



APPROVED 12/7/2021

**California Online Public Schools (CalOPS)
MINUTES OF THE BOARD OF DIRECTORS MEETING**

GOVERNING BOARD for:

- CalCA Central Coast**
- CalCA Central Valley**
- CalCA Monterey Bay**
- CalCA North Bay**
- CalCA Ripon**
- CalCA Southern California**

Tuesday, October 26, 2021 at 3:30 p.m. PT

Telephone Conference Call Locations:

- CalCA Ripon: 580 N. Wilma Avenue, Suite G, Ripon, CA 95366
- CalCA SoCAL: 33272 Valle Road, San Juan Capistrano, CA 92675
- 23091 Arden Street, Lake Forest, CA 92630
- 2142 E. Yosemite, Merced, CA 95340
- 1508 University Avenue, Madera, CA 93637
- 1081 W. Manning Avenue, Reedley, CA 93654
- 8803 Cardinal Avenue, Fountain Valley, CA 92615
- 8422 Madison Avenue, Fair Oaks, CA 95628
- 3753 W. Norberry Street, Lancaster, CA 93536

I. Call to Order

Ms. Pavlich called the meeting to order at 3:34 p.m. when all participants were present and able to hear each other. The meeting was open to the public and held via teleconference due to state precautions regarding public health and safety during the COVID-19 pandemic.

II. Roll Call

Board Members Present at Roll Call: Elaine Pavlich (in person at the SoCal Office); Diana Rivas, Adam Pulsipher, Dave Souza, Paul Hedrick and Brooke Watkins (all via phone);

Board Members Absent: Mike Henjum;

Guests Present: Franci Sassin, School staff (in person at the SoCal Office); Richard Savage, Executive Director; Richie Romero, Marcus White, Kara Mannix, Heather Tamayo, and LaChelle Carter, School staff; Melissa Brown, Laura Johnson, Donna Kozub, and Laura Coleman, Pearson Virtual Schools staff (all via phone).

III. Review and Consideration of Board Member Resignation: Dave Souza

Mr. Souza discussed his upcoming relocation and resignation with the Board. The Board and Dr. Savage expressed their appreciation to Mr. Souza for his service to the Board and the School. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, the resignation of Dave Souza from the CalOPS Board, effective at the conclusion of the Board meeting, as discussed, is hereby accepted.

The motion passed unanimously.

IV. Public Comment

There were no public comments at this time.

V. Routine Business

a. Approval of Agenda

Ms. Pavlich asked the Board to review the Agenda distributed prior to the meeting, and posted by October 22, 2021 in compliance with the Brown Act requirements. There being no changes noted, the following motion was made and seconded as follows:

RESOLVED, that the Agenda for the October 26, 2021 Board Meeting, as presented, is hereby approved.

The motion was approved unanimously.

VI. Public Hearing on the Independent Study Policy

Ms. Pavlich announced the commencement of the public hearing at 3:43 p.m. on the Independent Study Policy. Dr. Sassin reviewed with the Board final non-substantive changes to the Independent Study Policy as included in the Board meeting materials. Ms. Pavlich asked if there were any members of the public wishing to address the Independent Study Policy. There being no further discussion and no members of the public in attendance, the Board closed the public hearing at 3:45 p.m. and resumed the regular session of the meeting.

VII. Oral Reports

a. Executive Director's Report

i. CalCA SET Year in Review 2020-2021

Dr. Savage presented to the Board the School Enhancement Target (SET) goals as included in the Board meeting materials. He further discussed academic SMART goals and graduation rate data, as well as school engagement efforts. The Board thanked Dr. Savage for his dedication to the school's successes.

ii. Final Results on 2020-2021 Goals

Dr. Savage noted his review of this data was included within the SET presentation.

b. Principals' Reports

i. Elementary School

Ms. Pavlich asked the Board whether they had any questions or comments on the written report received by the Elementary School Principal, Mr. White. There were no questions from the Board at this time.

ii. Middle School

Ms. Pavlich asked the Board whether they had any questions or comments on the written report received by the Middle School Principal, Ms. Tamayo. There were no questions from the Board at this time.

iii. High School

Ms. Pavlich asked the Board whether they had any questions or comments on the written report received by the High School Principal, Ms. Mannix. There were no questions from the Board at this time.

c. CalCA Financial Report

Dr. Sassin reviewed the financial report with the Board, as included in the written report within the Board meeting materials.

i. Consolidated Financial Report

Dr. Sassin provided the Board with an update on all the CalCA schools' financials. Ms. Pavlich asked the Board whether they had any questions or comments on the consolidated financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

ii. CalCA Central Coast Financial Report

Dr. Sassin asked the Board whether they had any questions or comments on the written CalCA Central Coast financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

iii. CalCA Central Valley Financial Report

Dr. Sassin asked the Board whether they had any questions or comments on the written CalCA Central Valley financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

iv. CalCA Monterey Bay Financial Report

Dr. Sassin asked the Board whether they had any questions or comments on the written CalCA Monterey Bay financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

v. CalCA North Bay Financial Report

Dr. Sassin asked the Board whether they had any questions or comments on the written CalCA North Bay financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

vi. CalCA Ripon Financial Report

Dr. Sassin asked the Board whether they had any questions or comments on the written CalCA Ripon financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

vii. CalCA Southern California Financial Report

Dr. Sassin asked the Board whether they had any questions or comments on the written CalCA Southern California financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

viii. Special Education Service Contracts Update

There was no update at this time.

ix. Fall One Reporting Update

Dr. Sassin provided the Board with an update on the Fall One Reports.

Dr. Sassin reviewed the specific areas in need of budget revisions, including the enrollment impact, special education needs, legal costs, as well as other areas of focus.

d. Policy and Compliance Report

Dr. Sassin referred the Board to the Policy and Compliance items, as included in the Board meeting materials.

i. Audit Update

Dr. Sassin reviewed the audit process for the fiscal year ending June 30, 2021 completed to date. She further provided the Board with an update on the progress and timeline the audit would be available for the Board's review and consideration.

ii. Enrollment Update

Dr. Sassin updated the Board on current enrollment numbers.

VIII. Consent Items

Ms. Pavlich asked Board Members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the September 28, 2021 Board Meeting;
- b. Approval of Staffing Report;
- c. Approval of Pearson Invoice(s) (#91000008992, #91000008985, #91000008990, #91000008988, #91000008986, #91000008982);
- d. Approval of Revision(s) to the Independent Study Policy;
- e. Approval of School Administration Technology; and
- f. Approval of Granting High School Diplomas to Students who meet the Requirements of AB 104; are hereby approved.

The motion passed unanimously.

IX. Action Items

- a. Approval of Revised Budgets

Dr. Sassin presented to the Board the revised budgets, as included in the Board meeting materials. Dr. Sassin reminded the Board of her earlier oral report and reviewed the revisions to the 2021-2022 school year budgets for all six CalCA schools in detail. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Revised Budgets, as presented, are hereby approved.

The motion passed unanimously.

- b. Approval of Elementary and Secondary School Emergency Relief (ESSER) III Expenditure Plans

Dr. Romero reviewed with the Board the Elementary and Secondary School Emergency Relief (ESSER) III expenditure plans as included in the Board meeting materials. Dr. Romero reviewed the efforts to seek community input into the plans and further sought Board input. He reviewed the goals and activities associated with the proposed plans. There being no further input or discussion, a motion was made and seconded as follows:

RESOLVED, that Elementary and Secondary School Emergency Relief (ESSER) III Expenditure Plans, as presented, are hereby approved.

The motion passed unanimously.

c. Approval of Learning Recovery Funding Plan

Dr. Sassin reviewed with the Board the Learning Recovery Funding Plan as included in the Board meeting materials. She reviewed the plans in detail and advised of their recent submission to meet deadline requirements. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Learning Recovery Funding Plan, as presented, is hereby ratified.

The motion passed with five (5) affirmative votes by Ms. Pavlich, Ms. Rivas, Mr. Souza, Mr. Hedrick and Ms. Watkins; and one (1) abstention by Mr. Pulsipher.

X. Information Items

a. Board Recruitment Update

Dr. Sassin discussed with the Board the current Board composition and preferred background, geographical residency, and credentials for future Board member candidates. She encouraged the Board to contact Ms. Coleman if they know of any eligible potential Board member candidates.

b. State Accountability Update

Dr. Romero provided the Board with an update on various state and federal accountability measures, including a growth model.

i. Local Indicator Reports Update

Dr. Sassin provided the Board with an example of how the Local Indicator Report will appear as part of the new process within the Board meeting materials.

c. Legislative Update

Dr. Sassin reviewed with the Board the State Policy Support Information as included in the Board meeting materials.

[Ms. Tamayo left the meeting at 4:41 p.m.]

i. Implementation Update on AB 104, AB 130, and AB 167

Dr. Sassin noted that she provided a written implementation update within her written report.

[Ms. Tamayo rejoined the meeting at 4:42 p.m.]

[Dr. Romero left the meeting at 4:42 p.m.]

d. School Success Partner (SSP) Update

Ms. Johnson presented to the Board on behalf of the School Success Partner (SSP) team. She reviewed Pearson's efforts to assist with school initiatives.

e. Academic Success Partner (ASP) Update

Ms. Brown presented on behalf of the Academic Success Partner (ASP) team. She commended Dr. Savage on the engagement data reviewed earlier in the meeting, and further reviewed curriculum building efforts with the CalCA Leadership Team.

f. Sponsoring District(s) Update

i. Charter Renewal Status Updates

Dr. Sassin reminded the Board of the legislation measures that allow for the automatic two-year renewal of all charters that were due for renewal and provided an update on the process.

ii. CUSD Oversight Visit Update

Dr. Sassin reviewed with the Board the upcoming oversight visit with the Capistrano Unified School District (CUSD).

XI. Adjournment and Confirmation of the Next Meeting on Tuesday, December 7, 2021 at 3:30 p.m. PT

There being no further business to discuss, the meeting was adjourned at 4:50 p.m. The next meeting is scheduled for Tuesday, December 7, 2021 at 3:30 p.m. PT.