



California Online Public Schools

California Online Public Schools

Minutes

California Online Public Schools (CalOPS) Annual Board Meeting

Date and Time

Tuesday June 10, 2025 at 4:00 PM

Location

CalOPS NorCal: 580 N. Wilma Avenue, Suite G, Ripon, CA 95366

CalOPS SoCal: 33272 Valle Road, San Juan Capistrano, CA 92675

1201 Cara Road, Dinuba, CA 93618

32946 Calle San Marcos, San Juan Capistrano, 92675

3753 W. Norberry Street, Lancaster, CA 93536

9423 Reseda Blvd. Apt #230, Northridge, CA 91324

4108 W Avenue J6, Lancaster, CA 93536

Join Zoom Meeting

<https://californiaops-org.zoom.us/j/92843576813>

Meeting ID: 928 4357 6813

Dial In: +1 (669) 900-9128 ext. 928-4357-6813# US

This meeting is open to members of the public. For information about meetings or for members of the public who require special accommodations to attend, please visit our website at www.californiaops.org/governance or contact the school offices: Dana Hohn (NorCal) or Eva McGahey (SoCal) at (800) 906-5166 at least 24 hours prior to the meeting. The board packet can be made available for public review by contacting the school offices prior to the Board meeting in compliance with California open meeting law.

Approved by CalOPS Board of Directors September 9, 2025

Directors Present

A. Pulsipher (remote), D. Rivas (remote), E. Wickliffe (remote), M. Henjum (remote), P. Pulsipher (remote)

Directors Absent

J. Stockdale

Directors who arrived after the meeting opened

M. Henjum

Guests Present

A. Larsen (remote), B. Jamero, Candice Madison (remote), D. Hertzler (remote), Doreen Stringer (remote), E. McGahey, H. Tamayo (remote), Hannah Hurley (remote), J. Colombero (remote), J. Sitomer (remote), K. Eng (remote), L. Carter, L. Dombek (remote), M. Brockway (remote), M. Duran (remote), M. White (remote), R. Dreifus (remote), R. Romero (remote), Richie Conway (remote), S. Ford (remote)

I. Opening Items

A. Roll Call

CalOPS Staff

Ashley Larsen - Administrative Assistant
Bernie Jamero - Assistant Director of Finance - NorCal Office
Candice Madison - Assessment Coordinator
Dan Hertzler - Director of Operations
Doreen Stringer - High School Teacher
Eva McGahey - Administrative Assistant - SoCal Office
Hannah Hurley - Elementary School Assistant Principal
Heather Tamayo - Middle School Principal
Julie Colombero - Assistant Director of Operations, Family Relations
LaChelle Carter - Director of Finance - SoCal Office
Leslie Dombek - Director of Educational Services
Mackenzie Duran - Director of Student Services
Marcus White - Elementary School Principal
Matt Brockway - High School Principal
Richie Conway - Middle School Teacher
Richie Romero - Deputy Superintendent
Ryan Dreifus - Interim Director of Human Resources
Stephen Ford - Assistant Superintendent

Contracted Staff

Jason Sitomer - Charter Impact Managing Director

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Kate Eng - Charter Impact Director of Client Finance

B. Call the Meeting to Order

D. Rivas called a meeting of the board of directors of California Online Public Schools to order on Tuesday Jun 10, 2025 at 4:06 PM.

C. Approval of Agenda

Motion to approve the CalOPS Annual Board Meeting Agenda.

The board **VOTED** to approve the motion.

Roll Call

J. Stockdale Absent

A. Pulsipher Aye

E. Wickliffe Aye

D. Rivas Aye

M. Henjum Absent

P. Pulsipher Aye

M. Henjum arrived at 4:06 PM.

II. Public Comment

A. Public Comment

The Board welcomes participation by the members of the public telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to the Board. Individuals who wish to address the Board telephonically must contact the School Leader by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Leader at least twenty-four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, or six (6) minutes if the individual requesting to comment is a non English speaker and requires a translator, unless the Board grants additional time. However, in compliance with Board policy and the Brown Act, the Board is not permitted to discuss or take action on non-agenda items. Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Leader at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

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To view the Board Open Meeting Policy, visit the CalOPS Governance Page at californiaops.org/governance.

No requests for public comment were submitted in advance. No member of the public was present in person.

III. Oral Reports

A. Superintendent's Report

R. Romero provided updates on end of school events including commencement ceremonies in NorCal and SoCal, prom, and grad night. He also discussed enrollment numbers throughout the 24-25 school year and how that has worked into plans for 25-26 school year.

Curriculum and training updates will come soon after BTS event and for now there is nothing new to report with sponsoring district updates.

State testing updates to come later in this board meeting, but it is all positive and exciting.

B. Principals' Report (attached)

M. Brockway offered updates at the High School level. He noted the fun events for students including Grad Night, Prom, and Graduation. Kudos to A. Ireland and her team for their hard work on those events.

H. Tamayo offered updates at the Middle School level. She emphasized the importance of the homeroom model for students this year with regard to building and maintaining relationships. She also celebrated the success of the state testing outcomes this school year.

M. White offered updates at the Elementary School level. He mentioned the completion of state testing and diagnostics, providing data for analysis on how to best serve students.

D. Rivas thanked the principals and mentioned her gratitude for the field trips section included, showing activities and involvement of students.

C. Charter Impact Financial Report for CalOPS

J. Sitomer presented the Monthly Financial Presentation from April 2025.

Summary

- Attendance: P2 locked at 7,061
- Revenue: +\$17K (flat), up minimally due to PY adjustments
- Expenses: +\$1.2M (+1%) to March forecast, driven by supplies and benefits

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- Surplus: \$3.5M (3% of expenses)
- Ending Fund balance: \$29M
- Cash: \$37.9M as of 4/30

D. Policy, Compliance, and Legislative Updates

D. Hertzler offered legislative updates. He mentioned a supreme court case that ended with a 4-4 deadlock, keeping charter schools public.

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He noted that SB 414 made it out of the senate and is now going to move through the assembly, a bill supported by many charters. He also noted that AB 84 passed out of the assembly in a very close vote, but only after amendments were made to remove several of the most detrimental pieces and with more concessions promised.

E. Educational Services Update

L. Dombek offered updates on SBAC and the great testing participation numbers, up to 94% which is significantly higher than previous years. Testing is continuing through June so this number could increase. D. Rivas congratulated the team on this success!

She continued on with presenting the Local Indicator Reports.

F. Financial Update

L. Carter offered updates on finance at the state level, the May Revise. This budget will apply for the 2025-26 year. Governor Newsom has decreased the COLA to 2.30% from proposals in June and January, but this is still increased from previous year. Deferrals are expected, but there should not be a financial impact on any of our schools. TK has been adjusted to a 10-1 ratio from 12-1 which should have increased, but funding actually decreased from 6404 to 5545. Increases to extended learning opportunities program, but CalOPS does not accept those funds so it will not affect the schools. No updates on Learning Recovery Block Grant. Political climate is leading to some financial uncertainty. CALSTRS is holding steady at 19.1%. Increases to LCFF funds which will impact the budget in terms of grade bands.

IV. Consent Items

- A. Approval of Minutes from the May 13, 2025 CalOPS Board Meeting (attached)**
- B. Approval of Check Registry**
- C. Ratification of Special Education Service Contracts (attached)**
- D. Approval of Staffing Report (attached)**
- E. Approval of Expenditures over \$20k (attached)**

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F. Approval of 2025-26 Master Agreement (to follow)

G. Approval of Independent Study Policy (attached)

H. Approval of 2025-26 Uniform Complaint Procedures (UCP) and Annual Notification (attached)

I. Approval of CalOPS Comprehensive School Safety Plan (CSSP) (attached)

J. Approval of 2025-26 CalOPS Board Meeting Schedule (attached)

K. Approval of Literacy Plan (attached)

L. Approval of 2025-26 CalOPS Employee Handbook (attached)

M. Approval of 2025-26 CalOPS Curriculum and Instructional Materials (attached)

N. Approval of Updated 2025-26 Teacher Calendar (attached)

D. Rivas asked about Consent Item E, the HR software proposal and what we are currently using in place of this system. R. Dreifus informed her that staff currently manually tracks leaves or absence and accommodations through spreadsheets and emails, this software would streamline the process.

E. Wickliffe made a motion to approve the Consent Agenda, Items A-N.

M. Henjum seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

J. Stockdale Absent

A. Pulsipher Aye

E. Wickliffe Aye

D. Rivas Aye

P. Pulsipher Aye

M. Henjum Aye

V. Action Items

A. Approval of 2025-26 Preliminary Budgets (attached)

J. Sitomer presented the preliminary budget for the 2025-26 school year.

Highlights:

- Budget balanced with \$10.3M surplus (8.7% of expenses)
- 2.30% COLA projected for LCFF, based on Governor's May Revise

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- ADA forecasted at 8,330, +21% to current year

Three Year Forecasts:

- **Revenue:** Next year is an increase from current year and projected to grow annually through FY28.
- **Expenses:** Salary increases projected to increase in line with projected CA CPI COLA. Non-personnel projected to increase proportionally with ADA and CPI COLA.
- **Surplus & Cash:** Positive and balanced across all three years

M. Henjum made a motion to approve Action Item A, Approval of 2025-26 Preliminary Budgets.

E. Wickliffe seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

P. Pulsipher Aye
A. Pulsipher Aye
D. Rivas Aye
M. Henjum Aye
E. Wickliffe Aye
J. Stockdale Absent

B. Approval of Education Protection Account Resolution and Budgets (attached)

J. Sitomer went over the EPA document and explained the purpose. This was the proposed budget for 25-26 and the actuals from the 24-25 year will be presented to the board in September.

M. Henjum made a motion to approve Action Item B, Approval of Education Protection Account Resolution and Budgets.

E. Wickliffe seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

E. Wickliffe Aye
P. Pulsipher Aye
J. Stockdale Absent
M. Henjum Aye
D. Rivas Aye
A. Pulsipher Aye

C. Approval of Spring Consolidated Applications (attached)

J. Sitomer presented the Spring Con Apps for each CalOPS charter and explained it is an application for the Title funding. Each application follows the funding of the previous school year.

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E. Wickliffe made a motion to approve Action Item C, Approval of Spring Consolidated Applications.

M. Henjum seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

M. Henjum Aye

J. Stockdale Absent

A. Pulsipher Aye

E. Wickliffe Aye

P. Pulsipher Aye

D. Rivas Aye

D. Approval of CalOPS Local Control and Accountability Plan (LCAP) Annual Updates (attached)

L. Dombek presented the LCAP Annual Updates

M. Henjum made a motion to approve Action Item D, Approval of CalOPS Local Control and Accountability Plan (LCAP) Annual Updates.

E. Wickliffe seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

A. Pulsipher Aye

M. Henjum Aye

E. Wickliffe Aye

P. Pulsipher Aye

D. Rivas Aye

J. Stockdale Absent

E. Approval of CalOPS Fiscal Policy Pending Legal Review With the Authority to Make Immaterial Changes Suggested by Legal Counsel (attached)

L. Carter explained the reasoning for this policy modification and expansion to outline additional situations and processes.

E. Wickliffe made a motion to approve Action Item E, Approval of CalOPS Fiscal Policy Pending Legal Review With the Authority to Make Immaterial Changes Suggested by Legal Counsel.

M. Henjum seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

P. Pulsipher Aye

A. Pulsipher Aye

M. Henjum Aye

E. Wickliffe Aye

D. Rivas Aye

J. Stockdale Absent

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F. Approval of Obsolete Equipment Policy (attached)

L. Carter presented the reasoning for this policy. It was recommended by School Services of California and CalOPS wanted to develop a policy standard to other similar charter schools.

E. Wickliffe made a motion to approve Action Item F, Approval of Obsolete Equipment Policy.

D. Rivas seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

A. Pulsipher Aye

P. Pulsipher Aye

D. Rivas Aye

E. Wickliffe Aye

M. Henjum Aye

J. Stockdale Absent

G. Approval of Updated Banking Resolutions (attached)

L. Carter presented the Banking Resolutions with updated signers and administrators. She noted that D. Hertzler is the Director of Operations and that will be revised before submission. L. Carter is the overseer, so is not listed as a signer.

E. Wickliffe made a motion to approve Action Item G, Approval of Updated Banking Resolutions.

P. Pulsipher seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

P. Pulsipher Aye

A. Pulsipher Aye

J. Stockdale Absent

M. Henjum Aye

D. Rivas Aye

E. Wickliffe Aye

H. Approval of Master Contract and Authorization of the Director of Student Services to Negotiate, Amend, Finalize, and Execute Contracts for the 2025-26 School Year (attached)

R. Romero explained that this is standard language provided by the SELPA and would allow the Director of Student Services to take action on contracts.

M. Henjum made a motion to approve Action Item H, Approval of Master Contract and Authorization of the Director of Student Services to Negotiate, Amend, Finalize, and Execute Contracts for the 2025-26 School Year.

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E. Wickliffe seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

P. Pulsipher Aye

E. Wickliffe Aye

D. Rivas Aye

M. Henjum Aye

J. Stockdale Absent

A. Pulsipher Aye

I. Approval of Declaration of Need 2025-26 School Year (attached)

S. Ford presented the Declaration of Need and explained that this document is a standard annual item.

E. Wickliffe made a motion to approve Action Item I, Approval of Declaration of Need 2025-26 School Year.

M. Henjum seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

E. Wickliffe Aye

J. Stockdale Absent

M. Henjum Aye

P. Pulsipher Aye

A. Pulsipher Aye

D. Rivas Aye

J. Approval of Annual Superintendent Salary Adjustment

S. Ford explained that this item is required to make any changes to Superintendent salary, but this salary increase is a standard 2.5% increase in line with the entire CalOPS staff.

M. Henjum made a motion to approve the annual 2.5% salary increase, in line with staff increase, which amounts to a \$7,735.78 increase for our Superintendent.

E. Wickliffe seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

P. Pulsipher Aye

D. Rivas Aye

J. Stockdale Absent

M. Henjum Aye

E. Wickliffe Aye

A. Pulsipher Aye

K. Approval of Board Member to Three Year Term

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M. Henjum made a motion to approve Action Item K, Approval of Board Member to Three Year Term.

A. Pulsipher seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

P. Pulsipher Aye

M. Henjum Aye

D. Rivas Aye

E. Wickliffe Abstain

J. Stockdale Absent

A. Pulsipher Aye

L. Nomination and Approval of Board Chair for the 2025-26 School Year

D. Hertzler introduced this item and asked the board to make their nominations and discuss. M. Henjum nominated J. Stockdale. D. Rivas nominated M. Henjum. M. Henjum graciously declined the nomination and thanked D. Rivas.

M. Henjum made a motion to approve James Stockdale as the CalOPS Board Chair for the 2025-26 School Year.

E. Wickliffe seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

J. Stockdale Absent

E. Wickliffe Aye

A. Pulsipher Aye

D. Rivas Aye

P. Pulsipher Aye

M. Henjum Aye

M. Nomination and Approval of Board Vice Chair for the 2025-26 School Year

D. Hertzler introduced this item and asked the board to make their nominations and discuss. M. Henjum nominated D. Rivas. E. Wickliffe nominated D. Rivas. A. Pulsipher nominated D. Rivas. P. Pulsipher nominated D. Rivas.

M. Henjum made a motion to approve Diana Rivas as the CalOPS Board Vice Chair for the 2025-26 School Year.

E. Wickliffe seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

E. Wickliffe Aye

P. Pulsipher Aye

J. Stockdale Absent

D. Rivas Abstain

M. Henjum Aye

A. Pulsipher Aye

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VI. Closing Items

A. Adjourn Meeting

M. Henjum made a motion to adjourn this meeting and confirm the next CalOPS Board Meeting on September 9, 2025.

E. Wickliffe seconded the motion.

CHECK MOTION AND SECOND

The board **VOTED** to approve the motion.

Roll Call

E. Wickliffe Aye

J. Stockdale Absent

A. Pulsipher Aye

P. Pulsipher Aye

M. Henjum Aye

D. Rivas Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:27 PM.

Respectfully Submitted,

D. Rivas

Approved by CalOPS Board of Directors September 9, 2025