



APPROVED 6/28/22

California Online Public Schools (CalOPS)
A California Nonprofit Public Benefit Corporation
BOARD MEETING

GOVERNING BOARD for:
CalCA Central Coast
CalCA Central Valley
CalCA Monterey Bay
CalCA North Bay
CalCA Northern California
CalCA Southern California

Date and Time:

Tuesday, May 24, 2022 at 3:30 p.m. PT

Telephone Conference Call Locations:

CalCA NorCal: 580 N. Wilma Avenue, Suite G, Ripon, CA 95366
CalCA SoCal: 33272 Valle Road, San Juan Capistrano, CA 92675
23091 Arden Street, Lake Forest, CA 92630
2142 E. Yosemite, Merced, CA 95340
1201 Cara Road, Dinuba, CA 93618
8803 Cardinal Avenue, Fountain Valley, CA 92615
8422 Madison Avenue, Fair Oaks, CA 95628
3753 W. Norberry Street, Lancaster, CA 93536

I. Call to Order

Ms. Pavlich called the meeting to order at 3:35 p.m. when all participants were present and able to hear each other. It was noted that both the SoCal and NorCal offices were open for in person attendance by members of the public.

II. Roll Call

Board Members Present at Roll Call: Elaine Pavlich (in person at the SoCal Office); Brooke Watkins, Mike Henjum, Adam Pulsipher and Paul Hedrick (all via phone);

Board Members Absent: Diana Rivas;

Guests Present: Richie Romero, Interim Executive Director; Franci Sassin, Director of Business Services; Lachelle Carter, Director of Finance (in person at the SoCal Office); Leslie Dombek, Marcus White, Tara Mannix, Heather

Tamayo, School staff; Unnamed Community Member; Laura Johnson, Melissa Brown, Donna Kozub and Megann Arthur, Pearson Virtual Schools staff (all via phone).

III. Review and Consideration of Resignation of Board Member, Brooke Watkins

Ms. Pavlich reviewed the Board Member resignation of Ms. Brooke Watkins. The Board thanked Ms. Watkins for her years of service and dedication. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the resignation of Brooke Watkins from the California Online Public Schools (CalOPS) Board of Directors, effective at the end of this meeting, as discussed, is hereby approved.

The motion passed unanimously.

[Ms. Tamayo joined the meeting at 3:40 p.m.]

IV. Public Comment

There were no public comments at this time.

V. Routine Business

a. Approval of Agenda

Ms. Pavlich asked the Board to review the Agenda distributed prior to the meeting, and posted by May 20, 2022 in compliance with the Brown Act requirements. At the recommendation of School Leadership, the Board indicated their intent to move Consent Item (i) Approval of the Purchase of Records Storage System for Northern California Office to Action Items for discussion. There being no additional changes noted, the following motion was made and seconded as follows:

RESOLVED, that the Agenda for the May 24, 2022 Board Meeting, as amended, is hereby approved.

The motion was approved unanimously via a roll call vote.

VI. Oral Reports

a. Interim Executive Director's Report

Dr. Romero provided the Board with an update from school leadership.

i. Graduation Plans and End of Year Activities Update

Dr. Romero advised the Board of the plans for the high school graduation ceremonies, Prom, and end of year field trips for students.

ii. State Testing Review

Dr. Romero provided the Board with an update on state testing, including the known participation rates to date, and the staff efforts to reach the highest possible participation.

iii. 2022-2023 Enrollment Update

Dr. Romero provided the Board with an update on enrollment for next school year; he indicated that the school was trending toward the target established.

iv. WASC Accreditation Update

Dr. Romero reviewed this item with the board. He reviewed the 6-year WASC accreditation received, with full alignment across all schools.

v. CSI Update for CalCA SoCal

Dr. Romero reviewed this item with the board. He reminded Board members that SoCal had exited CSI status, largely due to the 10% jump in the school's graduation rate.

b. Principals' Reports

Dr. Romero reviewed this item with the board.

i. Elementary School

Ms. Pavlich asked the Board whether they had any questions or comments on the written report received by the Elementary School Principal, Mr. White. There were no questions from the Board at this time.

ii. Middle School

Ms. Pavlich asked the Board whether they had any questions or comments on the written report received by the Middle School Principal, Ms. Tamayo. There were no questions from the Board at this time.

iii. High School

Ms. Pavlich asked the Board whether they had any questions or comments on the written report received by the High School Principal, Ms. Mannix. There were no questions from the Board at this time.

c. CalCA Financial Report

Ms. Carter reviewed the financial report with the Board, as included within the Board meeting materials. She specifically highlighted changes in the financials and forecasted expenses since the last meeting's review, advising that recently updated attendance data will likely be reflected in the next month's statements and forecast. Ms. Carter provided a high-level overview of the consolidated and individual schools' financial reports, and asked the Board if there were any questions on the reports or forecast. Board members indicated there were no questions at this time.

- i. Consolidated Financial Report
- ii. CalCA Central Coast Financial Report
- iii. CalCA Central Valley Financial Report
- iv. CalCA Monterey Bay Financial Report
- v. CalCA North Bay Financial Report
- vi. CalCA NorCal Financial Report
- vii. CalCA SoCal Financial Report
- viii. Special Education Service Contracts Update

There was no update on this item.

d. Policy and Compliance Report

Dr. Sassin reviewed with the Board the Policy and Compliance report, as included in the Board meeting materials. She highlighted items of interest both completed and upcoming for the school year, noting the annual state-required compliance items for their consideration later in the meeting.

- i. Corporate Tax Return Update(s)

Dr. Sassin provided the Board with an update on the timing anticipated for the corporate tax return submissions.

VII. Consent Items

Ms. Pavlich asked Board Members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion. She noted that the Board had moved one item earlier in the meeting. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the April 26, 2022 Board Meeting;
- b. Approval of Staffing Report;
- c. Approval of Pearson Invoice(s);
- d. Approval of Charter School Information Surveys;
- e. Approval of Renewal of State Teachers' Retirement System (STRS) Reporting Agreement;
- f. Approval of Board President as Board Designee to Approve Summer Staffing Decisions for the 2022-2023 School Year;
- g. Approval of Corporate Tax Returns;
- h. Approval of Revision(s) to the 2022-2023 School Year School Handbook Supplement; and
- j. Approval of Granting High School Diplomas to Students who meet the Requirements of AB 104; are hereby approved.

The motion passed unanimously via a roll call vote.

VIII. Action Items

a. Review of Draft Budget and Approval of Merit Increases

Dr. Romero and Dr. Sassin reviewed this item with the Board. They led an overall draft budget discussion, noting the new hire compensation plan approved at a previous Board meeting, as well as some salary adjustments that may be made before the final budget consideration in June. Board members had discussion with school leadership regarding student technology costs per household and other financial needs of students. There being no further discussion a motion was made and seconded as follows:

RESOLVED, that the Merit Increases for Staff, as discussed and as part of the draft budget, are hereby approved.

The motion passed unanimously via a roll call vote.

b. Approval of Lease Amendment for NorCal Office

Dr. Sassin reviewed this item with the board. She advised that Pearson Virtual Schools (PVS) had assisted in the market research for the facility options, and discussed the auto renewal option included in the lease documentation in the Board materials. Dr. Sassin further reviewed the rental rate for the next two (2) years and the options included in the Agreement for years beyond that. Board members discussed the lease amendment, and there being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Lease Amendment for NorCal Office, as presented, is hereby approved.

The motion passed unanimously via a roll call vote.

c. Approval of MOU with Middletown Unified School District

Dr. Romero reviewed this item with the Board. He indicated that school leadership had recently had a very positive meeting with MUSD, and noted significant points within the MOU with Middletown Unified School District, as proposed and presented. Dr. Sassin further advised that the MOU was set to renew in June, that there were minimal changes recommended from the previous MOU, and reminded the Board that the term was aligned to be coterminous with the charter. She noted a minor change regarding enrollment and preference given to district residents in a lottery, that the school must notify MUSD when a student in their district expresses interest. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the MOU with Middletown Unified School District, as presented, is hereby approved.

The motion was approved unanimously via a roll call vote.

d. Approval of Revised Staff Calendar and CalCA Attendance Calendar

Dr. Romero reviewed this item with the Board. He advised that, in an effort to improve both student and staff retention, the school plans to offer an additional day of back to school for new staff to become more familiar with the school and program before all staff return for Back to School meetings. He noted the addition of August 16th for this purpose for the 2022-23 School Year. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Revised Staff Calendar and CalCA Attendance Calendar, as discussed, is hereby approved.

The motion was approved unanimously via a roll call vote.

Approval of the Purchase of Records Storage System for Northern California Office

Dr. Sassin provided an overview of the current NorCal office space, and reminded Board members that, during the remodel of that office one of the offices was converted to be a records room. She also advised that the size of the records storage system needs to be modified slightly from the quote included in Board materials, and recommended a Board approval up to a certain expenditure, to allow the school to finalize the purchase once the final quote was received. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Purchase of Records Storage System for the Northern California Office with an expenditure up to \$66,000, as discussed, is hereby approved.

The motion was approved unanimously via a roll call vote.

IX. Information Items

a. Board Recruitment Update

Dr. Romero advised that he had been communicating with a potential candidate in Santa Barbara County and Dr. Sassin added that all possible networking efforts should continue to be utilized to fill recent vacancies.

b. State Accountability Update

Ms. Dombek provided this update to the Board.

i. LCAP Update and Feedback

Ms. Dombek advised that the school leadership team was making final updates to the LCAP, and that it would be ready for the Board's review and consideration at the next meeting. She advised that there were no changes expected to the overall goals, though the school had made some tweaks to action plans and strategies.

ii. CSI Plan for CalCA Central Valley and CalCA Northern California

Ms. Dombek advised that school leadership was hopeful the other two schools will be exiting CSI status soon, and discussed the plans for that review.

iii. Local Indicators

Ms. Dombek advised that additional information on local indicators was expected to be presented at the next meeting, and that staff planning was ongoing.

iv. Summer School Program for Addressing Learning Loss

Ms. Dombek indicated that there was a focus for all grade bands on learning loss, credit recovery and overall students success over the summer months.

v. School Advisory Committee Upcoming Meeting

Dr. Romero reviewed this item with the board. He advised the Board regarding the Transitional Kindergarten plans for the schools, noting a meeting coming up on June 3rd from 12-1 pm. Dr. Romero advised that the meeting was intended to be an End of Year Wrap up, and Board members were invited.

c. Legislative Update

Dr. Sassin updated the Board on legislative activities in the state and directed the Board to the State Policy Support Information, as included in the Board meeting materials.

d. School Success Partner (SSP) Update

Ms. Johnson presented to the Board on behalf of the School Success Partner (SSP) team. She reviewed specifics to supports in the enrollment process, with the focus on new students. She further discussed the accelerated pathways program, including dual enrollment options.

e. Academic Success Partner (ASP) Update

Ms. Brown presented to the Board on behalf of the Academic Success Partner (ASP) team.

i. School Leader Performance Review Planning

Ms. Brown outlined the annual school leader review process with the Board. She reminded Board members that the process includes feedback from the Board through a survey. Ms. Brown further reminded the Board that Dr. Romer's final review will take place during the Board's Annual Meeting in June. She also reiterated the importance of Board member participation in the review process.

f. Sponsoring District(s) Update

Dr. Romero advised that the most significant update was the MOU w MUSD, as presented earlier in the meeting. Dr. Sassin provided a brief update on authorizing district communications overall.

X. Adjournment and Confirmation of the Annual Meeting – Tuesday, June 28, 2022 at 3:30 p.m. PT

There being no further business to discuss, the meeting was adjourned at 4:40 p.m. The annual meeting is scheduled for Tuesday, June 28, 2022 at 3:30 p.m. PT.

Agenda publicly posted by:

Friday, May 20, 2022

At: <https://www.connectionsacademy.com/california-online-school/overview/governance>

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