



APPROVED 09/24/2019

**California Online Public Schools (CalOPS)
MINUTES OF THE BOARD OF DIRECTORS MEETING**

GOVERNING BOARD for:

- CalCA North Bay**
- CalCA Central**
- CalCA Central Coast**
- CalCA Monterey Bay**
- CalCA Ripon**
- CalCA Southern California**

Tuesday, August 27, 2019 at 3:30 p.m. PT

Held at the following locations and via teleconference:

- CalCA Ripon: 580 N. Wilma Avenue, Suite G, Ripon, CA 95366
- CalCA SoCAL: 33272 Valle Road, San Juan Capistrano, CA 92675
- 23091 Arden Street, Lake Forest, CA 92630
- 2142 E. Yosemite, Merced, CA 95340
- 25858 Tanforan Drive, Madera, CA 93638
- 1081 W. Manning Avenue, Reedley, CA 93654
- 8803 Cardinal Avenue, Fountain Valley, CA 92615
- 8422 Madison Avenue, Fair Oaks, CA 95628
- 44304 Copper Moon Lane, Lancaster, CA 93536

I. Call to Order

Ms. Pavlich called the meeting to order at 3:36 p.m. when all participants were present and able to hear each other. The meeting and school sites were open to the public to attend.

II. Roll Call

Board Members Present at Roll Call: Elaine Pavlich (in person at SoCAL Site); Diana Rivas, Mike Henjum, and Paul Hedrick (via phone);

Board Members Joined During Meeting: Brooke Watkins (via phone);

Board Members Absent: Dave Souza and Adam Pulsipher;

Guests Present: Franci Sassin, Heather Tamayo, and LaChelle Carter, School staff (in person at SoCAL Site); Richard Savage, Executive Director, Marcus White, Kara Mannix, and Richie Romero, School staff; Melissa Brown, Eileen Sigmund, Donna Kozub, Hussa Blake, and Laura Coleman, Pearson Online & Blended Learning (POBL staff) (via phone).

III. Public Comment

There were no public comments at this time.

IV. Routine Business

a. Approval of Agenda

Ms. Pavlich asked the Board to review the Agenda distributed prior to the meeting, and posted by August 23, 2019 in compliance with the Brown Act requirements. There being no changes noted, the following motion was made and seconded as follows:

RESOLVED, that the Agenda for the August 27, 2019 Board Meeting, as presented, is hereby approved.

The motion was approved unanimously.

V. Oral Reports

a. Executive Director's Report

i. Back to School Activities, Staffing and Training Update

Dr. Savage discussed with the Board recent and upcoming back to school activities, including successful orientations with students, families and teachers. He also updated the Board on staffing and training efforts.

ii. Enrollment Update

Dr. Savage reviewed current enrollment numbers with the Board.

iii. Connections Academy Summer Leadership Conference Update

Dr. Savage discussed the Connections Leadership Retreat, held annually in Baltimore. He reviewed many of the topics covered at the retreat, as well as mentoring and networking opportunities for him and other school leadership team members.

iv. New Schools Update

Dr. Savage provided the Board with an update on the enrollment and authorizer relationships for the two new schools, CalCA Central Coast and CalCA Monterey Bay.

b. Principal's Reports

i. Elementary School

Ms. Pavlich asked the Board whether they had any questions or comments on the written report received by the Elementary School Principal, Mr. White. There were no questions from the Board at this time.

ii. Middle School

Ms. Pavlich asked the Board whether they had any questions or comments on the written report received by the Middle School Principal, Ms. Tamayo. The Board discussed foreign language requirements in detail with Ms. Tamayo.

iii. High School

Ms. Pavlich asked the Board whether they had any questions or comments on the written report received by the High School Principal, Ms. Mannix. The Board discussed supplemental credit recovery programs for students in detail with Ms. Mannix.

c. CalCA Financial Report

Dr. Sassin introduced Ms. Carter and provided the Board with an update on support services and personnel provided to the school and Board. Ms. Carter reviewed her background and experience with the Board.

i. Unaudited 2018-2019 Financial Results

Dr. Sassin reviewed the unaudited financial results from the previous school year with the Board.

ii. STRS Reporting Update

Dr. Sassin provided the Board with an update on reporting for the State Teachers' Retirement System (STRS).

[Ms. Watkins joined the meeting at 3:52 p.m.]

iii. Prop 39 Energy Grant Update

Dr. Sassin provided the Board with an update on the progress completed on the Prop 39 Grant projects for CalCA Ripon and CalCA Southern California.

iv. Consolidated Financial Report

Dr. Sassin reviewed with the Board the consolidated financial report, as included in the Board meeting materials.

v. CalCA North Bay Financial Report

Ms. Pavlich asked the Board whether they had any questions or comments on the written financial report received by Dr. Sassin and Ms. Carter. There were no questions from the Board at this time.

vi. CalCA Central Financial Report

Ms. Pavlich asked the Board whether they had any questions or comments on the written financial report received by Dr. Sassin and Ms. Carter. There were no questions from the Board at this time.

vii. CalCA Central Coast Financial Report

Dr. Sassin advised the Board that financials for the new school will be in future month's Board meeting materials.

viii. CalCA Monterey Bay Financial Report

Dr. Sassin advised the Board that financials for the new school will be in future month's Board meeting materials.

ix. CalCA Ripon Financial Report

Ms. Pavlich asked the Board whether they had any questions or comments on the written financial report received by Dr. Sassin and Ms. Carter. There were no questions from the Board at this time.

x. CalCA Southern California Financial Report

Ms. Pavlich asked the Board whether they had any questions or comments on the written financial report received by Dr. Sassin and Ms. Carter. There were no questions from the Board at this time.

VI. Consent Agenda

Ms. Pavlich asked Board Members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion, or tabled. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the June 18, 2019 Annual Board Meeting;
- b. Approval of Staffing Report;
- c. Approval of Connections Education Invoice(s);
- d. Approval of LiveSpeech Invoice(s);
- e. Approval of Math Time to Talk Invoice(s);
- f. Approval of Year End Financial Statements;
- g. Approval of Unaudited Actuals for Fiscal Year Ending June 30, 2019 and Authorization of California Schools Director of Business Services to Submit to the Appropriate Parties;
- h. Approval of Resolutions of Bank Accounts, Administrators, and Orange County Department of Education (OCDE) Issue of Funds;
- i. Ratification of CalCA Southern California Lease Renewal;
- j. Ratification of STRS Reporting Agreement with OCDE; and
- k. Approval of Education Protection Account (EPA) Expenditure Plans for the 2019-2020 School Year; are hereby approved.

The motion passed unanimously.

VII. Action Items

- a. Approval of CalCA Local Control Accountability Plans (LCAP) for the 2019-2020 School Year for CalCA Central Coast and CalCA Monterey Bay

Mr. Romero reviewed with the Board the goals and action steps of the Local Control Accountability Plans (LCAP) for CalCA Central Coast and CalCA Monterey Bay, as included in the Board meeting materials. Mr. Romero detailed the LCAP timeline for collecting stakeholder feedback, compiling school goals and the state requirement process and submission format. Mr. Romero requested Board approval of the presented LCAPs with permission to amend with non-substantial corrections. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the CalCA Local Control Accountability Plans (LCAP) for the 2019-2020 school year for CalCA Central Coast and CalCA Monterey Bay, as presented, are hereby approved.

The motion passed unanimously.

[Ms. Tamayo left the meeting at 4:00 p.m.]

b. Approval of i-Ready Contract

Mr. Romero presented to the Board the i-Ready Contract, as included in their Board meeting materials. He reviewed the benefits of the online based program and the success of the pilot utilized during summer school. The Board discussed the program in detail with Mr. Romero. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the i-Ready Contract, as presented, is hereby approved.

The motion passed unanimously.

[Ms. Tamayo joined the meeting via phone at 4:05 p.m.]

c. Approval of Master Contract and List of Special Education Service Providers

Ms. Carter to the Board the master contract template and list of service providers for Special Education, as included in the Board meeting materials. She reviewed the progress and timeline for drafting and executing the contracts. She further reviewed benefit to authorizing herself to finalize and execute the contracts with providers listed as well as any future providers when needed, with Board ratification if necessary. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Master Contract and List of Special Education Service Providers, as presented, are hereby approved.

The motion passed unanimously.

d. Approval of Math Time to Talk Proposal and Contract

Ms. Brown reviewed with the Board the Math Time to Talk proposed contract. Ms. Brown discussed the proposed use of trained math specialists to engage in small group discourse with students needing additional assistance in mathematics. She further reviewed the success other Connections Academy partnering schools have seen with the pilot program. Mr. Savage further reviewed with the Board the benefits of the program. The Board discussed the program and potential expansion to other grades in the future in detail. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Math Time to Talk Proposal and Contract, as presented, is hereby approved.

The motion passed unanimously.

e. Approval of Board Training and Conference Attendance for the 2019-2020 School Year

Ms. Coleman reviewed the upcoming conferences that have been identified that may interest members of the Board. The Board discussed the conferences and supported Board member attendance at the California Charter Schools Conference and National conference discussed. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that Board members to attend 2019-2020 Board trainings and conferences recommended including, California Charter Schools Conference, other State Conferences and the National Charter School Conference, and reimbursing reasonable expenses for the Board members incurred in attending each conference, as discussed, is hereby approved.

The motion passed unanimously.

[Mr. White left the meeting at 4:27 p.m.]

VIII. Information Items

a. Local Control Accountability Plans (LCAP) Progress Update

Dr. Sassin and Mr. Romero provided the Board with an update on the Local Control Accountability Plans (LCAP) for the four existing schools, which were approved by the Board at the last meeting.

b. Special Education Local Plan Area (SELPA) Update

Dr. Sassin provided the Board with an update on the Special Education Local Plan Area (SELPA) status of the schools, including that the two new schools would be a part of the new SELPA while the four other schools would continue in their current SELPA until next year.

c. State & Strategic Client Relations Update.

Ms. Sigmund provided the Board with an update on recent legislative activities in the state, which may impact the school.

d. Partner School Leadership Team (PSLT) Update

Ms. Brown presented to the Board on behalf of Pearson Online & Blended Learning's (POBL) Partner School Leadership Team.

i. School Operations Metrics

Ms. Brown reviewed the data included in the Board materials, highlighting the school's performance as compared with other POBL partnering schools of similar size and years in operation.

e. National Charter School Conference (NCSC) Update

Mr. Henjum provided the Board with an update on her recent trip to the National Charter School Conference (NCSC) in Las Vegas, NV. He thanked the Board for the opportunity to attend the conference, and noted the value of the information that was presented and encouraged the Board to consider participation at future conferences.

f. Sponsoring District(s) Update

Dr. Savage reviewed with the Board the positive relationships with the schools authorizers, including a recent positive meeting with the Ripon Unified School District.

IX. Adjournment and Confirmation of Next Meeting on Tuesday, September 24, 2019 at 3:30 p.m. PT

There being no further business to discuss, the meeting was adjourned at 4:46 pm. The next meeting is scheduled for Tuesday, September 24, 2019 at 3:30 p.m. PT.