



California Online Public Schools

California Online Public Schools

Minutes

California Online Public Schools (CalOPS) Board Meeting

Approved by CalOPS Board of Directors February 11, 2025

Date and Time

Tuesday December 10, 2024 at 4:00 PM

Location

CalOPS NorCal: 580 N. Wilma Avenue, Suite G, Ripon, CA 95366

CalOPS SoCal: 33272 Valle Road, San Juan Capistrano, CA 92675

1201 Cara Road, Dinuba, CA 93618

32946 Calle San Marcos, San Juan Capistrano, 92675

3753 W. Norberry Street, Lancaster, CA 93536

9423 Reseda Blvd. Apt #230, Northridge, CA 91324

4108 W Avenue J6, Lancaster, CA 93536

Join Zoom Meeting

<https://californiaops-org.zoom.us/j/92843576813>

Meeting ID: 928 4357 6813

Dial In: +1 (669) 900-9128 ext. 928-4357-6813# US

This meeting is open to members of the public. For information about meetings or for members of the public who require special accommodations to attend, please visit our website at www.californiaops.org/governance or contact the school offices: Dana Hohn (NorCal) or Eva McGahey (SoCal) at (800) 906-5166 at least 24 hours prior to the meeting. The board packet can be made available for public review by contacting the school offices prior to the Board meeting in compliance with California open meeting law.

Directors Present

A. Pulsipher (remote), D. Rivas (remote), E. Pavlich, E. Wickliffe (remote), J. Stockdale (remote), P. Pulsipher (remote)

Directors Absent

M. Henjum

Directors who arrived after the meeting opened

J. Stockdale

Guests Present

A. Larsen (remote), D. Hertzler, E. McGahey, H. Tamayo (remote), Hannah Hurley (remote), J. Colombero, J. Sitomer (remote), Jen Brunner (remote), Jessica Condon, K. Eng (remote), L. Carter (remote), L. Dombek (remote), Lili Huang (remote), M. Brockway (remote), M. White (remote), P. Wenker (remote), R. Dreifus, R. Romero (remote), R. Savage (remote), S. Ford (remote)

I. Opening Items

A. Call the Meeting to Order

E. Pavlich called a meeting of the board of directors of California Online Public Schools to order on Tuesday Dec 10, 2024 at 4:04 PM.

B. Roll Call

CalOPS Staff

Ashley Larsen - Administrative Assistant

Dan Hertzler - Director of Operations - SoCal Office

Eva McGahey - Administrative Assistant - SoCal Office

Hannah Hurley - Elementary School Assistant Principal

Heather Tamayo - Middle School Principal

Jen Brunner - High School Assistant Principal

Jessica Condon - Assistant Director of Operations - NorCal Office

Julie Colombero - Assistant Director of Operations, Family Relations - SoCal Office

LaChelle Carter - Director of Finance

Leslie Dombek - Director of Educational Services

Marcus White - Elementary School Principal

Matt Brockway - High School Principal

Phil Wenker - Director of Student Services

Richard Savage - Superintendent

Richie Romero - Deputy Superintendent

Ryan Dreifus - Assistant Director of Human Resources - SoCal Office

Stephen Ford - Assistant Superintendent

Contracted Staff

Jason Sitomer - Charter Impact Managing Director

Kate Eng - Charter Impact Director of Client Finance

Lili Huang - CliftonLarsonAllen LLP CPA

C. Approval of Agenda

E. Wickliffe made a motion to approve the agenda.

A. Pulsipher seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

M. Henjum Absent

A. Pulsipher Aye

D. Rivas Aye

J. Stockdale Absent

E. Pavlich Aye

E. Wickliffe Aye

P. Pulsipher Aye

II. Public Comment

A. Public Comment

The Board welcomes participation by the members of the public telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the School Leader by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Leader at least twenty-four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, or six (6) minutes if the individual requesting to comment is a non English speaker and requires a translator, unless the Board grants additional time. However, in compliance with Board policy and the Brown Act, the Board is not permitted to discuss or take action on non-agenda items. Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Leader at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the CalOPS Governance Page at californiaops.org/governance.

No requests for public comment were submitted in advance. No member of the public was present in person.

III. Oral Reports

A. Superintendent's Report

R. Savage provided general school updates on some meetings with Assistant Principals and Assistant Directors to collaborate and resolve any issues to do with the transition. Main focuses have been creating ideas to streamline attendance processes and work samples.

In regards to the sponsoring district update, there was some correspondence to update school data with CDE and CDS. Relationships with authorizing districts continue to be healthy. CUSD contact has retired, we have reached out to our new contact to develop that relationship.

2024-25 enrollment has increased to 7628 from ~6100 at the beginning of the year.

B. Principals' Report (attached)

M. White mentioned Winter Break, which had elementary staff in high spirits. New tools were being explored and CAASPP testing was upcoming. Staff wanted to focus on alleviating test anxiety.

H. Tamayo agreed that morale was high with staff. MS was also focusing on administering first proctored interim assessment. Staff was also working hard to welcome newly enrolled families that were beginning at the end of the semester.

M. Brockway presented on the high school team and their work to tackle proctored assessments. Progress reporting is upcoming for the next week. He shouted out to the Assistant Principals for their collaboration and work.

J. Stockdale arrived at 4:15 PM.

C. Charter Impact Financial Report for CalOPS

K. Eng presented the monthly CalOPS financial report, including the first interims, including actuals through October and projections for the last 7 months of the school year.

Highlights

- Attendance: Projections flat to prior month
- Revenue: minimal decrease, due to PY Lottery adjustments

- Expenses: +\$2.6M, driven by Health/Retirement Benefits (\$1.6M) and Marketing (\$635K)
- Surplus: \$6.2M (6.4% of expenses)
- Ending Fund balance: \$32M
- Cash: \$28.7M as of 10/31

K. Eng mentioned that it is expected for surplus to increase by the end of the year due to increased ADA revenues. The first interims were noted to include a 3 year projection. J. Sitomer added that Second Interims will be presented in march, the original budget in June, and UARs in September.

J. Sitomer offered insights on the Fall One Reporting Update. He explained that school payment is equitable, not equal, and that Fall One reporting allowed for the school to detail the student population numbers. K. Eng presented the enrollment numbers on the reporting date as 6,858. These numbers have since increased.

E. McGahey noted that the Audit Update is to be presented in the Action Agenda.

D. Policy, Compliance, and State Accountability Report

D. Hertzler noted that the majority of the required Brown Act Training for CalOPS Board Members have been completed. The required Ethics training was already shared with the Board and may be completed asynchronously. Charter Impact has been preparing a financial training for the board which will be completed at the February CalOPS Board Meeting.

New legislative session began December 2, 2024 and a special session was put into place at the same time; there the Senate and Assembly approved 25M to cover anticipated litigation with Federal Government. AB 49 is a bill being watched, it may not have a huge impact on CalOPS with its limited campuses, but would require immigration officials needing to meet specific requirements before being allowed to request records,. Senate education chair, Newman, lost his election bid. Number of legislation allowed to be submitted is now limited in both the Senate and the Assembly.

E. Educational Services Report

L. Dombek reported out on the first official quarter to the School Enhancement Target. SET Goals for 24/25 were as follows:

- **Grad Rate** - Every 10 weeks, 68% of 12th grade students in their 4th year of high school will be on track for graduation.
 - All CalOPS schools met this goal
 - Project Success played a part in accomplishing this goal
- **Academic** - Every 10 weeks, 50% of PLC SMART goals (math and schoolwide) will be met.

- Rates were at about 45%. L. Dombek commended teachers and staff on their hard work to reach this goal, but highlighted all the new curriculum and that this is a goal better showcased at the semester mark.
- Focus placed on the 10 week SMART Goal development and cycles
- **Engagement** - Every 10 weeks, 90% of students will receive 5 successful contacts.
 - Hit 87% schoolwide, some explanation for this could be logging related.
 - Diagnostic Testing participation was high at 95-96%

IV. Consent Items

- A. Approval of Minutes from the November 12, 2024 CalOPS Board Meeting (attached)**
- B. Ratification of Special Education Service Contracts (attached)**
- C. Approval of Staffing Report (attached)**
- D. Approval of Expenditures over \$20k (attached)**
- E. Approval of Check Registry (attached)**
- F. Approval of Independent Contractor Agreements (attached)**
- G. Approval of Transitional Kindergarten (TK) Teacher Assignment Policy (attached)**
- H. Approval of 2023-24 School Accountability Report Cards (SARCs) (attached)**
- I. Approval of 2024 Multi-County Agency Biennial Notice (attached)**
- J. Approval of Updated Student Technology Policy (attached)**

D. Rivas made a motion to approve the Consent Agenda, Items A-J.

E. Wickliffe seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

P. Pulsipher Aye
E. Pavlich Aye
D. Rivas Aye
E. Wickliffe Aye
J. Stockdale Aye
M. Henjum Absent
A. Pulsipher Aye

V. Action Items

- A.**

Approval of First Interim Financial Reports (attached)

E. Wickliffe made a motion to approve Action Item A, First Interim Financial Reports.

J. Stockdale seconded the motion.

E. Pavlich noted that all this data was presented in Charter Impacts financial report and asked if the board had any questions. With no questions, they proceeded to motion.

The board **VOTED** to approve the motion.

Roll Call

P. Pulsipher Aye

M. Henjum Absent

A. Pulsipher Aye

E. Wickliffe Aye

D. Rivas Aye

J. Stockdale Aye

E. Pavlich Aye

B. Ratification of Operational MOUs

E. Wickliffe made a motion to approve Action Item C, Operational MOUs.

E. Pavlich seconded the motion.

D. Hertzler explained that these MOUs contain information regarding day to day operations between CalOPS and its authorizing districts. The MOUs are not materially different from the previously approved versions, but they require renewal with the renewal of the CalOPS Charters.

The board **VOTED** to approve the motion.

Roll Call

A. Pulsipher Aye

E. Pavlich Aye

M. Henjum Absent

P. Pulsipher Aye

E. Wickliffe Aye

J. Stockdale Aye

D. Rivas Aye

C. Approval of 2023-24 School Year Audit (attached)

E. Wickliffe made a motion to approve Action Item B, 2023-24 School Year Audit.

D. Rivas seconded the motion.

L. Huang presented the 2023-24 audit for CalOPS and noted that CLA would be issuing a clean opinion.

The board **VOTED** to approve the motion.

Roll Call

E. Pavlich Aye

M. Henjum Absent

J. Stockdale Aye

E. Wickliffe Aye

Roll Call

D. Rivas Aye
P. Pulsipher Aye
A. Pulsipher Aye

VI. Closing Items

A. Adjourn Meeting

E. Pavlich announced that she is resigning from the CalOPS Board of Directors. She has enjoyed her time with the school, but was confident to leave CalOPS in good hands.

R. Savage offered words of gratitude to E. Pavlich. He mentioned that she has been with the school since 2007. She will be missed.

D. Hertzler mentioned the business side of this with a nomination being offered at the February meeting to become the new Board Chair.

D. Rivas made a motion to adjourn the CalOPS Board Meeting, and confirm next meeting on February 11, 2025.

E. Wickliffe seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

D. Rivas Aye
E. Wickliffe Aye
E. Pavlich Aye
A. Pulsipher Aye
P. Pulsipher Aye
M. Henjum Absent
J. Stockdale Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:06 PM.

Respectfully Submitted,

E. Pavlich