



APPROVED 10/25/2022

California Online Public Schools (CalOPS)

Board Meeting Minutes

DATE: Tue September 27th, 2022

TIME: 3:30pm - 5:30pm PDT

CalCA North Bay School Phone: (707) 232-5470 School Fax: (707) 987-5570

CalCA Central Valley School Phone: (559) 571-2300 School Fax: (559) 746-0497

CalCA Central Coast School Phone: (661) 230-9820 School Fax: (661) 568-0053

CalCA Monterey Bay School Phone: (831) 200-1006 School Fax: (831) 401-2669

CalCA Northern California School Phone: (209) 253-1208 School Fax: (209) 253-0406

CalCA Southern California School Phone: (949) 461-1667 School Fax: (949) 240-7895

Teleconference: 800-504-8071 Access Code: 843-8063#

I. Call to Order

In Ms. Pavlich's absence, Mr. Henjum called the meeting to order at 3:36 pm when all participants were present and able to hear each other. It was noted that both the SoCal and NorCal offices were open for in person attendance by members of the public.

II. Roll Call

Board Members Present at Roll Call: Mike Henjum, Diana Rivas, Adam Pulsipher, and Paul Hedrick (all via phone);

Board Members Absent: Elaine Pavlich;

Guests Present: Franci Sassin, and Lachelle Carter (in person at CalCA Southern California); Richie Romero, Deputy Superintendent; Leslie Dombek, Tara Mannix, Dan Hertzler, and Heather Tamayo, School staff; Laura Johnson, Melissa Brown, Donna Kozub, and Heather Woodward, Pearson Virtual Schools staff (all via phone).

III. Public Comment

There were no public comments at this time.

IV. Routine Business

a. Approval of Agenda

Ms. Pavlich asked the Board to review the Agenda distributed prior to the meeting, and posted by September 20th, 2022 in compliance with the Brown Act requirements. There being no

changes noted, the following motion was made and seconded as follows:

RESOLVED, that the Agenda for the September 27, 2022 Board Meeting, as presented, is hereby approved.

The motion was approved unanimously via a roll call vote.

V. Public Hearing on the Conflict of Interest Code

Dr. Sassin announced the commencement of the public hearing at 3:42 pm on the Conflict of Interest Code. Dr. Sassin noted that the changes would be discussed later in the meeting. Mr. Henjum asked if there were any members of the public wishing to address the Conflict of Interest Code. There being no further discussion and no members of the public in attendance, the Board closed the public hearing at 3:43 pm and resumed the regular session of the meeting.

VI. Oral Reports

a. Superintendent's Report

1. Back to School Activities Update

Mr. Romero provided the Board with an update on back-to-school activities, including staff professional development.

2. Enrollment and Staffing Update

Mr. Romero reviewed with the Board the current enrollment and staffing update. He noted that Dr. Sassin will be leaving the school at the end of the week and thanked her for her years of service.

[Tara Mannix joined the meeting at 3:44 pm]

3. 2022 Graduate Updates

Mr. Romero provided an unofficial update on the 2022 graduates rates at this time.

b. Principals' Reports

Mr. Henjum asked if the Board had any questions or comments on the written reports. There were no questions from the Board at this time.

1. Elementary School

Mr. White asked the Board whether they had any questions or comments on the written report received by the Elementary School Principal, Mr. White. There were no questions from the Board at this time.

2. Middle School

Ms. Tamayo asked the Board whether they had any questions or comments on the written report received by the Middle School Principal, Ms. Tamayo. There were no questions from

the Board at this time.

3. High School

Ms. Mannix asked the Board whether they had any questions or comments on the written report received by the High School Principal, Ms. Mannix. There were no questions from the Board at this time.

c. CalCA Financial Report

Ms. Carter reviewed the financial report with the Board, as included within the Board meeting materials. She specifically highlighted changes in the financials and forecasted expenses since the last meeting's review. Ms. Carter further discussed details of recent bank account transactions, and set up recently completed for school leadership changes.

1. Consolidated Financial Report

Ms. Carter provided the Board with an update on all the CalCA School's financials. Ms. Pavlich asked the Board whether they had any questions or comments on the consolidated financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

2. CalCA Central Coast Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Central Coast financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

3. CalCA Central Valley Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Central Valley financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

4. CalCA Monterey Bay Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Monterey Bay financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

5. CalCA North Bay Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA North Bay financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

6. CalCA Northern California Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Northern California Financial Report financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

7. CalCA Southern California Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Southern California Financial Report financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

d. Policy and Compliance Report

Dr. Sassin reviewed with the Board some new procedures surrounding the Independent Study Policy and the required notices associated with that revised process.

1. Audit Update

Dr. Sassin provided the Board with an update on the 2022-2023 Annual Audit process completed to date, the ongoing efforts, and expected timeline for Board consideration. She noted that Ms. Carter will begin to manage that process along with team members at Pearson who support the schools.

VII. Consent Items

Mr. Henjum asked Board Members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the August 23, 2022 Board Meeting;
- b. Approval of Staffing Report ;
- c. Approval of Pearson Invoice(s);
- d. Ratification of Unaudited Actuals for Fiscal Year Ending June 30, 2022;
- e. Approval of 2022-2023 Base Salaries and Incentive Package and Career Ladder Positions ;
- f. Approval of CalOPS Employee Handbook Revision(s); Residency Requirements Update ; are hereby approved.

The motion was approved unanimously via a roll call vote.

[Adam Pulsipher joined the meeting at 4:01 pm]

VIII. Action Items

- a. Approval of Closing Enrollment for the 2022-2023 School Year on February 3, 2023

Mr. Romaro reviewed with the Board the school's annual process of closing enrollment and the reasons for closing enrollment and the impact it can have on the students success. Mr. Romaro reviewed the proposed date of February 3, 2023. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that closing enrollment for the 2022-2023 school year on February 3, 2023, as

presented, is hereby approved.

The motion passed unanimously via a roll call vote.

b. Approval of Revision(s) to the COVID-19 Safety Plan

Dr. Sassin reviewed the proposed revision(s) to the COVID-19 Safety Plan as included in the Board materials. The Board did not have any questions. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Approval of Revision(s) to the COVID-19 Safety Plan, as presented, is hereby approved.

The motion passed unanimously via a roll call vote.

c. Approval of Board Policy: Conflict of Interest (COI) Code

Dr. Sassin reviewed with the Board Conflict of Interest (COI) Code and amendments thereto as presented in the Board materials. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Board Policy: Conflict of Interest (COI) Code, as presented, is hereby approved.

The motion passed unanimously via a roll call vote.

d. Consideration of Declaration of Need for the 2022-23 School Year for LEAs listed: California Connections Academy Southern California, CDS Code 30-66464-0106765, California Connections Academy Northern California, CDS Code 39-68650-0125849, California Connections Academy North Bay, CDS Code 17-64055-0129601, California Connections Academy Central Valley, CDS Code 54-71803-0112458, California Connections Academy Central Coast, CDS Code 42-75010-0138891, California Connections Academy Monterey Bay, CDS Code 44-75432-0139410

Dr. Sassin reviewed provided with the background for the consideration of the items for the LEAs as listed. The Board discussed this item in detail with Dr. Sassin. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Declaration of Need for the 2022-23 School Year for LEAs listed: California Connections Academy Southern California, CDS Code 30-66464-0106765, California Connections Academy Northern California, CDS Code 39-68650-0125849, California Connections Academy North Bay, CDS Code 17-64055-0129601, California Connections Academy Central Valley, CDS Code 54-71803-0112458, California Connections Academy Central Coast, CDS Code 42-75010-0138891, California Connections Academy Monterey Bay, CDS Code 44-75432-0139410, as presented, are hereby approved.

The motion passed unanimously via a roll call vote.

e. Approval of Fiscal Control Policy Revision(s)

Mr. Romera reviewed the minor proposed revision to the Fiscal Control Policy. He reviewed a few items that the school is currently working on that this revision would impact. The Board was support of the changes as proposed. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that Fiscal Control Policy Revision(s), as presented, are hereby approved.

The motion passed unanimously via a roll call vote.

IX. Information Items

a. State Accountability Update

Ms. Dombek provided the Board with an update on various state accountability measures.

1. Elementary and Secondary School Emergency Relief (ESSER) III Plans Update

Ms. Dombek provided the Board with an update on Elementary and Secondary School Emergency Relief (ESSER) III Plans.

2. Williams Act Update

Ms. Dombek provided the Board with an update on the Williams Act at this time.

b. Legislative Update

Dr. Sassin updated the Board on legislative activities in the state and directed the Board to the State Policy Support Information, as included in the Board meeting materials. She discussed the state budget process, and the anticipated timing of steps in the process.

c. Math Placement Annual Report

Ms. Dombek provided the Board with an annual Math Placement report. She reviewed the annual requirement for ninth grade students.

d. School Success Partner (SSP) Update

Ms. Johnson presented to the Board on behalf of the School Success Partner (SSP) team. She reviewed specific areas of focus at PVS for the upcoming school year.

e. Academic Success Partner (ASP) Update

Ms. Brown presented on behalf of the Academic Success Partner (ASP) team.

1. Teacher Professional Development Products and Services for the 2022-2023 School Year

Ms. Brown reviewed the professional development products and services for school staff, as offered by Pearson for the 2022-2023 school year. She discussed the various levels of professional learning opportunities available to staff members, and advised of the curated catalog of content to allow for a more personalized professional development experience. She also highlighted the additional training and development opportunities offered by school leadership.

f. Sponsoring District(s) Update

Mr. Romero noted the upcoming school celebrations for the schools that have reached their 10th year milestone. He noted that members from their sponsoring districts have been invited to participate in the school's festivities and an update will be provided at the next meeting.

The Board thanked Dr. Sassin for all of her years of service to the school and Board and wished her well with all of her future endeavours.

X. Adjournment and Confirmation of the Next Meeting on Tuesday, October 25, 2022 at 3:30 pm PT

There being no further business to discuss, the meeting was adjourned at 4:23 pm. The next meeting is scheduled for Tuesday, October 25, 2022 at 3:30 pm PT.