

2/8/2024 ELAC Minutes / Transcript

hello hello welcome welcome thank you for being here today thank you so much for being here today taking the time out of your day to join us or are ELAC meeting today and we started the recording we got the transcription going so we can go ahead and get started all right

so welcome to the English learner advisory committee meeting this is our meeting today February 8th and I'll just disburse a couple of links in the chat in case anyone needs them first thing I'm putting in here is the link to the agenda and if you're interested we also have our calendar and at the end of the meeting and if there are any questions feel free to put them in the chat we do also have a closed captionings for translation and if you have a question I'll also be showing our collaboration Board Tablet so we have a collaboration board where you can put any questions that you have for us and I'll be sharing that link shortly but

first I'd like to introduce ourselves we are your host today Ms barcenas is not here today but I do have my lovely dad okay so for our agenda today we're going to just approve the minutes from our meeting from last last time we'll review our elac meeting purpose our collaboration board responsibilities and bylaws we have something new for you this meeting which is our El plan will review that and discuss and we have some updated information about the El teacher credentialing and requirements so you can learn a little bit about the requirements that it takes to be an El teacher so you know your students are well taken care of and will also be going over the progress from the English language proficiency and we'll also be going over. Notifications and some eel resources we have some links and tips to pass out to help your students

be successful since the semester second semester actually just started so oh boy you make sure it just update here the caption switch those let me know if we want the captions in a different language and I can change that there

okay but a big welcome for today are you like meeting purpose is to have all parents of all students on all School sites allowing a modality for us to collaborate and to hear your voice so it's our responsibility to provide opportunities for parents to give us your input on the school services this is for English Learners so we got a couple questions on our parent collaboration board last time so please don't hesitate to add more input questions and concerns we really do take these to heart so without further ado

I will move on to approval of our minutes from our December 5th meeting we do have the minutes link here in English and in Spanish I would like to ask for someone to Second approving the minutes okay and we have our parent collaboration board so I'll drop this link in the chat so you can add questions concerns and suggestions and if there is a topic you would like for us to cover in one of our future elac meetings we have a nice Google form here below or you can just add it to the collaboration board whatever is easier all right and I'll just go ahead and review our elac bylaws briefly I'll go over our article name of course the English learner advisory committee our purpose as to provide parents of English Learners opportunities details about membership officers meeting in Quorum Amendment and the roles of potential officers should anyone want to be nominated in the future for that as well as subcommittees and here are our responsibilities there's any questions about that let us know but we got four tasks there collaborating to ensure that we're getting the best services to our students okay

I'm excited to share this this is our email plan we will review share the link but the EI plan consists of steps for Progress monitoring to support our students should they fall behind in any way progress monitoring at the high school level is the process of including all of the students teachers their counselor and administrator and of course the parent to attend a meeting where the student receives detailed notes and encouragement from all of their teachers to support them and earning their best grades by the end of the semester progress progress monitoring is something that we really tried to refine throughout the years and we're open to any other input that you might have if you do have a student who does seem to find a certain classes challenging their home room teacher slash English language development teacher is there to support them we also have details on the home language survey this is where families share with us what languages are spoken at home and what language was spoken originally for the student language our English language proficiency assessment of course it hasn't already received a contact about getting scheduled for the elpac test they will very soon and we're very excited to encourage our students to do their best on that we also have information on parent rights our instructional program description so this goes over the difference between the one-on-one support that students are getting in their home rooms and the scaffolds and support that they get in their content area courses regardless if it's English or not and reclassification and monitoring at the end of this first semester we celebrated many students in English and we've also been going over monitoring students who have reclassified in the past they just need to maintain a c or better in their English course and so we do monitor those students to ensure that they're supported even after they exit the EI program so I will share this link here in the chat it is a pretty big document so you know feel free to save it somewhere if you want to

review it later but basically it goes over all of those main bullet points here

our home language survey everything about the elpac test and we're excited to share some data right here so this was our team who put this together so you know that everything that you're reading here was provided by people who work directly with your students and so I'm kind of highlight here something that's interesting is our instructional program description for English Learners so this explains the difference of the designated ELD instruction that we give to students depending on where they're at in their language acquisition if they're emerging just starting out with acquiring the English language or if they are expanding or bridging depending on where the student is with their language acquisition the next level so that is our designated ELD instruction description but then of course we also have one-on-one support with students so this goes over the different levels that a student would be and the services a summary of the services that they would be provided again it depends on the student Case by case and we have some amazing teachers who really make sure that students are supported in every way that they need we have culture Cafe which is on pause right now bands have adopted this idea for example at the elementary school team now does Lunch Bunch where they do a similar kind of Social Hour for our El students to practice their English language skills in a space that's not necessarily where they're being tested or evaluated where they can just kind of relax and enjoy practicing their English language skills and listening to other students from various environment something that our high school students have really enjoyed so we're excited that other great bands are taking this on as well

and then we also have our integrated instructions so this is where students are receiving support in their other content area classes at the high school level their home room teacher advocates for them and their other courses so for example I had a student who was needing help with doing Corrections for a PE class some of the language the information so we do advocate for these students to have scaffolded instruction and extra support in their other courses as well we go over EI placement here this is basically a master document of everything that our program offers are differentiated instruction and progress monitoring which I spoke on and of course input to reclassify as a fluent English speaker students just have to earn AC or better in their English course they have to score a four on the Alpac exam and they have to score proficient on the reading math test or I ready if you had a student in middle school and then the last criteria is for the parent to agree to allow them to exit the eel program once they've done all four of those things they're officially on their high school diploma even more competitive for college and job opportunities

After High School so it's definitely something we're excited for students to conquer in the coming years so yes and monitoring is pretty much where it finishes this is an example of our monitoring form where we get input from their English language arts teacher and we really make sure that these students so I'll pause to let that sink in and in the meantime if you do have any questions about the EI plan we have a parent feedback form here and feel free to share if you have any questions this is the link to the form you think there's anything missing or if you have any questions or would like further information about progress monitoring the home language processed then you can check any of those and then provide your answer here below and our team will get that and we'll make sure that we incorporate and answer our solution to you or within

our next meeting so do let us know okay and if you have any questions you can drop them in the chat or feel free to pop on the mic no pressure either way but we're excited to share that with you and looking forward to seeing that Master document grow as our program continues to grow okay don't see any questions so far but you got that feedback form just in case so

next I will move on to a review of our EL teacher credentialing requirements so these are the requirements that are EL teachers need to have in order to service our students so teacher shall hold an authorization permitting them to teach English Learners authorization is based on meeting the linguistic and academic needs of English Learners so all of our teachers have a cloud authorization? All of our teachers have this and so we just wanted to provide you know the the exact qualifications here and each of our Homer students each of our home room teachers have been carefully recruited and selected and we really feel like we have brought in the most caring teachers to teach the students we had an application process where we had many teachers for them to provide us with lesson lesson plan examples and we had discussions with them we had one-on-one discussions kind of like a soft interview which with each of those teachers so we are very hypervigilant about the teachers that we have on our team to support our students so we really strive to have teachers who are dedicated to removing academic boundaries for students so that they can succeed to their best ability just know that they're there to support with anything that you need

okay and we do have the EL teacher credential credentialing and requirement policy here if you would like to take a look wonderful all right and so without further ado I will pass it to Ms Powell to discuss

our English language proficiency progress thank you so much a growth with first students and their language development and how and some tips for a growing overall the language for all of our students among out this slide that you're looking at right now that you are probably already accustomed to seeing the four elpac levels but underneath are the lp levels and that breaks it down into six levels to determine whether our students are making progress toward English language proficiency please thank you now with this particular what should you go through this one time and then you'll be able to see it for the for the slides that are coming after it the magenta is a English Learners who decreased at least one LP level and then, too low too high three low three high on the blue is our mom English Learners who maintained their LP level 4 and then the purple is on my English Learners who progress at least one LP level so as you can see we have a 40.7% and, you know the graphic shows that we have 48.9% making progress towards English language proficiency we tested 196 English Learners I'm sorry we have 196 enrolled we tested 168 okay and that percentage is 85.7% and so that's our number are 40.7% we are very proud of the growth that is shown increase by 4.2% in that point we had a number of 155 students in the Southern California that were tested next slide please okay so moving on, region we had 2,219 students enrolled \$178 students tested for the summative we had summative for a total of 185 students on the participation rate for testing was 84.5% yes and this is something that we want to partner with parents to get parents to understand the the importance of taking this test weekend or different types of Assessments and sometimes parents don't always have the most positive Viewpoint of testing but we really want to assure you that in this space we really take the data that we receive and try to implement it in our programs to help our students succeed to help them grow and you know it's something growth doesn't happen overnight but growth is possible and so when we

like to share with our students over each and the slides, you'll look at later at your convenience thank you okay so for the initial L pack on the initial that it's purpose is to identify a student as either on my English learner who needs support or an English learner who is proficient it's only administered once during the student's time in the California public school system and it is based on the results of the home language service multiple languages of spoken in the home you know and we're trying to best assess the student's knowledge of English if a student Proficiency in English in English if they are not proficient in English then that's where we come in you know different teachers on a variety of levels here are taking that that first language of love and taking the assets from that language and helping to instruct students and be strengthen their skills in the English language so for us in a California public school so as soon as someone is enrolled into our school the clock starts you know we have to we have to test them immediately because we want to make sure that's children are placed in spaces where they can Thrive another thing that needs to know that it's given to all students including transitional kindergarten students English language proficiency status students that have disabilities are given the alternate initial elpac, these are students that typically have individualized education program or IEPs in that case the students are serviced by case managers who also work in conjunction with teachers to make sure that students are best served and the initial find a student's case through grade two are tested one-on-one for all domains on my everyone else creates 3 through 12 the teacher is assessing one-to-one for the speaking section and then students are taking the rest of the test the teachers remotely typically are measured with an assessment that I'm depending on the cognitive disability typically the case manager and makes the decision of how that testing will take place but those students are taking an initial pack that is geared towards their needs open at the same time however with students with

the IEP that alternate testing is usually appropriate for kindergarten through students who are all the way through 21 years of age and it's given out here we go test and it serves as an indicator for House services will be distributed to the student it's like please the summative elpac assessment we are as Ms Moreno said we are now in El Pac season yay and it will continue through April 5th, the speaking session is on soon teachers have already sent out you probably buy Webmail received many friendly notifications teachers are reaching out to depending on the age level students and or parents to set up the correct time and date to work in partnership with you we want everyone to understand that in order for us to best serve our kids we need to work with you and all of us need to have that blueprint that road map which is the elpac results so the summative elpac, is to help us inform it's a test measure that it measures progress, overall growth of both our students and our program and it excites us the summative assessment is the testing window takes a little bit longer our case managers is AMA to give the test in person at a local library the people who take the summative pack are students that have the most significant cognitive disabilities they are eligible only if an alternate assessment is indicated on their IEP by the special education information on a student's annual progress and you know and either drives instruction or lets us know that the student is eligible to be reclassified also known ASAP and the alternate also helps us to determine the students language acquisition disability but you've also received notification from all of us you know a mass stating that it is now an elpac season if you could click on the sample score report please thank you I'm going to end with this okay so these letters go out to families at the you know during the summer afternoon developed on the middle of the letter it's the middle of the letter indicates what students it's a guideline for what students can do at each level at level three student can usually use in English now when looking at the scores we

see that the student is well developed and listening and I'm somewhat moderately and speaking so this is why the composite is level three we see that they are also level 3 for written language to think of these questions and what areas is my child doing well and in this case with the sample student it's the listening and the reading they're doing extremely well and what areas might my child need some extra support or according to these test results speaking and writing and who will provide that extra support well of course you know we're spending time having your child to you or am I having Open Mic at home where they practice you know something that they are some some bit of a poetry or something that they really excited them and learning and they get an opportunity to practice it with you maybe it is the practice of translation you know they are sharing how they how it sounds in English you know there are many creative ways to be able to support and for us to partner and work together even though we are partners that in this virtual space are pretty much unseen but anyway that's the end we've come to the end of my slide for the presentation I'm going to call with you today

thank you so much Ms Powell thank you for the expertise and the tips and yes so our next topic is some tips for how to be successful these are things that you can take home with your student and encourage them to do we have slides for each grade band so the first one here is for elementary school students were composed by our teachers themselves so this is coming straight from your students teachers the best tips and suggestions for being successful so the elementary school level at home workspace sometimes if a student is starting to feel a little unmotivated encouraging them to revamp their working desk or maybe getting them like a motivational poster or something to get them excited about working at their desk creating daily to-do lists and your teacher's message boards that's where we post all of the resources that students

can use and additionally live classes at the elementary school level they have more frequent live lessons so they have daily classes they can contact their teachers and at the elementary school I got their daily lessons ask questions and of course submitting Corrections at all levels we accept Corrections our school when I was in school my teachers never allowed me to review and submit corrections to earn credit back I love that our school and cares about the students mastering the content to their best ability and there's not punitive measures for them not being able to master it their first try so somebody Corrections is a great message bring that attendance daily and again communicating with teachers and we're always here to support and respond within 24 hours so that was the slide on tips for elementary school and as I mentioned earlier too at the high school level we have culture Cafe other grade bands are taking this on so Elementary School does lunch environment so here is our sniper of middle school students many of these are similar having a quiet workspace daily to-do list message boards those are kind of the trifecta to be very very successful and confident in their classes they've got live lessons checking their webmails most teachers send out at least one webmail per week giving resources for anything that the student might need for their course that week and the contact information students are able to book one-on-one calls with their teachers text them call them whenever they need help and of course they have their independent lessons in their planners and they also accept Corrections so we've got a link here to Middle School resources I'll just drop that in the chat just in case all right

and we got a nice quote here at communication is very important so I know even though this is virtual there are living breathing caring teachers on the other side of the screen who are ready to help so anything that you need to communicate and in high school we've got a

couple extra resources linked here on our slide we have a study focused timer this is follows the Pomodoro study technique where students work in dedicated chunks of 25 minutes and then they take a 5-minute break and they do four intervals of this so they come back and do it for more times and then they get a half hour break this is a way to break down a study schedule and to refresh a student's Focus this is a method that I used all the way through college where they can keep track of the tasks that they're focusing on and they can take a short break or a long break so this is a great study study tool specially if they have maybe a couple of projects on their plate and they're trying to schedule out their day to finish by a certain time so devoting about 6 to 8 hours on your school work each day students have six courses in high school and we expect that they spend about an hour per month those are super important and taking notes a lot of students prefer to take hand written notes that was my method you can also take notes virtually so if your student has never tried taking notes on the computer we also have this link to your classic Cornell template where they can put questions important notes and a summary of what they learned it's pretty basic but it does help your student organize information teachers meet with students at least once a week are teachers block out a half hour on their calendar just in case that the student needs any additional help and then we also do an hour of academic support

So students can drop in they have an extra opportunity where they can receive help on any assignments so this is something that our teachers are doing weekly for our students can use their planner to a lot of students don't know that they can add events but students can add their own events to their planners as well attending culture Cafe once again that social time is really important and attending live lessons in high school we have one live lesson per content area per week so I believe on

Mondays it's history Tuesdays it's English Wednesday science Thursdays so they can focus on one second per day lessons and a bunch of different trackers and templates track their habits or anything else that they like there's also daily planners here so anything to make it fun for them to plan out their day they can also review their teachers feedback and their Gradebook so if there's ever a time where they score I tell students if you score below 70% read the feedback that your teacher gives you and resubmit for more credit so that is really helpful to be able to look into the great book and I love this one join a club or extra curricular activity we have a full list of the high school clothes this is another way to broaden students English language proficiency I'm from other students who share their same interest joining a club is a great way to do that so we have a bunch of different clubs everything ranging from like anime to online gaming robotics Spanish club a lot of our students who are multilingual they often have to take an additional they do have to take the World Language so I have students where their first language is Arabic they are progressing in the English language this is a family version of this list so feel free to check out the flyers or show it to your student and our quote here is that one important key to success is self-confidence and important key to self-confidence is preparation all of these things here listed are to help prepare your student okay and we have one more slide here about State accountability this is our new mid-year report on the progress of our annual I cap and this report shows our progress towards our goals and so our goals thus far are that all students will learn and achieve in a safe secure effective and rigorous learning environment

I hope that you can see that we're working towards that in today's meeting and all stakeholder groups will demonstrate active engagement within the school program and all students will graduate with the

knowledge and skills needed for college and careers so that is our goals for our El Cap plan and we also have one of our other state accountability updates that the state the government is tracking us on is our school accountability report card it's an annual report that shows information to the community to allow public comparison of schools for student achievement environment and resources and demographics you can compare to other schools available on our school website we have a new school website which I'm excited to share and it's linked below you can translate the website to you so this is our new school website might be something good to bookmark for parents here today thank you thank you that is our new school website you can put your information in there and check out some other tabs within our new school website all right so we just had a couple updates there and how we're working towards goals that were reporting to the state and

it is 12:54 we have timed it so that we do have about um really feel free to pop on the mic sharing the chat or you can share it on the tablet bye to September and my dog I have a question do we have to do something with my phone so you're asking about Elpac testing has your student been scheduled for it already do we have to do something before the test there's nothing there's only in your home room teacher can help you with this downloading the secure browser the application okay thank you thank you so much yes yeah great question thank you for asking and good luck to you on Friday thank you awesome wonderful yeah very excited for El tax season yeah did you did you have any questions or concerns anything about the test my question after 4 level what what can

I do so after they score four no no no it's two two after 4 level my daughter have a test so once they score a four once they go from two to three and then to four if your daughter has a c a grade of C or better in

her English course and then also the i-Ready test they take it three times a year if she scores proficient on the reading test then the last qualification is for you to give permission okay thank you so much and I'm so sorry I switched the captions back I apologize thank you for your questions all right and we'll see if there's any more that you can think of let us know you do also have in the chat the collaboration board so if you think of a question after the fact feel free to add it on there and our next meeting will be on Thursday May 23rd same time at 12:00 so we'll send out an invite for that thank you this meeting is adjourned and have a great rest of your day thank you bye bye thank you