



APPROVED 06/22/2021

**California Online Public Schools (CalOPS)
MINUTES OF THE BOARD OF DIRECTORS MEETING**

GOVERNING BOARD for:

**CalCA North Bay
CalCA Central
CalCA Central Coast
CalCA Monterey Bay
CalCA Ripon
CalCA Southern California**

Tuesday, May 25, 2021 at 3:30 p.m. PT

Telephone Conference Call Location:

Via Teleconference due to State Precautions regarding Public Health and Safety
During COVID-19 Pandemic and in accordance with the Governor's Executive Order N-29-20

1 (800) 504-8071; Passcode 843-8063

I. Call to Order

Ms. Pavlich called the meeting to order at 3:38 p.m. when all participants were present and able to hear each other. The meeting was open to the public and held via teleconference due to state precautions regarding public health and safety during the COVID-19 pandemic.

II. Roll Call

Board Members Present at Roll Call: Elaine Pavlich, Diana Rivas, Dave Souza, and Brooke Watkins (all via phone);

Board Members Absent: Mike Henjum, Adam Pulsipher, and Paul Hedrick;

Guests Present: Richard Savage, Executive Director; Marcus White, Kara Mannix, Heather Tamayo, Richie Romero, Franci Sassin, and LaChelle Carter, School staff; Alfonso Gamino, Cuyama Joint Unified School District Superintendent; Unknown, Member of the public; Melissa Brown, Eileen Sigmund, Donna Kozub, Whitney Cardenas, and Laura Coleman, Pearson Virtual Schools staff (all via phone).

III. Public Comment

There were no public comments at this time.

IV. Routine Business

a. Approval of Agenda

Ms. Pavlich asked the Board to review the Agenda distributed prior to the meeting, and posted by May 21, 2021 in compliance with the Brown Act requirements. The Board indicated their intent to table Action Item (d) Approval of Merit Increase Target. There being no further changes noted, the following motion was made and seconded as follows:

RESOLVED, that the Agenda for the May 25, 2021 Board Meeting, as amended, is hereby approved.

The motion was approved unanimously.

V. Oral Reports

a. Executive Director's Report

i. End of Year Activities Update

Dr. Savage reminded the Board that all in-person student activities have been cancelled for the 2020-2021 school year. He further advised of the school's plans for an in-person staff meeting in June to review Parent Satisfaction and Engagement survey scores, as well as plan for the 2021-2022 school year.

ii. 2021-2022 Enrollment Update

Dr. Savage provided the Board with an update on enrollment for the 2021-2022 school year, including a successful lottery rollout. He further advised the Board of CalCA's coordinated efforts with Pearson to ensure all areas of the enrollment process are aligned.

[Ms. Carter left the meeting at 3:44 p.m.]

b. Principals' Reports

i. Elementary School

Ms. Pavlich asked the Board whether they had any questions or comments on the written report received by the Elementary School Principal, Mr. White. There were no questions from the Board at this time.

ii. Middle School

Ms. Pavlich asked the Board whether they had any questions or comments on the written report received by the Middle School Principal, Ms. Tamayo. There were no questions from the Board at this time.

iii. High School

Ms. Pavlich asked the Board whether they had any questions or comments on the written report received by the High School Principal, Ms. Mannix. There were no questions from the Board at this time.

c. CalCA Financial Report

This item was presented later in the meeting.

i. Special Education Service Contracts Update

This item was presented later in the meeting.

ii. Budget Update

This item was presented later in the meeting.

iii. Consolidated Financial Report

This item was presented later in the meeting.

iv. CalCA North Bay Financial Report

This item was presented later in the meeting.

v. CalCA Central Financial Report

This item was presented later in the meeting.

vi. CalCA Central Coast Financial Report

This item was presented later in the meeting.

vii. CalCA Monterey Bay Financial Report

This item was presented later in the meeting.

viii. CalCA Ripon Financial Report

This item was presented later in the meeting.

ix. CalCA Southern California Financial Report

This item was presented later in the meeting.

d. Policy and Compliance Report

Dr. Sassin provided the Board with an update on Policy and Compliance items, as included in the Board meeting materials.

[Ms. Carter re-joined the meeting at 3:45 p.m.]

i. Form 990 Update

Dr. Sassin provided the Board with an update on the annual review and filing process for the schools' Form 990. She advised that the form was filed electronically prior to the extended tax deadline.

ii. Audit Update

Dr. Sassin reviewed the audit process with the Board and advised that the audit of the current fiscal year will occur virtually over the summer.

iii. Special Education Local Plan Area (SELPA) Update

Dr. Sassin advised that all SELPA documents have been submitted for next year in order to continue participation. She further noted the positive relationship between CalCA schools and SELPA.

iv. Prop 39 Energy Grant Update

Dr. Sassin provided the Board with an update on Prop 39 Energy Grant project amendments and completion. She advised that project completion prior to the June 30th deadline is anticipated.

v. Nondiscrimination Statement Update

Dr. Sassin provided an update on the nondiscrimination statement, as included in the Board meeting materials. She advised that the statement had been included within the school handbook as part of annual measures to ensure compliance with all state and federal mandates related to nondiscrimination.

e. Pearson Virtual Schools Products, Services, and Initiatives Update

Ms. Sigmund reviewed details within the 2021-2022 Products, Services and Initiatives memo, as included in the Board meeting materials. She reviewed the upcoming programmatic focus on curriculum, learner experience, and technology, as well as specific initiatives that are high on Pearson's priority list for deployment to the school's both within the next school year, and beyond. Ms. Sigmund further detailed curriculum changes and alignment initiatives, including a focus on diversity and inclusion in course content. Board members expressed satisfaction with Pearson's ongoing dedication to the schools' success, and thanked Ms. Sigmund for the detailed update.

CalCA Financial Report

Ms. Carter reviewed the financial report with the Board, as included in the written report within the Board meeting materials.

Special Education Service Contracts Update

Ms. Carter noted that no new service contracts have been added for the month. She further advised that the planning process for next school year is currently underway.

Budget Update

Ms. Carter provided the Board with an update on the schools' budget process, noting that the development of the budget is ongoing.

Consolidated Financial Report

Ms. Carter provided the Board with an update on all the CalCA School's financials. Ms. Pavlich asked the Board whether they had any questions or comments on the consolidated financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

CalCA North Bay Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA North Bay financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

CalCA Central Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Central financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

CalCA Central Coast Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Central Coast financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

CalCA Monterey Bay Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Monterey Bay financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

CalCA Ripon Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Ripon financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

CalCA Southern California Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Southern California financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

VI. Consent Items

Ms. Pavlich asked Board Members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the April 27, 2021 Board Meeting;
- b. Approval of Staffing Report;
- c. Approval of Online & Blended Learning (OBL) Invoice(s) (#91000007814, 91000007809, 91000007813, 91000007810, 91000007815, 91000007805);
- d. Approval of Annual Charter School Information Surveys;
- e. Approval of Board President as Board Designee to Approve Summer Staffing Decisions for the 2021-2022 School Year;
- f. Approval of Renewal of State Teachers' Retirement System (STRS) Reporting Agreement; and
- g. Ratification of Memorandum of Understanding (MOU) with Western Governors University; are hereby approved.

The motion passed unanimously.

VII. Action Items

- a. Approval of Memorandum of Understanding (MOU) for Central Valley and the Alpaugh Unified School District (AUSD) and Appointment of Director of Business Services as Designee to Review, Negotiate, and Finalize

Dr. Sassin reviewed the MOU for Central Valley and the Alpaugh Unified School District. She advised that the updates to the MOU are standard and align with current practices. Dr. Sassin also provided the Board with an anticipated timeline for finalization. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Memorandum of Understanding (MOU) for Central Valley and the Alpaugh Unified School District (AUSD) and appointment of Director of Business Services as designee to review, negotiate, and finalize, as presented and discussed, is hereby approved.

The motion passed unanimously.

- b. Approval of Board Resolution relating to Legislation AB1316

Dr. Sassin reviewed with the Board the multifaceted potential impacts of AB1316, invoking a need for Board Resolution. She further advised that the Board Resolution would assist with the work being completed in the coming weeks in an effort to halt approval of this legislation. Ms. Sigmund provided additional background information on AB1316, specifically noting that the bill does not benefit or meet the needs of families who are utilizing online schooling. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Board Resolution relating to Legislation AB1316, as discussed, is hereby approved.

The motion passed unanimously.

- c. Approval of Amended and Restated Schedule A to the CalCA Central Valley Statement of Agreement (SOA) with Pearson Online & Blended Learning

Dr. Sassin provided the Board with background information on this item, noting that Schedule A is a routine follow-up to CalCA Central Valley's recent charter renewal. She further advised that the Statement of Agreement with Pearson runs in alignment with the charter renewal. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Amended and Restated Schedule A to the CalCA Central Valley Statement of Agreement (SOA) with Pearson Online & Blended Learning, as presented, is hereby approved.

The motion passed unanimously.

d. Approval of Merit Increase Target

This item was tabled earlier in the meeting.

VIII. Information Items

a. State Accountability Update

Dr. Sassin and Dr. Romero provided the Board with an update on various state and federal accountability measures.

i. Summer School Program Update

Dr. Romero informed the Board that CalCA will now host its own Summer School Program instead of continuing the program through Pearson Online Academy, as has been done in previous years.

ii. Local Control and Accountability Plan (LCAP) Update

Dr. Romero advised that the LCAP will be brought to the Board for review and potential approval at an upcoming Board meeting. He also gave a detailed account of expected documents in the LCAP.

b. State Account Relations (STAR) Update

Ms. Sigmund presented to the Board on behalf of Pearson's State Account Relations Team. She further provided the Board with an update on recent legislative activities in the state, which may impact the school.

c. Partner School Leadership Team (PSLT) Update

Ms. Brown presented to the Board on behalf of Pearson's Partner School Leadership Team.

i. School Leader Performance Review Planning

Ms. Brown outlined the annual school leader review process with the Board. She reminded Board members that the process includes feedback from the Board through a survey. Ms. Brown further reminded the Board that Dr. Savage's final review will take

place during the Board's Annual Meeting in June. She also reiterated the importance of Board member participation in the review process.

d. Board Relations Update

Ms. Coleman provided the Board with an opportunity to ask specific questions regarding the Nondiscrimination Statement that was presented earlier in the meeting.

e. Sponsoring District(s) Update

Dr. Sassin provided the Board with updates on all sponsoring district(s). She noted that she and Ms. Carter had recently traveled to meetings with various sponsoring districts in the state. Mr. Gamino commended the school's responsiveness and requested to tour the CalCA physical site in the future.

IX. Adjournment and Confirmation of the Annual Meeting on Tuesday, June 22, 2021 at 3:30 p.m. PT

There being no further business to discuss, the meeting was adjourned at 4:28 p.m. The annual meeting is scheduled for Tuesday, June 22, 2021 at 3:30 p.m. PT.