



APPROVED 3/9/2022

**California Online Public Schools (CalOPS)
MINUTES OF THE BOARD OF DIRECTORS MEETING**

GOVERNING BOARD for:

- CalCA Central Coast**
- CalCA Central Valley**
- CalCA Monterey Bay**
- CalCA North Bay**
- CalCA Ripon**
- CalCA Southern California**

Tuesday, January 25, 2022 at 3:30 p.m. PT

Telephone Conference Call Locations:

- CalCA Ripon: 580 N. Wilma Avenue, Suite G, Ripon, CA 95366
- CalCA SoCAL: 33272 Valle Road, San Juan Capistrano, CA 92675
- 23091 Arden Street, Lake Forest, CA 92630
- 2142 E. Yosemite, Merced, CA 95340
- 1081 W. Manning Avenue, Reedley, CA 93654
- 8803 Cardinal Avenue, Fountain Valley, CA 92615
- 8422 Madison Avenue, Fair Oaks, CA 95628
- 3753 W. Norberry Street, Lancaster, CA 93536

I. Call to Order

Ms. Pavlich called the meeting to order at 3:33 p.m. when all participants were present and able to hear each other. The meeting was open to the public and held via teleconference due to state precautions regarding public health and safety during the COVID-19 pandemic.

II. Roll Call

Board Members Present at Roll Call: Elaine Pavlich (in person at the SoCal Office); Diana Rivas, Paul Hedrick, and Brooke Watkins (all via phone);

Board Members Joined During Meeting: Adam Pulsipher (via phone),

Board Members Absent: Mike Henjum;

Guests Present: Franci Sassin (in person at the SoCal Office); Richard Savage, Executive Director; Richie Romero, Marcus White, Kara Mannix, Heather Tamayo, LaChelle Carter, and Julie Columbero, School staff; Alfonso Gamino, Cuyama Joint Unified School District Superintendent; two (2) unknown Members of the Public; Melissa Brown, Laura Johnson, Donna Kozub, and Laura Coleman, Pearson Virtual Schools staff (all via phone).

III. Public Comment

There were no public comments at this time.

IV. Routine Business

a. Approval of Agenda

Ms. Pavlich asked the Board to review the Agenda distributed prior to the meeting, and posted by January 21, 2022 in compliance with the Brown Act requirements. There being no changes noted, the following motion was made and seconded as follows:

RESOLVED, that the Agenda for the January 25, 2022 Board Meeting, as presented, is hereby approved.

The motion was approved unanimously via a roll call vote.

V. Oral Reports

a. Executive Director's Report

i. State Testing Preparations

Dr. Savage provided the Board with an update on the preparations for state testing, including how the testing will meet Covid precaution guidelines.

ii. Enrollment Opening Update

Dr. Savage provided the Board with an update on opening enrollment for both the current school year's second semester and enrollment for the 2022-2023 school year.

iii. Enrollment Closing Update

Dr. Savage updated the Board on enrollment closing timing.

iv. WASC Update

Dr. Savage reviewed with the Board the preparations for the upcoming Western Association of Schools and Colleges (WASC) visit.

b. Principals' Reports

i. Elementary School

Ms. Pavlich asked the Board whether they had any questions or comments on the written report received by the Elementary School Principal, Mr. White. There were no questions from the Board at this time.

ii. Middle School

Ms. Pavlich asked the Board whether they had any questions or comments on the written report received by the Middle School Principal, Ms. Tamayo. There were no questions from the Board at this time.

iii. High School

Ms. Pavlich asked the Board whether they had any questions or comments on the written report received by the High School Principal, Ms. Mannix. There were no questions from the Board at this time.

c. CalCA Financial Report

Ms. Carter reviewed the financial report with the Board, as included within the Board meeting materials.

i. Consolidated Financial Report

Ms. Carter provided the Board with an update on all the CalCA schools' financials. She specifically detailed the revenue and expenses through December 2021. Ms. Pavlich asked the Board whether they had any questions or comments on the consolidated financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

ii. CalCA Central Coast Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Central Coast financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

iii. CalCA Central Valley Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Central Valley financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

iv. CalCA Monterey Bay Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Monterey Bay financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

v. CalCA North Bay Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA North Bay financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

vi. CalCA Ripon Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Ripon financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

vii. CalCA Southern California Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Southern California financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

[Mr. Pulsipher joined the meeting at 3:49 p.m.]

[Ms. Columbero left the meeting at 3:49 p.m.]

viii. Special Education Service Contracts Update

Ms. Carter provided the Board with an update on the contracts for Special Education service providers, as detailed within her written report and within Consent Items for the Board's consideration.

ix. 1099 Update

Ms. Carter provided the Board with an update on the annual review and filing process for the Form 1099, as detailed within her written report.

x. Revised Budget Updates

Ms. Carter advised this item will be reviewed later in the meeting with the corresponding Action Item.

d. Policy and Compliance Report

Dr. Sassin reviewed with the Board the Policy and Compliance items, as included in the Board meeting materials.

i. P1 Attendance Reporting Update

Dr. Sassin provided the Board with an update on the P1 attendance reporting submission, including the enrollment reported for each school and expectations for the P2 attendance reporting based on historical trends.

ii. Form 700 Reminders

Dr. Sassin provided the Board with a reminder on their annual filing process for the Statement of Economic Interest, also known as the Form 700.

iii. Lottery Policy Updates

Dr. Sassin advised this item will be reviewed later in the meeting with the corresponding Action Item.

Additionally, Dr. Sassin provided the Board with an update on the Northern California office remodel and reminded the Board of the upcoming California Charter Schools Conference.

VI. Consent Items

Ms. Pavlich asked Board Members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the December 7, 2021 Board Meeting;
- b. Approval of Minutes from the December 17, 2021 Special Board Meeting;
- c. Approval of Staffing Report;
- d. Approval of Pearson Invoice(s) (# 91000006756, # 91000006916; # 91000006768, # 91000006923, # 91000006754, # 91000006914, # 91000006752, # 91000006915, # 91000006759, # 91000006922, # 91000006770, # 91000006924)
- e. Ratification of Special Education Service Contracts/Addenda;
- f. Approval of School Accountability Report Cards (SARC);
- g. Approval of 2022-2023 Master Agreement;
- h. Ratification of Revision(s) to the Charter Amendments for North Bay and Ripon;
- i. Approval of Contract for Remodel of NorCal Office; and
- j. Approval of Granting High School Diplomas to Students who meet the Requirements of AB 104; are hereby approved.

The motion passed unanimously via a roll call vote.

VII. Action Items

- a. Approval of Outreach Recruitment Targets and Board Resolution Regarding Enrollment Limits for the 2022-2023 School Year

Dr. Savage reviewed with the Board the proposed school enrollment limits and Board resolution for the 2022-2023 school year, as included in the Board meeting materials. He proposed 8,800 students as an overall CalCA school enrollment limit with the following imposed for each school: 5,350 students for CalCA SoCal, 1,875 students for CalCA NorCal, 700 students for CalCA Central Valley, 575 students for CalCA Monterey Bay, 180 students for CalCA North Bay, and 120 students for CalCA Central Coast. The Board discussed the proposed targets and growth percentage from the current school year with Dr. Savage. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the outreach recruitment targets and Board resolution regarding enrollment limits for the 2022-2023 School Year, as discussed, are hereby approved.

The motion passed unanimously via a roll call vote.

b. Ratification of Memorandum of Understanding (MOU) for Monterey Bay

Dr. Sassin reviewed the Memorandum of Understanding (MOU) for Monterey Bay with the Scotts Valley Unified School District. She specifically highlighted changes to the Administrative Support Services and Student Enrollment Information sections. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Memorandum of Understanding (MOU) for Monterey Bay, as presented, is hereby approved.

The motion passed unanimously via a roll call vote.

c. Approval of Revised Budgets

Dr. Sassin introduced the proposed revised budgets to the Board, as included in the Board meeting materials. She specifically noted that with the revisions, the school will allow two (2) laptops per family with multiple CalCA students when requested. Ms. Carter reviewed the additional proposed budget revisions with the Board, including increases to the professional development expenditures.

[Ms. Mannix left the meeting at 4:14 p.m.]

There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the revised budgets, as presented, are hereby approved.

The motion passed unanimously via a roll call vote.

d. Approval of Revision(s) to the Lottery Policy

Dr. Sassin reviewed with the Board the proposed revisions to the Lottery Policies and Procedures, as included in the Board meeting materials. She discussed the need to allow more time for the lottery to be held as well as sibling preferences. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Revision(s) to the Lottery Policy, as presented, are hereby approved.

The motion passed unanimously via a roll call vote.

VIII. Information Items

a. Board Recruitment Update

Dr. Savage discussed with the Board the current Board composition and preferred background, geographical residency, and credentials for future Board member candidates. Dr. Sassin encouraged the Board to advise if they know of any eligible potential Board member candidates.

b. State Accountability Update

i. Elementary and Secondary School Emergency Relief (ESSER) III Plans

Dr. Romero updated the Board on the submitted Elementary and Secondary Emergency Relief (ESSER) III plans and discussed minor changes from some county offices.

ii. Local Control & Accountability Plan (LCAP) Supplement Update

Dr. Romero advised the Board on the preparation and expected timeline of a Local Control & Accountability Plan (LCAP) Supplemental progress report for their consideration at a future Board meeting.

[Ms. Kozub left the meeting at 4:26 p.m.]

c. Legislative Update

Dr. Sassin updated the Board on legislative activities in the state, as well as recent meetings with authorizing districts.

i. Implementation Update on AB 104, AB 130, and AB 167

Dr. Sassin provided the Board with an update on new legislation implementation efforts.

d. School Success Partner (SSP) Update

Ms. Johnson presented to the Board on behalf of the School Success Partner (SSP) team. She reviewed the recent positive school visit, and Pearson's continued efforts to assist with school initiatives. She further directed the Board to the State Policy Support Information, as included in the Board meeting materials.

e. Academic Success Partner (ASP) Update

Ms. Brown presented on behalf of the Academic Success Partner (ASP) team. She provided the Board with an update on the timing of the Winter Leadership Retreat for

School Leaders, as well as the areas of focus. Ms. Brown further reviewed efforts to prepare for the upcoming school year.

f. Sponsoring District(s) Update

i. Update on Charter Admissions Terms Amendments

Mr. Gamino thanked the CalOPS leadership team for continuing to attend authorizing district Board Meetings. Dr. Sassin further provided the Board with an update on the Charter Amendment extensions.

IX. CLOSED SESSION - Brown Act; Cal. Gov't Code §54957(b) - to consider appointment, employment, evaluation of performance, discipline of an employee, Title: Executive Director of California Connections Academies

The Board entered into closed session at 4:42 p.m. upon a motion being made, seconded and confirmed via a roll call vote of all Board members present pursuant to Brown Act § 54957(b) to consider appointment, employment, evaluation of performance, discipline or dismissal of an employee; Title: Executive Director of California Connections Academies. Board members in attendance were: Elaine Pavlich, Diana Rivas, Adam Pulsipher, Paul Hedrick, and Brooke Watkins. Guests invited by the Board to attend were: Richard Savage, Melissa Brown, and Laura Coleman. All closed session participants either used headsets or were alone in a room for privacy purposes. All others left the meeting at this time.

The Board ended closed session and entered into open session at 5:02 p.m. upon a motion being made, seconded and confirmed via roll call vote of all Board members present. No action was taken during closed session.

X. Adjournment and Confirmation of the Next Meeting - Tuesday, February 22, 2022 at 3:30 p.m.

There being no further business to discuss, the meeting was adjourned at 5:04 p.m. The next meeting is scheduled for Tuesday, February 22, 2022 at 3:30 p.m. PT.