



APPROVED 12/03/2019

**California Online Public Schools (CalOPS)
MINUTES OF THE BOARD OF DIRECTORS MEETING
GOVERNING BOARD for:
CalCA North Bay
CalCA Central
CalCA Central Coast
CalCA Monterey Bay
CalCA Ripon
CalCA Southern California**

Tuesday, October 22, 2019 at 3:30 p.m. PT

Held at the following locations and via teleconference:

CalCA Ripon: 580 N. Wilma Avenue, Suite G, Ripon, CA 95366
CalCA SoCAL: 33272 Valle Road, San Juan Capistrano, CA 92675
23091 Arden Street, Lake Forest, CA 92630
2142 E. Yosemite, Merced, CA 95340
25858 Tanforan Drive, Madera, CA 93638
1081 W. Manning Avenue, Reedley, CA 93654
8803 Cardinal Avenue, Fountain Valley, CA 92615
8422 Madison Avenue, Fair Oaks, CA 95628
44304 Copper Moon Lane, Lancaster, CA 93536

I. Call to Order

Ms. Pavlich called the meeting to order at 3:35 p.m. when all participants were present and able to hear each other. The meeting and school sites were open to the public to attend.

II. Roll Call

Board Members Present at Roll Call: Elaine Pavlich (in person at SoCAL Site); Diana Rivas, Paul Hedrick and Brooke Watkins (via phone);

Board Members Joined During Meeting: Adam Pulsipher (via phone);

Board Members Absent: Mike Henjum and Dave Souza;

Guests Present: Richard Savage, Executive Director; Heather Tamayo, Franci Sassin, LaChelle Carter, Richie Romero, Tracey Le, School staff (in person at SoCAL Site); Marcus White and Kara Mannix, School staff; Melissa Brown, Eileen Sigmund, Donna Kozub, Hussa Blake, and Laura Coleman, Pearson Online & Blended Learning (POBL) staff (via phone).

III. Public Comment

There were no public comments at this time.

IV. Routine Business

a. Approval of Agenda

Ms. Pavlich asked the Board to review the Agenda distributed prior to the meeting and posted by October 18, 2019 in compliance with the Brown Act requirements. There being no changes noted, the following motion was made and seconded as follows:

RESOLVED, that the Agenda for the October 22, 2019 Board Meeting, as presented, is hereby approved.

The motion was approved unanimously.

V. Oral Reports

a. Executive Director's Report

i. State of the School Report

Dr. Savage provided the Board with a state of the school report. He discussed final results of the 2018-2019 school year goals and state testing results, as well as academic achievement data by grade level with the Board.

[Mr. Pulsipher joined the meeting at 3:41 p.m.]

Dr. Savage further reviewed graduation rates, parent and staff satisfaction survey results, as well as current school goals. Dr. Savage related that the goals are created with the intention of improving school outcomes, the student and family experience, and to foster student achievements school-wide. He further advised the Board that CalCA schools will be pilot schools for the new POBL product PCx.

ii. Final Results on 2018-2019 Goals and State Testing Results

Dr. Savage noted the review of the final results on the 2018-2019 goals and state testing within the state of the school report.

b. Principal's Reports

i. Elementary School

Ms. Pavlich asked the Board whether they had any questions or comments on the written report received by the Elementary School Principal, Mr. White. There were no questions from the Board at this time.

ii. Middle School

Ms. Pavlich asked the Board whether they had any questions or comments on the written report received by the Middle School Principal, Ms. Tamayo. There were no questions from the Board at this time.

iii. High School

Ms. Pavlich asked the Board whether they had any questions or comments on the written report received by the High School Principal, Ms. Mannix. There were no questions from the Board at this time.

c. CalCA Financial Report

Policy and Compliance Report

i. Fall One Reporting Update

Ms. Carter provided the Board with an update on the Fall One Reports, including factors within the report and the submission timeline.

ii. 2018-2019 Annual Financial Audit Update

Dr. Sassin reviewed the audit process for the fiscal year ending June 30, 2019 completed to date. She further provided the Board with an update on the progress and timeline the audit would be available for the Board's review and consideration.

iii. 20 Day Attendance Reports Update for CalCA Central Coast and CalCA Monterey Bay

Dr. Sassin provided the Board with an update on the 20 day attendance reporting submissions for the CalCA Central Coast and CalCA Monterey Bay schools.

iv. Special Education Service Contracts Update

Ms. Carter provided the Board with an update on the contracts for Special Education service providers.

v. Consolidated Financial Report

Ms. Carter reviewed with the Board the consolidated financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

vi. CalCA North Bay Financial Report

Ms. Palvich asked the Board whether they had any questions or comments on the written CalCA North Bay financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

vii. CalCA Central Financial Report

Ms. Palvich asked the Board whether they had any questions or comments on the written CalCA Central financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

viii. CalCA Central Coast Financial Report

Ms. Palvich asked the Board whether they had any questions or comments on the written CalCA Central Coast financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

ix. CalCA Monterey Bay Financial Report

Ms. Palvich asked the Board whether they had any questions or comments on the written CalCA Monterey Bay financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

x. CalCA Ripon Financial Report

Ms. Palvich asked the Board whether they had any questions or comments on the written CalCA Ripon financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

xi. CalCA Southern California Financial Report

Ms. Palvich asked the Board whether they had any questions or comments on the written CalCA Southern California financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

VI. Consent Agenda

Ms. Pavlich asked Board Members whether there were any items from the Consent Items that they wished to have moved for discussion, or tabled. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the September 24, 2019 Board Meeting;
- b. Approval of Staffing Report;
- c. Approval of Pearson Online & Blended Learning (POBL) Invoice(s);
- d. Ratification of CalCA North Bay Memorandum of Understanding (MOU); and
- e. Approval of State Teachers' Retirement System (STRS) Resolutions for CalCA North Bay, CalCA Central, CalCA Ripon and CalCA Southern California; are hereby approved.

The motion passed unanimously.

VII. Action Items

a. Approval of Revised Budgets

Dr. Sassin presented to the Board the revised budgets, as included in the Board meeting materials. Ms. Carter reviewed the revisions to the 2019-2020 school year budgets for all six CalCA schools in detail, including special education allocations. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the revised budgets, as presented, are hereby approved.

The motion passed unanimously.

VIII. Information Items

a. Local Control Accountability Plans (LCAP) Progress Update

Dr. Sassin reviewed the Local Control Accountability Plans (LCAP) progress made to date and the submission timeline. Mr. Romero further reviewed the organization and input from the School Advisory Committee to develop the LCAP.

b. California Schools Dashboard Local Priorities Report

Mr. Romero reviewed with the Board the dashboard report on Local Indicators, as included in the Board materials.

c. State & Strategic Client Relations Update.

Ms. Sigmund provided the Board with an update on recent legislative activities in the state, which may impact the school.

d. Partner School Leadership Team (PSLT) Update

Ms. Brown presented to the Board on behalf of Pearson Online & Blended Learning's (POBL) Partner School Leadership Team. Ms. Brown commended Dr. Savage and school staff on their completion of the 2018-2019 school goals.

i. School Operations Metrics

Ms. Brown reviewed the first quarter school operations metrics included in the Board materials, highlighting the school's performance as compared with other POBL partnering schools of similar size and years in operation.

e. Sponsoring District(s) Update

Dr. Savage provided the Board with an update on the recent superintendent change at Middletown Unified School District. Dr. Sassin provided the Board with an update on the relationships with the other authorizing districts, specifically with the new schools and an upcoming informal visit with Capistrano Unified School District.

IX. Adjournment and Confirmation of Next Meeting on Tuesday, December 3, 2019 at 3:30 p.m. PT

There being no further business to discuss, the meeting was adjourned at 4:40 pm. The next meeting is scheduled for Tuesday, December 3, 2019 at 3:30 p.m. PT.