



APPROVED 10/22/2019

**California Online Public Schools (CalOPS)
MINUTES OF THE BOARD OF DIRECTORS MEETING**

GOVERNING BOARD for:

- CalCA North Bay**
- CalCA Central**
- CalCA Central Coast**
- CalCA Monterey Bay**
- CalCA Ripon**
- CalCA Southern California**

Tuesday, September 24, 2019 at 3:30 p.m. PT

Held at the following locations and via teleconference:

- CalCA Ripon: 580 N. Wilma Avenue, Suite G, Ripon, CA 95366
- CalCA SoCAL: 33272 Valle Road, San Juan Capistrano, CA 92675
- 23091 Arden Street, Lake Forest, CA 92630
- 2142 E. Yosemite, Merced, CA 95340
- 25858 Tanforan Drive, Madera, CA 93638
- 1081 W. Manning Avenue, Reedley, CA 93654
- 8803 Cardinal Avenue, Fountain Valley, CA 92615
- 8422 Madison Avenue, Fair Oaks, CA 95628
- 44304 Copper Moon Lane, Lancaster, CA 93536

I. Call to Order

Ms. Pavlich called the meeting to order at 3:35 p.m. when all participants were present and able to hear each other. The meeting and school sites were open to the public to attend.

II. Roll Call

Board Members Present at Roll Call: Elaine Pavlich (in person at SoCAL Site); Diana Rivas, Adam Pulsipher, Paul Hedrick, Dave Souza, and Brooke Watkins (via phone);

Board Members Absent: Mike Henjum;

Guests Present: Franci Sassin, School staff (in person at SoCAL Site); Richard Savage, Executive Director; Marcus White, Heather Tamayo, LaChelle Carter and Richie Romero, School staff; Brian Rosta, Eileen Sigmund, Donna Kozub, Hussa Blake, and Laura Coleman, Pearson Online & Blended Learning (POBL staff) (via phone).

III. Public Comment

There were no public comments at this time.

IV. Routine Business

a. Approval of Agenda

Ms. Pavlich asked the Board to review the Agenda distributed prior to the meeting and posted by September 20, 2019 in compliance with the Brown Act requirements. There Board requested to table Consent Item (h) Approval of CalOPS Employee Handbook as the document was not yet available for review. There being no further changes noted, the following motion was made and seconded as follows:

RESOLVED, that the Agenda for the September 24, 2019 Board Meeting, as amended, is hereby approved.

The motion was approved unanimously.

V. Oral Reports

a. Executive Director's Report

i. Back to School Activities

Dr. Savage discussed with the Board recent and upcoming back to school activities, including picnics for students and families.

ii. Enrollment and Staffing Update

Dr. Savage provided the Board with the most up-to-date enrollment numbers. He further provided the Board with an update on staff composition for the school year based on enrollment.

iii. New Schools Update

Dr. Savage provided the Board with an update on the enrollment and authorizer relationships for the two new schools, CalCA Central Coast and CalCA Monterey Bay.

b. Principal's Reports

i. Elementary School

Ms. Pavlich asked the Board whether they had any questions or comments on the written report received by the Elementary School Principal, Mr. White. There were no questions from the Board at this time.

ii. Middle School

Ms. Pavlich asked the Board whether they had any questions or comments on the written report received by the Middle School Principal, Ms. Tamayo. There were no questions from the Board at this time.

iii. High School

Ms. Pavlich asked the Board whether they had any questions or comments on the written report received by the High School Principal, Ms. Mannix. There were no questions from the Board at this time.

c. CalCA Financial Report

i. Attendance Reports Update

Dr. Sassin provided the Board with an update on initiatives to improve attendance rates across all CalCA schools. She further updated the Board on attendance reports due for the new schools.

ii. State Teachers' Retirement System (STRS) Update

Dr. Sassin provided the Board with an update on the submission of the new schools State Teachers' Retirement System (STRS) documentation.

iii. New Schools Banking Arrangements Update

Dr. Sassin provided the Board with an update on the progress arranging bank accounts for the new schools.

iv. CalCA North Bay Memorandum of Understanding (MOU) Update

Dr. Sassin provided the Board with the progress and expected timeline for the review and ratification of the CalCA North Bay Memorandum of Understanding at a future Board meeting.

v. Consolidated Financial Report

Dr. Carter reviewed with the Board the consolidated financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

vi. CalCA North Bay Financial Report

Ms. Palvich asked the Board whether they had any questions or comments on the written financial report received by Dr. Sassin and Ms. Carter. There were no questions from the Board at this time.

vii. CalCA Central Financial Report

Ms. Palvich asked the Board whether they had any questions or comments on the written financial report received by Dr. Sassin and Ms. Carter. There were no questions from the Board at this time.

viii. CalCA Central Coast Financial Report

Dr. Carter advised the Board that financials for the new school will be in future month's Board meeting materials.

ix. CalCA Monterey Bay Financial Report

Dr. Carter advised the Board that financials for the new school will be in future month's Board meeting materials.

x. CalCA Ripon Financial Report

Ms. Palvich asked the Board whether they had any questions or comments on the written financial report received by Dr. Sassin and Ms. Carter. There were no questions from the Board at this time.

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VI. Consent Agenda

Ms. Pavlich noted the earlier tabling of Consent Item (h) Approval of CalOPS Employee Handbook, as the document was not yet available for review. Ms. Palvich asked Board Members whether there were any additional items from the Consent Items that they wished to have moved for discussion, or tabled. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the August 27, 2019 Board Meeting;
- b. Approval of Staffing Report;
- c. Approval of Pearson Online & Blended Learning (POBL) Invoice(s);
- d. Approval of Invoice(s) from POBL Summer School;
- e. Ratification of Unaudited Actuals for Fiscal Year Ending June 30, 2019;
- f. Approval of Federal Title Funding Documentation: Parent and Family Engagement Policy;
- g. Approval of Revisions to 2019-2020 School Year State Specific Handbook: Various Policies;
- i. Approval of 2019-2020 Base Salaries and Career Ladder Positions;
- j. Approval of Math Placement Policy; and
- k. Approval of Closing Enrollment for the 2019-2020 School Year on March 3, 2020; are hereby approved.

The motion passed unanimously.

VII. Action Items

- a. Approval of Resolution to Establish Authority to Reallocate Income for LEAs in Special Education Local Plan Area (SELPA)

Dr. Sassin reviewed with the Board the resolution to establish authority to reallocate income for Local Education Agency's (LEA) in Special Education Local Plan Area (SELPA) for the two new schools. She further advised that the resolution was a recommendation from the El Dorado SELPA, but if there is a need to move funds, it will come before the Board for consideration at a future meeting. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Resolution to establish authority to reallocate income for LEAs in Special Education Local Plan Area (SELPA), as presented, is hereby approved.

The motion passed unanimously.

VIII. Information Items

- a. Local Control Accountability Plans (LCAP) Progress Update

Dr. Sassin and Mr. Romero provided the Board with an update on the Local Control Accountability Plans (LCAP). Mr. Romero further reviewed the continued progress and timeline for the Board's review at a future meeting.

b. Math Placement Annual Report

Mr. Romero reviewed with the Board the 9th Grade Math Placement report for the 2019-2020 School Year, as included in the Board materials. The Board discussed the report in detail with Mr. Romero.

c. State & Strategic Client Relations Update.

Ms. Sigmund provided the Board with an update on recent legislative activities in the state, which may impact the school.

d. Partner School Leadership Team (PSLT) Update

Ms. Brown presented to the Board on behalf of Pearson Online & Blended Learning's (POBL) Partner School Leadership Team.

i. Teacher Professional Development Products and Services for the 2019-2020 School Year

Ms. Brown reviewed the professional development products and services for school staff, as offered by POBL for the 2019-2020 school year. She discussed the various levels and delivery models of professional learning opportunities available to staff members, and advised of the new and improved curated catalog of content to allow for a more personalized professional development experience.

e. Sponsoring District(s) Update

There was no update at this time.

IX. Adjournment and Confirmation of Next Meeting on Tuesday, October 22, 2019 at 3:30 p.m. PT

There being no further business to discuss, the meeting was adjourned at 4:13 pm. The next meeting is scheduled for Tuesday, October 22, 2019 at 3:30 p.m. PT.