



APPROVED 10/27/2020

**California Online Public Schools (CalOPS)
MINUTES OF THE BOARD OF DIRECTORS MEETING
GOVERNING BOARD for:
CalCA North Bay
CalCA Central
CalCA Central Coast
CalCA Monterey Bay
CalCA Ripon
CalCA Southern California**

Tuesday, September 22, 2020 at 3:30 p.m. PT

Telephone Conference Call Location:

Via Teleconference due to State Precautions regarding Public Health and Safety
During COVID-19 Pandemic and in accordance with the Governor's Executive Order N-29-20

1 (800) 504-8071; Passcode 843-8063

I. Call to Order

Ms. Pavlich called the meeting to order at 3:33 p.m. when all participants were present and able to hear each other. The meeting was open to the public and held via teleconference due to state precautions regarding public health and safety during the COVID-19 pandemic.

II. Roll Call

Board Members Present at Roll Call: Elaine Pavlich, Diana Rivas, Adam Pulsipher, Paul Hedrick and Brooke Watkins (via phone);

Board Members Joined During Meeting: Dave Souza (via phone);

Board Members Absent: Mike Henjum;

Guests Present: Richard Savage, Executive Director; Marcus White, Kara Mannix, Heather Tamayo, Richie Romero, and Franci Sassin, School staff; Anne Parmley, Melissa Brown, Eileen Sigmund, Donna Kozub, and Laura Coleman, Online & Blended Learning (OBL) staff (via phone).

III. Public Comment

There were no public comments at this time.

[Mr. Souza and Ms. Mannix joined the meeting at 3:34 p.m.]

IV. Routine Business

a. Approval of Agenda

Ms. Pavlich asked the Board to review the Agenda distributed prior to the meeting and posted by September 18, 2020 in compliance with the Brown Act requirements. She asked a clarifying question about the electronic payment system agenda item. There being no changes noted, the following motion was made and seconded as follows:

RESOLVED, that the Agenda for the September 22, 2020 Board Meeting, as presented, is hereby approved.

The motion was approved unanimously.

V. Oral Reports

a. Executive Director's Report

i. Back to School Activities Update

Dr. Savage updated the Board on recent back to school activities, including successful orientations with students, families and teachers. He further provided the Board with an update virtual field trips.

ii. Enrollment and Staffing Update

Dr. Savage provided the Board with the most up-to-date enrollment numbers, and staff composition for the school year based on enrollment.

iii. V2 Pivot Update

Dr. Savage provided the Board with an update on OBL's decision to start the school year with the Connexus V2 learning management platform instead of PCx. He advised the Board of the challenges with PCx, as well as the quick transition necessary to revert to the previous learning management platform just before school opened. Dr. Savage acknowledged the CalCA and OBL staffs' dedication and flexibility in order to make the transition happen quickly and relatively smoothly.

[Ms. Tamayo joined the meeting at 3:39 p.m.]

b. Principal's Reports

i. Elementary School

Ms. Pavlich asked the Board whether they had any questions or comments on the written report received by the Elementary School Principal, Mr. White. There were no questions from the Board at this time.

ii. Middle School

Ms. Pavlich asked the Board whether they had any questions or comments on the written report received by the Middle School Principal, Ms. Tamayo. There were no questions from the Board at this time.

iii. High School

Ms. Pavlich asked the Board whether they had any questions or comments on the written report received by the High School Principal, Ms. Mannix. There were no questions from the Board at this time.

c. CalCA Financial Report

In Ms. Carter's absence, Dr. Sassin reviewed the financial report and items with the Board.

i. Special Education Service Contracts Update

Dr. Sassin provided the Board with an update on contracts to meet the needs of the special education student population, including utilizing nonpublic agency (NPA) approved vendors by the California Department of Education (CDE) whenever possible.

ii. Consolidated Financial Report

Dr. Sassin provided the Board with an update on all the CalCA Schools' financials, as included in the Board materials. She further advised the Board of the forthcoming budget revisions for the Board's consideration at a future meeting. Ms. Pavlich asked the Board whether they had any questions or comments on the consolidated financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

iii. CalCA North Bay Financial Report

Ms. Pavlich asked the Board whether they had any questions or comments on the written CalCA North Bay financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

iv. CalCA Central Financial Report

Ms. Pavlich asked the Board whether they had any questions or comments on the written CalCA Central financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

v. CalCA Central Coast Financial Report

Ms. Pavlich asked the Board whether they had any questions or comments on the written CalCA Central Coast financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

vi. CalCA Monterey Bay Financial Report

Ms. Pavlich asked the Board whether they had any questions or comments on the written CalCA Monterey Bay financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

vii. CalCA Ripon Financial Report

Ms. Pavlich asked the Board whether they had any questions or comments on the written CalCA Ripon financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

viii. CalCA Southern California Financial Report

Ms. Palvich asked the Board whether they had any questions or comments on the written CalCA Southern California financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

ix. Learning Loss Mitigation Funds Update

Dr. Sassin provided the Board with an update on the submitted Learning Loss Mitigation Funds Report outlining funds allocated through the Coronavirus Aid, Relief, and Economic Security (CARES) Act.

d. Policy and Compliance Report

i. Audit Timeline Update

Dr. Sassin provided the Board with an update on the 2019-2020 Annual Audit process and her continued efforts to receive approval from all six authorizers for an extension.

ii. Budget Trailer Bill Update

Dr. Sassin advised the Board that the final budget trailer bill passed by the legislature did not include any additional growth funding for non-classroom based charter schools. She reviewed the budgetary impact in detail with the Board.

VI. Consent Agenda

Ms. Pavlich asked Board Members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the August 25, 2020 Board Meeting;
- b. Approval of Staffing Report;
- c. Approval of Online & Blended Learning (OBL) Invoice(s) (#91000005967, 91000006078, 91000005929, 91000006076, 91000005930, 91000006079, 91000005931, 91000006080, 91000005968, 91000006077, 91000005970, & 91000006075);
- d. Ratification of Unaudited Actuals for Fiscal Year Ending June 30, 2020;
- e. Approval of Federal Title Funding Plans for the 2020-2021 School Year: Parent and Family Engagement Policy;
- f. Approval of Revision(s) to 2020-2021 School Year State Specific Handbook: Title IX Updates;
- g. Approval of 2020-2021 Base Salaries and Career Ladder Positions; and
- h. Approval of Closing Enrollment for the 2020-2021 School Year on February 26, 2021; are hereby approved.

The motion passed unanimously.

VII. Action Items

- a. Approval of Learning Continuity and Attendance Plan (LCP)

Dr. Romero reviewed the Learning Continuity and Attendance Plan (LCP), as included in the Board meeting materials. He reminded the Board of the Public Hearing held on the LCP at the last meeting and necessity of the plan per Senate Bill 98. Dr. Sassin reviewed the financial implications with the Board. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Learning Continuity and Attendance Plan (LCP), as presented, are hereby approved.

The motion passed unanimously.

b. Approval of University of LaVerne Agreements and Executive Director as Board Designee to Negotiate, Finalize and Submit the Agreement on Behalf of the Board

Dr. Romero reviewed with the Board the proposed University of LaVerne Agreement to allow for their teacher credential candidates to serve as student teachers at CalCA. He provided an overview on the agreed upon terms and advised that the Executive Director no longer needed to be appointed as Board Designee. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the University of LaVerne Agreements, as presented, are hereby approved.

The motion passed unanimously.

c. Approval of Board Training and Conference Attendance for the 2020-2021 School Year

Ms. Coleman reviewed the upcoming conferences that have been identified that may interest members of the Board. The Board discussed the conferences and supported Board member attendance at the California Charter Schools Conference, other in-state and national conferences and training opportunities. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that Board members to attend 2020-2021 Board trainings and conferences recommended including, California Charter Schools Conference, other in-state and national conferences and training opportunities, and reimbursing reasonable expenses for the Board members incurred in attending each opportunity, as discussed, is hereby approved.

The motion passed unanimously.

VIII. Information Items

a. State Accountability Update

Dr. Romero and Dr. Sassin provided the Board with an update on various state and federal accountability measures.

b. State Account Relations (STAR) Update.

Ms. Sigmund presented to the Board on behalf of Online & Blended Learning's (OBL) State Account Relations Team.

i. Back to School Update

Ms. Sigmund acknowledged and apologized for the unanticipated challenges at the start of the new School Year and advised that OBL is working with CalCA and other partnering schools to address their needs and make continued improvements.

c. Partner School Leadership Team (PSLT) Update

Ms. Brown presented to the Board on behalf of Online & Blended Learning's (OBL) Partner School Leadership Team.

i. Teacher Professional Development Products and Services for the 2020-2021 School Year

Ms. Brown noted the professional development products and services for school staff, as offered by OBL for the 2020-2021 school year, as included in the Board meeting materials.

d. Board Experience Survey Results

Ms. Coleman and Ms. Sigmund reviewed the results of the survey, and thanked Board members for their participation and partnership in the educational process.

e. Sponsoring District(s) Update

Dr. Sassin provided the Board with an update on a recent informational session held by the Cuyama Unified School District (CUSD), as well as the enrollment process agreements reached with various districts.

IX. Adjournment and Confirmation of the Next Meeting on Tuesday, October 27, 2020 at 3:30 p.m. PT

There being no further business to discuss, the meeting was adjourned at 4:26 p.m. The next meeting is scheduled for Tuesday, October 27, 2020 at 3:30 p.m. PT.