



APPROVED 02/25/2020

**California Online Public Schools (CalOPS)
MINUTES OF THE BOARD OF DIRECTORS MEETING
GOVERNING BOARD for:
CalCA North Bay
CalCA Central
CalCA Central Coast
CalCA Monterey Bay
CalCA Ripon
CalCA Southern California**

Tuesday, January 28, 2020 at 3:30 p.m. PT

Held at the following locations and via teleconference:

CalCA Ripon: 580 N. Wilma Avenue, Suite G, Ripon, CA 95366
CalCA SoCAL: 33272 Valle Road, San Juan Capistrano, CA 92675
23091 Arden Street, Lake Forest, CA 92630
2142 E. Yosemite, Merced, CA 95340
25858 Tanforan Drive, Madera, CA 93638
1081 W. Manning Avenue, Reedley, CA 93654
8803 Cardinal Avenue, Fountain Valley, CA 92615
8422 Madison Avenue, Fair Oaks, CA 95628
44304 Copper Moon Lane, Lancaster, CA 93536

I. Call to Order

Ms. Pavlich called the meeting to order at 3:36 p.m. when all participants were present and able to hear each other. The meeting and school sites were open to the public to attend.

II. Roll Call

Board Members Present at Roll Call: Elaine Pavlich (in person at SoCAL Site); Diana Rivas, Mike Henjum, Adam Pulsipher, Paul Hedrick and Brooke Watkins (via phone);

Board Members Joined During Meeting: Dave Souza (via phone);

Guests Present: Franci Sassin, LaChelle Carter and Heather Tamayo, School staff (in person at SoCAL Site); Richard Savage, Executive Director; Marcus White, Kara Mannix, Richie Romero, School staff; Heather Savage, Eileen Sigmund, Donna Kozub and Laura Coleman, Pearson Online & Blended Learning (POBL) staff (via phone).

III. Public Comment

There were no public comments at this time.

IV. Routine Business

a. Approval of Agenda

Ms. Pavlich asked the Board to review the Agenda distributed prior to the meeting and posted by January 24, 2020 in compliance with the Brown Act requirements. The Board requested to move Consent Agenda Item (e) Approval of the Revised Budgets to Action Items and to table Consent Agenda Item (k) Approval of the 2020-2021 School Year General School Handbook as a document was not available for the Board's consideration. There being no further changes noted, the following motion was made and seconded as follows:

[Mr. Souza joined the meeting at 3:38 p.m.]

RESOLVED, that the Agenda for the January 28, 2020 Board Meeting, as amended, is hereby approved.

The motion was approved unanimously.

V. Oral Reports

a. Executive Director's Report

i. PCx Overview

Dr. Savage provided the Board with an overview of PCx, the new learning management system.

[Ms. Mannix joined the meeting at 3:40 p.m.]

Dr. Savage reviewed the upgrades and benefits to students and staff with the new system, as well as specific tools and the expectations of use with curriculum. He related that course customization and curriculum alignment should be greatly improved for teachers with PCx.

ii. California Healthy Youth Act Update

Dr. Savage provided the Board with an update on the school's adherence to the California Healthy Youth Act within the curriculum.

[Dr. Savage left the meeting at 3:44 p.m.]

b. Principal's Reports

i. Elementary School

Ms. Pavlich asked the Board whether they had any questions or comments on the written report received by the Elementary School Principal, Mr. White. There were no questions from the Board at this time.

ii. Middle School

Ms. Pavlich asked the Board whether they had any questions or comments on the written report received by the Middle School Principal, Ms. Tamayo. There were no questions from the Board at this time.

iii. High School

Ms. Pavlich asked the Board whether they had any questions or comments on the written report received by the High School Principal, Ms. Mannix. There were no questions from the Board at this time.

c. CalCA Financial Report

Ms. Carter reviewed with the Board the Financial Report, as included in the Board meeting materials. There were no questions from the Board at this time.

Policy and Compliance Report

Dr. Sassin provided the Board with an update on Policy and Compliance items, as included in the Board meeting materials.

i. Compliance with Open Meeting Policy

Dr. Sassin provided the Board with an update on the adherence to the new Open Meeting Policy, including the recording of the Board Meetings.

ii. New Schools Financial Update

Dr. Sassin provided the Board with an update and expected timeline on the new school's financial setup.

iii. P1 Attendance Reporting Update

Dr. Sassin provided the Board with an update on the P1 attendance reporting submission, including the enrollment reported for each school.

iv. Special Education Local Plan Area (SELPA) Financial Reporting Update

Dr. Sassin provided the Board with an overview of the reporting requirements for the two new schools in the El Dorado Special Education Local Plan Area (SELPA).

v. Special Education Service Contracts Update

Ms. Carter provided the Board with an update on the contracts for Special Education service providers, as well as the ongoing efforts to streamline the invoicing process.

vi. Budget Development Process Update

Ms. Carter reviewed the 2020-2021 budget development process with the Board. She advised the Board that the process, while ongoing, is significantly aided by the Board's approval of the outreach recruitment target for anticipated student enrollment in the next school year as slated for later in the meeting. Dr. Sassin further reviewed the anticipated budget development schedule for the Board's consideration.

vii. Consolidated Financial Report

Ms. Pavlich asked the Board whether they had any questions or comments on the written consolidated financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

viii. CalCA North Bay Financial Report

Ms. Palvich asked the Board whether they had any questions or comments on the written CalCA North Bay financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

ix. CalCA Central Financial Report

Ms. Palvich asked the Board whether they had any questions or comments on the written CalCA Central financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

x. CalCA Central Coast Financial Report

Ms. Palvich asked the Board whether they had any questions or comments on the written CalCA Central Coast financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

xi. CalCA Monterey Bay Financial Report

Ms. Palvich asked the Board whether they had any questions or comments on the written CalCA Monterey Bay financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

xii. CalCA Ripon Financial Report

Ms. Palvich asked the Board whether they had any questions or comments on the written CalCA Ripon financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

xiii. CalCA Southern California Financial Report

Ms. Palvich asked the Board whether they had any questions or comments on the written CalCA Southern California financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

VI. Consent Agenda

Ms. Pavlich reminded the Board of the previously adjusted Consent Agenda and asked Board Members whether there were any items from the Consent Items that they wished to have moved for discussion, or tabled. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the December 3, 2019 Board Meeting;
- b. Approval of Staffing Report;
- c. Approval of Pearson Online & Blended Learning (POBL) Invoice(s);
- d. Ratification of the First Interim Financial Reports;

- f. School Accountability Reports Cards (SARC);
- g. Ratification of Local Control Accountability Plans (LCAP) Federal Addenda for CalCA North Bay, CalCA Central, CalCA Ripon and CalCA Southern California;
- h. Approval of Revised Comprehensive Support and Improvement (CSI) Plan and Ratification of Revised LCAP;
- i. Approval of Board Chair as Board Designee to work with School Leadership and Pearson Online & Blended Learning (POBL) to Negotiate, Finalize and Execute CalCA Ripon Facility Lease;
- j. Approval of Revisions to 2019-2020 School Year State Specific Handbook*; and
- l. Approval of 2020-2021 School Year State Specific School Handbook; are hereby approved.

The motion passed unanimously.

*Although the Board's motion included Consent Agenda Item (j) Approval of Revisions to 2019-2020 School Year State Specific Handbook, there was no document for the Board's consideration and therefore nothing was approved.

VII. Action Items

a. Approval of Outreach Recruitment Targets for the 2020-2021 School Year

Dr. Sassin reviewed the Outreach Recruitment Targets for the 2020-2021 school year of 215 students for CalCA North Bay, 710 students for CalCA Central, 198 students for CalCA Central Coast, 520 students for Monterey Bay, 1,488 students for CalCA Ripon, and 4,629 for CalCA Southern California and sought Board input in regards to the number. Dr. Sassin further advised these were good targets to set for the upcoming school year based on anticipated growth, staffing and budget. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that outreach recruitment targets for the 2020-2021 school year, as discussed, are hereby approved.

The motion passed unanimously.

Approval of Revised Budgets;

Dr. Sassin reviewed the expected adjustments to the current school year's budget based on staffing and enrollment for the Board's consideration at a future Board meeting. The Board discussed the budgets including grants and technology expenses with Dr. Sassin in detail. There being no further discussion, this item was tabled.

VIII. Information Items

a. State & Strategic Client Relations Update.

Ms. Sigmund provided the Board with an update on recent legislative activities in the state, which may impact the school.

b. Partner School Leadership Team (PSLT) Update

i. School Operations Metrics

There was no update at this time.

c. Sponsoring District(s) Update

i. CUSD Oversight Update

Dr. Sassin provided the Board with an update on the upcoming visit from the Capistrano Unified School District (CUSD) in March, as well as the annual report filing on academic performance. She further reviewed the credentialing audits from CUSD and upcoming changes as the state transitions to oversight of credentialing audits.

Dr. Sassin further provided the Board with an update on recent Superintendent changes at the Central, Middletown and Cuyama Unified School Districts.

d. Accountability Update

Dr. Romero provided the Board with an update on a forthcoming report on various accountability measures for a future Board meeting.

IX. Adjournment and Confirmation of Next Meeting on Tuesday, February 25, 2020 at 3:30 p.m. PT

There being no further business to discuss, the meeting was adjourned at 4:24 pm. The next meeting is scheduled for Tuesday, February 25, 2020 at 3:30 p.m. PT.