



APPROVED 08/24/2021

**California Online Public Schools (CalOPS)
MINUTES OF THE BOARD OF DIRECTORS ANNUAL MEETING**

GOVERNING BOARD for:

**CalCA North Bay
CalCA Central
CalCA Central Coast
CalCA Monterey Bay
CalCA Ripon
CalCA Southern California**

Tuesday, June 22, 2021 at 3:30 p.m. PT

Meeting to be held:

Via Teleconference due to State Precautions regarding Public Health and Safety
During COVID-19 Pandemic and in accordance with the Governor's Executive Order N-29-20

1 (800) 504-8071; Passcode 843-8063

I. Call to Order

Ms. Pavlich called the meeting to order at 3:36 p.m. when all participants were present and able to hear each other. The meeting was open to the public and held via teleconference due to state precautions regarding public health and safety during the COVID-19 pandemic.

II. Roll Call

Board Members Present at Roll Call: Elaine Pavlich, Diana Rivas, Adam Pulsipher, and Paul Hedrick (all via phone);

Board Members Joined During Meeting: Dave Souza (via phone);

Board Members Absent: Mike Henjum and Brooke Watkins;

Guests Present: Richard Savage, Executive Director; Marcus White, Kara Mannix, Heather Tamayo, Richie Romero, Franci Sassin, LaChelle Carter, and Ally Ireland, School staff; Alfonso Gamino, Cuyama Joint Unified School District Superintendent; Melissa Brown, Eileen Sigmund, Carla Hicks, Becky Kendall, and Laura Coleman, Pearson Virtual Schools staff (all via phone).

III. Public Comment

There were no public comments at this time.

IV. Routine Business

a. Approval of Agenda

Ms. Pavlich asked the Board to review the Agenda distributed prior to the meeting, and posted by June 18, 2021 in compliance with the Brown Act requirements. The Board indicated their intent to table Action Item (a) Approval of College and Career Access Pathways Dual Enrollment Agreement with Saddleback Community College. There being no further changes noted, the following motion was made and seconded as follows:

RESOLVED, that the Agenda for the June 22, 2021 Annual Board Meeting, as amended, is hereby approved.

The motion was approved unanimously.

[Mr. Gamino joined the meeting at 3:39 p.m.]

V. Oral Reports

a. Executive Director's Report

i. Graduation and End of Year Activities Update

Dr. Savage updated the Board on recent end of year events, including promotion ceremonies and high school graduation. He further reviewed upcoming end of year meetings, including staff professional development and a meeting with Pearson's Chief Executive Officer, Andy Bird.

ii. Enrollment and Staffing Update

Dr. Savage provided the Board with an update on the current enrollment numbers and staffing efforts for the upcoming school year.

[Mr. Souza and Ms. Tamayo joined the meeting at 3:45 p.m.]

b. Principals' Reports

i. Elementary School

Ms. Pavlich asked the Board whether they had any questions or comments on the written report received by the Elementary School Principal, Mr. White. There were no questions from the Board at this time.

ii. Middle School

Ms. Pavlich asked the Board whether they had any questions or comments on the written report received by the Middle School Principal, Ms. Tamayo. There were no questions from the Board at this time.

iii. High School

Ms. Pavlich asked the Board whether they had any questions or comments on the written report received by the High School Principal, Ms. Mannix. There were no questions from the Board at this time.

c. CalCA Financial Report

Ms. Carter reviewed the financial report with the Board, as included in the written report within the Board meeting materials. She further reviewed in detail with the Board the proposed 2021-2022 school year budgets, as included in the Board meeting materials for consideration later in the meeting. She noted increases to specific school budgets due to Coronavirus relief funds, as well as a 4% merit increase for staff.

i. Special Education Service Contracts Update

Ms. Carter provided the Board with an update on contracts to meet the needs of the special education student population for the upcoming school year.

ii. Consolidated Financial Report

Ms. Carter provided the Board with an update on all the CalCA School's financials. Ms. Pavlich asked the Board whether they had any questions or comments on the consolidated financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

iii. CalCA North Bay Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA North Bay financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

iv. CalCA Central Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Central financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

v. CalCA Central Coast Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Central Coast financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

vi. CalCA Monterey Bay Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Monterey Bay financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

vii. CalCA Ripon Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Ripon financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

viii. CalCA Southern California Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Southern California financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

d. Policy and Compliance Report

Dr. Sassin provided the Board with an update on Policy and Compliance items, as included in the Board meeting materials.

i. Prop 39 Energy Grant Update

Dr. Sassin provided the Board with an update on Prop 39 Energy Grant project amendments and completion.

ii. Audit Update

Dr. Sassin reviewed the audit process with the Board and advised that the audit of the current fiscal year will occur in July. She further reviewed the process completed to date to gather documents for auditor review.

iii. Offices Reopening Update

Dr. Sassin advised the Board that the expected reopening date of the school offices is July 12, 2021. She further reviewed updated Occupational Safety and Health Administration (OSHA) guidance that the offices will adhere to, as well as the schedule options for staff.

iv. Office Remodel Projects Update

Dr. Sassin reviewed with the Board with plans to remodel the Northern California office, should they agree in their consideration of the budget. She further reviewed plans to focus on the Southern California office remodeling project in the next fiscal year.

VI. Consent Items

Ms. Pavlich asked Board Members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the May 25, 2021 Board Meeting;
- b. Approval of Staffing Report;
- c. Approval of Pearson Invoice(s) (# 91000008012; 91000008006; 91000008013; 91000008021; 91000008026; and 91000008005);
- d. Approval of Board Meeting Schedule for the 2021-2022 School Year;
- e. Approval of Consolidated Applications; and
- f. Approval of Revision(s) to 2020-2021 School Year State Specific School Handbook: Cyber Bullying; are hereby approved.

The motion passed unanimously.

VII. Action Items

- a. Approval of College and Career Access Pathways Dual Enrollment Agreement with Saddleback Community College

This item was tabled earlier in the meeting.

- b. Approval of the Local Control and Accountability Plans and Budget Overview for Parents (LCAPs)

Dr. Romero reviewed the Local Control and Accountability Plans (LCAPs) in detail with the Board. He reviewed the strategies to align and support school goals, focusing on academics, engagement and post-secondary preparation. Dr. Sassin reviewed with the Board the required budget overview, which must be posted on the school's website after the Board's approval. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Local Control and Accountability Plans (LCAPs) and Budget Overview for Parents, as presented, is hereby approved.

The motion passed unanimously.

- c. Approval of 2021-2022 School Year Budgets and Fee Schedule for CalCA Schools

Ms. Carter reminded the Board of the earlier review of the proposed 2021-2022 school year budgets within her financial report. She further reminded them of the proposed 4% merit increase for staff, increases from Coronavirus relief funds, and renovations to the Northern California office. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Budgets and Fee Schedule for the 2021-2022 school year for CalCA Schools, as presented, is hereby approved.

The motion passed unanimously.

d. Approval of Directors

Ms. Coleman advised the Board that three (3) Board members' terms were up for renewal at this meeting, Elaine Pavlich, Diana Rivas, and Michael Henjum. Ms. Pavlich and Ms. Rivas confirmed that they wished to continue on the Board; having no objection from Mr. Henjum at previous Board meetings or correspondence, discussion was held on the renewal of their terms. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the reappointment of Elaine Pavlich, Diana Rivas, and Michael Henjum to the California Online Public Schools Board of Directors, as Class 3 Directors for a term of three (3) years to the 2024 Annual Meeting, as discussed, is hereby approved.

The motion passed unanimously.

e. Approval of Officers for the 2021-2022 School Year

Ms. Coleman reviewed with the Board each Officer position as set out in the Board-adopted Bylaws, and advised the Board that all positions would be for a term until the Annual Meeting 2022. Nominations were opened for each position. Following the closure of nominations, and there being no further discussion, a motion was made and seconded as follows:

[Mr. Gamino left the meeting at 4:25 p.m.]

RESOLVED, that the appointment of:

Elaine Pavlich, Board President;
Diana Rivas, Board Vice President;
Mike Henjum, Board Treasurer; and
Adam Pulsipher, Board Secretary, as discussed, is hereby approved.

The motion was approved unanimously.

VIII. Information Items

a. Results of the Parent Satisfaction Survey

Dr. Savage reviewed the results of the Parent Satisfaction Survey, included in the Board meeting materials, in detail with the Board. He noted that a third-party independent vendor conducted the survey. The Board discussed the results with Dr. Savage.

b. State Accountability Update

Dr. Romero provided the Board with an update on various state accountability measures.

c. Local Indicator Report

Dr. Romero reviewed with the Board the Local Indicator report in detail. He further noted that with the passage of AB1505 and AB1507, all charter schools must report on the same Local Indicators as traditional schools.

d. State Account Relations (STAR) Update

Ms. Sigmund updated the Board on recent legislative activities in the state, which may impact the school.

e. Partner School Leadership Team (PSLT) Update

Ms. Brown presented to the Board on behalf of Pearson's Partner School Leadership Team. She provided the Board with information on the upcoming Summer School Leadership Conference.

f. Sponsoring District(s) Update

Dr. Sassin provided the Board with updates on all sponsoring district(s).

i. Charter Renewal Update

Dr. Sassin provided the Board with an update on the fully executed Central Valley Charter Renewal. She further updated the Board with upcoming charter renewal plans and admission revisions to cover the new lottery policy.

IX. CLOSED SESSION – Brown Act; Cal. Gov't Code §54957(b) – to consider appointment, employment, evaluation of performance, discipline of an employee, Title: Executive Director of California Connections Academies

The Board entered into closed session at 4:48 p.m. upon a motion being made, seconded and confirmed via a roll call vote of all Board members present pursuant to Brown Act; Cal. Gov't Code §54957(b) to consider appointment, employment, evaluation of performance, discipline of an employee; Title: Executive Director of California Connections Academies. Board members in attendance were: Elaine Pavlich, Diana Rivas, Adam Pulsipher, Dave Souza, and Paul Hedrick. The Board invited the following guests into closed session: Melissa Brown and Laura Coleman, Pearson Virtual Schools staff. All others left the meeting at this time.

After the Board concluded their discussion, the Board resumed their open session at 5:00 p.m. upon a motion being made, seconded and confirmed via roll call vote of all Board members present. No action was taken during closed session.

X. Approval of Action(s) Necessary Based on Closed Session

a. Approval of Executive Director Compensation for the 2021-2022 School Year

Ms. Pavlich reviewed the recommended compensation for the 2021-2022 school year as discussed during closed session, as well as the salary and benefit comparisons of similar School Leaders in the surrounding area. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Executive Director compensation for the 2021-2022 school year, in the amount of \$193,899.94, as discussed, is hereby approved.

The motion passed unanimously.

XI. Adjournment and Confirmation of the Next Meeting on Tuesday, August 24, 2021 at 3:30 p.m. PT

There being no further business to discuss, the meeting was adjourned at 5:03 p.m. The next meeting is scheduled for Tuesday, August 24, 2021 at 3:30 p.m. PT.