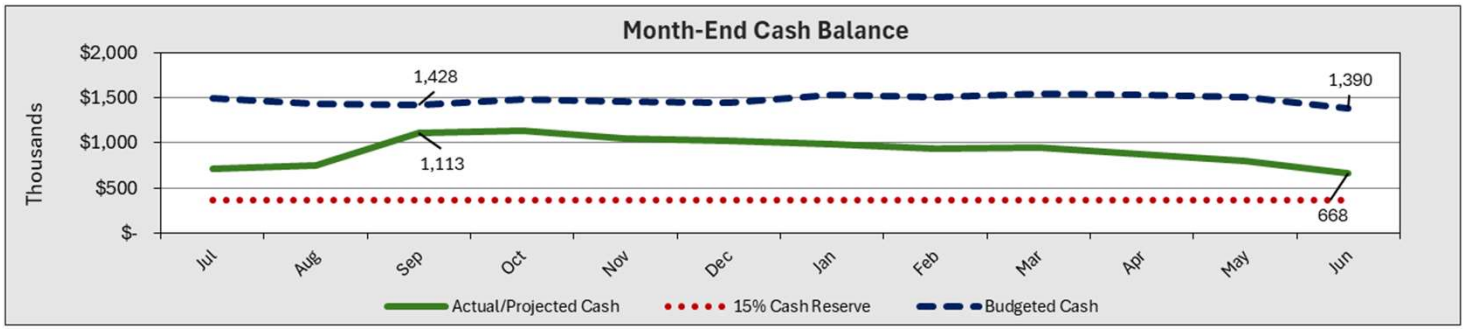
North Bay



Monterey Bay



Central Coast



Appendix

- Monthly Cash Flow / Forecast 25/26
- Budget vs. Actual
- Statement of Financial Position
- Statement of Cash Flows
- AP Aging
- Monthly Check Register

FY25-26 CalOps Southern California

Monthly Cash Flow/Forecast FY25-26

Revised 10/21/2025

ADA = 4194.36

		Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
Revenues																ADA = 4744.18	
State Aid - Revenue Limit																	
8011	LCFF State Aid	597,651	597,651	1,075,772	1,166,540	1,166,540	1,166,540	1,166,540	1,166,540	690,875	690,875	690,875	690,875	1,505,972	**12,373,244**	13,995,575	(1,622,331)
8012	Education Protection Account	-	-	200,917	-	-	195,910	-	-	195,910	-	-	-	246,135	**838,872**	948,836	(109,964)
8096	In Lieu of Property Taxes	-	2,402,453	-	3,203,271	3,203,271	3,203,271	3,203,271	3,203,271	6,951,260	3,475,630	3,475,630	3,475,630	6,243,615	**42,040,574**	47,551,486	(5,510,912)
		597,651	3,000,104	1,276,689	4,369,811	4,369,811	4,565,721	4,369,811	4,369,811	7,838,045	4,166,505	4,166,505	4,166,505	7,995,722	**55,252,690**	**62,495,897**	**(7,243,207)**
Federal Revenue																	
8181	Special Education - Entitlement	-	-	-	-	-	-	-	-	-	-	-	-	562,342	**562,342**	562,342	-
8290	Title I, Part A - Basic Low Income	-	-	234,040	-	-	702,121	-	-	-	-	-	-	0	**936,161**	980,382	(44,221)
8291	Title II, Part A - Teacher Quality	-	-	-	-	-	89,378	-	-	-	-	-	-	29,793	**119,171**	156,662	(37,491)
8294	Title IV	-	-	-	-	-	-	-	-	-	-	-	-	62,373	**62,373**	70,549	(8,176)
		-	-	234,040	-	-	791,499	-	-	-	-	-	-	654,507	**1,680,046**	**1,769,934**	**(89,888)**
Other State Revenue																	
8311	State Special Education	216,936	224,527	404,148	403,287	403,287	403,287	403,287	403,287	323,784	323,784	323,784	323,784	323,784	**4,480,968**	4,480,968	-
8550	Mandated Cost	-	-	-	-	-	154,527	-	-	-	-	-	-	-	**154,527**	152,422	2,105
8560	State Lottery	-	-	-	-	-	-	267,417	-	-	267,417	-	-	610,226	**1,145,060**	1,295,161	(150,101)
8598	Prior Year Revenue	-	4,722	192,237	-	-	-	-	-	-	-	-	-	-	**196,959**	-	196,959
8599	Other State Revenue	17,052	17,052	30,693	412,562	31,190	31,190	412,562	31,190	31,190	412,562	31,190	31,190	399,472	**1,889,094**	2,840,920	(951,826)
		233,988	246,301	627,078	815,849	434,477	589,004	1,083,267	434,477	354,974	1,003,764	354,974	354,974	1,333,483	**7,866,609**	**8,769,472**	**(902,863)**
Other Local Revenue																	
8660	Interest Revenue	-	3,846	4,838	5,574	5,574	5,574	5,574	5,574	5,574	5,574	5,574	5,574	-	**58,852**	66,890	(8,039)
8690	Other Local Revenue	-	-	-	-	-	13,173	-	-	-	-	-	-	-	**13,173**	14,900	(1,727)
		-	3,846	4,838	5,574	5,574	18,748	5,574	5,574	5,574	5,574	5,574	5,574	-	**72,025**	**81,790**	**(9,765)**
Total Revenue		**831,639**	**3,250,251**	**2,142,645**	**5,191,234**	**4,809,862**	**5,964,971**	**5,458,651**	**4,809,862**	**8,198,593**	**5,175,843**	**4,527,053**	**4,527,053**	**9,983,712**	**64,871,370**	**73,117,094**	**(8,245,724)**
Expenses																	
Certificated Salaries																	
1100	Teachers' Salaries	1,949,648	1,967,661	1,909,041	1,828,943	1,828,943	1,828,943	1,828,943	1,828,943	1,828,943	1,828,943	1,828,943	1,828,943	-	**22,286,839**	22,720,487	433,648
1175	Teachers' Extra Duty/Stipends	30,085	30,548	30,871	85,259	85,259	85,259	85,259	85,259	85,259	85,259	85,259	85,259	-	**858,836**	1,059,151	200,316
1200	Pupil Support Salaries	248,122	239,456	242,064	239,389	239,389	239,389	239,389	239,389	239,389	239,389	239,389	239,389	-	**2,884,147**	2,973,873	89,726
1300	Administrators' Salaries	206,654	206,655	206,588	183,576	183,576	183,576	183,576	183,576	183,576	183,576	183,576	183,576	-	**2,272,082**	2,280,518	8,436
		2,434,509	2,444,320	2,388,564	2,337,168	2,337,168	2,337,168	2,337,168	2,337,168	2,337,168	2,337,168	2,337,168	2,337,168	-	**28,301,904**	**29,034,030**	**732,126**
Classified Salaries																	
2200	Support Salaries	6,987	6,987	6,987	10,258	10,258	10,258	10,258	10,258	10,258	10,258	10,258	10,258	-	**113,279**	127,427	14,148
2300	Classified Administrators' Salaries	41,923	48,366	48,366	74,369	74,369	74,369	74,369	74,369	74,369	74,369	74,369	74,369	-	**807,979**	923,871	115,892
2400	Clerical and Office Staff Salaries	72,254	73,150	72,897	51,494	51,494	51,494	51,494	51,494	51,494	51,494	51,494	51,494	-	**681,750**	639,701	(42,049)
		121,164	128,503	128,250	136,121	136,121	136,121	136,121	136,121	136,121	136,121	136,121	136,121	-	**1,603,008**	**1,690,999**	**87,991**
Benefits																	
3101	STRS	423,659	425,326	413,743	442,363	442,363	442,363	442,363	442,363	442,363	442,363	442,363	442,363	-	**5,243,995**	5,545,500	301,505
3301	OASDI	17,249	16,756	16,976	8,600	8,600	8,600	8,600	8,600	8,600	8,600	8,600	8,600	-	**128,379**	104,842	(23,537)
3311	Medicare	35,680	35,892	35,041	35,592	35,592	35,592	35,592	35,592	35,592	35,592	35,592	35,592	-	**426,944**	445,513	18,569
3401	Health and Welfare	265,676	271,982	402,998	302,585	302,585	302,585	302,585	302,585	302,585	302,585	302,585	302,585	-	**3,663,923**	3,758,937	95,015
3501	State Unemployment	502	1,975	209	5,282	5,282	5,282	26,408	21,126	10,563	5,282	5,282	5,282	-	**92,472**	105,630	13,159
3601	Workers' Compensation	128,428	(33,703)	-	34,365	34,365	34,365	34,365	34,365	34,365	34,365	34,365	34,365	-	**404,010**	430,150	26,140
3901	Other Benefits	84,543	83,439	82,608	6,079	6,079	6,079	6,079	6,079	6,079	6,079	6,079	6,079	-	**305,304**	76,095	(229,209)
		955,737	801,667	951,575	834,866	834,866	834,866	855,992	850,711	840,148	834,866	834,866	834,866	-	**10,265,026**	**10,466,667**	**201,641**

FY25-26 CalOps Southern California

Monthly Cash Flow/Forecast FY25-26

Revised 10/21/2025

ADA = 4194.36

		Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
Books and Supplies																	
4100	Textbooks and Core Curricula	1,843,715	183,104	76,007	138,932	138,932	138,932	138,932	138,932	138,932	138,932	138,932	138,932	-	**3,353,218**	3,481,924	128,706
4200	Books and Other Materials	-	-	-	1,019	1,019	1,019	1,019	1,019	1,019	1,019	1,019	1,019	-	**9,170**	14,192	5,022
4302	School Supplies	6,468	-	14,856	6,604	1,405	-	5,516	7,204	977	26,078	201,729	396,116	-	**666,954**	774,158	107,204
4305	Software	1,150,958	83,543	102,588	143,915	143,915	143,915	143,915	143,915	143,915	143,915	143,915	143,915	-	**2,632,320**	2,926,771	294,452
4310	Office Expense	-	3,031	7,087	13,843	13,843	13,843	13,843	13,843	13,843	13,843	13,843	13,843	-	**134,703**	192,814	58,111
4311	Business Meals	1,351	633	6,584	3,525	3,525	3,525	3,525	3,525	3,525	3,525	3,525	3,525	-	**40,294**	49,100	8,807
4400	Noncapitalized Equipment	375,172	-	27,354	-	156,284	17,428	2,505	-	-	-	-	88,211	-	**666,954**	1,253,227	586,274
		3,377,664	270,311	234,476	307,837	458,923	318,661	309,255	308,438	302,211	327,311	502,963	785,561	-	**7,503,612**	**8,692,187**	**1,188,575**
Subagreement Services																	
5102	Special Education	-	96,683	58,136	572,220	572,220	572,220	572,220	572,220	572,220	572,220	572,220	572,220	624,737	**5,929,539**	6,687,377	757,838
5103	Substitute Teacher	-	-	-	523	523	523	523	523	523	523	523	523	-	**4,704**	7,281	2,576
5105	Security	-	266	203	166	166	166	166	166	166	166	166	166	-	**1,960**	2,307	347
5106	Other Educational Consultants	-	-	341	-	152,834	-	-	-	-	-	-	-	(341)	**152,834**	177,400	24,566
		-	96,949	58,680	572,909	725,743	572,909	572,909	572,909	572,909	572,909	572,909	572,909	624,396	**6,089,037**	**6,874,365**	**785,328**
Operations and Housekeeping																	
5201	Auto and Travel	26,178	32,292	23,051	43,382	43,382	43,382	43,382	43,382	43,382	43,382	43,382	43,382	-	**471,959**	604,261	132,302
5300	Dues & Memberships	163,424	(30,034)	4,403	12,002	12,002	12,002	12,002	12,002	12,002	12,002	12,002	12,002	-	**245,807**	554,783	308,977
5400	Insurance	14,315	2,459	13,272	14,332	14,332	14,332	14,332	14,332	14,332	14,332	14,332	14,332	-	**159,037**	183,276	24,239
5501	Utilities	-	230	(809)	583	583	583	583	583	583	583	583	583	-	**4,665**	5,908	1,244
5502	Janitorial Services	1,357	1,357	1,357	1,407	1,407	1,407	1,407	1,407	1,407	1,407	1,407	1,407	-	**16,733**	19,148	2,414
5516	Miscellaneous Expense	(1,300)	-	1,300	121	121	121	121	121	121	121	121	121	-	**1,086**	1,681	595
5900	Communications	95,540	2,973	10,864	53,587	53,587	53,587	53,587	53,587	53,587	53,587	53,587	53,587	-	**591,656**	677,356	85,700
5901	Postage and Shipping	841	1,045	122	5,094	5,094	5,094	5,094	5,094	5,094	5,094	5,094	5,094	-	**47,858**	31,913	(15,945)
		300,355	10,322	53,560	130,507	130,507	130,507	130,507	130,507	130,507	130,507	130,507	130,507	-	**1,538,801**	**2,078,326**	**539,526**
Facilities, Repairs and Other Leases																	
5601	Rent	20,690	20,681	21,242	21,852	21,852	21,852	21,852	21,852	21,852	21,852	21,852	21,852	-	**259,282**	304,374	45,093
5602	Additional Rent	1,672	2,043	2,077	9,326	9,326	9,326	9,326	9,326	9,326	9,326	9,326	9,326	-	**89,726**	244,757	155,032
5603	Equipment Leases	985	-	1,069	1,137	1,137	1,137	1,137	1,137	1,137	1,137	1,137	1,137	-	**12,291**	15,843	3,552
5604	Other Leases	142,500	-	-	13,699	13,699	13,699	13,699	13,699	13,699	13,699	13,699	13,699	-	**265,787**	162,794	(102,993)
5610	Repairs and Maintenance	-	-	1,154	1,015	1,015	1,015	1,015	1,015	1,015	1,015	1,015	1,015	-	**10,289**	308,507	298,218
		165,847	22,724	25,542	47,029	47,029	47,029	47,029	47,029	47,029	47,029	47,029	47,029	-	**637,374**	**1,036,275**	**398,901**
Professional/Consulting Services																	
5801	IT	3,080	3,080	3,080	160,538	160,538	160,538	160,538	160,538	160,538	160,538	160,538	160,538	236,187	**1,690,268**	2,632,981	942,713
5802	Audit & Taxes	-	2,629	-	17,799	17,799	17,799	-	-	-	-	-	-	-	**56,025**	38,174	(17,851)
5803	Legal	-	8,383	14,248	44,570	44,570	44,570	44,570	44,570	44,570	44,570	44,570	44,570	-	**423,763**	569,030	145,267
5804	Professional Development	18,759	16,834	34,628	23,317	23,317	23,317	23,317	23,317	23,317	23,317	23,317	23,317	-	**280,075**	164,359	(115,716)
5805	General Consulting	6,810	10,115	138,309	15,358	15,358	15,358	15,358	15,358	15,358	15,358	15,358	15,358	-	**293,452**	169,883	(123,568)
5806	Special Activities/Field Trips	11,836	199	28,505	9,566	-	-	35	4,237	575	15,338	118,653	98,185	-	**287,131**	333,284	46,153
5807	Bank Charges	345	1,248	287	142	142	142	142	142	142	142	142	142	-	**3,154**	1,972	(1,182)
5808	Printing	-	-	-	31	31	31	31	31	31	31	31	31	-	**282**	436	154
5809	Other taxes and fees	66	349	3,527	4,655	4,655	4,655	4,655	4,655	4,655	4,655	4,655	4,655	-	**45,838**	64,841	19,003
5810	Payroll Service Fee	-	-	142	682	682	682	682	682	682	682	682	682	-	**6,282**	9,503	3,221
5811	Management Fee	121,910	121,910	121,910	108,119	108,119	108,119	108,119	108,119	108,119	108,119	108,119	108,119	(41,373)	**1,297,427**	1,462,342	164,914
5812	District Oversight Fee	-	41,187	105,909	43,698	43,698	45,657	43,698	43,698	78,380	41,665	41,665	41,665	(18,394)	**552,527**	624,959	72,432
5814	SPED Encroachment	1,607	9,198	15,472	12,099	12,099	12,099	12,099	12,099	9,714	9,714	9,714	9,714	25,675	**151,299**	151,299	-
5815	Public Relations/Recruitment	12,781	130,517	59,621	76,011	76,011	76,011	76,011	76,011	76,011	76,011	76,011	76,011	-	**887,020**	1,006,622	119,602
		177,194	345,649	525,638	516,585	507,019	508,978	489,255	493,457	522,092	500,140	603,455	582,987	202,094	**5,974,543**	**7,229,684**	**1,255,141**
Depreciation																	
6900	Depreciation Expense	181	180	181	2,747	2,747	2,747	2,747	2,747	2,747	2,747	2,747	2,747	-	**25,261**	25,380	119
		181	180	181	2,747	2,747	2,747	2,747	2,747	2,747	2,747	2,747	2,747	-	**25,261**	**25,380**	**119**
Interest																	
		-	-	-	-	-	-	-	-	-	-	-	-	-	**-**	-	-
Total Expenses		**7,532,651**	**4,120,625**	**4,366,466**	**4,885,769**	**5,180,122**	**4,888,986**	**4,880,983**	**4,879,086**	**4,890,931**	**4,888,798**	**5,167,765**	**5,429,894**	**826,490**	**61,938,566**	**67,127,913**	**5,189,346**
Monthly Surplus (Deficit)		**(6,701,012)**	**(870,374)**	**(2,223,821)**	**305,465**	**(370,260)**	**1,075,985**	**577,669**	**(69,225)**	**3,307,662**	**287,045**	**(640,711)**	**(902,841)**	**9,157,222**	**2,932,804**	**5,989,181**	**(3,056,377)**
															4.5%		

FY25-26 CalOps Southern California

Monthly Cash Flow/Forecast FY25-26

Revised 10/21/2025

ADA = 4194.36

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Year-End Accruals	Annual Forecast
Cash Flow Adjustments														
Monthly Surplus (Deficit)	(6,701,012)	(870,374)	(2,223,821)	305,465	(370,260)	1,075,985	577,669	(69,225)	3,307,662	287,045	(640,711)	(902,841)	9,157,222	**2,932,804**
Cash flows from operating activities														
Depreciation/Amortization	181	180	181	2,747	2,747	2,747	2,747	2,747	2,747	2,747	2,747	2,747	-	**25,261**
Public Funding Receivables	2,953,850	944,148	471,915	2,623,499	-	-	-	-	-	-	-	-	(9,983,712)	**(2,990,300)**
Grants and Contributions Rec.	342	-	(108)	-	-	-	-	-	-	-	-	-	-	**234**
Due To/From Related Parties	7,395,048	(3,113,937)	3,941	-	-	-	-	-	-	-	-	-	-	**4,285,052**
Prepaid Expenses	427,026	(16,920)	(112,772)	-	-	-	-	-	-	-	-	-	-	**297,334**
Other Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Accounts Payable	(768,247)	(1,363)	(1,039)	-	-	-	-	-	-	-	-	-	826,490	**55,841**
Accrued Expenses	(2,218,950)	(1,103,228)	177,664	-	-	-	-	-	-	-	-	-	-	**(3,144,514)**
Other Liabilities				-	-	-	-	-	-	-	-	-	-	-
Deferred Revenue	102,500	33,375	60,075	-	(381,373)	-	-	-	-	(381,373)	-	-	(762,745)	**(1,329,540)**
Cash flows from investing activities														
Purchases of Prop. And Equip.	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Notes Receivable	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Cash flows from financing activities														
Proceeds from Factoring	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Payments on Factoring	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Proceeds(Payments) on Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Change in Cash	1,190,738	(4,128,119)	(1,623,964)	2,931,710	(748,886)	1,078,732	580,415	(66,478)	3,310,409	(91,581)	(637,965)	(900,095)		
Cash, Beginning of Month	12,107,768	13,298,505	9,170,386	7,546,422	10,478,132	9,729,246	10,807,978	11,388,393	11,321,915	14,632,324	14,540,743	13,902,778		
Cash, End of Month	**13,298,505**	**9,170,386**	**7,546,422**	**10,478,132**	**9,729,246**	**10,807,978**	**11,388,393**	**11,321,915**	**14,632,324**	**14,540,743**	**13,902,778**	**13,002,683**		

Original Budget Total	Favorable / (Unfav.)
Cert.	Instr.
67.9%	80.4%
18,125,049	252,376

Pupil:Teacher Ratio
18.83

FY25-26 CalOps Central Valley

Monthly Cash Flow/Forecast FY25-26

Revised 10/21/2025

CHARTER IMPACT

ADA = 922.53

		Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
Revenues																**ADA = 913.36**	
State Aid - Revenue Limit																	
8011	LCFF State Aid	-	422,914	422,914	779,172	779,172	779,172	779,172	779,172	1,097,106	1,097,106	1,097,106	1,097,106	1,555,752	**10,685,866**	10,557,583	128,283
8012	Education Protection Account	-	-	-	37,730	-	37,730	-	-	37,730	-	-	-	1,890,323	**2,003,513**	2,003,513	-
8096	In Lieu of Property Taxes	-	-	-	43,911	43,911	43,911	43,911	43,911	109,778	54,889	54,889	54,889	177,040	**671,039**	664,368	6,671
		-	422,914	422,914	860,813	823,083	860,813	823,083	823,083	1,244,614	1,151,995	1,151,995	1,151,995	3,623,115	**13,360,418**	**13,225,464**	**134,954**
Federal Revenue																	
8181	Special Education - Entitlement	-	-	-	-	-	-	-	-	-	-	-	-	108,301	**108,301**	108,301	-
8290	Title I, Part A - Basic Low Income	-	-	-	-	-	165,937	-	-	-	-	-	-	55,312	**221,249**	233,573	(12,324)
8291	Title II, Part A - Teacher Quality	-	-	-	-	-	20,057	-	-	-	-	-	-	6,686	**26,742**	30,938	(4,196)
8294	Title IV	-	-	-	-	-	-	-	-	-	-	-	-	13,298	**13,298**	13,165	132
		-	-	-	-	-	185,993	-	-	-	-	-	-	183,596	**369,589**	**385,977**	**(16,388)**
Other State Revenue																	
8311	State Special Education	35,303	36,558	65,804	66,315	66,315	66,315	66,315	66,315	53,519	53,519	53,519	53,519	53,519	**736,832**	736,832	-
8550	Mandated Cost	-	-	-	-	-	27,599	-	-	-	-	-	-	-	**27,599**	27,259	341
8560	State Lottery	-	-	-	-	-	-	51,501	-	-	51,501	-	-	148,848	**251,851**	249,347	2,503
8599	Other State Revenue	-	3,328	3,328	205,034	6,860	6,860	205,034	6,860	6,860	205,034	6,860	6,860	206,000	**868,917**	544,988	323,929
		35,303	39,886	69,132	271,349	73,175	100,774	322,850	73,175	60,379	310,054	60,379	60,379	408,366	**1,885,200**	**1,558,426**	**326,773**
Other Local Revenue																	
8660	Interest Revenue	81	19	28	224	224	224	224	224	224	224	224	224	-	**2,141**	2,684	(543)
8690	Other Local Revenue	-	-	-	-	-	2,476	-	-	-	-	-	-	-	**2,476**	2,451	25
		81	19	28	224	224	2,699	224	224	224	224	224	224	-	**4,617**	**5,135**	**(518)**
Total Revenue		**35,384**	**462,819**	**492,074**	**1,132,386**	**896,482**	**1,150,280**	**1,146,157**	**896,482**	**1,305,216**	**1,462,272**	**1,212,597**	**1,212,597**	**4,215,077**	15,619,823	**15,175,002**	**444,821**
Expenses																	
Certificated Salaries																	
1100	Teachers' Salaries	376,905	380,390	369,050	402,268	402,268	402,268	402,268	402,268	402,268	402,268	402,268	402,268	-	**4,746,753**	4,375,703	(371,050)
1175	Teachers' Extra Duty/Stipends	5,817	5,907	5,968	18,752	18,752	18,752	18,752	18,752	18,752	18,752	18,752	18,752	-	**186,463**	203,980	17,517
1200	Pupil Support Salaries	47,967	46,292	46,747	52,653	52,653	52,653	52,653	52,653	52,653	52,653	52,653	52,653	-	**614,879**	572,734	(42,146)
1300	Administrators' Salaries	39,951	39,951	39,938	40,377	40,377	40,377	40,377	40,377	40,377	40,377	40,377	40,377	-	**483,230**	439,201	(44,029)
		470,640	472,540	461,703	514,049	514,049	514,049	514,049	514,049	514,049	514,049	514,049	514,049	-	**6,031,326**	**5,591,618**	**(439,708)**
Classified Salaries																	
2200	Support Salaries	1,351	1,351	1,350	2,256	2,256	2,256	2,256	2,256	2,256	2,256	2,256	2,256	-	**24,357**	24,541	184
2300	Classified Administrators' Salaries	8,104	9,350	9,351	16,357	16,357	16,357	16,357	16,357	16,357	16,357	16,357	16,357	-	**174,020**	177,927	3,907
2400	Clerical and Office Staff Salaries	13,969	14,141	14,092	11,326	11,326	11,326	11,326	11,326	11,326	11,326	11,326	11,326	-	**144,135**	123,199	(20,936)
		23,424	24,842	24,793	29,939	29,939	29,939	29,939	29,939	29,939	29,939	29,939	29,939	-	**342,512**	**325,667**	**(16,845)**
Benefits																	
3101	STRS	81,901	82,225	79,985	100,418	100,418	100,418	100,418	100,418	100,418	100,418	100,418	100,418	-	**1,147,872**	1,067,999	(79,873)
3301	OASDI	3,335	3,239	3,282	1,947	1,947	1,947	1,947	1,947	1,947	1,947	1,947	1,947	-	**27,380**	20,191	(7,188)
3311	Medicare	6,897	6,939	6,774	8,078	8,078	8,078	8,078	8,078	8,078	8,078	8,078	8,078	-	**93,316**	85,801	(7,515)
3401	Health and Welfare	52,549	55,257	79,016	66,552	66,552	66,552	66,552	66,552	66,552	66,552	66,552	66,552	-	**785,792**	723,928	(61,864)
3501	State Unemployment	99	383	41	5,275	5,275	5,275	26,373	21,099	10,549	5,275	5,275	5,275	-	**90,192**	105,486	15,294
3601	Workers' Compensation	24,827	(6,514)	-	7,800	7,800	7,800	7,800	7,800	7,800	7,800	7,800	7,800	-	**88,512**	82,842	(5,670)
3901	Other Benefits	16,344	16,130	15,970	1,380	1,380	1,380	1,380	1,380	1,380	1,380	1,380	1,380	-	**60,862**	14,655	(46,207)
		185,952	157,659	185,068	191,450	191,450	191,450	212,548	207,274	196,725	191,450	191,450	191,450	-	**2,293,926**	**2,100,902**	**(193,024)**
Books and Supplies																	
4100	Textbooks and Core Curricula	356,430	35,398	14,694	30,558	30,558	30,558	30,558	30,558	30,558	30,558	30,558	30,558	-	**681,540**	670,578	(10,962)
4200	Books and Other Materials	-	-	-	224	224	224	224	224	224	224	224	224	-	**2,017**	2,733	716
4302	School Supplies	18,424	-	-	5,578	268	(78)	260	789	689	17,718	40,449	40,449	-	**124,546**	149,094	24,548
4305	Software	196,585	8,895	19,830	31,653	31,653	31,653	31,653	31,653	31,653	31,653	31,653	31,653	-	**510,190**	563,662	53,472
4310	Office Expense	-	575	1,338	3,045	3,045	3,045	3,045	3,045	3,045	3,045	3,045	3,045	-	**29,315**	37,134	7,819
4311	Business Meals	226	161	1,000	775	775	775	775	775	775	775	775	775	-	**8,365**	9,456	1,091
4400	Noncapitalized Equipment	72,529	-	5,288	(130)	100,805	11,576	1,718	-	-	-	-	347,025	-	**538,810**	241,357	(297,453)
		644,194	45,029	42,150	71,703	167,328	77,752	68,233	67,044	66,944	83,973	106,704	453,729	-	**1,894,783**	**1,674,015**	**(220,768)**

FY25-26 CalOps Central Valley

Monthly Cash Flow/Forecast FY25-26

Revised 10/21/2025

ADA = 922.53

		Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
Subagreement Services																	
5102	Special Education	-	3,981	14,123	125,857	125,857	125,857	125,857	125,857	125,857	125,857	125,857	125,857	251,627	**1,402,446**	1,287,911	(114,535)
5103	Substitute Teacher	-	-	-	115	115	115	115	115	115	115	115	115	-	**1,035**	1,402	367
5105	Security	-	51	40	36	36	36	36	36	36	36	36	36	-	**419**	444	25
5106	Other Educational Consultants	-	-	66	-	-	-	-	-	-	-	-	-	33,549	**33,615**	34,165	550
		-	4,032	14,229	126,009	126,009	126,009	126,009	126,009	126,009	126,009	126,009	126,009	285,176	**1,437,515**	**1,323,923**	**(113,592)**
Operations and Housekeeping																	
5201	Auto and Travel	4,781	7,571	5,942	9,542	9,542	9,542	9,542	9,542	9,542	9,542	9,542	9,542	-	**104,169**	116,374	12,205
5300	Dues & Memberships	31,093	(7,121)	775	2,640	2,640	2,640	2,640	2,640	2,640	2,640	2,640	2,640	-	**48,504**	106,845	58,341
5400	Insurance	2,767	1,937	1,105	3,152	3,152	3,152	3,152	3,152	3,152	3,152	3,152	3,152	-	**34,180**	35,297	1,117
5501	Utilities	-	-	-	128	128	128	128	128	128	128	128	128	-	**1,153**	1,138	(15)
5502	Janitorial Services	-	-	-	309	309	309	309	309	309	309	309	309	-	**2,785**	3,688	903
5516	Miscellaneous Expense	-	-	-	27	27	27	27	27	27	27	27	27	-	**239**	324	85
5900	Communications	18,219	219	1,745	11,786	11,786	11,786	11,786	11,786	11,786	11,786	11,786	11,786	-	**126,258**	130,451	4,193
5901	Postage and Shipping	-	7	19	1,120	1,120	1,120	1,120	1,120	1,120	1,120	1,120	1,120	-	**10,110**	6,146	(3,964)
		56,860	2,613	9,586	28,704	28,704	28,704	28,704	28,704	28,704	28,704	28,704	28,704	-	**327,399**	**400,262**	**72,863**
Facilities, Repairs and Other Leases																	
5601	Rent	4,007	3,998	4,107	4,806	4,806	4,806	4,806	4,806	4,806	4,806	4,806	4,806	-	**55,368**	58,619	3,251
5602	Additional Rent	323	336	336	2,051	2,051	2,051	2,051	2,051	2,051	2,051	2,051	2,051	-	**19,456**	47,137	27,682
5603	Equipment Leases	-	-	-	250	250	250	250	250	250	250	250	250	-	**2,251**	3,051	800
5604	Other Leases	27,595	-	-	3,013	3,013	3,013	3,013	3,013	3,013	3,013	3,013	3,013	-	**54,711**	31,352	(23,359)
5610	Repairs and Maintenance	-	-	-	223	223	223	223	223	223	223	223	223	-	**2,009**	59,415	57,406
		31,925	4,334	4,443	10,344	10,344	10,344	10,344	10,344	10,344	10,344	10,344	10,344	-	**133,796**	**199,575**	**65,778**
Professional/Consulting Services																	
5801	IT	-	-	-	35,310	35,310	35,310	35,310	35,310	35,310	35,310	35,310	35,310	105,929	**423,715**	507,082	83,367
5802	Audit & Taxes	-	509	-	3,915	3,915	3,915	-	-	-	-	-	-	-	**12,253**	7,352	(4,901)
5803	Legal	-	1,335	2,703	9,803	9,803	9,803	9,803	9,803	9,803	9,803	9,803	9,803	-	**92,265**	109,589	17,323
5804	Professional Development	3,630	3,254	6,919	5,128	5,128	5,128	5,128	5,128	5,128	5,128	5,128	5,128	-	**59,959**	31,654	(28,306)
5805	General Consulting	1,317	1,956	26,738	3,378	3,378	3,378	3,378	3,378	3,378	3,378	3,378	3,378	-	**60,411**	32,718	(27,694)
5806	Special Activities/Field Trips	4,965	38	3,999	8,132	110	(51)	8	428	373	9,603	21,923	21,923	-	**71,452**	64,187	(7,265)
5807	Bank Charges	58	51	-	31	31	31	31	31	31	31	31	31	-	**389**	380	(9)
5808	Printing	-	-	-	7	7	7	7	7	7	7	7	7	-	**62**	84	22
5809	Other taxes and fees	-	34	647	1,024	1,024	1,024	1,024	1,024	1,024	1,024	1,024	1,024	-	**9,896**	12,488	2,592
5810	Payroll Service Fee	-	-	27	150	150	150	150	150	150	150	150	150	-	**1,377**	1,830	453
5811	Management Fee	25,291	25,291	25,291	26,033	26,033	26,033	26,033	26,033	26,033	26,033	26,033	26,033	-	**310,170**	303,500	(6,670)
5812	District Oversight Fee	-	-	-	8,608	8,231	8,608	8,231	8,231	12,446	11,520	11,520	11,520	44,689	**133,604**	132,255	(1,350)
5814	SPED Encroachment	314	1,569	2,613	1,989	1,989	1,989	1,989	1,989	1,606	1,606	1,606	1,606	4,489	**25,354**	25,354	-
5815	Public Relations/Recruitment	2,471	22,912	12,252	16,718	16,718	16,718	16,718	16,718	16,718	16,718	16,718	16,718	-	**188,100**	193,864	5,764
		38,046	56,949	81,189	120,226	111,827	112,044	107,810	108,230	112,007	120,311	132,631	132,631	155,107	**1,389,008**	**1,422,334**	**33,325**
Depreciation																	
6900	Depreciation Expense	-	-	-	604	604	604	604	604	604	604	604	604	-	**5,437**	4,888	(549)
		-	-	-	604	604	604	604	604	604	604	604	604	-	**5,437**	**4,888**	**(549)**
Interest																	
		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses		**1,451,041**	**767,998**	**823,161**	**1,093,029**	**1,180,254**	**1,090,896**	**1,098,241**	**1,092,198**	**1,085,325**	**1,105,383**	**1,140,434**	**1,487,459**	**440,283**	**13,855,702**	**13,043,182**	**(812,520)**
Monthly Surplus (Deficit)		**(1,415,657)**	**(305,179)**	**(331,087)**	**39,357**	**(283,772)**	**59,385**	**47,916**	**(195,716)**	**219,891**	**356,889**	**72,163**	**(274,862)**	**3,774,794**	**1,764,121**	**2,131,820**	**(367,698)**
															11.3%		

FY25-26 CalOps Central Valley

Monthly Cash Flow/Forecast FY25-26

Revised 10/21/2025

ADA = 922.53

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Year-End Accruals	Annual Forecast
Cash Flow Adjustments														
Monthly Surplus (Deficit)	(1,415,657)	(305,179)	(331,087)	39,357	(283,772)	59,385	47,916	(195,716)	219,891	356,889	72,163	(274,862)	3,774,794	**1,764,121**
Cash flows from operating activities														
Depreciation/Amortization	-	-	-	604	604	604	604	604	604	604	604	604	-	**5,437**
Public Funding Receivables	712,585	2,113,123	(432,874)	538,562	-	-	-	-	-	-	-	-	(4,215,077)	**(1,283,681)**
Grants and Contributions Rec.	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Due To/From Related Parties	(3,643,302)	786,000	828,633	-	-	-	-	-	-	-	-	-	-	**(2,028,669)**
Prepaid Expenses	73,576	-	(21,802)	-	-	-	-	-	-	-	-	-	-	**51,774**
Other Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Accounts Payable	(136,561)	(266)	-	-	-	-	-	-	-	-	-	-	440,283	**303,456**
Accrued Expenses	(200,160)	(163,726)	(109,775)	-	-	-	-	-	-	-	-	-	-	**(473,661)**
Other Liabilities				-	-	-	-	-	-	-	-	-	-	**-**
Deferred Revenue	-	18,869	6,631	-	(198,174)	-	-	-	-	(198,174)	-	-	(396,347)	**(767,195)**
Cash flows from investing activities														
Purchases of Prop. And Equip.	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Notes Receivable	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Cash flows from financing activities														
Proceeds from Factoring	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Payments on Factoring	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Proceeds(Payments) on Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Total Change in Cash	(4,609,519)	2,448,821	(60,274)	578,523	(481,342)	59,989	48,520	(195,112)	220,495	159,319	72,767	(274,258)		
Cash, Beginning of Month	6,995,218	2,385,699	4,834,520	4,774,246	5,352,769	4,871,427	4,931,416	4,979,936	4,784,824	5,005,319	5,164,639	5,237,406		
Cash, End of Month	**2,385,699**	**4,834,520**	**4,774,246**	**5,352,769**	**4,871,427**	**4,931,416**	**4,979,936**	**4,784,824**	**5,005,319**	**5,164,639**	**5,237,406**	**4,963,148**		

Original Budget Total	Favorable / (Unfav.)
Cert.	Instr.
60.8%	73.8%
3,252,661	(966,682)

Pupil:Teacher Ratio
18.83

FY25-26 CalOps Northern California

Monthly Cash Flow/Forecast FY25-26

Revised 10/21/2025

ADA = 1637.83

		Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
Revenues																**ADA =**	**1827.70**
State Aid - Revenue Limit																	
8011	LCFF State Aid	-	656,274	656,274	1,143,023	1,143,023	1,143,023	1,143,023	1,143,023	1,869,465	1,869,465	1,869,465	1,869,465	3,264,811	**17,770,333**	19,829,109	(2,058,776)
8012	Education Protection Account	-	-	-	75,460	-	75,460	-	-	75,460	-	-	-	101,185	**327,565**	365,540	(37,975)
8096	In Lieu of Property Taxes	-	-	-	236,303	236,303	236,303	236,303	236,303	590,758	295,379	295,379	295,379	547,122	**3,205,534**	3,577,156	(371,622)
		-	656,274	656,274	1,454,786	1,379,326	1,454,786	1,379,326	1,379,326	2,535,683	2,164,844	2,164,844	2,164,844	3,913,118	**21,303,432**	**23,771,805**	**(2,468,373)**
Federal Revenue																	
8181	Special Education - Entitlement	-	-	-	-	-	-	-	-	-	-	-	-	216,601	**216,601**	209,132	7,469
8290	Title I, Part A - Basic Low Income	-	-	-	-	-	220,494	-	-	-	-	-	-	73,498	**293,992**	329,178	(35,186)
8291	Title II, Part A - Teacher Quality	-	-	-	-	-	32,384	-	-	-	-	-	-	10,795	**43,178**	53,712	(10,534)
8294	Title IV	-	-	-	-	-	-	-	-	-	-	-	-	19,384	**19,384**	21,632	(2,247)
		-	-	-	-	-	252,878	-	-	-	-	-	-	320,278	**573,155**	**613,654**	**(40,498)**
Other State Revenue																	
8311	State Special Education	76,479	79,182	142,528	142,455	142,455	142,455	142,455	142,455	114,474	114,474	114,474	114,474	114,474	**1,582,832**	1,547,228	35,604
8550	Mandated Cost	-	-	-	-	-	56,463	-	-	-	-	-	-	-	**56,463**	54,423	2,040
8560	State Lottery	-	-	-	-	-	-	103,003	-	-	103,003	-	-	241,120	**447,126**	498,962	(51,836)
8599	Other State Revenue	-	6,514	6,514	234,526	12,179	12,179	234,526	12,179	12,179	234,526	12,179	12,179	235,031	**1,024,712**	1,040,400	(15,688)
		76,479	85,696	149,042	376,981	154,634	211,097	479,984	154,634	126,653	452,003	126,653	126,653	590,625	**3,111,133**	**3,141,013**	**(29,880)**
Other Local Revenue																	
8660	Interest Revenue	-	-	-	3,888	3,888	3,888	3,888	3,888	3,888	3,888	3,888	3,888	-	**34,988**	46,651	(11,663)
8690	Other Local Revenue	-	-	-	-	-	4,721	-	-	-	-	-	-	-	**4,721**	5,268	(547)
		-	-	-	3,888	3,888	8,608	3,888	3,888	3,888	3,888	3,888	3,888	-	**39,709**	**51,919**	**(12,210)**
Total Revenue		**76,479**	**741,970**	**805,316**	**1,835,655**	**1,537,848**	**1,927,369**	**1,863,198**	**1,537,848**	**2,666,223**	**2,620,734**	**2,295,384**	**2,295,384**	**4,824,020**	**25,027,429**	**27,578,390**	**(2,550,961)**
Expenses																	
Certificated Salaries																	
1100	Teachers' Salaries	750,438	757,327	734,749	714,171	714,171	714,171	714,171	714,171	714,171	714,171	714,171	714,171	-	**8,670,050**	8,751,406	81,356
1175	Teachers' Extra Duty/Stipends	11,579	11,756	11,880	33,292	33,292	33,292	33,292	33,292	33,292	33,292	33,292	33,292	-	**334,845**	407,961	73,116
1200	Pupil Support Salaries	95,498	92,164	93,068	93,477	93,477	93,477	93,477	93,477	93,477	93,477	93,477	93,477	-	**1,122,027**	1,145,467	23,440
1300	Administrators' Salaries	79,539	79,538	79,512	71,683	71,683	71,683	71,683	71,683	71,683	71,683	71,683	71,683	-	**883,739**	878,403	(5,336)
		937,054	940,785	919,209	912,624	912,624	912,624	912,624	912,624	912,624	912,624	912,624	912,624	-	**11,010,661**	**11,183,237**	**172,576**
Classified Salaries																	
2200	Support Salaries	2,689	2,690	2,690	4,005	4,005	4,005	4,005	4,005	4,005	4,005	4,005	4,005	-	**44,118**	49,082	4,964
2300	Classified Administrators' Salaries	16,136	18,615	18,615	29,040	29,040	29,040	29,040	29,040	29,040	29,040	29,040	29,040	-	**314,726**	355,854	41,128
2400	Clerical and Office Staff Salaries	27,809	28,155	28,057	20,108	20,108	20,108	20,108	20,108	20,108	20,108	20,108	20,108	-	**264,990**	246,398	(18,592)
		46,634	49,460	49,362	53,153	53,153	53,153	53,153	53,153	53,153	53,153	53,153	53,153	-	**623,833**	**651,334**	**27,501**
Benefits																	
3101	STRS	163,062	163,702	159,245	173,374	173,374	173,374	173,374	173,374	173,374	173,374	173,374	173,374	-	**2,046,377**	2,135,998	89,621
3301	OASDI	6,639	6,449	6,533	3,369	3,369	3,369	3,369	3,369	3,369	3,369	3,369	3,369	-	**49,946**	40,383	(9,563)
3311	Medicare	13,733	13,814	13,487	13,949	13,949	13,949	13,949	13,949	13,949	13,949	13,949	13,949	-	**166,578**	171,601	5,023
3401	Health and Welfare	104,116	107,419	157,317	118,154	118,154	118,154	118,154	118,154	118,154	118,154	118,154	118,154	-	**1,432,241**	1,447,856	15,615
3501	State Unemployment	195	763	82	5,277	5,277	5,277	26,387	21,110	10,555	5,277	5,277	5,277	-	**90,757**	105,552	14,795
3601	Workers' Compensation	49,430	(12,969)	-	13,468	13,468	13,468	13,468	13,468	13,468	13,468	13,468	13,468	-	**157,676**	165,684	8,008
3901	Other Benefits	32,540	32,114	31,795	2,383	2,383	2,383	2,383	2,383	2,383	2,383	2,383	2,383	-	**117,892**	29,310	(88,582)
		369,715	311,292	368,459	329,976	329,976	329,976	351,086	345,808	335,253	329,976	329,976	329,976	-	**4,061,468**	**4,096,383**	**34,916**
Books and Supplies																	
4100	Textbooks and Core Curricula	709,619	70,475	29,254	54,251	54,251	54,251	54,251	54,251	54,251	54,251	54,251	54,251	-	**1,297,605**	1,341,157	43,552
4200	Books and Other Materials	-	-	-	398	398	398	398	398	398	398	398	398	-	**3,581**	5,466	1,886
4302	School Supplies	36,813	-	992	8,546	496	-	1,818	-	45,933	42,948	42,948	79,940	-	**260,434**	298,188	37,754
4305	Software	392,939	17,708	39,484	56,196	56,196	56,196	56,196	56,196	56,196	56,196	56,196	56,196	-	**955,896**	1,127,325	171,428
4310	Office Expense	-	1,546	3,190	5,405	5,405	5,405	5,405	5,405	5,405	5,405	5,405	5,405	-	**53,384**	74,267	20,883
4311	Business Meals	477	916	2,090	1,376	1,376	1,376	1,376	1,376	1,376	1,376	1,376	1,376	-	**15,871**	18,912	3,041
4400	Noncapitalized Equipment	144,398	-	10,528	-	57,853	6,496	952	-	-	-	-	40,207	-	**260,434**	482,714	222,280
		1,284,246	90,645	85,538	126,172	175,975	124,122	120,397	117,627	163,559	160,575	160,575	237,773	-	**2,847,205**	**3,348,029**	**500,825**

FY25-26 CalOps Northern California

Monthly Cash Flow/Forecast FY25-26

Revised 10/21/2025

ADA = 1637.83

		Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
Subagreement Services																	
5102	Special Education	-	20,089	22,152	223,442	223,442	223,442	223,442	223,442	223,442	223,442	223,442	223,442	439,660	**2,492,880**	2,575,823	82,943
5103	Substitute Teacher	-	-	-	204	204	204	204	204	204	204	204	204	-	**1,837**	2,804	967
5105	Security	-	103	78	65	65	65	65	65	65	65	65	65	-	**763**	889	126
5106	Other Educational Consultants	-	-	131	-	-	-	-	-	-	-	-	-	59,548	**59,679**	68,330	8,651
		-	20,192	22,361	223,711	223,711	223,711	223,711	223,711	223,711	223,711	223,711	223,711	499,208	**2,555,159**	**2,647,846**	**92,687**
Operations and Housekeeping																	
5201	Auto and Travel	9,077	10,700	8,291	16,940	16,940	16,940	16,940	16,940	16,940	16,940	16,940	16,940	-	**180,527**	232,747	52,220
5300	Dues & Memberships	62,792	(14,176)	1,542	4,686	4,686	4,686	4,686	4,686	4,686	4,686	4,686	4,686	-	**92,335**	213,690	121,354
5400	Insurance	5,509	3,855	2,200	5,597	5,597	5,597	5,597	5,597	5,597	5,597	5,597	5,597	-	**61,933**	70,594	8,661
5501	Utilities	459	500	447	228	228	228	228	228	228	228	228	228	-	**3,454**	2,276	(1,178)
5502	Janitorial Services	-	2,265	533	549	549	549	549	549	549	549	549	549	-	**7,742**	7,375	(367)
5516	Miscellaneous Expense	-	-	-	47	47	47	47	47	47	47	47	47	-	**424**	647	223
5900	Communications	36,272	1,521	4,978	20,925	20,925	20,925	20,925	20,925	20,925	20,925	20,925	20,925	-	**231,093**	260,902	29,809
5901	Postage and Shipping	1,097	14	(979)	1,989	1,989	1,989	1,989	1,989	1,989	1,989	1,989	1,989	-	**18,036**	12,292	(5,744)
		115,206	4,679	17,012	50,961	50,961	50,961	50,961	50,961	50,961	50,961	50,961	50,961	-	**595,544**	**800,523**	**204,979**
Facilities, Repairs and Other Leases																	
5601	Rent	7,944	7,960	8,176	8,533	8,533	8,533	8,533	8,533	8,533	8,533	8,533	8,533	-	**100,876**	117,238	16,362
5602	Additional Rent	644	670	669	3,642	3,642	3,642	3,642	3,642	3,642	3,642	3,642	3,642	-	**34,758**	94,275	59,517
5603	Equipment Leases	-	-	-	444	444	444	444	444	444	444	444	444	-	**3,997**	6,102	2,105
5604	Other Leases	54,715	-	-	5,349	5,349	5,349	5,349	5,349	5,349	5,349	5,349	5,349	-	**102,857**	62,705	(40,152)
5610	Repairs and Maintenance	1,250	(1,250)	-	396	396	396	396	396	396	396	396	396	-	**3,567**	118,830	115,263
		64,553	7,380	8,845	18,364	18,364	18,364	18,364	18,364	18,364	18,364	18,364	18,364	-	**246,054**	**399,149**	**153,095**
Professional/Consulting Services																	
5801	IT	-	-	-	62,687	62,687	62,687	62,687	62,687	62,687	62,687	62,687	62,687	94,031	**658,216**	1,014,163	355,947
5802	Audit & Taxes	-	1,012	-	6,950	6,950	6,950	-	-	-	-	-	-	-	**21,862**	14,704	(7,158)
5803	Legal	-	2,946	6,640	17,404	17,404	17,404	17,404	17,404	17,404	17,404	17,404	17,404	-	**166,221**	219,177	52,956
5804	Professional Development	7,208	6,479	13,328	9,105	9,105	9,105	9,105	9,105	9,105	9,105	9,105	9,105	-	**108,959**	63,307	(45,652)
5805	General Consulting	2,621	3,893	53,233	5,997	5,997	5,997	5,997	5,997	5,997	5,997	5,997	5,997	-	**113,719**	65,435	(48,283)
5806	Special Activities/Field Trips	4,507	77	25,520	2,246	-	-	-	27,166	-	-	-	52,604	-	**112,120**	128,373	16,253
5807	Bank Charges	124	4	-	55	55	55	55	55	55	55	55	55	-	**625**	759	134
5808	Printing	-	-	-	12	12	12	12	12	12	12	12	12	-	**110**	168	58
5809	Other taxes and fees	-	68	1,288	1,818	1,818	1,818	1,818	1,818	1,818	1,818	1,818	1,818	-	**17,716**	24,975	7,259
5810	Payroll Service Fee	-	-	55	266	266	266	266	266	266	266	266	266	-	**2,453**	3,660	1,208
5811	Management Fee	46,060	46,060	46,060	41,712	41,712	41,712	41,712	41,712	41,712	41,712	41,712	41,712	-	**513,591**	551,568	37,976
5812	District Oversight Fee	-	-	-	14,548	13,793	14,548	13,793	13,793	25,357	21,648	21,648	21,648	52,257	**213,034**	237,718	24,684
5814	SPED Encroachment	614	3,317	5,557	4,274	4,274	4,274	4,274	4,274	3,434	3,434	3,434	3,434	9,390	**53,983**	52,691	(1,292)
5815	Public Relations/Recruitment	4,919	56,406	41,052	29,681	29,681	29,681	29,681	29,681	29,681	29,681	29,681	29,681	-	**369,507**	387,728	18,221
		66,053	120,262	192,733	196,755	193,755	194,510	186,805	213,971	197,529	193,821	193,821	246,424	155,677	**2,352,116**	**2,764,427**	**412,310**
Depreciation																	
6900	Depreciation Expense	4,670	4,670	4,671	1,072	1,072	1,072	1,072	1,072	1,072	1,072	1,072	1,072	-	**23,663**	9,776	(13,888)
		4,670	4,670	4,671	1,072	1,072	1,072	1,072	1,072	1,072	1,072	1,072	1,072	-	**23,663**	**9,776**	**(13,888)**
Interest																	
		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses		**2,888,131**	**1,549,365**	**1,668,190**	**1,912,788**	**1,959,591**	**1,908,493**	**1,918,173**	**1,937,291**	**1,956,226**	**1,944,256**	**1,944,256**	**2,074,058**	**654,885**	**24,315,703**	**25,900,704**	**1,585,001**
Monthly Surplus (Deficit)		**(2,811,652)**	**(807,395)**	**(862,874)**	**(77,133)**	**(421,743)**	**18,876**	**(54,975)**	**(399,443)**	**709,997**	**676,478**	**351,128**	**221,326**	**4,169,135**	**711,726**	**1,677,686**	**(965,960)**
															2.8%		

FY25-26 CalOps Northern California

Monthly Cash Flow/Forecast FY25-26

Revised 10/21/2025

ADA = 1637.83

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Year-End Accruals	Annual Forecast
Cash Flow Adjustments														
Monthly Surplus (Deficit)	(2,811,652)	(807,395)	(862,874)	(77,133)	(421,743)	18,876	(54,975)	(399,443)	709,997	676,478	351,128	221,326	4,169,135	**711,726**
Cash flows from operating activities														
Depreciation/Amortization	4,670	4,670	4,671	1,072	1,072	1,072	1,072	1,072	1,072	1,072	1,072	1,072	-	**23,663**
Public Funding Receivables	3,700,321	339,409	-	1,021,135	-	-	-	-	-	-	-	-	(4,824,020)	**236,845**
Grants and Contributions Rec.	2,626	-	-	-	-	-	-	-	-	-	-	-	-	**2,626**
Due To/From Related Parties	(4,791,592)	1,583,093	(318,742)	-	-	-	-	-	-	-	-	-	-	**(3,527,241)**
Prepaid Expenses	147,477	-	(43,405)	-	-	-	-	-	-	-	-	-	-	**104,072**
Other Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Accounts Payable	(233,083)	(518)	(1,734)	-	-	-	-	-	-	-	-	-	654,885	**419,550**
Accrued Expenses	(9,756)	(283,883)	(40,364)	-	-	-	-	-	-	-	-	-	-	**(334,003)**
Other Liabilities				-	-	-	-	-	-	-	-	-	-	**-**
Deferred Revenue	-	36,749	12,588	-	(222,347)	-	-	-	-	(222,347)	-	-	(444,695)	**(840,052)**
Cash flows from investing activities														
Purchases of Prop. And Equip.	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Notes Receivable	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Cash flows from financing activities														
Proceeds from Factoring	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Payments on Factoring	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Proceeds(Payments) on Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Total Change in Cash	(3,990,989)	872,125	(1,249,860)	945,074	(643,018)	19,949	(53,902)	(398,370)	711,069	455,204	352,201	222,399		
Cash, Beginning of Month	6,372,509	2,381,519	3,253,645	2,003,785	2,948,859	2,305,841	2,325,790	2,271,888	1,873,518	2,584,587	3,039,790	3,391,991		
Cash, End of Month	**2,381,519**	**3,253,645**	**2,003,785**	**2,948,859**	**2,305,841**	**2,325,790**	**2,271,888**	**1,873,518**	**2,584,587**	**3,039,790**	**3,391,991**	**3,614,390**		

Original Budget Total	Favorable / (Unfav.)
Cert.	Instr.
68.6%	80.8%
7,145,727	205,518

Pupil:Teacher Ratio
18.83

FY25-26 CalOps North Bay

Monthly Cash Flow/Forecast FY25-26

Revised 10/21/2025

CHARTER IMPACT

ADA = 196.00

		Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
Revenues																**ADA =**	**173.46**
State Aid - Revenue Limit																	
8011	LCFF State Aid	-	62,275	62,275	115,480	115,480	115,480	115,480	115,480	90,469	90,469	90,469	90,469	517,622	**1,581,450**	1,400,052	181,398
8012	Education Protection Account	-	-	-	7,151	-	7,151	-	-	7,151	-	-	-	17,747	**39,200**	34,692	4,508
8019	State Aid - Prior Year	-	-	(4,730)	-	-	-	-	-	-	-	-	-	-	**(4,730)**	-	(4,730)
8096	In Lieu of Property Taxes	-	-	45,151	56,797	56,797	56,797	56,797	56,797	126,943	63,471	63,471	63,471	326,469	**972,964**	861,073	111,891
		-	62,275	102,696	179,428	172,277	179,428	172,277	172,277	224,563	153,941	153,941	153,941	861,839	**2,588,884**	**2,295,817**	**293,067**
Federal Revenue																	
8181	Special Education - Entitlement	-	-	-	-	-	-	-	-	-	-	-	-	20,526	**20,526**	19,818	708
8290	Title I, Part A - Basic Low Income	-	-	-	-	-	26,574	-	-	-	-	-	-	8,858	**35,432**	37,552	(2,120)
8291	Title II, Part A - Teacher Quality	-	-	-	-	-	3,302	-	-	-	-	-	-	1,101	**4,402**	5,297	(895)
8294	Title IV	-	-	-	-	-	-	-	-	-	-	-	-	13,704	**13,704**	12,128	1,576
		-	-	-	-	-	29,876	-	-	-	-	-	-	44,189	**74,065**	**74,796**	**(731)**
Other State Revenue																	
8311	State Special Education	7,241	7,498	13,496	12,941	12,941	12,941	12,941	12,941	10,170	10,170	10,170	10,170	10,170	**143,789**	140,554	3,234
8550	Mandated Cost	-	-	-	-	-	5,825	-	-	-	-	-	-	-	**5,825**	5,607	218
8560	State Lottery	-	-	-	-	-	-	9,761	-	-	9,761	-	-	33,986	**53,508**	47,355	6,153
8599	Other State Revenue	-	651	651	57,695	1,457	1,457	57,695	1,457	1,457	57,695	1,457	1,457	58,012	**241,144**	172,507	68,637
		7,241	8,149	14,147	70,636	14,398	20,223	80,397	14,398	11,627	77,626	11,627	11,627	102,168	**444,266**	**366,023**	**78,243**
Other Local Revenue																	
8660	Interest Revenue	10	4	1,477	103	103	103	103	103	103	103	103	103	-	**2,420**	1,238	1,183
8690	Other Local Revenue	-	-	-	-	-	559	-	-	-	-	-	-	-	**559**	495	64
		10	4	1,477	103	103	662	103	103	103	103	103	103	-	**2,979**	**1,732**	**1,247**
Total Revenue		**7,251**	**70,428**	**118,320**	**250,168**	**186,779**	**230,190**	**252,778**	**186,779**	**236,293**	**231,670**	**165,671**	**165,671**	**1,008,196**	**3,110,194**	**2,738,368**	**371,826**
Expenses																	
Certificated Salaries																	
1100	Teachers' Salaries	71,955	72,624	70,459	83,285	83,285	83,285	83,285	83,285	83,285	83,285	83,285	83,285	-	**964,605**	829,331	(135,274)
1175	Teachers' Extra Duty/Stipends	1,112	1,129	1,141	3,882	3,882	3,882	3,882	3,882	3,882	3,882	3,882	3,882	-	**38,323**	38,661	338
1200	Pupil Support Salaries	9,158	8,838	8,925	10,901	10,901	10,901	10,901	10,901	10,901	10,901	10,901	10,901	-	**125,031**	108,551	(16,481)
1300	Administrators' Salaries	7,627	7,627	7,625	8,360	8,360	8,360	8,360	8,360	8,360	8,360	8,360	8,360	-	**98,115**	83,242	(14,873)
		89,852	90,218	88,149	106,428	106,428	106,428	106,428	106,428	106,428	106,428	106,428	106,428	-	**1,226,075**	**1,059,784**	**(166,290)**
Classified Salaries																	
2200	Support Salaries	258	258	258	467	467	467	467	467	467	467	467	467	-	**4,978**	4,651	(326)
2300	Classified Administrators' Salaries	1,547	1,785	1,785	3,387	3,387	3,387	3,387	3,387	3,387	3,387	3,387	3,387	-	**35,597**	33,723	(1,874)
2400	Clerical and Office Staff Salaries	2,667	2,700	2,691	2,345	2,345	2,345	2,345	2,345	2,345	2,345	2,345	2,345	-	**29,162**	23,350	(5,812)
		4,472	4,743	4,734	6,199	6,199	6,199	6,199	6,199	6,199	6,199	6,199	6,199	-	**69,736**	**61,724**	**(8,012)**
Benefits																	
3101	STRS	15,636	15,699	15,271	21,174	21,174	21,174	21,174	21,174	21,174	21,174	21,174	21,174	-	**237,177**	202,419	(34,758)
3301	OASDI	637	618	627	410	410	410	410	410	410	410	410	410	-	**5,571**	3,827	(1,744)
3311	Medicare	1,317	1,325	1,293	1,703	1,703	1,703	1,703	1,703	1,703	1,703	1,703	1,703	-	**19,264**	16,262	(3,002)
3401	Health and Welfare	10,133	11,073	15,082	13,779	13,779	13,779	13,779	13,779	13,779	13,779	13,779	13,779	-	**160,298**	137,207	(23,091)
3501	State Unemployment	19	73	8	1,983	1,983	1,983	9,917	7,933	3,967	1,983	1,983	1,983	-	**33,816**	33,024	(792)
3601	Workers' Compensation	4,740	(1,244)	-	1,645	1,645	1,645	1,645	1,645	1,645	1,645	1,645	1,645	-	**18,297**	15,701	(2,596)
3901	Other Benefits	3,121	3,080	3,049	291	291	291	291	291	291	291	291	291	-	**11,868**	2,778	(9,091)
		35,602	30,624	35,330	40,985	40,985	40,985	48,919	46,935	42,969	40,985	40,985	40,985	-	**486,291**	**411,217**	**(75,074)**
Books and Supplies																	
4100	Textbooks and Core Curricula	68,046	6,757	2,804	6,327	6,327	6,327	6,327	6,327	6,327	6,327	6,327	6,327	-	**134,546**	127,095	(7,451)
4200	Books and Other Materials	-	-	-	46	46	46	46	46	46	46	46	46	-	**418**	518	100
4302	School Supplies	3,366	-	-	283	58	(16)	145	42	41	67	67	67	19,753	**23,873**	28,258	4,385
4305	Software	38,059	1,698	3,785	6,553	6,553	6,553	6,553	6,553	6,553	6,553	6,553	6,553	-	**102,523**	106,831	4,308
4310	Office Expense	-	112	257	630	630	630	630	630	630	630	630	630	-	**6,043**	7,038	995
4311	Business Meals	45	63	180	161	161	161	161	161	161	161	161	161	-	**1,732**	1,792	60
4400	Noncapitalized Equipment	13,846	-	1,010	(27)	21,487	2,443	354	-	-	-	-	71,146	-	**110,260**	45,745	(64,515)
		123,362	8,630	8,036	13,973	35,263	16,145	14,217	13,760	13,759	13,784	13,784	84,930	19,753	**379,395**	**317,277**	**(62,117)**

FY25-26 CalOps North Bay

Monthly Cash Flow/Forecast FY25-26

Revised 10/21/2025

ADA = 196.00

		Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
Subagreement Services																	
5102	Special Education	-	1,267	1,424	26,057	26,057	26,057	26,057	26,057	26,057	26,057	26,057	26,057	52,836	**290,045**	244,099	(45,946)
5103	Substitute Teacher	-	-	-	24	24	24	24	24	24	24	24	24	-	**214**	266	52
5105	Security	-	10	7	8	8	8	8	8	8	8	8	8	-	**85**	84	(1)
5106	Other Educational Consultants	-	-	13	-	-	-	-	-	-	-	-	-	6,947	**6,960**	6,475	(484)
		-	1,277	1,445	26,089	26,089	26,089	26,089	26,089	26,089	26,089	26,089	26,089	59,783	**297,304**	**250,924**	**(46,379)**
Operations and Housekeeping																	
5201	Auto and Travel	854	754	798	1,976	1,976	1,976	1,976	1,976	1,976	1,976	1,976	1,976	-	**20,186**	22,056	1,870
5300	Dues & Memberships	6,136	(1,359)	148	547	547	547	547	547	547	547	547	547	-	**9,844**	20,250	10,407
5400	Insurance	528	370	211	653	653	653	653	653	653	653	653	653	-	**6,983**	6,690	(293)
5501	Utilities	-	-	-	27	27	27	27	27	27	27	27	27	-	**239**	216	(23)
5502	Janitorial Services	-	-	-	64	64	64	64	64	64	64	64	64	-	**577**	699	122
5516	Miscellaneous Expense	-	-	-	5	5	5	5	5	5	5	5	5	-	**49**	61	12
5900	Communications	3,478	42	333	2,440	2,440	2,440	2,440	2,440	2,440	2,440	2,440	2,440	-	**25,815**	24,724	(1,091)
5901	Postage and Shipping	-	1	4	232	232	232	232	232	232	232	232	232	-	**2,093**	1,165	(928)
		10,997	(192)	1,494	5,943	5,943	5,943	5,943	5,943	5,943	5,943	5,943	5,943	-	**65,786**	**75,862**	**10,076**
Facilities, Repairs and Other Leases																	
5601	Rent	771	763	784	995	995	995	995	995	995	995	995	995	-	**11,274**	11,110	(164)
5602	Additional Rent	62	64	64	425	425	425	425	425	425	425	425	425	-	**4,012**	8,934	4,922
5603	Equipment Leases	-	-	-	52	52	52	52	52	52	52	52	52	-	**466**	578	112
5604	Other Leases	5,190	-	-	624	624	624	624	624	624	624	624	624	-	**10,804**	5,942	(4,862)
5610	Repairs and Maintenance	-	-	-	46	46	46	46	46	46	46	46	46	-	**416**	11,261	10,845
		6,023	827	848	2,142	2,142	2,142	2,142	2,142	2,142	2,142	2,142	2,142	-	**26,973**	**37,826**	**10,853**
Professional/Consulting Services																	
5801	IT	-	-	-	7,310	7,310	7,310	7,310	7,310	7,310	7,310	7,310	7,310	21,931	**87,726**	96,108	8,382
5802	Audit & Taxes	-	97	-	811	811	811	-	-	-	-	-	-	-	**2,529**	1,393	(1,135)
5803	Legal	-	255	516	2,030	2,030	2,030	2,030	2,030	2,030	2,030	2,030	2,030	-	**19,037**	20,770	1,733
5804	Professional Development	697	621	1,278	1,062	1,062	1,062	1,062	1,062	1,062	1,062	1,062	1,062	-	**12,153**	5,999	(6,153)
5805	General Consulting	251	373	5,105	699	699	699	699	699	699	699	699	699	-	**12,023**	6,201	(5,822)
5806	Special Activities/Field Trips	457	7	129	265	23	-	1	27	26	42	42	42	12,556	**13,619**	12,165	(1,454)
5807	Bank Charges	-	-	-	6	6	6	6	6	6	6	6	6	-	**58**	72	14
5808	Printing	-	-	-	1	1	1	1	1	1	1	1	1	-	**13**	16	3
5809	Other taxes and fees	-	6	124	212	212	212	212	212	212	212	212	212	-	**2,038**	2,367	329
5810	Payroll Service Fee	-	-	5	31	31	31	31	31	31	31	31	31	-	**285**	347	62
5811	Management Fee	4,577	4,577	4,577	5,184	5,184	5,184	5,184	5,184	5,184	5,184	5,184	5,184	-	**60,384**	54,767	(5,617)
5812	District Oversight Fee	-	-	-	1,794	1,723	1,794	1,723	1,723	2,246	1,539	1,539	1,539	10,268	**25,889**	22,958	(2,931)
5814	SPED Encroachment	61	317	530	388	388	388	388	388	305	305	305	305	860	**4,929**	4,811	(118)
5815	Public Relations/Recruitment	472	4,374	2,167	3,461	3,461	3,461	3,461	3,461	3,461	3,461	3,461	3,461	-	**38,165**	36,743	(1,422)
		6,515	10,628	14,431	23,255	22,942	22,990	22,109	22,135	22,574	21,884	21,884	21,884	45,615	**278,847**	**264,719**	**(14,129)**
Depreciation																	
6900	Depreciation Expense	-	-	-	125	125	125	125	125	125	125	125	125	-	**1,126**	926	(199)
		-	-	-	125	125	125	125	125	125	125	125	125	-	**1,126**	**926**	**(199)**
Interest																	
		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses		**276,823**	**146,756**	**154,466**	**225,140**	**246,115**	**227,045**	**232,170**	**229,755**	**226,227**	**223,579**	**223,579**	**294,725**	**125,152**	**2,831,532**	**2,480,260**	**(351,272)**
Monthly Surplus (Deficit)		**(269,571)**	**(76,328)**	**(36,146)**	**25,028**	**(59,336)**	**3,144**	**20,608**	**(42,976)**	**10,067**	**8,091**	**(57,908)**	**(129,054)**	**883,044**	**278,662**	**258,109**	**20,553**
															9.0%		

FY25-26 CalOps North Bay

Monthly Cash Flow/Forecast FY25-26

Revised 10/21/2025

ADA = 196.00

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Year-End Accruals	Annual Forecast
Cash Flow Adjustments														
Monthly Surplus (Deficit)	(269,571)	(76,328)	(36,146)	25,028	(59,336)	3,144	20,608	(42,976)	10,067	8,091	(57,908)	(129,054)	883,044	**278,662**
Cash flows from operating activities														
Depreciation/Amortization	-	-	-	125	125	125	125	125	125	125	125	125	-	**1,126**
Public Funding Receivables	64,672	353,133	-	101,558	-	-	-	-	-	-	-	-	(1,008,196)	**(488,833)**
Grants and Contributions Rec.	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Due To/From Related Parties	(22,305)	149,025	(469,238)	-	-	-	-	-	-	-	-	-	-	**(342,518)**
Prepaid Expenses	13,923	-	(4,162)	-	-	-	-	-	-	-	-	-	-	**9,761**
Other Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Accounts Payable	(31,282)	(53)	-	-	-	-	-	-	-	-	-	-	125,152	**93,817**
Accrued Expenses	(209)	(18,193)	(19,816)	-	-	-	-	-	-	-	-	-	-	**(38,218)**
Other Liabilities				-	-	-	-	-	-	-	-	-	-	**-**
Deferred Revenue	-	3,517	1,230	-	(56,238)	-	-	-	-	(56,238)	-	-	(112,475)	**(220,203)**
Cash flows from investing activities														
Purchases of Prop. And Equip.	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Notes Receivable	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Cash flows from financing activities														
Proceeds from Factoring	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Payments on Factoring	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Proceeds(Payments) on Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Total Change in Cash	(244,772)	411,101	(528,132)	126,711	(115,448)	3,269	20,733	(42,851)	10,192	(48,022)	(57,783)	(128,929)		
Cash, Beginning of Month	1,732,942	1,488,170	1,899,271	1,371,139	1,497,849	1,382,401	1,385,670	1,406,403	1,363,552	1,373,743	1,325,722	1,267,939		
Cash, End of Month	**1,488,170**	**1,899,271**	**1,371,139**	**1,497,849**	**1,382,401**	**1,385,670**	**1,406,403**	**1,363,552**	**1,373,743**	**1,325,722**	**1,267,939**	**1,139,010**		

Original Budget Total	Favorable / (Unfav.)
Cert.	Instr.
62.9%	75.9%
710,937	(127,232)

Pupil:Teacher Ratio
19.32

FY25-26 CalOps Monterey Bay

Monthly Cash Flow/Forecast FY25-26

Revised 10/21/2025

Actuals Through: 9/30/2025

ADA = 523.32

CHARTER IMPACT

		Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
Revenues																ADA = 538.02	
State Aid - Revenue Limit																	
8011	LCFF State Aid	-	130,325	130,325	244,350	244,350	244,350	244,350	244,350	208,049	208,049	208,049	208,049	653,643	**2,968,239**	3,050,425	(82,186)
8012	Education Protection Account	-	-	-	22,246	-	22,246	-	-	22,246	-	-	-	37,926	**104,664**	107,604	(2,940)
8096	In Lieu of Property Taxes	-	-	-	252,411	252,411	252,411	252,411	252,411	631,027	315,514	315,514	315,514	871,485	**3,711,108**	3,815,353	(104,245)
		-	130,325	130,325	519,007	496,761	519,007	496,761	496,761	861,322	523,563	523,563	523,563	1,563,054	**6,784,011**	**6,973,382**	**(189,371)**
Federal Revenue																	
8181	Special Education - Entitlement	-	-	-	-	-	-	-	-	-	-	-	-	63,855	**63,855**	61,653	2,202
8290	Title I, Part A - Basic Low Income	-	-	-	-	-	53,910	-	-	-	-	-	-	17,970	**71,880**	-	71,880
8291	Title II, Part A - Teacher Quality	-	-	-	-	-	7,891	-	-	-	-	-	-	2,630	**10,521**	-	10,521
		-	-	-	-	-	61,801	-	-	-	-	-	-	84,455	**146,256**	**61,653**	**84,603**
Other State Revenue																	
8311	State Special Education	24,803	25,669	46,205	45,889	45,889	45,889	45,889	45,889	36,751	36,751	36,751	36,751	36,751	**509,876**	498,407	11,469
8550	Mandated Cost	-	-	-	-	-	18,266	-	-	-	-	-	-	-	**18,266**	17,579	687
8560	State Lottery	-	-	-	-	-	-	30,366	-	-	30,366	-	-	82,135	**142,866**	146,879	(4,013)
8599	Other State Revenue	-	1,928	1,928	28,830	3,891	3,891	28,830	3,891	3,891	28,830	3,891	3,891	29,298	**142,994**	122,704	20,290
		24,803	27,597	48,133	74,719	49,780	68,046	105,085	49,780	40,642	95,947	40,642	40,642	148,184	**814,002**	**785,569**	**28,433**
Other Local Revenue																	
8660	Interest Revenue	-	643	867	1,160	1,160	1,160	1,160	1,160	1,160	1,160	1,160	1,160	-	**11,951**	13,922	(1,970)
8690	Other Local Revenue	-	-	-	-	-	1,646	-	-	-	-	-	-	-	**1,646**	1,692	(46)
		-	643	867	1,160	1,160	2,806	1,160	1,160	1,160	1,160	1,160	1,160	-	**13,597**	**15,614**	**(2,017)**
Total Revenue		**24,803**	**158,565**	**179,325**	**594,886**	**547,702**	**651,660**	**603,006**	**547,702**	**903,125**	**620,670**	**565,365**	**565,365**	**1,795,693**	**7,757,866**	**7,836,218**	**(78,352)**
Expenses																	
Certificated Salaries																	
1100	Teachers' Salaries	222,727	224,781	218,079	222,788	222,788	222,788	222,788	222,788	222,788	222,788	222,788	222,788	-	**2,670,678**	2,579,960	(90,719)
1175	Teachers' Extra Duty/Stipends	3,437	3,489	3,526	10,386	10,386	10,386	10,386	10,386	10,386	10,386	10,386	10,386	-	**103,922**	120,269	16,346
1200	Pupil Support Salaries	28,344	27,355	27,623	29,161	29,161	29,161	29,161	29,161	29,161	29,161	29,161	29,161	-	**345,767**	337,690	(8,078)
1300	Administrators' Salaries	23,608	23,607	23,600	22,362	22,362	22,362	22,362	22,362	22,362	22,362	22,362	22,362	-	**272,072**	258,958	(13,114)
		278,116	279,232	272,828	284,696	284,696	284,696	284,696	284,696	284,696	284,696	284,696	284,696	-	**3,392,440**	**3,296,876**	**(95,564)**
Classified Salaries																	
2200	Support Salaries	798	798	799	1,249	1,249	1,249	1,249	1,249	1,249	1,249	1,249	1,249	-	**13,640**	14,470	829
2300	Classified Administrators' Salaries	4,789	5,526	5,525	9,059	9,059	9,059	9,059	9,059	9,059	9,059	9,059	9,059	-	**97,372**	104,908	7,536
2400	Clerical and Office Staff Salaries	8,254	8,356	8,327	6,273	6,273	6,273	6,273	6,273	6,273	6,273	6,273	6,273	-	**81,391**	72,639	(8,751)
		13,841	14,680	14,651	16,581	16,581	16,581	16,581	16,581	16,581	16,581	16,581	16,581	-	**192,403**	**192,017**	**(387)**
Benefits																	
3101	STRS	48,398	48,588	47,265	54,760	54,760	54,760	54,760	54,760	54,760	54,760	54,760	54,760	-	**637,093**	629,703	(7,390)
3301	OASDI	1,971	1,914	1,939	1,063	1,063	1,063	1,063	1,063	1,063	1,063	1,063	1,063	-	**15,392**	11,905	(3,487)
3311	Medicare	4,076	4,100	4,004	4,406	4,406	4,406	4,406	4,406	4,406	4,406	4,406	4,406	-	**51,831**	50,589	(1,242)
3401	Health and Welfare	30,851	31,620	46,693	36,859	36,859	36,859	36,859	36,859	36,859	36,859	36,859	36,859	-	**440,892**	426,835	(14,056)
3501	State Unemployment	58	226	24	4,926	4,926	4,926	24,631	19,705	9,853	4,926	4,926	4,926	-	**84,055**	95,818	11,763
3601	Workers' Compensation	14,671	(3,849)	-	4,254	4,254	4,254	4,254	4,254	4,254	4,254	4,254	4,254	-	**49,106**	48,844	(261)
3901	Other Benefits	9,658	9,531	9,437	753	753	753	753	753	753	753	753	753	-	**35,399**	8,641	(26,758)
		109,683	92,130	109,362	107,020	107,020	107,020	126,725	121,799	111,946	107,020	107,020	107,020	-	**1,313,767**	**1,272,336**	**(41,431)**
Books and Supplies																	
4100	Textbooks and Core Curricula	210,618	20,918	8,683	16,924	16,924	16,924	16,924	16,924	16,924	16,924	16,924	16,924	-	**392,532**	395,380	2,848
4200	Books and Other Materials	-	-	-	124	124	124	124	124	124	124	124	124	-	**1,117**	1,612	495
4302	School Supplies	10,097	-	-	784	169	(49)	130	286	278	400	400	400	54,387	**67,281**	87,907	20,626
4305	Software	117,355	5,255	11,718	17,531	17,531	17,531	17,531	17,531	17,531	17,531	17,531	17,531	-	**292,103**	332,341	40,238
4310	Office Expense	-	340	791	1,686	1,686	1,686	1,686	1,686	1,686	1,686	1,686	1,686	-	**16,307**	21,894	5,587
4311	Business Meals	130	59	555	429	429	429	429	429	429	429	429	429	-	**4,609**	5,575	967
4400	Noncapitalized Equipment	42,858	-	3,125	(79)	61,468	6,637	945	-	-	-	-	186,186	-	**301,140**	142,307	(158,834)
		381,058	26,572	24,872	37,399	98,331	43,282	37,769	36,980	36,972	37,094	37,094	223,280	54,387	**1,075,089**	**987,016**	**(88,073)**

FY25-26 CalOps Monterey Bay

Monthly Cash Flow/Forecast FY25-26

Revised 10/21/2025

Actuals Through: 9/30/2025

ADA = 523.32

		Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
Subagreement Services																	
5102	Special Education	-	10,288	10,364	69,704	69,704	69,704	69,704	69,704	69,704	69,704	69,704	69,704	94,229	**742,213**	759,366	17,153
5103	Substitute Teacher	-	-	-	64	64	64	64	64	64	64	64	64	-	**573**	827	254
5105	Security	-	31	23	20	20	20	20	20	20	20	20	20	-	**236**	262	26
5106	Other Educational Consultants	-	-	39	-	-	-	-	-	-	-	-	-	18,578	**18,617**	20,144	1,527
		-	10,319	10,426	69,787	69,787	69,787	69,787	69,787	69,787	69,787	69,787	69,787	112,807	**761,639**	**780,599**	**18,960**
Operations and Housekeeping																	
5201	Auto and Travel	2,485	1,185	2,018	5,284	5,284	5,284	5,284	5,284	5,284	5,284	5,284	5,284	-	**53,248**	68,615	15,367
5300	Dues & Memberships	18,956	(4,207)	458	1,462	1,462	1,462	1,462	1,462	1,462	1,462	1,462	1,462	-	**28,364**	62,997	34,632
5400	Insurance	1,635	1,144	653	1,746	1,746	1,746	1,746	1,746	1,746	1,746	1,746	1,746	-	**19,145**	20,811	1,667
5501	Utilities	-	-	-	71	71	71	71	71	71	71	71	71	-	**639**	671	32
5502	Janitorial Services	-	-	-	171	171	171	171	171	171	171	171	171	-	**1,542**	2,174	632
5516	Miscellaneous Expense	-	-	-	15	15	15	15	15	15	15	15	15	-	**132**	191	59
5900	Communications	10,766	130	1,031	6,528	6,528	6,528	6,528	6,528	6,528	6,528	6,528	6,528	-	**70,675**	76,915	6,241
5901	Postage and Shipping	-	4	12	621	621	621	621	621	621	621	621	621	-	**5,601**	3,624	(1,977)
		33,842	(1,744)	4,172	15,897	15,897	15,897	15,897	15,897	15,897	15,897	15,897	15,897	-	**179,346**	**235,998**	**56,652**
Facilities, Repairs and Other Leases																	
5601	Rent	2,354	2,363	2,426	2,662	2,662	2,662	2,662	2,662	2,662	2,662	2,662	2,662	-	**31,100**	34,562	3,463
5602	Additional Rent	191	198	199	1,136	1,136	1,136	1,136	1,136	1,136	1,136	1,136	1,136	-	**10,812**	27,793	16,981
5603	Equipment Leases	-	-	-	139	139	139	139	139	139	139	139	139	-	**1,247**	1,799	552
5604	Other Leases	15,380	-	-	1,669	1,669	1,669	1,669	1,669	1,669	1,669	1,669	1,669	-	**30,398**	18,486	(11,912)
5610	Repairs and Maintenance	-	-	-	124	124	124	124	124	124	124	124	124	-	**1,113**	35,032	33,919
		17,925	2,561	2,625	5,729	5,729	5,729	5,729	5,729	5,729	5,729	5,729	5,729	-	**74,669**	**117,671**	**43,002**
Professional/Consulting Services																	
5801	IT	-	-	-	19,556	19,556	19,556	19,556	19,556	19,556	19,556	19,556	19,556	29,333	**205,333**	298,981	93,648
5802	Audit & Taxes	-	300	-	2,168	2,168	2,168	-	-	-	-	-	-	-	**6,804**	4,335	(2,470)
5803	Legal	-	789	1,598	5,429	5,429	5,429	5,429	5,429	5,429	5,429	5,429	5,429	-	**51,250**	64,615	13,365
5804	Professional Development	2,138	1,923	3,956	2,840	2,840	2,840	2,840	2,840	2,840	2,840	2,840	2,840	-	**33,580**	18,663	(14,916)
5805	General Consulting	777	1,155	15,799	1,871	1,871	1,871	1,871	1,871	1,871	1,871	1,871	1,871	-	**34,568**	19,291	(15,277)
5806	Special Activities/Field Trips	1,329	23	401	732	69	-	5	173	168	242	242	242	32,952	**36,580**	37,845	1,265
5807	Bank Charges	-	-	-	17	17	17	17	17	17	17	17	17	-	**155**	224	69
5808	Printing	-	-	-	4	4	4	4	4	4	4	4	4	-	**34**	49	15
5809	Other taxes and fees	-	20	383	567	567	567	567	567	567	567	567	567	-	**5,507**	7,363	1,856
5810	Payroll Service Fee	-	-	16	83	83	83	83	83	83	83	83	83	-	**764**	1,079	315
5811	Management Fee	13,089	13,089	13,089	12,930	12,930	12,930	12,930	12,930	12,930	12,930	12,930	12,930	-	**155,635**	156,724	1,089
5812	District Oversight Fee	-	-	-	5,190	4,968	5,190	4,968	4,968	8,613	5,236	5,236	5,236	18,237	**67,840**	69,734	1,894
5814	SPED Encroachment	182	1,048	1,762	1,377	1,377	1,377	1,377	1,377	1,103	1,103	1,103	1,103	2,926	**17,212**	16,802	(410)
5815	Public Relations/Recruitment	1,461	13,539	6,708	9,259	9,259	9,259	9,259	9,259	9,259	9,259	9,259	9,259	-	**105,040**	114,304	9,264
		18,976	31,886	43,712	62,023	61,137	61,291	58,905	59,073	62,440	59,136	59,136	59,136	83,449	**720,301**	**810,008**	**89,707**
Depreciation																	
6900	Depreciation Expense	-	-	-	335	335	335	335	335	335	335	335	335	-	**3,011**	2,882	(129)
		-	-	-	335	335	335	335	335	335	335	335	335	-	**3,011**	**2,882**	**(129)**
Interest																	
		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses		**853,441**	**455,636**	**482,648**	**599,468**	**659,514**	**604,618**	**616,424**	**610,877**	**604,384**	**596,276**	**596,276**	**782,462**	**250,643**	**7,712,666**	**7,695,404**	**(17,262)**
Monthly Surplus (Deficit)		**(828,638)**	**(297,071)**	**(303,323)**	**(4,581)**	**(111,812)**	**47,042**	**(13,418)**	**(63,176)**	**298,741**	**24,394**	**(30,911)**	**(217,097)**	**1,545,050**	**45,200**	**140,814**	**(95,614)**
															0.6%		

FY25-26 CalOps Monterey Bay

Monthly Cash Flow/Forecast FY25-26

Revised 10/21/2025

Actuals Through: 9/30/2025

ADA = 523.32

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Year-End Accruals	Annual Forecast
Cash Flow Adjustments														
Monthly Surplus (Deficit)	(828,638)	(297,071)	(303,323)	(4,581)	(111,812)	47,042	(13,418)	(63,176)	298,741	24,394	(30,911)	(217,097)	1,545,050	**45,200**
Cash flows from operating activities														
Depreciation/Amortization	-	-	-	335	335	335	335	335	335	335	335	335	-	**3,011**
Public Funding Receivables	115,268	357,945	-	253,794	-	-	-	-	-	-	-	-	(1,795,693)	**(1,068,686)**
Grants and Contributions Rec.	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Due To/From Related Parties	853,658	483,855	(13,852)	-	-	-	-	-	-	-	-	-	-	**1,323,661**
Prepaid Expenses	42,817	-	(12,882)	-	-	-	-	-	-	-	-	-	-	**29,935**
Other Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Accounts Payable	(163,282)	(152)	-	-	-	-	-	-	-	-	-	-	250,643	**87,209**
Accrued Expenses	(1,277)	(112,638)	-	-	-	-	-	-	-	-	-	-	-	**(113,915)**
Other Liabilities				-	-	-	-	-	-	-	-	-	-	**-**
Deferred Revenue	-	10,772	3,497	-	(24,939)	-	-	-	-	(24,939)	-	-	(49,878)	**(85,486)**
Cash flows from investing activities														
Purchases of Prop. And Equip.	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Notes Receivable	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Cash flows from financing activities														
Proceeds from Factoring	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Payments on Factoring	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Proceeds(Payments) on Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Total Change in Cash	18,546	442,711	(326,560)	249,547	(136,417)	47,376	(13,083)	(62,841)	299,076	(210)	(30,576)	(216,762)		
Cash, Beginning of Month	1,024,778	1,043,324	1,486,035	1,159,475	1,409,022	1,272,606	1,319,982	1,306,899	1,244,058	1,543,134	1,542,923	1,512,347		
Cash, End of Month	**1,043,324**	**1,486,035**	**1,159,475**	**1,409,022**	**1,272,606**	**1,319,982**	**1,306,899**	**1,244,058**	**1,543,134**	**1,542,923**	**1,512,347**	**1,295,585**		

Original Budget Total	Favorable / (Unfav.)
Cert.	Instr.
68.6%	83.3%
2,215,325	258,680

Pupil:Teacher Ratio
19.28

FY25-26 CalOps North Bay

Monthly Cash Flow/Forecast FY25-26

Revised 10/21/2025

ADA = 196.00

		Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
Revenues																**ADA = 173.46**	
State Aid - Revenue Limit																	
8011	LCFF State Aid	-	62,275	62,275	115,480	115,480	115,480	115,480	115,480	90,469	90,469	90,469	90,469	517,622	**1,581,450**	1,400,052	181,398
8012	Education Protection Account	-	-	-	7,151	-	7,151	-	-	7,151	-	-	-	17,747	**39,200**	34,692	4,508
8019	State Aid - Prior Year	-	-	(4,730)	-	-	-	-	-	-	-	-	-	-	**(4,730)**	-	(4,730)
8096	In Lieu of Property Taxes	-	-	45,151	56,797	56,797	56,797	56,797	56,797	126,943	63,471	63,471	63,471	326,469	**972,964**	861,073	111,891
		-	62,275	102,696	179,428	172,277	179,428	172,277	172,277	224,563	153,941	153,941	153,941	861,839	**2,588,884**	**2,295,817**	**293,067**
Federal Revenue																	
8181	Special Education - Entitlement	-	-	-	-	-	-	-	-	-	-	-	-	20,526	**20,526**	19,818	708
8290	Title I, Part A - Basic Low Income	-	-	-	-	-	26,574	-	-	-	-	-	-	8,858	**35,432**	37,552	(2,120)
8291	Title II, Part A - Teacher Quality	-	-	-	-	-	3,302	-	-	-	-	-	-	1,101	**4,402**	5,297	(895)
8294	Title IV	-	-	-	-	-	-	-	-	-	-	-	-	13,704	**13,704**	12,128	1,576
		-	-	-	-	-	29,876	-	-	-	-	-	-	44,189	**74,065**	**74,796**	**(731)**
Other State Revenue																	
8311	State Special Education	7,241	7,498	13,496	12,941	12,941	12,941	12,941	12,941	10,170	10,170	10,170	10,170	10,170	**143,789**	140,554	3,234
8550	Mandated Cost	-	-	-	-	-	5,825	-	-	-	-	-	-	-	**5,825**	5,607	218
8560	State Lottery	-	-	-	-	-	-	9,761	-	-	9,761	-	-	33,986	**53,508**	47,355	6,153
8599	Other State Revenue	-	651	651	57,695	1,457	1,457	57,695	1,457	1,457	57,695	1,457	1,457	58,012	**241,144**	172,507	68,637
		7,241	8,149	14,147	70,636	14,398	20,223	80,397	14,398	11,627	77,626	11,627	11,627	102,168	**444,266**	**366,023**	**78,243**
Other Local Revenue																	
8660	Interest Revenue	10	4	1,477	103	103	103	103	103	103	103	103	103	-	**2,420**	1,238	1,183
8690	Other Local Revenue	-	-	-	-	-	559	-	-	-	-	-	-	-	**559**	495	64
		10	4	1,477	103	103	662	103	103	103	103	103	103	-	**2,979**	**1,732**	**1,247**
Total Revenue		**7,251**	**70,428**	**118,320**	**250,168**	**186,779**	**230,190**	**252,778**	**186,779**	**236,293**	**231,670**	**165,671**	**165,671**	**1,008,196**	**3,110,194**	**2,738,368**	**371,826**
Expenses																	
Certificated Salaries																	
1100	Teachers' Salaries	71,955	72,624	70,459	83,285	83,285	83,285	83,285	83,285	83,285	83,285	83,285	83,285	-	**964,605**	829,331	(135,274)
1175	Teachers' Extra Duty/Stipends	1,112	1,129	1,141	3,882	3,882	3,882	3,882	3,882	3,882	3,882	3,882	3,882	-	**38,323**	38,661	338
1200	Pupil Support Salaries	9,158	8,838	8,925	10,901	10,901	10,901	10,901	10,901	10,901	10,901	10,901	10,901	-	**125,031**	108,551	(16,481)
1300	Administrators' Salaries	7,627	7,627	7,625	8,360	8,360	8,360	8,360	8,360	8,360	8,360	8,360	8,360	-	**98,115**	83,242	(14,873)
		89,852	90,218	88,149	106,428	106,428	106,428	106,428	106,428	106,428	106,428	106,428	106,428	-	**1,226,075**	**1,059,784**	**(166,290)**
Classified Salaries																	
2200	Support Salaries	258	258	258	467	467	467	467	467	467	467	467	467	-	**4,978**	4,651	(326)
2300	Classified Administrators' Salaries	1,547	1,785	1,785	3,387	3,387	3,387	3,387	3,387	3,387	3,387	3,387	3,387	-	**35,597**	33,723	(1,874)
2400	Clerical and Office Staff Salaries	2,667	2,700	2,691	2,345	2,345	2,345	2,345	2,345	2,345	2,345	2,345	2,345	-	**29,162**	23,350	(5,812)
		4,472	4,743	4,734	6,199	6,199	6,199	6,199	6,199	6,199	6,199	6,199	6,199	-	**69,736**	**61,724**	**(8,012)**
Benefits																	
3101	STRS	15,636	15,699	15,271	21,174	21,174	21,174	21,174	21,174	21,174	21,174	21,174	21,174	-	**237,177**	202,419	(34,758)
3301	OASDI	637	618	627	410	410	410	410	410	410	410	410	410	-	**5,571**	3,827	(1,744)
3311	Medicare	1,317	1,325	1,293	1,703	1,703	1,703	1,703	1,703	1,703	1,703	1,703	1,703	-	**19,264**	16,262	(3,002)
3401	Health and Welfare	10,133	11,073	15,082	13,779	13,779	13,779	13,779	13,779	13,779	13,779	13,779	13,779	-	**160,298**	137,207	(23,091)
3501	State Unemployment	19	73	8	1,983	1,983	1,983	9,917	7,933	3,967	1,983	1,983	1,983	-	**33,816**	33,024	(792)
3601	Workers' Compensation	4,740	(1,244)	-	1,645	1,645	1,645	1,645	1,645	1,645	1,645	1,645	1,645	-	**18,297**	15,701	(2,596)
3901	Other Benefits	3,121	3,080	3,049	291	291	291	291	291	291	291	291	291	-	**11,868**	2,778	(9,091)
		35,602	30,624	35,330	40,985	40,985	40,985	48,919	46,935	42,969	40,985	40,985	40,985	-	**486,291**	**411,217**	**(75,074)**
Books and Supplies																	
4100	Textbooks and Core Curricula	68,046	6,757	2,804	6,327	6,327	6,327	6,327	6,327	6,327	6,327	6,327	6,327	-	**134,546**	127,095	(7,451)
4200	Books and Other Materials	-	-	-	46	46	46	46	46	46	46	46	46	-	**418**	518	100
4302	School Supplies	3,366	-	-	283	58	(16)	145	42	41	67	67	67	19,753	**23,873**	28,258	4,385
4305	Software	38,059	1,698	3,785	6,553	6,553	6,553	6,553	6,553	6,553	6,553	6,553	6,553	-	**102,523**	106,831	4,308
4310	Office Expense	-	112	257	630	630	630	630	630	630	630	630	630	-	**6,043**	7,038	995
4311	Business Meals	45	63	180	161	161	161	161	161	161	161	161	161	-	**1,732**	1,792	60
4400	Noncapitalized Equipment	13,846	-	1,010	(27)	21,487	2,443	354	-	-	-	-	71,146	-	**110,260**	45,745	(64,515)
		123,362	8,630	8,036	13,973	35,263	16,145	14,217	13,760	13,759	13,784	13,784	84,930	19,753	**379,395**	**317,277**	**(62,117)**

FY25-26 CalOps North Bay

Monthly Cash Flow/Forecast FY25-26

Revised 10/21/2025

ADA = 196.00

		Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
Subagreement Services																	
5102	Special Education	-	1,267	1,424	26,057	26,057	26,057	26,057	26,057	26,057	26,057	26,057	26,057	52,836	**290,045**	244,099	(45,946)
5103	Substitute Teacher	-	-	-	24	24	24	24	24	24	24	24	24	-	**214**	266	52
5105	Security	-	10	7	8	8	8	8	8	8	8	8	8	-	**85**	84	(1)
5106	Other Educational Consultants	-	-	13	-	-	-	-	-	-	-	-	-	6,947	**6,960**	6,475	(484)
		-	1,277	1,445	26,089	26,089	26,089	26,089	26,089	26,089	26,089	26,089	26,089	59,783	**297,304**	**250,924**	**(46,379)**
Operations and Housekeeping																	
5201	Auto and Travel	854	754	798	1,976	1,976	1,976	1,976	1,976	1,976	1,976	1,976	1,976	-	**20,186**	22,056	1,870
5300	Dues & Memberships	6,136	(1,359)	148	547	547	547	547	547	547	547	547	547	-	**9,844**	20,250	10,407
5400	Insurance	528	370	211	653	653	653	653	653	653	653	653	653	-	**6,983**	6,690	(293)
5501	Utilities	-	-	-	27	27	27	27	27	27	27	27	27	-	**239**	216	(23)
5502	Janitorial Services	-	-	-	64	64	64	64	64	64	64	64	64	-	**577**	699	122
5516	Miscellaneous Expense	-	-	-	5	5	5	5	5	5	5	5	5	-	**49**	61	12
5900	Communications	3,478	42	333	2,440	2,440	2,440	2,440	2,440	2,440	2,440	2,440	2,440	-	**25,815**	24,724	(1,091)
5901	Postage and Shipping	-	1	4	232	232	232	232	232	232	232	232	232	-	**2,093**	1,165	(928)
		10,997	(192)	1,494	5,943	5,943	5,943	5,943	5,943	5,943	5,943	5,943	5,943	-	**65,786**	**75,862**	**10,076**
Facilities, Repairs and Other Leases																	
5601	Rent	771	763	784	995	995	995	995	995	995	995	995	995	-	**11,274**	11,110	(164)
5602	Additional Rent	62	64	64	425	425	425	425	425	425	425	425	425	-	**4,012**	8,934	4,922
5603	Equipment Leases	-	-	-	52	52	52	52	52	52	52	52	52	-	**466**	578	112
5604	Other Leases	5,190	-	-	624	624	624	624	624	624	624	624	624	-	**10,804**	5,942	(4,862)
5610	Repairs and Maintenance	-	-	-	46	46	46	46	46	46	46	46	46	-	**416**	11,261	10,845
		6,023	827	848	2,142	2,142	2,142	2,142	2,142	2,142	2,142	2,142	2,142	-	**26,973**	**37,826**	**10,853**
Professional/Consulting Services																	
5801	IT	-	-	-	7,310	7,310	7,310	7,310	7,310	7,310	7,310	7,310	7,310	21,931	**87,726**	96,108	8,382
5802	Audit & Taxes	-	97	-	811	811	811	-	-	-	-	-	-	-	**2,529**	1,393	(1,135)
5803	Legal	-	255	516	2,030	2,030	2,030	2,030	2,030	2,030	2,030	2,030	2,030	-	**19,037**	20,770	1,733
5804	Professional Development	697	621	1,278	1,062	1,062	1,062	1,062	1,062	1,062	1,062	1,062	1,062	-	**12,153**	5,999	(6,153)
5805	General Consulting	251	373	5,105	699	699	699	699	699	699	699	699	699	-	**12,023**	6,201	(5,822)
5806	Special Activities/Field Trips	457	7	129	265	23	-	1	27	26	42	42	42	12,556	**13,619**	12,165	(1,454)
5807	Bank Charges	-	-	-	6	6	6	6	6	6	6	6	6	-	**58**	72	14
5808	Printing	-	-	-	1	1	1	1	1	1	1	1	1	-	**13**	16	3
5809	Other taxes and fees	-	6	124	212	212	212	212	212	212	212	212	212	-	**2,038**	2,367	329
5810	Payroll Service Fee	-	-	5	31	31	31	31	31	31	31	31	31	-	**285**	347	62
5811	Management Fee	4,577	4,577	4,577	5,184	5,184	5,184	5,184	5,184	5,184	5,184	5,184	5,184	-	**60,384**	54,767	(5,617)
5812	District Oversight Fee	-	-	-	1,794	1,723	1,794	1,723	1,723	2,246	1,539	1,539	1,539	10,268	**25,889**	22,958	(2,931)
5814	SPED Encroachment	61	317	530	388	388	388	388	388	305	305	305	305	860	**4,929**	4,811	(118)
5815	Public Relations/Recruitment	472	4,374	2,167	3,461	3,461	3,461	3,461	3,461	3,461	3,461	3,461	3,461	-	**38,165**	36,743	(1,422)
		6,515	10,628	14,431	23,255	22,942	22,990	22,109	22,135	22,574	21,884	21,884	21,884	45,615	**278,847**	**264,719**	**(14,129)**
Depreciation																	
6900	Depreciation Expense	-	-	-	125	125	125	125	125	125	125	125	125	-	**1,126**	926	(199)
		-	-	-	125	125	125	125	125	125	125	125	125	-	**1,126**	**926**	**(199)**
Interest																	
		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses		**276,823**	**146,756**	**154,466**	**225,140**	**246,115**	**227,045**	**232,170**	**229,755**	**226,227**	**223,579**	**223,579**	**294,725**	**125,152**	**2,831,532**	**2,480,260**	**(351,272)**
Monthly Surplus (Deficit)		**(269,571)**	**(76,328)**	**(36,146)**	**25,028**	**(59,336)**	**3,144**	**20,608**	**(42,976)**	**10,067**	**8,091**	**(57,908)**	**(129,054)**	**883,044**	**278,662**	**258,109**	**20,553**
															9.0%		

FY25-26 CalOps North Bay

Monthly Cash Flow/Forecast FY25-26

Revised 10/21/2025

ADA = 196.00

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Year-End Accruals	Annual Forecast
Cash Flow Adjustments														
Monthly Surplus (Deficit)	(269,571)	(76,328)	(36,146)	25,028	(59,336)	3,144	20,608	(42,976)	10,067	8,091	(57,908)	(129,054)	883,044	**278,662**
Cash flows from operating activities														
Depreciation/Amortization	-	-	-	125	125	125	125	125	125	125	125	125	-	**1,126**
Public Funding Receivables	64,672	353,133	-	101,558	-	-	-	-	-	-	-	-	(1,008,196)	**(488,833)**
Grants and Contributions Rec.	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Due To/From Related Parties	(22,305)	149,025	(469,238)	-	-	-	-	-	-	-	-	-	-	**(342,518)**
Prepaid Expenses	13,923	-	(4,162)	-	-	-	-	-	-	-	-	-	-	**9,761**
Other Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Accounts Payable	(31,282)	(53)	-	-	-	-	-	-	-	-	-	-	125,152	**93,817**
Accrued Expenses	(209)	(18,193)	(19,816)	-	-	-	-	-	-	-	-	-	-	**(38,218)**
Other Liabilities				-	-	-	-	-	-	-	-	-	-	**-**
Deferred Revenue	-	3,517	1,230	-	(56,238)	-	-	-	-	(56,238)	-	-	(112,475)	**(220,203)**
Cash flows from investing activities														
Purchases of Prop. And Equip.	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Notes Receivable	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Cash flows from financing activities														
Proceeds from Factoring	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Payments on Factoring	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Proceeds(Payments) on Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**
Total Change in Cash	(244,772)	411,101	(528,132)	126,711	(115,448)	3,269	20,733	(42,851)	10,192	(48,022)	(57,783)	(128,929)		
Cash, Beginning of Month	1,732,942	1,488,170	1,899,271	1,371,139	1,497,849	1,382,401	1,385,670	1,406,403	1,363,552	1,373,743	1,325,722	1,267,939		
Cash, End of Month	**1,488,170**	**1,899,271**	**1,371,139**	**1,497,849**	**1,382,401**	**1,385,670**	**1,406,403**	**1,363,552**	**1,373,743**	**1,325,722**	**1,267,939**	**1,139,010**		

Original Budget Total	Favorable / (Unfav.)
Cert.	Instr.
62.9%	75.9%
710,937	(127,232)

Pupil:Teacher Ratio
19.32

Southern California

Budget vs Actual

For the period ended September 30, 2025

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Revenue							
State Aid - Revenue Limit							
LCFF Revenue	$ 1,075,772	$ 577,907	$ 497,865	$ 2,271,074	$ 1,155,815	$ 1,115,259	$ 13,995,575
Economic Protection Account Funding	200,917	195,910	5,007	200,917	195,910	5,007	948,836
In Lieu of Property Taxes	0	4,712,711	(4,712,711)	2,402,453	7,069,066	(4,666,613)	47,551,486
Total State Aid - Revenue Limit	1,276,689	5,486,528	(4,209,839)	4,874,444	8,420,791	(3,546,347)	62,495,897
Federal Revenue							
Federal Special Education - IDEA	0	0	0	0	0	0	562,342
Title I, Part A - Basic Low Income	234,040	245,096	(11,056)	234,040	245,095	(11,055)	980,382
Title II, Part A - Teacher Quality	0	39,165	(39,165)	0	39,166	(39,166)	156,662
Title V, Part B - Charter School Grants	0	0	0	0	0	0	70,548
Total Federal Revenue	234,040	284,261	(50,221)	234,040	284,261	(50,221)	1,769,934
Other State Revenue							
State Special Education - AB602	404,148	224,048	180,100	845,611	448,097	397,514	4,480,969
State - Mandated Cost Reimbursement	0	0	0	0	0	0	152,422
State - State Lottery	0	0	0	0	0	0	1,295,161
Prior Year Revenues	192,237	0	192,237	196,959	0	196,959	0
State - Other State Revenue	30,693	19,599	11,094	64,797	39,198	25,599	2,840,920
Total Other State Revenue	627,078	243,647	383,431	1,107,367	487,295	620,072	8,769,472
Other Local Revenue							
Interest Revenue	4,838	5,575	(737)	8,684	16,722	(8,038)	66,890
ASB Fundraising	0	0	0	0	0	0	14,901
Total Other Local Revenue	4,838	5,575	(737)	8,684	16,722	(8,038)	81,791
Total Revenue	**2,142,645**	**6,020,011**	**(3,877,366)**	**6,224,535**	**9,209,069**	**(2,984,534)**	**73,117,094**
Expenses							
Certificated Salaries							
Certificated Teachers' Salaries	1,909,041	1,893,374	15,667	5,826,350	5,680,122	146,228	22,720,487
Certificated Teachers' Extra Duties/Stipends	30,871	88,263	(57,392)	91,503	264,788	(173,284)	1,059,151
Certificated Pupil Support Salaries	242,064	247,822	(5,759)	729,643	743,468	(13,826)	2,973,873
Certificated Supervisors' and Administrators' Salaries	206,588	190,043	16,545	619,896	570,129	49,767	2,280,519
Total Certificated Salaries	2,388,564	2,419,502	(30,939)	7,267,392	7,258,507	8,885	29,034,030
Classified Salaries							
Classified Support Salaries	6,987	10,619	(3,631)	20,962	31,857	(10,895)	127,427
Classified Supervisors' and Administrators' Salaries	48,366	76,990	(28,624)	138,655	230,968	(92,313)	923,871
Clerical, Technical, and Office Staff Salaries	72,897	53,308	19,589	218,301	159,925	58,376	639,701
Total Classified Salaries	128,250	140,917	(12,666)	377,918	422,750	(44,832)	1,690,999
Benefits							
State Teachers' Retirement System, certificated positions	413,743	462,125	(48,382)	1,262,728	1,386,375	(123,647)	5,545,499
OASDI/Medicare/Alternative, certificated positions	16,976	8,737	8,239	50,982	26,211	24,771	104,842
Medicare certificated positions	35,041	37,126	(2,085)	106,611	111,378	(4,767)	445,513
Health and Welfare Benefits, certificated positions	402,998	313,245	89,754	940,658	939,734	924	3,758,938
State Unemployment Insurance, certificated positions	209	5,281	(5,073)	2,686	15,845	(13,159)	105,630
Workers' Compensation Insurance, certificated positions	0	35,846	(35,846)	94,725	107,537	(12,813)	430,150
Other Benefits, certificated positions	82,608	6,341	76,267	250,589	19,024	231,566	76,095
Total Benefits	951,575	868,701	82,874	2,708,979	2,606,104	102,875	10,466,667
Books & Supplies							
Textbooks and Core Curricula Materials	76,007	290,161	(214,154)	2,102,826	870,481	1,232,345	3,481,924
Books and Other Reference Materials	0	1,182	(1,183)	0	3,548	(3,548)	14,192
School Supplies	14,857	13,252	1,606	21,325	250,888	(229,562)	774,158
Software	102,588	243,897	(141,310)	1,337,090	731,693	605,396	2,926,771
Office Expense	7,087	16,068	(8,980)	10,119	48,203	(38,085)	192,814
Business Meals	6,584	4,092	2,492	8,567	12,275	(3,708)	49,101
Noncapitalized Equipment	27,354	6,448	20,907	402,526	26,281	376,246	1,253,227
Total Books & Supplies	234,477	575,100	(340,622)	3,882,453	1,943,369	1,939,084	8,692,187
Subagreement Services							
Special Education	58,136	557,281	(499,146)	154,819	1,671,844	(1,517,025)	6,687,377
Substitute Teacher	0	607	(607)	0	1,820	(1,820)	7,280
Security	203	192	11	469	577	(108)	2,308
Other Educational Consultants	341	0	341	342	0	341	177,400
Total Subagreement Services	58,680	558,080	(499,401)	155,630	1,674,241	(1,518,612)	6,874,365
Professional/Consulting Services							
IT	3,080	219,415	(216,335)	9,240	658,245	(649,005)	2,632,980
Audit and Tax	0	0	0	2,628	0	2,629	38,175
Legal	14,248	47,419	(33,172)	22,630	142,258	(119,628)	569,030
Professional Development	34,628	13,697	20,932	70,222	41,090	29,132	164,359
General Consulting	138,309	14,157	124,152	155,234	42,470	112,763	169,883
Special Activities	28,505	0	28,505	40,540	24,697	15,844	333,283
Bank Charges	287	164	123	1,880	493	1,387	1,972
Printing	0	36	(37)	0	109	(109)	436
Other Taxes and Fees	3,527	5,404	(1,876)	3,942	16,210	(12,268)	64,841
Payroll Service Fee	142	792	(650)	142	2,376	(2,234)	9,502
Management Fee	121,910	121,862	49	365,730	365,586	145	1,462,342

Southern California

Budget vs Actual

For the period ended September 30, 2025

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
District Oversight Fee	105,909	54,865	51,043	147,096	84,207	62,888	624,959
SELPA Fees	15,472	6,721	8,751	26,277	13,443	12,834	151,300
Public Relations	59,621	83,885	(24,265)	202,919	251,656	(48,737)	1,006,622
Total Professional/Consulting Services	525,638	568,417	(42,780)	1,048,480	1,642,840	(594,359)	7,229,684
Facilities, Repairs & Other Leases							
Rent	21,242	25,365	(4,122)	62,613	76,093	(13,481)	304,374
Additional Rent	2,077	20,396	(18,319)	5,792	61,190	(55,396)	244,757
Equipment Leases	1,069	1,321	(251)	2,054	3,960	(1,908)	15,843
Other Leases	0	13,566	(13,566)	142,500	40,699	101,802	162,794
Repairs and Maintenance	1,154	25,709	(24,555)	1,154	77,127	(75,973)	308,507
Total Facilities, Repairs & Other Leases	25,542	86,357	(60,813)	214,113	259,069	(44,956)	1,036,275
Operations & Housekeeping							
Auto and Travel Expense	23,051	50,355	(27,305)	81,520	151,065	(69,545)	604,261
Dues & Memberships	4,403	46,232	(41,828)	137,795	138,696	(901)	554,783
Insurance	13,272	15,273	(2,002)	30,045	45,819	(15,774)	183,276
Utilities	(809)	492	(1,301)	(579)	1,477	(2,055)	5,909
Janitorial/Trash Removal	1,357	1,596	(238)	4,071	4,787	(717)	19,148
Miscellaneous Expense	1,300	140	1,160	0	420	(420)	1,680
Communications	10,864	56,446	(45,583)	109,377	169,339	(59,962)	677,357
Postage and Shipping	122	2,660	(2,537)	2,008	7,978	(5,970)	31,912
Total Operations & Housekeeping	53,560	173,194	(119,634)	364,237	519,581	(155,344)	2,078,326
Depreciation							
Depreciation Expense	181	2,115	(1,935)	542	6,345	(5,803)	25,380
Total Depreciation	181	2,115	(1,935)	542	6,345	(5,803)	25,380
Total Expenses	**4,366,467**	**5,392,383**	**(1,025,916)**	**16,019,744**	**16,332,806**	**(313,062)**	**67,127,913**
Change in Net Assets	**(2,223,822)**			**(9,795,209)**			
Net Assets, Beginning of Period	**9,577,236**			**17,148,623**			
Net Assets, End of Period	**$ 7,353,414**			**$ 7,353,414**			

Central Valley

Budget vs Actual

For the period ended September 30, 2025

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Revenue							
State Aid - Revenue Limit							
LCFF Revenue	$ 422,914	$ 511,361	$ (88,447)	$ 845,828	$ 1,022,722	$ (176,894)	$ 10,557,583
Economic Protection Account Funding	0	37,730	(37,730)	0	37,730	(37,730)	2,003,513
In Lieu of Property Taxes	0	65,867	(65,866)	0	98,800	(98,800)	664,368
Total State Aid - Revenue Limit	422,914	614,958	(192,043)	845,828	1,159,252	(313,424)	13,225,464
Federal Revenue							
Federal Special Education - IDEA	0	0	0	0	0	0	108,301
Title I, Part A - Basic Low Income	0	58,393	(58,394)	0	58,393	(58,393)	233,573
Title II, Part A - Teacher Quality	0	7,734	(7,734)	0	7,735	(7,734)	30,938
Title V, Part B - Charter School Grants	0	0	0	0	0	0	13,165
Total Federal Revenue	0	66,127	(66,128)	0	66,128	(66,127)	385,977
Other State Revenue							
State Special Education - AB602	65,804	36,842	28,962	137,665	73,683	63,981	736,832
State - Mandated Cost Reimbursement	0	0	0	0	0	0	27,259
State - State Lottery	0	0	0	0	0	0	249,347
State - Other State Revenue	3,328	3,773	(445)	6,656	7,546	(891)	544,988
Total Other State Revenue	69,132	40,615	28,517	144,321	81,229	63,090	1,558,426
Other Local Revenue							
Interest Revenue	28	224	(195)	129	671	(541)	2,684
ASB Fundraising	0	0	0	0	0	0	2,451
Total Other Local Revenue	28	224	(195)	129	671	(541)	5,135
Total Revenue	**492,074**	**721,924**	**(229,849)**	**990,278**	**1,307,280**	**(317,002)**	**15,175,002**
Expenses							
Certificated Salaries							
Certificated Teachers' Salaries	369,050	364,642	4,408	1,126,345	1,093,926	32,419	4,375,703
Certificated Teachers' Extra Duties/Stipends	5,968	16,998	(11,030)	17,692	50,995	(33,302)	203,980
Certificated Pupil Support Salaries	46,747	47,728	(981)	141,006	143,183	(2,178)	572,734
Certificated Supervisors' and Administrators' Salaries	39,938	36,600	3,337	119,839	109,801	10,039	439,201
Total Certificated Salaries	461,703	465,968	(4,266)	1,404,882	1,397,905	6,978	5,591,618
Classified Salaries							
Classified Support Salaries	1,350	2,045	(694)	4,053	6,135	(2,083)	24,541
Classified Supervisors' and Administrators' Salaries	9,351	14,828	(5,477)	26,805	44,482	(17,677)	177,927
Clerical, Technical, and Office Staff Salaries	14,092	10,266	3,826	42,202	30,799	11,403	123,199
Total Classified Salaries	24,793	27,139	(2,345)	73,060	81,416	(8,357)	325,667
Benefits							
State Teachers' Retirement System, certificated positions	79,985	89,000	(9,015)	244,111	267,000	(22,889)	1,067,999
OASDI/Medicare/Alternative, certificated positions	3,282	1,683	1,599	9,856	5,048	4,808	20,192
Medicare certificated positions	6,774	7,150	(376)	20,610	21,450	(840)	85,800
Health and Welfare Benefits, certificated positions	79,016	60,327	18,689	186,822	180,982	5,840	723,928
State Unemployment Insurance, certificated positions	41	5,274	(5,233)	522	15,823	(15,301)	105,486
Workers' Compensation Insurance, certificated positions	0	6,904	(6,904)	18,314	20,710	(2,396)	82,842
Other Benefits, certificated positions	15,970	1,221	14,749	48,444	3,664	44,780	14,655
Total Benefits	185,068	171,559	13,509	528,679	514,677	14,002	2,100,902
Books & Supplies							
Textbooks and Core Curricula Materials	14,694	55,882	(41,188)	406,522	167,645	238,877	670,578
Books and Other Reference Materials	0	227	(228)	0	683	(683)	2,733
School Supplies	0	299	(299)	18,424	41,235	(22,811)	149,094
Software	19,832	46,972	(27,139)	225,312	140,916	84,396	563,663
Office Expense	1,338	3,095	(1,757)	1,914	9,283	(7,370)	37,133
Business Meals	1,000	788	212	1,386	2,364	(977)	9,456
Noncapitalized Equipment	5,288	487	4,801	77,817	4,095	73,722	241,358
Total Books & Supplies	42,152	107,750	(65,598)	731,375	366,221	365,154	1,674,015
Subagreement Services							
Special Education	14,123	107,326	(93,202)	18,104	321,978	(303,874)	1,287,911
Substitute Teacher	0	116	(117)	0	350	(351)	1,402
Security	40	37	2	91	112	(20)	445
Other Educational Consultants	66	0	66	66	0	66	34,165
Total Subagreement Services	14,229	107,479	(93,251)	18,261	322,440	(304,179)	1,323,923
Professional/Consulting Services							
IT	0	42,257	(42,257)	0	126,770	(126,770)	507,081
Audit and Tax	0	0	0	508	0	508	7,352
Legal	2,703	9,133	(6,429)	4,038	27,397	(23,359)	109,589
Professional Development	6,919	2,637	4,282	13,805	7,913	5,891	31,653
General Consulting	26,738	2,727	24,012	30,010	8,180	21,831	32,718
Special Activities	3,999	449	3,549	9,001	715	8,287	64,187
Bank Charges	0	32	(32)	110	95	14	379
Printing	0	7	(7)	0	21	(21)	84
Other Taxes and Fees	647	1,040	(394)	681	3,122	(2,441)	12,488
Payroll Service Fee	27	153	(125)	27	457	(430)	1,830
Management Fee	25,291	25,292	0	75,873	75,875	(2)	303,500
District Oversight Fee	0	6,149	(6,150)	0	11,593	(11,592)	132,255

Central Valley

Budget vs Actual

For the period ended September 30, 2025

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
SELPA Fees	2,613	1,105	1,508	4,496	2,210	2,285	25,354
Public Relations	12,252	16,156	(3,904)	37,635	48,466	(10,831)	193,863
Total Professional/Consulting Services	81,189	107,137	(25,947)	176,184	312,814	(136,630)	1,422,333
Facilities, Repairs & Other Leases							
Rent	4,107	4,885	(778)	12,111	14,655	(2,544)	58,619
Additional Rent	336	3,928	(3,592)	996	11,784	(10,789)	47,138
Equipment Leases	0	254	(254)	0	763	(762)	3,051
Other Leases	0	2,613	(2,613)	27,595	7,838	19,757	31,352
Repairs and Maintenance	0	4,951	(4,951)	0	14,854	(14,854)	59,415
Total Facilities, Repairs & Other Leases	4,443	16,631	(12,188)	40,702	49,894	(9,192)	199,575
Operations & Housekeeping							
Auto and Travel Expense	5,942	9,698	(3,756)	18,294	29,093	(10,799)	116,374
Dues & Memberships	775	8,904	(8,129)	24,747	26,711	(1,965)	106,845
Insurance	1,105	2,941	(1,836)	5,808	8,825	(3,015)	35,297
Utilities	0	95	(95)	0	284	(285)	1,137
Janitorial/Trash Removal	0	307	(307)	0	922	(922)	3,688
Miscellaneous Expense	0	27	(27)	0	81	(81)	324
Communications	1,745	10,871	(9,126)	20,184	32,613	(12,429)	130,451
Postage and Shipping	19	512	(493)	26	1,536	(1,510)	6,146
Total Operations & Housekeeping	9,586	33,355	(23,769)	69,059	100,065	(31,006)	400,262
Depreciation							
Depreciation Expense	0	407	(408)	0	1,222	(1,222)	4,887
Total Depreciation	0	407	(408)	0	1,222	(1,222)	4,887
Total Expenses	**823,163**	**1,037,425**	**(214,263)**	**3,042,202**	**3,146,654**	**(104,452)**	**13,043,182**
Change in Net Assets	**(331,088)**			**(2,051,924)**			
Net Assets, Beginning of Period	**3,192,624**			**4,913,460**			
Net Assets, End of Period	**$ 2,861,536**			**$ 2,861,536**			

Northern California

Budget vs Actual

For the period ended September 30, 2025

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Revenue							
State Aid - Revenue Limit							
LCFF Revenue	$ 656,274	$ 818,749	$ (162,475)	$ 1,312,548	$ 1,637,499	$ (324,951)	$ 19,829,109
Economic Protection Account Funding	0	75,460	(75,460)	0	75,460	(75,460)	365,540
In Lieu of Property Taxes	0	354,455	(354,455)	0	531,682	(531,682)	3,577,156
Total State Aid - Revenue Limit	656,274	1,248,664	(592,390)	1,312,548	2,244,641	(932,093)	23,771,805
Federal Revenue							
Federal Special Education - IDEA	0	0	0	0	0	0	209,132
Title I, Part A - Basic Low Income	0	82,295	(82,295)	0	82,295	(82,295)	329,178
Title II, Part A - Teacher Quality	0	13,428	(13,428)	0	13,428	(13,428)	53,712
Title V, Part B - Charter School Grants	0	0	0	0	0	0	21,632
Total Federal Revenue	0	95,723	(95,723)	0	95,723	(95,723)	613,654
Other State Revenue							
State Special Education - AB602	142,528	77,361	65,167	298,189	154,722	143,467	1,547,228
State - Mandated Cost Reimbursement	0	0	0	0	0	0	54,422
State - State Lottery	0	0	0	0	0	0	498,962
State - Other State Revenue	6,514	7,551	(1,037)	13,028	15,101	(2,073)	1,040,400
Total Other State Revenue	149,042	84,912	64,130	311,217	169,823	141,394	3,141,012
Other Local Revenue							
Interest Revenue	0	3,887	(3,887)	0	11,663	(11,663)	46,651
ASB Fundraising	0	0	0	0	0	0	5,268
Total Other Local Revenue	0	3,887	(3,887)	0	11,663	(11,663)	51,919
Total Revenue	**805,316**	**1,433,186**	**(627,870)**	**1,623,765**	**2,521,850**	**(898,085)**	**27,578,390**
Expenses							
Certificated Salaries							
Certificated Teachers' Salaries	734,749	729,284	5,465	2,242,514	2,187,851	54,662	8,751,406
Certificated Teachers' Extra Duties/Stipends	11,880	33,997	(22,117)	35,215	101,991	(66,775)	407,960
Certificated Pupil Support Salaries	93,068	95,455	(2,387)	280,730	286,366	(5,636)	1,145,468
Certificated Supervisors' and Administrators' Salaries	79,512	73,200	6,312	238,590	219,601	18,988	878,403
Total Certificated Salaries	919,209	931,936	(12,727)	2,797,049	2,795,809	1,239	11,183,237
Classified Salaries							
Classified Support Salaries	2,690	4,091	(1,401)	8,068	12,271	(4,202)	49,081
Classified Supervisors' and Administrators' Salaries	18,615	29,654	(11,039)	53,366	88,963	(35,597)	355,854
Clerical, Technical, and Office Staff Salaries	28,057	20,533	7,524	84,021	61,600	22,422	246,398
Total Classified Salaries	49,362	54,278	(4,916)	145,455	162,834	(17,377)	651,333
Benefits							
State Teachers' Retirement System, certificated positions	159,245	178,000	(18,756)	486,008	533,999	(47,992)	2,135,998
OASDI/Medicare/Alternative, certificated positions	6,533	3,365	3,169	19,623	10,096	9,527	40,383
Medicare certificated positions	13,487	14,300	(813)	41,033	42,900	(1,867)	171,601
Health and Welfare Benefits, certificated positions	157,317	120,655	36,662	368,852	361,964	6,888	1,447,856
State Unemployment Insurance, certificated positions	82	5,278	(5,196)	1,039	15,833	(14,793)	105,552
Workers' Compensation Insurance, certificated positions	0	13,807	(13,807)	36,462	41,421	(4,960)	165,684
Other Benefits, certificated positions	31,795	2,442	29,353	96,448	7,327	89,121	29,310
Total Benefits	368,459	337,847	30,612	1,049,465	1,013,540	35,924	4,096,384
Books & Supplies							
Textbooks and Core Curricula Materials	29,254	111,763	(82,510)	809,348	335,289	474,059	1,341,156
Books and Other Reference Materials	0	456	(455)	0	1,367	(1,367)	5,467
School Supplies	992	1,269	(277)	37,806	85,804	(47,998)	298,188
Software	39,484	93,944	(54,459)	450,131	281,831	168,300	1,127,324
Office Expense	3,190	6,189	(3,000)	4,736	18,567	(13,831)	74,268
Business Meals	2,090	1,576	514	3,482	4,728	(1,246)	18,912
Noncapitalized Equipment	10,528	982	9,546	154,927	8,275	146,651	482,714
Total Books & Supplies	85,538	216,179	(130,641)	1,460,430	735,861	724,568	3,348,029
Subagreement Services							
Special Education	22,152	214,652	(192,501)	42,241	643,956	(601,714)	2,575,823
Substitute Teacher	0	234	(233)	0	701	(701)	2,804
Security	78	74	4	181	222	(42)	889
Other Educational Consultants	131	0	131	131	0	132	68,330
Total Subagreement Services	22,361	214,960	(192,599)	42,553	644,879	(602,325)	2,647,846
Professional/Consulting Services							
IT	0	84,514	(84,513)	0	253,541	(253,541)	1,014,164
Audit and Tax	0	0	0	1,012	0	1,012	14,704
Legal	6,640	18,264	(11,625)	9,586	54,795	(45,208)	219,177
Professional Development	13,328	5,276	8,052	27,016	15,826	11,188	63,307
General Consulting	53,233	5,453	47,780	59,747	16,359	43,389	65,435
Special Activities	25,520	227	25,293	30,103	99,889	(69,786)	128,373
Bank Charges	0	63	(63)	129	190	(61)	760
Printing	0	14	(14)	0	42	(42)	167
Other Taxes and Fees	1,288	2,082	(794)	1,355	6,243	(4,888)	24,976
Payroll Service Fee	55	305	(250)	55	915	(861)	3,660
Management Fee	46,060	45,964	96	138,180	137,892	288	551,568
District Oversight Fee	0	12,486	(12,486)	0	22,447	(22,446)	237,718

Northern California

Budget vs Actual

For the period ended September 30, 2025

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
SELPA Fees	5,557	2,321	3,236	9,488	4,642	4,846	52,691
Public Relations	41,052	32,311	8,741	102,378	96,931	5,447	387,727
Total Professional/Consulting Services	192,733	209,280	(16,547)	379,049	709,712	(330,663)	2,764,427
Facilities, Repairs & Other Leases							
Rent	8,176	9,770	(1,594)	24,079	29,310	(5,231)	117,238
Additional Rent	669	7,856	(7,187)	1,983	23,569	(21,586)	94,275
Equipment Leases	0	508	(508)	0	1,525	(1,525)	6,102
Other Leases	0	5,226	(5,226)	54,715	15,676	39,038	62,705
Repairs and Maintenance	0	9,902	(9,902)	0	29,708	(29,707)	118,829
Total Facilities, Repairs & Other Leases	8,845	33,262	(24,417)	80,777	99,788	(19,011)	399,149
Operations & Housekeeping							
Auto and Travel Expense	8,291	19,396	(11,105)	28,067	58,187	(30,119)	232,748
Dues & Memberships	1,542	17,807	(16,265)	50,159	53,422	(3,264)	213,689
Insurance	2,200	5,883	(3,683)	11,564	17,648	(6,084)	70,594
Utilities	447	190	257	1,405	569	836	2,276
Janitorial/Trash Removal	533	614	(82)	2,798	1,844	954	7,375
Miscellaneous Expense	0	54	(54)	0	162	(162)	648
Communications	4,978	21,742	(16,763)	42,773	65,226	(22,453)	260,902
Postage and Shipping	(979)	1,025	(2,003)	131	3,073	(2,942)	12,292
Total Operations & Housekeeping	17,012	66,711	(49,698)	136,897	200,131	(63,234)	800,524
Depreciation							
Depreciation Expense	4,671	814	3,855	14,011	2,443	11,567	9,775
Total Depreciation	4,671	814	3,855	14,011	2,443	11,567	9,775
Total Expenses	**1,668,190**	**2,065,267**	**(397,078)**	**6,105,686**	**6,364,997**	**(259,312)**	**25,900,704**
Change in Net Assets	**(862,874)**			**(4,481,921)**			
Net Assets, Beginning of Period	**280,826**			**3,899,874**			
Net Assets, End of Period	**$ (582,047)**			**$ (582,047)**			

North Bay

Budget vs Actual

For the period ended September 30, 2025

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Revenue							
State Aid - Revenue Limit							
LCFF Revenue	$ 62,275	$ 57,715	$ 4,560	$ 124,550	$ 115,430	$ 9,120	$ 1,400,052
Economic Protection Account Funding	0	7,151	(7,151)	0	7,151	(7,151)	34,692
State Aid - Prior Year	(4,730)	0	(4,730)	(4,730)	0	(4,730)	0
In Lieu of Property Taxes	45,151	85,196	(40,045)	45,151	127,794	(82,643)	861,073
Total State Aid - Revenue Limit	102,696	150,062	(47,366)	164,971	250,375	(85,404)	2,295,817
Federal Revenue							
Federal Special Education - IDEA	0	0	0	0	0	0	19,818
Title I, Part A - Basic Low Income	0	9,388	(9,388)	0	9,388	(9,388)	37,552
Title II, Part A - Teacher Quality	0	1,324	(1,324)	0	1,324	(1,324)	5,297
Title V, Part B - Charter School Grants	0	0	0	0	0	0	12,129
Total Federal Revenue	0	10,712	(10,712)	0	10,712	(10,712)	74,796
Other State Revenue							
State Special Education - AB602	13,496	7,028	6,468	28,235	14,055	14,180	140,554
State - Mandated Cost Reimbursement	0	0	0	0	0	0	5,607
State - State Lottery	0	0	0	0	0	0	47,354
State - Other State Revenue	651	716	(65)	1,302	1,433	(131)	172,508
Total Other State Revenue	14,147	7,744	6,403	29,537	15,488	14,049	366,023
Other Local Revenue							
Interest Revenue	1,477	103	1,374	1,492	310	1,182	1,237
ASB Fundraising	0	0	0	0	0	0	495
Total Other Local Revenue	1,477	103	1,374	1,492	310	1,182	1,732
Total Revenue	**118,320**	**168,621**	**(50,301)**	**196,000**	**276,885**	**(80,885)**	**2,738,368**
Expenses							
Certificated Salaries							
Certificated Teachers' Salaries	70,459	69,111	1,348	215,038	207,333	7,705	829,331
Certificated Teachers' Extra Duties/Stipends	1,140	3,222	(2,081)	3,381	9,665	(6,284)	38,660
Certificated Pupil Support Salaries	8,925	9,046	(121)	26,921	27,138	(217)	108,551
Certificated Supervisors' and Administrators' Salaries	7,625	6,936	688	22,879	20,810	2,069	83,242
Total Certificated Salaries	88,149	88,315	(166)	268,219	264,946	3,273	1,059,784
Classified Salaries							
Classified Support Salaries	258	388	(130)	774	1,163	(389)	4,652
Classified Supervisors' and Administrators' Salaries	1,785	2,810	(1,025)	5,117	8,431	(3,313)	33,722
Clerical, Technical, and Office Staff Salaries	2,691	1,946	745	8,057	5,837	2,219	23,350
Total Classified Salaries	4,734	5,144	(410)	13,948	15,431	(1,483)	61,724
Benefits							
State Teachers' Retirement System, certificated positions	15,271	16,868	(1,598)	46,607	50,605	(3,998)	202,419
OASDI/Medicare/Alternative, certificated positions	626	319	308	1,881	956	925	3,827
Medicare certificated positions	1,293	1,355	(62)	3,935	4,066	(131)	16,262
Health and Welfare Benefits, certificated positions	15,082	11,434	3,648	36,287	34,302	1,986	137,206
State Unemployment Insurance, certificated positions	8	1,651	(1,643)	100	4,953	(4,854)	33,025
Workers' Compensation Insurance, certificated positions	0	1,309	(1,309)	3,496	3,926	(429)	15,701
Other Benefits, certificated positions	3,050	231	2,818	9,250	694	8,555	2,777
Total Benefits	35,330	33,167	2,162	101,556	99,502	2,054	411,217
Books & Supplies							
Textbooks and Core Curricula Materials	2,805	10,592	(7,786)	77,609	31,774	45,835	127,096
Books and Other Reference Materials	0	43	(43)	0	129	(129)	518
School Supplies	0	56	(56)	3,366	9,178	(5,813)	28,258
Software	3,786	8,903	(5,117)	43,543	26,708	16,836	106,831
Office Expense	255	586	(331)	365	1,760	(1,394)	7,038
Business Meals	180	150	30	288	448	(161)	1,792
Noncapitalized Equipment	1,009	94	916	14,856	795	14,061	45,745
Total Books & Supplies	8,035	20,424	(12,387)	140,027	70,792	69,235	317,278
Subagreement Services							
Special Education	1,425	20,341	(18,917)	2,692	61,025	(58,333)	244,099
Substitute Teacher	0	22	(23)	0	66	(66)	266
Security	7	8	1	17	21	(4)	84
Other Educational Consultants	13	0	12	13	0	13	6,475
Total Subagreement Services	1,445	20,371	(18,927)	2,722	61,112	(58,390)	250,924
Professional/Consulting Services							
IT	0	8,008	(8,008)	0	24,027	(24,027)	96,108
Audit and Tax	0	0	0	97	0	97	1,393
Legal	516	1,731	(1,215)	771	5,193	(4,422)	20,771
Professional Development	1,278	500	778	2,596	1,499	1,097	5,999
General Consulting	5,105	517	4,588	5,729	1,551	4,179	6,201
Special Activities	129	0	129	594	46	547	12,166
Bank Charges	0	6	(6)	0	18	(18)	72
Printing	0	1	(1)	0	4	(4)	16
Other Taxes and Fees	124	198	(74)	130	592	(462)	2,366
Payroll Service Fee	5	29	(24)	5	87	(81)	347
Management Fee	4,577	4,563	13	13,731	13,691	39	54,768

North Bay

Budget vs Actual

For the period ended September 30, 2025

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
District Oversight Fee	0	1,501	(1,500)	0	2,504	(2,504)	22,958
SELPA Fees	530	211	319	908	422	487	4,811
Public Relations	2,167	3,062	(895)	7,013	9,186	(2,173)	36,743
Total Professional/Consulting Services	14,431	20,327	(5,896)	31,574	58,820	(27,245)	264,719
Facilities, Repairs & Other Leases							
Rent	784	926	(142)	2,319	2,777	(459)	11,110
Additional Rent	64	744	(680)	190	2,234	(2,043)	8,934
Equipment Leases	0	48	(48)	0	144	(145)	579
Other Leases	0	496	(495)	5,190	1,486	3,704	5,942
Repairs and Maintenance	0	938	(939)	0	2,815	(2,815)	11,261
Total Facilities, Repairs & Other Leases	848	3,152	(2,304)	7,699	9,456	(1,758)	37,826
Operations & Housekeeping							
Auto and Travel Expense	799	1,838	(1,039)	2,407	5,514	(3,107)	22,056
Dues & Memberships	147	1,688	(1,540)	4,925	5,063	(137)	20,250
Insurance	211	557	(347)	1,109	1,672	(564)	6,690
Utilities	0	18	(18)	0	54	(54)	216
Janitorial/Trash Removal	0	58	(58)	0	175	(175)	699
Miscellaneous Expense	0	5	(5)	0	15	(15)	61
Communications	334	2,061	(1,727)	3,853	6,181	(2,328)	24,725
Postage and Shipping	3	97	(94)	5	291	(286)	1,164
Total Operations & Housekeeping	1,494	6,322	(4,828)	12,299	18,965	(6,666)	75,861
Depreciation							
Depreciation Expense	0	77	(77)	0	232	(232)	927
Total Depreciation	0	77	(77)	0	232	(232)	927
Total Expenses	**154,466**	**197,299**	**(42,833)**	**578,044**	**599,256**	**(21,212)**	**2,480,260**
Change in Net Assets	**(36,146)**			**(382,044)**			
Net Assets, Beginning of Period	**722,816**			**1,068,714**			
Net Assets, End of Period	**$ 686,670**			**$ 686,670**			

Monterey Bay

Budget vs Actual

For the period ended September 30, 2025

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Revenue							
State Aid - Revenue Limit							
LCFF Revenue	$ 130,325	$ 126,132	$ 4,193	$ 260,650	$ 252,265	$ 8,386	$ 3,050,425
Economic Protection Account Funding	0	22,246	(22,246)	0	22,246	(22,247)	107,604
In Lieu of Property Taxes	0	378,617	(378,617)	0	567,924	(567,924)	3,815,353
Total State Aid - Revenue Limit	130,325	526,995	(396,670)	260,650	842,435	(581,785)	6,973,382
Federal Revenue							
Federal Special Education - IDEA	0	0	0	0	0	0	61,653
Total Federal Revenue	0	0	0	0	0	0	61,653
Other State Revenue							
State Special Education - AB602	46,205	24,920	21,285	96,677	49,841	46,836	498,407
State - Mandated Cost Reimbursement	0	0	0	0	0	0	17,579
State - State Lottery	0	0	0	0	0	0	146,879
State - Other State Revenue	1,928	2,223	(295)	3,856	4,445	(589)	122,704
Total Other State Revenue	48,133	27,143	20,990	100,533	54,286	46,247	785,569
Other Local Revenue							
Interest Revenue	867	1,160	(293)	1,510	3,481	(1,971)	13,922
ASB Fundraising	0	0	0	0	0	0	1,692
Total Other Local Revenue	867	1,160	(293)	1,510	3,481	(1,971)	15,614
Total Revenue	**179,325**	**555,298**	**(375,973)**	**362,693**	**900,202**	**(537,509)**	**7,836,218**
Expenses							
Certificated Salaries							
Certificated Teachers' Salaries	218,079	214,997	3,083	665,587	644,990	20,597	2,579,960
Certificated Teachers' Extra Duties/Stipends	3,526	10,022	(6,497)	10,452	30,067	(19,615)	120,269
Certificated Pupil Support Salaries	27,623	28,141	(517)	83,323	84,423	(1,100)	337,689
Certificated Supervisors' and Administrators' Salaries	23,600	21,580	2,020	70,814	64,739	6,075	258,958
Total Certificated Salaries	272,828	274,740	(1,911)	830,176	824,219	5,957	3,296,876
Classified Salaries							
Classified Support Salaries	799	1,205	(408)	2,395	3,617	(1,223)	14,470
Classified Supervisors' and Administrators' Salaries	5,525	8,743	(3,217)	15,839	26,227	(10,387)	104,907
Clerical, Technical, and Office Staff Salaries	8,327	6,053	2,274	24,938	18,160	6,778	72,640
Total Classified Salaries	14,651	16,001	(1,351)	43,172	48,004	(4,832)	192,017
Benefits							
State Teachers' Retirement System, certificated positions	47,265	52,475	(5,210)	144,252	157,426	(13,174)	629,703
OASDI/Medicare/Alternative, certificated positions	1,939	992	947	5,824	2,976	2,847	11,905
Medicare certificated positions	4,004	4,216	(213)	12,179	12,647	(468)	50,589
Health and Welfare Benefits, certificated positions	46,693	35,570	11,124	109,164	106,709	2,456	426,835
State Unemployment Insurance, certificated positions	24	4,791	(4,766)	309	14,373	(14,064)	95,818
Workers' Compensation Insurance, certificated positions	0	4,070	(4,071)	10,822	12,211	(1,390)	48,845
Other Benefits, certificated positions	9,437	720	8,717	28,626	2,160	26,466	8,641
Total Benefits	109,362	102,834	6,528	311,176	308,502	2,673	1,272,336
Books & Supplies							
Textbooks and Core Curricula Materials	8,683	32,948	(24,266)	240,217	98,845	141,373	395,379
Books and Other Reference Materials	0	135	(134)	0	403	(403)	1,612
School Supplies	0	181	(182)	10,097	26,033	(15,936)	87,907
Software	11,719	27,695	(15,976)	134,330	83,085	51,245	332,341
Office Expense	791	1,825	(1,033)	1,131	5,474	(4,343)	21,895
Business Meals	555	465	91	744	1,394	(650)	5,575
Noncapitalized Equipment	3,125	296	2,828	45,983	2,499	43,484	142,307
Total Books & Supplies	24,873	63,545	(38,672)	432,502	217,733	214,770	987,016
Subagreement Services							
Special Education	10,364	63,281	(52,916)	20,653	189,841	(169,189)	759,366
Substitute Teacher	0	68	(69)	0	207	(206)	826
Security	23	22	1	53	65	(12)	262
Other Educational Consultants	39	0	39	39	0	39	20,145
Total Subagreement Services	10,426	63,371	(52,945)	20,745	190,113	(169,368)	780,599
Professional/Consulting Services							
IT	0	24,915	(24,915)	0	74,746	(74,745)	298,982
Audit and Tax	0	0	0	300	0	300	4,335
Legal	1,598	5,385	(3,787)	2,387	16,153	(13,767)	64,614
Professional Development	3,956	1,555	2,401	8,016	4,666	3,350	18,664
General Consulting	15,799	1,608	14,192	17,733	4,823	12,911	19,290
Special Activities	401	0	401	1,753	161	1,591	37,845
Bank Charges	0	18	(19)	0	56	(56)	224
Printing	0	4	(4)	0	13	(13)	49
Other Taxes and Fees	383	614	(231)	402	1,840	(1,438)	7,363
Payroll Service Fee	16	90	(74)	16	270	(254)	1,079
Management Fee	13,089	13,060	29	39,267	39,181	86	156,725
District Oversight Fee	0	5,270	(5,270)	0	8,425	(8,424)	69,733
SELPA Fees	1,762	748	1,014	2,992	1,495	1,497	16,802
Public Relations	6,708	9,525	(2,817)	21,707	28,576	(6,869)	114,304
Total Professional/Consulting Services	43,712	62,792	(19,080)	94,573	180,405	(85,831)	810,009

Monterey Bay

Budget vs Actual

For the period ended September 30, 2025

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Facilities, Repairs & Other Leases							
Rent	2,426	2,880	(454)	7,144	8,640	(1,497)	34,562
Additional Rent	199	2,316	(2,117)	588	6,949	(6,360)	27,793
Equipment Leases	0	150	(150)	0	449	(450)	1,799
Other Leases	0	1,541	(1,541)	15,380	4,622	10,759	18,486
Repairs and Maintenance	0	2,919	(2,919)	0	8,758	(8,758)	35,031
Total Facilities, Repairs & Other Leases	2,625	9,806	(7,181)	23,112	29,418	(6,306)	117,671
Operations & Housekeeping							
Auto and Travel Expense	2,018	5,718	(3,700)	5,689	17,153	(11,465)	68,615
Dues & Memberships	458	5,250	(4,792)	15,206	15,750	(543)	62,997
Insurance	653	1,734	(1,081)	3,432	5,202	(1,771)	20,811
Utilities	0	56	(56)	0	168	(168)	671
Janitorial/Trash Removal	0	181	(181)	0	544	(543)	2,174
Miscellaneous Expense	0	16	(16)	0	47	(48)	191
Communications	1,031	6,410	(5,378)	11,927	19,229	(7,302)	76,915
Postage and Shipping	12	302	(291)	15	906	(891)	3,624
Total Operations & Housekeeping	4,172	19,667	(15,495)	36,269	58,999	(22,731)	235,998
Depreciation							
Depreciation Expense	0	240	(240)	0	720	(720)	2,882
Total Depreciation	0	240	(240)	0	720	(720)	2,882
Total Expenses	**482,649**	**612,996**	**(130,347)**	**1,791,725**	**1,858,113**	**(66,388)**	**7,695,404**
Change in Net Assets	**(303,323)**			**(1,429,033)**			
Net Assets, Beginning of Period	**(769,284)**			**356,425**			
Net Assets, End of Period	**$ (1,072,607)**			**$ (1,072,607)**			

Central Coast

Budget vs Actual

For the period ended September 30, 2025

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Revenue							
State Aid - Revenue Limit							
LCFF Revenue	$ 60,905	$ 28,912	$ 31,993	$ 128,577	$ 57,824	$ 70,753	$ 703,539
Economic Protection Account Funding	5,801	5,519	282	5,801	5,519	282	26,727
In Lieu of Property Taxes	0	101,519	(101,519)	0	152,278	(152,278)	1,024,239
Total State Aid - Revenue Limit	66,706	135,950	(69,244)	134,378	215,621	(81,243)	1,754,505
Federal Revenue							
Federal Special Education - IDEA	0	0	0	0	0	0	15,296
Title II, Part A - Teacher Quality	701	0	701	701	0	701	0
Total Federal Revenue	701	0	701	701	0	701	15,296
Other State Revenue							
State Special Education - AB602	11,141	6,004	5,137	23,312	12,008	11,304	120,077
State - Mandated Cost Reimbursement	0	0	0	0	0	0	4,281
State - State Lottery	0	0	0	0	0	0	36,483
Prior Year Revenues	3,200	0	3,200	3,200	0	3,200	0
State - Other State Revenue	886	552	334	1,870	1,104	766	77,745
Total Other State Revenue	15,227	6,556	8,671	28,382	13,112	15,270	238,586
Other Local Revenue							
Interest Revenue	0	1,315	(1,316)	927	3,947	(3,020)	15,787
ASB Fundraising	0	0	0	0	0	0	416
Total Other Local Revenue	0	1,315	(1,316)	927	3,947	(3,020)	16,203
Total Revenue	**82,634**	**143,821**	**(61,188)**	**164,388**	**232,680**	**(68,292)**	**2,024,590**
Expenses							
Certificated Salaries							
Certificated Teachers' Salaries	53,663	53,338	325	163,783	160,015	3,768	640,061
Certificated Teachers' Extra Duties/Stipends	870	2,487	(1,617)	2,578	7,460	(4,882)	29,837
Certificated Pupil Support Salaries	6,797	6,981	(184)	20,503	20,944	(440)	83,778
Certificated Supervisors' and Administrators' Salaries	5,809	5,354	455	17,429	16,061	1,367	64,244
Total Certificated Salaries	67,139	68,160	(1,021)	204,293	204,480	(187)	817,920
Classified Salaries							
Classified Support Salaries	196	299	(103)	590	898	(308)	3,590
Classified Supervisors' and Administrators' Salaries	1,360	2,169	(809)	3,898	6,506	(2,608)	26,027
Clerical, Technical, and Office Staff Salaries	2,049	1,502	547	6,136	4,505	1,631	18,021
Total Classified Salaries	3,605	3,970	(365)	10,624	11,909	(1,285)	47,638
Benefits							
State Teachers' Retirement System, certificated positions	11,631	13,018	(1,387)	35,499	39,056	(3,558)	156,223
OASDI/Medicare/Alternative, certificated positions	478	247	231	1,433	739	695	2,953
Medicare certificated positions	985	1,045	(61)	2,997	3,137	(140)	12,551
Health and Welfare Benefits, certificated positions	11,491	8,825	2,667	27,055	26,473	582	105,893
State Unemployment Insurance, certificated positions	6	1,279	(1,273)	76	3,838	(3,762)	25,583
Workers' Compensation Insurance, certificated positions	0	1,010	(1,010)	2,664	3,029	(365)	12,118
Other Benefits, certificated positions	2,322	178	2,144	7,045	536	6,508	2,144
Total Benefits	26,913	25,602	1,311	76,769	76,808	(40)	317,465
Books & Supplies							
Textbooks and Core Curricula Materials	2,137	8,175	(6,037)	59,130	24,523	34,609	98,090
Books and Other Reference Materials	0	33	(34)	0	100	(100)	400
School Supplies	0	42	(42)	3,304	6,147	(2,845)	21,809
Software	2,885	6,871	(3,986)	33,511	20,613	12,899	82,450
Office Expense	195	452	(258)	279	1,358	(1,079)	5,432
Business Meals	136	116	22	198	346	(148)	1,383
Noncapitalized Equipment	770	69	699	11,318	588	10,730	35,304
Total Books & Supplies	6,123	15,758	(9,636)	107,740	53,675	54,066	244,868
Subagreement Services							
Special Education	130	15,699	(15,568)	1,063	47,098	(46,035)	188,391
Substitute Teacher	0	17	(17)	0	51	(51)	205
Security	6	6	0	13	16	(3)	65
Other Educational Consultants	10	0	10	10	0	10	4,998
Total Subagreement Services	146	15,722	(15,575)	1,086	47,165	(46,079)	193,659
Professional/Consulting Services							
IT	0	6,181	(6,181)	0	18,544	(18,544)	74,174
Audit and Tax	0	0	0	74	0	74	1,075
Legal	393	1,336	(943)	587	4,007	(3,420)	16,030
Professional Development	973	386	588	1,975	1,158	817	4,630
General Consulting	3,890	398	3,490	4,365	1,196	3,168	4,786
Special Activities	98	0	99	436	40	398	9,389
Bank Charges	0	5	(5)	0	14	(14)	56
Printing	0	1	(1)	0	3	(3)	12
Other Taxes and Fees	94	152	(58)	99	456	(358)	1,827
Payroll Service Fee	4	23	(18)	4	67	(63)	268
Management Fee	3,383	4,000	(617)	10,149	12,000	(1,851)	48,000
District Oversight Fee	0	1,359	(1,360)	0	2,156	(2,156)	17,545
SELPA Fees	427	180	247	728	361	368	4,061

Central Coast

Budget vs Actual

For the period ended September 30, 2025

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Public Relations	1,652	2,363	(712)	5,344	7,089	(1,746)	28,358
Total Professional/Consulting Services	10,914	16,384	(5,471)	23,761	47,091	(23,330)	210,211
Facilities, Repairs & Other Leases							
Rent	597	715	(117)	1,760	2,144	(384)	8,574
Additional Rent	49	574	(526)	145	1,723	(1,579)	6,895
Equipment Leases	0	38	(37)	0	112	(111)	446
Other Leases	0	382	(382)	4,620	1,146	3,473	4,586
Repairs and Maintenance	0	724	(724)	0	2,173	(2,172)	8,691
Total Facilities, Repairs & Other Leases	646	2,433	(1,786)	6,525	7,298	(773)	29,192
Operations & Housekeeping							
Auto and Travel Expense	497	1,419	(922)	2,256	4,256	(2,000)	17,023
Dues & Memberships	112	1,302	(1,190)	3,583	3,907	(324)	15,629
Insurance	161	430	(269)	845	1,291	(446)	5,163
Utilities	0	14	(14)	0	41	(42)	166
Janitorial/Trash Removal	0	45	(45)	0	135	(134)	540
Miscellaneous Expense	0	4	(4)	0	12	(12)	47
Communications	254	1,590	(1,336)	2,936	4,771	(1,835)	19,082
Postage and Shipping	3	75	(72)	3	224	(221)	899
Total Operations & Housekeeping	1,027	4,879	(3,852)	9,623	14,637	(5,014)	58,549
Depreciation							
Depreciation Expense	0	60	(60)	0	179	(179)	715
Total Depreciation	0	60	(60)	0	179	(179)	715
Total Expenses	**116,513**	**152,968**	**(36,455)**	**440,421**	**463,242**	**(22,821)**	**1,920,217**
Change in Net Assets	**(33,879)**			**(276,033)**			
Net Assets, Beginning of Period	**44,835**			**286,990**			
Net Assets, End of Period	**$ 10,957**			**$ 10,957**			

California Online Public Schools

Statement of Financial Position

September 30, 2025

	Southern California	Central Valley	Northern California	North Bay	Monterey Bay	Central Coast	Total
Assets							
Current Assets							
Cash & Cash Equivalents	$ 7,546,422	$ 4,774,246	$ 2,003,785	$ 1,371,139	$ 1,159,475	$ 1,112,742	$ 17,967,808
Accounts Receivable	73,328	0	0	0	0	2,390	75,718
Public Funding Receivables	1,132,322	814,158	3,206,374	35,105	605,008	121,315	5,914,283
Due To/From Related Parties	7,006,673	(976,406)	(2,162,394)	(235,946)	(2,540,671)	(1,091,256)	0
Prepaid Expenses	251,719	34,266	69,643	6,555	21,194	5,168	388,546
Total Current Assets	16,010,464	4,646,264	3,117,408	1,176,853	(754,994)	150,359	24,346,355
Long-term Assets							
Property & Equipment, Net	17,164	0	18,682	0	0	0	35,845
Right-of-Use Asset, Net	875,627	99,198	287,773	26,915	81,485	11,618	1,382,616
Deposits	21,287	100	0	0	0	0	21,387
Total Long-term Assets	914,078	99,298	306,455	26,915	81,485	11,618	1,439,848
Total Assets	**$ 16,924,542**	**$ 4,745,562**	**$ 3,423,863**	**$ 1,203,768**	**$ (673,509)**	**$ 161,977**	**$ 25,786,203**
Liabilities							
Current Liabilities							
Accounts Payable	$ (2,943)	$ 0	$ (1,734)	$ 0	$ 0	$ 0	$ (4,677)
Accrued Liabilities	1,286,129	45,300	1,056,897	84,618	69,726	0	2,542,670
Deferred Revenue	7,389,030	1,735,736	2,654,584	404,737	245,449	138,884	12,568,421
Operating Lease Liability, Current Portion	231,760	30,994	79,196	7,582	22,686	3,936	376,154
Total Current Liabilities	8,903,976	1,812,030	3,788,943	496,937	337,861	142,820	15,482,568
Long-term Liabilities							
Operating Lease Liability, Net of Current Portic	667,152	71,996	216,967	20,162	61,238	8,200	1,045,714
Total Long-term Liabilities	667,152	71,996	216,967	20,162	61,238	8,200	1,045,714
Total Liabilities	**9,571,128**	**1,884,026**	**4,005,910**	**517,099**	**399,099**	**151,020**	**16,528,282**
Net Assets, End of Period	**7,353,414**	**2,861,536**	**(582,047)**	**686,670**	**(1,072,607)**	**10,957**	**9,257,921**
Liabilities & Net Assets	**$ 16,924,542**	**$ 4,745,562**	**$ 3,423,863**	**$ 1,203,768**	**$ (673,509)**	**$ 161,977**	**$ 25,786,203**

California Online Public Schools

Statement of Cash Flows

For the period ended September 30, 2025

	Southern California	Central Valley	Northern California	North Bay	Monterey Bay	Central Coast	Total
Cash Flows from Operating Activites							
Change in Net Assets	$ (2,223,822)	$ (331,088)	$ (862,874)	$ (36,146)	$ (303,323)	$ (33,879)	$ (3,791,132)
Adjustments							
Depreciation	181	0	4,671	0	0	0	4,851
(Increase) Decrease in Operating Assets							
Public Funding Receivables	471,915	(432,874)	0	0	0	423,325	462,366
Grants, Contributions & Pledges Receivable	(108)	0	0	0	0	0	(108)
Due from Related Parties	3,941	828,633	(318,742)	(469,238)	(13,852)	(30,743)	0
Prepaid Expenses	(112,772)	(21,802)	(43,405)	(4,162)	(12,882)	(3,171)	(198,194)
Increase (Decrease) in Operating Liabilities							
Accounts Payable	(1,039)	0	(1,734)	0	0	0	(2,773)
Accrued Expenses	177,664	(109,775)	(40,364)	(19,816)	0	0	7,708
Deferred Revenue	60,075	6,631	12,588	1,230	3,497	4,585	88,607
Total Cash Flows from Operating Activites	**(1,623,965)**	**(60,275)**	**(1,249,860)**	**(528,132)**	**(326,560)**	**360,117**	**(3,428,675)**
Change in Cash and Cash Equivalents	**(1,623,965)**	**(60,275)**	**(1,249,860)**	**(528,132)**	**(326,560)**	**360,117**	**(3,428,675)**
Cash & Cash Equivalents, Beginning of Period	**9,170,386**	**4,834,520**	**3,253,645**	**1,899,271**	**1,486,035**	**752,625**	**21,396,483**
Cash & Cash Equivalents, End of Period	**$ 7,546,422**	**$ 4,774,246**	**$ 2,003,785**	**$ 1,371,139**	**$ 1,159,475**	**$ 1,112,742**	**$ 17,967,808**

Southern California

Accounts Payable Aging

For the period ended September 30, 2025

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
San Diego Gas & Electric	SAND060525-7432-01	06/25/2025	$ (1,228)	$ -	$ -	$ -	$ -	$ (1,228)
San Diego Gas & Electric	SAND080525-7432	08/20/2025	-	-	56	-	-	56
San Diego Gas & Electric-1889	SAND080525-1889	09/04/2025	-	(1,095)	-	-	-	(1,095)
San Diego Gas & Electric-1889	SAND030625-1889	03/26/2025	(676)	-	-	-	-	(676)
Total Outstanding Invoices			**$ (1,904)**	**$ (1,095)**	**$ 56**	**$ -**	**$ -**	**$ (2,943)**

Central Valley

Accounts Payable Aging

For the period ended September 30, 2025

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Total Outstanding Invoices			$ -	$ -	$ -	$ -	$ -	$ -

Northern California

Accounts Payable Aging

For the period ended September 30, 2025

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
GreenWorks Commerical Janitorial Servic	31143	10/11/2025	$ (717)	$ -	$ -	$ -	$ -	$ (717)
Purchase Power-6016	PITN081725-6016	09/14/2025	-	(1,017)	-	-	-	(1,017)
Total Outstanding Invoices			**$ (717)**	**$ (1,017)**	**$ -**	**$ -**	**$ -**	**$ (1,734)**

North Bay

Accounts Payable Aging

For the period ended September 30, 2025

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Total Outstanding Invoices			$ -	$ -	$ -	$ -	$ -	$ -

Monterey Bay

Accounts Payable Aging

For the period ended September 30, 2025

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Total Outstanding Invoices			$ -	$ -	$ -	$ -	$ -	$ -

Central Coast

Accounts Payable Aging

For the period ended September 30, 2025

Vendor Name	Invoice/Credit Number	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Total Outstanding Invoices			$ -	$ -	$ -	$ -	$ -	$ -

Coversheet

Staffing Plan Updates (attached)

Section: III. Oral Reports
Item: E. Staffing Plan Updates (attached)
Purpose: FYI
Submitted by:
Related Material: Staffing Changes and Updates.pdf

Staffing Changes and Updates

CalOPS
ST SVS Staffing

Nov. 2025

California Online Public Schools

CalOPS SPED Teacher Overview

Teacher Sped Setting	Student Cap	Credential Req.
Gradeband	25	Mild/Mod
Adapted	20	Mild/Mod
Alt. Ed	15	Mod/Sev

CalOPS ST SVS Staffing Overview

- Number of Teachers Tk-12+
  - Mild/Mod: 57 teachers
  - Mod/Sev.: 13 teachers
  - Total Teachers: 70 teachers
- Total Number of Students requiring a SPED teacher:
  - 1533 students
- Percentage of Students with an IEP enrolled as of 10/22:
  - 19.7%
  - 1 of every 5 students in our district has an IEP

Breakdown by Teacher SPED Credential

SPED Credential	Students Enrolled	Caseload Cap	Total Spots Available
Tk-12+: Mild/Mod	1305	1350	45
Tk-12+: Mod/Sev	232	195	-37

Breakdown of Teachers over Cap

Credential Type	# of Teachers Over Cap	# of Students Considered Over
Mild/Mod	26	115 students
Mod/Sev	10	37 students

- **Total Number of Students = 152**
- **Over half of our teachers are carrying overages**

California Online Public Schools

Considerations

1. Leaves of Absences
2. Enrollment Trends
3. Pending Initial Evaluations
4. Impact Students
5. Impact to Staff

Leaves of Absence (LOA):

- Currently 5 teachers on LOA
- These LOAs are overlapping
- Anticipate 4-5 overlapping LOA at any given time for the remainder of the school year
- This does not account for emergency or/unanticipated LOAs

Considerations Cont.

Net SPED Enrollment Trends

- Over the course of the last 3 weeks:
  - Averaged 22 identified SPED students per week
  - Takes into account withdrawals

Pending Initial SPED Evals

- Over the next 30 - 60 days:
  - 77 initial SPED Evals currently in process
  - Rolling basis and continuous

Strategies Thus Far...

- Overages on an as needed basis
  - Continues to grow
- Moved all dual credentialed general education teachers with a special education credential into the ST SVS department
  - As of Spring 2025

Student Impact

- Lack of continuity
  - Redistributed caseloads cause students to move homeroom teachers
    - Potentially multiple times
  - Services
- Student Well Being
  - We value the homeroom model:
    - Relationship Building
    - Connection
    - Trust
  - All of this starts over when a student is redistributed

Staff Impact

- Current caseload cap is what we determined is in the best interest of our students and staff
- Less time spent with students
  - Potential reduced instructional quality
- Compliance and Legal Risks
  - More time spent on functions of IEP writing/scheduling/etc.
- Collaboration Challenges
  - Limited time restrict meaningful collaboration w/ student's team

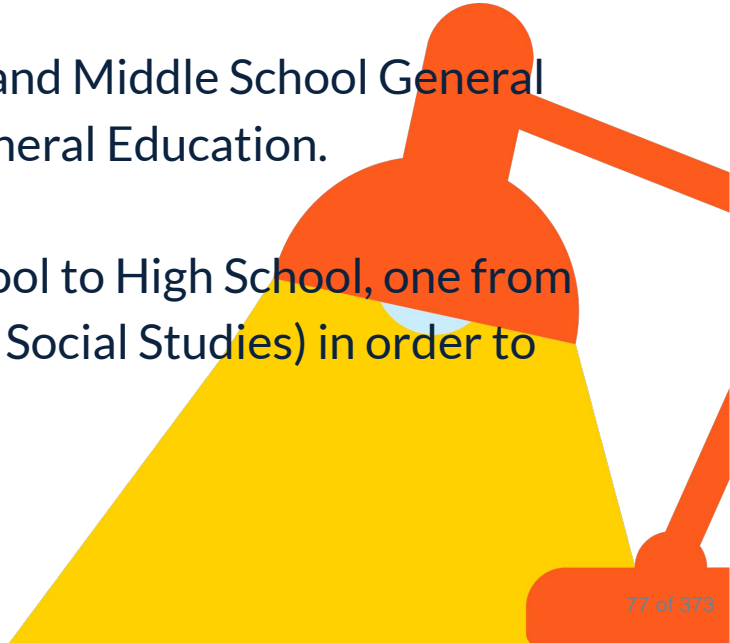
CalOPS General Education Staffing

Nov. 2025

California Online Public Schools

CalOPS Current Enrollment and Staffing

- We currently have 8300 enrolled students and we are staffed for 8900
- At this time, we are overstaffed in Elementary and Middle School General Education, and understaffed in High School General Education.
- Our plan is to shift 4 teachers from Middle School to High School, one from each core content area (English, Math, Science, Social Studies) in order to balance numbers.



Plan for Semester

- The enrollment at the 6th grade level is low compared to the teacher ratio.
- We will collapse one 6th grade cohort and redistribute the students to other Middle School teachers.
- Four 6th grade teachers will be reassigned to High School. There will be one English teacher, one Math teacher, one Science teacher, and one Social Studies teacher.
- This move will take place at the semester, as this causes the least disruption to our students, both middle and high school.

Who is Enrolling Now?

October 10th through October 21st

<u>High School</u>
12th -36 students
11th - 44 students
10th -49 students
9th -35 students

<u>Middle School</u>
8th -42 students
7th -37 students
6th - 30 students

<u>Elementary</u>
5th -18 students
4th-14 students
3rd -17 students
2nd - 19 students
1st - 17 students

Current Staffing - Elementary

Elementary

- **Students:** ~1,873
- **Teachers:** 79 (77 active + 2 on leave)
- **Current Ratio:** 23.7 : 1
- **If staffed at 35 : 1:** Need 54 teachers → **25 overstaffed**
- **If staffed at 30 : 1:** Need 63 teachers → **16 overstaffed**

Current Staffing - Middle School

Middle School

- **Students:** ~1,434
- **Teachers:** 71
- **Current Ratio:** 20.2 : 1
- **If staffed at 25 : 1:** Need 58 teachers → **13 overstaffed**

Current Staffing - High School

High School

- **Students:** ~3,496
- **Teachers:** 137 (131 active + 6 on leave)
- **Current Ratio:** 25.5 : 1
- **If staffed at 25 : 1:** Need 140 teachers
- **3 short**, or **9 short** factoring in LOAs

California Online Public Schools

For the Future - Creating a Sub Pool

- As staff take or return from leaves of absence, the need for qualified substitute coverage continues to increase.
- Currently, the school addresses this need by paying overages to existing staff who fill in during leaves.
- We have explored multiple substitute service providers, but they have been unable to meet our need for credentialed teachers for long-term coverage.
- We are discussing creating a pool on EdJoin, similar to other school districts, to build a reliable pool of daily and long-term substitutes.
- Appropriate California teaching credentials will be required for all substitute roles.
- This approach would allow us to recruit from across the state, including outreach at college hiring fairs to attract qualified candidates.
- We will create a structured onboarding program to ensure substitutes are trained and classroom-ready. Participation in onboarding will be mandatory for inclusion in the substitute pool and paid as part of the training process.
- We are in the early stages, but plan to look into this in the future. Transparent communication with the Board will be maintained throughout the process.

Coversheet

Approval of Minutes from the October 14, 2025 CalOPS Board Meeting (attached)

Section: IV. Consent Items
Item: A. Approval of Minutes from the October 14, 2025 CalOPS Board Meeting (attached)
Purpose: Vote
Submitted by:
Related Material: 251014 CalOPS Board Minutes DRAFT.pdf

DRAFT

California Online Public Schools

California Online Public Schools

Minutes

California Online Public Schools (CalOPS) Board Meeting

Date and Time
Tuesday October 14, 2025 at 4:00 PM

Location
CalOPS NorCal: 580 N. Wilma Avenue, Suite G, Ripon, CA 95366
CalOPS SoCal: 33272 Valle Road, San Juan Capistrano, CA 92675
1201 Cara Road, Dinuba, CA 93618
32946 Calle San Marcos, San Juan Capistrano, 92675
3753 W. Norberry Street, Lancaster, CA 93536
9423 Reseda Blvd. Apt #230, Northridge, CA 91324
4108 W Avenue J6, Lancaster, CA 93536
3950 Crondall Dr, Sacramento, CA 95864

Join Zoom Meeting
https://californiaops-org.zoom.us/j/92843576813
Meeting ID: 928 4357 6813
Dial In: +1 (669) 900-9128 ext. 928-4357-6813# US

This meeting is open to members of the public. For information about meetings or for members of the public who require special accommodations to attend, please visit our website at www.californiaops.org/governance or contact the school offices: Dana Hohn (NorCal) or Eva McGahey (SoCal) at (800) 906-5166 at least 24 hours prior to the meeting. The board packet can be made available for public review by contacting the school offices prior to the Board meeting in compliance with California open meeting law.

Directors Present
A. Pulsipher (remote), D. Rivas (remote), E. Wickliffe (remote), J. Stockdale (remote), M. Henjum (remote), P. Pulsipher (remote)

Directors Absent
Z. Robeson

Directors who left before the meeting adjourned
D. Rivas

Guests Present
A. Larsen (remote), D. Hertzler (remote), E. McGahey (remote), H. Tamayo (remote), Hannah Hurley (remote), J. Colombero, J. Condon, J. Sitomer (remote), K. Eng (remote), L. Carter (remote), L. Dombek (remote), M. Brockway (remote), M. Duran (remote), M. White (remote), R. Dreifus (remote), R. Romero (remote), S. Ford (remote), Z. Kidd (remote)

I. Opening Items

A. Roll Call

CalOPS Staff
Ashley Larsen - Administrative Assistant
Jessica Condon - Assistant Director of Finance - NorCal Office
Dan Hertzler - Director of Operations
Eva McGahey - Administrative Assistant
Hannah Hurley - Elementary School Assistant Principal
Heather Tamayo - Middle School Principal
Jen Brunner - High School Assistant Principal
Julie Colombero - Assistant Director of Operations, Family Relations - SoCal Office
LaChelle Carter - Director of Finance
Leslie Dombek - Director of Educational Services
Mackenzie Duran - Director of Student Services
Marcus White - Elementary School Principal
Matt Brockway - High School Principal
Richie Romero - Deputy Superintendent
Ryan Dreifus - Assistant Director of Human Resources
Steve Ford - Assistant Superintendent

Contracted Staff
Jason Sitomer - Charter Impact Head of Client Finance
Katie Eng - Charter Impact Director of Client Finance

Member of the Public

B. Call the Meeting to Order

J. Stockdale called a meeting of the board of directors of California Online Public Schools to order on Tuesday Oct 14, 2025 at 4:05 PM.

C. Approval of Agenda

M. Henjum made a motion to approve the CalOPS Board Meeting Agenda.
E. Wickliffe seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Wickliffe	Aye
M. Henjum	Aye
A. Pulsipher	Aye
P. Pulsipher	Aye
D. Rivas	Aye
J. Stockdale	Aye
Z. Robeson	Absent

II. Public Comment

A. Public Comment

The Board welcomes participation by the members of the public telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to the Board. Individuals who wish to address the Board telephonically must contact the School Leader by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Leader at least twenty-four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, or six (6) minutes if the individual requesting to comment is a non English speaker and requires a translator, unless the Board grants additional time. However, in compliance with Board policy and the Brown Act, the Board is not permitted to discuss or take action on non-agenda items. Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Leader at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Open Meeting Policy, visit the CalOPS Governance Page at californiaops.org/governance.

No requests for public comment were submitted in advance. No member of the public was present in person.

III. Oral Reports

A. Superintendent's Report

R. Romero presented the Superintendent's Report. He noted that enrollment had surpassed 8000 students. In terms of authorizing districts, staff has met with two authorizers since the previous board meeting and more are to come.

B. Principals' Report (attached)

M. Brockway offered updates at the high school level. He highlighted the fact that HS has switched diagnostics to iExcel. He also mentioned that the first attendance period went very smoothly.

H. Tamayo offered updates at the middle school level. She mentioned that diagnostic tools offered great insights and noted the emphasis on data driven at the MS level. J. Stockdale inquired about HR participation encouragement and how CalOPS finds success. H. Tamayo answered that they are held bi-weekly and that there are themes associated with the LiveClasses now to encourage more attendance and engagement.

M. White offered updates at the elementary level. The team was excited for upcoming BOY festivals. He emphasized staff focus on re-engagement and ensuring success for students with various methods.

C. CalOPS Consolidated Financial Report (attached)

L. Carter thanked Charter Impact for preparing the slide deck and presented the consolidated financial report.
Highlights:

- **Attendance**: -8% to Original Budget
- **Revenue**: -$10M(-8%), driven by adjusted ADA forecasts
- **Expenses**:-$5.8M (-5%), driven professional & consulting services
- **Surplus**: $6.0M (5.4% of expenses)
- **Ending Fund balance**: $34M
- **Cash**: $20M as of 8/31

She also noted that CalOPS Finance was working to update policies and procedures.

J. Stockdale asked for clarification on ADA amounts per student and how that varies throughout the school year. L. Carter and J. Sitomer resolved his questions.

D. Policy, Compliance, and Legislative Updates

D. Hertzler noted that CalOPS leadership was out at the CSDC conference the prior week. He mentioned that there were no new compliance pieces that needed to be implemented and CalOPS is on the right track for attendance, auditing, etc. He offered legislative updates, one of the largest being that SB 414 was vetoed at the Governor's desk. This meant that there were no changes occurring to current processes, but AB 84 had been converted to a two year bill and may come back into the legislative cycle next year.

R. Romero mentioned that the moratorium on non-classroom based schools was coming to an end this year. That likely means that Pearson Virtual Schools would be attempting to reenter the California charter school community and result in fluctuations in enrollment numbers.

E. Educational Services Report

L. Dombek noted the Local Indicator Report data was released late and could not be included in the Local Indicator Report she presented in June 2025, but all the data is now available for review.

IV. Consent Items

A. Approval of Minutes from the September 09, 2025 CalOPS Board Meeting (attached)

B. Approval of Check Register

C. Ratification of Special Education Service Contracts (attached)

D. Approval of Staffing Report (attached)

E. Approval of Expenditures over $20k (attached)

F. Approval of Parent and Family Engagement Policy (attached)

G. Approval of Math Placement Annual Report (attached)

H. Approval of Updated Fiscal Policy (attached)

I. Approval of Scribbles Contract Addendum (attached)

J.

Approval of Interim Assignment Stipend (attached)

K. Approval of CCAP Agreement (attached)

M. Henjum made a motion to approve Consent Agenda Items A-K.
E. Wickliffe seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Z. Robeson	Absent
M. Henjum	Aye
A. Pulsipher	Aye
D. Rivas	Aye
P. Pulsipher	Aye
E. Wickliffe	Aye
J. Stockdale	Aye

V. Action Items

A. Approval of Empower Match

S. Ford informed the board that Empower is the organization CalOPS uses for employee 401k retirements. The initial contract detailed an annual calculation for the employer match, and due to the distributions being calculated per pay period, there were some discrepancies. This item would approve a payment "true up" of ~$304k for the 2024 school year; an additional ~$650k being budgeted in for 2026 for the 2025 "true up" payment; and a switch to safe harbor match calculations per pay period to avoid this occurring in the future, effective January 1, 2026.

A. Pulsipher asked for more details about what the payment entails. S. Ford and J. Sitomer clarified. J. Stockdale inquired about how this occurred with Empower's calculations. L. Carter explained the difference between the annual vs. per pay period calculations causing a discrepancy. J. Stockdale and A. Pulsipher voiced concerns about this potentially being a vendor error and encouraged a push back to Empower and more research before approving. A. Pulsipher proposed only approving the first payment for the 2024 "true up" and having CalOPS do more digging with the foreseen 2025 payment to see if the vendor is liable.
A. Pulsipher made a motion to approve a payment to Empower for the 2024 match "true up" and to hold remaining items for the next board meeting.
P. Pulsipher seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Wickliffe	Aye
J. Stockdale	Aye
A. Pulsipher	Aye
P. Pulsipher	Aye

Roll Call

D. Rivas	Aye
Z. Robeson	Absent
M. Henjum	Aye

B. Approval of Hyatt Final 2025 BTS Invoice (attached)

L. Carter presented an updated invoice from 2025 BTS that included additional charges outside the scope of the numbers initially presented to the board last school year. There was a decimal error in the original quote which resulted in an additional $20k cost, and additional internet and visual, parking, and coffee charges contributed to the increase in cost.

D. Rivas inquired about BTS no shows and steps taken to reduce these fees. L. Carter responded about the CalOPS process for accommodations and deadlines with BTS. She elaborated on some of the technicalities with the Hyatt that don't allow for much flexibility in room bookings and rates. There was additional confusion with the fees listed on the Hyatt invoice. J. Stockdale voiced concerns on this situation and wanted to do further push back with Hyatt before taking action on this item. A. Pulsipher agreed that there should be some negotiation. J. Stockdale proposed tabling this invoice approval and having R. Romero go back into talks with the Hyatt regarding the invoice.
A. Pulsipher made a motion to table the approval of this invoice until next month while R. Romero negotiates with Hyatt.
D. Rivas seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Wickliffe	Aye
D. Rivas	Aye
Z. Robeson	Absent
M. Henjum	Aye
J. Stockdale	Aye
A. Pulsipher	Aye
P. Pulsipher	Aye

VI. Closed Session

A. CLOSED SESSION - Brown Act; California Gov't Code §54956.9

M. Henjum made a motion to move to closed session.
E. Wickliffe seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Henjum	Aye
D. Rivas	Aye
Z. Robeson	Absent

Roll Call

P. Pulsipher Aye
E. Wickliffe Aye
J. Stockdale Aye
A. Pulsipher Aye

D. Rivas left at 5:50 PM.

Upon returning from closed session, J. Stockdale noted that no actions were taken in closed session and there was nothing to report out regarding the 2 cases of anticipated litigation.

VII. Closing Items

A. Adjourn Meeting

M. Henjum made a motion to adjourn this meeting and confirm the next CalOPS Board Meeting on November 04, 2025.

E. Wickliffe seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

P. Pulsipher Aye
Z. Robeson Absent
M. Henjum Aye
A. Pulsipher Aye
E. Wickliffe Aye
D. Rivas Absent
J. Stockdale Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:32 PM.

Respectfully Submitted,
J. Stockdale

Coversheet

Approval of Minutes from the October 24, 2025 CalOPS Special Board Meeting (attached)

Section:	IV. Consent Items
Item:	B. Approval of Minutes from the October 24, 2025 CalOPS Special Board Meeting (attached)
Purpose:	Vote
Submitted by:	
Related Material:	251024 CalOPS Special Board Minutes DRAFT.pdf

DRAFT

California Online Public Schools

California Online Public Schools

Minutes

California Online Public Schools (CalOPS) Special Board Meeting

Date and Time
Friday October 24, 2025 at 7:00 AM

Location
CalOPS NorCal: 580 N. Wilma Avenue, Suite G, Ripon, CA 95366
CalOPS SoCal: 33272 Valle Road, San Juan Capistrano, CA 92675
1201 Cara Road, Dinuba, CA 93618
32946 Calle San Marcos, San Juan Capistrano, 92675
3753 W. Norberry Street, Lancaster, CA 93536
9423 Reseda Blvd. Apt #230, Northridge, CA 91324
4108 W Avenue J6, Lancaster, CA 93536
3950 Crondall Dr, Sacramento, CA 95864

Join Zoom Meeting
https://californiaops-org.zoom.us/j/92843576813
Meeting ID: 928 4357 6813
Dial In: +1 (669) 900-9128 ext. 928-4357-6813# US

This meeting is open to members of the public. For information about meetings or for members of the public who require special accommodations to attend, please visit our website at www.californiaops.org/governance or contact the school offices: Dana Hohn (NorCal) or Eva McGahey (SoCal) at (800) 906-5166 at least 24 hours prior to the meeting. The board packet can be made available for public review by contacting the school offices prior to the Board meeting in compliance with California open meeting law.

Directors Present
A. Pulsipher (remote), D. Rivas (remote), E. Wickliffe (remote), J. Stockdale (remote), M. Henjum (remote), P. Pulsipher (remote), Z. Robeson (remote)

Directors Absent
None

Directors who arrived after the meeting opened
D. Rivas

Guests Present
D. Hertzler (remote), Dana Hohn, E. McGahey (remote), M. Brockway (remote), M. Duran (remote), Mark Julius (remote), Patty Joy, R. Romero (remote), S. Ford (remote), Z. Kidd (remote)

I. Opening Items

A. Roll Call

CalOPS Staff
Dana Hohn - Administrative Assistant - NorCal Office
Dan Hertzler - Director of Operations - SoCal Office
Eva McGahey - Administrative Assistant - SoCal Office
Mackenzie Duran - Director of Student Services
Matt Brockway - High School Principal
Patty Joy - Administrative Assistant - SoCal Office
Richie Romero - Deputy Superintendent
Stephen Ford - Assistant Superintendent
Zana Kidd - Director of Human Resources

Contracted Staff
Mark Julius - YM&C Legal Counsel

B. Call the Meeting to Order

J. Stockdale called a meeting of the board of directors of California Online Public Schools to order on Friday Oct 24, 2025 at 7:04 AM.

C. Approval of Agenda

M. Henjum made a motion to approve the CalOPS Special Board Meeting Agenda.
E. Wickliffe seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

P. Pulsipher Aye
E. Wickliffe Aye
A. Pulsipher Aye
D. Rivas Absent
Z. Robeson Aye
M. Henjum Aye
J. Stockdale Aye

II. Public Comment

A. Public Comment

The Board welcomes participation by the members of the public telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to the Board. Individuals who wish to address the Board telephonically must contact the School Leader by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Leader at least twenty-four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, or six (6) minutes if the individual requesting to comment is a non English speaker and requires a translator, unless the Board grants additional time. However, in compliance with Board policy and the Brown Act, the Board is not permitted to discuss or take action on non-agenda items. Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Leader at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Open Meeting Policy, visit the CalOPS Governance Page at californiaops.org/governance.

No requests for public comment were submitted in advance. No member of the public was present in person.

III. Closed Session

A. CLOSED SESSION - Brown Act; California Gov't Code §54956.9

Z. Robeson made a motion to move to closed session.

M. Henjum seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Rivas	Absent
A. Pulsipher	Aye
J. Stockdale	Aye
P. Pulsipher	Aye
Z. Robeson	Aye
E. Wickliffe	Aye
M. Henjum	Aye

D. Rivas arrived at 7:32 AM.

B. Closed Session Report Out

J. Stockdale noted the returned to open session at 7:35 am. He reported that the board unanimously, with one abstention, provided diretion to legal counsel and the Superintendent to finalize a settlement in Johnson v. California Online Public Schools, Orange Superior Court Case No. 30-2024-01420227-CU-WT-CJC.

IV. Closing Items

A. Adjourn Meeting

Z. Robeson made a motion to adjourn the meeting.
M. Henjum seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Z. Robeson	Aye
D. Rivas	Aye
M. Henjum	Aye
P. Pulsipher	Aye
A. Pulsipher	Aye
E. Wickliffe	Aye
J. Stockdale	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:40 AM.

Respectfully Submitted,
J. Stockdale

Coversheet

Approval of Check Register (attached)

Section: IV. Consent Items
Item: C. Approval of Check Register (attached)
Purpose: Vote
Submitted by:
Related Material: 251104 Check Register.pdf

Southern California

Check Register

For the period ended September 30, 2025

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
20496	AVID	2025 AVID Summer Institute - 07/16/25 - 07/18/25	09/03/2025	$ 3,650.00
20497	Charter Impact, LLC	Business Mgmt Svcs - 09/25	09/03/2025	214,310.00
20498	Department of Justice	Fingerprinting Svcs - 07/25	09/03/2025	111.00
20499	Everway LLC	Curriculum	09/03/2025	492.92
20500	FeldCare Connects	SpEd Svcs - 07/25	09/03/2025	151.00
20501	Florida Virtual School	Curriculum	09/03/2025	900.00
20502	Instructure, Inc.	K12 Distric Record Services - 09/30/25 - 09/29/26	09/03/2025	14,075.00
20503	Niche.com Inc.	Marketing Svcs	09/03/2025	7,410.91
20504	SchoolsPLP, LLC.	Curriculum	09/03/2025	36,855.00
20505	T-Mobile - 0979	Communication Svcs - 07/21/25 - 08/20/25	09/03/2025	282.38
20506	US Bank Equipment Finance	Equipment Lease - 08/08/25 - 09/08/25	09/03/2025	1,133.13
20507	Ventris Learning LLC	Curriculum	09/03/2025	2,133.45
20508	Branche Jones	Consulting Svcs - 08/25	09/09/2025	4,000.00
20509	Capistrano Unified School District	District Oversight Fee - 09/25	09/09/2025	105,909.00
20510	Carrot Fertility Inc	Employee Benefit - 10/25	09/09/2025	3,790.80
20511	Concur Technologies Inc	Travel and Expense with TripLink - 09/25	09/09/2025	9,494.12
20512	Cox Business	Communication Svcs - 09/25	09/09/2025	1,298.95
20513	Crown Facility Solutions Inc	Janitorial Svcs - 09/25	09/09/2025	1,356.91
20514	Docufree Corporation	Document Storage Svcs - 08/25	09/09/2025	835.00
20515	Edmentum	Curriculum	09/09/2025	9,440.00
20516	Effectual Educational Consulting Services	SpEd Svcs - 07/25	09/09/2025	5,530.00
20517	Gympass US LLC	Gym Subscription Benefit - 08/28/25 - 09/27/25	09/09/2025	6,232.10
20518	Headstand	Marketing Svcs - 09/25	09/09/2025	18,000.40
20519	Law Offices of Young, Minney & Corr LLP	Legal Svcs - 08/25	09/09/2025	8,678.00
20520	Marshall Cavendish Corporation	Textbooks	09/09/2025	203.43
20521	N-Effect Productions	HS prom - Security Deposit	09/09/2025	6,000.00
20522	Netrix	IT Svcs - 09/25	09/09/2025	3,080.00
20523	Newfront	Consulting Svcs - 08/25	09/09/2025	1,400.05
20524	OC Fair and Event Center	SoCal BOY Festival	09/09/2025	18,996.50
20525	Orange County Dept of Education	Oversight Fees - STRS Reporting	09/09/2025	5,229.18
20526	Parsec Education Inc	Add-On Multiple Measures - 09/01/25 - 06/30/28	09/09/2025	5,000.00
20527	Specialized Therapy Services Inc	SpEd Svcs - 07/25	09/09/2025	736.00
20528	T-Mobile	Communication Svcs - 08/25 - MKV	09/09/2025	14,625.11
20529	Zoom Communications Inc	Communication Svcs - 09/25	09/09/2025	958.06
20530	Lourdes Cortez	ISP Reimbursement - 3/1 - 5/31	09/12/2025	50.85
20531	Courtney King	ISP Reimbursement - 12/1 - 2/28	09/12/2025	84.75
20532	Tyra Taylor	ISP Reimbursement - 12/1 - 2/28	09/12/2025	50.85
20533	AVID	AVID Ignite Membership - 09/30/25 - 10/01/25	09/17/2025	6,234.00
20534	Corodata Records Management Inc.	Storage Rental - 08/25	09/17/2025	338.40
20535	DLAC, LLC	DLAC Conference 2026 Registrations	09/17/2025	2,516.00
20536	El Paseo Childrens Center Inc.	SpEd Svcs - 07/25	09/17/2025	27,846.68
20537	Language Line Services	Interpretation Svcs - 08/25	09/17/2025	2,603.73
20538	Law Offices of Young, Minney & Corr LLP	Legal Svcs - 08/25	09/17/2025	16,161.29
20539	Party Pals	Inflatables for the BOY SoCal Festival	09/17/2025	11,850.00
20540	Philadelphia Insurance Companies	Insurance Premium - 10/01/24-25	09/17/2025	17,601.14
20541	San Joaquin County Office of Education	SEIS Integration Maintenance - 2025/26 FY	09/17/2025	3,066.00
20542	Santa Ana Unified School District	Teacher Induction Fee - 2025/26 School Year	09/17/2025	1,000.00
20543	Top Hat Balloon Werks LLC	Balloon Decorations	09/17/2025	2,668.71
20544	UMass Global	Enrichment Svcs	09/17/2025	600.00
20545	AT&T	Communication Svcs - 08/07/25 - 09/06/25	09/23/2025	537.21
20546	Behavioral Autism Therapies	SpEd Svcs - 08/25	09/23/2025	55.00
20547	Corodata Shredding Inc.	Shredding Svcs - 08/25	09/23/2025	53.61
20548	Department of Justice	Fingerprinting Svcs - 08/25	09/23/2025	531.00
20549	Every Special Child LLC	SpEd Svcs - 08/25	09/23/2025	675.00
20550	Florida Virtual School	Curriculum	09/23/2025	412.00
20551	Learning A-Z	Curriculum - SpEd	09/23/2025	3,182.62
20552	Literacy Resources, LLC dba Heggerty	myHeggerty Subscription - 07/01/25 - 06/30/26	09/23/2025	2,975.65
20553	PHMG	Marketing Svcs - 09/15/25 - 10/14/25	09/23/2025	1,462.70
20554	Renaissance Learning Inc	Curriculum	09/23/2025	69,905.00
20555	SMWD	Utility Svcs - 08/05/25 - 09/09/25	09/23/2025	229.99
20556	W.W. Norton & Company Inc	N A Poetry 6E (20)	09/23/2025	1,536.43
20557	CE Mechanical Inc	Repair Svcs	09/30/2025	1,154.00
20558	Cochlear Americas	School Supplies - SpEd	09/30/2025	338.25
20559	Document Tracking Services	Translation Svcs - 08/01/25 - 09/01/25	09/30/2025	2,936.58
20560	Eric Armin Inc	Curriculum	09/30/2025	7,378.98
20561	Every Special Child LLC	SpEd Svcs - 09/25	09/30/2025	2,914.00
20562	GHA Technologies Inc	JAMF Renewal - 07/25 - 09/26	09/30/2025	227.30
20563	Jessica Kaminski	Curriculum	09/30/2025	4,225.00
20564	Milestones Therapy Group, A Prof. SLP Corporation	SpEd Svcs - 07/25 - 08/25	09/30/2025	15,337.24

Southern California

Check Register

For the period ended September 30, 2025

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
20565	NYS Education Department	Organization Registration Fee	09/30/2025	10.00
20566	Oxford Consulting Services Inc.	Provider Training - 08/25	09/30/2025	4,836.00
20567	School Services of California Inc.	Consulting Svcs - 08/25	09/30/2025	2,177.50
20568	Specialized Therapy Services Inc	SpEd Svcs - 08/25	09/30/2025	1,400.00
20569	Tulare County Superintendent of Schools	iLead Clear Administrative Services Credential Program Tuition	09/30/2025	6,000.00
20570	Ventris Learning LLC	Curriculum	09/30/2025	96.98
ACH	James Stockdale	Board member Cellphone Stipend - 09/25	09/03/2025	40.00
ACH	TTC4SUCCESS	SpEd Svcs - 08/25	09/03/2025	21,519.45
ACH	InterPres Corporation	Rent - 10/25	09/23/2025	32,100.92
ACH	Documo Inc.	Office Supplies	09/30/2025	1.98
ACH	James Stockdale	Board member Cellphone Stipend - 09/25	09/03/2025	40.00
ACH	Cigna Healthcare	Health Ins - 10/25	09/22/2025	477,458.44
ACH	Empower Trust Company LLC	Retirement Plan	09/12/2025	197,405.51
ACH	Chase Bank - 7959	Bank Fee	09/15/2025	286.88
ACH	JP Morgan Chase - Credit Card	CC Pmt	09/24/2025	169,389.61
ACH	Empower Trust Company LLC	Retirement Plan	09/29/2025	196,547.37
VOID	Courtney King	ISP Reimbursement - 12/1 - 2/28	09/10/2025	VOID
VOID	Tyra Taylor	ISP Reimbursement - 12/1 - 2/28	09/10/2025	VOID
VOID	Louie R. Trigueros	ISP Reimbursement - 3/1 - 5/31	09/10/2025	VOID
VOID	Courtney King	ISP Reimbursement - 3/1 - 5/31	09/10/2025	VOID
VOID	James Stockdale	Board member Cellphone Stipend - 09/25	09/03/2025	VOID
			Total Disbursements	**1,830,349.00**

Central Valley

Check Register

For the period ended September 30, 2025

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
40143	Effectual Educational Consulting Services	SpEd Svcs - 07/25	09/09/2025	$ 448.00
40144	El Paseo Childrens Center Inc.	SpEd Svcs - 07/25	09/17/2025	6,333.00
40145	Alpaugh Unified School District	District Oversight Fees - 24/25	09/23/2025	109,775.57
40146	Crystal Dawn Photography	School Photoshoot	09/30/2025	350.00
40147	El Paseo Childrens Center Inc.	SpEd Svcs - 08/25	09/30/2025	3,617.55
40148	Visalia Adventure Park	Visalia Adventure Park Final Payment - 10/17/25	09/30/2025	2,970.00
			Total Disbursements	**$ 123,494.12**

Northern California

Check Register

For the period ended September 30, 2025

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
60459	Alameda County Agricultural Fair Association	BOY Festival	09/03/2025	$ 7,065.00
60460	GreenWorks Commerical Janitorial Services	Janitorial Svcs - 09/25	09/03/2025	1,250.00
60461	PG&E	Utility Svcs - 07/26/25 - 08/25/25	09/03/2025	16.16
60462	Primo Brands / Blue Triton Brands Inc.	Office Supplies	09/03/2025	119.67
60463	Charter Communications	Communication Svcs - 08/25	09/09/2025	209.98
60464	Effectual Educational Consulting Services	SpEd Svcs - 07/25	09/09/2025	440.00
60465	Law Offices of Young, Minney & Corr LLP	Legal Svcs - 08/25	09/09/2025	790.00
60466	Pitney Bowes Global Financial Services LLC-2106	Postage Refill - 06/30/25 - 09/29/25	09/09/2025	289.83
60467	Specialized Therapy Services Inc	SpEd Svcs - 07/25	09/09/2025	284.00
60468	The Balloon Man	Beginning-of-Year Festival: Balloon Order	09/09/2025	992.25
60469	The Fun and Game Experts	Beginning-of-Year Festival: The Fun and Game Experts Deposit	09/09/2025	5,697.50
60470	Alvin Medina	School Portraits	09/17/2025	400.00
60471	Corodata Shredding Inc	Shredding Svcs - 08/25	09/17/2025	53.61
60472	Denon & Doyle Entertainment	Classic Photo Booth	09/17/2025	1,595.00
60473	El Paseo Childrens Center Inc.	SpEd Svcs - 07/25	09/17/2025	5,017.68
60474	Law Offices of Young, Minney & Corr LLP	Legal Svcs - 08/25	09/17/2025	468.00
60475	Alameda County Agricultural Fair Association	Alameda County Fairgrounds - Final Payment	09/23/2025	9,412.00
60476	AT&T - 6652	Communication Svcs - 09/07/25 - 10/06/25	09/23/2025	1,084.28
60477	Charter Communications	Communication Svcs - 09/25	09/23/2025	209.98
60478	Primo Brands / Blue Triton Brands Inc.	Office Supplies	09/23/2025	62.97
60479	El Paseo Childrens Center Inc.	SpEd Svcs - 08/25	09/30/2025	2,098.30
60480	Specialized Therapy Services Inc	SpEd Svcs - 08/25	09/30/2025	50.00
60481	Sulthan Mubarak Syed	Reimb - SpEd Svcs - 01/25 - 06/25	09/30/2025	1,074.00
ACH	Brekke Real Estate Inc	Rent - 09/25	09/02/2025	8,171.63
			Total Disbursements	**$ 46,851.84**

North Bay

Check Register

For the period ended September 30, 2025

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
30109	Middletown Unified School District	24/25 - Charter Oversite Fee	09/23/2025	$ 19,816.25
			Total Disbursements	**$ 19,816.25**

Monterey Bay

Check Register

For the period ended September 30, 2025

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
20120	Community Therapy Services	SpEd Svcs - 07/25	09/03/2025	$ 1,190.00
20121	Effectual Educational Consulting Services	SpEd Svcs - 07/25	09/09/2025	550.00
20122	El Paseo Childrens Center Inc.	SpEd Svcs - 07/25	09/17/2025	1,465.00
20123	El Paseo Childrens Center Inc.	SpEd Svcs - 08/25	09/30/2025	4,415.52
			Total Disbursements	**$ 7,620.52**

Central Coast

Check Register

For the period ended September 30, 2025

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount

Total Disbursements $ -

Coversheet

Ratification of Special Education Service Contracts (attached)

Section: IV. Consent Items
Item: D. Ratification of Special Education Service Contracts (attached)
Purpose: Vote
Submitted by:
Related Material:
251104 SPED Contracts.pdf
EECS 2025-26 Master Contract CalOPS Addendum - FULLY EXECUTED 2025-10-22 Redacted.pdf
EECS 2025-26 Master Contract CalOPS Addendum - FULLY EXECUTED 2025-10-21 Redacted.pdf
MWC 2025-26 Service Agreement CalOPS - FULLY EXECUTED 2025-10-10.pdf
PSE 2025-26 Master Contract CalOPS - FULLY EXECUTED 2025-10-23.pdf
TalkPath Live 2025-26 Master Contract CalOPS - FULLY EXECUTED 2025-10-20.pdf

SPED Contracts

November 4, 2025 CalOPS Board Meeting

CONTRACT RENEWALS	
2025-26 SERVICE PROVIDERS/CONTRACTS	**Contract Status**
Moving with Confidence (Non-NPA)	FULLY EXECUTED 10/10/2025
Partners in Special Education	FULLY EXECUTED 10/23/2025

NEW CONTRACTS	
2025-26 SERVICE PROVIDERS/CONTRACTS	**Contract Status**
TalkPath Live	FULLY EXECUTED 10/20/2025

NEW ADDENDA		
2025-26 SERVICE PROVIDERS/CONTRACTS	**Addendum Notes**	**Addendum Status**
EECS (Effectual Educational Consulting Services)	Vision Assessment for ST ID 27007	FULLY EXECUTED 10/21/2025
EECS (Effectual Educational Consulting Services)	Vision Assessment for ST ID 28167	FULLY EXECUTED 10/22/2025

California Online Public Schools

Addendum to Master Contract
School Year: 2025-26

The purpose of this document is to make known certain items regarding the Nonpublic, Nonsectarian School/Agency Services Master Contract **2025-2026** between **California Online Public Schools** and **Effectual Educational Consulting Services..**

In consideration of the mutual promises herein, the parties, intending to be legally bound, hereby agree that the following constitutes additional terms and conditions to the stated contract. These services will be designated to California Online Public School's students for the **2025-2026** school year effective **October 20, 2025**.

EECS will bill for the Vision evaluation at the provider's hourly rate of 225.00 for ST ID [redacted]

The parties reaffirm that, other than what is stated in this addendum, no other terms or conditions of the above-mentioned original contract have been modified, negated, or amended.

Signature: Signed by: Rhawnda Kinell A3895A5A2AD94C2... _____
Printed Name: Rhawnda Kinell
Title: Operations Manager
NPA/S: EECS
Dated: 10/22/2025

Signature: Signed by: Mackenzie Duran 5CF7080748C6400... _____
Printed Name: Mackenzie Duran
Title: Director of Student Services
LEA: California Online Public Schools
Dated: 10/22/2025

California Online Public Schools

Addendum to Master Contract
School Year: 2025-26

The purpose of this document is to make known certain items regarding the Nonpublic, Nonsectarian School/Agency Services Master Contract **2025-2026** between **California Online Public Schools** and **Effectual Educational Consulting Services.**

In consideration of the mutual promises herein, the parties, intending to be legally bound, hereby agree that the following constitutes additional terms and conditions to the stated contract. These services will be designated to California Online Public School's students for the **2025-2026** school year effective **October 10, 2025**.

EECS will bill for the Vision evaluation at the provider's hourly rate of 175.00 for ST ID [redacted].

The parties reaffirm that, other than what is stated in this addendum, no other terms or conditions of the above-mentioned original contract have been modified, negated, or amended.

Signature: Signed by: Rhawnda Kinell A3895A5A2AD94C2...
Printed Name: Rhawnda Kinell
Title: Operations Manager
NPA/S: EECS
Dated: 10/21/2025

Signature: Signed by: Mackenzie Duran 5CF7080748C6400...
Printed Name: Mackenzie Duran
Title: Director of Student Services
LEA: California Online Public Schools
Dated: 10/21/2025

California Online Public Schools

Independent Contractor Agreement/Service Agreement

This Agreement ("Agreement") is entered into as of October 6, 2025 by **Moving with Confidence**, hereinafter referred to as "the VENDOR" and **California Online Public Schools** hereinafter referred to as "the BOARD".

The Board and the Vendor agree to the terms and conditions set forth below and in accompanying Exhibits, attached incorporated herein.

The Vendor and the Board Agree:

1. Scope of Services:
    a. The Vendor will provide the Board with orientation and mobility services rendered by a qualified, Certified Orientation & Mobility Specialist (COMS)
    b. The Vendor will provide services as described as direct or indirect therapy services as indicated on each student's Individual Education Program (IEP) that shall include, but is not limited to: planning, therapy, assessments, report and IEP writing, participation in IEP reviews and parent conferences, related travel, consultations with classroom teachers and other staff members, management of required documentation and attendance.

2. Term and Termination:
    a. The term of this Agreement shall commence on **October 6, 2025**, unless terminated earlier in accordance with the terms and conditions set-forth.
    b. Termination without Cause: Either party has the right to terminate the Agreement without cause by giving 30 days written notice.
    c. Termination with Cause: Either party reserves the right to terminate this Agreement immediately if the other party fails to comply with any terms or conditions of this Agreement and such failure continues for 15 days following receipt of written notice.

3. Compensation:
    a. To provide **Orientation & Mobility** services to Board until 16th day of June, 2026 excluding those days as determined by the district as holidays or closings.
    b. The rate established by mutual agreement shall be per fully qualified and Certified Orientation and Mobility Specialist at a rate of $250 per instructional hour. In addition to travel time at $125 per hour (time needed to travel roundtrip, from the Vendor's headquarters to the instructional site), and the market rate of a midsize rental vehicle.
    c. The Board will provide payment to the Vendor within 30 business days of receipt of a submitted invoice. The invoice will contain description, location, time and date of services.
    d. The 30-to-45-day period refers to business days, not calendar days. Please account for all holidays and breaks during fall, winter, spring, and summer, as these may extend the review time for invoices scheduled within the 30-to-45-day window. Any invoices submitted after work hours or during holidays and breaks will be considered received on the next business day.

f. To avoid delays, invoices should be submitted within 30 days following the end of the previous attendance month. If there are any errors, the review process will be paused until a corrected invoice is received, and processing will be based on the date of the revised submission. Late submissions or invoice errors will result in a longer payment timeline.

g. If students in the Vendor's caseload are approved to receive Extended School Year (ESY) services based on their IEPs, the current school year rates will apply. The Board will not pay for non-ESY services and services that fall outside of the contracted school year (i.e. after June 30th and before the 1st day of school of the following school year), unless it has been pre-approved by the Board's Director of Student Services.

h. VENDOR shall utilize the approved electronic IEP system of the LEA for all IEP planning and progress reporting at the LEA's discretion. Progress Reports are to be completed in special education data system twice annually near the end of each semester by the due dates determined and communicated by LEA. It is understood that planning and preparation for an IEP meeting is not considered a billable, "Progress Report". Preparation for an IEP meeting is part of VENDOR's professional responsibility and is not a billable service under this agreement. Planning and preparation for IEP meetings should be done upon request and/or pursuant to LEA policy and procedures. Preparation for IEP meetings should, at a minimum, include updating IEP goals and students' present levels of performance, and reviewing current services to ensure appropriateness.

i. VENDOR shall provide to LEA assessments and written assessment reports by service providers upon request and/or pursuant to LEA policy and procedures. It is understood that the The LEA or SELPA may provide training for any VENDOR to ensure access to the approved system. The VENDOR shall maintain confidentiality of all IEP data on the approved system and shall protect the password requirements of the system.

California Online Public Schools

4. Independent Contractor:
   a. Both parties agree that the terms of the Agreement do not constitute a formation of a partnership, joint venue, employer-employee, or other relationship and no form of agency exists between the parties.
   b. Board agrees to submit W-9 form with Vendor submitting a completed W-9 form and Request for Taxpayer Identification Number and Certification with social security number/ federal identification number.
   c. The Vendor shall provide California Online Public Schools with a copy of the provider's license/credential, as applicable, along with the verified dates of California DOJ and FBI background checks, fingerprint clearance, and Tuberculosis Test clearance for all employees, approved subcontractors, and/or volunteers prior to such individuals starting to work with any student.
   d. The Vendor is responsible for monitoring and ensuring the continued validity of all submitted documents. Renewed or updated documentation should be submitted promptly, either before or at the time of expiration.

Initial MWC

Initial MWC

5. Insurance/License:
   a. The Vendor agrees to maintain professional liability and malpractice insurance with the following minimum limits of liability: $1,000,000. Per occurrence and $3,000,000 in the aggregate and provide the Board with proof of insurance upon request.
   b. The Vendor is certified by the State of California in the performances of the Services provided herein and agrees to provide proof upon request.

6. Direct Hire-Non-Solicitation:
   a. Board agrees to notify Vendor in writing of its intent to hire, enter into an arrangement to hire, or contract for services with any personnel who worked for Vendor in scheduled assignment in a facility during the preceding six (6) month period. In the event the Board does hire such personnel, the Board agrees to pay Vendor a one time hire "Fee" of $2,000.

7. General:
   a. This agreement shall be governed by the State of California, and governing regulatory rules, all which are incorporated herein.

IN WITNESS THEREOF, the parties hereto have caused this Agreement to be executed, and do each represent that their respective signatory, whose signature appears below, is fully authorized to execute this Agreement.

By: California Online Public Schools
Name: Mackenzie Duran
Title: Director of Student Services
Date: 10/10/2025

Signature Signed by: Mackenzie Duran 5CF7080748C6400...

VENDOR
By: Moving with Confidence
Name: Maura Wong Cooper
Title: CEO
Date: 10/10/2025

Signature Signed by: Maura Wong Cooper D0F89E030E4A461...

NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES

MASTER CONTRACT

2025-2026

Master Contract

GENERAL AGREEMENT FOR NONSECTARIAN, NONPUBLIC SCHOOL AND AGENCY SERVICES

LEA **CALIFORNIA ONLINE PUBLIC SCHOOLS**:
California Online Public Schools Central Coast,
California Online Public Schools Central Valley,
California Online Public Schools Monterey Bay,
California Online Public Schools North Bay,
California Online Public Schools Northern California,
California Online Public Schools Southern California

Contract Year **2025-2026**

_____ Nonpublic School

X Nonpublic Agency

Type of Contract:

X Master Contract for fiscal year with Individual Service Agreements (ISA) to be approved throughout the term of this contract.

_____ Individual Master Contract for a specific student incorporating the Individual Service Agreement (ISA) into the terms of this Individual Master Contract specific to a single student.

_____ Interim Contract: an extension of the previous fiscal years approved contracts and rates. The sole purpose of this Interim Contract is to provide for ongoing funding at the prior year's rates for 90 days at the sole discretion of the LEA. Expiration Date:_____

When this section is included as part of any Master Contract, the changes specified above shall amend Section 4 – Term of Master Contract.

Table of Contents

Contents

GENERAL PROVISIONS 1
1. MASTER CONTRACT 1
2. IMPLEMENTATION 1
3. CERTIFICATION AND LICENSES 1
3. COMPLIANCE WITH LAWS, STATUTES, REGULATIONS 2
4. TERM OF MASTER CONTRACT 2
5. INTEGRATION/CONTINUANCE OF CONTRACT FOLLOWING EXPIRATION OR TERMINATION 3
6. INDIVIDUAL SERVICE AGREEMENT ("ISA") 3
7. DEFINITIONS 4
ADMINISTRATION OF CONTRACT 5
8. NOTICES 5
9. MAINTENANCE OF RECORDS 6
10. SEVERABILITY CLAUSE 6
11. SUCCESSORS IN INTEREST 7
12. VENUE AND GOVERNING LAW 7
13. MODIFICATIONS AND AMENDMENTS REQUIRED TO CONFORM TO LEGAL AND ADMINISTRATIVE GUIDELINES 7
14. TERMINATION 7
15. INSURANCE 7
16. INDEMNIFICATION AND HOLD HARMLESS 9
17. INDEPENDENT CONTRACTOR 10
18. SUBCONTRACTING 10
19. CONFLICTS OF INTEREST 10
20. NON-DISCRIMINATION 11
EDUCATIONAL PROGRAM 12
21. FREE AND APPROPRIATE PUBLIC EDUCATION (FAPE) 12
22. GENERAL PROGRAM OF INSTRUCTION 12
23. INSTRUCTIONAL MINUTES 13
24. CLASS SIZE 13
25. CALENDARS 14
26. DATA REPORTING 14

27. LEAST RESTRICTIVE ENVIRONMENT/DUAL ENROLLMENT 15
28. STATEWIDE ACHIEVEMENT TESTING 15
29. MANDATED ATTENDANCE AT LEA MEETINGS 15
30. POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORTS 16
31. STUDENT DISCIPLINE 17
32. IEP TEAM MEETINGS 18
33. SURROGATE PARENTS AND FOSTER YOUTH 18
34. DUE PROCESS PROCEEDINGS 19
35. COMPLAINT PROCEDURES 19
36. STUDENT PROGRESS REPORTS/REPORT CARDS AND ASSESSMENTS 19
37. GRADES, HIGH SCHOOL COURSE CREDITS, & TRANSCRIPTS 20
38. STUDENT CHANGE OF RESIDENCE 21
39. WITHDRAWAL OF STUDENT FROM PROGRAM 21
40. PARENT ACCESS 21
41. LICENSED CHILDREN'S INSTITUTION ("LCI") CONTRACTORS AND RESIDENTIAL TREATMENT CENTER ("RTC") CONTRACTORS 21
42. STATE MEAL MANDATE 22
43. MONITORING 23

PERSONNEL 23

44. CLEARANCE REQUIREMENTS 23
45. STAFF QUALIFICATIONS 24
46. VERIFICATION OF LICENSES, CREDENTIALS AND OTHER DOCUMENTS 25
47. STAFF ABSENCE 25
48. STAFF PROFESSIONAL BEHAVIOR WHEN PROVIDING SERVICES AT SCHOOL OR SCHOOL RELATED EVENTS OR AT SCHOOL FACILITY AND/OR IN THE HOME 26

HEALTH AND SAFETY MANDATES 26

49. HEALTH AND SAFETY 26
50. FACILITIES AND FACILITIES MODIFICATIONS 26
51. ADMINISTRATION OF MEDICATION 27
52. INCIDENT/ACCIDENT REPORTING 27
53. CHILD ABUSE REPORTING 27
54. SEXUAL HARASSMENT 27
55. REPORTING OF MISSING CHILDREN 27

FINANCIAL 28

56. ENROLLMENT, CONTRACTING, SERVICE TRACKING, ATTENDANCE REPORTING, AND BILLING PROCEDURES 28
57. RIGHT TO WITHHOLD PAYMENT 28
58. PAYMENT FROM OUTSIDE AGENCIES 30
59. PAYMENT FOR ABSENCES 30
60. LEA and/or NONPUBLIC SCHOOL CLOSURE DUE TO EMERGENCY 31
61. INSPECTION AND AUDIT 31
62. RATE SCHEDULE 32
63. DEBARMENT CERTIFICATION 32
EXHIBIT A: 2025-2026 RATES 35
EXHIBIT B: 2025-2026 ISA 37

2025-2026 **CONTRACT NUMBER:**

LOCAL EDUCATION AGENCY: California Online Public Schools

NONPUBLIC SCHOOL/AGENCY/RELATED SERVICES PROVIDER:
Partners in Special Education, Inc.

NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES MASTER CONTRACT

GENERAL PROVISIONS

1. MASTER CONTRACT

This Master Contract (or "Contract") is entered into on **September 2, 2025** , between **California Online Public Schools which includes California Online Public Schools Central Coast, California Online Public Schools Central Valley, California Online Public Schools Monterey Bay, California Online Public Schools North Bay, California Online Public Schools Northern California, and California Online Public Schools Southern California**, hereinafter referred to as the local educational agency ("LEA"), a member of the **El Dorado** SELPA and Partners in Special Education, Inc. (nonpublic, nonsectarian school or agency), hereinafter referred to as NPS/A or "CONTRACTOR" for the purpose of providing special education and/or related services to students with exceptional needs under the authorization of California Education Code sections 56157, 56361 and 56365 *et seq*. and Title 5 of the California Code of Regulations section 3000 *et seq*., AB 490 (Chapter 862, Statutes of 2003) and AB 1858 (Chapter 914, Statutes of 2004). It is understood that this agreement does not commit the LEA to pay for special education and/or related services provided to any student, or CONTRACTOR to provide such special education and/or related services, unless and until an authorized LEA representative approves the provision of special education and/or related services by CONTRACTOR.

Upon acceptance of a student, LEA shall submit to CONTRACTOR an Individual Service Agreement (hereinafter referred to as "ISA"). Unless otherwise agreed in writing, these forms shall acknowledge CONTRACTOR's obligation to provide all relevant services specified in the student's Individualized Education Program (hereinafter referred to as "IEP"). The ISA shall be executed within ninety (90) days of a student's enrollment. LEA and CONTRACTOR shall enter into an ISA for each student served by CONTRACTOR. As available and appropriate, the LEA shall make available access to any electronic IEP system and/or electronic database for the development of the ISA and invoices.

Unless placement and/or services is made pursuant to an Office of Administrative Hearings (hereinafter referred to as "OAH") order, a lawfully executed settlement agreement between LEA and parent or authorized by LEA for a transfer student pursuant to California Education Code section 56325, LEA is not responsible for the costs associated with NPS placement or NPS/A services until the date on which an IEP team meeting is convened, the IEP team determines that a NPS placement is appropriate, and the IEP is signed by the student's parent.

2. CERTIFICATION AND LICENSES

CONTRACTOR shall be certified by the California Department of Education (hereinafter referred to as "CDE") as a NPS/A. All NPS/A services shall be provided consistent with the area of certification and licensure specified by CDE Certification and as defined in California Education Code, section 56366 et seq

and within the professional scope of practice of each provider's license, certification, and/or credential. A current copy of CONTRACTOR's NPS/A certification or a waiver of such certification issued by the CDE pursuant to Education Code section 56366.2 must be provided to LEA on or before the date this Agreement is executed by CONTRACTOR. This Master Contract shall be null and void if such certification or waiver is expired, revoked, rescinded, or otherwise nullified during the effective period of this Master Contract.

Total student enrollment shall be limited to capacity as stated on CDE certification and in Section 24 of the Master Contract.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified and all staff persons providing services to pupils shall be certified and/or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

If CONTRACTOR is a licensed children's institution (hereinafter referred to as "LCI"), CONTRACTOR shall be licensed by the state, or other public agency having delegated authority by contract with the state to license, to provide nonmedical care room and board to children, including, but not limited to, individuals with exceptional needs. The LCI must also comply with all licensing requirements relevant to the protection of the child, and have a special permit, if necessary, to meet the needs of each child so placed. If the CONTRACTOR operates a program outside of this State, CONTRACTOR must obtain all required licenses from the appropriate licensing agency in both California and in the state where the LCI is located.

With respect to CONTRACTOR's certification, failure to notify the LEA and CDE in writing of any changes in: (1) credentialed/licensed staff; (2) ownership; (3) management and/or control of the agency; (4) major modification or relocation of facilities; or (5) significant modification of the program may result in the suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

3. COMPLIANCE WITH LAWS, STATUTES, REGULATIONS

During the term of this Master Contract, unless otherwise agreed, CONTRACTOR shall comply with all applicable federal, state, and local statutes, laws, ordinances, rules, policies and regulations. CONTRACTOR shall also comply with all applicable LEA policies and procedures unless, taking into consideration all of the surrounding facts and circumstances, a policy or policies or a portion of a policy does not reasonably apply to CONTRACTOR. CONTRACTOR hereby acknowledges and agrees that it accepts all risks and responsibilities for its failure to comply with LEA policies and shall indemnify LEA under the provisions of Section 16 of this Agreement for all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of CONTRACTOR's failure to comply with applicable LEA policies (e.g., those policies relating to; the provision of special education and/or related services, facilities for individuals with exceptional needs, student enrollment and transfer, student inactive status, corporal punishment, student discipline, and positive behavior interventions).

CONTRACTOR acknowledges and understands that LEA may report to the CDE any violations of the provisions of this Master Contract; and that this may result in the suspension and/or revocation of CDE nonpublic school/agency certification pursuant to California Education Code section 56366.4(a).

4. TERM OF MASTER CONTRACT

The term of this Master Contract shall be from July 1, 2025 to June 30, 2026 (Title 5 California Code of Regulations section 3062(a)) unless otherwise stated. Neither the CONTRACTOR nor the LEA is required to renew this Master Contract in subsequent contract years. The parties acknowledge that any subsequent Master Contract is to be re-negotiated prior to June 30, 2026 (Title 5 California Code of Regulations section 3062(d)). In the event the contract negotiations are not agreed to by June 30th, the most recently executed

Master Contract will remain in effect for 90 days (Education Code 56366(c)(1)). If, after 60 days the master contract or individual services agreement has not been finalized, as prescribed in paragraph (1) of subdivision (a), either party may appeal to the county superintendent of schools, if the county superintendent of schools is not participating in the local plan involved in the nonpublic, nonsectarian school or agency contract; or the Superintendent, if the county superintendent of schools is participating in the local plan involved in the contract, to negotiate the contract. Within 30 days of receipt of this appeal, the county superintendent of schools or the Superintendent, or the individual designee, shall mediate the formulation of a contract, which shall be binding upon both parties (Education Code 56366 (c) (2)). No Master Contract will be offered unless and until all of the contracting requirements have been satisfied. The offer of a Master Contract to a CONTRACTOR is at the sole discretion of the LEA.

The provisions of this Master Contract apply to CONTRACTOR and any of its employees or independent contractors. Notice of any change in CONTRACTOR's ownership or authorized representative shall be provided in writing to LEA within thirty (30) calendar days of change of ownership or change of authorized representative.

5. INTEGRATION/CONTINUANCE OF CONTRACT FOLLOWING EXPIRATION OR TERMINATION

This Master Contract includes each ISA and they are incorporated herein by this reference. This Master Contract supersedes any prior or contemporaneous written or oral understanding or agreement. This Master Contract may be amended only by written amendment executed by both parties.

CONTRACTOR shall provide the LEA with information as requested in writing to secure a Master Contract or a renewal.

At a minimum, such information shall include copies of current teacher credentials and clearance, insurance documentation and CDE certification. The LEA may require additional information as applicable. If the application packet is not completed and returned to District, no Master Contract will be issued. If CONTRACTOR does not return the Master Contract to LEA duly signed by an authorized representative within ninety (90) calendar days of issuance by LEA, the new contract rates will not take effect until the newly executed Master Contract is received by LEA and will not be retroactive to the first day of the new Master Contract's effective date. If CONTRACTOR fails to execute the new Master Contract within such ninety-day period, all payments shall cease until such time as the new Master Contract for the current school year is signed and returned to LEA by CONTRACTOR. (California Education Code section 56366(c)(1) and (2)). In the event that this Master Contract expires or terminates, CONTRACTOR shall continue to be bound to all of the terms and conditions of the most recent executed Master Contract between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized students at the discretion of the LEA

6. INDIVIDUAL SERVICE AGREEMENT ("ISA")

This Agreement shall include an ISA developed for each student to whom CONTRACTOR is to provide special education and/or related services. An ISA shall only be issued for students enrolled with the approval of the LEA pursuant to Education Code section 56366 (a)(2)(A). An ISA may be effective for more than one contract year provided that there is a concurrent Master Contract in effect. In the event that this Master Contract expires or terminates, CONTRACTOR, shall continue to be bound to all of the terms and conditions of the most recent executed ISAs between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized students.

Any and all changes to a student's educational placement/program provided under this Master Contract and/or an ISA shall be made solely on the basis of a revision to the student's IEP or by written agreement between the parent and LEA. At any time during the term of this Master Contract, a student's parent, CONTRACTOR, or LEA may request a review of a student's IEP subject to all procedural safeguards required by law.

Unless otherwise provided in this Master Contract, the CONTRACTOR shall provide all services specified in the IEP unless the CONTRACTOR and the LEA agree otherwise in the ISA. (California Education Code sections 56366(a) (5) and 3062(e)). In the event the CONTRACTOR is unable to provide a specific service at any time during the life of the ISA, the CONTRACTOR shall notify the LEA in writing within five (5) business days of the last date a service was provided. CONTRACTOR shall provide any and all subsequent compensatory service hours awarded to student as a result of lack of provision of services while student was served by the NPS/A.

If a parent or LEA contests the termination of an ISA by initiating a due process proceeding with the OAH, CONTRACTOR shall abide by the "stay-put" requirement of state and federal law unless the parent agrees otherwise or an Interim Alternative Educational Setting is deemed lawful and appropriate by LEA or OAH consistent with Section 1415 (k)(1)(7) of Title 20 of the United States Code. CONTRACTOR shall adhere to all LEA requirements concerning changes in placement.

Disagreements between LEA and CONTRACTOR concerning the formulation of an ISA or the Master Contract may be appealed to the County Superintendent of Schools of the County where the LEA is located, or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code section 56366(c) (2).

7. DEFINITIONS

The following definitions shall apply for purposes of this contract:

a. The term "CONTRACTOR" means a nonpublic, nonsectarian school/agency certified by the California Department of Education and its officers, agents, and employees.

b. The term "authorized LEA representative" means a LEA administrator designated to be responsible for NPS/A. It is understood, a representative of the Special Education Local Plan Area (SELPA) of which the LEA is a member is an authorized LEA representative in collaboration with the LEA. The LEA maintains sole responsibility for this Contract, unless otherwise specified in this Contract.

c. The term "credential" means a valid credential, life diploma, permit, or document in special education or pupil personnel services issued by, or under the jurisdiction of, the State Board of Education if issued prior to 1970 or the California Commission on Teacher Credentialing, which entitles the holder thereof to perform services for which certification qualifications are required as defined in Title 5 of the California Code of Regulations section 3001(g).

d. The term "qualified" means that a person holds a certificate, permit or other document equivalent to that which staff in a public school are required to hold to provide special education and related services and has met federal and state certification, licensing, registration, or other comparable requirements which apply to the area in which the individual is providing special education or related services, including those requirements set forth in Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and those requirements set forth in Title 5 of the California Code of Regulations Sections 3064 and 3065, and adheres to the standards of professional practice established in federal and state law or regulation, including the standards contained in the California Business and Professions Code.

Nothing in this definition shall be construed as restricting the activities in services of a graduate needing direct hours leading to licensure, or of a student teacher or intern leading to a graduate degree at an accredited or approved college or university, as authorized by state laws or regulations. (Title 5 of the California Code of Regulations Section 3001 (r)).

e The term "license" means a valid non-expired document issued by a licensing agency within the Department of Consumer Affairs or other state licensing office authorized to grant licenses and authorizing the bearer of the document to provide certain professional services or refer to themselves using a specified professional title including but not limited to mental health and board and care services at a residential placement. If a license is not available through an appropriate state licensing agency, a certificate of registration with the appropriate professional organization at the national or state level which has standards established for the certificate that are equivalent to a license shall be deemed to be a license as defined in Title 5 of the California Code of Regulations section 3001(l).

f. "Parent" means:

i. a biological or adoptive parent; unless the biological or adoptive parent does not have legal authority to make educational decisions for the child,

ii. a guardian generally authorized to act as the child's parent or authorized to make educational decisions for the child,

iii. an individual acting in the place of a biological or adoptive parent, including a grandparent, stepparent, or other relative with whom the child lives, or an individual who is legally responsible for the child's welfare,

iv. a surrogate parent,

v. a foster parent if the authority of the biological or adoptive parent to make educational decisions on the child's behalf has been specifically limited by court order in accordance with Code of Federal Regulations 300.30(b)(1) or (2).

vi. Parent does not include the state or any political subdivision of government or the NPS/A under contract with the LEA for the provision of special education or designated instruction and services for a child. (California Education Code section 56028).

g. The term "days" means calendar days unless otherwise specified.

h. The phrase "billable day" means a school day in which instructional minutes meet or exceed those in comparable LEA programs.

i. The phrase "billable day of attendance" means a school day as defined in California Education Code Section 46307, in which a student is in attendance and in which instructional minutes meet or exceed those in comparable LEA programs unless otherwise stipulated in an IEP or ISA.

j. It is understood that the term "Master Contract" also means "Contract" and is referred to as such in this document.

ADMINISTRATION OF CONTRACT

8. NOTICES

All notices provided for by this Contract shall be in writing. Notices shall be mailed, emailed, or delivered by hand and shall be effective as of the date of receipt by addressee.

All notices mailed or emailed to LEA shall be addressed to the person and address as indicated on the signature page of this Master Contract. Notices to CONTRACTOR shall be addressed as indicated on signature page of this Master Contract.

9. MAINTENANCE OF RECORDS

All records shall be maintained by CONTRACTOR as required by state and federal laws and regulations. Notwithstanding the foregoing sentence, CONTRACTOR shall maintain all records for at least five (5) years after the termination of this Master Contract. For purposes of this Master Contract, "records" shall include, but not be limited to student records as defined by California Education Code section 49061(b) including electronically stored information; registers and roll books of teachers and/or daily service providers; daily service logs and notes and other documents used to record the provision of related services including supervision; daily service logs and notes used to record the provision of services provided through additional instructional assistants, NPA behavior intervention aides, and bus aides; behavior emergency reports (BER); incident reports; notification of injuries; absence verification records (parent/doctor notes, telephone logs, and related documents) if the CONTRACTOR is funded for excused absences, however, such records are not required if positive attendance is required; bus rosters; staff lists specifying credentials held and documents evidencing other staff qualifications, social security numbers, dates of hire, and dates of termination; records of employee training and certification, , including verification of behavior training consistent with 56366.1; staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related services subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state NPS/A certifications; by-laws, if applicable; lists of current board of directors/trustees, if incorporated; statement of income and expenses; general journals; cash receipts and disbursement books; general ledgers and supporting documents; documents evidencing financial expenditures; federal/state payroll quarterly reports; evidence of electronic payments; and bank statements and canceled checks or facsimile thereof.

CONTRACTOR shall maintain student records in a secure location to ensure confidentiality and prevent unauthorized access. CONTRACTOR shall maintain a current list of the names and positions of CONTRACTOR's employees who have access to confidential records. CONTRACTOR shall maintain an access log for each student's record which lists all persons, agencies, or organizations requesting or receiving information from the record. Such log shall be maintained as required by California Education Code section 49064 and include the name, title, agency/organization affiliation, date/time of access for each individual requesting or receiving information from the student's record, and a description of the record(s) provided. Such log needs to record access to the student's records by: (a) the student's parent; (b) an individual to whom written consent has been executed by the student's parent; or (c) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record. CONTRACTOR/LEA shall maintain copies of any written parental concerns granting access to student records. For purposes of this paragraph, "employees of LEA or CONTRACTOR" do not include subcontractors.

CONTRACTOR shall grant the following access to student records, (a) the student's parent; (b) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record, and comply with parents' requests for copies of student records, as required by state and federal laws and regulations. CONTRACTOR agrees, in the event of school or agency closure, to forward student records within ten (10) business days to LEA. These shall include, but not limited to, current transcripts, IEP/IFSPs, BER's, incident reports, notification of injuries and all other relevant reports. LEA and/or SELPA shall have access to and receive copies of any and all records upon request within five (5) business days.

10. SEVERABILITY CLAUSE

If any provision of this agreement is held, in whole or in part, to be unenforceable for any reason, the remainder of that provision and of the entire agreement shall be severable and remain in effect.

11. SUCCESSORS IN INTEREST

This contract binds CONTRACTOR's successors and assignees. CONTRACTOR shall notify the LEA of any change of ownership or corporate control.

12. VENUE AND GOVERNING LAW

The laws of the State of California shall govern the terms and conditions of this contract with venue in the County where the LEA is located.

13. MODIFICATIONS AND AMENDMENTS REQUIRED TO CONFORM TO LEGAL AND ADMINISTRATIVE GUIDELINES

This Master Contract may be modified or amended by the LEA to conform to administrative and statutory guidelines issued by any state, federal or local governmental agency. The party seeking such modification shall provide the LEA and/or CONTRACTOR thirty (30) days' notice of any such changes or modifications made to conform to administrative or statutory guidelines and a copy of the statute or regulation upon which the modification or changes are based.

14. TERMINATION

This Master Contract or ISA may be terminated for cause. The cause shall not be the availability of a public class initiated during the period of the contract unless the parent agrees to the transfer of the student to the public school program at an IEP team meeting.

To terminate the contract either party shall give no less than twenty (20) days prior written notice (California Education Code section 56366(a)(4)). At the time of termination, CONTRACTOR shall provide to LEA any and all documents CONTRACTOR is required to maintain under this Master Contract. ISAs are void upon termination of this Master Contract, as provided in Section 5 or 6. CONTRACTOR or LEA may terminate an ISA for cause. To terminate the ISA, either party shall give twenty (20) days prior written notice.

15. INSURANCE

CONTRACTOR shall, at CONTRACTOR'S sole cost and expense, maintain in full force and effect, during the term of this Contract, the following insurance coverage from a California licensed and/or admitted insurer with an A minus (A-), VII, or better rating from A.M. Best, sufficient to cover any claims, damages, liabilities, costs and expenses (including counsel fees) arising out of or in connection with CONTRACTOR's fulfillment of any of its obligations under this Agreement or either party's use of the work or any component or part thereof:

PART I - INSURANCE REQUIREMENTS FOR NONPUBLIC SCHOOLS AND AGENCIES

A. **Commercial General Liability Insurance**, including both bodily injury and property damage, with limits as follows:

$2,000,000 per occurrence
$ 500,000 fire damage
$ 5,000 medical expenses
$1,000,000 personal & adv. injury
$3,000,000 general aggregate
$2,000,000 products/completed operations aggregate

The policy may not contain an exclusion for coverage of claims arising from claims for sexual molestation or abuse. In the event that CONTRACTOR's policy should have an exclusion for

sexual molestation or abuse claims, then CONTRACTOR shall be required to procure a supplemental policy providing such coverage.

B. **Workers' Compensation Insurance** in accordance with provisions of the California Labor Code adequate to protect the CONTRACTOR from claims that may arise from its operations pursuant to the Workers' Compensation Act (Statutory Coverage). The Workers' Compensation Insurance coverage must also include Employers Liability coverage with limits of $1,000,000/$1,000,000/$1,000,000.

C. **Commercial Auto Liability Insurance** for all owned, non-owned or hired automobiles with a $1 million combined single limit.

If no owned automobiles, then only hired and non-owned is required.

If CONTRACTOR uses a vehicle to travel to/from school sites, between schools and/or to/from students' homes or other locations as approved service locations by the LEA, CONTRACTOR must comply with State of California auto insurance requirements.

D. **Errors & Omissions (E & O)/Malpractice (Professional Liability) coverage**, including Sexual Molestation and Abuse coverage, unless that coverage is afforded elsewhere in the Commercial General Liability policy by endorsement or separate policy**,** with the following limits:

$1,000,000 per occurrence
$2,000,000 general aggregate

E. CONTRACTOR, upon execution of this Contract and periodically thereafter upon request, shall furnish the LEA with certificates of insurance evidencing such coverage. The certificate of insurance shall include a ten (10) day non-renewal notice provision. The Commercial General Liability and Automobile Liability policy shall name the LEA and the Board of Education additional insured's premiums on all insurance policies and shall be paid by CONTRACTOR and shall be deemed included in CONTRACTOR's obligations under this contract at no additional charge.

F. Any deductibles or self-insured retentions above $100,000 must be declared to and approved by the LEA. At its option, LEA may require the CONTRACTOR, at the CONTRACTOR's sole cost, to: (a) cause its insurer to reduce to levels specified by the LEA or eliminate such deductibles or self-insured retentions with respect to the LEA, its officials and employees, or (b) procure a bond guaranteeing payment of losses and related investigation.

G. For any claims related to the services performed in connection with this Master Contract, the CONTRACTOR's insurance coverage shall be the primary insurance with respect to the LEA, its subsidiaries, officials and employees. Any insurance or self-insurance maintained by the LEA, its subsidiaries, officials and employees shall be excess of the CONTRACTOR's insurance and shall not contribute with it.

H. All Certificates of Insurance must reference the contract number, name of the school or agency submitting the certificate, and the location of the school or agency submitting the certificate on the certificate.

PART II - INSURANCE REQUIREMENTS FOR NONPUBLIC SCHOOLS AFFILIATED WITH A RESIDENTIAL TREATMENT FACILITY ("RTC")

When CONTRACTOR is an NPS affiliated with a **residential treatment center (NPS/RTC**), the following insurance policies are required:

A. **Commercial General Liability** including both bodily injury and property damage, with limits as follows:

$3,000,000 per occurrence
$6,000,000 in General Aggregate**.**

The policy shall be endorsed to name the LEA and the Board of Education as *named* additional insured and shall provide specifically that any insurance carried by the LEA which may be applicable to any claims or loss shall be deemed excess and the RTC's insurance primary despite any conflicting provisions in the RTC's policy. Coverage shall be maintained with no Self-Insured Retention above $100,000 without the prior written approval of the LEA.

B. **Workers' Compensation Insurance** in accordance with provisions of the California Labor Code adequate to protect the RTC from claims that may arise from its operations pursuant to the Workers' Compensation Act (Statutory Coverage). The Workers' Compensation Insurance coverage must also include Employers Liability coverage with limits of $1,000,000/$1,000,000/$1,000,000.

C. **Commercial Auto Liability** coverage with limits of $1,000,000 Combined Single Limit per Occurrence if the RTC does not operate a student bus service. If the RTC provides student bus services, the required coverage limit is $5,000,000 Combined Single Limit per Occurrence.

D. **Fidelity Bond** or **Crime Coverage** shall be maintained by the RTC to cover all employees who process or otherwise have responsibility for RTC funds, supplies, equipment or other assets. Minimum amount of coverage shall be $250,000 per occurrence, with no self-insured retention.

E. **Professional Liability/Errors & Omissions/Malpractice** coverage with minimum limits of $3,000,000 per occurrence and $6,000,000 general aggregate.

F. **Sexual Molestation and Abuse Coverage**, unless that coverage is afforded elsewhere in the Commercial General Liability or Professional liability policy by endorsement, with minimum limits of $3,000,000 per occurrence and $6,000,000 general aggregate.

If LEA or CONTRACTOR determines that a change in insurance coverage obligations under this section is necessary, either party may reopen negotiations to modify the insurance obligations.

16. INDEMNIFICATION AND HOLD HARMLESS

To the fullest extent allowed by law, CONTRACTOR shall indemnify and hold LEA and its Board Members, administrators, employees, agents, attorneys, volunteers, and subcontractors ("LEA Indemnities") harmless against all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of this Master Contract or its performance, to the extent that such loss, expense, damage or liability was proximately caused by negligence, intentional act, or willful act or omission of CONTRACTOR, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding LEA and LEA Indemnities). The duty and obligation to defend shall arise immediately upon tender of a claim or lawsuit to the CONTRACTOR. The LEA and the Member District(s) shall have the right in their sole discretion to select counsel of its choice to provide the defense at the sole cost of the CONTRACTOR or the applicable insurance carrier.

To the fullest extent allowed by law, LEA shall indemnify and hold CONTRACTOR and its Board Members, administrators, employees, agents, attorneys, and subcontractors ("CONTRACTOR Indemnities") harmless against all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of this Master Contract or its performance thereof, to the extent that such loss, expense, damage or liability was proximately caused by the negligent, intentional act or willful act or

omission of LEA, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding CONTRACTOR and/or any CONTRACTOR Indemnities).

LEA represents that it is self-insured in compliance with the laws of the State of California, that the self-insurance covers LEA employees acting within the course and scope of their respective duties and that its self-insurance covers the LEA's indemnification obligations under this Master Contract.

17. INDEPENDENT CONTRACTOR

Nothing herein contained will be construed to imply a joint venture, partnership or principal-agent relationship between the LEA and CONTRACTOR. CONTRACTOR shall provide all services under this Contract as an independent contractor, and neither party shall have the authority to bind or make any commitment on behalf of the other. Nothing contained in this Contract shall be deemed to create any association, partnership, joint venture or relationship of principal and agent, master and servant, or employer and employee between the parties or any affiliates of the parties, or between the LEA and any individual assigned by CONTRACTOR to perform any services for the LEA.

If the LEA is determined to be a partner, joint venture, co-principal, employer or co-employer of CONTRACTOR, CONTRACTOR shall indemnify and hold harmless the LEA from and against any and all claims for loss, liability, or damages arising from that determination, as well as any expenses, costs, taxes, penalties and interest charges incurred by the LEA as a result of that holding.

18. SUBCONTRACTING

CONTRACTOR shall provide written notification to LEA before subcontracting for special education and/or related services pursuant to this Master Contract. In the event LEA determines that it can provide the subcontracted service(s) at a lower rate, LEA may elect to provide such service(s). If LEA elects to provide such service(s), LEA shall provide written notification to CONTRACTOR within five (5) days of receipt of CONTRACTOR's original notice and CONTRACTOR shall not subcontract for said service(s).

CONTRACTOR shall incorporate all of the provisions of this Master Contract in all subcontracts, to the fullest extent reasonably possible. Furthermore, when CONTRACTOR enters into subcontracts for the provision of special education and/or related services (including, but not limited to, transportation) for any student, CONTRACTOR shall cause each subcontractor to procure and maintain insurance during the term of each subcontract. Such subcontractor's insurance shall comply with the provisions of Section 15. Each subcontractor shall furnish the LEA with original endorsements and certificates of insurance effecting coverage required by Section 15. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. The endorsements are to be on forms as required by the LEA. All endorsements are to be received and approved by the LEA before the subcontractor's work commences. The Commercial General Liability and Automobile Liability policies shall name the LEA/SELPA and the LEA Board of Education as additional insured.

As an alternative to the LEA's forms, a subcontractor's insurer may provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by this Master Contract. All Certificates of Insurance must reference the LEA contract number, name of the school or agency submitting the certificate, indication if NPS or NPA, and the location of the school or agency submitting the certificate. In addition, all subcontractors must meet the requirements as contained in Section 44 Clearance Requirements and Section 45 Staff Qualifications of this Master Contract.

19. CONFLICTS OF INTEREST

CONTRACTOR shall provide to LEA upon request a copy of its current bylaws and a current list of its Board of Directors (or Trustees), if it is incorporated. CONTRACTOR and any member of its Board of Directors (or Trustees) shall disclose any relationship with LEA that constitutes or may constitute a conflict of interest pursuant to California Education Code section 56042 and Government Code Section 1090 including, but not limited to, employment with LEA, provision of private party assessments and/or reports,

and attendance at IEP team meetings acting as a student's advocate. Pursuant to California Education code section 56042, an attorney or advocate for a parent of an individual with exceptional needs shall not recommend placement at CONTRACTOR's facility if the attorney or advocate is employed or contracted by the CONTRACTOR, or will receive a benefit from the CONTRACTOR, or otherwise has a conflict of interest.

The LEA shall neither execute an ISA with CONTRACTOR nor amend an existing ISA for a student when a recommendation for special education and/or related services is based in whole or in part on assessment(s) or reports provided by CONTRACTOR to the student without prior written authorization by LEA. This paragraph shall apply to CONTRACTOR regardless of when an assessment is performed or a report is prepared (i.e., before or after the student is enrolled in CONTRACTOR's school/agency) or whether an assessment of the student is performed or a report is prepared in the normal course of the services provided to the student by CONTRACTOR. To avoid conflict of interest, and in order to ensure the appropriateness of an Independent Educational Evaluation (hereinafter referred to as "IEE") and its recommendations, the LEA may not fund an IEE by an evaluator who provides ongoing service(s) or is sought to provide service(s) to the student for whom the IEE is requested. Likewise, the LEA may not fund services through the evaluator whose IEE the LEA agrees to fund. When no other appropriate assessor is available, LEA may request and if CONTRACTOR agrees, the CONTRACTOR may provide an IEE.

CONTRACTOR shall not admit a student living within the jurisdictional boundaries of the LEA on a private pay or tuition free "scholarship" basis and concurrently or subsequently advise/request parent(s) to pursue funding for the admitted school year from the LEA through due process proceedings.

20. NON-DISCRIMINATION

CONTRACTOR shall not, in employment or operation of its programs, unlawfully discriminate on the basis of gender, nationality, national origin, ancestry, race, color, ethnicity, ethnic group affiliation, religion, age, marital status, pregnancy or parental status, sex, sexual orientation, gender, gender identity or expression, physical or mental disability, genetic information or any other classification protected by federal or state law or the perception of one or more of such characteristics or association with a person or group with one or more of these actual or perceived characteristics.

EDUCATIONAL PROGRAM

21. FREE AND APPROPRIATE PUBLIC EDUCATION (FAPE)

The LEA shall provide CONTRACTOR with a copy of the IEP including the Individualized Transition Plan (hereinafter referred to as "ITP") of each student served by CONTRACTOR. CONTRACTOR shall provide special education and/or related services (including transition services) to each student within the NPS/A consistent with the student's IEP and as specified in the ISA. If CONTRACTOR is a NPS, CONTRACTOR shall not accept a student if it cannot provide or ensure the provision of the services outlined in the student's IEP. If student services are provided by a third party (i.e. Related Services Provider), CONTRACTOR shall notify LEA if provision of services cease.

Unless otherwise agreed to between CONTRACTOR and LEA, CONTRACTOR shall be responsible for the provision of all appropriate supplies, equipment, and/or facilities, as specified in the student's IEP and ISA. CONTRACTOR shall make no charge of any kind to parents for special education and/or related services as specified in the student's IEP and ISA (including, but not limited to, screenings, assessments, or interviews that occur prior to or as a condition of the student's enrollment under the terms of this Master Contract). LEA shall provide low incidence equipment for eligible students with low incidence disabilities when specified in the student's IEP and ISA. Such equipment remains the property of the SELPA/LEA and shall be returned to the SELPA/LEA when the IEP team determines the equipment is no longer needed or when the student is no longer enrolled in the NPS. CONTRACTOR shall ensure that facilities are adequate to provide LEA students with an environment which meets all pertinent health and safety regulations. CONTRACTOR shall adhere to all LEA requirements concerning parent acknowledgment of financial responsibility.

Voluntary services and/or activities not necessary for the student to receive a free appropriate public education shall not interfere with the student's receipt of special education and/or related services as specified in the student's IEP and ISA unless the LEA, CONTRACTOR, and PARENT agree otherwise in writing.

22. GENERAL PROGRAM OF INSTRUCTION

All NPS/A services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code section 56366 et seq...

When CONTRACTOR is a NPS, CONTRACTOR's general program of instruction shall: (a) utilize evidence-based practices and be consistent with LEA's standards regarding the particular course of study and curriculum; (b) include curriculum that addresses mathematics, literacy and the use of educational, assistive technology and transition services; (c) be consistent with CDE's standards regarding the particular course of study and curriculum; (d) provide the services as specified in the student's IEP and ISA. Students shall have access to: (a) State Board of Education (SBE) - adopted Common Core State Standards ("CCSS") for curriculum and the same instructional materials for kindergarten and grades 1 to 8, inclusive; and provide standards – aligned core curriculum and instructional materials for grades 9 to 12, inclusive, used by an LEA, that contracts with the NPS: (b) college preparation courses; (c) extracurricular activities, such as art, sports, music and academic clubs; (d) career preparation and vocational training, consistent with transition plans pursuant to state and federal law and; (e) supplemental assistance, including individual academic tutoring, psychological counseling, and career and college counseling.

When CONTRACTOR serves students in grades 9 through 12 inclusive, LEA shall provide to CONTRACTOR a specific list of the course requirements to be satisfied by the CONTRACTOR leading toward graduation or completion of LEA's diploma requirements. CONTRACTOR shall not award a high school diploma to students who have not successfully completed all of the LEA's graduation requirements.

When CONTRACTOR is a NPA and/or related services provider, CONTRACTOR's general program of instruction and/or services shall utilize evidence-based practices and be consistent with LEA and CDE guidelines and certification, and provided as specified in the student's IEP and ISA. The NPA providing Behavior Intervention services shall develop a written plan that specifies the nature of their NPA service for each student within thirty (30) days of enrollment and shall be provided in writing to the LEA. School-based services may not be unilaterally converted by CONTRACTOR to a substitute program or provided at a location not specifically authorized by the IEP team. Except for services provided by a CONTRACTOR that is a Licensed Children's Institution (LCI), all services not provided in the school setting require the presence of a parent, guardian or adult caregiver during the delivery of services, provided such guardian or caregiver have a signed authorization by the parent or legal guardian to authorize emergency services as requested. LCI CONTRACTORS shall ensure that appropriate and qualified residential or clinical staff is present during the provision of services under this Master Contract. CONTRACTOR shall immediately notify LEA in writing if no parent, guardian or adult caregiver is present. CONTRACTOR shall provide to LEA a written description of the services and location provided prior to the effective date of this Master Contract. CONTRACTORS providing Behavior Intervention services must have a trained behaviorist or trained equivalent on staff. It is understood that Behavior Intervention services are limited per CDE Certification and do not constitute as an instructional program.

When CONTRACTOR is a NPA, CONTRACTOR shall not provide transportation nor subcontract for transportation services for students unless the LEA and CONTRACTOR agree otherwise in writing.

23. INSTRUCTIONAL MINUTES

When CONTRACTOR is a NPS, the total number of instructional minutes per school day provided by CONTRACTOR shall be at least equivalent to the number of instructional minutes per school day provided to students at like grade level attending LEA schools and shall be specified in the student's ISA developed in accordance with the student's IEP.

For students in grades kindergarten through 12 inclusive, unless otherwise specified in the student's IEP and ISA, the number of instructional minutes, excluding breakfast, recess, lunch and passing time shall be at the same level that Ed. Code prescribes for the LEA.

The total number of annual instructional minutes shall be at least equivalent to the total number of annual instructional minutes provided to students attending LEA schools in like grade level unless otherwise specified in the student's IEP.

When CONTRACTOR is a NPA and/or related services provider, the total number of minutes per school day provided by CONTRACTOR shall be specified in the student's ISA developed in accordance with the student's IEP.

24. CLASS SIZE

When CONTRACTOR is a NPS, CONTRACTOR shall ensure that class size shall not exceed a ratio of one teacher per twelve (12) students, unless CONTRACTOR and LEA agree otherwise in writing. Upon prior written approval by an authorized LEA representative, class size may be temporarily increased by a ratio of 1 teacher to fourteen (14) students when necessary, during the regular or extended school year to provide services to students with disabilities.

In the event a NPS is unable to fill a vacant teaching position responsible for direct instruction to students, and the vacancy has direct impact on the CDE Certification of that school, the NPS shall develop a plan to ensure appropriate coverage of students by first utilizing existing certificated staff. The NPS and the LEA may agree to one 30 school day period per contract year where class size may be increased to ensure coverage by an appropriately credentialed teacher. Such an agreement shall be in writing and signed by both parties. This provision does not apply to a NPA.

CONTRACTOR providing special education instruction for individuals with exceptional needs between the ages of three and five years, inclusive, shall also comply with the appropriate instructional adult to child ratios pursuant to California Education Code sections 56440 et seq.

25. CALENDARS

When CONTRACTOR is an NPS, CONTRACTOR shall submit to the LEA/SELPA a school calendar with the total number of billable days not to exceed 180 days, plus extended school year billable days equivalent to the number of days determined by the LEA's extended school year calendar. Billable days shall include only those days that are included on the submitted and approved school calendar, and/or required by the IEP (developed by the LEA) for each student. CONTRACTOR shall not be allowed to change its school calendar and/or amend the number of billable days without the prior written approval of the LEA. Nothing in this Master Contract shall be interpreted to require the LEA to accept any requests for calendar changes.

Unless otherwise specified by the student's IEP, educational services shall occur at the school site. A student shall only be eligible for extended school year services as determined by the IEP team and the provision of such is specifically included in the ISA. Extended school year shall consist of twenty (20) instructional days, unless otherwise agreed upon by the IEP team convened by the LEA. Any days of extended school year in excess of twenty (20) billable days must be mutually agreed to, in writing, prior to the start of the extended school year.

Student must have actually been in attendance during the regular school year and/or during extended school year and received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any NPS service. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

CONTRACTOR shall observe the same legal holidays as LEA. Those holidays are Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day, New Year's Day, Martin Luther King Jr. Day, President's Day, Memorial Day, Juneteenth, and Independence Day. With the approval of LEA, CONTRACTOR may revise the date upon which CONTRACTOR closes in observance of any of the holidays observed by the LEA.

When CONTRACTOR is a NPA, CONTRACTOR shall be provided with a LEA-developed/approved calendar prior to the initiation of services. CONTRACTOR herein agrees to observe holidays as specified in the LEA-developed/approved calendar. CONTRACTOR shall provide services pursuant to the LEA-developed/approved calendar; or as specified in the LEA student's IEP and ISA. Unless otherwise specified in the LEA student's ISA, CONTRACTOR shall provide related services to LEA students on only those days that the LEA student's school of attendance is in session and the LEA student attends school. CONTRACTOR shall bill only for services provided on billable days of attendance as indicated on the LEA calendar unless CONTRACTOR and the LEA agree otherwise, in writing. Student must have actually been in attendance and/or received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any NPA service provided by CONTRACTOR. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

26. DATA REPORTING

CONTRACTOR shall agree to provide to the LEA all data related to student information and billing information with LEA. CONTRACTOR shall agree to provide data related to all sections of this contract, including student discipline as noted below, and requested by and in the format required by the LEA. It is understood that all NPS/A shall utilize the LEA approved electronic IEP system for all IEP development, service tracking documentation, and progress reporting, unless otherwise agreed to by the LEA. Additional

progress reporting may be required by the LEA. The LEA shall provide the CONTRACTOR with appropriate software, user training and proper internet permissions to allow adequate access.

Using forms developed by the CDE or as otherwise mutually agreed upon by CONTRACTOR and LEA, CONTRACTOR shall provide LEA, on a monthly basis, a written report of all incidents in which a statutory offense is committed by any LEA student, regardless if it results in a disciplinary action of suspension or expulsion. This includes all statutory offenses as described in Education Code sections 48900 and 48915. CONTRACTOR shall also include incidents resulting in the use of a behavioral restraint and/or seclusion even if they were not a result of a violation of Education Code sections 48900 and 48915.

The LEA shall provide the CONTRACTOR with approved forms and/or format for such data including, but not limited to, invoicing, attendance reports and progress reports. The LEA may approve use of CONTRACTOR'S provided forms at their discretion.

27. LEAST RESTRICTIVE ENVIRONMENT/DUAL ENROLLMENT

CONTRACTOR and LEA shall follow all LEA policies and procedures that support Least Restrictive Environment ("LRE") options and/or dual enrollment options if available and appropriate, for students to have access to the general curriculum and to be educated with their nondisabled peers to the maximum extent appropriate.

CONTRACTOR and LEA shall ensure that LRE placement options are addressed at all IEP team meetings regarding students for whom ISAs have been or may be executed. This shall include IEP team consideration of supplementary aids and services, goals and objectives necessary for placement in the LRE and necessary to enable students to transition to less restrictive settings.

When an IEP team has determined that a student should be transitioned into the public school setting, CONTRACTOR shall assist the LEA in implementing the IEP team's recommended activities to support the transition.

28. STATEWIDE ACHIEVEMENT TESTING

When CONTRACTOR is a NPS, per implementation of Senate Bill 484, CONTRACTOR shall administer all statewide assessments within the California Assessment of Student Performance and Progress ("CAASPP"), Desired Results Developmental Profile ("DRDP"), California Alternative Assessment ("CAA"), achievement and abilities tests (using LEA-authorized assessment instruments), the Fitness Gram, , the English Language Proficiency Assessments for California ("ELPAC"), the Alternative English Language Proficiency Assessments for California ("Alternative ELPAC"), and as appropriate to the student, and mandated by LEA pursuant to LEA and state and federal guidelines.

CONTRACTOR is subject to the alternative accountability system developed pursuant to Education Code section 52052, in the same manner as public schools. Each LEA student placed with CONTRACTOR by the LEA shall be tested by qualified staff of CONTRACTOR in accordance with that accountability program. LEA shall provide test administration training to CONTRACTOR'S qualified staff. CONTRACTOR shall attend LEA test training and comply with completion of all coding requirements as required by LEA.

29. MANDATED ATTENDANCE AT LEA MEETINGS

CONTRACTOR shall attend District mandated meetings when legal mandates, and/or LEA policy and procedures are reviewed, including but not limited to the areas of: curriculum, high school graduation, standards-based instruction, behavior intervention, cultural and linguistic needs of students with disabilities, dual enrollment responsibilities, LRE responsibilities, transition services, data collection, and standardized testing and IEPs. LEA shall provide CONTRACTOR with reasonable notice of mandated meetings. Attendance at such meetings does not constitute a billable service hour(s).

30. POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORTS

CONTRACTOR shall comply with the requirements of Education Code section 49005, et seq., 56521.1 and 56521.2. LEA students who exhibit behaviors that interfere with their learning or the learning of others must receive timely and appropriate assessments and positive supports and interventions in accordance with the federal law and it's implementing regulations. If the IEP team determines that a student's behavior impedes the individual learning or the learning of others, the IEP team is required to consider the use of positive behavioral interventions and supports, and other strategies, to address that behavior, consistent with Section 1414(d)(3)(B)(i) and (d)(4) of Title 20 of the United States Code and associated federal regulations. This could mean that instead of developing a Behavior Intervention Plan ("BIP"), the IEP team may conclude it is sufficient to address the student's behavioral problems through the development of behavioral goals and behavioral interventions to support those goals.

CONTRACTOR shall maintain a written policy pursuant to California Education Code section 56521.1 regarding emergency interventions and behavioral emergency reports. CONTRACTOR shall ensure that all of its staff members are trained in crisis intervention, emergency procedures, and evidenced-based practices and interventions specific to the unique behavioral needs of the CONTRACTOR's pupil population. The training shall be provided within 30 days of employment to new staff who have any contact or interaction with pupils during the school day, and annually to all staff who have any contact or interaction with pupils during the school day. The CONTRACTOR shall select and conduct the training in accordance with California Education Code section 56366.1. CONTRACTOR shall maintain written records of the training and provide written verification of the training annually and upon request.

Pursuant to Education Code section 56521.1, emergency interventions shall not be used as a substitute for a BIP, and shall not be employed longer than necessary to contain the behavior. Emergency interventions may only be used to control unpredictable, spontaneous behavior that poses clear and present danger of serious physical harm to the individual with exceptional needs, or others, and that cannot be immediately prevented by a response less restrictive than the temporary application of a technique used to contain the behavior. If a situation requires prolonged use of emergency intervention, staff must seek assistance from the school site administrator or a law enforcement agency.

CONTRACTOR shall complete a behavior emergency report when an emergency occurs that is defined as a serious, dangerous behavior that staff has determined to present a clear and present danger to others. It requires a non-violent physical intervention to protect the safety of student, self, or others and a physical intervention has been used; or a physical intervention has not been used, but an injury or serious property damage has occurred. Personal Safety Techniques may or may not have been used. Emergencies require a behavior emergency report form be completed and submitted to the LEA within twenty-four (24) hours for administrative action. CONTRACTOR shall notify Parent within twenty-four (24) hours via telephone. If the student's IEP does not contain a BIP, an IEP team shall schedule a meeting to review the behavior emergency report, determine if there is a necessity for a functional behavioral assessment, and to determine an interim plan. If the student already has a BIP, the IEP team shall review and modify the BIP if a new serious behavior has been exhibited or existing behavioral interventions have proven to be ineffective. CONTRACTOR shall schedule with LEA an IEP meeting within two (2) days.

Pursuant to Education Code section 56521.2, CONTRACTOR shall not authorize, order, consent to, or pay for the following interventions, or any other interventions similar to or like the following:

1. any intervention that is designed to, or likely to, cause physical pain, including, but not limited to, electric-shock;
2. an intervention that involves the release of noxious, toxic, or otherwise unpleasant sprays, mists, or substances in proximity to the face of the individual;
3. an intervention that denies adequate sleep, food, water, shelter, bedding, physical comfort, or access to bathroom facilities;
4. an intervention that is designed to subject, used to subject, or likely to subject, the individual to verbal abuse, ridicule, or humiliation, or that can be expected to cause excessive emotional trauma;

restrictive interventions that employ a device, material, or objects that simultaneously immobilize all four extremities,
5. Prone restraint;
6. locked seclusion, unless it is in a facility otherwise licensed or permitted by state law to use a locked room;
7. an intervention that precludes adequate supervision of the individual;
8. an intervention that deprives the individual of one or more of the individual's senses.

CONTRACTOR shall comply with Education Code sections 49005.8, 56521.1 and 56521.2. Specifically, Contractor shall not do any of the following:

1. Use seclusion or a behavioral restraint for the purpose of coercion, discipline, convenience, or retaliation.
2. Use locked seclusion, unless it is in a facility otherwise licensed or permitted by state law to use a locked room.
3. Use a physical restraint technique that obstructs a pupil's respiratory airway or impairs the pupil's breathing or respiratory capacity, including techniques in which a staff member places pressure on a pupil's back or places the individual's body weight against the pupil's torso or back.
4. Use a behavioral restraint technique that restricts breathing, including, but not limited to, using a pillow, blanket, carpet, mat, or other item to cover a pupil's face.
5. Place a pupil in a facedown position with the pupil's hands held or restrained behind the pupil's back
6. Use prone containment.
7. Use a behavioral restraint for longer than is necessary to contain the behavior that poses a clear and present danger of serious physical harm to the pupil or others.

CONTRACTOR shall keep constant, direct observation of a pupil who is in seclusion, which may be through observation of the pupil through a window, or another barrier, through which the educational provider is able to make direct eye contact with the pupil. This observation shall not be through indirect means, including through a security camera or a closed-circuit television.

CONTRACTOR shall afford pupils who are restrained the least restrictive alternative and the maximum freedom of movement, and shall use the least number of restraint points, while ensuring the physical safety of the pupil and others.

In the case of a child whose behavior impedes the child's learning or that of others, the IEP team shall consider the use of positive behavioral interventions and supports, and other strategies, to address that behavior, consistent with Section 1414(d)(3)(B)(i) and (d)(4) of Title 20 of the United States Code and associated federal regulations.

All restraint practices must be reviewed and revised when they have an adverse effect on a student and are used repeatedly for an individual child, either on multiple occasions within the same classroom or multiple uses by the same individual. CONTRACTOR shall notify the student's parent/guardian when any type of physical or mechanical restraint or seclusion has been used. Upon the use of any type of physical or mechanical restraint or seclusions of an LEA student, CONTRACTOR shall complete a BER per the reporting and notification requirements listed above.

31. STUDENT DISCIPLINE

CONTRACTOR shall maintain and abide by a written policy for student discipline that is consistent with state and federal law and regulations. Using forms developed by the California Department of Education or as otherwise mutually agreed upon by CONTRACTOR and LEA, CONTRACTOR shall provide LEA, on a monthly basis, a written report of all incidents in which a statutory offense is committed by any LEA student, regardless if it results in a disciplinary action of suspension or expulsion. This includes all statutory offenses as described in Education Codes 48900 and 48915.CONTRACTOR shall also include incidents resulting in the use of a behavioral restraint and/or seclusion even if they were not a result of a violation of Education Code Sections 48900 and 48915.

When CONTRACTOR seeks to remove a student from his/her current educational placement for disciplinary reasons, CONTRACTOR shall immediately submit a written discipline report to the LEA. Written discipline reports shall include, but not be limited to: the student's name; the time, date, and description of the misconduct; the disciplinary action taken by CONTRACTOR; and the rationale for such disciplinary action. A copy of the student's behavior plan, if any, shall be submitted with the written discipline report. CONTRACTOR and LEA agree to participate in a manifestation determination at an IEP meeting no later than the tenth (10^{th}) day of suspension

32. IEP TEAM MEETINGS

An IEP team meeting shall be convened at least annually to evaluate: (1) the educational progress of each student placed with CONTRACTOR, including all state assessment results pursuant to the requirements of Education Code section 52052; (2) whether or not the needs of the student continue to be best met at the NPS; and (3) whether changes to the student's IEP are necessary, including whether the student may be transitioned to a public school setting. (California Education Code sections 56366 (a) (2) (B) (i) and (ii)) and pursuant to California Education Code section 56345 (b) (4).)

If the LEA student is to be transferred from a NPS setting into a regular class setting in a public school for any part of the school day, the IEP team shall document a description of activities provided to integrate the student into the regular education program, including the nature of each activity as well as the time spent on the activity each day or week and a description of the activities provided to support the transition of the student from the special education program into the regular education program. Each student shall be allowed to provide confidential input to any representative of the individual IEP team. Except as otherwise provided in the Master Contract, CONTRACTOR and LEA shall participate in all IEP team meetings regarding students for whom ISAs have been or may be executed. At any time during the term of this Master Contract, the parent, the CONTRACTOR or the LEA may request a review of the student's IEP, subject to all procedural safeguards required by law, including reasonable notice given to, and participation of, the CONTRACTOR in the meeting. Every effort shall be made to schedule IEP team meetings at a time and place that is mutually convenient to parent, CONTRACTOR and LEA. CONTRACTOR shall provide to LEA assessments and written assessment reports by service providers upon request and/or pursuant to LEA policy and procedures. It is understood that attendance at an IEP meeting is part of CONTRACTOR'S professional responsibility.

It is understood that the CONTRACTOR shall utilize the approved electronic IEP system of the LEA for all IEP planning and progress reporting at the LEA's discretion. The LEA or SELPA may provide training for any CONTRACTOR to ensure access to the approved system. The CONTRACTOR shall maintain confidentiality of all IEP data on the approved system and shall protect the password requirements of the system. When a student dis-enrolls from the NPS/NPA, the NPS/NPA and LEA shall discontinue use of the approved system for that student.

Changes in any student's educational program, including instruction, services, or instructional setting provided under this Master Contract, may only be made on the basis of revisions to the student's IEP. In the event that the CONTRACTOR believes the student requires a change of placement, the CONTRACTOR may request a review of the student's IEP for the purposes of consideration of a change in the student's placement. Student is entitled to remain in the last agreed upon and implemented placement unless parent agrees otherwise or an Interim Alternative Educational Setting is deemed lawful and appropriate by LEA or OAH consistent with Section 1415 (k)(1)(7) of Title 20 of the United States Code.

33. SURROGATE PARENTS AND FOSTER YOUTH

CONTRACTOR shall recognize an LEA appointed surrogate parent assignments for students without parental representation, including unaccompanied homeless youths, in special education procedures pursuant to California Government Code Section 7579.5. Surrogate parents shall serve as the child's parent and have all the rights relative to the student's education that a parent has under the Individuals with Disabilities Education Act pursuant to *20 USC 1414-1482 and 34 CFR 300.1*

300.756. A pupil in foster care shall be defined pursuant to California Education Code section 42238.01(b). The LEA shall annually notify the CONTRACTOR who the LEA has designated as the educational liaison for foster children. When a pupil in foster care is enrolled in a NPS by the LEA any time after the completion of the pupil's second year of high school, the CONTRACTOR shall schedule the pupil in courses leading towards graduation based on the diploma requirements of the LEA unless provided notice otherwise in writing pursuant to Section 51225.1.

34. DUE PROCESS PROCEEDINGS

CONTRACTOR shall fully participate in special education due process proceedings including mediations and hearings, as requested by LEA. Participation further includes the willingness to make CONTRACTOR's staff available for witness preparation and testimony as is necessary to facilitate a due process hearing. CONTRACTOR shall also fully participate in the investigation and provision of documentation related to any complaint filed with the State of California, the Office of Civil Rights, or any other state and/or federal governmental body or agency. Full participation shall include, but in no way be limited to, cooperating with LEA representatives to provide complete answers raised by any investigator and/or the immediate provision of any and all documentation that pertains to the operation of CONTRACTOR's program and/or the implementation of a particular student's IEP/Individual and Family Service Plan ("IFSP").

35. COMPLAINT PROCEDURES

CONTRACTOR shall maintain and adhere to its own written procedures for responding to parent complaints. These procedures shall include annually notifying and providing parents of students with appropriate information (including complaint forms) for the following: (1) Uniform Complaint Procedures pursuant to Title 5 of the California Code of Regulations section 4600 *et seq*.; (2) Nondiscrimination policy pursuant to Title 5 of the California Code of Regulations section 4960 (a); (3) Sexual Harassment Policy, California Education Code 231.5 (a) (b) (c); (4) Title IX Student Grievance Procedure, Title IX 106.8 (a) (d) and 106.9 (a); and (5) Notice of Privacy Practices in compliance with Health Insurance Portability and Accountability Act ("HIPAA"). CONTRACTOR shall include verification of these procedures to the LEA. CONTRACTOR shall immediately notify LEA of any complaints filed against it related to LEA students and provide LEA with all documentation related to the complaints and/or its investigation of complaints, including any and all reports generated as a result of an investigation.

36. STUDENT PROGRESS REPORTS/REPORT CARDS AND ASSESSMENTS

Unless LEA requests in writing that progress reports be provided on a monthly basis, CONTRACTOR shall provide to parents at least two (2) written progress reports/report cards. At a minimum, progress reports shall include progress over time towards IEP goals and objectives. A copy of the progress reports/report cards shall be maintained at the CONTRACTOR's place of business and shall be submitted to the LEA and LEA student's parent(s) quarterly.

The CONTRACTOR shall also provide an LEA representative access to supporting documentation used to determine progress on any goal or objective, including but not limited to log sheets, observation notes, data sheets, pre/post tests, rubrics and other similar data collection used to determine progress or lack of progress on approved goals, objectives, transition plans or behavior intervention plans. The LEA may request such data at any time within five (5) years of the date of service. The CONTRACTOR shall provide this data supporting progress within five (5) business days of request. Additional time may be granted as needed by the LEA.

CONTRACTOR shall complete academic or other evaluations of the student ten (10) days prior to the student's annual or triennial review IEP team meeting for the purpose of reporting the student's present levels of performance at the IEP team meeting as required by state and federal laws and regulations and pursuant to LEA policies, procedures, and/or practices. CONTRACTOR shall provide sufficient copies of its reports, documents, and projected goals to share with members of the IEP team five (5) business days

prior to the IEP meeting. CONTRACTOR shall maintain supporting documentation such as test protocols and data collection, which shall be made available to LEA within five (5) business days of request.

The CONTRACTOR is responsible for all evaluation costs regarding the updating of goals and objectives, progress reporting and development of present levels of performance. All assessments resulting from an assessment plan shall be provided by the LEA unless the LEA specifies in writing a request that CONTRACTOR perform such additional assessment. Any assessment and/or evaluation costs may be added to the ISA and/or approved separately by the LEA at the LEA's sole discretion.

It is understood that all billable hours must be in direct services to pupils as specified in the ISA. For NPA services, supervision provided by a qualified individual as specified in Title 5 Regulation, subsection 3065, shall be determined as appropriate and included in the ISA. Supervision means the direct observation of services, data review, case conferencing and program design consistent with professional standards for each professional's license, certification, or credential.

CONTRACTOR shall not charge the student's parent(s) or LEA for the provision of progress reports, report cards, evaluations conducted in order to obtain present levels of performance, interviews, and/or meetings. It is understood that all billable hours have limits to those specified on the ISA consistent with the IEP. It is understood that copies of data collection notes, forms, charts and other such data are part of the pupil's record and shall be made available to the LEA upon written request.

37. GRADES, HIGH SCHOOL COURSE CREDITS, & TRANSCRIPTS

When CONTRACTOR is a NPS, CONTRACTOR is responsible for assigning grades for any course of instruction taught at the NPS. The grades determined by the pupil's teacher, in the absence of clerical or mechanical mistake, fraud, bad faith, or incompetency, shall be final and consistent with the provisions specified in EC Section 49066. The grades each pupil receives in all courses of instruction taught by the NPS shall be reported to the parents and the LEA on a quarterly basis. Consistent with the LEA, should it become evident to the NPS the pupil is in danger of failing a course, the CONTRACTOR must initiate a parent conference, and the LEA representative must be in attendance.

When CONTRACTOR serves students in grades nine (9) through twelve (12) inclusive, LEA shall provide to CONTRACTOR a specific list of the course requirements to be satisfied by the CONTRACTOR leading toward graduation or completion of LEA's diploma requirements. CONTRACTOR shall not recommend awarding a high school diploma to students who have not successfully completed all of the LEA's graduation requirements.

Pupils enrolled in high school during the 2020-2021 academic year may request a Pass or No Pass grade as permitted in EC Section 49066.5, which may be reflected on the student's transcript and shall not negatively affect the pupil's grade point average.

CONTRACTOR shall prepare transcripts at the close of each semester, or upon student transfer, for students in grades nine (9) through twelve (12) inclusive, and submit them on LEA approved forms to the student's school of residence for evaluation of progress toward completion of diploma requirements as specified in LEA Procedures. CONTRACTOR shall submit to the LEA names of students and their schools of residence for whom transcripts have been submitted as specified by the LEA.

INDIVIDUAL TRANSITION PLANNING – AB 438, Approved on September 28, 2024

Effective July 1, 2025, if determined appropriate by the pupil's IEP team, beginning when the pupil starts their high school experience and not later than when the pupil is 16 years of age or younger, as appropriate, and annually thereafter, a statement of needed transition services shall be included in the pupil's individualized education program. If the individualized education program team determines that the pupil would benefit from the postponement of the inclusion of appropriate measurable postsecondary goals and transition services until 16 years of age, rather than when the pupil begins their high school experience, the individualized education program team shall appropriately justify the basis for that postponement. (EC

section 56043(h).)

38. STUDENT CHANGE OF RESIDENCE

Within five (5) school days from the date CONTRACTOR becomes aware of a student's change of residence, CONTRACTOR shall notify LEA, in writing, of the student's change of residence. Upon enrollment, CONTRACTOR shall notify parents in writing of their obligation to notify CONTRACTOR of the student's change of residence. CONTRACTOR shall maintain, and provide upon request by LEA, documentation of such notice to parents.

If CONTRACTOR had knowledge or should reasonably have had knowledge of the student's change of residence boundaries and CONTRACTOR fails to follow the procedures specified in this provision, LEA shall not be responsible for the costs of services delivered following the student's change of residence.

39. WITHDRAWAL OF STUDENT FROM PROGRAM

CONTRACTOR shall immediately report electronically and in writing to the LEA within five (5) business days when an LEA student is withdrawn without prior notice from school and/or services, including student's change of residence to a residence outside of LEA service boundaries, and parent/guardian withdrawal of student against professional advice from a NPS/RTC.

40. PARENT ACCESS

CONTRACTOR shall provide for reasonable parental access to students and all facilities including, but not limited to, the instructional setting, recreational activity areas, meeting rooms and student living quarters, when applicable. CONTRACTOR shall comply with any known court orders regarding parental visits and access to LEA students.

CONTRACTOR operating programs associated with a NPS/RTC shall cooperate with a parent's reasonable request for LEA student therapeutic visits in their home or at the NPS/RTC. CONTRACTOR shall require that parents obtain prior written authorization for therapeutic visits from the CONTRACTOR and the LEA at least thirty (30) days in advance. When requested, CONTRACTOR shall facilitate all parent travel and accommodations and for providing travel information to the parent as appropriate. Payment by LEA for approved travel-related expenses shall be made directly through the LEA consistent with LEA Procedures.

CONTRACTOR providing services in the student's home as specified in the IEP shall ensure that at least one parent of the child, or an adult caregiver with written and signed authorization to make decisions in an emergency, is present. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home based services, including written and signed authorization in emergency situations. The parent shall inform the LEA of any changes of caregivers and provide written authorization for emergencies. The adult caregiver cannot also be an employee or volunteer associated with the NPS/NPA service provider.

All problems and/or concerns, both verbal and written, reported to pupil's parents shall also be provided, in writing, to the LEA.

41. LICENSED CHILDREN'S INSTITUTION ("LCI") CONTRACTORS AND RESIDENTIAL TREATMENT CENTER ("RTC") CONTRACTORS

If CONTRACTOR is a LCI, CONTRACTOR shall adhere to all legal requirements regarding educational placements for LCI students as stated in Education Code 56366 (a) (2) (C), 56366.9 (c) (1), Health and Safety Code section 1501.1and any other applicable laws and/or regulations, including LEA guidelines or procedures. An LCI shall not require that a pupil be placed in its NPS as a condition of being placed in its residential facility.

If CONTRACTOR is a NPS/RTC, CONTRACTOR shall adhere to all legal requirements under the Individuals with Disabilities Education Act (IDEA), 20 U.S.C. section 1400 et seq. including the federal regulations 34 C.F.R section 300 et seq. and Education Code section 56000 et seq. including Title 5 of the California Code of Regulations section 3000 et seq.. CONTRACTOR shall comply with all monitoring requirements set forth in Section 43 below.

If CONTRACTOR is a NPS that is owned, operated by, or associated with a LCI, CONTRACTOR shall provide to LEA, on a quarterly basis, a list of all students, including those identified as eligible for special education. For those identified as special education students, the list shall include: 1) special education eligibility at the time of enrollment and; 2) the educational placement and services specified in each student's IEP at the time of enrollment. A copy of the current IEP shall be provided to the LEA.

Unless placement is made pursuant to an Office of Administrative Hearings order or a lawfully executed agreement between LEA and parent, LEA is not responsible for the costs associated with NPS placement until the date on which an IEP team meeting is convened, the IEP team determines that a NPS placement is appropriate, and the IEP is signed by the student's parent or another adult with educational decision- making rights.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal IDEA (20 U.S.C. Sec. 1400 et seq.) and shall be certified or licensed by the state to provide nonmedical care, clinical services, or short-term residential therapeutic programs, as applicable to the facility type.

42. STATE MEAL MANDATE

When CONTRACTOR is a NPS, CONTRACTOR and LEA shall satisfy the State Meal Mandate under California Education Code sections 49005 et seq.; ; 49501.5, the universal meal mandate enacted by AB 130 (2021-2022); 49530 et seq; and 49550 et seq.

LEA, at its sole discretion, may elect to directly provide meals to CONTRACTOR for distribution to LEA students at the nonpublic school on its own or by another local school district.

CONTRACTOR acknowledges that the LEA does not receive any state or federal reimbursement for any meals CONTRACTOR provides to LEA students and that CONTRACTOR is only eligible to receive direct reimbursement if it is an approved site under the National School Lunch Program.

In the event the LEA requests CONTRACTOR to provide meals to LEA students, CONTRACTOR will provide breakfast and lunch to LEA students in compliance with the meal pattern requirements under the School Breakfast Program and National School Lunch Program nutritional standards. LEA shall reimburse CONTRACTOR for each meal made available at a mutually agreed upon rate. In the event CONTRACTOR is unable to provide meals, the LEA and CONTRACTOR will work collaboratively to find a solution. In the event CDE determines that meals do not need to be provided, this paragraph shall not apply.

CONTRACTOR shall maintain all documentation of meals provided to LEA students. CONTRACTOR shall comply with record keeping requirements under the School Breakfast Program and National School Lunch Program or LEA template. Upon request, CONTRACTOR shall provide copies of any such records to LEA. CONTRACTOR shall also allow LEA to conduct site monitoring visits as deemed necessary by the LEA.

If CONTRACTOR uses a third-party vendor to provide meals, CONTRACTOR will assure that the third-party vendor agrees to comply with all meal pattern requirements of the School Breakfast Program and National School Lunch Program nutritional standards. Upon request, CONTRACTOR

shall provide LEA with any contracts it has with third-party vendors providing meals for students.

43. MONITORING

The State Superintendent of Public Instruction ("Superintendent"), through the delegated monitoring activities to the California Department of Education (CDE), shall monitor CONTRACTOR'S facilities, the educational environment, and the quality of the educational program, including the teaching staff, the credentials authorizing service, the standards-based core curriculum being employed, and the standard focused instructional materials used on a three-year cycle, as follows: (1) CONTRACTOR shall complete a self-review in year one; (2) the Superintendent shall conduct an onsite review in year two; and (3) the Superintendent shall conduct a follow-up visit in year three.

CONTRACTOR shall participate in any LEA or CDE compliance review, if applicable, to be conducted as aligned with the CDE Onsite Review and monitoring cycle in accordance with California Education Code section 56366.1(j). This review will address programmatic aspects of the NPS, compliance with relevant state and federal regulations, and Master Contract compliance. CONTRACTOR shall conduct any follow-up or corrective action procedures related to review findings.

If CONTRACTOR is also an LCI and/or NPS/RTC, the CDE shall annually evaluate whether CONTRACTOR is in compliance with Education Code section 56366.9 and Health and Safety Code section 1501.1(b).

The LEA or SELPA shall conduct an onsite visit to the NPS before placement of a pupil if the LEA does not have any pupils enrolled at the school at the time of placement.

The LEA or SELPA shall conduct at least one onsite monitoring visit during each school year to the CONTRACTOR site certified as an NPS where the LEA has placed a pupil and entered into a master contract. The monitoring visit shall include, but is not limited to, a review of services specified on the ISA and provided to the pupil, a review of progress the pupil is making toward the goals set forth in the pupil's IEP, a review of progress the pupil is making toward the goals set forth in the pupil's behavioral intervention plan, if applicable, an observation of the pupil during instruction, and a walkthrough of the facility. The LEA or SELPA shall report the findings resulting from the monitoring visit to the CDE within 60 calendar days of the onsite visit.

CONTRACTOR shall allow LEA representatives access to its facilities for additional periodic monitoring of each student's instructional program. LEA shall have access to observe each student at work, observe the instructional setting, interview CONTRACTOR employees, and review each student's records and progress. Such access shall include unannounced monitoring visits. When making site visits, LEA shall initially report to CONTRACTOR's site administrative office. CONTRACTOR shall be invited to participate in the review of each student's progress.

CONTRACTOR understands that LEA reserves the right to institute a program audit with or without cause. The program audit may include, but is not limited to, a review of core compliance areas of health and safety; curriculum/instruction; related services; and contractual, legal, and procedural compliance.

When CONTRACTOR is a NPS, CONTRACTOR shall collect all applicable data and prepare the applicable portion of a School Accountability Report Card as appropriate in accordance with California Education Code Section 33126.

PERSONNEL

44. CLEARANCE REQUIREMENTS

CONTRACTOR shall comply with the requirements of California Education Code sections 44237, 35021.1, 35021.2, and 56366.1 including, but not limited to: obtaining clearance from both the California Department of Justice (hereinafter referred to as "CDOJ") and clearance from the Federal Bureau of

Investigation (hereinafter referred to as "FBI") for CONTRACTOR's employees and volunteers who will have or likely may have any direct contact with LEA students. CONTRACTOR hereby agrees that CONTRACTOR's employees and volunteers shall not come in contact with students, in-person or virtually, until CDOJ and FBI clearance are ascertained. CONTRACTOR shall certify in writing to LEA that none of its employees, and volunteers, unless CONTRACTOR determines that the volunteers will have no direct contact with students, or subcontractors who may come into contact with students have been convicted of a violent or serious felony as those terms are defined in California Education Code section 44237(h), unless despite the employee's conviction of a violent or serious felony, he or she has met the criteria to be eligible for employment pursuant to California Education Code section 44237 (i) or (j). Upon request, clearance certification shall be submitted to the LEA. In addition, CONTRACTOR shall make a request for subsequent arrest service from CDOJ as required by California Penal Code section 11105.2. Contractor shall certify to LEA that they have successful background checks and enrolled in subsequent arrest notification service for all employees who may come into contact with students.

Notwithstanding the restrictions on sharing and destroying criminal background check information, CONTRACTOR, upon demand, shall make available to the LEA evidence of a successful criminal background check clearance and enrollment in subsequent arrest notification service, as provided, for each owner, operator, and employee of the NPS/A. CONTRACTOR is required to retain the evidence on-site, as specified, for all staff, including those licensed or credentialed by another state agency. Background clearances and proof of subsequent arrest notification service, as required by California Penal Code section 11105.2, for all staff shall be provided to the LEA upon request.

45. STAFF QUALIFICATIONS

CONTRACTOR shall ensure that all individuals employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or related services hold a license, certificate, permit, or other document equivalent to that which staff in a public school are required to hold in the service rendered consistent with Education Code section 56366.1(n)(1) and are qualified pursuant to Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and Title 5 of the California Code of Regulations sections 3001(r), 3064 and 3065. Such qualified staff may only provide related services within the scope of their professional license, certification or credential and ethical standards set by each profession, and not assume responsibility or authority for another related services provider or special education teacher's scope of practice.

CONTRACTOR shall ensure that all staff are appropriately credentialed to provide instruction and services to students with the disabling conditions placed in their program/school through documentation provided to the CDE (5 CCR 3064 (a)).
In accordance with California Education Code section 56366.1(a)(5), when CONTRACTOR is a NPS, an appropriately qualified person shall serve as curricular and instructional leader, and be able to provide leadership, oversight and professional development. The administrator of the NPS holds or is in the process of obtaining one of the following: (A) An administrative credential granted by an accredited postsecondary educational institution and two years of experience with pupils with disabilities. (B) A pupil personnel services credential that authorizes school counseling or psychology. (C) A license as a clinical social worker issued by the Board of Behavioral Sciences. (D) A license in psychology regulated by the Board of Psychology. (E) A master's degree issued by an accredited postsecondary institution in education, special education, psychology, counseling, behavioral analysis, social work, behavioral science, or rehabilitation.
(F) A credential authorizing special education instruction and at least two years of experience teaching in special education before becoming an administrator. (G) A license as a marriage and family therapist certified by the Board of Behavioral Sciences. (H) A license as an educational psychologist issued by the Board of Behavioral Sciences. (I) A license as a professional clinical counselor issued by the Board of Behavioral Sciences. (California Education Code Section 56366.1 (a)(5)). CONTRACTOR shall maintain, and provide to the LEA upon request, documentation of its administrator's qualifications in accordance with the above.

CONTRACTOR shall comply with personnel standards and qualifications regarding instructional aides and teacher assistants respectively pursuant to federal requirements and California Education Code sections

45340 *et seq.* and 45350 *et seq.* Specifically, all paraprofessionals, including but not limited to, instructional aides and teacher assistants, employed, contracted, and/or otherwise hired or subcontracted by CONTRACTOR to provide classroom and/or individualized instruction or related services, shall possess a high school diploma (or its recognized equivalent) and at least one of the following qualifications: (a) completed at least two (2) years of study at an institution of higher education; or (b) obtained an associate's (or higher) degree; or (c) met a rigorous standard of quality and can demonstrate, through a formal state or local assessment (i) knowledge of, and the ability to assist in instructing, reading, writing, and mathematics; or (ii) knowledge of, and the ability to assist in instructing, reading readiness, writing readiness, and mathematics readiness, as appropriate. CONTRACTOR shall comply with all laws and regulations governing the licensed professions, including but not limited to, the provisions with respect to supervision.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this state and serving a student by this LEA shall be certified or licensed by that state to provide special education and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

46. VERIFICATION OF LICENSES, CREDENTIALS AND OTHER DOCUMENTS

CONTRACTOR shall submit to LEA a staff list, and copies of all current licenses, credentials, certifications, permits and/or other documents which entitle the holder to provide special education and/or related services by individuals employed, contracted, and/or otherwise hired or sub-contracted by CONTRACTOR. CONTRACTOR shall ensure that all licenses, credentials, permits or other documents are on file at the office of the County Superintendent of Schools. CONTRACTOR shall provide the LEA with the verified dates of fingerprint clearance, Department of Justice clearance and Tuberculosis Test clearance for all employees, approved subcontractors and/or volunteers prior to such individuals starting to work with any student.

CONTRACTOR shall monitor the status of licenses, credentials, certifications, permits and/or other documents for all individuals employed, contracted, and/or otherwise hired by CONTRACTOR. CONTRACTOR shall notify LEA and CDE in writing within forty-five (45) days when personnel changes occur which may affect the provision of special education and/or related services to LEA students. CONTRACTOR shall notify LEA within forty-five (45) days if any such licenses, certifications or waivers are expired, suspended, revoked, rescinded, challenged pursuant to an administrative or legal complaint or lawsuit, or otherwise nullified during the effective period of this Master Contract. The LEA shall not be obligated to pay for any services provided by a person whose such licenses, certifications or waivers are expired, suspended, revoked, rescinded, or otherwise nullified during the period which such person is providing services under this Master Contract. Failure to notify the LEA and CDE of any changes in credentialing/licensed staff may result in suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

47. STAFF ABSENCE

When CONTRACTOR is a nonpublic school and CONTRACTOR's classroom teacher is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to the LEA documentation of substitute coverage. Substitute teachers shall remain with their assigned class during all instructional time.

The LEA shall not be responsible for any payment for instruction and/or services when an appropriately credentialed substitute teacher is not provided in accordance with California Education Code section 56061.

When CONTRACTOR is a NPA and/or related services provider, and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute, unless LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. It is understood that the parent of a student shall not be deemed to be a qualified substitute for their student. LEA will not pay for services unless a qualified substitute is provided and/or

CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and authorized LEA representative.

48. STAFF PROFESSIONAL BEHAVIOR WHEN PROVIDING SERVICES AT SCHOOL OR SCHOOL RELATED EVENTS OR AT SCHOOL FACILITY AND/OR IN THE HOME

It is understood that all employees, subcontractors, and volunteers of any certified NPS/A shall adhere to the customary professional and ethical standards when providing services. All practices shall only be within the scope of professional responsibility as defined in the professional code of conduct for each profession as well as any LEA professional standards as specified in Board policies and/or regulations when made available to the CONTRACTOR.

For services provided on a public-school campus, sign in/out procedures shall be followed by NPS/A providers working in a public-school classroom along with all other procedures for being on campus consistent with school and district policy. Such policies and procedures shall be made available to the CONTRACTOR upon request. It is understood that the public-school credentialed classroom teacher is responsible for the instructional program.

CONTRACTOR providing services outside of the student's school as specified in the IEP shall ensure that at least one parent of the child or an adult caregiver with written and signed authority to make decisions in an emergency is present during provision of services. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home-based services, including written and signed authorization in emergency situations. The adult caregiver cannot also be an employee or volunteer associated with the NPS/NPA service provider. All problems and/or concerns reported by CONTRACTOR to parents or guardians, in either verbal or written form, shall be reported to the LEA.

HEALTH AND SAFETY MANDATES

49. HEALTH AND SAFETY

CONTRACTOR shall comply with all applicable federal, state, local, and LEA laws, regulations, ordinances, policies, and procedures regarding student and employee health and safety. CONTRACTOR shall comply with the requirements of California Education Code sections 35021 *et. seq*. and 49406, regarding the examination of CONTRACTOR's employees and volunteers for tuberculosis. CONTRACTOR shall provide to LEA documentation for each individual volunteering, employed, contracted, and/or otherwise hired by CONTRACTOR of such compliance before an individual comes in contact with a student.

CONTRACTOR shall comply with OSHA Blood-Borne Pathogens Standards, 29 Code of Federal Regulations (CFR) section 1910.1030, when providing medical treatment or assistance to a student. CONTRACTOR further agrees to provide annual training regarding universal health care precautions and to post required notices in areas designated in the California Health and Safety Code.

50. FACILITIES AND FACILITIES MODIFICATIONS

CONTRACTOR shall provide special education and/or related services to students in facilities that comply with all applicable federal, state, and local laws, regulations, and ordinances related, but not limited to: disability access; fire, health, sanitation, and building standards and safety; fire warning systems; zoning permits; and occupancy capacity. When CONTRACTOR is a NPS, CONTRACTOR shall conduct fire drills as required by Title 5 California Code of Regulations section 550. CONTRACTOR shall be responsible for any structural changes and/or modifications to CONTRACTOR's facilities as required complying with applicable federal, state, and local laws, regulations, and ordinances. Failure to notify the

LEA and CDE of any changes in, major modification or relocation of facilities may result in the suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

51. ADMINISTRATION OF MEDICATION

CONTRACTOR shall comply with the requirements of California Education Code section 49422 et seq. when CONTRACTOR serves a student that is required to take prescription and/or over-the-counter medication during the school day. CONTRACTOR may designate personnel to assist the student with the administration of such medication after the student's parent(s) provide to CONTRACTOR: (a) a written statement from a physician detailing the type, administration method, amount, and time schedules by which such medication shall be taken; and (b) a written statement from the student's parent(s) granting CONTRACTOR permission to administer medication(s) as specified in the physician's statement. CONTRACTOR shall maintain, and provide to LEA upon request, copies of such written statements. CONTRACTOR shall maintain a written log for each student to whom medication is administered. Such written log shall specify the student's name; the type of medication; the date, time, and amount of each administration; and the name of CONTRACTOR's employee who administered the medication. CONTRACTOR maintains full responsibility for storing medications in a secure location and ensuring appropriate staff training in the administration of such medication consistent with physician's written orders. Any change in medication type, administration method, amount or schedule must be authorized by both a licensed physician and parent.

52. INCIDENT/ACCIDENT REPORTING

CONTRACTOR shall submit within 24 hours, electronically, any accident or incident report to the LEA. CONTRACTOR shall properly submit required accident or incident reports pursuant to the procedures specified in LEA Procedures.

53. CHILD ABUSE REPORTING

CONTRACTOR hereby agrees to annually train all staff members, including volunteers, so that they are familiar with and agree to adhere to its own child and dependent adult abuse reporting obligations and procedures as specified in California Penal Code section 11164 et seq. and Education Code 44691. To protect the privacy rights of all parties involved (i.e., reporter, child and alleged abuser), reports will remain confidential as required by law and professional ethical mandates. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be submitted to the LEA.

54. SEXUAL HARASSMENT

CONTRACTOR shall have a Sexual and Gender Identity harassment policy that clearly describes the kinds of conduct that constitutes sexual harassment and that is prohibited by the CONTRACTOR's policy, as well as federal and state law. The policy should include procedures to make complaints without fear of retaliation, and for prompt and objective investigations of all sexual harassment complaints. CONTRACTOR further agrees to provide annual training to all employees regarding the laws concerning sexual harassment and related procedures pursuant to Government Code 12950.1.

55. REPORTING OF MISSING CHILDREN

CONTRACTOR assures LEA that all staff members, including volunteers, are familiar with and agree to adhere to requirements for reporting missing children as specified in California Education Code section 49370. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be properly submitted to the LEA. The written statement shall be submitted as specified by the LEA.

FINANCIAL

56. ENROLLMENT, CONTRACTING, SERVICE TRACKING, ATTENDANCE REPORTING, AND BILLING PROCEDURES

CONTRACTOR shall assure that the nonpublic school or nonpublic agency has the necessary financial resources to provide an appropriate education for the students enrolled and will distribute those resources in such a manner to implement the IEP and ISA for each and every student.

CONTRACTOR shall comply with all LEA procedures concerning enrollment, contracting, attendance reporting, service tracking and billing including requirements of electronic billing as specified by the LEA Procedures, as well as provide all such records requested by LEA concerning the same. CONTRACTOR shall be paid for the provision of special education and/or related services specified in the student's IEP and ISA. All payments by LEA shall be made in accordance with the terms and conditions of this Master Contract and governed by all applicable federal and state laws.

CONTRACTOR shall maintain separate registers for the basic education program, each related service, and services provided by instructional assistants, behavior intervention aides and bus aides. Original attendance forms (i.e., roll books for the basic education program, service tracking documents and notes for instructional assistants, behavioral intervention aides, bus aides, and each related service) shall be completed by the actual service provider whose signature shall appear on such forms and shall be available for review, inspection, or audit by LEA during the effective period of this contract and for a period of five (5) years thereafter. CONTRACTOR shall verify the accuracy of minutes of reported attendance that is the basis of services being billed for payment.

CONTRACTOR shall submit invoices and related documents to LEA for payment, for each calendar month when education or related services were provided. Invoices and related documents shall be properly submitted electronically and in addition, on an LEA form with signatures in the manner prescribed by LEA. At a minimum, each invoice must contain the following information: month of service; specific days and times of services coordinated by the LEA approved calendar unless otherwise specified in the IEP or agreed to by the LEA; name of staff who provided the service; approved cost of each invoice; total for each service and total for the monthly invoice; date invoice was mailed; signature of NPS/NPA administrator authorizing that the information is accurate and consistent with the ISA, CDE certificates and staff notification; verification that attendance report is attached as appropriate; indication of any made-up session consistent with this contract; verification that progress reports have been provided consistent with the ISA (monthly or quarterly unless specified otherwise on the ISA); and name or initials of each student for when the service was provided.

In the event services were not provided, rationale for why the services were not provided shall be included.

Such an invoice is subject to all conditions of this contract. At the discretion of the LEA, an electronic invoice may be required provided such notice has been made in writing and training provided to the CONTRACTOR at no additional charge for such training.

Invoices shall be submitted no later than thirty (30) days after the end of the attendance accounting period in which the services were rendered. LEA shall make payment to CONTRACTOR based on the number of billable days of attendance and hours of service at rates specified in this contract within forty-five (45) days of LEA's receipt of properly submitted hard copy of invoices prepared and submitted as specified in California Education Code Section 56366.5 and the LEA. CONTRACTOR shall correct deficiencies and submit rebilling invoices no later than thirty (30) calendar days after the invoice is returned by LEA. LEA shall pay properly submitted re-billing invoices no later than forty-five (45) days after the date a completely corrected re-billing invoice is received by LEA.

In no case shall initial payment claim submission for any Master Contract fiscal year (July through June) extend beyond December 31st after the close of the fiscal year. In no case shall any rebilling for the

Master Contract fiscal year (July through June) extend beyond six (6) months after the close of the fiscal year unless approved by the LEA to resolve billing issues including re-billing issues directly related to a delay in obtaining information from the Commission on Teacher Credentialing regarding teacher qualification, but no later than twelve (12) months from the close of the fiscal year. If the billing or re-billing error is the responsibility of the LEA, then no limit is set provided that the LEA and CONTRACTOR have communicated such concerns in writing during the 12-month period following the close of the fiscal year.

57. RIGHT TO WITHHOLD PAYMENT

LEA may withhold payment to CONTRACTOR when: (a) CONTRACTOR has failed to perform, in whole or in part, under the terms of this contract; (b) CONTRACTOR has billed for services rendered on days other than billable days of attendance or for days when student was not in attendance and/or did not receive services; (c) CONTRACTOR was overpaid by LEA as determined by inspection, review, and/or audit of its program, work, and/or records; (d) CONTRACTOR has failed to provide supporting documentation with an invoice, as required by EC 56366(c)(2); (e) education and/or related services are provided to students by personnel who are not appropriately credentialed, licensed, or otherwise qualified; (f) LEA has not received prior to school closure or contract termination, all documents concerning one or more students enrolled in CONTRACTOR's educational program; (g) CONTRACTOR fails to confirm a student's change of residence to another district or confirms the change of residence to another district, but fails to notify LEA within five (5) days of such confirmation; or (h) CONTRACTOR receives payment from Medi-Cal or from any other agency or funding source for a service provided to a student. It is understood that no payments shall be made for any invoices that are not received by six (6) months following the close of the prior fiscal year, for services provided in that year.

Final payment to CONTRACTOR in connection with the cessation of operations and/or termination of a Master Contract will be subject to the same documentation standards described for all payment claims for regular ongoing operations. In addition, final payment may be withheld by the LEA until completion of a review or audit, if deemed necessary by the LEA. Such review or audit will be completed within ninety (90) days. The final payment may be adjusted to offset any previous payments to the CONTRACTOR determined to have been paid in error or in anticipation of correction of documentation deficiencies by the CONTRACTOR that remain uncorrected.

The amount which may be withheld by LEA with respect to each of the subparagraphs of the preceding paragraph are as follows: (a) the value of the service CONTRACTOR failed to perform; (b) the amount of overpayment; (c) the portion of the invoice for which satisfactory documentation has not been provided by CONTRACTOR; (d) the amount invoiced for services provided by the individual not appropriately credentialed, licensed, or otherwise qualified; (e) the proportionate amount of the invoice related to the applicable pupil for the time period from the date the violation occurred and until the violation is cured; or (f) the amount paid to CONTRACTOR by Medi-Cal or another agency or funding source for the service provided to the student.

If LEA determines that cause exists to withhold payment to CONTRACTOR, LEA shall, within ten (10) business days of this determination, provide to CONTRACTOR written notice that LEA is withholding payment. Such notice shall specify the basis or bases for LEA's withholding payment and the amount to be withheld. Within thirty (30) days from the date of receipt of such notice, CONTRACTOR shall take all necessary and appropriate action to correct the deficiencies that form the basis for LEA's withholding payment or submit a written request for extension of time to correct the deficiencies or submit to LEA written documentation demonstrating that the basis or bases cited by the LEA for withholding payment is unfounded. Upon receipt of CONTRACTOR's written request showing good cause, LEA shall extend CONTRACTOR's time to correct deficiencies (usually an additional thirty (30) days), otherwise payment will be denied.

If after subsequent request for payment has been denied and CONTRACTOR believes that payment should not be withheld, CONTRACTOR shall send written notice to LEA specifying the reason it believes payment should not be withheld. LEA shall respond to CONTRACTOR's notice within thirty (30) business

days by indicating that a warrant for the amount of payment will be made or stating the reason LEA believes payment should not be made. If LEA fails to respond within thirty (30) business days or a dispute regarding the withholding of payment continues after the LEA's response to CONTRACTOR's notice, CONTRACTOR may invoke the following escalation policy.

After forty-five (45) business days: The CONTRACTOR may notify the Authorized LEA's Representative of the dispute in writing. The LEA Authorized Representative shall respond to the CONTRACTOR in writing within fifteen (15) business days.

After sixty (60) business days: The LEA or CONTRACTOR may appeal to the County Superintendent of Schools so long as the County Superintendent of Schools is not participating in the Local Plan involved in the NPS/A contract, or a mutually agreed upon mediator. Both parties agree to pay for their own costs and expenses arising out of such mediation. Each party agrees to act in good faith in participating in any mediation process agreed to by the parties.

58. PAYMENT FROM OUTSIDE AGENCIES

CONTRACTOR shall notify LEA when Medi-Cal or any other agency is billed for the costs associated with the provision of special education and/or related services to students. Upon request, CONTRACTOR shall provide to LEA any and all documentation regarding reports, billing, and/or payment by Medi-Cal or any other agency for the costs associated with the provision of special education and/or related services to students. CONTRACTOR shall provide prior written notice of the rights and protections required by Title 34 of the Code of Federal Regulations section 300.154(d) whenever it seeks to use the LEA students' public benefits to pay for special education and related services. Such notice shall be provided before seeking payment from Medi-Cal for the first time and annually.

59. PAYMENT FOR ABSENCES

NONPUBLIC SCHOOL STAFF ABSENCE

Whenever a classroom teacher employed by CONTRACTOR is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to LEA documentation of substitute coverage pursuant to the LEA Procedures. Substitute teachers shall remain with their assigned class during all instructional time. LEA will not pay for instruction and/or services unless said instruction or service is provided by an appropriately credentialed substitute teacher.

Whenever a related service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute. LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided unless otherwise agreed in student's IEP.

NONPUBLIC SCHOOL STUDENT ABSENCE

If CONTRACTOR is a nonpublic school, no later than the tenth (10^{th}) cumulative day of a student's unexcused absence, CONTRACTOR shall notify the LEA of such absence.

Criteria for a billable day for payment purposes is one (1) day of attendance as defined in California Education Code, sections 46010, 46010.3 and 46307. LEA shall not pay for services provided on days that a student's attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law. *Per Diem* rates for students whose IEPs authorize less than a full instructional day may be adjusted on a pro rata basis in accordance with the actual proportion of the school day the student was served. LEA shall not be responsible for payment of related services for days on which a student's attendance does not qualify for Average Daily Attendance ("ADA") reimbursement under state law, nor shall student be eligible for make-up services.

NONPUBLIC AGENCY STAFF ABSENCE

When CONTRACTOR is a nonpublic agency and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute, unless LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. LEA shall not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and LEA. In the event services were not provided, reasons for why the services were not provided shall be included.

NONPUBLIC AGENCY STUDENT ABSENCE

If CONTRACTOR is a nonpublic agency, it shall notify LEA of the absence of a student no later than the fifth (5th) consecutive service day of the student's absence. LEA shall not be responsible for the payment of services when a student is absent.

60. LEA and/or NONPUBLIC SCHOOL CLOSURE DUE TO EMERGENCY

The following shall apply in the event of a LEA or NPS school closure due to an emergency consistent with guidelines followed by LEAs in accordance with Education Code sections 41422 and 46392:

a. If CONTRACTOR remains open, if allowed, during an emergency and serves students appropriately as delineated in the ISA, CONTRACTOR shall receive payment, regardless of whether a sending LEA is open or closed.

b. NPS School Closure- In the event of a NPS School Closure for the reasons set forth in Education Code section 41422, if the LEA is able to obtain alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance due to CONTRACTOR'S school closure. If the LEA is unable to obtain an alternative placement, CONTRACTOR shall receive payment consistent with the student's approved ISA, as though the student were continuing his/her regular attendance, until an alternative placement can be found and implement LEA student IEP in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions.

c. LEA and NPS School Closure- In the event of the LEA and NPS School Closures, on days the LEA is funded, CONTRACTOR shall receive payment consistent with the student's approved ISA, until an alternative placement can be found and implement LEA student IEP in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions. If the LEA is able to obtain alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance with CONTRACTOR due to CONTRACTOR'S school closure.

When the emergency school closure is lifted, CONTRACTOR shall notify the LEAs it serves of any lost instructional minutes. CONTRACTOR and LEAs shall work collaboratively to determine the need for make-up days or service changes, and shall work together to amend IEP and ISA paperwork as appropriate.

61. INSPECTION AND AUDIT

The CONTRACTOR shall maintain and the LEA shall have the right to examine and audit all of the books, records, documents, accounting procedures and practices and other evidence that reflect all costs claimed to have been incurred or fees claimed to have been earned under this Agreement.

CONTRACTOR shall provide access to LEA to all records including, but not limited to: student pupils as defined by California Education Code section 49061(b); registers and roll books of teachers; daily service logs and notes or other documents used to record the provision of related services; Medi-Cal/daily service logs and notes used to record provision of services provided by instructional assistants, behavior

intervention aides, bus aides, and supervisors; absence verification records (parent/doctor notes, telephone logs, and related documents); bus rosters; staff lists specifying credentials held, business licenses held, documents evidencing other qualifications, , dates of hire, and dates of termination; staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related service subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state NPS/A certifications; by-laws; lists of current board of directors/trustees, if incorporated; other documents evidencing financial expenditures; federal/state payroll quarterly reports Form 941/DE3DP; and bank statements and canceled checks or facsimile thereof. Such access shall include unannounced inspections by LEA. CONTRACTOR shall make available to LEA all budgetary information including operating budgets submitted by CONTRACTOR to LEA for the relevant contract period being audited.

CONTRACTOR shall make all records available at the office of LEA or CONTRACTOR's offices (to be specified by LEA) at all reasonable times and without charge. All records shall be provided to LEA within five (5) working days of a written request from LEA. CONTRACTOR shall, at no cost to LEA, provide assistance for such examination or audit. LEA's rights under this section shall also include access to CONTRACTOR's offices for purposes of interviewing CONTRACTOR's employees. If any document or evidence is stored in an electronic form, a hard copy shall be made available to the LEA, unless the LEA agrees to the use of the electronic format.

CONTRACTOR shall obtain from its subcontractors and suppliers written agreements to the requirements of this section and shall provide a copy of such agreements to LEA upon request by LEA.

If an inspection, review, or audit by LEA, a state agency, a federal agency, and/or an independent agency/firm determines that CONTRACTOR owes LEA monies as a result of CONTRACTOR's over billing or failure to perform, in whole or in part, any of its obligations under this Master Contract, LEA shall provide to CONTRACTOR written notice demanding payment from CONTRACTOR and specifying the basis or bases for such demand. Unless CONTRACTOR and LEA otherwise agree in writing, CONTRACTOR shall pay to LEA the full amount owed as a result of CONTRACTOR's over billing and/or failure to perform, in whole or in part, any of its obligations under this Master Contract, as determined by an inspection, review, or audit by LEA, a state agency, a federal agency, and/or an independent agency/firm. CONTRACTOR shall make such payment to LEA within thirty (30) days of receipt of LEA's written notice demanding payment.

62. RATE SCHEDULE

The attached rate schedule (Exhibit A) limits the number of students that may be enrolled and maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Per Diem rates for students whose IEPs authorize less than a full instructional day may be adjusted proportionally. In such cases only, the adjustments in basic education rate shall be based on the required minimum number of minutes per grade level as set forth in paragraph 23, above, and in California Education Code Section 46200-46208.

Special education and/or related services offered by CONTRACTOR shall be provided by qualified personnel as per State and Federal law, and the codes and charges for such educational and/or related services during the term of this contract, shall be as stated in Exhibit A.

63. DEBARMENT CERTIFICATION

By signing this agreement, the CONTRACTOR certifies that:

(a) The CONTRACTOR and any of its shareholders, partners, or executive officers are <u>not</u> presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency, and

(b) Have not, within a three-year period preceding this contract, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or

subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses.

The parties hereto have executed this Contract by and through their duly authorized agents or representatives. This contract is effective on **September 2, 2025** and terminates at 5:00 P.M. on June 30, 2026, unless sooner terminated as provided herein.

CONTRACTOR	**LEA**
Partners in Special Education **Nonpublic School/Agency**	California Online Public Schools **LEA Name**
By: DocuSigned by: John Hall 10/23/2025 C1E5B4DE90A2DC49B... **Signature** **Date**	**By:** Signed by: Mackenzie Duran 10/20/2025 3CF7080748C8400... **Signature** **Date**
John Hall, President **Name and Title of Authorized Representative**	Mackenzie Duran, Director of Student Services **Name and Title of Authorized Representative**

Notices to CONTRACTOR shall be addressed to:	**Notices to LEA shall be addressed to:**
John Hall, President **Name and Title**	Mackenzie Duran, Director of Student Services **Name and Title**
Partners in Special Education **Nonpublic School/Agency/Related Service Provider**	California Online Public Schools **LEA**
320 N. Halstead St **Address**	33272 Valle Road **Address**
Pasadena Ca 91107 **City** **State** **Zip**	San Juan Capistrano CA 92675 **City** **State** **Zip**
(626) 921-8283 N/A **Phone** **Fax**	(949) 873-4312 (949) 240-7895 **Phone** **Fax**
Johnhalljr@partnersped.com **Email**	mduran@californiaops.org **Email**

Additional LEA Notification
(Required if completed)

Name and Title
Address
City **State** **Zip**
Phone **Fax**
Email

EXHIBIT A: 2025-2026 RATES

4.1 RATE SCHEDULE FOR CONTRACT YEAR

The CONTRACTOR: **Partners in Special Education, Inc.**
The CONTRACTOR CDS NUMBER: 9900267

PER ED CODE 56366 – TEACHER-TO-PUPIL RATIO:

Maximum Contract Amount:

Education service(s) offered by the CONTRACTOR and the charges for such service(s) during the term of this contract shall be as follows:

1) Daily Basic Education Rate:

2) Inclusive Education Program
(Includes Educational Counseling (not ed related mental health) services, Speech & Language services, Behavior Intervention Planning, and Occupational Therapy as specified on the student's IEP.) DAILY RATE:

3) Related Services

SERVICE	RATE	PERIOD
Intensive Individual Services (340)	$105 (RSP)	Hour
Language and Speech (415)	$135 $90/Student (Group 2-3)	Hour
Adapted Physical Education (425)	$123 $80/Student (Group 2-3)	Hour
Health and Nursing: Specialized Physical Health Care (435)	$135	Hour
Health and Nursing: Other Services (436)	$135	Hour
Assistive Technology Services (445)	$150	Hour
Occupational Therapy (450)	$135 $90/Student (Group 2-3)	Hour
Physical Therapy (460)	$135	Hour
Individual Counseling (510)	$135	Hour
Counseling and Guidance (515)	$135 $90/Student (Group 2-3)	Hour
Parent Counseling (520)	$135	Hour
Social Work Services (525)	$135	Hour
Psychological Services (530)	$135	Hour
Behavior Intervention Services (535)	$70	Hour
Specialized Services for Low Incidence Disabilities (610)		
Specialized Deaf and Hard of Hearing (710)	$150 (2 hr min)	Hour

Interpreter Services (715)	$150 (ASL)	Hour
Audiological Services (720)	$150 (2 hr min)	Hour
Specialized Vision Services (725)		
Orientation and Mobility (730)		
Specialized Orthopedic Services (740)		
Reader Services (745)		
Transcription Services (755)	$90 (Translation)	Hour
Recreation Services, Including Therapeutic (760)		
College Awareness (820)		
Work Experience Education (850)		
Job Coaching (855)		
Mentoring (860)		
Travel Training (870)		
Other Transition Services (890)		
Other (900) **IEP Meeting Attendance**	Providers Hourly Rate	
Other (900) **Travel**	Providers Hourly Rate	

Additional Terms

Additional Terms Regarding Extended School Year (ESY)

If students in the CONTRACTOR'S caseload are approved to receive Extended School Year (ESY) services based on their IEPs, the current school year rates will apply. LEA will not pay for non-ESY services and services that fall outside of the contracted school year (i.e. after June 30th and before the 1st day of school of the following school year), unless it has been pre-approved by LEA's Director of Student Services.

Initial DS JH

Additional Terms Regarding Invoices and Payment

The 30-to-45-day period refers to business days, not calendar days. Please account for all holidays and breaks during fall, winter, spring, and summer, as these may extend the review time for invoices scheduled within the 30-to-45-day window. Any invoices submitted after work hours or during holidays and breaks will be considered received on the next business day.

Initial DS JH

To avoid delays, invoices should be submitted within 30 days following the end of the previous attendance month. If there are any errors, the review process will be paused until a corrected invoice is received, and processing will be based on the date of the revised submission. Late submissions or invoice errors will result in a longer payment timeline.

Initial DS JH

No Show Policy: No Show/ Late Cancellation of less than 24 hours' will be billed for the length of scheduled service not to exceed 1 hour.

EXHIBIT B: 2025-2026 ISA

INDIVIDUAL SERVICES AGREEMENT (ISA) FOR NONPUBLIC, NONSECTARIAN SCHOOL SERVICES

(Education Code Sections 56365 et seq.)

This agreement is effective on September 2, 2025 or the date student begins attending a nonpublic school or receiving services from a nonpublic agency, if after the date identified, and terminates at 5:00 P.M. on June 30, 2026, unless sooner terminated as provided in the Master Contract and by applicable law.

Local Education Agency _____ Nonpublic School _____

LEA Case Manager: Name _____ Phone Number _____

Pupil Name _____ Sex: ☐ M ☐ F Grade:_____
(Last) (First) (M.I.)

Address _____ City _____ State/Zip _____

DOB _____ Residential Setting: ☐ Home ☐ Foster ☐ LCI # _____ ☐ OTHER _____

Parent/Guardian _____ Phone ( ) _____ ( )
(Residence) (Business)

Address _____ City _____ State/Zip _____
(If different from student)

AGREEMENT TERMS:

1. *Nonpublic School*: The average number of minutes in the instructional day will be: _____ during the regular school year _____ during the extended school year

2. *Nonpublic School*: The number of school days in the calendar of the school year are: _____ during the regular school year _____ during the extended school year

3. *Educational services as specified in the IEP shall be provided by the CONTRACTOR and paid at the rates specified below.*

   A. *INCLUSIVE AND/OR BASIC EDUCATION PROGRAM RATE: (Applies to nonpublic schools only):* Daily Rate:_____

Estimated Number of Days _____ x Daily Rate
_____ = PROJECTED BASIC EDUCATION COSTS _____

B. RELATED SERVICES:

SERVICE	Provider			# of Times per wk/mo/yr., Duration; or per IEP; or as needed	Cost per session	Maximum Number of Sessions	Estimated Maximum Total Cost for Contracted Period
	LEA	NPS	OTHER Specify				
Intensive Individual Services (340)							
Language/Speech Therapy (415) a. Individual b. Group							
Adapted Physical Ed. (425)							
Health and Nursing: Specialized Physical Health Care (435)							
Health and Nursing Services: Other (436)							
Assistive Technology Services (445)							
Occupational Therapy (450)							
Physical Therapy (460)							

SERVICE	Provider			# of Times per wk/mo/yr., Duration; or per IEP; or as needed	Cost per session	Maximum Number of Sessions	Estimated Maximum Total Cost for Contracted Period
	LEA	NPS	OTHER Specify				
Individual Counseling (510)							
Counseling and guidance (515).							
Parent Counseling (520)							
Social Work Services (525)							
Psychological Services (530)							
Behavior Intervention Services (535)							
Specialized Services for Low Incidence Disabilities (610)							
Specialized Deaf and Hard of Hearing Services (710)							
Interpreter Services (715)							
Audiological Services (720)							
Specialized Vision Services (725)							
Orientation and Mobility (730)							
Braille Transcription (735)							
Specialized Orthopedic Service (740)							
Reader Services (745)							
Note Taking Services (750)							
Transcription Services (755)							
Recreation Services (760)							
College Awareness Preparation (820)							
Vocational Assessment, Counseling, Guidance and Career Assessment (830)							
Career Awareness (840)							
Work Experience Education (850)							
Mentoring (860)							
Agency Linkages (865)							
Travel Training (870)							
Other Transition Services (890)							
Other (900)J							
Other (900)							
Transportation-Emergency b. Transportation-Parent							

SERVICE	Provider			# of Times per wk/mo/yr., Duration; or per IEP; or as needed	Cost per session	Maximum Number of Sessions	Estimated Maximum Total Cost for Contracted Period
	LEA	NPS	OTHER Specify				
Bus Passes							
Other							

ESTIMATED MAXIMUM RELATED SERVICES COST$ _____

TOTAL ESTIMATED MAXIMUM BASIC EDUCATION AND RELATED SERVICES COSTS $_____

4. Other Provisions/Attachments:

_____

_____

5. MASTER CONTRACT APPROVED BY THE GOVERNING BOARD ON _____

6.Progress Reporting Requirements: ___ Quarterly _ Monthly _ Other (Specify) _____

The parties hereto have executed this Individual Services Agreement by and through their duly authorized agents or representatives as set forth below.

-CONTRACTOR-

_____
(Name of Nonpublic School/Agency)

_____
(Signature) (Date)

_____
(Name and Title)

-LEA/SELPA-

_____
(Name of LEA/SELPA)

_____
(Signature) (Date)

_____
(Name of Superintendent or Authorized Designee)

NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES

MASTER CONTRACT

2025-2026

Master Contract

GENERAL AGREEMENT FOR NONSECTARIAN, NONPUBLIC SCHOOL AND AGENCY SERVICES

LEA **CALIFORNIA ONLINE PUBLIC SCHOOLS**:
California Online Public Schools Central Coast,
California Online Public Schools Central Valley,
California Online Public Schools Monterey Bay,
California Online Public Schools North Bay,
California Online Public Schools Northern California,
California Online Public Schools Southern California

Contract Year **2025-2026**

_____ Nonpublic School

X Nonpublic Agency

Type of Contract:

X Master Contract for fiscal year with Individual Service Agreements (ISA) to be approved throughout the term of this contract.

_____ Individual Master Contract for a specific student incorporating the Individual Service Agreement (ISA) into the terms of this Individual Master Contract specific to a single student.

_____ Interim Contract: an extension of the previous fiscal years approved contracts and rates. The sole purpose of this Interim Contract is to provide for ongoing funding at the prior year's rates for 90 days at the sole discretion of the LEA. Expiration Date:_____

When this section is included as part of any Master Contract, the changes specified above shall amend Section 4 – Term of Master Contract.

Table of Contents

Contents

GENERAL PROVISIONS 1
1. MASTER CONTRACT 1
2. IMPLEMENTATION 1
3. CERTIFICATION AND LICENSES 1
3. COMPLIANCE WITH LAWS, STATUTES, REGULATIONS 2
4. TERM OF MASTER CONTRACT 2
5. INTEGRATION/CONTINUANCE OF CONTRACT FOLLOWING EXPIRATION OR TERMINATION 3
6. INDIVIDUAL SERVICE AGREEMENT ("ISA") 3
7. DEFINITIONS 4
ADMINISTRATION OF CONTRACT 5
8. NOTICES 5
9. MAINTENANCE OF RECORDS 6
10. SEVERABILITY CLAUSE 6
11. SUCCESSORS IN INTEREST 7
12. VENUE AND GOVERNING LAW 7
13. MODIFICATIONS AND AMENDMENTS REQUIRED TO CONFORM TO LEGAL AND ADMINISTRATIVE GUIDELINES 7
14. TERMINATION 7
15. INSURANCE 7
16. INDEMNIFICATION AND HOLD HARMLESS 9
17. INDEPENDENT CONTRACTOR 10
18. SUBCONTRACTING 10
19. CONFLICTS OF INTEREST 10
20. NON-DISCRIMINATION 11
EDUCATIONAL PROGRAM 12
21. FREE AND APPROPRIATE PUBLIC EDUCATION (FAPE) 12
22. GENERAL PROGRAM OF INSTRUCTION 12
23. INSTRUCTIONAL MINUTES 13
24. CLASS SIZE 13
25. CALENDARS 14
26. DATA REPORTING 14

27. LEAST RESTRICTIVE ENVIRONMENT/DUAL ENROLLMENT 15
28. STATEWIDE ACHIEVEMENT TESTING 15
29. MANDATED ATTENDANCE AT LEA MEETINGS 15
30. POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORTS 16
31. STUDENT DISCIPLINE 17
32. IEP TEAM MEETINGS 18
33. SURROGATE PARENTS AND FOSTER YOUTH 18
34. DUE PROCESS PROCEEDINGS 19
35. COMPLAINT PROCEDURES 19
36. STUDENT PROGRESS REPORTS/REPORT CARDS AND ASSESSMENTS 19
37. GRADES, HIGH SCHOOL COURSE CREDITS, & TRANSCRIPTS 20
38. STUDENT CHANGE OF RESIDENCE 21
39. WITHDRAWAL OF STUDENT FROM PROGRAM 21
40. PARENT ACCESS 21
41. LICENSED CHILDREN'S INSTITUTION ("LCI") CONTRACTORS AND RESIDENTIAL TREATMENT CENTER ("RTC") CONTRACTORS 21
42. STATE MEAL MANDATE 22
43. MONITORING 23

PERSONNEL 23
44. CLEARANCE REQUIREMENTS 23
45. STAFF QUALIFICATIONS 24
46. VERIFICATION OF LICENSES, CREDENTIALS AND OTHER DOCUMENTS 25
47. STAFF ABSENCE 25
48. STAFF PROFESSIONAL BEHAVIOR WHEN PROVIDING SERVICES AT SCHOOL OR SCHOOL RELATED EVENTS OR AT SCHOOL FACILITY AND/OR IN THE HOME 26

HEALTH AND SAFETY MANDATES 26
49. HEALTH AND SAFETY 26
50. FACILITIES AND FACILITIES MODIFICATIONS 26
51. ADMINISTRATION OF MEDICATION 27
52. INCIDENT/ACCIDENT REPORTING 27
53. CHILD ABUSE REPORTING 27
54. SEXUAL HARASSMENT 27
55. REPORTING OF MISSING CHILDREN 27

FINANCIAL 28

56. ENROLLMENT, CONTRACTING, SERVICE TRACKING, ATTENDANCE REPORTING, AND BILLING PROCEDURES 28
57. RIGHT TO WITHHOLD PAYMENT 28
58. PAYMENT FROM OUTSIDE AGENCIES 30
59. PAYMENT FOR ABSENCES 30
60. LEA and/or NONPUBLIC SCHOOL CLOSURE DUE TO EMERGENCY 31
61. INSPECTION AND AUDIT 31
62. RATE SCHEDULE 32
63. DEBARMENT CERTIFICATION 32
EXHIBIT A: 2025-2026 RATES 35
EXHIBIT B: 2025-2026 ISA 37

2025-2026 **CONTRACT NUMBER:**

LOCAL EDUCATION AGENCY: California Online Public Schools

NONPUBLIC SCHOOL/AGENCY/RELATED SERVICES PROVIDER:
TalkPath Live

NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES MASTER CONTRACT

GENERAL PROVISIONS

1. MASTER CONTRACT

This Master Contract (or "Contract") is entered into on **October 8, 2025** , between **California Online Public Schools which includes California Online Public Schools Central Coast, California Online Public Schools Central Valley, California Online Public Schools Monterey Bay, California Online Public Schools North Bay, California Online Public Schools Northern California, and California Online Public Schools Southern California**, hereinafter referred to as the local educational agency ("LEA"), a member of the **El Dorado** SELPA and

TalkPath Live

(nonpublic, nonsectarian school or agency), hereinafter referred to as NPS/A or "CONTRACTOR" for the purpose of providing special education and/or related services to students with exceptional needs under the authorization of California Education Code sections 56157, 56361 and 56365 *et seq*. and Title 5 of the California Code of Regulations section 3000 *et seq*., AB 490 (Chapter 862, Statutes of 2003) and AB 1858 (Chapter 914, Statutes of 2004). It is understood that this agreement does not commit the LEA to pay for special education and/or related services provided to any student, or CONTRACTOR to provide such special education and/or related services, unless and until an authorized LEA representative approves the provision of special education and/or related services by CONTRACTOR.

Upon acceptance of a student, LEA shall submit to CONTRACTOR an Individual Service Agreement (hereinafter referred to as "ISA"). Unless otherwise agreed in writing, these forms shall acknowledge CONTRACTOR's obligation to provide all relevant services specified in the student's Individualized Education Program (hereinafter referred to as "IEP"). The ISA shall be executed within ninety (90) days of a student's enrollment. LEA and CONTRACTOR shall enter into an ISA for each student served by CONTRACTOR. As available and appropriate, the LEA shall make available access to any electronic IEP system and/or electronic database for the development of the ISA and invoices.

Unless placement and/or services is made pursuant to an Office of Administrative Hearings (hereinafter referred to as "OAH") order, a lawfully executed settlement agreement between LEA and parent or authorized by LEA for a transfer student pursuant to California Education Code section 56325, LEA is not responsible for the costs associated with NPS placement or NPS/A services until the date on which an IEP team meeting is convened, the IEP team determines that a NPS placement is appropriate, and the IEP is signed by the student's parent.

2. CERTIFICATION AND LICENSES

CONTRACTOR shall be certified by the California Department of Education (hereinafter referred to as "CDE") as a NPS/A. All NPS/A services shall be provided consistent with the area of certification and licensure specified by CDE Certification and as defined in California Education Code, section 56366 et seq

and within the professional scope of practice of each provider's license, certification, and/or credential. A current copy of CONTRACTOR's NPS/A certification or a waiver of such certification issued by the CDE pursuant to Education Code section 56366.2 must be provided to LEA on or before the date this Agreement is executed by CONTRACTOR. This Master Contract shall be null and void if such certification or waiver is expired, revoked, rescinded, or otherwise nullified during the effective period of this Master Contract.

Total student enrollment shall be limited to capacity as stated on CDE certification and in Section 24 of the Master Contract.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified and all staff persons providing services to pupils shall be certified and/or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

If CONTRACTOR is a licensed children's institution (hereinafter referred to as "LCI"), CONTRACTOR shall be licensed by the state, or other public agency having delegated authority by contract with the state to license, to provide nonmedical care room and board to children, including, but not limited to, individuals with exceptional needs. The LCI must also comply with all licensing requirements relevant to the protection of the child, and have a special permit, if necessary, to meet the needs of each child so placed. If the CONTRACTOR operates a program outside of this State, CONTRACTOR must obtain all required licenses from the appropriate licensing agency in both California and in the state where the LCI is located.

With respect to CONTRACTOR's certification, failure to notify the LEA and CDE in writing of any changes in: (1) credentialed/licensed staff; (2) ownership; (3) management and/or control of the agency; (4) major modification or relocation of facilities; or (5) significant modification of the program may result in the suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

3. COMPLIANCE WITH LAWS, STATUTES, REGULATIONS

During the term of this Master Contract, unless otherwise agreed, CONTRACTOR shall comply with all applicable federal, state, and local statutes, laws, ordinances, rules, policies and regulations. CONTRACTOR shall also comply with all applicable LEA policies and procedures unless, taking into consideration all of the surrounding facts and circumstances, a policy or policies or a portion of a policy does not reasonably apply to CONTRACTOR. CONTRACTOR hereby acknowledges and agrees that it accepts all risks and responsibilities for its failure to comply with LEA policies and shall indemnify LEA under the provisions of Section 16 of this Agreement for all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of CONTRACTOR's failure to comply with applicable LEA policies (e.g., those policies relating to; the provision of special education and/or related services, facilities for individuals with exceptional needs, student enrollment and transfer, student inactive status, corporal punishment, student discipline, and positive behavior interventions).

CONTRACTOR acknowledges and understands that LEA may report to the CDE any violations of the provisions of this Master Contract; and that this may result in the suspension and/or revocation of CDE nonpublic school/agency certification pursuant to California Education Code section 56366.4(a).

4. TERM OF MASTER CONTRACT

The term of this Master Contract shall be from July 1, 2025 to June 30, 2026 (Title 5 California Code of Regulations section 3062(a)) unless otherwise stated. Neither the CONTRACTOR nor the LEA is required to renew this Master Contract in subsequent contract years. The parties acknowledge that any subsequent Master Contract is to be re-negotiated prior to June 30, 2025 (Title 5 California Code of Regulations section 3062(d)). In the event the contract negotiations are not agreed to by June 30th, the most recently executed

Master Contract will remain in effect for 90 days (Education Code 56366(c)(1)). If, after 60 days the master contract or individual services agreement has not been finalized, as prescribed in paragraph (1) of subdivision (a), either party may appeal to the county superintendent of schools, if the county superintendent of schools is not participating in the local plan involved in the nonpublic, nonsectarian school or agency contract; or the Superintendent, if the county superintendent of schools is participating in the local plan involved in the contract, to negotiate the contract. Within 30 days of receipt of this appeal, the county superintendent of schools or the Superintendent, or the individual designee, shall mediate the formulation of a contract, which shall be binding upon both parties (Education Code 56366 (c) (2)). No Master Contract will be offered unless and until all of the contracting requirements have been satisfied. The offer of a Master Contract to a CONTRACTOR is at the sole discretion of the LEA.

The provisions of this Master Contract apply to CONTRACTOR and any of its employees or independent contractors. Notice of any change in CONTRACTOR's ownership or authorized representative shall be provided in writing to LEA within thirty (30) calendar days of change of ownership or change of authorized representative.

5. INTEGRATION/CONTINUANCE OF CONTRACT FOLLOWING EXPIRATION OR TERMINATION

This Master Contract includes each ISA and they are incorporated herein by this reference. This Master Contract supersedes any prior or contemporaneous written or oral understanding or agreement. This Master Contract may be amended only by written amendment executed by both parties.

CONTRACTOR shall provide the LEA with information as requested in writing to secure a Master Contract or a renewal.

At a minimum, such information shall include copies of current teacher credentials and clearance, insurance documentation and CDE certification. The LEA may require additional information as applicable. If the application packet is not completed and returned to District, no Master Contract will be issued. If CONTRACTOR does not return the Master Contract to LEA duly signed by an authorized representative within ninety (90) calendar days of issuance by LEA, the new contract rates will not take effect until the newly executed Master Contract is received by LEA and will not be retroactive to the first day of the new Master Contract's effective date. If CONTRACTOR fails to execute the new Master Contract within such ninety-day period, all payments shall cease until such time as the new Master Contract for the current school year is signed and returned to LEA by CONTRACTOR. (California Education Code section 56366(c)(1) and (2)). In the event that this Master Contract expires or terminates, CONTRACTOR shall continue to be bound to all of the terms and conditions of the most recent executed Master Contract between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized students at the discretion of the LEA

6. INDIVIDUAL SERVICE AGREEMENT ("ISA")

This Agreement shall include an ISA developed for each student to whom CONTRACTOR is to provide special education and/or related services. An ISA shall only be issued for students enrolled with the approval of the LEA pursuant to Education Code section 56366 (a)(2)(A). An ISA may be effective for more than one contract year provided that there is a concurrent Master Contract in effect. In the event that this Master Contract expires or terminates, CONTRACTOR, shall continue to be bound to all of the terms and conditions of the most recent executed ISAs between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized students.

Any and all changes to a student's educational placement/program provided under this Master Contract and/or an ISA shall be made solely on the basis of a revision to the student's IEP or by written agreement between the parent and LEA. At any time during the term of this Master Contract, a student's parent, CONTRACTOR, or LEA may request a review of a student's IEP subject to all procedural safeguards required by law.

Unless otherwise provided in this Master Contract, the CONTRACTOR shall provide all services specified in the IEP unless the CONTRACTOR and the LEA agree otherwise in the ISA. (California Education Code sections 56366(a) (5) and 3062(e)). In the event the CONTRACTOR is unable to provide a specific service at any time during the life of the ISA, the CONTRACTOR shall notify the LEA in writing within five (5) business days of the last date a service was provided. CONTRACTOR shall provide any and all subsequent compensatory service hours awarded to student as a result of lack of provision of services while student was served by the NPS/A.

If a parent or LEA contests the termination of an ISA by initiating a due process proceeding with the OAH, CONTRACTOR shall abide by the "stay-put" requirement of state and federal law unless the parent agrees otherwise or an Interim Alternative Educational Setting is deemed lawful and appropriate by LEA or OAH consistent with Section 1415 (k)(1)(7) of Title 20 of the United States Code. CONTRACTOR shall adhere to all LEA requirements concerning changes in placement.

Disagreements between LEA and CONTRACTOR concerning the formulation of an ISA or the Master Contract may be appealed to the County Superintendent of Schools of the County where the LEA is located, or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code section 56366(c) (2).

7. DEFINITIONS

The following definitions shall apply for purposes of this contract:

a. The term "CONTRACTOR" means a nonpublic, nonsectarian school/agency certified by the California Department of Education and its officers, agents, and employees.

b. The term "authorized LEA representative" means a LEA administrator designated to be responsible for NPS/A. It is understood, a representative of the Special Education Local Plan Area (SELPA) of which the LEA is a member is an authorized LEA representative in collaboration with the LEA. The LEA maintains sole responsibility for this Contract, unless otherwise specified in this Contract.

c. The term "credential" means a valid credential, life diploma, permit, or document in special education or pupil personnel services issued by, or under the jurisdiction of, the State Board of Education if issued prior to 1970 or the California Commission on Teacher Credentialing, which entitles the holder thereof to perform services for which certification qualifications are required as defined in Title 5 of the California Code of Regulations section 3001(g).

d. The term "qualified" means that a person holds a certificate, permit or other document equivalent to that which staff in a public school are required to hold to provide special education and related services and has met federal and state certification, licensing, registration, or other comparable requirements which apply to the area in which the individual is providing special education or related services, including those requirements set forth in Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and those requirements set forth in Title 5 of the California Code of Regulations Sections 3064 and 3065, and adheres to the standards of professional practice established in federal and state law or regulation, including the standards contained in the California Business and Professions Code.

Nothing in this definition shall be construed as restricting the activities in services of a graduate needing direct hours leading to licensure, or of a student teacher or intern leading to a graduate degree at an accredited or approved college or university, as authorized by state laws or regulations. (Title 5 of the California Code of Regulations Section 3001 (r)).

e The term "license" means a valid non-expired document issued by a licensing agency within the Department of Consumer Affairs or other state licensing office authorized to grant licenses and authorizing the bearer of the document to provide certain professional services or refer to themselves using a specified professional title including but not limited to mental health and board and care services at a residential placement. If a license is not available through an appropriate state licensing agency, a certificate of registration with the appropriate professional organization at the national or state level which has standards established for the certificate that are equivalent to a license shall be deemed to be a license as defined in Title 5 of the California Code of Regulations section 3001(l).

f. "Parent" means:

i. a biological or adoptive parent; unless the biological or adoptive parent does not have legal authority to make educational decisions for the child,

ii. a guardian generally authorized to act as the child's parent or authorized to make educational decisions for the child,

iii. an individual acting in the place of a biological or adoptive parent, including a grandparent, stepparent, or other relative with whom the child lives, or an individual who is legally responsible for the child's welfare,

iv. a surrogate parent,

v. a foster parent if the authority of the biological or adoptive parent to make educational decisions on the child's behalf has been specifically limited by court order in accordance with Code of Federal Regulations 300.30(b)(1) or (2).

vi. Parent does not include the state or any political subdivision of government or the NPS/A under contract with the LEA for the provision of special education or designated instruction and services for a child. (California Education Code section 56028).

g. The term "days" means calendar days unless otherwise specified.

h. The phrase "billable day" means a school day in which instructional minutes meet or exceed those in comparable LEA programs.

i. The phrase "billable day of attendance" means a school day as defined in California Education Code Section 46307, in which a student is in attendance and in which instructional minutes meet or exceed those in comparable LEA programs unless otherwise stipulated in an IEP or ISA.

j. It is understood that the term "Master Contract" also means "Contract" and is referred to as such in this document.

ADMINISTRATION OF CONTRACT

8. NOTICES

All notices provided for by this Contract shall be in writing. Notices shall be mailed, emailed, or delivered by hand and shall be effective as of the date of receipt by addressee.

All notices mailed or emailed to LEA shall be addressed to the person and address as indicated on the signature page of this Master Contract. Notices to CONTRACTOR shall be addressed as indicated on signature page of this Master Contract.

9. MAINTENANCE OF RECORDS

All records shall be maintained by CONTRACTOR as required by state and federal laws and regulations. Notwithstanding the foregoing sentence, CONTRACTOR shall maintain all records for at least five (5) years after the termination of this Master Contract. For purposes of this Master Contract, "records" shall include, but not be limited to student records as defined by California Education Code section 49061(b) including electronically stored information; registers and roll books of teachers and/or daily service providers; daily service logs and notes and other documents used to record the provision of related services including supervision; daily service logs and notes used to record the provision of services provided through additional instructional assistants, NPA behavior intervention aides, and bus aides; behavior emergency reports (BER); incident reports; notification of injuries; absence verification records (parent/doctor notes, telephone logs, and related documents) if the CONTRACTOR is funded for excused absences, however, such records are not required if positive attendance is required; bus rosters; staff lists specifying credentials held and documents evidencing other staff qualifications, social security numbers, dates of hire, and dates of termination; records of employee training and certification, , including verification of behavior training consistent with 56366.1; staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related services subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state NPS/A certifications; by-laws, if applicable; lists of current board of directors/trustees, if incorporated; statement of income and expenses; general journals; cash receipts and disbursement books; general ledgers and supporting documents; documents evidencing financial expenditures; federal/state payroll quarterly reports; evidence of electronic payments; and bank statements and canceled checks or facsimile thereof.

CONTRACTOR shall maintain student records in a secure location to ensure confidentiality and prevent unauthorized access. CONTRACTOR shall maintain a current list of the names and positions of CONTRACTOR's employees who have access to confidential records. CONTRACTOR shall maintain an access log for each student's record which lists all persons, agencies, or organizations requesting or receiving information from the record. Such log shall be maintained as required by California Education Code section 49064 and include the name, title, agency/organization affiliation, date/time of access for each individual requesting or receiving information from the student's record, and a description of the record(s) provided. Such log needs to record access to the student's records by: (a) the student's parent; (b) an individual to whom written consent has been executed by the student's parent; or (c) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record. CONTRACTOR/LEA shall maintain copies of any written parental concerns granting access to student records. For purposes of this paragraph, "employees of LEA or CONTRACTOR" do not include subcontractors.

CONTRACTOR shall grant the following access to student records, (a) the student's parent; (b) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record, and comply with parents' requests for copies of student records, as required by state and federal laws and regulations. CONTRACTOR agrees, in the event of school or agency closure, to forward student records within ten (10) business days to LEA. These shall include, but not limited to, current transcripts, IEP/IFSPs, BER's, incident reports, notification of injuries and all other relevant reports. LEA and/or SELPA shall have access to and receive copies of any and all records upon request within five (5) business days.

10. SEVERABILITY CLAUSE

If any provision of this agreement is held, in whole or in part, to be unenforceable for any reason, the remainder of that provision and of the entire agreement shall be severable and remain in effect.

11. SUCCESSORS IN INTEREST

This contract binds CONTRACTOR's successors and assignees. CONTRACTOR shall notify the LEA of any change of ownership or corporate control.

12. VENUE AND GOVERNING LAW

The laws of the State of California shall govern the terms and conditions of this contract with venue in the County where the LEA is located.

13. MODIFICATIONS AND AMENDMENTS REQUIRED TO CONFORM TO LEGAL AND ADMINISTRATIVE GUIDELINES

This Master Contract may be modified or amended by the LEA to conform to administrative and statutory guidelines issued by any state, federal or local governmental agency. The party seeking such modification shall provide the LEA and/or CONTRACTOR thirty (30) days' notice of any such changes or modifications made to conform to administrative or statutory guidelines and a copy of the statute or regulation upon which the modification or changes are based.

14. TERMINATION

This Master Contract or ISA may be terminated for cause. The cause shall not be the availability of a public class initiated during the period of the contract unless the parent agrees to the transfer of the student to the public school program at an IEP team meeting.

To terminate the contract either party shall give no less than twenty (20) days prior written notice (California Education Code section 56366(a)(4)). At the time of termination, CONTRACTOR shall provide to LEA any and all documents CONTRACTOR is required to maintain under this Master Contract. ISAs are void upon termination of this Master Contract, as provided in Section 5 or 6. CONTRACTOR or LEA may terminate an ISA for cause. To terminate the ISA, either party shall give twenty (20) days prior written notice.

15. INSURANCE

CONTRACTOR shall, at CONTRACTOR'S sole cost and expense, maintain in full force and effect, during the term of this Contract, the following insurance coverage from a California licensed and/or admitted insurer with an A minus (A-), VII, or better rating from A.M. Best, sufficient to cover any claims, damages, liabilities, costs and expenses (including counsel fees) arising out of or in connection with CONTRACTOR's fulfillment of any of its obligations under this Agreement or either party's use of the work or any component or part thereof:

PART I - INSURANCE REQUIREMENTS FOR NONPUBLIC SCHOOLS AND AGENCIES

A. **Commercial General Liability Insurance**, including both bodily injury and property damage, with limits as follows:

$2,000,000 per occurrence
$ 500,000 fire damage
$ 5,000 medical expenses
$1,000,000 personal & adv. injury
$3,000,000 general aggregate
$2,000,000 products/completed operations aggregate

The policy may not contain an exclusion for coverage of claims arising from claims for sexual molestation or abuse. In the event that CONTRACTOR's policy should have an exclusion for

sexual molestation or abuse claims, then CONTRACTOR shall be required to procure a supplemental policy providing such coverage.

B. **Workers' Compensation Insurance** in accordance with provisions of the California Labor Code adequate to protect the CONTRACTOR from claims that may arise from its operations pursuant to the Workers' Compensation Act (Statutory Coverage). The Workers' Compensation Insurance coverage must also include Employers Liability coverage with limits of $1,000,000/$1,000,000/$1,000,000.

C. **Commercial Auto Liability Insurance** for all owned, non-owned or hired automobiles with a $1 million combined single limit.

If no owned automobiles, then only hired and non-owned is required.

If CONTRACTOR uses a vehicle to travel to/from school sites, between schools and/or to/from students' homes or other locations as approved service locations by the LEA, CONTRACTOR must comply with State of California auto insurance requirements.

D. **Errors & Omissions (E & O)/Malpractice (Professional Liability) coverage**, including Sexual Molestation and Abuse coverage, unless that coverage is afforded elsewhere in the Commercial General Liability policy by endorsement or separate policy**,** with the following limits:

$1,000,000 per occurrence
$2,000,000 general aggregate

E. CONTRACTOR, upon execution of this Contract and periodically thereafter upon request, shall furnish the LEA with certificates of insurance evidencing such coverage. The certificate of insurance shall include a ten (10) day non-renewal notice provision. The Commercial General Liability and Automobile Liability policy shall name the LEA and the Board of Education additional insured's premiums on all insurance policies and shall be paid by CONTRACTOR and shall be deemed included in CONTRACTOR's obligations under this contract at no additional charge.

F. Any deductibles or self-insured retentions above $100,000 must be declared to and approved by the LEA. At its option, LEA may require the CONTRACTOR, at the CONTRACTOR's sole cost, to: (a) cause its insurer to reduce to levels specified by the LEA or eliminate such deductibles or self-insured retentions with respect to the LEA, its officials and employees, or (b) procure a bond guaranteeing payment of losses and related investigation.

G. For any claims related to the services performed in connection with this Master Contract, the CONTRACTOR's insurance coverage shall be the primary insurance with respect to the LEA, its subsidiaries, officials and employees. Any insurance or self-insurance maintained by the LEA, its subsidiaries, officials and employees shall be excess of the CONTRACTOR's insurance and shall not contribute with it.

H. All Certificates of Insurance must reference the contract number, name of the school or agency submitting the certificate, and the location of the school or agency submitting the certificate on the certificate.

PART II - INSURANCE REQUIREMENTS FOR NONPUBLIC SCHOOLS AFFILIATED WITH A RESIDENTIAL TREATMENT FACILITY ("RTC")

When CONTRACTOR is an NPS affiliated with a **residential treatment center (NPS/RTC**), the following insurance policies are required:

A. **Commercial General Liability** including both bodily injury and property damage, with limits as follows:

$3,000,000 per occurrence
$6,000,000 in General Aggregate**.**

The policy shall be endorsed to name the LEA and the Board of Education as *named* additional insured and shall provide specifically that any insurance carried by the LEA which may be applicable to any claims or loss shall be deemed excess and the RTC's insurance primary despite any conflicting provisions in the RTC's policy. Coverage shall be maintained with no Self-Insured Retention above $100,000 without the prior written approval of the LEA.

B. **Workers' Compensation Insurance** in accordance with provisions of the California Labor Code adequate to protect the RTC from claims that may arise from its operations pursuant to the Workers' Compensation Act (Statutory Coverage). The Workers' Compensation Insurance coverage must also include Employers Liability coverage with limits of $1,000,000/$1,000,000/$1,000,000.

C. **Commercial Auto Liability** coverage with limits of $1,000,000 Combined Single Limit per Occurrence if the RTC does not operate a student bus service. If the RTC provides student bus services, the required coverage limit is $5,000,000 Combined Single Limit per Occurrence.

D. **Fidelity Bond** or **Crime Coverage** shall be maintained by the RTC to cover all employees who process or otherwise have responsibility for RTC funds, supplies, equipment or other assets. Minimum amount of coverage shall be $250,000 per occurrence, with no self-insured retention.

E. **Professional Liability/Errors & Omissions/Malpractice** coverage with minimum limits of $3,000,000 per occurrence and $6,000,000 general aggregate.

F. **Sexual Molestation and Abuse Coverage**, unless that coverage is afforded elsewhere in the Commercial General Liability or Professional liability policy by endorsement, with minimum limits of $3,000,000 per occurrence and $6,000,000 general aggregate.

If LEA or CONTRACTOR determines that a change in insurance coverage obligations under this section is necessary, either party may reopen negotiations to modify the insurance obligations.

16. INDEMNIFICATION AND HOLD HARMLESS

To the fullest extent allowed by law, CONTRACTOR shall indemnify and hold LEA and its Board Members, administrators, employees, agents, attorneys, volunteers, and subcontractors ("LEA Indemnities") harmless against all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of this Master Contract or its performance, to the extent that such loss, expense, damage or liability was proximately caused by negligence, intentional act, or willful act or omission of CONTRACTOR, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding LEA and LEA Indemnities). The duty and obligation to defend shall arise immediately upon tender of a claim or lawsuit to the CONTRACTOR. The LEA and the Member District(s) shall have the right in their sole discretion to select counsel of its choice to provide the defense at the sole cost of the CONTRACTOR or the applicable insurance carrier.

To the fullest extent allowed by law, LEA shall indemnify and hold CONTRACTOR and its Board Members, administrators, employees, agents, attorneys, and subcontractors ("CONTRACTOR Indemnities") harmless against all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of this Master Contract or its performance thereof, to the extent that such loss, expense, damage or liability was proximately caused by the negligent, intentional act or willful act or

omission of LEA, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding CONTRACTOR and/or any CONTRACTOR Indemnities).

LEA represents that it is self-insured in compliance with the laws of the State of California, that the self-insurance covers LEA employees acting within the course and scope of their respective duties and that its self-insurance covers the LEA's indemnification obligations under this Master Contract.

17. INDEPENDENT CONTRACTOR

Nothing herein contained will be construed to imply a joint venture, partnership or principal-agent relationship between the LEA and CONTRACTOR. CONTRACTOR shall provide all services under this Contract as an independent contractor, and neither party shall have the authority to bind or make any commitment on behalf of the other. Nothing contained in this Contract shall be deemed to create any association, partnership, joint venture or relationship of principal and agent, master and servant, or employer and employee between the parties or any affiliates of the parties, or between the LEA and any individual assigned by CONTRACTOR to perform any services for the LEA.

If the LEA is determined to be a partner, joint venture, co-principal, employer or co-employer of CONTRACTOR, CONTRACTOR shall indemnify and hold harmless the LEA from and against any and all claims for loss, liability, or damages arising from that determination, as well as any expenses, costs, taxes, penalties and interest charges incurred by the LEA as a result of that holding.

18. SUBCONTRACTING

CONTRACTOR shall provide written notification to LEA before subcontracting for special education and/or related services pursuant to this Master Contract. In the event LEA determines that it can provide the subcontracted service(s) at a lower rate, LEA may elect to provide such service(s). If LEA elects to provide such service(s), LEA shall provide written notification to CONTRACTOR within five (5) days of receipt of CONTRACTOR's original notice and CONTRACTOR shall not subcontract for said service(s).

CONTRACTOR shall incorporate all of the provisions of this Master Contract in all subcontracts, to the fullest extent reasonably possible. Furthermore, when CONTRACTOR enters into subcontracts for the provision of special education and/or related services (including, but not limited to, transportation) for any student, CONTRACTOR shall cause each subcontractor to procure and maintain insurance during the term of each subcontract. Such subcontractor's insurance shall comply with the provisions of Section 15. Each subcontractor shall furnish the LEA with original endorsements and certificates of insurance effecting coverage required by Section 15. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. The endorsements are to be on forms as required by the LEA. All endorsements are to be received and approved by the LEA before the subcontractor's work commences. The Commercial General Liability and Automobile Liability policies shall name the LEA/SELPA and the LEA Board of Education as additional insured.

As an alternative to the LEA's forms, a subcontractor's insurer may provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by this Master Contract. All Certificates of Insurance must reference the LEA contract number, name of the school or agency submitting the certificate, indication if NPS or NPA, and the location of the school or agency submitting the certificate. In addition, all subcontractors must meet the requirements as contained in Section 44 Clearance Requirements and Section 45 Staff Qualifications of this Master Contract.

19. CONFLICTS OF INTEREST

CONTRACTOR shall provide to LEA upon request a copy of its current bylaws and a current list of its Board of Directors (or Trustees), if it is incorporated. CONTRACTOR and any member of its Board of Directors (or Trustees) shall disclose any relationship with LEA that constitutes or may constitute a conflict of interest pursuant to California Education Code section 56042 and Government Code Section 1090 including, but not limited to, employment with LEA, provision of private party assessments and/or reports,

and attendance at IEP team meetings acting as a student's advocate. Pursuant to California Education code section 56042, an attorney or advocate for a parent of an individual with exceptional needs shall not recommend placement at CONTRACTOR's facility if the attorney or advocate is employed or contracted by the CONTRACTOR, or will receive a benefit from the CONTRACTOR, or otherwise has a conflict of interest.

The LEA shall neither execute an ISA with CONTRACTOR nor amend an existing ISA for a student when a recommendation for special education and/or related services is based in whole or in part on assessment(s) or reports provided by CONTRACTOR to the student without prior written authorization by LEA. This paragraph shall apply to CONTRACTOR regardless of when an assessment is performed or a report is prepared (i.e., before or after the student is enrolled in CONTRACTOR's school/agency) or whether an assessment of the student is performed or a report is prepared in the normal course of the services provided to the student by CONTRACTOR. To avoid conflict of interest, and in order to ensure the appropriateness of an Independent Educational Evaluation (hereinafter referred to as "IEE") and its recommendations, the LEA may not fund an IEE by an evaluator who provides ongoing service(s) or is sought to provide service(s) to the student for whom the IEE is requested. Likewise, the LEA may not fund services through the evaluator whose IEE the LEA agrees to fund. When no other appropriate assessor is available, LEA may request and if CONTRACTOR agrees, the CONTRACTOR may provide an IEE.

CONTRACTOR shall not admit a student living within the jurisdictional boundaries of the LEA on a private pay or tuition free "scholarship" basis and concurrently or subsequently advise/request parent(s) to pursue funding for the admitted school year from the LEA through due process proceedings.

20. NON-DISCRIMINATION

CONTRACTOR shall not, in employment or operation of its programs, unlawfully discriminate on the basis of gender, nationality, national origin, ancestry, race, color, ethnicity, ethnic group affiliation, religion, age, marital status, pregnancy or parental status, sex, sexual orientation, gender, gender identity or expression, physical or mental disability, genetic information or any other classification protected by federal or state law or the perception of one or more of such characteristics or association with a person or group with one or more of these actual or perceived characteristics.

EDUCATIONAL PROGRAM

21. FREE AND APPROPRIATE PUBLIC EDUCATION (FAPE)

The LEA shall provide CONTRACTOR with a copy of the IEP including the Individualized Transition Plan (hereinafter referred to as "ITP") of each student served by CONTRACTOR. CONTRACTOR shall provide special education and/or related services (including transition services) to each student within the NPS/A consistent with the student's IEP and as specified in the ISA. If CONTRACTOR is a NPS, CONTRACTOR shall not accept a student if it cannot provide or ensure the provision of the services outlined in the student's IEP. If student services are provided by a third party (i.e. Related Services Provider), CONTRACTOR shall notify LEA if provision of services cease.

Unless otherwise agreed to between CONTRACTOR and LEA, CONTRACTOR shall be responsible for the provision of all appropriate supplies, equipment, and/or facilities, as specified in the student's IEP and ISA. CONTRACTOR shall make no charge of any kind to parents for special education and/or related services as specified in the student's IEP and ISA (including, but not limited to, screenings, assessments, or interviews that occur prior to or as a condition of the student's enrollment under the terms of this Master Contract). LEA shall provide low incidence equipment for eligible students with low incidence disabilities when specified in the student's IEP and ISA. Such equipment remains the property of the SELPA/LEA and shall be returned to the SELPA/LEA when the IEP team determines the equipment is no longer needed or when the student is no longer enrolled in the NPS. CONTRACTOR shall ensure that facilities are adequate to provide LEA students with an environment which meets all pertinent health and safety regulations. CONTRACTOR shall adhere to all LEA requirements concerning parent acknowledgment of financial responsibility.

Voluntary services and/or activities not necessary for the student to receive a free appropriate public education shall not interfere with the student's receipt of special education and/or related services as specified in the student's IEP and ISA unless the LEA, CONTRACTOR, and PARENT agree otherwise in writing.

22. GENERAL PROGRAM OF INSTRUCTION

All NPS/A services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code section 56366 et seq...

When CONTRACTOR is a NPS, CONTRACTOR's general program of instruction shall: (a) utilize evidence-based practices and be consistent with LEA's standards regarding the particular course of study and curriculum; (b) include curriculum that addresses mathematics, literacy and the use of educational, assistive technology and transition services; (c) be consistent with CDE's standards regarding the particular course of study and curriculum; (d) provide the services as specified in the student's IEP and ISA. Students shall have access to: (a) State Board of Education (SBE) - adopted Common Core State Standards ("CCSS") for curriculum and the same instructional materials for kindergarten and grades 1 to 8, inclusive; and provide standards – aligned core curriculum and instructional materials for grades 9 to 12, inclusive, used by an LEA, that contracts with the NPS: (b) college preparation courses; (c) extracurricular activities, such as art, sports, music and academic clubs; (d) career preparation and vocational training, consistent with transition plans pursuant to state and federal law and; (e) supplemental assistance, including individual academic tutoring, psychological counseling, and career and college counseling.

When CONTRACTOR serves students in grades 9 through 12 inclusive, LEA shall provide to CONTRACTOR a specific list of the course requirements to be satisfied by the CONTRACTOR leading toward graduation or completion of LEA's diploma requirements. CONTRACTOR shall not award a high school diploma to students who have not successfully completed all of the LEA's graduation requirements.

When CONTRACTOR is a NPA and/or related services provider, CONTRACTOR's general program of instruction and/or services shall utilize evidence-based practices and be consistent with LEA and CDE guidelines and certification, and provided as specified in the student's IEP and ISA. The NPA providing Behavior Intervention services shall develop a written plan that specifies the nature of their NPA service for each student within thirty (30) days of enrollment and shall be provided in writing to the LEA. School-based services may not be unilaterally converted by CONTRACTOR to a substitute program or provided at a location not specifically authorized by the IEP team. Except for services provided by a CONTRACTOR that is a Licensed Children's Institution (LCI), all services not provided in the school setting require the presence of a parent, guardian or adult caregiver during the delivery of services, provided such guardian or caregiver have a signed authorization by the parent or legal guardian to authorize emergency services as requested. LCI CONTRACTORS shall ensure that appropriate and qualified residential or clinical staff is present during the provision of services under this Master Contract. CONTRACTOR shall immediately notify LEA in writing if no parent, guardian or adult caregiver is present. CONTRACTOR shall provide to LEA a written description of the services and location provided prior to the effective date of this Master Contract. CONTRACTORS providing Behavior Intervention services must have a trained behaviorist or trained equivalent on staff. It is understood that Behavior Intervention services are limited per CDE Certification and do not constitute as an instructional program.

When CONTRACTOR is a NPA, CONTRACTOR shall not provide transportation nor subcontract for transportation services for students unless the LEA and CONTRACTOR agree otherwise in writing.

23. INSTRUCTIONAL MINUTES

When CONTRACTOR is a NPS, the total number of instructional minutes per school day provided by CONTRACTOR shall be at least equivalent to the number of instructional minutes per school day provided to students at like grade level attending LEA schools and shall be specified in the student's ISA developed in accordance with the student's IEP.

For students in grades kindergarten through 12 inclusive, unless otherwise specified in the student's IEP and ISA, the number of instructional minutes, excluding breakfast, recess, lunch and passing time shall be at the same level that Ed. Code prescribes for the LEA.

The total number of annual instructional minutes shall be at least equivalent to the total number of annual instructional minutes provided to students attending LEA schools in like grade level unless otherwise specified in the student's IEP.

When CONTRACTOR is a NPA and/or related services provider, the total number of minutes per school day provided by CONTRACTOR shall be specified in the student's ISA developed in accordance with the student's IEP.

24. CLASS SIZE

When CONTRACTOR is a NPS, CONTRACTOR shall ensure that class size shall not exceed a ratio of one teacher per twelve (12) students, unless CONTRACTOR and LEA agree otherwise in writing. Upon prior written approval by an authorized LEA representative, class size may be temporarily increased by a ratio of 1 teacher to fourteen (14) students when necessary, during the regular or extended school year to provide services to students with disabilities.

In the event a NPS is unable to fill a vacant teaching position responsible for direct instruction to students, and the vacancy has direct impact on the CDE Certification of that school, the NPS shall develop a plan to ensure appropriate coverage of students by first utilizing existing certificated staff. The NPS and the LEA may agree to one 30 school day period per contract year where class size may be increased to ensure coverage by an appropriately credentialed teacher. Such an agreement shall be in writing and signed by both parties. This provision does not apply to a NPA.

CONTRACTOR providing special education instruction for individuals with exceptional needs between the ages of three and five years, inclusive, shall also comply with the appropriate instructional adult to child ratios pursuant to California Education Code sections 56440 et seq.

25. CALENDARS

When CONTRACTOR is an NPS, CONTRACTOR shall submit to the LEA/SELPA a school calendar with the total number of billable days not to exceed 180 days, plus extended school year billable days equivalent to the number of days determined by the LEA's extended school year calendar. Billable days shall include only those days that are included on the submitted and approved school calendar, and/or required by the IEP (developed by the LEA) for each student. CONTRACTOR shall not be allowed to change its school calendar and/or amend the number of billable days without the prior written approval of the LEA. Nothing in this Master Contract shall be interpreted to require the LEA to accept any requests for calendar changes.

Unless otherwise specified by the student's IEP, educational services shall occur at the school site. A student shall only be eligible for extended school year services as determined by the IEP team and the provision of such is specifically included in the ISA. Extended school year shall consist of twenty (20) instructional days, unless otherwise agreed upon by the IEP team convened by the LEA. Any days of extended school year in excess of twenty (20) billable days must be mutually agreed to, in writing, prior to the start of the extended school year.

Student must have actually been in attendance during the regular school year and/or during extended school year and received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any NPS service. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

CONTRACTOR shall observe the same legal holidays as LEA. Those holidays are Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day, New Year's Day, Martin Luther King Jr. Day, President's Day, Memorial Day, Juneteenth, and Independence Day. With the approval of LEA, CONTRACTOR may revise the date upon which CONTRACTOR closes in observance of any of the holidays observed by the LEA.

When CONTRACTOR is a NPA, CONTRACTOR shall be provided with a LEA-developed/approved calendar prior to the initiation of services. CONTRACTOR herein agrees to observe holidays as specified in the LEA-developed/approved calendar. CONTRACTOR shall provide services pursuant to the LEA-developed/approved calendar; or as specified in the LEA student's IEP and ISA. Unless otherwise specified in the LEA student's ISA, CONTRACTOR shall provide related services to LEA students on only those days that the LEA student's school of attendance is in session and the LEA student attends school. CONTRACTOR shall bill only for services provided on billable days of attendance as indicated on the LEA calendar unless CONTRACTOR and the LEA agree otherwise, in writing. Student must have actually been in attendance and/or received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any NPA service provided by CONTRACTOR. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

26. DATA REPORTING

CONTRACTOR shall agree to provide to the LEA all data related to student information and billing information with LEA. CONTRACTOR shall agree to provide data related to all sections of this contract, including student discipline as noted below, and requested by and in the format required by the LEA. It is understood that all NPS/A shall utilize the LEA approved electronic IEP system for all IEP development, service tracking documentation, and progress reporting, unless otherwise agreed to by the LEA. Additional

progress reporting may be required by the LEA. The LEA shall provide the CONTRACTOR with appropriate software, user training and proper internet permissions to allow adequate access.

Using forms developed by the CDE or as otherwise mutually agreed upon by CONTRACTOR and LEA, CONTRACTOR shall provide LEA, on a monthly basis, a written report of all incidents in which a statutory offense is committed by any LEA student, regardless if it results in a disciplinary action of suspension or expulsion. This includes all statutory offenses as described in Education Code sections 48900 and 48915. CONTRACTOR shall also include incidents resulting in the use of a behavioral restraint and/or seclusion even if they were not a result of a violation of Education Code sections 48900 and 48915.

The LEA shall provide the CONTRACTOR with approved forms and/or format for such data including, but not limited to, invoicing, attendance reports and progress reports. The LEA may approve use of CONTRACTOR'S provided forms at their discretion.

27. LEAST RESTRICTIVE ENVIRONMENT/DUAL ENROLLMENT

CONTRACTOR and LEA shall follow all LEA policies and procedures that support Least Restrictive Environment ("LRE") options and/or dual enrollment options if available and appropriate, for students to have access to the general curriculum and to be educated with their nondisabled peers to the maximum extent appropriate.

CONTRACTOR and LEA shall ensure that LRE placement options are addressed at all IEP team meetings regarding students for whom ISAs have been or may be executed. This shall include IEP team consideration of supplementary aids and services, goals and objectives necessary for placement in the LRE and necessary to enable students to transition to less restrictive settings.

When an IEP team has determined that a student should be transitioned into the public school setting, CONTRACTOR shall assist the LEA in implementing the IEP team's recommended activities to support the transition.

28. STATEWIDE ACHIEVEMENT TESTING

When CONTRACTOR is a NPS, per implementation of Senate Bill 484, CONTRACTOR shall administer all statewide assessments within the California Assessment of Student Performance and Progress ("CAASPP"), Desired Results Developmental Profile ("DRDP"), California Alternative Assessment ("CAA"), achievement and abilities tests (using LEA-authorized assessment instruments), the Fitness Gram, , the English Language Proficiency Assessments for California ("ELPAC"), the Alternative English Language Proficiency Assessments for California ("Alternative ELPAC"), and as appropriate to the student, and mandated by LEA pursuant to LEA and state and federal guidelines.

CONTRACTOR is subject to the alternative accountability system developed pursuant to Education Code section 52052, in the same manner as public schools. Each LEA student placed with CONTRACTOR by the LEA shall be tested by qualified staff of CONTRACTOR in accordance with that accountability program. LEA shall provide test administration training to CONTRACTOR'S qualified staff. CONTRACTOR shall attend LEA test training and comply with completion of all coding requirements as required by LEA.

29. MANDATED ATTENDANCE AT LEA MEETINGS

CONTRACTOR shall attend District mandated meetings when legal mandates, and/or LEA policy and procedures are reviewed, including but not limited to the areas of: curriculum, high school graduation, standards-based instruction, behavior intervention, cultural and linguistic needs of students with disabilities, dual enrollment responsibilities, LRE responsibilities, transition services, data collection, and standardized testing and IEPs. LEA shall provide CONTRACTOR with reasonable notice of mandated meetings. Attendance at such meetings does not constitute a billable service hour(s).

30. POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORTS

CONTRACTOR shall comply with the requirements of Education Code section 49005, et seq., 56521.1 and 56521.2. LEA students who exhibit behaviors that interfere with their learning or the learning of others must receive timely and appropriate assessments and positive supports and interventions in accordance with the federal law and it's implementing regulations. If the IEP team determines that a student's behavior impedes the individual learning or the learning of others, the IEP team is required to consider the use of positive behavioral interventions and supports, and other strategies, to address that behavior, consistent with Section 1414(d)(3)(B)(i) and (d)(4) of Title 20 of the United States Code and associated federal regulations. This could mean that instead of developing a Behavior Intervention Plan ("BIP"), the IEP team may conclude it is sufficient to address the student's behavioral problems through the development of behavioral goals and behavioral interventions to support those goals.

CONTRACTOR shall maintain a written policy pursuant to California Education Code section 56521.1 regarding emergency interventions and behavioral emergency reports. CONTRACTOR shall ensure that all of its staff members are trained in crisis intervention, emergency procedures, and evidenced-based practices and interventions specific to the unique behavioral needs of the CONTRACTOR's pupil population. The training shall be provided within 30 days of employment to new staff who have any contact or interaction with pupils during the school day, and annually to all staff who have any contact or interaction with pupils during the school day. The CONTRACTOR shall select and conduct the training in accordance with California Education Code section 56366.1. CONTRACTOR shall maintain written records of the training and provide written verification of the training annually and upon request.

Pursuant to Education Code section 56521.1, emergency interventions shall not be used as a substitute for a BIP, and shall not be employed longer than necessary to contain the behavior. Emergency interventions may only be used to control unpredictable, spontaneous behavior that poses clear and present danger of serious physical harm to the individual with exceptional needs, or others, and that cannot be immediately prevented by a response less restrictive than the temporary application of a technique used to contain the behavior. If a situation requires prolonged use of emergency intervention, staff must seek assistance from the school site administrator or a law enforcement agency.

CONTRACTOR shall complete a behavior emergency report when an emergency occurs that is defined as a serious, dangerous behavior that staff has determined to present a clear and present danger to others. It requires a non-violent physical intervention to protect the safety of student, self, or others and a physical intervention has been used; or a physical intervention has not been used, but an injury or serious property damage has occurred. Personal Safety Techniques may or may not have been used. Emergencies require a behavior emergency report form be completed and submitted to the LEA within twenty-four (24) hours for administrative action. CONTRACTOR shall notify Parent within twenty-four (24) hours via telephone. If the student's IEP does not contain a BIP, an IEP team shall schedule a meeting to review the behavior emergency report, determine if there is a necessity for a functional behavioral assessment, and to determine an interim plan. If the student already has a BIP, the IEP team shall review and modify the BIP if a new serious behavior has been exhibited or existing behavioral interventions have proven to be ineffective. CONTRACTOR shall schedule with LEA an IEP meeting within two (2) days.

Pursuant to Education Code section 56521.2, CONTRACTOR shall not authorize, order, consent to, or pay for the following interventions, or any other interventions similar to or like the following:

1. any intervention that is designed to, or likely to, cause physical pain, including, but not limited to, electric-shock;
2. an intervention that involves the release of noxious, toxic, or otherwise unpleasant sprays, mists, or substances in proximity to the face of the individual;
3. an intervention that denies adequate sleep, food, water, shelter, bedding, physical comfort, or access to bathroom facilities;
4. an intervention that is designed to subject, used to subject, or likely to subject, the individual to verbal abuse, ridicule, or humiliation, or that can be expected to cause excessive emotional trauma;

restrictive interventions that employ a device, material, or objects that simultaneously immobilize all four extremities,
5. Prone restraint;
6. locked seclusion, unless it is in a facility otherwise licensed or permitted by state law to use a locked room;
7. an intervention that precludes adequate supervision of the individual;
8. an intervention that deprives the individual of one or more of the individual's senses.

CONTRACTOR shall comply with Education Code sections 49005.8, 56521.1 and 56521.2. Specifically, Contractor shall not do any of the following:

1. Use seclusion or a behavioral restraint for the purpose of coercion, discipline, convenience, or retaliation.
2. Use locked seclusion, unless it is in a facility otherwise licensed or permitted by state law to use a locked room.
3. Use a physical restraint technique that obstructs a pupil's respiratory airway or impairs the pupil's breathing or respiratory capacity, including techniques in which a staff member places pressure on a pupil's back or places the individual's body weight against the pupil's torso or back.
4. Use a behavioral restraint technique that restricts breathing, including, but not limited to, using a pillow, blanket, carpet, mat, or other item to cover a pupil's face.
5. Place a pupil in a facedown position with the pupil's hands held or restrained behind the pupil's back
6. Use prone containment.
7. Use a behavioral restraint for longer than is necessary to contain the behavior that poses a clear and present danger of serious physical harm to the pupil or others.

CONTRACTOR shall keep constant, direct observation of a pupil who is in seclusion, which may be through observation of the pupil through a window, or another barrier, through which the educational provider is able to make direct eye contact with the pupil. This observation shall not be through indirect means, including through a security camera or a closed-circuit television.

CONTRACTOR shall afford pupils who are restrained the least restrictive alternative and the maximum freedom of movement, and shall use the least number of restraint points, while ensuring the physical safety of the pupil and others.

In the case of a child whose behavior impedes the child's learning or that of others, the IEP team shall consider the use of positive behavioral interventions and supports, and other strategies, to address that behavior, consistent with Section 1414(d)(3)(B)(i) and (d)(4) of Title 20 of the United States Code and associated federal regulations.

All restraint practices must be reviewed and revised when they have an adverse effect on a student and are used repeatedly for an individual child, either on multiple occasions within the same classroom or multiple uses by the same individual. CONTRACTOR shall notify the student's parent/guardian when any type of physical or mechanical restraint or seclusion has been used. Upon the use of any type of physical or mechanical restraint or seclusions of an LEA student, CONTRACTOR shall complete a BER per the reporting and notification requirements listed above.

31. STUDENT DISCIPLINE

CONTRACTOR shall maintain and abide by a written policy for student discipline that is consistent with state and federal law and regulations. Using forms developed by the California Department of Education or as otherwise mutually agreed upon by CONTRACTOR and LEA, CONTRACTOR shall provide LEA, on a monthly basis, a written report of all incidents in which a statutory offense is committed by any LEA student, regardless if it results in a disciplinary action of suspension or expulsion. This includes all statutory offenses as described in Education Codes 48900 and 48915.CONTRACTOR shall also include incidents resulting in the use of a behavioral restraint and/or seclusion even if they were not a result of a violation of Education Code Sections 48900 and 48915.

When CONTRACTOR seeks to remove a student from his/her current educational placement for disciplinary reasons, CONTRACTOR shall immediately submit a written discipline report to the LEA. Written discipline reports shall include, but not be limited to: the student's name; the time, date, and description of the misconduct; the disciplinary action taken by CONTRACTOR; and the rationale for such disciplinary action. A copy of the student's behavior plan, if any, shall be submitted with the written discipline report. CONTRACTOR and LEA agree to participate in a manifestation determination at an IEP meeting no later than the tenth (10^{th}) day of suspension

32. IEP TEAM MEETINGS

An IEP team meeting shall be convened at least annually to evaluate: (1) the educational progress of each student placed with CONTRACTOR, including all state assessment results pursuant to the requirements of Education Code section 52052; (2) whether or not the needs of the student continue to be best met at the NPS; and (3) whether changes to the student's IEP are necessary, including whether the student may be transitioned to a public school setting. (California Education Code sections 56366 (a) (2) (B) (i) and (ii)) and pursuant to California Education Code section 56345 (b) (4).)

If the LEA student is to be transferred from a NPS setting into a regular class setting in a public school for any part of the school day, the IEP team shall document a description of activities provided to integrate the student into the regular education program, including the nature of each activity as well as the time spent on the activity each day or week and a description of the activities provided to support the transition of the student from the special education program into the regular education program. Each student shall be allowed to provide confidential input to any representative of the individual IEP team. Except as otherwise provided in the Master Contract, CONTRACTOR and LEA shall participate in all IEP team meetings regarding students for whom ISAs have been or may be executed. At any time during the term of this Master Contract, the parent, the CONTRACTOR or the LEA may request a review of the student's IEP, subject to all procedural safeguards required by law, including reasonable notice given to, and participation of, the CONTRACTOR in the meeting. Every effort shall be made to schedule IEP team meetings at a time and place that is mutually convenient to parent, CONTRACTOR and LEA. CONTRACTOR shall provide to LEA assessments and written assessment reports by service providers upon request and/or pursuant to LEA policy and procedures. It is understood that attendance at an IEP meeting is part of CONTRACTOR'S professional responsibility.

It is understood that the CONTRACTOR shall utilize the approved electronic IEP system of the LEA for all IEP planning and progress reporting at the LEA's discretion. The LEA or SELPA may provide training for any CONTRACTOR to ensure access to the approved system. The CONTRACTOR shall maintain confidentiality of all IEP data on the approved system and shall protect the password requirements of the system. When a student dis-enrolls from the NPS/NPA, the NPS/NPA and LEA shall discontinue use of the approved system for that student.

Changes in any student's educational program, including instruction, services, or instructional setting provided under this Master Contract, may only be made on the basis of revisions to the student's IEP. In the event that the CONTRACTOR believes the student requires a change of placement, the CONTRACTOR may request a review of the student's IEP for the purposes of consideration of a change in the student's placement. Student is entitled to remain in the last agreed upon and implemented placement unless parent agrees otherwise or an Interim Alternative Educational Setting is deemed lawful and appropriate by LEA or OAH consistent with Section 1415 (k)(1)(7) of Title 20 of the United States Code.

33. SURROGATE PARENTS AND FOSTER YOUTH

CONTRACTOR shall recognize an LEA appointed surrogate parent assignments for students without parental representation, including unaccompanied homeless youths, in special education procedures pursuant to California Government Code Section 7579.5. Surrogate parents shall serve as the child's parent and have all the rights relative to the student's education that a parent has under the Individuals with Disabilities Education Act pursuant to *20 USC 1414-1482 and 34 CFR 300.1*

300.756. A pupil in foster care shall be defined pursuant to California Education Code section 42238.01(b). The LEA shall annually notify the CONTRACTOR who the LEA has designated as the educational liaison for foster children. When a pupil in foster care is enrolled in a NPS by the LEA any time after the completion of the pupil's second year of high school, the CONTRACTOR shall schedule the pupil in courses leading towards graduation based on the diploma requirements of the LEA unless provided notice otherwise in writing pursuant to Section 51225.1.

34. DUE PROCESS PROCEEDINGS

CONTRACTOR shall fully participate in special education due process proceedings including mediations and hearings, as requested by LEA. Participation further includes the willingness to make CONTRACTOR's staff available for witness preparation and testimony as is necessary to facilitate a due process hearing. CONTRACTOR shall also fully participate in the investigation and provision of documentation related to any complaint filed with the State of California, the Office of Civil Rights, or any other state and/or federal governmental body or agency. Full participation shall include, but in no way be limited to, cooperating with LEA representatives to provide complete answers raised by any investigator and/or the immediate provision of any and all documentation that pertains to the operation of CONTRACTOR's program and/or the implementation of a particular student's IEP/Individual and Family Service Plan ("IFSP").

35. COMPLAINT PROCEDURES

CONTRACTOR shall maintain and adhere to its own written procedures for responding to parent complaints. These procedures shall include annually notifying and providing parents of students with appropriate information (including complaint forms) for the following: (1) Uniform Complaint Procedures pursuant to Title 5 of the California Code of Regulations section 4600 *et seq*.; (2) Nondiscrimination policy pursuant to Title 5 of the California Code of Regulations section 4960 (a); (3) Sexual Harassment Policy, California Education Code 231.5 (a) (b) (c); (4) Title IX Student Grievance Procedure, Title IX 106.8 (a) (d) and 106.9 (a); and (5) Notice of Privacy Practices in compliance with Health Insurance Portability and Accountability Act ("HIPAA"). CONTRACTOR shall include verification of these procedures to the LEA. CONTRACTOR shall immediately notify LEA of any complaints filed against it related to LEA students and provide LEA with all documentation related to the complaints and/or its investigation of complaints, including any and all reports generated as a result of an investigation.

36. STUDENT PROGRESS REPORTS/REPORT CARDS AND ASSESSMENTS

Unless LEA requests in writing that progress reports be provided on a monthly basis, CONTRACTOR shall provide to parents at least two (2) written progress reports/report cards. At a minimum, progress reports shall include progress over time towards IEP goals and objectives. A copy of the progress reports/report cards shall be maintained at the CONTRACTOR's place of business and shall be submitted to the LEA and LEA student's parent(s) quarterly.

The CONTRACTOR shall also provide an LEA representative access to supporting documentation used to determine progress on any goal or objective, including but not limited to log sheets, observation notes, data sheets, pre/post tests, rubrics and other similar data collection used to determine progress or lack of progress on approved goals, objectives, transition plans or behavior intervention plans. The LEA may request such data at any time within five (5) years of the date of service. The CONTRACTOR shall provide this data supporting progress within five (5) business days of request. Additional time may be granted as needed by the LEA.

CONTRACTOR shall complete academic or other evaluations of the student ten (10) days prior to the student's annual or triennial review IEP team meeting for the purpose of reporting the student's present levels of performance at the IEP team meeting as required by state and federal laws and regulations and pursuant to LEA policies, procedures, and/or practices. CONTRACTOR shall provide sufficient copies of its reports, documents, and projected goals to share with members of the IEP team five (5) business days

prior to the IEP meeting. CONTRACTOR shall maintain supporting documentation such as test protocols and data collection, which shall be made available to LEA within five (5) business days of request.

The CONTRACTOR is responsible for all evaluation costs regarding the updating of goals and objectives, progress reporting and development of present levels of performance. All assessments resulting from an assessment plan shall be provided by the LEA unless the LEA specifies in writing a request that CONTRACTOR perform such additional assessment. Any assessment and/or evaluation costs may be added to the ISA and/or approved separately by the LEA at the LEA's sole discretion.

It is understood that all billable hours must be in direct services to pupils as specified in the ISA. For NPA services, supervision provided by a qualified individual as specified in Title 5 Regulation, subsection 3065, shall be determined as appropriate and included in the ISA. Supervision means the direct observation of services, data review, case conferencing and program design consistent with professional standards for each professional's license, certification, or credential.

CONTRACTOR shall not charge the student's parent(s) or LEA for the provision of progress reports, report cards, evaluations conducted in order to obtain present levels of performance, interviews, and/or meetings. It is understood that all billable hours have limits to those specified on the ISA consistent with the IEP. It is understood that copies of data collection notes, forms, charts and other such data are part of the pupil's record and shall be made available to the LEA upon written request.

37. GRADES, HIGH SCHOOL COURSE CREDITS, & TRANSCRIPTS

When CONTRACTOR is a NPS, CONTRACTOR is responsible for assigning grades for any course of instruction taught at the NPS. The grades determined by the pupil's teacher, in the absence of clerical or mechanical mistake, fraud, bad faith, or incompetency, shall be final and consistent with the provisions specified in EC Section 49066. The grades each pupil receives in all courses of instruction taught by the NPS shall be reported to the parents and the LEA on a quarterly basis. Consistent with the LEA, should it become evident to the NPS the pupil is in danger of failing a course, the CONTRACTOR must initiate a parent conference, and the LEA representative must be in attendance.

When CONTRACTOR serves students in grades nine (9) through twelve (12) inclusive, LEA shall provide to CONTRACTOR a specific list of the course requirements to be satisfied by the CONTRACTOR leading toward graduation or completion of LEA's diploma requirements. CONTRACTOR shall not recommend awarding a high school diploma to students who have not successfully completed all of the LEA's graduation requirements.

Pupils enrolled in high school during the 2020-2021 academic year may request a Pass or No Pass grade as permitted in EC Section 49066.5, which may be reflected on the student's transcript and shall not negatively affect the pupil's grade point average.

CONTRACTOR shall prepare transcripts at the close of each semester, or upon student transfer, for students in grades nine (9) through twelve (12) inclusive, and submit them on LEA approved forms to the student's school of residence for evaluation of progress toward completion of diploma requirements as specified in LEA Procedures. CONTRACTOR shall submit to the LEA names of students and their schools of residence for whom transcripts have been submitted as specified by the LEA.

INDIVIDUAL TRANSITION PLANNING – AB 438, Approved on September 28, 2024

Effective July 1, 2025, if determined appropriate by the pupil's IEP team, beginning when the pupil starts their high school experience and not later than when the pupil is 16 years of age or younger, as appropriate, and annually thereafter, a statement of needed transition services shall be included in the pupil's individualized education program. If the individualized education program team determines that the pupil would benefit from the postponement of the inclusion of appropriate measurable postsecondary goals and transition services until 16 years of age, rather than when the pupil begins their high school experience, the individualized education program team shall appropriately justify the basis for that postponement. (EC

section 56043(h).)

38. STUDENT CHANGE OF RESIDENCE

Within five (5) school days from the date CONTRACTOR becomes aware of a student's change of residence, CONTRACTOR shall notify LEA, in writing, of the student's change of residence. Upon enrollment, CONTRACTOR shall notify parents in writing of their obligation to notify CONTRACTOR of the student's change of residence. CONTRACTOR shall maintain, and provide upon request by LEA, documentation of such notice to parents.

If CONTRACTOR had knowledge or should reasonably have had knowledge of the student's change of residence boundaries and CONTRACTOR fails to follow the procedures specified in this provision, LEA shall not be responsible for the costs of services delivered following the student's change of residence.

39. WITHDRAWAL OF STUDENT FROM PROGRAM

CONTRACTOR shall immediately report electronically and in writing to the LEA within five (5) business days when an LEA student is withdrawn without prior notice from school and/or services, including student's change of residence to a residence outside of LEA service boundaries, and parent/guardian withdrawal of student against professional advice from a NPS/RTC.

40. PARENT ACCESS

CONTRACTOR shall provide for reasonable parental access to students and all facilities including, but not limited to, the instructional setting, recreational activity areas, meeting rooms and student living quarters, when applicable. CONTRACTOR shall comply with any known court orders regarding parental visits and access to LEA students.

CONTRACTOR operating programs associated with a NPS/RTC shall cooperate with a parent's reasonable request for LEA student therapeutic visits in their home or at the NPS/RTC. CONTRACTOR shall require that parents obtain prior written authorization for therapeutic visits from the CONTRACTOR and the LEA at least thirty (30) days in advance. When requested, CONTRACTOR shall facilitate all parent travel and accommodations and for providing travel information to the parent as appropriate. Payment by LEA for approved travel-related expenses shall be made directly through the LEA consistent with LEA Procedures.

CONTRACTOR providing services in the student's home as specified in the IEP shall ensure that at least one parent of the child, or an adult caregiver with written and signed authorization to make decisions in an emergency, is present. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home based services, including written and signed authorization in emergency situations. The parent shall inform the LEA of any changes of caregivers and provide written authorization for emergencies. The adult caregiver cannot also be an employee or volunteer associated with the NPS/NPA service provider.

All problems and/or concerns, both verbal and written, reported to pupil's parents shall also be provided, in writing, to the LEA.

41. LICENSED CHILDREN'S INSTITUTION ("LCI") CONTRACTORS AND RESIDENTIAL TREATMENT CENTER ("RTC") CONTRACTORS

If CONTRACTOR is a LCI, CONTRACTOR shall adhere to all legal requirements regarding educational placements for LCI students as stated in Education Code 56366 (a) (2) (C), 56366.9 (c) (1), Health and Safety Code section 1501.1and any other applicable laws and/or regulations, including LEA guidelines or procedures. An LCI shall not require that a pupil be placed in its NPS as a condition of being placed in its residential facility.

If CONTRACTOR is a NPS/RTC, CONTRACTOR shall adhere to all legal requirements under the Individuals with Disabilities Education Act (IDEA), 20 U.S.C. section 1400 et seq. including the federal regulations 34 C.F.R section 300 et seq. and Education Code section 56000 et seq. including Title 5 of the California Code of Regulations section 3000 et seq.. CONTRACTOR shall comply with all monitoring requirements set forth in Section 43 below.

If CONTRACTOR is a NPS that is owned, operated by, or associated with a LCI, CONTRACTOR shall provide to LEA, on a quarterly basis, a list of all students, including those identified as eligible for special education. For those identified as special education students, the list shall include: 1) special education eligibility at the time of enrollment and; 2) the educational placement and services specified in each student's IEP at the time of enrollment. A copy of the current IEP shall be provided to the LEA.

Unless placement is made pursuant to an Office of Administrative Hearings order or a lawfully executed agreement between LEA and parent, LEA is not responsible for the costs associated with NPS placement until the date on which an IEP team meeting is convened, the IEP team determines that a NPS placement is appropriate, and the IEP is signed by the student's parent or another adult with educational decision- making rights.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal IDEA (20 U.S.C. Sec. 1400 et seq.) and shall be certified or licensed by the state to provide nonmedical care, clinical services, or short-term residential therapeutic programs, as applicable to the facility type.

42. STATE MEAL MANDATE

When CONTRACTOR is a NPS, CONTRACTOR and LEA shall satisfy the State Meal Mandate under California Education Code sections 49005 et seq.; ; 49501.5, the universal meal mandate enacted by AB 130 (2021-2022); 49530 et seq; and 49550 et seq.

LEA, at its sole discretion, may elect to directly provide meals to CONTRACTOR for distribution to LEA students at the nonpublic school on its own or by another local school district.

CONTRACTOR acknowledges that the LEA does not receive any state or federal reimbursement for any meals CONTRACTOR provides to LEA students and that CONTRACTOR is only eligible to receive direct reimbursement if it is an approved site under the National School Lunch Program.

In the event the LEA requests CONTRACTOR to provide meals to LEA students, CONTRACTOR will provide breakfast and lunch to LEA students in compliance with the meal pattern requirements under the School Breakfast Program and National School Lunch Program nutritional standards. LEA shall reimburse CONTRACTOR for each meal made available at a mutually agreed upon rate. In the event CONTRACTOR is unable to provide meals, the LEA and CONTRACTOR will work collaboratively to find a solution. In the event CDE determines that meals do not need to be provided, this paragraph shall not apply.

CONTRACTOR shall maintain all documentation of meals provided to LEA students. CONTRACTOR shall comply with record keeping requirements under the School Breakfast Program and National School Lunch Program or LEA template. Upon request, CONTRACTOR shall provide copies of any such records to LEA. CONTRACTOR shall also allow LEA to conduct site monitoring visits as deemed necessary by the LEA.

If CONTRACTOR uses a third-party vendor to provide meals, CONTRACTOR will assure that the third-party vendor agrees to comply with all meal pattern requirements of the School Breakfast Program and National School Lunch Program nutritional standards. Upon request, CONTRACTOR

shall provide LEA with any contracts it has with third-party vendors providing meals for students.

43. MONITORING

The State Superintendent of Public Instruction ("Superintendent"), through the delegated monitoring activities to the California Department of Education (CDE), shall monitor CONTRACTOR'S facilities, the educational environment, and the quality of the educational program, including the teaching staff, the credentials authorizing service, the standards-based core curriculum being employed, and the standard focused instructional materials used on a three-year cycle, as follows: (1) CONTRACTOR shall complete a self-review in year one; (2) the Superintendent shall conduct an onsite review in year two; and (3) the Superintendent shall conduct a follow-up visit in year three.

CONTRACTOR shall participate in any LEA or CDE compliance review, if applicable, to be conducted as aligned with the CDE Onsite Review and monitoring cycle in accordance with California Education Code section 56366.1(j). This review will address programmatic aspects of the NPS, compliance with relevant state and federal regulations, and Master Contract compliance. CONTRACTOR shall conduct any follow-up or corrective action procedures related to review findings.

If CONTRACTOR is also an LCI and/or NPS/RTC, the CDE shall annually evaluate whether CONTRACTOR is in compliance with Education Code section 56366.9 and Health and Safety Code section 1501.1(b).

The LEA or SELPA shall conduct an onsite visit to the NPS before placement of a pupil if the LEA does not have any pupils enrolled at the school at the time of placement.

The LEA or SELPA shall conduct at least one onsite monitoring visit during each school year to the CONTRACTOR site certified as an NPS where the LEA has placed a pupil and entered into a master contract. The monitoring visit shall include, but is not limited to, a review of services specified on the ISA and provided to the pupil, a review of progress the pupil is making toward the goals set forth in the pupil's IEP, a review of progress the pupil is making toward the goals set forth in the pupil's behavioral intervention plan, if applicable, an observation of the pupil during instruction, and a walkthrough of the facility. The LEA or SELPA shall report the findings resulting from the monitoring visit to the CDE within 60 calendar days of the onsite visit.

CONTRACTOR shall allow LEA representatives access to its facilities for additional periodic monitoring of each student's instructional program. LEA shall have access to observe each student at work, observe the instructional setting, interview CONTRACTOR employees, and review each student's records and progress. Such access shall include unannounced monitoring visits. When making site visits, LEA shall initially report to CONTRACTOR's site administrative office. CONTRACTOR shall be invited to participate in the review of each student's progress.

CONTRACTOR understands that LEA reserves the right to institute a program audit with or without cause. The program audit may include, but is not limited to, a review of core compliance areas of health and safety; curriculum/instruction; related services; and contractual, legal, and procedural compliance.

When CONTRACTOR is a NPS, CONTRACTOR shall collect all applicable data and prepare the applicable portion of a School Accountability Report Card as appropriate in accordance with California Education Code Section 33126.

PERSONNEL

44. CLEARANCE REQUIREMENTS

CONTRACTOR shall comply with the requirements of California Education Code sections 44237, 35021.1, 35021.2, and 56366.1 including, but not limited to: obtaining clearance from both the California Department of Justice (hereinafter referred to as "CDOJ") and clearance from the Federal Bureau of

Investigation (hereinafter referred to as "FBI") for CONTRACTOR's employees and volunteers who will have or likely may have any direct contact with LEA students. CONTRACTOR hereby agrees that CONTRACTOR's employees and volunteers shall not come in contact with students, in-person or virtually, until CDOJ and FBI clearance are ascertained. CONTRACTOR shall certify in writing to LEA that none of its employees, and volunteers, unless CONTRACTOR determines that the volunteers will have no direct contact with students, or subcontractors who may come into contact with students have been convicted of a violent or serious felony as those terms are defined in California Education Code section 44237(h), unless despite the employee's conviction of a violent or serious felony, he or she has met the criteria to be eligible for employment pursuant to California Education Code section 44237 (i) or (j). Upon request, clearance certification shall be submitted to the LEA. In addition, CONTRACTOR shall make a request for subsequent arrest service from CDOJ as required by California Penal Code section 11105.2. Contractor shall certify to LEA that they have successful background checks and enrolled in subsequent arrest notification service for all employees who may come into contact with students.

Notwithstanding the restrictions on sharing and destroying criminal background check information, CONTRACTOR, upon demand, shall make available to the LEA evidence of a successful criminal background check clearance and enrollment in subsequent arrest notification service, as provided, for each owner, operator, and employee of the NPS/A. CONTRACTOR is required to retain the evidence on-site, as specified, for all staff, including those licensed or credentialed by another state agency. Background clearances and proof of subsequent arrest notification service, as required by California Penal Code section 11105.2, for all staff shall be provided to the LEA upon request.

45. STAFF QUALIFICATIONS

CONTRACTOR shall ensure that all individuals employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or related services hold a license, certificate, permit, or other document equivalent to that which staff in a public school are required to hold in the service rendered consistent with Education Code section 56366.1(n)(1) and are qualified pursuant to Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and Title 5 of the California Code of Regulations sections 3001(r), 3064 and 3065. Such qualified staff may only provide related services within the scope of their professional license, certification or credential and ethical standards set by each profession, and not assume responsibility or authority for another related services provider or special education teacher's scope of practice.

CONTRACTOR shall ensure that all staff are appropriately credentialed to provide instruction and services to students with the disabling conditions placed in their program/school through documentation provided to the CDE (5 CCR 3064 (a)).
In accordance with California Education Code section 56366.1(a)(5), when CONTRACTOR is a NPS, an appropriately qualified person shall serve as curricular and instructional leader, and be able to provide leadership, oversight and professional development. The administrator of the NPS holds or is in the process of obtaining one of the following: (A) An administrative credential granted by an accredited postsecondary educational institution and two years of experience with pupils with disabilities. (B) A pupil personnel services credential that authorizes school counseling or psychology. (C) A license as a clinical social worker issued by the Board of Behavioral Sciences. (D) A license in psychology regulated by the Board of Psychology. (E) A master's degree issued by an accredited postsecondary institution in education, special education, psychology, counseling, behavioral analysis, social work, behavioral science, or rehabilitation.
(F) A credential authorizing special education instruction and at least two years of experience teaching in special education before becoming an administrator. (G) A license as a marriage and family therapist certified by the Board of Behavioral Sciences. (H) A license as an educational psychologist issued by the Board of Behavioral Sciences. (I) A license as a professional clinical counselor issued by the Board of Behavioral Sciences. (California Education Code Section 56366.1 (a)(5)). CONTRACTOR shall maintain, and provide to the LEA upon request, documentation of its administrator's qualifications in accordance with the above.

CONTRACTOR shall comply with personnel standards and qualifications regarding instructional aides and teacher assistants respectively pursuant to federal requirements and California Education Code sections

45340 *et seq.* and 45350 *et seq.* Specifically, all paraprofessionals, including but not limited to, instructional aides and teacher assistants, employed, contracted, and/or otherwise hired or subcontracted by CONTRACTOR to provide classroom and/or individualized instruction or related services, shall possess a high school diploma (or its recognized equivalent) and at least one of the following qualifications: (a) completed at least two (2) years of study at an institution of higher education; or (b) obtained an associate's (or higher) degree; or (c) met a rigorous standard of quality and can demonstrate, through a formal state or local assessment (i) knowledge of, and the ability to assist in instructing, reading, writing, and mathematics; or (ii) knowledge of, and the ability to assist in instructing, reading readiness, writing readiness, and mathematics readiness, as appropriate. CONTRACTOR shall comply with all laws and regulations governing the licensed professions, including but not limited to, the provisions with respect to supervision.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this state and serving a student by this LEA shall be certified or licensed by that state to provide special education and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

46. VERIFICATION OF LICENSES, CREDENTIALS AND OTHER DOCUMENTS

CONTRACTOR shall submit to LEA a staff list, and copies of all current licenses, credentials, certifications, permits and/or other documents which entitle the holder to provide special education and/or related services by individuals employed, contracted, and/or otherwise hired or sub-contracted by CONTRACTOR. CONTRACTOR shall ensure that all licenses, credentials, permits or other documents are on file at the office of the County Superintendent of Schools. CONTRACTOR shall provide the LEA with the verified dates of fingerprint clearance, Department of Justice clearance and Tuberculosis Test clearance for all employees, approved subcontractors and/or volunteers prior to such individuals starting to work with any student.

CONTRACTOR shall monitor the status of licenses, credentials, certifications, permits and/or other documents for all individuals employed, contracted, and/or otherwise hired by CONTRACTOR. CONTRACTOR shall notify LEA and CDE in writing within forty-five (45) days when personnel changes occur which may affect the provision of special education and/or related services to LEA students. CONTRACTOR shall notify LEA within forty-five (45) days if any such licenses, certifications or waivers are expired, suspended, revoked, rescinded, challenged pursuant to an administrative or legal complaint or lawsuit, or otherwise nullified during the effective period of this Master Contract. The LEA shall not be obligated to pay for any services provided by a person whose such licenses, certifications or waivers are expired, suspended, revoked, rescinded, or otherwise nullified during the period which such person is providing services under this Master Contract. Failure to notify the LEA and CDE of any changes in credentialing/licensed staff may result in suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

47. STAFF ABSENCE

When CONTRACTOR is a nonpublic school and CONTRACTOR's classroom teacher is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to the LEA documentation of substitute coverage. Substitute teachers shall remain with their assigned class during all instructional time.

The LEA shall not be responsible for any payment for instruction and/or services when an appropriately credentialed substitute teacher is not provided in accordance with California Education Code section 56061.

When CONTRACTOR is a NPA and/or related services provider, and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute, unless LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. It is understood that the parent of a student shall not be deemed to be a qualified substitute for their student. LEA will not pay for services unless a qualified substitute is provided and/or

CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and authorized LEA representative.

48. STAFF PROFESSIONAL BEHAVIOR WHEN PROVIDING SERVICES AT SCHOOL OR SCHOOL RELATED EVENTS OR AT SCHOOL FACILITY AND/OR IN THE HOME

It is understood that all employees, subcontractors, and volunteers of any certified NPS/A shall adhere to the customary professional and ethical standards when providing services. All practices shall only be within the scope of professional responsibility as defined in the professional code of conduct for each profession as well as any LEA professional standards as specified in Board policies and/or regulations when made available to the CONTRACTOR.

For services provided on a public-school campus, sign in/out procedures shall be followed by NPS/A providers working in a public-school classroom along with all other procedures for being on campus consistent with school and district policy. Such policies and procedures shall be made available to the CONTRACTOR upon request. It is understood that the public-school credentialed classroom teacher is responsible for the instructional program.

CONTRACTOR providing services outside of the student's school as specified in the IEP shall ensure that at least one parent of the child or an adult caregiver with written and signed authority to make decisions in an emergency is present during provision of services. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home-based services, including written and signed authorization in emergency situations. The adult caregiver cannot also be an employee or volunteer associated with the NPS/NPA service provider. All problems and/or concerns reported by CONTRACTOR to parents or guardians, in either verbal or written form, shall be reported to the LEA.

HEALTH AND SAFETY MANDATES

49. HEALTH AND SAFETY

CONTRACTOR shall comply with all applicable federal, state, local, and LEA laws, regulations, ordinances, policies, and procedures regarding student and employee health and safety. CONTRACTOR shall comply with the requirements of California Education Code sections 35021 *et. seq*. and 49406, regarding the examination of CONTRACTOR's employees and volunteers for tuberculosis. CONTRACTOR shall provide to LEA documentation for each individual volunteering, employed, contracted, and/or otherwise hired by CONTRACTOR of such compliance before an individual comes in contact with a student.

CONTRACTOR shall comply with OSHA Blood-Borne Pathogens Standards, 29 Code of Federal Regulations (CFR) section 1910.1030, when providing medical treatment or assistance to a student. CONTRACTOR further agrees to provide annual training regarding universal health care precautions and to post required notices in areas designated in the California Health and Safety Code.

50. FACILITIES AND FACILITIES MODIFICATIONS

CONTRACTOR shall provide special education and/or related services to students in facilities that comply with all applicable federal, state, and local laws, regulations, and ordinances related, but not limited to: disability access; fire, health, sanitation, and building standards and safety; fire warning systems; zoning permits; and occupancy capacity. When CONTRACTOR is a NPS, CONTRACTOR shall conduct fire drills as required by Title 5 California Code of Regulations section 550. CONTRACTOR shall be responsible for any structural changes and/or modifications to CONTRACTOR's facilities as required complying with applicable federal, state, and local laws, regulations, and ordinances. Failure to notify the

LEA and CDE of any changes in, major modification or relocation of facilities may result in the suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

51. ADMINISTRATION OF MEDICATION

CONTRACTOR shall comply with the requirements of California Education Code section 49422 et seq. when CONTRACTOR serves a student that is required to take prescription and/or over-the-counter medication during the school day. CONTRACTOR may designate personnel to assist the student with the administration of such medication after the student's parent(s) provide to CONTRACTOR: (a) a written statement from a physician detailing the type, administration method, amount, and time schedules by which such medication shall be taken; and (b) a written statement from the student's parent(s) granting CONTRACTOR permission to administer medication(s) as specified in the physician's statement. CONTRACTOR shall maintain, and provide to LEA upon request, copies of such written statements. CONTRACTOR shall maintain a written log for each student to whom medication is administered. Such written log shall specify the student's name; the type of medication; the date, time, and amount of each administration; and the name of CONTRACTOR's employee who administered the medication. CONTRACTOR maintains full responsibility for storing medications in a secure location and ensuring appropriate staff training in the administration of such medication consistent with physician's written orders. Any change in medication type, administration method, amount or schedule must be authorized by both a licensed physician and parent.

52. INCIDENT/ACCIDENT REPORTING

CONTRACTOR shall submit within 24 hours, electronically, any accident or incident report to the LEA. CONTRACTOR shall properly submit required accident or incident reports pursuant to the procedures specified in LEA Procedures.

53. CHILD ABUSE REPORTING

CONTRACTOR hereby agrees to annually train all staff members, including volunteers, so that they are familiar with and agree to adhere to its own child and dependent adult abuse reporting obligations and procedures as specified in California Penal Code section 11164 et seq. and Education Code 44691. To protect the privacy rights of all parties involved (i.e., reporter, child and alleged abuser), reports will remain confidential as required by law and professional ethical mandates. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be submitted to the LEA.

54. SEXUAL HARASSMENT

CONTRACTOR shall have a Sexual and Gender Identity harassment policy that clearly describes the kinds of conduct that constitutes sexual harassment and that is prohibited by the CONTRACTOR's policy, as well as federal and state law. The policy should include procedures to make complaints without fear of retaliation, and for prompt and objective investigations of all sexual harassment complaints. CONTRACTOR further agrees to provide annual training to all employees regarding the laws concerning sexual harassment and related procedures pursuant to Government Code 12950.1.

55. REPORTING OF MISSING CHILDREN

CONTRACTOR assures LEA that all staff members, including volunteers, are familiar with and agree to adhere to requirements for reporting missing children as specified in California Education Code section 49370. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be properly submitted to the LEA. The written statement shall be submitted as specified by the LEA.

FINANCIAL

56. ENROLLMENT, CONTRACTING, SERVICE TRACKING, ATTENDANCE REPORTING, AND BILLING PROCEDURES

CONTRACTOR shall assure that the nonpublic school or nonpublic agency has the necessary financial resources to provide an appropriate education for the students enrolled and will distribute those resources in such a manner to implement the IEP and ISA for each and every student.

CONTRACTOR shall comply with all LEA procedures concerning enrollment, contracting, attendance reporting, service tracking and billing including requirements of electronic billing as specified by the LEA Procedures, as well as provide all such records requested by LEA concerning the same. CONTRACTOR shall be paid for the provision of special education and/or related services specified in the student's IEP and ISA. All payments by LEA shall be made in accordance with the terms and conditions of this Master Contract and governed by all applicable federal and state laws.

CONTRACTOR shall maintain separate registers for the basic education program, each related service, and services provided by instructional assistants, behavior intervention aides and bus aides. Original attendance forms (i.e., roll books for the basic education program, service tracking documents and notes for instructional assistants, behavioral intervention aides, bus aides, and each related service) shall be completed by the actual service provider whose signature shall appear on such forms and shall be available for review, inspection, or audit by LEA during the effective period of this contract and for a period of five (5) years thereafter. CONTRACTOR shall verify the accuracy of minutes of reported attendance that is the basis of services being billed for payment.

CONTRACTOR shall submit invoices and related documents to LEA for payment, for each calendar month when education or related services were provided. Invoices and related documents shall be properly submitted electronically and in addition, on an LEA form with signatures in the manner prescribed by LEA. At a minimum, each invoice must contain the following information: month of service; specific days and times of services coordinated by the LEA approved calendar unless otherwise specified in the IEP or agreed to by the LEA; name of staff who provided the service; approved cost of each invoice; total for each service and total for the monthly invoice; date invoice was mailed; signature of NPS/NPA administrator authorizing that the information is accurate and consistent with the ISA, CDE certificates and staff notification; verification that attendance report is attached as appropriate; indication of any made-up session consistent with this contract; verification that progress reports have been provided consistent with the ISA (monthly or quarterly unless specified otherwise on the ISA); and name or initials of each student for when the service was provided.

In the event services were not provided, rationale for why the services were not provided shall be included.

Such an invoice is subject to all conditions of this contract. At the discretion of the LEA, an electronic invoice may be required provided such notice has been made in writing and training provided to the CONTRACTOR at no additional charge for such training.

Invoices shall be submitted no later than thirty (30) days after the end of the attendance accounting period in which the services were rendered. LEA shall make payment to CONTRACTOR based on the number of billable days of attendance and hours of service at rates specified in this contract within forty-five (45) days of LEA's receipt of properly submitted hard copy of invoices prepared and submitted as specified in California Education Code Section 56366.5 and the LEA. CONTRACTOR shall correct deficiencies and submit rebilling invoices no later than thirty (30) calendar days after the invoice is returned by LEA. LEA shall pay properly submitted re-billing invoices no later than forty-five (45) days after the date a completely corrected re-billing invoice is received by LEA.

In no case shall initial payment claim submission for any Master Contract fiscal year (July through June) extend beyond December 31st after the close of the fiscal year. In no case shall any rebilling for the

Master Contract fiscal year (July through June) extend beyond six (6) months after the close of the fiscal year unless approved by the LEA to resolve billing issues including re-billing issues directly related to a delay in obtaining information from the Commission on Teacher Credentialing regarding teacher qualification, but no later than twelve (12) months from the close of the fiscal year. If the billing or re-billing error is the responsibility of the LEA, then no limit is set provided that the LEA and CONTRACTOR have communicated such concerns in writing during the 12-month period following the close of the fiscal year.

57. RIGHT TO WITHHOLD PAYMENT

LEA may withhold payment to CONTRACTOR when: (a) CONTRACTOR has failed to perform, in whole or in part, under the terms of this contract; (b) CONTRACTOR has billed for services rendered on days other than billable days of attendance or for days when student was not in attendance and/or did not receive services; (c) CONTRACTOR was overpaid by LEA as determined by inspection, review, and/or audit of its program, work, and/or records; (d) CONTRACTOR has failed to provide supporting documentation with an invoice, as required by EC 56366(c)(2); (e) education and/or related services are provided to students by personnel who are not appropriately credentialed, licensed, or otherwise qualified; (f) LEA has not received prior to school closure or contract termination, all documents concerning one or more students enrolled in CONTRACTOR's educational program; (g) CONTRACTOR fails to confirm a student's change of residence to another district or confirms the change of residence to another district, but fails to notify LEA within five (5) days of such confirmation; or (h) CONTRACTOR receives payment from Medi-Cal or from any other agency or funding source for a service provided to a student. It is understood that no payments shall be made for any invoices that are not received by six (6) months following the close of the prior fiscal year, for services provided in that year.

Final payment to CONTRACTOR in connection with the cessation of operations and/or termination of a Master Contract will be subject to the same documentation standards described for all payment claims for regular ongoing operations. In addition, final payment may be withheld by the LEA until completion of a review or audit, if deemed necessary by the LEA. Such review or audit will be completed within ninety (90) days. The final payment may be adjusted to offset any previous payments to the CONTRACTOR determined to have been paid in error or in anticipation of correction of documentation deficiencies by the CONTRACTOR that remain uncorrected.

The amount which may be withheld by LEA with respect to each of the subparagraphs of the preceding paragraph are as follows: (a) the value of the service CONTRACTOR failed to perform; (b) the amount of overpayment; (c) the portion of the invoice for which satisfactory documentation has not been provided by CONTRACTOR; (d) the amount invoiced for services provided by the individual not appropriately credentialed, licensed, or otherwise qualified; (e) the proportionate amount of the invoice related to the applicable pupil for the time period from the date the violation occurred and until the violation is cured; or (f) the amount paid to CONTRACTOR by Medi-Cal or another agency or funding source for the service provided to the student.

If LEA determines that cause exists to withhold payment to CONTRACTOR, LEA shall, within ten (10) business days of this determination, provide to CONTRACTOR written notice that LEA is withholding payment. Such notice shall specify the basis or bases for LEA's withholding payment and the amount to be withheld. Within thirty (30) days from the date of receipt of such notice, CONTRACTOR shall take all necessary and appropriate action to correct the deficiencies that form the basis for LEA's withholding payment or submit a written request for extension of time to correct the deficiencies or submit to LEA written documentation demonstrating that the basis or bases cited by the LEA for withholding payment is unfounded. Upon receipt of CONTRACTOR's written request showing good cause, LEA shall extend CONTRACTOR's time to correct deficiencies (usually an additional thirty (30) days), otherwise payment will be denied.

If after subsequent request for payment has been denied and CONTRACTOR believes that payment should not be withheld, CONTRACTOR shall send written notice to LEA specifying the reason it believes payment should not be withheld. LEA shall respond to CONTRACTOR's notice within thirty (30) business

days by indicating that a warrant for the amount of payment will be made or stating the reason LEA believes payment should not be made. If LEA fails to respond within thirty (30) business days or a dispute regarding the withholding of payment continues after the LEA's response to CONTRACTOR's notice, CONTRACTOR may invoke the following escalation policy.

After forty-five (45) business days: The CONTRACTOR may notify the Authorized LEA's Representative of the dispute in writing. The LEA Authorized Representative shall respond to the CONTRACTOR in writing within fifteen (15) business days.

After sixty (60) business days: The LEA or CONTRACTOR may appeal to the County Superintendent of Schools so long as the County Superintendent of Schools is not participating in the Local Plan involved in the NPS/A contract, or a mutually agreed upon mediator. Both parties agree to pay for their own costs and expenses arising out of such mediation. Each party agrees to act in good faith in participating in any mediation process agreed to by the parties.

58. PAYMENT FROM OUTSIDE AGENCIES

CONTRACTOR shall notify LEA when Medi-Cal or any other agency is billed for the costs associated with the provision of special education and/or related services to students. Upon request, CONTRACTOR shall provide to LEA any and all documentation regarding reports, billing, and/or payment by Medi-Cal or any other agency for the costs associated with the provision of special education and/or related services to students. CONTRACTOR shall provide prior written notice of the rights and protections required by Title 34 of the Code of Federal Regulations section 300.154(d) whenever it seeks to use the LEA students' public benefits to pay for special education and related services. Such notice shall be provided before seeking payment from Medi-Cal for the first time and annually.

59. PAYMENT FOR ABSENCES

NONPUBLIC SCHOOL STAFF ABSENCE

Whenever a classroom teacher employed by CONTRACTOR is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to LEA documentation of substitute coverage pursuant to the LEA Procedures. Substitute teachers shall remain with their assigned class during all instructional time. LEA will not pay for instruction and/or services unless said instruction or service is provided by an appropriately credentialed substitute teacher.

Whenever a related service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute. LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided unless otherwise agreed in student's IEP.

NONPUBLIC SCHOOL STUDENT ABSENCE

If CONTRACTOR is a nonpublic school, no later than the tenth (10^{th}) cumulative day of a student's unexcused absence, CONTRACTOR shall notify the LEA of such absence.

Criteria for a billable day for payment purposes is one (1) day of attendance as defined in California Education Code, sections 46010, 46010.3 and 46307. LEA shall not pay for services provided on days that a student's attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law. *Per Diem* rates for students whose IEPs authorize less than a full instructional day may be adjusted on a pro rata basis in accordance with the actual proportion of the school day the student was served. LEA shall not be responsible for payment of related services for days on which a student's attendance does not qualify for Average Daily Attendance ("ADA") reimbursement under state law, nor shall student be eligible for make-up services.

NONPUBLIC AGENCY STAFF ABSENCE

When CONTRACTOR is a nonpublic agency and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute, unless LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. LEA shall not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and LEA. In the event services were not provided, reasons for why the services were not provided shall be included.

NONPUBLIC AGENCY STUDENT ABSENCE

If CONTRACTOR is a nonpublic agency, it shall notify LEA of the absence of a student no later than the fifth (5th) consecutive service day of the student's absence. LEA shall not be responsible for the payment of services when a student is absent.

60. LEA and/or NONPUBLIC SCHOOL CLOSURE DUE TO EMERGENCY

The following shall apply in the event of a LEA or NPS school closure due to an emergency consistent with guidelines followed by LEAs in accordance with Education Code sections 41422 and 46392:

a. If CONTRACTOR remains open, if allowed, during an emergency and serves students appropriately as delineated in the ISA, CONTRACTOR shall receive payment, regardless of whether a sending LEA is open or closed.

b. NPS School Closure- In the event of a NPS School Closure for the reasons set forth in Education Code section 41422, if the LEA is able to obtain alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance due to CONTRACTOR'S school closure. If the LEA is unable to obtain an alternative placement, CONTRACTOR shall receive payment consistent with the student's approved ISA, as though the student were continuing his/her regular attendance, until an alternative placement can be found and implement LEA student IEP in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions.

c. LEA and NPS School Closure- In the event of the LEA and NPS School Closures, on days the LEA is funded, CONTRACTOR shall receive payment consistent with the student's approved ISA, until an alternative placement can be found and implement LEA student IEP in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions. If the LEA is able to obtain alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance with CONTRACTOR due to CONTRACTOR'S school closure.

When the emergency school closure is lifted, CONTRACTOR shall notify the LEAs it serves of any lost instructional minutes. CONTRACTOR and LEAs shall work collaboratively to determine the need for make-up days or service changes, and shall work together to amend IEP and ISA paperwork as appropriate.

61. INSPECTION AND AUDIT

The CONTRACTOR shall maintain and the LEA shall have the right to examine and audit all of the books, records, documents, accounting procedures and practices and other evidence that reflect all costs claimed to have been incurred or fees claimed to have been earned under this Agreement.

CONTRACTOR shall provide access to LEA to all records including, but not limited to: student pupils as defined by California Education Code section 49061(b); registers and roll books of teachers; daily service logs and notes or other documents used to record the provision of related services; Medi-Cal/daily service logs and notes used to record provision of services provided by instructional assistants, behavior

intervention aides, bus aides, and supervisors; absence verification records (parent/doctor notes, telephone logs, and related documents); bus rosters; staff lists specifying credentials held, business licenses held, documents evidencing other qualifications, , dates of hire, and dates of termination; staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related service subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state NPS/A certifications; by-laws; lists of current board of directors/trustees, if incorporated; other documents evidencing financial expenditures; federal/state payroll quarterly reports Form 941/DE3DP; and bank statements and canceled checks or facsimile thereof. Such access shall include unannounced inspections by LEA. CONTRACTOR shall make available to LEA all budgetary information including operating budgets submitted by CONTRACTOR to LEA for the relevant contract period being audited.

CONTRACTOR shall make all records available at the office of LEA or CONTRACTOR's offices (to be specified by LEA) at all reasonable times and without charge. All records shall be provided to LEA within five (5) working days of a written request from LEA. CONTRACTOR shall, at no cost to LEA, provide assistance for such examination or audit. LEA's rights under this section shall also include access to CONTRACTOR's offices for purposes of interviewing CONTRACTOR's employees. If any document or evidence is stored in an electronic form, a hard copy shall be made available to the LEA, unless the LEA agrees to the use of the electronic format.

CONTRACTOR shall obtain from its subcontractors and suppliers written agreements to the requirements of this section and shall provide a copy of such agreements to LEA upon request by LEA.

If an inspection, review, or audit by LEA, a state agency, a federal agency, and/or an independent agency/firm determines that CONTRACTOR owes LEA monies as a result of CONTRACTOR's over billing or failure to perform, in whole or in part, any of its obligations under this Master Contract, LEA shall provide to CONTRACTOR written notice demanding payment from CONTRACTOR and specifying the basis or bases for such demand. Unless CONTRACTOR and LEA otherwise agree in writing, CONTRACTOR shall pay to LEA the full amount owed as a result of CONTRACTOR's over billing and/or failure to perform, in whole or in part, any of its obligations under this Master Contract, as determined by an inspection, review, or audit by LEA, a state agency, a federal agency, and/or an independent agency/firm. CONTRACTOR shall make such payment to LEA within thirty (30) days of receipt of LEA's written notice demanding payment.

62. RATE SCHEDULE

The attached rate schedule (Exhibit A) limits the number of students that may be enrolled and maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Per Diem rates for students whose IEPs authorize less than a full instructional day may be adjusted proportionally. In such cases only, the adjustments in basic education rate shall be based on the required minimum number of minutes per grade level as set forth in paragraph 23, above, and in California Education Code Section 46200-46208.

Special education and/or related services offered by CONTRACTOR shall be provided by qualified personnel as per State and Federal law, and the codes and charges for such educational and/or related services during the term of this contract, shall be as stated in Exhibit A.

63. DEBARMENT CERTIFICATION

By signing this agreement, the CONTRACTOR certifies that:

(a) The CONTRACTOR and any of its shareholders, partners, or executive officers are <u>not</u> presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency, and

(b) Have not, within a three-year period preceding this contract, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or

subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses.

The parties hereto have executed this Contract by and through their duly authorized agents or representatives. This contract is effective on **October 8, 2025** and terminates at 5:00 P.M. on June 30, 2026, unless sooner terminated as provided herein.

CONTRACTOR

TalkPath Live
Nonpublic School/Agency

DocuSigned by:
By: Theresa Grant 10/20/2025
98D1F67CF97C463...
Signature **Date**

Theresa Grant, Director of Team Operations
Name and Title of Authorized Representative

LEA

California Online Public Schools
LEA Name

Signed by:
By: Mackenzie Duran 10/20/2025
5CF7080748C6400...
Signature **Date**

Mackenzie Duran, Director of Student Services
Name and Title of Authorized Representative

Notices to CONTRACTOR shall be addressed to:	**Notices to LEA shall be addressed to:**
Theresa Grant, Director of Team Operations	Mackenzie Duran, Director of Student Services
Name and Title TalkPath Live	**Name and Title** California Online Public Schools
Nonpublic School/Agency/Related Service Provider	**LEA**
132 Pepito Way	33272 Valle Road
Address	**Address**
Folsom CA 95630	San Juan Capistrano CA 92675
City **State** **Zip**	**City** **State** **Zip**
916-296-1772 856-624-3625	(949) 873-4312 (949) 240-7895
Phone **Fax**	**Phone** **Fax**
tgrant@talkpathlive.com	mduran@californiaops.org
Email	**Email**

Additional LEA Notification
(Required if completed)

Name and Title

Address

City **State** **Zip**

Phone **Fax**

Email

EXHIBIT A: 2025-2026 RATES

4.1 RATE SCHEDULE FOR CONTRACT YEAR

The CONTRACTOR: TalkPath Live
The CONTRACTOR CDS NUMBER: _____

PER ED CODE 56366 – TEACHER-TO-PUPIL RATIO: _____

Maximum Contract Amount:

Education service(s) offered by the CONTRACTOR and the charges for such service(s) during the term of this contract shall be as follows:

1) Daily Basic Education Rate:

2) Inclusive Education Program
(Includes Educational Counseling (not ed related mental health) services, Speech & Language services, Behavior Intervention Planning, and Occupational Therapy as specified on the student's IEP.) DAILY RATE:

3) Related Services

SERVICE	RATE	PERIOD
Intensive Individual Services (340)		
Language and Speech (415)		
Adapted Physical Education (425)		
Health and Nursing: Specialized Physical Health Care (435)		
Health and Nursing: Other Services (436)		
Assistive Technology Services (445)		
Occupational Therapy (450)		
Physical Therapy (460)		
Individual Counseling (510)		
Counseling and Guidance (515)		
Parent Counseling (520)		
Social Work Services (525)		
Psychological Services (530)		
Behavior Intervention Services (535)		
Specialized Services for Low Incidence Disabilities (610)		
Specialized Deaf and Hard of Hearing (710)		

Interpreter Services (715)		
Audiological Services (720)		
Specialized Vision Services (725)		
Orientation and Mobility (730)		
Specialized Orthopedic Services (740)		
Reader Services (745)		
Transcription Services (755)		
Recreation Services, Including Therapeutic (760)	**$99.00**	**Hourly**
College Awareness (820)		
Work Experience Education (850)		
Job Coaching (855)		
Mentoring (860)		
Travel Training (870)		
Other Transition Services (890)		
Other (900) **IEP Meeting Attendance**	**$99.00**	**Hourly**
Other (900) **Recreation Services - Assessment**	**$99.00**	**Hourly**

No Show/Late Cancellation Policy: No Show/ Late Cancellation of less than 4 hours will be billable at the providers hourly rate. Cancellations with more than 4 hours notice is non-billable.

Additional Terms Regarding Extended School Year (ESY)

If students in the CONTRACTOR'S caseload are approved to receive Extended School Year (ESY) services based on their IEPs, the current school year rates will apply. LEA will not pay for non-ESY services and services that fall outside of the contracted school year (i.e. after June 30th and before the 1st day of school of the following school year), unless it has been pre-approved by LEA's Director of Student Services.

Initial DS TG

Additional Terms Regarding Invoices and Payment

The 30-to-45-day period refers to business days, not calendar days. Please account for all holidays and breaks during fall, winter, spring, and summer, as these may extend the review time for invoices scheduled within the 30-to-45-day window. Any invoices submitted after work hours or during holidays and breaks will be considered received on the next business day.

Initial DS TG

To avoid delays, invoices should be submitted within 30 days following the end of the previous attendance month. If there are any errors, the review process will be paused until a corrected invoice is received, and processing will be based on the date of the revised submission. Late submissions or invoice errors will result in a longer payment timeline.

Initial DS TG

TALKPATH LIVE - SERVICE MENU			
Service	**Rate per Hour**	**Rate per Student per Hour**	**Flat Fee**
SPEECH-LANGUAGE SERVICES			
Speech-Language Therapy: Individual	$90.00		
Speech-Language Therapy: Group of 2		$80.00	
Speech-Language Therapy: Group of 3		$75.00	
Speech-Language Therapy - Bilingual: Individual	$96.00		
Speech-Language Therapy - Bilingual: Group of 2		$86.00	
Speech-Language Therapy - Case Management	$90.00		
Speech-Language Therapy - Meeting Attendance	$90.00		
Speech-Language Assessment			$415.00
Speech-Language Assessment - Bilingual			$565.00
Speech-Language Screening	$90.00		
Speech-Language Screening - Bilingual	$96.00		
Speech-Language Review of Records			$285.00
Speech-Language - Progress Report Writing	$90.00		
Dyslexia Services: Individual	$90.00		
Dyslexia Services: Group of 2		$80.00	
Dyslexia Services: Group of 3 or More		$75.00	
Dyslexia Services - Bilingual	$96.00		
Dyslexia Services: Bilingual: Group of 2		$86.00	
MENTAL HEALTH/SOCIAL WORK SERVICES			
Mental Health/Social Work Services: Individual	$90.00		
Mental Health/Social Work Services: Group of 2		$80.00	
Mental Health/Social Work Services: Group of 3		$75.00	
Mental Health/Social Work Services - Bilingual: Individual	$96.00		
Mental Health/Social Work Services - Bilingual: Group of 2		$86.00	
Mental Health/Social Work Services - Meeting Attendance	$90.00		
Mental Health/Social Work Services - Assessment			$415.00
Mental Health/Social Work Services - Assessment - Bilingual			$565.00
Mental Health/Social Work Services - Screening	$90.00		
Mental Health/Social Work Services - Screening - Bilingual	$96.00		
Mental Health/Social Work Services - Review of Records			$285.00
Mental Health/Social Work Services - Progress Report Writing	$90.00		
Board Certified Behavior Analyst (BCBA)	$115.00		
Behavior Intervention Plan Implementation	$90.00		
Behavior Intervention Plan Development (BID) or Functional Behavioral Analysis (FBA)	$115.00		
OCCUPATIONAL AND PHYSICAL THERAPY SERVICES - ADAPTED PHYSICAL EDUCATION			
Occupational/Physical Therapy Services: Individual	$99.00		
Occupational/Physical Therapy Services: Group of 2		$89.00	
Occupational/Physical Therapy Services - Bilingual: Individual	$105.00		
Occupational/Physical Therapy Services - Bilingual: Group of 2		$95.00	
Occupational/Physical Therapy Services - Meeting Attendance	$99.00		
Occupational/Physical Therapy Assessment			$440.00
Occupational/Physical Therapy Assessment - Bilingual			$565.00
Occupational/Physical Therapy - Screening	$99.00		
Occupational/Physical Therapy - Screening- Bilingual	$105.00		
Occupational/Physical Therapy - Review of Records			$300.00
Occupational/Physical Therapy - Progress Report Writing	$99.00		
Recreation Services: Individual	$99.00		
Recreation Services: Group of 2		$89.00	
Recreation Services: Group of 3		$84.00	
Recreation Services - Review of Records	$99.00		
Recreation Services - Progress Report Writing	$99.00		
Recreation Services - Meeting Attendance	$99.00		
Recreation Services - Assessment	$99.00		
Adapted Physical Education: Individual	$99.00		
Adapted Physical Education: Group of 2		$89.00	
Adapted Physical Education: Group of 3		$84.00	
Adapted Physical Education - Review of Records	$99.00		

Adapted Physical Education - Progress Report Writing	$99.00		
Adapted Physical Education - Meeting Attendance	$99.00		
Adapted Physical Education - Assessment	$99.00		
PSYCHOLOGICAL SERVICES			
School Psychologist	$122.00		
School Psychologist - Bilingual	$132.00		
Psychoeducational Assessment			$1,475.00
Psychoeducational Assessment - Bilingual			$1,675.00
Psychoeducational - Review of Records			$545.00
Psychoeducational - Review of Records - Bilingual			$655.00
School Psychology - Progress Report Writing	$122.00		
Academic Assessment			$355.00
Academic Assessment - Bilingual			$530.00
Educational Diagnostician	$102.00		
Educational Diagnostician - Psychoeducational Evaluation			$1,025.00
Educational Diagnostician - Bilingual	$108.00		
Educational Diagnostician - Psychoeducational Evaluation - Bilingual			$1,235.00
Educational Diagnostician - Review of Records			$500.00
Educational Diagnostician - Review of Records - Bilingual			$605.00
ADDITIONAL SERVICES			
Service	**Rate per Hour**	**Flat Fee**	
Audiology Service	$90.00		
Visual Impairment Services	$90.00		
AAC Evaluation – For up to Six Hours Per Evaluation (Additional Time Billed Hourly)	$90.00	$555.00	
AAC Evaluation – Bilingual - For up to Six Hours Per Evaluation (Additional Time Billed Hourly)	$96.00	$635.00	
Assistive Technology Services	$90.00		

EXHIBIT B: 2025-2026 ISA

INDIVIDUAL SERVICES AGREEMENT (ISA) FOR NONPUBLIC, NONSECTARIAN SCHOOL SERVICES

(Education Code Sections 56365 et seq.)

This agreement is effective on September 2, 2025 or the date student begins attending a nonpublic school or receiving services from a nonpublic agency, if after the date identified, and terminates at 5:00 P.M. on June 30, 2026, unless sooner terminated as provided in the Master Contract and by applicable law.

Local Education Agency _____ Nonpublic School _____

LEA Case Manager: Name _____ Phone Number _____

Pupil Name _____ Sex: ☐ M ☐ F Grade:_____
(Last) (First) (M.I.)

Address _____ City _____ State/Zip _____

DOB _____ Residential Setting: ☐ Home ☐ Foster ☐ LCI # _____ ☐ OTHER _____

Parent/Guardian _____ Phone ( ) _____ ( )
(Residence) (Business)

Address _____ City _____ State/Zip _____
(If different from student)

AGREEMENT TERMS:

1. *Nonpublic School*: The average number of minutes in the instructional day will be: _____ during the regular school year _____ during the extended school year

2. *Nonpublic School*: The number of school days in the calendar of the school year are: _____ during the regular school year _____ during the extended school year

3. *Educational services as specified in the IEP shall be provided by the CONTRACTOR and paid at the rates specified below.*

   A. *INCLUSIVE AND/OR BASIC EDUCATION PROGRAM RATE: (Applies to nonpublic schools only):* Daily Rate:_____

   Estimated Number of Days _____ x Daily Rate = PROJECTED BASIC EDUCATION COSTS _____

   B. RELATED SERVICES:

SERVICE	Provider			# of Times per wk/mo/yr., Duration; or per IEP; or as needed	Cost per session	Maximum Number of Sessions	Estimated Maximum Total Cost for Contracted Period
	LEA	NPS	OTHER Specify				
Intensive Individual Services (340)							
Language/Speech Therapy (415) a. Individual b. Group							
Adapted Physical Ed. (425)							
Health and Nursing: Specialized Physical Health Care (435)							
Health and Nursing Services: Other (436)							
Assistive Technology Services (445)							
Occupational Therapy (450)							
Physical Therapy (460)							

SERVICE	Provider			# of Times per wk/mo/yr., Duration; or per IEP; or as needed	Cost per session	Maximum Number of Sessions	Estimated Maximum Total Cost for Contracted Period
	LEA	NPS	OTHER Specify				
Individual Counseling (510)							
Counseling and guidance (515).							
Parent Counseling (520)							
Social Work Services (525)							
Psychological Services (530)							
Behavior Intervention Services (535)							
Specialized Services for Low Incidence Disabilities (610)							
Specialized Deaf and Hard of Hearing Services (710)							
Interpreter Services (715)							
Audiological Services (720)							
Specialized Vision Services (725)							
Orientation and Mobility (730)							
Braille Transcription (735)							
Specialized Orthopedic Service (740)							
Reader Services (745)							
Note Taking Services (750)							
Transcription Services (755)							
Recreation Services (760)							
College Awareness Preparation (820)							
Vocational Assessment, Counseling, Guidance and Career Assessment (830)							
Career Awareness (840)							
Work Experience Education (850)							
Mentoring (860)							
Agency Linkages (865)							
Travel Training (870)							
Other Transition Services (890)							
Other (900)J							
Other (900)							
Transportation-Emergency b. Transportation-Parent							

SERVICE	Provider			# of Times per wk/mo/yr., Duration; or per IEP; or as needed	Cost per session	Maximum Number of Sessions	Estimated Maximum Total Cost for Contracted Period
	LEA	NPS	OTHER Specify				
Bus Passes							
Other							

ESTIMATED MAXIMUM RELATED SERVICES COST$ _____

TOTAL ESTIMATED MAXIMUM BASIC EDUCATION AND RELATED SERVICES COSTS $_____

4. Other Provisions/Attachments:

_____

_____

5. MASTER CONTRACT APPROVED BY THE GOVERNING BOARD ON _____

6.Progress Reporting Requirements: ___ Quarterly _ Monthly _ Other (Specify) _____

The parties hereto have executed this Individual Services Agreement by and through their duly authorized agents or representatives as set forth below.

-CONTRACTOR-

_____
(Name of Nonpublic School/Agency)

_____
(Signature) (Date)

_____
(Name and Title)

-LEA/SELPA-

_____
(Name of LEA/SELPA)

_____
(Signature) (Date)

_____
(Name of Superintendent or Authorized Designee)

Coversheet

Approval of Expenditures over $20k (attached)

Section: IV. Consent Items
Item: E. Approval of Expenditures over $20k (attached)
Purpose: Vote
Submitted by:
Related Material:
25-26 CalOPS Over 20K (POs & Invoices) - Nov Board Meeting REVISED.pdf
Invoices Over 20K 25-26 SY November 2025 Board Meeting REVISED.pdf
Purchase Orders Over 20k November 2025 Board Meeting.pdf
BIM - CalOPS Legal Fees (1).pdf

CalOPS PURCHASE ORDERS Over 20k

Number	Date	Requestor	Vendor	Purpose	Amount
2025-26-43	10/15/2025	Than/Britnie	Clever, Inc.	Clever Workspace for EDU, Clever IDM, Clever MFA	$57,024.00

CalOPS INVOICES To Be Paid Over 20k

(Invoices will be procressed for payment once Board has approved)

Date Paid by ACH/WIRE	Uploaded to Charter Impact	Batch Date	Batch School or ACH/WIRE	Vendor	Invoice#	Date of Invoice	Amount	Description	School Allocation
10/14/2025			ACH	HSA			$22,633.63	Benefits	All Schools
10/14/2025			ACH	Empower			$195,735.97	Benefits	All Schools
10/20/2025			ACH	MetLife	October 2025	10/15/2025	$88,514.68	Benefits	All Schools
10/21/2025			ACH	Cigna Health	-	-	$477,458.44	Staff Medical Benefits	All Schools
10/23/2025			ACH	InterPres Corporation			$32,100.92	SoCal Office Rent	All Schools
10/24/2025			ACH	HSA			$22,887.79	Benefits	All Schools
10/28/2025			ACH	Empower			$193,967.29	Benefits	All Schools
10/28/2025			ACH	JP Morgan Chase Bank			$122,733.21	District Corporate Card Purchases - AutoPay	All Schools
			Pending	Capistrano Unified School District	68W10397	10/16/2025	$47,071.00	District Oversight Fees	SoCal
			Pending	Clever Inc.	16C68B670003	10/17/2025	$57,024.00	Professional Services: Other School Expense	All Schools
			Pending	Young Minney & Corr LLP	17954	08/18/2025	$25,628.95	Professional Services: Legal Services	All Schools
			Pending	Young Minney & Corr LLP	18964	10/13/2025	$26,248.10	Professional Services: Legal Services	All Schools
			Pending	Newfront Retirement Services	29ABA624	10/08/2025	$46,686.03	Other Benefits	All Schools
			Pending	T-Mobile	971471262	10/21/2025	$61,763.11	Facilities: High-Speed Internet	All Schools
			Pending	Charter Impact	18093	11/01/2025	$275,465.00	Professional Services: Other School Contracted Services	All Schools
			Pending	Trello	-	10/02/2025	$61,500.00	Professional Services: Other School Contracted Services	All Schools

California Online Public Schools

Finance CalOPS <finance@californiaops.org>

Fwd: HSA Funding Activity Initiated

1 message

Tracy Le <tle@californiaops.org> Tue, Oct 14, 2025 at 7:58 AM
To: Finance CalOPS <finance@californiaops.org>
Cc: CalOPS Human Resources - Payroll <payroll@californiaops.org>

Please see HSA contribution for the 10/10 payroll below.

Tracy Le
Assistant Director of Human Resources
949-529-1667
Pronouns: she/her
California Online Public Schools

Our real legacy is not what we accomplish individually but what we do for others and how we motivate them to work together for a common goal.

Statement of Confidentiality: The contents of this e-mail message and any attachments are intended solely for the addressee. The information may also be confidential and/or legally privileged. This transmission is sent for the sole purpose of delivery to the intended recipient. If you have received this transmission in error, any use, reproduction, or dissemination of this transmission is strictly prohibited. If you are not the intended recipient, please immediately notify the sender by reply e-mail and delete this message and its attachments, if any. E-mail is covered by the Electronic Communications Privacy Act, 18 USC SS 2510-2521 and is legally privileged.

Begin forwarded message:

From: noreply@goigoe.com
Date: October 14, 2025 at 4:16:31 AM PDT
To: tle@californiaops.org
Subject: HSA Funding Activity Initiated

igoe

HSA Payroll Funding Details of California Online Public Schools	
Account Name:	California Online Public Schools HSA Funding
Activity amount:	$22,633.63
Activity date:	10/10/2025

Your funding account will be debited for the amount listed above. This amount is reflective of deposits to your employees' HSA. You are receiving this notice as one of the following activities has taken place:

- A payroll contribution file has been imported into our system on your behalf

- Deposits have been successfully recorded using the contribution manager
- An account pending CIP has been successfully opened

For details about the specific account level activity, you can reference the HSA Payroll Reconciliation Report in the employer portal or you can go to the Contribution Manager to view your pending and successful payroll deposits. Due to timing, transaction details may not be available until tomorrow morning. In a future enhancement, account level detail will be available in a new invoicing screen to further help with record keeping and reconciliation.

If you have any questions regarding this email or its contents, please reach out to your Client Relations Executive.

Thank you for your partnership,

Igoe Administrative Services

---

mime-attachment
2K

California Online Public Schools 401(k) - 522213-01

Reference Number	Payroll Date	Expected Total [1]	Cash Effective Date [2]
2616252109	10/10/2025	$195,735.97	10/10/2025

[1] Expected Total is used for reconciliation purposes only. It may or may not equal the actual total for the contribution.
[2] If processed before market close 4 p.m. Eastern time except stock market holidays and early closes.

Money Source	Description	Verify Money Source	Total Amount
BTK 1	EMPLOYEE BEFORE TAX	✓	$93,535.27
LON 1	LOAN REPAYMENT	✓	$2,573.93
RTH 1	ROTH CONTRIBUTION	✓	$27,085.49
SHM 1	SAFE HARBOR MATCH	✓	$72,541.28

Expected Total:	$195,735.97
Actual Total:	$195,735.97

Total Amount to be Remitted by Employer: $195,735.97

Account nickname	Bank	Bank account number	Amount
Payroll	JPMORGAN CHASE BANK, NA	XXXXX7900	$195,735.97

Total:	$195,735.97
Remaining Balance:	$0.00

Confirmation Messages:

✓ I have read and accept all warnings and notices on this page.

Print Employee Contributions have been processed and submitted.
You may print this page as confirmation for your records.

Verification Code:

106,-18,-103,19,108,-40,76,-32,-17,-85,52,-123,-48,9,-107,-3,26,-42,-70,-16,-22,-119,-8,-110,41,-81,5,-19,-109,66,127,-123,-6,8,-84,-34,-23,-123,-68,-35,55,77,-53,17,-127,65,8,-59,67,-106,88,48,-29,-71,-127,67,-87,-115,-35,-72,46,-20,-107,-98

2025-2026 PAYMENT REQUEST

Payment Request Number: 2025- 26 - 70

CHECK NUMBER _____
(FOR OFFICE USE ONLY)

Date: 10/17/2025

Date Needed (Optional): _____

Invoice Number: October-2025

Vendor/Payable To: Metlife

Address: Dept LA 21296

City: Pasadena

State: CA

Zip: 91185-1296

Date Delivered or Mailed:

California Online Public Schools

California Online Public Schools

dba California Connections Academy Southern California

33272 Valle Road, San Juan Capistrano, CA 92675

(949) 467-1667 Phone (949) 240-7895 Fax

Method of Payment (circle one):

Credit Card **Check** **Money Order** **Cashier's Check** **ACH** **OTHER:**

Description	Item Number (when applicable)	Cost (1)	Qty (2)	Total Cost (1) x (2)
Benefits-MetLife 10-2025	-	88,514.68	1	$ 88,514.68
**See Invoice /Billing Summary*				$ -
				$ -
				$ -
				$ -
				$ -
			Order Total:	$ 88,514.68

Approva

DocuSigned by: Britnie Anderson — 10/17/2025

Requesto — *Date*

Signed by: Richie Romero — 10/20/2025

Administ — *Date*

DocuSigned by: 53EF3C0EE6DA47E... — 10/20/2025

Audited By (Signature) — *Date*

California Online Public Schools

Customer Number: 5388834

Coverage Month: #N/A

Bill Tab	Experience	Bill Format	Bill Name	Total
SSAP	0260657	000001	ACCIDENT	$3,659.94
SSAP	0260658	000001	HOSPITAL	$3,478.22
SSAP	0260659	000001	CRITICAL ILLNESS	$4,029.40
SSAP	0260660	000001	METLIFE LEGAL PLANS	$5,081.30
SSAP	5388834	000001	CORE	$67,610.82
IFP	0320613	000001	IFP	$4,655.00
			Grand Total:	**$88,514.68**

TRANSFER SUMMARY

Premium and Claims Funding for the Month of October 2025

Report Run Date: 10/13/2025

Group: **00653639 CALIFORNIA ONLINE PUBLIC SCHOOLS**

Claims Funding and Adjustments(1)

Claims Funding	
Current Month Claims Funding	$329,312.27
Retroactive Adjustment Claims Funding	$0.00
Total Claims Funding Amount Due	$329,312.27
Adjustments to Transfer Account	
Total Adjustments to Transfer Amount Due	$0.00
Total Claims Funding and Adjustments	**$329,312.27**

Scheduled Transfer

Total Premium Transfer Scheduled(2)	$148,146.17
Total Claims Funding and Adjustments Transfer Scheduled	$329,312.27
Total Transfer(3)	**$477,458.44**

(1) Amounts shown are based on transfers made to group level bank account.
(2) The transfer amount is based upon the Total Amount Due for each subgroup as credit balances on one subgroup are not used to offset premium due on another subgroup.
(3) Cigna will initiate a transfer from your account on October 20, 2025 or the next business day. Your contract requires that the full amount be available for transfer on the transfer date. Failure to fund your account may result in contract termination.Transfer detail information can be viewed in the Client Resources Website.If you have any questions please call 1-866-866-6622.

California Online Public Schools

Finance CalOPS <finance@californiaops.org>

Fwd: HSA Funding Activity Initiated

1 message

Tracy Le <tle@californiaops.org> Fri, Oct 24, 2025 at 8:50 AM
To: Finance CalOPS <finance@californiaops.org>
Cc: CalOPS Human Resources - Payroll <payroll@californiaops.org>

See below for HSA contribution for 10/24 payroll

Tracy Le
Assistant Director of Human Resources
949-529-1667
Pronouns: she/her
California Online Public Schools

Our real legacy is not what we accomplish individually but what we do for others and how we motivate them to work together for a common goal.

Statement of Confidentiality: The contents of this e-mail message and any attachments are intended solely for the addressee. The information may also be confidential and/or legally privileged. This transmission is sent for the sole purpose of delivery to the intended recipient. If you have received this transmission in error, any use, reproduction, or dissemination of this transmission is strictly prohibited. If you are not the intended recipient, please immediately notify the sender by reply e-mail and delete this message and its attachments, if any. E-mail is covered by the Electronic Communications Privacy Act, 18 USC SS 2510-2521 and is legally privileged.

---------- Forwarded message ---------
From: <noreply@goigoe.com>
Date: Fri, Oct 24, 2025 at 3:42 AM
Subject: HSA Funding Activity Initiated
To: <tle@californiaops.org>

igoe

HSA Payroll Funding Details of California Online Public Schools	
Account Name:	California Online Public Schools HSA Funding
Activity amount:	$22,887.79
Activity date:	10/23/2025

Your funding account will be debited for the amount listed above. This amount is reflective of deposits to your employees' HSA. You are receiving this notice as one of the following activities has taken place:

- A payroll contribution file has been imported into our system on your behalf

- Deposits have been successfully recorded using the contribution manager
- An account pending CIP has been successfully opened

For details about the specific account level activity, you can reference the HSA Payroll Reconciliation Report in the employer portal or you can go to the Contribution Manager to view your pending and successful payroll deposits. Due to timing, transaction details may not be available until tomorrow morning. In a future enhancement, account level detail will be available in a new invoicing screen to further help with record keeping and reconciliation.

If you have any questions regarding this email or its contents, please reach out to your Client Relations Executive.

Thank you for your partnership,

Igoe Administrative Services

---

noname
2K

California Online Public Schools 401(k) - 522213-01

Reference Number	Payroll Date	Expected Total [1]	Cash Effective Date [2]
2629273119	10/24/2025	$193,967.29	10/27/2025

[1] Expected Total is used for reconciliation purposes only. It may or may not equal the actual total for the contribution.
[2] If processed before market close 4 p.m. Eastern time except stock market holidays and early closes.

Money Source	Description	Verify Money Source	Total Amount
BTK 1	EMPLOYEE BEFORE TAX	✓	$92,534.83
LON 1	LOAN REPAYMENT	✓	$2,898.61
RTH 1	ROTH CONTRIBUTION	✓	$26,491.85
SHM 1	SAFE HARBOR MATCH	✓	$72,042.00

Expected Total:	$193,967.29
Actual Total:	$193,967.29

Total Amount to be Remitted by Employer: $193,967.29

Account nickname	Bank	Bank account number	Amo
Payroll	JPMORGAN CHASE BANK, NA	XXXXX7900	$193,967.

Total:	$193,967.29
Remaining Balance:	$0.00

Confirmation Messages:

✓ I have read and accept all warnings and notices on this page.

Print Employee Contributions have been processed and submitted.
You may print this page as confirmation for your records.

Verification Code:

77,-100,53,9,-65,38,-22,55,-30,84,98,-5,21,-113,-71,85,-36,66,111,-69,-125,-103,99,-28,91,12,55,48,112,-52,16,-9,-125,-85,-117,-1,-76,-13,6,-74,-113,-66,76,-116,-67,0,21,70,112,-111,-14,68,113,69,11,-30,6,109,59,10,-12,20,37,29

J.P.Morgan

JPMORGAN CHASE BANK NA
P.O. BOX 15918
MAIL SUITE DE1-1404
WILMINGTON DE 19850

ACCOUNT NUMBER	4485 9279 0004 8836
PAYMENT DUE DATE	10/25/2025
AMOUNT DUE	$122,733.21
CURRENT BALANCE	$122,733.21

Remit To: JPMORGAN CHASE BANK NA
P.O. BOX 4475
CAROL STREAM, IL 60197-4475

AMOUNT ENCLOSED $

CALOPS
DEBORAH LARSON
33272 VALLE RD
SAN JUAN CAPISTRANO CA 92675-4842

** 0000000

44859279000488361227332112273321 1

PLEASE TEAR PAYMENT COUPON AT PERFORATION

STATEMENT MESSAGES

COMMERCIAL ACCOUNT SUMMARY

ORGANIZATION NAME: CALOPS

ACCOUNT NUMBER: 4485927900048836

CLOSING DATE	09-30-25
CREDIT LIMIT	1,000,000
AVAILABLE CREDIT	877,267

FOR CUSTOMER SERVICE CALL:
1-800-316-6056

FOR TTY/TDD SERVICE CALL:
1-800-955-8060

SEND BILLING INQUIRIES TO:

JPMORGAN CHASE BANK NA
COMMERCIAL CARD SOLUTIONS
P.O. BOX 2015
MAIL SUITE IL1-6225
ELGIN, IL 60121

PREVIOUS BALANCE	169,389.61
PURCHASES AND OTHER CHARGES	131,126.08
CASH ADVANCES	.00
CREDITS	8,392.87
PAYMENTS	169,389.61-
LATE PAYMENT CHARGES	.00
CASH ADVANCE FEE	.00
FINANCE CHARGES	.00
NEW BALANCE	**122,733.21**
TOTAL PAYMENT DUE	122,733.21
DISPUTED AMOUNT	.00

ACCT. NUMBER: 4485 9279 0004 8836 CALOPS

COMMERCIAL ACCOUNT ACTIVITY

CALOPS
4485-9279-0004-8836

TOTAL COMMERCIAL ACTIVITY
$169,389.61CR

ACCOUNTING CODE:

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-23	09-23		AUTO PAYMENT DEDUCTION	169,389.61 CR

INDIVIDUAL CARDHOLDER ACTIVITY

AMBER CAMBRIA
4485-9200-1481-2452

CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
$0.00	$36.00	$0.00	$36.00

ACCOUNTING CODE:

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-25	09-24	24493985267150925008168	PCAM-HYATT REGENCY OC GARDEN GROVE CA P.O.S.: 48940007 SALES TAX: 0.00	18.00
09-25	09-24	24493985267150925008390	PCAM-HYATT REGENCY OC GARDEN GROVE CA P.O.S.: 48940034 SALES TAX: 0.00	18.00
			Total Travel Activity	$36.00

RICHARD SAVAGE
4485-9200-2831-6078

CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
$8,217.25	$6,519.42	$0.00	$1,697.83CR

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-05	09-04	24692165247108174561181	SQ *FUN AND GAME EXPERTS GOSQ.COM CA P.O.S.: 00023058430228044 SALES TAX: 511.63	5,697.50
09-30	09-25	74755425272172690514574	CITY OF IRVINE COMMUNITY IRVINE CA	249.04 CR
			Total Purchasing Activity	$5,448.46

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-03	08-28	74011335245900018316511	RENAISSANCE NEWPORT BEACH 949-4762001 CA P.O.S.: 20250828160306722 SALES TAX: 0.00	7,968.21 CR
09-18	09-17	24008475260000191796193	CHARTER UP, LLC 8559202287 GA P.O.S.: FNXgNBXfWuuaRWx1 SALES TAX: 0.00	821.92
			Total Travel Activity	$7,146.29CR

SHERYL MOSSO
4485-9200-3490-0998

CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
$0.00	$516.96	$0.00	$516.96

ACCOUNTING CODE:

Continued on next page
Powered by BoardOnTrack

ACCT. NUMBER: 4485 9279 0004 8836 CALOPS

INDIVIDUAL CARDHOLDER ACTIVITY

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-12	09-10	24692165254104508406961	SOUTHWES 5262385692773 800-435-9792 TX MOSSO/SHERYL MARISSA DEPART: 09-22-25 P.O.S.: SALES TAX: $0.00 LAS WN G SNA WN P LAS	516.96
			Total Travel Activity	$516.96

THANETTE SHORT	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
4485-9200-4711-7077	$0.00	$72.67	$0.00	$72.67

ACCOUNTING CODE:

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-26	09-24	24445005268300595832182	PMT*SAC CO AIRPORT PARKNG SACRAMENTO CA	60.00
09-26	09-24	24692165268104155409585	IN-N-OUT SCDELTASHORES SACRAMENTO CA P.O.S.: 065836 SALES TAX: 0.00	12.67
			Total Travel Activity	$72.67

TRACY LE	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
4485-9200-5420-8462	$0.00	$5.00	$0.00	$5.00

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-19	09-18	24755425261272611564019	CA SECRETARY OF STATE WEB 916-6951338 CA P.O.S.: 881091817102499 SALES TAX: 0.00	5.00
			Total Purchasing Activity	$5.00

HILARY BESSETTE	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
4485-9200-8762-2960	$0.00	$1,318.39	$0.00	$1,318.39

ACCOUNTING CODE:

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-23	09-22	24755425266152663528002	ALBARAKA ANAHEIM CA P.O.S.: 927cd757faba4cb4a SALES TAX: 0.00	127.75
09-24	09-22	24692165266102218567748	TST*OFF THE BOAT FISH GR SANTA ANA CA P.O.S.: 00113704027975688520aa SALES TAX: 0.00	45.02
09-25	09-24	24445005267300559962570	RED ROBIN NO 146 GARDEN GROVE CA	139.23
09-29	09-25	24034545269005522776375	99009 - BUFFALO AIRPORT BUFFALO NY P.O.S.: P21158080 SALES TAX: 1.83	60.90
09-29	09-25	24943005269295337311238	HYATT REGENCY ORANGE COU GARDEN GROVE CA 45069277 ARRIVAL: 09-22-25	894.33
09-29	09-25	24943815269900077000238	CARLS JR 1986 SANTA ANA CA	25.41
			Total Travel Activity	$1,292.64

Continued on next page
Powered by BoardOnTrack

ACCT. NUMBER: 4485 9279 0004 8836 CALOPS

INDIVIDUAL CARDHOLDER ACTIVITY

Fleet Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-26	09-25	24692165268104083428921	CHEVRON 0096405 IRVINE CA P.O.S.: V000001000000 SALES TAX: 3.68	25.75
			Total Fleet Activity	$25.75

RICARDO ROMERO 4485-9200-9654-8339	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$96.62	$3,362.76	$0.00	$3,266.14

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-15	09-13	24431065256286619221516	ASSOC OF CA SCHOOL 650-692-4300 CA P.O.S.: 8455766194 SALES TAX: 0.00	1,690.56
			Total Purchasing Activity	$1,690.56

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-11	09-09	24692165253103672531316	SOUTHWES 5262385384361 800-435-9792 TX ROMERO/RICARDO PHD DEPART: 10-14-25 P.O.S.: SALES TAX: $0.00 SNA WN Z SJC WN D SNA	105.01
09-11	09-09	74692165253103672344004	SOUTHWES 5264290427719 800-435-9792 TX ROMERO/RICARDO PHD DEPART: 09-09-25 P.O.S.: SALES TAX: $0.00 DAL WN Y DAL	96.62 CR
09-19	09-17	24000975261444510377499	PAUL MARTINS AMERICAN 949-4531144 CA P.O.S.: 0917010001086 SALES TAX: 5.68	93.58
09-19	09-17	24445005261500583502948	WENDYS #17 PALMDALE CA P.O.S.: 10030097003 SALES TAX: 2.45	24.23
09-22	09-18	24692165262101470853485	DEL TACO 415 MISSION VIEJO CA P.O.S.: 030756 SALES TAX: 0.00	24.01
09-22	09-18	24692165262101516258871	TST*EVERYDAY EATERY IRVINE CA P.O.S.: 00052157027886218954aa SALES TAX: 0.00	80.47
09-22	09-18	24692165262101691498839	MARRIOTT IRVINE IRVINE CA 302520 ARRIVAL: 09-17-25	515.95
09-24	09-23	24137465266100246246449	TST* OGGIS PIZZA & BREWIN GARDEN GROVE CA	21.87
09-24	09-22	24427335266710020307136	CHICK-FIL-A #03396 PALMDALE CA P.O.S.: 03844623396VPTY7042032129 SALES TAX: 0.00	26.81
09-24	09-23	24801975267490379676104	BUCA-ANAHEIM GARDEN GROVE CA P.O.S.: 0364027147402822 SALES TAX: 0.00	172.42
09-25	09-24	24431065268294490959135	CHIPOTLE 1128 SANTA CLARITA CA P.O.S.: 0143906612980899 SALES TAX: 0.00	41.11
09-25	09-23	24943005267294013063736	HYATT REGENCY OC F&B GARDEN GROVE CA	67.92
09-26	09-25	24342855268017026883970	AUNT YESE'S GARDEN GROVE CA	59.94
09-26	09-24	24943005268294673071648	HYATT REGENCY ORANGE COU GARDEN GROVE CA 45435634 ARRIVAL: 09-22-25	438.88
			Total Travel Activity	$1,575.58

Continued on next page
Powered by BoardOnTrack

ACCT. NUMBER: 4485 9279 0004 8836 CALOPS

INDIVIDUAL CARDHOLDER ACTIVITY

MACKENZIE DURAN 4485-9201-0993-6299	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$79.00	$188.57	$0.00	$109.57

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-08	09-07	24011345250100022321427	IC* INSTACART*SUBSCRIP INSTACART.COM CA P.O.S.: ch24bxnmows91fez SALES TAX: 0.00	79.00
09-09	09-07	24011345251100089161632	IC* INSTACART*SUBSCRIP SAN FRANCISCO CA	79.00 CR
			Total Purchasing Activity	$0.00

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-11	09-09	24692165253103672531670	SOUTHWES 5262385226361 800-435-9792 TX DURAN/MACKENZIE JUDI DEPART: 10-21-25 P.O.S.: SALES TAX: $0.00 ONT WN Z SMF	92.39
09-19	09-18	24431065262290405532062	CHIPOTLE 1461 LAGUNA NIGUEL CA P.O.S.: 0192309492725605 SALES TAX: 0.00	17.18
			Total Travel Activity	$109.57

JESSICA CONDON 4485-9201-3089-0127	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$593.52	$0.00	$593.52

ACCOUNTING CODE:

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-24	09-22	24692165266102430422235	SWA*EXCS BAG5264292036378 800-435-9792 TX CONDON/JESSICA JEAN DEPART: 0- 0- 0 P.O.S.: SALES TAX: $0.00	35.00
09-25	09-24	24801975268491541573780	BRODARD EXPRESS SANTA ANA CA P.O.S.: 7142356753 SALES TAX: 0.00	20.50
09-26	09-24	24445005268300595874820	PMT*SAC CO AIRPORT PARKNG SACRAMENTO CA	60.00
09-26	09-24	24692165268104214917016	SWA*EXCS BAG5264292285015 800-435-9792 TX CONDON/JESSICA JEAN DEPART: 0- 0- 0 P.O.S.: SALES TAX: $0.00	35.00
09-26	09-24	24943005268294673071234	HYATT REGENCY ORANGE COU GARDEN GROVE CA 45070842 ARRIVAL: 09-22-25	443.02
			Total Travel Activity	$593.52

LESLIE DOMBEK 4485-9201-4073-4588	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$1,441.76	$0.00	$1,441.76

ACCOUNTING CODE:

Continued on next page
Powered by BoardOnTrack

ACCT. NUMBER: 4485 9279 0004 8836 CALOPS

INDIVIDUAL CARDHOLDER ACTIVITY

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-15	09-12	24431065256286683824690	ALASKA AIR 0272117161607 SEATTLE WA DOMBEK/LESLIE DEPART: 09-17-25 P.O.S.: SALES TAX: $0.00 STS AS K SNA AS K STS	631.00
09-18	09-16	24431065260289362769982	ALASKA AIR 0272117525064 SEATTLE WA DOMBEK/LESLIE DEPART: 09-17-25 P.O.S.: SALES TAX: $0.00 STS AS K SNA AS K STS	5.60
09-22	09-19	24137465262100293184166	TST* GREENLEAF - JOHN WAY COSTA MESA CA	22.48
09-22	09-18	24692165262101691498920	MARRIOTT IRVINE IRVINE CA 315710 ARRIVAL: 09-17-25	484.05
09-24	09-22	24943005266293305154170	HYATT REG ORANCE CTY EMB 714-750-1234 CA P.O.S.: 4588 SALES TAX: 0.00	39.09
09-25	09-24	24164075267060216303160	NATIONAL CAR RENTAL SANTA ANA CA 666929399	259.54
			Total Travel Activity	$1,441.76

DANIEL HERTZLER 4485-9201-5003-7583	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$602.95	$0.00	$602.95

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-10	09-09	24793385252000911812072	EXECUTIVE COMMITTEE RE 197-0880997 CO P.O.S.: 033edb562ba44790b8dda5fa5 SALES TAX: 0.00	225.00
			Total Purchasing Activity	$225.00

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-11	09-09	24692165253103672531878	SOUTHWES 5262385260368 800-435-9792 TX HERTZLER/DANIEL DEPART: 11-02-25 P.O.S.: SALES TAX: $0.00 LGB WN F DAL WN G LGB	353.36
09-18	09-16	24692165260109951141645	SOUTHWES 5262387587693 800-435-9792 TX HERTZLER/DANIEL DEPART: 11-02-25 P.O.S.: SALES TAX: $0.00 LGB WN F DAL WN V LGB	24.59
			Total Travel Activity	$377.95

TIFFANY CARRASCO 4485-9201-6588-5331	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$704.53	$0.00	$704.53

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-25	09-24	24431065268294575545957	CNN NEWS ST939 SANTA ANA CA P.O.S.: 924184206 SALES TAX: 0.00	6.89
			Total Purchasing Activity	$6.89

Continued on next page
Powered by BoardOnTrack

ACCT. NUMBER: 4485 9279 0004 8836 CALOPS

INDIVIDUAL CARDHOLDER ACTIVITY

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-23	09-22	24692165265101676164932	SQ *TRAVEL+WELL SACRAMENTO CA P.O.S.: 00011529215160280 SALES TAX: 1.00	12.45
09-25	09-25	24036295268742438261412	UBER *TRIP HELP.UBER.COM CA P.O.S.: 5TGUSFWB SALES TAX: 0.00	66.95
09-25	09-25	24036295268742438560318	UBER *TRIP HELP.UBER.COM CA P.O.S.: 5TGUSFWB SALES TAX: 0.00	13.39
09-25	09-24	24431065267294112032874	SEASONS 52 0074513 COSTA MESA CA P.O.S.: 523837144375252 SALES TAX: 0.00	96.98
09-26	09-25	24137465268100264361532	TST* THE KROFT ANAHEIM ANAHEIM CA P.O.S.: DrV+8qrSpuPVlox1B SALES TAX: 1.31	21.31
09-26	09-25	24137465268100264361615	TST* GEORGIA'S RESTAURANT ANAHEIM CA	43.54
09-26	09-24	24943005268294673071150	HYATT REGENCY ORANGE COU GARDEN GROVE CA 45070582 ARRIVAL: 09-22-25	443.02
			Total Travel Activity	$697.64

MATTHEW BROCKWAY 4485-9201-9166-4221	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$1,641.81	$0.00	$1,641.81

ACCOUNTING CODE:

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-10	09-08	24692165252102806370170	SOUTHWES 5262385053810 800-435-9792 TX BROCKWAY/MATTHEW DEPART: 10-21-25 P.O.S.: SALES TAX: $0.00 BUR WN Z SMF WN E BUR	361.86
09-10	09-08	24692165252102806370188	SOUTHWES 5262385042544 800-435-9792 TX BROCKWAY/MATTHEW DEPART: 10-14-25 P.O.S.: SALES TAX: $0.00 SNA WN Z SJC WN E SNA	481.96
09-17	09-15	24692165259109071438643	SOUTHWES 5262387242618 800-435-9792 TX BROCKWAY/MATTHEW DEPART: 10-22-25 P.O.S.: SALES TAX: $0.00 BUR WN V SMF WN E BUR	16.10
09-22	09-18	24692165262101856797728	RESIDENCE INN IRVINE IRVINE CA 18 647 ARRIVAL: 09-17-25	268.87
09-26	09-24	24943005268294673071176	HYATT REGENCY ORANGE COU GARDEN GROVE CA 45274948 ARRIVAL: 09-22-25	513.02
			Total Travel Activity	$1,641.81

LACHELLE CARTER 4485-9280-5491-3049	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$1,282.50	$0.00	$1,282.50

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-16	09-15	24000975258429804379637	THE UPS STORE 7198 714-7240844 CA P.O.S.: V7198-29250915210 SALES TAX: 0.00	324.19
09-22	09-19	24000975262452603908186	THE UPS STORE 0247 714-5772702 CA P.O.S.: V0247-29250919221 SALES TAX: 0.00	127.32

Continued on next page
Powered by BoardOnTrack

ACCT. NUMBER: 4485 9279 0004 8836 CALOPS

INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
			Total Purchasing Activity	$451.51

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-19	09-18	24692165262101211613024	PANERA BREAD #606082 K LONG BEACH CA P.O.S.: 6051715982846063 SALES TAX: 0.00	21.11
09-22	09-18	24692165262101687942188	SHERATON GRD SCRMNTO SACRAMENTO CA M26380 ARRIVAL: 09-18-25	747.61
09-25	09-24	24493985267150925008275	PCAM-HYATT REGENCY OC GARDEN GROVE CA P.O.S.: 48940020 SALES TAX: 0.00	21.00
09-26	09-25	24137465268100264370111	TST* THE KROFT ANAHEIM ANAHEIM CA P.O.S.: HulYKp3EZVypZwRoC SALES TAX: 2.97	41.27
			Total Travel Activity	$830.99

FINANCE DEPARTMENT 4485-9280-8687-8368	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	$0.00	$112,839.24	$0.00	$112,839.24

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-01	08-30	24036295242712614363408	FACEBK *XJDSRWU462 650-543-4800 CA P.O.S.: 24235577392793365 SALES TAX: 0.00	900.00
09-01	08-31	24036295243744800689618	FACEBK *FUWXLWQ462 650-543-4800 CA P.O.S.: 24218706301147065 SALES TAX: 0.00	900.00
09-01	08-29	24492165241100138291326	SCHOOL PATHWAYS LLC WWW.SCHOOLPAT CA P.O.S.: hsfpa10265727 SALES TAX: 0.00	899.00
09-02	09-01	24036295244712951476019	FACEBK *66TCUX8562 650-543-4800 CA P.O.S.: 24356428497374865 SALES TAX: 0.00	900.00
09-02	09-01	24204295244003325138097	GOOGLE ADS9121351564 650-2530000 CA P.O.S.: A76211222397370399 SALES TAX: 0.00	11,717.28
09-02	09-01	24204295244003580062214	SPOTIFY AD STUDIO 877-7781161 NY P.O.S.: P3A1DA6058 SALES TAX: 0.00	506.63
09-02	09-01	24793385244001144120219	TIKTOK ADS 010-8342084 CA P.O.S.: 479338000667103 SALES TAX: 0.00	704.48
09-03	09-03	24036295246744128844561	FACEBK *647C2XU462 650-543-4800 CA P.O.S.: 24265483439802665 SALES TAX: 0.00	900.00
09-03	09-02	24204295245001603168090	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 1962945811423842304 SALES TAX: 0.00	1,458.73
09-03	09-02	24204295245002205370043	SPOTIFY AD STUDIO 877-7781161 NY P.O.S.: P3A25B02A8 SALES TAX: 0.00	52.03
09-03	09-02	24445005245200201952754	4TE*SONITROL OF ORANGE CO 949-297-4357 CA P.O.S.: 7C6CF7C2080 SALES TAX: 0.00	245.49
09-03	09-02	24692165245106524231341	SPECTRUM 855-707-7328 MO P.O.S.: 219708101090125 SALES TAX: 16.80	419.96
09-04	09-04	24036295247714316759771	FACEBK *NW2H2Y8562 650-543-4800 CA P.O.S.: 24377863428564765 SALES TAX: 0.00	900.00

Continued on next page
Powered by BoardOnTrack

ACCT. NUMBER: 4485 9279 0004 8836 CALOPS

INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-04	09-03	24204295246000408247090	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 1963293092425650176 SALES TAX: 0.00	282.32
09-05	09-04	24204295247000009867097	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 1963655509475217408 SALES TAX: 0.00	296.82
09-05	09-04	24492165248100002036636	SJCOE* SJCOE-CSC LIVE SJCOE.ORG CA P.O.S.: ch33fsr5eu55ysy0mz9 SALES TAX: 0.00	2,800.00
09-08	09-08	24011345251100042203547	TIKTOK ADS ADS.TIKTOK.CO CA P.O.S.: 754759250023651816O SALES TAX: 0.00	1,160.00
09-08	09-05	24036295248714528370283	FACEBK *UP6MZWC462 650-543-4800 CA P.O.S.: 24262969913387365 SALES TAX: 0.00	900.00
09-08	09-06	24036295249712705719354	FACEBK *VKV44XQ462 650-543-4800 CA P.O.S.: 24271676902516665 SALES TAX: 0.00	900.00
09-08	09-08	24036295251714919738787	FACEBK *Y7SG7XC462 650-543-4800 CA P.O.S.: 24283461871338165 SALES TAX: 0.00	900.00
09-08	09-05	24204295248000912395094	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 1964029168702369792 SALES TAX: 0.00	301.09
09-08	09-06	24204295249000910362095	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 1964386803876249600 SALES TAX: 0.00	280.63
09-08	09-07	24204295250001210010091	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 1964762522083045376 SALES TAX: 0.00	302.57
09-08	09-07	24204295250001712317093	GOOGLE ADS9121351564 650-2530000 CA P.O.S.: A67076564649643214 SALES TAX: 0.00	12,000.00
09-09	09-09	24036295252714081351269	FACEBK *VHQPRYY462 650-543-4800 CA P.O.S.: 24458983337119365 SALES TAX: 0.00	900.00
09-09	09-08	24204295251001702663091	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 1965116484531408896 SALES TAX: 0.00	290.88
09-10	09-09	24036295252716121782700	FACEBK *DF344X4562 650-543-4800 CA P.O.S.: 24271587675858965 SALES TAX: 0.00	98.57
09-10	09-08	24137465252500946723546	ODP BUS SOL LLC # 101135 800-463-3768 CA P.O.S.: 436241191002 SALES TAX: 1.08	14.97
09-10	09-09	24204295252000410387091	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 1965493606487822336 SALES TAX: 0.00	302.49
09-10	09-09	24204295252001371384218	SPOTIFY AD STUDIO 877-7781161 NY P.O.S.: P3A5E03B91 SALES TAX: 0.00	502.27
09-11	09-10	24036295253716268573358	FACEBK *EMLVDXC462 650-543-4800 CA P.O.S.: 24305834289100965 SALES TAX: 0.00	900.00
09-11	09-10	24204295253000511327094	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 1965860026035884032 SALES TAX: 0.00	338.63
09-12	09-11	24036295254742456431646	FACEBK *RXBWQXU462 650-543-4800 CA P.O.S.: 24344361681914865 SALES TAX: 0.00	900.00
09-12	09-11	24204295254000010334095	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 1966221415787180032 SALES TAX: 0.00	304.74
09-12	09-12	24204295255000074622095	GOOGLE ADS9121351564 650-2530000 CA P.O.S.: A30340950167484332 SALES TAX: 0.00	12,000.00

Continued on next page
Powered by BoardOnTrack

ACCT. NUMBER: 4485 9279 0004 8836 CALOPS

INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-12	09-11	24333225254475744006980	IDENTIPHOTO 440-306-9000 OH P.O.S.: M001584 SALES TAX: 0.00	145.55
09-15	09-13	24036295256744668753880	FACEBK *9NDQKXQ462 650-543-4800 CA P.O.S.: 24326235870394165 SALES TAX: 0.00	900.00
09-15	09-14	24036295257744842194810	FACEBK *Y3PY9YG462 650-543-4800 CA P.O.S.: 24404037432613965 SALES TAX: 0.00	900.00
09-15	09-12	24204295255001611199092	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 1966582463421632512 SALES TAX: 0.00	308.42
09-15	09-13	24204295256001410674096	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 1966953274577915904 SALES TAX: 0.00	310.75
09-15	09-14	24204295257000908951098	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 1967304426821664768 SALES TAX: 0.00	305.92
09-16	09-15	24011345258100166146020	TIKTOK ADS ADS.TIKTOK.CO CA P.O.S.: 755036915663870440 1 SALES TAX: 0.00	1,210.00
09-16	09-15	24036295258742039501770	FACEBK *WM9PJX4562 650-543-4800 CA P.O.S.: 24322617700755965 SALES TAX: 0.00	900.00
09-16	09-15	24204295258001803797098	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 1967671344158101504 SALES TAX: 0.00	304.02
09-16	09-15	24204295258002553998068	SPOTIFY AD STUDIO 877-7781161 NY P.O.S.: P3A9270532 SALES TAX: 0.00	505.88
09-17	09-16	24036295259714210024806	FACEBK *AF6KUXC462 650-543-4800 CA P.O.S.: 24357122377305465 SALES TAX: 0.00	900.00
09-17	09-16	24204295259000009263094	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 1968027974250930176 SALES TAX: 0.00	308.75
09-18	09-18	24036295261718386593433	FACEBK *STRUJYG462 650-543-4800 CA P.O.S.: 24435067169510965 SALES TAX: 0.00	900.00
09-18	09-17	24204295260000809134096	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 1968393440588865536 SALES TAX: 0.00	306.90
09-18	09-17	24204295260001858332094	GOOGLE ADS9121351564 650-2530000 CA P.O.S.: A36811330420656385 SALES TAX: 0.00	12,000.00
09-19	09-18	24204295261000810030092	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 1968760422370775040 SALES TAX: 0.00	304.84
09-22	09-19	24204295262000010619099	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 1969124897942843392 SALES TAX: 0.00	298.08
09-22	09-20	24204295263000809551098	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 1969479081674313728 SALES TAX: 0.00	315.82
09-22	09-21	24204295264000908149090	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 1969837783577169920 SALES TAX: 0.00	295.23
09-22	09-19	24793385262000302887087	FACEBK *PK86NYG462 650-5434800 DE P.O.S.: 479338004894461 SALES TAX: 0.00	900.00
09-22	09-20	24793385263000010723219	FACEBK *48NLRYG462 650-5434800 DE P.O.S.: 479338004894461 SALES TAX: 0.00	900.00
09-22	09-21	24793385264000614520028	FACEBK *7QLQUYG462 650-5434800 DE P.O.S.: 479338004894461 SALES TAX: 0.00	900.00
09-23	09-23	24204295265001605334042	FACEBK *KHFFTZY462 650-5434800 CA P.O.S.: 420429000200589 SALES TAX: 0.00	900.00

Continued on next page
Powered by BoardOnTrack

ACCT. NUMBER: 4485 9279 0004 8836 CALOPS

INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-23	09-23	2420429526500190508409 9	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 1970248532065652736 SALES TAX: 0.00	325.93
09-23	09-23	2420429526600008802108 3	SPOTIFY AD STUDIO 877-7781161 NY P.O.S.: P3ACF898DF SALES TAX: 0.00	508.39
09-23	09-23	2469216526610183094184 4	HP *INSTANT INK 855-785-2777 CA P.O.S.: 3911944280737810 SALES TAX: 3.02	31.81
09-24	09-23	2411641526671427157130 5	ESPECIAL NEEDS 314-692-2424 MO P.O.S.: 27157130 SALES TAX: 0.00	17.90
09-24	09-24	2420429526700000253806 2	FACEBK *ZJN2CZL462 650-5434800 CA P.O.S.: 420429000200589 SALES TAX: 0.00	900.00
09-24	09-23	2469216526610257741837 6	GOOGLE *ADS9121351564 CC@GOOGLE.COM CA P.O.S.: P1eFEDb8 SALES TAX: 0.00	12,000.00
09-24	09-23	2490641526623928081465 6	PY *INSECT IQ PEST CONTRO 209-5833288 CA P.O.S.: 68d2b6269c7c86f5d SALES TAX: 0.00	94.72
09-25	09-24	2401134526710010100601 5	TIKTOK ADS ADS.TIKTOK.CO CA P.O.S.: 7553638823629144833 SALES TAX: 0.00	1,210.00
09-25	09-24	2406466526810000412993 6	PHOTO BOOT* (1 OF 2 PA PHOTOBOOTHSOC CA P.O.S.: 0238002094 SALES TAX: 0.00	1,417.50
09-26	09-25	2479338526800081203307 7	FACEBK *TB3YYYC562 650-5434800 DE P.O.S.: 479338004894461 SALES TAX: 0.00	900.00
09-29	09-27	2403629527071690488507 4	FACEBK *VRXKQYQ462 650-543-4800 CA P.O.S.: 24455075924176765 SALES TAX: 0.00	900.00
09-29	09-29	2403629527271210562119 2	FACEBK *AMXGFZG462 650-543-4800 CA P.O.S.: 24535138572837165 SALES TAX: 0.00	900.00
09-29	09-28	2420429527100081286709 3	TWITTER ONLINE ADS 415-2229670 CA P.O.S.: 1972355688554438656 SALES TAX: 0.00	286.45
09-29	09-26	2479338526900111617707 2	FACEBK *3YSEEY4562 650-5434800 DE P.O.S.: 479338004894461 SALES TAX: 0.00	900.00
09-30	09-30	2403629527371426445080 0	FACEBK *TX32UZL462 650-543-4800 CA P.O.S.: 24578953238455765 SALES TAX: 0.00	900.00
09-30	09-29	2475542527217272894835 1	PARADISE DRINKING WATERS 999-9999999 CA P.O.S.: 456810 SALES TAX: 0.00	40.85
			Total Purchasing Activity	$103,533.29

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-01	08-28	2469216524110271487158 6	SOUTHWES 5262381795957 800-435-9792 TX CONDON/JESSICA JEAN DEPART: 09-22-25 P.O.S.: SALES TAX: $0.00 SMF WN F SNA WN G SMF	317.97
09-01	08-28	2469216524110271487159 4	SOUTHWES 5262381795973 800-435-9792 TX ARAUJO SIERRA/MARIA DEPART: 09-22-25 P.O.S.: SALES TAX: $0.00 SMF WN F SNA WN G SMF	317.97
09-04	09-03	2490641524623770656236 7	PY *STOR IT CLOVIS 559-32 559-3249675 CA P.O.S.: 68b74947a189c065a SALES TAX: 9.28	116.00

Continued on next page
Powered by BoardOnTrack

ACCT. NUMBER: 4485 9279 0004 8836 CALOPS

INDIVIDUAL CARDHOLDER ACTIVITY

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-08	09-06	24692165249100321130026	UPS*BILLING CENTER 800-811-1648 GA P.O.S.: 00000000000000000 SALES TAX: 1.35	18.82
09-10	09-08	24692165252102806369842	SOUTHWES 5262384967330 800-435-9792 TX DESHAY/SHAYLA DEPART: 09-30-25 P.O.S.: SALES TAX: $0.00 SNA WN Z SMF WN G SNA	322.96
09-12	09-11	24717055255872552019236	DELTA AIR 0062364018989 800-2211212 CA HARRIS/CHANEL C DEPART: 09-30-25 P.O.S.: SALES TAX: $0.00 BDL DL V ATL DL V SMF DL V MSP DL V BDL	396.37
09-15	09-11	24692165255105464391526	SOUTHWES 5262386066220 800-435-9792 TX MEDINA/BYANKA DEPART: 09-30-25 P.O.S.: SALES TAX: $0.00 SNA WN P SMF WN N SNA	369.86
09-15	09-11	24692165255105464391534	SOUTHWES 5262386066239 800-435-9792 TX DEAR/REBECCA DEPART: 09-30-25 P.O.S.: SALES TAX: $0.00 SNA WN P SMF WN S SNA	379.87
09-15	09-13	24692165256106579714296	UPS*BILLING CENTER 800-811-1648 GA P.O.S.: 00000000000000000 SALES TAX: 3.83	53.27
09-15	09-13	24692165256106580529170	UPS*BILLING CENTER 800-811-1648 GA P.O.S.: 00000000000000000 SALES TAX: 0.83	11.59
09-17	09-15	24692165259109071438361	SOUTHWES 5262387314862 800-435-9792 TX SCRIVNER/FELICIA MAR DEPART: 09-22-25 P.O.S.: SALES TAX: $0.00 SMF WN R SNA WN R SMF	251.99
09-22	09-20	24692165263102926788779	UPS*BILLING CENTER 800-811-1648 GA P.O.S.: 00000000000000000 SALES TAX: 1.31	18.32
09-22	09-20	24692165263102929962181	UPS*BILLING CENTER 800-811-1648 GA P.O.S.: 00000000000000000 SALES TAX: 1.16	16.14
09-26	09-25	24717055269872691794594	DELTA AIR 0062367197306 800-2211212 CA RONEY/COURTNEY DEPART: 10-15-25 P.O.S.: SALES TAX: $0.00 LEX DL Q ATL DL Q SNA DL K ATL DL K LEX	641.37
09-26	09-24	24943005268294673070533	HYATT REGENCY ORANGE COU 7147501234 CA 3359187147501234 ARRIVAL: 09-22-25	443.02
09-26	09-24	24943005268294673071168	HYATT REGENCY ORANGE COU 7147501234 CA 3377367147501234 ARRIVAL: 09-22-25	479.02
09-26	09-24	24943005268294673071325	HYATT REGENCY ORANGE COU 7147501234 CA 3380477147501234 ARRIVAL: 09-22-25	443.02
09-26	09-24	24943005268294673071689	HYATT REGENCY ORANGE COU 7147501234 CA 3412267147501234 ARRIVAL: 09-22-25	443.02
09-29	09-25	24692165269105148953612	SOUTHWES 5262390148087 800-435-9792 TX VIZZINI/HEATHER DEPART: 10-14-25 P.O.S.: SALES TAX: $0.00 SNA WN C OAK WN P SNA	348.96
09-29	09-26	24692165269105352343856	HOTELCOM73254355922298 HOTELS.COM WA P.O.S.: 0 SALES TAX: 0.00	385.02
09-29	09-26	24692165269105352350307	HOTELCOM73254358114631 HOTELS.COM WA P.O.S.: 0 SALES TAX: 0.00	1,092.15

Continued on next page
Powered by BoardOnTrack

ACCT. NUMBER: 4485 9279 0004 8836 CALOPS

INDIVIDUAL CARDHOLDER ACTIVITY

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-29	09-27	24692165270106332635608	UPS*BILLING CENTER 800-811-1648 GA P.O.S.: 00000000000000000 SALES TAX: 10.46	145.54
09-30	09-29	24692165272108057937241	HOTELCOM73257396614236 HOTELS.COM WA P.O.S.: 0 SALES TAX: 0.00	1,146.85
09-30	09-29	24692165272108057949519	HOTELCOM73257402410690 HOTELS.COM WA P.O.S.: 0 SALES TAX: 0.00	1,146.85
			Total Travel Activity	$9,305.95

INVOICE

Page # 1

Capistrano Unified School District

33122 Valle Road
San Juan Capistrano, CA 92675
Phone: (949) 234-9332

CALIFORNIA ONLINE PUBLIC SCHOOLS
33272 VALLE RD
SAN JUAN CAPISTRANO, CA 92675

ACCT ID:	C6803503
INVOICE NUMBER:	**68WI0397**
DIVISION:	68CH
TERM:	2526
INVOICE DATE:	10/16/25
DUE DATE:	10/31/25
AMOUNT DUE	**$47,071.00**

Item	Account	Description	Amount
1	0101 0000 0 8699 0000 0000 205 69000000	1% OVERSIGHT-OCT'25	47,071.00
		INVOICE TOTAL	**$47,071.00**

Please remit a copy with payment-Thank You

Remit to: **Capistrano Unified School District**
Attention: Accounts Receivable
33122 Valle Road
San Juan Capistrano, CA 92675

Account ID	C6803503
Account Name	CALIFORNIA ONLINE PUBLIC SCHOO
Invoice Number	68WI0397
DIV:	68CH
TERM:	2526
Due Date	10/31/25
Amount Due	$47,071.00
Amount Paid	$_____

Invoice

Invoice number **16C68B67-0003**
Date of issue October 17, 2025
Date due November 16, 2025

Clever Inc.
575 Market St
Suite 1850
San Francisco, California 94105
United States
+1 877-578-5572
accounts-receivable@clever.com

Bill to
finance@californiaops.org

$57,024.00 USD due November 16, 2025

Pay online

Description	Qty	Unit price	Amount
Clever IDM - Clever IDM Student Users Jan 3, 2026 – Jan 3, 2027	8,480	$1.50	$12,720.00
Clever IDM - Clever IDM Staff + Teacher Users Jan 3, 2026 – Jan 3, 2027	2,120	$1.50	$3,180.00
Clever Multi-Factor Authentication - Users Jan 3, 2026 – Jan 3, 2027	1,006	$4.00	$4,024.00
Google Workspace for Edu Plus - Google Student Users Jan 4, 2026 – Jan 3, 2027	8,480	$5.00	$42,400.00
Google Workspace for Edu Plus - FREE Google Staff Users Jan 4, 2026 – Jan 3, 2027	2,120	$0.00	$0.00

Subtotal	$62,324.00
Bundle Discount ($5,300.00 off)	-$5,300.00
Total	$57,024.00
Amount due	**$57,024.00 USD**

If you wish to pay by check. Please mail all checks to:

Clever Inc.
75 Remittance Drive, Dept 6598
Chicago, IL 60675-6598

Pay $57,024.00 with a bank transfer
Bank transfers can take up to two business days. To pay via bank transfer, transfer funds using the following bank information.

Bank name	WELLS FARGO BANK, N.A.
Routing number	121000248
Account number	40630165282533822
SWIFT code	WFBIUS6SXXX
Reference	16C68B67-0003

LAW OFFICES OF YOUNG, MINNEY & CORR, LLP

655 UNIVERSITY AVENUE, SUITE 150, SACRAMENTO, CA 95825
TEL 916.646.1400 ■ FAX 916.646.1300
YMCLEGAL.COM

October 13, 2025

California Online Public Schools
SENT VIA EMAIL
lcarter@californiaops.org
finance@californiaops.org

Invoice Number: 18964

RE: (0176.00037) A. Johnson v. California Online Public Schools - Claim No. 1669992 (Philadelphia)

Confidential: Attorney-Client Privileged Document

All invoices are due and payable upon receipt. If payment is not received within thirty days of this invoice date, interest charges shall accrue.

Please make checks payable to:
Young, Minney & Corr, LLP
655 University Ave, Ste. 150
Sacramento, CA 95825

For online payment options, access to our Client Portal, or should you have any questions or concerns, please contact Jessica Alm or Mishele Richards at 916-646-1400 or via email at ymcbilling@ymclegal.com.

Fees	25,281.00
Expenses	973.85
Balance Adjustment for Deductible	(6.75)
Total for this Invoice - USD	26,248.10
Previous Invoice Balance - USD	45,513.79
Current Account Balance - USD	72,229.82
Trust Balance - USD	0.00
Total Amount to Pay as of 10-13-2025 - USD	72,229.82

Outstanding Balance as of 10-13-2025

Current	30 Days	60 Days	90 Days	120 Days	180+ Days	Total
26,248.10	45,981.72	0.00	0.00	0.00	0.00	72,229.82

LAW OFFICES OF YOUNG, MINNEY & CORR, LLP

655 UNIVERSITY AVENUE, SUITE 150, SACRAMENTO, CA 95825
TEL 916.646.1400 ■ FAX 916.646.1300
YMCLEGAL.COM

October 13, 2025

California Online Public Schools
SENT VIA EMAIL
lcarter@californiaops.org
finance@californiaops.org

Confidential: Attorney-Client Privileged Document

Invoice Number: 18964

RE: (0176.00037) A. Johnson v. California Online Public Schools - Claim No. 1669992 (Philadelphia)

Attorney Fees

Date	Professional	Description	Hours	Amount
09-02-2025	Annabella Yousif	Prepare for and call A. Hackett regarding factual findings, case status, and the best way to approach resolution of the case.	1.50	322.50
09-02-2025	Annabella Yousif	Draft notes from call A. Hackett regarding factual findings, case status, and the best way to approach resolution of the case.	0.20	43.00
09-02-2025	Mark Julius	Review and analyze issues regarding discovery.	1.30	305.50
09-02-2025	Mark Julius	Review and analyze issues regarding impact of discovery and recent deposition on settlement position.	0.30	70.50
09-02-2025	Mark Julius	Review and analyze issues regarding impact of discovery and recent deposition on settlement position.	0.30	70.50
09-02-2025	Mark Julius	Email to carrier regarding settlement.	0.10	23.50
09-02-2025	Mark Julius	Review and analyze issues regarding discovery summary to carrier.	1.20	282.00
09-02-2025	Mark Julius	Review and analyze issues regarding impact of S. Parker deposition on case, future discovery.	1.30	305.50
09-03-2025	Mark Julius	Review and analyze communications with plaintiff's counsel regarding mediation, selection of mediators and timing.	1.10	258.50
09-03-2025	Mark Julius	Review and analyze effect of timing of mediation on discovery plan.	1.90	446.50

Date	Professional	Description	Hours	Amount
09-03-2025	Mark Julius	Review and analyze issues regarding mediation.	1.10	258.50
09-03-2025	Annabella Yousif	Legal review and analysis of backgrounds of A. Melamed, M. James, and S. Hausner as potential mediators for mediation.	1.20	258.00
09-03-2025	Annabella Yousif	Draft summary analysis of backgrounds of A. Melamed, M. James, and S. Hausner as potential mediators for mediation.	0.30	64.50
09-03-2025	Annabella Yousif	Begin legal review and analysis of Plaintiff's Requests for Production of Documents Set Three for duplicative requests to Requests for Production of Documents Sets One and Two.	0.80	172.00
09-03-2025	Annabella Yousif	Email A. Hackett and Z. Kidd regarding mediation details.	0.20	43.00
09-03-2025	Annabella Yousif	Email opposing counsel regarding mediation details.	0.10	21.50
09-03-2025	Annabella Yousif	Call with Z. Kidd regarding mediation details.	0.20	43.00
09-04-2025	Annabella Yousif	Continue legal review and analysis of Plaintiff's Requests for Production of Documents Set Three for duplicative requests to Requests for Production of Documents Sets One and Two.	0.90	193.50
09-04-2025	Mark Julius	Review and analyze issues regarding possible objections by D. Culkin, attorney for witness Osterkamp, to Osterkamp deposition.	2.20	517.00
09-04-2025	Mark Julius	Review and analyze issues regarding policy limits demand, potential response.	1.10	258.50
09-04-2025	Mark Julius	Review and analyze issues regarding communications with client and carrier regarding policy limits demand.	1.10	258.50
09-05-2025	Annabella Yousif	Legal review and analysis of approximately 75 documents in preparing responses and production for Plaintiff's Requests for Production of Documents Set Three.	1.80	387.00
09-05-2025	Annabella Yousif	Legal review and analysis of approximately 65 documents in preparing responses and production for Plaintiff's Requests for Production of Documents Set Three.	1.70	365.50
09-05-2025	Annabella Yousif	Legal review and analysis of approximately 70 documents in preparing responses and production for Plaintiff's Requests for Production of Documents Set Three.	1.70	365.50
09-06-2025	Annabella	Legal review and analysis of approximately 85 documents	1.90	408.50

Powered by BoardOnTrack

Date	Professional	Description	Hours	Amount
	Yousif	in preparing responses and production for Plaintiff's Requests for Production of Documents Set Three.		
09-06-2025	Annabella Yousif	Draft approximately 10 narrative responses and objections to Plaintiff's Requests for Production of Documents Set Three.	1.30	279.50
09-08-2025	Annabella Yousif	Draft approximately 10 narrative responses and objections to Plaintiff's Requests for Production of Documents Set Three.	1.20	258.00
09-08-2025	Annabella Yousif	Legal review and analysis of approximately 75 documents in preparing responses and production for Plaintiff's Requests for Production of Documents Set Three.	1.90	408.50
09-08-2025	Annabella Yousif	Legal review and analysis of approximately 65 documents in preparing responses and production for Plaintiff's Requests for Production of Documents Set Three.	1.70	365.50
09-08-2025	Annabella Yousif	Legal review and analysis of approximately 55 documents in preparing responses and production for Plaintiff's Requests for Production of Documents Set Three.	1.40	301.00
09-08-2025	Mark Julius	Email with opposing counsel regarding mediation, continuance of depositions pending settlement discussions.	0.10	23.50
09-08-2025	Mark Julius	Call with claim rep regarding mediation, continuance of depositions pending settlement discussions.	0.10	23.50
09-08-2025	Mark Julius	Email with claim rep regarding mediation, continuance of depositions pending settlement discussions.	0.10	23.50
09-09-2025	Mark Julius	Email with plaintiff counsel regarding Z. Kidd deposition.	0.20	47.00
09-09-2025	Mark Julius	Review and analyze issue related to M. Osterkamp deposition, emails among counsel regarding authorization to waive privacy, whether plaintiff counsel signed stipulation.	0.10	23.50
09-09-2025	Mark Julius	Email to counsel for M. Osterkamp regarding authorization, whether deposition is going forward.	0.10	23.50
09-09-2025	Annabella Yousif	Legal review and analysis of approximately 80 documents in preparation for Requests for Production of Documents Set three production and responses.	1.90	408.50
09-09-2025	Annabella Yousif	Email opposing counsel regarding mediation costs allocation.	0.10	21.50
09-09-2025	Annabella Yousif	Email client regarding information for discovery requests.	0.10	21.50
09-09-2025	Annabella	Legal review and analysis of approximately 60 documents	1.60	344.00

Powered by BoardOnTrack

Date	Professional	Description	Hours	Amount
	Yousif	in preparation for Requests for Production of Documents Set three production and responses.		
09-10-2025	Annabella Yousif	Legal review and analysis of approximately 80 documents in preparation for Requests for Production of Documents Set three production and responses.	1.90	408.50
09-10-2025	Annabella Yousif	Legal review and analysis of approximately 40 documents in preparation for Requests for Production of Documents Set three production and responses.	1.10	236.50
09-10-2025	Annabella Yousif	Call with Z. Kidd and M. Duran regarding information required for Requests for Production of Documents Set three production and responses.	1.10	236.50
09-10-2025	William Trinkle	Review multiple emails from opposing counsel regarding Z. Kidd depostion when opposing counsel changed the date.	0.30	70.50
09-10-2025	Annabella Yousif	Call with plaintiff's counsel regarding depositions and mediation costs.	0.20	43.00
09-10-2025	Annabella Yousif	Emails to plaintiff's counsel regarding depositions and mediation costs.	0.20	43.00
09-10-2025	Annabella Yousif	Draft list of information required for Requests for Production of Documents Set three production and responses for client to supply.	0.40	86.00
09-10-2025	Annabella Yousif	Prepare for call with Z. Kidd and M. Duran regarding information required for Requests for Production of Documents Set three production and responses by reviewing the requests that need supplemental information.	0.60	129.00
09-10-2025	Annabella Yousif	Legal review and analysis of approximately 80 documents to analyze and decide what documents are still needed from client, and to supplement document production and amend responses.	1.90	408.50
09-10-2025	Annabella Yousif	Email Z. Kidd and M. Duran regarding documents needed for discovery obligations.	0.10	21.50
09-10-2025	Mark Julius	Review and analyze issues regarding mediation.	0.90	211.50
09-10-2025	Mark Julius	Email opposing counsel regarding Z. Kidd depo.	0.10	23.50
09-10-2025	Mark Julius	Email opposing counsel regarding Z. Kidd depo.	0.10	23.50
09-10-2025	Mark Julius	Investigation regarding potential mediators.	0.90	211.50
09-10-2025	Mark Julius	Review and analyze issues regarding potential CCP 998 offer of judgment.	0.90	211.50

Date	Professional	Description	Hours	Amount
09-11-2025	Mark Julius	Review and analyze issues regarding settlement range, exposure.	0.40	94.00
09-11-2025	Mark Julius	Review and analyze issues regarding request for demand from plaintiff counsel.	0.40	94.00
09-11-2025	Mark Julius	Review and analyze authorization drafted by personal counsel for witness M. Osterkamp regarding deposition, effect on scope of testimony.	1.40	329.00
09-11-2025	Mark Julius	Continue ongoing review and analysis of readiness for mediation in light of status of discovery.	0.90	211.50
09-11-2025	Mark Julius	Continue ongoing review and analysis of settlement strategy in light of policy limits demand of plaintiff.	0.90	211.50
09-11-2025	Mark Julius	Review and analyze documents from client to try to identify role of witness Ms. Osterkamp.	0.80	188.00
09-11-2025	Mark Julius	Review and analyze past discovery responses of plaintiff to try to identify role of witness M. Osterkamp.	1.10	258.50
09-11-2025	Mark Julius	Review and analyze issues regarding deposition of M. Osterkamp, objection of witness' personal counsel to deposition by plaintiff without confidentiality waiver.	1.40	329.00
09-11-2025	Mark Julius	Review and analyze ongoing issues regarding readiness for mediation.	0.90	211.50
09-11-2025	Annabella Yousif	Email carrier regarding Plaintiff's demand and our suggestion moving forward.	0.10	21.50
09-11-2025	Annabella Yousif	Legal review and analysis of Plaintiff's counsel's email regarding mediation and a demand, prior correspondence with same regarding deposition costs and notice, and plan for response to same regarding depositions, mediation, and a settlement counteroffer.	0.90	193.50
09-11-2025	Mark Julius	Review and analyze issues regarding mediation.	0.40	94.00
09-12-2025	Annabella Yousif	Legal review and analysis of approximately 65 documents in preparation for drafting responses to Requests for Production of Documents.	1.60	344.00
09-12-2025	Annabella Yousif	Legal review and analysis of approximately 75 documents, including new documents from client, in preparation for drafting responses to Requests for Production of Documents.	1.80	387.00
09-15-2025	Annabella Yousif	Legal review and analysis of Plaintiff's settlement demand letter in preparation for discussions with carrier.	0.60	129.00
09-16-2025	Annabella	Emails to carrier regarding Plaintiff's demand and our	0.10	21.50

Powered by BoardOnTrack

Date	Professional	Description	Hours	Amount
	Yousif	counteroffer.		
09-16-2025	Annabella Yousif	Legal review and analysis of new information and documents from client in order to draft responses to Plaintiff's Requests for Production of Documents.	1.20	258.00
09-16-2025	Mark Julius	Review and analyze transcript of first session of deposition of S. Parker (not completed), regarding chat notes in meetings with plaintiff and software platforms for chatnotes used by employees.	1.60	376.00
09-16-2025	Mark Julius	Review and analyze transcript of first session of deposition of S. Parker regarding relationship between plaintiff and former employee E. Behrends and the reasons E. Behrends left employment with the school.	1.60	376.00
09-16-2025	Mark Julius	Review and analyze transcript of first session of deposition of S. Parker regarding practices of other teachers besides plaintiff, in removing SPED accommodations from students' IEPs.	1.60	376.00
09-17-2025	Mark Julius	Continue review and analysis of issues for communications with carrier regarding potential response to policy limits demand, whether we should present a new offer now.	1.40	329.00
09-17-2025	Annabella Yousif	Call with A. Hackett to discuss counter offer to plaintiff's offer of settlement.	0.70	150.50
09-17-2025	Annabella Yousif	Prepare for call with A. Hackett to discuss counter offer to plaintiff's offer of settlement.	0.60	129.00
09-17-2025	Annabella Yousif	Email to client and carrier regarding response to plaintiff's settlement demand and case update.	0.20	43.00
09-17-2025	Mark Julius	Continue review and analysis of issues raised by new demand letter (policy limits) from opposing counsel.	1.40	329.00
09-18-2025	Annabella Yousif	Appear at deposition of M. Osterkamp.	1.40	301.00
09-18-2025	Annabella Yousif	Plan and prepare for deposition of M. Osterkamp by reviewing client documents related to Plaintiffs termination.	0.90	193.50
09-18-2025	Annabella Yousif	Draft memorandum of pertinent information obtained from deposition of M. Osterkamp.	1.10	236.50
09-18-2025	Annabella Yousif	Email client regarding pertinent information obtained from deposition of M. Osterkamp.	0.10	21.50
09-18-2025	Mark Julius	Review and analyze new documents from client regarding internal communications among staff about plaintiff's performance. These are new documents regarding chat communications internally among teachers, and were	2.40	564.00

Date	Professional	Description	Hours	Amount
		recently requested after the deposition of S. Parker revealed the existence of these documents. Concern about a possible motion against us since these documents were not previously disclosed or produced. Several hundred documents covering period of plaintiff's employment. After review, evaluated how these new documents will affect future employee depositions.		
09-19-2025	Mark Julius	Legal analysis of third set of special interrogatories from plaintiff regarding information about reporting of plaintiff to credentialling agency and the alleged failure to report similarly-situated former employees. This is a new concern, that the school reported negative information that impacted plaintiff's ability to obtain a credential, based on information the school knew to be false.	1.20	282.00
09-19-2025	Mark Julius	Prepare for deposition of Z. Kidd by evaluating the plaintiff's allegations and plaintiff's discovery responses that this witness will have information about, and evaluating the strengths and weaknesses of her testimony.	1.80	423.00
09-19-2025	Mark Julius	Review of documentation from school about their reporting plaintiff to the state credentialling agency, which documentation we found to be incomplete.	0.80	188.00
09-19-2025	Mark Julius	Communications with school regarding what was reported to the state credentialling agency about plaintiff, please check further for complete documentation.	0.40	94.00
09-19-2025	Mark Julius	Email from opposing counsel regarding M. Duran depo.	0.10	23.50
09-19-2025	Mark Julius	Email to opposing counsel regarding E. Behrends depo.	0.10	23.50
09-19-2025	Mark Julius	Prepare for defense of Z. Kidd deposition by reviewing discovery responses and internal documents we produced.	1.80	423.00
09-19-2025	Mark Julius	Email opposing counsel regarding Z. Kidd depo.	0.10	23.50
09-19-2025	Mark Julius	Objection to notice of deposition for Z. Kidd.	0.20	47.00
09-20-2025	Annabella Yousif	Legal review and analysis of former employee E. Behrend's employment with CalOPS in preparation for her deposition by Plaintiff's counsel.	0.70	150.50
09-20-2025	Annabella Yousif	Email Z. Kidd regarding former employee E. Behrend's employment with CalOPS in preparation for her deposition by Plaintiff's counsel.	0.10	21.50
09-20-2025	Annabella Yousif	Legal review and analysis of approximately 55 documents in preparation for adding new information to our responses to Plaintiff's Requests for Production of Documents Set Three.	1.60	344.00

Date	Professional	Description	Hours	Amount
09-22-2025	Mark Julius	Review and analyze new sets of written discovery from plaintiff, among other things for metadata from documents previously produced, and new notices of deposition for former employees.	4.10	963.50
09-22-2025	Annabella Yousif	Legal review and analysis of approximately 20 documents in preparation for deposition of former employee E. Behrend.	0.60	129.00
09-22-2025	Annabella Yousif	Legal review of civil procedure rules around motions to compel and Orange County Superior Court local rules in determining likelihood of a motion to compel hearing prior to trial.	0.40	86.00
09-22-2025	Annabella Yousif	Legal review and analysis of approximately 50 documents in preparation for responses to Plaintiff's Special Interrogatories.	1.40	301.00
09-22-2025	Annabella Yousif	Call with Z. Kidd in preparation for deposition of former employee E. Behrend.	0.70	150.50
09-22-2025	Annabella Yousif	Call with B. Crippen regarding the deposition of Z. Kidd.	0.30	64.50
09-22-2025	Annabella Yousif	Draft objection to date of deposition of Z. Kidd and provide alternative dates.	0.20	43.00
09-22-2025	Annabella Yousif	Plan and prepare for call with B. Crippen and drafting of objection to deposition by analyzing relevant statutes and availability of Z. Kidd.	0.40	86.00
09-22-2025	Annabella Yousif	Email S. Mosso regarding metadata pull for discovery production and obligations.	0.10	21.50
09-22-2025	Annabella Yousif	Draft approximately 7 narrative responses and objections to Plaintiff's Requests for Production of Documents Set Three.	0.70	150.50
09-22-2025	Annabella Yousif	Legal review and analysis of approximately 30 documents in preparation for production of documents in response to Plaintiff's third set of Requests for Production of Documents.	0.70	150.50
09-22-2025	Annabella Yousif	Call with S. Mosso regarding discovery documents.	0.30	64.50
09-23-2025	Mark Julius	Review and analyze issues regarding objection to deposition of Z. Kidd.	0.80	188.00
09-23-2025	Annabella Yousif	Email Plaintiffs counsel regarding deposition of E. Behrend.	0.10	21.50
09-23-2025	Mark Julius	Review and analyze new emails from client regarding	0.40	94.00

Date	Professional	Description	Hours	Amount
		google emails involving plaintiff.		
09-23-2025	Mark Julius	Email to client regarding new documents.	0.10	23.50
09-23-2025	Mark Julius	Email from plaintiff's counsel regarding request for seven new depositions of school people, November-December timeframe.	0.10	23.50
09-23-2025	Mark Julius	Review and analyze issues regarding plaintiff counsel's request for seven new depositions of school people, November-December timeframe. We need to figure out whether we will object, evaluate the relevance of these depositions, note who these potential witnesses are, and begin process of identifying the PMQ witness.	0.80	188.00
09-23-2025	Mark Julius	Review and analyze new spreadsheets from client regarding removal of SPED accommodations by plaintiff.	0.40	94.00
09-23-2025	Mark Julius	Review and analyze issues raised in M. Osterkamp's deposition, including plaintiff's suicidal ideation, mental distress, and history of at least one suicide attempt. There is a new potential allegation that mental distress from being badly treated by our school made plaintiff suicidal, we need to evaluate the strength of this allegation.	1.30	305.50
09-24-2025	Mark Julius	Review prior productions we made regarding chats. In response to latest request for production from plaintiff, review information from client regarding Pearson, the previous chat platform used by school and whether that platform still can access chats by, to and from plaintiff. Pearson is the prior chat platform used by the school, and up to this point the school has told us they can't access the chats on Pearson. However, it turns out they can make a request to Pearson and obtain these chats (which concern plaintiff). We are in the process of obtaining these documents and will evaluate. Concern about a possible motion against us for failing to previously identify or produce these documents.	1.40	329.00
09-24-2025	Mark Julius	Review and analyze local court rules regarding timing and filing of motions to compel.	0.80	188.00
09-24-2025	Mark Julius	Communications with school IT department regarding chats on Pearson platform.	1.40	329.00
09-24-2025	Annabella Yousif	Call with M. Duran regarding various documents for production obligations and for deposition of E. Berhend.	0.90	193.50
09-24-2025	Annabella Yousif	Legal review and analysis of approximately 90 documents in preparation for document production.	1.90	408.50
09-24-2025	Annabella Yousif	Legal review and analysis of approximately 85 documents in preparation for document production.	1.90	408.50

Date	Professional	Description	Hours	Amount
09-24-2025	Annabella Yousif	Legal review and analysis of approximately 75 documents in preparation for document production.	1.70	365.50
09-24-2025	Annabella Yousif	Legal review and analysis of approximately 80 documents in preparation for document production.	1.80	387.00
		Total	112.60	25,281.00

Invoice Summary

Professional	Hours	Rate	Amount
Annabella Yousif - Associate	59.00	215.00	12,685.00
Mark Julius - Of Counsel	53.30	235.00	12,525.50
William Trinkle - Of Counsel	0.30	235.00	70.50
Total			25,281.00

Expenses

Date	Description	Amount
08-31-2025	Logikcull - Invoice #293469 - E-Discovery document storage and review re client documents. Approved by carrier Amy Hackett on 2.6.25	250.00
09-11-2025	Coalition of Court Reporters - Invoice #39317 - Deposition Transcript of Client Employee S. Parker (California Online Public Schools - A. Johnson v. California Online Public Schools).	723.85
	Total Expenses	973.85

Subtotal for this Invoice	26,254.85
Balance Adjustment for Deductible	(6.75)
Total for this Invoice - USD	26,248.10
Previous Invoice Balance - USD	45,513.79
Current Account Balance - USD	72,229.82
Trust Balance - USD	0.00
Total Amount to Pay as of 10-13-2025 - USD	72,229.82

Outstanding Balance as of 10-13-2025

Current	30 Days	60 Days	90 Days	120 Days	180+ Days	Total
26,248.10	45,981.72	0.00	0.00	0.00	0.00	72,229.82

LAW OFFICES OF YOUNG, MINNEY & CORR, LLP

655 UNIVERSITY AVENUE, SUITE 150, SACRAMENTO, CA 95825
TEL 916.646.1400 ■ FAX 916.646.1300
YMCLEGAL.COM

August 18, 2025

California Online Public Schools
SENT VIA EMAIL
lcarter@californiaops.org
finance@californiaops.org

Invoice Number: 17954

RE: (0176.00037) A. Johnson v. California Online Public Schools - Claim No. 1669992 (Philadelphia)

Confidential: Attorney-Client Privileged Document

All invoices are due and payable upon receipt. If payment is not received within thirty days of this invoice date, interest charges shall accrue.

Please make checks payable to:
Young, Minney & Corr, LLP
655 University Ave, Ste. 150
Sacramento, CA 95825

For online payment options, access to our Client Portal, or should you have any questions or concerns, please contact Jessica Alm or Mishele Richards at 916-646-1400 or via email at ymcbilling@ymclegal.com.

Fees	25,056.00
Expenses	572.95
Total for this Invoice - USD	25,628.95
Previous Invoice Balance - USD	20,613.60
Payment Applied from (0176.00001) All Schools - General on 06-21-2025	(20,613.60)
Current Account Balance - USD	72,229.82
Trust Balance - USD	0.00
Total Amount to Pay as of 10-14-2025 - USD	72,229.82

Outstanding Balance as of 10-14-2025

Current	30 Days	60 Days	90 Days	120 Days	180+ Days	Total
26,248.10	45,981.72	0.00	0.00	0.00	0.00	72,229.82

LAW OFFICES OF YOUNG, MINNEY & CORR, LLP

655 UNIVERSITY AVENUE, SUITE 150, SACRAMENTO, CA 95825
TEL 916.646.1400 ■ FAX 916.646.1300
YMCLEGAL.COM

August 18, 2025

California Online Public Schools
SENT VIA EMAIL
lcarter@californiaops.org
finance@californiaops.org

Confidential: Attorney-Client Privileged Document

Invoice Number: 17954

RE: (0176.00037) A. Johnson v. California Online Public Schools - Claim No. 1669992 (Philadelphia)

Attorney Fees

Date	Professional	Description	Hours	Amount
06-02-2025	Mark Julius	Review and analyze issues regarding identification of specific modifications to accommodations made by plaintiff, review of original IEPs, documentation of conversation of plaintiff regarding parent signature on modifications, timing with plaintiff request for accommodations.	5.20	1,118.00
06-03-2025	Annabella Yousif	Legal review and analysis of discovery generally thus far to inform and advise carrier on status of matter and probability of success at trial.	0.80	172.00
06-03-2025	Mark Julius	Status call with carrier.	0.40	86.00
06-03-2025	Mark Julius	Preparation for status conversation with carrier, liability issues.	2.40	516.00
06-04-2025	Mark Julius	Review and analyze issues regarding draft protective order, review and response of plaintiff counsel, finalize, communications with plaintiff's counsel.	2.90	623.50
06-04-2025	Annabella Yousif	Plan and prepare for meeting with client and carrier to strategize next steps in litigation.	1.80	387.00
06-09-2025	Annabella Yousif	Prepare for and call with carrier and clients to discuss case status and potential for settlement.	0.70	150.50
06-09-2025	Mark Julius	Review and analyze reports and issues regarding plaintiff harassing parents at school, reports to school officials.	2.80	602.00
06-09-2025	Mark Julius	Prepare for and attend conference call with client and carrier, communications with opposing counsel regarding discovery and settlement demand.	2.20	473.00

Date	Professional	Description	Hours	Amount
06-17-2025	Mark Julius	Review and analyze Notices of Depositions for school witnesses Duran, Kidd and Parker, and requests for documents to be produced at deposition, issues for objections to Notices.	3.50	752.50
06-18-2025	Mark Julius	Review and analyze new set of special interrogatories from plaintiff.	1.90	408.50
06-19-2025	Mark Julius	Review and analyze issues regarding school witness depositions, effect of proposed amendment of pleadings on depositions, scope, communication with plaintiff counsel.	2.80	602.00
07-01-2025	Annabella Yousif	Legal review and analysis of Plaintiff's second set of Special Interrogatories in preparation for responding to same.	0.30	64.50
07-01-2025	Annabella Yousif	Draft list of information and documents needed from client in order to fulfill discovery obligations for Special Interrogatories sets one and two.	0.60	129.00
07-01-2025	Annabella Yousif	Email client list of information and documents needed for responses to Special Interrogatories set two.	0.20	43.00
07-01-2025	Annabella Yousif	Email client and carrier potential risks in providing former employee information in response to Special Interrogatories set one.	0.20	43.00
07-01-2025	Annabella Yousif	Draft objections and narrative responses to three Special Interrogatories.	0.40	86.00
07-01-2025	Annabella Yousif	Legal review and analysis of approximately 70 documents in preparation for responses to Special Interrogatories sets one and two.	1.90	408.50
07-01-2025	Annabella Yousif	Legal review and analysis of half of Plaintiff's first set of Special Interrogatories in preparation for responding to same.	0.30	64.50
07-03-2025	Annabella Yousif	Legal review and analysis of our supplemental production and amended responses to Requests for Production of Documents and Employment Form Interrogatories in preparation for drafting of Opposition to Motion to Compel documents.	1.60	344.00
07-03-2025	Annabella Yousif	Legal review and analysis of Plaintiff's meet and confer letter, motion to compel Employment Form Interrogatories, and motion to compel Requests for Production of Documents in preparation for drafting of Opposition to Motion to Compel documents.	1.20	258.00
07-03-2025	Annabella Yousif	Draft narrative email to Plaintiff's counsel regarding mootness of his Motion to Compel Form Interrogatories and Requests for Production of Documents.	0.30	64.50

Date	Professional	Description	Hours	Amount
07-03-2025	Annabella Yousif	Legal review and analysis of Plaintiff's meet and confer letter, motion to compel Employment Form Interrogatories, and motion to compel Requests for Production of Documents in preparation for drafting of email to Plaintiff regarding mootness of motions to compel.	0.60	129.00
07-08-2025	Annabella Yousif	Legal review and analysis 20 documents in preparation for Plaintiff's Special Interrogatories Set One responses.	0.40	86.00
07-08-2025	Annabella Yousif	Legal review and analysis of half of Plaintiff's Special Interrogatories Set One in preparation for drafting of objections and responses.	0.40	86.00
07-10-2025	Annabella Yousif	Legal review and analysis of Plaintiffs complaint, our Answer, Plaintiff's Motion to Compel Employment Form Interrogatories, and our responses to Plaintiff's Employment Form Interrogatories in preparation for Opposition to Plaintiff's Motion to Compel Employment Form Interrogatories.	1.90	408.50
07-10-2025	Annabella Yousif	Legal review and analysis of California case law surrounding work-product doctrine in the context of discovery obligations in preparation for Opposition to Plaintiff's Motion to Compel Employment Form Interrogatories.	0.60	129.00
07-10-2025	Annabella Yousif	Legal review and analysis of California discovery statutes in preparation for Opposition to Plaintiff's Motion to Compel Employment Form Interrogatories.	0.40	86.00
07-10-2025	Annabella Yousif	Draft 6 narrative opposition's, including legal arguments, to Plaintiff's Motion to Compel Employment Form Interrogatories.	0.90	193.50
07-10-2025	Annabella Yousif	Legal review and analysis of approximately 20 client documents in preparation for Opposition to Plaintiff's Motion to Compel Employment Form Interrogatories.	0.60	129.00
07-11-2025	Annabella Yousif	Plan and prepare for response to Employment Form Interrogatory No. 204.7 by gathering responsive information.	0.20	43.00
07-11-2025	Annabella Yousif	Draft introduction and procedural history in opposition to Plaintiff's Motion to Compel Employment Form Interrogatories Memorandum of Points and Authorities.	0.60	129.00
07-11-2025	Annabella Yousif	Legal review and analysis of approximately 80 documents in preparation for supplemental document production.	1.90	408.50
07-11-2025	Annabella Yousif	Legal review and analysis of approximately 80 documents in preparation supplemental production.	1.90	408.50
07-11-2025	Annabella	Legal review and analysis of approximately 70 documents	1.80	387.00

Date	Professional	Description	Hours	Amount
	Yousif	in preparation for drafting of opposition to motion to compel form interrogatories.		
07-11-2025	Mark Julius	Review and analyze new documents, email chains from client, not previously received, reviewed or produced.	2.40	516.00
07-11-2025	Edward Slabach	Review and revise the Separate Statement in Opposition to the Motion to Compel Further Responses.	0.60	129.00
07-14-2025	Annabella Yousif	Legal review and analysis of approximately 85 documents in preparation for supplementing production.	1.90	408.50
07-14-2025	Annabella Yousif	Emails to client regarding details of Plaintiff's termination for use in discovery responses.	0.20	43.00
07-14-2025	Annabella Yousif	Legal review and analysis of approximately of approximately 40 documents in preparation for drafting of amended narrative response to Employment Form Interrogatory 204.7.	1.10	236.50
07-14-2025	Annabella Yousif	Draft amended response to Employment Form Interrogatory 204.7.	0.30	64.50
07-15-2025	Annabella Yousif	Legal review and analysis of approximately 60 documents in preparation for drafting of opposition to Plaintiffs motion to compel Requests for Production of Documents.	1.60	344.00
07-15-2025	Annabella Yousif	Plan and prepare the documents and emails I intended to attach as exhibits to our opposition to Plaintiff's motion to compel Employment Form Interrogatories by legally analyzing their applicability to our opposition arguments.	0.70	150.50
07-15-2025	Annabella Yousif	Draft narrative and detailed responses to 9 Requests for Production of Documents in our opposition to Plaintiffs Motion to Compel Requests for Production of Documents.	1.70	365.50
07-15-2025	Annabella Yousif	Legal review and analysis of approximately 70 documents in preparation for drafting of opposition to Plaintiffs motion to compel Requests for Production of Documents.	1.80	387.00
07-16-2025	Annabella Yousif	Draft arguments regarding Plaintiff's failure to meet and confer and our supplemental production and responses in support of opposition to Plaintiff's Motion to Compel Requests for Production of Documents in Memorandum of Points and Authorities.	1.30	279.50
07-16-2025	Annabella Yousif	Draft conclusion and add exhibit citations to Memorandum of Points and Authorities in our opposition to Plaintiff's Motion to Compel Requests for Production of Documents.	0.60	129.00
07-16-2025	Annabella Yousif	Draft case law on sanctions for failure to properly respond to discovery requests and production in support of opposition to Plaintiff's Motion to Compel Requests for	0.70	150.50

Date	Professional	Description	Hours	Amount
		Production of Documents in Memorandum of Points and Authorities.		
07-16-2025	Annabella Yousif	Draft argument in opposition of Plaintiff's request for sanctions in our opposition to Plaintiff's Motion to Compel Requests for Production of Documents in Memorandum of Points and Authorities.	0.40	86.00
07-16-2025	Annabella Yousif	Legal review and analysis of approximately 50 documents in preparation for drafting of opposition to Plaintiffs motion to compel Requests for Production of Documents.	1.20	258.00
07-16-2025	Annabella Yousif	Draft narrative and detailed responses to 10 Requests for Production of Documents in our opposition to Plaintiffs Motion to Compel Requests for Production of Documents.	1.80	387.00
07-16-2025	Annabella Yousif	Plan and prepare the documents and emails I intend to attach as exhibits to our opposition to Plaintiff's motion to compel Requests for Production of Documents by legally analyzing their applicability to our opposition arguments.	0.60	129.00
07-16-2025	Annabella Yousif	Legal review and analysis of approximately 30 documents in preparation for drafting of opposition to Plaintiffs motion to compel Requests for Production of Documents.	0.80	172.00
07-17-2025	Annabella Yousif	Draft paragraphs 1-12 in my declaration in support of opposition to Plaintiff's Motion to Compel Employment Form Interrogatories.	0.80	172.00
07-17-2025	Annabella Yousif	Draft paragraphs 13-23 in my declaration in support of opposition to Plaintiff's Motion to Compel Employment Form Interrogatories.	0.60	129.00
07-17-2025	Annabella Yousif	Draft paragraphs 1-12 in my declaration in support of opposition to Plaintiff's Motion to Compel Requests for Production of Documents.	0.70	150.50
07-17-2025	Annabella Yousif	Draft paragraphs 12-26 in my declaration in support of opposition to Plaintiff's Motion to Compel Requests for Production of Documents.	1.10	236.50
07-17-2025	Annabella Yousif	Draft legal standards and applicable case law in support of opposition to Plaintiff's Motion to Compel Requests for Production of Documents in Memorandum of Points and Authorities.	1.20	258.00
07-17-2025	Annabella Yousif	Legal review and analysis of approximately 75 documents in preparation for drafting of responses to Special Interrogatories Set Two.	1.90	408.50
07-17-2025	Annabella Yousif	Legal review and analysis of approximately 65 documents in preparation for drafting of responses to Special Interrogatories Set Two.	1.70	365.50

Date	Professional	Description	Hours	Amount
07-17-2025	Annabella Yousif	Draft narrative responses and objections to Special Interrogatories Set Two No.'s 1-5.	1.20	258.00
07-17-2025	Mark Julius	Review and analyze supplemental responses to plaintiff's discovery, issues for upcoming motion to compel, effect of supplemental responses.	3.20	688.00
07-17-2025	Mark Julius	Review and analyze new meet and confer communications from plaintiff's counsel regarding depositions, objections regarding former employee documents.	3.20	688.00
07-17-2025	Annabella Yousif	Draft introduction and lengthy procedural history for Memorandum of Points and Authorities in support of opposition to Plaintiff's Motion to Compel Requests for Production of Documents.	1.40	301.00
07-18-2025	Annabella Yousif	Draft legal standards and applicable case law in support of opposition to Plaintiff's Motion to Compel Employment Form Interrogatories in Memorandum of Points and Authorities.	1.80	387.00
07-18-2025	Annabella Yousif	Legal review and analysis of approximately 70 documents in preparation for drafting of responses to Special Interrogatories Set Two.	1.90	408.50
07-18-2025	Annabella Yousif	Draft case law on sanctions for failure to properly respond to discovery requests and production in support of opposition to Plaintiff's Motion to Compel Employment Form Interrogatories in Memorandum of Points and Authorities.	0.80	172.00
07-18-2025	Annabella Yousif	Draft argument in opposition of Plaintiff's request for sanctions in our opposition to Plaintiff's Motion to Compel Employment Form Interrogatories in Memorandum of Points and Authorities.	0.60	129.00
07-18-2025	Annabella Yousif	Draft conclusion and add exhibit citations to Memorandum of Points and Authorities in our opposition to Plaintiff's Motion to Compel Employment Form Interrogatories.	0.60	129.00
07-18-2025	Annabella Yousif	Draft portion of Memorandum of Points and Authorities argument regarding Plaintiff's failures to properly meet and confer in support of opposition to Plaintiff's Motion to Compel Employment Form Interrogatories.	1.70	365.50
07-18-2025	Annabella Yousif	Draft portion of Memorandum of Points and Authorities argument regarding Employment Form Interrogatories being supplemented and properly responded to in support of opposition to Plaintiff's Motion to Compel Employment Form Interrogatories.	0.30	64.50
07-21-2025	Annabella Yousif	Plan and prepare for depositions of S. Parker, M. Duran and Z. Kidd by reviewing Plaintiff's Notices of Deposition.	0.60	129.00

Date	Professional	Description	Hours	Amount
07-21-2025	Annabella Yousif	Confer with clients in several emails regarding the scheduling and substance of depositions of S. Parker, M. Duran and Z. Kidd.	0.40	86.00
07-22-2025	Annabella Yousif	Plan and prepare for depositions by conferring about depositions with clients, witnesses, superintendents and opposing counsel.	0.40	86.00
07-22-2025	Annabella Yousif	Legal review and analysis of approximately 18 documents in preparation for drafting of responses to Special Interrogatories Set Two.	0.60	129.00
07-23-2025	Annabella Yousif	Draft updated legal analysis for insurance purposes, including likelihood of settlement and estimates of potential loss.	0.70	150.50
07-23-2025	Mark Julius	Review and analyze issues regarding supplemental discovery responses to plaintiff.	2.40	516.00
07-23-2025	Mark Julius	Review and analyze issues regarding depositions of school witnesses, demands by plaintiff counsel.	2.60	559.00
07-23-2025	Mark Julius	Review and analyze issues regarding upcoming motion to compel hearing.	2.40	516.00
07-23-2025	Annabella Yousif	Draft narrative response and objections to Special Interrogatories Set Two No.'s 6-7.	0.30	64.50
07-23-2025	Annabella Yousif	Email R. Dreifus regarding employment status and contact information for current and former employees relevant to discovery responses.	0.10	21.50
07-23-2025	Annabella Yousif	Review approximately 20 documents for Special Interrogatories set two responses, and in preparation for email to R. Dreifus regarding employment status and contact information for current and former employees.	0.60	129.00
07-24-2025	Annabella Yousif	Legal review and analysis of new document and information from client to amend response to Special Interrogatories Set Two.	0.60	129.00
07-24-2025	Annabella Yousif	Email client responses to Special Interrogatories Set Two for verification and explain/request former employee information for meet and confer with opposing counsel.	0.20	43.00
07-24-2025	Annabella Yousif	Amend response to Special Interrogatories Set Two with new client information.	0.30	64.50
07-25-2025	Annabella Yousif	Legal review of responses to Special Interrogatories set two before serving on Plaintiff.	0.40	86.00
07-28-2025	William Trinkle	Review motion to compel reply in preparation for hearing.	0.30	70.50

Date	Professional	Description	Hours	Amount
07-29-2025	Annabella Yousif	Legal review and analysis of approximately 25 lengthy documents in preparation for motion to compel hearing.	1.10	236.50
07-29-2025	Mark Julius	Review and analyze issues regarding upcoming hearing on plaintiff's motions to compel (2).	3.40	731.00
07-29-2025	Mark Julius	Review and analyze issues regarding court's tentative ruling on motions to compel and request for sanctions, requirements for court-ordered notice of rulings, new hearing date for motions.	2.60	559.00
07-29-2025	Annabella Yousif	Plan and prepare for motion to compel hearing by reviewing all documents related to Plaintiff's motions to compel Requests for Production of Documents and Employment Form Interrogatories.	0.90	193.50
07-29-2025	Annabella Yousif	Review the court's tentative ruling and reasoning for denying Plaintiff's motion to compel.	0.20	43.00
07-29-2025	William Trinkle	Review motion to compel papers in preparation for hearing.	0.30	70.50
07-29-2025	William Trinkle	Review tentative ruling and response to same given court rules.	0.30	70.50
07-29-2025	Annabella Yousif	Email opposing counsel regarding the court's tentative ruling and reasoning for denying Plaintiff's motion to compel.	0.20	43.00
07-29-2025	Annabella Yousif	Call two former employees regarding potential for disclosure of their contact information in discovery responses.	0.20	43.00
07-30-2025	William Trinkle	Draft and revise amended responses to special interrogatories.	0.30	70.50
07-30-2025	Annabella Yousif	Email R. Dreifus regarding amended responses to Special Interrogatories set one regarding former employees information.	0.10	21.50
07-30-2025	Annabella Yousif	Draft amended objections and responses to Special Interrogatories Set One No.'s 1 and 2 with new information from client regarding former employees.	0.30	64.50
07-30-2025	Annabella Yousif	Legal review and analysis of new information from client and approximately 20 documents in preparation for amended responses to Plaintiff's Special Interrogatories Set One.	0.90	193.50
07-31-2025	William Trinkle	Review status of need to attend motion hearing following tentative and failure of plaintiff to notify court of submitting.	0.30	70.50
07-31-2025	Annabella Yousif	Final review and analysis of Special Interrogatories before serving on opposing counsel.	0.20	43.00

Date	Professional	Description	Hours	Amount
07-31-2025	Annabella Yousif	Email carrier and clients to explain legal analysis behind our responses to Special Interrogatories.	0.30	64.50
07-31-2025	Annabella Yousif	Legal review and analysis of Plaintiff's meet and confer letter regarding Special Interrogatories set one in preparation for response.	0.40	86.00
07-31-2025	Annabella Yousif	Prepare for motion to compel hearing by reviewing Plaintiff and our motion papers.	0.30	64.50
07-31-2025	Annabella Yousif	Draft meet and confer correspondence to Plaintiff regarding Special Interrogatories set one.	0.20	43.00
		Total	116.40	25,056.00

Invoice Summary

Professional	Hours	Rate	Amount
Annabella Yousif - Associate	68.00	215.00	14,620.00
Edward Slabach - Senior Counsel	0.60	215.00	129.00
Mark Julius - Of Counsel	46.30	215.00	9,954.50
William Trinkle - Of Counsel	1.50	235.00	352.50
Total			25,056.00

Expenses

Date	Description	Amount
06-01-2025	Logikcull - Invoice #288747 E-Discovery document storage and review re client documents. Approved by carrier Amy Hackett on 2.6.25.	251.31
06-06-2025	One Legal - Order #25529432 - Order on Stipulation for Protective Order (California Online Public Schools: A. Johnson v. California Online Public Schools).	41.51
07-01-2025	Logikcull - Invoice #290365 E-Discovery document storage and review re client documents. Approved by carrier Amy Hackett on 2.6.25	250.00
07-22-2025	Green Filing - Invoice #9922649 - E-Filing of Opposition to Motion to Compel (California Online Public Schools - A. Johnson v. California Online Public School).	14.27
07-24-2025	One Legal Order #25529432 - June 6, 2025.	(20.65)
07-25-2025	Federal Express - Invoice #8-934 -63837- Jonny Law, Attn: B. Crippen (California Online Public Schools - A. Johnson v. California Online Public Schools).	36.51
	Total Expenses	572.95

Total for this Invoice - USD	25,628.95
Previous Invoice Balance - USD	20,613.60
Payment Applied from (0176.00001) All Schools - General on 06-21-2025	(20,613.60)
Current Account Balance - USD	72,229.82
Trust Balance - USD	0.00
Total Amount to Pay as of 10-14-2025 - USD	72,229.82

Outstanding Balance as of 10-14-2025

Current	30 Days	60 Days	90 Days	120 Days	180+ Days	Total
26,248.10	45,981.72	0.00	0.00	0.00	0.00	72,229.82

NEWFRONT

Invoice ID: 29ABA624
Created: October 8, 2025
Due: October 18, 2025

California Online Public Schools
33272 Valle Road
San Juan Capistrano, CA 92675

Item	Carrier	Policy number / Effective date	Line of coverage / description	Total cost
Policy - Policy	Travelers Casualty and Surety Company of America	#108083137 - 10/01/2025-10/01/2026	Crime	$5,075.00
Premium				$4,775.00
Wholesale fee				$300.00
Policy - Policy	Houston Casualty Company	#H25NGP262450-00 - 10/01/2025-10/01/2026	Cyber	$9,693.03
Premium				$8,957.00
Surplus lines California tax				$274.56
Surplus lines California fee				$16.47
Carrier policy fee				$195.00
Wholesale fee				$250.00
Policy - Policy	Everest National Insurance Company	#VN00001286251 - 10/01/2025-10/01/2026	Directors and Officers	$25,708.00
Premium				$25,708.00
Policy - Policy	Berkshire Hathaway Homestate Insurance Company	#MP0000848193 - 10/18/2025-10/18/2026	Blanket Accident	$6,210.00
Premium				$6,210.00

Total: **$46,686.03**

Payment Instructions

ACH/Wire Payment to:

Account: Newfront Insurance Services

Bank: City National Bank

ABA/Transit #122016066

Account #450277525

Mail checks to:

Regular mail

Newfront Insurance Services - NFT Checking

PO Box 7841

San Francisco, CA 94120-7841

Overnight/priority mail

City National Bank

Newfront Insurance Services

Lockbox #7841

2490 Mariner Square Loop, Suite 250

Alameda, CA 94501

Pay online: Invoice link

CA License # 0H55918

Please email payments@newfront.com once the wire is sent so we can confirm with a receipt.

California Online Public Schools

PURCHASE REQUISITION FORM

(THIS IS NOT A PURCHASE ORDER)

Intent / Usage/ Notes of Purchase:

Name of Requestor:	Today's Date:	SCHOOL YEAR INTENDED FOR:
Steve Ford	10/21/25	25-26
Department/ Grade Level:	**School Region:**	**Date Needed By:**
HR		10/18/25
Vendor Name:	**Vendor Contact Name:**	**Vendor Email:**
Newfront Ins Services	samantha.foster@newfront.com	payments@newfront.com
Vendor Address:		
PO Box 7841, San Francisco, CA 94120-7841		

Item of Purchase: (add item link, if necessary)	Quantity:	Price:	Notes/ Description:
Insurance Policy updates - premium total	1	$46,686.03	
Total:		$46,686.03	

Requestor Name:	Requestor Signature:	Date:
Steve Ford	Signed by: Steve Ford 1B133E3ABC714FC...	10/21/2025
SPuDs Name:	**SPuDs Signature:**	**Date:**
Richie Romero	Signed by: R. Romero FE9DD366CFFD491...	10/23/2025

*****FOR FINANCE DEPARTMENT USE ONLY*****

Finance Designee Name (for budget review):	Finance Designee Approval Signature:	Date:
Lachelle Carter	DocuSigned by: 53EF3C0EE6DA47E...	10/29/2025

Method of Payment:	Credit Card	Check	ACH	Purchase Order	Other:

Purchase Order #:	Requisition #:	PO# Date Issued:

California Online
Public Schools

Purchase Requisition and Approval Process

1. A purchase requisition must be submitted for all required products or services before any purchase can be made.

2. The requestor completes the purchase requisition and submits it for approval. An invoice or quote must be attached to the requisition at the time of submission.

3. The requisition goes through an escalating approval flow, starting with the requestor's grade-level principal, director, or superintendent (SPuDs). They have the option to approve, deny, or request additional verification.

4. If one of the SPuDs approves the requisition, it must be emailed to finance@californiaops.org for further budget approval.

5. The purchase request undergoes budget review and policy checks to ensure compliance.

6. Once the requisition is approved by finance, either:

   a. The request is processed for payment, and a finance representative will place the order, or

   b. A purchase order is initiated and sent to the vendor for acceptance and fulfillment.

Docusign Envelope ID: E33D5E10-6A90-4CCE-949E-ABF24075C2A6

NEWFRONT

Invoice ID: 29ABA624
Created: October 8, 2025
Due: October 18, 2025

California Online Public Schools
33272 Valle Road
San Juan Capistrano, CA 92675

Item	Carrier	Policy number / Effective date	Line of coverage / description	Total cost	
Policy - Policy	Travelers Casualty and Surety Company of America	#108083137 - 10/01/2025-10/01/2026	Crime	$5,075.00	
Premium					$4,775.00
Wholesale fee					$300.00
Policy - Policy	Houston Casualty Company	#H25NGP262450-00 - 10/01/2025-10/01/2026	Cyber	$9,693.03	
Premium					$8,957.00
Surplus lines California tax					$274.56
Surplus lines California fee					$16.47
Carrier policy fee					$195.00
Wholesale fee					$250.00
Policy - Policy	Everest National Insurance Company	#VN00001286251 - 10/01/2025-10/01/2026	Directors and Officers	$25,708.00	
Premium					$25,708.00
Policy - Policy	Berkshire Hathaway Homestate Insurance	#MP0000848193 - 10/18/2025-10/18/2026	Blanket Accident	$6,210.00	

Docusign Envelope ID: E33D5E10-6A90-4CCE-949E-ABF24075C2A6

Company

Premium	$6,210.00

Total: **$46,686.03**

Payment Instructions

ACH/Wire Payment to:

Account: Newfront Insurance Services
Bank: City National Bank
ABA/Transit #122016066
Account #450277525

Mail checks to:

Regular mail
Newfront Insurance Services - NFT Checking
PO Box 7841
San Francisco, CA 94120-7841

Overnight/priority mail
City National Bank
Newfront Insurance Services
Lockbox #7841
2490 Mariner Square Loop, Suite 250
Alameda, CA 94501

Pay online: Invoice link

CA License # 0H55918

Please email payments@newfront.com once the wire is sent so we can confirm with a receipt.

Your Statement

Statement For: **California Online Public Schools**
Account Number: **971471262**
Corporate ID : **STATE OF CALIFORNIA - NASPO MA176**

Important Information

Visit my.t-mobile.com or the T-Mobile App to pay your bill online, manage your account and get product support.

California Online Public Schools
33272 Valle Road
SAN JUAN CAPISTRANO CA 92675-4842

Summary

Previous Balance	$	50,488.61
Pmt Rec'd - Thank You	$	(50,488.61)
Total Past Due ***(Due Immediately)***	$	-
Monthly Recurring Chgs	$	55,692.41
Other Charges	$	5,993.60
Taxes & Surcharges	$	77.10
Total Current Charges	**$**	**61,763.11**
Current Charges Due By		***11/19/25***
Grand Total	**$**	***61,763.11***

PLEASE DETACH THIS PORTION AND RETURN WITH YOUR PAYMENT PLEASE MAKE SURE ADDRESS SHOWS THROUGH WINDOW.

T-Mobile

Statement For: **California Online Public Schools**
Account Number: 971471262

Amount Due By 11/19/25	Amount Enclosed
$61,763.11	

T-MOBILE
PO BOX 742596
CINCINNATI OH 45274-2596

☐ If you have changed your address - check box and record new address on the reverse side.

040971471262111925006176311092675484 2

Statement For: **California Online Public Schools**
Account Number: **971471262**
Corporate ID : **STATE OF CALIFORNIA - NASPO MA176**

Customer Service Number 1-800-937-8997

Oct 21, 2025

Need to know

T-Mobile ONE recurring charges include applicable **Government taxes & fees & T-Mobile fees & charges** as determined by your primary place of use.

Government taxes & fees includes sales, use, excise, public utility & E911 taxes & governmental charges & fees that we are required by law to bill & remit. These may change without notice.

T-Mobile fees and charges include: (1) Regulatory Programs & Telco Recovery Fee, collected & retained by us to help cover costs for: (a) funding & complying with government mandates, programs & obligations, like E911 or local number portability ($.50 for voice lines; $0.12 for data only lines), & (b) charges imposed on us by other carriers for delivery of calls from our customers to theirs & by 3rd parties for certain network facilities & services we buy to provide you service ($3.49 for voice lines; $1.48 for data only lines); (2) state & federal Universal Service Fund charges (recovers charges imposed on us by the government to support universal service); (3) other governmental assessments including, without limitation, gross receipt & excise taxes. These fees & charges are T-Mobile recovery charges, not governmentally imposed taxes. What is included in the fees & charges may vary by locale & rate plan & is subject to change.

Late Fees, which are assessed up to the highest amount permitted by law, may apply on unpaid balances. This fee is a liquidated damage & not a penalty.

Monthly subscriptions & Device Protection renew monthly until cancelled. Cancel at anytime by contacting us.

Payment by Check. When you pay by check, you authorize us to either use information from your check to make a one-time electronic fund transfer (EFT) from your account or to process the payment as a check transaction. If we process your payment by EFT, the funds may be withdrawn the same day we receive your check, & your canceled check will not be returned. If payment is returned unpaid, you authorize us to collect additional fees as outlined in the Terms & Conditions of Service at t-mobile.com/termsconditions. Call (800) 937-8997 with any questions.
Equipment Protect by Assurant (in Puerto Rico: CAPIC) is for the equipment repair & replacement you may have selected. See Equipment Protection Term & Conditions at t-mobile.com for details.
Contact us with any questions or disputes about your service or bill. Call (800) 937-8997 or 611 from your T-Mobile device-TTY (877) 296-1018, visit t-mobile.com, or write to T-Mobile Customer Relations, P.O. Box 37380, Albuquerque, NM 87176-7380. View your bill & usage details online by logging into your account at t-mobile.com. View Terms & Conditions online at tmobile.com/terms-conditions.
CA customers, if you have a complaint you cannot resolve with us, write the California Public Utilities Commission at Consumer Affairs Branch, 505 Van Ness Ave., San Francisco, CA 94102, or at www.cpuc.ca.gov, or call 1-800-649-7570 or TDD 1-800-229-6846. **NM customers** may also contact the New Mexico Public Regulation Commission at 1-888-427-5772. **Puerto Rico customers:** For any disputes regarding your bill, you should notify us no later than 20 days from the date such bill was sent to you. We will notify you of our resolution regarding your dispute within 15 days after the date in which such notification was received, as well as the mechanism of reconsideration before T-Mobile. If you disagree with our resolution in reconsideration, you will have the right to submit a Petition for Review by the Telecommunications Regulatory Board of Puerto Rico, 500 Ave. Roberto H. Todd (Pda. 18 - Santurce) San Juan, PR 00907-3941, within 30 days of the notification of our resolution. You must send us a copy of your Petition for Review to P.O. Box 191957, SJ, PR 00919-1957 Attn: Customer Service Manager. If you have any questions, please contact our Customer Service representatives by calling toll-free at 1-800-937-8997 or 611 from your T-Mobile phone. Lifeline is a program of the Federal Universal Service Fund administered by USAC offering qualified consumers a discount on their monthly telecommunications service. In Puerto Rico, additional support is available for low income consumers from the PR Universal Service Fund, administered by the PR Telecommunications Regulatory Board. Visit http://www.t-mobilepr.com/lifeline or T-Mobile stores for more info.
Data is rounded up to the nearest KB for each use & for billing, rounded up to the nearest MB at the end of each bill cycle. If you switch data plans mid-cycle, for billing, data will be rounded up to the nearest MB at time of the change, & charges may not be displayed separately for each plan. 1024 KB = 1 MB, 1024 MB = 1 GB.

During congestion, heavy data users and customers choosing lower-prioritized plans may notice lower speeds than other customers.
Video typically streams on smartphone/tablet at DVD quality (480p), unless you add HD-capable (1080p) plan/feature.
High-speed tethering up to allotment, if any, and then max 3G speeds. See plan for details.

View your bill and call details online for free. Log into your account at www.t-mobile.com.

Change Of Address:

Effective Date___/____/___

Address
|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|
|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|
City
|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|
State |__|__|
Zip |__|__|__|__|__| - |__|__|__|__|

You may be able to save money monthly by enrolling in AutoPay. To sign up for AutoPay and/or view the AutoPay Terms and Conditions please visit: https://my.t-mobile.com/autopay

Home#( )_____

Business#( )_____

California Online Public Schools

Purchase Requisition Form

(THIS IS NOT A PURCHASE ORDER)

Intent / Usage/ Notes of Purchase: Schoolwide comunication tool

Name of Requestor: Than Short	**Today's Date: 10/29/25**	**SCHOOL YEAR INTENDED FOR: 25/26**
Department/ Grade Level:All	**School Region:All**	**Date Needed By: 11/1/25**
Vendor Name:Text Blaze	**Vendor Contact Name: Dan Barak**	**Vendor Email: support@blaze.today**
Vendor Address: 570 Puccini Dr., Sunnyvale, California 94087 United States,		

Item of Purchase: (add item link, if necessary)	Quantity:	Price:	Notes/ Description:
Text Blaze	486	Total: 20382.84	(total includes 50% discount)
Total:		$20,382.84	

Requestor Name: Than Short **Requestor Signature:** Than Short **Date:** 10/29/25

SPuDs Name: Leslie Dombek **SPuDs Signature:** DocuSigned by: Leslie Dombek D39ED653025C4F5... **Date:** 10/30/2025

*****FOR FINANCE DEPARTMENT USE ONLY*****

Finance Designee Name (for budget review):	**Finance Designee Approval Signature:**	**Date:**
Funding Source:	**Budget Category:**	**LCAP - Yes or No**
Notes/Comments:		
Purchase Order #:	**Requisition #:**	**PO# Date Issued:**

Purchase Requisition and Approval Process

(New Process as of 9/8/2025)

1. A Purchase Requisition Form (PRF) must be completed for ALL required products or services before any purchase is made.

2. The requestor completes the PRF, attaches an invoice or quote, and emails it to finance@californiaops.org for processing.

3. Finance reviews the PRF for completion and accuracy, then routes it to the Superintendents, Directors, or Principals (SPUDS) for approval.

4. SPUDS may approve, deny, or request additional information.

5. After SPUDS approval, Finance reviews the PRF to confirm budget availability and policy compliance.

6. Once Finance confirms, the requestor will be notified that the order is ready to be processed.

7. Finance will then either:
    a. Place the order and process payment, **or**
    b. Initiate a purchase order (PO) and send it to the vendor for acceptance and fulfillment.

CHARTER IMPACT

PO Box 511842
Los Angeles, CA 90051-1827
USA
8184740322
ap@charterimpact.com
www.charterimpact.com

INVOICE

BILL TO
California Online Public Schools
33272 Valle Road
San Juan Capistrano, CA
92675
United States

INVOICE # 18093
DATE 11/01/2025
DUE DATE 12/01/2025
TERMS Net 30

ACTIVITY	QTY	RATE	AMOUNT
Business Mgmt. Business Management Services - Central Coast	1	3,383.00	3,383.00
Business Mgmt. Business Management Services - Central Valley	1	25,291.00	25,291.00
Business Mgmt. Business Management Services - Monterey	1	13,089.00	13,089.00
Business Mgmt. Business Management Services - North Bay	1	4,577.00	4,577.00
Business Mgmt. Business Management Services - NorCal	1	46,060.00	46,060.00
Business Mgmt. Business Management Services - SoCal	1	121,910.00	121,910.00
Business Mgmt. Business Management Services - 2024-25 BMS revenue true-up - Central Coast	1	-2,390.00	-2,390.00
Business Mgmt. Business Management Services - 2024-25 BMS revenue true-up - Central Valley	1	5,727.00	5,727.00
Business Mgmt. Business Management Services - 2024-25 BMS revenue true-up - Monterey	1	9,493.00	9,493.00
Business Mgmt.	1	2,699.00	2,699.00

ACTIVITY	QTY	RATE	AMOUNT
Business Management Services - 2024-25 BMS revenue true-up - North Bay			
Business Mgmt. Business Management Services - 2024-25 BMS revenue true-up - NorCal	1	15,161.00	15,161.00
Business Mgmt. Business Management Services - 2024-25 BMS revenue true-up - SoCal	1	30,465.00	30,465.00
	BALANCE DUE		**$275,465.00**

Trello

Organization (Address)	888 Broadway, 4th Floor, NY, NY 10003, US

Created Date	10/2/2025
Expiration Date	11/1/2025
Quote Number	00076170
Contract Start Date	12/16/2025
Contract End Date	12/16/2026
Contract Term	12 months

Prepared By	Whitney Furrh
Email	wfurrh@atlassian.com

End User Name	Leslie Dombek
End User Email	ldombek@californiaops.org

Bill To Name	California Online Public Schools
Bill To	33272 Valle Rd San Juan Capistrano, CA 92675 US

Ship To Name	California Online Public Schools
Ship To	33272 Valle Rd San Juan Capistrano, CA 92675 US

Inventory Product	Unit Price	Quantity	Subtotal
Trello Enterprise 2 0 Tiered Pricing (Tier 1: 1 - 250)	USD 210.00	250.00	USD 52,500.00
Trello Enterprise 2 0 Tiered Pricing (Tier 2: 251 - 500)	USD 180.00	50.00	USD 9,000.00

Subtotal	USD 61,500.00
Discount	0.00%
Total Price	USD 61,500.00
Tax	USD 0.00
Grand Total	USD 61,500.00

For the avoidance of doubt, the "Total Price" listed in this quote includes upfront payment for the entirety of the "Contract Term" listed herein.

Each seat license purchased by Customer for Trello Enterprise includes a complimentary (i.e. non-billable) seat license to Atlassian Guard for that Trello Enterprise User. For clarity, the complimentary seat licenses to Atlassian Guard may only be used with Customer’s purchase of Trello Enterprise and are non-transferable to other Atlassian products or services.

California Online Public Schools

2025-2026 PURCHASE ORDER

California Online Public Schools
33272 Valle Road, San Juan Capistrano, CA 92675
(949) 461-1667 Phone (949) 240-7895 Fax

Purchase Order Number: 2025 - 26 - 43

Date: 10/15/2025

Vendor Contact Name: Becky George

Vendor Phone Number: 877 578-5572

Vendor Fax Number:

Email P.O. to vendor? [X] Yes [ ] No

Vendor Email: becky.george@clever.com

Vendor: Clever Inc

Address: 75 Remittance Drive, Dept 6598

City: Chicago

State IL

Zip 60675

Requester: Than Short

Department: All

Intent/Purpose: Clever Google Workspace, IDM, and MFA renewal

Signature: DocuSigned by: Than Short F27184528642492... **Date:** 10/16/2025

Product/Description	Sales Quote#	Item #	Cost	Qty	Total Cost
Google Workspace for Edu Plus Subscription dates:Jan 4, 2026 - Jan 3, 2027 Google Student Users-8480 FREE Google Staff Users-2120	145870123	-	$ 42,400.00	1	$ 42,400.00
Clever IDM Subscription dates:Jan 4, 2026 - Jan 3, 2027 Clever IDM Student Users- 8480	145870123	-	$ 12,720.00	1	$ 12,720.00
Clever IDM Staff + Teacher Users-2120	145870123	-	$ 3,180.00	1	$ 3,180.00
Bundle Discount	145870123	-	$ (5,300.00)	1	$ (5,300.00)
Clever Multi-Factor Authentication Subscription dates: Jan 4, 2026 - Jan 3, 2027 Users-1006	145870123	-	$ 4,024.00	1	$ 4,024.00
					$ -
					$ -
					$ -

Order Total $57,024.00

Signatures (or email approval):

DocuSigned by: Brian Henderson 9A3E7B46142147D... 10/16/2025
Purchaser/Requestor (required)

Signed by: Date 10/16/2025
53EF3C0EE6DA47E...
Administrator Approval (required)

Denise Ramero Date 10/16/2025
8E5D3AFA17A644A...
Finance Approval (required)

[ ] via email approval (see attached)

Clever App Store
Quote # 145870123

Clever Inc
75 Remittance Drive, Dept 6598
Chicago, IL 60675

app-store@clever.com
Phone 877-578-5572
Tax ID: 45-5221668
W-9 form

Google Workspace for Edu Plus, Clever IDM, and Clever Multi-Factor Authentication

Quote date: Oct 10, 2025

Quote expires: Jan 8, 2026

Item	Qty.	Price
Google Workspace for Edu Plus		
Subscription dates: Jan 4, 2026 - Jan 3, 2027		
Google Student Users	8480	$42,400.00
FREE Google Staff Users	2120	
Clever IDM		
Subscription dates: Jan 4, 2026 - Jan 3, 2027		
Clever IDM Student Users	8480	$12,720.00
Clever IDM Staff + Teacher Users	2120	$3,180.00
Bundle Discount		$5,300.00
Clever Multi-Factor Authentication		
Subscription dates: Jan 4, 2026 - Jan 3, 2027		
Users	1006	$4,024.00
Subtotal		$62,324.00
Sales tax		$0.00

Total: $57,024.00

California Online Public Schools

Purchase Requisition Form

(THIS IS NOT A PURCHASE ORDER)

Intent / Usage/ Notes of Purchase: Clever Workspace for EDU, Clever IDM, Clever MFA

Name of Requestor: Than Short	**Today's Date: 10/10/25**	**SCHOOL YEAR INTENDED FOR: 25/26**
Department/ Grade Level: ALL	**School Region: ALL**	**Date Needed By: 10/31/25**
Vendor Name: Clever, Inc.	**Vendor Contact Name: Becky George**	**Vendor Email: becky.george@clever.com**
Vendor Address: 75 Remittance Drive, Dept 6598 Chicago, IL 60675		

Item of Purchase: (add item link, if necessary)	Quantity:	Price:	Notes/ Description:
Google Workspace for EDU Plus	8480	$42,400.00	
Clever IDM students	8480	$12,720.00	
Clever IDM Staff	2120	$3,180.00	
Clever MFA	1006	$4,024.00	
Bundle Discount	1	$5,300.00	
Total:		$57,024.00	

Requestor Name: Than Short	**Requestor Signature:** Than Short	**Date: 10/10/26**
SPuDs Name: Richie Romero	**SPuDs Signature:** Signed by: Richie Romero FE9DD366CFFD491...	**Date:** 10/13/2025

*****FOR FINANCE DEPARTMENT USE ONLY*****

Finance Designee Name (for budget review): Lachelle Carter	**Finance Designee Approval Signature:** DocuSigned by: 53EF3C0EE6DA47E...	**Date:** 10/14/2025
Funding Source: General Funds	**Budget Category:** Software	**LCAP - Yes or No** No
Notes/Comments: N/a		
Purchase Order #:	**Requisition #:**	**PO# Date Issued:**

Purchase Requisition and Approval Process

(New Process as of 9/8/2025)

1. A Purchase Requisition Form (PRF) must be completed for ALL required products or services before any purchase is made.

2. The requestor completes the PRF, attaches an invoice or quote, and emails it to finance@californiaops.org for processing.

3. Finance reviews the PRF for completion and accuracy, then routes the it to the Superintendents, Directors, or Principals (SPUDS) for approval.

4. SPUDS may approve, deny, or request additional information.

5. After SPUDS approval, Finance reviews the PRF to confirm budget availability and policy compliance.

6. Once Finance confirms, the requestor will be notified that the order is ready to be processed.

7. Finance will then either:
    a. Place the order and process payment, **or**
    b. Initiate a purchase order (PO) and send it to the vendor for acceptance and fulfillment.

California Online Public Schools

Board Information Memo

SUBJECT: Authorization for Payment of Legal Fees – YM&C

Category (Contract Approval, Policy, Personnel, General Approval. etc.): Contract Approval / Fiscal
Date: 10/17/2025
Reason for Board Consideration (Fiscal Policy, State Requirement, etc.): Fiscal Oversight and Compliance
Decision Type (Action Item, Information Only, etc.): Consent Item

Background (Brief Summary of Background Information): YM&C Legal (Young, Minney & Corr, LLP) provides ongoing legal counsel to the school for matters including governance, employment law, compliance, and charter renewal support.

Rationale (Why is this important and why is this coming to the Board): Board approval is needed to ensure we are meeting our financial obligations and avoid interest payments.

Evidence of Due Diligence: Itemized invoices were reviewed by the Human Resources and Finance departments for accuracy and consistency

Fiscal Impact: $72,229.82

Potential Conflicts of Interest: N/A

Recommendation/Board Action (if applicable): Approval

Prepared/Recommended/Approved By: Prepared by Ryan Dreifus - Assistant Director of Human Resources

Coversheet

Approval of CalOPS Student Placement and Partial Credit Policy Policy (attached)

Section:	IV. Consent Items
Item:	F. Approval of CalOPS Student Placement and Partial Credit Policy Policy (attached)
Purpose:	Vote
Submitted by:	
Related Material:	CalOPS Student Placement & Partial Credit Policy - FOR REVIEW.pdf

California Online Public Schools

Student Placement & Partial Credit Policy

California Online Public Schools

California Online Public Schools non-profit Board of Directors operates the following charter schools to which this policy applies:

California Online Public Schools Central Coast
California Online Public Schools Central Valley
California Online Public Schools Monterey Bay
California Online Public Schools North Bay
California Online Public Schools Northern California
California Online Public Schools Southern California

Reviewed by the CalOPS Board of Directors November 4, 2025

Background

Students and families decide to come to California Online Public Schools (CalOPS) for many reasons, and oftentimes not at the beginning of a grading period. To ensure students have every possible opportunity to be successful and earn credits appropriately, we have developed a policy to consider our student's varying needs. This policy expands from those subgroups of students that are required to earn partial credits, and applies the process to all of our students.

Student Placement

At California Online Public Schools (CalOPS), generally, students will be enrolled in at least five (5) courses per semester. However, if a student is also enrolled in one (1) or more community college courses, a student's course load may be reduced to four (4) courses. The table below shows the minimum number of credits needed to be on track for graduation.

Classification	Grade	Minimum Number of Credits
Freshman	9	50
Sophomore	10	100
Junior	11	160
Senior	12	220

If a student is not earning enough credits to stay on track for graduation, their school counselor and/or advisory teacher will work with them to create a plan for graduation.

Under certain circumstances, students may be assigned a modified schedule (less than five courses) to better meet the student's current academic needs due to extenuating circumstances.

Typically, students are placed in cohort grade level classifications regardless of credits previously earned. Students may also be assigned a different grade level when appropriate based on the school's grade level

placement criteria such as the student's chronological age, credits earned, and demonstrated ability in meeting grade level standards. The recommendation in these situations is made in consultation by the student's counselor, student, parent, and/or school administrator. Final approval will be at the discretion of a school administrator.

Required Work

Students will only be required to complete assignments that are due within a student's enrollment dates. Students will not be penalized for course content and/or work that falls outside of a student's enrollment dates. Students who enroll after a course has already begun will not be required to complete any course content (i.e., assignments, work, quizzes, tests, etc.) that was due on or before the student's date of enrollment (based on the final signed Master Agreement). Similarly, students who withdraw before the end of a grading period will not be required to complete any course content that was due after the student's date of withdrawal. Course content that is due outside of a student's enrollment dates shall be excused and not calculated into the student's final grade. Notwithstanding, teachers may, at their discretion, support students with course content that was covered prior to the student's date of enrollment using methods including, but not limited to, differentiated instruction, access to previously covered course content, and individual and/or small group scaffolded instruction.

Standard Credit Allocations

Students will be awarded five (5) credits per semester long course when passing grades are earned. For students enrolled less than a full semester, partial credits may be awarded upon their withdrawal or end of a semester when passing grades have been earned. In most cases, partial credits will be awarded based on the number of school days a student was enrolled in a course within a given semester and engaged in instructional activities ("Total Enrolled Days"). Credits will be awarded according to the table below:

Total Days Enrolled	Number of Credits Awarded Per Passing Class
1 to 9	0
10 to 18	1
19 to 36	2
37 to 54	3
55 to 72	4
73 to 90	5

Special Credit Allocations

Students may be enrolled in a credit recovery course, or separate learning platform, that automatically calculates credits by progress. Students in these types of courses will earn partial credits based on the nearest rounded whole credit equivalent. If credits are represented within a separate platform on a 0.5 semester credit scale, a multiple of ten (10) will be applied before rounding. A table representing these calculations is shown below:

Credit Recovery or Other Platform with Automatic Calculation by Progress		
0.5 Credit Semester Scale	**5 Credit Semester Scale**	**Awarded Amount**
0.05 to 0.14	0.5 to 1.4	1
0.15 to 0.24	1.5 to 2.4	2
0.25 to 0.34	2.5 to 3.4	3
0.35 to 0.44	3.5 to 4.4	4
0.45 to 0.5	4.5 to 5	5

Coversheet

Empower Match (attached)

Section: V. Action Items
Item: A. Empower Match (attached)
Purpose: Vote
Submitted by:
Related Material:
Empower Match Memo - CalOPS Board Meeting (November.04.2025) (2).pdf

California Online Public Schools

Board Information Memo

SUBJECT: Employer Match True Up for 2025 Employee 401(k) Contributions and Amendment for 2026 Empower Plan docs

Category (Contract Approval, Policy, Personnel, General Approval. etc.): General Approval Date: 10/20/25
Reason for Board Consideration (Fiscal Policy, State Requirement, etc.): Fiscal Policy - Expense over $20K
Decision Type (Action Item, Information Only, etc.): Action Item

Background (Brief Summary of Background Information):
At the October 14, 2025 Board meeting, the Board approved the action item of paying the $304,609.72 net contribution to CalOPS employees' Empower accounts and delayed the other two items to this November meeting, pending further information:

- approving the budgeting of a similar but doubled amount for the 26-27 school year for the 2025 match
- approving the amendment to the Empower Plan to change to per payroll Safe Harbor Match calculation, to align with payroll.

The Board relayed their questions regarding

1. Whether a lost earnings catch up was calculated, included, or applicable 2. How did this get missed, how did it happen, what was the origin of the overall issue

Rationale (Why is this important and why is this coming to the Board):
This memo will attempt to answer the above questions and provide a broader understanding of the issue so the Board can make informed decisions of how to move forward.

Regarding question 1, we reached out to Empower and were told **there are no lost earnings calculated on a match true-ups.** The match can be made on a payroll basis, but it is true'd on using annual compensation and contributions. As long as it is made within the next plan year there would be no earnings to make up. For example, 12/31/2024 PYE and the match is funded on a payroll basis throughout 2024. Then when the year-end data is loaded (in 2025) for testing Empower would apply the match formula to the annual compensation and contributions and create a file for any excesses or true-up needed and post them to the Empower Plan Service Center to be processed.

Regarding question 2, there are two separate processes at play in this issue.

(A) The choice of what type of calculation to use for the Safe Harbor Match. Our plan documents were created to mimic the plan that we were spinning off from, the American Funds 401(k) managed by PVS. Therefore, the plan documents show our choice of Safe Harbor Match Calculation listed as "Annual". This can be exhibited in the extracted page 22 of the plan docs, included here as

Empower Plan Doc page 22

The entities involved in finalizing this plan were representatives of the Newfront insurance brokerage team, representatives of the Empower team, and representatives from CalOPS, including our Superintendents. Whether the implications of the Annual Match calculation choice were known at the time and the annual calculated match budgeted for is unclear.

(B) The setting up of the payroll process as per payroll contributions and not annual contributions of the Safe Harbor Match. If the Employer contributions had been set up to do annual contributions, it appears that Charter Impact may have set up as an end of the calendar year, one-time contribution made to employees' Empower accounts, much like the one-time Employee Vacation Hours payout at the end of the school year. However, they did not set up the contributions as an annual match, but rather a per payroll match.

In assisting with providing information to Charter Impact needed to set up the payroll system in June 2024, Tracy Le provided the Empower Plan docs to Charter Impact and Inova team members, which included the page 22 Safe Harbor Match calculation information. Having had no previous experience in 401(k) processes, she did not know to look in the plan docs for the Safe Harbor Match Calculation and did not relay it specifically to the Charter Impact team nor Inova team. She confirmed the match formulas (matching 100% of the first 3% and 50% of the next 3%) but was not asked about the calculation method, nor did it come up in conversation with the Charter Impact and Inova teams after they received the plan docs. The payroll was set up with per payroll employer contributions, the EDI file feed set up to go to Empower with the contributions, and Tracy and Pam Ucan were trained by Empower representatives on processing the payroll contributions files within the Empower Plan Service Center site on each payroll date.

Choosing an Annual match calculation can often result in a larger employer contribution to employee's 401(k) accounts than a per payroll match calculation. An **example** showing the difference between an Annual calculation and a Per Payroll calculation is provided on the included spreadsheet,

True Up Explanation for Board BIM

Basically, two types of plans - Annual and Per Pay Period simply put:
Annual is good for the Employee
Per Pay Period if it is set up correctly, it is good for the Employer

Not all employees will be receiving a true up amount deposited to their Empower accounts, as it is entirely dependent on the calculations of individual deferrals made and their individual compensation. Some employees will have an excess amount deducted from their Empower account and placed into a CalOPS Forfeiture account to be utilized as a refund credit by CalOPS when next processing contributions.

Evidence of Due Diligence: The meeting between CalOPS payroll employees, Empower representatives, and a representative of Charter Impact took place on September 10, 2025 to discuss the Match Verification Report and better understand the discrepancies in employee safe harbor match contributions. A plan was put in place to (1) receive Board approval and make the necessary contribution by the end of October 2025 to affected employees' 401(k) accounts, (2) add to the 2026 budget a similar match verification amount for the 2025 plan year (although doubled for a full calendar year, since 2024 was a half-year plan), and (3) submit an amendment to the plan documents to change the Safe Harbor Match calculation from annual to per payroll effective Jan. 1, 2026, thus eliminating further "true up" payments in the future. **The Board approved (1)the 2024 true-up amount, and requested further research to answer their questions before coming back to discuss at the November meeting (2)the 2025 true up to be budgeted for and (3)the amendment to change the plan docs to per payroll calculation effective 1/1/26.** The deadline to sign and submit the amendment was provided as Oct. 23, 2025 and we have requested that Empower extend the deadline to after the November 4 Board meeting, to accommodate the Board's review and approval. Once a determination on all action items related to this issue have been made by the Board, we suggest that a communication be crafted to all employees providing an explanation regarding the true up. As required by law, if the plan docs are amended, we will also send out new Plan Summary information to employees.

Fiscal Impact: An estimated $305K will be contributed at the end of October. An estimated $650K will need to be budgeted for in 2026 to be contributed to employees' accounts after the auditing of the 2025 plan year, which occurs in August 2026.

Potential Conflicts of Interest: N/A

Recommendation/Board Action (if applicable): Approval of (1) 2025 true up for all CalOPS employees effected and (2) amended the Empower policy starting Jan 1 2026 to be Per Pay Period.

Prepared/Recommended/Approved By: Prepared by Tracy Le, Assistant Director of Human Resources. Presented by Steve Ford, Assistant Superintendent.

Empower Plan Doc page 22

True Up Explanation for Board BIM

Example of Annual vs Per Pay Period

Facts - 2 different brothers working for 2 different companies one company is set as per pay period contribution in their Empower retirement account while the other is in an annual contribution.

Item	Value
Annual Salary	$120,000
Match Formula	100% on first 3% + 50% on next 3%
Max Employer Match	4.5% of salary = **$5,400**
Employee Contribution Rate	15% of pay (but not every month)
Contribution Pattern	15% for 9 months, 0% for 3 months

Step 1: What each brother contributes

Total salary contributed to

- Contributes for 9 out of 12 months → 75% of the year
- Total salary earned while contributing: $120,000 × 75% = **$90,000**

Employee contributions:

- **15% × $90,000 = $13,500 total contributed**

They contribute way more than the 6% needed to max the match, so the *only variable that matters* is how their company calculates *when* the match applies.

Brother A with Company A: Annual Match

- The annual match method looks at the **whole year**:
  "What % of annual pay did you contribute overall?"

13,500/120,000=11.25%

So they contributed **11.25% of annual salary**, which exceeds the 6% threshold.
That means Company A owes the *full match*:

120,000 × 4.5% = $5,400

Company A's match = $5,400 (no loss from three missing months of retirement payments)

Brother B with Company B: Per Pay Period Match

Now here's where the difference shows up.

- Company B matches *each paycheck individually*.
- For 9 months, he contributed 15%, so he earned the full match (4.5%) on those paychecks.
- For 3 months, he contributed 0%, so he got **no match** for those pay periods.

Math:

- 9 months of pay: $120,000 × (9/12) = **$90,000**
- Match rate: 4.5% × $90,000 = **$4,050**

Company B's match = $4,050

Step 2: Comparison and possible True Up

Company	Match Method	Match Earned	Missed Match	True-Up Needed?
A	Annual	**$5,400**	$0	Not in this case
B	Per Pay Period	**$4,050**	$1,350	No

Step 3: How the True-Up Fixes It

If Company B adds a **True-Up** policy, they would:

1. Check total contributions vs total salary at year-end.
   → $13,500 ÷ $120,000 = 11.25% contributed.

2. Apply the match formula to total annual salary:
   → 4.5% × $120,000 = $5,400 total eligible match.

3. Subtract what was already matched per paycheck ($4,050).
   → **True-Up owed = $1,350**

So, Company B would issue a **$1,350 true-up payment** at year-end to make the employee whole.

CalOPS, if we move to a Per Pay Period with board approval, we will not provide a true up policy.

Step 4: Visual Summary

Item	Company A (Annual Match)	Company B (Per Pay Period)	With True-Up
Salary	$120,000	$120,000	$120,000
Employee Contributions	$13,500	$13,500	$13,500
Employer Match (no true-up)	$5,400	$4,050	no
True-Up Payment	N/A		no
Final Total Employer Match	**$5,400**	**$4050**	

Coversheet

Back to School Hyatt Invoice (attached)

Section: V. Action Items
Item: C. Back to School Hyatt Invoice (attached)
Purpose: Vote
Submitted by:
Related Material: BIM - CalOPS Hyatt BTS Additional Fees 251104.pdf

California Online Public Schools

Board Information Memo

SUBJECT: Hyatt Additional Cost

Category (Contract Approval, Policy, Personnel, General Approval. etc.): General Approval
Date: 11/04/2025
Reason for Board Consideration (Fiscal Policy, State Requirement, etc.): Fiscal Policy
Decision Type (Action Item, Information Only, etc.): Action

Background (Brief Summary of Background Information):

CalOPS contracted with the Hyatt John Wayne Airport to host our Back to School Meeting in August. During the planning stages, we worked with the hotel sales team to plan for the estimated cost. At that time the numbers were based on a previously established guarantee of 880 room nights after the courtesy attrition consideration. The estimated total cost for total use of the facilities and rooms was $405,625.39. A payment schedule was agreed upon and payments were made accordingly prior to the start of the event, leaving us with a zero balance.

At the conclusion of the event we received an additional invoice of $96,731.30. This amount is due to an error on the original estimate with the tax rate. This amount changed from $2,274.87 to $22,748.65. The additional variables contributing to the additional cost were additional equipment used, additional overnight parking passes issued, and added food and beverage services. There were also an additional 26 room nights that were needed to meet our guarantee.

After the 10-14-25 Board Meeting, CalOPS Board members directed staff to go back to the Hyatt and see if there was any compromise we could reach to find a resolution that mutually benefit both parties. CalOPS staff and the Hyatt met on 10-20-25 and 10-27-25. The Hyatt's only offer was to reduce room rates in 2026 that might net to a $10,000 saving for CalOPS

Rationale (Why is this important and why is this coming to the Board): It is board policy that expenditures over $20,000 be approved by the board.

Evidence of Due Diligence: The Finance Department met with the Hyatt Sales Team and went through the additional cost in order to reconcile the original estimate and better understand the new invoice in hopes of finding where we need to better plan and account for so this large discrepancy does not happen in the future. Especially in years, when the budget is lower than desired and unexpected costs could have a large impact on the schools.

Fiscal Impact: This additional cost will be added to the budget once the payment is made to determine its true impact, but it is not believed to cause any school to go under the 3% reserve minimum.

Potential Conflicts of Interest: N/A

Recommendation/Board Action (if applicable): Approval

Prepared/Recommended/Approved By:
Richie Romero, Deputy Superintendent

Coversheet

Approval of CalOPS Overage Policy (attached)

Section: V. Action Items
Item: D. Approval of CalOPS Overage Policy (attached)
Purpose: Vote
Submitted by:
Related Material: BIM - CalOPS Overage Policy.pdf
CalOPS Overage Policy - FOR REVIEW.docx.pdf

California Online Public Schools

Board Information Memo

SUBJECT: CalOPS Overage Policy

Category (Contract Approval, Policy, Personnel, General Approval. etc.): General Approval
Date: 10.28.25
Reason for Board Consideration (Fiscal Policy, State Requirement, etc.): Board Policy
Decision Type (Action Item, Information Only, etc.): Action Item

Background (Brief Summary of Background Information):

Throughout the course of a school year, there may be times when student enrollment exceeds the school's ability to hire qualified teachers quickly enough to maintain balanced caseloads within established standard caseloads. When this occurs students will be assigned to teacher caseloads above the standard caseload.

California Online Public Schools (CalOPS) leadership recognizes that managing additional students increases a teacher's workload and seeks to compensate teachers for this additional responsibility.

This policy defines standard caseloads, defines an overage student, and outlines the additional pay allocated to teachers whose caseloads exceed the standard limits.

Rationale (Why is this important and why is this coming to the Board):

This Policy further solidifies CalOPS' efforts to attract and retain high quality educators. We firmly believe that the key to our success lies in our teachers' ability to connect with and support their students' needs both academically and social-emotionally. This policy ensures teachers are fairly compensated for the work they are being asked to do while also setting parameters for school administration to work within regarding student overages.

Evidence of Due Diligence:

During the 24/25 school year, CalOPS faced an Overage situation in the Student Services department. For the same reasons listed above, overage payments were paid to those teachers who had caseloads greater than the "normal" caseload. As this year started and enrollment continued to increase, it became evident that decisions would need to be made regarding teacher hiring and/or paying overages.

The CalOPS leadership team worked together to analyze the budget, enrollment trends, past overage payouts as well as current teacher availability across the state of California. It was determined that a conservative hiring approach would be the best way to move forward while also revisiting and solidifying the overage process.

Richie Romero researched district schools overage policies and procedures and brought this to the Leadership Team. The Leadership team then worked collaboratively to determine the definitions of "standard caseloads", defined an "overage student" and worked to outline how much additional pay teachers would receive for the overage students they are serving on a monthly basis.

Fiscal Impact:

During the 24/25 school year, CalOPS spent approximately $292,750 in overage payments to teachers.

Based on current student enrollment numbers, current CalOPS Staff and utilizing the proposed Overage payment figures of $75/student for general education and $100/student special education outlined in this policy, CalOPS would be paying out approximately $41,550 in Learning Period 2 of this year.

If these enrollment and staffing numbers were to stay constant for the remainder of the year, overage payments would be approximately $373,950 for the 25/26 school year.

Estimating an enrollment growth of approximately 600 more students and the assumptions of 18% special education population and 50% high school enrollment that would be an additional 408 students contributing to overage estimates. This would add approximately $86,400 if Special Education overage payments and $180,000 in High School overage payments.

Total potential 25/26 Overage payments, with staffing as it currently exists, could be approximately $640,350.

Potential Conflicts of Interest: N/A

Recommendation/Board Action (if applicable):

I recommend Board Action and approval of the CalOPS Overage Policy as presented.

Prepared/Recommended/Approved By:

Dan Hertzler - Director of Operations

California Online Public Schools

Overage Policy

California Online Public Schools

California Online Public Schools non-profit Board of Directors operates the following charter schools to which this policy applies:
California Online Public Schools Central Coast
California Online Public Schools Central Valley
California Online Public Schools Monterey Bay
California Online Public Schools North Bay
California Online Public Schools Northern California
California Online Public Schools Southern California

Reviewed by the CalOPS Board of Directors November 4, 2025

Background

Throughout the course of a school year, there may be times when student enrollment exceeds the school's ability to hire qualified teachers quickly enough to maintain balanced caseloads within established *standard caseloads* (defined below). When this occurs students will be assigned to teacher caseloads above the *standard caseload*.

California Online Public Schools (CalOPS) leadership recognizes that managing additional students increases a teacher's workload and seeks to compensate teachers for this additional responsibility.

This policy defines *standard caseloads*, defines an *overage student*, and outlines the additional pay allocated to teachers whose caseloads exceed the standard limits.

Standard Caseloads

CalOPS administration makes every effort to balance teacher caseloads within each gradeband. Despite these efforts, there are times when student enrollment outpaces the hiring of adequately qualified teachers to maintain standard caseloads. Standard caseloads by gradeband are as follows:

Program / School Level	Classification	Standard Caseload (students per Homeroom)
Special Education	Gradeband	25
	Adapted Ed	20
	Alt Ed	15
High School	General Education	25
	Project Success	20

Middle School	General Education	25
Elementary School	General Education	35
	Project Success	25

Gradeband administration will make every effort to balance teacher caseloads within each gradeband. However, at times there will be extenuating circumstances that make a perfect balance difficult to achieve.

Overage Students

A teacher will be determined to have an overage student(s) if, at the end of a learning period (excluding learning period 1 of each academic year) attendance records show that the teacher has a greater number of active students on their caseload than what is defined to be the standard caseload.

Only students with one or more days of claimed attendance will count as an active student on each teacher's caseload.

CalOPS administration is responsible for determining the maximum number of allowable overage students per gradeband.

Overage Pay

As stated above, CalOPS administration recognizes the additional effort required of a teacher when the number of students on a teacher's caseload exceeds the standard allocation and provides monetary compensation for this increased workload.

Overage compensation will be as follows:

- $75 per student, per academic month for general education and Project Success teachers
- $100 per student, per academic month for special education teachers

As with standard caseloads, CalOPS administration will make every effort to balance any caseload overages. CalOPS administration reserves the right not to assign overages to teachers currently on a Performance Improvement Plan (PIP) or in cases where administration determines that assigning an overage is not in the best interest of the students. Such decisions shall be documented in writing, reviewed by Human Resources and shared with the affected employee.

Overage numbers, and therefore overage pay, will be determined following the close of attendance reporting for each learning period (excluding learning period one) and paid to the employee in the next feasible and appropriate pay period.

Coversheet

Approval of Newfront Policy Renewal (attached)

Section:	V. Action Items
Item:	E. Approval of Newfront Policy Renewal (attached)
Purpose:	Vote
Submitted by:	
Related Material:	BIM - Newfront Insurance Contract.pdf CalOPS PRF & Insurance Policy Invoice Oct 2025 - signed (1).pdf

BIM Report - Newfront Insurance Contract

Date: October 23, 2025
To: Board of Directors, California Online Public Schools (CalOPS)
From: Steve Ford, Assistant Superintendent
Subject: Approval of Contract with Newfront Insurance Services

---

Background

California Online Public Schools (CalOPS) maintains an annual contract with **Newfront Insurance Services** for comprehensive insurance coverage and policy management. Newfront serves as our broker of record, ensuring the schools' policies remain current, compliant, and aligned with both state charter school regulations and CalOPS' operational risk management standards.

For the 2025–2026 school year, Newfront has provided updated premium rates and policy documents covering general liability, property, workers' compensation, and related institutional insurance needs. The total annual premium cost, as reflected in the accompanying purchase requisition and signed invoice, is **$46,686.03**.

Rationale

Renewing this contract with Newfront ensures uninterrupted coverage and continuity of service with a broker who is familiar with CalOPS' operational structure and historical claims data. The Newfront team has provided consistent support in policy negotiation, claims handling, and compliance reporting, offering significant administrative efficiency to the Finance and HR Departments.

The contract has been reviewed by CalOPS administration and approved through the purchase requisition process, including budget verification and leadership sign-off.

Fiscal Impact

The total annual cost for the policy renewal is **$46,686.03**, to be paid through the HR Department budget for fiscal year **2025–2026**. Payment will be processed through standard accounts payable procedures upon board approval.

Recommendation / Action Item

It is recommended that the Board approve the contract with Newfront Insurance Services as presented, including authorization for a one time annual payment per the terms of the agreement.

This action will ensure that CalOPS maintains active insurance coverage for the 2025–2026 school year without interruption.

Attachments for this BIM:

- Signed Contract and Invoice – Newfront Insurance Services
- Purchase Requisition Form (Approved October 21, 2025)

California Online Public Schools

PURCHASE REQUISITION FORM

(THIS IS NOT A PURCHASE ORDER)

Intent / Usage/ Notes of Purchase:

Name of Requestor:	Today's Date:	SCHOOL YEAR INTENDED FOR:
Steve Ford	10/21/25	25-26
Department/ Grade Level:	**School Region:**	**Date Needed By:**
HR		10/18/25
Vendor Name:	**Vendor Contact Name:**	**Vendor Email:**
Newfront Ins Services	samantha.foster@newfront.com	payments@newfront.com
Vendor Address:		
PO Box 7841, San Francisco, CA 94120-7841		

Item of Purchase: (add item link, if necessary)	Quantity:	Price:	Notes/ Description:
Insurance Policy updates - premium total	1	$46,686.03	
Total:		$46,686.03	

Requestor Name:	Requestor Signature:	Date:
Steve Ford	Signed by: Steve Ford	10/21/2025
SPuDs Name:	**SPuDs Signature:**	**Date:**
Richie Romero	Signed by: R. Romero FE9DD366CFFD491...	10/23/2025

*****FOR FINANCE DEPARTMENT USE ONLY*****

Finance Designee Name (for budget review):	Finance Designee Approval Signature:	Date:

Method of Payment:	Credit Card	Check	ACH	Purchase Order	Other:

Purchase Order #:	Requisition #:	PO# Date Issued:

California Online
Public Schools

Purchase Requisition and Approval Process

1. A purchase requisition must be submitted for all required products or services before any purchase can be made.

2. The requestor completes the purchase requisition and submits it for approval. An invoice or quote must be attached to the requisition at the time of submission.

3. The requisition goes through an escalating approval flow, starting with the requestor's grade-level principal, director, or superintendent (SPuDs). They have the option to approve, deny, or request additional verification.

4. If one of the SPuDs approves the requisition, it must be emailed to finance@californiaops.org for further budget approval.

5. The purchase request undergoes budget review and policy checks to ensure compliance.

6. Once the requisition is approved by finance, either:

    a. The request is processed for payment, and a finance representative will place the order, or
    b. A purchase order is initiated and sent to the vendor for acceptance and fulfillment.

NEWFRONT

Invoice ID: 29ABA624
Created: October 8, 2025
Due: October 18, 2025

California Online Public Schools
33272 Valle Road
San Juan Capistrano, CA 92675

Item	Carrier	Policy number / Effective date	Line of coverage / description	Total cost
Policy - Policy	Travelers Casualty and Surety Company of America	#108083137 - 10/01/2025-10/01/2026	Crime	$5,075.00
Premium				$4,775.00
Wholesale fee				$300.00
Policy - Policy	Houston Casualty Company	#H25NGP262450-00 - 10/01/2025-10/01/2026	Cyber	$9,693.03
Premium				$8,957.00
Surplus lines California tax				$274.56
Surplus lines California fee				$16.47
Carrier policy fee				$195.00
Wholesale fee				$250.00
Policy - Policy	Everest National Insurance Company	#VN00001286251 - 10/01/2025-10/01/2026	Directors and Officers	$25,708.00
Premium				$25,708.00
Policy - Policy	Berkshire Hathaway Homestate Insurance	#MP0000848193 - 10/18/2025-10/18/2026	Blanket Accident	$6,210.00

Company	
Premium	$6,210.00

Total: **$46,686.03**

Payment Instructions

ACH/Wire Payment to:

Account: Newfront Insurance Services

Bank: City National Bank

ABA/Transit #122016066

Account #450277525

Mail checks to:

Regular mail

Newfront Insurance Services - NFT Checking

PO Box 7841

San Francisco, CA 94120-7841

Overnight/priority mail

City National Bank

Newfront Insurance Services

Lockbox #7841

2490 Mariner Square Loop, Suite 250

Alameda, CA 94501

Pay online: Invoice link

CA License # 0H55918

Please email payments@newfront.com once the wire is sent so we can confirm with a receipt.

Coversheet

Approval of SoftMSP Software Development Contract (attached)

Section: V. Action Items
Item: F. Approval of SoftMSP Software Development Contract (attached)
Purpose: Vote
Submitted by:
Related Material: BIM SWDR.pdf
RISE V2 and Parent Portal Rollout Plan.docx (1).pdf
School_Operation_Platform_Cost_Breakdown-_CalOPS (2).pdf
SoftMSP_-_CalOPS_Dev_Contract 5.23.2025.pdf
NEED ACH Sept 4 2025 SoftMSP Inv 1055-86,666.67 (2).pdf
NEED ACH Oct 7 2025 SoftMSP Invoice 1061-86,666.67 (1).pdf

California Online Public Schools

BIM Report - Software development

Subject: Development and Implementation of RISE – CalOPS School Operations & Communication Platform

Date: November 4, 2025
Prepared by: Stephen E Ford - Assistant Superintendent Operations

---

Purpose

The purpose of this item is to inform the Board of the progress and scope of the **RISE** (Real-time Integrated School Environment) software development project and to request **Board approval for the monthly payment schedule** to SoftMSP, LLC through project completion.

The RISE platform will serve as a centralized data and communication system designed to provide **parents, teachers, principals, counselors, enrollment team, and district leadership** with real-time, actionable insights into student performance, attendance, and engagement — all within one secure, user-friendly interface. RISE platform will also put CalOPS at a great advantage over its competitors and will help us to retain enrollment as this answers the concerns of many families that would like more information regarding their students and easy access to that information.

Background

In May 2025, California Online Public Schools (CalOPS) entered into a **Software Development and Licensing Agreement** with **SoftMSP, LLC** to design, build, and support a comprehensive SaaS (Software-as-a-Service) platform that will unify CalOPS' operational and instructional data systems.

The system will replace fragmented processes currently managed across multiple platforms (SIS, LMS, and communication tools) and provide parents and educators with clear, timely, and AI-supported information about student progress.

Contract Summary

- **Vendor:** SoftMSP, LLC
- **Contract Term:** May 1, 2025 – April 30, 2027
- **Development Timeline:** 12 months (May 2025 – April 2026)
- **Support Term:** 24 months (May 2025 – April 2027)
- **Total Contract Value: $1,040,000**

The contract includes full development, hosting, testing, integrations, and maintenance for a 24-month post-launch period. The cost allocation is **$850,000** for development and **$190,000** for maintenance and support

School_Operation_Platform_Cost_…

SoftMSP_-_CalOPS_Dev_Contract_5…

.

Payments will be made in **equal monthly installments of $86,666.67**, beginning June 1, 2025, and continuing through project completion in April 2026

SoftMSP_-_CalOPS_Dev_Contract_5…

.

Key Deliverables

- **AI-Enhanced Dashboards:** Role-specific interfaces for parents, teachers, principals, counselors and enrollment team, and superintendents.
- **Parent Portal:** Real-time academic, attendance, scheduling,assignment tracking critical alerts, graduation tracking, post high school planning and communication data. Mobile App for both iOS and Android.

- **Teacher Portal:** Integrated gradebook, student engagement insights, attendance tracking, and AI-driven recommendations.
- **Principal & Superintendent Portals:** Aggregated analytics, attendance, enrollment stats, withdrawal stats, technology tracking, hardware inventory, SPED tracking, and compliance dashboards
- **Workflow Automation:** Streamlined student enrollment, device tracking, and communication systems.
- **Customization Framework:** Drag-and-drop dashboards and automated alerts for leadership.

System Standards & Compliance

- Hosted securely on **Amazon Web Services (AWS)**.
- Integrated **Single Sign-On (SSO)** for all roles (Google, Microsoft).
- Compliant with **FERPA, COPPA, SOC2 and ADA/WCAG accessibility standards**.
- 99.9% uptime guarantee, encrypted data storage, daily backups, and full disaster recovery (RPO = 24 hours / RTO = 4 hours).

Project Status

- Core infrastructure setup and API integrations are complete.
- Phase 1 Main Objectives - Complete (12 Systems)
    - Integrations to SchoolPathway, RegOnline, Clever, Canvas, Zoom, SchoolPLP, Asset Panda, Shipstation, Incident IQ, Google, Class.com
- **Parent Portal**
    - Phase 1 - Complete (Deployed to 5 parents with 100% data accuracy)
    - Phase 2 - January 2026
        - Multi Language Option, Goal Setting, College Tracking
    - Phase 3 - March 2026

        - Mobile App (iOS and Android)

- **Teacher, Counselors and Enrollment Team and Principal Dashboards**
    - Phase 1 - Complete.
    - Phase 2 - January 2026
        - Enhanced Features such as microdata visuals
        - Workflow automation for counselors - light master scheduling
        - Goal Setting for Teachers
        - Supervisor hierarchy structure
        - Plus 76 Modifications and Features
    - Phase 3 - March 2026
        - SoftMSP Ai Large Language Model deployment
        - Integration to Messaging System - Parentsquare
        - Integration to iReady and IXL

- **Superintendent Portal**
- Phase 1 - Complete.
- Phase 2 - January 2026
    - Enhanced Features such as microdata visuals and analytics
    - Visibility into all personas at micro level (Teachers, Principals, Counselors)
    - Operational Analysis which includes personal
- Phase 3 - March 2026
    - RISE Ai Large Language Model deployment - predictions

Phase 2 Main Objectives - January 2026

- 102 Feature deployment for all personas
- Built in Asset Management Tool
- Master Scheduling Tool
- Reporting Tool - PDF and CSV options
- SOC2 Compliance
- 2 way integration to Canvas and SchoolPathway (read and write)
- Alert Parameters for all personas

Phase 3 Main Objectives - March 2026

- RISE Ai LLM (Large Language Model) Deployment
- Workflow Automation for end of year tasks
- Admin Portal for IT Team
- Student Portal - Web and Mobile
- Application Apply + Lottery + Registration Tool
- Integration to Messaging System - Parentsquare
- Integration to iReady and IXL

- Integration to Google Calendar for Teachers, Principals and Counselors

---

Fiscal Impact

The total expenditure of **$1,040,000** has been budgeted and allocated within the CalOPS technology and innovation fund.
Approval of this item will authorize **monthly payments of $86,666.67** to SoftMSP, LLC for the duration of the development phase, in accordance with the executed contract.

Recommendation

It is **recommended that the Board approve the scheduled monthly payments** to SoftMSP, LLC for the RISE development project from **June 2025 through April 2026**, as outlined in the agreement.

Although we believe the contract itself was previously approved and executed, this agenda item is intended to **formally confirm the Board's approval to remit monthly payments** throughout the development phase. This clarification ensures transparency and alignment with standard financial reporting and approval processes.

This approval ensures uninterrupted development progress and continued alignment with CalOPS' mission to enhance family communication and data transparency across all charter schools.

Summary

The **RISE Initiative** represents a strategic modernization of CalOPS' entire digital ecosystem, an unprecedented advancement that unifies operations, communication, and student engagement within a single, intelligent platform.

Unlike any system currently available in the education market, **RISE spans the full spectrum of CalOPS operations from organizational management to measurable student success.** By seamlessly integrating data from **12 distinct CalOPS systems**, RISE delivers real-time insights that empower leadership, streamline processes, and enhance accountability across every department.

At its core, RISE is designed to elevate **student engagement** while providing families with transparent, on-demand visibility into each child's educational journey. This platform not only redefines operational efficiency but positions **CalOPS as the national leader in online education**, setting a new benchmark for innovation, integration, and student-centered outcomes.

The RISE initiative represents a significant modernization of CalOPS' digital infrastructure. By consolidating data and communication systems into a single intelligent platform, RISE will strengthen accountability, streamline operations, and provide families with an accessible view of their child's educational journey.

This item requires Board approval for the payment schedule to SoftMSP, LLC through project completion.

Business Summary Report of RISE

RISE Platform Development – California Online Public Schools (CalOPS)

Partner: SoftMSP, LLC
Contract Dates: May 1, 2025 – April 30, 2027
Prepared for: CalOPS Executive Team
Purpose: To provide oversight, transparency, and alignment across the development, implementation, and management of the RISE software platform.

---

1. Executive Summary

The **RISE Platform** is being developed by **SoftMSP, LLC** as a comprehensive Software-as-a-Service (SaaS) solution designed to centralize operational, academic, and communication data for California Online Public Schools.
The primary goal is to create a **robust communication and data visualization tool** that empowers leadership and provides **parents with clear, real-time insight** into student progress and engagement — all in one unified portal.

This initiative aligns directly with CalOPS' vision of data transparency, family engagement, and operational efficiency across all six charter schools.

---

2. Project Objectives

Core Purpose

- Build a **data-integrated communication platform** offering dashboards for students, parents, teachers, principals, and superintendents.
- Provide **AI-enhanced insights** to drive early intervention, improved student outcomes, and system-wide visibility.
- Create a **single login experience** via SSO with secure integrations to existing platforms.

Key Benefits

- Unified data ecosystem for SIS, LMS, and device systems.
- Real-time dashboards for academic, attendance, and communication metrics.
- Enhanced family engagement through personalized, AI-generated insights.
- Automation of manual workflows for enrollment and communication.

---

3. Development Scope and Phasing

Contracted Term

- **Development:** May 2025 – April 2026 (12 months)
- **Support & Licensing:** May 2025 – April 2027 (24 months)

Total Project Cost: $1,040,000

School_Operation_Platform_Cost_…

SoftMSP_-_CalOPS_Dev_Contract_5…

- Product Build: $850,000 (82%)
- 24-Month Support & Maintenance: $190,000 (18%)

Development Phases

Phase	Deliverable	Estimated Completion	Highlights
1A – Dashboard & School Pathway Integration	AWS-hosted SaaS with SSO, role-based access, and data ingestion	Summer 2025	Integrates School Pathways, ShipStation, Incident IQ, Asset Panda
1B – Attendance Tracking	AI-powered attendance module integrated with SIS & LMS	Summer/Fall 2025	Converts assignment data to attendance markers
1C – Workflow Automation	Automates student enrollment & email creation (SIS, Clever, Canvas, IDM)	Fall 2025	Eliminates manual onboarding processes
2 – Parent Portal	Parent dashboards with AI summaries & resource recommendations	Oct–Nov 2025	Centralizes academic, attendance, and device data
3 – Teacher Portal	AI-assisted grading, engagement tracking, and classroom integration	Dec 2025	Includes Zoom, LMS, and scheduling tools
4 – Principal Portal	School-level analytics, equity dashboards, and AI-driven reporting	Jan–Feb 2026	Enables real-time intervention and insights
5 – Superintendent Portal	District-level analytics and predictive reporting	Mar 2026	Consolidated oversight and communication metrics
6 – Customization Framework	Drag-and-drop dashboard builder and AI query tools	Apr 2026	Enables user-defined reports and FERPA-compliant access

---

4. System Architecture & Technology Stack

Layer	Technology	Description
Frontend	React.js + Tailwind CSS	Responsive web interface for all user roles
Backend	Node.js + Python	Handles API logic and AI engines
Hosting	AWS (EC2, RDS, Lambda, S3, CloudFront)	Scalable, secure infrastructure
Authentication	AWS Cognito / Azure AD / Google SSO	Role-based, hierarchical access control
AI Integration	NLP, Predictive Modeling	Identifies at-risk students and trends
Compliance	FERPA, COPPA, ADA/WCAG	Ensures data privacy and accessibility

---

5. Intellectual Property & Licensing

- **Ownership:**
  All software and code remain the property of **SoftMSP, LLC**.
  CalOPS is granted a **non-exclusive, non-transferable license** for use during the contract term and any renewal periods
  SoftMSP_-_CalOPS_Dev_Contract_5…
  .

- **CalOPS Ownership Exception:**
  Workflow automation middleware is explicitly owned by CalOPS but maintained by SoftMSP under the 24-month support agreement.

- **Renewal Terms:**
  Renewal of licensing and support will be negotiated by **March 31, 2027**, prior to contract expiration.

---

6. Service Level & Support Standards

Uptime Commitment

- 99.9% monthly uptime, excluding scheduled maintenance.

Response Time Targets

Severity	Response Time	Definition
Critical	1 hour	Service unavailable
High	4 hours	Major functionality impact
Medium	1 business day	Limited interruption
Low	2 business days	General inquiry

Data Security

- Encrypted data storage (at rest & in transit).
- Daily backups with **RPO = 24 hours** and **RTO = 4 hours**.
- Full compliance with **GDPR** and **FERPA**.

---

7. Budget Overview

Category	Cost	% of Total	Purpose
Engineering Team	$650,000	62%	Core development (7–8 engineers)
Product & Design	$80,000	8%	UI/UX & product management
Testing & QA	$40,000	4%	Manual and automated testing
DevOps Tooling & Setup	$30,000	3%	CI/CD, observability
Cloud Infrastructure	$50,000	5%	Hosting, DB, CDN
Support & Maintenance (24 months)	$190,000	18%	Engineering, customer support, QA, cloud ops

Total	**$1,040,000**	**100%**	Fully allocated, no contingency

School_Operation_Platform_Cost_…

---

8. Communication & Reporting Plan

- **Weekly Status Reports:** Progress, issues, and deliverables.
- **Monthly Executive Summaries:** Phase updates, financial tracking, and risk reports.
- **Quarterly Strategic Reviews:** Goal alignment, timeline evaluation, and stakeholder feedback.

---

9. Risk & Compliance Considerations

Risk	Mitigation Strategy
Vendor-owned source code	Documented licensing & middleware ownership retained by CalOPS
Data security compliance	Continuous FERPA audits and encryption standards
Integration dependency	API-based modular approach for SIS/LMS connectors
Change management	Version control, QA testing, and phased releases
Post-contract continuity	Renewal clause and middleware retention ensure business continuity

---

10. Conclusion

The **RISE initiative** represents a transformational leap in how CalOPS manages and communicates data. Through AI-driven dashboards, secure automation, and parent-facing visibility, RISE will streamline operations, strengthen accountability, and empower families to engage meaningfully with student progress.

The project is fully funded, contractually bound, and strategically aligned with CalOPS' mission to deliver **innovative, transparent, and student-centered virtual education**.

RISE Version 2 & Parent Portal Implementation Plan

Version 2 Release Date: February – March 2026
Prepared by: SoftMSP LLC
For: California Online Public Schools (CalOPS)
Date: October 30, 2025

---

1. Executive Summary

RISE Version 2 represents the next major evolution of CalOPS' integrated education and operations ecosystem. This release focuses on enhancing data visibility, automation, and engagement across all user personas—Superintendent, Principal, Counselor, Teacher, and Parent.

The update aims to unify student performance insights, automate enrollment and scheduling workflows, and provide parents with transparent access to academic progress, college readiness, and school communication tools.

The phased Parent Portal rollout ensures controlled adoption, comprehensive training, and reliable support before full production launch.

---

2. Version 2 Overview

Target Release: February – March 2026

Primary Objectives:

- Expand micro-level analytics across leadership portals.
- Automate critical workflows in counseling and scheduling.
- Empower parents with real-time student insights.
- Integrate multi-system data sources for unified reporting.

---

3. Version 2 Feature Breakdown

Superintendent Portal

- **Micro Data Dashboards:** Student overview, attendance, engagement metrics, and hardware inventory.
- **Graduation Tracker:** District-wide high school progress metrics.

- **IIQ Tracking:** Insight and intervention queue tracking for at-risk students.

Principal Portal

- **Micro Data Dashboards:** Real-time academic, behavioral, and inventory analytics.
- **Graduation Tracker:** School-level graduation readiness visualization.
- **IIQ Tracking:** Case management of flagged student interventions.

Counselor Portal

- **Master Scheduling & Enrollment Automation:** AI-driven auto-enrollment workflows from enrollment to assignment of classes.
- **Graduation Tracker:** Credit and course audit dashboard.
- **IIQ Tracking:** Monitoring for social-emotional and academic interventions.

Parent Portal

- **Graduation Tracker (High School):** Visual representation of credits completed and pending requirements.
- **College Tracker:** College application, FAFSA, and counselor support tracking.
- **CalOPS Staff Google Calendar Integration:** Scheduling and communication access to counselors and teachers.
- **Multilanguage Option –** Spanish and English

Teacher Portal

- **Attendance:** Direct write access to SchoolPathway for attendance management.
- **SSP Engagement Tracker:** Monitors student participation trends; automated alerts for “falling behind” indicators.
- **Testing Integrations:** i-Ready, iXEL, and benchmark testing imports for personalized analytics.
- **IIQ Tracking:** Early warning indicators and reporting workflows.
- **Multi-Level Access:** Tiered visibility for supervisors and instructional leads.

4. Parent Portal Implementation Plan

Objective

Ensure successful, controlled rollout of the Parent Portal with comprehensive training, feedback collection, and scalability to full deployment by January 2026.

4.1 Parent Portal Control Rollout Phase

Start Date: December 1, 2025

Pilot Participants:

- 1 Elementary School Teacher
- 1 Middle School Teacher
- 1 High School Teacher

Key Activities:

- Deploy pilot version to selected teachers and their parent groups.
- Gather usability feedback and technical performance metrics.
- Implement early support tickets and feature adjustments.

4.2 Training & Enablement

Duration: December 2025

Deliverables:

- **Teacher & Principal Training:**
    - Interactive sessions on using Parent Portal for engagement and communication.
    - Emphasis on Graduation and College Tracker coordination with counselors.
- **Parent Education Materials:**
    - Comprehensive **FAQ Portal** integrated into Parent Portal Help Center.
    - **Training Videos** (English & Spanish) covering login, navigation, and tracking features.

4.3 Full Rollout

Start Date: January 1, 2026

Scope:

- Platform availability to all parents district wide.
- Cloud infrastructure scaling for concurrent parent access.

Engagement Plan:

- **Parent Webinars:** Three per week for two weeks at semester start.
    - Topics: Using the Parent Portal, graduation tracking, college applications, and communication best practices.
    - Hosted by CalOPS counselors and SoftMSP support staff.

Post-Rollout Support:

- Dedicated RISE Support Team for parent inquiries.
- Ticketing workflows integrated with the CalOPS Helpdesk.

---

5. Product Release Timeline

Milestone	Description	Target Date
Parent Portal Mobile App	iOS & Android release	March 2026
Asset Management Module	RISE Asset Module release	June 2026

---

6. Governance & Support

- **Implementation Lead:** Brendon Harrington and Sangar Safi

Reporting:

- Weekly implementation reports to CalOPS leadership.
- Monthly analytics reports on user adoption and feedback.

---

7. Parent Portal Launch Success Metrics

Category	Metric	Target
Adoption	% of parents accessing portal within 30 days	≥ 75%
Engagement	Average parent login frequency	2x per week
Support	Ticket response within 24 hours	100%
Satisfaction	Parent feedback rating	≥ 4.5/5

School Operation Platform - SaaS Development + 24-Month Support Budget

Development Timeline: 12 Months
Post-Launch Support: 24 Months

12-Month Product Development (Build)

Allocated Budget: $850,000 (82%)

Category	Cost	% Of Total	Purpose
Engineering Team (Core Devs)	$650,000	62%	7-8 engineers (frontend, backend, API, mobile)
Product & Design	$80,000	8%	Product manager + UI/UX design
Testing & QA	$40,000	4%	Manual + automated QA, test planning
DevOps Tooling & Setup	$30,000	3%	CI/CD, observability, scripting
Cloud Infrastructure (Lightweight)	$50,000	5%	Hosting, DB, storage, CDN

24-Month Support & Maintenance (Post-Launch)

Allocated Budget: $190,000 (18%)

Category	Cost	% Of Total	Purpose
Ongoing Engineering Support	$110,000	12%	0.5–1 engineer for bug fixes, maintenance, light feature work
Customer Support Infrastructure	30,000	2%	Support tools (Intercom, ticketing, knowledge base)
Maintenance QA & Regression Testing	$30,000	2%	Ensure stable performance through updates
Continued Cloud Ops (Minimal)	$20,000	2%	Keep servers, DB, and backups running for 2 years

Engineering Team (Build Phase)

Role	Count	Annual Cost Each	Total
Senior Backend Engineer	4	$110,000	$440,000
Frontend Engineer	2	$110,000	$220,000
DevOps Engineer	1.5	$150,000	$150,000
QA Engineer (Contract)	1	$40,000	$40,000

Summary

Phase	Budget	%	Focus
Product Build	$850,000	82%	Engineering, design, dev tools, infra
2-Year Support	$190,000	18%	Ongoing dev, support, infra, QA
Total	**$1,040,000**	**100%**	Fully allocated, no contingency

---

SOFTWARE DEVELOPMENT AND LICENSING AGREEMENT

This Agreement ("Agreement") is made and entered into as of May 1, 2025, by and between **SoftMSP, LLC**, a professional technology services provider ("SoftMSP, LLC"), and **California Online Public Schools**, a public charter school organization ("Client").

---

1. PURPOSE

SoftMSP agrees to provide professional software development services to build workflow automation and custom features to enhance the operational capabilities of California Online Public Schools. The work will be performed in phases over twelve (12) months as defined in the attached Statement of Work ("SOW").

---

2. TERM

- The development term shall commence on **May 1, 2025 and** conclude on **April 30, 2026**.
- License and support for the completed School Operation Platform shall be provided for a period of **24 months**, beginning **May 1, 2025**, and ending **April 30, 2027**.

---

3. SCOPE OF WORK

- The specific deliverables, development phases (including Phases 2–6), features, and technical scope are described in the **SOW**, which is incorporated herein by reference.
- Phases 2 through 6 shall be **prioritized in coordination with Client**, based on mutual consent and operational needs.

---

4. FEES & PAYMENT TERMS

- The total cost of the development project is **$1,040,000**.
- Payments shall be made in equal monthly installments of **$86,666.67**, commencing on **June 1, 2025**, and continuing the first business day of each month thereafter for a total of 12 months.
- All payments shall be made via ACH or other mutually agreed-upon method.

---

5. INTELLECTUAL PROPERTY

- All custom software, features, and workflows developed under this Agreement shall be the **exclusive property of SoftMSP**.
- SoftMSP grants California Online Public Schools a **non-exclusive, non-transferable license** to use the platform and all its components for the term defined in this Agreement and any renewal periods.
- Workflow Automation middleware will be property of California Online Public Schools but will be maintained and support by SoftMSP as part of the support and licensing agreement for period of 24 months from June 1st, 2025 till May 30th 2027.

---

6. LICENSE & SUPPORT

- SoftMSP shall provide **technical support, maintenance, and operational assistance** for the licensed platform from **May 1, 2025, through April 30, 2027**.
- A renewal of the license and support will be subject to negotiation, with discussions to begin no later than **March 31, 2027**.
- Pricing for renewal will be provided at that time and must be mutually agreed upon.

---

7. FEATURE MODIFICATIONS & ENHANCEMENTS

- **Minor feature requests** may be evaluated and included upon mutual agreement at no additional cost, subject to development capacity.
- **Major feature requests** will be reviewed jointly. SoftMSP shall provide a budget estimate and timeline for the Client's approval prior to initiation.

---

8. COMMUNICATION & REPORTING

- SoftMSP will provide **weekly status reports** and **monthly summary updates** detailing the development progress, completed features, timelines, and any roadblocks.

---

9. TERMINATION

Either party may terminate this Agreement with 90 days written notice if the other party:

- Commits a material breach and fails to cure such breach within 90 days after written notice: or
- Becomes insolvent or enters bankruptcy or receivership proceedings.

In the event of early termination by Client without cause, the Client agrees to pay for all the committed amount of $1,040,000 through the effective date of termination.

---

10. CONFIDENTIALITY

Each party agrees to keep confidential all proprietary or confidential information disclosed by the other party during this engagement, including technical, operational, and business data.

Confidentiality and Proprietary Information. The Parties acknowledge and agree that, in connection with the Developer's performance of services under this Agreement, including the design, development, and delivery of a custom software program (the "Software"), the Customer may receive or have access to confidential and proprietary information belonging to the Developer, including but not limited to software source code, technical documentation, algorithms, business processes, trade secrets, and other non-public information (collectively, "Confidential Information"). The Customer agrees to hold all such Confidential Information in strict confidence and shall not, without the prior written consent of the Developer, disclose, use, copy, or distribute such information for any purpose other than as necessary to utilize the Software as expressly permitted under this Agreement. The obligations under this Section shall survive the expiration or termination of this Agreement indefinitely. Any breach of this provision shall entitle the Developer to seek injunctive relief, specific performance, and any other remedies available at law or in equity, without the requirement to post bond or prove actual damages

---

11. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the **State of California**, without regard to its conflict of law provisions.

---

12. ENTIRE AGREEMENT

This Agreement, including the SOW, represents the **entire understanding** between the parties and supersedes all prior proposals, communications, and agreements.

IN WITNESS WHEREOF

The parties have executed this Agreement as of the Effective Date:

SoftMSP, LLC

Signature: Signed by: Sangar Safi 6404329AD84746C...

Name: Sangar Safi

Title: CEO

Date: 5/23/2025

California Online Public Schools

Signature: DocuSigned by: Richard Savage 3E5D9F2CDCCC49C...

Name: Richard Savage

Title: Superintendent

Date: 5/23/2025

Service Level Agreement (SLA) – School Operation Platform

This SLA outlines the performance standards, support expectations, and responsibilities associated with the delivery of the SaaS platform.

---

1. Service Availability

- **Uptime Commitment:** The platform will maintain a minimum uptime of **99.9%**, calculated monthly, excluding scheduled maintenance.
- **Definition of Downtime:** Downtime refers to any period during which the service is inaccessible, excluding periods of scheduled maintenance or force majeure events (e.g., natural disasters, war).

---

2. Support and Response Times

- **Support Channels:** Support is available via **email, live chat, and phone**.
- **Target Response Times:**
  - **Critical (Service Unavailable):** Initial response within **1 hour**
  - **High (Major Functionality Impacted):** Initial response within **4 hours**
  - **Medium (Limited Interruption):** Initial response within **1 business day**
  - **Low (General Inquiries):** Initial response within **2 business days**

---

3. Data Security and Privacy

- The provider implements **industry-standard encryption**, conducts **regular data backups**, and adheres to **applicable data protection laws** (e.g., GDPR, HIPAA).
- All user access is **logged, audited, and monitored** to ensure security and compliance.

---

4. Scheduled Maintenance

- Customers will receive **at least 48 hours' notice** prior to any scheduled maintenance activities.
- Maintenance is generally conducted during **non-peak hours** and is not included in uptime calculations.

5. Disaster Recovery & Backup

- **Daily backups** are performed with:
  - **Recovery Point Objective (RPO):** 24 hours
  - **Recovery Time Objective (RTO):** 4 hours

6. Change Management

- All system updates, enhancements, and feature rollouts will be communicated in advance via **release notes** and **official communication channels**.

7. SLA Exclusions

This SLA does not apply to:

- Issues caused by the customer's internal systems or software
- Internet or network outages not within the provider's control
- Scheduled maintenance periods

Statement of Work (SOW) – Complete Product

Project Title: CalOPS AI-Enhanced Dashboard Development
Client: California Online Public School
Prepared By: Sangar Safi
Date: May 19, 2025

Objective

To design, develop, and deploy AI-powered, role-specific dashboards for online schools that provide customizable, real-time insights for Teachers, Principals, Parents, and Superintendents. These dashboards will enhance visibility, decision-making, communication, and personalized intervention.

Phase 1(A) – Dashboard and School Pathway Integration

1. Project Overview

This project involves designing, developing, and deploying a new cloud-based Software-as-a-Service (SaaS) application called the **School Operation Platform**, hosted on **Amazon Web Services (AWS)**. The platform will provide administrative and operational oversight for educational institutions, with support for user access management, integrations with key third-party systems, and secure single sign-on (SSO) capabilities.

2. Objectives

- Develop a secure and scalable SaaS platform hosted on AWS.
- Enable SSO for secure and seamless user access.
- Create user roles with hierarchical access control.
- Integrate with four third-party systems during Phase 1.

---

3. Scope of Work

3.1 Platform Infrastructure (AWS)

- Provision AWS services including EC2, RDS, Lambda, S3, and CloudFront.
- Implement AWS Cognito (or third-party IdP) for SSO integration.
- Deploy the application using CI/CD pipeline for automated builds and updates.
- Ensure platform scalability, reliability, and meets security compliance

3.2 User Access and Role Management

Develop a tiered access model as follows:

Role	Description	Access Scope
Admin	Manages the entire platform, user creation, and access permissions.	Full access to system settings and user data.
Principal	School-level administrator with access to all teacher and student data in their school.	All teacher and student data within the school.
Teacher	Assigned educator with access limited to their assigned students.	View/manage assigned student data only.
Superintendent / CBO	District-level user with oversight of multiple schools.	Access to all data within the district/school instance.
Parent	Parents will have access to student(s) data from the school. Data will include grades, assignments, attendance. We want to add AI to provide insight into student progress.	Access to data for student(s) from various applications such as LMS, Zoom, SIS.

3.3 SSO Integration

- Integrate with enterprise SSO providers (e.g., Google Workspace, Microsoft Azure AD).
- Support SAML 2.0 and OAuth2.0 standards.
- Configure role-based access control via SSO groups/claims.

3.4 Role Personas

Parent

- Parents will have access to their student(s) progress at the school. The progress will include grades, homework activity, attendance, usage of technology (chromebook and hotspot), Interaction with the teacher.
- Eventually AI will predict the path of success.
- Parents may have multiple students.

Teacher

- Teachers will have students across multiple school districts, teachers need to see all their students in one place instead of moving around different tabs.
- Teacher also needs to see the status of the device assigned to the students

Principle

- Principle is assigned to a subset of teachers that are managed. Students are assigned to the principal in various districts.
- Principle also need to see the status of the device assigned to the students that are assigned to the teachers managed

Superintendent

- The superintendent needs to see an overview of all vies of the roles and sites below them in hierarchy.

4. Phase 1 Integrations

4.1 School Pathway Integration – 1st Priority

- Sync with School Pathway API to ingest student information.
- Use this data to populate student dashboards and enable role-based visibility.
- Support periodic updates and delta syncing.

4.2 ShipStation Integration - 2nd Priority

- Retrieve delivery data via ShipStation API.
- Display real-time delivery statuses within the dashboard.
- Enable basic filters and sorting of delivery records by date, student, or teacher.

4.3 Incident IQ Integration – 3rd Priority

- Connect to the Incident IQ API to pull ticket and status data.
- Present open, resolved, and escalated tickets categorized by user roles.
- Provide summary analytics for school administrators.

4.4 Asset Panda Integration – 4th Priority

- Connect to Asset Panda API to fetch assigned devices/assets.
- Display assets at user and school levels.
- Include search and export capabilities for asset reports.

---

5. Deliverables

Deliverable	Description
AWS-Hosted SaaS Platform	Deployed, functional application accessible via web browser.
SSO Integration	Configured and tested SSO for all user roles.
Role-Based Access Control	Complete user management with role hierarchy and permissions.
Third-Party Integrations	Working integrations with ShipStation, Incident IQ, School Pathway, and Asset Panda.
Documentation	Technical documentation, user guides, and API integration details.

Phase 1(B) - Attendance

1. **Attendance Data Capture**

- Implement logic to track assignment submissions as attendance markers.
- Enable automatic syncing with the school's learning management system (LMS) or assignment submission portal.
- Standardize submission timestamps for accurate attendance validation.

2. Role-Based Access & Visibility

Develop a tiered access model as follows:

Role	Description	Access Scope
Admin	Manages attendance policies and reporting structures.	Full access to all attendance records and configurations.
Principal	School-level administrator overseeing attendance trends.	Access to teacher and student attendance metrics within the school.
Teacher	Educators managing student attendance via assignment records.	View student assignment submission logs and report attendance.
Superintendent / CBO	District-wide oversight across multiple schools.	Access to aggregate attendance data across campuses.
Parent	Monitors student participation and completion trends.	View individual student attendance metrics tied to assignments.

3.3 Attendance Dashboard & Reporting

- Develop an interactive dashboard displaying attendance trends.
- Provide visualizations of submission patterns and attendance gaps.
- Enable CSV and API-based data exports for reporting compliance.

3. System Integration

- Sync attendance logs with existing student information systems (SIS).
- Configure automated notifications for missing or late assignments affecting attendance.
- Ensure data integrity and audit trails for compliance reporting.

Deliverables

Deliverable	Description
Attendance Module	Functional attendance tracking system integrated within School Operation Platform.
Role-Based Access Control	Defined access hierarchy for administrators, teachers, and parents.
Dashboard Integration	Interactive attendance tracking dashboard for real-time reporting.
Data Syncing & Automation	Automated attendance logging based on assignment submissions.
Technical Documentation	Comprehensive documentation covering architecture, API usage, and workflow details.

Phase 1(C) – Workflow Automation (Automated Student Enrollment & Email Integration

Overview

This Statement of Work (SOW) outlines the **automation of student enrollment**, **email provisioning**, and **learning management system (LMS) integration** across key platforms—**School Pathways SIS, Clever, Canvas, and IDM**. The objective is to eliminate manual processes, improve data accuracy, and streamline onboarding for newly enrolled students.

Automated Workflow Overview

Here's the structured automation flow integrating **School Pathways SIS, Clever, Canvas, and IDM**:

Step-by-Step Automation Flow

1. **Student Imported into SIS (School Pathways)**
    - **Trigger:** Student enrollment initiated in School Pathways SIS.
        1. **Automation:** API call to **School Pathways SIS** to auto-register students from MA completion data.
2. **MA Issued, Signed, Completed**
    - **Trigger:** Master Agreement (MA) is signed.
        1. **Automation:** Digital signature verification and real-time sync with SIS via **School Pathways API**.
3. **Student Status Changed to Independent Study**
    - **Trigger:** Student officially enrolled and assigned Independent Study status.
        1. **Automation:** SIS automatically updates student status; triggers data sync to **Clever**.
4. **Student Info Sent to Clever**
    - **Trigger:** SIS syncs data overnight with Clever.
        1. **Automation:** Clever API pulls student roster from SIS and updates credentials.
5. **Student Email Generated via IDM**
    - **Trigger:** Clever sync ensures the student exists in SIS.
    - **Automation:**
        1. IDM auto-generates student email based on **naming conventions**.
        2. **IDM API call** assigns credentials.
6. **Manual Email Import to SIS (Automation Upgrade Needed)**
    - **Current Process:** Manual email entry into SIS.
        1. **Proposed Automation: IDM API auto-sync** student email into SIS using event-based triggers.
7. **Canvas Accounts Created for Students**
    - **Trigger:** Clever sync triggers account creation process in Canvas.
        1. **Automation:** Clever pushes student information to **Canvas API**, creating login credentials.
8. **Student Can Start Working**
    - **Trigger:** All integration steps are completed.
        1. **Automation:** Student will get login credentials for SIS, Canvas, and email access.

API Integration Points & Automation Enhancements

- **School Pathways SIS API:** Enrollment, MA status tracking, roster sync.
- **Clever API:** Student data sync, authentication management.
- **IDM API:** Auto-generate email, sync with SIS.
- **Canvas API:** Auto-provision student accounts via Clever sync.

Phase 2: Complete Parent Portal Development

Deliverables:

- Personalized student academic dashboards
- Assignment status and test scores
- Daily schedule, class access links, and calendar view
- Attendance and class participation visibility
- AI-generated summaries of academic trends and at-risk warnings
- Communication center with AI-translated and summarized messages
- Resource recommendations and behavioral check-ins
- Device status and support ticket tracking
- Calendar integration to set up invite with the teacher

Estimated Delivery Timeline: October / November 2025

Phase 3: Complete Teacher Portal Development

Deliverables:

- Real-time class roster and attendance view
- Live student login and engagement monitoring
- Integrated gradebook and assignment tracker
- AI-powered insights: at-risk flags, personalized summaries, learning style detection
- Scheduling, lesson planning, and resource management tools
- Embedded LMS and virtual classroom access
- Communication center with AI-assisted responses and feedback history
- AI-supported grading and progress report generation
- Time management tools: prioritized queues, smart reminders
- Zoom integration to collect data

Estimated Delivery Timeline: December 2025

Phase 4: Complete Principal Portal Development

Deliverables:

- School-wide student performance analytics with drilldowns

- AI-generated at-risk reports and intervention tracking
- Teacher engagement and effectiveness trends
- Real-time attendance analytics with predictive absenteeism
- Equity dashboards and subgroup performance monitoring
- AI-enhanced communication tools and meeting prep aids
- Voice-enabled queries and customizable alerts
- Heatmaps and graphical insight tools

Estimated Delivery Timeline: January/February 2026

Phase 5: Superintendent Portal Development

Deliverables:

- District-wide student performance, engagement, and attendance dashboards
- Real-time teacher/staff performance analytics
- Graduation, enrollment, and benchmark tracking
- System uptime, platform usage, and technical support metrics
- Communication effectiveness reports (parent and community)
- Financial and compliance monitoring
- AI-generated performance summaries and predictive modeling
- Automated reporting and customizable dashboards

Estimated Delivery Timeline: March 2026

Phase 6: Customization Framework Development

Deliverables:

- Role-based widget libraries with drag-and-drop interface
- Dynamic dashboard layout builder
- Data access permissions by user role (FERPA-compliant)
- Live API integration for real-time data
- Custom alert and report builder (e.g., “Notify if math scores drop below 70%”)
- Natural language query engine (e.g., “Show top 5 struggling 7th graders”)

Estimated Delivery Timeline: April 2026

Technical Requirements

- Frontend: React.js with Tailwind CSS and component libraries for speed and accessibility
- Backend: Node.js, Python (AI services), and secure RESTful APIs
- AI Integration: Natural Language Processing, predictive modeling, automated feedback engines
- Data Sources: SIS, LMS, Assessment tools, Attendance systems, Behavior tracking tools
- Compliance: FERPA, COPPA, ADA/WCAG accessibility
- Hosting: Scalable cloud environment with data encryption at rest and in transit

INVOICE

SoftMSP, LLC
27051 Towne Centre Dr
Ste 120
Lake Forest, CA 92610-2819

bharrington@softmsp.com
+1 (603) 937-1009
softmsp.com

Bill to
California Online Public Schools

Invoice details
Invoice no.: 1055
Terms: Net 30
Invoice date: 09/02/2025
Due date: 10/02/2025

P.O. No.: SW Development & Licensing

#	Product or service	Description	Qty	Rate	Amount
1.	**2400 Customer Prepayment**	SW Development & Licensing Agreement | Contract Period 5/1/2025 - 4/30/2027 Payment 4 of 12 (first 6/1/2025 - last 5/1/2026)	1	$86,666.67	$86,666.67

Total **$86,666.67**

Ways to pay

BANK

View and pay

INVOICE

SoftMSP, LLC
271 Ott St Ste 19
Corona, CA 92882-7104

bharrington@softmsp.com
(603) 937-1009
softmsp.com

Bill to
California Online Public Schools

Invoice details
Invoice no.: 1061
Terms: Net 30
Invoice date: 10/01/2025
Due date: 10/31/2025

P.O. No.: SW Development & Licensing

#	Product or service	Description	Qty	Rate	Amount
1.	**2400 Customer Prepayment**	SW Development & Licensing Agreement | Contract Period 5/1/2025 - 4/30/2027 Payment 5 of 12 (first 6/1/2025 - last 5/1/2026)	1	$86,666.67	$86,666.67

Total **$86,666.67**

Ways to pay

BANK

View and pay

Coversheet

Approval of SoftMSP IT Support Contract (attached)

Section: V. Action Items
Item: G. Approval of SoftMSP IT Support Contract (attached)
Purpose: Vote
Submitted by:
Related Material:
BIM - SoftMSP IT Contract .pdf
CalOps IT Services Proposal (Students and Staff) April 8th 2025 (2) (1).pdf
NEED ACH Sept 4 2025 SoftMSP Inv 1054-229,686 (2).pdf
NEED ACH Oct 7 2025 SoftMSP Invoice 1060-229,686 (1).pdf

BIM - SoftMSP IT contract monthly payments

Subject: Approval of monthly payments for Contract Between California Online Public Schools and SoftMSP for IT Support Services

Date: 23 Oct 2025

Prepared by: Stephen E Ford - Assistant Superintendent Operations

---

Background:
California Online Public Schools (CalOPS) has partnered with SoftMSP LLC to provide comprehensive IT support services for both students and staff. The agreement includes full-scope hardware procurement, imaging, shipment, asset tracking, and cradle-to-grave technical support for student and staff devices.

This partnership ensures that CalOPS maintains a streamlined and secure technology infrastructure, supporting over 8,500 students and approximately 500 staff members. The contract also encompasses cybersecurity protections (including MDR/SOC, phishing simulation, spam filtering, and endpoint protection), ongoing device management, and real-time reporting dashboards.

SoftMSP has demonstrated the capacity to provide timely and scalable technical solutions that align with CalOPS' operational needs. Their proposed Service Level Agreement (SLA) includes rapid response times—within 15 to 30 minutes for high-priority issues—and proactive system monitoring to minimize downtime.

Fiscal Impact:
The total annual cost for the first year (May 1, 2025 – April 30, 2026) is **$2,778,014**, with monthly invoices of **$231,501**. This includes:

- **Student and Staff IT Support Services**
- **Cybersecurity Solutions and System Monitoring**
- **Inventory Management and Device Retrieval**
- **Hardware Procurement, Imaging, and Shipment**

Rationale:
The services provided under this contract are critical to ensuring continuity of instruction, operational efficiency, and data protection across all six CalOPS charters. The agreement also

guarantees adequate device availability for up to 8,500 students without requiring additional Chromebook purchases, minimizing long-term replacement costs.

It was initially understood that board approval for ongoing monthly payments had been secured. However, upon review, we discovered that while the contract itself was approved, formal authorization for monthly payments through project completion was not. This item seeks to formalize that approval.

Recommendation / Requested Action:
Staff requests that the Board approve monthly payments to SoftMSP LLC for IT support services as outlined in the attached agreement, beginning **May 1, 2025**, and continuing through the completion of the three-year term, subject to standard budgetary review and annual renewal.

Attachment:

- SoftMSP IT Services Proposal and Contract (April 8, 2025)
  CalOps_IT_Services_Proposal__St…

SoftMSP

IT Support Services Proposal

April 8th, 2025

CALIFORNIA ONLINE PUBLIC SCHOOLS

Hardware Procurement and Support - Students

Scope of Work

This Scope of Work (SOW) outlines the Student IT support services to be provided for managing hardware procurement and delivering customized IT support tailored to meet the unique needs of California Online Public Schools (CalOps). Our objective is to ensure seamless hardware procurement, deployment, and management, while offering dedicated IT services that enhance operational efficiency, minimize downtime, and align with the organization's goals. This SOW includes the tasks outlined below.

Task I. Hardware Procurement and Deployment

1. **Identify Hardware**
   - 1.1. Specification and Selection
     - Collaborate with CalOps to identify hardware requirements. This has been determined already.
     - Provide details of the model Chromebook to CalOPS

2. **Purchasing Hardware –**
   - 2.1. Procurement by Soft MSP for CalOPS.
     - Purchase hardware by Soft MSP
     - CalOPS will be invoiced for the hardware.

3. **Warranty Management**
   - 3.1. Register all purchased devices with the manufacturer for warranty coverage.
   - 3.2. Manage warranty claims and facilitate repairs or replacements with the manufacturer

4. **Imaging Hardware**
   - 4.1. Specification and Imaging
     - Collaborate with CalOps to obtain desired software image specifications.
   - 4.2. Quality Assurance
     - Verify device functionality post-imaging to ensure they meet provided specifications and are operational.

5. **Asset Tagging and End-User Instructions**
   - 5.1. Apply unique asset tags to each device to align with CalOps' inventory standards.
   - 5.2. Include clear, concise setup instructions for end users with each device.

6. **Hardware Shipment**
   - 6.1. Packaging and Delivery
     - Securely package hardware for shipment to recipients designated by CalOps.
     - Ensure packaging includes necessary setup instructions and any additional materials.
     - The monthly cost will include, shipping charges, shipping material and preparation of devices with asset tag, instructions and appropriate stickers.
   - 6.2. Tracking
     - Provide shipment tracking information to CalOps.

7. **Inventory Management**
   - 7.1. Maintain a detailed inventory of all procured devices in a centralized system.
   - 7.2. Track device locations, configurations, and status.
   - 7.3. Provide an annual inventory report with detailed information for all devices.
   - 7.4. Empty boxes will be provided to students to return Chromebooks.
   - 7.5. Returned Chromebooks will be prepared and stored for shipment to students if needed. Chromebooks will be stored for minimum of 6 months before disposed.
   - 7.6. Soft MSP will always maintain an inventory of 3000 Chromebooks after school year end.
   - 7.7. No additional Chromebooks purchase will be required by CalOps if CalOps student enrollment does not exceed 8500. SoftMSP will be responsible for providing Chromebook to 8500 enrolled students.
8. **Reporting**
   - 8.1. Provide Monthly Report on All devices
   - 8.2. Provide Yearly Report to CalOPS
   - 8.3. Build a custom dashboard for CalOPS to see all operational updates in real time.
9. **Pricing – See Page 10-12 for Detailed breakdown**

Task II. Student IT Services

1. **Remote Help for Students**
   - 1.1. User Support & Ticket Management (IIQ)
     - Ticketing System
       - User requests will be efficiently managed through a robust ticketing system.
       - Tickets will be categorized, prioritized, and assigned appropriately.
     - User Support
       - Provide responsive support for user-reported issues via email and phone.
       - Offer step-by-step guidance to assist users in resolving basic IT challenges.
     - Service Level Agreement (SLA): Define and adhere to SLA for ticket resolution times based on issue priority (Critical, High, Medium, Low). Please refer to Standard SLA provided on Page 10.
   - 1.2. Problem Diagnosis, Troubleshooting, and Technical Guidance
     - Problem Analysis: Diagnose root causes of technical issues affecting user systems, applications, and devices.
     - Troubleshooting
       - Provide step-by-step troubleshooting for hardware, software, and network-related issues.
       - Collaborate with third-party vendors as needed to resolve escalated issues.
     - Technical Guidance: Offer proactive technical advice to users to optimize the use of IT systems and prevent recurring issues.
   - 1.3. First Call Resolution
     - Soft MSP will communicate with the parent or student caretaker to resolve matter in the first call.
     - 1.3..1. If Device needs to be shipped, Soft MSP agent will provide tracking information and provide updates on the package.
   - 1.4. Cradle to Grave Support
     - Parent or Student Caretaker will interact with Soft MSP agent from first interaction to resolution of the issue.
     - Track packages and provide updates on the issue

- Repair defective devices and ensure student always has a device in hand
- Support will include any hotspot devices provided to the student by CalOPS.

2. **Pricing – See Page 10-12 for Detailed breakdown**

Hardware Procurement and Staff IT Services

Scope of Work

This Scope of Work (SOW) outlines the IT support services to be provided for managing hardware procurement and delivering customized IT support tailored to meet the unique needs of California Online Public Schools (CalOps). Our objective is to ensure seamless hardware procurement, deployment, and management, while offering dedicated IT services that enhance operational efficiency, minimize downtime, and align with the organization's goals. This SOW includes the tasks outlined below.

Task I. Hardware Procurement and Deployment

10. **Identify Hardware**
    - 10.1. Specification and Selection
      - Collaborate with CalOps to identify hardware requirements.
      - Receive hardware make and model details from CalOps or provide hardware options for approval based on their specifications.
      - Hardware will include Laptop, Monitor, Docking Station, Cables, Mouse, Keyboard, Webcam

11. **Purchasing Hardware**
    - 11.1. Procurement by Soft MSP for CalOPS
      - Purchase hardware by Soft MSP
      - Invoice CalOPS for hardware purchased by Soft MSP.

12. **Warranty Management**
    - 12.1. Register all purchased devices with the manufacturer for warranty coverage.
    - 12.2. Manage warranty claims and facilitate repairs or replacements with the manufacturer on behalf of CalOps.

13. **Imaging Hardware**
    - 13.1. Specification and Imaging
      - Collaborate with CalOps to obtain desired software image specifications.
      - Perform imaging and pre-install all required software and configurations on devices.
    - 13.2. Quality Assurance
      - Verify device functionality post-imaging to ensure they meet provided specifications and are operational.

14. **Asset Tagging and End-User Instructions**
    - 14.1. Apply unique asset tags to each device to align with CalOps' inventory standards.
    - 14.2. Include clear, concise setup instructions for end users with each device.

15. **Hardware Shipment**
    - 15.1. Packaging and Delivery

- Securely package hardware for shipment to recipients designated by CalOps.
- Ensure packaging includes necessary setup instructions and any additional materials.

15.2. Tracking
- Provide shipment tracking information to CalOps.

16. Inventory Management

16.1. Maintain a detailed inventory of all procured devices in a centralized system.
16.2. Track device locations, configurations, and status.
16.3. Provide an annual inventory report with detailed information for all devices.

17. Device Retrieval

17.1. Facilitate device retrieval as per CalOps' instructions.
17.2. Utilize provided shipping labels and packing materials to ensure smooth return logistics.
17.3. Update inventory records upon retrieval of devices.

18. Pricing – See Page 10-12 for Detailed breakdown

Task II. Staff IT Services

2. Remote Help Desk Support

2.1. User Support & Ticket Management
- Ticketing System
  - User requests will be efficiently managed through a robust ticketing system.
  - Tickets will be categorized, prioritized, and assigned appropriately.
- User Support
  - Provide responsive support for user-reported issues via email and phone.
  - Offer step-by-step guidance to assist users in resolving basic IT challenges.
- Service Level Agreement (SLA): Define and adhere to SLA for ticket resolution times based on issue priority (Critical, High, Medium, Low). Please refer to Standard SLA provided on Page 8.

2.2. Problem Diagnosis, Troubleshooting, and Technical Guidance
- Problem Analysis: Diagnose root causes of technical issues affecting user systems, applications, and devices.
- Troubleshooting
  - Provie step-by-step troubleshooting for hardware, software, and network-related issues.
  - Collaborate with third-party vendors as needed to resolve escalated issues.
- Technical Guidance: Offer proactive technical advice to users to optimize the use of IT systems and prevent recurring issues.

2.3. System Monitoring
- Performance Monitoring: Continuously monitor systems and networks for performance issues, outages, or potential risks.
- Proactive Alerts: Configure automated alerts to notify the Help Desk team of critical system events or potential failures.
- Preventive Maintenance: Perform regular checks on systems and devices to mitigate risks.
- Incident Management: Respond to system monitoring alerts by initiating appropriate remediation steps, including escalation for major incidents.

3. Security and Compliance

3.1. Policy Alignment
- Work with CalOps to review and align cybersecurity measures with applicable regulations, standards, and best practices.
- Cybersecurity Compliance Assessment – Detailed Reporting

3.2. Access Control and Data Security
- Review access controls to ensure staff and students have appropriate access levels based on their roles.
- Deploy the following Cybersecurity Solutions to all staff

3.2..1. Endpoint Protection (Enterprise Solution)
3.2..1.1. XDR/MDR
3.2..1.2. Nextgen Anti-Virus
3.2..2. Managed SOC – Security Operation Center
3.2..3. Cybersecurity Awareness Training
3.2..4. Cybersecurity Phishing Simulation
3.2..5. Email Protection
3.2..5.1. SPAM Filtering
3.2..5.2. Data Loss Prevention
3.2..5.3. Mass Data Protection

4. Customized IT Support

4.1. Peripheral Support for Cameras, Printers, and Microphones
- Initial Assessment and Inventory
  - Assess existing peripheral devices.
  - Create and maintain an inventory of all supported devices.
- Installation and Configuration
  - Install and configure new and existing devices per CalOps' requirements.
  - Ensure proper integration with systems and applications.
- Ongoing Maintenance
  - Provide routine maintenance, updates, and troubleshooting for supported peripherals.

4.2. Dedicated Phone Number for Support
- Establish a dedicated phone line to ensure direct access to technical support.
- Provide multi-channel support through email, chat, and phone for comprehensive accessibility.
- Ensure the phone line is monitored during specified hours with after-hours support available for emergencies.

4.3. Dedicated Escalation Engineer
- Assign a dedicated escalation engineer to handle high-priority issues and complex technical challenges.
- Define escalation protocols to ensure rapid response and resolution for critical incidents.
- Conduct regular review meetings with the escalation engineer to discuss recurring issues and potential long-term solutions.

4.4. Customized Helpdesk Workflow
- Design and Implementation
  - Review current process and work with CalOps to streamline support tickets and tailor the process for CalOps' specific needs.
  - Include ticket prioritization, categorization, and escalation process.

- Training: Train CalOps staff on using the Help Desk system features to report and track issues effectively.
- Reporting and Analytics: Implement regular reporting to track Help Desk performance, ticket resolution times, and user satisfaction.

4.5. Coordination of Facility IT Needs
- Cabling and Infrastructure
  - Plan and execute structured cabling projects for offices and conference rooms.
  - Ensure proper labeling and documentation of network connections.
  - Internet Upgrade
  - Coordinate with internet service provider(s) to upgrade internet services, to manage downtime and ensure minimal disruption.
- Conference Room Setup
  - Design and implement conference room setups, including AV equipment, network connectivity, and peripheral integration.
  - Management of Zoom Accounts and Licenses
  - New Employment Onboarding – customize experience to their needs.

4.6. New Employee Onboarding
- Account Setup: Create user accounts for email and required systems with appropriate permissions.
- Hardware Deployment: Configure and provide hardware with required software pre-installed.
- Access Provisioning: Set up access to shared drives, applications, and collaboration tools with secure access and follow up to address issues and questions.

5. Hardware & Software Support

5.1. Hardware Support
- Installation and Configuration: Install and configure hardware devices, including computers, peripherals, and networking equipment.
- Maintenance and Upgrades: Perform routine maintenance (updates and optimizations).
- Diagnostics and Repair: Diagnose hardware issues and provide repair or coordinate replacement services.
- Inventory Management: Maintain an updated inventory of all hardware assets including tracking lifecycle and warranty status.
- End-of-Life Management: Decommission and responsibly dispose of or recycle outdated hardware.

5.2. Software Support
- Installation and Updates
  - Install and configure software applications, ensuring compatibility with existing systems.
  - Apply updates, patches, and upgrades to maintain software security and functionality.
- Licensing and Compliance
  - Manage software licenses to ensure compliance with vendor agreements.
  - Monitor license usage and provide recommendations for renewals or adjustments.
- Troubleshooting and Issue Resolution: Diagnose and resolve software-related issues and provide guidance on optimizing software for enhanced performance.
- Proactive Monitoring and Alerts
  - Monitor hardware and software performance using automated tools.

- Respond to alerts indicating potential hardware failures or software vulnerabilities.

- Incident Management
  - Provide rapid response to hardware and software incidents, including remote or on-site support as needed.
  - Escalate unresolved issues to specialized teams or third-party vendors for further assistance.

- **Pricing – Please see page for detailed breakdown**

STRATEGIC IT ADVISORS	REMOTE TACTICAL TEAM SUPPORT	PROACTIVE/CYBER SECURITY SERVICES
Dedicated Manager / Technical Advisor	Unlimited Concierge Helpdesk Support	Security Patch Updates, Network Monitoring & Management
Concierge Hardware & Software Procurement Services	Complete Management of Servers & Workstations	Proactive System & Network Alerts
Complimentary Security Assessment & Review	Employee Onboarding / Offboarding	Managed Endpoint Detection & Response (EDR)
		Enhanced Email Security / Spam Filtering

IT Services Delivery Model

Our proposed staffing plan includes a tactical team of technicians who will serve CalOps through a hybrid model of remote technical support and on-site support to effectively deliver a combination of services as detailed in our Scope of Work. With our unique experience in the IT industry, we specialize in providing tailored solutions that meet the needs of charter schools like CalOps.

We believe our approach will ensure a successful partnership that will support your specific IT needs and an estimated 400 users and devices. Our delivery team will provide responsive on-site support together with proactive remote support as summarized below.

I. Unlimited Remote Help Desk Support

Our Help Desk services are provided as an around-the-clock commitment ensuring that competent IT Support Technicians are available to field all calls, emails, and requests for service to support your specific requirements. Our cloud-based online support portal allows users to submit support tickets from their PC desktops, laptops, or mobile phones. Users can also access IT support by calling a direct telephone number to speak directly with an IT team member.

II. Remote Monitoring & Management

We will proactively monitor your network using our Remote Monitoring and Management (RMM) tool which supports minimizing downtime and efficiency through automation. RMM software enables our remote team of technicians to effectively maintain your networks, servers, desktops, and mobile devices.

The system will automatically notify the IT team in the event of a system outage or other anomaly. With insight into your network, our team can make updates and proactively stay ahead of issues. When problems arise, our team can resolve issues remotely. Our team is trained to monitor and identify issues early prior to a system outage or failure to ensure maximum up time.

III. On-Site Technical Support (As Needed)

Our technicians are experienced problem solvers who will provide responsive on-site support on an as-needed basis and will ensure forward-thinking solutions to issues or requests requiring an elevated level of support.

Our technicians will:

1) Possess excellent customer service skills and the ability to work effectively with a variety of people.
2) Abide by all CalOps's work policies and health protocols when present in facilities.

IT Hourly Rate Schedule

IT CLASSIFICATION	HOURLY RATE ($) ON-SITE	IT CLASSIFICATION	HOURLY RATE ($) ON-SITE
Project Manager	215	Senior Systems Engineer	165
Programmer/Developer	200	Systems Engineer	160
Senior Network Engineer	190	Senior Systems Analyst	150
Network Engineer	155	Systems Analyst II	145
Senior Business Analyst	180	Systems Analyst I	140
Business Analyst II	190	Senior IT Technician	130
Business Analyst I	155	IT Technician II	125
		IT Technician I	120

Service Level Agreement

Soft MSP is positioned to support CalOps' technical environment with agility and will adapt to your specific service needs and expectations. We will consult with you to tailor a Service Level Agreement (SLA) that ensures our service delivery consistently meets or exceeds your response-time expectations. Our response times during regular business hours are one to two (1-2) hours for Low Priority issues, one (1) hour for Medium Priority issues, and 15 to 30 minutes for High Priority issues.

Summarized below are the key elements of our standard SLA which will be customized for CalOps:

- One-reach local phone number and email address for emergency support.
- 24/7/365 support (option)
- Respond to emergency outages within 15 to 30 minutes during regular hours.
- Respond to emergency outages within 30 minutes during non-business hours.
- In case of an emergency, be on site within two hours.
- Provide unlimited technical phone support.
- Trouble Tickets will be acknowledged within 30 minutes during regular business hours.
- Standby support, with a maximum response time of 30 minutes outside regular work hours.

Our baseline SLA terms are structured to exceed your expectations, as illustrated below. We are committed to providing service excellence and will work with you to develop detailed metrics and specified response times to ensure we meet or exceed your SLA expectations.

Pricing – Details

YEAR 1 – May 1st 2025 to April 30th 2026

Equipment	Qty	Cost	Total Cost
Student Hardware			
Chromebooks, Chromebook OS		$ 539.00	$
Staff Hardware			
PC, Monitor, Docking Station, Cables, Mouse, Keyboard, Webcam		$ 1,859.00	$
SPED Devices			
iPad, iPad cases, Webcam, MS Surface, Headsets, Printer, Printer Ink, Paper	12	$ 1,815.00	$ 21,780.00
Total Hardware Cost			**$ 21,780.00**

Solution	Qty	Cost	Total (Yearly Cost)
Cybersecurity			
MDR + SOC	500	$ 4.82	$ 28,920.00
Cyber Security Training and Phishing Simulation	500	$ 2.00	$ 12,000.00
SPAM Email Filtering	500	$ 4.00	$ 24,000.00
Content Filtering (students)	10000	$ 0.52	$ 62,004.00
Itopia	30	$ 100	$ $3,000
Total Cybersecurity Cost			**$ 129,924.00**
Inventory Management			
Empty Boxes, Shipments, Chargers, Asset tags, Stickers, Device retrieval, Inventory Update, Repairs			$ 274,310
Total Cost			**$ 274,310.00**

	Qty	Cost (Yearly)	Yearly Cost
Tier 1 Support - Students			
Cradle to Grave Support	12000	$ 13.00	$ 1,872,000.00
Provisioning Chromebooks		$	$
Total Cost	`		**$ 1,872,000.00**
IT Support - Staff			
Cradle to Grave Support	500	$ 80.00	$ 480,000.00
Imaging, Shipment, Packaging		$ 500.00	$
Total Cost	`		**$ 480,000.00**
Total Cost for Year 1			**$ 2,778,014.00**
Monthly Breakdown			**$ 231,501.00**

Pricing – Details

YEAR 2 – May 1st 2026 to April 30th 2027

Student Hardware			
Equipment	**Qty**	**Cost**	**Total Cost**
Chromebook, Chromebook OS		$ 539.00	$
Staff Hardware			
PC, Monitor, Docking Station, Cables, Mouse, Keyboard, Webcam		$ 1,859.00	$
SPED Devices			
iPad, iPad cases, Webcam, MS Surface, Headsets, Printer, Printer Ink, Paper	12	$ 1,815.00	$ 21,780.00
Total Hardware Cost			**$ 21,780.00**
Cybersecurity			
Solution	**Qty**	**Cost**	**Total (Yearly Cost)**
MDR + SOC	500	$ 4.82	$ 28,920.00
Cyber Security Training and Phishing Simulation	500	$ 2.00	$ 12,000.00
SPAM Email Filtering	500	$ 4.00	$ 24,000.00
Content Filtering (students)	10000	$ 0.52	$ 62,004.00
Itopia	30	$ 100	$ 3,000
Total Cybersecurity Cost			**$ 129,924.00**
Inventory Management			
Empty Boxes, Shipments, Chargers, Asset tags, Stickers, Device retrieval, Inventory Update, Repairs			$ 274,310.00
Total Cost			**$ 274,310.00**
Tier 1 Support - Students			
	Qty	Cost (Yearly)	Yearly Cost
Cradle to Grave Support	12000	$ 13.00	$ 1,872,000.00
Provisioning Chromebooks		$	$
Total Cost	`		**$ 1,872,000.00**
IT Support - Staff			
	Qty	Cost (Yearly)	Yearly Cost
Cradle to Grave Support	500	$ 80.00	$ 480,000.00
Imaging, Shipment, Packaging		$ 500.00	$
Total Cost	`		**$ 480,000.00**
Total Cost for Year 1			**$ 2,778,014.00**
Monthly Breakdown			**$ 231,501.00**

Pricing – Details

YEAR 3 - May 1st, 2027, to April 30th 2028

Equipment	Qty	Cost	Total Cost
Student Hardware			
Chromebook, Chromebook OS		$ 539.00	$
Staff Hardware			
PC, Monitor, Docking Station, Cables, Mouse, Keyboard, Webcam		$ 1,859.00	$
SPED Devices			
iPad, iPad cases, Webcam, MS Surface, Headsets, Printer, Printer Ink, Paper	12	$ 1,815.00	$ 21,780.00
Total Hardware Cost			**$ 21,780.00**

Solution	Qty	Cost	Total (Yearly Cost)
Cybersecurity			
MDR + SOC	500	$ 4.82	$ 28,920.00
Cyber Security Training and Phishing Simulation	500	$ 2.00	$ 12,000.00
SPAM Email Filtering	500	$ 4.00	$ 24,000.00
Content Filtering (students)	10000	$ 0.52	$ 62,004.00
Itopia	30	$ 100	$ 3,000
Total Cybersecurity Cost			**$ 129,924.00**
Inventory Management			
Empty Boxes, Shipments, Chargers, Asset tags, Stickers, Device retrieval, Inventory Update, Repairs			$ 274,310.00
Total Cost			**$ 274,310.00**

	Qty	Cost (Yearly)	Yearly Cost
Tier 1 Support - Students			
Cradle to Grave Support	12000	$ 13.00	$ 1,872,000.00
Provisioning Chromebooks		$	$
Total Cost	`		**$ 1,872,000.00**
IT Support - Staff			
Cradle to Grave Support	500	$ 80.00	$ 480,000.00
Imaging, Shipment, Packaging		$ 500.00	$
Total Cost	`		**$ 480,000.00**
Total Cost for Year 1			**$ 2,778,014.00**
Monthly Breakdown			**$ 231,501.00**

Commencement Date

This Agreement shall commence and become effective as of May 1st, 2025 (the "Effective Date") and shall remain in full force and effect in accordance with the terms and conditions set forth herein. First invoice will be issued to CalOPS on May 1st, 2025. SoftMSP will bill CalOPS for the remaining month of April accordance to pro-rated cost. Final invoice per pervious contract will be issued on April 30th, 2025.

Any future expansion of CalOPS shall be discussed in details and new amendment will be agreed upon.

Terms and Conditions

1. **Definitions**
   For the purposes of this Agreement, the following terms shall have the meanings set forth below:
   - **"Agreement"** refers to this legally binding contract, including all schedules, exhibits, and appendices attached hereto.
   - **"Party" or "Parties"** means the entities entering into this Agreement, individually and collectively.
   - **"Effective Date"** means May 1, 2025, the date upon which this Agreement shall commence.
2. **Scope of Services**
   The Parties agree to perform their respective obligations as outlined in this Agreement. Each Party shall execute its duties in a professional and workmanlike manner, consistent with applicable industry standards.
3. **Term and Termination**
   a. This Agreement shall commence on the Effective Date and shall continue in effect until terminated in accordance with the provisions herein.

   b. Either Party may terminate this Agreement without cause by providing the other Party with no less than ninety (90) calendar days' prior written notice of termination. Such notice shall specify the effective date of termination and shall be delivered in accordance with the notice provisions set forth in this Agreement. Termination pursuant to this Section shall not relieve either Party of any obligations incurred prior to the effective date of termination, including, but not limited to, payment for services rendered or goods delivered.

4. **Payment Terms**
   Unless otherwise specified, all payments due under this Agreement shall be made within thirty (30) days of receipt of a valid invoice.
5. **Confidentiality**
   Each Party agrees to maintain in strict confidence all non-public, proprietary, or confidential information disclosed in connection with this Agreement and to use such information solely for the performance of its obligations hereunder.

6. **Intellectual Property**
   Unless otherwise agreed in writing, all intellectual property created solely by one Party in connection with the performance of this Agreement shall remain the sole and exclusive property of that Party.
7. **Indemnification**
   Each Party shall indemnify, defend, and hold harmless the other Party and its officers, directors, employees, and agents from and against any and all claims, liabilities, losses, damages, and expenses arising out of or related to the indemnifying Party's breach of this Agreement, negligence, or willful misconduct.
8. **Limitation of Liability**
   In no event shall either Party be liable to the other for any indirect, incidental, consequential, special, or punitive damages, including loss of profits or business interruption, arising out of or in connection with this Agreement, even if advised of the possibility of such damages.
9. **Entire Agreement**
   This Agreement constitutes the entire agreement between the Parties with respect to the subject matter hereof and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, whether written or oral.
10. **Amendments and Waivers**
    Limited modification, amendment, or waiver of any provision of this Agreement shall be effective unless in writing and signed by both Parties.
11. **Severability**
    If any provision of this Agreement is found to be invalid, illegal, or unenforceable, the remaining provisions shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the Effective Date.

California Online Public Schools

Sgnature: DocuSigned by: Richard Savage 3E5D9F2CDCCC49C...

Name: Richard Savage

Title: Superintendent

Date: 4/8/2025

SoftMSP LLC.

Signature: Signed by: Sangar Safi 6404329AD84746C... _____

Name: Sangar Safi _____

Title: CEO _____

Date: 4/8/2025 _____

INVOICE

SoftMSP, LLC
27051 Towne Centre Dr
Ste 120
Lake Forest, CA 92610-2819

bharrington@softmsp.com
+1 (603) 937-1009
softmsp.com

SoftMSP

Bill to
California Online Public Schools

Invoice details
Invoice no.: 1054
Terms: Net 30
Invoice date: 09/02/2025
Due date: 10/02/2025

P.O. No.: YR 1 - IT Support Services

#	Product or service	Description	Qty	Rate	Amount
1.	**Software**	Cybersecurity solutions	1	$10,827.00	$10,827.00
2.	**Services**	Inventory Management Services	1	$22,859.00	$22,859.00
3.	**Services**	Tier 1 Support Services - Students	1	$156,000.00	$156,000.00
4.	**Services**	IT Support Services - Staff	1	$40,000.00	$40,000.00

Total **$229,686.00**

Ways to pay

BANK

View and pay

INVOICE

SoftMSP, LLC
271 Ott St Ste 19
Corona, CA 92882-7104

bharrington@softmsp.com
(603) 937-1009
softmsp.com

SoftMSP

Bill to
California Online Public Schools

Invoice details
Invoice no.: 1060
Terms: Net 30
Invoice date: 10/01/2025
Due date: 10/31/2025

P.O. No.: YR 1 - IT Support Services

#	Product or service	Description	Qty	Rate	Amount
1.	**Software**	Cybersecurity solutions	1	$10,827.00	$10,827.00
2.	**Services**	Inventory Management Services	1	$22,859.00	$22,859.00
3.	**Services**	Tier 1 Support Services - Students	1	$156,000.00	$156,000.00
4.	**Services**	IT Support Services - Staff	1	$40,000.00	$40,000.00

Total **$229,686.00**

Ways to pay

BANK

View and pay

Coversheet

Approval of Avela Apply: Application Management System (attached)

Section:	V. Action Items
Item:	H. Approval of Avela Apply: Application Management System (attached)
Purpose:	Vote
Submitted by:	
Related Material:	BIM -Avela Apply_ Application Management System - 10.27.25.pdf Avela Apply Agreement - California Online Public Schools 10.28.25.pdf

California Online Public Schools

Board Information Memo

SUBJECT: Avela Apply: Application Management System

Category (Contract Approval, Policy, Personnel, General Approval. etc.): Contract Approval

Date: 10.27.25

Reason for Board Consideration (Fiscal Policy, State Requirement, etc.): Fiscal Policy - Contracts over $20K

Decision Type (Action Item, Information Only, etc.): Action - Contracts over $20K

Background (Brief Summary of Background Information):
Since our transition away from PVS, we have utilized the School Pathways REG Online system as our enrollment platform. We originally chose this system with the assumption and hope that a platform operated by the same vendor as our student information system would have the best integrations and seamless transitions from application to enrollment. It rather quickly became apparent to us that this was not the case.

Over the course of the time we have used REG Online we have encountered numerous challenges, which have not only negatively affected the workflow for the Enrollment Team, but have also impacted the user experience for families enrolling with the school.

- The quality of the reports that we are able to pull from REG Online is poor. We are unable to easily identify applications that have had recent document submissions, causing us to miss applications that are complete at times and delay a student's start date with our school unnecessarily. Additionally there are multiple stages of a student's application that are not included in the reports, which results in missed contact opportunities for new families who are interested in enrolling but haven't submitted enough data to pull into our exports.
- While CalOPS is able to select which questions are presented to families in the REG Online application, we are unable to change the wording of the questions or add in any custom questions. Additionally, the platform does not allow for conditional questions, so, for example, families of elementary-aged students are presented with the same questions asked for high school students, some of which do not apply and make the application unnecessarily long. Families in the process of applying have called the school confused as to why they are being asked for information that does not apply to them.
- The application in REG Online does not autosave, and the save buttons are only present at the end of each section. Additionally, there is no messaging reminding families to save their application before they log out. We have run into issues time and again with families who start an application but do not scroll down far enough to see the save button, and end up losing their progress.

- Re-enrollment wasn't a straightforward process this past year using REG Online. Currently enrolled families were confused and needed a lot of support to navigate back to their prior application. Additionally, only one parent can access REG Online, which is a significant limitation of the platform, and meant that the Enrollment Team needed to spend a lot of time having to reassign which parent had access to REG Online so they could re-enroll their students for the new school year.
- REG Online is supposed to be mobile friendly, but we have experienced issues where families have been unable to save their progress in their applications, especially when trying to upload documents, when working from a mobile device. This has resulted in a high number of incomplete applications that require additional outreach and support by Enrollment Staff.
- Families are unable to reactivate their account if they want to re-enroll after withdrawal. This is a barrier to allowing previously withdrawn families who have changed their mind to return to the school. Families must wait for Enrollment Staff to reactivate their applications before being able to proceed with enrollment.

Rationale (Why is this important and why is this coming to the Board):
The student application is the very first actual system/platform our families interact with outside of our website. This system MUST be user friendly, intuitive and allow for our families to quickly complete their application. Once the parent completes their application, this information needs to be in a platform that our enrollment team can easily navigate and process the application in a timely manner. All of this is not the case currently with REG Online.

After thorough vetting (listed below), it is our belief that Avela Apply will both streamline the application process for our families as well as give our internal teams the tools they need to more efficiently process student applications and get students enrolled in a timely manner.

Evidence of Due Diligence:
Throughout our time using REG Online, our Enrollment team (Jessica Condon in particular) has worked very diligently with the School Pathways team to trouble shoot and look for ways to make REG Online work for our needs. At one point they submitted an exhaustive list, which I jokingly termed the "95 thesis", to School Pathways of the various improvements needed. While they attempted to address some of these needs, there are issues with the platform that are inherent to the structure that cannot be corrected.

Starting in mid September 2025, I worked with Jessica and her team to start formulating a working idea of the non-negotiables of an enrollment platform for our school. I instructed them to not only think of all of the things that are currently a problem, but also the things about REG Online as well as any other platform that actually work well. The plan for this document was to inform future decisions for potential improvements in REG Online, the possibility of a different existing platform, or working with another partner/vendor to design our own Application/Enrollment platform.

While at the CSDC conference in early October, a salesman from Avela reached out to me via email and invited me to visit their booth on the exhibit floor for a demonstration of their products. I stopped by the next day and was immediately impressed with the Avela Apply platform and its "mobile first" platform, the

fully customizable reporting capabilities as well as the various connectivity options with our other software/platforms. Upon returning from the conference I set up a demonstration with the salesman. I invited Jessica Condon, Asst. Director of Operations - Enrollment, as well as Sheryl Mosso - Technology Manager, to this meeting. They were also impressed with the capabilities.

Following the demonstration and quote, I asked Jessica Condon to formulate a handful of more in depth questions with the more particular issues we are currently having with REG Online. We submitted this list of questions to the Avela team and they responded in a very timely manner with very positive responses to each question. Jessica and I then met again with the Avela team on Monday 10.27.25 to have the responses to a couple of the more complex questions demonstrated to us.

In compliance with our fiscal policy, as well as to ensure Avela is the best product available. I reached out and set up a demonstration of "Easy Suites: Lotteryease and Enrollease" platforms. During this meeting and demonstration it quickly became evident that many of the limitations and issues we are currently facing with REG Online would persist with this platform as well.

Fiscal Impact:
Our current contract with School Pathways REG Online is valid through December of 2026. We would see this contract through to its end as we will continue to use REG Online for the current 25/26 school year. We are currently paying $19,404 for this year's contract with REG Online.

EasySuite Pricing:
Following the demonstration of the LotteryEase and ApplyEase platforms with EasySuite we received a quote of $25,622 annually for a student population of 8,500 students. This cost would increase should our enrollment increase.

Avela Apply Pricing:
Annual License Fee - $25,000
One Time Set Up Fee - $5,000
Totally Initial Year One Cost - $30,000

Pricing assumes a three year contract.
- Prices automatically increase by 5% per year after the initial contract period.

Year 2 Cost - $26,250
Year 3 Cost - $27,562.50
*Future years may be cancelled with written notice to Avela from CalOPS.
Total 3 year cost of contract - $83,812.50

Potential Conflicts of Interest: N/A

Recommendation/Board Action (if applicable): I recommend approval of a 3 year contract for Aveal Apply: Application Management System.

Sample Motion:
“ I (insert Board Member name) move to approve a three year contract for Avela Apply: Application Management System, do I have a second?”

Prepared/Recommended/Approved By:

Dan Hertzler - Director of Operations

AVELA

Software Order Form

Avela, Inc.
855 Folsom Street
Suite 940
San Francisco, CA 94107

Mike Murphy
mike@avela.org

Prepared for

California Online Public Schools
33272 Valle Road
San Juan Capistrano, CA 92675
United States

Richie Romero
Deputy Superintendent
rromero@californiaops.org

Dan Hertzler
Director of Operations
dhertzler@californiaops.org
(9 09) 515-3558

This Avela Software Order Form is entered into as of the date of signature ("Effective Date") by and between below Customer and Avela and is incorporated into and subject to the terms and conditions of the End User License Agreement (EULA) located at avela.org/eula. To the extent that an express term of this Order Form is inconsistent with a term in the EULA, the terms of this Order Form shall prevail.

Products & Services

The customer agrees to purchase the following products and services as outlined below. To explore Avela's full product offerings, visit **avela.org/product**.

Products & Services	Quantity	Price
Software Licensing - Avela Apply Annual licensing fee for Avela Apply	1	$25,000.00/ year for 1 year
Software Implementation One-time implementation and set-up fee for all Avela products.	1	$5,000.00
Annual subtotal		$25,000.00
One-time subtotal		$5,000.00
Total		**$30,000.00**

Scope

Avela Apply

https://avela.org/apply

Our application management system makes it easy for families to apply to your schools and programs.

Families can manage their entire application from Avela's accessible, mobile-optimized parent portal in up to 10 languages. Administrators love the powerful, yet simple to use, system. Applications, communications, workflows, and interfaces can be customized. Pricing includes:

- Up to 4 forms open at once, including application, registration, re-enrollment.
- Translation of up to 5 languages
- Advanced eligibility logic including geographic boundaries and custom fields
- One custom stand-alone data insights dashboard
- Lottery NOT included

Initial Onboarding and Implementation (One-time)

One-time setup fee covers everything to get started, including:

- Apply Setup - Avela setup including branding, roles and permissions, and languages.
  - Student account creation - One time import to pre-create up to 10,000 parent/guardian accounts
  - Annual import of up to 10,000 re-enrollment forms with up to 20 fields.
  - Enrollment Period Configuration - Creation of your first enrollment period, including dates, policies, and settings.
  - Application Configuration - Implementation of your application form, including question fields, conditional logic, and branching, on your behalf. Also includes up to 10 hours of application design support. (In future years, you can set it up yourself, but we like to help the first year.)
  - Does NOT include integration support.
- Training - Avela onboarding virtual training series for organization administrators (~8 hours over multiple sessions) and up to 4 hours of virtual training for school site administrators.

Terms and Conditions

Customer agrees to purchase the products and services outlined above, commencing on the Term Start Date below. The term will be active for the Term Duration below and will automatically renew for additional one (1) year successive terms unless Customer gives Avela written notice. Price is locked in for the duration of the term, and thereafter will automatically increase by 5% each year.

Term Start	December 1, 2025
Term Duration	3 Years

Payment Terms. Set-up fee invoiced at signing (if applicable). License fee invoiced on signing, and on anniversary thereafter. All invoices due Net 30. Payment must be submitted electronically (ACH, EFT, Wire, etc) or a $50 check processing fee applies. Late payments incur $100 administrative fee plus interest on the past due amount at the rate of 1.5% per month, as set forth in the EULA.

Agreement Acceptance

Before you sign this agreement, an email must be sent to you to verify your identity. Find your profile below to request a verification email.

Richie Romero
rromero@californiaops.org

[sig|req|signer1]

Greg Bybee
greg@avela.org

[sig|req|signer2]

Coversheet

Approval of School Pathways Invoice (attached)

Section: V. Action Items
Item: I. Approval of School Pathways Invoice (attached)
Purpose: Vote
Submitted by:
Related Material:
BIM- Invoice Renewal with School Pathways.pdf.pdf
HOLD NEED BOARD APPROVAL Oct 20 2025 School Pathways Inv -140-09465-658,060.20 (1).pdf

California Online Public Schools

Board Information Memo

SUBJECT: School Pathways Invoice Renewal

Category (Contract Approval, Policy, Personnel, General Approval. etc.): General Approval
Date: 10.30.25
Reason for Board Consideration (Fiscal Policy, State Requirement, etc.): Fiscal Policy
Decision Type (Action Item, Information Only, etc.): Action Item

Background (Brief Summary of Background Information):

We are currently entering year 3 of our 3 year agreement with School Pathways as our vendor for our Student Information System (SIS), REG Online (Application and Registration Platform), and Forms and Surveys (a platform designed to send forms and surveys to stakeholders). While we agreed to continue utilizing these three platforms for a three year term (billed annually with an annual 5% increase),We would like to discontinue our subscription to the "Forms and Surveys" module.

The approval of this invoice generally falls under our consent agenda as it is a recurring payment for a current contract. We are placing this item as an action item due to the fact that we would like to proceed with requesting the removal of this service from our agreement. If approved by the Board, the CalOPS staff would work towards removing this service from our contract as well as seeking a refund for funds previously paid to School Pathways for the Forms and Surveys Platform.

Rationale (Why is this important and why is this coming to the Board):

Over the past two years, our Enrollment and Counseling teams have invested significant time and effort into implementing this tool for several key processes. Unfortunately, we've encountered persistent technical and workflow challenges that have prevented us from being able to use the product effectively.

These challenges have included:

- General performance issues such as form delivery failures, system timeouts, and errors when pulling reports.
- Inflexible signature workflows, which prevented required staff, like counselors, from being added to signature lines.
- Sequential signing issues, where parents were unable to view or sign a form until after their student had completed it, causing confusion and preventing forms from being marked as complete.
- Unresolved permissioning issues that, despite being reported, have limited our ability to use even parts of the module.

In one critical instance involving our internet subsidy data collection, the reports lacked the necessary student-identifying information, which rendered the collected data unusable for our purposes. Despite

our teams' active testing and feedback, the module has not yet reached a state of reliability that meets our operational needs.

Evidence of Due Diligence:

As stated above, over the past two years, our Enrollment and Counseling teams have invested significant time and effort into implementing this tool for several key processes. Due to Forms and Surveys lack of functionality and technical issues, our teams have since pivoted to utilizing the Parent Square Platform, Google Forms, Incident IQ and Canvas Classes to meet the needs for what we are paying for with Forms and Surveys.

CalOPS staff has also consulted legal counsel to analyze the agreement with School Pathways and support with a path forward that allows for minimal, if any, risk to the CalOPS.

Fiscal Impact:

The current invoice that approval is being requested for is $658,060.20. This is the third and final invoice for our current service agreement with School Pathways. The recommendation for actions pertaining to this invoice are listed below.

The following has been paid to School Pathways for the Forms and Surveys Platform.

- Year 1: $26,400
- Year 2: $27,720
- Year 3 (This invoice): $29,106

Based on legal counsel's advice, we would like to give a 30 day notice to School Pathways for the discontinuation of the Forms and Surveys platforms as well as a refund for the past two years of payments for the platform due to its technical issues and lack of functionality.

If School Pathways agrees to discontinue the Forms and Surveys platform, this could potentially lead to a prorated charge for the thirty day usage of approximately $2,328.

If School Pathways agrees to refund the previous two years charges for the Forms and Surveys Platform, this could lead to a refund of $54,120.

Potential Conflicts of Interest: N/A

Recommendation/Board Action (if applicable):

I recommend the Board take the following action:

- Approval of the School Pathways invoice as it is currently presented while the CalOPS staff works to request the discontinuation of further use, and refund for the previous 2 years, of the Forms and Surveys platform from School Pathways.

Prepared/Recommended/Approved By:

Dan Hertzler - Director of Operations

Invoice

School Pathways, LLC
PO Box 432
Portola CA 96122
United States

Date	10/14/2025
Invoice #	INV-140-09465
Terms	Net 30
Customer ID	140-C0440 California Online Public Schools
PO#	
Date Due	11/13/2025

Bill To
California Online Public Schools
Attn: Accounts Payable
33272 Valle Road
San Juan Capistrano CA 92675
United States

Ship To
California Online Public Schools
Attn: Accounts Payable
33272 Valle Road
San Juan Capistrano CA 92675
United States

Qty	Description	Rate	Amount
8,800	RegOnline Annual Subscription 10/2/2025-10/1/2026	$2.205	$19,404.00
8,800	SIS Oversight Annual Subscription 10/2/2025-10/1/2026	$0.00	$0.00
7	SEDS Import Bridge Annual Subscription 10/2/2025-10/1/2026	$573.30	$4,013.10
7	SEIS Export Bridge Annual Subscription 10/2/2025-10/1/2026	$573.30	$4,013.10
8,800	SIS Annual Subscription 10/2/2025-10/1/2026	$7.7175	$67,914.00
8,800	Canvas Two-Way Bridge Annual Subscription 10/2/2025-10/1/2026	$5.5125	$48,510.00
8,800	PLS Annual Subscription 10/2/2025-10/1/2026	$55.125	$485,100.00
8,800	Forms and Surveys Annual Subscription 10/2/2025-10/1/2026	$3.3075	$29,106.00
		Subtotal	$658,060.20
		Sales Tax	$0.00
		Total	$658,060.20
		Payment	$0.00
		Total Due	$658,060.20

Payment Terms:
Please make sure you reference invoice number **INV-140-09465** on your payment option to ensure timely turnaround.

Remit checks to:
School Pathways, LLC
PO Box 432
Portola, CA 96122

We have a new bank account! Please update your ACH payments to the following:

ACH Instructions:
Account name: School Pathways LLC
Account number: 563797821
Routing number: 322271627

Wire Instructions:
Account name: School Pathways LLC
Account number: 563797821
Routing number: 021000021

Beneficiary Bank: School Pathways LLC c/o JPMorgan Chase Bank, P.O. Box 182051, Columbus, OH 43218-2051

For any inquiries, please contact Accounts Receivable:
E: accountsr@schoolpathways.com
P: 866-200-6936 x. 1002

Coversheet

Approval of Textblaze Invoice (attached)

Section: V. Action Items
Item: J. Approval of Textblaze Invoice (attached)
Purpose: Vote
Submitted by:
Related Material: TextblazeTemplate BIM - CalOPS.pdf
Invoice-8EGKMJCS-0002 (1) (1).pdf

California Online Public Schools

Board Information Memo

SUBJECT: Textblaze

Category (Contract Approval, Policy, Personnel, General Approval. etc.): Approval
Date: 10/29/25
Reason for Board Consideration (Fiscal Policy, State Requirement, etc.): Fiscal
Decision Type (Action Item, Information Only, etc.): Action

Background (Brief Summary of Background Information):
Text Blaze is a productivity tool that allows users to create and use custom text shortcuts to insert pre-written snippets, which can be simple text or dynamic templates, into any application

Rationale (Why is this important and why is this coming to the Board):
Our teaching and counseling staff requested Text Blaze, a template and shortcut software, at the start of the 2025/26 school year to increase efficiency in administrative and communication tasks. Staff identified the need to reduce time spent on repetitive typing and documentation

Evidence of Due Diligence:
SPuDs met with the Text Blaze vendor on August 22, 2025. The vendor provided a demonstration of the software's capabilities, including its features for creating, sharing, and standardizing text templates across a team. SPuDs evaluated the software against defined criteria, including ease of use, team collaboration features, and integration with existing tools such as Google Docs, Gmail, and the student information system.
Text Blaze does not access or store sensitive student data, as it is used for communication *templates*, not for handling student records.
The school business license offers a 50% discount compared to a standard business license, costing CalOPS $20,382.84 annually.

Fiscal Impact:
$20,382.84
Potential Conflicts of Interest: N/A

Recommendation/Board Action (if applicable): Approval

Prepared/Recommended/Approved By: Leslie Dombek

California Online Public Schools

Invoice

Invoice number 8EGKMJCS-0002
Date of issue September 5, 2025
Date due October 5, 2025

Blaze Today Inc
570 Puccini Dr.
Sunnyvale, California 94087
United States
support@blaze.today

Bill to
ldombek@californiaops.org

$20,382.84 USD due October 5, 2025

Pay online

Description	Qty	Unit price	Amount
Text Blaze Business Sep 5, 2025 – Sep 5, 2026	486	$83.88	$40,765.68

Subtotal	$40,765.68
Education 50% off (50% off)	-$20,382.84
Total	$20,382.84
Amount due	**$20,382.84 USD**

Pay $20,382.84 with a bank transfer
Bank transfers can take up to two business days. To pay via bank transfer, transfer funds using the following bank information.

Bank name	Wells Fargo
Routing number	121000248
Account number	40630234317336739
SWIFT code	WFBIUS6SXXX
Reference	8EGKMJCS-0002